

**USE OF PRIVATE VEHICLES FOR SCHOOL BUSINESS**

The Board of Education recognizes that personnel are sometimes required to use their cars in the performance of their duties in traveling among District schools and in their attendance at professional conferences.

The mileage reimbursement shall be established by the Board at the annual re-organizational meeting, with such reimbursement to be claimed in the manner prescribed by the Superintendent of Schools.

Adopted: April 19, 2016