

**STUDENT TRANSPORTATION IN PRIVATE VEHICLES**

Students participating in activities not located on District property are required to ride school buses to and from such off-campus activity. Parents or guardians who elect to provide children with private transportation must make a written request to the principal, or designee, at a reasonable time prior to such activity.

Approved transportation requests shall be signed by the principal, or designee, and provided to the individual supervising such activity.

At the conclusion of such activity, and at the designated off-campus site, a parent must personally advise the District representative who is supervising such activity that they have assumed transportation responsibility.

Reference: Education Law §3023; 3635

Revised: April 19, 2016; November 20, 2001