

**CONTINUING EDUCATION PROGRAMS**

The District shall endeavor to provide a Continuing Education Program providing the community with a broad scope of courses. Courses will be offered to meet the educational, recreational and vocational needs and interests of the community.

The Continuing Education Program shall be self-supporting through the collection of appropriate fees.

Reviewed: October 25, 2010; April 27, 2009

**CONTINUING EDUCATION PROGRAM REGULATION****Registration Fees**

1. Registration fees will be set by the Coordinator of Continuing Education for approval by the Superintendent and the Board of Education.
2. Residents of the South Colonie Central School District who are at least 60 years old, or 55 years old with a permanent disability, may use their Senior Citizen Courtesy Card (see Regulation 6252-R, Senior Citizen Courtesy Cards) for the purpose of participating in the program of continuing education at no cost, unless otherwise noted. Additional fees for books and materials are not waived for senior citizens.
3. Employees of the South Colonie Central School District may enroll, at no cost, in programs of continuing education that have a direct correlation to their current employment position (i.e., clerical staff can take computer courses at no cost). Additional fees charged for books and materials are not waived. If disputes occur, the Director of Human Resources will make the decision in regard to alignment with job duties.
4. Employees of the South Colonie Central School District may enroll, at fifty percent (50%) of the normal rate, in programs of continuing education that have regular exercise programs (i.e. Yoga, Tai Chi, Pilates, Aerobics, Volleyball) for the benefit of the health and wellness of District staff.
5. Fees for all facility usage offered through Continuing Education and for contracted services shall be charged at the rate set by the Board of Education in the “Fee and Reimbursement Rate Schedule” approved at the annual Re-Organizational meeting.

**Instructor Payments**

Payments for instructors shall be paid at the rates set under Board of Education Policy 9290.

Revised: April 27, 2009; November 27, 2007

Reviewed: October 25, 2010