

BOARD OFFICERS

The Board of Education members shall elect a President and a Vice President who shall have the duty to vote on all issues brought before the Board for action. The President and Vice President of the Board of Education shall be elected by members of the Board at the annual organization meeting in July.

To qualify for eligibility to hold the office of President, a person must have been a member of the Board for at least two years. To qualify for eligibility to hold the office of Vice President, a person must have been a member of the Board at least one year.

In the event of a vacancy in the President's office, the Vice President shall fill the vacancy for the duration of the unexpired term. Vacancy occurring in the Vice President's office shall be filled for the duration of the unexpired term by a Board member elected by the Board. This election shall require a majority vote of the Board to fill the vacancy of the office of Vice President. At least ten (10) days notice must be given to members that the election is a part of the agenda for the meeting.

Duties of the President of the Board

The duties of the President of the Board shall be as follows:

1. to preside at all meetings;
2. to call special meetings they consider necessary or on request of one member of the Board;
3. to appoint committees with the advice of fellow Board members and shall determine the duties and areas of responsibilities of these committees. The President shall coordinate the work of the officers and committees of the Board;
4. to act as an ex-officio member of all committees;
5. to execute all documents on behalf of the Board;
6. to perform the usual and ordinary duties of the office;
7. to vote on all questions that may come before the Board;
8. to be the official spokesperson for the Board; and
9. at their discretion, to appoint on behalf of the Board, a qualified parliamentarian to serve at all Board meetings.

Duties of the Vice President

The Vice President shall assume all the duties of the President in their absence and act as an aide to the President. In the event of the absence of both President and Vice President, the Board will elect a chair pro tem to preside for each meeting. Alternately, the Board may decide that the Board member with longest continuous service as of the date of the meeting will preside.

In the event of a vacancy in the President's office, the Vice President shall fill the vacancy for the duration of the unexpired term.

Reference: New York State Constitution, Article 13 §2
Local Finance Law §2.00(5)(e)
Education Law §§1709; 2105(6); 2502; 2504; 2553; 2563; 2590-b

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