



SOUTHAMPTON UNION FREE SCHOOL DISTRICT

SOUTHAMPTON HIGH SCHOOL

Brian Zahn, Ed.D., *Principal*
Irene Navas, *Assistant Principal*
Melissa Mitchell, Ph.D., *Assistant Principal*

Nicholas J. Dyno, Ed.D.
Superintendent of Schools

Dear Parents and Seniors of the Class of 2024,

Members of the Class of 2024 will have the opportunity to earn a special certificate in addition to the New York State high school diploma.

This certificate, called the ***Legacy Diploma***, will be awarded to graduates who, in addition to meeting the New York State requirements for graduation, have completed **65 hours** of community service (see attached requirements). Students earning a Legacy Diploma will receive a certificate, an honor cord and will be recognized on the 2024 Commencement program.

As always, see me with questions.

Respectfully,

Brian Zahn, Ed. D.
Principal

BZ/ad

2023-2024 REQUIREMENTS FOR LEGACY DIPLOMA

1. You must complete a minimum of **65 hours** of community service (A minimum of 35 hours is required during senior year. Hours earned freshmen through senior year can be used.). A separate form must be submitted for each activity. Please staple the forms together before you submit them. A copy of the form is attached. Feel free to make photocopies as needed.
2. Any community service work done through the National Honor Society, Practical Government class or other school organizations **may** be used toward fulfilling your 65 hour requirement.
3. Community service projects must be completed by **Friday, June 7th, 2024** so that they may be reviewed and the Legacy Diploma certificates can be prepared. You will be asked to provide written verification that the projects were completed at that time. Written verification can be in the form of a letter from the organization, signed by the person in charge or the enclosed Community Service Form, also needing a signature from the person in charge.

Community Service Hours

Student's Name: _____ Grade: _____

Date of Event: _____ Start Time: _____ End Time: _____

Name of Event: _____

Event Sponsor: _____

Work Accomplished:

Total Number of Hours: _____

Signature of Adult in Charge: _____

*If available, attach a copy of the flyer for the event.