

# SONORA UNION HIGH SCHOOL DISTRICT

## Regular Board of Trustees Meeting

September 10, 2019 6:00 PM

100 School Street, Room FL-1, Sonora, CA 95370

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### **Trustee Members Present:**

Jim Riggs, President

Kim Norton, Clerk

Erik Andal, Member

Nancy Scott, Member

Jeanie Smith, Member

Gregory Crook, Student Board Member

**Others Present:** Superintendent Mark Miller, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, Principal Lance Morrow, Principal Roy Morlan, SUHSD staff and students, and community members.

## **1. OPENING BUSINESS**

### **1.1. Call to Order and Establishment of Quorum**

Establishing a quorum, Trustee Riggs called the meeting to order at 6:00 pm.

### **1.2. Pledge of Allegiance**

Trustee Riggs led the Pledge of Allegiance.

### **1.3. Adopt Agenda**

Proposed Amendment: Add Name and Effective Date to Item 8.2. Approve Personnel Recommendations

Motion by Trustee Scott, second by Trustee Norton to adopt the amended agenda as presented.

Student: Aye

Ayes: Andal, Norton, Riggs, Scott, Smith

Motion Passes

## **2. PUBLIC HEARING**

### **2.1. Sufficiency of Textbooks and Instructional Materials**

Rationale:

The Board is required to hold an annual public hearing to ascertain through resolution whether each pupil in the District has, or will have prior to the end of the fiscal year, sufficient textbooks and instructional materials that are correlated with standards and frameworks adopted by the State Board of Education. One of the many impacts of the Williams Settlement Legislation is that all state school districts must now approve a resolution that specifically addresses sufficiency of

materials in the four academic core areas, health, and foreign language as well as the availability of science laboratory equipment. Staff has determined that at this time the District is operating with sufficient instructional materials and is ordering additional textbooks and instructional materials as stipulated by this legislation.

Public Hearing Opened: 6:02 pm  
No public comment  
Public Hearing Closed: 6:03 pm

### **3. PUBLIC COMMENT for non-agendized, presentations, reports and information items**

Rationale:

Members of the public are welcome to address the board at this time regarding non-agendized, presentations, reports and information items: Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes. This is a time for members of the public to comment and for board members to listen.

Carol Doud mentioned that September is National Suicide Prevention Month and she wishes the county would do more to raise awareness.

Trustee Norton mentioned that the student identification cards at Sonora Union High School District have the National Suicide Prevention Hotline phone number on the back side.

### **4. PRESENTATION**

#### **4.1. Introduction of New Staff & Report on Opening of School - Lance Morrow and Roy Morlan**

Lance Morrow introduced Sonora High School's new staff members and shared a report on the opening of the school year. The back-to-school rally was well received by the students and back-to-school night was well attended. He shared enrollment by grade level, revealing that enrollment is up, and said that attendance has been strong so far.

Roy Morlan shared his report on the opening of the school year. Cassina High School is at capacity while Theodore Bird High School has room for eight more students. He reported that tomorrow night is open house for parents of Theodore Bird students, and Claim Jumper day is next week. He also shared that, through grant funding, Cassina High School students will learn how to build a tiny house.

#### **4.2. Cosmetology Digital Textbook - Kelli Slater**

Kelli Slater shared information about the new digital textbook that the board approved in June of 2019. She stated that it has increased the student learning

possibilities exponentially. It brings a digital element to the cosmetology program and teaches the students real world skills.

#### **4.3. Career Technical Education (CTE) - Sherryl Godfrey, Lance Morrow and Kelli Slater**

Lance Morrow explained that CTE programs prepare students for college and career with real life skills. Many of the courses are A-G registered, articulated with Columbia College and/or offer certification to the students upon successful completion. A Sonora High School student, Jordan Hampton spoke on behalf of the agriculture and FFA programs, and Abby spoke on behalf of the cosmetology program. Sherryl Godfrey gave a financial update that included CTE grant information.

### **5. REPORTS AND INFORMATION ITEMS**

#### **5.1. Classified Employee Report**

There was no report.

#### **5.2. Certificated Employee Report**

Debbie Hopper shared that because Sonora High School enrolled more students at the beginning of the school year than anticipated, teachers would like to have more sections opened to alleviate the class sizes. She then gave an update on drama and band, and shared award-winning photos created by photography students. Mrs. Hopper also noted that all teachers have completed their CLAD requirements.

#### **5.3. Superintendent Report**

Rationale:

See attached report, images, and administrative regulation updates (CSBA May 2019 recommendations).

Dr. Miller shared that American flags will be flown at half-mast tomorrow to honor Patriot Day. He also recounted some groups that he has met with and school events that he has attended. He then showed images of students, staff and 20<sup>th</sup> century classroom equipment. He gave special recognition to Matt Leamy and Mark Alberto for temporarily fixing the scoreboard for a football game to avoid canceling the game.

Trustee Andal suggested seeking out STEM grants to financially support subject related classrooms.

#### **5.4. Board of Trustees Report**

Student Trustee, Gregory Crook, said that band is preparing for the football game on Friday, and ASB has designated a theme for game days; this Friday will be tie-dye. He also noted that Homecoming has been moved to October 18, play auditions are this week, and FFA has begun organizing the Thanksgiving dinner food drive.

Trustee Andal said that he attended a meeting for articulating CTE classes with Columbia College.

Trustee Norton shared that she attended the back-to-school night.

### **5.5. 2019-2020 School Year Rights of Parents, Legal Guardians, & Students Handbooks**

Rationale:

The handbooks have been distributed.

Sherryl Godfrey shared that and she will be presenting the handbooks to the ninth and tenth grade students tomorrow, and Karen Sells presented them to the eleventh and twelfth grade students today.

### **5.6. State Budget Update - Dana Vaccarezza**

Dana Vaccarezza reported that a down trend is expected and that we might be headed toward a recession.

### **5.7. Report on Summer School - Sherryl Godfrey**

Sherryl Godfrey reported that summer school began with 102 students enrolled in 153 courses, and 765 total credits were earned. She suggested that the district consider a summer school classroom designated to math next year to better support those students.

### **5.8. Annual Review of Board Policy 6145 Extracurricular and Cocurricular Activities**

Rationale:

Pursuant to Education Code section 35160.5, "The governing board of each school district annually shall review the school district policies adopted pursuant to the requirements of this section." No revisions have been recommended by California School Boards Association so the policy remains the same as the previous school year.

### **5.9. 4th Quarter Interest Report and Apportionment - Dana Vaccarezza**

Dana Vaccarezza reported that the district earned almost \$50,000 in interest last year.

## 6. DISCUSSION ITEMS

### **6.1. Activities Scheduled to Occur at the Wildcat Ranch During the 2019-2020 School Year**

Trustee Smith thanked the district for creating this list.

### **6.2. District Goal No. 4 Career Technical Education and Assessment of Continuing Goal Review at Each Board Meeting**

Rationale:

District Goal No. 4: Students will have the opportunity to learn workforce skills through high quality career technical and community learning programs aligned to the regional economy.

Trustee Riggs suggests that the district keep looking for grants.

Dr. Miller disclosed that the district is looking at joining with Columbia College for pursuing a grant.

Trustee Riggs suggested that we continue to revisit goals at each meeting.

Trustee Andal likes tying the reports to the goal. For example, tonight's CTE report was linked to the district goal that was discussed.

### **6.3. First Reading of Revised Board Policies, Exhibits and Board Bylaws; CSBAs Updates for July 2019**

Dr. Miller shared that Governor Newsom signed a new law so that students can no longer be suspended for defiance/misbehavior alone (EC 4900[k]). He also mentioned that CSBA rewrites policies to match new laws such as the one he just explained.

### **6.4. Suggestions for New Business**

Rationale:

The District suggests the Governing Board establish the 7-11 Advisory Committee at their meeting on Oct. 8, 2019.

Trustee Andal would like to discuss and clarify the role of the 7-11 Committee at the next board meeting.

Trustee Smith believes the first step would be to determine what needs to be addressed according to education code. Then decide what else needs to be

addressed to solve issues that are relevant in making the Dome more attractive in repurposing it.

Trustee Andal agreed that we need to consider alternative parking. He suggested discussions to clarify the charge of the 7-11 Committee at the next board meeting when the committee is appointed.

Trustee Riggs agreed that it will be tricky to find a creative solution and clarify the primary role to the committee.

## **7. ACTION ITEMS - CONSENT AGENDA**

Rationale:

Consent agenda items combine routine business into one agenda item as a whole. Therefore, the consent agenda can be approved in one action rather than multiple motions on each item separately.

Motion by Trustee Andal, second by Trustee Scott to approve the consent agenda as presented.

Student: Aye

Ayes: Andal, Norton, Riggs, Scott, Smith

Motion Passes

### **7.1. Approve Bills and Warrants for the Month of August 2019**

### **7.2. Accept Donation(s)**

Rationale:

- Tuolumne Band of Me-Wuks donated \$500 to the Girls' Basketball Program.
- Chicken Ranch Tribal Council donated \$2,500 for the Girls' Basketball Program.
- Adventist Health, Sonora Community Hospital donated \$1,000 for the Football Program.

### **7.3. Approve Fund Transfer(s)**

Rationale:

\$100,000 from the General Fund (01) to the Deferred Maintenance Fund (14):  
Budgeted 18-19 General Fund Revenue Limit Transfer to Deferred Maintenance Fund.

## **8. ACTION ITEMS - DISCUSSION**

### **8.1. Approve Board Meeting Minutes Dated August 27, 2019**

Motion by Student Trustee Crook, second by Trustee Andal to approve the minutes as presented.

Student: Aye

Ayes: Andal, Norton, Scott, Smith

Abstain: Riggs

Motion Passes

### **8.2. Approve Personnel Recommendations**

Motion by Trustee Andal, second by Student Trustee Crook to approve amending the personnel recommendations to include the proposed name as presented.

Student: Aye

Ayes: Andal, Norton, Riggs, Scott, Smith

Motion Passes

Motion by Trustee Smith, second by Trustee Scott to approve the personnel recommendations as presented.

Student: Aye

Ayes: Andal, Norton, Riggs, Scott, Smith

Motion Passes

### **8.3. Approve Resolution No. 2019/20-03 Williams Sufficiency of Pupil Textbooks and Materials**

Rationale:

The Board is required to ascertain through resolution whether each pupil in the District has, or will have prior to the end of the fiscal year, sufficient textbooks and instructional materials that are correlated with standards and frameworks adopted by the State Board of Education. One of the many impacts of the Williams Settlement Legislation is that all state school districts must now approve a resolution that specifically addresses sufficiency of materials in the four academic core areas, health, and foreign language as well as the availability of science laboratory equipment. Staff has determined that at this time the District is operating with sufficient instructional materials and is ordering additional textbooks and instructional materials as stipulated by this legislation.

Motion by Trustee Andal, second by Trustee Scott to approve the resolution as presented.

Stacy Ingalls shared that she was a little short on her Earth Science textbooks and they've already been ordered.

Trustee Norton shared her surprise in hearing that the newly approved textbook for AP European History would not be implemented until the next school year.

Student: Aye

Ayes: Andal, Norton, Riggs, Scott, Smith  
Motion Passes

**8.4. Approve Resolution No. 2019/20-04 Recognizing Week of the School Administrator as October 12-19, 2019**

Rationale:

As recommended by the California Department of Education, the District would like to designate the week of October 13-19, 2019, as the Week of the School Administrator to recognize their hard work and dedication to our staff and students.

Motion by Trustee Andal, second by Trustee Scott to approve the resolution as presented.

Student: Aye

Ayes: Andal, Norton, Riggs, Scott, Smith

Motion Passes

**8.5. Approve Submission of Application for Sonora Area Foundation Grant**

Rationale:

The District recommends submitting an application for a Sonora Area Foundation grant to continue developing PBIS at Sonora High School.

Motion by Trustee Scott, second by Trustee Andal to approve submitting the grant application as presented.

A parent noted that PBIS rewards would be good for improving the morale of teachers and students. She suggested using incentives for attendance as well.

Lance Morrow shared that schools are not allowed to use public funding for incentives so this grant will support the PBIS reward implementation.

Student: Aye

Ayes: Andal, Norton, Riggs, Scott, Smith

Motion Passes

**8.6. Accept and Certify the 2018/19 Unaudited Actuals**

Rationale:

The 2018/19 Unaudited Actuals are presented for certification by the Board. These reports show the actual revenues received and expenses incurred in 2018/19. The reports will be audited by Vavrinek, Trine, Day & Company, and an audit report will be submitted to the Board at a later date. The report will be available at the board meeting.



Motion by Trustee Andal, second by Trustee Scott to accept and certify the unaudited actuals as presented.

Student: Aye

Ayes: Andal, Norton, Riggs, Scott, Smith

Motion Passes

### **8.7. Approve Resolution No. 2019/20-05 GANN Limit**

Rationale:

Proposition 4, commonly called the GANN Amendment, requires public entities including school districts to establish each year that the actual appropriation in the prior year's budget and the estimated appropriation in the current year's budget do not exceed the limitations imposed by Proposition 4. It is required that the Board establishes a GANN Limit each year.

Motion by Trustee Smith, second by Trustee Scott to approve the resolution as presented.

Student: Aye

Ayes: Andal, Norton, Riggs, Scott, Smith

Motion Passes

### **9. PUBLIC COMMENT for closed session items**

Rationale:

Members of the public are welcome to address the board at this time regarding closed session items: Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes. This is a time for members of the public to comment and for board members to listen.

There was no public comment.

### **10. CLOSED SESSION**

The meeting adjourned to closed session at 8:11 pm.

#### **10.1. Personnel Matters Pursuant to Government Code section 54957;**

Rationale:

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

#### **10.2. Conference with Legal Counsel--Anticipated Litigation pursuant to Government Code sections 54956.9(d)(2)-(3)**

Rationale:

Significant exposure to litigation pursuant to Section 54956.9(d)(2) - (3): One Case concerning the Wildcat Ranch

**10.3. Public Employee Performance Evaluation pursuant to Government Code section 54957; Title: Superintendent**

**11. RECONVENE TO OPEN SESSION**

The meeting reconvened to open session at 8:46 pm.

**11.1. Report Out from Closed Session**

There was no action to report from closed session.

**11.2. Personnel Matters Pursuant to Government Code section 54957;**

Rationale:

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

Nothing was presented for voting.

**11.3. Conference with Legal Counsel--Anticipated Litigation pursuant to Government Code sections 54956.9(d)(2)-(3)**

Rationale:

Significant exposure to litigation pursuant to Section 54956.9(d)(2) - (3): One Case concerning the Wildcat Ranch

Nothing was presented for voting.

**11.4. Public Employee Performance Evaluation pursuant to Government Code section 54957; Title: Superintendent**

Nothing was presented for voting.

**12. ADJOURNMENT**

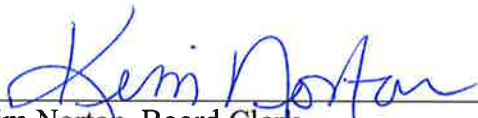
Rationale:

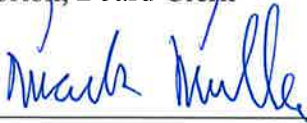
Pursuant to Board Bylaw 9322, late agenda material related to open session can be inspected in the superintendent's office at 100 School Street, Room FL-2, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext. 1, 48 hours prior to the meeting.

With no further business, the meeting was adjourned at 8:47 pm.

**SONORA UNION HIGH SCHOOL DISTRICT**  
**Regular Board of Trustees Meeting**  
**September 10, 2019 6:00 PM**

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Kim Norton, Board Clerk

  
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Mark Miller, Ed.D., Board Secretary

  
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Cindy Costello, Recording Secretary