

# **SONORA UNION HIGH SCHOOL DISTRICT**

## **Regular Board of Trustees Meeting**

**August 27, 2019      6:00 PM**

100 School Street, Room FL-1, Sonora, CA 95370

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### **Trustee Members Present:**

Kim Norton, Clerk and Acting President

Erik Andal, Member

Nancy Scott, Member

Jeanie Smith, Member

Gregory Crook, Student Board Member

### **Trustee Member Absent:**

Jim Riggs, President

**Others Present:** Superintendent Mark Miller, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, Principal Lance Morrow, Principal Roy Morlan, SUHSD staff, and community members.

## **1. OPENING BUSINESS**

### **1.1. Call to Order and Establishment of Quorum**

Establishing a quorum, Trustee Norton called the meeting to order at 6:00 pm.

### **1.2. Pledge of Allegiance**

Trustee Norton led the Pledge of Allegiance.

### **1.3. Adopt Agenda**

Motion by Trustee Andal, second by Trustee Scott to adopt the agenda as presented.

Dr. Miller suggested amending the agenda to include the names of recommended personnel on Item 6.2, and to add Superintendent Evaluation to Items 8.4 and 9.5.

Amended motion by Trustee Andal, second by Trustee Scott to adopt the amended agenda as presented.

Student: Aye

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs

Motion Passes

## **2. PUBLIC COMMENT for non-agendized, reports and information items**

Rationale:

Members of the public are welcome to address the board at this time regarding non-agendized, reports and information items: Time is limited to five (5) minutes per

speaker, with a cumulative time of twenty (20) minutes. This is a time for members of the public to comment and for board members to listen.

There was no public comment.

### **3. REPORTS AND INFORMATION ITEMS**

#### **3.1. Classified Employee Report**

Danny Hinkel reported that he was pleased with the interview process today and noted that CSEA member meetings are usually held on the Thursday following a board meeting.

#### **3.2. Certificated Employee Report**

Debbie Hopper gave a teacher and student event update, including but not limited to band events and an upcoming field trip to see Hamilton.

#### **3.3. Superintendent Report**

Rationale:

See attached documents and images

Dr. Miller reviewed the highlights of his report and images.

#### **3.4. Board of Trustees Report**

Trustee Smith shared that the Sonora High Foundation is now selling its 2-for-1 coupon booklets for \$20 each. Proceeds raised will be used to assist purchasing a new sound system for the Bud Castle Gym.

Student Trustee Crook gave an update of student events which included the back to school dance and an FFA back to school BBQ. The leadership class has also begun planning for homecoming.

Trustee Norton shared that she has heard feedback about lockers.

### **4. DISCUSSION ITEMS**

#### **4.1. District Goal No. 6**

Rationale:

District Goal No. 6 Facilities - The District will support the maintenance and modernization of district facilities and technology to better support staff and student learning, safety and efficiency.

Dr. Miller and Mark Alberto will use the REMS and Site Assessment application during the facility walk through this year.

#### **4.2. 7-11 District Advisory Committee**

Rationale:

The committee will review the alternative education site to advise the District pursuant to Board Policy and Administrative Regulation 1220. The District has advertised in the Union Democrat, emailed and called all district parents, posted the application on the district website, presented the need at a rotary meeting, and the IT department will post it on our social media. Thus far, the District has received four applications from interested community members.

Dr. Miller shared that five applications have been received so far.

Danny Hinkel gave an update of social media posting responses and views.

Davina Lane cautioned about the committee looking into moving the location of the district's alternative education site. Instead, she suggests looking into the use of the Dome and joint use of the alternative education site.

#### **4.3. Board Professional Development Opportunities**

Rationale:

See attached list of governing board member professional development opportunities through California School Board Association (CSBA).

Dr. Miller would like to start planning the board members' travel plans for the Annual Education Conference and Trade Show (AEC) in San Diego if they are interested in attending.

#### **4.4. Suggestions for New Business**

No new business was suggested.

### **5. ACTION ITEMS - CONSENT AGENDA**

Rationale:

Consent agenda items combine routine business into one agenda item as a whole. Therefore, the consent agenda can be approved in one action rather than multiple motions on each item separately.

Motion by Trustee Smith, second by Trustee Scott to approve the consent agenda as presented.

Student: Aye

Ayes: Andal, Norton, Scott, Smith  
Absent: Riggs  
Motion Passes

**5.1. Approve Fund Transfer(s)**

Rationale:

\$5,000 from the General Fund (01) to the Capital Outlay Fund (40) for ASB repayment for pavers deposited to incorrect fund.

Recommended Motion:

Approve the fund transfer(s) as presented.

**5.2. Second Reading and Consideration to Approve Board Policies, Exhibits and Board Bylaws Revisions as Recommended by CSBA for May 2019**

Rationale:

The Board has held the first reading and will now consider approving the revised BPs, ARs, Es, and BBs as CSBA recommends. The attached Policy Guide Sheet details the revisions and the individual BPs, ARs, Es, and BBs are attached for review.

Recommended Motion:

Approve revisions as presented.

**5.3. Approve the Purchase of Two (2) Used Toshiba 30+ CPM Color Capable MFP Copiers in the amount of \$6,588.00 for the Alternative Education Campus, and the Maintenance Agreement with Power Business Technology, LLC to Provide Copier Maintenance for District Owned Copiers**

Rationale:

The District currently owns five (5) older model Toshiba copiers and has a maintenance agreement with Zoom Imaging to provide service and toner at an average cost per month of approximately \$410. The copiers located at the Alternative Education (Alt Ed) Campus used for the Adult Education and Independent Study programs are nine (9) years old and beginning to experience operational difficulties. Replacing the Alt Ed copiers with used copiers would provide staff with functioning equipment and not commit the District to a multi-year agreement since the remaining District copiers that currently under lease will be up for renewal in several years and the District would like to go out for bid for all copier needs at that time. The maintenance agreement proposed by Power Business Technology, LLC is for a monthly cost of \$169 for all District owned copiers and will result in a significant cost savings to the District.

Recommended Motion:

Approve the purchase of two (2) used Toshiba MFP copiers, and the maintenance agreement with Power Business Technology, LLC for \$169 per month for District owned copiers as presented.

**5.4. Approve Memorandum of Understanding (MOU) with Sonora Youth Aquatics (SYA)**

Rationale:

The District received a grant in the amount of \$4,000 to fund the aquatics coordinator stipend position for the 2018-2019 school year. SYA has offered to fund the grant again so the aquatics coordinator position can continue for the 2019-2020 school year.

Recommended Motion:

Approve the MOU as presented.

**5.5. Approve Contract with Teacher's Pension**

Rationale:

The District recommends entering into a service agreement with Teachers' Pension. The company meets with employees and assists them in planning for retirement.

Recommended Motion:

Approve the agreement as presented.

**6. ACTION ITEMS - DISCUSSION**

**6.1. Approve Board Meeting Minutes Dated August 13, 2019**

Motion by Trustee Andal, second by Trustee Scott to approve the minutes as presented.

Student: Aye

Ayes: Andal, Norton, Scott

Abstain: Smith

Absent: Riggs

Motion Passes

**6.2. Approve Personnel Recommendations**

Recommended Motion:

Approve the personnel recommendations as presented.

Motion by Trustee Smith, second by Trustee Scott to approve the personnel recommendations as presented.

Student: Aye  
Ayes: Andal, Norton, Scott, Smith  
Absent: Riggs  
Motion Passes

**6.3. Adopt Resolution No. 2019/20-02 Authorized Teaching Assignment Outside Credential**

Rationale:

With the teacher's consent, the District assigned one teacher outside of her credential for the 2019-2020 school year. Although not credentialed for the assignment, the teacher has completed 18 semester hours of course work or nine upper division/graduate semester units in the subject pursuant to Education Code section 44263.

Recommended Motion:

Approve the resolution as presented.

Motion by Trustee Andal, second by Trustee Smith to approve the resolution as presented.

Trustee Andal is confident in education code allowing this.

Trustee Norton asked how the district could prevent this from occurring annually.

Dr. Miller stated that the teacher would need to become credentialed in the subject, which would be costly.

Student: Aye  
Ayes: Andal, Norton, Scott, Smith  
Absent: Riggs  
Motion Passes

**6.4. Approve the Agreement with Eagle Construction to Complete Repairs of the Maintenance and Operations Building Roof Resulting from Storm Damage in February 2019; Subject to Approval of Sufficient Insurance Coverage by Tuolumne JPA**

Rationale:

In February 2019, the District's Maintenance and Operations building was damaged during a severe storm when the top of a tree broke off and fell through the roof. The Board approved emergency Resolution No. 2018/19-18, on February 19, 2019, to obtain bids through an informal bidding process. A claim was filed with the Tuolumne JPA and Self-Insured Schools of California (SISC) who is the property insurance carrier for the District. SISC engaged Eagle Construction to provide an estimate for the structural repair needed for the roof. The attached

agreement in the amount of \$33,004.33 was prepared at SISC's request. The District will be responsible for paying the \$2,500 property damage deductible, and the balance of the contract will be reimbursed through insurance proceeds from SISC. The District has requested the Tuolumne JPA review the agreement, and has been advised that upon review of a Certificate of Insurance from Eagle Construction to ensure limits are sufficient to mitigate liability to the District, the District is approved to move forward with executing the agreement.

Motion by Trustee Smith, second by Trustee Scott to approve the agreement with Eagle Construction for \$33,044.33, subject to approval of sufficient insurance coverage by Tuolumne JPA as presented.

Student: Aye

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs

Motion Passes

## **7. PUBLIC COMMENT for closed session items**

Rationale:

Members of the public are welcome to address the board at this time regarding closed session items: Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes. This is a time for members of the public to comment and for board members to listen.

There was no public comment.

## **8. CLOSED SESSION**

The meeting adjourned to closed session at 6:40 pm.

### **8.1. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b);**

Rationale:

Expulsion, return from expulsion, extension of expulsion, discipline.

### **8.2. Personnel Matters Pursuant to Government Code section 54957;**

Rationale:

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

### **8.3. Conference with Legal Counsel--Anticipated Litigation pursuant to Government Code sections 54956.9(d)(2)-(3)**

Rationale:

Significant exposure to litigation pursuant to Section 54956.9(d)(2) - (3): One Case concerning the Wildcat Ranch

**8.4. Public Employee Performance Evaluation pursuant to Government Code section 5497; Title: Superintendent**

**9. RECONVENE TO OPEN SESSION**

The meeting reconvened to open session at 7:46 pm.

**9.1. Report Out from Closed Session**

There was no action to report from closed session.

**9.2. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b);**

Rationale:

Expulsion, return from expulsion, extension of expulsion, discipline.

Nothing was presented for voting.

**9.3. Personnel Matters Pursuant to Government Code section 54957;**

Rationale:

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

Nothing was presented for voting.

**9.4. Conference with Legal Counsel--Anticipated Litigation pursuant to Government Code sections 54956.9(d)(2)-(3)**

Rationale:

Significant exposure to litigation pursuant to Section 54956.9(d)(2) - (3): One Case concerning the Wildcat Ranch

Nothing was presented for voting.

**9.5. Public Employee Performance Evaluation pursuant to Government Code section 54957; Title: Superintendent**

Nothing was presented for voting.

**10. ADJOURNMENT**



**SONORA UNION HIGH SCHOOL DISTRICT**  
**Regular Board of Trustees Meeting**  
**August 27, 2019**                      **6:00 PM**

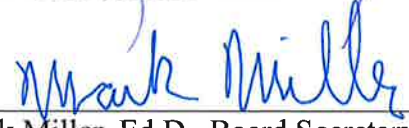
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Rationale:

Pursuant to Board Bylaw 9322, late agenda material related to open session can be inspected in the superintendent's office at 100 School Street, Room FL-2, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext. 1, 48 hours prior to the meeting.

With no further business, the meeting was adjourned at 7:47 pm.

  
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Kim Norton, Board Clerk

  
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Mark Miller, Ed.D., Board Secretary

  
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Cindy Costello, Recording Secretary