

# **SONORA UNION HIGH SCHOOL DISTRICT**

## **Regular Board of Trustees Meeting**

**August 13, 2019      6:00 PM**

100 School Street, Room FL-1, Sonora, CA 95370

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### **1. OPENING BUSINESS**

#### **1.1. Call to Order and Establishment of Quorum**

#### **1.2. Pledge of Allegiance**

#### **1.3. Adopt Agenda**

Recommended Motion:

Approve Agenda as presented.

### **2. PUBLIC COMMENT for non-agendized, reports and information items**

Rationale:

Members of the public are welcome to address the board at this time regarding non-agendized, reports and information items: Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes. This is a time for members of the public to comment and for board members to listen.

### **3. PRESENTATION**

#### **3.1. Positive Behavior Interventions and Supports (PBIS) - Lance Morrow**

### **4. REPORTS AND INFORMATION ITEMS**

#### **4.1. Classified Employee Report**

#### **4.2. Certificated Employee Report**

#### **4.3. Superintendent Report**

Rationale:

See attached documents

#### **4.4. Board of Trustees Report**

#### **4.5. Board Correspondence**

#### **4.6. Quarterly Report on Williams Uniform Complaints - Mark Miller**

Rationale:

The District received no complaints this quarter regarding Williams-related issues which include deficiencies related to instructional materials, conditions of facilities that are not safe, or teacher misassignment/vacancy.

### **5. DISCUSSION ITEMS**

**5.1. Maintenance and Operations Department Update - Mark Alberto**

Rationale:

Bud Castle Gym roof replacement update, Aquatic Center operational cost update and highlight of department accomplishments.

**5.2. District Goal No. 8 School Culture**

Rationale:

District Goal 8. School Culture - All members of our educational community will engage in positive relationships promoting a culture of cooperation, trust, respect, and personal safety.

**5.3. 7-11 District Advisory Committee**

**5.4. Suggestions for New Business**

**6. ACTION ITEMS - CONSENT AGENDA**

Rationale:

Consent agenda items combine routine business into one agenda item as a whole. Therefore, the consent agenda can be approved in one action rather than multiple motions on each item separately.

Recommended Motion:

Approve consent agenda as presented.

**6.1. Approve Regular Board Meeting Minutes Dated July 9, 2019**

Recommended Motion:

Approve Minutes as presented.

**6.2. Approve Special Board Meeting Minutes Dated July 9, 2019**

Recommended Motion:

Approve Minutes as presented.

**6.3. Approve Special Board Meeting Minutes Dated August 6, 2019**

Recommended Motion:

Approve Minutes as Presented.

**6.4. Approve Bills and Warrants for the Month of July 2019**

Recommended Motion:

Approve Bills and Warrants as presented.

**6.5. Approve Fund Transfers**

Rationale:

See attached documents.

Recommended Motion:

Approve Fund Transfers as presented.

**6.6. Approve Revised Resolution No. 2019/20-01 Establish Temporary Interfund Transfers**

Rationale:

The Board approved the resolution at their meeting on July 9, 2019, but a clerical error was found and the revised resolution needs board approval. The revision included the change of the fiscal year noted in the resolution from 2018/19 to 2019/20.

Recommended Motion:

Approve revised resolution as presented.

**6.7. Approve Revised 2019-2020 Classified Salary Schedule**

Rationale:

The longevity on the previous salary schedule was set according to old contract language that read "The 'base' is defined as Range 1, Step 1 of the salary schedule." The revised salary schedule reflects the new contract language for longevity that was agreed upon during the 2018-2019 negotiations and board approved on June 11, 2019. The new contract language states "The 'base' is defined as Step 1 of the first occupied Range of the salary schedule."

Recommended Motion:

Approve the revised salary schedule as presented.

**6.8. Approve Job Description for Senior Office Specialist-Data Technician**

Rationale:

As part of the reorganization of the Instructional Technology Department, the District recommends revising the job description of the Computer Operations Technician and renaming it as Data Technician for clarity.

Recommended Motion:

Approve the revised job description as presented.

**6.9. Approve Job Description for Senior Office Specialist-Attendance**

Rationale:

The District recommends moving the responsibility of substitute calling to the data technician position to alleviate some of the responsibilities of the attendance clerk. Long-term planning includes implementing an electronic substitute calling system.

Recommended Motion:

Approve the job description as presented.

**6.10. Approve 2019-2020 Board Action Calendar**

Recommended Motion:

Approve Board Calendar as presented.

**6.11. Approve the Milk Bid for the 2019-2020 School Year**

Rationale:

Milk Bids were solicited from Crystal Creamery and Producers Dairy for the 2019-2020 school year. The only bid received was from Producers Dairy at \$0.2298 half-pint 1% low fat milk and \$0.2371 half-pint fat-free chocolate milk. District recommends awarding the bid to Producers Dairy.

Recommended Motion:

Approve milk bid as presented.

**6.12. Approve 2019/20 - 2021/22 Work Experience Education (WEE) Program Plan and Application**

Rationale:

The District must have a WEE Plan in place in order to offer the work experience course to its students.

Recommended Motion:

Approve plan and application as presented.

**6.13. Approve Renewal Agreement with Vanguard got 403(b) Services**

Recommended Motion:

Approve Agreement as presented.

**6.14. Approve Renewal Agreement with Fidelity Investments 403(B) Program Recordkeeping and Administrative Services**

Recommended Motion:

Approve Agreement as presented.

**6.15. Approve 2019-2020 Agreement with Frontline**

Rationale:

In an effort to become more efficient and remove some of the duties of the attendance position, the district recommends moving to an automated absence system. The cost to the district is a start-up fee of \$4,275 and \$4,500 annually.

Recommended Motion:

Approve Agreement as presented.

**7. ACTION ITEMS - DISCUSSION**

**7.1. Approve Personnel Recommendations**

Rationale:

See attached document

Recommended Motion:

Approve Personnel Recommendations as presented.

**7.2. Approve Revised 2019-2020 Board Meeting Schedule**

Rationale:

At the request of the board, the district has created a revised meeting schedule.

Recommended Motion:

Approve Meeting Schedule as presented.

**8. PUBLIC COMMENT for closed session items**

Rationale:

Members of the public are welcome to address the board at this time regarding closed session items: Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes. This is a time for members of the public to comment and for board members to listen.

**9. CLOSED SESSION**

**9.1. Conference with Legal Counsel--Anticipated Litigation pursuant to Government Code sections 54956.9(d)(2) - (3)**

Rationale:

Significant exposure to litigation pursuant to Section 54956.9(d)(2) - (3): One Case concerning the Wildcat Ranch

**9.2. Conference with Legal Counsel - Existing Litigation: Parent v. Sonora UHSD, et. al., OAH Case No. 2019070252**

**9.3. Personnel Matters Pursuant to Government Code section 54957;**

Rationale:

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

**9.4. Public Employee Performance Evaluation pursuant to Government Code section 54957; Title: Superintendent**

**10. RECONVENE TO OPEN SESSION**

**10.1. Report Out from Closed Session**

**10.2. Conference with Legal Counsel--Anticipated Litigation pursuant to Government Code sections 54956.9(d)(2) or (3)**

Rationale:

Significant exposure to litigation pursuant to Section 54956.9(d)(2) - (3): One Case concerning the Wildcat Ranch

**10.3. Conference with Legal Counsel - Existing Litigation: Parent v. Sonora UHSD, et. al., OAH Case No. 2019070252**

**10.4. Personnel Matters Pursuant to Government Code section 54957;**

Rationale:

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

**10.5. Public Employee Performance Evaluation pursuant to Government Code section 54957; Title: Superintendent**

**11. ADJOURNMENT**

Rationale:

Pursuant to Board Bylaw 9322, late agenda material related to open session can be inspected in the superintendent's office at 100 School Street, Room FL-2, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 1, 48 hours prior to the meeting.