SONORA UNION HIGH SCHOOL DISTRICT

Regular Board of Trustees Meeting - Annual Meeting at Alternative Education Site April 09, 2019 6:00 PM

251 S Barretta St, Room 3, Sonora, CA 95370

Members Present:

Kim Norton, Clerk & Acting President Erik Andal, Member Nancy Scott, Member Jeanie Smith, Member

Members Absent:

Jim Riggs, President Ryan Grogan, Student Board Member Danielle Lario, Student Board Member

Others Present: Superintendent Mark Miller, Chief Business Official Dana Vaccarezza, Principal Ben Howell, Principal Roy Morlan, Assistant Principal Karen Sells, SUHSD staff, and community members.

1. TOUR OF ALTERNATIVE EDUCATION CAMPUS - Roy Morlan

At 6:00 pm, Principal Morlan led the Board of Trustees members and any interested meeting attendees on a tour of the campus.

2. OPENING BUSINESS--Approximately 6:30 pm

2.1. Call to Order and Establishment of Quorum

Establishing a quorum, Trustee Norton called the meeting to order at 6:30 pm.

2.2. Pledge of Allegiance

Trustee Norton led the Pledge of Allegiance.

2.3. Adopt Agenda

Motion by Trustee Smith, second by Trustee Scott to adopt the Agenda as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs Motion Passes

3. PUBLIC COMMENT for non-agendized items

Rationale:

Members of the public are welcome to address the board at this time regarding non-agendized items: Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes. This is a time for members of the public to comment and for board members to listen.

Approved
Date: 5/14/19

Roy Morlan thanked the Board for letting the Alternative Education employees host the meeting. He stated that their site serves 150 students and Cassina High School successfully completed their WASC visit.

Carol Doud shared information about the upcoming fire safety meeting and a drug take-back day in the county. She also shared that she helped plant flowers at the fairgrounds for beautification.

Ben Howell shared information about a student's senior project called Sonora High School Cuts IT. Anyone can donate money or have cosmetology students cut 10 or more inches of their hair and donate it to Wigs for Kids.

4. REPORTS, INFORMATION AND DISCUSSION ITEMS

4.1. Science Department Presentation - Lynn Skutches

Lynn Skutches shared that the science department consists of four teachers, not including Stacy Ingalls who teaches Ag science. The department is actively searching for a viable curriculum to prepare district students for the Next Generation Science Standards. Mrs. Skutches also mentioned that their books are aging and need replacement, but they will wait until a new curriculum is decided upon. She thanked administration for offering science to freshman, Karen Sells for updating the evacuation plan, and maintenance workers for cutting the shrubs and updating the lighting at the science building for safety.

4.2. Counseling Department Presentation - Stacy Kroeze

Stacy Kroeze explained that the counseling department consists of 3 counselors; 2 are SHS counselors, and 1 combines counseling for SHS, middle college and Title I. The department is continuously evolving to serve the changing needs of each student as a whole. They are serving an increased amount of students who are experiencing anxiety, depression and are at risk of suicide. Counselors do their best to serve these needs and partner with professionals in the county. Through the CCAPP the district offers fire science, child development, and guidance. Next year we will also offer Music 2 and law enforcement. Students' 4-year plans are now on Aeries allowing students, teachers and parents easier access to the information. Counselors have completed 8th grade registration with all feeder schools and non-feeder school students. Middle College exposes high school level students to college and makes it less intimidating. MC attracts students to our school and is now offered to all students.

Lynn Skutches thanked Ben Howell and Stacy Kroeze for going to all of the feeder schools.

Dr. Miller confirmed that the district receives revenue for MC students who attend 4 high school classes each day.

4.3. Facility Use Fee Schedule - Dana Vaccarezza

Rationale:

Parameters and fees for use of district facilities are detailed in the attached board policy, administrative regulation and exhibit.

Dana Vaccarezza explained that the fee schedule is a work in progress. When the district entered the fiscal crisis, the fee schedule was reviewed and it was discovered that the district was not capturing fees to cover the costs of facility use by outside agencies. A committee was formed to update the fees, but some groups negotiated a reduced rate with the previous superintendent. The district seeks to be fair but consistent while covering expenses related to facility use by outside agencies.

Carol Doud agrees that the district fees should be fair and consistent.

Trevor Powell coaches a travel soccer team that is experiencing a shortage of all-weather field availability. The current facility use fee would double the team registration fee and our community can't afford that. He asked the district to consider the fact that these teams feed our athletic teams.

Stacy Ingalls' children play on teams that have changed locations of practices and games due to SUHSD raising their rates. She has also seen children not register for team sports because they can't afford the registration fee.

Kurt Wolken is a soccer coach who explained the challenges of field availability. Adding the challenges of increasing costs could cause children to play in the valley where they aren't playing with their peers. It should be a give-and-take of the community.

Erik Andal supports public use of school facilities even if it is at no cost to the group, but understands the district's need to keep in mind the cost of repair and maintenance.

Jeanie Smith met with the district's maintenance and operations manager who explained that our nice facilities are being used more and we need to be able to maintain them. The fees need to be consistent and the fees need to cover maintaining our facilities so we have them to use in the future.

Kim Norton thinks that a lower price, giving the district some money, is better than no money. She believes that the tax payer paid for the facilities so the district should allow public use of them.

Erik Anal takes pride that Sonora High School is the hub of our community.

Dr. Miller would like to bring this subject back as an action item. The district will create a couple of draft fee schedules for discussion and action.

Nancy Scott agrees with Kim Norton's thoughts.

4.4. Quarterly Report on Williams Uniform Complaints - Mark Miller Rationale:

The District received no complaints this quarter regarding Williams-related issues which include deficiencies related to instructional materials, conditions of facilities that are not safe, or teacher

misassignment/vacancy.

Dr. Miller reported that no complaints were received this quarter for Williams-related issues.

4.5. Board Bylaw 9323 Meeting Conduct

Rationale:

The District is seeking board member input for updating this bylaw.

Dr. Miller explained that the current policy only allows board members to abstain from voting if the item is a conflict of interest. Some board members would like to have more freedom for abstaining. An example of this would be when a board member was absent from a board meeting, he/she would like to abstain from voting for or against that meeting's minutes.

Kim Norton suggested this be placed on an agenda when Jim Riggs is present because it is important to him.

Erik Andal wants to ask the district's legal counsel for her advice.

Dr. Miller added that this has been vetted and proposed by the CSBA's experts.

Jeanie Smith understands some board members wish to abstain from voting on the minutes if they were not present at a meeting. She agrees that our legal counsel should review and make recommendations.

Carol Doud feels that board members are elected to represent people, not themselves. So, if the member was not at a meeting, they can read the minutes thoroughly and then vote according to how those present vote. And if a member joins a board meeting late and misses the discussion of an item, the board member should wait until the item is voted on before joining the meeting. Then there is no need to abstain from voting unless there is a conflict of interest.

4.6. Dome Property Next Steps

Dr. Miller shared that any parties interested in purchasing the Dome have expressed needing more land to accommodate parking. The district may want to create a committee to look at this.

Allan Zimmerly agrees with Dr. Miller and suggests forming a committee in light of this new information.

Davina Lane suggests reconvening the 7-11 committee.

Dr. Miller suggests going back to square one because the initial question was different than the current question. The original question was, "What should the district do with the Dome?" The current question is, "What makes the Dome a viable property to sell?"

Davina Lane explained that their group and any other interested party will need to solve the problem of not enough parking.

Jeanie Smith wants there to be more diversity in the new committee to include a realtor, etc. who are experts that can address the concerns rather than people who are emotionally connected to saving the Dome.

Stacy Ingalls was part of the last 7-11 committee. They spent much of their time going to the city and looking at separating the property into parcels. There was also a previous committee from 20 years ago that came up with similar findings.

Dr. Miller thinks that a new committee wouldn't start from scratch. They would educate themselves on what was previously discovered and move forward from there.

Davina Lane would like to stop going round and round, but move forward.

Jeanie Smith and Kim Norton would like to bring an action item to the next meeting to form a committee.

4.7. Wildcat Ranch Next Steps

Dr. Miller shared that the litigation hearing in court would be on April 12, 2019. He explained that the \$30,000+ in legal fees are for the litigation alone. This does not include legal fees paid for the surplus process of Tier I and II.

Shawn Crook said the legal fees of the Farm Bureau are half of that amount.

Stacy Ingalls stated that the district has not designated the \$500,000 it will receive for the first payment in the sale of a portion of the ranch to agriculture education. She thinks the image representing the sale of the ranch should be of students and not a barn.

Erik Andal agrees that the image representing the ranch sale should not be of a barn because the \$500,000 has not been officially designated to Ag.

Nancy Scott agrees that this is about all students.

Jeanie Smith reminded the group that the image is not as important as the point that the litigation is costing the district money. The students are being neglected if we don't sale the land because the district only has \$400,000 for Ag and that's not enough to build the barn.

Kim Norton wants to go to Tier III to find out if other entities are interested and what they would be willing to pay for the land.

Melissa Stegall stated that the students are already losing out because senior projects that were proposed to take place at the ranch were denied.

Jeanie Smith would like to make the students not have to wait any longer for developing the ranch.

Debbie Hopper suggested the district look at leasing the property to bring in long-term income. Letting the land just sit doesn't benefit the students any more than not selling it for top dollar.

4.8. Student Board Member Report

There was no student board member report.

4.9. Classified Employee Report

Shelley Andersen summarized the classified employees for the district. They include bus drivers who are the first contact with students each day; custodians who clean our campus; maintenance and operations who keep our campus safe, and our heating and air conditioning running; IT who enables communication with staff and parents, and technology related learning; senior office specialists who perform critical assistance to staff, students and parents; paraprofessionals who offer instructional support to students and teachers; campus security who keep staff and students safe; and cafeteria who feed students and staff at five locations.

Chris Nugier appreciates that the cafeteria offers their food to staff as well as students.

4.10. Certificated Employee Report

Debbie Hopper thanked the classified staff for all that they do.

Note: Erik Andal departed from the meeting at 8:21 pm.

4.11. Superintendent Report

Rationale:

See attached documents

Dr. Miller asked everyone to read his report at another time because the meeting was running late.

Debbie Hopper recommended the district offer support to staff who work on grants such as paying them for time spent applying or assisting them in the process. She also mentioned that the recent presentation on vaping was very informative.

Shelley Andersen wished Jimmy Dockett well as he leaves our district for employment elsewhere, and welcomed a new bus driver, Leticia Bahten, to the district.

4.12. Board of Trustees Report

Jeanie Smith mentioned that she met with Mark Alberto to learn more about our facilities, and he welcomes other board members to do the same.

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Nancy Scott noted that she would be in H-19 on Thursday and asked for those with questions to meet with her.

Debbie Hopper thanked the board members for their involvement.

4.13. Suggestions for New Business

Rationale:

Discussion of block schedule and class size management have been placed on the May 14, 2019, board meeting agenda.

5. CONSENT AGENDA

Rationale:

Consent agenda items combine routine business into one agenda item as a whole. Therefore, the consent agenda can be approved in one action rather than multiple motions on each item separately.

Motion by Trustee Scott, second by Trustee Smith to approve the consent agenda as presented.

Ayes: Norton, Scott, Smith

Absent: Andal, Riggs

Motion Passes

5.1. Approve Special Board Meeting Minutes Dated February 19, 2019

5.2. Approve Board Meeting Minutes Dated March 12, 2019

5.3. Approve Bills and Warrants for the Month of March 2019

5.4. Accept Donation(s)

Rationale:

- 1. Tuolumne Band of Me-Wuk Indians donated \$500 for the Volley for the Cure account.
- 2. Chicken Ranch Tribal Council donated \$600 for the Volley for the Cure account.
- 3. OHE Sandgravel, Inc. donated \$500 for the Volley for the Cure account.
- 4. Tuolumne County Sportsmen, Inc. donated \$800 to the Sonora High School Trap Club Scholarship fund.
- 5. An anonymous donation was received in the amount of \$500 for the Pat Sieben Music Scholarship Fund.
- 6. An anonymous donation was received in the amount of \$500 for the Sonora High School Water Polo Scholarship account.
- 7. Monterey Peninsula Country Club donated \$2,000 for the boys golf account to allow our team volunteers to help at the AT&T Pro Am Tournament.

5.5. Approve Fund Transfer(s)

Rationale:

Transfer \$158,164.67 from the General Fund (01) to the Capital Outlay Fund (40) to transfer the RDA pass through to Fund 40; posted incorrectly to General Fund (01).

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5.6. Approve Annual Agreement with Tuolumne County Special Education Local Planning Agency (SELPA) for the Functional Living Skills Program (FLS)

Rationale:

Through this agreement, the district is reimbursed for a portion of the expenses related to the Functional Living Skills Program.

6. ACTION ITEMS

6.1. Approve Revised Director of Special Education Job Description and 2019-2020 **Certificated Management Salary Schedule**

Rationale:

The District has received the resignation from our current Special Education Teacher/Coordinator. In preparation for filling this position, the District wishes to update the job description to better align with the duties performed by the person holding this position. The salary schedule has been updated to reflect an increase in days worked per year from 190 to 200 days.

Motion by Trustee Smith, second by Trustee Norton to approve the job description as presented.

Debbie Hopper requested that administration confer with special education staff to confirm that the job description fits the needs of their department.

Nancy Scott agrees that we should confirm the needs of the department.

Note: Erik Andal returned to the meeting at 8:30 pm.

Erik Andal moved to table the item until collaboration with the special education department is completed.

Jeanie Smith thinks the job description is acceptable as it is but moved to withdraw her motion to support other board members.

Item tabled to next meeting.

6.2. Approve 2018/19 Summer School Dates

Rationale:

Sonora High School will be running Summer School from June 10 until July 5, 2019. The District will staff Summer School with three teachers (three during the first two weeks, 2 during the third week and 1 during the fourth week). There will be no school on July 4.

Motion by Trustee Smith, second by Trustee Scott to approve the summer school dates as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs **Motion Passes**

6.3. Approve 2019/20 Agreement with KIDS (Kontraband Interdiction & Detection Services)

Rationale:

The district finds it beneficial to have its school sites searched by drug dogs and their handlers. Renewing this contract would continue this service. Services provided in the amount of \$420 per visit with six visits per year.

Motion by Trustee Scott, second by Trustee Smith to approve the agreement as presented.

Carol Doud asked if the drug dogs find things.

Jeanie Smith confirmed that the drug dogs do find things.

Debbie Hopper said that she has received recommendations for more visits from the drug dogs.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs **Motion Passes**

6.4. Second Reading and Consideration to Approve December 2018 Board Policy and Bylaw Revisions as Updated by California School Boards Association (CSBA)

Rationale:

The first reading of the attached board policies and bylaws occurred at the previous board meeting. They have been revised according to CSBAs recommendations. Details are in the attached guide sheet.

Motion by Trustee Smith, second by Trustee Andal to approve the revised board policies and bylaws as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs **Motion Passes**

6.5. Authorize Superintendent to Begin Bidding Process for Replacement of Bud Castle **Gym Roof**

Rationale:

The District requests Board authorization to begin the process for replacing the roof of Bud Castle Gym. An architect is needed to create bid specifications, the specifications are then submitted to the Division of State Architect (DSA), followed by the formal bidding process. District CBO, Dana Vaccarezza, will explain the projected expenses and timeline for these services at the Board meeting.

Motion by Trustee Andal, second by Trustee Norton to authorize the superintendent to begin the bidding process for replacing the gym roof as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs **Motion Passes**

6.6. Adopt Annex N of the Multi-Jurisdictional Hazard Mitigation Plan and Approve Resolution 2018/19-20 Multi-Jurisdictional Hazard Mitigation Plan

Rationale:

The Disaster Mitigation Act of 2000 requires local governments to update and submit a hazard mitigation plan.

Motion by Trustee Norton, second by Trustee Smith to approve the Annex N of the Plan as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs Motion Passes

6.7. Adopt Resolution 2018/19-21 Participation in the Tax and Revenue Anticipation Notes Program (TRAN)

Rationale:

Adopting this Resolution allows Sonora Union High School District the opportunity to participate in the Cash Reserve Program sponsored by California School Boards Association Finance Corporation; however, it does not obligate the District to participate in this Program. It simply delegates to the District the right to decide on participation prior to the time of TRAN issuance.

Motion by Trustee Smith, second by Trustee Andal to approve the resolution as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs Motion Passes

6.8. Approve Resolution 2018/19-22 Recognizing May 8, 2019, as California Day of the Teacher

Rationale:

As recommended by the California Department of Education, the District would like to recognize May 8, 2019, as "Day of the Teacher." Day of the Teacher was established to give special recognition to teachers for their contributions to education and the lives of children.

Motion by Trustee Andal, second by Trustee Scott to approve the resolution as presented.

Carol Doud asked if the district does anything in addition to the resolution to recognize teachers.

Dr. Miller responded that teachers are recognized by a letter from the district.

Debbie Hopper added that leadership students host a breakfast to honor teachers and classified employees.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs Motion Passes

6.9. Approve Resolution 2018/19-23 Recognizing the Week of May 19-25, 2019, as Classified School Employee Week

Rationale:

As recommended by the California Department of Education, the District would like to designate this week to recognize its classified school employees who make a positive difference in children's lives.

Motion by Trustee Scott, second by Trustee Andal to approve the resolution as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs Motion Passes

6.10. Approve Resolution 2018/19-24 Recognizing May 1, 2019, as National School Principals' Day

Rationale:

As recommended by the California Department of Education, the District would like to designate May 1, 2019, as the National School Principals' Day to recognize its assistant principals and principals.

Motion by Trustee Andal, second by Trustee Scott to approve the resolution as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs Motion Passes

7. PUBLIC COMMENT for closed session items

Rationale:

Members of the public are welcome to address the board at this time regarding closed session items: Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes. This is a time for members of the public to comment and for board members to listen.

Sasha Farkas believes that the Farm Bureau is likely to prevail in the litigation about the ranch property. He believes that the district should not allow work crews arranged by the Park Foundation to clear brush from the property. He urged the board to stop spending money on litigation and to start the surplus process over again. He wants the end results to be in the best interest of the students.

Nathan, a local attorney representing a student whose case would be heard during closed session, stated that the student had good grades and no previous discipline when he jumped into a fight to protect his friend. He recommended suspension rather than expulsion for the student.

8. CLOSED SESSION

The meeting adjourned to closed session at 8:54 pm.

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Jim Riggs joined the meeting via phone for closed session only. The agenda was posted at his location 72 hours prior to this meeting.

- 8.1. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912
- (b); Recommended for Expulsion: Student 2018/19-M
- 8.2. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912
- (b); Recommended for Expulsion: Student 2018/19-O
- 8.3. Student Matters Pursuant to Education Code Sections 35146, 48900 et seg. and 48912
- (b); Recommended for Expulsion: Student 2018/19-S
- 8.4. Personnel Matters Pursuant to Government Code section 54957(b); Public Employee Discipline/Dismissal/Release/Non-reelect
- 8.5. Personnel Matters Pursuant to Government Code section 54957;

Ratify the Tentative Agreement with the Confidential Employees for the 2017-2018 School Year

Rationale:

The District and Confidential employees have come to a tentative agreement regarding 2016/17-2017/18 Handbook language.

8.6. Personnel Matters Pursuant to Government Code section 54957;

Conference with Labor Negotiators pursuant to Government Code Section 54957.6 (CFT)**

Rationale:

District Designated Representatives: Mark Miller, Ben Howell, Roy Morlan, Dana Vaccarezza Employee Organization: California Federation of Teachers, Local 3187

**Conferences between a public school employer and its negotiator are exempt from the Brown Act pursuant to Government Code Section 3549.1.

8.7. Personnel Matters Pursuant to Government Code section 54957;

Conference with Labor Negotiators pursuant to Government Code Section 54957.6 (CSEA)**

Rationale:

District Designated Representatives: Mark Miller, Karen Sells, Dana Vaccarezza, Chet White Employee Organization: Classified School Employees Association, Chapter #774

**Conferences between a public school employer and its negotiator are exempt from the Brown Act pursuant to Government Code Section 3549.1.

8.8. Conference with Legal Counsel-Existing Litigation pursuant to Government Code 54956.9;

Rationale:

Name of Case: Tuolumne County Farm Bureau vs. Sonora Union High School District

One Case: Case Number: CV62157

9. RECONVENE TO OPEN SESSION

The meeting reconvened to open session at 10:21 pm.

9.1. Report Out from Closed Session

There were no actions to report during closed session.

9.2. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b); Recommended for Expulsion: Student 2018/19-M

Motion by Trustee Andal, second by Trustee Smith to approve the expulsion as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs Motion Passes

9.3. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b); Recommended for Expulsion: Student 2018/19-O

Motion by Trustee Smith, second by Trustee Scott to approve the expulsion as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs Motion Passes

9.4. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b); Recommended for Expulsion: Student 2018/19-S

Motion by Trustee Andal, second by Trustee Scott to approve the expulsion as presented.

Ayes: Andal, Norton, Scott, Smith

Absent: Riggs Motion Passes

9.5. Personnel Matters Pursuant to Government Code section 54957(b); Public Employee Discipline/Dismissal/Release/Non-reelect

There was no action to take.

9.6. Personnel Matters Pursuant to Government Code section 54957; Ratify the Tentative Agreement with the Confidential Employees for the 2017-2018 School Year

Rationale:

The District and Confidential employees have come to a tentative agreement regarding 2016/17-2017/18 Handbook language.

Motion by Trustee Smith, second by Trustee Andal to approve the revised handbook as presented.

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Ayes: Andal, Norton, Scott, Smith

Absent: Riggs **Motion Passes**

9.7. Personnel Matters Pursuant to Government Code section 54957; Conference with Labor Negotiators pursuant to Government Code Section 54957.6 (CFT)**

Rationale:

District Designated Representatives: Mark Miller, Ben Howell, Roy Morlan, Dana Vaccarezza Employee Organization: California Federation of Teachers, Local 3187

**Conferences between a public school employer and its negotiator are exempt from the Brown Act pursuant to Government Code Section 3549.1.

There was no action to take.

9.8. Personnel Matters Pursuant to Government Code section 54957; Conference with Labor Negotiators pursuant to Government Code Section 54957.6 (CSEA)**

Rationale:

District Designated Representatives: Mark Miller, Karen Sells, Dana Vaccarezza, Chet White Employee Organization: Classified School Employees Association, Chapter #774 **Conferences between a public school employer and its negotiator are exempt from the Brown Act pursuant to Government Code Section 3549.1.

There was no action to take.

9.9. Conference with Legal Counsel-Existing Litigation pursuant to Government Code 54956.9;

Rationale:

Name of Case: Tuolumne County Farm Bureau vs. Sonora Union High School District One Case: Case Number: CV62157

There was no action to take.

10. ADJOURNMENT

Rationale:

Pursuant to Board Bylaw 9322, late agenda material related to open session can be inspected in the superintendent's office at 100 School Street, Room FL-2, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext. 1, 48 hours prior to the meeting.

With no further business, the meeting was adjourned at 10:24 pm.

Kim Norton, Board Clerk

Mark Miller, Ed.D., Board Secretary

Cindy Costello, Recording Secretary