

SONORA UNION HIGH SCHOOL DISTRICT

Regular Board of Trustees Meeting

February 12, 2019

6:00 PM

100 School Street, Room FL-1, Sonora, CA 95370

Members Present: Jim Riggs, President
Kim Norton, Clerk
Erik Andal, Member
Nancy Scott, Member
Jeanie Smith, Member

Members Absent: Ryan Grogan, Student Board Member
Danielle Lario, Student Board Member

Others present were Superintendent Mark Miller, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, Principal Ben Howell, Principal Roy Morlan, Assistant Principal Karen Sells, SUHSD staff and students, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Trustee Riggs called the meeting to order at 6:01 pm.

1.B. Pledge of Allegiance

- Trustee Riggs led the Pledge of Allegiance.

1.C. Adopt Agenda

- ✓ Motion by Trustee Smith, second by Trustee Norton to adopt the Agenda as presented.
- ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
- Motion Passes

2. PUBLIC HEARING

2.A. Initial Joint Proposal between California School Employees Association Sonora High Chapter #774 and Sonora Union High School District (Sunshine Document) for 2018/19 Traditional Negotiations

Public Hearing for the initial joint proposal between California School Employees Association Sonora High Chapter #774 and Sonora Union High School District (Sunshine Document) for 2018/19 Traditional Negotiations.

- Public Hearing Opened at 6:03 pm
- Public Comment: None
- Public Hearing Closed at 6:03 pm

3. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding non-agendized items:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
 - A staff member mentioned that he enjoys working for the district and can see the staff working to improve student behavior, which is getting better. A member of the public recognized Feb. 17, as National Random Acts of Kindness Day and challenged those present to do three acts of kindness.

4. COMMUNICATIONS

4.A. Presentation(s)

4.A.A. World Languages Department Presentation - Carol Woods

- Ms. Woods reviewed the teachers in the world languages department and explained whether they teach French or Spanish. She explained the benefits to students who learn foreign languages.

4.A.B. Math Department Presentation - Debbie Hopper

- Mrs. Hopper reviewed the teachers in the math department and explained which classes each teacher teaches. She mentioned that although math scores are not where she would like them to be, they are the highest in the county. She also mentioned that the math teachers appreciated attending a seminar last summer giving them time to collaborate and grow.

4.A.C. New Course of Study Proposal for Peer Assisted Learning (PALs) - Robert Mayben

- Mr. Mayben and Stacy Kroeze visited a school that uses the PALs program. They began with a handful of students and the program has grown every year. The program benefits the special education students as well as the mentor students. The general education students would receive appropriate training prior to working with the struggling students.

4.A.D. 2019-2020 Comprehensive District Safety Plan and Emergency Operations Plan

- Dr. Miller explained that the updates to the plans include staff names and phone numbers. Administration has begun talking with stakeholders and will bring larger updates with next year's plans.

4.B. Information Items

4.B.A. Student Board Member Report

- There was no Student Report.

4.B.B. CSEA Report

- There was no CSEA Report.

4.B.C. Federation of Teachers Report

- Mrs. Hopper shared student-involved events which occurred recently or will occur in the near future.

4.B.D. Superintendent Report

- Dr. Miller shared his superintendent and personnel reports that were attached to the agenda.

4.B.E. Board of Trustees Report

- Trustee Smith shared that she appreciates the efforts made by the special education transportation department.
- Trustee Norton commended that as a parent, she appreciates the communication texts, emails and phone calls regarding the inclement weather.

4.C. Discussion Items

4.C.A. Annual Board Self-Review and Goal-Setting Workshop

Board Bylaw 9400 Board Self-Evaluation, stipulates "Each year, the Board, with assistance from the Superintendent, shall determine an evaluation method or instrument that measures key components of board responsibility and previously identified performance objectives. At the request of the Board, a facilitator may be used to assist with the evaluation process. Following the evaluation, the Board shall set goals, ...develop strategies for strengthening Board performance based on identified areas of need..."The 360-review process has been utilized in recent years to include opinions of employees by way of a survey which was then reviewed along with the self-evaluation of the Board members.

- The board members discussed the use of a facilitator at their upcoming workshop, and would like to schedule the workshop sometime between April and June.

4.C.B. Sale of a Portion of the Wildcat Ranch Next Steps

- Dr. Miller recounted that the sale is in its 60-day escrow, then the Park Foundation will make payments according to the timeline specified in the purchase and sale agreement.
- Mrs. Ingalls stated that she has been in communication with administration and Mark Miller about use of the ranch for the 2018-2019 school year.

4.C.C. Purchasing Survey to Review School Climate and Budget Priorities

- The Board members discussed utilizing a survey for stakeholder input that would be considered at the goal-setting workshop. They would like to ask additional questions to what was asked during the superintendent search.

4.C.D. Suggestions for Future Agenda Items

Math scores and Multi-Tiered System of Supports (MTSS)

- A suggestion for future agenda items was to include a progress report of the superintendent goals within the superintendent report at board meetings.

5. CONSENT AGENDA

5.A. Approve Board Meeting Minutes

5.B. Approve Bills and Warrants

5.C. Accept Donation(s)

- Sonora Area Foundation donated \$5,000 from the Front Porch Fund to the Gold Country Music Camp.

5.D. Approve Fund Transfer(s)

- \$185.02 from the Cafeteria Fund (13) to the General Fund (01) for cafeteria reimbursement to general fund for: 2018/19 2nd quarter fuel expenses and 2018/19 2nd quarter vehicle maintenance expenses.
- \$30,000 from the Cafeteria Fund (13) to the Economic Uncertainties Fund (17) for: repayment for cash flow loan in prior year 2018 to the cafeteria fund.

5.E. Approve 2019-2020 Network Access Agreement with Tuolumne County Superintendent of Schools

The Network Access Agreement is an annual agreement with the Tuolumne County Superintendent of Schools Office.

- ✓ Motion by Trustee Scott, second by Trustee Smith to approve the consent agenda as presented.
- ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
- ☑ Motion Passes

6. ACTION ITEMS

6.A. Approve 2018-2019 Spring Semester Superintendent Goals

The Board met for a workshop on January 25, 2019, to set the 2018-2019 spring semester goals for the superintendent. The goals are now being brought to the Board for approval.

- ✓ Motion by Trustee Smith, second by Trustee Andal to approve the superintendent goals as presented.
- ✓ Amended Motion by Trustee Smith, second by Trustee Andal to approve the superintendent goals with the changes to goals as discussed.
- ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
- ☑ Motion Passes

6.B. Accept and Certify the District Annual Financial Audit Report for the 2017/18 Fiscal Year

In accordance with Assembly Bill 3627, Chapter 1002, as it pertains to Education Code Section 41020.3, the Governing Board must review and accept the prior year's financial audit report at a public meeting. The annual financial audit has been prepared by the auditing firm of Vavrinek, Trine, Day & Co.

- ✓ Motion by Trustee Norton, second by Trustee Andal to accept and certify the audit report as presented.
- ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
- ☑ Motion Passes

6.C. Ratify the Initial Joint Proposal between the California School Employees Association (CSEA) and SUHSD (Sunshine Document) for 2018-19 Negotiations

Pursuant to Government Code Section 3547.5, initial proposals by the exclusive representatives for the California School Employees Association, Chapter #774, and the Sonora UHSD are required to be presented in open session of a Board meeting prior to the opening of formal bargaining sessions. Articles proposed to be discussed during the 2018-2019 negotiations are: Article 6, Check off and Organizational Security; Article 8, Salaries; Article 12, Insurance; Article 15, Transfers and Vacancies; and Article 16, Leaves.

- ✓ Motion by Trustee Smith, second by Trustee Scott to ratify the sunshine document as presented.
- ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
- ☑ Motion Passes

6.D. Set Date for the Annual Board Self-Review and Goal-Setting Workshop

Board Bylaw 9400 Board Self-Evaluation, stipulates "The Governing Board shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals." The following timeline is proposed for this process: Board members receive the link to the self-evaluation survey; Board members return the completed survey; and district office staff compiles surveys into one summary report. At a special meeting/workshop, Board members receive and review the summary report as an open session "information item." Following the self-evaluation session, the Board will then work on goals for the 2019-20 school year. This annual Board Workshop usually begins at 8:00 am and continues until 2:00 pm.

- ✓ Motion by Trustee Andal, second by Trustee Smith to table this item.
- ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)

- Motion Passes

6.E. Approve 2019-2020 Comprehensive District Safety Plan and Emergency Operations Plan

The Comprehensive Safety Plan and Emergency Operations Plan were presented to the Board and now need to be adopted. The revisions include staffing changes and the individuals specified in the nondiscrimination notice.

- ✓ Motion by Trustee Norton, second by Trustee Scott to approve the safety and emergency plans as presented.
- ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
- Motion Passes

6.F. Approve Amendment No. 1 to the 2018-19 Lease Agreement with Tuolumne County Superintendent of Schools for SELPA Programs on Sonora High School Campus

During winter break, the NeXus program moved classrooms. This Addendum updates the square footage being leased and the revised lease grand total now that NeXus is located in the new classroom.

- ✓ Motion by Trustee Norton, second by Trustee Smith to approve the amendment to the lease agreement as presented.
- ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
- Motion Passes

7. PUBLIC COMMENT PERIOD for closed session items

Members of the public are welcome to address the board at this time regarding items designated for closed session:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
 - There was no Public Comment.

8. CLOSED SESSION

- The meeting adjourned to Closed Session at 7:46 pm.

8.A. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)

Expulsion, return from expulsion, extension of expulsion, discipline.

- Student 2018/19-H
- Student 2018/19-J
- Student 2018/19-K
- Student 2018/19-L

8.B. Personnel Matters Pursuant to Government Code section 54957

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

8.B.A. Ratify the Tentative Agreement between the Sonora Union High School District and the Classified Confidential Employees for the 2017-2018 School Year

This item is placed on the agenda to allow discussion and consideration of Board ratification of the tentative agreement regarding handbook language, salary and benefits which has been reached with SUHSD Classified Confidential employees.

8.B.B. Ratify the Tentative Agreement between the Sonora Union High School District and the Certificated and Classified Management Employees for the 2017-2018 School Year

This item is placed on the agenda to allow discussion and consideration of Board ratification of the tentative agreement regarding handbook language, salary and benefits which has been reached with Sonora Union High School District Certificated and Classified Management Employees. These changes do not affect the superintendent.

8.B.C. Adopt Resolution 2018/19-17 Rescinding Reduced Work Year Calendar for Certificated Management, Classified Management, and Confidential Employees and Approve 2018-2019 Revised Salary Schedules

The District has rescinded the reduced work year calendars for other employee groups and recommends rescinding the reduced work year calendar for certificated management, classified management and confidential employees as well. This change will require revising the 2018-2019 salary schedules.

8.B.D. Conference with Labor Negotiators pursuant to Government Code Section 54957.6 (CFT)**

District Designated Representatives: Mark Miller, Ben Howell, Roy Morlan, Dana Vaccarezza

Employee Organization: California Federation of Teachers, Local 3187

**Conferences between a public school employer and its negotiator are exempt from the Brown Act pursuant to Government Code Section 3549.1.

8.B.E. Conference with Labor Negotiators pursuant to Government Code Section 54957.6 (CSEA)**

District Designated Representatives: Mark Miller, Karen Sells, Dana Vaccarezza, Chet White

Employee Organization: Classified School Employees Association, Chapter #774

**Conferences between a public school employer and its negotiator are exempt from the Brown Act pursuant to Government Code Section 3549.1.

8.C. Conference with Legal Counsel-Anticipated Litigation pursuant to Government Code 54956.9

Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9: (One potential case)

9. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 8:51pm.
- No actions were taken during Closed Session.

10. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

10.A. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)

Expulsion, return from expulsion, extension of expulsion, discipline.

- Student 2018/19-H
 - ✓ Motion by Trustee Smith, second by Trustee Norton to uphold the expulsion as presented.
 - ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
 - Motion Passes

- Student 2018/19-J
 - No action was taken.

- Student 2018/19-K
 - ✓ Motion by Trustee Andal, second by Trustee Scott to expel the student as presented.
 - ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
 - Motion Passes

- Student 2018/19-L
 - ✓ Motion by Trustee Andal, second by Trustee Scott to expel the student as presented.
 - ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
 - Motion Passes

10.B. Personnel Matters Pursuant to Government Code section 54957

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

10.B.A. Ratify the Tentative Agreement between the Sonora Union High School District and the Classified Confidential Employees for the 2017-2018 School Year

This item is placed on the agenda to allow discussion and consideration of Board ratification of the tentative agreement regarding handbook language, salary and benefits which has been reached with SUHSD Classified Confidential employees.

- No matters were presented for voting.

10.B.B. Ratify the Tentative Agreement between the Sonora Union High School District and the Certificated and Classified Management Employees for the 2017-2018 School Year

This item is placed on the agenda to allow discussion and consideration of Board ratification of the tentative agreement regarding handbook language, salary and benefits which has been reached with Sonora Union High School District Certificated and Classified Management Employees. These changes do not affect the superintendent.

- ✓ Motion by Trustee Norton, second by Trustee Scott to ratify the financial agreement as presented.
- ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
- Motion Passes

10.B.C. Adopt Resolution 2018/19-17 Rescinding Reduced Work Year Calendar for Certificated Management, Classified Management, and Confidential Employees and Approve 2018-2019 Revised Salary Schedules

The District has rescinded the reduced work year calendars for other employee groups and recommends rescinding the reduced work year calendar for certificated management, classified management and confidential employees as well. This change will require revising the 2018-2019 salary schedules.

- ✓ Motion by Trustee Norton, second by Trustee Smith to adopt the resolution and approve the salary schedules as presented.
- ✓ Board Action: Ayes: 5 (Riggs, Norton, Andal, Scott, Smith)
- Motion Passes

10.B.D. Conference with Labor Negotiators pursuant to Government Code Section 54957.6 (CFT)**

District Designated Representatives: Mark Miller, Ben Howell, Roy Morlan, Dana Vaccarezza

Employee Organization: California Federation of Teachers, Local 3187

**Conferences between a public school employer and its negotiator are exempt from the Brown Act pursuant to Government Code Section 3549.1.

- No matters were presented for voting.

10.B.E. Conference with Labor Negotiators pursuant to Government Code Section 54957.6 (CSEA)**

District Designated Representatives: Mark Miller, Karen Sells, Dana Vaccarezza, Chet White

Employee Organization: Classified School Employees Association, Chapter #774

**Conferences between a public school employer and its negotiator are exempt from the Brown Act pursuant to Government Code Section 3549.1.

- No matters were presented for voting.

10.C. Conference with Legal Counsel-Anticipated Litigation pursuant to Government Code 54956.9

Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9: (One potential case)

- No matters were presented for voting.


11. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext. 1, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 8:57 pm.



Kim Norton, Board Clerk



Mark Miller, Ed.D., Board Secretary



Cindy Costello, Recording Secretary