

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
July 24, 2018 6:00 PM

Sonora Union High School District,
Sonora High School Library, 430 N Washington Street, Sonora, CA 95370

Members Present: Jeanie Smith, President
Kim Norton, Clerk
Kathy Ankrom, Member
Rob Lyons, Member
Jeff Norstrom, Member

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, Assistant Principal Karen Sells, SUHSD staff, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Jeanie Smith called the meeting to order at 6:00 pm.

1.B. Pledge of Allegiance

- Jeanie Smith led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Remove:

“6.E. Approve Local Control and Accountability Plan (LCAP) Federal Addendum”

Revise:

8.A.B. “Public Employee: District Superintendent” to state “Public Employee Appointment: District Superintendent”

10.A.B. “Public Employee: District Superintendent” to state “Public Employee Appointment: District Superintendent”

Add:

8.A.C. Public Employee: Extension of Patrick Chabot’s Contract

10.A.C. Public Employee: Extension of Patrick Chabot’s Contract

- ✓ Motion by Kathy Ankrom, second by Kim Norton to adopt the agenda as presented.

- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)

Noes: 0

Absent: 0

2. PUBLIC HEARING

2.A. Sonora UHSD's Intent to Enter into an Energy Conservation Program with Johnson Controls, Inc. Pursuant to California Government Code 4217.10-4217.18

The District is considering a contract with Johnson Controls, Inc. which would provide energy and cost savings to the District.

- Jeff Prosswimmer of Johnson Controls gave a presentation of what work the contract includes.
- Public Hearing Opened: 6:06 pm
- Public Comment: The public asked clarifying questions about the scope of work that will be done.
- Public Hearing Closed: 6:38 pm

3. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding non-agendized items:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
 - There was no Public Comment.

4. COMMUNICATIONS

4.A. Information Items

4.A.A. CSEA Communication

- There was no communication.

4.A.B. Federation of Teachers Communication

- There was no communication.

4.A.C. Superintendent Communication

- There was no communication.

4.A.D. Board of Trustees Communication

- Kim Norton recognized Yvonne Denton for the great work she did with the annual band camp.

5. CONSENT AGENDA

5.A. Approve the Minutes for the Board Meeting held on July 10, 16, and 17, 2018

5.B. Approve Bills and Warrants

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to approve the Consent Agenda as presented.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
 Noes: 0
 Absent: 0

6. ACTION ITEMS

6.A. Approve Personnel Matters

Resignation:

Michaela Emerald, Cheer Coach, Effective August 1, 2018

Shelly Kiriluk, Freshman Girls' Basketball Coach, Effective July 30, 2018 (to accept the JV Girls' Basketball coaching position)

- ✓ Motion by Kathy Ankrom, second by Kim Norton to approve the Personnel Matters as presented.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

6.B. Approve Job Description for Shuttle/Fleet Maintenance

A retiring employee performed similar tasks as those listed in this job description. The District recognizes that these duties have become an ongoing need of the transportation department and the District recommends approving this job description to serve the needs of the department.

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to approve the job description as presented.
- ✓ Board Vote: Ayes: 4 (Smith, Ankrom, Lyons, Norstrom)
Noes: 1 (Norton)
Absent: 0

6.C. Approve Resolution 2018/19-03 Restore Part of 2016-2017 Reduced Work Year Calendar for Management

In the 2016-2017 school year, the Board adopted a resolution to reduce work days for management that included the superintendent's work calendar. The current superintendent is retiring in August 2018, and the Board finds it is in the District's best interest to restore the reduction of work days to attract a highly qualified superintendent candidate.

- ✓ Motion by Rob Lyons, second by Kathy Ankrom to approve the Resolution as presented.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

6.D. Approve Special Education Local Plan Area (SELPA) Local Education Agency (LEA) Assurances

This form must be board approved and submitted to the SELPA Executive Director as part of the SELPA LEA Plan. This form assures appropriate use of federal, state, and local funds allocated for special education.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the SELPA LEA Assurances as presented.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

6.E. Approve Local Control and Accountability Plan (LCAP) Federal Addendum

Pursuant to California Department of Education guidelines, local education agencies (LEAs) applying for Every Student Succeeds Act (ESSA) funds must complete the LCAP Federal Addendum as part of meeting the requirements for the ESSA LEA Plan. The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the LEA Plan provisions of the ESSA.

6.F. Approve Resolution 2018/19-04 Implementation of Certain Energy Related and Capital Improvements and Approve Agreement with Johnson Controls, Inc. (Pending Legal Review)

The agreement with Johnson Controls, Inc. is to implement energy conservation and facility improvement measures and financing of said measures with Signature Public Funding pursuant to California Government Code 4217.10-4217.18.

a). The Board previously approved a project development agreement (March 20, 2018) with Johnson Controls, Inc. to finalize a project which will address energy efficiency items at the district as well as alleviate some dire maintenance and operations issues with respect to the Heating, Ventilating and Air Conditioning (HVAC) systems at Centennial Hall and the Science Building at Sonora High School. This comprehensive project includes a comprehensive lighting retrofit, new HVAC Systems at Centennial Hall and the Science Building, HVAC Controls and irrigation modifications. The project cost is \$2,498,885 which is under budget from initial estimates.

b). Staff requests the approval of financing of the above referenced energy efficiency project on a Tax Exempt Lease Purchase (TELP) with Signature Public Funding. The terms of this financing is for a 16 Year Lease at a fix rate of 3.497%.

c). Staff recommends Board Approves Resolution which allows staff to finalize agreements with Johnson Controls, Inc. and Signature Public Funding and authorizes staff to take such actions to approve agreements pending legal review.

d). The District's legal counsel is reviewing the contract. The District requests board approval for this contract pending legal counsel's approval.

- ✓ Motion by Kim Norton, second by Kathy Ankrom to approve the Resolution and Agreement as presented.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

6.G. Approve the Declaration of Need for Fully Qualified Educators for the 2018/19 School Year

The district must submit this form because of the insufficient number of Crosscultural, Language, and Academic Development (CLAD) and English Learner (EL) qualified teachers. District teachers are in the process of completing their CLAD certificates.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the Declaration of Need as presented.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

6.H. Approve Annual Statement of Need for 30-Day Substitute Teaching Permits

This statement of need allows the District to use teachers with 30-day substitute permits if needed.

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to approve the Statement of Need as presented.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

6.I. Approve Renewal Agreement with California Property Record Systems (CPRS)

The District utilizes CPRS for the annual inventory process of our fixed assets.

- ✓ Motion by Rob Lyons, second by Kathy Ankrom to approve the Agreement as presented.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

7. PUBLIC COMMENT PERIOD for closed session items

Members of the public are welcome to address the board at this time regarding items designated for closed session:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
 - There was no Public Comment.

8. CLOSED SESSION

- The meeting adjourned to Closed Session at 6:50 pm.

8.A. Personnel Matters Pursuant to Government Code section 54957

8.A.A. Public Employee: Discipline/Dismissal/Release/Non-reelect

8.A.B. Public Employee Appointment: District Superintendent

8.A.C. Public Employee: Extension of Patrick Chabot's Contract

9. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 7:37 pm.
- No actions were taken during Closed Session.

10. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

10.A. Personnel Matters Pursuant to Government Code section 54957

10.A.A. Public Employee: Discipline/Dismissal/Release/Non-reelect

- No matters were presented for voting.

10.A.B. Public Employee Appointment: District Superintendent

- ✓ Motion by Kim Norton, second by Kathy Ankrom to appoint Dr. Mark Miller as superintendent.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

10.A.C. Public Employee: Extension of Patrick Chabot's Contract

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to extend Pat Chabot's retirement date to August 22, 2018.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

11. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 7:39 pm.


Kim Norton, Board Clerk


Patrick A. Chabot, Board Secretary


Cindy Costello, Recording Secretary