

**SONORA UNION HIGH SCHOOL DISTRICT**  
**Minutes for a Regular Board of Trustees Meeting**  
**March 20, 2018                      Tuesday, 6:00 PM**

Sonora Union High School District, Conference Room FL-1,  
100 School Street, Sonora, CA 95370

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**Members Present:** Kim Norton, Clerk & Acting President  
Jeff Norstrom, Member  
Rob Lyons, Member  
Levi Houghton, Student Representative

**Members Absent:** Jeanie Smith, President  
Kathy Ankrom, Member

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, SUHSD staff and students, and members of the public.

**1. OPENING BUSINESS**

**1.A. Call to Order and Establishment of Quorum**

- Establishing a quorum, Kim Norton called the meeting to order at 6:00 pm.

**1.B. Pledge of Allegiance**

- Kim Norton led the Pledge of Allegiance.

**1.C. Adopt Agenda as Presented/Amended**

- ✓ Motion by Rob Lyons, second by Levi Houghton to adopt the agenda as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                      Noes: 0  
                      Absent: 2 (Smith, Ankrom)

**2. PUBLIC COMMENT PERIOD for non-agendized items**

Members of the public are welcome to address the board at this time regarding non-agendized items:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
  - There was no public comment.

**3. COMMUNICATIONS**

**3.A. Presentation(s)**

**3.A.A. Food Service Department - Gail Staggs & Dana Vaccarezza**

- Gail Staggs and Dana Vaccarezza presented the Food Service Department.

**3.A.B. Johnson Controls, Inc. - Jeff Prosswimmer**

- Jeff Prosswimmer presented Johnson Controls' proposal.

**3.B. Information Items**

**3.B.A. Student Representative Communication**

- Levi Houghton said that the Sadie Hawkins dance went well and Leadership is working on closing out the year.

**3.B.B. CSEA Communication**

- There was no CSEA communication.

**3.B.C. Federation of Teachers Communication**

- Debbie Hopper shared information regarding the band trip to Catalina, the Easter egg hunt at the Ranch and the play in April.

**3.B.D. Superintendent Communication**

- Pat Chabot congratulated Roy Morlan on a positive report from the WASC team who reviewed Cassina High School.

**3.B.E. Snow Day – Patrick Chabot**

- Pat Chabot explained that CDE now requires a non-school day be dedicated as a "snow day". SUHSD has selected the day after Easter as the dedicated "snow day". He also shared that honorees for this year's Employees Who Make a Difference are Diana Mayben, Josh Wilson, Pat Hegwein and Mark Alberto.

**3.B.F. Board of Trustees Communication**

- There was no Board communication.

**3.C. Discussion Items**

**3.C.A. Dome Property (APN: 002-160-04)**

- Pat Chabot shared that the district has not received any offers regarding the sale of the Dome. However, the district has received requests from Habitat for Humanity and the Arts Alliance to rent the Dome for events.

**3.C.B. Wildcat Ranch Property (APN: 097-130-04)**

- Mr. Chabot said the district should receive the appraisal for the property soon.

**3.C.C. Suggestions for Future Agenda Items**

- Items requested to be discussed at future meetings were: alcohol use at Dome when rented, closed campus at Sonora HS, and using the TVs in the cafeteria as part of the fire system.

**4. CONSENT AGENDA**

**4.A. Approve the Minutes for the Board Meeting held on March 6, 2018**

**4.B. Approve Bills and Warrants**

**4.C. Approve 2018-2020 Renewal Agreement with Teachers College of San Joaquin for Teacher Intern Program**

The District partners with TCSJ to allow the hiring of intern teachers.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the consent agenda as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                  Noes: 0  
                  Absent: 2 (Smith, Ankrom)

**5. ACTION ITEMS**

**5.A. Approve 2017/18 Summer School Dates**

Sonora High School will be running Summer School from June 11 until July 6, 2018. We will be staffing the assignment with three teachers (three during the first two weeks, 2 during the third week, and 1 during the fourth week).

- ✓ Motion by Levi Houghton, second by Rob Lyons to approve the summer school dates as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                  Noes: 0  
                  Absent: 2 (Smith, Ankrom)

**5.B. Approve 2018-2021 Renewal Agreement with Tuolumne County Arts Alliance for the KAAD Radio Program**

The agreement has been revised to clarify the process of providing notice to TCAA if the property is sold.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the agreement as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                  Noes: 0  
                  Absent: 2 (Smith, Ankrom)

**5.C. Approve Renewal of Agreement with KIDS (Kontraband Interdiction & Detection Services) for the 2018/19 School Year**

The district finds it beneficial to have its school sites searched by drug dogs and their handlers. Renewing this contract would continue this service. Services provided in the amount of \$416 per visit with six visits per year.

- ✓ Motion by Jeff Norstrom, second by Levi Houghton to approve the agreement as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                      Noes: 0  
                      Absent: 2 (Smith, Ankrom)

**5.D. Approve Amendment #1 to the 2017-2018 Agreement with Tuolumne County Superintendent of Schools (TCSOS) for Use of Facilities at Sonora High School**

TCSOS and SUHSD felt it necessary to add a paragraph requiring each party hold general liability insurance.

- ✓ Motion by Rob Lyons, second by Levi Houghton to approve the amendment as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                      Noes: 0  
                      Absent: 2 (Smith, Ankrom)

**5.E. Approve Amendment #1 to the 2017-20 Use Agreement: Shaws Flat Portable with TCSOS and Columbia Union School District for the Functional Living Skills Program**

The District has received a request to include a statement of ownership for any building improvements made to the portable leased by Sonora Union High School District. Tuolumne County Superintendent of Schools reimburses the District for any improvements made to the portable, therefore they would like it stated that the improvements belong to them. Examples would include new counter tops or the ramp built at the entrance of the portable.

- ✓ Motion by Jeff Norstrom, second by Levi Houghton to approve the amendment as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                      Noes: 0  
                      Absent: 2 (Smith, Ankrom)

**5.F. Approve Amendment #1 and Revised Exhibits to the 2017/18 MOU with SELPA for the Functional Living Skills Program (FLS)**

The District and SELPA agree to support the FLS program. This agreement details each party's commitment to FLS. The SELPA Governing Board has requested a few minor changes which now need to be reviewed by the SUHSD Board.

- ✓ Motion by Levi Houghton, second by Jeff Norstrom to approve the amendment as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                      Noes: 0  
                      Absent: 2 (Smith, Ankrom)

**5.G. Approve Agreement with Johnson Controls, Inc.**

The District requests permission to enter into an agreement with Johnson Controls, Inc. to design and implement plans for improving the District's energy consumption. Examples of the proposed work include replacing the District's HVAC units, and upgrading the HVAC control system and lighting fixtures.

- ✓ Motion by Levi Houghton, second by Jeff Norstrom to approve the agreement as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                      Noes: 0  
                      Absent: 2 (Smith, Ankrom)

**5.H. First Reading with Consideration to Waive Additional Readings and Approve AR and BP 4113 Assignment**

Policy updated to delete material regarding assignment of teachers who meet the qualifications of "highly qualified" as those requirements were repealed by the Every Student Succeeds Act (ESSA).

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to waive additional readings and approve the BP and AR as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                      Noes: 0  
                      Absent: 2 (Smith, Ankrom)

**5.I. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 4127, 4227, 4327 Temporary Athletic Team Coaches**

Policy and regulation updated to reflect new law which requires coaches to complete a training course related to the warning signs of sudden cardiac arrest. Material regarding certification of coaches' qualifications to the board was moved from AR to BP.

- ✓ Motion by Levi Houghton, second by Jeff Norstrom to waive additional readings and approve the BP and AR as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                      Noes: 0  
                      Absent: 2 (Smith, Ankrom)

**5.J. First Reading with Consideration to Waive Additional Readings and Approve BP 5030 Student Wellness**

Policy updated to reflect new federal regulations which address the content of the wellness policy, assurance of stakeholder participation in the development and updates of the policy, and periodic assessment and disclosure of compliance. Policy also reflects state law which no longer requires posting of district policy on nutrition and physical activity within cafeterias/eating areas, but does require annually informing the public of the content and implementation of the policy.

- ✓ Motion by Rob Lyons, second by Levi Houghton to waive additional readings and approve the BP as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote:   Ayes: 3 (Norton, Norstrom, Lyons)  
                  Noes: 0  
                  Absent: 2 (Smith, Ankrom)

**6. PUBLIC COMMENT PERIOD for closed session items**

Members of the public are welcome to address the board at this time regarding items designated for closed session:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
  - There was no public comment.

**7. CLOSED SESSION**

- The meeting adjourned to Closed Session at 8:16 pm.
- The Student Representative departed from the meeting.

**7.A. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)**

Expulsion, return from expulsion, extension of expulsion, discipline

**7.B. Personnel Matters Pursuant to Government Code section 54957**

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

**8. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION**

- The meeting reconvened to Open Session at 9:06 pm.
- No actions were taken during Closed Session.

**9. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

**9.A. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)**

Expulsion, return from expulsion, extension of expulsion, discipline

- No matters were presented for voting.

**9.B. Personnel Matters Pursuant to Government Code section 54957**

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

- No matters were presented for voting.

**10. ADJOURNMENT**

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 9:07 pm.



Kim Norton, Board Clerk



Cindy Costello, Recording Secretary



Patrick A. Chabot, Board Secretary