

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
January 16, 2018 **Tuesday, 6:00 PM**
Sonora Union High School District, Conference Room FL-1,
100 School Street, Sonora, CA 95370

Members Present: Jeanie Smith, President
Kim Norton, Clerk
Kathy Ankrom, Member
Jeff Norstrom, Member
Rob Lyons, Member
Levi Houghton, Student Representative

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, SHS Principal Ben Howell, Alt Ed Principal Roy Morlan, SUHSD staff and students, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Jeanie Smith called the meeting to order at 6:00 pm.

1.B. Pledge of Allegiance

- Jeanie Smith led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Remove: 3.A.D. CTE Presentation

- ✓ Motion by Kathy Ankrom, second by Kim Norton to adopt the agenda as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

2. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding non-agendized items:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
 - A member of the public suggested holding another board workshop with the purpose of hearing recommendations in moving forward with the next steps of the Wildcat Ranch.

3. COMMUNICATIONS

3.A. Presentation(s)

**3.A.A. School Accountability Report Card (SARC) for Sonora High School
- Ben Howell**

- Mr. Howell reviewed the minor changes made to the SHS SARC. Most of the changes were in curriculum and annual data updates.

3.A.B. School Accountability Report Card (SARC) for Dario Cassina High School - Roy Morlan

- Mr. Morlan explained that the financial portions are updated by the District CBO. The SARC gives a written picture of the school.

3.A.C. School Accountability Report Card (SARC) for Theodore Bird High School - Roy Morlan

- Mr. Morlan explained that the alternative education schools do their best to align their curriculum with SHS. This offers a more seamless transition for students.

~~3.A.D. Career Technical Education (CTE) Department - Cindy Zelinsky~~

3.A.E. English Department - Will Sarkisian

- Mr. Sarkisian reported that the English department is working on common assessments; each year students will gain skills needed for the Senior Project, making it a cumulative process.

3.B. Information Items

3.B.A. Student Representative Communication

- Levi Houghton mentioned that winter sports are all doing well and this week is Winterfest.

3.B.B. CSEA Communication

- Dan Hinkel commented that he is glad the time sheet requirement has been postponed.

3.B.C. Federation of Teachers Communication

- Debbie Hopper was present but had no CFT update.

3.B.D. Superintendent Communication

- Mr. Chabot communicated that Todd Stolp is presenting HealthLitNow two days this week. HealthLitNow informs students of healthcare careers.

3.B.E. Board of Trustees Communication

- A board member has heard positive comments about the current varsity boys' basketball coach.

3.B.F. Quarterly Report on Williams Uniform Complaints - Pat Chabot

- Mr. Chabot shared that no complaints were received this quarter.

3.C. Discussion Items

3.C.A. Suggestions for Future Agenda Items

- It was suggested that the discussion items of the Dome and Wildcat Ranch be returned to the agenda as regular items in the future.

4. CONSENT AGENDA

4.A. Approve the Minutes for the Board Meeting held on January 2, 2018

4.B. Approve Bills and Warrants

4.C. Accept Donation(s) Listed Below

The Historic Sonora Chamber of Commerce donated \$500 for the Student Activities/Leadership Program.

4.D. Approve Fund Transfer(s) Listed Below

- \$500,000 from the General Fund (01) to the Economic Uncertainties Fund (17) for cash flow loan repayment for General Fund September 2017.
- \$300,000 from the General Fund (01) to the Economic Uncertainties Fund (17) for cash flow loan repayment for General Fund October 2017.
- \$20,000 from the Cafeteria Fund (13) to the Economic Uncertainties Fund (17) for cash flow loan repayment for General Fund September 2017.
- \$224.90 from the Cafeteria Fund (13) to the General Fund (01) for cafeteria reimburse General Fund for:
 - 17/18 1st quarter fuel expenses (\$50.51)
 - 17/18 1st quarter maintenance expenses (\$174.39)

4.E. Approve Renewal of MOU with Tuolumne County Superintendent of Schools for Tobacco-Use Prevention Education (TUPE)

- ✓ Motion by Rob Lyons, second by Levi Houghton to approve the Consent Agenda as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
Noes: 0
Absent: 0

5. ACTION ITEMS

5.A. Approve Personnel Matters

New Assignment: (re-hire according to Ed Code 45309)

Margaret Taylor, Home-to-School Bus Driver, Effective February 13, 2018

Margaret Taylor, Bus Driver Trainer, Effective February 13, 2018

Additional Assignment:

Paul Jeffers, Boys Golf Coach, Effective January 17, 2018

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to approve the Personnel Matters as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
Noes: 0

Absent: 0

5.B. Approve Resolution 2017/18-17 Declaring Dome Property as Surplus and Approving Offers to Certain Public Agencies

The District has considered the report submitted by the 7-11 Advisory Committee and request Board authorization to declare a portion of the Dome Property as surplus with the purpose of selling or leasing the aforementioned property.

- ✓ Motion by Kathy Ankrom, second by Levi Houghton to approve the Resolution as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

5.C. Adopt School Accountability Report Card (SARC) for Sonora High School - Ben Howell

According to state and federal laws (EC Sections 35256(c), 35258(a), 35258(b), and Public Law 107-110), LEAs must annually update and disseminate SARCs to provide current information to parents and other members of the public. The CDE interprets "annually" to mean "once in each school year". SARCs must be adopted by the LEAs Board of Trustees and posted to their websites by February 1 of each year.

- ✓ Motion by Jeff Norstrom, second by Kim Norton to adopt the SARC as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

5.D. Adopt School Accountability Report Card (SARC) for Dario Cassina High School - Roy Morlan

According to state and federal laws (EC Sections 35256(c), 35258(a), 35258(b), and Public Law 107-110), LEAs must annually update and disseminate SARCs to provide current information to parents and other members of the public. The CDE interprets "annually" to mean "once in each school year". SARCs must be adopted by the LEAs Board of Trustees and posted to their websites by February 1 of each year.

- ✓ Motion by Kathy Ankrom, second by Levi Houghton to adopt the SARC as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

5.E. Adopt School Accountability Report Card (SARC) for Theodore Bird High School - Roy Morlan

According to state and federal laws (EC Sections 35256(c), 35258(a), 35258(b), and Public Law 107-110), LEAs must annually update and disseminate SARCs to provide current information to parents and other members of the public. The CDE interprets

"annually" to mean "once in each school year". SARC's must be adopted by the LEAs Board of Trustees and posted to their websites by February 1 of each year.

- ✓ Motion by Kim Norton, second by Kathy Ankrom to adopt the SARC as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

5.F. Approve Overnight Field Trip Request for Junior State of America Club to Attend the Winter Congress

The Junior State of America Club members are requesting permission to attend the JSA Winter Congress Conference in Sacramento, California from Feb. 24-25, 2018.

The trip is self-funded by the JSA Club.

- ✓ Motion by Levi Houghton, second by Rob Lyons to approve the Field Trip as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

5.G. Approve Grant Agreement with Tuolumne County Air Pollution Control District

This agreement provides funding to purchase a new bus.

- ✓ Motion by Kathy Ankrom, second by Kim Norton to approve the Grant Agreement as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

5.H. Approve Resolution 2017/18-16 Calling for Full and Fair Funding of California's Public Schools

California School Board Association (CSBA) is encouraging school districts to adopt this resolution which urges the "State Legislature to fund California's public schools at the national average...by the year 2020."

- ✓ Motion by Levi Houghton, second by Rob Lyons to approve the Resolution as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

5.I. Approve Agreement with Daimler Trucks of North America

The District is requesting authorization to enter into this agreement with Daimler Trucks of North America as it would allow District mechanics to perform certain types of warranty work instead of sending the buses out for warranty repairs.

- ✓ Motion by Jeff Norstrom, second by Levi Houghton to approve the Agreement as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

5.J. Accept and Certify the District Annual Financial Audit Report for the 2016/17 Fiscal Year

In accordance with Assembly Bill 3627, Chapter 1002, as it pertains to Education Code Section 41020.3, the Governing Board must review and accept the prior year's financial audit report at a public meeting. The annual financial audit has been prepared by the auditing firm of Vavrinek, Trine, Day & Co.

- ✓ Motion by Rob Lyons, second by Levi Houghton to accept and certify the Audit Report as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

5.K. Approve Contractors for the 2018 Informal Bid List

The District participates in the California Uniform Public Construction Cost Accounting Act. The Act allows us more flexibility for public works projects, as it allows us to use our own workforce for small projects and allows us to use the informal bidding process for projects up to \$175, 000. One of the requirements of the Act is to maintain a Qualified Contractors List which must be used to notify contractors about public works projects that fall within the limits of informal bidding. Annually, advertisement is made to required agencies to solicit contractors for inclusion on the list.

- ✓ Motion by Kathy Ankrom, second by Levi Houghton to approve the Bid List as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0
 Absent: 0

5.L. First Reading with Consideration to Waive Additional Readings and Approve Revision of AR 3517 and Deletion of BP 3517-Facilities Inspection

Policy deleted and contents moved to AR. Regulation expanded to more directly reflect law regarding the conditions that must be inspected during the Williams Act facility inspection.

- ✓ Motion by Kathy Ankrom, second by Levi Houghton to waive additional readings and approve the revision of the AR and deletion of the BP as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
 Noes: 0

Absent: 0

5.M. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 3551-Food Service Operations/Cafeteria Fund

Policy and regulation updated to reflect new federal guidance which mandates any district participating in the Nation School Lunch Program to adopt a written policy on meal charges, including the collection of delinquent meal charge debt. Policy and regulation also reflect new state guidance which requires district policy to ensure that students with unrecovered or delinquent meal charge debt are not overtly identified.

- ✓ Motion by Kim Norton, second by Kathy Ankrom to waive additional readings and approve revising the BP and AR as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
Noes: 0
Absent: 0

5.N. First Reading with Consideration of Waiving Additional Readings and Approve BP 3555-Nutrition Program Compliance

Policy updated to clarify that, although state and federal law prohibit discrimination in child nutrition programs for all protected categories, the CDE only investigates complaints of discrimination based on race, color, national origin, gender, age, and disability. Policy also reorganizes and expands the responsibilities of the district's civil rights coordinator to reflect CDE's guidebook, and updates the addresses where complaints may be submitted. (Note: CSBA has no AR recommendation.)

- ✓ Motion by Kathy Ankrom, second by Levi Houghton to waive additional readings and approve revising the BP as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
Noes: 0
Absent: 0

5.O. First Reading with Consideration to Waive Additional Readings and Approve BB 9150-Student Board Members

Bylaw updated to better describe that the district provide student board members with materials, except those related to closed session, at the same time as other board members.

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to waive additional readings and approve the revised BB as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 5
Noes: 0
Absent: 0

6. PUBLIC COMMENT PERIOD for closed session items

Members of the public are welcome to address the board at this time regarding items designated for closed session:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
 - A member of the public asked if the Dome or Ranch has been appraised. They have not been appraised as of yet.

7. CLOSED SESSION

- The meeting adjourned to Closed Session at 6:50 pm.
- The Student Representative departed from the meeting.

7.A. Personnel Matters Pursuant to Government Code section 54957

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

7.B. Conference with Real Property Negotiator

Property: Dome Property; APN: 002-160-04

Negotiator: Patrick Chabot

Under Negotiation: Possible criteria for sale or lease of property

7.C. Conference with Real Property Negotiator

Property: Wildcat Ranch Property; APN: 097-130-04

Negotiator: Patrick Chabot

Under Negotiation: Possible criteria for sale or lease of property

7.D. Labor Negotiations

California Federation of Teachers (CFT):

Negotiator: Patrick Chabot

7.E. Labor Negotiations

California School Employees Association (CSEA):

Negotiator: Patrick Chabot

8. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 7:36 pm.
- No actions were taken during Closed Session.

9. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

9.A. Personnel Matters Pursuant to Government Code section 54957

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

- No matters were presented for voting.

9.B. Conference with Real Property Negotiator

Property: Dome Property; APN: 002-160-04

Negotiator: Patrick Chabot

Under Negotiation: Possible criteria for sale or lease of property

- No matters were presented for voting.

9.C. Conference with Real Property Negotiator

Property: Wildcat Ranch Property; APN: 097-130-04

Negotiator: Patrick Chabot

Under Negotiation: Possible criteria for sale or lease of property

- No matters were presented for voting.

9.D. Labor Negotiations

California Federation of Teachers (CFT):

Negotiator: Patrick Chabot

- No matters were presented for voting.

9.E. Labor Negotiations

California School Employees Association (CSEA):

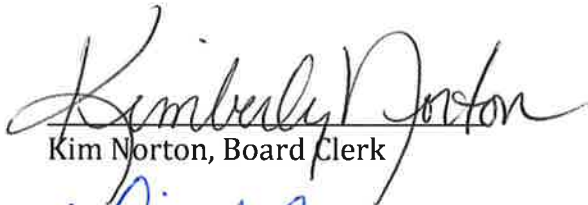
Negotiator: Patrick Chabot

- No matters were presented for voting.

10. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 7:36 pm.



Kim Norton, Board Clerk



Patrick A. Chabot, Board Secretary



Cindy Costello, Recording Secretary