

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
January 02, 2018 **Tuesday, 6:00 PM**
Sonora Union High School District, Conference Room FL-1,
100 School Street, Sonora, CA 95370

Members Present: Kim Norton, Clerk and Acting President
Jeff Norstrom, Member
Kathy Ankrom, Member
Rob Lyons, Member (arrived at 6:15 pm)

Members Absent: Jeanie Smith, President
Levi Houghton, Student Representative

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, SHS Principal Ben Howell, Alt Ed Principal Roy Morlan, SUHSD staff, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Kim Norton called the meeting to order at 6:00 pm.

1.B. Pledge of Allegiance

- Kim Norton led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Remove:

5.F. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 3551-Food Service Operations/Cafeteria Fund

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to approve the agenda as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Kim Norton, Jeff Norstrom)
 Noes: 0
 Absent: 2 (Jeanie Smith, Rob Lyons)

2. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding non-agendized items:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
- There was no Public Comment.

3. COMMUNICATIONS

3.A. Information Items

3.A.A. Student Representative Communication

- There was no Student Representative communication.

3.A.B. CSEA Communication

- Dan Hinkel wished everyone a happy new year.

3.A.C. Federation of Teachers Communication

- Debbie Hopper mentioned her concerns with the new time card procedures, and urged the board members to support CTE teachers as they have large class sizes.

3.A.D. Superintendent Communication

- Mr. Chabot thanked the board for allowing him to attend the grant writing workshop.

3.A.E. Board of Trustees Communication

- There was no Board of Trustees communication.

3.B. Discussion Items

3.B.A. Wildcat Ranch Property (APN: 097-130-04)

The Board Workshop to discuss the Wildcat Ranch has been scheduled for January 11, 2018, at 6:00 pm, in the Sonora High School Library.

- Mr. Chabot reminded everyone of the Board Workshop next week.

3.B.B. Suggestions for Future Agenda Items

- It was suggested that the new time card procedure be discussed at a future meeting.

4. CONSENT AGENDA

4.A. Approve the Minutes for the Board Meeting held on December 12, 2017

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to approve the Consent Agenda as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Kim Norton, Jeff Norstrom)
Noes: 0
Absent: 2 (Jeanie Smith, Rob Lyons)

5. ACTION ITEMS

5.A. Approve Personnel Matters

Additional Assignment:

Cindy Zelinsky, 6th Period Assignment of 0.2 FTE as Foods/Culinary Arts Teacher, Effective January 2, 2018

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to approve the Personnel Matters as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Kim Norton, Jeff Norstrom)
Noes: 0
Absent: 2 (Jeanie Smith, Rob Lyons)

5.B. Approve Resolution 2017/18-15 Restore Part of 2016-2017 Reduced or Eliminated Certificated Services

The District recommends temporarily restoring 0.2 FTE to the Fire Science Instructor position to teach an Emergency 1st Responder course for the 2017-2018 spring semester only. The change is recommended due to the lack of highly qualified candidates applying for the Auto/Welding Instructor vacancy. The students being displaced by this vacancy will have the opportunity to enroll in the Emergency 1st Responder course if approved by the Board. The cost of the partial restoration of certificated services will be offset by the vacant Auto/Welding Instructor position.

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to approve the Resolution as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Kim Norton, Jeff Norstrom)
Noes: 0
Absent: 2 (Jeanie Smith, Rob Lyons)

5.C. Set Date for the Annual Board Self-Review and Goal-Setting Workshop

The Board's self-review process, AR 9400 Board Self-Evaluation, stipulates "...the Governing Board shall, in alternating years, make use of 1) a written self-appraisal followed by discussion approach, and 2) a facilitated work session..." The following timeline is proposed for this process: February 20, 2018, Board members receive the link to the self-evaluation survey; on or before March 6, 2018, Board members return the completed survey; and district office staff compiles surveys into one summary report. On March 23, 2018, Board members receive and review the summary report as an open session "information item." Following the self-evaluation session, the Board will then work on goals for the 2018-19 school year. This annual Board Workshop will begin at approximately 8:00 am and continue until approximately 4:00 pm.

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to hold the Board Goal-Setting Workshop on Monday, April 9, 2018.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Kim Norton, Jeff Norstrom)
Noes: 0
Absent: 2 (Jeanie Smith, Rob Lyons)

Note: Rob Lyons arrived at 6:15 pm.

5.D. Consideration to Accept the Developer Fee Five Year History Report and Adopt Resolution 2017/18-14 Annual Developer Fee

There is an annual requirement that the District make available to the public a Developer Fee Report showing the recent five year history of revenues, expenditures and balances in the Developer Fee Fund, and to accept the report at a public board meeting. The Board is asked to accept the attached report and adopt the attached resolution.

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to accept the Report and adopt the Resolution as presented.
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Kim Norton, Jeff Norstrom, Rob Lyons)
Noes: 0
Absent: 1 (Jeanie Smith)

5.E. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 3550-Food Service/Child Nutrition Program

Policy and regulation updated to include giving priority to unprocessed foods and providing students access to free drinking water in food service areas. Also updated to include district requirement to have food safety inspections conducted annually.

- ✓ Motion by Kathy Ankrom, second by Rob Lyons to waive additional readings and approve the BP and AR as presented.
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Kim Norton, Jeff Norstrom, Rob Lyons)
Noes: 0
Absent: 1 (Jeanie Smith)

~~**5.F. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 3551-Food Service Operations/Cafeteria Fund**~~

~~Policy and regulation updated to reflect new federal guidance which mandates any district participating in the Nation School Lunch Program to adopt a written policy on meal charges, including the collection of delinquent meal charge debt. Policy and regulation also reflect new state guidance which requires district policy to ensure that students with unrecovered or delinquent meal charge debt are not overtly identified.~~

5.G. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 3554-Other Food Sales

Policy and regulation updated to clarify that foods and beverages offered by the district should be aligned with federal guidelines and promote student wellness.

- ✓ Motion by Kathy Ankrom, second by Rob Lyons to waive additional readings and approve the BP and AR as presented.
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Kim Norton, Jeff Norstrom, Rob Lyons)
Noes: 0
Absent: 1 (Jeanie Smith)

6. PUBLIC COMMENT PERIOD for closed session items

Members of the public are welcome to address the board at this time regarding items designated for closed session:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
 - There was no public comment for closed session items.

7. CLOSED SESSION

- The meeting adjourned to Closed Session at 6:25 pm.

7.A. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)

Expulsion, return from expulsion, extension of expulsion, discipline.
Student 2017/18-D: Recommendation for Expulsion

7.B. Personnel Matters Pursuant to Government Code section 54957

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

8. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 6:51 pm.
- No actions were taken during Closed Session.

9. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

9.A. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)

Expulsion, return from expulsion, extension of expulsion, discipline.
Student 2017/18-D: Recommendation for Expulsion

- ✓ Motion by Jeff Norstrom, second by Kathy Ankrom to approve the expulsion as presented.
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Kim Norton, Jeff Norstrom, Rob Lyons)
Noes: 0
Absent: 1 (Jeanie Smith)

9.B. Personnel Matters Pursuant to Government Code section 54957

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

- No matters were presented for voting.

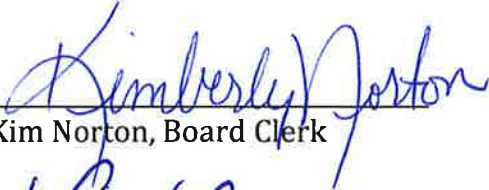
10. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any

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person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 6:52 pm.



Kim Norton, Board Clerk



Patrick A. Chabot, Board Secretary



Cindy Costello, Recording Secretary