



Welcome To ... ESCAPE EMPLOYEE ONLINE PORTAL

A self-service browser-based portal, Employee Online Portal saves money, time and paper. It is convenient, allowing access anytime, anywhere from a computer, tablet or smartphone. Employees can:

- Review their pay stubs & W2s
- Try out tax scenarios
- Check their leave balances



MY PAYROLL

My Payroll

Payroll History | Withholdings | PAYCHECK CALCULATOR

Last Pay Period: 07/01/22 - 07/31/22
Pay Date: 07/29/2022
Federal Tax M: \$0.00
State Tax: \$109.41

Net Pay: \$3,841.35

Earnings: \$4,154.67
Taxes: \$608.06
Pre-Tax Deductions: \$499.37
Misc. Deductions: \$149.49

Recent Paychecks

Pay Date	Gross Pay	Net Pay
07/29/2022	\$8,596.17	\$3,841.35
06/30/2022	\$4,154.67	\$3,841.35
05/31/2022	\$4,154.67	\$3,841.35
04/29/2022	\$4,154.67	\$3,841.35
03/31/2022	\$4,154.67	\$3,841.35

W-2s/1095s

Year	W-2	1095
2021	1	1
2020	1	1
2019	1	1
2018	1	1
2017	1	1



MY INFORMATION

My Information

Petunia Flowers
Preferred Name: Petunia
Hire Date: 01/01/2009

Employee Number: 1234

Phone Numbers:
Home: (07) 838-1234
Mobile: (07) 123-4567

Home Address:
1234 Rosemary Way
Westco, CA 95492

Assignments

Status	Post	Type	Location	From	Through	FTE	Job Category	Job Class
Current	1349	Paid	INFORMATION TEC	07/01/2022	06/30/2023	1	CLMGMT	InfySysSupSec
Past	1349	Paid	INFORMATION TEC	07/01/2021	06/30/2022	1	CLMGMT	InfySysSupSec
Past	1349	Paid	INFORMATION TEC	06/01/2021	06/30/2021	1	CLMGMT	InfySysSupSec
Past	1349	Paid	INFORMATION TEC	07/01/2020	04/30/2021	1	CLMGMT	InfySysSupSec
Past	1349	Paid	INFORMATION TEC	04/17/2020	06/30/2020	1	CLMGMT	InfySysSupSec

- Update demographics, including address and emergency contacts
- View current & past assignments, including FTE, job category, etc.
- View credentials, issue & expiration dates, education & degrees

DASHBOARD

Dashboard

Alerts

- Your First Aid expired on 02/14/2020
- Your CPR expired on 02/14/2020
- 07/29/2022 Pay Check now available

Pay Dates August 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Leave Balances

- Sick Leave: 816.23 Hours
- Vacation: 221.6 Hours
- SPRL 2022: 80 Hours
- Floating Holiday: 16 Hours
- Comp Time: 0 Hours

View Alerts, Last Paycheck, Pay Dates, and Leave Balances at a glance

View or Download Recent & Past

- Paychecks
- W2s
- 1095s (ACA Forms)

Pay Calculator

- Try various tax scenario changes in the payroll calculator, like allowances, marital status, etc.

Tax Change Requests

- Submit a change request for federal and state withholdings
- Receive an email notification after approval process



MY BENEFITS

My Benefits

Leave Balances and Activity

Leave Type	Available
Sick Leave Hours	Available: 816.23
SPRL 2022 Hours	Available: 80
Comp Time Hours	Available: 0

Leave Summary Activity

Leave Type	From	Day	Through	Day	Amount	Unit	Type	Dock/Paid
Vacation	08/01/2022	Monday	08/31/2022	Wednesday	14,000	Hours	Grant	No
Vacation	07/01/2022	Friday	07/31/2022	Sunday	14,000	Hours	Grant	No
Floating Holiday	07/01/2022	Friday	06/30/2023	Friday	16,000	Hours	Grant	No
Flt (Part of sick)	07/01/2022	Friday	06/30/2023	Friday	56,000	Hours	Grant	No
Sick Leave	07/01/2022	Friday	06/30/2023	Friday	96,000	Hours	Grant	No

View

- Leave Balance and Activity
- Health & Welfare