
Setting up My School Bucks Account

1. In your web browser go to www.myschoolbucks.com
2. Click on – Sign Up Free
3. Enter your email address and click get started
4. Follow the on screen directions to enter your personal information and set a password
5. Click the blue Log In box
6. Log In with the information you just set up
 - a. Your username will be the email address you entered
 - b. There may be a 2-step verification sent to your email
7. Once you are logged in, you will be directed to a welcome screen
8. Click Get Started
 - a. Click the Select State – Choose Texas
 - b. Click Select District – Scroll to Find Smyer Independent School District
 - c. Click Add District
 - d. You will then be directed to answer 2 security questions
 - e. Click Update Profile – This will take you to a new page
9. On the new page, click on Add Student
 - a. In the drop down - select Smyer ISD
 - b. Enter your child's information and Date of Birth
 - c. Click Find Student
10. Once your student pulls up, you will enter a monetary amount that will notify you when your account falls below this value. (Ex: If you enter \$3, you will receive an alert via email when the account falls below \$3)
11. Click add student
 - a. If you need to add another student, continue to click add another student and repeat the process.
12. Once you are done adding students, click on add a billing account.
13. Click add account
 - a. On the next screen you will enter your billing account information. This is where you want the money to be drafted from.
14. Click create.

*****If you want to add funds to your students account*****

1. Go to the top right of the screen and click on Meal Accounts and select “make payment.”
2. Add the amount you want for each student
3. Click Continue
4. You will receive an email confirmation shortly after this.