

SHARPSVILLE AREA SCHOOL DISTRICT

Regular Meeting

March 17, 2014

The regular meeting of the Sharpsville Area School Board was held in the Board Room at the Seventh Street Education Center on Monday, March 17, 2014, at 7:10 p.m. with President Bill Henwood presiding. The following members were present: David DeForest, Gary Grandy, Rick Haywood, Bill Henwood, Tom Lapikas, John Napotnik, Janice Raykie, and Deanna Thomas.

Also present were Superintendent Dr. Brad Ferko, Senior Business Manager/Board Secretary Jaime Roberts and Solicitor Robert Tesone.

ADOPTION OF THE AGENDA

There was a motion by Mr. Grandy, seconded by Mrs. Raykie, to approve the meeting agenda.

Motion carried.

APPROVAL OF MINUTES

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the minutes from the previous meetings.

Motion carried.

STUDENT RECOGNITION

Dr. Ferko presented a Certificate of Recognition to high school students for various accomplishments including students of the month, musical and academic achievements. A list of students and their accomplishments are attached to and a part of these minutes.

SECRETARY'S REPORT

Board Secretary Jaime Roberts recommended the following action:

BOARD MEMBER APPOINTMENT

Mrs. Roberts distributed ballots to each Board Member that included the following candidate names: Jerry Trontel, Joseph Joseph, Kurt Toth, Brian Foltz, and Scott Joyce. The ballots were collected and tallied. Mrs. Roberts announced the following ballot results: Mr. Trontel received four votes from Mr. Haywood, Mr. Lapikas, Mrs. Raykie,

and Dr. Thomas; Mr. Joseph received three votes from Mr. Grandy, Mr. Henwood, and Mr. Napotnik; and Mr. Joyce received one vote from Mr. DeForest.

As no candidate received a majority vote, Mrs. Roberts distributed additional ballots to each Board Member. The ballots were collected and tallied. Mrs. Roberts announced the following ballot results: Mr. Trontel received five votes from Mr. DeForest, Mr. Haywood, Mr. Lapikas, Mrs. Raykie, and Dr. Thomas; Mr. Joseph received three votes from Mr. Grandy, Mr. Henwood, and Mr. Napotnik.

There was a motion by Mr. DeForest, seconded by Mr. Lapikas, to approve Resolution # 1 of 2014 stating the Board of Directors of the Sharpsville Area School District, Mercer County, Pennsylvania, appointing Jerry Trontel the successor to the vacancy existing in the office of Board of School Director pursuant to the provisions of the Pennsylvania School Code of 1949, as amended. A copy of the Resolution is attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, and Thomas

Opposed: None

Motion Carried.

Mr. Trontel was sworn in by Solicitor Robert Tesone.

TREASURER'S REPORT

Treasurer John Napotnik recommended the following action:

SCHOOL ACCOUNTS

There was a motion by Mr. Napotnik, seconded by Mr. Grandy, to approve the following business:

1. APPROVAL OF ACCOUNTS

Approval of the Monthly Financial Activity of the Payroll, General Fund, and Capital Reserve Accounts with month end balances as follows:

a.	Month End Balances	<u>February</u>
	1) Payroll Fund	\$17,726.57
	2) General Fund	3,427,527.11
	3) Capital Reserve Fund	627,686.89

2. **RECOMMENDATION TO APPROVE BILLS FOR PAYMENT**

a. General Fund

1)	Affirmed for February	\$1,543,720.75
2)	Approved for March	132,804.21

b. Capital Reserve Fund

1)	Approved for March	8,976.00
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Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas and Trontel

Opposed: None

Motion Carried.

FINANCE REPORT

Chairman David DeForest recommended the following action:

ACTIVITY ACCOUNTS

There was a motion by Mr. DeForest, seconded by Mr. Haywood, to approve the monthly activity for the Middle and High School Activity Accounts for the month of February.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie Thomas, and Trontel

Opposed: None

Motion Carried.

2014-15 MIDWESTERN INTERMEDIATE UNIT IV BUDGET

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the Midwestern Intermediate Unit IV 2014-15 General Operating Budget totaling \$3,848,553 (1.38%), the same being attached to and a part of these minutes.

Roll Call Vote:	DeForest	Yes
	Grandy	Yes
	Haywood	Yes
	Henwood	Yes
	Lapikas	Yes
	Napotnik	Yes
	Raykie	Yes
	Thomas	Yes
	Trontel	Yes

Motion Carried.

AUDIT REPORT

There was a motion by Mr. DeForest, seconded by Mr. Haywood, to approve the Performance Audit Report from the Department of the Auditor General and to approve the following corrective action plan in reference to the finding in its audit report issued by the Office of the Auditor General for fiscal years ending 2011 and 2012.

Management, in its written reply, agreed to the following corrective action plan in reference to the finding in its audit report issued by the Office of the Auditor General for fiscal years ending 2011 and 2012

Audit Recommendation:

1. Ensure all bus drivers' qualifications documents are on file prior to hiring them to transport students.
2. Ensure the bus drivers' personnel files are kept up-to-date and the proper clearances are obtained
3. Establish procedures to ensure that contractor recommended drivers' credentials are reviewed prior to Board approval to ensure completeness and appropriateness and that the contractor does not allow any bus driver to transport students prior to the review.
4. Review its current bus driver listing and work with its contractor to obtain all required clearances based on when the District's Board approved the driver, not when the contractor hired the driver.

Management Corrective Action: Administration will review drivers' qualifications prior to board approval

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

DES PHONE SYSTEM APPROVAL

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the DES Phone System Contract in the amount of \$96,369.99 which includes 3 years of IP support to be paid with Capital Reserve Funds.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie Thomas, and Trontel

Opposed: None

Motion Carried.

FOOTBALL UNIFORMS

There was a motion by Mr. Deforest, seconded by Mrs. Raykie, to approve the purchase of football uniforms from Valley Silk Screening in the amount of \$10,299.00 for the 2014-15 school year.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

POLICY REPORT

Chairman Janice Raykie recommended the following action:

REVISED POLICIES – 2ND READING

There was a motion by Mrs. Raykie, seconded by Mr. Haywood, to approve the second reading of the following revised policies, the same being attached to and a part of these minutes:

1. Policy No. 218 Student Discipline
2. Policy No. 218.1 Weapons
3. Policy No. 218.2 Terroristic Threats
4. Policy No. 222 Tobacco
5. Policy No. 227 Controlled Substances/Paraphernalia
6. Policy No. 323 Tobacco
7. Policy No. 351 Drug and Substance Abuse
8. Policy No. 805 Emergency Preparedness
9. Policy No. 805.1 Relations with Law Enforcement Agencies

- 10. Policy No. 904 Public Attendance at School Events
- 11. Policy No. 909 Municipal Government Relations

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

REVISED POLICIES – 1ST READING

There was a motion by Mrs. Raykie, seconded by Mr. DeForest, to approve the first reading of the following revised policies, the same being attached to and a part of these minutes:

- 1. Policy No. 121 Field Trips
- 2. Policy No. 210 Use of Medications
- 3. Policy No. 246 Student Wellness
- 4. Policy No. 313 Evaluation of Employees
- 5. Policy No. 610 Purchases Subject to Bid/Quotation
- 6. Policy No. 611 Purchases Budgeted
- 7. Policy No. 808 Food Services
- 8. Policy No. 810.2 Transportation – Video/Audio Recording
- 9. Policy No. 913 Non-school Organizations/Groups/Individuals

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

CURRICULUM REPORT

Chairman John Napotnik had no official action to report.

PERSONNEL REPORT

Chairman Gary Grandy recommended the following action:

LEAVES OF ABSENCE APPROVAL

There was a motion by Mr. Grandy, seconded by Mr. DeForest, to approve the following unpaid leaves of absence:

1. Kaitlyn Grandy April 17, 2014
2. Brenda Robinson April 2, 2014

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

RESCINDED INTENT TO RETIRE

Mr. Grandy announced that Kathy Napotnik has rescinded her intent to retire.

STUDENT TEACHER PLACEMENT

There was a motion by Mr. Grandy, seconded by Mr. Napotnik, to approve the following student teacher placement for the 2014-15 school year:

1. John Krimmel, Grove City College – Placed with Susan Killa

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

BUILDINGS AND GROUNDS REPORT

Chairman Tom Lapikas had no official action to report.

NEGOTIATIONS REPORT

Chairman Bill Henwood had no official action to report.

TECHNOLOGY REPORT

Chairman Deanna Thomas had no official action to report.

CAFETERIA REPORT

Chairman Bill Henwood recommended the following action:

FINANCE REPORT

There was a motion by Mr. Henwood, seconded by Mr. DeForest, to approve the activity of the Cafeteria Fund for the month of February.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie Thomas, and Trontel

Opposed: None

Motion Carried.

RESIGNATION

There was a motion by Mr. Henwood, seconded by Mr. DeForest, to accept the resignation of Marie Stoker as a 2 hour per day Cafeteria General Worker effective February 25, 2014.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

FOOD SERVICE MANAGEMENT COMPANY

There was a motion by Mr. Henwood, seconded by Mr. Napotnik, to solicit Requests for Proposals for a Food Service Management Company for the 2014-2015 school year

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Thomas, and Trontel

Opposed: Grandy and Raykie

Motion Carried.

ATHLETIC REPORT

Chairman Janice Raykie recommended the following action:

VOLUNTEER COACH APPROVAL

There was a motion by Mrs. Raykie, seconded by Mr. Grandy, to approve the following volunteer softball coach:

1. Kathryn Hanley

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

ATHLETIC PROBATION

There was a motion by Mrs. Raykie, seconded by Dr. Thomas, to acknowledge the following sports as being on probation for the 2014-15 school year due to minimum participation numbers:

1. Cross Country
2. Girls' Basketball
3. Wrestling

Approved: Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: DeForest

Motion Carried.

RELOCATION COMMITTEE

Mr. Grandy had no official action to report.

PUBLIC RELATIONS COMMITTEE

Mr. Napotnik had no report.

BULLYING COMMITTEE

Mr. Haywood had no official action to report.

MERCER COUNTY CAREER CENTER REPORT

Chairman David DeForest recommended the following action:

2014-15 MERCER COUNTY CAREER CENTER BUDGET

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the Mercer County Career Center 2014-15 budget totaling \$4,844,029.00 (3.74% Increase), the same being attached to and a part of these minutes.

Roll Call Vote:	DeForest	Yes
	Grandy	Yes
	Haywood	Yes
	Henwood	Yes
	Lapikas	Yes
	Napotnik	Yes
	Raykie	Yes
	Thomas	Yes
	Trontel	Yes

Motion Carried.

SUPERINTENDENT'S REPORT

Superintendent Dr. Ferko recommended the following action:

FIELD TRIP APPROVAL

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the following field trips:

1. Approximately 85 kindergarten students to travel to the Oh Wow Museum in Youngstown, OH on April 16, 2014 with no cost to the District. All expenses paid for by the Elementary PTO.
2. Approximately 87 first grade students to travel to the Erie Zoo in Erie, PA on May 20, 2014 with no cost to the District. All expenses paid for by the Elementary PTO.

3. Approximately 95 second grade students to travel to the Carnegie Natural History Museum in Pittsburgh, PA on April 11, 2014 with no cost to the District. All expenses paid for by the Elementary PTO.
4. Approximately 84 third grade students to travel to the Carnegie Science Center in Pittsburgh, PA on May 23, 2014 with no cost to the District. All expenses paid for by the Elementary PTO.
5. Approximately 120 fourth grade students to travel to the Cleveland Zoo in Cleveland, OH on May 9, 2014 with no cost to the District. All expenses paid for by the Elementary PTO.
6. Approximately 100 fifth grade students to travel to Heinz Field in Pittsburgh, PA on May 2, 2014 with no cost to the District. All expenses paid for by the Elementary PTO.
7. Approximately 38 High School and Middle School students council students to travel to PNC Park on April 24, 2014 with the only cost to the District is sub cost of \$75.00. Student Council pays all other expenses.
8. Approximately 5 Environmental Competition Team Students to travel to Pymatuning State Park in Jamestown, PA on May 7, 2014 with estimated expenses to include transportation costs of \$12.60 and sub costs of \$75.00 for an estimated total cost of \$87.60.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

CONFERENCE APPROVAL

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the following overnight conferences:

1. Jennifer Wentling to attend the PSLA Annual Conference in Hershey, PA on May 2-3, 2014 with estimated expenses to include registration costs of \$170.00, meals \$25.00, substitute costs of \$75.00 for an estimated total of \$270.00
2. Emily Gross to attend the PSLA Annual Conference in Hershey, PA on May 2-3, 2014 with estimated expenses to include registration costs of \$170.00, lodging costs of \$338.00, meals \$25.00, mileage \$148.00, and substitute costs of \$75.00 for an estimated total of \$756.40

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

STUDENT EXPULSION

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the following student adjudication:

2013-14 Student Adjudication #1

Dr. Ferko informed the Board that he has not received the completed paperwork.

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to table the motion until the April meeting.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Tabled.

STA DRIVER REMOVAL

There was a motion by Mr. Napotnik, seconded by Mr. Haywood, to remove the following driver from the approved Student Transportation of America driver list:

1. Carl Schroyer

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

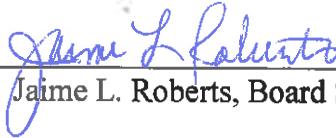
Opposed: None

Motion Carried.

ADJOURNMENT

There was a motion by Mrs. Raykie, seconded by Mr. Napotnik, to adjourn the meeting.

The meeting adjourned at 9:05 p.m.



Jaime L. Roberts, Board Secretary

MARCH STUDENT RECOGNITION

First Name	Last Name	Recognition	Recognition 2	Recognition 3
Nina	Barnes	October High School Student of the Month	High School All County Band	District 5 Band
Vincent	Buell	High School All County Band		
Richard	Christoff	High School All County Chorus		
Haylee	Delmonaco	High School District Chorus		
Jenna	Duncan	December High School Student of the Month		
Austin	Edwards	High School All County Band		
Christopher	Enos	September High School Student of the Month		
Nicholas	Enos	January High School Student of the Month		
Samuel	Ference	High School All County Band	High School All County Chorus	
Sarah	Getway	High School All County Chorus		
Michael	Graham	October High School Student of the Month	High School All County Chorus	
Dylan	Grinnell	High School Honors Chorus	High School District Chorus	
Jeremy	Hawthorne	2nd Place PJAS Science Fair	High School All County Chorus	
Christian	Herrmann	October High School Student of the Month		
Charles	Humphrey	December High School Student of the Month		
Adam	Kapusta	High School All County Band		
Kailynne	Keck	High School All County Chorus		
Daniel	Kolesar	1st Place PJAS Science Fair	January High School Student of the Month	Outstanding Senior High Biology Project
Kaylee	Kondos	September High School Student of the Month		
Cameron	Kruisselbrink	2nd Place PJAS Science Fair		
Shandi	LaRocca	January High School Student of the Month		
Elena	Loedding	High School Honors Chorus		
Cassandra	Lukonic	January High School Student of the Month		
Brittany	Lutheran	1st Place PJAS Science Fair	December High School Student of the Month	
Tanner	Morris	September High School Student of the Month		
Christopher	Mueller	2nd Place PJAS Science Fair	High School All County Band	
Hanna	Mueller	November High School Student of the Month		
Lacey	Mutdosch	High School All County Chorus		
Alec	Myers	High School All County Band		

MARCH STUDENT RECOGNITION

First Name	Last Name	Recognition 1	Recognition 2	Recognition 3
Meredith	Pallo	High School All County Band		
Roberta	Pegg	1st Place PJAS Science Fair		
Destiny	Peppard	December High School Student of the Month		
Taylor	Pollock	November High School Student of the Month	High School District Chorus	High School Honors Chorus
Kelsey	Regis	High School All County Chorus		
Camryn	Resele	November High School Student of the Month		
Tori	Rushwin	High School All County Chorus		
Dalton	Scott	October High School Student of the Month		
Kailee	Scurpa	High School All County Band		
Jordan	Sherman	High School All County Band	District 5 Band	
Juliana	Stanko	1st Place PJAS Science Fair	September High School Student of the Month	
Kyle	Storey	High School All County Chorus		
Kathleen	Thompson	November High School Student of the Month		
Alessandra	Vlasi	High School All County Band		
Connor	Williams	High School All County Band		
Sean	Williams	High School All County Band		

RESOLUTION No. 1 - 2014

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SHARPSVILLE AREA SCHOOL DISTRICT, MERCER COUNTY, PENNSYLVANIA, APPOINTING A SUCCESSOR TO THE VACANCY EXISTING IN THE OFFICE OF BOARD OF SCHOOL DIRECTOR PURSUANT TO THE PROVISIONS OF THE PENNSYLVANIA SCHOOL CODE OF 1949, AS AMENDED.

WHEREAS, pursuant to the provisions of Section 315 of the Pennsylvania Public School Code of 1949 (24 P.S. § 3-315), *as amended*, the members of the Board of School Directors of the Sharpsville Area School District, Mercer County, Pennsylvania, may appoint a successor who is a registered elector within the school district to fill any vacancy which shall occur on the board of school directors by death, resignation, removal from the district, or otherwise within thirty (30) days; and

WHEREAS, a vacancy has occurred on the Board of School Directors of the Sharpsville Area School District, Mercer County, Pennsylvania, due to the resignation of Patrick O'Connor which was accepted by the Sharpsville Board of School Directors on the 18th day of February, 2014; and

WHEREAS, it is the desire of the Board of School Directors of the Sharpsville Area School District to appoint a successor to fill this vacancy.

NOW, THEREFORE, be it resolved and it is hereby resolved as follows:

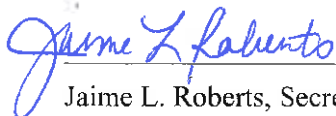
1. That the members of the Board of School Directors of the Sharpsville Area School District, hereby appoint Jerry Trontel, a registered elector in the school district to fill the vacancy existing on the Board of School Directors due to the recent resignation of Patrick O'Connor effective February 18, 2014, and that said person shall hold this respective office until the first Monday, in December, 2015, following the next Municipal Election occurring more than sixty (60) days after the vacancy has occurred, pursuant to the provisions of the aforesaid Section 315 of the Pennsylvania Public School Code of 1949 (24 P.S. § 3-315), *as amended*,

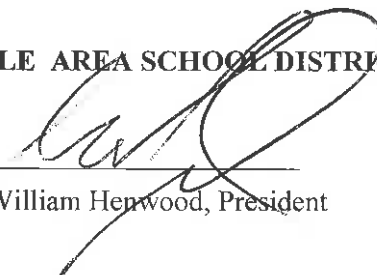
2. That a copy of this Resolution, certified by the Secretary of Board of School Directors of the Sharpsville Area School District shall be forwarded to the Mercer County Board of Elections and Registration in order to give notice of the appointment of the aforesaid successor to the vacancy in the office of Board of School Directors of the Sharpsville Area School District, so that appropriate steps may be taken in order that eligible persons may be placed on the ballot of the next Municipal Election to fill the said position as member of the Board of School Directors of the Sharpsville Area School District.

RESOLVED AND ADOPTED this 17th day of March, 2014, at a regular meeting of the Sharpsville Area School District, duly convened.

ATTEST:

SHARPSVILLE AREA SCHOOL DISTRICT


Jaime L. Roberts, Secretary

By: 

William Henwood, President

PAYROLL ACCOUNT BANK RECONCILIATION

SHARPSVILLE AREA SCHOOL DISTRICT
FIRST NATIONAL BANK

RECONCILIATION DATE:

7-Mar-14

PREPARED BY:

Jaime Roberts

BALANCE PER BANK STATEMENT			OUTSTANDING CHECKS		
AS OF:	28-Feb-14	\$68,277.20	CHECK #	DESCRIPTION	AMOUNT
ADD DEPOSITS IN TRANSIT			Wire	Retirement	46,080.41
			7226	Jenkins	28.07
			10043	DelMonaco, K	59.59
			10945	Kistler, J.	48.43
Bank Fee			10969	AFSCME	1,523.38
Bank Fee	40.00		10970	AFSCME	5.01
			11009	Antos, J.	298.41
	40.00		11014	Boardley, J.	49.59
SUBTOTAL		40.00	11018	Crisman, J.	50.53
			11028	Ladjevich, R.	578.37
			11033	Rodgers, M.	342.09
			11050	AFSCME	1,525.98
LESS CHECKS OUTSTANDING:					
Interest Tranfer to Gen Fund	0.77				
(SEE LIST)	50,589.86				
TOTAL:	50,590.63				
		50,590.63			
BANK BALANCE PER STATEMENT RECONCILIATION					
		17,726.57			
GENERAL LEDGER ACCOUNT BALANCE					
		9,284.97			
ADD DEBITS:					
DISTRICT	667,677.73				
TOTAL DEBITS	667,677.73				
SUBTOTAL		676,962.70			
LESS CREDITS:					
NET DEDUCTIONS	266,352.49				
NET PAYROLL	392,883.64				
TOTAL CREDITS		659,236.13			
BANK BALANCE PER GENERAL LEDGER					
		17,726.57			
			TOTAL		
			50,589.86		

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
GENERAL FUND ACCOUNT**

FEBRUARY 28, 2014

	CURRENT MONTH	YEAR-TO-DATE
BALANCE FORWARD JANUARY 31, 2014		
CHECKING - GENERAL	\$37,739.42	\$99,649.19
CHECKING - ATHLETIC	17,702.77	5,266.19
INDEXED MONEY MARKET	3,724,091.20	2,195,881.68
PA GOV TRUST	120,502.22	305,839.41
PA GOV TRUST-I SHARES	3,435.74	3,434.75
INDEXED MONEY MARKET-Restricted	<u>100,118.97</u>	<u>100,000.00</u>
 FUNDS AVAILABLE JANUARY 31, 2014	 \$4,003,590.32	 \$2,710,071.22
 RECEIPTS - FEBRUARY		
GENERAL REVENUE	1,166,033.58	9,782,191.29
ACCT'S RECEIVABLE	<u>38,400.09</u>	<u>856,823.13</u>
 TOTAL RECEIPTS - FEBRUARY	 1,204,433.67	 10,639,014.42
 DISBURSEMENTS - FEBRUARY		
GENERAL EXPENSES	1,847,501.60	8,880,261.88
ACCT'S PAYABLE	(67,004.72)	1,041,296.65
PAYROLL PAYABLE	<u>-</u>	<u>-</u>
 TOTAL DISBURSEMENTS FEBRUARY	 <u>(1,780,496.88)</u>	 <u>(9,921,558.53)</u>
 FUNDS AVAILABLE FEBRUARY 28, 2014	 \$3,427,527.11	 \$3,427,527.11

DISTRIBUTION OF FUNDS:

CHECKING - GENERAL	91,811.51
CHECKING - ATHLETIC	6,119.78
INDEXED MONEY MARKET	2,699,606.54
PA GOV TRUST	526,419.21
PA GOV TRUST-I SHARES	3,435.74
INDEXED MONEY MARKET-Restricted	<u>100,134.33</u>
 FUNDS AVAILABLE FEBRUARY 28, 2014	 \$3,427,527.11

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
GENERAL FUND ACCOUNT**

FEBRUARY 28, 2014

INDEXED MONEY MARKET ACCOUNT

BALANCE FORWARD JANUARY 31, 2014			\$3,724,091.20
2/18/2014	TO CHECKING	(875,000.00)	
2/25/2014	TO CHECKING	(150,000.00)	
2/28/2014	INVESTMENT #1	<u>515.34</u>	
FUNDS AVAILABLE FEBRUARY 28, 2014			\$2,699,606.54

PA GOVERNMENT TRUST INVESTMENTS

BALANCE FORWARD JANUARY 31, 2014			\$120,502.22
	TO CHECKING	(3,653.51)	
	INVESTMENT #29	27,460.00	
	INVESTMENT #30	901,557.00	
	INVESTMENT #31	0.19	
	TO CHECKING	(519,448.02)	
	INVESTMENT #32	<u>1.33</u>	
FUNDS AVAILABLE FEBRUARY 28, 2014			\$526,419.21

PA GOVERNMENT TRUST -I SHARES INVESTMENTS

BALANCE FORWARD JANUARY 31, 2014		\$3,435.74
NO ACTIVITY IN FEBRUARY		
FUNDS AVAILABLE FEBRUARY 28, 2014		\$3,435.74

INDEXED MONEY MARKET ACCOUNT-RESTRICTED

BALANCE FORWARD JANUARY 31, 2014		\$ 100,118.97
2/28/2014	INVESTMENT #8	<u>15.36</u>
FUNDS AVAILABLE FEBRUARY 28, 2014		\$ 100,134.33

**SHARPSVILLE AREA SCHOOL DISTRICT
BANK RECONCILIATION
GENERAL FUND ACCOUNT**

FEBRUARY 28, 2014

BANK STATEMENT BALANCE	\$104,524.46
PLUS DEPOSITS IN TRANSIT	5,585.24
LESS OUTSTANDING CHECKS:	

9118	HORIZON FAMILY MEDICINE	100.00	
10823	MICHAEL GRIMM	30.00	
11632	NANCI DICKSON	480.00	
11635	ERDOS TRANSPORTATION	3,576.00	
11702	WEST CENTRAL PASBO	25.00	
11712	AGORA	1,731.82	
11724	ERDOS TRANSPORTATION	4,734.00	
11732	WADE HOAGLAND	50.00	
11745	ERIN MARKS	300.00	
11757	READING HORIZONS	1,900.00	
11772	ROBERT TESONE	583.33	
11775	WHITEHEAD EAGLE	68.00	
11781	PJAS	45.00	
11786	AMERICAN HEART ASSOC.	2,024.00	
11787	A ROOTERMAN PLUMBING	650.00	
11788	ASSOCIATED LIFE	257.56	
11789	BOSTON MUTUAL	533.64	
11797	CROWN BENEFITS ADMIN.	1,209.84	
		1,209.84	(18,298.19)

BALANCE	\$91,811.51
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CHECKING ACCOUNT SUMMARY	FOR THE MONTH FEBRUARY	YEAR- TO-DATE
BEGINNING BALANCE	\$37,739.42	\$99,649.19
RECEIPTS	1,198,001.51	10,586,886.64
INVESTMENTS REDEEMED	1,548,101.53	10,503,106.04
SUB-TOTAL	2,783,842.46	21,189,641.87
DISBURSEMENTS	(1,752,481.73)	(10,313,568.69)
INVESTMENTS PURCHASED	(939,549.22)	(10,784,261.67)
BANK BALANCE	\$91,811.51	\$91,811.51

Condensed IV Board Summary Report

From 02/01/2014 To 02/28/2014

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
10-1100 GENERAL FUND - REG PROG ELEM/SECONDARY						
100 PERSONNEL SERV-SALARIES	4,440,390.00	362,115.88	2,156,636.67	-37.50	48.56	2,283,790.83
200 PERSONNEL EMPL BENEFITS	2,302,804.00	186,867.29	1,223,787.10	128.25	53.14	1,078,888.65
300 PURCHASED PROF & TECH	55,050.00	965.00	23,357.16	1,572.63	45.28	30,120.21
400 PURCHASED PROPERTY SVC	61,498.00	412.17	24,817.77	16,982.07	67.96	19,698.16
500 OTHER PURCHASED SERVICE	241,898.00	20,752.47	97,443.23	5,740.68	42.65	138,714.09
600 SUPPLIES	115,013.00	2,743.70	67,787.82	13,005.65	70.24	34,219.53
700 PROPERTY	29,150.00	0.00	599.00	517.44	3.83	28,033.56
Total	7,245,803.00	573,856.51	3,594,428.75	37,909.22	50.13	3,613,465.03
10-1200 GENERAL FUND - SPEC PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	575,678.00	52,107.74	300,724.05	0.00	52.23	274,953.95
200 PERSONNEL EMPL BENEFITS	262,058.00	25,504.70	157,767.88	0.00	60.20	104,290.12
300 PURCHASED PROF & TECH	406,833.00	1,044.99	6,198.79	5,396.95	2.85	395,237.26
400 PURCHASED PROPERTY SVC	3,000.00	300.00	1,800.00	900.00	90.00	300.00
500 OTHER PURCHASED SERVICE	46,629.00	7,262.40	48,893.73	275.00	105.44	-2,539.73
600 SUPPLIES	10,840.00	60.57	3,260.85	503.25	34.72	7,075.90
700 PROPERTY	2,000.00	0.00	0.00	0.00	0.00	2,000.00
800 OTHER OBJECTS	250.00	0.00	250.00	0.00	100.00	0.00
Total	1,307,288.00	86,280.40	518,895.30	7,075.20	40.23	781,317.50
10-1300 GENERAL FUND - VOCATIONAL EDUCATION						
500 OTHER PURCHASED SERVICE	281,951.00	20,190.00	176,087.33	60,570.00	83.93	45,293.67
Total	281,951.00	20,190.00	176,087.33	60,570.00	83.93	45,293.67
10-1400 GENERAL FUND - OTHER INSTRUCTION PROG						
100 PERSONNEL SERV-SALARIES	9,922.00	798.10	4,190.75	0.00	42.23	5,731.25
200 PERSONNEL EMPL BENEFITS	4,245.00	349.76	2,094.00	0.00	49.32	2,151.00
300 PURCHASED PROF & TECH	10,000.00	0.00	0.00	0.00	0.00	10,000.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00

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From 02/01/2014 To 02/28/2014

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
500 OTHER PURCHASED SERVICE	42,200.00	0.00	3,114.72	0.00	7.38	39,085.28
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	66,367.00	1,147.86	9,399.47	0.00	14.16	56,967.53
10-1700 GENERAL FUND - COMMUNITY/JR COLLEGE ED						
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-2100 GENERAL FUND - SUPPORT SERV-PUPIL PERS						
100 PERSONNEL SERV-SALARIES	199,700.00	23,449.92	123,499.52	0.00	61.84	76,200.48
200 PERSONNEL EMPL. BENEFITS	101,917.00	9,038.92	57,028.36	0.00	55.95	44,888.64
300 PURCHASED PROF & TECH	69,491.00	115.00	2,098.02	385.00	3.57	67,007.98
400 PURCHASED PROPERTY SVC	625.00	0.00	115.56	42.00	25.20	467.44
600 SUPPLIES	10,638.00	0.00	5,000.78	203.65	48.92	5,433.57
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	382,371.00	32,603.84	187,742.24	630.65	49.26	193,998.11
10-2200 GENERAL FUND - SUPPORT SERVICES-INSTRU						
100 PERSONNEL SERV-SALARIES	275,335.00	21,884.87	150,284.69	0.00	54.58	125,050.31
200 PERSONNEL EMPL. BENEFITS	174,878.00	11,648.46	89,114.86	0.00	50.95	85,763.14
300 PURCHASED PROF & TECH	13,470.00	3,168.60	7,364.27	1,249.00	63.94	4,856.73
400 PURCHASED PROPERTY SVC	3,815.00	0.00	72.36	75.00	3.86	3,667.64
500 OTHER PURCHASED SERVICE	17,732.00	1,144.37	1,876.05	71.81	10.98	15,784.14
600 SUPPLIES	54,615.00	2,026.09	36,415.82	9,087.21	83.31	9,111.97
700 PROPERTY	0.00	54,138.24	56,161.87	52,473.35	0.00	-108,635.22
800 OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	539,845.00	94,010.63	341,289.92	62,956.37	74.88	135,598.71
10-2300 GENERAL FUND - SUPPORT SERVICES-ADMIN						
100 PERSONNEL SERV-SALARIES	664,210.00	49,544.76	415,232.32	0.00	62.51	248,977.68

Condensed IV Board Summary Report

From 02/01/2014 To 02/28/2014

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 PERSONNEL EMPL BENEFITS	353,375.00	27,440.54	240,292.90	1,125.00	68.31	111,957.10
300 PURCHASED PROF & TECH	62,425.00	2,548.37	43,954.16	2,333.32	74.14	16,137.52
400 PURCHASED PROPERTY SVC	6,899.00	182.50	2,416.24	1,533.56	57.25	2,949.20
500 OTHER PURCHASED SERVICE	45,125.00	1,488.42	29,957.84	723.40	67.99	14,443.76
600 SUPPLIES	17,950.00	1,483.00	8,721.89	609.06	51.98	8,619.05
700 PROPERTY	3,799.00	0.00	778.99	0.00	20.50	3,020.01
800 OTHER OBJECTS	8,700.00	0.00	5,803.65	0.00	66.70	2,896.35
Total	1,162,483.00	82,687.59	747,157.99	6,324.34	64.81	409,000.67
10-2400 GENERAL FUND - SUPP SVC-PUBLIC HEALTH						
100 PERSONNEL SERV-SALARIES	80,928.00	6,470.08	37,316.34	0.00	46.11	43,611.66
200 PERSONNEL EMPL BENEFITS	51,735.00	4,246.17	28,689.11	0.00	55.45	23,045.89
300 PURCHASED PROF & TECH	1,250.00	80.11	640.89	80.11	57.68	529.00
500 OTHER PURCHASED SERVICE	200.00	0.00	98.00	0.00	49.00	102.00
600 SUPPLIES	2,200.00	0.00	1,586.86	0.00	72.13	613.14
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	136,313.00	10,796.36	68,331.20	80.11	50.18	67,901.69
10-2500 GENERAL FUND - SUPP SERVICES-BUSINESS						
100 PERSONNEL SERV-SALARIES	113,544.00	9,267.58	74,140.64	0.00	65.29	39,403.36
200 PERSONNEL EMPL BENEFITS	61,751.00	5,352.00	42,962.72	275.00	70.01	18,513.28
300 PURCHASED PROF & TECH	22,265.00	77.75	14,775.59	120.00	66.90	7,369.41
400 PURCHASED PROPERTY SVC	650.00	0.00	199.92	219.56	64.53	230.52
500 OTHER PURCHASED SERVICE	8,400.00	102.12	1,226.70	0.00	14.60	7,173.30
600 SUPPLIES	1,800.00	-74.66	984.57	98.43	60.16	717.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	225.00	0.00	220.00	0.00	97.77	5.00
Total	208,635.00	14,724.79	134,510.14	712.99	64.81	73,411.87
10-2600 GENERAL FUND - OP/MAINT PLANT SVCS						

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100 PERSONNEL SERV-SALARIES	576,155.00	49,224.81	354,545.77	-1,093.96	61.34	222,703.19
200 PERSONNEL EMPL. BENEFITS	365,434.00	30,323.55	232,737.76	0.00	63.68	132,696.24
300 PURCHASED PROF & TECH	50,310.00	7,750.78	8,760.78	120.00	17.65	41,429.22
400 PURCHASED PROPERTY SVC	326,515.00	22,818.05	214,761.23	26,421.69	73.86	85,332.08
500 OTHER PURCHASED SERVICE	59,117.00	325.00	52,620.17	1,512.00	91.56	4,984.83
600 SUPPLIES	214,877.00	29,206.04	142,765.97	1,630.67	67.19	70,480.36
700 PROPERTY	20,000.00	0.00	28,806.73	7,557.90	181.82	-16,364.63
800 OTHER OBJECTS	150.00	0.00	0.00	0.00	0.00	150.00
Total	1,612,558.00	139,648.23	1,034,998.41	36,148.30	66.42	541,411.29
10-2700 GENERAL FUND - STUDENT TRANSP SERVICES						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	536,564.00	49,328.27	308,682.18	133,782.81	82.46	94,099.01
Total	536,564.00	49,328.27	308,682.18	133,782.81	82.46	94,099.01
10-2800 GENERAL FUND - SUPPORT SVCS-CENTRAL						
100 PERSONNEL SERV-SALARIES	119,662.00	17,533.42	86,551.17	0.00	72.32	33,110.83
200 PERSONNEL EMPL. BENEFITS	68,104.00	8,702.78	51,317.82	0.00	75.35	16,786.18
400 PURCHASED PROPERTY SVC	49,350.00	9,842.00	31,987.00	17,224.91	99.72	138.09
500 OTHER PURCHASED SERVICE	3,500.00	879.00	1,533.45	364.84	54.23	1,601.71
600 SUPPLIES	2,000.00	0.00	32.49	99.99	6.62	1,867.52
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	60.00	0.00	60.00	0.00	100.00	0.00
Total	242,676.00	36,957.20	171,481.93	17,689.74	77.95	53,504.33
10-2900 GENERAL FUND - OTHER SUPPORT SERVICES						
500 OTHER PURCHASED SERVICE	10,500.00	0.00	9,504.21	0.00	90.51	995.79
Total	10,500.00	0.00	9,504.21	0.00	90.51	995.79
10-3100 GENERAL FUND - FOOD SERVICES						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 02/01/2014 To 02/28/2014

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 PERSONNEL EMPL BENEFITS	0.00	6,561.99	44,981.13	0.00	0.00	-44,981.13
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	0.00	25.00	784.47	100.00	0.00	-884.47
600 SUPPLIES	0.00	-31.70	609.79	0.00	0.00	-609.79
Total	0.00	6,555.29	46,375.39	100.00	0.00	-46,475.39
10-3200 GENERAL FUND - STUDENT ACTIVITIES						
100 PERSONNEL SERV-SALARIES	146,651.00	13,859.60	114,436.49	0.00	78.03	32,214.51
200 PERSONNEL EMPL BENEFITS	37,449.00	3,258.02	26,845.67	0.00	71.68	10,603.33
300 PURCHASED PROF & TECH	64,200.00	11,861.50	49,876.54	5,600.00	86.41	8,723.46
400 PURCHASED PROPERTY SVC	5,800.00	0.00	11,399.42	0.00	196.54	-5,599.42
500 OTHER PURCHASED SERVICE	45,900.00	6,822.14	29,332.68	1,141.78	66.39	15,425.54
600 SUPPLIES	33,530.00	6,404.05	20,630.31	2,100.20	67.79	10,799.49
700 PROPERTY	19,300.00	3,500.00	10,081.84	3,500.00	70.37	5,718.16
800 OTHER OBJECTS	4,500.00	508.00	3,345.00	0.00	74.33	1,155.00
Total	357,330.00	46,213.31	265,947.95	12,341.98	77.88	79,040.07
10-3300 GENERAL FUND - COMMUNITY SERVICES						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-4200 GENERAL FUND - EXISTING SITE IMPROVE						
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	433.00	0.00	0.00	-433.00
Total	0.00	0.00	433.00	0.00	0.00	-433.00
10-4600 GENERAL FUND - EXISTING BLDG IMPROVE						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-5100 GENERAL FUND - OTHER EXPEND & FINANCE						
800 OTHER OBJECTS	74,436.00	36,739.69	74,914.58	0.00	100.64	-478.58
900 OTHER USES OF FUNDS	40,000.00	0.00	40,000.00	0.00	100.00	0.00
Total	114,436.00	36,739.69	114,914.58	0.00	100.41	-478.58
10-5200 GENERAL FUND - FUND TRANSFERS						
900 OTHER USES OF FUNDS	1,116,615.00	519,448.02	944,448.02	0.00	84.58	172,166.98
Total	1,116,615.00	519,448.02	944,448.02	0.00	84.58	172,166.98
10-5800 GENERAL FUND - SUSPENSE ACCOUNT						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	-486.79	3,960.87	-1,354.14	0.00	-2,606.73
300 PURCHASED PROJ & TECH	0.00	96,547.00	201,673.00	0.00	0.00	-201,673.00
Total	0.00	96,060.21	205,633.87	-1,354.14	0.00	-204,279.73
10-5900 GENERAL FUND - BUDGETARY RESERVE						
900 OTHER USES OF FUNDS	50,000.00	0.00	0.00	0.00	0.00	50,000.00
Total	50,000.00	0.00	0.00	0.00	0.00	50,000.00
10-6100 GENERAL FUND - TAXES LEVIED BY THE LEA						
000	-4,625,419.00	-124,616.53	-4,428,120.00	0.00	95.73	-197,299.00
Total	-4,625,419.00	-124,616.53	-4,428,120.00	0.00	95.73	-197,299.00
10-6400 GENERAL FUND - DELINQUENCIES TAXES LEV						
000	-206,000.00	-4,449.74	-125,729.52	0.00	61.03	-80,270.48
Total	-206,000.00	-4,449.74	-125,729.52	0.00	61.03	-80,270.48
10-6500 GENERAL FUND - EARNINGS ON INVESTMENTS						
000	-7,500.00	-534.04	-3,963.84	0.00	52.85	-3,536.16

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total	-7,500.00	-534.04	-3,963.84	0.00	52.85	-3,536.16
10-6700 GENERAL FUND - REV FROM STUDENT ACT						
000	-34,650.00	-3,962.00	-36,627.67	0.00	105.70	1,977.67
Total	-34,650.00	-3,962.00	-36,627.67	0.00	105.70	1,977.67
10-6800 GENERAL FUND - REV FROM INTERMEDIATE						
000	-418,821.00	-100,366.46	-124,061.47	0.00	29.62	-294,759.53
Total	-418,821.00	-100,366.46	-124,061.47	0.00	29.62	-294,759.53
10-6900 GENERAL FUND - OTHER REV FROM LOCAL						
000	-50,085.00	-1,189.50	-30,135.41	-3,068.90	66.29	-16,880.69
Total	-50,085.00	-1,189.50	-30,135.41	-3,068.90	66.29	-16,880.69
10-7100 GENERAL FUND - BASIC INSTRUCT & OPER						
000	-6,036,624.00	-901,557.00	-3,606,228.00	0.00	59.73	-2,430,396.00
Total	-6,036,624.00	-901,557.00	-3,606,228.00	0.00	59.73	-2,430,396.00
10-7200 GENERAL FUND - SUBSIDIES SPECIAL ED						
000	-683,194.00	0.00	-401,576.00	0.00	58.77	-281,618.00
Total	-683,194.00	0.00	-401,576.00	0.00	58.77	-281,618.00
10-7300 GENERAL FUND - SUBSIDIES NON-ED PCMS						
000	-1,164,428.00	-0.19	-671,172.66	0.00	57.63	-493,255.34
Total	-1,164,428.00	-0.19	-671,172.66	0.00	57.63	-493,255.34
10-7500 GENERAL FUND - EXTRA GRANTS						
000	-85,281.00	0.00	-85,281.00	0.00	100.00	0.00
Total	-85,281.00	0.00	-85,281.00	0.00	100.00	0.00
10-7800 GENERAL FUND - SUBSIDIES ST PAID BENE						

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Account Description 000	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
	-1,097,583.00	-27,460.00	-269,113.97	0.00	24.51	-828,469.03
Total	-1,097,583.00	-27,460.00	-269,113.97	0.00	24.51	-828,469.03
10-7900 GENERAL FUND - REVENUE FOR TECHNOLOGY 000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8600 GENERAL FUND - RESTRICT GRANTS-IN-AID 000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8700 GENERAL FUND - 000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8800 GENERAL FUND - MED ASSIST REIMBURSE 000	-140,000.00	0.00	-181.75	0.00	0.12	-139,818.25
Total	-140,000.00	0.00	-181.75	0.00	0.12	-139,818.25
10-9400 GENERAL FUND - SALE OF FIXED ASSETS 000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9500 GENERAL FUND - REFUND OF PRIOR YR EXP 000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Fund 10 - GENERAL FUND						
Total Expenditure	14,090,684.00	1,195,000.28	7,615,265.41	376,321.71	56.71	6,099,096.88
Total Other Expenditure	1,281,051.00	652,247.92	1,264,996.47	-1,354.14	98.64	17,408.67
Total Revenue	-14,549,585.00	-1,164,135.46	-9,782,191.29	-3,068.90	67.25	-4,764,324.81
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	822,150.00	683,112.74	-901,929.41	371,898.67	-64.46	1,352,180.74

Grand Totals						
Total Expenditure	14,090,684.00	1,195,000.28	7,615,265.41	376,321.71	56.71	6,099,096.88
Total Other Expenditure	1,281,051.00	652,247.92	1,264,996.47	-1,354.14	98.64	17,408.67
Total All Expenditures	15,371,735.00	1,847,248.20	8,880,261.88	374,967.57	60.20	6,116,505.55
Total Revenue	-14,549,585.00	-1,164,135.46	-9,782,191.29	-3,068.90	67.25	-4,764,324.81
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total All Revenues	-14,549,585.00	-1,164,135.46	-9,782,191.29	-3,068.90	67.25	-4,764,324.81
	822,150.00	683,112.74	-901,929.41	371,898.67	-64.46	1,352,180.74

ATHLETIC ACCOUNT

BANK RECONCILLATION

SHARPSVILLE AREA SCHOOL DISTRICT
FNB BANK

RECONCILLATION DATE:

6-Mar-14

PREPARED BY:

Mandy Palko

BALANCE PER BANK STATEMENT		OUTSTANDING CHECKS		
AS OF:		CHECK #	DESCRIPTION	AMOUNT
28-Feb-14	\$7,692.78	9798	John Tokash	90.00
		9844	Jim MacArthur	49.00
		9886	John Butch	67.00
		9902	Larry Hawthorne	67.00
		9923	Rich Bellas	67.00
		9932	Rich Bellas	67.00
		9934	Dave Hollenbaugh	67.00
		9951	Jim MacArthur	49.00
		9967	Michael Donato	67.00
		9983	Lakeview School District	168.00
		9996	Terry Carrigan	67.00
		9999	Denny Lynch	67.00
		10011	Rick Whitten	73.00
		10016	Charles Matsko	67.00
		10017	Nick Morocco	67.00
		10019	Leah Ann Williams	67.00
		10020	Terry Carrigan	67.00
		10025	West Penn Assn	100.00
		10026	Pine-Richland Track Boosters	240.00
ADD DEPOSITS IN TRANSIT				
	0.00			
SUBTOTAL	0.00			
LESS CHECKS OUTSTANDING:				
(SEE LIST)	1,573.00			
TOTAL:	1,573.00			
	1,573.00			
BANK BALANCE PER STATEMENT RECONCILIATION				
	\$6,119.78			
GENERAL LEDGER ACCOUNT				
BALANCE	17,702.77			
ADD DEBITS:				
RECEIPTS	16,432.16			
TOTAL DEBITS	16,432.16			
SUBTOTAL	34,134.93			
LESS CREDITS:				
DISBURSEMENTS	28,015.15			
TOTAL CREDITS	28,015.15			
BALANCE PER ATHLETIC ACCOUNT	\$6,119.78			
		TOTAL		\$1,573.00

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
CAPITAL RESERVE ACCOUNT**

FEBRUARY 28, 2014

**MONTH OF
FEBRUARY**

YEAR-TO-DATE

FUNDS AVAILABLE JANUARY 31, 2014	\$628,100.56	\$394,973.90
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RECEIPTS - FEBRUARY

2/28/2014	FEBRUARY INTEREST	<u>96.33</u>
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TOTAL RECEIPTS - FEBRUARY	96.33	400,671.73
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DISBURSEMENTS - FEBRUARY

2/18/2014	CK #1188 WALTZ CONSULTING	510.00
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TOTAL DISBURSEMENTS FEBRUARY	<u>510.00</u>	<u>167,958.74</u>
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FUNDS AVAILABLE FEBRUARY 28, 2014	\$627,686.89	\$627,686.89
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SUMMARY OF CAPITAL RESERVE FUNDS

CHECKING	6.20
MONEY MARKET ACCOUNT	<u>627,680.69</u>

FUNDS AVAILABLE FEBRUARY 28, 2014	\$	627,686.89
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**SHARPSVILLE AREA SCHOOL DISTRICT
BOARD REPORT**

March 17, 2014

GENERAL FUND:

Total Bills to be Affirmed for February	\$1,515,705.60
	<u>28,015.15</u>
	\$1,543,720.75

Total Bills to be Approved for March

\$132,804.21

CAPITAL RESERVE FUND

Total Bills to be Approved for March

\$8,976.00

Fund Accounting Check Register

GENERAL FUND - From 02/01/2014 To 02/28/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00011781	02/14/2014	C1810100006	00070915	PJAS-Dues	10-1100-610-000-30-800-180-137-0000	111006108018000	45.00
Vendor: PJASRE9 - PJAS REGION 9							
00011782	02/14/2014	C1810100007	00070861	PJAS	Remit # 1 Check Date: 02/14/2014	Check Amount:	45.00
00011782	02/14/2014	C1810100008	00070914	PJAS	10-1100-390-000-20-500-180-127-0000	111003905018000	365.00
Vendor: PJASREG - PJAS REGION 9							
00011783	02/14/2014	C1810100009	00070894	PREMIER	10-1100-610-000-30-800-180-137-0000	111006108018000	126.00
Vendor: PREMTOT - PREMIER TOUR & TRAVEL							
00011784	02/14/2014	C1810100010	00070881	WALMART	Remit # 1 Check Date: 02/14/2014	Check Amount:	491.00
Vendor: WALMART1 - WAL-MART							
00011785	02/14/2014	L1810400001	00070938	WALMART	10-0484-000-000-00-000-000-0000	10484	5,500.00
Vendor: WALMART1 - WAL-MART							
00011786	02/25/2014	L1818000001	00070969	AHA	Remit # 1 Check Date: 02/14/2014	Check Amount:	5,500.00
Vendor: AMERICHEA - AMERICAN HEART ASSOCIATION							
00011787	02/25/2014	L1818000002	00070951	23428	10-1100-610-000-15-200-000-117-1500	111006102000015	40.86
Vendor: AROP - A ROOTERMAN PLUMBING							
00011788	02/25/2014	L1818000003	00070974	ASSCLIFE	Remit # 1 Check Date: 02/14/2014	Check Amount:	400.76
Vendor: ASSOCILI - ASSOCIATED LIFE							
00011789	02/25/2014	L1818000004	00070973	BOSTON-03	10-3210-610-000-00-200-000-117-0000	132106102000000	2,024.00
Vendor: BOSTONMU - BOSTON MUTUAL							
00011790	02/25/2014	L1818000005	00070970	CROWN-03	Remit # 2 Check Date: 02/25/2014	Check Amount:	2,024.00
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION							
00011791	02/25/2014	L1818000020	00070755	FERKO-FEB	10-2600-430-000-00-500-000-0000	126004305000000	650.00
Vendor: FERKOBR - DR BRAD FERKO							
00011792	02/25/2014	L1818000006	00070971	MPSEPT-02	Remit # 1 Check Date: 02/25/2014	Check Amount:	650.00
Vendor: MIUIV - MIDWESTERN IU IV							
00011793	02/25/2014	L1818000007	00070961	5202154	10-0470-000-000-00-000-000-0000	10470	257.56
00011793	02/25/2014	L1818000008	00070961	5202154	Remit # 1 Check Date: 02/25/2014	Check Amount:	257.56
00011793	02/25/2014	L1818000009	00070961	5202154	10-0470-000-000-00-000-000-0000	10470	533.64
00011793	02/25/2014	L1818000010	00070961	5202154	Remit # 1 Check Date: 02/25/2014	Check Amount:	533.64
Vendor: NATIONFUR - NATIONAL FUEL RESOURCES							
00011794	02/25/2014	L1818000011	00070610	4197	10-0470-000-000-00-000-000-0000	10470	163,152.86
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	Remit # 1 Check Date: 02/25/2014	Check Amount:	163,152.86
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	10-2600-538-000-00-000-000-0000	126005380000000	50.00
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	Remit # 1 Check Date: 02/25/2014	Check Amount:	50.00
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	10-0470-000-000-00-000-000-0000	10470	8,977.25
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	Remit # 1 Check Date: 02/25/2014	Check Amount:	8,977.25
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	10-2600-621-000-00-200-000-0000	126006212000000	8,077.24
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	10-2600-621-000-00-500-000-0000	126006215000000	4,020.00
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	10-2600-621-000-00-800-000-0000	126006218000000	4,914.21
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	10-2600-621-000-00-980-000-0000	126006219800000	2,004.04
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	Remit # 1 Check Date: 02/25/2014	Check Amount:	19,015.49
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	10-2220-788-000-00-000-000-0000	122207880000000	48,866.25
Vendor: OPENAR - OPENARC							
00011794	02/25/2014	L1818000011	00070610	4197	Remit # 1 Check Date: 02/25/2014	Check Amount:	48,866.25
Vendor: OPENAR - OPENARC							

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

03/03/2014 08:24:44 AM

Sharpville Area School District

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Fund Accounting Check Register

fackrgc

GENERAL FUND - From 02/01/2014 To 02/28/2014

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00011703	02/05/2014	L1802200001	00070832	Porterfield	10-2270-390-000-000-000-0000	1227039000000000	570.00
Vendor: PORTERRO - RONALD PORTERFIELD							
00011704	02/14/2014	L1809000002	00070868	70756000	Remit # 1 Check Date: 02/05/2014	Check Amount:	570.00
00011704	02/14/2014	L1809000003	00070868	70756000	10-2600-424-000-00-500-000-0000	1260042450000000	312.00
00011704	02/14/2014	L1809000004	00070868	01/27/2014	10-2600-424-000-00-800-000-0000	1260042480000000	381.70
Vendor: BOROUGH - BOROUGH OF SHARPSVILLE							
00011705	02/14/2014	L1809000005	00070909	35796886	Remit # 1 Check Date: 02/14/2014	Check Amount:	419.66
00011705	02/14/2014	L1809000006	00070909	35796886	10-2500-340-000-00-000-000-0000	1250034000000000	1,113.36
Vendor: FLEETSE - WEX BANK							
00011706	02/14/2014	L1809000007	00070907	376318710	Remit # 1 Check Date: 02/14/2014	Check Amount:	4.00
00011706	02/14/2014	L1809000008	00070907	376318710	10-2600-621-000-00-200-000-0000	1260062120000000	711.86
00011706	02/14/2014	L1809000009	00070907	376318710	10-2600-621-000-00-500-000-0000	1260062150000000	715.86
00011706	02/14/2014	L1809000010	00070907	376318710	10-2600-621-000-00-800-000-0000	1260062180000000	2,907.00
Vendor: NATIONALFU - NATIONAL FUEL							
00011707	02/14/2014	L1809000011	00070875	110046135841	Remit # 1 Check Date: 02/14/2014	Check Amount:	1,447.00
Vendor: PENNPO - PENN POWER							
00011708	02/14/2014	L1809000001	00070915	PJAS-Dues	10-2600-422-000-00-220-000-0000	1260042220000000	1,768.44
Vendor: PJASRE9 - PJAS REGION 9							
00011709	02/14/2014	L1809000012	00070861	PJAS	Remit # 1 Check Date: 02/14/2014	Check Amount:	721.25
00011709	02/14/2014	L1809000013	00070914	PJAS	10-1100-610-000-30-800-180-137-0000	1110061080180000	6,843.69
Vendor: PJASREG - PJAS REGION 9							
00011710	02/14/2014	L1809000014	00070894	PREMIER	Remit # 1 Check Date: 02/14/2014	Check Amount:	34.90
Vendor: PREMTOT - PREMIER TOUR & TRAVEL							
00011711	02/14/2014	L1809000015	00070881	WALMART	10-0484-000-000-00-000-000-0000	10484	45.00
Vendor: WALMART1 - WAL-MART							
00011779	02/14/2014	C1810100001	00070907	376318710	Remit # 1 Check Date: 02/14/2014	Check Amount:	45.00
00011779	02/14/2014	C1810100002	00070907	376318710	10-1100-390-000-20-500-180-127-0000	1110039050180000	365.00
00011779	02/14/2014	C1810100003	00070907	376318710	10-1100-610-000-30-800-180-137-0000	1110061080180000	126.00
Vendor: NATIONALFU - NATIONAL FUEL							
00011780	02/14/2014	C1810100005	00070875	110046135841	Remit # 1 Check Date: 02/14/2014	Check Amount:	491.00
Vendor: PENNPO - PENN POWER							
00011779	02/14/2014	C1810100004	00070907	376318710	10-0484-000-000-00-000-000-0000	10484	5,500.00
00011779	02/14/2014	C1810100001	00070907	376318710	Remit # 1 Check Date: 02/14/2014	Check Amount:	5,500.00
00011779	02/14/2014	C1810100002	00070907	376318710	10-1100-610-000-10-200-000-117-0000	1110061020000000	40.86
00011779	02/14/2014	C1810100003	00070907	376318710	Remit # 1 Check Date: 02/14/2014	Check Amount:	40.86
00011779	02/14/2014	C1810100004	00070907	376318710	10-2600-621-000-00-200-000-0000	1260062120000000	2,907.00
00011779	02/14/2014	C1810100005	00070875	110046135841	10-2600-621-000-00-500-000-0000	1260062150000000	1,447.00
00011779	02/14/2014	C1810100006	00070875	110046135841	10-2600-621-000-00-800-000-0000	1260062180000000	1,768.44
00011779	02/14/2014	C1810100007	00070875	110046135841	10-2600-621-000-00-980-000-0000	1260062198000000	721.25
Vendor: NATIONALFU - NATIONAL FUEL							
00011780	02/14/2014	C1810100005	00070875	110046135841	Remit # 1 Check Date: 02/14/2014	Check Amount:	6,843.69
Vendor: PENNPO - PENN POWER							
00011779	02/14/2014	C1810100004	00070907	376318710	10-2600-422-000-00-220-000-0000	1260042220000000	34.90
00011779	02/14/2014	C1810100005	00070907	376318710	Remit # 1 Check Date: 02/14/2014	Check Amount:	34.90

Fund Accounting Check Register

GENERAL FUND - From 02/01/2014 To 02/28/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
02042016	02/04/2014	L1813100017	00070934	Harrisbank-02	10-2600-610-000-00-000-0000-0000	1260061000000000	12.54
02042016	02/04/2014	L1813100018	00070934	Harrisbank-02	10-2600-610-000-30-800-000-000-0000	1260061080000000	157.90
02042016	02/04/2014	L1813100019	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	161.40
02042016	02/04/2014	L1813100020	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	119.56
02042016	02/04/2014	L1813100021	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	31.67
02042016	02/04/2014	L1813100022	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	35.40
02042016	02/04/2014	L1813100023	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	67.68
02042016	02/04/2014	L1813100024	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	60.00
02042016	02/04/2014	L1813100025	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	35.35
02042016	02/04/2014	L1813100026	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	80.00
02042016	02/04/2014	L1813100027	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	54.00
02042016	02/04/2014	L1813100028	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	4.60
02042016	02/04/2014	L1813100029	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	54.38
02042016	02/04/2014	L1813100030	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	111.90
02042016	02/04/2014	L1813100031	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	23.97
02042016	02/04/2014	L1813100032	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	41.86
02042016	02/04/2014	L1813100033	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	421.00
02042016	02/04/2014	L1813100034	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	26.70
02042016	02/04/2014	L1813100035	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	71.24
02042016	02/04/2014	L1813100036	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	46.95
02042016	02/04/2014	L1813100037	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	45.93
02042016	02/04/2014	L1813100038	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	44.94
02042016	02/04/2014	L1813100039	00070932	Harrisbank-02	10-2600-610-000-00-000-000-0000-0000	1260061000000000	9.35
Vendor: HARRISBA - HARRIS BANK				Remit #	1 Check Date: 02/04/2014	Check Amount:	3,523.39
02172014	02/17/2014	L1818300001	00070941	SASDPR-02	10-0102-000-000-00-000-000-0000-0000	10102	667,677.73
Vendor: SASDPR - SHARPSVILLE AREA SCHOOL DIST.				Remit #	1 Check Date: 02/17/2014	Check Amount:	667,677.73
02202014	02/17/2014	L1818300002	00070718	NATIONWIDE-01	10-2360-290-000-00-000-000-0000-0000	1236029000000000	300.00
02202014	02/17/2014	L1818300003	00070856	NATIONWIDE-02	10-2380-290-000-00-000-000-0000-0000	1238029000000000	825.00
02202014	02/17/2014	L1818300004	00070856	NATIONWIDE-02	10-2500-290-000-00-000-000-0000-0000	1250029000000000	275.00
02202014	02/17/2014	L1818300005	00070856	NATIONWIDE-02	10-2360-290-000-00-000-000-0000-0000	1236029000000000	300.00
Vendor: NATION - NATIONWIDE				Remit #	1 Check Date: 02/20/2014	Check Amount:	1,700.00
02262014	02/25/2014	L1818600001	00070975	FSA-02	10-0460-000-000-00-000-000-0000-0860	0860	640.95

* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

d - Direct Deposit

Sharpville Area School District

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- Payable Transaction

03/03/2014 08:24:44 AM

Fund Accounting Check Register

GENERAL FUND - From 02/01/2014 To 02/28/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00011795	02/25/2014	L1818000012	00070964	110005503740	10-2600-422-000-00-200-000-000-0000	1260042220000000	3,834.86
00011795	02/25/2014	L1818000013	00070964	110005508863	10-2600-422-000-00-980-000-000-0000	1260042229800000	15.58
00011795	02/25/2014	L1818000014	00070964	110005508905	10-2600-422-000-00-980-000-000-0000	1260042229800000	176.08
00011795	02/25/2014	L1818000015	00070964	110005508954	10-2600-422-000-00-980-000-000-0000	1260042229800000	21.01
00011795	02/25/2014	L1818000016	00070964	110005508996	10-2600-422-000-00-980-000-000-0000	1260042229800000	238.98
00011795	02/25/2014	L1818000017	00070964	110005503203	10-2600-422-000-00-500-000-000-0000	1260042250000000	3,264.00
00011795	02/25/2014	L1818000018	00070964	110005503203	10-2600-422-000-00-800-000-000-0000	1260042280000000	3,990.10
Vendor: PENNPO - PENN POWER							
00011796	02/25/2014	L1818000019	00070797	363086	Remit # 1 Check Date: 02/25/2014	Check Amount:	11,540.61
					10-1100-610-000-00-300-000-170-137-0000	111006108017000	857.32
Vendor: SCHOOLM - SCHOOLMART							
00011797	02/28/2014	L1820700001	00070972	CROWN - 03	Remit # 1 Check Date: 02/25/2014	Check Amount:	857.32
					10-0470-000-000-00-000-000-000-0000	10470	1,209.84
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION							
00011798	02/28/2014	L1820700002	00070957	44618135	Remit # 1 Check Date: 02/28/2014	Check Amount:	1,209.84
					10-5110-831-000-00-000-000-000-0000	1511083100000000	36,739.69
Vendor: FIRSTNAB - FIRST NATIONAL BANK							
02042014	02/04/2014	L1813100011	00070720	Harrisbank-02	Remit # 1 Check Date: 02/28/2014	Check Amount:	36,739.69
					10-1100-610-000-15-200-000-117-1500	111006102000015	31.52
Vendor: AMAZON - HARRIS BANK							
02042015	02/04/2014	L1813100001	00070714	Harrisbank-02	Remit # 2 Check Date: 02/04/2014	Check Amount:	31.52
					10-2270-390-000-10-200-000-117-0000	1227039020000000	98.60
Vendor: ASCD - ASCD							
02042016	02/04/2014	L1813100002	00070864	Harrisbank-02	Remit # 1 Check Date: 02/04/2014	Check Amount:	98.60
					10-2500-340-000-00-000-000-000-0000	1250034000000000	43.75
02042016	02/04/2014	L1813100003	00070864	Harrisbank-02	10-2500-580-000-00-000-000-000-0000	1250058000000000	10.57
02042016	02/04/2014	L1813100004	00070864	Harrisbank-02	10-2310-610-000-00-000-000-000-0000	1231061000000000	106.00
02042016	02/04/2014	L1813100005	00070864	Harrisbank-02	10-2310-610-000-00-000-000-000-0000	1231061000000000	-6.00
02042016	02/04/2014	L1813100006	00070864	Harrisbank-02	10-2270-580-000-20-500-000-000-0000	1227058050000000	75.00
02042016	02/04/2014	L1813100007	00070864	Harrisbank-02	10-2836-580-000-00-000-000-000-0000	1283658000000000	71.25
02042016	02/04/2014	L1813100008	00070864	Harrisbank-02	10-2834-580-000-00-000-000-000-0000	1283458000000000	285.00
02042016	02/04/2014	L1813100009	00070864	Harrisbank-02	10-2270-580-000-20-500-000-000-0000	1227058050000000	285.00
02042016	02/04/2014	L1813100010	00070864	Harrisbank-02	10-2834-580-000-00-000-000-000-0000	1283458000000000	522.75
02042016	02/04/2014	L1813100012	00070934	Harrisbank-02	10-2600-610-000-00-000-000-000-0000	1260061000000000	9.14
02042016	02/04/2014	L1813100013	00070934	Harrisbank-02	10-2600-610-000-00-000-000-000-0000	1260061000000000	101.37
02042016	02/04/2014	L1813100014	00070934	Harrisbank-02	10-2600-610-000-00-000-000-000-0000	1260061000000000	41.11
02042016	02/04/2014	L1813100015	00070934	Harrisbank-02	10-2600-610-000-00-000-000-000-0000	1260061000000000	14.63
02042016	02/04/2014	L1813100016	00070934	Harrisbank-02	10-2600-610-000-00-000-000-000-0000	1260061000000000	245.50

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Sharpville Area School District

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- Payable Transaction

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Fund Accounting Check Register

GENERAL FUND - From 02/01/2014 To 02/28/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION					Remit # 1 Check Date: 02/26/2014	Check Amount:	640.95
02272014 02/27/2014 L1813300001 00070829 BNYMellon					10-5240-939-000-00-000-000-0000 1524093900000000		519,448.02
Vendor: BNY - THE BANK OF NEW YORK MELLON					Remit # 1 Check Date: 02/27/2014	Check Amount:	519,448.02
					10-GENERAL FUND		1,515,705.60
					Grand Total Manual Checks :		0.00
					Grand Total Regular Checks :		1,515,705.60
					Grand Total Direct Deposits:		0.00
					Grand Total Credit Card Payments:		0.00
					Grand Total All Checks :		1,515,705.60

Fund Accounting Check Register

ATHLETIC FUND - From 02/01/2014 To 02/28/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00009967	02/03/2014	C1798500001			10-3250-330-BBA-00-000-000-0000	330BB	67.00
Vendor:	DONATOMI - MICHAEL DONATO				Remit # 1 Check Date: 02/03/2014	Check Amount:	67.00
00009968	02/03/2014	C1798500002			10-3250-330-GBA-00-000-000-0000	330GB	49.00
Vendor:	FISHERRO - RONALD FISHER				Remit # 1 Check Date: 02/03/2014	Check Amount:	49.00
00009969	02/03/2014	C1798500003			10-3250-330-BBA-00-000-000-0000	330BB	49.00
Vendor:	FRENGEHE - HENRY FRENGEL				Remit # 1 Check Date: 02/03/2014	Check Amount:	49.00
00009970	02/03/2014	C1798500004			10-3250-330-GBA-00-000-000-0000	330GB	67.00
Vendor:	GASAWAKI - KIRT GASAWAY				Remit # 1 Check Date: 02/03/2014	Check Amount:	67.00
00009971	02/03/2014	C1798500005			10-3250-330-BBA-00-000-000-0000	330BB	67.00
Vendor:	GUSTASPA - PAUL GUSTAS				Remit # 1 Check Date: 02/03/2014	Check Amount:	67.00
00009972	02/03/2014	C1798500006			10-3250-330-BBA-00-000-000-0000	330BB	49.00
Vendor:	HENNONRI - RICH HENNON				Remit # 1 Check Date: 02/03/2014	Check Amount:	49.00
00009973	02/03/2014	C1798500007			10-3250-330-GBA-00-000-000-0000	330GB	67.00
Vendor:	MAGESTDI - DION MAGESTRO				Remit # 1 Check Date: 02/03/2014	Check Amount:	67.00
00009974	02/03/2014	C1798500008			10-3250-330-GBA-00-000-000-0000	330GB	67.00
Vendor:	MCLHINJE - JEFF MCLHINNEY				Remit # 1 Check Date: 02/03/2014	Check Amount:	67.00
00009975	02/03/2014	C1798500009			10-3250-330-BBA-00-000-000-0000	330BB	67.00
Vendor:	MOROCANI - NICK MOROCCO				Remit # 1 Check Date: 02/03/2014	Check Amount:	67.00
00009976	02/03/2014	C1798500010			10-3250-330-GBA-00-000-000-0000	330GB	49.00
Vendor:	RODGERJO - JOHN RODGERS				Remit # 1 Check Date: 02/03/2014	Check Amount:	49.00
00009977	02/04/2014	C1799200001	00070632		10-3250-610-GBA-00-000-000-0000	610GB	745.00
Vendor:	SPORTIGO - SPORTING GOODS, INC.				Remit # 1 Check Date: 02/04/2014	Check Amount:	745.00
00009978	02/05/2014	C1800900001			10-3250-330-BBA-00-000-000-0000	330BB	49.00
Vendor:	DADOJO - JOHN DADO				Remit # 1 Check Date: 02/05/2014	Check Amount:	49.00
00009979	02/05/2014	C1800900002			10-3250-330-BBA-00-000-000-0000	330BB	67.00
Vendor:	HARTJI - JAMES HART				Remit # 1 Check Date: 02/05/2014	Check Amount:	67.00
00009980	02/05/2014	C1800900003			10-3250-330-BBA-00-000-000-0000	330BB	49.00
Vendor:	OSBORNMA - MARK OSBORNE				Remit # 1 Check Date: 02/05/2014	Check Amount:	49.00
00009981	02/05/2014	C1800900004			10-3250-330-BBA-00-000-000-0000	330BB	67.00
Vendor:	PLATTETOJ - TOM PLATTEBORZE JR				Remit # 1 Check Date: 02/05/2014	Check Amount:	67.00
00009982	02/05/2014	C1800900005			10-3250-330-BBA-00-000-000-0000	330BB	67.00
Vendor:	VALENTJE - JEFF VALENTINO				Remit # 1 Check Date: 02/05/2014	Check Amount:	67.00

* Denotes Non-Negotiable Transaction

P - Prenote d - Direct Deposit c - Credit Card Payment

- Payable Transaction

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Fund Accounting Check Register

ATHLETIC FUND - From 02/01/2014 To 02/28/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00009983	02/06/2014	C1803200001			10-3250-810-CRO-00-000-000-0000	810CC	168.00
Vendor: LAKEVIEWSD - LAKEVIEW SCHOOL DISTRICT							
00009984	02/06/2014	C1803200002			Remit # 1 Check Date: 02/06/2014	Check Amount:	168.00
					10-3250-610-ATH-00-000-000-0000	610AD	2,334.00
Vendor: SASDCAF - SHARPSVILLE AREA SCHOOL DIST.							
00009985	02/06/2014	C1803200003			Remit # 1 Check Date: 02/06/2014	Check Amount:	2,334.00
					10-3250-580-GBA-00-000-000-0000	580GB	818.60
00009985	02/06/2014	C1803200004			10-3250-580-BBA-00-000-000-0000	580BB	1,013.64
00009985	02/06/2014	C1803200005			10-3250-580-WRE-00-000-000-0000	580WR	919.36
Vendor: STA - STA OF PENNSYLVANIA, INC.							
00009986	02/07/2014	C1803700001			Remit # 1 Check Date: 02/06/2014	Check Amount:	2,751.60
					10-3250-330-WRE-00-000-000-0000	330WR	129.00
Vendor: PAYNEAN - ANDY PAYNE							
00009987	02/07/2014	C1804200001			Remit # 1 Check Date: 02/07/2014	Check Amount:	129.00
					10-3250-610-FOO-00-000-000-0000	610FB	3,662.25
Vendor: DEMANS - DEMANS INC							
00009988	02/07/2014	C1804200002			Remit # 1 Check Date: 02/07/2014	Check Amount:	3,662.25
					10-3250-330-BBA-00-000-000-0000	330BB	73.00
Vendor: FIERSTGA - GAYLE FIERST							
00009989	02/07/2014	C1804200003			Remit # 1 Check Date: 02/07/2014	Check Amount:	73.00
					10-3250-330-BBA-00-000-000-0000	330BB	73.00
Vendor: RODGERJO - JOHN RODGERS							
00009990	02/10/2014	C1805200003			Remit # 1 Check Date: 02/07/2014	Check Amount:	73.00
					10-3250-330-BBA-00-000-000-0000	330BB	73.00
Vendor: ITTERLKE - KELSEY ITTERLY							
00009991	02/10/2014	C1805200001			Remit # 1 Check Date: 02/10/2014	Check Amount:	73.00
					10-3250-330-BBA-00-000-000-0000	330BB	73.00
Vendor: MAGESTDI - DION MAGESTRO							
00009992	02/10/2014	C1805200002			Remit # 1 Check Date: 02/10/2014	Check Amount:	73.00
					10-3250-613-ATH-00-000-000-0000	PC	300.00
Vendor: PCASH - PETTY CASH							
00009993	02/10/2014	C1805200004			Remit # 1 Check Date: 02/10/2014	Check Amount:	300.00
					10-3250-613-ATH-00-000-000-0000	PC	300.00
Vendor: PCASH - PETTY CASH							
00009994	02/10/2014	C1805200005			Remit # 1 Check Date: 02/10/2014	Check Amount:	300.00
					10-3250-613-ATH-00-000-000-0000	PC	300.00
Vendor: PCASH - PETTY CASH							
00009995	02/10/2014	C1805200006			Remit # 1 Check Date: 02/10/2014	Check Amount:	300.00
					10-3250-613-ATH-00-000-000-0000	PC	300.00
Vendor: PCASH - PETTY CASH							
00009996	02/11/2014	C1806100001			Remit # 1 Check Date: 02/10/2014	Check Amount:	300.00
					10-3250-330-GBA-00-000-000-0000	330GB	67.00
Vendor: CARRIGTE - TERRY CARRIGAN							
00009997	02/11/2014	C1806100002			Remit # 1 Check Date: 02/11/2014	Check Amount:	67.00
					10-3250-330-GBA-00-000-000-0000	330GB	49.00
Vendor: CONNELDA - DAN CONNELLY							
					Remit # 1 Check Date: 02/11/2014	Check Amount:	49.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payable Transaction

Sharpville Area School District

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Fund Accounting Check Register

ATHLETIC FUND - From 02/01/2014 To 02/28/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00009998	02/11/2014	C1806100003			10-3250-330-GBA-00-000-000-0000	330GB	116.00
Vendor: FLYNNTR - TRACEY FLYNN					Remit # 1 Check Date: 02/11/2014	Check Amount:	116.00
00009999	02/11/2014	C1806100004			10-3250-330-GBA-00-000-000-0000	330GB	67.00
Vendor: LYNCHDE - DENNY LYNCH					Remit # 1 Check Date: 02/11/2014	Check Amount:	67.00
00010000	02/12/2014	C1806700001			10-3250-610-SOF-00-000-000-0000	610SB	738.44
Vendor: HITIN - HITTINGWORLD.COM					Remit # 1 Check Date: 02/12/2014	Check Amount:	738.44
00010001	02/12/2014	C1807500001			10-3250-330-ATH-00-000-000-0000	330AD	3,076.70
Vendor: SHARPSPOD - SHARPSVILLE POLICE DEPARTMENT					Remit # 1 Check Date: 02/12/2014	Check Amount:	3,076.70
00010002	02/13/2014	C1808700001			10-3250-761-TRA-00-000-000-0000	761TR	3,500.00
Vendor: HAMPTOTOS - HAMPTON TOWNSHIP SCHOOL DISTRICT					Remit # 1 Check Date: 02/13/2014	Check Amount:	3,500.00
00010003	02/13/2014	C1808700002			10-3250-330-WRE-00-000-000-0000	330WR	129.00
Vendor: MOUNTER - ERIC MOUNT					Remit # 1 Check Date: 02/13/2014	Check Amount:	129.00
00010004	02/14/2014	C1809500001			10-3250-330-ATH-00-000-000-0000	330AD	120.00
Vendor: ABINADBE - BEN ABINADER					Remit # 1 Check Date: 02/14/2014	Check Amount:	120.00
00010005	02/14/2014	C1809500002			10-3250-330-BBA-00-000-000-0000	330BB	73.00
Vendor: BAIRWA - WAYNE BAIR					Remit # 1 Check Date: 02/14/2014	Check Amount:	73.00
00010006	02/14/2014	C1809500003			10-3250-330-ATH-00-000-000-0000	330AD	540.00
Vendor: BAKERGA - GARY BAKER					Remit # 1 Check Date: 02/14/2014	Check Amount:	540.00
00010007	02/14/2014	C1809500004			10-3250-330-ATH-00-000-000-0000	330AD	515.00
Vendor: CHAMBERKI - KIMBERLY A CHAMBERLAIN					Remit # 1 Check Date: 02/14/2014	Check Amount:	515.00
00010008	02/14/2014	C1809500005			10-3250-330-ATH-00-000-000-0000	330AD	80.00
Vendor: KOLBRIBE - BEN KOLBRICH					Remit # 1 Check Date: 02/14/2014	Check Amount:	80.00
00010009	02/14/2014	C1809500006			10-3250-330-ATH-00-000-000-0000	330AD	350.00
Vendor: OCONNED - DEBBIE O'CONNER					Remit # 1 Check Date: 02/14/2014	Check Amount:	350.00
00010010	02/14/2014	C1809500012			10-3250-513-BBA-00-000-000-0000	513BB	1,442.16
00010010	02/14/2014	C1809500013			10-3250-513-GBA-00-000-000-0000	513GB	480.72
00010010	02/14/2014	C1809500014			10-3250-513-WRE-00-000-000-0000	513WR	1,591.48
Vendor: STA - STA OF PENNSYLVANIA, INC.					Remit # 1 Check Date: 02/14/2014	Check Amount:	3,514.36
00010011	02/14/2014	C1809500015			10-3250-330-BBA-00-000-000-0000	330BB	73.00
Vendor: WHITTERI - RICK WHITTEN					Remit # 1 Check Date: 02/14/2014	Check Amount:	73.00
00010012	02/17/2014	C1812200001			10-3250-330-BBA-00-000-000-0000	330BB	49.00
Vendor: BAIRWA - WAYNE BAIR					Remit # 1 Check Date: 02/17/2014	Check Amount:	49.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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Sharpville Area School District

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Fund Accounting Check Register

fackrgc

ATHLETIC FUND - From 02/01/2014 To 02/28/2014

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00010013	02/17/2014	C1812200002			10-3250-330-BBA-00-000-000-0000	330BB	49.00
Vendor: CRANEDE - DEREK CRANE-HUSTON					Remit # 1 Check Date: 02/17/2014	Check Amount:	49.00
00010014	02/17/2014	C1812200003			10-3250-330-GBA-00-000-000-0000	330GB	67.00
Vendor: FIERSTGA - GAYLE FIERST					Remit # 1 Check Date: 02/17/2014	Check Amount:	67.00
00010015	02/17/2014	C1812200004			10-3250-330-BBA-00-000-000-0000	330BB	67.00
Vendor: GUSTASPA - PAUL GUSTAS					Remit # 1 Check Date: 02/17/2014	Check Amount:	67.00
00010016	02/17/2014	C1812200005			10-3250-330-BBA-00-000-000-0000	330BB	67.00
Vendor: MATSKOCH - CHARLES MATSKO					Remit # 1 Check Date: 02/17/2014	Check Amount:	67.00
00010017	02/17/2014	C1812200006			10-3250-330-BBA-00-000-000-0000	330BB	67.00
Vendor: MOROCCNI - NICK MOROCCO					Remit # 1 Check Date: 02/17/2014	Check Amount:	67.00
00010018	02/17/2014	C1812200007			10-3250-330-GBA-00-000-000-0000	330GB	67.00
Vendor: RYDERTO - TOM RYDER					Remit # 1 Check Date: 02/17/2014	Check Amount:	67.00
00010019	02/17/2014	C1812200008			10-3250-330-GBA-00-000-000-0000	330GB	67.00
Vendor: WILLIALE - LEAH ANN WILLIAMS					Remit # 1 Check Date: 02/18/2014	Check Amount:	67.00
00010020	02/18/2014	C1814100001			10-3250-330-BBA-00-000-000-0000	330BB	73.00
Vendor: CARRIGTE - TERRY CARRIGAN					Remit # 1 Check Date: 02/18/2014	Check Amount:	140.00
00010021	02/18/2014	C1814100002			10-3250-330-GBA-00-000-000-0000	330GB	73.00
00010021	02/18/2014	C1814100003			10-3250-330-BBA-00-000-000-0000	330BB	67.00
Vendor: DONATOMI - MICHAEL DONATO					Remit # 1 Check Date: 02/18/2014	Check Amount:	67.00
00010022	02/18/2014	C1814100004			10-3250-330-BBA-00-000-000-0000	330BB	73.00
Vendor: SEARLEST - STEPHEN SEARLE					Remit # 1 Check Date: 02/18/2014	Check Amount:	67.00
00010023	02/18/2014	C1814100005			10-3250-330-GBA-00-000-000-0000	330GB	67.00
Vendor: WILSONMI - MICHAEL WILSON					Remit # 1 Check Date: 02/18/2014	Check Amount:	67.00
00010024	02/24/2014	C1816800001			10-3250-330-ATH-00-000-000-0000	330AD	1,640.80
Vendor: SHARPSPOD - SHARPSVILLE POLICE DEPARTMENT					Remit # 1 Check Date: 02/24/2014	Check Amount:	1,640.80
00010025	02/24/2014	C1817200001			10-3250-810-FOO-00-000-000-0000	810FB	100.00
Vendor: WESTPENN - WEST PENN COACHES ASSN					Remit # 1 Check Date: 02/24/2014	Check Amount:	100.00
00010026	02/27/2014	C1819400001			10-3250-810-TRA-00-000-000-0000	810TR	240.00
Vendor: PINERIT - PINE-RICHLAND TRACK BOOSTERS					Remit # 1 Check Date: 02/27/2014	Check Amount:	240.00

10-GENERAL FUND 28,015.15

Grand Total Manual Checks : 0.00

* Denotes Non-Negotiable Transaction
 d - Direct Deposit c - Credit Card Payment
 P - Prenote

Fund Accounting Check Register

ATHLETIC FUND - From 02/01/2014 To 02/28/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Grand Total Regular Checks :							28,015.15
Grand Total Direct Deposits:							0.00
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							28,015.15

Fund Accounting Check Register

GENERAL FUND - From 03/17/2014 To 03/17/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00011802	03/17/2014	L1812600050	00070457	101113	10-1243-610-000-10-200-000-117-0000	112436102000000	60.25
00011802	03/17/2014	L1812600051	00070485	10292013	10-1243-610-000-10-200-000-117-0000	112436102000000	60.25
Vendor: ACCELELEF - ACCELERATED LEARNING FOUNDATION					Remit # 1 Check Date: 03/17/2014	Check Amount:	120.50
00011803	03/17/2014	L1812600101	00071044	213063	10-1100-562-000-10-200-000-109-0000	111005622000000	959.54
00011803	03/17/2014	L1812600102	00071044	213063	10-1100-562-000-30-800-000-109-0000	111005628000000	959.53
Vendor: AGORACYC - AGORA CYBER CHARTER SCHOOL					Remit # 1 Check Date: 03/17/2014	Check Amount:	1,919.07
00011804	03/17/2014	L1812600103	00071036	S2-60-14	10-2600-430-000-00-800-000-000-0000	126004308000000	724.80
Vendor: ALLEGHEN - ALLEGHENY ENGINEERING CO					Remit # 1 Check Date: 03/17/2014	Check Amount:	724.80
00011805	03/17/2014	L1812600065	00070984	0262001113844	10-2600-411-000-00-000-000-000-0000	126004110000000	706.10
Vendor: ALLIEDWAS - ALLIED WASTE SERVICES #262					Remit # 1 Check Date: 03/17/2014	Check Amount:	706.10
00011806	03/17/2014	L1812600001	00070852	SOW21691	10-1100-640-000-10-200-000-117-0000	111006402000000	297.64
Vendor: APPLETE - APPLE TEXTBOOKS					Remit # 1 Check Date: 03/17/2014	Check Amount:	297.64
00011807	03/17/2014	L1812600055	00070714	11471602	10-2380-610-000-10-200-000-117-0000	123806102000000	98.60
Vendor: ASCD - ASCD					Remit # 1 Check Date: 03/17/2014	Check Amount:	98.60
00011808	03/17/2014	L1812600104	00071037	C182368/C1/2367	10-2600-610-000-00-000-000-0000	126006100000000	735.86
00011808	03/17/2014	L1812600105	00071037	C182368/C1/2367	10-2600-610-000-00-000-000-0000	126006100000000	752.69
Vendor: ASEE - A. SERVEDIO ELECTRIC MOTOR					Remit # 1 Check Date: 03/17/2014	Check Amount:	1,488.55
00011809	03/17/2014	L1812600002	00070070	BAKER	10-2600-538-000-00-000-000-0000	126005380000000	50.00
Vendor: BAKERH - RHONDA BAKER					Remit # 1 Check Date: 03/17/2014	Check Amount:	50.00
00011810	03/17/2014	L1812600058	00070787	763615/764607	10-3210-610-000-00-800-000-137-2300	132106108000023	859.59
Vendor: BALFOU - BALFOUR					Remit # 1 Check Date: 03/17/2014	Check Amount:	859.59
00011811	03/17/2014	L1812600066	00071022	14020079	10-2500-340-000-00-000-000-0000	125003400000000	743.14
Vendor: BEREONS - BERKHEIMER ONESOURCE					Remit # 1 Check Date: 03/17/2014	Check Amount:	743.14
00011812	03/17/2014	L1812600106	00071035	146012/146041	10-2600-610-000-00-000-000-0000	126006100000000	81.80
00011812	03/17/2014	L1812600107	00071035	146012/146041	10-2600-610-000-00-000-000-0000	126006100000000	269.24
Vendor: CASTLEMAP - CASTLE MAINTENANCE PRODUCTS					Remit # 1 Check Date: 03/17/2014	Check Amount:	351.04
00011813	03/17/2014	L1812600108	00071034	488612488975	10-2600-610-000-00-000-000-0000	126006100000000	40.90
00011813	03/17/2014	L1812600109	00071034	488612488975	10-2600-610-000-00-000-000-0000	126006100000000	88.02
Vendor: COLTPL - COLT PLUMBING CO., INC.					Remit # 1 Check Date: 03/17/2014	Check Amount:	128.92
00011814	03/17/2014	L1812600067	00071024	212376	10-1100-562-000-10-200-000-109-0000	111005622000000	1,484.94
00011814	03/17/2014	L1812600068	00071024	212376	10-1100-562-000-30-800-000-109-0000	111005628000000	4,454.81

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Vendor: COMMONCOA - COMMONWEALTH CONNECTIONS							
00011815	03/17/2014	L1812600062	00070759	SASD-0062	Remit # 1 Check Date: 03/17/2014	Check Amount:	5,939.75
					10-2500-340-000-00-000-000-0000	125003400000000	45.00
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION							
00011816	03/17/2014	L1812600110	00071042	1071	Remit # 1 Check Date: 03/17/2014	Check Amount:	45.00
					10-2330-618-000-00-000-000-0000	123306180000000	150.00
Vendor: DATAQUAS - DATAQUEST ASSOCIATES							
00011817	03/17/2014	L1812600003	00070854	5204276	Remit # 1 Check Date: 03/17/2014	Check Amount:	150.00
					10-2250-610-000-30-800-000-137-0000	122506108000000	353.26
00011817	03/17/2014	L1812600029	00070885	5215748	Remit # 1 Check Date: 03/17/2014	Check Amount:	81.05
					10-2250-610-000-10-200-000-117-0000	122506102000000	81.05
Vendor: DEMCO - DEMCO							
00011818	03/17/2014	L1812600030	00070963		Remit # 1 Check Date: 03/17/2014	Check Amount:	434.31
					10-2834-580-000-10-200-000-000-0000	128345802000000	183.58
Vendor: DIETERMA - MATTHEW DIETER							
00011819	03/17/2014	L1812600069	00071011	167069	Remit # 1 Check Date: 03/17/2014	Check Amount:	183.58
					10-1100-438-000-10-200-000-117-0000	111004382000000	233.66
00011819	03/17/2014	L1812600070	00071011	167069	Remit # 1 Check Date: 03/17/2014	Check Amount:	113.81
					10-1100-438-000-20-500-000-127-0000	111004385000000	113.81
00011819	03/17/2014	L1812600071	00071011	167069	Remit # 1 Check Date: 03/17/2014	Check Amount:	180.65
					10-1100-438-000-30-800-000-137-0000	111004388000000	180.65
Vendor: DIRECTIM - DIRECT IMAGE							
00011820	03/17/2014	L1812600111	00071032	34631	Remit # 1 Check Date: 03/17/2014	Check Amount:	528.12
					10-2600-430-000-00-000-000-0000	126004300000000	181.25
Vendor: DOMESTUNR - DOMESTIC UNIFORM RENTAL							
00011821	03/17/2014	L1812600031	00070967	DONOFRIOS	Remit # 1 Check Date: 03/17/2014	Check Amount:	181.25
					10-2310-635-000-00-000-000-0000	123106350000000	11.95
00011821	03/17/2014	L1812600072	00071002	DONOFRIOS	Remit # 1 Check Date: 03/17/2014	Check Amount:	19.55
					10-2310-635-000-00-000-000-0000	123106350000000	19.55
00011821	03/17/2014	L1812600073	00070986	DONOFRIOS	Remit # 1 Check Date: 03/17/2014	Check Amount:	113.35
					10-1241-610-000-30-800-000-137-0000	112416108000000	113.35
00011821	03/17/2014	L1812600074	00070987	DONOFRIOS	Remit # 1 Check Date: 03/17/2014	Check Amount:	32.89
					10-1100-610-000-30-800-240-137-0000	111006108024000	32.89
00011821	03/17/2014	L1812600075	00070988	DONOFRIOS	Remit # 1 Check Date: 03/17/2014	Check Amount:	32.04
					10-1100-610-000-20-500-240-127-0000	111006105024000	32.04
00011821	03/17/2014	L1812600112	00071041	DONOFRIOS	Remit # 1 Check Date: 03/17/2014	Check Amount:	8.98
					10-2360-635-000-00-000-000-0000	123606350000000	8.98
Vendor: DONOFRI - DONOFRIO'S FOOD CENTER							
00011822	03/17/2014	L1812600076	00071007	ERDOS	Remit # 1 Check Date: 03/17/2014	Check Amount:	218.76
					10-2700-513-000-00-000-000-3700	127005130000037	1,644.00
00011822	03/17/2014	L1812600077	00071007	ERDOS	Remit # 1 Check Date: 03/17/2014	Check Amount:	3,296.00
					10-2700-513-271-00-000-000-2200	127005130000022	3,296.00
Vendor: ERDOSTR - ERDOS TRANSPORTATION							
00011823	03/17/2014	L1812600004	00070072	ERIC RYAN CORP	Remit # 1 Check Date: 03/17/2014	Check Amount:	4,940.00
					10-2600-340-000-00-000-000-0000	126003400000000	30.00
Vendor: ERICRY - THE ERIC RYAN CORPORATION							
00011824	03/17/2014	L1812600113	00071033	133104	Remit # 1 Check Date: 03/17/2014	Check Amount:	30.00
					10-2600-610-000-00-000-000-0000	126006100000000	30.00
Vendor: FAGANSAS - FAGAN SANITARY SUPPLY							
00011825	03/17/2014	L1812600005	00070755	FERKO	Remit # 1 Check Date: 03/17/2014	Check Amount:	307.86
					10-2600-538-000-00-000-000-0000	126005380000000	307.86
					10-2600-538-000-00-000-000-0000	126005380000000	50.00

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00011825	03/17/2014	L1812600078	00071008	FERKO	10-2360-580-000-000-000-0000	1236058000000000	65.98
Vendor: FERKOB - DR BRAD FERKO							
00011826	03/17/2014	L1812600079	00071001	604335	Remit # 1 Check Date: 03/17/2014	Check Amount:	115.98
Vendor: FRIENDBUS - FRIENDS BUSINESS SOURCE							
00011827	03/17/2014	L1812600032	00070966	GALATI	10-2310-610-000-000-000-0000	1231061000000000	16.50
Vendor: GALATIFRP - FRANK P GALATI, III							
00011828	03/17/2014	L1812600006	00070074	GETWAY	Remit # 1 Check Date: 03/17/2014	Check Amount:	16.50
Vendor: GETWAYED - EDWIN GETWAY							
00011829	03/17/2014	L1812600007	00070857	5651858-01	10-2270-580-000-30-800-000-0000	1227058080000000	14.00
Vendor: GROWERSU - GROWERS SUPPLY							
00011830	03/17/2014	L1812600080	00070946	888665	Remit # 1 Check Date: 03/17/2014	Check Amount:	14.00
Vendor: HERMITAR - THE HERMITAGE ART CO							
00011831	03/17/2014	L1812600081	00070968	607351	10-2600-538-000-00-000-000-0000	1260053800000000	50.00
Vendor: HICKSOFF - FRIENDS BUSINESS SOURCE							
00011832	03/17/2014	L1812600008	00070075	HOAGLAND	Remit # 1 Check Date: 03/17/2014	Check Amount:	50.00
Vendor: HOAGLAWA - WADE HOAGLAND							
00011833	03/17/2014	L1812600009	00070242	HUNYADI	10-1100-610-000-30-800-000-4500	1110061080000045	734.85
Vendor: HUNYADBE - BETH HUNYADI							
00011834	03/17/2014	L1812600033	00070423	1677	Remit # 1 Check Date: 03/17/2014	Check Amount:	734.85
Vendor: JCEH - J.C. EHRlich CO., INC.							
00011835	03/17/2014	L1812600010	00070076	J-DASH	10-3210-610-000-00-800-000-137-2300	1321061080000023	111.30
Vendor: JDASHRE - J-DASH REALTY, LLC							
00011836	03/17/2014	L1812600114	00071046	KEYSTONE	Remit # 1 Check Date: 03/17/2014	Check Amount:	111.30
Vendor: KEYSTOEDC - KEYSTONE EDUCATION CENTER							
00011837	03/17/2014	L1812600011	00070817	11581	10-2310-610-000-00-000-000-0000	1231061000000000	137.26
00011837	03/17/2014	L1812600034	00070873	11750	Remit # 3 Check Date: 03/17/2014	Check Amount:	137.26
00011837	03/17/2014	L1812600035	00070880	12838	10-2600-538-000-00-000-000-0000	1260053800000000	50.00
00011837	03/17/2014	L1812600036	00070895	12872	Remit # 1 Check Date: 03/17/2014	Check Amount:	50.00
00011837	03/17/2014	L1812600059	00070942	14025	10-3100-531-000-00-000-000-0000	1310053100000000	25.00
Vendor: HUNYADBE - BETH HUNYADI							
00011837	03/17/2014	L1812600060	00070955	14167	Remit # 1 Check Date: 03/17/2014	Check Amount:	25.00
Vendor: JCEH - J.C. EHRlich CO., INC.							
00011835	03/17/2014	L1812600010	00070076	J-DASH	10-2600-430-000-00-000-000-0000	1260043000000000	181.59
Vendor: JDASHRE - J-DASH REALTY, LLC							
00011836	03/17/2014	L1812600114	00071046	KEYSTONE	Remit # 1 Check Date: 03/17/2014	Check Amount:	181.59
Vendor: KEYSTOEDC - KEYSTONE EDUCATION CENTER							
00011837	03/17/2014	L1812600011	00070817	11581	10-2600-441-000-00-000-000-0000	1260044100000000	3,500.00
00011837	03/17/2014	L1812600034	00070873	11750	Remit # 1 Check Date: 03/17/2014	Check Amount:	3,500.00
00011837	03/17/2014	L1812600035	00070880	12838	10-1100-562-000-30-800-000-109-0000	1110056280000000	6,814.50
00011837	03/17/2014	L1812600036	00070895	12872	10-1200-562-000-30-800-000-109-0000	1120056280000000	7,120.00
00011837	03/17/2014	L1812600059	00070942	14025	Remit # 1 Check Date: 03/17/2014	Check Amount:	13,934.50
Vendor: HUNYADBE - BETH HUNYADI							
00011837	03/17/2014	L1812600060	00070955	14167	10-1100-610-000-30-800-000-122-137-0000	111006108012200	322.38
Vendor: JCEH - J.C. EHRlich CO., INC.							
00011835	03/17/2014	L1812600010	00070076	J-DASH	10-1100-610-000-18-200-000-117-1800	1110061020000018	149.27
Vendor: JDASHRE - J-DASH REALTY, LLC							
00011836	03/17/2014	L1812600114	00071046	KEYSTONE	10-1100-610-000-11-200-000-117-1100	1110061020000011	249.74
Vendor: KEYSTOEDC - KEYSTONE EDUCATION CENTER							
00011837	03/17/2014	L1812600011	00070817	11581	10-1100-610-000-30-800-000-190-137-0000	111006108019000	99.62
00011837	03/17/2014	L1812600034	00070873	11750	10-1100-610-000-12-200-000-117-1200	1110061020000012	36.75
00011837	03/17/2014	L1812600035	00070880	12838	10-1100-610-000-12-200-000-117-1200	1110061020000012	13.21
00011837	03/17/2014	L1812600036	00070895	12872			
00011837	03/17/2014	L1812600059	00070942	14025			
00011837	03/17/2014	L1812600060	00070955	14167			

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00011837	03/17/2014	L1812600063	00070953	14151	10-2120-610-000-10-200-000-117-0000	121206102000000	203.65
00011837	03/17/2014	L1812600099	00070983	15018	10-1100-610-000-30-800-122-137-0000	111006108012200	222.18
Vendor: KURTZER - KURTZ BROS.							
00011838	03/17/2014	L1812600012	00070883	024464	Remit # 1 Check Date: 03/17/2014	Check Amount:	1,296.80
Vendor: LEANASBOM - LEANA'S BOOKS & MORE							
00011839	03/17/2014	L1812600044	00070977	LINCOLN PARK	Remit # 1 Check Date: 03/17/2014	Check Amount:	60.00
Vendor: LINCOLNPP - THE LINCOLN PARK PERFORMING							
00011840	03/17/2014	L1812600116	00071031	2140124	Remit # 1 Check Date: 03/17/2014	Check Amount:	3,319.06
Vendor: LOWRYMOC - LOWRY MOBILE COMMUNICATIONS							
00011841	03/17/2014	L1812600082	00070980	10317	Remit # 1 Check Date: 03/17/2014	Check Amount:	41.55
Vendor: MARKSMU - MARKS MUSIC							
00011842	03/17/2014	L1812600083	00070999	ANY-601441002	Remit # 1 Check Date: 03/17/2014	Check Amount:	185.00
Vendor: MARSHSES - MARSH US CONSUMER							
00011843	03/17/2014	L1812600117	00071045	MASTERS	Remit # 1 Check Date: 03/17/2014	Check Amount:	98.00
Vendor: MASTERCH - CHRISTA MASTERS							
00011844	03/17/2014	L1812600084	00070985	08736069	Remit # 1 Check Date: 03/17/2014	Check Amount:	14.00
Vendor: MATHESTRI - MATHESON TRI-GAS INC							
00011845	03/17/2014	L1812600013	00070311	MEL GRATA	Remit # 1 Check Date: 03/17/2014	Check Amount:	22.50
Vendor: MELGRC - MEL GRATA CHEVROLET							
00011846	03/17/2014	L1812600085	00071000	MERCER AREA SD	Remit # 1 Check Date: 03/17/2014	Check Amount:	300.00
Vendor: MERCERARS - MERCER AREA SCHOOL DISTRICT							
00011847	03/17/2014	L1812600014	00070082	MCCC	Remit # 1 Check Date: 03/17/2014	Check Amount:	113.64
Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER							
00011848	03/17/2014	L1812600037	00070962	M030171	Remit # 1 Check Date: 03/17/2014	Check Amount:	20,190.00
00011848	03/17/2014	L1812600045	00070979	S400306	Remit # 1 Check Date: 03/17/2014	Check Amount:	1,572.63
00011848	03/17/2014	L1812600046	00070979	S400306	Remit # 1 Check Date: 03/17/2014	Check Amount:	4,341.95
00011848	03/17/2014	L1812600086	00070848	IC30393	Remit # 1 Check Date: 03/17/2014	Check Amount:	1,055.00
00011848	03/17/2014	L1812600087	00071004	DP30343	Remit # 1 Check Date: 03/17/2014	Check Amount:	2,762.10
00011848	03/17/2014	L1812600088	00071005	DP30342	Remit # 1 Check Date: 03/17/2014	Check Amount:	1,188.00
00011848	03/17/2014	L1812600089	00071006	R430144	Remit # 1 Check Date: 03/17/2014	Check Amount:	201.78
Vendor: MIUIV - MIDWESTERN IU IV							
00011848	03/17/2014	L1812600089	00071006	R430144	Remit # 1 Check Date: 03/17/2014	Check Amount:	48.00
Vendor: MIUIV - MIDWESTERN IU IV							
00011848	03/17/2014	L1812600089	00071006	R430144	Remit # 1 Check Date: 03/17/2014	Check Amount:	11,169.46

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00011849	03/17/2014	L1812600015	00070083	NAGLE	10-2430-330-000-10-200-000-000-0000	124303302000000	55.27
00011849	03/17/2014	L1812600016	00070083	NAGLE	10-2430-330-000-20-500-000-000-0000	124303305000000	24.84
Vendor: NAGLEHOJ - HOWARD J. NAGLE					Remit # 1 Check Date: 03/17/2014	Check Amount:	80.11
00011850	03/17/2014	L1812600017	00070717	665774	10-1100-610-000-30-800-122-137-0000	111006108012200	137.92
00011850	03/17/2014	L1812600038	00070878	812795/812794	10-1100-610-000-10-200-000-117-0000	111006102000000	112.56
Vendor: NASCO - NASCO					Remit # 1 Check Date: 03/17/2014	Check Amount:	250.48
00011851	03/17/2014	L1812600018	00070863	51107987	10-2500-610-000-00-000-000-000-0000	125006100000000	62.99
00011851	03/17/2014	L1812600052	00070896	51107987	10-1100-610-000-30-800-190-137-0000	111006108019000	184.35
00011851	03/17/2014	L1812600053	00070901	51107987	10-2380-610-000-20-500-000-127-0000	123806105000000	293.38
Vendor: OFFICEDE - OFFICE DEPOT					Remit # 1 Check Date: 03/17/2014	Check Amount:	540.72
00011852	03/17/2014	L1812600019	00070859	661950192	10-1100-610-000-15-200-000-117-1500	111006102000015	15.49
Vendor: ORIENTR - ORIENTAL TRADING CO					Remit # 1 Check Date: 03/17/2014	Check Amount:	15.49
00011853	03/17/2014	L1812600090	00071003	PA CYBER	10-1100-562-000-30-800-000-109-0000	111005628000000	663.81
Vendor: PACCS - PENNSYLVANIA CYBER CHARTER SCHOOL					Remit # 1 Check Date: 03/17/2014	Check Amount:	663.81
00011854	03/17/2014	L1812600054	00070858	D001489	10-1100-610-000-30-800-000-4500	111006108000045	222.04
Vendor: PARKSE - PARK WHOLESALE					Remit # 1 Check Date: 03/17/2014	Check Amount:	222.04
00011855	03/17/2014	L1812600020	00070882	31389	10-1100-610-000-14-200-000-117-1400	111006102000014	20.40
Vendor: PHILADCA - PHILADELPHIA CANDIES					Remit # 1 Check Date: 03/17/2014	Check Amount:	20.40
00011856	03/17/2014	L1812600047	00070976	PSERS	10-1100-230-000-10-200-000-000-0000	111002302000000	128.25
Vendor: PSERS - PUBLIC SCHOOL EMPLOYEES'					Remit # 1 Check Date: 03/17/2014	Check Amount:	128.25
00011857	03/17/2014	L1812600056	00070680	10547	10-0486-000-000-00-000-000-0000	10486	1,727.50
00011857	03/17/2014	L1812600057	00070680	10547	10-3210-610-000-00-200-000-117-0000	132106102000000	500.00
Vendor: READTOT - READ TO THEM INC					Remit # 1 Check Date: 03/17/2014	Check Amount:	2,227.50
00011858	03/17/2014	L1812600061	00070945	4619843	10-1100-610-000-12-200-000-117-1200	111006102000012	42.93
Vendor: REALYGOS - REALLY GOOD STUFF					Remit # 1 Check Date: 03/17/2014	Check Amount:	42.93
00011859	03/17/2014	L1812600021	00070077	ROBERTS	10-2600-538-000-00-000-000-0000	126005380000000	50.00
Vendor: ROBERTJAL - JAIME L. ROBERTS					Remit # 1 Check Date: 03/17/2014	Check Amount:	50.00
00011860	03/17/2014	L1812600091	00071023	6115/6118/6119/6	10-2310-635-000-00-000-000-0000	123106350000000	231.31
00011860	03/17/2014	L1812600092	00071023	6115/6118/6119/6	10-2360-635-000-00-000-000-0000	123606350000000	62.37
Vendor: SASDCAF - SHARPSVILLE AREA SCHOOL DIST.					Remit # 1 Check Date: 03/17/2014	Check Amount:	293.68
00011861	03/17/2014	L1812600039	00070958	SCUREA	10-2834-580-000-00-000-000-0000	128345800000000	150.69

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Vendor: SCURPAKIJ - KIRK J. SCURPA								
00011862	03/17/2014	L1812600093	00071012	219315	Remit # 1 Check Date: 03/17/2014	10-2310-540-000-000-000-0000	12310540000000	150.69
Vendor: SHARONHE - SHARON HERALD CO.								
00011863	03/17/2014	L1812600094	00070996	SMITH	Remit # 1 Check Date: 03/17/2014	10-2260-580-000-000-000-0000	12260580000000	155.27
Vendor: SMITHCH - CHRISTOPHER SMITH								
00011864	03/17/2014	L1812600095	00070998	030414	Remit # 1 Check Date: 03/17/2014	10-2330-618-000-000-000-0000	12330618000000	21.28
Vendor: SOUTHPY2 - SOUTH PYMATUNING TOWNSHIP								
00011865	03/17/2014	L1812600022	00070084	SPECIALTY ORTHO	Remit # 1 Check Date: 03/17/2014	10-3250-330-000-000-000-0000	13250330000000	21.28
Vendor: SPECIAOR - SPECIALTY ORTHOPAEDICS, P.C.								
00011866	03/17/2014	L1812600023	00070309	STA	Remit # 1 Check Date: 03/17/2014	10-2700-513-000-000-000-0000	12700513000000	150.00
00011866	03/17/2014	L1812600064	00070850	6087	Remit # 1 Check Date: 03/17/2014	10-3210-513-000-000-000-0000	13210513000000	2,800.00
00011866	03/17/2014	L1812600096	00070916	6088	Remit # 1 Check Date: 03/17/2014	10-3210-513-000-000-000-0000	13210513000000	44,594.27
00011866	03/17/2014	L1812600097	00070862	6088	Remit # 1 Check Date: 03/17/2014	10-1100-513-000-000-000-0000	11100513501800	142.84
00011866	03/17/2014	L1812600098	00070994	6085	Remit # 1 Check Date: 03/17/2014	10-1200-390-890-000-000-0000	11200390000000	132.32
Vendor: STA - STA OF PENNSYLVANIA, INC.								
00011867	03/17/2014	L1812600040	00070950	7972310000053878	Remit # 1 Check Date: 03/17/2014	10-2360-610-000-000-000-0000	12360610000000	1,178.18
00011867	03/17/2014	L1812600041	00070950	7972310000053878	Remit # 1 Check Date: 03/17/2014	10-2500-610-000-000-000-0000	12500610000000	46,179.93
Vendor: STAPLE - STAPLES, INC.								
00011868	03/17/2014	L1812600049	00070918	5746	Remit # 1 Check Date: 03/17/2014	10-2600-610-000-000-000-0000	12600610000000	35.43
Vendor: TBRUCESA - T. BRUCE SALES INC								
00011869	03/17/2014	L1812600024	00070079	TESONE	Remit # 1 Check Date: 03/17/2014	10-2350-330-000-000-000-0000	12350330000000	35.44
Vendor: TESONEROJ - ROBERT J. TESONE								
00011870	03/17/2014	L1812600048	00070978	TONEY	Remit # 1 Check Date: 03/17/2014	10-2270-580-000-000-000-0000	12270580200000	70.87
Vendor: TONEYJE - JENNIFER TONEY								
00011871	03/17/2014	L1812600042	00070884	42931	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610200000	1,100.00
Vendor: TRIUMPLE - TRIUMPH LEARNING								
00011872	03/17/2014	L1812600025	00070080	VANNOY	Remit # 1 Check Date: 03/17/2014	10-2600-538-000-000-000-0000	12600538000000	1,100.00
00011872	03/17/2014	L1812600043	00070965	VANNOY	Remit # 1 Check Date: 03/17/2014	10-2834-580-000-000-000-0000	12834580800000	583.33
Vendor: VANNOYJO - JOHN VANNOY								
00011873	03/17/2014	L1812600026	00070818	8056586309	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610801800	57.81
Vendor: WARDSNAS - WARD'S NATURAL SCIENCE EST LLC								
00011873	03/17/2014	L1812600026	00070818	8056586309	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610801800	583.33
00011873	03/17/2014	L1812600026	00070818	8056586309	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610801800	57.81
00011873	03/17/2014	L1812600026	00070818	8056586309	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610801800	134.18
00011873	03/17/2014	L1812600026	00070818	8056586309	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610801800	134.18
00011873	03/17/2014	L1812600026	00070818	8056586309	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610801800	25.00
00011873	03/17/2014	L1812600026	00070818	8056586309	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610801800	30.57
00011873	03/17/2014	L1812600026	00070818	8056586309	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610801800	55.57
00011873	03/17/2014	L1812600026	00070818	8056586309	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610801800	110.30
00011873	03/17/2014	L1812600026	00070818	8056586309	Remit # 1 Check Date: 03/17/2014	10-1100-610-000-000-000-0000	11100610801800	110.30

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payable Transaction

Sharpville Area School District

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03/17/2014 01:14:58 PM

Fund Accounting Check Register

GENERAL FUND - From 03/17/2014 To 03/17/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00011874	03/17/2014	L1812600100	00070943	36027	10-2380-550-000-10-200-000-117-0000	123805502000000	52.00
Vendor: WHITEHEA - WHITEHEAD-EAGLE CORPORATION							
00011875	03/17/2014	L1812600027	00070081	WILLIAMS	10-2600-538-000-00-000-000-0000	126005380000000	52.00
Vendor: WILLIAKE - KENT WILLIAMS							
00011876	03/17/2014	L1812600028	00070812	1482397	10-2250-648-000-20-500-000-127-0000	122506485000000	25.00
Vendor: WORLDDBO - WORLD BOOK							
					Remit # 1 Check Date: 03/17/2014	Check Amount:	25.00
					10-2250-648-000-20-500-000-127-0000	122506485000000	495.00
					Remit # 1 Check Date: 03/17/2014	Check Amount:	495.00
					10-GENERAL FUND	132,804.21	
					Grand Total Manual Checks :	0.00	
					Grand Total Regular Checks :	132,804.21	
					Grand Total Direct Deposits :	0.00	
					Grand Total Credit Card Payments:	0.00	
					Grand Total All Checks :	132,804.21	

Fund Accounting Check Register

CAP RESERVE CHECKING - From 03/17/2014 To 03/17/2014

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00001189	03/17/2014	L1826400001	00070960	2-3	32-4600-450-000-000-000-000-CR10	346004501	8,411.00
Vendor: ICEL - I.C. ELECTRIC							
00001190	03/17/2014	L1826400002	00071009	2	32-4200-390-000-000-000-000-0000	34200390	565.00
Vendor: WALTZCO - MOURICE WALTZ PLANNER & CONSULTANT							
					32-CAPITAL RESERVE FUND		8,976.00
Grand Total Manual Checks :							
Grand Total Regular Checks :							
Grand Total Direct Deposits:							
Grand Total Credit Card Payments:							
Grand Total All Checks :							

**SHARPSVILLE AREA MIDDLE SCHOOL
STUDENT ACTIVITY ACCOUNT**

FEBRUARY 2014

	Month to Date	Year To Date
Beginning Balance	\$3,810.26	\$4,495.06
Total Receipts	\$257.28	4,825.19
Disbursements:		
ck# 1070 Krystal Miller STUCO	\$44.64	
Total Disbursements:	<u>44.64</u>	<u>5,297.35</u>
Ending Balance	<u>\$4,022.90</u>	<u>\$4,022.90</u>

BANK RECONCILIATION:

Bank Statement Balance	\$4,022.90
Plus Deposits in Transit	0.00
Less Outstanding Checks	<u>0.00</u>
Total	<u>\$4,022.90</u>

Activity	Beginning Balance	Receipts	Expenses	Ending Balance
Cheerleading	1,024.56	0.00	0.00	1,024.56
National Junior Honor Society	528.11	257.25	0.00	785.36
Student Council	2,151.30	0.03	44.64	2,106.69
Yearbook	<u>106.29</u>	<u>0.00</u>	<u>0.00</u>	<u>106.29</u>
	<u>\$3,810.26</u>	<u>\$257.28</u>	<u>\$44.64</u>	<u>\$4,022.90</u>

SHARPSVILLE AREA HIGH SCHOOL
Sharspsville, Pennsylvania

ACTIVITY ACCOUNT
February 2014 Summary

	<u>MONTH</u>	<u>YEAR-TO-DATE</u>
Beginning Balance	\$28,085.12	\$26,898.76
Receipts	\$8,647.25	\$42,385.09
Disbursements	\$4,025.29	\$36,576.77
Ending Balance	\$32,707.08	\$32,707.08
Bank Balance	\$33,604.46	
Less Outstanding Checks	\$897.38	
Ending Balance	\$32,707.08	

SHARPSVILLE AREA HIGH SCHOOL
Sharpsville, Pennsylvania

ACTIVITY ACCOUNT
February 2014 Activity

ACCOUNTS	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Basketball Cheerleaders	\$14.74			\$14.74
Chamber Choir	\$0.50			\$0.50
Chess	\$71.42			\$71.42
Class of 2013	\$0.00			\$0.00
Class of 2014	\$1,857.51			\$1,857.51
Class of 2015	\$1,826.23			\$1,826.23
Class of 2016	\$2,023.04	\$1,078.70	\$1,090.00	\$2,011.74
Class of 2017	\$1,344.00			\$1,344.00
Devils Advocate	\$164.95			\$164.95
Devils Log	\$2,189.27	\$535.00	\$98.00	\$2,626.27
Football Cheerleaders	\$358.98			\$358.98
Interest	\$2.48	\$0.23		\$2.71
National Honor Society	\$1,666.98	\$1,975.00	\$536.06	\$3,105.92
Natural Helpers	\$1,243.49			\$1,243.49
Science	\$607.45	\$50.00		\$657.45
Spanish	\$535.47	\$314.00		\$849.47
Student Council	\$4,405.61	\$10.00		\$4,415.61
Students for Charity	\$278.22			\$278.22
Technology Club	\$145.73			\$145.73
Teens That Care	\$4,541.23			\$4,541.23
Thespians	\$4,243.02	\$2,034.32	\$2,084.91	\$4,192.43
Track Club	\$76.81	\$1,966.00		\$2,042.81
Wrestling Cheerleaders	\$487.99	\$684.00	\$216.32	\$955.67
TOTALS	\$28,085.12	\$8,647.25	\$4,025.29	\$32,707.08

SHARPSVILLE AREA HIGH SCHOOL
Sharpsville, Pennsylvania

ACTIVITY ACCOUNT
February 2014 Year-to-Date

ACCOUNTS	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Basketball Cheerleaders	\$14.74			\$14.74
Chamber Choir	\$96.39	\$27.61	\$123.50	\$0.50
Chess	\$71.42			\$71.42
Class of 2013	\$593.44		\$593.44	\$0.00
Class of 2014	\$756.88	\$3,008.44	\$1,907.81	\$1,857.51
Class of 2015	\$1,858.53	\$67.70	\$100.00	\$1,826.23
Class of 2016	\$859.17	\$3,258.57	\$2,106.00	\$2,011.74
Class of 2017	\$0.00	\$1,993.50	\$649.50	\$1,344.00
Devils Advocate	\$164.95			\$164.95
Devils Log	\$744.78	\$14,184.32	\$12,302.83	\$2,626.27
Football Cheerleaders	\$0.00	\$2,532.06	\$2,173.08	\$358.98
Interest	\$0.00	\$2.71		\$2.71
National Honor Society	\$1,666.98	\$1,975.00	\$536.06	\$3,105.92
Natural Helpers	\$1,303.49		\$60.00	\$1,243.49
Science	\$97.45	\$785.00	\$225.00	\$657.45
Spanish	\$1,250.19	\$2,154.00	\$1,820.73	\$1,583.46
Student Council	\$2,598.57	\$2,536.50	\$1,403.45	\$3,731.62
Students for Charity	\$104.22	\$124.00		\$228.22
Technology Club	\$141.23	\$730.00	\$725.50	\$145.73
Teens That Care	\$5,287.65	\$1,655.00	\$2,401.42	\$4,541.23
Thespians	\$9,047.69	\$4,312.87	\$9,168.13	\$4,192.43
Track Club	\$0.00	\$2,106.81	\$64.00	\$2,042.81
Wrestling Cheerleaders	\$240.99	\$931.00	\$216.32	\$955.67
TOTALS	\$26,898.76	\$42,385.09	\$36,576.77	\$32,707.08

Itemized Categories

2/1/2014 Through 2/28/2014

3/6/2014

Page 1

Date	Account	Num	Description	Memo	Cir	Amount
INCOME						
Uncategorized						
2/28/2014	Activity Acc...		Interest E...		R	0.23
TOTAL Uncategorized						0.23
Class of 2016 (HS)						
2/13/2014	Activity Acc...	DEP	Scented P...	2-12-14	R	502.70
2/13/2014	Activity Acc...	DEP	Daffins Pr...	2-12-14	R	252.00
2/28/2014	Activity Acc...	DEP	Daffins Pr...	2-26-14	R	324.00
TOTAL Class of 2016 (HS)						1,078.70
Devils' Log (HS)						
2/20/2014	Activity Acc...	DEP	Books	2-20-14	R	535.00
TOTAL Devils' Log (HS)						535.00
National Honor Society (HS)						
2/19/2014	Activity Acc...	DEP	Inductee	2-14-14	R	1,130.00
2/19/2014	Activity Acc...	DEP	Augustine	2-14-14	R	829.00
2/24/2014	Activity Acc...	DEP	Banquet	2-21-14	R	16.00
TOTAL National Honor Society (HS)						1,975.00
Science (HS)						
2/19/2014	Activity Acc...	DEP	Donation	2-14-14	R	50.00
TOTAL Science (HS)						50.00
Spanish (HS)						
2/11/2014	Activity Acc...	DEP	Gateway	2-4-14	R	150.00
2/20/2014	Activity Acc...	DEP	Gateway	2-20-14	R	164.00
TOTAL Spanish (HS)						314.00
Student Council (HS)						
2/19/2014	Activity Acc...	DEP	Parking P...	2-6-14	R	10.00
TOTAL Student Council (HS)						10.00
Thespians (HS)						
2/11/2014	Activity Acc...	DEP	Program	2-6-14	R	110.00
2/11/2014	Activity Acc...	DEP	Program	2-7-14	R	150.00
2/13/2014	Activity Acc...	DEP	Program	2-12-14	R	135.00
2/19/2014	Activity Acc...	DEP	Program	2-19-14	R	485.00
2/19/2014	Activity Acc...	DEP	Program	2-14-14	R	220.00
2/24/2014	Activity Acc...	DEP	Program	Spring Musical	R	579.00
2/28/2014	Activity Acc...	DEP	Program	Spring Musical 2-27...	R	168.00
2/28/2014	Activity Acc...	DEP	Program	Spring Musical 2-26...	R	107.32
2/28/2014	Activity Acc...	DEP	Program	2-25-14	R	80.00
TOTAL Thespians (HS)						2,034.32
Track Club (HS)						
2/19/2014	Activity Acc...	DEP	Pancake		R	695.00
2/19/2014	Activity Acc...	DEP	VFW Don		R	300.00
2/24/2014	Activity Acc...	DEP	Pancake	2-21-14	R	135.00
2/24/2014	Activity Acc...	DEP	Pancake	2-24-14	R	836.00

2/1/2014 Through 2/28/2014

3/6/2014

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Date	Account	Num	Description	Memo	Clr	Amount
TOTAL Track Club (HS)						1,966.00
Wrestling Cheerleaders (HS)						
2/11/2014	Activity Acc...	DEP	Payment f...		R	155.00
2/28/2014	Activity Acc	DEP	Sadie Ha		R	263.00
2/28/2014	Activity Acc..	DEP	Self Paym...		R	266.00
TOTAL Wrestling Cheerleaders (HS)						684.00
TOTAL INCOME						8,647.25
EXPENSES						
Class of 2016						
2/4/2014	Activity Acc...	3674	Daffin's C... Invoice# 3161, Pret		R	-540.00
2/6/2014	Activity Acc	3677	Kids Kastle PO #SHA98979		R	-275.00
2/21/2014	Activity Acc..	3684	Kids Kastle PO #SHA98986			-275.00
TOTAL Class of 2016						-1,090.00
Devils' Log						
2/6/2014	Activity Acc...	3675	Sharpsvill Donation - 2014 Sp...		R	-75.00
2/20/2014	Activity Acc...	3683	Jen Pendel Reimbursement - D...		R	-23.00
TOTAL Devils' Log						-98.00
National Honor Society						
2/6/2014	Activity Acc...	3676	NHS Store PO #SHA98980, C...		R	-30.00
2/17/2014	Activity Acc.	3681	Augustine'... Invoice #49 - NHS ...			-479.00
2/21/2014	Activity Acc.	3685	Zach Sarver Reimbursement - M...			-27.06
TOTAL National Honor Society						-536.06
Thespians						
2/4/2014	Activity Acc.	3673	Brian Had... Reimbursement - 2 ...		R	-374.54
2/11/2014	Activity Acc.	3679	Brian Had... Reimbursement - 2 ...		R	-392.86
2/13/2014	Activity Acc...	3680	Minutema .. Invoice #10813 Tho...		R	-29.91
2/18/2014	Activity Acc.	3682	Brian Had... Reimbursement - 2...		R	-984.00
2/26/2014	Activity Acc.	3686	Brian Had Reimbursement - 2		R	-303.60
TOTAL Thespians						-2,084.91
Wrestling Cheerleaders						
2/10/2014	Activity Acc.	3678	Thomas P... 2 hrs of DJ Service...		R	-150.00
2/28/2014	Activity Acc.	3687	Sharpsvill 2014 Sadies Hawki...			-66.32
TOTAL Wrestling Cheerleaders						-216.32
TOTAL EXPENSES						-4,025.29
OVERALL TOTAL						4,621.96

February 2014

Activity Account
3/6/2014

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Cleared Transaction Detail

Date	Num	Payee	Memo	Category	Cir	Amount
Cleared Checks and Payments						
1/10/2014	3657	Rachael D'Auria	Reimbursement - Blood	Student Council	R	-23.97
1/22/2014	3667	Jackie Lou's Dance Studio	20 Pairs of Tap Shoes - ...	Thespians	R	-720.00
1/24/2014	3668	Sharpville Police Depart	2013 Homecoming Danc	Class of 2014	R	-151.88
1/27/2014	3670	Rowe Sewing And Embroi	Receipt #639307 - 2014	Thespians	R	-300.00
1/29/2014	3671	Walsworth Publishing Co	Deposit for 2014 Yearbo	Devils' Log	R	-7,000.00
1/30/2014	3672	Hispanic Flamenco Ballet	Invoice #37857; 3/31/14	Spanish	R	-342.00
2/4/2014	3673	Brian Haddox	Reimbursement - 2014	Thespians	R	-374.54
2/4/2014	3674	Daffin's Candies	Invoice# 3161; Pretzel F...	Class of 2016	R	-540.00
2/6/2014	3675	Sharpville Area High Sch	Donation - 2014 Spring	Devils' Log	R	-75.00
2/6/2014	3676	NHS Store	PO #SHA98980, Custom...	National Honor Society	R	-30.00
2/6/2014	3677	Kids Kastle	PO #SHA98979	Class of 2016	R	-275.00
2/10/2014	3678	Thomas Platteborze	2 hrs of DJ Services; 20...	Wrestling Cheerleaders	R	-150.00
2/11/2014	3679	Brian Haddox	Reimbursement - 2014	Thespians	R	-392.86
2/13/2014	3680	Minuteman Press	Invoice #10813 Thoroug	Thespians	R	-29.91
2/18/2014	3682	Brian Haddox	Reimbursement - 2014	Thespians	R	-984.00
2/20/2014	3683	Jeri Pendel	Reimbursement - Daffin...	Devils' Log	R	-23.00
2/26/2014	3686	Brian Haddox	Reimbursement - 2014	Thespians	R	-303.60
Total Cleared Checks and Payments				17 Items		-11,715.76
Cleared Deposits and Other Credits						
2/11/2014	DEP	Program Ads	2-6-14	Thespians (HS)	R	110.00
2/11/2014	DEP	Gateway Clipper And Fla...	2-4-14	Spanish (HS)	R	150.00
2/11/2014	DEP	Program Ads	23-7-14	Thespians (HS)	R	150.00
2/11/2014	DEP	Payment for Uniform Items		Wrestling Cheerleader	R	155.00
2/13/2014	DEP	Scented Pencils	2-12-14	Class of 2016 (HS)	R	502.70
2/13/2014	DEP	Daffins Pretzel Sales	2-12-14	Class of 2016 (HS)	R	252.00
2/13/2014	DEP	Program Ads	2-12-14	Thespians (HS)	R	135.00
2/19/2014	DEP	Program Ads	2-19-14	Thespians (HS)	R	485.00
2/19/2014	DEP	Inductee Banquet	2-14-14	National Honor Society	R	1,130.00
2/19/2014	DEP	Augustine's Pizza	2-14-14	National Honor Society	R	829.00
2/19/2014	DEP	Pancake Breakfast		Track Club (HS)	R	695.00
2/19/2014	DEP	Donation	2-14-14	Science (HS)	R	50.00
2/19/2014	DEP	Program Ads	2-14-14	Thespians (HS)	R	220.00
2/19/2014	DEP	Parking Pass Dues	2-6-14	Student Council (HS)	R	10.00
2/19/2014	DEP	VFW Donation		Track Club (HS)	R	300.00
2/20/2014	DEP	Books	2-20-14	Devils' Log (HS)	R	535.00
2/20/2014	DEP	Gateway Clipper And Fla...	2-20-14	Spanish (HS)	R	164.00
2/24/2014	DEP	Pancake Breakfast	2-21-14	Track Club (HS)	R	135.00
2/24/2014	DEP	Banquet	2-21-14	National Honor Society	R	16.00
2/24/2014	DEP	Program Ads/Contributors/...	Spring Musical	Thespians (HS)	R	579.00
2/24/2014	DEP	Pancake Breakfast	2-24-14	Track Club (HS)	R	836.00
2/28/2014	DEP	Program Ads/Contributors/...	Spring Musical 2-27-14	Thespians (HS)	R	168.00
2/28/2014	DEP	Sadie Hawkins Dance		Wrestling Cheerleader	R	263.00
2/28/2014	DEP	Self Payments For Unifor...		Wrestling Cheerleader	R	266.00
2/28/2014	DEP	Program Ads/Contributors/...	Spring Musical 2-26-14	Thespians (HS)	R	107.32
2/28/2014	DEP	Daffins Pretzel Sales	2-26-14	Class of 2016 (HS)	R	324.00
2/28/2014	DEP	Program Ads/Contributors	2-25-14	Thespians (HS)	R	80.00
2/28/2014		Interest Earned			R	0.23
Total Cleared Deposits and Other Credits				28 Items		8,647.25
Total Cleared Transactions				45 Items		-3,068.51

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			36,672.97
Checks and Payments	17	Items	-11,715.76
Deposits and Other Credits	28	Items	8,647.25
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			33,604.46

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			33,604.46
Checks and Payments	6	Items	-897.38
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/28/2014:			32,707.08
Checks and Payments	10	Items	-3,374.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			29,333.08



Midwestern Intermediate Unit IV

2014 - 2015

GENERAL OPERATING BUDGET



Serving Schools in Butler, Lawrence & Mercer Counties
www.miu4.org

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Board of Directors
From the Board President

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Published by MIU IV's Communications Services Department.



Thank you for your support!

27 School Districts serving 55,431 Students
 3 Career & Technical Schools
 41 Nonpublic Schools
 9,049 Special Education Students
 4,150 Teachers in 27 School Districts
 63 Elementary Schools
 40 Secondary Schools
 243 School Directors
 1 Charter School
 1 Juvenile correction facility

MIDWESTERN INTERMEDIATE UNIT IV PROVIDES EDUCATIONAL AND ADMINISTRATIVE LEADERSHIP, PROGRAMS, SERVICES,
 AND RESOURCES WHICH ENHANCE THE EDUCATION OF ALL INDIVIDUALS TO MEET THE CHANGING NEEDS OF A GLOBAL SOCIETY.



From the Executive Director
Dr. Wayde Killmeyer

As happens each year at this time, presented here is the Midwestern Intermediate Unit General Operating Budget. In this fiscally challenging time, our hope is that it may be of some comfort to you to know that the bottom line on this budget has increased by less than two percent over last year's budget. Not only have we held the line on our overall budget, but we are, at the same time, making investments in our infrastructure that will allow us to better serve our districts in the most cost-effective fashion.

This amazing feat can only be accomplished thanks to the dedication and commitment of the MIU IV faculty, staff, administration, and board. All of these groups of people have one goal in mind, and that is to help this institution to grow in scope and in excellence. We want to provide you, the customers that we serve, with the highest-quality services at the most reasonable price. Thank you for your ongoing and continued support.



From the Board President
Cedric Butchy

In my 18th year as a member of the Midwestern Intermediate Unit IV Board of Directors, I am proud to present the 2014-2015 General Operating Budget. Prepared by the MIU IV Business Services Department and approved by the MIU IV Board, this budget sets a framework for both fiscal responsibility and high quality educational programs and services.

Each year, school directors from across the Commonwealth of Pennsylvania must balance students' needs with the current economic and fiscal realities. MIU IV has responded to this challenge by raising the bar in all of the basic service areas including special education, technology, continuing education, cyber education, state and federal programs, educational planning, and curriculum, instruction, and assessment. While our programs and services are evolving, the 2014-2015 proposed General Operating Budget ensures that they will continue to be delivered in a cost-effective manner without seeking an increased contribution from our 27 school districts for the twenty-third consecutive year.

MIU IV is proud to make a difference in the lives of children in Butler, Lawrence, and Mercer Counties. We would be unable to make such great impact without the support of our member school districts' administrators, board members, faculty, and staff. On behalf of the MIU IV Board of Directors, I thank you for your support.

MIU IV Board of Directors

Cedric Butchy, President
Mercer Area School District

Merle Glass, Vice President
Shenango Area School District

Laura Urbach
Secretary*

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Karns City Area School District

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Timothy McNickle, Solicitor*
Dr. Wayde Killmeyer, Executive Director*

*Nonvoting member

General Overview

Midwestern Intermediate Unit IV (MIU IV) will offer approximately 100 programs and services during the 2014-2015 school year to students, parents, teachers, school administrators, school directors and others in Butler, Lawrence and Mercer Counties. Services will be made available through a compilation of more than 50 individual budgets in excess of \$100,000,000. Funding is from various local, state and federal sources. Many of the funds are earmarked for use in programs such as Special Education, Non-Public School Services, and Title I. In most cases, the budgets are built on allocations or competitive grants received from the Pennsylvania Department of Education (PDE). All budgets require MIU IV Board adoption and PDE approval.

Unique among all of the MIU IV budgets is the General Operating Budget (GOB). It is the one budget that annually must go before all of the twenty-seven school boards for adoption. It is the budget that supports the administration of all MIU IV programs and provides for delivery of basic services to local school districts in accordance with Act 102 of 1970. With the exception of the Special Education contracted services budget, the GOB is the one MIU IV budget to which local districts serve as a direct funding source. MIU IV ob-serves the same budgeting and accounting requirements as those of local districts.

Of the 364 people employed by the MIU IV Board of Directors, the 2014-2015 General Operating Budget supports 24 full-time, 10.50 "full-time equivalent" employees, and 1 hourly employee. The term "full-time equivalent" is used because some of the staff are budgeted for in more than one budget on a prorated basis. This practice is most common in the Administrative Budget because staff members working in the business office, personnel department, or on the switchboard are involved in the day-to-day operation of all MIU IV programs and services regardless of funding sources.

The General Operating Budget consists of the Administrative Budget and five program service budgets.

Administrative Budget

The Administrative Budget provides funds for the operation of all MIU IV programs including the basic services and other programs authorized by the MIU IV Board of Directors. In addition to expenditures covering Board Services and the Office of the Executive Director, the Administrative Budget includes Human Resources Services, Business Services, Operation and Maintenance of Plant, Warehousing & Distribution and Communications Services.

An item is budgeted here when it is considered as a general governance expenditure that would be incurred no matter how many or how few programs are administered by MIU IV. In addition to salary and benefits, other examples of administrative expenses include liability and property insurance, leases, maintenance contracts, utilities, office supplies, postage, telephone, audit and legal fees.

Program Service Budgets

In creating intermediate units, the legislature identified seven basic areas from which IUs could tailor a program of services to meet local district needs. The 2014-2015 GOB funds five of those basic areas directly which include: Continuing Professional Education Services, Curriculum, Instruction & Assessment Services, Distance Education/Education Planning Services, Technology & Information Services, and State and Federal Liaison Services. The sixth basic area, Instructional Materials is provided as part of Technology & Information Services budget and the Warehousing & Distribution Services Budget (part of Administrative Budget). The seventh basic area, Pupil Personnel Services is not funded by the GOB. Rather, it is provided for by other means. Due to the significant nature of each, separate budgets are included.

Each service area has its own budget. As in the Administrative Budget, salaries, fringe benefits, travel expenses and other costs related to the delivery of a particular service are found in each respective budget. Leases, maintenance agreements and so forth that are directly related to the delivery of a specific service are found in that service area budget. For example, Internet access and leased telephone lines used to transmit data are found in the Technology & Information Services Budget.

Budget Adoption Process

October/December: The Executive Director prepares a tentative general operating budget.

January: The Superintendents' Advisory Council and the MIU IV Board of Directors review the proposed budget, make recommendations and approve the proposed budget.

February/March: The 27 local school boards review and act on the proposed budget during their monthly board meetings. Votes are weighted according to district enrollment.

May 1: After approval by a majority of school districts and school directors' weighted votes, the Executive Director files the budget with the Pennsylvania Department of Education.

2014-2015 Budget Highlights

1. The 2014-2015 Proposed General Operating Budget totals \$3,848,553, an increase of \$52,310 or 1.38% more than the 2013-2014 budget of \$3,796,243. It represents 3.85% of MIU IV's approximate 50 program budgets that total \$100 million.

2. Two of the major factors that increased expenditures in this budget are the following: Medical insurance premiums are expected to increase by 10% and the Public School Employees' Retirement System (PSERS) 2014-2015 rate as a percentage of salary increased from 16.93% to 21.40%. These two mandated costs were the largest budgetary increase at \$17,000. Management, however, mitigated this increase by reducing most areas outside of salary benefits.

3. One major change to MIU IV revenues for the coming year was engendered by the Department of Public Welfare's February, 2013 closing of the New Castle Youth Development Center (Frew Mill School). Not only will MIU IV no longer receive the administrative fees that were generated by this program, but expenditure allocations for other programs have to be shifted as a result of its absence.

4. 2014-2015 proposed expenditures exceed anticipated revenue by \$667,600 of which \$500,000 is a budgetary reserve the MIU IV has historically set aside. The budgetary reserve serves as a contingency fund for unforeseen expenses or an unexpected interruption in revenue. MIU IV funds the budgetary reserve through the use of fund balance if necessary.

5. For the 23rd straight year, the Districts' contribution to the MIU IV general operating budget remains unchanged at \$649,135. These contributions support the administration of all MIU IV programs and provide for delivery of services – see Note 11 for more detail.

6. MIU IV annually expends funds for equipment or services determined to be of a particular nature (Note 9). The 2014-2015 proposed expenditures net of adjustments is \$3,320,053, which is \$53,782 or 1.65% more than the prior year.

	2013-2014 Budget	2014-2015 Budget
Total Expenditures	\$3,796,243	\$3,848,553
Less Adjustment: Budgetary Reserve	(500,000)	(500,000)
Particular Expenditures	(29,972)	(28,500)
Net Expenditures	\$3,266,271	\$3,320,053

7. The proposed 2014-2015 budget of \$3,848,553 exceeds the 2013-2014 estimated expenditures by \$514,431. However, the 2014-2015 budget contains a budgetary reserve of \$500,000 which will serve as a contingency fund. 2013-2014 estimated expenditures also contain particular expenditures that must be adjusted. Adjustments to the proposed 2014-2015 budget and 2013-2014 estimated expenditures are as follows:

	2013-2014 Estimated Expenditures	2014-2015 Budget
Total Expenditures	\$3,334,122	\$3,848,553
Less Adjustment: Budgetary Reserve	0	(500,000)
Particular Expenditures	(29,972)	(28,500)
Net Expenditures	\$3,304,150	\$3,320,053

The adjusted 2014-2015 proposed budget in an amount of \$3,320,053 exceeds the 2013-2014 net estimated expenditures by \$15,903 or 0.48%.

8. Various 2014-2015 program budgets do not contain administrative salary and related fringe benefit cost increases. The budgetary reserve will be used by the Board of Directors, if necessary.

9. Particular 2014-2015 expenditures contained in various budgets are as follows:

Extreme Leadership for Students (Distance Ed/Ed Planning Services)	\$ 2,500
Digital Media Library (Technology & Information Services)	26,000
Total	\$28,500

10. The 2014-2015 General Operating Budget does not include expenditures to cover employer unemployment compensation costs under its group risk management program. The approximate cost of \$5,000 will be borne by the MIU IV Internal Service Fund. The overall projected cost to the Internal Service Fund is \$100,000 which will cover unemployment compensation claims, stop loss coverage and related fees for approximately fifty (50) MIU IV programs.

continued

2014-2015 Budget Highlights (continued)

11. No increase in 2014-2015 local district contributions by withholding is being requested. The level of district contributions in the amount of \$649,135 has not increased since the 1991-1992 school year. 2014-2015 individual district contributions will be determined by formula based on student membership and district wealth in comparison with the remaining school districts in MIU IV.

2014-2015 District contributions by withholding in an amount of \$649,135 provide support for the following MIU IV core services.

• Board Services	\$ 41,353
• Office of the Executive Director Services	198,087
• Human Resources Services	49,150
• Operation & Maintenance of Plant Services	186,213
• Warehousing & Distribution Services	174,332
Total	\$ 649,135

Contributions not needed to fund core services will be refunded.

12. 2012-2013 operating expenditures exceed the operating revenue by \$178,253. The predictive shortfall will be funded by unassigned fund balance.

Total 2012-13 Unaudited Revenue	\$ 3,069,019
Total 2012-13 Unaudited Expenditures	(\$ 3,247,272)
Excess of Expenditures over Revenue	(\$ 178,253)

13. Since the 2006-2007 school year, MIU IV has reduced staffing levels from 39 full-time and 3 hourly employees to 24 full-time employees and 1 hourly employee in the 2014-2015 budget.

14. Funding as a percentage of total sources of funds to support the 2014-2015 budget is as follows:

	Amount	Percentage
Administrative Fees for Operating State and Federal Programs, Fees Charged for Services Rendered and Other	\$ 2,204,450	57.28%
District Contributions by Withholding	649,135	16.87%
Other State Grants	75,500	1.96%
State Share of FICA and Retirement	234,368	6.09%
Fund Balance and Interest Earnings	685,100	17.80%
Total	\$ 3,848,553	100.00%

15. The allocation of 2014-2015 anticipated revenue to 2014-2015 budgeted expenditures is provided on page 19.

16. An actuarial valuation of MIU IV's other post-employment benefits (OPEB) in accordance with Governmental Accounting Standards Board, Statement No. 45 determined the unfunded accrued liability as \$2,791,832 at July 1, 2013. Management has set aside funds to make the annual required contribution in 2013-2014.

17. Currently, healthcare costs of retirees are paid through the Employee Benefit Trust. These funds had been set aside for this purpose. At the end of the 2014-2015 fiscal year, these funds will be depleted.

18. No Commonwealth subsidy to support 2014-2015 MIU IV operations is expected. The 2011-2012 State Budget entirely eliminated the funding of Intermediate Unit operations through operating subsidy and capital subsidy. The resulting loss of revenue to MIU IV was \$187,830.

Administrative Services and Other Financing Uses

Account Number/Title	Unaudited Expenditures 2012-2013	Budgeted Expenditures 2013-2014	Projected Expenditures 2013-2014	Budgeted Expenditures 2014-2015	Notes
2310 BOARD SERVICES					
100 Salaries	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	Board Secretary
200 Employee Benefits	460	482	482	596	FICA, Ret, Worker's Compensation
300 Purchased Professional & Technical Services	44,739	2,700	29,777	9,500	Audit and Legal Fees
500 Other Purchased Services	21,831	19,748	25,194	21,657	Umbrella, Privacy Protection Insurance, Travel, Bonding
600 Supplies	0	100	0	100	Supplies
800 Other Objects	9,210	6,457	8,478	7,500	Memberships, MIU Convention, Internet
2310 TOTAL BOARD SERVICES	\$ 78,240	\$ 31,487	\$ 65,931	\$ 41,353	
2360 OFFICE OF THE EXECUTIVE DIRECTOR					
100 Salaries	\$ 102,198	\$ 98,702	\$ 104,240	\$ 116,400	Director and Secretary
200 Employee Benefits	47,196	49,049	51,409	57,528	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	2,431	0	0	0	American Scholar Program
400 Purchased Property Services	2,301	1,580	1,845	2,000	Copier & Scanner Maintenance/Rental
500 Other Purchased Services	7,391	14,244	10,768	8,700	Printing, Travel, SAC Meetings, Cell Phone, Postage
600 Supplies	7,796	2,875	4,032	3,800	Supplies, Books and Periodicals
800 Other Objects	10,445	8,007	8,758	9,659	Memberships, Conf Registrations, Board Policy Maintenance
2360 TOTAL OFFICE OF EXECUTIVE DIRECTOR	\$ 179,758	\$ 174,457	\$ 181,052	\$ 198,087	
2830 HUMAN RESOURCES SERVICES					
100 Salaries	\$ 58,149	\$ 57,903	\$ 59,371	\$ 52,072	Director, Secretaries, Receptionist
200 Employee Benefits	34,170	37,725	23,269	36,639	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	3,194	3,137	2,970	2,800	Subfinder, Prof Development, Security Clearance
500 Other Purchased Services	3,410	3,551	3,127	3,500	Printing, Travel, Communications, Postage
600 Supplies	1,358	2,155	1,355	1,500	Supplies, Books & Periodicals
700 Equipment	659	0	0	0	Replacement Equipment
800 Other Objects	195	225	0	250	Memberships, Other
2830 TOTAL HUMAN RESOURCES SERVICES	\$ 101,135	\$ 104,696	\$ 90,092	\$ 96,761	
2510 BUSINESS SERVICES					
100 Salaries	\$ 197,942	\$ 184,459	\$ 201,553	\$ 177,865	Director, Accountants, Secretaries
200 Employee Benefits	110,994	112,990	117,192	118,834	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	24,803	7,685	19,074	8,080	Banking Services, Regist., Cobra Admin
400 Purchased Property Services	0	0	0	0	
500 Other Purchased Services	59,953	81,550	68,516	68,599	Advertising, Travel, Printing, Telephone, Postage, PA/Unet
600 Supplies	5,636	5,727	4,850	5,225	Envelopes, Binders, P.O.s, Checks, Books & Periodicals
700 Equipment	2,615	0	0	0	Replacement Equipment
800 Other Objects	740	691	576	695	Memberships, Other
2510 TOTAL BUSINESS SERVICES	\$ 402,683	\$ 393,102	\$ 411,761	\$ 379,298	

Administrative Services and Other Financing Uses

Account Number/Title	Unaudited Expenditures 2012-2013	Budgeted Expenditures 2013-2014	Projected Expenditures 2013-2014	Budgeted Expenditures 2014-2015	Notes
2600 OPERATION & MAINTENANCE					
100 Salaries	\$ 39,463	\$ 42,484	\$ 55,125	\$ 56,061	Supervisor, Custodians
200 Employee Benefits	18,515	23,606	32,191	37,184	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	3,472	430	430	882	Appraisal Update & Professional Development
400 Purchased Property Services	57,080	53,626	56,526	60,224	Utilities, Repairs, Security, Rent, Exterm., Plowing, Disposal
500 Other Purchased Services	19,114	18,959	23,305	24,242	Fire, Property, Liability Insurance, Travel
600 Supplies	7,909	4,640	5,768	7,497	Heat, Supplies, Books & Periodicals
800 Other Objects	186	123	69	123	Dues and Fees
2600 TOTAL OPERATION & MAINTENANCE	\$ 145,739	\$ 143,868	\$ 173,414	\$ 186,213	
2530 WAREHOUSING & DISTRIBUTION SERVICES					
100 Salaries	\$ 63,111	\$ 71,631	\$ 87,034	\$ 83,389	Supervisor, Warehouse, Driver, Secretary
200 Employee Benefits	47,202	52,268	56,193	65,083	Medical, Dental, Ret, FICA, WC, etc.
400 Purchased Property Services	5,455	4,926	2,737	6,900	Vehicle Maintenance, JCG Lift Inspection
500 Other Purchased Services	5	147	0	300	Communications
600 Supplies	14,731	18,311	16,209	18,660	Gasoline, Supplies
2530 TOTAL WAREHOUSING & DISTRIBUTION	\$ 130,504	\$ 147,283	\$ 162,173	\$ 174,332	
2540 COMMUNICATIONS SERVICES					
100 Salaries	\$ 149,547	\$ 142,603	\$ 125,672	\$ 139,759	Director, Secretary, Reproduction Operator
200 Employee Benefits	71,837	67,703	77,361	97,186	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	0	500	1,600	500	Professional Development, Training
400 Purchased Property Services	102,838	100,441	95,474	95,757	Rental/Maintenance Copiers/Mail System
500 Other Purchased Services	1,031	1,495	0	5,710	Special Arts, Travel, Communications
600 Supplies	38,020	35,645	35,494	27,000	Copier & Special Paper, Newspapers, Subscriptions
800 Other Objects	256	205	10	200	Memberships, Competitions
2540 TOTAL COMMUNICATIONS SERVICES	\$ 363,529	\$ 348,592	\$ 335,611	\$ 366,112	
5000 OTHER FINANCING USES					
800 Other Objects	\$ 15,425	\$ 500,000	\$ 14,266	\$ 500,000	Budgetary Reserve, Refunds of Prior Year Receipts
900 Other Uses of Funds	0	0	0	0	Capital Reserve Transfer
5000 TOTAL OTHER FINANCING USES	\$ 15,425	\$ 500,000	\$ 14,266	\$ 500,000	
TOTAL ADMINISTRATIVE SERVICES AND OTHER FINANCING USES	\$ 1,417,013	\$ 1,843,485	\$ 1,434,300	\$ 1,942,156	

Office of Executive Director Services

Dr. Wayne Killmeyer, Executive Director

Administrator Seminars are held regularly during the school year on topics of special interest to district administrators.

Administrative Services directs all MIU IV programs and services and provides information and assistance to districts on various aspects of school management.

Labor & Management Committee fosters unity, promotes a positive image and supports quality services through effective communication and collaboration in an atmosphere of mutual trust.

Liaison Services networks with PDE officials, area legislators, higher education representatives and others that impact on education programs.

Superintendents' Advisory Council (SAC) meets monthly to exchange information on current educational issues and MIU IV programs and services.

Superintendent Search assists local school boards in the process of obtaining qualified candidates for the position of Superintendent.

Business Services

Kimberly Eaton, Director

Business Services oversees the management, preparation and presentation of approximately \$100 million in 50+ budgets. The Business Office supervises the financial operations and maintains Board Policy as it relates to operations. The Business Office also insures the Intermediate Unit's compliance with all state and federal fiscal regulations. Other functions of Business Services include cash management, risk management, accounts payable, and accounts receivable. Payroll services are provided for the Intermediate Unit's approximately 400 employees. The Business Office also participates in the collective bargaining process.

Insurance Consortium provides an avenue for the joint purchasing of life insurance, and other such activities as desired by school districts.

Business Services (continued)

Kimberly Eaton, Director

Midwestern Pennsylvania School Employee Benefit Trust offers a self-insurance plan for dental and vision coverage for MIU IV and ten participating districts. Financial reports and year-end reconciliations are produced by the Director and presented to districts.

Special Projects assists districts in responding to legislative issues, opportunities, and mandates as they arise. Over the years, Special Projects has provided in-service training in response to AHERA (Asbestos Hazard Emergency Response Act), pesticide application, HIPAA, GASB 34 & 45 compliance. Serves as a facilitator for the purchase of electricity, and Demand Response. Provides assistance in hazardous material management.

Treasurer for Midwestern Arts & Humanities Foundation and fiscal agent for Western Pennsylvania Schools Health Care Consortium. Cash management function and monthly reports are provided by the Director and presented to the organizations.

Communications Services

Jill Manczka, Director

Communications Services coordinates MIU IV communications, produces publications for MIU IV staff, and manages the graphics and print department. The department also provides assistance to school districts and other nonprofit organizations in the development of publications including design and layout, desktop publishing and printing. The department also organizes and maintains the intermediate unit's website.

Midwestern Arts & Humanities Foundation supports and promotes the cultural resources available to area students, schools and communities.

Very Special Arts Program Exhibit is an opportunity for area special needs students, K-12, to participate in an annual art exhibit sponsored by MIU IV and hosted by Grove City College.

Human Resources

Brenda A. Marino, Esquire, Director

Human Resources is responsible for: monitoring regulatory compliance; directing recruitment and selection processes; designing/managing total compensation and fringe benefits; managing EOP and labor relations; and developing HR policy and development. HR also maintains all personnel records; participates in collective bargaining sessions; provides new staff orientation; serves as chairperson of safety committee, and co-chairs Labor and Management Committee.

Fingerprint Site-MIU IV serves as an Act 114 Fingerprint site. All student teachers and prospective employees of public and private schools, Intermediate Units and area vocational-technical schools who have direct contact with children, must provide to their employer a copy of their PA State Criminal History Background Check and their Federal Criminal History Record.

Right to Know-As of 2009 when this open records law went into effect, HR serves as the clearinghouse for all right-to-know requests.

PIAA Clearinghouse-Officials serving District 7, 9, or 10 schools in Butler, Lawrence, or Mercer Counties can bring their clearance forms to MIU IV to be included in our password-secured database which districts may access.

Warehouse and Distribution Services

Scott Powner, Director

Bulk Purchasing- AV supplies (projection lamps, video and audio tapes, batteries, and microfilm) and computer supplies (diskettes, laser and inkjet cartridges, recordable CD's, DVD discs, and flash drives) are made available to districts at a reduced cost.

Van Delivery- MIU IV delivers supplies, correspondence, and repaired equipment to 20 locations within the MIU IV area on a weekly basis.

Curriculum, Instruction & Assessment Services

Account Number/Title	Unaudited Expenditures 2012-2013	Budgeted Expenditures 2013-2014	Projected Expenditures 2013-2014	Budgeted Expenditures 2014-2015	Notes
2260 CURRICULUM, INSTRUCTION & ASSESSMENT SERVICES					
100 Salaries	\$ 35,495	\$ 53,083	\$ 53,083	\$ 70,533	Director and Secretary
200 Employee Benefits	23,613	26,988	27,436	39,606	Medical, Dental, Ret., FICA, WC, etc.
300 Purchased Professional & Technical Services	1,425	2,820	1,000	3,420	Curriculum Council Speakers, Registrations
500 Other Purchased Services	24,931	25,417	22,450	22,000	Travel, Printing, Communications
600 Supplies	5,595	3,259	1,063	1,500	Supplies, Books & Periodicals, Ed. Software
700 Equipment	2,778	0	0	0	Replacement Equipment
800 Other Objects	7,523	780	5,280	700	Memberships, Other
2260 TOTAL CURRICULUM, INSTRUCTION & ASSESSMENT SERVICES	\$ 100,460	\$ 112,347	\$ 110,312	\$ 137,849	

Curriculum, Instruction & Assessment Services

Dr. Cathleen J. Cubelic, Director

Comprehensive Planning works with district teams to conduct data analysis and explore systemic challenges. District teams then collaborate to develop a comprehensive plan that sets incremental and measurable goals for student achievement.

Curriculum Services works with superintendents, principals, curriculum directors, and teachers in the areas of curriculum revision, best instructional practices, and effective assessment strategies for the enhancement of student achievement.

Curriculum Advisory Council, comprised of district personnel, meets quarterly to exchange information and provide direction regarding current initiatives in curriculum, instruction, and assessment.

Training and Consultative (TaC) Staff provide local districts with professional development, guidance, support and technical assistance in the areas of PDE initiatives. TaC also offers workshops and resources for onsite staff development in implementing research-based best practices.

Pennsylvania Institute for Instructional Coaching (PIIC) helps coaches assist teachers to improve student engagement and increase student achievement. This program was established through a partnership with PDE and the Annenberg Foundation. The Institute also offers opportunities for local, regional, and statewide networking and professional learning with coaches, mentors, and administrators. science, math and social studies.

The department's commitment to comprehensive educational reform includes initiatives and priorities associated with the overarching goal of increased student achievement.

College & Career Readiness focuses on the goal of all high school students graduating with content knowledge and skills including, reading, writing, communication, teamwork, critical thinking and problem solving to be successful in any post-secondary environment. Programs and services include: Drop Out Prevention, Early Childhood IETRS, Financial Literacy, Kindergarten iPad Project, Midwestern Early Childhood Institute, & the Robotics Academy.

continued

Curriculum, Instruction & Assessment Services/continued

Dr. Cathleen J. Cubelic, Director

21st Century Skills are the skills that employers and higher education require, must be infused into our daily instructional practices. The skills include, in addition to core content knowledge: critical thinking, communication, collaboration and creativity. Programs and services include: Electronic Student Portfolios, Project Based Assessment & STEM Challenges.

Standards Aligned System (SAS)-PA's Common Core Standards define what students should know and be able to do as a result of instruction. Accomplishments and outcomes of student learning are aligned to college and career expectations. They are rigorous in content and the application of higher order thinking skills. Programs and services include: Alignment to PACCS, Determining Text Complexity, SAS Portal, Social Emotional Learning (SEL), State Performance Indicators & Universal Design for Learning.

Keystone Exams/Revised PSSAs are modified assessments that reflect the level of expectation and rigor outlined in the Common Core Standards and require the synthesis and application of basic skills into complex and thoughtful explanations and processes. Programs & services include: Aligning Algebra I, Biology, and Literature to Keystone Exam Content and Instruction, & Webbs Depth of Knowledge.

Data Driven Decision Making-Using student assessment data and relevant background information is critical to making informed decisions related to planning and implementing instructional strategies at the district, school, classroom, and individual student levels. A culture must be created in which student information is essential to improving student results, and teachers and administrators are data literate. Programs & services include: Applied Behavior Analysis (ABA), AIMSweb, Classroom Diagnostic Tools (CDT), DIBELS Next, eMetric, Functional Behavior Assessment (FBA), PA Adequate Yearly Progress (PAAYP), PA Value-Added Assessment System (PVAAS), Schoolwide Information System (SWIS), & Vocational Assessment.

Differentiated Instruction enables teachers to provide targeted instruction to students with a variety of ability and interest levels. Based on the starting points determined through diagnostic assessments, teachers offer varied instruction that will challenge all students to achieve at high levels. Programs and services include: Collaborative Problem Solving (CPS), Instructional Strategies to Meet Student Needs, Reading/Writing in Mathematics and Science, Supplementary Aids and Services, & Universal Design for Learning (UDL).

Assessment for Learning is the process of seeking and interpreting evidence to be used by learners and their teachers to determine where the learners are in the learning process. It is also used to guide where the learning needs to be directed and how best to get there. Diagnostic assessments are administered prior to instruction and enable teachers to determine the level at which students are currently functioning. This data will inform the point at which appropriate instruction should begin. Formative assessments are practices used by teachers throughout the instructional process to monitor and evaluate the pace and progress of student learning. The intentional use of these assessment practices allows teachers to monitor the effectiveness of instruction and its impact on student learning. Programs and services include: AIMSweb, Classroom Diagnostic Tools (CDT), DIBELS, Educational Benefit Review (EBR), & Formative Assessment.

Educator Effectiveness-Four domains comprised of 22 specific components serve as the framework for effective teaching. By increasing educator's effectiveness across these components, it is possible to significantly impact—through the implementation of this framework and its associated professional development—the successful integration of the Common Core Standards, effective instructional practices and comprehensive evaluation. Programs and services include: Instructional Coach Support and Networking, Lesson Studies, Lions Quest, PATHS, Secondary Principal's Roundtable, Skill Streaming & Schoolwide Positive Behavior Support (SWPBS).

Pennsylvania's Electronic Teacher Evaluation Portal (PA-ETEP) is a initiative developed by MIU IV in partnership with Edulink, Inc. to facilitate PDE's new teacher evaluation process. PA-ETEP is designed to guide and support administrators and teachers through all steps in the state's new educator effectiveness process.

State Initiatives coordinate the implementation of specific state initiatives such as Teacher Effectiveness, Keystone Project Based Assessment, Common Core Transition, Data Analysis & Data Driven Instruction.

Distance Education/Education Planning Services

Account Number/Title	Unaudited Expenditures 2012-2013	Budgeted Expenditures 2013-2014	Projected Expenditures 2013-2014	Budgeted Expenditures 2014-2015	Notes
2810 DISTANCE EDUCATION/EDUCATION PLANNING SERVICES					
100 Salaries	\$ 20,031	\$ 60,282	\$ 60,282	\$ 63,491	Director and Secretary
200 Employee Benefits	34,395	39,865	39,889	43,778	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Prof. & Tech. Services	292	814	1,001	1,000	Professional Development, Trainings
500 Other Purchased Services	769	738	593	600	Travel & Printing
600 Supplies	19	58	0	100	Supplies, Books & Periodicals
800 Other Objects	1,423	1,972	1,975	2,700	Memberships, Extreme Leadership
2810 TOTAL DISTANCE EDUCATION/ EDUCATION PLANNING SERVICES	\$ 56,929	\$103,729	\$103,740	\$ 111,669	

Distance Education/Education Planning Services

Justi Glaros, Director

Cost Comparisons, Subsidy, Staffing Ratios, Tuition Rate Calculations, Pupil Enrollment Report, Live Birth Survey and other information are compiled annually for district administrators to aid in long-term and short-term decision making.

Digital Content and Online Learning Professional Development is provided in the integration of digital content to enhance and supplement instruction in order to increase student achievement. Professional development in utilizing learning management systems.

District-Initiated Surveys formulates upon request questions and gathers information via fax, phone, and/or paper surveys for dissemination to superintendents.

Education Planning Services provides information to school district officials for use in the successful management of the school system. Educational Planning facilitates the long-term planning process, designs assessment instruments and analyzes information needed for decisions concerning the effective delivery of intermediate unit programs to local school districts.

Extreme Leadership for Students offers students a way to develop leadership skills through instruction and networking through bi-monthly leadership training sessions. Students then apply those skills through a "Leadership in Action" service project in their schools or communities. Each school district, vocational school, and non-public school in Butler, Lawrence, and Mercer Counties is invited to send one junior and one senior who serves in a leadership role in his/her school.

MIU IV Cyber Service Program provides on-line courses to students in local school district for full time cyber education, credit recovery, enrichment electives, alternative education, remediation, and homebound instruction. Professional development and consultation for teachers and administrators that focuses on best practices in on-line teaching is provided as a value added to cyber education services.

Negotiation Updates consist of information on contract language and recent settlements. Information is collected and disseminated.

School Finances provides school administrators with information for the purpose of interpretation of district subsidy calculations.

The Salary and Benefits Survey (Professional & Support Staff) is compiled annually for district administrators to use in decision making and long-term planning.

Continuing Professional Education Services

Account Number/Title	Unaudited Expenditures 2012-2013	Budgeted Expenditures 2013-2014	Projected Expenditures 2013-2014	Budgeted Expenditures 2014-2015	Notes
2270 CONTINUING PROFESSIONAL EDUCATION SERVICES					
100 Salaries	\$ 118,015	\$ 105,077	\$ 133,740	\$ 133,009	Director, Secretary, and Presenters
200 Employee Benefits	44,555	43,370	53,023	56,357	Medical, Dental, Ret, FICA, W.C, etc.
300 Purchased Professional & Technical Services	11,853	11,399	10,400	10,400	In-service Training, On-Line Registration
500 Other Purchased Services	6,783	2,729	2,916	4,500	Printing, Travel, Communications, Postage
600 Supplies	533	629	2,515	1,200	Office Supplies, Books & Periodicals
800 Other Objects	853	31	1,120	150	Memberships and Registrations
2270 TOTAL CONTINUING PROFESSIONAL EDUCATION SERVICES	\$ 182,593	\$ 163,235	\$ 203,714	\$ 205,616	

Continuing Professional Education Services

Lorinda Hess, Director

Adult Basic Education (ABE) offers classes free to area residents over 16 years of age. Classes are designed for those who want to learn to read, write, and speak English. The program also prepares participants for the GED - the high school equivalency exam.

Act 45 Approved Leadership Courses are offered to school and system leaders who are required to participate in PIL Approved Act 45 activities that are focused on practices that have the greatest impact on improving student achievement.

Act 48 Records Management reports on Act 48 staff development activities and course records to the PDE for those professional educators holding a valid PA teaching certificate.

Annual In-service- The entire MIU IV staff gathers each August for an intensive day of professional development activities focused around current topics of interest and best practices.

Continuing Education In-service Credit Courses offer a comprehensive program of PA-approved credit courses on a variety of topics. Courses are also designed to meet the needs of individual school districts and are offered throughout the year.

eLearning Center offers online instructor-led in-service courses which are approved by the PA Department of Education. Area teachers can work at home on their Act 48 requirements. All courses are interactive and media rich with audio, graphics, text, simulations, activities and exercises. www.miuivglobal_classroom.us

Guest Teacher Training Program offers a 3 day training program for those with a bachelor's degree to train to become a day-to-day substitute teacher in area schools. The workshop assists participants in obtaining an Emergency Day-to-Day Substitute Certificate.

English as a Second Language (ESL) Program Specialist Certification, is offered to teachers holding a valid PA Instructional I or II certificate. MIU IV is a PDE approved provider for the ESL Program Specialist Certificate.

Mercer County In-School Youth Program engages in-school youth ages 16-21 enrolled in 7-12 grades in opportunities that result in educational gain, occupational skills attainment, work readiness, work experience, enrolled in post-secondary education, military, or employment. The goal of the program is to reduce the number of youths, within the targeted population group, that drop out of school by guiding and assisting them in making informed choices during their high school years.

Noncredit Technology Workshops offer state of the art technology and multimedia workshops for teachers, administrators, and support staff. Workshops range from beginning to advanced in areas that are relevant to job skills or to using technology in an effective and exciting way.

Mentor Teacher Workshops are day long day workshops for new or veteran mentors which provides processes and strategies to help mentor new teachers.

Paraeducator and Interpreter Records Management tracks and reports staff development activities that are completed by the MIU IV paraeducator and interpreter.

Teacher Induction Courses are specifically designed for beginning teachers and teachers returning to the profession who are mandated by their district to participate in the induction program. Courses are designed to enlighten the beginning teacher's awareness of skills, strategies, activities and information based on current research.

State and Federal Liaison Services

Account Number/Title	Unaudited Expenditures 2012-2013	Budgeted Expenditures 2013-2014	Projected Expenditures 2013-2014	Budgeted Expenditures 2014-2015	Notes
2520 STATE AND FEDERAL LIAISON SERVICES					
100 Salaries	\$ 156,403	\$ 158,795	\$ 161,335	\$ 167,073	Director, Specialist, and Secretaries
200 Employee Benefits	82,826	92,823	93,539	110,991	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	5,653	1,150	1,150	1,150	Registration & Technical Services
500 Other Purchased Services	3,913	10,127	4,875	5,075	Printing, Travel, Communications
600 Supplies	7,194	7,800	4,014	5,450	Office Supplies, Funding Guide, Joint Purchasing, On-Line Software
800 Other Objects	468	143	143	100	Memberships
2520 TOTAL STATE AND FEDERAL LIAISON SERVICES	\$ 256,457	\$ 270,838	\$ 265,056	\$ 289,839	

State and Federal Liaison Services

Patricia Kriley, Director

Joint Purchasing coordinates the purchase of supplies by local educational agencies. Currently copy paper and art, athletic, school, nursing, and maintenance supplies, are bid for school districts and other nonprofit organizations.

State and Federal Program Liaison Services Department administers the largest federal programs consortium in Pennsylvania. It is comprised of 24 school districts and has a combined budget of \$12,466,115 in 2013-2014 for the Title I, Title I Delinquent, and Title II A Programs. Besides ensuring that all districts in the consortium expend funds according to state and federal regulations, the department also serves as liaison for other federal and state projects, which include RAST, Child Care, School Improvement, Homeless, and ELECT. State and Federal Programs staff also serve on various advisory committees at PDE concerning the implementation of NCLB at the local level.

State and Federal Program Staff sit on various state committees that include the Pennsylvania Association of Federal Programs, the eGrant advisory council, Federal Program's Committee of Practitioners, and the Standards Aligned System for Parental Involvement work group.

State Parent Advisory Council (SPAC) is a statewide program funded by the Pennsylvania Department of Education and administered by State and Federal Liaison Services. SPAC activities include: (1) organizing and presenting an annual statewide conference; (2) expanding outreach efforts including an eNewsletter; (3) conducting technical assistance visits; (4) holding regional meetings and workshops; and (5) supporting a statewide parent resource center.

Technology & Information Services

Account Number/Title	Unaudited Expenditures 2012-2013	Budgeted Expenditures 2013-2014	Projected Expenditures 2013-2014	Budgeted Expenditures 2014-2015	Notes
2840 TECHNOLOGY & INFORMATION SERVICES					
100 Salaries	\$ 644,475	\$ 554,376	\$ 527,968	\$ 512,512	Director; Specialist, Secretary, Prog., Techs, & Oper.
200 Employee Benefits	309,416	334,261	327,770	335,017	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	95,042	179,793	129,793	70,000	Internet Sup, Contract Programming, Tech Services
400 Purchased Property Service	98,833	95,875	95,875	97,875	Internet Communications, Firewall, Server Vtel/Polycom, etc.
500 Other Purchased Services	76,048	52,000	52,000	53,500	Leased Telephone Lines, Travel, Postage, Printing
600 Supplies	7,590	68,594	67,594	67,700	Anti-Virus/Admin Software, Supplies, Learn 360, Alert Now
700 Equipment	0	16,000	16,000	23,000	Wireless Infrastructure
800 Other Objects	2,416	1,710	0	1,820	Memberships, User Meetings
2840 TOTAL TECHNOLOGY & INFORMATION SERVICES	\$1,233,819	\$1,302,609	\$1,217,000	\$1,161,424	

Technology & Information Services Scott Powner, Director

Destiny- MIU IV supports Destiny Library Manager with first line help and training. Destiny Library Manager is an easy-to-use, web-based library automation and management solution.

Digital Media Library- MIU IV will continue to offer digital streaming media to school districts through Learn 360, Video Discovery and Aim's Web.

Discovery Education- MIU IV supports Discovery Video Streaming with first line help and training. Discovery Education integrates into any curriculum with over 9,000 full-length videos segmented into 71,000 content-specific clips tied directly to state standards.

Document Scanning- MIU IV scans and stores a wide variety of documents eliminating the need to store boxes of old documents at a school district.

Email- MIU IV provides email and spam filtering for school districts with all email archived for retrieval. Email can be web-based or integrated into a product like Microsoft Outlook for an unlimited number of users.

E-Rate- MIU IV applies to the SLD for discounts on Internet Service and data lines on behalf of area schools, and provides information and assistance to districts

Gradequick- MIU IV's support and interface allows teachers to maintain an electronic gradebook and send grades directly to the Smart Student Starbase System, bypassing the grade reporting module.

Instructional Materials Services- MIU IV facilitates, supports and improves the use of media by the classroom teacher.

Laser Toner Refill- MIU IV refills toner cartridges used in laser printing at a cost-savings to schools.

Local Area Networks- MIU IV installs all types of technology on a local area network including: Macs, PCs, servers, Linux, network wiring, fiber and wireless from Cisco, 3Com and HP. The IU also troubleshoots network performance.

Technology & Information Services/continued

Scott Powner, Director

Learn360- MIU IV supports Learn360 Video Streaming with first line help and training. Learn360 integrates into any curriculum with over 10,000 videos tied directly to state standards.

No Child Left Behind Reporting- MIU IV offers two solutions for the NCLB reporting: (1) a database that provides a means of updating and reporting the state-required information on NCLB; and (2) AlterNet Performance Tracker which offers aggregation of all data from state, local and standardized test scores, and provides easy-to-understand reports, charts and graphs.

OnHand- MIU IV supports OnHand Schools software, an extensive database that provides a variety of yardsticks to track progress in reaching a districts' goals. OnHand Schools interfaces directly with SmartStudent.

PIMS (Pennsylvania Information Management System)- An initiative from the PA Department of Education, PIMS unifies school district reporting, and provides administrators with longitudinal data, enabling them to make data driven decisions for their districts.

Penn*Link- MIU IV provides technical support and training on the statewide electronic mail system.

Repair Services- MIU IV provides in-house cost-effective repair services for laptops, audiovisual equipment, laminators, computers, monitors, printers and more.

On-Site Repair Services are also available for select technology equipment, and public address/intercom systems.

Smart Contract- MIU IV's bidding and purchasing program provides users with thousands of technology related items, offering the best available pricing and quality on technology equipment, software, networks, security systems, telephone systems and other related items.

Smart Finance- MIU IV offers school districts an effective and cost-effective budget-finance package that includes: Accounts Payable, General Ledger, Payroll, and Accounts Receivable.

Smart Student- MIU IV provides schools with a comprehensive student management program that includes: Student Academic History, Student Attendance, Student Discipline, Student Grade Reporting, Student Medical Records, Student Progress/Interim Reporting, and Student Scheduling.

Technical Assistance- MIU IV provides information on the design and purchase of computer, video, and other related systems.

Technology Trainings- MIU IV provides trainings to school districts including: networking, PC repair, Learn360, video conferencing, Discovery Learning, SmartBoards, firewalls, Google Docs, GradeQuick and others.

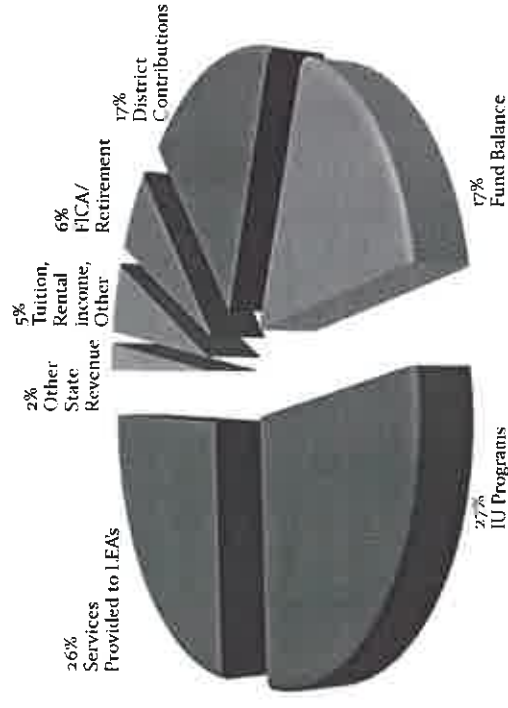
Virtualization Support for Microsoft, VM and others.

Expenditure Summary		UNAUDITED	BUDGETED	PROJECTED	BUDGETED
ACCOUNT NUMBER/TITLE		EXPENDITURES	EXPENDITURES	EXPENDITURES	EXPENDITURES
		2012-2013	2013-2014	2013-2014	2014-2015
ADMINISTRATIVE SERVICES					
2310	Board Services	\$ 78,240	\$ 31,487	\$ 65,931	\$ 41,353
2360	Office of Executive Director Services	179,758	174,457	181,052	198,087
2830	Human Resources Services	101,135	104,696	90,092	96,761
2510	Business Services	402,683	393,102	411,761	379,298
2600	Operation & Maintenance of Plant Services	145,739	143,868	173,414	186,213
2530	Warehousing and Distribution Services	130,504	147,283	162,173	174,332
2540	Communications Services	363,529	348,592	335,611	366,112
OTHER FINANCING USES					
5100	Other Expenditures & Financing Uses	15,425	0	14,266	0
5200	Fund Transfers	0	0	0	0
5900	Budgetary Reserve	0	500,000	0	500,000
	Total Administrative Services & Other Financing Uses	1,417,013	1,843,485	1,434,300	1,942,156
CURRICULUM INSTRUCTION & ASSESSMENT SERVICES					
2260	Total Curriculum, Instruction & Assessment Services	100,460	112,347	110,312	137,849
DISTANCE EDUCATION/EDUCATION PLANNING SERVICES					
2810	Total Distance Education/Education Planning Services	56,929	103,729	103,740	111,669
CONTINUING PROFESSIONAL EDUCATION SERVICES					
2270	Total Continuing Professional Education Services	182,593	163,235	203,714	205,616
STATE AND FEDERAL LIAISON SERVICES					
2520	Total State and Federal Liaison Services	256,457	270,838	265,056	289,839
TECHNOLOGY & INFORMATION SERVICES					
2840	Total Technology & Information Services	1,233,819	1,302,609	1,217,000	1,161,424
GRAND TOTAL		\$ 3,247,272	\$ 3,796,243	\$ 3,334,122	\$ 3,848,553

Revenue Summary

ACCOUNT	UNAUDITED REVENUE 2012-2013	BUDGETED REVENUE 2013-2014	PROJECTED REVENUE 2013-2014	BUDGETED REVENUE 2014-2015
DISTRICT CONTRIBUTIONS	\$ 649,135	\$ 649,135	\$ 649,135	\$ 649,135
INTEREST EARNINGS	17,146	18,365	18,355	17,500
FREW MILL ADMIN	85,877	124,642	0	0
NPS ADMIN	88,048	79,758	80,000	89,000
OTHER PROG. ADMIN	830,522	969,738	969,172	940,000
SERVICES PROVIDED LEAS	900,308	955,867	957,050	964,550
TUITION FROM PATRONS	78,905	91,227	89,000	85,000
RENTALS	84,992	84,199	85,000	85,000
OTHER STATE REVENUE	89,897	75,500	75,500	75,500
OTHER SOURCES	46,770	60,819	45,864	40,900
SOCIAL SECURITY	87,328	58,572	58,572	61,718
RETIREMENT	110,089	128,421	128,421	172,650
TOTAL REVENUE	3,069,173	3,296,243	3,156,069	3,180,953
FUND BALANCE ALLOCATION	178,253	500,000	178,053	667,600
TOTAL FUNDING SOURCES	3,247,272	3,796,243	3,334,122	3,848,553
TOTAL EXPENDITURES	\$ 3,247,272	\$ 3,796,243	\$ 3,334,122	\$ 3,848,553

Sources of Funds



The 2014-2015 Budget

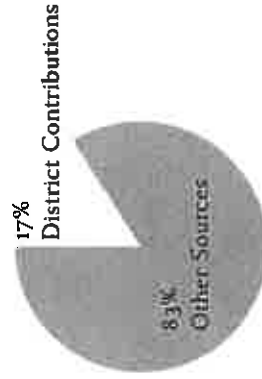
In Summary, Midwestern Intermediate Unit IV will continue to offer cost effective, quality services during a time that the educational dollar is being stretched to fund spiraling health care, mandated retirement costs, and alternative education tuition costs. Midwestern Intermediate Unit IV will do so without the benefit of Department of Education operating subsidy that was discontinued after the 2010-11 year and no increases in 2014-2015 local district contributions by withholding making the twenty-third (23) year that the level of funding will not increase.

Funds to support the General Operating Budget come from two primary sources: district contributions and MIU IV's ability to generate revenue. As the chart above shows, 58% of revenue comes from MIU IV "initiatives". These "initiatives" include administrative fees received for operating various state programs and administering federal projects; fees charged for services rendered, tuition, rental fees, interest earnings, and other sources. Midwestern Intermediate Unit IV continues to remain successful in maximizing resources thus reducing the pressure on local districts for increased contributions. The chart also shows that other state revenue and local district contributions total 2% and 17% of the budgeted revenue, respectively. The Commonwealth's reimbursement of its share of FICA and retirement represents 6% of the budget while the remaining 17% comes from planned use of fund balance.

Summary of District Contributions

Member District	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015 Estimated	Member District	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015 Estimated
Butler Area	\$ 90,837	\$ 89,644	\$ 89,801	\$ 89,964	\$ 89,201	\$ 87,543	Moniteau	13,779	14,018	14,951	13,909	13,826	13,709
Comodore Perry	5,497	5,372	5,431	5,507	5,468	5,426	Neshannock	21,020	21,301	21,158	20,730	20,212	20,983
Ellwood City	17,575	17,530	17,308	17,527	17,262	18,666	New Castle Area	18,089	18,170	17,713	17,314	16,837	17,949
Farrell Area	5,045	4,865	4,763	4,452	4,461	4,303	Reynolds	11,586	11,776	11,589	11,602	11,461	11,381
Greenville Area	13,017	12,796	12,607	12,318	12,147	12,095	Seneca Valley	124,042	122,341	122,573	125,362	127,843	128,090
Grove City Area	27,061	27,249	27,349	26,598	26,320	25,146	Sharon City	11,604	11,162	10,954	10,366	10,147	11,176
Hermitage	33,492	33,177	33,335	32,782	32,418	30,575	Sharpsville Area	9,906	9,868	9,799	9,601	9,504	10,108
Jamestown	7,226	7,224	7,225	7,210	7,179	5,996	Shenango Area	12,607	12,886	12,798	12,609	12,550	12,536
Karns City Area	13,650	13,910	14,021	13,806	13,752	13,852	Slippery Rock	29,318	29,070	29,454	30,292	30,263	28,746
Lakeview	13,042	13,454	13,212	13,418	13,393	12,564	South Butler County	35,088	37,971	38,342	38,990	39,899	38,114
Laurel	12,637	12,954	12,842	12,371	12,238	12,673	Union Area	7,923	8,319	8,455	8,219	8,145	7,436
Mars Area	53,238	54,366	55,450	56,277	57,206	62,505	West Middlesex Area	10,846	10,783	10,654	10,888	10,769	10,607
Mercer Area	14,976	14,878	14,890	14,747	14,627	14,189	Wilmington Area	16,935	17,548	17,385	16,796	16,726	17,020
Mohawk Area	15,101	16,503	15,976	15,390	15,281	15,755	Totals	\$ 649,135	\$ 69,135	\$ 649,135	\$ 649,135	\$ 649,135	\$ 649,135

District Contribution as a Percentage of the Total Sources of Funds



District Contributions in an amount of \$649,135 provide support for the following core services:

Board Services	\$ 41,353
Office of Executive Director	198,087
Human Resources Services	49,150
Operation & Maintenance of Plant	186,213
Warehousing & Distribution	174,332
Total	\$649,135

Calculation Formula for 2014-2015 Individual District Contribution by Withholding

$$\frac{1,000 - 2013-2014 \text{ District Market Value Aid Ratio}}{\text{District Weight Factor}} = \frac{2012-2013 \text{ District Weighted Average Daily Membership}}{\text{District Weight Factor}}$$

The district weight factor for each school district in Midwestern Intermediate Unit IV is then totaled.

The total amount agreed upon for contribution to the Intermediate Unit by the districts (\$649,135) is divided by the total weight factor reached in Step 2. The quotient is the value per weight factor.

The district weight factor in Step 1 is multiplied by the value per weight factor in Step 3 to determine the actual individual district contribution through withholding for the 2013-2014 fiscal year.

Note: Actual calculation is performed by the Pennsylvania Department of Education.

Midwestern Intermediate Unit IV
Allocation of 2014-2015 Revenue to Expenditures

EXPENDITURES:	Service Area						Total
	Administration*	Curriculum, Instruction & Assessment	Distance Ed/Ed Planning	Technology & Information	Continuing Professional Education	State & Federal Liaison	
REVENUE:							
Earnings on Investments	\$ 17,500						\$ 17,500
Tech Service to Non-Public				\$ 22,000			22,000
Building Rental	63,000						63,000
Miscellaneous Revenue	7,050						7,050
Tuition from Patrons					\$ 85,000		85,000
Technology & Information Services User Fees				350,000			350,000
Revenue from Fingerprinting	17,500						17,500
Joint Purchasing Fee						\$ 41,000	41,000
Fiscal Agent Fee	8,400						8,400
Administrative Fees ⁺	804,428					224,572	1,029,000
Income from Printing	185,000						185,000
Sale of Parts	25,000						25,000
Computer Installation/Bench Fee				125,000			125,000
Professional Development Services		\$ 46,000			25,000		71,000
Other State Revenues	12,500	43,250	\$ 3,750	16,000			75,500
Electric Agent Fee	5,500						5,500
Revenue from FICA Payments	25,512	2,698	2,428	19,603	5,087	6,390	61,718
Revenue from Retirement Payments	73,715	7,548	6,793	54,839	11,878	17,877	172,650
District Contribution by Withholding	649,135						649,135
Act 48 Reporting							
Cyber Service							
			98,698	66,302			
TOTAL REVENUE	1,894,240	99,496	111,669	653,744	131,965	289,839	3,180,953
Fund Balance Use	667,600						667,600
Transfer to Programs	(619,684)	38,353		507,680			0
TOTAL EXPENDITURES	\$ 1,942,156	\$ 137,849	\$ 111,669	\$ 1,161,424	\$ 205,616	\$ 289,839	\$ 3,848,553

Note:

- * Includes Board Services, Office of Executive Director, Human Resources Services, Business Services, Warehousing & Distribution, Operation and Maintenance of Plant, Communications Services, and Other Expenditures/Financing Uses.
- + Includes Federal, Nonpublic, and Special Education Administration fees

The above chart relates projected 2014-2015 revenue to proposed 2014-2015 service area expenditures. The revenue reflects the sources from which it is derived and has been allocated accordingly. The Department of Education reimburses its share of social security and retirement costs. Those costs are allocated on the basis of salary. Individual service area revenue shortfall is offset by revenues generated from other sources and fund balance.

Midwestern Intermediate Unit IV Programs & Services: 2013-2014 School Year

Student Programs & Services

Childcare Information Services	777 children per month, 153 providers
Cyber Education Service	428 students
Education for Children & Youth Experiencing Homelessness	10 counties, 69 districts, 31 shelters, 1,913 students
Mercer County In-School Youth Program	120 students (11-12 grade)
	20 students (9-10 grade), 30 students (7-8 grade)
Nonpublic Schools	26 schools, 3,070 students
Teen Parenting	178 students
W-RAST	12 state adult correction facilities, 21 county prisons
	1 state juvenile facility, 5 county detention centers, 19 other

Consortiums

Alternative Education	7 districts, 34 students
Energy Management Consortium	6 school districts
Hazardous Material Removal	9 school districts
Health Consortium Paying Agent	10 school districts
Life Insurance Consortium	21 school districts
Midwestern PA Benefit Trust	districts: dental-10, health-1, vision-3
Security: Drug/Bomb Search	8 districts, 15 searches
Title I, IIA	24 school districts

Partnerships

FBI Fingerprinting Site	6,984 customers
Midwestern Arts & Humanities Foundation	27 school districts & communities
STEM (Science, Technology, Engineering, Math)	3 nonpublic/7 districts

Technology/Classroom Resources

Computer System Repair	507 pieces
Edline	16,000 students
e-mail Service	22 school districts/133,000 emails daily
Interactive Video/Web Based Conferences	110 events
Internet	25 districts/2 vo-techs/1 nonpublic/1 charter school
Network Monitoring	2 vo-techs, 1 Nonpublic
PAUUnet	25 districts, 2 vo-techs, 1 Nonpublic, 1 charter school
PIMS	3 counties
Smart Contract	10 vendors, \$2 million computer systems sales
Smart Finance	payroll services-16 districts/general ledger-16 districts/accounts payable-16 districts

Technology/Classroom Resources, continued

Smart Student	attendance reports-49,000 students/grade request forms-100,000 per year grades/scheduling-24,000 students/report cards-100,000 per year
Streaming Video	42,017 streamed or downloaded
Technicians	90% school districts supported/33% dedicated tech
Technology Repairs & On-site Services	3,700 pieces
Laser Toner Cartridge Service	700 refills
Continuing Education	
Act 48 Partnerships/Record Management	48 agencies
City Theatre's Young Playwrights	2 teachers/classrooms
eLearning Center	100 CPE courses, 4,900 educators
English as Second Language	204 educators
Guest Teacher Training	120 participants
In-service Credit Courses	30 courses, 210 educators
Paraeducators Competency Training	67 paraeducators
Safety Mechanics Training	977 school & agency staff
Speech Trainings	122 participants
Summer Technology Workshops	35 educators
Teacher Induction Courses	47 educators

Curriculum & Instruction

College & Career Readiness	10 school districts/2 vocational schools
Continuing School Improvement	27 school districts
Classroom Diagnostic Tool Training (CDT)	18 school districts
Comprehensive Planning	7 school districts
Curriculum Advisory Council (CAC)	27 school districts
Curriculum Leadership Academy	10 school districts
ESL Networking	9 school districts
Olweus Training	2 districts/1 charter
PA Value-Added Assessment System (PVAAS)	15 school districts
PA Institute of Instructional Coaching (PIIC)	17 school districts/1 charter school/1 career center
PA-FTEP	191 school districts
SAS Workshops	27 districts/5 nonpublic schools/55 staffings
Western PA Principals' Academy	10 school districts

Parent Resources	
Parent Toolbox Training Series.....	95 participants
PA Annual State Parent Conference	284 parents, 322 children
Preschool Connection	1,800 contacts/857 referrals
Special Education Local Task Force.....	3 counties
State Parent Advisory Council (SPAC).....	500 districts/178 charter schools
Title I Parent Training.....	572 parents
Title I State Parent Resource Center.....	42,500 materials sent
Student Enrichment	
Academic Games.....	2,963 students
Challenge of Champions	11 schools/220 students
Extreme Leadership.....	42 students/21 staff
Kids on the Block.....	116 performances/4,085 students
Very Special Arts Exhibit.....	24 districts/44 schools/650 students
School Management	
AV/Computer Parts/Supplies.....	\$195,000
Communications/Publications Services	18 school districts
District Initiated Surveys.....	12 requests
Joint Purchasing.....	\$1,319,187/50 participants
Laser Toner Cartridge Service	700 refills
On-site Preventative Maintenance & Repair	900 computers/ A/V equipment/video/satellites
PIAA Officials Clearinghouse	3 counties
State & Federal Liaison Services.....	12 projects, \$14,324,424
Van Delivery Service.....	149 locations/week
Special Education Programs	
Acute Partial Hospitalization.....	46 students
Autistic Support	74 students
Blind & Visually Impaired Support	143 students
Community Schools	151 students
Deaf/Hearing Impaired Support.....	6 classroom students/105 itinerant students
Early Intervention (EI)	1,378 students/768 screenings
Emotional Support.....	125 students
Language Support.....	5 students
Life Skills Support.....	55 students
Multi-Disabilities Support (MDS).....	44 students
Related Speech & Language.....	420 Students

Special Education Support Services	
Audiology.....	19 student evaluations
BrainSTEPS Resources & Training	3 counties
Central Auditory Processing Evaluations	27 students
Community-Based Vocational Training (CBVT)	20 district-based students
Dysplasia Evaluations.....	51 students/110 observations
Extended School Year Program.....	62 students
Inclusion Itinerant Support.....	8 students
Instruction in the Home.....	17 students
Interpreters for the Deaf.....	8 students
Interpreter Training.....	5 interpreters
Orientation & Mobility	17 students
Physical/Occupational Therapy (PT/OT)	1290 students
Psychiatric Team Evaluation.....	68 students
Psychological Services.....	27 school districts
Social Work Services	27 school districts
Transportation.....	10 school-age students/224 preschool
Training and Consultation (TaC)	
AIMSweb.....	8 school districts
Assistive Technology.....	48 student evaluations/128 teacher trainings
Data Collection, Analysis, Discovery.....	25 school districts
Data Driven Decision Making.....	10 school districts
DIBELS Next.....	12 school districts
Early Childhood Council.....	5 school districts/3 higher ed/area EC agencies
Indicator 13/Transition Training	182 educators
Indicator 14/PODS.....	9 school districts
Keystone Project-Based Assessment.....	3 school districts
LETRS.....	25 teachers
Librarian Networking.....	22 school districts
Literacy Design Collaborative.....	7 school districts
Positive Behavior Support	8 districts-SWPBS Cadre/108 training
Postsecondary & Career Day	217 students/18 participants/ 14 districts/MIU IV
Reading Apprenticeship.....	23 school districts/1 charter school
Students with Complex Needs.....	3 counties/46 participants
SW Electronic Teacher Evaluation Portal Pilot.....	10 school districts
Transition/Interagency	4 districts/8 agencies
Transition Staffing	55 staffings

MIU IV General Operating Budget Staff

Proposed staff funded by General Operating Budget during 2014-2015. Please note: Staff funded from budgets other than the General Operating Budget, either partially or completely are marked with an "*". Staff names may appear more than once.

ADMINISTRATION

* Dr. Wayne Killmeyer, Executive Director
Laura Urbach, Secretary

BUSINESS SERVICES

Kimberly Eaton, Director
Donna Volpe, Secretary
* Dawn Book, Staff Accountant
* Ken Davis, Retirement Reporting
* April Kisamore, Payroll Clerk
* Gail Myers, Accounts Payable Clerk
* Tara Sheffler, Junior Accountant

COMMUNICATIONS SERVICES

Jill Manczka, Director
Teresa Beatty, Secretary
Melanie Turner, Secretary
Karen Walter, Graphic Reproduction

CONTINUING PROFESSIONAL EDUCATION

Lorinda Hess, Director
* Devon Agostino, Secretary

CURRICULUM, INSTRUCTION & ASSESSMENT SERVICES

Cathleen J. Cubelic, Director
Denise Lemmon, Secretary
Supported and Supplemented by Training and Consultation (TaC) Staff
* Anthony Conti, Consultant
* Marilyn Goodrich, Consultant
* Dr. Amy Walker, Mentor Coach

DISTANCE EDUCATION/EDUCATION PLANNING

* Justi Glaros, Director
* Pamela Burchfield, Secretary

HUMAN RESOURCES

* Brenda Marino, Esquire, Director
* Donna Urey, Secretary
* Deb Antonelli, Subfinder Clerk
* Carrie Fusco, Receptionist
* Ken Davis, Fingerprinting Clerk
Donna Volpe, Fringe Benefits Clerk

OPERATIONS & MAINTENANCE OF PLANT

* John Suchonic, Supervisor
* Andrew Grossman, Custodian
* Colleen Patterson, Custodian
* Elizabeth Bennett, Custodian

STATE & FEDERAL LIAISON SERVICES

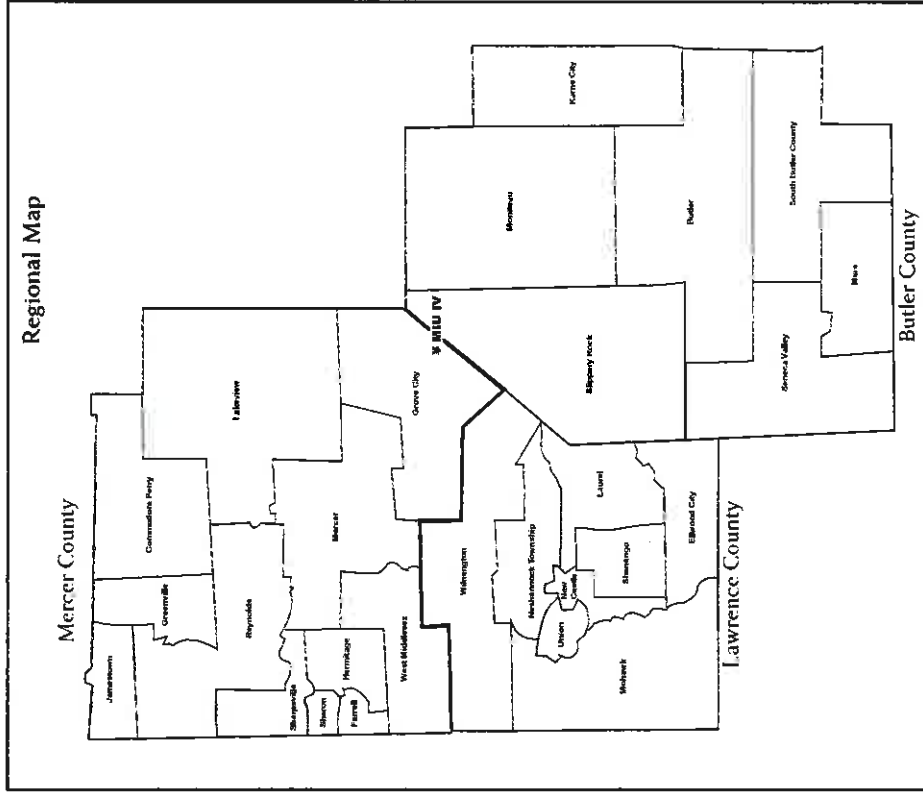
Patricia Kriley, Director
Denise Ferguson, Specialist
Teresa Beatty, Secretary
* Marion Bratnik, Secretary
* Candi Dlugozima, Secretary

TECHNOLOGY & INFORMATION SERVICES

Scott Powner, Director
Maryann Holfelder, Secretary
Dave Krizner, System Analyst
Dan Gomola, Programmer
Jeff McCullough, Programmer
Rosemarie Perrotta, Programmer
Nancy Powner, Network Coordinator/
Assistant Security Coordinator
Marilyn Hillard, Data Processing Operator
* Charles Dumbaugh, Technician
* Rob Empfield, Technician
* Aaron Fobes, Technician
Robert Ghering, Technician
Brian Grossman, Technician
* David Hofing, Technician
* Hank Houghtaling, Technician
Rick Magargee, Technician
* Aaron Meardith, Technician
* Gregory Merkle, Technician
* Ed McConnell, Technician
* Leslie Wilt, Technician
* Warren Wright, Technician
* Odis Hamilton, Coordinator of PC
* Brett Harper, Coordinator of PC
* Robert Shidemantle, Coordinator of PC
* Lois Roach, PIMS Specialist

WAREHOUSING & DISTRIBUTION

Scott Powner, Director
* Ken Palkovich, Warehouse
* Jacque Kendall, Secretary
William Nichols, Driver



Midwestern Intermediate Unit IV
2012-2013 General Facts & Figures

# of counties served	3
# of districts served	27
# of square miles	1,600
# of vocational schools	3
# of nonpublic schools	41
# of charter schools	1
# of elementary schools	63
# of secondary schools	40
# of students	55,431
# of district special education students	9,049
# of early intervention students	954
# of school directors	243
# of teachers	4,150
# juvenile correction facilities	1

Superintendents' Advisory Council

Dr. Michael Strutt Butler Area School District	Dr. Mary Todora Neshannock Township School District
Kimberly Zippie Commodore Perry School District	John Sarandrea New Castle Area School District
Frank Aloï Ellwood City Area School District	Joseph M. Neuch Reynolds School District
Rev. Lora Adams-King Farrell Area School District	Dr. Tracy Vitale Seneca Valley School District
Mark Ferrara Greenville Area School District	Michael Calla, Acting Sharon City School District
Dr. Richard Mextorf Grove City Area School District	Dr. Brad Ferko Sharpville Area School District
Dr. Daniel Bell Hermitage School District	Dr. Michael Schreck Shenango Area School District
Tracy Reiser Jamestown Area School District	Dr. Kathleen Nogay Slippery Rock Area School District
Eric Ritzert Karns City Area School District	Dr. Dale Lumley South Butler County School District
Douglas Mays Lakeview School District	Dr. Alfonso Angelucci Union Area School District
Dr. Sandra Hennon Laurel School District	Dr. David Foley West Middlesex Area School District
Dr. James Budzilek Mars Area School District	Dr. Michelle Miller Wilmington Area School District
Dr. William Gathers Mercer Area School District	Dr. Wayne Killmeyer MIU IV Executive Director
Kathleen Kwolek Mohawk Area School District	
George S. Svolos Moniteau School District	

District School Directors

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Nextier Bank, Treasurer*
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John Conrad, Member
Neil Convery, Member
Bill Halle, Member
James Kefalas, Member
David Korn, Member
Avin Vavro, Member
Dillon, McCandless, King, Coulter & Graham,
Solicitor*

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Doug Keeling, Vice President
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First National Bank of PA, Treasurer*
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Lori McCracken, Member
April McTigue, Member
Christopher Moinet, Member
Shirley Myers, Member
Andy Payne, Member
John Rodgers, Member
Dillon, McCandless, King, Coulter & Graham,
Solicitor*

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Leroy Cortez, Member
George Garda, Member
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Matthew Morella, Member
Renee, Pitrelli, Member
Robert Stevenson, Member
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Sharon James, Member
Anthony Retone, Member
Lester Robinson, Jr., Member
Michael Thomas, Member
Ronald Weston, Member
James Nevant II, Solicitor*

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Evan Gruver, Member
Laura Leskovac, Member
Steve Lewis, Member
Richard Rossi, Member
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Mitchell McFeely, Treasurer*
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Roberta Hensel, Member
Adam Renick, Member
William Reznor, Member
Vern Saylor, Member
J. Scott Somora, Member
Timothy McNickle, Solicitor*

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Dr. Morren Greenburg, Member
Robert Mancino, Member
Tim McGonigle, Member
Chris Ruffo, Member
Joseph White, Member
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Patricia McElhancy, Member
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Beverly J. Riley, Member
Jerry G. Routh, Member
Tracie Runyon, Member
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Nextier Bank, Treasurer*
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Brenda Ealey, Member
Jim Friters, Member
Denny Kelly, Member
Josh Price, Member
Robert Stiehler, Member
Wendy Taylor, Member
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Renee Jenkins, Vice President
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Clarissa Anon, Member
Stanley Foster, Member
Betty Moore, Member
Lorraine Roberts, Member
James Slater, Member
Kevin Watts, Member
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Lance Nimmo, Member
Kevin Patterson, Member
Stephen Sickafuse, Member
David J. Smith, Member
Earl F. Williams, Member
Charles Y. Mansell, Solicitor*

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Rita Dorsch, Member
Jane Dunn, Member
John Kennedy, Member
Christine Valenta, Member
Bonnie L. Weaver, Member
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Randall Hetrick, Member
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Alistair Kelly, Member
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Stephen Cardella, Member
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Harry Curatola Jr., Member
Lori Griffin, Member
Scott Singer, Member
John Seltzer, Solicitor*

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Kathy McBride, Vice President
John D'Amore, Secretary*
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Joann Duke, Member
Trixie Heck, Member
Diane Hunter, Member
Dr. Douglas Kimmey, Member
Dr. Michael Panza, Member
Roy Peffer, Member
Andrea Parenti, Solicitor*

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James McFarland, Vice President
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P.J. Copple, Treasurer, Member
Mark Hasson, Member
Richard Loudon, Member
Amy Na, Member
Cathy Snyder, Member
Jay Vitale, Member
Michael Bonner, Solicitor*

*non voting member

District School Directors

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 Mark Reichard, Member
 Janet Smith, Member
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 Jeanette Lahni, Member
 Rev. Reid Moon, Member
 Frederick Peterson Jr., Member
 James Welsh, Member
 Kathy Whittle, Member
 Matthew Hoffman, Solicitor*

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 John Heutsche, Member
 Richard Mancino, Member
 Tony Molinari, Member
 Judy Rogers, Member
 Susan Torr, Member
 Victor Heutsche, Solicitor*

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 Patrick O'Connor, Member
 Janice Raykie, Member
 Dr. Deanna Thomas, Member
 Robert Tesone, Solicitor*

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 Randy Angelucci, Member
 Joseph Gaus, Member
 Nicholas Manolis, Member
 Dean Owrey, Member
 Denise Palkovich, Member
 J. Gary Senko, Member
 Richard Harper, Solicitor*

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 Paul Cessar, Secretary*
 Michael Hufnagel, Treasurer*
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 Karen McDowell, Member
 Matt Pyle, Member
 Rev. Michael Scheer, Member
 Heather Scott, Member
 Mark Taylor, Member
 Diana Wolak, Member
 Mike Hinath, Solicitor*

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 Debra A. Miller, Vice President
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 Matthew Cimbala, Member, Treasurer
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 Bob Goodlin, Member
 James E. Jones, Member
 Jacqueline Pfeiffer, Member
 Linda Rieck, Member
 Richard Roberts, Member
 Thomas W. King III, Solicitor*

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 Samantha Lavery, Secretary*
 Huntington Bank, Treasurer*
 Arin Blondi, Member
 Don Friend, Member
 Samuel Marino, Member
 Carmen Merdillo, Member
 Michelle Morelli, Member
 Robert Mrozek, Member
 John Pacella, Member
 Louis Perrotta, Solicitor*

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 Ryan Gelesky, Vice President
 James Hughes, Secretary*
 Theodore Hennessy, Treasurer, Member
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 Michael Dougherty, Member
 Jack Grandy, Member
 Dr. Douglas Hazlett, Member
 Ashley Rupert, Member
 Sue Preston, Member
 James Nevant, Solicitor*

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 Dr. Bo DiMuccio, President
 William W. Taylor, Vice President
 Jennifer L. Conrad, Secretary*
 First National Bank of Pennsylvania, Treasurer*
 Robert Curry, Member
 Lynn Foltz, Member
 Carol Harris, Member
 Jennifer Hunt, Member
 Joseph Kollar, Member
 Autumn Miller, Member
 Kathryn Kiley, Member
 John Salopek, Solicitor*

*non voting member



Midwestern Intermediate Unit IV

453 Maple Street
Grove City, PA 16127
724-458-6700

Dr. Wayne Killmeyer, Executive Director

www.miu4.org

The Midwestern Intermediate Unit IV will not discriminate in its educational programs, activities or employment practices, based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership, or any other legally protected classification. Announcement of this policy is in accordance with state and federal laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. Midwestern Intermediate Unit IV employees and participants who have an inquiry or complaint of harassment, discrimination, or who need information about accommodations for persons with disabilities, should contact the Executive Director, Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania 16127-2399.



SECTION: PUPILS

TITLE: STUDENT DISCIPLINE

ADOPTED:

REVISED:

	218. STUDENT DISCIPLINE
1. Purpose	The Board finds that student conduct is closely related to learning. An effective educational program requires a safe and orderly school environment.
2. Authority SC 510 Title 22 Sec. 12.3, 12.4 Pol. 103, 103.1	The Board shall establish fair, reasonable and nondiscriminatory rules and regulations regarding the conduct of all students in the school district during the time they are under the supervision of the school or at any time while on school property, while present at school-sponsored activities, and while traveling to or from school and school-sponsored activities.
Title 22 Sec. 12.2, 12.3, 12.4 Pol. 103, 103.1, 235	The Board shall adopt a Code of Student Conduct to govern student discipline, and students shall not be subject to disciplinary action because of race, sex, color, religion, sexual orientation, national origin or handicap/disability. Each student must adhere to Board policies and the Code of Student Conduct governing student discipline.
Title 22 Sec. 12.5	The Board prohibits the use of corporal punishment by district staff to discipline students for violations of Board policies and district rules and regulations.
Pol. 233	Any student disciplined by a district employee shall have the right to notice of the infraction.
Pol. 233	Suspensions and expulsions shall be carried out in accordance with Board policy.
Title 22 NEW Sec. 10.23 20 U.S.C. Sec. 1400 et seq Pol. 103.1, 113.1, 113.2, 805.1	In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

Pol. 122, 123 As per Mr Tesone CAN ONLY APPLY to school related off campus conduct	<u>Off-Campus Activities</u> This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Code of Student Conduct if any of the following circumstances exist: 1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation. 2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities. 3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school. 4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Code of Student Conduct if conducted in school.
3. Delegation of Responsibility Title 22 Sec. 12.3 Pol. 235 NEW SC 1317, 1318	5. The conduct involves the theft or vandalism of school property. 6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities. The Superintendent or designee shall ensure that reasonable and necessary rules and regulations are developed to implement Board policy governing student conduct. The Superintendent or designee shall publish and distribute to all staff, students and parents/guardians the rules and regulations for student behavior contained in the Code of Student Conduct, the sanctions that may be imposed for violations of those rules, and a listing of students' rights and responsibilities. A copy of the Code of Student Conduct shall be available in each school library and school office <u>and may be printed in the student handbooks.</u> The building principal shall have the authority to assign discipline to students, subject to the policies, rules and regulations of the district and to the student's due process right to notice, hearing, and appeal.

SC 1317	Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions necessary to control the conduct of students in all situations and in all places where students are within the jurisdiction of this Board, and when such conduct interferes with the educational program of the schools or threatens the health and safety of others.
Title 22 Sec. 12.5	Reasonable force may be used by teachers and school authorities under any of the following circumstances: to quell a disturbance, obtain possession of weapons or other dangerous objects, for the purpose of self-defense, and for the protection of persons or property.
<i>New</i> SC 1303-A Title 22 Sec. 10.2 35 P.S. Sec. 780-102	<u>Referral To Law Enforcement And Reporting Requirements</u> For reporting purposes, the term incident shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.
SC 1302.1-A, 1303-A Title 22 Sec. 10.2, 10.21, 10.22 Pol. 805.1	The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.
Title 22 Sec. 10.2, 10.25 Pol. 805.1	The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.
SC 1303-A Pol. 218.1, 218.2, 222, 227, 805.1	In accordance with state law, the Superintendent shall annually, by July 31, report all new incidents to the Office for Safe Schools on the required form. The Superintendent shall report to the Board the methods of discipline imposed by administrators and incidences of student misconduct, in the degree of specificity required by the Board.

References:

School Code – 24 P.S. Sec. 510, 1302.1-A, 1303-A, 1317, 1318

**PA Controlled Substance, Drug, Device and Cosmetic Act – 35 P.S.
Sec. 780-102**

State Board of Education Regulations – 22 PA Code Sec. **10.2, 10.21, 10.22, 10.23, 10.25**, 12.1 et seq., 403.1

Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq.

No Child Left Behind Act – 20 U.S.C. Sec. 7114

**Individuals With Disabilities Education Act, Title 34, Code of Federal
Regulations – 34 CFR Part 300**

Board Policy – 103, 103.1, **113.1, 113.2**, 122, 123, 218.1, 218.2, 222, 227, 233, 235, 805, **805.1**

NOTES:

Act 116 of 2002 defines graffiti as it relates to criminal mischief offenses and defines defiant trespassers – Title 18, Sec. 3304 (3503)



Pennsylvania School Boards Association

SECTION: PUPILS

TITLE: WEAPONS

ADOPTED:

REVISED:

218.1. WEAPONS

1. Purpose

The Board recognizes the importance of a safe school environment relative to the educational process. Possession of weapons in the school setting is a threat to the safety of students and staff and is prohibited by law.

2. Definitions SC 1301-A, 1317.2

Weapon - the term shall include but not be limited to any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, rifle, replica of a weapon, and any other tool, instrument or implement capable of inflicting serious bodily injury.

Possession - a student is in possession of a weapon when the weapon is found on the person of the student; in the student's locker; and under the student's control while on school property, on property being used by the school, at any school function or activity, at any school event held away from the school, or while the student is coming to or from school.

3. Authority SC 1317.2 Pol. 218

The Board prohibits students from possessing and bringing weapons and replicas of weapons into any school district buildings, onto school property, to any school-sponsored activity, and onto any public vehicle providing transportation to school or a school-sponsored activity or while the student is coming to or from school.

SC 1317.2 Pol. 233

The Board shall expel for a period of not less than one (1) year any student who violates this weapons policy. Such expulsion shall be given in conformance with formal due process proceedings required by law and Board policy. The Superintendent may recommend modifications of such expulsion requirement on a case-by-case basis.

SC 1317.2 Title 22 Sec. 10.23 20 U.S.C. Sec. 1400 et seq Pol. 103.1, 113.1, 113.2, 805.1

In the case of a student with a **disability, including a student for whom an evaluation is pending**, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

4. Delegation of Responsibility SC 1302.1-A Pol. 805, 805.1	The Superintendent or designee shall react promptly to information and knowledge concerning possession of a weapon. Such action shall be in compliance with state law and regulations and with the procedures set forth in the memorandum of understanding with local law enforcement officials and the district's emergency preparedness plan.
5. Guidelines SC 1302.1-A, 1303-A, 1317.2 Title 22 Sec. 10.2, 10.21 Pol. 805.1	The Superintendent or designee shall immediately report incidents involving weapons on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.
Title 22 Sec. 10.2, 10.25 Pol. 805.1	The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving weapons as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.
SC 1303-A Pol. 805.1	In accordance with state law, the Superintendent shall annually, by July 31, report all incidents involving possession of a weapon to the Office for Safe Schools on the required form.
	The building principal shall annually inform staff, students and parents/guardians about the Board policy prohibiting weapons and about their personal responsibility for the health, safety and welfare of the school community.
SC 1317.2	An exception to this policy may be made by the Superintendent, who shall prescribe special conditions or administrative regulations to be followed.
18 U.S.C. Sec. 921, 922	{✓} In accordance with federal law, possession or discharge of a firearm in, on, or within 1,000 feet of school grounds is prohibited. Violations shall be reported to the appropriate law enforcement agency.
SC 1317.2	<u>Transfer Students</u> When the school district receives a student who transfers from a public or private school during an expulsion period for an offense involving a weapon, the district may assign that student to an alternative assignment or may provide alternative education, provided the assignment does not exceed the expulsion period.

References:

School Code – 24 P.S. Sec. 1301-A, 1302.1-A, 1303-A, 1317.2

State Board of Education Regulations – 22 PA Code Sec. **10.2, 10.21, 10.23, 10.25,**
403.1

Possession of Weapon on School Property – 18 Pa. C.S.A. Sec. 912

Gun Control Act – 18 U.S.C. Sec. 921, 922

Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq.

No Child Left Behind Act – 20 U.S.C. Sec. 7114

Gun-Free Schools Act – 20 U.S.C. Sec. 7151

Individuals With Disabilities Education **Act**, Title 34, Code of Federal Regulations –
34 CFR Part 300

Board Policy – **103.1, 113.1, 113.2, 218, 233, 805, 805.1**

NOTES:

Gun-Free School Zone Act was found unconstitutional – change language to read
“In accordance with federal law,…” and keep cites to 18 U.S.C. Sec. 921, 922.



SECTION: PUPILS

TITLE: TERRORISTIC THREATS

ADOPTED:

REVISED:

	218.2. TERRORISTIC THREATS
1. Purpose	The Board recognizes the danger that terroristic threats by students present to the safety and welfare of district students, staff and community. The Board acknowledges the need for an immediate and effective response to a situation involving such a threat.
2. Definitions 18 Pa. C.S.A. Sec. 2706 18 Pa. C.S.A. Sec. 2706	Communicate - shall mean to convey in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions. Terroristic threat - shall mean a threat communicated either directly or indirectly to commit any crime of violence with the intent to terrorize another; to cause evacuation of a building, place of assembly or facility of public transportation; or to otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience.
3. Authority Title 22 Sec. 10.23 20 U.S.C. Sec. 1400 et seq Pol. 103.1, 113.1, 113.2, 805.1	The Board prohibits any district student from communicating terroristic threats directed at any student, employee, Board member, community member or property owned, leased or being used by the district. In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. () If a student is expelled for making terroristic threats, the Board may require, prior to readmission, that the student provide competent and credible evidence that the student does not pose a risk of harm to others.

4. Delegation of Responsibility SC 1302.1-A Pol. 805, 805.1	The Superintendent or designee shall react promptly to information and knowledge concerning a possible or actual terroristic threat. Such action shall be in compliance with state law and regulations and with the procedures set forth in the memorandum of understanding with local law enforcement officials and the district's emergency preparedness plan.
5. Guidelines Title 22 Sec. 12.2	Staff members and students shall be made aware of their responsibility for informing the building principal regarding any information or knowledge relevant to a possible or actual terroristic threat.
SC 1302.1-A, 1303-A Title 22 Sec. 10.2, 10.22 Pol. 805.1	The building principal shall immediately inform the Superintendent after receiving a report of such a threat.
Title 22 Sec. 10.2, 10.25 Pol. 805.1	The Superintendent or designee may report incidents involving terroristic threats on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.
SC 1303-A Pol. 805.1	The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving a terroristic threat as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.
SC 1303-A Pol. 805.1	In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of terroristic threats to the Office for Safe Schools on the required form.
References:	
School Code – 24 P.S. Sec. 1302.1-A, 1303-A	
State Board of Education Regulations – 22 PA Code Sec. 10.2, 10.22, 10.23, 10.25, 12.2	
Terroristic Threats – 18 Pa. C.S.A. Sec. 2706	

218.2. TERRORISTIC THREATS - Pg. 3

Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq.

Individuals With Disabilities Education **Act**, Title 34, Code of Federal Regulations –
34 CFR Part 300

Board Policy – 000, **103.1**, 113.1, **113.2**, 233, 805, **805.1**

NOTES:

Act 76 of 1998 – Restitution Payments – 18 Pa. C.S.A. Sec. 2706

PSBA Revision 4/13



Pennsylvania School Boards Association

SECTION: PUPILS

TITLE: TOBACCO

ADOPTED:

REVISED:

1. Purpose 2. Definition 35 P.S. Sec. 1223.5 3. Authority 18 Pa. C.S.A. Sec. 6305 35 P.S. Sec. 1223.5 20 U.S.C. Sec. 7183 Title 22 Sec. 10.23 20 U.S.C. Sec. 1400 et seq Pol. 103.1, 113.1, 113.2, 805.1 4. Delegation of Responsibility	222. TOBACCO <i>Reworded removed use by student</i> The Board recognizes that tobacco presents a health and safety hazard that can have serious consequences for both users and nonusers and the safety and environment of the schools. For purposes of this policy, tobacco includes a lighted or unlighted cigarette, cigar, pipe or other smoking product or material and smokeless tobacco in any form. The Board prohibits possession, use or sale of tobacco by students at any time in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district. The Board prohibits possession, use or sale of tobacco by students at school-sponsored activities that are held off school property. In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. The Superintendent or designee shall annually notify students, parents/guardians and staff about the district's tobacco policy by publishing such policy in the student handbook, parent newsletters, posted notices, district website and other efficient methods. { } Code of Student Conduct { } district newsletter
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<i>NEW</i> 5. Guidelines SC 1302.1-A, 1303-A Title 22 Sec. 10.2, 10.22 Pol. 805.1 Title 22 Sec. 10.2, 10.25 Pol. 805.1 SC 1303-A Pol. 805.1 18 Pa. C.S.A. Sec. 6306.1	The Superintendent or designee shall develop administrative regulations to implement this policy. The Superintendent or designee may report incidents of possession, use or sale of tobacco by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use or sale of tobacco immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian. In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of tobacco by students to the Office for Safe Schools on the required form. A student convicted of possessing or using tobacco in violation of this policy may be fined up to fifty dollars (\$50) plus court costs or admitted to alternative adjudication in lieu of imposition of a fine.
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References:

School Code – 24 P.S. Sec. 510, **1302.1-A**, 1303-A

State Board of Education Regulations – 22 PA Code Sec. **10.2, 10.22, 10.23, 10.25, 403.1**

Sale of Tobacco – 18 Pa. C.S.A. Sec. 6305

Tobacco Use Prohibition – 18 Pa. C.S.A. Sec. 6306.1

School Tobacco Control – 35 P.S. Sec. 1223.5

Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq.

No Child Left Behind Act – 20 U.S.C. Sec. 7114

Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.

Individuals With Disabilities Education Act, Title 34, Code of Federal Regulations – 34 CFR Part 300

Board Policy – 000, **103.1, 113.1, 113.2, 805.1**



SECTION: PUPILS

TITLE: CONTROLLED SUBSTANCES/
PARAPHERNALIA

ADOPTED:

REVISED:

	227. CONTROLLED SUBSTANCES/PARAPHERNALIA
1. Purpose	The Board recognizes that the abuse of controlled substances is a serious problem with legal, physical and social implications for the whole school community. As an educational institution, the schools shall strive to prevent abuse of controlled substances.
2. Definitions 35 P.S. Sec. 780-102 21 U.S.C. Sec. 812	For purposes of this policy, controlled substances shall include all: 1. Controlled substances prohibited by federal and state laws. 2. Look-alike drugs. 3. Alcoholic beverages. 4. Anabolic steroids. 5. Drug paraphernalia. 6. Any volatile solvents or inhalants, such as but not limited to glue and aerosol products.
NEW → Pol. 210, 210.1	7. Substances that when ingested cause a physiological effect that is similar to the effect of a controlled substance as defined by state or federal laws. 8. Prescription or nonprescription (over-the-counter) medications, except those for which permission for use in school has been granted pursuant to Board policy.
Eliminated definitions NEW →	For purposes of this policy, under the influence shall include any consumption or ingestion of controlled substances by a student. For purposes of this policy, look-alike drug shall include any pill, capsule, tablet, powder, plant matter or other item or substance that is designed or intended to resemble a controlled substance prohibited by this policy, or is used in a manner likely to induce others to believe the material is a controlled substance.

227. CONTROLLED SUBSTANCES/PARAPHERNALIA - Pg. 2

3. Authority SC 510, 511 Title 22 Sec. 12.3	The Board prohibits students from using, possessing, distributing, and being under the influence of any controlled substances during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and to and from school-sponsored activities.
Title 22 Sec. 10.23 20 U.S.C. Sec. 1400 et seq Pol. 103.1, 113.1, 113.2, 805.1	The Board may require participation in drug counseling, rehabilitation, testing or other programs as a condition of reinstatement into the school's educational, extracurricular or athletic programs resulting from violations of this policy. In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.
Pol. 218	<u>Off-Campus Activities</u> This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Code of Student Conduct if any of the following circumstances exist:
Pol. 122, 123	1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation. 2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities. 3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school. 4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Code of Student Conduct if conducted in school. 5. The conduct involves the theft or vandalism of school property. 6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

227. CONTROLLED SUBSTANCES/PARAPHERNALIA - Pg. 3

4. Delegation of Responsibility SC 1302.1-A, 1303-A 42 Pa. C.S.A. Sec. 8337 <i>REMOVED</i>	The Superintendent or designee shall develop administrative regulations to identify and control substance abuse in the schools which: 1. Establish procedures to appropriately manage situations involving students suspected of using, possessing, being under the influence, or distributing controlled substances. 2. Disseminate to students, parents/guardians and staff the Board policy and administrative regulations governing student use of controlled substances. {✓} Provide education concerning the dangers of abusing controlled substances. {✓} Establish procedures for education and readmission to school of students convicted of offenses involving controlled substances.
5. Guidelines Pol. 218, 233 SC 1302.1-A, 1303-A Title 22 Sec. 10.2, 10.21, 10.22 Pol. 805.1 Title 22 Sec. 10.2, 10.25 Pol. 805.1 SC 1303-A Pol. 805.1	Violations of this policy may result in disciplinary action up to and including expulsion and referral for prosecution. <i>Den</i> The Superintendent or designee shall immediately report required incidents and may report discretionary incidents involving possession, use or sale of controlled substances on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use or sale of controlled substances as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian. In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of controlled substances to the Office for Safe Schools. In all cases involving students and controlled substances, the need to protect the school community from undue harm and exposure to drugs shall be recognized.

227. CONTROLLED SUBSTANCES/PARAPHERNALIA - Pg. 4

35 P.S. Sec. 807.1 35 P.S. Sec. 807.2 Pol. 233 <i>Penalties removed</i>	{ } No student may be admitted to a program that seeks to identify and rehabilitate the potential abuser without the intelligent, voluntary and aware consent of the student and parent/guardian. <u>Anabolic Steroids</u> The Board prohibits the use of anabolic steroids by students involved in school-related athletics, except for a valid medical purpose. Body building and muscle enhancement, increasing muscle bulk or strength, or the enhancement of athletic ability are not valid medical purposes. Human Growth Hormone (HGH) shall not be included as an anabolic steroid. Students shall be made aware of the dangers of steroid use; that anabolic steroids are classified as controlled substances; and that their use, unauthorized possession, purchase, or sale could subject students to suspension, expulsion and/or criminal prosecution. <u>Reasonable Suspicion/Testing</u> If based on the student's behavior, medical symptoms, vital signs or other observable factors, the building principal has reasonable suspicion that the student is under the influence of a controlled substance, the student may be required to submit to drug or alcohol testing. The testing may include but is not limited to the analysis of blood, urine, saliva, or the administration of a Breathalyzer test. References: School Code – 24 P.S. Sec. 510, 511, 1302.1-A, 1303-A State Board of Education Regulations – 22 PA Code Sec. 10.2, 10.21, 10.22, 10.23, 10.25, 12.3, 403.1 PA Controlled Substance, Drug, Device and Cosmetic Act – 35 P.S. Sec. 780-101 et seq. Steroids – 35 P.S. Sec. 807.1 et seq. PA Civil Immunity of School Officers/Employees Relating to Drug or Alcohol Abuse – 42 Pa. C.S.A. Sec. 8337 Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq.
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No Child Left Behind Act – 20 U.S.C. Sec. 7114, 7161

Controlled Substances Act – 21 U.S.C. Sec. 801 et seq.

Individuals With Disabilities Education Act, Title 34, Code of Federal Regulations – 34 CFR Part 300

Board Policy – 000, **103.1, 113.1, 113.2**, 122, 123, 210, **210.1**, 218, 233, 805, **805.1**

NOTES:

Maintenance – make sure any drug testing policy has been reviewed by district solicitor. See Andrews & Price memo for guidance.



SECTION: EMPLOYEES

TITLE: TOBACCO

ADOPTED:

REVISED:

	323. TOBACCO
1. Purpose <i>Revised</i>	The Board recognizes that tobacco presents a health and safety hazard that can have serious consequences for the user and the nonuser and the safety of the schools.
2. Definition 35 P.S. Sec. 1223.5	For purposes of this policy, tobacco includes a lighted or unlighted cigarette, cigar, pipe or other smoking product or material and smokeless tobacco in any form.
3. Authority 35 P.S. Sec. 1223.5 20 U.S.C. Sec. 7183	The Board prohibits tobacco use by administrative, professional and support employees in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district.
35 P.S. Sec. 1223.5	{ } The Board may designate specific areas for tobacco use by district employees on property owned, leased or controlled by the district that is at least fifty (50) feet from school buildings, stadiums and bleachers.
35 P.S. Sec. 1223.5	{✓} The Board prohibits tobacco use by district employees at school-sponsored activities that are held off school property.
35 P.S. Sec. 1223.5	The district shall annually notify employees about the Board's tobacco policy by distributing it through handbooks, newsletters, posted notices, and other efficient methods.
4. Guidelines <i>NEW</i> SC 1302.1-A, 1303-A Title 22 Sec. 10.2, 10.22 18 Pa. C.S.A. Sec. 6305 Pol. 805.1	The Superintendent or designee may report incidents involving the sale of tobacco to minors by employees on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

SC 1303-A
Pol 805.1

In accordance with state law, the Superintendent shall annually, by July 31, report incidents of possession, use or sale of tobacco on school property to the Office for Safe Schools on the required form.

References:

School Code – 24 P.S. Sec. 1302.1-A, 1303-A

State Board of Education Regulations – 22 PA Code Sec. 10.2, 10.22

Sale of Tobacco – 18 Pa. C.S.A. Sec. 6305

School Tobacco Control – 35 P.S. Sec. 1223.5

Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.

Board Policy – 805.1

PSBA Revision 4/13



SECTION: EMPLOYEES

TITLE: DRUG AND SUBSTANCE
ABUSE

ADOPTED:

REVISED:

	351. DRUG AND SUBSTANCE ABUSE
1. Purpose	The Board recognizes that the misuse of drugs by administrative, professional and support employees is a serious problem with legal, physical and social implications for the whole school community and is concerned about the problems that may be caused by drug use by district employees, especially as the use relates to an employee's safety, efficiency and productivity. The primary purpose and justification for any district action will be for the protection of the health, safety and welfare of students, staff and school property.
2. Definitions 35 P.S. Sec. 780-101 et seq	Drugs - shall be defined as those outlined in the Controlled Substance, Drug, Device and Cosmetic Act.
41 U.S.C. Sec. 8101	Conviction - a finding of guilt, including a plea of nolo contendere, an imposition of sentence, or both by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes.
41 U.S.C. Sec. 8101	Criminal Drug Statute - a federal or state criminal statute involving the manufacture, distribution, dispensation, use or possession of a controlled substance.
41 U.S.C. Sec. 8101	Drug-free Workplace - the site for the performance of work at which employees are prohibited from engaging in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance.
3. Authority SC 111 41 U.S.C. Sec. 8103	The Board requires that each administrative, professional and support employee be given notification that, as a condition of employment, the employee will abide by the terms of this policy and notify the district of any criminal drug statute conviction for a violation occurring in the workplace immediately, but no later than seventy-two (72) hours, after such conviction. <i>previously 5 days</i>

SC 527 35 P.S. Sec. 780-101 et seq	Any employee convicted of delivery of a controlled substance or convicted of possession of a controlled substance with the intent to deliver shall be terminated from his/her employment with the district.
4. Delegation of Responsibility 41 U.S.C. Sec. 8103, 8104	A statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the employee's workplace shall be provided by the { ☒ } Superintendent or designee { } Personnel Director { } Business Manager { } (Other) _____ and shall specify the actions that will be taken against the employee for violation of this policy, up to and including termination and referral for prosecution.
41 U.S.C. Sec. 8103	Within ten (10) days after receiving notice of the conviction of a district employee, the district shall notify any federal agency or department that is the grantor of funds to the district.
41 U.S.C. Sec. 8103, 8104	The district shall take appropriate personnel action within thirty (30) days of receiving notice against any convicted employee, up to and including termination, or require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency.
41 U.S.C. Sec. 8103	In establishing a drug-free awareness program, the { ☒ } Superintendent or designee { } Personnel Director { } (Other) _____ shall inform employees about: 1. Dangers of drug abuse in the workplace. 2. Board's policy of maintaining a drug-free workplace.

41 U.S.C. Sec. 8103 5. Guidelines SC 1302.1-A, 1303-A Title 22 Sec. 10.2, 10.21 35 P.S. Sec. 780-102 Pol. 805.1 SC 1303-A Pol. 805.1	3. Availability of drug counseling, drug rehabilitation, and employee assistance programs. 4. Penalties that may be imposed for drug abuse violations occurring in the workplace. The district shall make a good faith effort to continue to maintain a drug-free workplace through implementation of this policy. <i>Not</i> The Superintendent or designee shall immediately report incidents involving the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act by any employee while on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of controlled substances or drug paraphernalia to the Office for Safe Schools on the required form. References: School Code – 24 P.S. Sec. 111, 527, 1302.1-A, 1303-A State Board of Education Regulations – 22 PA Code Sec. 10.2, 10.21 PA Controlled Substance, Drug, Device and Cosmetic Act – 35 P.S. Sec. 780-101 et seq. Drug-Free Workplace Act – 41 U.S.C. Sec. 8101 et seq. Board Policy – 317, 805.1 PSBA Revision 4/13
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TITLE: EMERGENCY PREPAREDNESS

ADOPTED:

REVISÉ:

805. EMERGENCY PREPAREDNESS

1. Purpose

The Board recognizes its responsibility to safeguard the health and welfare of district students and employees. Therefore, the Board shall provide the facilities, equipment and training necessary to minimize the effects of all hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, terrorism, communicable diseases and pandemics. Advance planning and comprehensive implementation are key components in ensuring the protection of the school community.

2. Authority
35 Pa. C.S.A.
Sec. 7701
Title 22
Sec. 10.24

The district, in cooperation with the **county** Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by the Pennsylvania Emergency Management Agency and other applicable state requirements.

The Board shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health and the Pennsylvania Department of Education.

SC 1517, 1518
35 Pa. C.S.A.
Sec. 7701

The Board shall ensure that emergency and evacuation drills are conducted at intervals required by state law.

3. Delegation of Responsibility

The Superintendent or designee shall collaborate with relevant stakeholders, including parents/guardians, staff, community agencies and first responders, during the development and implementation of the emergency preparedness plan.

NEW

District staff shall be trained to assist in implementing the emergency preparedness plan.

The Superintendent or designee shall implement a communication system to notify parents/guardians of the evacuation of students and to alert the entire school community when necessary.

SC 1517	Annually, by April 10, the Superintendent shall certify that emergency and evacuation drills have been conducted in the manner prescribed by law.
SC 1303-A Title 22 Sec. 10.11 Pol. 805.1	In accordance with state law and regulations, the Superintendent shall execute a memorandum of understanding with each local police department that has jurisdiction over school property.
4. Guidelines SC 1302.1-A 35 Pa. C.S.A. Sec. 7701 Title 22 Sec. 10.24	The emergency preparedness plan shall be maintained in each district building, be reviewed at least annually, and be modified as necessary. A copy of the plan shall be provided to the county Emergency Management Agency, each local police department and each local fire department that have jurisdiction over school property. The emergency preparedness plan shall be communicated to students, parents/guardians, the community and other relevant stakeholders.
Title 22 Sec. 10.24 Pol. 805.1	Annually, by September 30, the district shall assemble information required to assist local police and fire departments in responding to an emergency. The required information shall be deployed immediately to the Incident Command Post in the event of an emergency incident or disaster.
35 Pa. C.S.A. Sec. 7701	<u>Continuity Of Student Learning/Core Operations</u> In the event of an emergency, local, county or state officials may require that schools be closed to serve as mass-care facilities or to mitigate the spread of infection or illness. Local, county or state officials may also utilize district-owned buses and other transportation vehicles. The district shall make provisions in the emergency preparedness plan for the continuity of student learning during school closings or excessive absences. Such alternatives may include: { ✓ Web-based district instruction. { ✓ Telephone trees. { ✓ Mailed lessons and assignments. { ✓ Instruction via local television or radio stations. The continuity of core operations such as payroll and ongoing communication with students and parents/guardians shall be an essential part of the emergency preparedness plan.

	<u>Education</u> Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.
Pol. 203.1	Effective infection control and prevention procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at district schools.
	<u>Required Drills</u>
35 Pa. C.S.A. Sec. 7701	At least annually, all district schools shall conduct a disaster response or emergency preparedness plan drill.
SC 1517, 1518	Fire drills shall be conducted at least once a month during the school year.
SC 1517	Bus evacuation drills shall be conducted twice a year, in accordance with law.
	References: School Code – 24 P.S. Sec. 1302.1-A, 1303-A, 1517, 1518 State Board of Education Regulations – 22 PA Code Sec. 10.11, 10.24 Disaster Prevention – 35 Pa. C.S.A. Sec. 7701 Board Policy – 203.1, 805.1, 810, 909
	NOTES: False alarms – 18 Pa. C.S.A. Sec. 4905, 4906
	PSBA Revision 4/13



SECTION: OPERATIONS

TITLE: RELATIONS WITH LAW
ENFORCEMENT AGENCIES

ADOPTED:

REVISED:

NEW

	805.1. RELATIONS WITH LAW ENFORCEMENT AGENCIES
1. Purpose	The Board recognizes that cooperation with law enforcement agencies is considered essential for protecting students and staff, maintaining a safe environment in schools, and safeguarding district property.
2. Authority SC 1303-A Title 22 Sec. 10.1	It shall be the policy of the Board to establish and maintain a cooperative relationship between the school district and local police departments in the reporting and resolution of incidents that occur on school property, at any school-sponsored activity, or on any conveyance providing transportation to or from a school or school-sponsored activity.
SC 1303-A Title 22 Sec. 10.11	The Board directs the Superintendent to execute and update, on a biennial basis, a memorandum of understanding with each local police department that has jurisdiction over school property in accordance with state law and regulations.
3. Definition SC 1303-A Title 22 Sec. 10.2 35 P.S. Sec. 780-102	Incident - an instance involving an act of violence; the possession of a weapon by any person; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco by any person on school property; or conduct that constitutes an offense listed under the Safe Schools Act.
4. Guidelines SC 1303-A Title 22 Sec. 10.11 SC 1303-A Title 22 Sec. 10.11	<u>Memorandum Of Understanding</u> In accordance with state law and regulations, the Superintendent shall execute and update, every two (2) years, a memorandum of understanding with each local police department that has jurisdiction over school property. The memorandum of understanding shall be signed by the Superintendent, police chief and each building principal, and be filed with the Office for Safe Schools. In developing and updating the memorandum of understanding, the district shall consult and consider the State Board of Education model memorandum of understanding. If the district's memorandum of understanding with local law enforcement contains substantive differences from the State Board of Education

	model memorandum of understanding, the Superintendent shall provide a written statement which identifies the differences and the reasons for the differences as part of the biennial filing with the Office for Safe Schools.
Pol. 218, 218.1, 218.2, 222, 227	The memorandum of understanding shall comply with state law and regulations and set forth procedures to be followed regarding incidents that include, but are not limited to, acts of violence, weapons, terroristic threats, controlled substances, alcohol and tobacco.
SC 1303-A	The memorandum of understanding may specify other matters related to crime prevention mutually agreed upon by the Superintendent and the local police department that has jurisdiction over the school property.
	<u>Students With Disabilities</u>
Title 22 Sec. 10.23, 14.104 Pol. 113, 113.2	The district shall provide a copy of its administrative regulations and procedures for behavior support, developed in accordance with the Special Education Plan, to each local police department that has jurisdiction over school property. Updated copies shall be provided each time the administrative regulations and procedures for behavior support are revised by the district.
Title 22 Sec. 10.23, 14.104, 14.133 Pol. 113, 113.2	The district shall invite representatives of each local police department that has jurisdiction over school property to participate in district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to student behavior that may require intervention, as included in the district's Special Education Plan and positive behavior support program.
	<u>Referral To Law Enforcement</u>
SC 1302.1-A, 1303-A Title 22 Sec. 10.2, 10.21, 10.22 Pol. 103.1, 113.1, 113.2, 218, 218.1, 218.2, 222, 227, 323, 351, 904	The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

SC 1303-A	<u>Safe Schools Report</u> Annually, by July 31, the Superintendent shall report on the designated form, to the Office for Safe Schools, all new incidents as required by state law. Prior to submitting the Safe Schools report, the Superintendent and each police department having jurisdiction over school property shall do all of the following: 1. No later than thirty (30) days prior to the deadline for submitting the Safe Schools report to the Office for Safe Schools, the Superintendent shall submit the report to the police department that has jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine whether the report accurately reflects police incident data. 2. No later than fifteen (15) days prior to the deadline for the Superintendent to submit the report to the Office for Safe Schools, the police department shall notify the Superintendent, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall indicate any discrepancies between the report and police incident data. 3. Where a police department fails to take action as required above, the Superintendent shall submit the report to the Office for Safe Schools and indicate that the police department failed to take the required action. References: School Code – 24 P.S. Sec. 1302.1-A, 1303-A PA Controlled Substance, Drug, Device and Cosmetic Act – 35 P.S. Sec. 780-102 State Board of Education Regulations – 22 PA Code Sec. 10.1, 10.2, 10.11, 10.21, 10.22, 10.23, 10.24, 14.104, 14.133 Board Policy – 103.1, 113, 113.1, 113.2, 218, 218.1, 218.2, 222, 227, 323, 351, 805, 904, 909 PSBA New 4/13
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SECTION: COMMUNITY

TITLE: PUBLIC ATTENDANCE AT SCHOOL EVENTS

ADOPTED:

REVISED:

	904. PUBLIC ATTENDANCE AT SCHOOL EVENTS
1. Purpose	The Board welcomes the public at activities and events sponsored by the school district, but the Board also acknowledges its duty to maintain order and preserve school facilities during such events.
2. Definition ^{NEW} 35 P.S. Sec. 1223.5	For purposes of this policy, tobacco includes a lighted or unlighted cigarette, cigar, pipe or other smoking product or material and smokeless tobacco in any form.
3. Authority SC 511, 775	The Board has the authority to prohibit at a school event the attendance of any individual whose conduct may constitute a disruption. The Board prohibits gambling and the possession and use of controlled substances, alcoholic beverages and weapons on school premises.
4. Guidelines	A schedule of fees for attendance at school events shall be prepared by the Superintendent or designee and adopted by the Board.
	<u>Tobacco</u> The Board prohibits tobacco use by any persons in its school buildings and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district.
35 P.S. Sec. 1223.5 20 U.S.C. Sec. 7183	{ } The Board may designate specific areas for tobacco use by the public on property owned, leased or controlled by the school district that is at least fifty (50) feet from school buildings, stadiums and bleachers.
SC 1302.1-A, ^{NEW} 1303-A Title 22 Sec. 10.2, 10.22 18 Pa. C.S.A. Sec. 6305 Pol. 805.1	The Superintendent or designee may report incidents involving the sale of tobacco to minors by any person on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

SC 1303-A
Pol. 805.1

35 P.S.
Sec. 1223.5

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of tobacco by any person on school property to the Office for Safe Schools on the required form.

The district shall annually notify staff, parents/guardians and members of the public about the district's tobacco policy by publishing such in handbooks, newsletters, posted notices, and other efficient methods.

Free Admittance

☐ Senior citizens who are district residents and are _____ years of age or older shall be admitted

☐ without charge

☐ at a reduced fee

☐ to all school events.

☐ to all school athletic events.

☐ District personnel will be admitted

☐ to all school events

☐ at no charge.

☐ at a reduced fee.

☐ Free passes to school events will be available to each Board member.

☐ and a guest.

☐ The Board will honor athletic passes from all districts that are members of conferences in which teams of this district compete and honor the passes of this district.

Service Animals

43 P.S.
Sec. 953
28 CFR
Sec. 35.136
Pol. 718

Individuals with disabilities may be accompanied by their service animals while on district property for events that are open to the general public in accordance with Board policy and state and federal laws and regulations.

References:

School Code – 24 P.S. Sec. 511, 775, **1302.1-A, 1303-A**

State Board of Education Regulations – 22 PA Code Sec. **10.2, 10.22**, 403.1

Sale of Tobacco – 18 Pa. C.S.A. Sec. 6305

School Tobacco Control – 35 P.S. Sec. 1223.5

Pennsylvania Human Relations Act – 43 P.S. Sec. 953

Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.

Nondiscrimination on the Basis of Disability, Title 28, Code of Federal
Regulations – 28 CFR Part 35

Board Policy – 718, **805.1**

PSBA Revision 4/13



SECTION: COMMUNITY

TITLE: MUNICIPAL GOVERNMENT
RELATIONS

ADOPTED:

REVISED:

	909. MUNICIPAL GOVERNMENT RELATIONS
1. Purpose	It is the policy of the Board that school district officials and municipal officials maintain a close and harmonious association. Such liaison is requisite for dealing with school/community concerns and issues in a satisfactory manner while assuring prudent expenditure of tax dollars.
2. Authority PA Const. Art. III Sec. 14	The Board recognizes that its authority derives directly from the General Assembly, but it also is aware that the municipality and the school district must work together for the welfare of the residents. The Board, as an independent body, has no statutory relationship to other local governmental bodies. However, the Board may cooperate with local government units and other appropriate organizations in matters that affect district responsibilities. Such organizations may include, but not be limited to, health agencies, public libraries, museums, police and fire departments, township supervisors, borough council, planning commissions and the courts. In matters affecting the budgets of such agencies, the Board shall neither seek special consideration nor assume costs that properly fall outside its jurisdiction, except as prescribed by law.
SC 502, 521, 706, 775, 790	The Board advocates joint expenditures of district and municipal or county funds to provide facilities from which the entire community may derive benefits. In accordance with this policy, the Board may, as either opportunity or need arises, and as it is entitled to do by law, enter into joint action agreements with the local municipal governing body in acquiring or leasing, improving, equipping, operating or maintaining such jointly used facilities.

3. Delegation of
Responsibility
SC 1302.1-A,
1303-A
Title 22
Sec. 10.11
Pol. 805.1

The Superintendent and each local police department that has jurisdiction over school property shall enter into, **and update on a biennial basis**, a memorandum of understanding which shall be developed and executed in accordance with state law and regulations.

To maintain cooperation with the municipality for fiscal and facilities planning, the

{ } Board or its member representative

{ ☒ } Superintendent or designee

{ } Board Secretary

{ } Business Manager

will meet periodically with municipal officials to discuss issues of common interest.

{ } The public library can and should play an important role in the intellectual and educational development of district students, serving as a resource to reinforce and augment the school library and provide services and materials that may go beyond those which the school library can provide. To help achieve this end, the school district shall provide financial support for the local library.

References:

Pennsylvania Constitution – PA Const. Art. III Sec. 14

School Code – 24 P.S. Sec. 502, 521, 706, 775, 790, 1302.1-A, 1303-A

State Board of Education Regulations – 22 PA Code Sec. 10.11, 10.24

Disaster Prevention – 35 Pa. C.S.A. Sec. 7701

Board Policy – 613, **805, 805.1**

NOTES:

Intergovernmental Cooperation – 53 Pa. C.S.A. 2301 et seq.

PSBA Revision 4/13



SECTION: PROGRAMS

TITLE: FIELD TRIPS

ADOPTED:

REVISED:

	121. FIELD TRIPS
1. Purpose	The Board recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important component of the instructional program of the schools. Properly planned and executed field trips can: ☒ Supplement and enrich classroom learning by providing educational experiences in an environment outside the schools. ☒ Arouse new interests among students. ☐ Help students relate academic learning to the reality of the world outside of school. ☒ Introduce community resources, such as natural, cultural, industrial, commercial, governmental, and educational. ☒ Afford students the opportunity to study real things and real processes in their actual environment.
2. Definition	For purposes of this policy, a field trip shall be defined as ☒ any trip by students away from school premises that is an integral part of approved planned instruction, is conducted as a first-hand educational experience not available in the classroom, and is supervised by a teacher or district employee. ☐ any planned travel activity that supplements or enriches the classroom curriculum.
3. Authority SC 517	The Board shall ☐ be informed of all field trips approved by the Superintendent.

	☐ consider field trips included in planned instruction guides to have been approved in advance. All field trips not listed in the guides must be approved individually by the Board. ☐ approve annually a list of potential field trips. All proposed field trips not listed must be approved individually by the Board. ☒ approve only those field trips that ☒ take students more than <u>outside the</u> miles from this district. ☒ are planned to keep students out of the district overnight or longer. Students on field trips remain under the supervision and responsibility of this Board and are subject to its rules and regulations. ☒ The Board does not endorse, support nor assume responsibility in any way for any district staff member who takes students on trips not approved by the Board or Superintendent. No staff member may solicit district students for such trips within district facilities or on district grounds without Board permission.
4. Delegation of Responsibility	The Superintendent or designee shall develop administrative regulations for the operation of field trips.
5. Guidelines	Field trips shall be governed by guidelines which ensure that: ☒ The safety and well-being of students will be protected at all times. ☒ Permission of the parent/guardian is sought and obtained before any student may participate. ☒ The principal approves the purpose, itinerary and duration of each proposed trip.
Title 22 Sec. 4.4	☒ Each field trip is properly planned, integrated with the curriculum, and followed up by appropriate activities that enhance its value. ☒ The effectiveness of field trip activities is monitored and evaluated continuously. ☒ Teachers are allowed flexibility and innovation in planning field trips.

	{ } No field trip will be approved unless it contributes to the achievement of specified instructional objectives. <u>Administration Of Medication</u> The Board directs planning for field trips to start early in the school year and to include collaboration between administrators, teachers, nurses, parents/guardians and other designated health officials. Pol. 103.1, 113 Decisions regarding administration of medication during field trips and other school-sponsored programs and activities shall be based on the student's individual needs. Pol. 210, 210.1 Medication shall be administered in accordance with applicable laws, regulations, Board policies and district procedures. References: School Code – 24 P.S. Sec. 510, 517 State Board of Education Regulations – 22 PA Code Sec. 4.4 Board Policy – 000, 103.1, 113, 210, 210.1 PSBA Revision 11/13
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SECTION: PUPILS

TITLE: MEDICATIONS

ADOPTED:

REVISED:

	210. MEDICATIONS
1. Purpose	The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours in accordance with the direction of a parent/guardian and licensed prescriber will be permitted only when failure to take such medicine would jeopardize the health of the student or the student would not be able to attend school if the medicine were not available during school hours.
2. Definitions	For purposes of this policy, medication shall include all medicines prescribed by a licensed prescriber and any over-the-counter medicines. For purposes of this policy, licensed prescribers shall include licensed physicians (M.D. and D.O.), podiatrists, dentists, optometrists, certified registered nurse practitioners and physicians assistants.
3. Authority	The Board directs all district employees to comply with the Pennsylvania Department of Health's Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care. SC 510 Title 22 Sec. 12.41 Before any medication may be administered to or by any student during school hours, the Board shall require the written request of the parent/guardian, giving permission for such administration.
4. Delegation of Responsibility	The Superintendent or designee, in conjunction with the Certified School Nurse (CSN), shall develop administrative regulations for the administration and self-administration of students' medications. All medications shall be administered by the Certified School Nurse, or in the absence of the Certified School Nurse by other licensed school health staff (RN, LPN), except as otherwise noted in this policy. 42 Pa. C.S.A. Sec. 8337.1 In the event of an emergency, a district employee may administer medication when s/he believes, in good faith, that a student needs emergency care.

Pol. 103.1, 113	The Certified School Nurse shall collaborate with parents/guardians, district administration, faculty and staff to develop an individualized healthcare plan to best meet the needs of individual students. The policy and administrative regulations for administration of medications shall be reviewed, at least every two (2) years, by a committee consisting of the Certified School Nurse, school physician, school dentist { ☒ } designated administrators { } members of the School Health Advisory Committee and revised as necessary.
5. Guidelines	The district shall inform all parents/guardians, students and staff about the policy and administrative regulations governing the administration of medications. All standing medication orders and parental consents shall be renewed at the beginning of each school year.
SC 1409 Pol. 216	Student health records shall be confidential and maintained in accordance with state and federal laws and regulations and the Department of Health Guidelines.
SC 1414.1 Pol. 210.1	Students may possess and use asthma inhalers and epinephrine auto-injectors when permitted in accordance with state law and Board policy. <u>Delivery And Storage Of Medications</u> All medication shall be brought to the nurse's office, or the main office if the nurse is in another building, by the parent/guardian or by another adult designated by the parent/guardian. All medication shall be stored in the original pharmacy-labeled container and kept in a locked cabinet designated for storage of medication. Medications that require refrigeration shall be stored and locked in a refrigerator designated only for medications. The district shall not store more than a thirty-day supply of an individual student's medication. Medication should be recorded and logged in with the date, name of student, name of medication, amount of medication, and signatures of the parent/guardian or designated adult delivering the medication and the school health personnel receiving the medication.

Nonprescription medication must be delivered in its original packaging and labeled with the student's name.

Prescription medication shall be delivered in its original packaging and labeled with:

- 1. Name, address, telephone and federal DEA (Drug Enforcement Agency) number of the pharmacy.**
- 2. Student's name.**
- 3. Directions for use (dosage, frequency and time of administration, route, special instructions).**
- 4. Name and registration number of the licensed prescriber.**
- 5. Prescription serial number.**
- 6. Date originally filled.**
- 7. Name of medication and amount dispensed.**
- 8. Controlled substance statement, if applicable.**

All medication shall be accompanied by a completed Medication Administration Consent and Licensed Prescriber's Medication Order Form, or other written communication from the licensed prescriber.

Disposal Of Medications

Procedures shall be developed for the disposal of medications consistent with the Department of Health Guidelines, which shall include:

- 1. Guidelines for disposal of contaminated needles or other contaminated sharp materials immediately in an appropriately labeled, puncture resistant container.**
- 2. Processes for immediately returning to parents/guardians all discontinued and outdated medications, as well as all unused medications at the end of the school year.**
- 3. Methods for safe and environmentally friendly disposal of medications.**

Pol. 210.1	4. Proper documentation of all medications returned to parents/guardians and for all medications disposed of by the Certified School Nurse or other licensed school health staff. Documentation shall include, but not be limited to, date, time, amount of medication and appropriate signatures. <u>Student Self-Administration Of Emergency Medications</u> Prior to allowing a student to self-administer emergency medication, the district shall require the following: 1. An order from the licensed prescriber for the medication, including a statement that it is necessary for the student to carry the medication and that the student is capable of self-administration. 2. Written parent/guardian consent. 3. An Individual Health Plan including an Emergency Care Plan. 4. The nurse shall conduct a baseline assessment of the student's health status. 5. The student shall demonstrate administration skills to the nurse and responsible behavior. The nurse shall provide periodic and ongoing assessments of the student's self-management skills. The student shall notify the school nurse immediately following each occurrence of self-administration of medication. Students shall demonstrate a cooperative attitude in all aspects of self-administration of medication. Privileges for self-administration of medication will be revoked if school policies regarding self-administration are violated. <u>Administration Of Medication During Field Trips And Other School-Sponsored Activities</u> Pol. 121 The Board directs planning for field trips and other school-sponsored activities to start early in the school year and to include collaboration between administrators, teachers, nurses, appropriate parents/guardians and other designated health officials.
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Considerations when planning for administration of medication during field trips and other school-sponsored programs and activities shall be based on the student's individual needs and may include the following:

- 1. Assigning school health staff to be available.**
- 2. Utilizing a licensed person from the school district's substitute list.**
- 3. Contracting with a credible agency which provides temporary nursing services.**
- 4. Utilizing licensed volunteers via formal agreement that delineates responsibilities of both the school and the individual.**
- 5. Addressing with parent/guardian the possibility of obtaining from the licensed prescriber a temporary order to change the time of the dose.**
- 6. Asking parent/guardian to accompany the child on the field trip, with proper clearances.**
- 7. Arranging for medications to be provided in an original labeled container with only the amount of medication needed.**

Security procedures shall be established for the handling of medication during field trips and other school-sponsored activities.

References:

School Code – 24 P.S. Sec. 510, 1401, 1402, 1409, 1414.1

State Board of Education Regulations – 22 PA Code Sec. 12.41

Civil Immunity of School Officers or Employees Relating to Emergency Care, First Aid or Rescue – 42 Pa. C.S.A. Sec. 8337.1

Pennsylvania Department of Health “Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care” March 2010

Board Policy – 000, 103.1, 113, 121, 210.1, 216

PSBA Revision 11/13

This sample form was included in the Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care. Do not use this form prior to consultation with your school solicitor.

Medication Administration Consent And Licensed Prescriber Order

(School District Name)

Student Name: _____ Date/Time: _____

School: _____ Teacher/Grade: _____

In accordance with school policy, medication(s) should be given at home before and/or after school. However, when this is not possible, prior to receiving the medication at school, each student must provide the school nurse with a *Medication Administration Consent* form signed by the student's parent/guardian and a *Medication Order* from a licensed prescriber. All medications must be in an original prescription bottle/container from a pharmacy.

Parent/Guardian Consent:

I give my permission for my child, _____, to receive the following medication by a licensed prescriber during the school day. I understand that the medications will be given by school health personnel according to my child's licensed prescriber's directions.

Parent/Guardian signature: _____ Date: _____

Parent/Guardian name printed: _____ Phone: _____

Licensed Prescriber Medication Order:

Patient's name: _____ Date: _____

Name of medication: _____

Route and dosage: _____

Time of administration: _____

Directions: _____

Discontinuation date: _____

Allergies: _____

Licensed prescriber signature: _____

Licensed prescriber name printed: _____ Phone: _____



SECTION: PUPILS

TITLE: STUDENT WELLNESS

ADOPTED:

REVISED:

	246. STUDENT WELLNESS
1. Purpose	<u>SHARPSVILLE AREA</u> School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development, and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.
2. Authority SC 1422.1 42 U.S.C. Sec. 1758b	The Board adopts the Student Wellness Policy based on the recommendations of the appointed Wellness Committee and in accordance with federal and state laws. To ensure the health and well-being of all students, the Board establishes that the district shall provide to students: {✓} A comprehensive nutrition program consistent with federal and state requirements. {✓} Access at reasonable cost to foods and beverages that meet established nutritional guidelines. {✓} Physical education courses and opportunities for developmentally appropriate physical activity during the school day. {✓} Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.
3. Delegation of Responsibility 42 U.S.C. Sec. 1758b	The Superintendent or designee shall be responsible to monitor each of the district's schools, programs, and curriculum to ensure compliance with this policy, related policies and established guidelines or administrative regulations.

	Each building principal or designee shall report to the Superintendent or designee regarding compliance in his/her school. Staff members responsible for programs related to student wellness shall report to the Superintendent or designee regarding the status of such programs. The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to student wellness. The report may include: { ☒ } Assessment of school environment regarding student wellness issues. { ☒ } Evaluation of food services program. { ☒ } Review of all foods and beverages sold in schools for compliance with established nutrition guidelines. { ☒ } Listing of activities and programs conducted to promote nutrition and physical activity. { ☒ } Recommendations for policy and/or program revisions. { ☒ } Suggestions for improvement in specific areas. { ☒ } Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.
42 U.S.C. Sec. 1758b	The Superintendent or designee and the appointed Wellness Committee shall periodically conduct an assessment on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. The assessment shall include the extent to which district schools are in compliance with law and policies related to student wellness, and shall describe the progress made by the district in attaining the goals of this policy. The assessment shall be made available to the public.
42 U.S.C. Sec. 1758b	The district shall inform and update the public, including parents/guardians, students, and others in the community, about the contents and implementation of this policy.

[illegible]

Formerly Wellness Committee	{ ✓ } The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues. { } The Advisory Health Council may make policy recommendations to the Board related to other health issues necessary to promote student wellness. { ✓ } The Advisory Health Council may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes. { ✓ } The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.
SC 1422	Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.
SC 1513 Pol. 102, 105	<u>Nutrition Education</u> Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences. { ✓ } The goal of nutrition education is to teach, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement. { } Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives. { } Nutrition education lessons and activities shall be age-appropriate. { } Nutrition curriculum shall be behavior focused. { } School food service and nutrition education classes shall cooperate to create a learning laboratory. { ✓ } Nutrition education shall be integrated into other subjects to complement but not replace academic standards based on nutrition education.

{ } Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

{ } The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. Criteria shall be developed to measure "properly" and "appropriate."

{ } Nutrition education shall extend beyond the school environment by engaging and involving families and the community.

{ } _____ other.

Nutrition Promotion

The district aims to teach, encourage, and support healthful eating by students. District schools shall promote nutrition by providing appropriate nutrition education in accordance with the Student Wellness Policy.

{ } District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

{ } Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

{ } Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.

{ } District schools shall encourage parents/guardians to provide healthy meals for their children through newsletter articles, take-home materials, or other means.

{ } _____ other.

Physical Activity

{ ☒ District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

246. STUDENT WELLNESS - Pg. 6

{ } District schools shall determine how they will contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity on all or most days of the week. That time will include physical activity outside the school environment, such as outdoor play at home, sports, etc.

{ } Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness, and performance benefits.

{ ✓ } Age-appropriate physical activity opportunities, such as recess; before and after school; during lunch; clubs; intramurals; and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

{ } A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

{ } Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

{ ✓ } Physical activity breaks shall be provided for elementary students during classroom hours.

{ } After-school programs shall provide developmentally appropriate physical activity for participating children.

{ ✓ } District schools shall partner with parents/guardians and community members to institute programs that support physical activity.

{ } Physical activity shall not be used as a form of punishment.

{ ✓ } Students and the community shall have access to physical activity facilities outside school hours.

{ } _____ other.

Physical Education

SC 1512.1
Pol. 102, 105

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.

☐ Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

☐ Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

☐ A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

☐ A varied and comprehensive curriculum that leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

☐ Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

☒ A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.

☐ Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

☐ Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

☒ Physical education shall be taught by certified health and physical education teachers.

☒ Appropriate professional development shall be provided for physical education staff.

☒ Physical education classes shall have a teacher-student ratio comparable to those of other courses.

☐ Physical activity shall not be used as a form of punishment.

☐ _____ other.

7 CFR
Sec. 210.10, 220.8

Other School Based Activities

Drinking water shall be available **and accessible to students, without restriction and at no cost to the student**, at all meal periods and throughout the school day.

{ } District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

{ } Students shall be provided a clean and safe meal environment.

{ ✓ } Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

{ } Meal periods shall be scheduled at appropriate hours, as defined by the district.

{ ✓ } Students shall have access to hand washing or sanitizing before meals and snacks.

{ } Nutrition professionals who meet criteria established by the district shall administer the school meals program.

{ } Professional development shall be provided for district nutrition staff.

{ } Access to the food service operation shall be limited to authorized staff.

{ } Nutrition content of school meals shall be available to students and parents/guardians.

{ ✓ } Students and parents/guardians may be involved in menu selections through various means.

{ ✓ } To the extent possible, the district shall utilize available funding and outside programs to enhance student wellness.

{ ✓ } Food shall not be used in the schools as a reward or punishment.

{ ✓ } The district shall provide appropriate training to all staff on the components of the Student Wellness Policy.

{ ✓ } Goals of the Student Wellness Policy shall be considered in planning all school based activities.

	{✓} Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness. {✓} Administrators, teachers, food service personnel, students, parents/guardians, and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts. {✓} The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods. { } _____ other.
	<u>Nutrition Standards/Guidelines</u> All foods available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing childhood obesity.
42 U.S.C. Sec. 1751 et seq, 1773 7 CFR Sec. 210.10, 220.8	Foods provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.
7 CFR Sec. 210.11, 220.12a	Competitive foods available for sale to students in district schools outside of school meal programs shall comply with established federal nutrition standards.
7 CFR Sec. 210.11	The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.
SC 504.1	Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law.
	<u>Management Of Food Allergies In District Schools</u>
Pol. 209.1	The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to: 1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.

2. **Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.**
3. **Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.**

Safe Routes To School

{✓} The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

{✓} The district shall cooperate with local municipalities, public safety agency, police departments, and community organizations to develop and maintain safe routes to school.

{✓} District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

References:

School Code – 24 P.S. Sec. 504.1, 1337.1, 1422, 1422.1, 1422.3, 1512.1, 1513

National School Lunch Program – 42 U.S.C. Sec. 1751 et seq.

School Breakfast Program – 42 U.S.C. Sec. 1773

Healthy, Hunger-Free Kids Act of 2010 – P.L. 111-296

**National Food Service Programs, Title 7, Code of Federal Regulations –
7 CFR Part 210, Part 220**

Board Policy – 000, 102, 103, 103.1, 105, 209.1, 808

NOTE: Federal regulations pertaining to competitive foods are effective August 27, 2013. Local educational agencies must implement these provisions beginning on July 1, 2014.

PSBA Revision 9/13



Pennsylvania School Boards Association

SECTION: EMPLOYEES

TITLE: EVALUATION OF
EMPLOYEES

ADOPTED:

REVISED:

	313. EVALUATION OF EMPLOYEES
1. Purpose	Evaluation is a continuing process in which the administrative, professional and support employees and the respective supervisors cooperatively identify strengths and weaknesses in an individual's job performance. Employee evaluations shall be used to assess and improve performance, encourage professional growth, promote positive behavior, and facilitate attainment of district goals and objectives.
2. Authority SC 510, 1108, 1123 Title 22 Sec. 19.1	The Board shall approve plans for regular, periodic evaluations of administrative, professional and support employees consistent with applicable administrative compensation plans, individual contracts, collective bargaining agreements, Board resolutions and state law and regulations. The Board shall be informed periodically about the results of evaluations.
3. Delegation of Responsibility	The Superintendent or designee shall develop plans for the evaluation of district employees to be submitted for Board approval. The Board authorizes the Superintendent to develop a Differentiated Supervision model for professional employees in accordance with the Pennsylvania Department of Education's guidelines and in consultation with assistant administrators, supervisors, and/or principals. The Superintendent shall ensure that evaluation plans are reviewed periodically and updated as necessary. Evaluations shall be performed by the Superintendent or by an assistant administrator, supervisor, or principal who has supervision over the work of the employee being evaluated and is designated by the Superintendent to perform the evaluation.

4. Guidelines
SC 1108, 1123
Title 22
Sec. 19.1

SC 1123

The evaluation plan for professional employees and temporary professional employees shall utilize the appropriate state-approved rating form or an alternative rating tool approved by the Board and the Pennsylvania Department of Education.

Professional employees are required to be evaluated at least once each year.

Temporary professional employees shall be evaluated by an appropriate supervisor and notified of individual progress and status at least twice each year.

Professional employees and temporary professional employees shall receive an overall performance rating of one (1) of the following:

1. Distinguished – shall be considered satisfactory.
2. Proficient – shall be considered satisfactory.
3. Needs improvement – shall be considered satisfactory, except that any subsequent overall rating of “needs improvement” issued by the district within ten (10) years of the first overall rating of “needs improvement” where the employee is in the same certification shall be considered unsatisfactory.
4. Failing – shall be considered unsatisfactory.

No professional employee or temporary professional employee shall be rated “needs improvement” or “failing” solely based upon student test scores.

No unsatisfactory rating shall be valid unless approved by the Superintendent.

A signed copy of the rating form shall be provided to the employee.

Professional employees and temporary professional employees who receive an overall performance rating of “needs improvement” or “failing” shall participate in a Performance Improvement Plan.

References:

School Code – 24 P.S. Sec. 510, 1108, 1122, 1123

State Board of Education Regulations – 22 PA Code Sec. 19.1 et seq.

Board Policy – 000

NOTE: If a collective bargaining agreement in effect prior to July 1, 2013, provides for a rating system for professional and temporary professional employees that is different than the state-approved rating system, the rating system provided in the collective bargaining agreement remains effective until the collective bargaining agreement expires. No collective bargaining agreement entered into after July 1, 2013, shall contain a rating system for professional and temporary professional employees that is inconsistent with state law and regulations.

PSBA Revision 11/13



SECTION: FINANCES

TITLE: PURCHASES SUBJECT TO
BID/QUOTATION

ADOPTED:

REVISED:

	610. PURCHASES SUBJECT TO BID/QUOTATION
1. Authority SC 751, 807.1	It is the policy of the Board to obtain competitive bids and price quotations for products and services where such bids or quotations are required by law or may result in monetary savings to the school district.
2. Guidelines SC 120, 751, 807.1	The amounts contained in this policy regarding competitive bid and price quotation requirements are subject to adjustments based on the Consumer Price Index.
	<u>Competitive Bids</u>
SC 751, 807.1	When seeking competitive bids, the Board shall advertise once a week for three (3) weeks in not less than two (2) newspapers of general circulation.
SC 807.1	After due public notice advertising for competitive bids, the Board shall be authorized to:
SC 751	1. Purchase furniture, equipment, school supplies and appliances costing a base amount of \$19,100 or more, unless exempt by law.
SC 751, 807.1	2. Contract for construction, reconstruction, repairs, maintenance or work on any school building or property having a total cost or value of more than \$19,100, unless exempt by law.
SC 751, 807.1	The Board prohibits the practice of splitting purchases to avoid advertising and bidding requirements.
SC 751, 807.1	With kind, quality and material being equal, the bid of the lowest responsible bidder meeting bid specifications shall be accepted upon resolution of the Board, unless the Board chooses to reject all bids.

610. PURCHASES SUBJECT TO BID/QUOTATION - Pg. 2

SC 751	The Board recognizes that emergencies may occur when imminent danger exists to persons or property or continuance of existing school classes is threatened, and time for bidding cannot be provided because of the need for immediate action. Bidding decisions in the event of such emergencies shall be made in accordance with existing legal requirements. { ☒ <u>Electronic Bidding</u>
62 Pa. C.S.A. Sec. 4602, 4603	The Board shall receive bids electronically for competitive contracts, except for construction and design services, in compliance with applicable laws and Board policy.
62 Pa. C.S.A. Sec. 4603	The district shall electronically maintain the confidentiality of the bid until the bid opening. { ☒ <u>Competitive Electronic Auction Bidding</u>
62 Pa. C.S.A. Sec. 4602, 4604	The Board shall adopt a resolution approving the use of competitive electronic auction bidding for contracts for supplies or services, but not for construction or design services.
62 Pa. C.S.A. Sec. 4604	An invitation for bids shall be issued and shall include: 1. Procurement description. 2. All contractual terms, when practical. 3. Conditions applicable to procurement, including a notice that bids will be received in an electronic auction manner. Public notice and advertisement of the invitation for bids shall be given in the manner required for non-electronic bidding. Bids shall be accepted electronically at the time and in the manner designated in the invitation for bids. During the auction, bidders shall be able to review their bid rank or the low bid price, and may reduce their bid prices during the auction. At the conclusion of the auction, the record of the bid prices received and the name of each bidder shall be open to public inspection.

	After the auction period has expired, the district shall grant in writing withdrawal of a bid when the bidder requests relief and presents credible evidence of a clerical mistake due to reasons permitted by law, within the time period established by the district. The contract shall be awarded within sixty (60) days of the auction by written notice to the lowest responsible bidder, or all bids may be rejected. Extensions of the award date may be made by written, mutual consent of both parties. <u>Price Quotations</u>
SC 751, 807.1	Unless exempt by law, at least three (3) written or telephonic price quotations shall be requested by the Board for:
SC 807.1	1. Furniture, equipment, school supplies and appliances costing a base amount of more than \$10,300 but less than \$19,100.
SC 751	2. All contracts for construction, reconstruction, repairs, maintenance or work on any school building or property, having a total cost or value of more than \$10,300 but less than \$19,100. If it is not possible to obtain three (3) quotations, a memorandum must be kept on file showing that fewer than three (3) qualified vendors exist in the market area. The written price quotations, written records of telephonic price quotations and memoranda shall be kept on file for three (3) years. <u>Work Performed By District Maintenance Personnel</u>
SC 751	The Board may authorize district maintenance personnel to perform construction, reconstruction, repairs or work having a total cost or value of less than \$10,300.
3. Delegation of Responsibility SC 751, 807.1	The Board may grant the Board Secretary or Purchasing Agent the authority to purchase supplies and award contracts in the amount and manner designated by applicable law. References: School Code – 24 P.S. Sec. 120, 751, 807.1 Local Government Unit Electronic Bidding Act – 62 Pa. C.S.A. Sec. 4601 et seq.

NOTES:

The Department of Labor and Industry shall publish notice, in the Pennsylvania Bulletin prior to January 1 of each calendar year, of the annual percentage change and the unadjusted or final adjusted base amounts at which competitive bidding is required and written or telephonic price quotations are required, respectively, for the calendar year beginning the first day of January after publication of the notice. This policy will be adjusted annually based on the notice published in the Pennsylvania Bulletin.

Act 4 of 1974 – Withdrawal of Bids – 73 P.S. Sec. 1602

PSBA Revision 12/13



SECTION: FINANCES

TITLE: PURCHASES BUDGETED

ADOPTED:

REVISED:

	611. PURCHASES BUDGETED
1. Authority SC 751, 807.1	It is the policy of the Board that when funds are available all purchases contemplated within the current budget and not subject to bid shall be made in a manner that ensures the best interests of the district.
2. Delegation of Responsibility SC 609, 751, 807.1	All purchases that are within budgetary limits may be made upon authorization of the Purchasing Agent, Business Manager, Board Secretary, and/or Superintendent, unless the contemplated purchase is for more than \$19,100, in which case prior approval by the Board is required. All purchase order requests must be referred to the { ☒ } Purchasing Agent, { } department head, { } building principal, { } Superintendent,
SC 609, 751, 807.1	who shall check whether the proposed purchase is subject to bid; whether sufficient funds exist in the budget; and whether the material might be available elsewhere in the district. References: School Code – 24 P.S. Sec. 508, 609, 751, 807.1 PSBA Revision 12/13



SECTION: OPERATIONS

TITLE: FOOD SERVICES

ADOPTED:

REVISED:

	808. FOOD SERVICES
1. Purpose	The Board recognizes that students require adequate, nourishing food and beverages in order to grow, learn and maintain good health. The Board directs that students shall be provided with adequate space and time to eat meals during the school day.
2. Authority SC 504, 1335, 1337 42 U.S.C. Sec. 1751 et seq, 1773 7 CFR Sec. 210.10, 220.8 SC 504 SC 504 42 U.S.C. Sec. 1760	The Board shall provide food service {✓} for school breakfasts {✓} for school lunches {✓} that meets the standards required by state and federal school breakfast and lunch programs. A statement of receipts and expenditures for cafeteria funds shall be presented monthly to the Board for its approval. Food sold by the school may be purchased by students and district employees but only for consumption on school premises. The price charged to students shall be established annually by the district in compliance with state and federal laws.
3. Delegation of Responsibility	Operation and supervision of the food services program shall be the responsibility of the { } Superintendent. { } Business Manager. {✓} Food Services Director. { } Cafeteria Supervisor.

SC 504, 1337	Cafeterias shall be operated on a nonprofit basis. A periodic review of the cafeteria accounts shall be made by the
3 Pa. C.S.A. Sec. 5713 42 U.S.C. Sec. 1758(h) 7 CFR Sec. 210.13	* { } Superintendent. { ✓ } Business Manager. { } auditor.
4. Guidelines Pol. 246	The Superintendent or designee shall comply with state and federal requirements for conducting cafeteria health and safety inspections and ensuring employee participation in appropriate inspection services and training programs. To reinforce the district's commitment to nutrition and student wellness, foods served in school cafeterias shall: 1. Be carefully selected to contribute to students' nutritional well-being and health. 2. Meet the nutrition standards specified in law and regulations and approved by the Board. 3. Be prepared by methods that will retain nutritive quality, appeal to students, and foster lifelong healthy eating habits. 4. Be served in age-appropriate quantities, at reasonable prices. { ✓ } The district shall use food commodities for school menus available under the Federal Food Commodity Program.
SC 504	Surplus accounts shall be used only for the improvement and maintenance of the cafeteria. All funds derived from the operation, maintenance or sponsorship of the food service program shall be deposited in the cafeteria fund, a special bank account, in the same manner as other district funds. Such funds shall be expended in the manner approved and directed by the Board, but no amount shall be transferred from the cafeteria fund to any other account or fund, except that district advances to the food service program may be returned to the district's general fund from any surplus resulting from its operation.

42 U.S.C. Sec. 1773 7 CFR Part 220	The district shall participate in the { ☒ } School Breakfast Program.
42 U.S.C. Sec. 1751 et seq 7 CFR Part 210	{ ☒ } National School Lunch Program.
7 CFR Part 215	{ } Special Milk Program.
Pol. 103, 103.1	The district shall offer meals to all students without regard to race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.
42 U.S.C. Sec. 1758 7 CFR Part 245	<u>Free/Reduced-Price Meals And Free Milk</u> The district shall provide free and reduced-price meals and/or free milk to students in accordance with the terms and conditions of the National School Lunch Program, the School Breakfast Program, and the Special Milk Program.
7 CFR Sec. 15b.40 Pol. 103.1, 113, 209.1	<u>Accommodating Students With Special Dietary Needs</u> The district shall make appropriate food service and/or meal accommodations to students with special dietary needs in accordance with applicable law, regulations and Board policy.
42 U.S.C. Sec. 1758(h) 7 CFR Sec. 210.13, 220.7	<u>School Food Safety Inspections</u> The district shall obtain two (2) safety inspections per year in accordance with all local, state, and federal laws and regulations. The district shall post the most recent inspection report and release a copy of the report to members of the public, upon request.

42 U.S.C. Sec. 1758(h) 7 CFR Part 210, Part 220 7 CFR Sec. 210.9, 210.13, 220.7	<u>School Food Safety Program</u> The district shall comply with federal requirements in developing a food safety program that enables district schools to take systematic action to prevent or minimize the risk of foodborne illness among students. The district shall maintain proper sanitation and health standards in food storage, preparation and service, in accordance with all applicable state and local laws and regulations and federal food safety requirements. <u>School Meal Accounts</u> Individual accounts shall be assigned to each student for accounting purposes for the purchase of meals served in school cafeterias. The Superintendent or designee shall develop and disseminate administrative regulations that establish procedures to control school meal accounts. Administrative regulations should include the following: 1. Procedures for collecting money for individual student accounts which ensure that the identity of each student is protected. 2. Method in which students and parents/guardians are notified when the student's account reaches a specified level. At least one (1) advance written warning shall be given to the student and parent/guardian. 3. Procedures for providing students with meals when the student forgets or loses his/her money or when his/her account has insufficient funds. Students and parents/guardians shall be notified annually concerning the contents of this policy and district procedures. References: School Code – 24 P.S. Sec. 504, 1335, 1337 Food Protection – 3 Pa. C.S.A. Sec. 5713
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National School Lunch Program – 42 U.S.C. Sec. 1751 et seq.

School Breakfast Program – 42 U.S.C. Sec. 1773

Healthy, Hunger-Free Kids Act of 2010 – P.L. 111-296

**Nondiscrimination on the Basis of Handicap in Programs or Activities
Receiving Federal Financial Assistance, Title 7, Code of Federal
Regulations** – 7 CFR Part 15

National Food Service Programs, Title 7, Code of Federal Regulations –
7 CFR Part 210, Part 215, Part 220, Part 245

Board Policy – 000, 103, 103.1, 113, 209.1, 246

NOTES:

If a district does not offer breakfast, remove Sec. 1773 from the U.S.C. cite on page one.

When a district contracts for food services, use master as-is except delete the last two (2) paragraphs on page two (2).

Mark **Special Milk Program** option only if indicated in district's backup.

Summer Food Service – 42 U.S.C. Sec. 1751 et seq.
7 CFR Part 225

PSBA Revision 9/13



SECTION: OPERATIONS

TITLE: TRANSPORTATION -
VIDEO/AUDIO RECORDING

ADOPTED:

REVISED:

	810.2. TRANSPORTATION - VIDEO/AUDIO RECORDING
1. Purpose	The use of video and audio recording equipment supports efforts to maintain discipline and to ensure the safety and security of all students, staff, contractors and others being transported on district-owned, operated, or contracted school buses or school vehicles.
2. Definitions 75 Pa. C.S.A. Sec. 102	School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.
75 Pa. C.S.A. Sec. 102	School vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.
3. Authority 18 Pa. C.S.A. Sec. 5704	The Board authorizes the use of video and audio recording on school buses and school vehicles.
18 Pa. C.S.A. Sec. 5704	The Board prohibits the use of audio recording on any school bus or school vehicle that is not being used for a school-related purpose.
4. Delegation of Responsibility 18 Pa. C.S.A. Sec. 5704	The Board directs the Superintendent or designee to ensure that: 1. Each school bus and school vehicle that is equipped with video and audio recording equipment contains a clearly posted notice informing drivers and passengers of the potential for video and audio recording.

18 Pa. C.S.A. Sec. 5704	2. Parents/Guardians and students are annually informed, by letter mailed to the students' home addresses, of the policy authorizing video and audio recording on school buses and school vehicles.
5. Guidelines Pol. 113.4, 216	The district shall comply with the provisions of federal and state law and regulations regarding student record requirements as applicable to the district's use and disclosure of recordings. Recordings considered part of a student's educational record shall be maintained in accordance with established student record procedures governing access, review and disclosure of student records. References: School Code – 24 P.S. Sec. 510 Wiretap and Electronic Surveillance Act – 18. Pa. C.S.A. Sec. 5704 Vehicle Code – 75 Pa. C.S.A. Sec. 102 Board Policy – 113.4, 216, 218, 805.1, 810 PSBA New 2/14



SECTION: COMMUNITY

TITLE: NONSCHOOL
ORGANIZATIONS/GROUPS/
INDIVIDUALS

ADOPTED:

REVISED:

removed students

	913. NONSCHOOL ORGANIZATIONS/GROUPS/INDIVIDUALS 1. Purpose Any requests from nonschool organizations, groups or individuals seeking to have students participate in or be informed of the opportunity to participate in nonschool-sponsored activities, awards or scholarships shall be governed by this policy. 2. Definitions Pol. 220 Nonschool organizations, groups or individuals - those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials. Nonschool materials - any printed or written materials prepared by nonschool organizations, groups or individuals for posting or general distribution which are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites and the like. Distribution - handing nonschool written materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions. When email, text messaging or other technological delivery is used as a means of distributing or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy. Posting - publicly displaying nonschool written materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like. Prohibited activities and materials - activities and materials which: 1. Are libelous, defamatory, obscene, lewd, vulgar, or profane.
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913. NONSCHOOL ORGANIZATIONS/GROUPS/INDIVIDUALS - Pg. 2

	2. Violate federal, state or local laws. 3. Violate Board policy or district administrative regulations. 4. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as tobacco, alcohol or illegal drugs. 5. Incite violence. 6. Advocate use of force or urge violation of federal, state or municipal law, Board policy or district administrative regulations. 7. Interfere with or advocate interference with the rights of any individual or the orderly operation of the schools and their programs.
3. Authority Pol. 707 SC 510, 511	It is the policy of the Board that district facilities be used in accordance with the guidelines established in Board policy. The Board prohibits the use of students and staff members for advertising or promoting nonschool organizations, groups or individuals during instructional time or at school-sponsored locations or events not otherwise open to nonschool organizations, groups or individuals.
4. Delegation of Responsibility	The Superintendent or designee shall be responsible for carrying out the provisions of this policy, unless otherwise specifically noted in this policy.
5. Guidelines	<u>Nonschool Activities/Materials</u> The Board recognizes the social and educational values that may be derived from student participation in various activities sponsored by nonschool organizations, groups or individuals, but specifies that unreasonable demands on the time and energies of students and staff by such entities during school hours, or at school-sponsored activities be prevented. Requests for student participation in nonschool organizations, groups or individually sponsored activities must be made in writing to the Superintendent or designee in accordance with administrative regulations, written announcements and this policy.

	{✓} Activities sponsored by nonschool organizations, groups or individuals may not occur, and nonschool written materials may not be used, during instructional time or school-sponsored activities unless they are of educational value to the school program, they benefit district students or the school community, and they are factually accurate. Prohibited activities or materials may never be used. Where the nonschool entity is a for-profit entity that will benefit commercially from an activity or distribution of its material during instructional time, other factors must outweigh the commercial benefit to the nonschool entity; and the Board must approve proposals that would commercially benefit a for-profit entity. A review of any activities or nonschool written materials under this policy shall not discriminate on the basis of content or viewpoint, except that prohibited activities or materials will be rejected, as will any activities or materials that do not comply with Board policy, administrative regulations, or written announcements relating to the proposed nonschool-sponsored activity or materials. { } The Board prohibits distribution and posting of nonschool materials by any nonschool organizations, groups or individuals.
Pol. 121	Participating students may not leave the school district unless the Board policy for field trips has been followed or the Board has granted special permission.
SC 775	<u>Fundraising</u> Fundraising by nonschool organizations, groups or individuals is prohibited on school property or in the name of the school. {✓} Where activities or materials otherwise comply with this policy, administrative regulations and written announcements, fundraising activities may be announced. Directory information regarding students or staff may only be released in accordance with law and Board policy. Directory information for students or staff members will not be released to nonschool organizations, groups or individuals that seek this information for the purpose of fundraising. <u>Scholarships/Awards</u> The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established criteria be observed. ↓ <i>formerly guidelines</i>

Pol. 216	No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents/guardians of a student who is younger, in accordance with the Board's policy on student records. The scholarship or award, and any pertinent restrictions, shall be approved by the Board. { } All pertinent information regarding the scholarship or award shall be submitted for review by the Superintendent or designee prior to the date on which it is to be presented. { } The building principal, together with a committee of staff members designated by the principal, shall be involved in the selection of the recipient of an award or scholarship, pursuant to procedures established for this purpose and consistent with the restrictions applicable to each approved scholarship or award. <u>Travel Services/Foreign Trips</u> Solicitation and sale of travel services for foreign trips to students may be permitted with the approval of the Board. Sellers of travel services to students must meet the following criteria: { ✓ } Belong to an association of certified sellers of travel. { ✓ } Provide proof of insurance. { ✓ } Submit references. { ✓ } Provide proof of a performance bond. { ✓ } Include in all information provided to students and parents/guardians that use of tobacco, alcohol and controlled substances will be prohibited. { ✓ } Include in all information provided to students and parents/guardians that the activity is not a school-sponsored event.
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913. NONSCHOOL ORGANIZATIONS/GROUPS/INDIVIDUALS - Pg. 5

References:

School Code – 24 P.S. Sec. 510, 511, 775, 779

Board Policy – 000, 121, 216, **220**, 707

NOTE: When a *student* requests to personally distribute or post materials or originates other activities described in this policy, Board Policy 220 Student Expression/Distribution And Posting Of Materials will be used to regulate district decisions and actions.

PSBA Revision 12/13

**SHARPSVILLE AREA SCHOOL DISTRICT
CAFETERIA REPORT**

FEBRUARY 2014

	BUDGET	MONTH	BUDGET TO DATE	YEAR TO DATE
Beginning Cash Balance		\$21,652.90		\$17,327.44
Revenues:				
Lunch/a La Carte Sales	\$266,771	\$26,206.98	\$174,311	\$150,088.13
Adult Lunches	6,250	1,155.40	4,084	6,146.40
Special Functions	12,250	5,652.37	8,004	8,407.47
Head Start	8,500	0.00	5,554	687.00
State Subsidy	22,714	1,686.50	14,842	10,098.72
Social Security Subsidy	12,776	0.00	8,348	0.00
Retirement Subsidy	24,120	0.00	15,760	0.00
Federal Subsidy	274,046	23,221.50	179,064	130,566.14
Donated Commodities	0	0.00	0	0.00
Transfers In-General Fund	0	0.00	0	25,000.00
Interest	10	0.24	7	4.14
Other	0	0.00	0	0.00
Account's Receivable	<u>0</u>	<u>0.00</u>	0	<u>42,628.30</u>
Total Revenues	\$627,437	\$57,922.99	\$409,974	\$373,626.30
Expenditures:				
Wages	\$229,118	20,294.97	119,486	\$118,343.42
Employee Benefits	87,796	1,548.78	45,786	9,030.58
Repairs & Maintenance	5,000	1,800.63	2,649	3,879.20
Other Purchased Services	1,250	0.00	662	868.46
Non-Food Supplies	18,500	827.86	9,800	11,557.36
Food Supplies	267,115	18,301.83	141,499	117,033.16
Milk	49,787	5,153.22	26,374	28,359.53
Value of Donated Foods	0	0.00	0	0.00
Fees/Memberships	500	0.00	265	138.00
Accounts Payable	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>70,095.43</u>
Total Expenditures	<u>\$659,066</u>	<u>\$47,927.29</u>	<u>\$346,521</u>	<u>\$359,305.14</u>
Ending Cash Balance	<u>-\$31,629</u>	<u>\$31,648.60</u>	<u>\$63,453</u>	<u>\$31,648.60</u>

MERCER COUNTY CAREER CENTER

PROPOSED BUDGET

2014-2015

January 13, 2014

**MERCER COUNTY CAREER CENTER
2014-2015 PROPOSED BUDGET**

2013-2014 Budget -	4,669,336
2014-2015 Budget -	4,844,029
% Budget Increase -	3.74 %
Total Dollar Increase from 2013-2014 Budget -	174,693

Salaries Budgeted	1,827,541	
Benefits Budgeted	1,241,619	
Total Salaries and Benefits	3,069,160	80.17 % of Total Budget Excluding Debt Service
Debt Service	1,018,354	

Increases by Categories

	2013-2014	2014-2015	\$ Increase	% Increase to Budget
Wages	1,804,823	1,827,541	22,718	0.4865%
Retirement	305,555	391,093	85,538	1.8319%
Resource Officer	0	47,520	47,520	1.0177%
Technology (PIMS Reporting, Software, Licensing Fees & Supplies)	15,303	35,998	20,695	0.4432%
Total			176,471	3.7794%

Previous Budgets

Year	Budget Amount	Increase/Decrease
2010-2011	4,694,332	
2011-2012	4,603,416	-1.94%
2012-2013	4,603,416	0%
2013-2014	4,669,336	1.43%

Overall .5353% Decrease from 2010-2011 to 2013-2014

2012-2013 Final Cost Per Student = 3,007

Mercer County Career Center

2014-2015 Budget

1000 INSTRUCTIONAL	2013-2014 Budget	2014-2015 Budget
1300 Vocational Ed Programs		
121 Regular Professional Salaries	949,918	977,356
122 Temporary Professional Salaries	13,500	13,500
161 Regular Crafts & Trades Salaries	31,800	21,800
210 Group Insurance	316,188	310,508
220 Social Security Contributions	76,134	77,468
230 Retirement Contributions	168,490	216,708
240 Tuition Reimbursement	33,696	33,696
250 Unemployment Compensation	6,549	6,417
260 Workmen's Compensation	9,952	10,127
320 Professional Ed. Services	1,500	1,500
430 Repairs & Maintenance Services	17,825	17,825
440 Rentals - Copy Equipment	6,300	6,300
580 Travel	6,000	6,000
610 General Supplies	114,267	99,500
640 Books & Periodicals	11,900	11,900
648 Educational Software & Licensing Fees	9,735	9,735
750 Equipment-Original & Additional	32,100	32,100
758 End User Equipment/Hardware/Software	19,000	19,000
760 Equipment - Replacement	19,500	19,500
768 End User Equipment/Hardware/Software - Rep	6,400	6,400
Total - Instructional Voc Ed Programs	1,850,754	1,897,340

2000 SUPPORT SERVICES	2013-2014 Budget	2014-2015 Budget
2100 Pupil Personnel		
121 Regular Professional Salary	69,282	69,722
151 Regular Office/Clerical Salary	26,210	26,210
210 Group Insurance	39,756	39,636
220 Social Security Contributions	7,305	7,339
230 Retirement Contributions	16,167	20,529
250 Unemployment Compensation	630	650
260 Workmen's Compensation	955	959
530 Communications - postage	500	500
580 Travel	500	500
610 General Supplies	500	500
750 New Equipment	1,000	1,000
810 Dues & Fees	45	45
Total - Pupil Personnel	162,850	167,590
2200 Instructional Staff		
131 Professional Salary - Other	68,626	71,378
210 Group Insurance	20,856	21,132
220 Social Security Contributions	5,250	5,460
230 Retirement Contributions	11,618	15,275
250 Unemployment Compensation	315	325
260 Workmen's Compensation	686	714
348 Technical Services	12,475	12,475
530 Communications	1,800	2,040
610 General Supplies	3,000	3,000
618 Admin. Software, License Fees & Supplies	15,303	35,998
768 End User Equipment/Hardware/Software - Rep	10,000	10,000
Total - Instructional Staff	149,929	177,797

2000 SUPPORT SERVICES	2013-2014 Budget	2014-2015 Budget
2300 Administration		
111 Regular Salary - Board Secretary	17,194	17,882
111 Regular Salary - Director Voc. Ed.	112,295	116,799
111 Regular Salary - Administrative Supervisor	91,174	87,550
112 Temporary Salary - Superintendent	4,600	4,600
151 Regular Office/Clerical Salaries	51,519	53,569
151 Administrative Secretary	43,985	45,577
152 Temporary Office/Clerical Salaries	3,054	3,054
210 Group Insurance	104,280	105,660
220 Social Security Contributions	24,772	25,171
230 Retirement Contributions	54,823	70,413
250 Unemployment Compensation	1,745	1,793
260 Workmen's Compensation	3,238	3,290
320 Professional & Ed. Services	1,000	1,000
330 Other Prof. Services - Legal	16,250	16,250
430 Repair & Maintenance Services	3,000	3,000
440 Rentals - Copy Equipment	3,756	3,756
513 Contracted Carriers	9,000	9,000
530 Communications	22,440	22,440
540 Advertising	1,000	1,000
550 Printing & Binding	1,000	1,000
580 Travel	4,200	4,200
610 General Supplies	5,000	5,000
750 Equipment - Original & Add'l	3,000	3,000
810 Dues & Fees	3,602	3,907
Total - Administration	585,927	608,911

2000 SUPPORT SERVICES	2013-2014 Budget	2014-2015 Budget
2400 Pupil Health		
111 Regular Salary - Safety Coordinator	46,440	48,302
121 Regular Professional Salary	1,500	0
210 Group Insurance	20,856	21,132
220 Social Security Contributions	3,667	3,695
230 Retirement Contributions	8,116	10,337
250 Unemployment Compensation	315	325
260 Workmen's Compensation	479	483
300 Purchased Professional Technical Services	0	47,520
610 General Supplies	3,000	3,000
810 Dues & Fees	425	425
Total - Pupil Health	84,798	135,219
2500 Business		
111 Regular Salary - Business Manager	51,579	53,647
151 Regular Office/Clerical Salaries	57,789	59,839
210 Group Insurance	62,568	63,396
220 Social Security Contributions	8,367	8,682
230 Retirement Contributions	18,516	24,286
250 Unemployment Compensation	945	975
260 Workmen's Compsnation	1,094	1,135
330 Other Professional Services	13,000	16,700
348 Technical Services/Technology Support	10,000	10,000
580 Travel	1,000	1,000
Total - Business	224,858	239,660

2000 SUPPORT SERVICES	2013-2014 Budget	2014-2015 Budget
2600 Operation & Maintenance of Plant Services		
161 Regular, Crafts & Trades Salaries	48,277	50,115
191 Regular, Service Work Salaries	68,906	67,866
192 Temporary, Service Work Salaries	33,800	25,400
210 Group Insurance	83,424	84,528
220 Social Security Contributions	11,550	10,969
230 Retirement Contributions	25,561	30,684
250 Unemployment Compensation	2,203	2,268
260 Workmen's Compensation	1,510	1,434
348 Technical Services	1,000	1,000
400 Purchased Property Services	10,250	11,250
422 Electricity	93,500	93,500
424 Water/Sewage	10,500	10,500
430 Repairs & Maintenance	25,389	30,000
523 Property Insurance (Comprehensive Package)	43,000	43,000
580 Travel	500	500
610 General Supplies	53,000	53,000
621 Natural Gas	38,000	38,000
760 Equipment - Replacement	6,000	6,000
840 Contingency Fund	15,000	15,000
Total - Operation & Maintenance of Plant Services	571,370	575,014

3000 OPERATION OF NON-INST. SERVICES	2013-2014 Budget	2014-2015 Budget
3200 Student Activities		
132 Temporary Professional Salaries	13,375	13,375
220 Social Security Contributions	1,023	1,023
230 Retirement Contributions	2,264	2,862
260 Workmen's Compensation	134	134
580 Travel	1,250	1,250
610 General Supplies	100	100
939 Contribution to Activities Fund	400	400
Total - Student Activities	18,546	19,144
4000 FACILITIES ACQ., CONST. & IMPROVE.		
760 Equipment - Replacement	5,000	5,000
Total - Facilities Acq., Const. & Improve.	5,000	5,000
5100 DEBT SERVICE		
920 Authority Obligations	1,015,304	1,018,354
Total - Debt Service	1,015,304	1,018,354
TOTAL BUDGET	4,669,336	4,844,029
Increase =	174,693	3.74%

2014-2015

BUDGET SUMMARY AND ANTICIPATED REVENUE

BUDGET SUMMARY	2013-2014 Budget	2014-2015 Budget
1300 Vocational Education Programs	1,850,754	1,897,340
2100 Support Services - Pupil Personnel	162,850	167,590
2200 Support Services - Instructional Staff	149,929	177,797
2300 Support Services - Administration	585,927	608,911
2400 Support Services - Pupil Health	84,798	135,219
2500 Support Services - Business	224,858	239,660
2600 Oper. & Maint. of Plant Services	571,370	575,014
3200 Oper. Non-Instr. Service-Stu. Act.	18,546	19,144
4000 Fac. Acquisition Constr. & Improv.	5,000	5,000
5100 Debt Service	1,015,304	1,018,354
GRAND TOTAL	4,669,336	4,844,029

BUDGET INCREASE = 174,693 3.74 %

ANTICIPATED REVENUE FOR THE 2014-2015 SCHOOL YEAR	
Vocational Subsidy	350,000
Tuition - Farrell and Sharon	150,000
Tuition - Keystone	220,000
Social Security Subsidy	69,904
Retirement Subsidy	195,547
Adult Education	50,000
Interest Income	10,000
Debt Service	1,018,354
Direct Payment from Districts for Operations	2,780,224
TOTAL	4,844,029

Direct Payment from Districts for Operations (2013-2014) 2,782,220

