

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**Regular Meeting**  
**August 20, 2018**

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The regular meeting of the Sharpsville Area School Board was held in the Instructional Music Room at the Sharpsville Area Elementary School on Monday, August 20, 2018, at 7:08 p.m. with President Bill Henwood presiding. The following members were present: Darla Grandy, Bill Henwood, Tom Lapikas, Michael Lenzi, Mary Sternthal, and Jerry Trontel. Ron Barnes, Janice Raykie and Deanna Thomas were absent.

Also present were Superintendent John Vannoy, Senior Business Manager/Board Secretary Jaime Roberts, Solicitor Robert Tesone and guests.

**ADOPTION OF THE AGENDA**

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There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve the meeting agenda.

Motion carried.

**APPROVAL OF MINUTES**

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There was a motion by Mr. Lapikas, seconded by Mrs. Sternthal, to approve the minutes from the previous meetings.

Motion carried.

**SECRETARY'S REPORT**

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Board Secretary Jaime Roberts had no official action to report.

**TREASURER'S REPORT**

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Treasurer Jerry Trontel recommended the following action:

**SCHOOL ACCOUNTS**

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve the following business:

1. **APPROVAL OF ACCOUNTS**

Approval of the Monthly Financial Activity of the Payroll, General Fund, Capital Reserve, and Capital Project Accounts with month end balances as follows:

a.	Month End Balances		
		June	July
	1) Payroll Fund	0.00	6,067.25
	2) General Fund	1,496,334.05	810,479.83
	3) Capital Reserve Fund	25,567.00	25,605.08
	4) Capital Project Fund	7,700,623.85	7,503,645.61

2. **RECOMMENDATION TO APPROVE BILLS FOR PAYMENT**

a.	General Fund	
	1) Affirmed for June	1,881,942.04
	2) Affirmed for July	891,835.59
	3) Approved for August	263,674.24
b.	Capital Project	
	1) Affirmed for July	200,909.33
	2) Approved for August	60,945.89

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**FINANCE REPORT**

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Chairperson Jerry Trontel recommended the following action:

**ACTIVITY ACCOUNTS**

There was a motion by Mr. Trontel, seconded by Mrs. Sternthal, to approve the monthly activity of the Middle and High School Activity Accounts for the months of June and July.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

#### **MIU IV 2018-2019 IDEA-B SUBGRANT AND IDEA 619 CONTRACT**

There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve the following 2018-2019 MIU IV Contracts:

1. IDEA-B Subgrant
2. IDEA Section 619

Approved: Grandy, Henwood, Lapikas, Lenzi, and Trontel

Opposed: None

Abstained: Sternthal

Motion Carried.

#### **SCHOOL RESOURCE OFFICER**

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to contract with the Borough of Sharpstown for School Police Services for the 2018-2019 school year for a maximum of 8.25 hours per school day at \$16.00 per hour plus payroll costs.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

#### **UNFINISHED BUSINESS**

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There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to remove from the table the following motion:

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve the Contracted Service Agreement with Capable Kids, LLC to provide Speech and Language Therapy, Physical Therapy and Occupational Therapy Services for the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

The original motion was voted on as follows with a copy of the agreement with corrections being attached to and a part of these minutes:

Approved: Grandy, Henwood, Lapikas, and Trontel

Opposed: Lenzi and Sternthal

Motion Failed.

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to authorize the adoption of the Capable Kids Contract and Addendum authorizing Mr. Vannoy to terminate the contract with a 30 day notice if he should find that the services are not satisfactory with retroactive approval by the Board. A copy of the agreement is attached to and a part of these minutes.

Approved: Grandy, Henwood, Lapikas, Sternthal, and Trontel

Opposed: Lenzi

Motion Carried.

#### **FINANCE REPORT CONTINUED...**

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Mr. Trontel recommended the following action:

#### **TAX AND REVENUE ANTICIPATION NOTE**

There was a motion by Mr. Trontel, seconded by Mrs. Sternthal, to authorize the administration to pursue a Tax and Revenue Anticipation Note in the event of a cash shortage.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.



#### **MIU IV AGREEMENT FOR NONPUBLIC TITLE I SERVICES**

There was a motion by Mr. Trontel, seconded by Mr. Lapikas, to approve the Third Party Letter of Agreement for Nonpublic Title I Services with Midwestern Intermediate Unit IV effective August 28, 2018 through June 30, 2019, the same being attached to and a part of these minutes.

Approved: Grandy, Henwood, Lapikas, Lenzi, and Trontel

Opposed: None

Abstained: Sternthal

Motion Carried.

#### **POLICY REPORT**

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Chairperson Mary Sternthal had no official action to report.

#### **CURRICULUM REPORT**

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Chairperson Darla Grandy recommended the following action:

#### **2018-2019 TESTING SCHEDULE**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to approve the 2018-2019 Testing Schedule, the same being attached to and a part of these minutes.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

#### **2018-2019 STUDENT HANDBOOKS**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to approve the following 2018-2019 Student Handbooks:

1. Elementary
2. Middle School
3. High School

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

## **PERSONNEL REPORT**

In the absence of Chairperson Ron Barnes, Mrs. Grandy recommended the following action:

### **VOLUNTEERS**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to approve the following Volunteer List for the 2018-19 school year, the same being attached to and a part of these minutes.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **2018-2019 SPONSORS AND ADVISORS**

There was a motion by Mrs. Grandy, seconded by Mr. Lenzi, to approve the following 2018-2019 Sponsors and Advisors:

1. Ross Hill	Band Auxiliary	\$996.00
2. Carol Houck	Junior Class Advisor	\$805.00

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **CLASS-SIZE REDUCTION INITIATIVE TEACHER**

There was a motion by Mrs. Grandy, seconded by Mr. Lapikas, to approve one Elementary Teacher as a Class Size Reduction Initiative Teacher for the 2018-2019 school year dependent upon Title IIA funding.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **RESIGNATION – FOWLER**

There was a motion by Mrs. Grandy, seconded by Mrs. Sternthal, to accept the resignation of Julie Fowler as a Secondary Mathematics Instructor effective July 20, 2018.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **INSTRUCTIONAL AIDE NEW HIRE**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to provisionally hire Sara Schenker as a Secondary Mathematics Instructor effective with the 2018-2019 school year at the rate of \$71,266 (Step M-15) pro-rated with benefits as per the SAEA Agreement with the effective date dependent upon the release of her current employer.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **UNPAID LEAVE OF ABSENCES**

There was a motion by Mrs. Grandy, seconded by Mr. Lapikas, to approve the following unpaid leave of absences:

- |                       |                         |
|-----------------------|-------------------------|
| 1. Geri Bowser        | June 1, 2018            |
| 2. Darlene Cheney     | June 5 and 6, 2018      |
| 3. Christine Groscost | June 15, 2018           |
| 4. Jason Hilton       | June 7 and 8, 2018      |
| 5. Amanda Palko       | June 15, 2018           |
| 6. Tammy Springer     | June 1, 2018            |
| 7. Dawn Yuran         | June 1 through 29, 2018 |

Approved: Grandy, Henwood, Lapikas, Lenzi, and Trontel

Opposed: Sternthal

Motion Carried.

### **CAFETERIA RESIGNATIONS**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to accept the following cafeteria resignations:

- |                  |                          |
|------------------|--------------------------|
| 1. Amy Schroeder | Effective July 5, 2018   |
| 2. Holly Derr    | Effective August 7, 2018 |

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **CAFETERIA TRANSFER**

There was a motion by Mrs. Grandy, seconded by Mrs. Sternthal, to transfer Erika Cogswell from a 2.25 hour per day Cafeteria General Worker to a 4.5 hour per day Cafeteria General Worker effective with the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **CAFETERIA NEW HIRE**

There was a motion by Mrs. Grandy, seconded by Mr. Lenzi, to hire Kathleen VanHorn as a 2 hour per day Cafeteria General Worker with salary and benefits as per the AFSCME Agreement effective with the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **INSTRUCTIONAL AIDE RESIGNATIONS**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to accept the resignations of the following Instructional Aides:

- |                    |                           |
|--------------------|---------------------------|
| 1. Haylie Michaels | Effective August 10, 2018 |
| 2. Corinna Patak   | Effective August 1, 2018  |

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **INSTRUCTIONAL AIDE RECALL FROM FURLOUGH**

There was a motion by Mrs. Grandy, seconded by Mr. Lapikas, to recall Heather Zarella as an Instructional Aide effective August 9, 2018.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **INSTRUCTIONAL AIDE RESIGNATION**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to accept the resignation of the following Instructional Aide:

- |                    |                          |
|--------------------|--------------------------|
| 1. Heather Zarella | Effective August 9, 2018 |
|--------------------|--------------------------|

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **AUTHORIZATION TO HIRE INSTRUCTIONAL AIDES**

There was a motion by Mrs. Grandy, seconded by Mrs. Sternthal, to authorize the Administration to interview and hire two (2) Instructional Aides with retroactive approval by the Board.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**ELIMINATION OF 12 MONTH AFSCME SECRETARIAL POSITION**

There was a motion by Mrs. Grandy, seconded by Mr. Lapikas, to eliminate one (1) eight hour per day twelve month AFSCME Secretarial position.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**CREATION OF 10 MONTH AFSCME SECRETARIAL POSITION**

There was a motion by Mrs. Grandy, seconded by Mr. Lenzi, to create an eight hour per day, ten month AFSCME Secretarial position for up to 215 days per year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**SALARY INCREASE- ADMINISTRATIVE ASST. TO THE BUSINESS MANAGER**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to approve a 3% salary increase for Administrative Assistant to the Business Manager Barbara Dunlap for a total salary of \$48,242.00 for the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**SALARY INCREASE – ADMINISTRATIVE ASST. TO THE SUPERINTENDENT**

There was a motion by Mrs. Grandy, seconded by Mrs. Sternthal, to approve a 2% increase for Administrative Assistant to the Superintendent Darlene Cheney for a total salary of \$42,386.00 for the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**SALARY INCREASE – ADMINISTRATIVE ASST. TO THE DIRECTOR OF STUDENT SERVICES**

There was a motion by Mrs. Grandy, seconded by Mr. Lapikas, to approve a 3% increase for Administrative Assistant to the Director of Student Services Krystal Miller for a total salary of \$41,884.00 for the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**SALARY INCREASE – ASST. TO THE TECHNOLOGY INTEGRATOR/DATA SPECIALIST**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to approve a 3% increase for Assistant to the Technology Integrator/Data Specialist Aaron Meardith at the rate of \$38,625.00 for the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**SALARY INCREASE – TECHNOLOGY INTEGRATOR/DATA SPECIALIST**

There was a motion by Mrs. Grandy, seconded by Mrs. Sternthal, to approve a 2% increase for Technology Integrator/Data Specialist Kirk Scurpa for a total salary of \$100,619.00 for the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**SALARY INCREASE – DIRECTOR OF FACILITIES**

There was a motion by Mrs. Grandy, seconded by Mrs. Sternthal, to approve a 2% salary increase for Director of Facilities Wade Hoagland for a total salary of \$65,072.00 for the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**SALARY INCREASE – ASST. TO THE DIRECTOR OF FACILITIES**

There was a motion by Mrs. Grandy, seconded by Mr. Lenzi, to approve a 2% salary increase for Assistant to the Director of Facilities Andrew Kocis for a total salary of \$49,419.00 for the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**SALARY INCREASE – BOARD SECRETARY**

There was a motion by Mrs. Grandy, seconded by Mr. Lapikas, to approve a 3% salary increase for Board Secretary Jaime Roberts for a total salary of \$8,109.00 for the 2018-2019 school year.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**SALARY INCREASE – ATHLETIC DIRECTOR**

There was a motion by Mrs. Grandy, seconded by Mr. Lenzi, to approve a 2% salary increase for Athletic Director Amanda Shannon for a total salary of \$8,932.00 for the 2018-2019 school year.



Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

## **BUILDINGS AND GROUNDS REPORT**

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Chairperson Tom Lapikas recommended the following action:

### **USE OF SCHOOL FACILITIES**

There was a motion by Mr. Lapikas, seconded by Mrs. Grandy, to approve the following Use of School Facilities requests:

1. The Sharpsville Area Elementary PTO to use the Elementary Hallways, Gymnasium, Office, Cafeteria and Restrooms on November 9, 2018 from 3:30 PM - 9:00 PM and November 10, 2018 from 6:00 AM - 5:00 PM for the Fall Craft Show/Chinese Office with a waiver of all fees (estimated fees: custodial fees \$396.00 and cafeteria fees \$312.95 for a total of \$708.95)

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **USE OF SCHOOL FACILITIES**

There was a motion by Mr. Lapikas, seconded by Mr. Trontel, to approve the following Use of School Facilities requests:

1. The Girl Scouts - Shenango Valley Unit to use any of the 4th Grade Classrooms, 5th Grade Classrooms, Art Room, Science Lab, Gymnasium and Cafeteria the week of June 10-14, 2019 with a waiver of all fees (estimated fees: gymnasium rental \$325.00 and cafeteria rental \$250.00 for an estimated total of \$575.00)

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **USE OF SCHOOL FACILITIES**

There was a motion by Mr. Lapikas, seconded by Mrs. Grandy, to approve the following Use of School Facilities requests:

1. The Sharpsville Gridiron to use the High School Kitchen and Cafeteria on August 13 - 17, 2018 from 10:00 AM - 2:00 PM for doubles lunches with a waiver of all fees (estimated fees: cafeteria fees \$455.20 which includes no kitchen help for August 13th)

Approved: Grandy, Henwood, Lapikas, and Lenzi

Opposed: Sternthal and Trontel

Motion Failed.

### **SALE OF SCHOOL SURPLUS**

There was a motion by Mr. Lapikas, seconded by Mr. Lenzi, to authorize the Administration to accept bids for the sale of unused/antiquated school surplus supplies and equipment.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **NEGOTIATIONS COMMITTEE**

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Chairperson Bill Henwood had no report.

### **PUBLIC RELATIONS COMMITTEE**

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There was no report.

### **CAFETERIA REPORT**

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Chairperson Michael Lenzi recommended the following action:

### **FINANCE REPORT**

There was a motion by Mr. Lenzi, seconded by Mr. Trontel, to approve the activity of the Cafeteria Fund for the months of June and July.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **2018-2019 BREAKFAST AND LUNCH PRICES**

There was a motion by Mr. Lenzi, seconded by Mr. Lapikas, to approve the following breakfast and lunch prices for the 2018-2019 school year:

**Breakfast:**

Reduced Price	\$ .15
Elementary/Middle/High School	.25
Adult	1.75

**Lunch:**

Reduced Price	\$ .40
Elementary	2.20
Middle/High School	2.45
Adult	3.20

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **ATHLETIC REPORT**

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In the absence of Chairperson Janice Raykie, Mrs. Grandy recommended the following action:

### **M.S. BOYS' SOCCER COACH**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to continue the employment of Stephen Paris as the Middle School Boys' Soccer Coach for the 2018-2019 season at the rate of \$1,556.00 (Step Max).

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**2018-2019 GOLF COACH**

There was a motion by Mrs. Grandy, seconded by Mr. Lenzi, to provisionally hire Michael Hrycyk as the Head Golf Coach for the 2018-2019 season at the rate of \$2,364.00 (Step 70%).

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**2018-2019 ASSISTANT GOLF COACH**

There was a motion by Mrs. Grandy, seconded by Mrs. Sternthal, to continue the employment of Jeffrey Steiner as the First Assistant Golf Coach for the 2018-2019 school year at the rate of \$1755.00 (Step 80%).

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**2018-2019 VOLLEYBALL VOLUNTEER COACH**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to approve Megan Davis as a Volunteer Volleyball Coach for the 2018-2019 season.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**RECREATIONAL ELEMENTARY GIRLS' BASKETBALL COACHES**

There was a motion by Mrs. Grandy, seconded by Mr. Lenzi, to approve the following Recreational (through Grade 6) Girls' Basketball Coaches for the 2018-2019 season:

1. Jeffrey Steiner
2. Vanessa Bell

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

#### **VOLUNTEER FOOTBALL COACH**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to approve Timothy Scarvel as a Volunteer Football Coach for the 2018-2019 season.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

#### **MERCER COUNTY CAREER CENTER REPORT**

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There was no report.

#### **SUPERINTENDENT'S REPORT**

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Superintendent John Vannoy recommended the following action:

#### **FIELD TRIPS**

There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve the following field trip request for which the District incurs fuel costs:

1. Approximately 6 Spanish High School students to travel to Slippery Rock University on October 9, 2018 for Spanish language competitions with estimated expenses to include admission costs of \$60.00 and sub costs of \$114.75 for an estimated total of \$174.75.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **TRANSPORTATION CONTRACTS**

There was a motion by Mrs. Sternthal, seconded by Mr. Lapikas, to approve the following Transportation Contracts for the 2018-2019 school year, the same being attached to and a part of these minutes:

1. Reynolds School District
2. Erdos Transport Services

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **2018-2019 BUS ROUTES**

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to authorize Student Transportation of America, Inc. to create the bus routes and stops for the 2018-2019 school year with retro-active approval at the September meeting.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **2018-2019 VEHICLE LISTS**

There was a motion by Mr. Lapikas, seconded by Mr. Lenzi, to approve the following vehicle lists for the 2018-2019 school year, the same being attached to and a part of these minutes:

1. Reynolds School District
2. Student Transportation of America, Inc.
3. Erdos Transport Services

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**2018-2019 BUS DRIVERS**

There was a motion by Mr. Lenzi, seconded by Mrs. Grandy, to approve the list of Bus Drivers for the 2018-2019 from the following vendors, the same being attached to and a part of these minutes:

1. Reynolds School District
2. Student Transportation of America, Inc.
3. Erdos Transport Services

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**MERCER COUNTY BEHAVIORAL HEALTH COMMISSION AGREEMENT FOR SERVICES**

There was a motion by Mr. Lapikas, seconded by Mr. Trontel, to approve the Mercer County Behavioral Health Commission Agreement for services for the 2018-2019 school year, the same being attached to and a part of these minutes.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**SCHOOL SAFETY AND SECURITY COORDINATOR**

There was a motion by Mrs. Sternthal, seconded by Mrs. Grandy, to appoint John Vannoy as the Sharpville Area School District School Safety and Security Coordinator.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

**MERCER COUNT HEAD START/EARLY HEAD START LETTER OF AGREEMENT**

There was a motion by Mrs. Grandy, seconded by Mr. Trontel, to approve the Mercer County Head Start Letter of Agreement for "in-kind" space and services in the amount of \$7,837.07 as well as Type A lunches at a cost of \$3.10 per lunch and \$1.60 per breakfast.

Approved: Grandy, Henwood, Lapikas, Lenzi, Sternthal, and Trontel

Opposed: None

Motion Carried.

### **ADJOURNMENT**

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There was a motion by Mr. Lapikas, seconded by Mr. Trontel, to adjourn the meeting.

Motion Carried.

The meeting adjourned at 8:05 p.m.

  
\_\_\_\_\_  
Jaime L. Roberts, Board Secretary



SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest  
Abstention Memorandum

TO: Board Secretary, Sharpsville Area School District  
FROM: Mary Sternthal, Board Member  
DATE: 8-20-18

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

MIU IV Agreement for Nonpublic  
Title I Services

My conflict/reason for abstaining is as follows:

Employer

Mary Sternthal

Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulations, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.



SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest  
Abstention Memorandum

TO: Board Secretary, Sharpsville Area School District

FROM: Mary Sternthal, Board Member

DATE: 8-20-18

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

MIU IV 2018-2019 IDEA-B Subgrant  
and IDEA Section 619 Contract

My conflict/reason for abstaining is as follows:

employer

Mary Sternthal  
Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulations, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.



# PAYROLL ACCOUNT BANK RECONCILLATION

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**FIRST NATIONAL BANK**

**RECONCILLATION DATE:**

**12-Jul-18**

**PREPARED BY:**

**Jaime Roberts**

<b>BALANCE PER BANK STATEMENT</b>		<b>OUTSTANDING CHECKS</b>	
<b>AS OF:</b>	<b>30-Jun-18</b>	<b>CHECK #</b>	<b>DESCRIPTION</b>
	<b>\$103,950.75</b>		
<b>ADD DEPOSITS IN TRANSIT</b>		Wire	PSERS 69,767.13
		7226	Jenkins 28.07
		10043	DelMonaco, K 59.59
		10945	Kistler, J. 48.43
Bank Fee	40.00	11366	Strain, J. 50.53
		12007	Aicher, S 10.17
	40.00	12512	Joseph, M 403.84
		13814	Beltz, A 410.32
		13815	Breshahan, S 328.26
<b>SUBTOTAL .....</b>	<b>40.00</b>	13817	Clary, T 328.26
		13827	Reda, A 743.29
<b>LESS CHECKS OUTSTANDING:</b>		13835	AFSCME 2,029.40
Interest Tranfer to Gen Func	63.07	13836	AFSCME 44.30
		13837	AFSCME 24.00
(SEE LIST)	<u>103,927.68</u>	6301801	Berkheimer 28,102.60
		6301802	Berkheimer 180.00
<b>TOTAL:</b>	<b>103,990.75</b>	6301803	PA UC Fund 1,369.49
	<u>103,990.75</u>		
<b>BANK BALANCE PER STATEMENT RECONCILIATION</b>			
	<u>\$0.00</u>		
<b>GENERAL LEDGER ACCOUNT</b>			
<b>BALANCE</b>	<b>17,543.40</b>		
<b>ADD DEBITS:</b>			
DISTRICT	1,000,227.34		
<b>TOTAL DEBITS</b>	<b>1,000,227.34</b>		
<b>SUBTOTAL .....</b>	<b>1,017,770.74</b>		
<b>LESS CREDITS:</b>			
NET DEDUCTIONS	403,226.75		
NET PAYROLL	<u>614,543.99</u>		
<b>TOTAL CREDITS</b>	<u><b>1,017,770.74</b></u>		
<b>BANK BALANCE PER GENERAL LEDGER</b>		<b>TOTAL .....</b>	<b>\$103,927.68</b>
	<u>\$0.00</u>		

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
GENERAL FUND ACCOUNT**

**JUNE 30, 2018**

	CURRENT MONTH	YEAR-TO-DATE
BALANCE FORWARD MAY 31, 2018		
CHECKING - GENERAL	\$ 207,543.03	\$ 282,471.60
INDEXED MONEY MARKET	107,545.91	256,199.49
PA GOV TRUST	579,397.83	412,375.50
PA GOV TRUST-I SHARES	105,843.78	855,666.52
INDEXED MONEY MARKET-Restricted	<u>100,567.75</u>	<u>100,000.00</u>
 FUNDS AVAILABLE MAY 31, 2018	 \$ 1,100,898.30	 \$ 1,906,713.11
 RECEIPTS - JUNE		
GENERAL REVENUE	2,424,438.66	15,778,383.30
ACCOUNTS RECEIVABLE	<u>27,667.58</u>	<u>1,764,108.54</u>
 TOTAL RECEIPTS - JUNE	 2,452,106.24	 17,542,491.84
 DISBURSEMENTS - JUNE		
GENERAL EXPENSES	2,573,837.81	17,194,035.18
ACCT'S PAYABLE	<u>(517,167.32)</u>	<u>758,835.72</u>
 TOTAL DISBURSEMENTS JUNE	 <u>(2,056,670.49)</u>	 <u>(17,952,870.90)</u>
 FUNDS AVAILABLE JUNE 30, 2018	 \$ 1,496,334.05	 \$ 1,496,334.05
 DISTRIBUTION OF FUNDS:		
CHECKING - GENERAL	233,762.86	
INDEXED MONEY MARKET	107,622.81	
PA GOV TRUST	948,038.05	
PA GOV TRUST-I SHARES	106,910.33	
INDEXED MONEY MARKET-RESTRICED	<u>100,000.00</u>	
 FUNDS AVAILABLE JUNE 30, 2018	 \$ 1,496,334.05	

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
GENERAL FUND ACCOUNT**

**JUNE 30, 2018**

INDEXED MONEY MARKET ACCOUNT		CURRENT INTEREST RATE:	0.90%
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BALANCE FORWARD MAY 31, 2018 \$ 107,545.91

6/30/2018	MM INVESTMENT #13	<u>76.90</u>
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BALANCE AS OF JUNE 30, 2018 \$ 107,622.81

PA GOVERNMENT TRUST INVESTMENTS		CURRENT INTEREST RATE:	1.69%
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BALANCE FORWARD MAY 31, 2018 \$ 579,397.83

6/1/2018	INVESTMENT #29	
6/1/2018	INVESTMENT #30	186,513.35
6/5/2018	INVESTMENT #31	1,588,141.52
6/5/2018	TO CHECKING	1.81
6/15/2018	TO CHECKING	(2,178.58)
6/18/2018	INVESTMENT #32	(1,900,000.00)
6/28/2018	INVESTMENT #33	441,179.03
6/30/2018	INVESTMENT #34	52,977.82
		<u>2,005.27</u>

BALANCE AS OF JUNE 30, 2018 \$ 948,038.05

PA GOVERNMENT TRUST I SHARES INVESTMENTS		CURRENT INTEREST RATE:	1.86%
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BALANCE FORWARD MAY 31, 2018 \$ 105,843.78

6/30/2018	INVESTMENT #5	<u>1,066.55</u>
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BALANCE AS OF JUNE 30, 2018 \$ 106,910.33

INDEXED MONEY MARKET ACCOUNT-RESTRICTED		CURRENT INTEREST RATE:	0.90%
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BALANCE FORWARD MAY 31, 2018 \$ 100,567.75

6/30/2018	INVESTMENT #12	
6/30/2018	TO CHECKING	71.91
		<u>(639.66)</u>

BALANCE AS OF JUNE 30, 2018 \$ 100,000.00

**SHARPSVILLE AREA SCHOOL DISTRICT  
BANK RECONCILIATION  
GENERAL FUND ACCOUNT**

**JUNE 30, 2018**

BANK STATEMENT BALANCE	\$	316,974.34
PLUS DEPOSIT(S) IN TRANSIT		2,898.81

**LESS OUTSTANDING CHECKS:**

17621	20.00	18648	2,344.78	18678	13.50
17699	39.75	18650	25.00	18682	344.50
17756	100.00	18651	2,848.08	18683	475.00
17861	50.36	18654	385.86	186885	22,540.27
18494	55.00	18655	13.50	18693	50.00
18505	40.00	18656	274.99	18695	178.00
18549	50.00	18657	6,319.00	18696	275.00
18556	80.11	18660	51.25	18698	7,472.48
18597	30.00	18661	1,600.16	18699	583.33
18627	125.00	18663	400.00	18700	785.00
18631	138.00	18665	50.00	18701	13.00
18633	138.00	18666	26.00	18702	970.10
18636	540.00	18667	96.01	18704	222.11
18637	25.00	18668	219.00	18706	48.50
18638	118.38	18669	195.00	18707	516.18
18639	4,712.50	18671	39.70	18712	132.00
18642	119.11	18672	912.00	18715	88.00
18644	18,183.00	18676	4,858.08	18716	553.70
18646	3,245.00	18677	2,382.00		

(86,110.29)

BANK BALANCE	\$	233,762.86
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**FOR THE MONTH**

**JUNE**

**YEAR-  
TO-DATE**

BEGINNING BALANCE	207,543.03	282,471.60
RECEIPTS	2,452,106.24	17,542,491.84
INVESTMENTS REDEEMED	<u>1,902,818.24</u>	<u>11,844,206.55</u>
SUB-TOTAL	4,562,467.51	29,669,169.99
 DISBURSEMENTS	 (2,056,670.49)	 (17,952,870.90)
INVESTMENTS PURCHASED	<u>(2,272,034.16)</u>	<u>(11,482,536.23)</u>
BANK BALANCE	\$ 233,762.86	\$ 233,762.86



# Condensed IV Board Summary Report

From 06/01/2018 To 06/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>10-1100 GENERAL FUND -</b>						
100 PERSONNEL SERV-SALARIES	4,351,810.00	1,058,096.54	4,308,478.51	0.00	99.00	43,331.49
200 PERSONNEL EMPL BENEFITS	2,824,607.00	523,985.51	2,654,182.57	-90.00	93.96	170,514.43
300 PURCHASED PROF & TECH	189,646.00	15,153.49	206,147.48	0.00	108.70	-16,501.48
400 PURCHASED PROPERTY SVC	44,090.00	4,129.73	40,313.36	88.00	91.63	3,688.64
500 OTHER PURCHASED SERVICE	263,127.00	16,713.55	165,996.89	0.00	63.08	97,130.11
600 SUPPLIES	188,286.00	1,401.94	177,581.31	763.88	94.72	9,940.81
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	2,146.00	0.00	2,146.00	0.00	100.00	0.00
<b>Total</b>	<b>7,863,712.00</b>	<b>1,619,480.76</b>	<b>7,554,846.12</b>	<b>761.88</b>	<b>96.08</b>	<b>308,104.00</b>
<b>10-1200 GENERAL FUND - SPEC PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	1,046,477.00	205,893.28	1,068,666.60	0.00	102.12	-22,189.60
200 PERSONNEL EMPL BENEFITS	755,474.00	114,040.84	770,415.14	0.00	101.97	-14,941.14
300 PURCHASED PROF & TECH	234,426.00	34,305.46	201,854.30	0.00	86.10	32,571.70
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	153,849.00	36,021.60	138,761.81	0.00	90.19	15,087.19
600 SUPPLIES	32,776.00	46.90	34,218.46	1,286.80	108.32	-2,729.26
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	838.00	28.00	838.00	0.00	100.00	0.00
<b>Total</b>	<b>2,223,840.00</b>	<b>390,336.08</b>	<b>2,214,754.31</b>	<b>1,286.80</b>	<b>99.64</b>	<b>7,798.89</b>
<b>10-1300 GENERAL FUND - VOCATIONAL EDUCATION</b>						
500 OTHER PURCHASED SERVICE	411,861.00	0.00	371,683.92	0.00	90.24	40,177.08
<b>Total</b>	<b>411,861.00</b>	<b>0.00</b>	<b>371,683.92</b>	<b>0.00</b>	<b>90.24</b>	<b>40,177.08</b>
<b>10-1400 GENERAL FUND - OTHER INSTRUCTION PROG</b>						
100 PERSONNEL SERV-SALARIES	11,625.00	1,558.83	19,301.91	0.00	166.03	-7,676.91
200 PERSONNEL EMPL BENEFITS	4,798.00	638.91	7,910.39	0.00	164.86	-3,112.39
300 PURCHASED PROF & TECH	29,112.00	1,500.00	1,825.00	0.00	6.26	27,287.00
500 OTHER PURCHASED SERVICE	23,175.00	4,858.08	9,508.61	3,642.71	56.74	10,023.68

# Condensed IV Board Summary Report

From 06/01/2018 To 06/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
600 SUPPLIES	1,900.00	0.00	1,026.86	0.00	54.04	873.14
800 OTHER OBJECTS	0.00	0.00	280.00	0.00	0.00	-280.00
<b>Total</b>	<b>70,610.00</b>	<b>8,555.82</b>	<b>39,852.77</b>	<b>3,642.71</b>	<b>61.59</b>	<b>27,114.52</b>
<b>10-2100 GENERAL FUND - SUPPORT SERV-PUPIL PERS</b>						
100 PERSONNEL SERV-SALARIES	305,280.00	71,913.91	305,158.17	0.00	99.96	121.83
200 PERSONNEL EMPL BENEFITS	196,757.00	36,470.31	196,796.16	0.00	100.01	-39.16
300 PURCHASED PROF & TECH	8,132.00	5,609.00	6,580.50	0.00	80.92	1,551.50
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	2,739.00	128.83	2,457.73	401.37	104.38	-120.10
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>512,908.00</b>	<b>114,122.05</b>	<b>510,992.56</b>	<b>401.37</b>	<b>99.70</b>	<b>1,514.07</b>
<b>10-2200 GENERAL FUND - SUPPORT SERVICES-INSTRU</b>						
100 PERSONNEL SERV-SALARIES	245,500.00	35,937.57	246,555.14	0.00	100.42	-1,055.14
200 PERSONNEL EMPL BENEFITS	160,145.00	19,208.35	159,499.16	0.00	99.59	645.84
300 PURCHASED PROF & TECH	23,882.00	2,152.75	21,251.55	0.00	88.98	2,630.45
400 PURCHASED PROPERTY SVC	7,870.00	8.00	7,870.00	0.00	100.00	0.00
500 OTHER PURCHASED SERVICE	21,032.00	12,839.40	18,991.80	0.00	90.29	2,040.20
600 SUPPLIES	37,411.00	1,460.31	34,985.99	0.00	93.51	2,425.01
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	60.00	0.00	60.00	0.00	100.00	0.00
<b>Total</b>	<b>495,900.00</b>	<b>71,606.38</b>	<b>489,213.64</b>	<b>0.00</b>	<b>98.65</b>	<b>6,686.36</b>
<b>10-2300 GENERAL FUND - SUPPORT SERVICES-ADMIN</b>						
100 PERSONNEL SERV-SALARIES	591,071.00	60,853.21	604,101.85	0.00	102.20	-13,030.85
200 PERSONNEL EMPL BENEFITS	410,234.00	37,695.15	406,274.49	0.00	99.03	3,959.51
300 PURCHASED PROF & TECH	62,083.00	1,793.16	78,950.86	0.00	127.16	-16,867.86
400 PURCHASED PROPERTY SVC	3,123.00	251.65	3,137.62	0.00	100.46	-14.62
500 OTHER PURCHASED SERVICE	41,050.00	1,035.07	25,864.19	413.26	64.01	14,772.55
600 SUPPLIES	20,953.00	1,402.04	21,950.40	47.75	104.98	-1,045.15

# Condensed IV Board Summary Report

From 06/01/2018 To 06/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	8,373.00	0.00	8,309.94	0.00	99.24	63.06
<b>Total</b>	<b>1,136,887.00</b>	<b>103,030.28</b>	<b>1,148,589.35</b>	<b>461.01</b>	<b>101.06</b>	<b>-12,163.36</b>
<b>10-2400 GENERAL FUND - SUPP SVC-PUBLIC HEALTH</b>						
100 PERSONNEL SERV-SALARIES	89,561.00	18,069.11	95,292.59	0.00	106.39	-5,731.59
200 PERSONNEL EMPL BENEFITS	56,959.00	9,102.59	57,114.05	0.00	100.27	-155.05
300 PURCHASED PROF & TECH	2,964.00	181.05	2,761.80	0.00	93.17	202.20
500 OTHER PURCHASED SERVICE	210.00	0.00	206.00	0.00	98.09	4.00
600 SUPPLIES	1,279.00	0.00	1,277.62	0.00	99.89	1.38
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>150,973.00</b>	<b>27,352.75</b>	<b>156,652.06</b>	<b>0.00</b>	<b>103.76</b>	<b>-5,679.06</b>
<b>10-2500 GENERAL FUND -</b>						
100 PERSONNEL SERV-SALARIES	129,057.00	13,546.20	129,057.20	0.00	100.00	-0.20
200 PERSONNEL EMPL BENEFITS	86,724.00	7,404.16	85,095.71	0.00	98.12	1,628.29
300 PURCHASED PROF & TECH	25,938.00	-2,697.00	23,127.32	0.00	89.16	2,810.68
400 PURCHASED PROPERTY SVC	860.00	84.72	1,040.33	0.00	120.96	-180.33
500 OTHER PURCHASED SERVICE	3,150.00	45.72	1,362.41	0.00	43.25	1,787.59
600 SUPPLIES	1,690.00	0.00	1,015.94	0.00	60.11	674.06
800 OTHER OBJECTS	245.00	0.00	243.00	0.00	99.18	2.00
<b>Total</b>	<b>247,664.00</b>	<b>18,383.80</b>	<b>240,941.91</b>	<b>0.00</b>	<b>97.28</b>	<b>6,722.09</b>
<b>10-2600 GENERAL FUND -</b>						
100 PERSONNEL SERV-SALARIES	596,170.00	50,005.29	547,876.66	0.00	91.89	48,293.34
200 PERSONNEL EMPL BENEFITS	436,650.00	37,927.81	426,238.25	0.00	97.61	10,411.75
300 PURCHASED PROF & TECH	28,538.00	30.00	11,424.96	0.00	40.03	17,113.04
400 PURCHASED PROPERTY SVC	128,190.00	17,842.93	160,383.87	5,753.63	129.60	-37,947.50
500 OTHER PURCHASED SERVICE	69,624.00	853.35	71,318.17	0.00	102.43	-1,694.17
600 SUPPLIES	405,435.00	25,607.67	377,069.71	-380.59	92.90	28,745.88
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed IV Board Summary Report

From 06/01/2018 To 06/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
800 OTHER OBJECTS	150.00	0.00	0.00	0.00	0.00	150.00
<b>Total</b>	<b>1,664,757.00</b>	<b>132,267.05</b>	<b>1,594,311.62</b>	<b>5,373.04</b>	<b>96.09</b>	<b>65,072.34</b>
<b>10-2700 GENERAL FUND -</b>						
500 OTHER PURCHASED SERVICE	541,185.00	27,125.75	522,061.39	0.00	96.46	19,123.61
<b>Total</b>	<b>541,185.00</b>	<b>27,125.75</b>	<b>522,061.39</b>	<b>0.00</b>	<b>96.46</b>	<b>19,123.61</b>
<b>10-2800 GENERAL FUND - SUPPORT SVCS-CENTRAL</b>						
100 PERSONNEL SERV-SALARIES	138,973.00	13,242.55	138,043.05	0.00	99.33	929.95
200 PERSONNEL EMPL BENEFITS	100,018.00	8,145.70	94,844.50	0.00	94.82	5,173.50
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	5,920.00	103.35	4,749.86	0.00	80.23	1,170.14
600 SUPPLIES	244.00	0.00	51.97	0.00	21.29	192.03
800 OTHER OBJECTS	595.00	0.00	595.00	0.00	100.00	0.00
<b>Total</b>	<b>245,750.00</b>	<b>21,491.60</b>	<b>238,284.38</b>	<b>0.00</b>	<b>96.96</b>	<b>7,465.62</b>
<b>10-2900 GENERAL FUND -</b>						
500 OTHER PURCHASED SERVICE	10,500.00	0.00	8,288.24	0.00	78.93	2,211.76
<b>Total</b>	<b>10,500.00</b>	<b>0.00</b>	<b>8,288.24</b>	<b>0.00</b>	<b>78.93</b>	<b>2,211.76</b>
<b>10-3100 GENERAL FUND - FOOD SERVICES</b>						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	13,091.97	14,461.03	0.00	0.00	-14,461.03
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>13,091.97</b>	<b>14,461.03</b>	<b>0.00</b>	<b>0.00</b>	<b>-14,461.03</b>
<b>10-3200 GENERAL FUND - STUDENT ACTIVITIES</b>						
100 PERSONNEL SERV-SALARIES	190,818.00	11,806.64	180,898.83	0.00	94.80	9,919.17
200 PERSONNEL EMPL BENEFITS	78,787.00	4,844.58	72,513.89	0.00	92.03	6,273.11
300 PURCHASED PROF & TECH	84,128.00	4,426.66	70,989.42	0.00	84.38	13,138.58

# Condensed IV Board Summary Report

From 06/01/2018 To 06/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
400 PURCHASED PROPERTY SVC	6,975.00	0.00	6,297.23	0.00	90.28	677.77
500 OTHER PURCHASED SERVICE	58,980.00	5,439.92	54,745.52	18.81	92.85	4,215.67
600 SUPPLIES	51,225.00	1,621.98	50,456.99	1,074.49	100.59	-306.48
800 OTHER OBJECTS	12,921.00	3,484.00	10,623.19	0.00	82.21	2,297.81
<b>Total</b>	<b>483,834.00</b>	<b>31,623.78</b>	<b>446,525.07</b>	<b>1,093.30</b>	<b>92.51</b>	<b>36,215.63</b>
<b>10-4100 GENERAL FUND - SITE ACQUISITION SVCS</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-200.00</b>
700 PROPERTY	0.00	0.00	200.00	0.00	0.00	-200.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-200.00</b>
<b>10-4200 GENERAL FUND - EXISTING SITE IMPROVE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10-4600 GENERAL FUND - EXISTING BLDG IMPROVE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10-5100 GENERAL FUND - OTHER EXPEND &amp; FINANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
000	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	56,434.00	0.00	56,427.88	0.00	99.98	6.12
900 OTHER USES OF FUNDS	95,000.00	0.00	95,000.00	0.00	100.00	0.00
<b>Total</b>	<b>151,434.00</b>	<b>0.00</b>	<b>151,427.88</b>	<b>0.00</b>	<b>99.99</b>	<b>6.12</b>
<b>10-5200 GENERAL FUND - FUND TRANSFERS</b>	<b>1,353,171.00</b>	<b>0.00</b>	<b>1,415,025.85</b>	<b>0.00</b>	<b>104.57</b>	<b>-61,854.85</b>
900 OTHER USES OF FUNDS	1,353,171.00	0.00	1,415,025.85	0.00	104.57	-61,854.85
<b>Total</b>	<b>1,353,171.00</b>	<b>0.00</b>	<b>1,415,025.85</b>	<b>0.00</b>	<b>104.57</b>	<b>-61,854.85</b>

# Condensed IV Board Summary Report

fabrdco4

From 06/01/2018 To 06/30/2018

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>10-5800 GENERAL FUND - SUSPENSE ACCOUNT</b>						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	-4,630.26	-14,915.19	1.00	0.00	14,914.19
300 PURCHASED PROF & TECH	0.00	0.00	90,838.27	0.00	0.00	-90,838.27
<b>Total</b>	<b>0.00</b>	<b>-4,630.26</b>	<b>75,923.08</b>	<b>1.00</b>	<b>0.00</b>	<b>-75,924.08</b>
<b>10-5900 GENERAL FUND - BUDGETARY RESERVE</b>						
800 OTHER OBJECTS	239,064.00	0.00	0.00	0.00	0.00	239,064.00
<b>Total</b>	<b>239,064.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>239,064.00</b>
<b>10-6100 GENERAL FUND - TAXES LEVIED BY THE LEA</b>						
000	-5,139,933.00	-16,792.29	-5,144,471.10	0.00	100.08	4,538.10
<b>Total</b>	<b>-5,139,933.00</b>	<b>-16,792.29</b>	<b>-5,144,471.10</b>	<b>0.00</b>	<b>100.08</b>	<b>4,538.10</b>
<b>10-6400 GENERAL FUND - DELINQUENCIES TAXES LEV</b>						
000	-221,500.00	-20,678.86	-212,413.32	0.00	95.89	-9,086.68
<b>Total</b>	<b>-221,500.00</b>	<b>-20,678.86</b>	<b>-212,413.32</b>	<b>0.00</b>	<b>95.89</b>	<b>-9,086.68</b>
<b>10-6500 GENERAL FUND - EARNINGS ON INVESTMENTS</b>						
000	-7,500.00	-3,547.85	-20,885.67	0.00	278.47	13,385.67
<b>Total</b>	<b>-7,500.00</b>	<b>-3,547.85</b>	<b>-20,885.67</b>	<b>0.00</b>	<b>278.47</b>	<b>13,385.67</b>
<b>10-6700 GENERAL FUND - REV FROM STUDENT ACT</b>						
000	-32,360.00	0.00	-36,588.65	0.00	113.06	4,228.65
<b>Total</b>	<b>-32,360.00</b>	<b>0.00</b>	<b>-36,588.65</b>	<b>0.00</b>	<b>113.06</b>	<b>4,228.65</b>
<b>10-6800 GENERAL FUND - REV FROM INTERMEDIATE</b>						
000	-463,804.00	-103,478.74	-349,036.06	0.00	75.25	-114,767.94
<b>Total</b>	<b>-463,804.00</b>	<b>-103,478.74</b>	<b>-349,036.06</b>	<b>0.00</b>	<b>75.25</b>	<b>-114,767.94</b>
<b>10-6900 GENERAL FUND - OTHER REV FROM LOCAL</b>						

# Condensed IV Board Summary Report

From 06/01/2018 To 06/30/2018

fabrdco4

Account Description 000	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>Total</b>	-419,726.00	-4,538.75	-259,371.19	-7,169.66	63.50	-153,185.15
10-7100 GENERAL FUND - BASIC INSTRUCT & OPER 000	-419,726.00	-4,538.75	-259,371.19	-7,169.66	63.50	-153,185.15
<b>Total</b>	-6,290,344.00	-1,614,226.18	-6,367,547.18	0.00	101.22	77,203.18
10-7200 GENERAL FUND - SUBSIDIES SPECIAL ED 000	-722,973.00	-186,515.16	-742,663.16	0.00	102.72	19,690.16
<b>Total</b>	-722,973.00	-186,515.16	-742,663.16	0.00	102.72	19,690.16
10-7300 GENERAL FUND - SUBSIDIES NON-ED PGMS 000	-1,340,917.00	-30,295.34	-1,130,367.93	0.00	84.29	-210,549.07
<b>Total</b>	-1,340,917.00	-30,295.34	-1,130,367.93	0.00	84.29	-210,549.07
10-7500 GENERAL FUND - EXTRA GRANTS 000	-239,259.00	0.00	-239,259.00	0.00	100.00	0.00
<b>Total</b>	-239,259.00	0.00	-239,259.00	0.00	100.00	0.00
10-7800 GENERAL FUND - SUBSIDIES ST PAID BENE 000	-2,057,761.00	-444,365.49	-1,273,127.59	0.00	61.86	-784,633.41
<b>Total</b>	-2,057,761.00	-444,365.49	-1,273,127.59	0.00	61.86	-784,633.41
10-7900 GENERAL FUND - REVENUE FOR TECHNOLOGY 000	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	0.00	0.00	0.00	0.00	0.00	0.00
10-8600 GENERAL FUND - RESTRICT GRANTS-IN-AID 000	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed IV Board Summary Report

From 06/01/2018 To 06/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
10-8700 GENERAL FUND -	0.00	0.00	0.00	0.00	0.00	0.00
000						
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8800 GENERAL FUND - MED ASSIST REIMBURSE						
000	-33,500.00	0.00	-2,652.45	0.00	7.91	-30,847.55
Total	-33,500.00	0.00	-2,652.45	0.00	7.91	-30,847.55
10-9200 GENERAL FUND - PROCEEDS EXTENDED TERM						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9400 GENERAL FUND - SALE OF FIXED ASSETS						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9500 GENERAL FUND - REFUND OF PRIOR YR EXP						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Fund 10 - GENERAL FUND						
Total Expenditure	16,060,381.00	2,578,468.07	15,551,658.37	13,020.11	96.91	495,702.52
Total Other Expenditure	1,743,669.00	-4,630.26	1,642,376.81	1.00	94.19	101,291.19
Total Revenue	-16,969,577.00	-2,424,438.66	-15,778,383.30	-7,169.66	93.02	-1,184,024.04
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	834,473.00	149,399.15	1,415,651.88	5,851.45	170.34	-587,030.33



## Grand Totals

Total Expenditure	16,060,381.00	2,578,468.07	15,551,658.37	13,020.11	96.91	495,702.52
Total Other Expenditure	1,743,669.00	-4,630.26	1,642,376.81	1.00	94.19	101,291.19
Total All Expenditures	17,804,050.00	2,573,837.81	17,194,035.18	13,021.11	96.64	596,993.71
Total Revenue	-16,969,577.00	-2,424,438.66	-15,778,383.30	-7,169.66	93.02	-1,184,024.04
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total All Revenues	-16,969,577.00	-2,424,438.66	-15,778,383.30	-7,169.66	93.02	-1,184,024.04
	834,473.00	149,399.15	1,415,651.88	5,851.45	170.34	-587,030.33

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
CAPITAL RESERVE ACCOUNT**

**JUNE 30, 2018**

	<b>MONTH OF JUNE</b>	<b>YEAR-TO-DATE</b>
BALANCE FORWARD MAY 31, 2018	25,539.62	22,573.52
RECEIPTS - JUNE		
6/30/2018 INTEREST	<u>27.38</u>	
TOTAL RECEIPTS - JUNE	27.38	60,239.87
DISBURSEMENTS - JUNE		
NO DISBURSEMENTS		
TOTAL DISBURSEMENTS JUNE		
FUNDS AVAILABLE JUNE 30, 2018	<u>-</u>	<u>57,246.39</u>
	\$ 25,567.00	\$ 25,567.00
<b>RY OF CAPITAL RESERVE FUNDS</b>		
CHECKING		
MONEY MARKET ACCOUNT [CURRENT INTEREST RATE: .90%]		21.17
		<u>25,545.83</u>
FUNDS AVAILABLE JUNE 30, 2018		\$ 25,567.00

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
CAPITAL PROJECT FUND**

**JUNE 30, 2018**

	<b>MONTH OF FEBRUARY</b>	<b>YEAR-TO-DATE</b>
BALANCE FORWARD MAY 31, 2018	\$7,924,646.85	\$8,477,547.18
RECEIPTS - JUNE		
6/30/2018      INTEREST	<u>24,100.64</u>	
TOTAL RECEIPTS - JUNE	24,100.64	100,239.26
DISBURSEMENTS - JUNE		
6/7/2018      CK #136 D&G MECHANICAL	47,736.00	
6/25/2018      PLGIT CD INVESTMENT FEE	1,631.10	
6/25/2018      CK #137 CERNICA ENGINEERING	336.32	
6/25/2018      CK #138 CIVIL & ENV. CONSULTANTS	1,900.00	
6/25/2018      CK #139 DECLAN CONSTRUCTION	157,637.25	
6/25/2018      CK #140 VOID	-	
6/25/2018      CK #141 PROFESSIONAL SVCS IND.	2,935.00	
6/25/2018      CK #142 UTICA NATL INS GROUP	600.00	
6/25/2018      CK #143 VRABEL PLUBMING CO, INC	15,889.00	
6/25/2018      CK #144 ECKLES ARCHITECTURE	<u>19,458.97</u>	
TOTAL DISBURSEMENTS JUNE	<u>248,123.64</u>	<u>877,162.59</u>
FUNDS AVAILABLE JUNE 30, 2018	\$7,700,623.85	\$7,700,623.85

**SUMMARY OF CAPITAL PROJECT FUNDS**

PLGIT ARM ACCOUNT (CURRENT RATE 1.85%)	2,450,623.85	
PLGIT CERTIFICATES OF DEPOSIT - SEE ATTACHED	<u>5,250,000.00</u>	
FUNDS AVAILABLE JUNE 30, 2018		\$7,700,623.85

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
CAPITAL PROJECT FUND**

**JUNE 30, 2018**

**CERTIFICATES OF DEPOSIT:**

<u>DATE</u>	<u>BANK</u>	<u>MATURITY</u>	<u>INTERST RATE</u>	<u>AMOUNT</u>
5/24/2017	Cfg Community Bank, Lutherville,MD-	8/15/2018	1.40%	245,000.00
5/24/2017	Bank Of The Ozarks, Little Rock,AR-(110)	8/15/2018	1.38%	165,000.00
5/24/2017	Third Coast Bank Ssb, Humble,TX-(58716)	8/15/2018	1.45%	245,000.00
5/24/2017	Prudential Savings Bank, Philadelphia,PA-	8/15/2018	1.45%	245,000.00
12/18/2017	Industrial & Commercial Bank of China Usa,	9/14/2018	1.55%	247,000.00
12/18/2017	Fieldpoint Provate Bank & Trust,	9/14/2018	1.50%	246,000.00
12/18/2017	Foresight Bank (FKA First National Bank of	9/14/2018	1.46%	246,000.00
5/7/2018	Luther Burbank Savings, Santa Rosa, CA-	11/5/2018	2.00%	247,000.00
5/7/2018	Crestmark Bank, Troy,MI-(34353)	11/5/2018	1.95%	247,000.00
5/7/2018	First National Bank and Trust Weatherford,	11/5/2018	1.90%	247,000.00
5/2/2018	Bank Leumi Usa, NY NY	1/28/2019	2.15%	245,000.00
5/2/2018	First Mid-Illinois Bank & Trust, NA Maltoon	1/28/2019	2.10%	245,000.00
5/2/2018	Pacific Western Bank (Acquired Security	1/28/2019	2.05%	245,000.00
5/2/2018	First National Bank of McGregor TX	1/28/2019	2.05%	245,000.00
5/2/2018	Cibc (Acquired Privatebank & Trust Co.)	1/28/2019	2.05%	245,000.00
5/2/2018	First State Bank, Boise City, OK	1/28/2019	1.95%	175,000.00
6/15/2018	Mainstreet Bank, Hemdon, VA (57742)	3/12/2019	2.32%	245,000.00
6/15/2018	Pacific Enterprise Bank, Irvine, CA (58415)	3/12/2019	2.30%	245,000.00
6/15/2018	Franklin Synergy Bank, Franklin, TN-	3/12/2019	2.30%	245,000.00
6/15/2018	North American Banking Co, Roseville, MN	3/12/2019	2.30%	245,000.00
6/15/2018	Bank of Ruston, Baton Rouge, LA (29700)	3/12/2019	2.30%	245,000.00
6/15/2018	Financial Federal Savings Bank,	3/12/2019	2.20%	245,000.00

5,250,000.00

# PAYROLL ACCOUNT BANK RECONCILIATION

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**FIRST NATIONAL BANK**

**RECONCILLATION DATE:**

**13-Aug-18**

**PREPARED BY:**

**Jalme Roberts**

<b>BALANCE PER BANK STATEMENT</b>		<b>OUTSTANDING CHECKS</b>	
<b>AS OF:</b>	<b>31-Jul-18</b>	<b>CHECK #</b>	<b>DESCRIPTION</b>
	<b>\$43,541.75</b>	Wire	PSERS 36,074.96
<b>ADD DEPOSITS IN TRANSIT</b>		7226	Jenkins 28.07
		10043	DelMonaco, K 59.59
Bank Fee	40.00	10945	Kistler, J. 48.43
	40.00	11366	Strain, J. 50.53
	80.00	12007	Alcher, S 10.17
		12512	Joseph, M 403.84
<b>SUBTOTAL .....</b>	<b>80.00</b>	13836	AFSCME 44.30
		13837	AFSCME 24.00
<b>LESS CHECKS OUTSTANDING:</b>		13869	AFSCME 688.76
Interest Tranfer to Gen Func	46.59	13870	AFSCME 7.00
		13873	Hab-Dlt 68.26
(SEE LIST)	<u>37,507.91</u>		
<b>TOTAL:</b>	<b>37,554.50</b>		
	<u>37,554.50</u>		
<b>BANK BALANCE PER STATEMENT RECONCILIATION</b>			
	<u>\$6,067.25</u>		
<b>GENERAL LEDGER ACCOUNT BALANCE</b>			
	0.00		
<b>ADD DEBITS:</b>			
DISTRICT	509,931.65		
<b>TOTAL DEBITS</b>	<b>509,931.65</b>		
<b>SUBTOTAL .....</b>	<b>509,931.65</b>		
<b>LESS CREDITS:</b>			
NET DEDUCTIONS	190,334.46		
NET PAYROLL	<u>313,529.94</u>		
<b>TOTAL CREDITS</b>	<b>503,864.40</b>		
	<u>503,864.40</u>		
<b>BANK BALANCE PER GENERAL LEDGER</b>		<b>TOTAL .....</b>	
	<u>\$6,067.25</u>	<u>\$37,507.91</u>	

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
GENERAL FUND**

**JULY 31, 2018**

		FUNDS AVAILABLE	
		JULY 1, 2018	
BALANCE FORWARD JULY 1, 2018			
CHECKING - GENERAL	233,762.86	\$	233,762.86
INDEXED MONEY MARKET	107,622.81		107,622.81
PA GOV TRUST	948,038.05		948,038.05
PA GOV TRUST-I SHARES	106,910.33		106,910.33
INDEXED MONEY MARKET-Restr.	<u>100,000.00</u>		<u>100,000.00</u>
 FUNDS AVAILABLE JULY 1, 2018		\$ 1,496,334.05	\$ 1,496,334.05
 RECEIPTS - JULY			
GENERAL REVENUE	187,040.68		187,040.68
ACCOUNT'S RECEIVABLE	<u>18,940.69</u>		<u>18,940.69</u>
 TOTAL RECEIPTS - JULY		205,981.37	205,981.37
 DISBURSEMENTS - JULY			
GENERAL EXPENSES	373,875.17		373,875.17
ACCT'S PAYABLE	<u>517,960.42</u>		<u>517,960.42</u>
 TOTAL DISBURSEMENTS JULY		<u>(891,835.59)</u>	<u>(891,835.59)</u>
 FUNDS AVAILABLE JULY 31, 2018		<u>\$ 810,479.83</u>	<u>\$ 810,479.83</u>

**DISTRIBUTION OF FUNDS:**

CHECKING - GENERAL	52,566.45
INDEXED MONEY MARKET	107,707.73
PA GOV TRUST	443,216.38
PA GOV TRUST-I SHARES	106,910.33
INDEXED MONEY MARKET-Restricted	<u>100,078.94</u>
 FUNDS AVAILABLE JULY 31, 2018	 \$ 810,479.83

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
GENERAL FUND**

**JULY 31, 2018**

<b>INDEXED MONEY MARKET ACCOUNT</b>		<b>CURRENT INTEREST RATE:</b>	<b>0.90%</b>
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BALANCE FORWARD JULY 1, 2018 \$ 107,622.81

07/31/18	INVESTMENT #1	<u>84.92</u>
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FUNDS AVAILABLE JULY 31, 2018 \$ 107,707.73

<b>PA GOVERNMENT TRUST INVESTMENTS</b>		<b>CURRENT INTEREST RATE:</b>	<b>1.73%</b>
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BALANCE FORWARD JULY 1, 2018 \$ 948,038.05

7/6/2018	TO CHECKING	(5,857.07)
7/16/2018	TO CHECKING	(500,000.00)
7/26/2018	INVESTMENT #1	125,009.38
7/30/2018	TO CHECKING	(125,000.00)
7/31/2018	INVESTMENT #2	<u>1,026.02</u>

FUNDS AVAILABLE JULY 31, 2018 \$ 443,216.38

<b>PA GOVERNMENT TRUST I SHARES INVESTMENTS</b>		<b>CURRENT INTEREST RATE:</b>	<b>1.91%</b>
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BALANCE FORWARD JULY 1, 2018 \$ 106,910.33

NO ACTIVITY		<u>0.00</u>
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FUNDS AVAILABLE JULY 31, 2018 \$ 106,910.33

<b>INDEXED MONEY MARKET ACCOUNT-RESTRICTED</b>		<b>CURRENT INTEREST RATE:</b>	<b>0.90%</b>
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BALANCE FORWARD JULY 1, 2018 \$ 100,000.00

7/31/2018	INVESTMENT #1	<u>78.94</u>
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FUNDS AVAILABLE JULY 31, 2018 \$ 100,078.94

**SHARPSVILLE AREA SCHOOL DISTRICT  
BANK RECONCILIATION  
GENERAL FUND**

**JULY 31, 2018**

BANK STATEMENT BALANCE	\$	213,957.98
PLUS DEPOSIT(S) IN TRANSIT		11,193.89
LESS OUTSTANDING CHECKS:		

17621	N TURUCK	20.00	
17699	F BERTOLASKO	39.75	
17756	MOTIVIATIONAL MIEDA	100.00	
17861	J FOWLER	50.36	
18494	E CAMERON	55.00	
18505	SHARPSVILLE SOCCER BOOSTERS	40.00	
18556	D LOMBARDI	80.11	
18631	D LYNCH	138.00	
18633	D REGULA	138.00	
18729	CASTLE MAINTENANCE	678.00	
18733	T DADICH	25.00	
18746	HSLC	820.00	
18749	JC EHRLICH	736.00	
18758	PAMLE	149.00	
18759	PASA	1,075.00	
18762	PSU	50.00	
18779	SJA STORAGE	178.00	
18783	R TESONE	583.33	
18797	BOSTON MUTUAL	526.59	
18798	CM REGENT	165.07	
18799	CROWN BENEFITS	165,334.29	
18000	THE HF GROUP	515.53	
18801	US POSTAL SERVICE	95.44	
18802	VERIZON	598.95	
ACH	CROWN BENEFITS	<u>394.00</u>	<u>(172,585.42)</u>

FUNDS AVAILABLE JULY 31, 2018	\$	52,566.45
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	FOR THE MONTH JULY		YEAR- TO-DATE
BEGINNING BALANCE	\$ 233,762.86	\$	233,762.86
RECEIPTS	205,981.37		205,981.37
INVESTMENTS REDEEMED	<u>630,857.07</u>		<u>630,857.07</u>
 SUB-TOTAL	 1,070,601.30		 1,070,601.30
 DISBURSEMENTS	 (891,835.59)		 (891,835.59)
INVESTMENTS PURCHASED	<u>(126,199.26)</u>		<u>(126,199.26)</u>
 BANK BALANCE	 \$ 52,566.45	 \$	 52,566.45



# Condensed IV Board Summary Report

From 07/01/2018 To 07/31/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>10-1100 GENERAL FUND -</b>						
100 PERSONNEL SERV-SALARIES	4,345,470.00	0.00	0.00	0.00	0.00	4,345,470.00
200 PERSONNEL EMPL BENEFITS	2,855,034.00	-61.56	-61.56	0.00	-0.00	2,855,095.56
300 PURCHASED PROF & TECH	246,517.00	18,750.00	18,750.00	0.00	7.60	227,767.00
400 PURCHASED PROPERTY SVC	45,129.00	2,992.36	2,992.36	28,248.00	69.22	13,888.64
500 OTHER PURCHASED SERVICE	183,608.00	3,962.65	3,962.65	0.00	2.15	179,645.35
600 SUPPLIES	191,139.00	16,645.25	16,645.25	102,189.56	62.17	72,304.19
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	5,106.00	138.00	138.00	0.00	2.70	4,968.00
<b>Total</b>	<b>7,872,003.00</b>	<b>42,426.70</b>	<b>42,426.70</b>	<b>130,437.56</b>	<b>2.19</b>	<b>7,699,138.74</b>
<b>10-1200 GENERAL FUND - SPEC PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	1,142,616.00	2,479.17	2,479.17	0.00	0.21	1,140,136.83
200 PERSONNEL EMPL BENEFITS	842,164.00	16,764.50	16,764.50	0.00	1.99	825,399.50
300 PURCHASED PROF & TECH	350,250.00	15,743.22	15,743.22	17,511.00	9.49	316,995.78
400 PURCHASED PROPERTY SVC	200.00	0.00	0.00	0.00	0.00	200.00
500 OTHER PURCHASED SERVICE	271,145.00	4,284.74	4,284.74	0.00	1.58	266,860.26
600 SUPPLIES	24,632.00	3,394.00	3,394.00	27,782.97	126.57	-6,544.97
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	3,430.00	0.00	0.00	0.00	0.00	3,430.00
<b>Total</b>	<b>2,634,437.00</b>	<b>42,665.63</b>	<b>42,665.63</b>	<b>45,293.97</b>	<b>3.33</b>	<b>2,546,477.40</b>
<b>10-1300 GENERAL FUND - VOCATIONAL EDUCATION</b>						
500 OTHER PURCHASED SERVICE	450,334.00	0.00	0.00	388,432.00	86.25	61,902.00
<b>Total</b>	<b>450,334.00</b>	<b>0.00</b>	<b>0.00</b>	<b>388,432.00</b>	<b>86.25</b>	<b>61,902.00</b>
<b>10-1400 GENERAL FUND - OTHER INSTRUCTION PROG</b>						
100 PERSONNEL SERV-SALARIES	5,000.00	0.00	0.00	0.00	0.00	5,000.00
200 PERSONNEL EMPL BENEFITS	2,107.00	0.00	0.00	0.00	0.00	2,107.00
300 PURCHASED PROF & TECH	14,614.00	-250.00	-250.00	250.00	0.00	14,614.00
500 OTHER PURCHASED SERVICE	35,960.00	2,591.75	2,591.75	1,050.96	10.12	32,317.29

# Condensed IV Board Summary Report

From 07/01/2018 To 07/31/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>57,681.00</b>	<b>2,341.75</b>	<b>2,341.75</b>	<b>1,300.96</b>	<b>6.31</b>	<b>54,038.29</b>
<b>10-1500 GENERAL FUND - NONPUBLIC SCHOOL PGMS</b>						
300 PURCHASED PROF & TECH	6,077.00	0.00	0.00	0.00	0.00	6,077.00
<b>Total</b>	<b>6,077.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,077.00</b>
<b>10-2100 GENERAL FUND - SUPPORT SERV-PUPIL PERS</b>						
100 PERSONNEL SERV-SALARIES	311,378.00	0.00	0.00	0.00	0.00	311,378.00
200 PERSONNEL EMPL BENEFITS	216,813.00	1,496.06	1,496.06	0.00	0.69	215,316.94
300 PURCHASED PROF & TECH	8,892.00	0.00	0.00	0.00	0.00	8,892.00
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	2,513.00	0.00	0.00	3,835.43	152.62	-1,322.43
<b>Total</b>	<b>539,596.00</b>	<b>1,496.06</b>	<b>1,496.06</b>	<b>3,835.43</b>	<b>0.98</b>	<b>534,264.51</b>
<b>10-2200 GENERAL FUND - SUPPORT SERVICES-INSTRU</b>						
100 PERSONNEL SERV-SALARIES	253,562.00	9,251.17	9,251.17	0.00	3.64	244,310.83
200 PERSONNEL EMPL BENEFITS	169,058.00	9,153.67	9,153.67	300.00	5.59	159,604.33
300 PURCHASED PROF & TECH	37,603.00	25,257.00	25,257.00	0.00	67.16	12,346.00
400 PURCHASED PROPERTY SVC	4,396.00	3,678.00	3,678.00	88.00	85.66	630.00
500 OTHER PURCHASED SERVICE	7,588.00	175.00	175.00	140.84	4.16	7,272.16
600 SUPPLIES	56,090.00	802.88	802.88	22,628.36	41.77	32,658.76
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	435.00	0.00	0.00	0.00	0.00	435.00
<b>Total</b>	<b>528,732.00</b>	<b>48,317.72</b>	<b>48,317.72</b>	<b>23,157.20</b>	<b>13.51</b>	<b>457,257.08</b>
<b>10-2300 GENERAL FUND - SUPPORT SERVICES-ADMIN</b>						
100 PERSONNEL SERV-SALARIES	582,312.00	40,898.90	40,898.90	0.00	7.02	541,413.10
200 PERSONNEL EMPL BENEFITS	414,224.00	31,023.88	31,023.88	1,200.00	7.77	382,000.12
300 PURCHASED PROF & TECH	66,763.00	2,305.92	2,305.92	6,416.67	13.06	58,040.41

# Condensed IV Board Summary Report

From 07/01/2018 To 07/31/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
400 PURCHASED PROPERTY SVC	3,087.00	274.61	274.61	2,717.00	96.90	95.39
500 OTHER PURCHASED SERVICE	29,637.00	1,397.42	1,397.42	1,165.72	8.64	27,073.86
600 SUPPLIES	27,912.00	129.49	129.49	5,066.94	18.61	22,715.57
800 OTHER OBJECTS	7,944.00	6,186.41	6,186.41	0.00	77.87	1,757.59
<b>Total</b>	<b>1,131,879.00</b>	<b>82,216.63</b>	<b>82,216.63</b>	<b>16,566.33</b>	<b>8.72</b>	<b>1,033,096.04</b>
<b>10-2400 GENERAL FUND - SUPP SVC-PUBLIC HEALTH</b>						
100 PERSONNEL SERV-SALARIES	97,068.00	75.00	75.00	0.00	0.07	96,993.00
200 PERSONNEL EMPL BENEFITS	61,397.00	20.99	20.99	0.00	0.03	61,376.01
300 PURCHASED PROF & TECH	3,013.00	0.00	0.00	721.00	23.92	2,292.00
500 OTHER PURCHASED SERVICE	210.00	0.00	0.00	0.00	0.00	210.00
600 SUPPLIES	876.00	0.00	0.00	824.49	94.11	51.51
<b>Total</b>	<b>162,564.00</b>	<b>95.99</b>	<b>95.99</b>	<b>1,545.49</b>	<b>1.00</b>	<b>160,922.52</b>
<b>10-2500 GENERAL FUND -</b>						
100 PERSONNEL SERV-SALARIES	131,641.00	10,698.91	10,698.91	0.00	8.12	120,942.09
200 PERSONNEL EMPL BENEFITS	89,814.00	7,417.69	7,417.69	475.00	8.78	81,921.31
300 PURCHASED PROF & TECH	25,348.00	6,942.74	6,942.74	400.00	28.96	18,005.26
400 PURCHASED PROPERTY SVC	1,110.00	107.68	107.68	363.88	42.48	638.44
500 OTHER PURCHASED SERVICE	3,150.00	190.42	190.42	161.50	11.17	2,798.08
600 SUPPLIES	1,690.00	0.00	0.00	175.18	10.36	1,514.82
800 OTHER OBJECTS	245.00	0.00	0.00	0.00	0.00	245.00
<b>Total</b>	<b>252,998.00</b>	<b>25,357.44</b>	<b>25,357.44</b>	<b>1,575.56</b>	<b>10.64</b>	<b>226,065.00</b>
<b>10-2600 GENERAL FUND -</b>						
100 PERSONNEL SERV-SALARIES	613,942.00	9,503.83	9,503.83	-936.00	1.39	605,374.17
200 PERSONNEL EMPL BENEFITS	476,196.00	21,972.82	21,972.82	0.00	4.61	454,223.18
300 PURCHASED PROF & TECH	29,350.00	16,368.45	16,368.45	330.00	56.89	12,651.55
400 PURCHASED PROPERTY SVC	127,443.00	18,085.86	18,085.86	17,212.69	27.69	92,144.45
500 OTHER PURCHASED SERVICE	76,055.00	873.95	873.95	3,025.00	5.12	72,156.05
600 SUPPLIES	381,085.00	29,230.61	29,230.61	28,974.21	15.27	322,880.18

# Condensed IV Board Summary Report

From 07/01/2018 To 07/31/2018

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	150.00	0.00	0.00	0.00	0.00	150.00
<b>Total</b>	<b>1,704,221.00</b>	<b>96,035.52</b>	<b>96,035.52</b>	<b>48,605.90</b>	<b>8.48</b>	<b>1,559,579.58</b>
<b>10-2700 GENERAL FUND -</b>						
500 OTHER PURCHASED SERVICE	448,617.00	260.54	260.54	0.00	0.05	448,356.46
<b>Total</b>	<b>448,617.00</b>	<b>260.54</b>	<b>260.54</b>	<b>0.00</b>	<b>0.05</b>	<b>448,356.46</b>
<b>10-2800 GENERAL FUND - SUPPORT SVCS-CENTRAL</b>						
100 PERSONNEL SERV-SALARIES	140,766.00	11,345.50	11,345.50	0.00	8.05	129,420.50
200 PERSONNEL EMPL BENEFITS	99,643.00	8,080.33	8,080.33	300.00	8.41	91,262.67
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	4,595.00	10.00	10.00	0.00	0.21	4,585.00
600 SUPPLIES	2,200.00	0.00	0.00	37.98	1.72	2,162.02
800 OTHER OBJECTS	595.00	0.00	0.00	0.00	0.00	595.00
<b>Total</b>	<b>247,799.00</b>	<b>19,435.83</b>	<b>19,435.83</b>	<b>337.98</b>	<b>7.97</b>	<b>228,025.19</b>
<b>10-2900 GENERAL FUND -</b>						
500 OTHER PURCHASED SERVICE	9,600.00	0.00	0.00	0.00	0.00	9,600.00
<b>Total</b>	<b>9,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,600.00</b>
<b>10-3100 GENERAL FUND - FOOD SERVICES</b>						
100 PERSONNEL SERV-SALARIES	0.00	-8,230.86	-8,230.86	0.00	0.00	8,230.86
200 PERSONNEL EMPL BENEFITS	0.00	-4,713.63	-4,713.63	0.00	0.00	4,713.63
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>-12,944.49</b>	<b>-12,944.49</b>	<b>0.00</b>	<b>0.00</b>	<b>12,944.49</b>
<b>10-3200 GENERAL FUND - STUDENT ACTIVITIES</b>						
100 PERSONNEL SERV-SALARIES	189,371.00	729.75	729.75	0.00	0.38	188,641.25
200 PERSONNEL EMPL BENEFITS	79,585.00	305.78	305.78	0.00	0.38	79,279.22

# Condensed IV Board Summary Report

From 07/01/2018 To 07/31/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
300 PURCHASED PROF & TECH	85,204.00	2,750.00	2,750.00	32,627.92	41.52	49,826.08
400 PURCHASED PROPERTY SVC	7,900.00	0.00	0.00	0.00	0.00	7,900.00
500 OTHER PURCHASED SERVICE	53,355.00	174.79	174.79	0.00	0.32	53,180.21
600 SUPPLIES	60,237.00	939.30	939.30	13,379.54	23.77	45,918.16
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	13,613.00	0.00	0.00	1,220.00	8.96	12,393.00
<b>Total</b>	<b>489,265.00</b>	<b>4,899.62</b>	<b>4,899.62</b>	<b>47,227.46</b>	<b>10.65</b>	<b>437,137.92</b>
<b>10-4200 GENERAL FUND - EXISTING SITE IMPROVE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10-4600 GENERAL FUND - EXISTING BLDG IMPROVE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10-5100 GENERAL FUND - OTHER EXPEND &amp; FINANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
000	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	54,172.00	0.00	0.00	0.00	0.00	54,172.00
900 OTHER USES OF FUNDS	100,000.00	0.00	0.00	0.00	0.00	100,000.00
<b>Total</b>	<b>154,172.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>154,172.00</b>
<b>10-5200 GENERAL FUND - FUND TRANSFERS</b>	<b>1,337,195.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,158,640.63</b>	<b>86.64</b>	<b>178,554.37</b>
900 OTHER USES OF FUNDS	1,337,195.00	0.00	0.00	1,158,640.63	86.64	178,554.37
<b>Total</b>	<b>1,337,195.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,158,640.63</b>	<b>86.64</b>	<b>178,554.37</b>
<b>10-5800 GENERAL FUND - SUSPENSE ACCOUNT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed IV Board Summary Report

From 07/01/2018 To 07/31/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 PERSONNEL EMPL BENEFITS	0.00	731.23	731.23	-1,547.19	0.00	815.96
300 PURCHASED PROF & TECH	0.00	20,539.00	20,539.00	0.00	0.00	-20,539.00
<b>Total</b>	<b>0.00</b>	<b>21,270.23</b>	<b>21,270.23</b>	<b>-1,547.19</b>	<b>0.00</b>	<b>-19,723.04</b>
<b>10-5900 GENERAL FUND - BUDGETARY RESERVE</b>						
800 OTHER OBJECTS	50,000.00	0.00	0.00	0.00	0.00	50,000.00
<b>Total</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>
<b>10-6100 GENERAL FUND - TAXES LEVIED BY THE LEA</b>						
000	-5,413,031.00	-34,200.18	-34,200.18	0.00	0.63	-5,378,830.82
<b>Total</b>	<b>-5,413,031.00</b>	<b>-34,200.18</b>	<b>-34,200.18</b>	<b>0.00</b>	<b>0.63</b>	<b>-5,378,830.82</b>
<b>10-6400 GENERAL FUND - DELINQUENCIES TAXES LEV</b>						
000	-216,447.00	-29,177.62	-29,177.62	0.00	13.48	-187,269.38
<b>Total</b>	<b>-216,447.00</b>	<b>-29,177.62</b>	<b>-29,177.62</b>	<b>0.00</b>	<b>13.48</b>	<b>-187,269.38</b>
<b>10-6500 GENERAL FUND - EARNINGS ON INVESTMENTS</b>						
000	-19,252.00	-1,335.69	-1,335.69	0.00	6.93	-17,916.31
<b>Total</b>	<b>-19,252.00</b>	<b>-1,335.69</b>	<b>-1,335.69</b>	<b>0.00</b>	<b>6.93</b>	<b>-17,916.31</b>
<b>10-6700 GENERAL FUND - REV FROM STUDENT ACT</b>						
000	-30,671.00	0.00	0.00	0.00	0.00	-30,671.00
<b>Total</b>	<b>-30,671.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-30,671.00</b>
<b>10-6800 GENERAL FUND - REV FROM INTERMEDIATE</b>						
000	-167,276.00	0.00	0.00	0.00	0.00	-167,276.00
<b>Total</b>	<b>-167,276.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-167,276.00</b>
<b>10-6900 GENERAL FUND - OTHER REV FROM LOCAL</b>						
000	-422,385.00	250.00	250.00	-10,001.56	2.30	-412,633.44

# Condensed IV Board Summary Report

From 07/01/2018 To 07/31/2018

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>Total</b>	-422,385.00	250.00	250.00	-10,001.56	2.30	-412,633.44
10-7100 GENERAL FUND - BASIC INSTRUCT & OPER 000	-6,412,000.00	0.00	0.00	0.00	0.00	-6,412,000.00
<b>Total</b>	-6,412,000.00	0.00	0.00	0.00	0.00	-6,412,000.00
10-7200 GENERAL FUND - SUBSIDIES SPECIAL ED 000	-758,077.00	-113,137.00	-113,137.00	0.00	14.92	-644,940.00
<b>Total</b>	-758,077.00	-113,137.00	-113,137.00	0.00	14.92	-644,940.00
10-7300 GENERAL FUND - SUBSIDIES NON-ED PGMS 000	-1,349,320.00	0.00	0.00	0.00	0.00	-1,349,320.00
<b>Total</b>	-1,349,320.00	0.00	0.00	0.00	0.00	-1,349,320.00
10-7500 GENERAL FUND - EXTRA GRANTS 000	-239,259.00	0.00	0.00	0.00	0.00	-239,259.00
<b>Total</b>	-239,259.00	0.00	0.00	0.00	0.00	-239,259.00
10-7800 GENERAL FUND - SUBSIDIES ST PAID BENE 000	-2,182,083.00	-9,440.19	-9,440.19	0.00	0.43	-2,172,642.81
<b>Total</b>	-2,182,083.00	-9,440.19	-9,440.19	0.00	0.43	-2,172,642.81
10-7900 GENERAL FUND - REVENUE FOR TECHNOLOGY 000	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	0.00	0.00	0.00	0.00	0.00	0.00
10-8500 GENERAL FUND - RESTRICT GRANTS-IN-AID 000	-359,259.00	0.00	0.00	0.00	0.00	-359,259.00
<b>Total</b>	-359,259.00	0.00	0.00	0.00	0.00	-359,259.00
10-8600 GENERAL FUND - RESTRICT GRANTS-IN-AID						

# Condensed IV Board Summary Report

From 07/01/2018 To 07/31/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8700 GENERAL FUND -						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8800 GENERAL FUND - MED ASSIST REIMBURSE						
000	-96,500.00	0.00	0.00	0.00	0.00	-96,500.00
Total	-96,500.00	0.00	0.00	0.00	0.00	-96,500.00
10-9200 GENERAL FUND - PROCEEDS EXTENDED TERM						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9400 GENERAL FUND - SALE OF FIXED ASSETS						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9500 GENERAL FUND - REFUND OF PRIOR YR EXP						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Fund 10 - GENERAL FUND						
Total Expenditure	16,535,803.00	352,604.94	352,604.94	708,315.84	6.41	15,474,882.22
Total Other Expenditure	1,541,367.00	21,270.23	21,270.23	1,157,093.44	76.44	363,003.33
Total Revenue	-17,665,560.00	-187,040.68	-187,040.68	-10,001.56	1.11	-17,468,517.76
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	411,610.00	186,834.49	186,834.49	1,855,407.72	496.15	-1,630,632.21



**Grand Totals**

Total Expenditure	16,535,803.00	352,604.94	352,604.94	708,315.84	6.41	15,474,882.22
Total Other Expenditure	1,541,367.00	21,270.23	21,270.23	1,157,093.44	76.44	363,003.33
Total All Expenditures	18,077,170.00	373,875.17	373,875.17	1,865,409.28	12.38	15,837,885.55
Total Revenue	-17,665,560.00	-187,040.68	-187,040.68	-10,001.56	1.11	-17,468,517.76
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total All Revenues	-17,665,560.00	-187,040.68	-187,040.68	-10,001.56	1.11	-17,468,517.76
	411,610.00	186,834.49	186,834.49	1,855,407.72	496.15	-1,630,632.21

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
CAPITAL RESERVE FUND**

**JULY 31, 2018**

			YEAR-TO-DATE
BALANCE FORWARD JULY 1, 2018	\$	25,567.00	\$ 25,567.00
RECEIPTS - JULY			
07/31/18 INTEREST		<u>38.08</u>	
 TOTAL RECEIPTS - JULY		 38.08	 38.08
DISBURSEMENTS - JULY			
NO DISBURSEMENTS			
 DISBURSEMENTS - JULY		 <u>0.00</u>	 <u>0.00</u>
 FUNDS AVAILABLE JULY 31, 2018	 \$	 25,605.08	 \$ 25,605.08

**SUMMARY OF CAPITAL RESERVE FUNDS**

CHECKING	21.18	
MONEY MARKET ACCOUNT (CURRENT INTEREST RATE: 1.70%)	<u>25,583.90</u>	
 FUNDS AVAILABLE JULY 31, 2018		 \$ 25,605.08

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
CAPITAL PROJECT FUND**

**JULY 31, 2018**

	MONTH OF FEBRUARY	YEAR-TO-DATE
BALANCE FORWARD JULY 1, 2018	\$7,700,623.85	\$7,700,623.85
7/31/2018 INTEREST	3,931.09	
 FUNDS AVAILABLE JULY 31, 2018	 3,931.09	 3,931.09
0.44 CK 151 DECLAN CONSTRUCTION	114,915.64	
CK 152 D&G MECHANICAL	26,100.00	
CK 153 ECKLES ARCHITECTURE	18,439.89	
CK 154 MCCURLY HOUSTON ELECTRIC	16,129.80	
CK 155 UTICA NATL INSURANCE	304.00	
CK 156 VRABEL PLUMBING	<u>25,020.00</u>	
 DISBURSEMENTS - JULY	 <u>200,909.33</u>	 <u>200,909.33</u>
 FUNDS AVAILABLE JULY 31, 2018	 \$7,503,645.61	 \$7,503,645.61

**SUMMARY OF CAPITAL PROJECT FUNDS**

PLGIT ARM ACCOUNT (CURRENT RATE: 1.90%)	2,253,645.61	
PLGIT CERTIFICATES OF DEPOSIT	<u>5,250,000.00</u>	
 FUNDS AVAILABLE JULY 31, 2018		 \$7,503,645.61

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
CAPITAL PROJECT FUND**

**JULY 31, 2018**

**CERTIFICATES OF DEPOSIT:**

<u>DATE</u>	<u>BANK</u>	<u>MATURITY</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
5/24/2017	Cfg Community Bank, Lutherville,MD-(34294)	8/15/2018	1.40%	245,000.00
5/24/2017	Bank Of The Ozarks, Little Rock,AR-(110)	8/15/2018	1.38%	165,000.00
5/24/2017	Third Coast Bank Ssb, Humble,TX-(58716)	8/15/2018	1.45%	245,000.00
5/24/2017	Prudential Savings Bank, Philadelphia,PA-(306)	8/15/2018	1.45%	245,000.00
12/18/2017	Industrial & Commercial Bank of China Usa, N	9/14/2018	1.55%	247,000.00
12/18/2017	Fieldpoint Provate Bank & Trust, Greenwich,	9/14/2018	1.50%	246,000.00
12/18/2017	Foresight Bank (FKA First National Bank of Plz	9/14/2018	1.46%	246,000.00
5/7/2018	Luther Burbank Savings, Santa Rosa, CA- (321	11/5/2018	2.00%	247,000.00
5/7/2018	Crestmark Bank, Troy,MI-(34353)	11/5/2018	1.95%	247,000.00
5/7/2018	First National Bank and Trust Weatherford, O	11/5/2018	1.90%	247,000.00
5/2/2018	Bank Leumi Usa, NY NY	1/28/2019	2.15%	245,000.00
5/2/2018	First Mid-Illinois Bank & Trust, NA Maltoon IL	1/28/2019	2.10%	245,000.00
5/2/2018	Pacific Western Bank (Acquired Security Pacif	1/28/2019	2.05%	245,000.00
5/2/2018	First National Bank of McGregor TX	1/28/2019	2.05%	245,000.00
5/2/2018	Cibc (Acquired Privatebank & Trust Co.)	1/28/2019	2.05%	245,000.00
5/2/2018	First State Bank, Boise City, OK	1/28/2019	1.95%	175,000.00
6/15/2018	Mainstreet Bank, Herndon, VA (57742)	3/12/2019	2.32%	245,000.00
6/15/2018	Pacific Enterprise Bank, Irvine, CA (58415)	3/12/2019	2.30%	245,000.00
6/15/2018	Franklin Synergy Bank, Franklin, TN- (58714)	3/12/2019	2.30%	245,000.00
6/15/2018	North American Banking Co, Roseville, MN (3	3/12/2019	2.30%	245,000.00
6/15/2018	Bank of Ruston, Baton Rouge, LA (29700)	3/12/2019	2.30%	245,000.00
6/15/2018	Financial Federal Savings Bank, Memphis,TN-	3/12/2019	2.20%	245,000.00
<b>TOTAL</b>			<b>\$</b>	<b>5,250,000.00</b>

**SHARPSVILLE AREA SCHOOL DISTRICT  
BOARD REPORT**

**August 20, 2018**

**GENERAL FUND:**

Total Bills to be Affirmed for June	1,881,942.04
Total Bills to be Affirmed for July	891,835.59
Total Bills to be Approved for August	263,674.24

**CAPITAL PROJECT FUND:**

Total Bills to be Affirmed for July	200,909.33
Total Bills to be Approved for August	60,945.89

# Fund Accounting Check Register

GENERAL FUND - From 06/01/2018 To 06/30/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018613	06/04/2018	L2939400001	00021946	CEEB	10-2120-340-000-30-800-000-137-0000	121203408000000	54.00
<b>Vendor: COLLEGENE - COLLEGE ENTRANCE EXAMINATION BOARD</b>							
00018614	06/05/2018	L2939600001	00021915	BUHL	Remit # 1 Check Date: 06/04/2018	Check Amount:	54.00
<b>Vendor: BUHL PAC - BUHL PARK CORPORATION</b>							
00018615	06/05/2018	L2939600002	00021945	CEEB	Remit # 1 Check Date: 06/05/2018	Check Amount:	40.00
<b>Vendor: COLLEGENE - COLLEGE ENTRANCE EXAMINATION BOARD</b>							
00018616	06/05/2018	L2939600003	00021928	MPSEBT	Remit # 1 Check Date: 06/05/2018	Check Amount:	3,505.00
00018616	06/05/2018	L2939600004	00021928	MPSEBT	10-0470-000-000-00-000-000-0000	10470	7,581.60
<b>Vendor: MPSEBT - MIDWESTERN PA SCHOOL</b>							
00018617	06/05/2018	L2939600005	00021892	110005503740	Remit # 1 Check Date: 06/05/2018	Check Amount:	-2,512.80
00018617	06/05/2018	L2939600006	00021892	110005508863	10-2620-622-000-00-200-000-000-0000	126206222000000	5,068.80
00018617	06/05/2018	L2939600007	00021892	110005508905	10-2620-622-000-00-980-000-000-0000	126206229800000	5,854.29
00018617	06/05/2018	L2939600008	00021892	110005508954	10-2620-622-000-00-980-000-000-0000	126206229800000	21.15
00018617	06/05/2018	L2939600009	00021892	110005508996	10-2620-622-000-00-980-000-000-0000	126206229800000	31.38
00018617	06/05/2018	L2939600010	00021892	110005503203	10-2620-622-000-00-500-000-000-0000	126206225000000	24.12
00018617	06/05/2018	L2939600011	00021892	110005503203	10-2620-622-000-00-800-000-000-0000	126206228000000	38.11
<b>Vendor: PENNPO - PENN POWER</b>							
00018618	06/05/2018	L2939600012	00021895	SVS	Remit # 1 Check Date: 06/05/2018	Check Amount:	7,153.00
<b>Vendor: SUDDENVAS - SUDDEN VALLEY SOUND</b>							
00018619	06/05/2018	L2939800001	00021937	CEEB	10-2620-430-000-00-800-000-000-0000	126204308000000	8,743.09
<b>Vendor: COLLEGENE - COLLEGE ENTRANCE EXAMINATION BOARD</b>							
00018620	06/05/2018	C2940300001	00021945		Remit # 1 Check Date: 06/05/2018	Check Amount:	21,865.14
<b>Vendor: APEXAMS - AP EXAMS</b>							
00018621	06/14/2018	L2946800001	00021965	70756000	Remit # 1 Check Date: 06/05/2018	Check Amount:	650.00
00018621	06/14/2018	L2946800002	00021965	70756000	10-2120-340-000-30-800-000-137-0000	121203408000000	1,550.00
00018621	06/14/2018	L2946800003	00021965	70651000	Remit # 1 Check Date: 06/05/2018	Check Amount:	1,550.00
<b>Vendor: BOROUGHSH - BOROUGH OF SHARPSVILLE</b>							
00018622	06/14/2018	L2946800004	00021903	Fleming	10-2120-340-000-30-800-000-137-0000	121203408000000	3,505.00
<b>Vendor: FLEMING - LARRY FLEMING</b>							
00018623	06/14/2018	L2946800005	00022008	376318710	Remit # 1 Check Date: 06/14/2018	Check Amount:	3,505.00
00018623	06/14/2018	L2946800006	00022008	376318710	10-2620-424-000-00-500-000-000-0000	126204245000000	630.00
00018623	06/14/2018	L2946800007	00022008	376318710	10-2620-424-000-00-800-000-000-0000	126204248000000	769.05
					10-2620-424-000-00-200-000-000-0000	126204242000000	561.18
					Remit # 1 Check Date: 06/14/2018	Check Amount:	1,960.23
					10-3250-330-000-00-000-000-000-BAMS	330BAM	132.00
					Remit # 1 Check Date: 06/14/2018	Check Amount:	132.00
					10-2620-621-000-00-200-000-000-0000	126206212000000	307.60
					10-2620-621-000-00-500-000-000-0000	126206215000000	116.00
					10-2620-621-000-00-800-000-000-0000	126206218000000	140.71

# Fund Accounting Check Register

GENERAL FUND - From 06/01/2018 To 06/30/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
<b>Vendor: NATIONAFU - NATIONAL FUEL</b>							
00018624	06/14/2018	L2946800008	00021964	110046135841	Remit # 1 Check Date: 06/14/2018 10-2620-622-000-00-220-000-000-0000	Check Amount: 126206222200000	564.31
<b>Vendor: PENNPO - PENN POWER</b>							
00018625	06/14/2018	L2946800010	00021993	Reno	Remit # 1 Check Date: 06/14/2018 10-3250-330-000-00-000-000-000-BAMS	Check Amount: 330BAM	65.68
<b>Vendor: RENOKE - KEVIN RENO</b>							
00018626	06/14/2018	L2946800009	00021990	3839992	Remit # 1 Check Date: 06/14/2018 10-0481-000-00-000-000-000-0000	Check Amount: 10481	44.00
<b>Vendor: SCHOLBOF - SCHOLASTIC BOOK FAIR</b>							
00018627	06/14/2018	L2946800011	00021985	SCSD	Remit # 1 Check Date: 06/14/2018 10-1290-561-000-10-200-000-109-0000	Check Amount: 112905612000000	2,464.95
<b>Vendor: SHARONCIS - SHARON CITY SCHOOL DISTRICT</b>							
00018628	06/14/2018	L2946800012	00021984	TLC	Remit # 1 Check Date: 06/14/2018 10-1290-323-000-30-800-000-000-0000	Check Amount: 112903238000000	2,464.95
<b>Vendor: TOTALLEC - TOTAL LEARNING CENTERS.COM</b>							
00018629	06/19/2018	L2948500001	00022017	Ceremuga	Remit # 1 Check Date: 06/14/2018 10-3210-390-000-00-500-000-127-0000	Check Amount: 132103905000000	125.00
<b>Vendor: CEREMULO - LORI CEREMUGA</b>							
00018630	06/19/2018	L2948500002	00022019	HART	Remit # 1 Check Date: 06/19/2018 10-3250-330-000-00-000-000-000-SBJ0	Check Amount: 330SBJ	400.00
00018630	06/19/2018	L2948500003	00022019	HART	10-3250-330-000-00-000-000-000-SBV0	330SBV	52.50
<b>Vendor: HARTDA - DAVID HART</b>							
00018631	06/19/2018	L2948500004	00022022	Lynch	Remit # 1 Check Date: 06/19/2018 10-3250-330-000-00-000-000-000-SBV0	Check Amount: 330SBV	52.50
00018631	06/19/2018	L2948500005	00022022	Lynch	10-3250-330-000-00-000-000-000-SBV0	330SBV	105.00
<b>Vendor: LYNCHDE - DENNY LYNCH</b>							
00018632	06/19/2018	L2948500006	00022020	Morar	Remit # 1 Check Date: 06/19/2018 10-3250-330-000-00-000-000-000-SBJ0	Check Amount: 330SBJ	69.00
00018632	06/19/2018	L2948500007	00022020	Morar	10-3250-330-000-00-000-000-000-SBV0	330SBV	69.00
<b>Vendor: MORARJO - JOE MORAR</b>							
00018633	06/19/2018	L2948500008	00022021	Regula	Remit # 1 Check Date: 06/19/2018 10-3250-330-000-00-000-000-000-SBV0	Check Amount: 330SBV	138.00
00018633	06/19/2018	L2948500009	00022021	Regula	10-3250-330-000-00-000-000-000-SBV0	330SBV	52.50
<b>Vendor: REGULADA - DAVID REGULA</b>							
00018634	06/19/2018	L2948500010	00022024	Snyder	Remit # 1 Check Date: 06/19/2018 10-3250-330-000-00-000-000-000-BAJ0	Check Amount: 330BAJ	52.50
00018634	06/19/2018	L2948500011	00022024	Snyder	10-3250-330-000-00-000-000-000-BAV0	330BAV	52.50
<b>Vendor: SNYDERGE - GEORGE SNYDER</b>							
00018635	06/19/2018	L2948500012	00022023	Thorn	Remit # 1 Check Date: 06/19/2018 10-3250-330-000-00-000-000-000-BAJ0	Check Amount: 330BAJ	105.00
00018635	06/19/2018	L2948500013	00022023	Thorn	10-3250-330-000-00-000-000-000-BAV0	330BAV	52.50
<b>Vendor: THORNJA - JACK THORN</b>							
00018707	06/26/2018	L2951300001	00022031	Boston-07	Remit # 1 Check Date: 06/19/2018 10-0470-000-00-000-000-000-0000	Check Amount: 10470	52.50
							105.00
							516.18

\* Denotes Non-Negotiable Transaction

P - Prenote

# - Payable Transaction

07/05/2018 07:20:13 AM

d - Direct Deposit

C - Credit Card Payment

Sharpville Area School District

Page 2

# Fund Accounting Check Register

GENERAL FUND - From 06/01/2018 To 06/30/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
<b>Vendor: BOSTONMU - BOSTON MUTUAL</b>							
00018708	06/26/2018	L2951300002	00022032	544	Remit # 1 Check Date: 06/26/2018	Check Amount:	516.18
					10-0470-000-00-000-000-0000	10470	165.07
<b>Vendor: CMREG - CM REGENT, LLC</b>							
00018709	06/26/2018	L2951300003	00022030	Crown-07	Remit # 1 Check Date: 06/26/2018	Check Amount:	165.07
					10-0470-000-00-000-000-0000	10470	1,238.65
00018709	06/26/2018	L2951300004	00022028	Crown	10-0470-000-00-000-000-0000	10470	164,632.93
<b>Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION</b>							
00018710	06/26/2018	L2951300005	00022038	104697454	Remit # 1 Check Date: 06/26/2018	Check Amount:	165,871.58
					10-2720-513-000-00-000-000-3500	127205130000035	3,751.06
<b>Vendor: FERREIGA - FERRELL GAS</b>							
00018711	06/26/2018	L2951300006	00022026	6314606	Remit # 1 Check Date: 06/26/2018	Check Amount:	3,751.06
					10-2620-621-000-00-200-000-0000	126206212000000	470.95
00018711	06/26/2018	L2951300007	00022026	6314606	10-2620-621-000-00-500-000-0000	126206215000000	177.00
00018711	06/26/2018	L2951300008	00022026	6314606	10-2620-621-000-00-800-000-0000	126206218000000	216.03
<b>Vendor: NATIONFUR - NATIONAL FUEL RESOURCES</b>							
00018712	06/26/2018	L2951500001	00022061	Ostheimer	Remit # 1 Check Date: 06/26/2018	Check Amount:	863.98
					10-3250-330-000-00-000-000-0000	330BAM	44.00
00018712	06/26/2018	L2951500002	00022061	Ostheimer	10-3250-330-000-00-000-000-0000	330BAM	44.00
00018712	06/26/2018	L2951500003	00022061	Ostheimer	10-3250-330-000-00-000-000-0000	330BAM	44.00
<b>Vendor: OSTHEIMA - MARK OSTHEIMER</b>							
00018713	06/26/2018	L2951500004	00022063	Platteborze	Remit # 1 Check Date: 06/26/2018	Check Amount:	132.00
					10-3250-330-000-00-000-000-0000	330BAM	44.00
<b>Vendor: PLATTETOJ - TOM PLATTEBORZE JR</b>							
00018714	06/26/2018	L2951500005	00022065	61181	Remit # 1 Check Date: 06/26/2018	Check Amount:	44.00
					10-3210-635-000-30-800-000-137-0000	132106358000000	300.52
00018714	06/26/2018	L2951500006	00022065	61182	10-3210-635-000-30-800-000-137-0000	132106358000000	279.43
<b>Vendor: SASDAF - SHARPSVILLE AREA SCHOOL DIST.</b>							
00018715	06/26/2018	L2951500007	00022062	Snyder	Remit # 1 Check Date: 06/26/2018	Check Amount:	579.95
					10-3250-330-000-00-000-000-0000	330BAM	88.00
<b>Vendor: SNYDERGE - GEORGE SNYDER</b>							
00018716	06/26/2018	L2951300009	00022027	25-1157978	Remit # 1 Check Date: 06/26/2018	Check Amount:	88.00
					10-0470-000-00-000-000-000-0000	10470	553.70
<b>Vendor: UST - UNITED STATES TREASURY</b>							
00018717	06/26/2018	L2951500008	00022066	70833985	Remit # 1 Check Date: 06/26/2018	Check Amount:	553.70
					10-2620-531-000-00-200-000-000-0000	126205312000000	219.92
00018717	06/26/2018	L2951500009	00022066	70833985	10-2620-531-000-00-500-000-000-0000	126205315000000	157.09
00018717	06/26/2018	L2951500010	00022066	70833985	10-2620-531-000-00-800-000-000-0000	126205318000000	251.34
<b>Vendor: VERIZOBUS - VERIZON BUSINESS SERVICES</b>							
06012018	06/01/2018	L2939200001	00021942	PDE	Remit # 1 Check Date: 06/26/2018	Check Amount:	628.35
					10-2720-516-000-00-000-000-0000	127205160000000	275.79
<b>Vendor: PADEE - PA DEPT OF EDUCATION</b>							
06052018	06/14/2018	L2947000001	00021997	HARRISBANK-06	Remit # 1 Check Date: 06/01/2018	Check Amount:	275.79
					10-2620-610-000-00-000-000-0000	126206100000000	36.24

\* Denotes Non-Negotiable Transaction

P - Prenote

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# Fund Accounting Check Register

GENERAL FUND - From 06/01/2018 To 06/30/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
06052018	06/14/2018	L2947000002	00021997	HARRISBANK-06	10-2620-610-000-00-000-0000-0000	1262061000000000	14.01
06052018	06/14/2018	L2947000003	00021997	HARRISBANK-06	10-2620-610-000-00-000-000-0000-0000	1262061000000000	25.96
06052018	06/14/2018	L2947000004	00021997	HARRISBANK-06	10-2620-610-000-00-000-000-0000-0000	1262061000000000	-18.00
06052018	06/14/2018	L2947000005	00021997	HARRISBANK-06	10-2620-610-000-00-000-000-0000-0000	1262061000000000	31.08
06052018	06/14/2018	L2947000006	00021997	HARRISBANK-06	10-2620-610-000-00-000-000-0000-0000	1262061000000000	59.94
06052018	06/14/2018	L2947000007	00021997	HARRISBANK-06	10-2620-610-000-00-000-000-0000-0000	1262061000000000	159.80
06052018	06/14/2018	L2947000008	00021996	HARRISBANK-06	10-2620-610-000-00-000-000-0000-0000	1262061000000000	44.92
06052018	06/14/2018	L2947000009	00021996	HARRISBANK-06	10-2620-610-000-00-000-000-0000-0000	1262061000000000	50.26
06052018	06/14/2018	L2947000010	00021996	HARRISBANK-06	10-2620-442-000-00-000-000-0000-0000	1262044200000000	885.72
06052018	06/14/2018	L2947000011	00021996	HARRISBANK-06	10-2620-610-000-00-000-000-0000-0000	1262061000000000	9.97
06052018	06/14/2018	L2947000012	00021996	HARRISBANK-06	10-2620-430-000-00-000-000-0000-0000	1262043000000000	419.70
06052018	06/14/2018	L2947000013	00021963	HARRISBANK-06	10-2519-580-000-00-000-000-0000-0000	1251958000000000	32.22
06052018	06/14/2018	L2947000014	00021963	HARRISBANK-06	10-2519-340-000-00-000-000-0000-0000	1251934000000000	104.94
06052018	06/14/2018	L2947000015	00021963	HARRISBANK-06	10-3210-580-000-30-800-000-137-0000	1321058080000000	8.30
06052018	06/14/2018	L2947000016	00021963	HARRISBANK-06	10-2519-442-000-00-000-000-0000-0000	1251944200000000	46.99
06052018	06/14/2018	L2947000017	00021963	HARRISBANK-06	10-1110-610-000-13-200-000-117-1300	1110061020000013	-1.14
06052018	06/14/2018	L2947000018	00021949	HARRISBANK-06	10-1110-610-000-30-800-240-137-0000	111006108024000	267.67
<b>Vendor: HARRISBA - HARRIS BANK</b>							
06172018	06/17/2018	L2954200001	00022018	SASDPR-06	Remit # 1 Check Date: 06/14/2018	Check Amount:	2,178.58
					10-0102-000-000-00-000-000-0000-0000	10102	1,000,227.34
<b>Vendor: SASDPR - SHARPSVILLE AREA SCHOOL DIST.</b>							
06202018	06/17/2018	L2954200002	00022025	Nationwide-RET	Remit # 1 Check Date: 06/17/2018	Check Amount:	1,000,227.34
06202018	06/17/2018	L2954200003	00021916	Nationwide-06	10-1110-291-000-30-800-000-0000-0000	1110029080000000	12,635.00
06202018	06/17/2018	L2954200004	00021916	Nationwide-06	10-2260-291-000-00-000-000-0000-0000	1226029000000000	300.00
06202018	06/17/2018	L2954200005	00021916	Nationwide-06	10-2360-291-000-00-000-000-0000-0000	1236029000000000	300.00
06202018	06/17/2018	L2954200006	00021916	Nationwide-06	10-2380-291-000-00-000-000-0000-0000	1238029000000000	600.00
06202018	06/17/2018	L2954200006	00021916	Nationwide-06	10-2515-291-000-00-000-000-0000-0000	1251529000000000	375.00
06202018	06/17/2018	L2954200007	00021916	Nationwide-06	10-2818-291-000-00-000-000-0000-0000	1281829000000000	300.00
<b>Vendor: NATION - NATIONWIDE</b>							
06222018	06/22/2018	L2947000019	00021627	PSERS	Remit # 1 Check Date: 06/20/2018	Check Amount:	14,510.00
					10-0471-000-000-00-000-000-0000-0000	10471	640,475.76
<b>Vendor: PSERS - PUBLIC SCHOOL EMPLOYEES'</b>							
06272018	06/27/2018	L2954600001	00022044	54665294	Remit # 1 Check Date: 06/22/2018	Check Amount:	640,475.76
06272018	06/27/2018	L2954600002	00022044	54665294	10-2519-340-000-00-000-000-0000-0000	1251934000000000	45.46
06272018	06/27/2018	L2954600003	00022044	54665294	10-2620-626-000-00-000-000-0000-0000	1262062600000000	725.41
					10-2720-513-000-00-000-000-0000-3500	1272051300000035	1,278.83

\* Denotes Non-Negotiable Transaction

P - Prenote

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d - Direct Deposit

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# Fund Accounting Check Register

GENERAL FUND - From 06/01/2018 To 06/30/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
06272018	06/27/2018	L2954600004	00022044	54665294	10-3250-627-000-00-000-000-000-AD00	1325062700000000	514.50
Vendor: FLEETSE - WEX BANK					Remit # 1 Check Date: 06/27/2018	Check Amount:	2,564.20
06282018	06/27/2018	L2954600005	00022060	PADEE-6/28	10-1110-562-000-10-200-000-109-0000	1110056220000000	3,126.39
Vendor: PADEE - PA DEPT OF EDUCATION					Remit # 1 Check Date: 06/28/2018	Check Amount:	3,126.39
10-GENERAL FUND							1,881,942.04
Grand Total Manual Checks :							0.00
Grand Total Regular Checks :							1,881,942.04
Grand Total Direct Deposits:							0.00
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							1,881,942.04

# Fund Accounting Check Register

GENERAL FUND - From 07/01/2018 To 07/31/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018718	07/09/2018	L2959900001	00030085	70651000	10-2620-424-000-00-200-000-000-0000	126204242000000	1,022.31
00018718	07/09/2018	L2959900002	00030085	70756000	10-2620-424-000-00-500-000-000-0000	126204245000000	503.00
00018718	07/09/2018	L2959900003	00030085	70756000	10-2620-424-000-00-800-000-000-0000	126204248000000	614.27
<b>Vendor: BOROUGH - BOROUGH OF SHARPSVILLE</b>							
00018719	07/09/2018	L2959900004	00022029	MPSEBT-06	Remit # 1 Check Date: 07/09/2018	Check Amount:	2,139.58
00018719	07/09/2018	L2959900005	00022029	MPSEBT-06	10-0470-000-000-00-000-000-000-0000	10470	7,834.00
					10-5800-272-000-00-000-000-000-0000	15800272	-672.42
<b>Vendor: MPSEBT - MIDWESTERN PA SCHOOL</b>							
00018720	07/09/2018	L2959900006	00030087	110005503740	Remit # 1 Check Date: 07/09/2018	Check Amount:	7,161.58
00018720	07/09/2018	L2959900007	00030087	110005508863	10-2620-622-000-00-200-000-000-0000	126206222000000	7,416.15
00018720	07/09/2018	L2959900008	00030087	110005508905	10-2620-622-000-00-980-000-000-0000	126206229800000	23.03
00018720	07/09/2018	L2959900009	00030087	110005508954	10-2620-622-000-00-980-000-000-0000	126206229800000	50.22
00018720	07/09/2018	L2959900010	00030087	110005508960	10-2620-622-000-00-980-000-000-0000	126206229800000	19.93
00018720	07/09/2018	L2959900011	00030087	110005503203	10-2620-622-000-00-500-000-000-0000	126206225000000	43.48
00018720	07/09/2018	L2959900012	00030087	110005503203	10-2620-622-000-00-800-000-000-0000	126206228000000	4,094.00
<b>Vendor: PENNPO - PENN POWER</b>							
00018721	07/16/2018	L2953000002	00030014	ABINADER	Remit # 1 Check Date: 07/09/2018	Check Amount:	5,003.90
					10-2620-538-000-00-000-000-000-0000	126205380000000	16,650.71
<b>Vendor: MARSHAHI - HEIDI MARSHALL</b>							
00018722	07/16/2018	L2953000003	00030088	471386	Remit # 1 Check Date: 07/16/2018	Check Amount:	25.00
<b>Vendor: AGORACYC - AGORA CYBER CHARTER SCHOOL</b>							
00018723	07/16/2018	L2953000057	00021539	9954198037	Remit # 1 Check Date: 07/16/2018	Check Amount:	1,563.19
					10-1110-562-000-10-200-000-109-0000	111005622000000	1,563.19
<b>Vendor: AIRGASUA - AIRGAS USA LLC</b>							
00018724	07/16/2018	L2953000001	00030009	103249174001	Remit # 1 Check Date: 07/16/2018	Check Amount:	115.30
					10-1110-610-000-30-800-260-137-0000	111006108026000	115.30
<b>Vendor: ALEKSCO - MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC</b>							
00018725	07/16/2018	L2953000004	00030029	INV-198108-WHO6	Remit # 1 Check Date: 07/16/2018	Check Amount:	115.30
					10-1110-650-000-30-800-000-137-0000	111006508000000	4,275.00
<b>Vendor: ASSOCIMIL - ASSOCIATION FOR MIDDLE LEVEL EDUCATION</b>							
00018726	07/16/2018	L2953000058	00022089	11817	Remit # 1 Check Date: 07/16/2018	Check Amount:	4,275.00
					10-2380-810-000-20-500-000-127-0000	123808105000000	99.97
00018726	07/16/2018	L2953000097	00022067	11599	Remit # 1 Check Date: 07/16/2018	Check Amount:	99.97
					10-2620-430-000-00-980-000-000-0000	126204309800000	190.00
<b>Vendor: BELLSPOR - BELLS PORTABLE RESTROOMS INC</b>							
00018727	07/16/2018	L2953000005	00030089	252-2115202	Remit # 1 Check Date: 07/16/2018	Check Amount:	190.00
					10-2620-430-000-00-980-000-000-0000	126204309800000	380.00
<b>Vendor: BNY - THE BANK OF NEW YORK MELLON</b>							
					Remit # 1 Check Date: 07/16/2018	Check Amount:	500.00
					10-2519-340-000-00-000-000-000-0000	125193400000000	500.00
					Remit # 1 Check Date: 07/16/2018	Check Amount:	500.00

\* Denotes Non-Negotiable Transaction

P - Prenote

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# Fund Accounting Check Register

GENERAL FUND - From 07/01/2018 To 07/31/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018728	07/16/2018	L2953000059	00021934	09021224	10-3250-610-000-00-000-000-000-WRV0	610WRV	248.50
Vendor: BRECHBSC - BRECHBUHLER SCALES, INC.					Remit # 1 Check Date: 07/16/2018	Check Amount:	248.50
00018729	07/16/2018	L2953000060	00022088	160190	10-2620-610-000-00-000-000-000	126206100000000	678.00
Vendor: CASTLEMAP - CASTLE MAINTENANCE PRODUCTS					Remit # 1 Check Date: 07/16/2018	Check Amount:	678.00
00018730	07/16/2018	L2953000061	00022095	0F87522652	10-2620-430-000-00-800-000-000-000	126204308000000	2,427.13
00018730	07/16/2018	L2953000062	00022095	0F87522653	10-2620-430-000-00-200-000-000-000	126204302000000	1,223.89
00018730	07/16/2018	L2953000063	00021890	0F87017555	10-2620-430-000-00-200-000-000-000	126204302000000	1,077.43
Vendor: CINTASFIP - CINTAS FIRE 636525					Remit # 1 Check Date: 07/16/2018	Check Amount:	4,728.45
00018731	07/16/2018	L2953000064	00022087	551062	10-2620-610-000-00-000-000-000	126206100000000	33.36
Vendor: COLTPL - COLT PLUMBING CO., INC.					Remit # 1 Check Date: 07/16/2018	Check Amount:	33.36
00018732	07/16/2018	L2953000006	00030013	SASD-0114	10-2519-340-000-00-000-000-000-000	125193400000000	80.00
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION					Remit # 1 Check Date: 07/16/2018	Check Amount:	80.00
00018733	07/16/2018	L2953000007	00030015	DADICH	10-2620-538-000-00-000-000-000-000	126205380000000	25.00
Vendor: DADICHTIJ - TIMOTHY J DADICH					Remit # 1 Check Date: 07/16/2018	Check Amount:	25.00
00018734	07/16/2018	L2953000065	00022059	3943	10-1441-561-000-30-800-000-109-000	114415618000000	2,591.75
Vendor: DEERLAS - DEER LAKES SCHOOL DISTRICT					Remit # 1 Check Date: 07/16/2018	Check Amount:	2,591.75
00018735	07/16/2018	L2953000009	00030016	59744066	10-1110-448-000-10-200-000-117-000	111004482000000	974.00
00018735	07/16/2018	L2953000010	00030016	59744066	10-1110-448-000-20-500-000-127-000	111004485000000	793.00
00018735	07/16/2018	L2953000011	00030016	59744066	10-1110-448-000-30-800-000-137-000	111004488000000	793.00
00018735	07/16/2018	L2953000012	00030016	59744066	10-2250-448-000-30-800-000-137-000	122504488000000	4.00
00018735	07/16/2018	L2953000013	00030016	59744066	10-2260-448-000-00-000-000-201-000	122604480000000	4.00
00018735	07/16/2018	L2953000014	00030016	59744066	10-2360-448-000-00-000-000-000-000	123604480000000	33.00
00018735	07/16/2018	L2953000015	00030016	59744066	10-2380-448-000-10-200-000-117-000	123804482000000	82.00
00018735	07/16/2018	L2953000016	00030016	59744066	10-2380-448-000-20-500-000-127-000	123804485000000	37.00
00018735	07/16/2018	L2953000017	00030016	59744066	10-2380-448-000-30-800-000-137-000	123804488000000	95.00
00018735	07/16/2018	L2953000018	00030016	59744066	10-2519-448-000-00-000-000-000-000	125194480000000	33.08
Vendor: DELAGELAF - DE LAGE LANDEN FINANCIAL SERVICES INC					Remit # 1 Check Date: 07/16/2018	Check Amount:	2,848.08
00018736	07/16/2018	L2953000008	00030090	144470	10-2220-438-000-00-000-000-402-000	122204380000000	3,670.00
Vendor: DES - DAGOSTINO ELECTRONIC SERVICES, INC.					Remit # 1 Check Date: 07/16/2018	Check Amount:	3,670.00
00018737	07/16/2018	L2953000102	00022099	209437	10-1110-448-000-10-200-000-117-000	111004482000000	132.25
00018737	07/16/2018	L2953000103	00022099	209437	10-1110-448-000-20-500-000-127-000	111004485000000	190.68

\* Denotes Non-Negotiable Transaction

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GENERAL FUND - From 07/01/2018 To 07/31/2018

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018737	07/16/2018	L2953000104	00022099	209437	10-1110-448-000-30-800-000-137-0000	1110044880000000	109.43
00018737	07/16/2018	L2953000105	00022099	209437	10-2360-448-000-00-000-000-000-0000	1236044800000000	27.61
00018737	07/16/2018	L2953000106	00022099	209437	10-2519-448-000-00-000-000-000-0000	1251944800000000	27.61
<b>Vendor: DIRECTIM - DIRECT IMAGE</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>487.58</b>
00018738	07/16/2018	L2953000066	00022046	983505	10-1110-610-000-30-800-000-137-0000	1110061080000000	84.00
<b>Vendor: ENGRAVPL - THE ENGRAVING PLACE</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>84.00</b>
00018739	07/16/2018	L2953000050	00030028	103863	10-2620-340-000-00-000-000-000-0000	1262034000000000	30.00
<b>Vendor: ERICRY - THE ERIC RYAN CORPORATION</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>30.00</b>
00018740	07/16/2018	L2953000019	00030091	Q915171092	10-3210-525-000-00-000-000-000-0000	1321052500000000	100.00
00018740	07/16/2018	L2953000020	00030092	Q927170049E	10-2310-525-000-00-000-000-000-0000	1231052500000000	100.00
00018740	07/16/2018	L2953000021	00030093	Q915171166	10-2320-525-000-00-000-000-000-0000	1232052500000000	100.00
<b>Vendor: ERIEINE - ERIE INSURANCE EXCHANGE</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>300.00</b>
00018741	07/16/2018	L2953000098	00030166	2055	10-1110-650-000-10-200-000-117-0000	1110065020000000	11,100.00
<b>Vendor: ESPARKLE - ESPARK LEARNING</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>11,100.00</b>
00018742	07/16/2018	L2953000067	00022091	155994	10-2620-610-000-00-000-000-000-0000	1262061000000000	217.10
<b>Vendor: FAGANSAS - FAGAN SANITARY SUPPLY</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>217.10</b>
00018743	07/16/2018	L2953000022	00030094	INVUS80293	10-2519-348-000-00-000-000-000-0000	1251934800000000	4,985.09
<b>Vendor: FRONTILTE - FRONTLINE TECHNOLOGIES</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>4,985.09</b>
00018744	07/16/2018	L2953000023	00030017	HOAGLAND	10-2620-538-000-00-000-000-000-0000	1262053800000000	50.00
<b>Vendor: HOAGLAWA - WADE HOAGLAND</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>50.00</b>
00018745	07/16/2018	L2953000024	00030025	HOUCK	10-2620-538-000-00-000-000-000-0000	1262053800000000	25.00
<b>Vendor: HOUCKCA - CAROL HOUCK</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>25.00</b>
00018746	07/16/2018	L2953000025	00030095	HSIC	10-2250-650-000-10-200-000-117-0000	1225065020000000	230.00
00018746	07/16/2018	L2953000026	00030095	HSIC	10-2250-650-000-20-500-000-127-0000	1225065050000000	295.00
00018746	07/16/2018	L2953000027	00030095	HSIC	10-2250-650-000-30-800-000-137-0000	1225065080000000	295.00
<b>Vendor: HSIC - HSIC</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>820.00</b>
00018747	07/16/2018	L2953000028	00030096	7086	10-2220-348-000-00-000-000-402-0000	1222034800000000	5,995.00
<b>Vendor: INFINICO - INFINITE COHESION</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>5,995.00</b>
00018748	07/16/2018	L2953000029	00030097	17581	10-0473-000-000-00-000-000-000-0000	10473	134.40
<b>Vendor: INTERSTA - INTERSTATE TAX SERVICE, INC.</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>134.40</b>
00018749	07/16/2018	L2953000068	00022093	6089833	10-2620-430-000-00-000-000-000-0000	1262043000000000	736.00
<b>Vendor: JCEH - J.C. EHRLICH CO., INC.</b>					<b>Remit # 1 Check Date: 07/16/2018</b>	<b>Check Amount:</b>	<b>736.00</b>

\* Denotes Non-Negotiable Transaction

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c - Credit Card Payment

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# Fund Accounting Check Register

GENERAL FUND - From 07/01/2018 To 07/31/2018

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018750	07/16/2018	L2953000030	00030098	IEP6230-IN	10-1290-650-890-10-200-000-201-5900	1129065020000059	2,895.00
00018750	07/16/2018	L2953000031	00030098	IEP6230-IN	10-2260-348-000-00-000-000-000-0000	1226034800000000	413.00
<b>Vendor: LEADERSE - LEADER SERVICES</b>							
00018751	07/16/2018	L2953000070	00022071	SIN078527	Remit # 1 Check Date: 07/16/2018	Check Amount:	3,308.00
00018751	07/16/2018	L2953000099	00030167	12759	10-1290-330-000-10-200-000-109-0000	1129033238000000	1,555.50
00018751	07/16/2018	L2953000100	00030167	12759	10-1290-330-000-10-200-000-109-0000	1129033020000000	6,875.00
00018751	07/16/2018	L2953000101	00030167	12759	10-1290-330-000-10-200-000-109-0000	1129033080000000	6,875.00
00018751	07/16/2018	L2953000101	00030167	12759	10-2270-390-271-00-000-000-000-2200	1227039000000022	18,250.00
<b>Vendor: LINDAMLEP - LINDAMOOD-BELL LEARNING PROCESSES</b>							
00018752	07/16/2018	L2953000051	00030004	25874	Remit # 1 Check Date: 07/16/2018	Check Amount:	33,555.50
00018752	07/16/2018	L2953000051	00030004	25874	10-2620-610-000-00-000-000-000-0000	1262061000000000	1,377.90
<b>Vendor: LJCDI - LJC DISTRIBUTORS OF</b>							
00018753	07/16/2018	L2953000069	00022068	MCCC	Remit # 1 Check Date: 07/16/2018	Check Amount:	1,377.90
00018753	07/16/2018	L2953000069	00022068	MCCC	10-1290-564-000-30-800-000-109-0000	1129056480000000	3,800.68
<b>Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER</b>							
00018754	07/16/2018	L2953000071	00022069	2571	Remit # 1 Check Date: 07/16/2018	Check Amount:	3,800.68
00018754	07/16/2018	L2953000071	00022069	2571	10-1290-322-000-10-200-000-109-0000	1129032220000000	89.72
<b>Vendor: MIUIV - MIDWESTERN IU IV</b>							
00018755	07/16/2018	L2953000072	00022070	2549	Remit # 1 Check Date: 07/16/2018	Check Amount:	89.72
00018755	07/16/2018	L2953000072	00022070	2549	10-5800-322-000-00-000-000-109-0000	1580032200000000	20,539.00
<b>Vendor: MIUIVSP - MIDWESTERN IU IV</b>							
00018756	07/16/2018	L2953000032	00030039	9001023990	Remit # 1 Check Date: 07/16/2018	Check Amount:	20,539.00
00018756	07/16/2018	L2953000032	00030039	9001023990	10-2380-810-000-20-500-000-127-0000	1238081050000000	385.00
<b>Vendor: NASSP - NASSP</b>							
00018757	07/16/2018	L2953000052	00030011	156901691001	Remit # 1 Check Date: 07/16/2018	Check Amount:	385.00
00018757	07/16/2018	L2953000052	00030011	156901691001	10-2360-610-000-00-000-000-000-0000	1236061000000000	29.99
<b>Vendor: OFFICEDE - OFFICE DEPOT</b>							
00018758	07/16/2018	L2953000033	00030033	PAMLE	Remit # 1 Check Date: 07/16/2018	Check Amount:	29.99
00018758	07/16/2018	L2953000033	00030033	PAMLE	10-2380-810-000-20-500-000-127-0000	1238081050000000	149.00
<b>Vendor: PAMLE - PENNSYLVANIA ASSN FOR MIDDLE LEVEL EDUCATION</b>							
00018759	07/16/2018	L2953000034	00030100	PASA	Remit # 1 Check Date: 07/16/2018	Check Amount:	149.00
00018759	07/16/2018	L2953000034	00030100	PASA	10-2360-810-000-00-000-000-000-0000	1236081000000000	1,075.00
<b>Vendor: PASA - PASA</b>							
00018760	07/16/2018	L2953000073	00022072	PA VIRTUAL	Remit # 1 Check Date: 07/16/2018	Check Amount:	1,075.00
00018760	07/16/2018	L2953000073	00022072	PA VIRTUAL	10-1110-562-000-10-200-000-109-0000	1110056220000000	392.32
00018760	07/16/2018	L2953000074	00022072	PA VIRTUAL	10-1110-562-000-30-800-000-109-0000	1110056280000000	443.95
<b>Vendor: PAVIC - PA VIRTUAL CHARTER SCHOOL</b>							
00018761	07/16/2018	L2953000075	00021891	103865	Remit # 1 Check Date: 07/16/2018	Check Amount:	836.27
00018761	07/16/2018	L2953000075	00021891	103865	10-3250-610-000-00-000-000-000-AD00	610AD	490.80
<b>Vendor: PEMCO - P.E.M.C.O.</b>							
00018762	07/16/2018	L2953000035	00030101	04SHARPSSD-18-7	Remit # 1 Check Date: 07/16/2018	Check Amount:	490.80
00018762	07/16/2018	L2953000035	00030101	04SHARPSSD-18-7	10-2519-538-000-00-000-000-000-0000	1251953800000000	50.00
<b>Vendor: PENNSTU1 - PENN STATE UNIVERSITY</b>							
00018762	07/16/2018	L2953000035	00030101	04SHARPSSD-18-7	Remit # 1 Check Date: 07/16/2018	Check Amount:	50.00
00018762	07/16/2018	L2953000035	00030101	04SHARPSSD-18-7	10-2519-538-000-00-000-000-000-0000	1251953800000000	50.00

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Register

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018763	07/16/2018	L2953000053	00030006	S1359346	10-2620-610-000-000-000-0000	126206100000000	4,603.58
<b>Vendor: PENNSYPAS - PENNSYLVANIA PAPER AND SUPPLY CO</b>							
00018764	07/16/2018	L2953000054	00030149	002017277	Remit # 1 Check Date: 07/16/2018	Check Amount:	4,603.58
<b>Vendor: PMEA - PMEA</b>							
00018765	07/16/2018	L2953000076	00022073	1000008611	Remit # 1 Check Date: 07/16/2018	Check Amount:	138.00
00018765	07/16/2018	L2953000077	00022073	1000008651	10-2620-413-000-00-000-000-0000	126204130000000	138.00
00018765	07/16/2018	L2953000078	00022073	1000008676	10-2620-413-000-00-000-000-0000	126204130000000	511.20
<b>Vendor: PRECISHUR - PRECISION HUMAN RESOURCE SOLUTIONS</b>							
00018766	07/16/2018	L2953000036	00030102	2018361	Remit # 1 Check Date: 07/16/2018	Check Amount:	568.00
00018766	07/16/2018	L2953000037	00030102	2018361	10-2620-413-000-00-000-000-0000	126204130000000	568.00
<b>Vendor: PSBA - PENNSYLVANIA SCHOOL</b>							
00018767	07/16/2018	L2953000055	00030154	4771194	Remit # 1 Check Date: 07/16/2018	Check Amount:	1,647.20
<b>Vendor: REACHCYC - REACH CYBER CHARTER SCHOOL</b>							
00018768	07/16/2018	L2953000079	00022082	02101814	10-2310-390-000-00-000-000-0000	123103900000000	1,250.00
<b>Vendor: RECORD - THE RECORD-ARGUS</b>							
00018769	07/16/2018	L2953000080	00022086	27180	10-2310-810-000-00-000-000-0000	123108100000000	3,877.44
<b>Vendor: RICHTU - RICH TURIAN</b>							
00018770	07/16/2018	L2953000039	00030019	ROBERTS	Remit # 1 Check Date: 07/16/2018	Check Amount:	5,127.44
00018770	07/16/2018	L2953000081	00022080	ROBERTS	10-1110-562-000-10-200-000-109-0000	111005622000000	1,563.19
<b>Vendor: ROBERTJAL - JAIME L. ROBERTS</b>							
00018771	07/16/2018	L2953000082	00022094	16680	Remit # 1 Check Date: 07/16/2018	Check Amount:	1,563.19
<b>Vendor: RORACH - RORA CHEMICALS, INC.</b>							
00018772	07/16/2018	L2953000083	00020898	1001270246	10-2620-610-000-00-000-000-0000	126206100000000	110.85
00018772	07/16/2018	L2953000084	00020898	1001270246	10-2620-538-000-00-000-000-0000	126205380000000	375.60
<b>Vendor: ROTHBR - ROTH BROS INC</b>							
00018773	07/16/2018	L2953000040	00030103	8104837890	10-2519-580-000-00-000-000-0000	125195800000000	375.60
<b>Vendor: SCHINDEL - SCHINDLER ELEVATOR CORP.</b>							
00018774	07/16/2018	L2953000041	00030020	SHANNON	Remit # 1 Check Date: 07/16/2018	Check Amount:	50.00
00018774	07/16/2018	L2953000085	00022074	SHANNON	10-2620-430-000-00-800-000-000-0000	126204308000000	124.05
<b>Vendor: SHANNOAM - AMANDA SHANNON</b>							
00018775	07/16/2018	L2953000086	00022083	219315	Remit # 1 Check Date: 07/16/2018	Check Amount:	174.05
00018775	07/16/2018	L2953000087	00022083	19314	10-2620-430-000-00-800-000-000-0000	126204308000000	598.10
<b>Vendor: SCHINDEL - SCHINDLER ELEVATOR CORP.</b>							
00018774	07/16/2018	L2953000041	00030020	SHANNON	Remit # 1 Check Date: 07/16/2018	Check Amount:	598.10
00018774	07/16/2018	L2953000085	00022074	SHANNON	10-2620-430-000-00-800-000-000-0000	126204308000000	598.10
<b>Vendor: SHANNOAM - AMANDA SHANNON</b>							
00018775	07/16/2018	L2953000086	00022083	219315	Remit # 1 Check Date: 07/16/2018	Check Amount:	1,585.31
00018775	07/16/2018	L2953000087	00022083	19314	10-2620-430-000-00-800-000-000-0000	126204308000000	3,090.89
<b>Vendor: ROTHBR - ROTH BROS INC</b>							
00018773	07/16/2018	L2953000040	00030103	8104837890	Remit # 1 Check Date: 07/16/2018	Check Amount:	4,676.20
<b>Vendor: SCHINDEL - SCHINDLER ELEVATOR CORP.</b>							
00018774	07/16/2018	L2953000041	00030020	SHANNON	10-2620-430-000-00-500-000-000-0000	126204305000000	749.37
00018774	07/16/2018	L2953000085	00022074	SHANNON	Remit # 1 Check Date: 07/16/2018	Check Amount:	749.37
<b>Vendor: SHANNOAM - AMANDA SHANNON</b>							
00018775	07/16/2018	L2953000086	00022083	219315	10-2620-538-000-00-000-000-0000	126205380000000	50.00
00018775	07/16/2018	L2953000087	00022083	19314	10-3250-580-000-00-000-000-000-AD00	580AD	74.79
<b>Vendor: SCHINDEL - SCHINDLER ELEVATOR CORP.</b>							
00018774	07/16/2018	L2953000041	00030020	SHANNON	Remit # 1 Check Date: 07/16/2018	Check Amount:	124.79
00018774	07/16/2018	L2953000085	00022074	SHANNON	10-2310-549-000-00-000-000-0000	123105490000000	272.23
<b>Vendor: SHANNOAM - AMANDA SHANNON</b>							
00018775	07/16/2018	L2953000086	00022083	219315	10-2310-549-000-00-000-000-0000	123105490000000	367.71
00018775	07/16/2018	L2953000087	00022083	19314	10-2310-549-000-00-000-000-0000	123105490000000	367.71

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Register

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: SHARONHE - SHARON HERALD CO.							
00018776	07/16/2018	L2953000088	00022097	3499	Remit # 1 Check Date: 07/16/2018	Check Amount:	639.94
					10-3210-610-000-30-800-000-137-2300	132106108000023	200.00
Vendor: SHARPSFLS - SHARPSVILLE FLORAL SHOP							
00018777	07/16/2018	L2953000107	00022100	2018-8	Remit # 1 Check Date: 07/16/2018	Check Amount:	200.00
					10-2660-350-000-00-000-000-0000	126603500000000	15,683.73
00018777	07/16/2018	L2953000108	00022100	2018-9	10-2660-350-000-00-000-000-0000	126603500000000	298.56
00018777	07/16/2018	L2953000109	00022100	2018-10	10-2660-350-000-00-000-000-0000	126603500000000	356.16
Vendor: SHARPSPOD - SHARPSVILLE POLICE DEPARTMENT							
00018778	07/16/2018	L2953000089	00022096	SHEA	Remit # 1 Check Date: 07/16/2018	Check Amount:	16,338.45
					10-1290-580-000-30-800-000-137-0000	112905808000000	310.65
Vendor: SHEARA - RACHELLE SHEA							
00018779	07/16/2018	L2953000090	00022090	2052	Remit # 1 Check Date: 07/16/2018	Check Amount:	310.65
					10-2620-430-000-00-980-000-000-0000	126204309800000	178.00
Vendor: SJAST - SJA STORAGE							
00018780	07/16/2018	L2953000042	00030104	3755	Remit # 1 Check Date: 07/16/2018	Check Amount:	178.00
					10-2620-430-000-00-000-000-0000	126204300000000	855.00
Vendor: SONITRSES - SONITROL SECURITY SYSTEMS							
00018781	07/16/2018	L2953000043	00030021	SPECIALTY ORTH	Remit # 1 Check Date: 07/16/2018	Check Amount:	855.00
					10-3250-330-000-00-000-000-000-AT00	330AT	2,750.00
Vendor: SPECIAOR - SPECIALTY ORTHOPAEDICS, P.C.							
00018782	07/16/2018	L2953000091	00022075	GAR000A000199	Remit # 1 Check Date: 07/16/2018	Check Amount:	2,750.00
					10-1233-513-000-10-200-000-201-0000	112335132000000	173.41
00018782	07/16/2018	L2953000092	00022076	7970	10-1290-390-890-00-000-000-201-5900	112903900000059	348.00
00018782	07/16/2018	L2953000093	00022077	7971	10-2720-513-000-00-000-000-000-3700	127205130000037	122.94
Vendor: STA - STA OF PENNSYLVANIA, INC.							
00018783	07/16/2018	L2953000044	00030022	TESONE	Remit # 1 Check Date: 07/16/2018	Check Amount:	644.35
					10-2350-330-000-00-000-000-000-0000	123503300000000	583.33
Vendor: TESONEROJ - ROBERT J. TESONE ATTORNEY AT LAW							
00018784	07/16/2018	L2953000056	00030155	465191	Remit # 1 Check Date: 07/16/2018	Check Amount:	583.33
					10-2519-348-000-00-000-000-000-0000	125193480000000	1,350.00
Vendor: TIMECLPL - TIMECLOCK PLUS							
00018785	07/16/2018	L2953000045	00030012	915180	Remit # 1 Check Date: 07/16/2018	Check Amount:	1,350.00
					10-2620-411-000-00-000-000-000-0000	126204110000000	785.00
Vendor: TRICOUINI - TRI-COUNTY INDUSTRIES INC							
00018786	07/16/2018	L2953000046	00030105	903	Remit # 1 Check Date: 07/16/2018	Check Amount:	785.00
					10-2310-810-000-00-000-000-000-0000	123108100000000	600.00
Vendor: UNIVERPI3 - UNIVERSITY OF PITTSBURGH							
00018787	07/16/2018	L2953000047	00030023	VANNOY	Remit # 1 Check Date: 07/16/2018	Check Amount:	600.00
					10-2620-538-000-00-000-000-000-0000	126205380000000	50.00
Vendor: VANNOYJO - JOHN VANNOY							
00018788	07/16/2018	L2953000094	00022081	861000922	Remit # 1 Check Date: 07/16/2018	Check Amount:	50.00
					10-2310-549-000-00-000-000-000-0000	123105490000000	235.26
Vendor: VINDICPR - VINDICATOR PRINTING CO.							
00018789	07/16/2018	L2953000048	00030106	2932	Remit # 1 Check Date: 07/16/2018	Check Amount:	235.26
					10-1110-323-000-30-800-000-109-0000	111003238000000	18,750.00

\* Denotes Non-Negotiable Transaction

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00018789	07/16/2018	L2953000095	00022058	3012	10-6942-000-00-00-000-000-0000	16942	750.00
<b>Vendor: VLNPA - VLN PARTNERS, LLP</b>							
00018790	07/16/2018	L2953000049	00030001	413212	Remit # 1 Check Date: 07/16/2018	Check Amount:	19,500.00
<b>Vendor: WADEHART - W.A. DEHART INC</b>							
00018791	07/16/2018	L2953000096	00022092	W0093739	10-2620-610-000-00-000-000-0000	Check Amount:	225.00
<b>Vendor: WARRENGLP - WARREN GLASS AND PAINT</b>							
00018792	07/17/2018	L2966400001	00022098	145604	Remit # 1 Check Date: 07/16/2018	Check Amount:	225.00
<b>Vendor: DILORECA - DILORENZO'S CATERING &amp; DELI</b>							
00018793	07/17/2018	L2966400002	00030152	376318710	10-2620-430-000-00-500-000-000-0000	Check Amount:	510.00
00018793	07/17/2018	L2966400003	00030152	376318710	Remit # 1 Check Date: 07/16/2018	Check Amount:	127.98
00018793	07/17/2018	L2966400004	00030152	376318710	10-2380-635-000-20-500-000-127-0000	Check Amount:	127.98
<b>Vendor: NATIONALFU - NATIONAL FUEL</b>							
00018794	07/17/2018	L2966400005	00030170	6334488	Remit # 1 Check Date: 07/17/2018	Check Amount:	127.98
00018794	07/17/2018	L2966400006	00030170	6334488	10-2620-621-000-00-200-000-000-0000	Check Amount:	182.87
00018794	07/17/2018	L2966400007	00030170	6334488	10-2620-621-000-00-500-000-000-0000	Check Amount:	64.00
<b>Vendor: NATIONFUR - NATIONAL FUEL RESOURCES</b>							
00018795	07/17/2018	L2966400008	00030151	110046135841	10-2620-621-000-00-800-000-000-0000	Check Amount:	77.31
<b>Vendor: PENNPO - PENN POWER</b>							
00018796	07/17/2018	L2966400009	00030086	5000013	Remit # 1 Check Date: 07/17/2018	Check Amount:	324.18
<b>Vendor: SOUTHPY1 - SOUTH PYMATUNING TOWNSHIP</b>							
00018797	07/30/2018	L2973700001	00022109	Boston-08	10-2620-621-000-00-500-000-000-0000	Check Amount:	223.71
00018797	07/30/2018	L2973700002	00030200	Boston-10	10-2620-621-000-00-800-000-000-0000	Check Amount:	78.00
<b>Vendor: BOSTONMU - BOSTON MUTUAL</b>							
00018798	07/30/2018	L2973700003	00022110	544	Remit # 1 Check Date: 07/17/2018	Check Amount:	94.87
00018798	07/30/2018	L2973700004	00030201	544	Remit # 1 Check Date: 07/17/2018	Check Amount:	396.58
<b>Vendor: CMREG - CM REGENT, LLC</b>							
00018799	07/30/2018	L2973700005	00022108	Crown-08	10-2620-622-000-00-220-000-000-0000	Check Amount:	53.81
00018799	07/30/2018	L2973700006	00030199	Crown-08	Remit # 1 Check Date: 07/17/2018	Check Amount:	53.81
00018799	07/30/2018	L2973700007	00022106	Crown-08	10-2620-424-000-00-220-000-000-0000	Check Amount:	264.00
00018799	07/30/2018	L2973700008	00030197	Crown-08	Remit # 1 Check Date: 07/17/2018	Check Amount:	264.00
<b>Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION</b>							
00018800	07/30/2018	L2973700009	00030010	56352	10-0470-000-000-00-000-000-0000	Check Amount:	349.63
					10-0470-000-000-00-000-000-0000	Check Amount:	176.96
					10-0470-000-000-00-000-000-0000	Check Amount:	526.59
					10-0470-000-000-00-000-000-0000	Check Amount:	102.70
					10-0470-000-000-00-000-000-0000	Check Amount:	62.37
					10-0470-000-000-00-000-000-0000	Check Amount:	165.07
					10-0470-000-000-00-000-000-0000	Check Amount:	702.29
					10-0470-000-000-00-000-000-0000	Check Amount:	536.36
					10-0470-000-000-00-000-000-0000	Check Amount:	98,201.47
					10-0470-000-000-00-000-000-0000	Check Amount:	65,894.17
					10-1110-640-000-30-800-000-137-0000	Check Amount:	165,334.29
						Check Amount:	515.53

\* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
<b>Vendor: HFGR - THE HF GROUP - OH</b>							
00018801	07/30/2018	L2973700010	00030188	USPS	Remit # 1 Check Date: 07/30/2018	Check Amount:	515.53
					10-2380-532-000-10-200-000-117-0000	123805322000000	95.44
<b>Vendor: USPS2 - US POSTAL SERVICE</b>							
00018802	07/30/2018	L2973700011	00030203	70868164	Remit # 2 Check Date: 07/30/2018	Check Amount:	95.44
					10-2620-531-000-00-200-000-000-0000	126205312000000	209.63
00018802	07/30/2018	L2973700012	00030203	70868164	10-2620-531-000-00-500-000-000-0000	126205315000000	149.74
00018802	07/30/2018	L2973700013	00030203	70868164	10-2620-531-000-00-800-000-000-0000	126205318000000	239.58
<b>Vendor: VERIZOBUS - VERIZON BUSINESS SERVICES</b>							
07062018	07/06/2018	L2972300001	00021943	Harrisbank-07	Remit # 1 Check Date: 07/30/2018	Check Amount:	598.95
					10-1110-640-000-30-800-000-137-0000	111006408000000	460.02
<b>Vendor: AMAZON - HARRIS BANK</b>							
07062019	07/06/2018	L2972300002	00022112	Harrisbank-07	Remit # 2 Check Date: 07/06/2018	Check Amount:	460.02
					10-1243-610-000-10-200-000-201-0000	112436102000000	499.00
07062019	07/06/2018	L2972300003	00022112	Harrisbank-07	10-2270-390-000-10-200-000-117-0000	122703902000000	599.00
07062019	07/06/2018	L2972300004	00022112	Harrisbank-07	10-2270-580-271-30-800-000-000-2200	122705808000022	175.00
07062019	07/06/2018	L2972300005	00022112	Harrisbank-07	10-2519-340-000-00-000-000-000-0000	125193400000000	10.00
07062019	07/06/2018	L2972300006	00022112	Harrisbank-07	10-2519-442-000-00-000-000-000-0000	125194420000000	46.99
07062019	07/06/2018	L2972300007	00022112	Harrisbank-07	10-2519-580-000-00-000-000-000-0000	125195800000000	16.37
07062019	07/06/2018	L2972300008	00022112	Harrisbank-07	10-2834-580-000-00-000-000-000-0000	128345800000000	10.00
07062019	07/06/2018	L2972300009	00022085	Harrisbank-07	10-2620-442-000-00-000-000-000-0000	126204420000000	208.00
07062019	07/06/2018	L2972300010	00022085	Harrisbank-07	10-2620-610-000-00-000-000-000-0000	126206100000000	27.89
07062019	07/06/2018	L2972300011	00022085	Harrisbank-07	10-2620-610-000-00-000-000-000-0000	126206100000000	659.63
07062019	07/06/2018	L2972300012	00022085	Harrisbank-07	10-2620-610-000-00-000-000-000-0000	126206100000000	89.64
07062019	07/06/2018	L2972300013	00022085	Harrisbank-07	10-2620-610-000-00-000-000-000-0000	126206100000000	133.98
07062019	07/06/2018	L2972300014	00022085	Harrisbank-07	10-2620-610-000-00-000-000-000-0000	126206100000000	51.72
07062019	07/06/2018	L2972300015	00022085	Harrisbank-07	10-2620-610-000-00-000-000-000-0000	126206100000000	52.90
07062019	07/06/2018	L2972300016	00022084	Harrisbank-07	10-2620-430-000-00-000-000-000-0000	126204300000000	229.06
07062019	07/06/2018	L2972300017	00022084	Harrisbank-07	10-2620-610-000-00-000-000-000-0000	126206100000000	754.47
07062019	07/06/2018	L2972300018	00022084	Harrisbank-07	10-2620-610-000-00-000-000-000-0000	126206100000000	220.00
07062019	07/06/2018	L2972300019	00022084	Harrisbank-07	10-2620-610-000-00-000-000-000-0000	126206100000000	1,507.00
07062019	07/06/2018	L2972300020	00022064	Harrisbank-07	10-1110-610-000-30-800-240-137-0000	111006108024000	106.40
<b>Vendor: HARRISBA - HARRIS BANK</b>							
07182018	07/18/2018	L2972500001	00030177	SASDPR-07	Remit # 1 Check Date: 07/06/2018	Check Amount:	5,397.05
					10-0102-000-000-00-000-000-000-0000	10102	86,419.23
07182018	07/18/2018	L2972500002	00022105	SASDOR-07	10-0102-000-000-00-000-000-000-0000	10102	423,512.42
<b>Vendor: SASDPR - SHARPSVILLE AREA SCHOOL DIST.</b>							
					Remit # 1 Check Date: 07/18/2018	Check Amount:	509,931.65

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payable Transaction

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Sharpville Area School District

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# Fund Accounting Check Register

GENERAL FUND - From 07/01/2018 To 07/31/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
07202018	07/20/2018	L2972500003	00030168	PAUCfund-02	10-0473-000-000-00-000-000-0000	10473	119.15
<b>Vendor: PAUCF - PA UC FUND</b>							
07232018	07/23/2018	L2972500004	00030026	Nationwide-07	Remit # 1 Check Date: 07/20/2018	Check Amount:	119.15
07232018	07/23/2018	L2972500005	00030026	Nationwide-07	10-2260-291-000-00-000-000-0000	1226029000000000	300.00
07232018	07/23/2018	L2972500006	00030026	Nationwide-07	10-2360-291-000-00-000-000-0000	1236029000000000	300.00
07232018	07/23/2018	L2972500007	00030026	Nationwide-07	10-2380-291-000-00-000-000-0000	1238029000000000	900.00
07232018	07/23/2018	L2972500008	00030026	Nationwide-07	10-2515-291-000-00-000-000-0000	1251529000000000	475.00
07232018	07/23/2018	L2972500009	00030026	Nationwide-07	10-2818-291-000-00-000-000-0000	1281829000000000	300.00
<b>Vendor: NATION - NATIONWIDE</b>							
07262018	07/26/2018	L2973000001	00022111	55074551	Remit # 1 Check Date: 07/23/2018	Check Amount:	2,275.00
07262018	07/26/2018	L2973000002	00022111	55074551	10-2519-340-000-00-000-000-0000	1251934000000000	17.65
07262018	07/26/2018	L2973000003	00022111	55074551	10-2620-626-000-00-000-000-0000	1262062600000000	593.20
07262018	07/26/2018	L2973000004	00022111	55074551	10-2720-513-000-00-000-000-0000	1272051300000035	137.60
<b>Vendor: FLEETSE - WEX BANK</b>							
07312018	07/31/2018	L2977900001	00030224	FSA-07	Remit # 1 Check Date: 07/26/2018	Check Amount:	748.45
07312018	07/31/2018	L2977900002	00030224	FSA-07	10-0460-000-000-00-000-000-0860	0860	394.00
<b>Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION</b>							
07312018	07/31/2018	L2977900003	00030224	FSA-07	Remit # 1 Check Date: 07/31/2018	Check Amount:	394.00

## 10-GENERAL FUND

891,835.59

Grand Total Manual Checks : 0.00  
 Grand Total Regular Checks : 891,835.59  
 Grand Total Direct Deposits: 0.00  
 Grand Total Credit Card Payments: 0.00  
 Grand Total All Checks : 891,835.59

# Fund Accounting Check Register

GENERAL FUND - From 08/20/2018 To 08/20/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018816	08/20/2018	L2968600090	00030241	475809	10-1110-562-000-10-200-000-109-0000	111005622000000	1,563.19
<b>Vendor: AGORACYC - AGORA CYBER CHARTER SCHOOL</b>							
00018817	08/20/2018	L2968600155	00030278	9954868685	Remit # 1 Check Date: 08/20/2018	Check Amount:	1,563.19
					10-1110-610-000-30-800-260-137-0000	111006108026000	118.38
<b>Vendor: AIRGASUA - AIRGAS USA LLC</b>							
00018818	08/20/2018	L2968600031	00030185	346395	Remit # 1 Check Date: 08/20/2018	Check Amount:	118.38
					10-3250-610-000-00-000-000-000-VBJ0	610VBJ	65.62
00018818	08/20/2018	L2968600032	00030185	346395	10-3250-610-000-00-000-000-000-VBJ0	610VBJ	65.62
00018818	08/20/2018	L2968600204	00030214	347763	10-3250-610-000-00-000-000-000-VBJ0	610VBJ	13.35
00018818	08/20/2018	L2968600205	00030214	347763	10-3250-610-000-00-000-000-000-VBJ0	610VBJ	13.35
<b>Vendor: ALLIVO - ALL VOLLEYBALL INC</b>							
00018819	08/20/2018	L2968600107	00030228	28787	Remit # 1 Check Date: 08/20/2018	Check Amount:	157.94
					10-1110-610-000-30-800-121-137-0000	111006108012100	281.55
<b>Vendor: AMERICBAA - AMERICAN BAND ACCESSORIES</b>							
00018820	08/20/2018	L2968600122	00030265	10900	Remit # 1 Check Date: 08/20/2018	Check Amount:	281.55
					10-2350-330-271-00-000-000-000-2200	123503300000022	1,065.00
<b>Vendor: ANDREWPR - ANDREWS &amp; PRICE</b>							
00018821	08/20/2018	L2968600033	00030184	222684	Remit # 1 Check Date: 08/20/2018	Check Amount:	1,065.00
					10-3250-610-000-00-000-000-000-VBJ0	610VBJ	32.91
00018821	08/20/2018	L2968600034	00030184	222684	10-3250-610-000-00-000-000-000-VBJ0	610VBJ	32.91
<b>Vendor: ANTHEMSP - ANTHEM SPORTS LLC</b>							
00018822	08/20/2018	L2968600079	00021611	31916	Remit # 1 Check Date: 08/20/2018	Check Amount:	65.82
					10-2140-650-000-00-000-000-402-6100	121406500000061	299.00
<b>Vendor: APPELST - APPLE STORE</b>							
00018823	08/20/2018	L2968600199	00030294	202007	Remit # 1 Check Date: 08/20/2018	Check Amount:	299.00
					10-2620-610-000-00-200-000-000-0000	126206102000000	1,615.00
<b>Vendor: ASEE - A. SERVEDIO ELECTRIC MOTOR</b>							
00018824	08/20/2018	L2968600207	00030210	PSI638487	Remit # 1 Check Date: 08/20/2018	Check Amount:	1,615.00
					10-3250-610-000-00-000-000-000-VBJ0	610VBJ	84.78
00018824	08/20/2018	L2968600208	00030210	PSI638487	10-3250-610-000-00-000-000-000-VBJ0	610VBJ	84.78
<b>Vendor: BADENSP - BADEN SPORTS</b>							
00018825	08/20/2018	L2968600018	00021506	626087	Remit # 1 Check Date: 08/20/2018	Check Amount:	169.56
					10-2380-610-000-20-500-000-127-0000	123806105000000	46.70
<b>Vendor: BALECO - BALE COMPANY</b>							
00018826	08/20/2018	L2968600175	00030296	11949	Remit # 1 Check Date: 08/20/2018	Check Amount:	46.70
					10-2620-430-000-00-980-000-000-0000	126204309800000	190.00
<b>Vendor: BELLSPOR - BELLS PORTABLE RESTROOMS INC</b>							
00018827	08/20/2018	L2968600026	00030081	530926	Remit # 1 Check Date: 08/20/2018	Check Amount:	190.00
					10-1110-610-000-30-800-180-137-0000	111006108018000	920.88
<b>Vendor: BIO - BIO CORPORATION</b>							
00018828	08/20/2018	L2968600002	00030076	902907540	Remit # 1 Check Date: 08/20/2018	Check Amount:	920.88
					10-1110-610-000-30-800-181-137-0000	111006108018100	387.00
<b>Vendor: BIORADIA - BIO-RAD LABORATORIES INC</b>							
00018829	08/20/2018	L2968600019	00030003	INVM00000222	Remit # 1 Check Date: 08/20/2018	Check Amount:	387.00
					10-2620-610-000-00-000-000-000-0000	126206100000000	9,424.60

\* Denotes Non-Negotiable Transaction

# - Payable Transaction      P - Prenote      d - Direct Deposit      c - Credit Card Payment

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Sharpville Area School District

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# Fund Accounting Check Register

GENERAL FUND - From 08/20/2018 To 08/20/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
<b>Vendor: CALICOIN - CALICO INDUSTRIES, INC.</b>							
00018830	08/20/2018	L2968600080	00022115	3219/3211	Remit # 1 Check Date: 08/20/2018 10-1225-330-000-10-200-000-109-0000	Check Amount: 112253302000000	9,424.60
00018830	08/20/2018	L2968600081	00022115	3219/3211	10-1290-330-000-00-000-000-109-0000	112903300000000	6,006.00
<b>Vendor: CAPABIKI - CAPABLE KIDS, LLC</b>							
00018831	08/20/2018	L2968600003	00030053	269462A	Remit # 1 Check Date: 08/20/2018 10-1110-610-000-30-800-160-137-0000	Check Amount: 111006108016000	5,280.00
<b>Vendor: CARLEX - CARLEX</b>							
00018832	08/20/2018	L2968600035	00030135	50334313 RI	Remit # 1 Check Date: 08/20/2018 10-1110-610-000-20-500-180-127-0000	Check Amount: 111006105018000	11,286.00
00018832	08/20/2018	L2968600036	00030135	50335602 RI	10-1110-610-000-20-500-180-127-0000	111006105018000	31.20
<b>Vendor: CAROLIBOS - CAROLINA BIOLOGICAL SUPPLY</b>							
00018833	08/20/2018	L2968600156	00030071	NKK5914	Remit # 1 Check Date: 08/20/2018 10-1110-650-000-10-200-000-402-6100	Check Amount: 111006502000061	240.61
00018833	08/20/2018	L2968600157	00030071	NJV1586	10-1110-650-000-20-500-000-402-6100	111006505000061	6,453.00
00018833	08/20/2018	L2968600158	00030071	NJD6490	10-1110-650-000-10-200-000-402-6100	111006502000061	2,250.00
00018833	08/20/2018	L2968600159	00030071	NJD6490	10-1110-650-000-20-500-000-402-6100	111006505000061	1,467.00
00018833	08/20/2018	L2968600160	00030071	NJD6490	10-1110-650-000-30-800-000-402-6100	111006508000061	5,670.00
00018833	08/20/2018	L2968600161	00030072	NFK7301	10-1110-650-000-10-200-000-402-6100	111006502000061	7,920.00
00018833	08/20/2018	L2968600162	00030072	NJM2478	10-1110-650-000-10-200-000-402-6100	111006502000061	18,837.00
00018833	08/20/2018	L2968600163	00030072	NJD6497	10-1110-650-000-10-200-000-402-6100	111006502000061	4,095.00
<b>Vendor: CDWGO - CDW GOVERNMENT, INC.</b>							
00018834	08/20/2018	L2968600030	00030192	CHARSAR	Remit # 1 Check Date: 08/20/2018 10-2270-580-000-20-500-000-000-0000	Check Amount: 122705805000000	628.88
<b>Vendor: CHARSAAB - ABIGAIL CHARSAAR</b>							
00018835	08/20/2018	L2968600120	00022120	CLARION AREA SD	Remit # 1 Check Date: 08/20/2018 10-1442-561-000-30-800-000-109-0000	Check Amount: 114425618000000	47,320.88
<b>Vendor: CLARIOARS - CLARION AREA SCHOOL DISTRICT</b>							
00018836	08/20/2018	L2968600121	00022119	COMM CH ACADEMY	Remit # 1 Check Date: 08/20/2018 10-1110-562-000-30-800-000-109-0000	Check Amount: 111005628000000	17.84
<b>Vendor: COMMONCHA - COMMONWEALTH CHARTER ACADEMY</b>							
00018837	08/20/2018	L2968600217	00030232	5160781400	Remit # 1 Check Date: 08/20/2018 10-1233-610-000-10-200-000-201-0000	Check Amount: 112336102000000	17.84
<b>Vendor: CONSTRPL - CONSTRUCTIVE PLAYTHINGS</b>							
00018838	08/20/2018	L2968600108	00030040	180069	Remit # 1 Check Date: 08/20/2018 10-1110-640-000-20-500-000-127-0000	Check Amount: 111006405000000	395.04
<b>Vendor: COOLESC - COOLE SCHOOL</b>							
00018839	08/20/2018	L2968600119	00030013	SASD-0115	Remit # 1 Check Date: 08/20/2018 10-2519-340-000-00-000-000-000-0000	Check Amount: 125193400000000	395.04
<b>Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION</b>							
00018840	08/20/2018	L2968600004	00030015	DADICH	Remit # 1 Check Date: 08/20/2018 10-2620-538-000-00-000-000-000-0000	Check Amount: 126205380000000	4,039.64
00018840	08/20/2018	L2968600123	00030267	DADICH	10-2270-635-000-00-000-000-000-0000	122706350000000	213.90

\* Denotes Non-Negotiable Transaction

P - Prenote

# - Payable Transaction

d - Direct Deposit c - Credit Card Payment

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# Fund Accounting Check Register

GENERAL FUND - From 08/20/2018 To 08/20/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
<b>Vendor: DADICHTIJ - TIMOTHY J DADICH</b>							
00018841	08/20/2018	L2968600091	00030016	60098324	Remit # 1 Check Date: 08/20/2018	Check Amount:	143.12
					10-1110-448-000-10-200-000-117-0000	111004482000000	974.00
00018841	08/20/2018	L2968600092	00030016	60098324	Remit # 1 Check Date: 08/20/2018	Check Amount:	793.00
					10-1110-448-000-20-500-000-127-0000	111004485000000	
00018841	08/20/2018	L2968600093	00030016	60098324	Remit # 1 Check Date: 08/20/2018	Check Amount:	793.00
					10-1110-448-000-30-800-000-137-0000	111004488000000	
00018841	08/20/2018	L2968600094	00030016	60098324	Remit # 1 Check Date: 08/20/2018	Check Amount:	4.00
					10-2250-448-000-30-800-000-137-0000	122504488000000	
00018841	08/20/2018	L2968600095	00030016	60098324	Remit # 1 Check Date: 08/20/2018	Check Amount:	4.00
					10-2260-448-000-00-000-000-201-0000	122604480000000	
00018841	08/20/2018	L2968600096	00030016	60098324	Remit # 1 Check Date: 08/20/2018	Check Amount:	33.00
					10-2360-448-000-00-000-000-000-0000	123604480000000	
00018841	08/20/2018	L2968600097	00030016	60098324	Remit # 1 Check Date: 08/20/2018	Check Amount:	82.00
					10-2380-448-000-10-200-000-117-0000	123804482000000	
00018841	08/20/2018	L2968600098	00030016	60098324	Remit # 1 Check Date: 08/20/2018	Check Amount:	37.00
					10-2380-448-000-20-500-000-127-0000	123804485000000	
00018841	08/20/2018	L2968600099	00030016	60098324	Remit # 1 Check Date: 08/20/2018	Check Amount:	95.00
					10-2380-448-000-30-800-000-137-0000	123804488000000	
00018841	08/20/2018	L2968600100	00030016	60098324	Remit # 1 Check Date: 08/20/2018	Check Amount:	33.08
					10-2519-448-000-00-000-000-000-0000	125194480000000	
<b>Vendor: DELAGELAF - DE LAGE LANDEN FINANCIAL SERVICES INC</b>							
					Remit # 1 Check Date: 08/20/2018	Check Amount:	2,848.08
00018842	08/20/2018	L2968600124	00030266	210010	Remit # 1 Check Date: 08/20/2018	Check Amount:	46.80
					10-1110-448-000-10-200-000-117-0000	111004482000000	
00018842	08/20/2018	L2968600125	00030266	210010	Remit # 1 Check Date: 08/20/2018	Check Amount:	16.11
					10-1110-448-000-20-500-000-127-0000	111004485000000	
00018842	08/20/2018	L2968600126	00030266	210010	Remit # 1 Check Date: 08/20/2018	Check Amount:	14.20
					10-1110-448-000-30-800-000-137-0000	111004488000000	
00018842	08/20/2018	L2968600127	00030266	210010	Remit # 1 Check Date: 08/20/2018	Check Amount:	3.65
					10-2360-448-000-00-000-000-000-0000	123604480000000	
00018842	08/20/2018	L2968600128	00030266	210010	Remit # 1 Check Date: 08/20/2018	Check Amount:	3.65
					10-2519-448-000-00-000-000-000-0000	125194480000000	
<b>Vendor: DIRECTIM - DIRECT IMAGE</b>							
00018843	08/20/2018	L2968600176	00030291	DONOFRIOS	Remit # 1 Check Date: 08/20/2018	Check Amount:	84.41
					10-2360-635-000-00-000-000-000-0000	123606350000000	28.50
<b>Vendor: DONOFFROC - DONOFFRIO'S FOOD CENTER</b>							
00018844	08/20/2018	L2968600172	00030175	INV105194	Remit # 1 Check Date: 08/20/2018	Check Amount:	28.50
					10-1110-650-000-10-200-000-117-0000	111006502000000	5,145.00
<b>Vendor: EDMONT - EDMONTUM</b>							
00018845	08/20/2018	L2968600129	00030271	SR2005933	Remit # 1 Check Date: 08/20/2018	Check Amount:	5,145.00
					10-2360-650-000-00-000-000-000-0000	123606500000000	3,385.00
<b>Vendor: EDULIN - EDULINK</b>							
00018846	08/20/2018	L2968600005	00030028	ERIC RYAN CORP	Remit # 1 Check Date: 08/20/2018	Check Amount:	3,385.00
					10-2620-340-000-00-000-000-000-0000	126203400000000	30.00
<b>Vendor: ERICRY - THE ERIC RYAN CORPORATION</b>							
00018847	08/20/2018	L2968600200	00030304	Q935170303	Remit # 1 Check Date: 08/20/2018	Check Amount:	30.00
					10-3210-525-000-00-000-000-000-0000	132105250000000	100.00
<b>Vendor: ERIEINE - ERIE INSURANCE EXCHANGE</b>							
00018848	08/20/2018	L2968600177	00030302	156326	Remit # 1 Check Date: 08/20/2018	Check Amount:	100.00
					10-2620-430-000-00-800-000-000-0000	126204308000000	6,120.00
00018848	08/20/2018	L2968600178	00030302	156419	Remit # 1 Check Date: 08/20/2018	Check Amount:	289.84
					10-2620-610-000-00-000-000-000-0000	126206100000000	
00018848	08/20/2018	L2968600179	00030302	156401	Remit # 1 Check Date: 08/20/2018	Check Amount:	474.00
					10-2620-610-000-00-000-000-000-0000	126206100000000	

\* Denotes Non-Negotiable Transaction

P - Prenote

# - Payable Transaction

C - Credit Card Payment

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Sharpville Area School District

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# Fund Accounting Check Register

GENERAL FUND - From 08/20/2018 To 08/20/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
<b>Vendor: FAGANSAS - FAGAN SANITARY SUPPLY</b>							
00018849	08/20/2018	L2968600037	00030079	2232426	Remit # 1 Check Date: 08/20/2018 10-1110-610-000-30-800-180-137-0000	Check Amount: 111006108018000	6,883.84
00018849	08/20/2018	L2968600038	00030079	2236955	10-1110-610-000-30-800-180-137-0000	111006108018000	2,844.59
<b>Vendor: FLINN - FLINN SCIENTIFIC</b>							
00018850	08/20/2018	L2968600130	00030222	0204179	Remit # 1 Check Date: 08/20/2018 10-2140-610-000-00-000-000-201-0000	Check Amount: 121406100000000	3,378.59
00018851	08/20/2018	L2968600027	00030075	9479115	Remit # 1 Check Date: 08/20/2018 10-1110-610-000-30-800-140-137-0000	Check Amount: 111006108014000	342.85
<b>Vendor: GOPHER - GOPHER</b>							
00018852	08/20/2018	L2968600006	00030017	HOAGLAND	Remit # 1 Check Date: 08/20/2018 10-2620-538-000-00-000-000-000-0000	Check Amount: 126205380000000	1,136.41
<b>Vendor: HOAGLAWA - WADE HOAGLAND</b>							
00018853	08/20/2018	L2968600039	00030211	15356	Remit # 1 Check Date: 08/20/2018 10-3250-610-000-00-000-000-000-0000	Check Amount: 610VBJ	50.00
00018853	08/20/2018	L2968600040	00030211	15356	10-3250-610-000-00-000-000-000-0000	610VBV	25.50
<b>Vendor: HOMECOV - HOME COURT VOLLEYBALL</b>							
00018854	08/20/2018	L2968600131	00030257	818321	Remit # 1 Check Date: 08/20/2018 10-2360-635-000-00-000-000-000-0000	Check Amount: 123606350000000	25.50
<b>Vendor: HOMETOHOP - HOMETOWN HOMEMADE PIZZA</b>							
00018855	08/20/2018	L2968600007	00030025	HOUCK	Remit # 1 Check Date: 08/20/2018 10-2620-538-000-00-000-000-000-0000	Check Amount: 126205380000000	30.00
<b>Vendor: HOUCKA - CAROL HOUCK</b>							
00018856	08/20/2018	L2968600041	00030193	1-70249341579	Remit # 1 Check Date: 08/20/2018 10-2620-430-000-00-000-000-000-0000	Check Amount: 126204300000000	25.00
<b>Vendor: JOHNSOCO - JOHNSON CONTROLS</b>							
00018857	08/20/2018	L2968600180	00030301	85033139	Remit # 1 Check Date: 08/20/2018 10-2620-430-000-00-200-000-000-0000	Check Amount: 126204302000000	2,088.00
00018857	08/20/2018	L2968600181	00030301	85056907	10-2620-430-000-00-200-000-000-0000	126204302000000	770.00
<b>Vendor: JOHNSOCOF - JOHNSON CONTROLS FIRE PROTECTION LP</b>							
00018858	08/20/2018	L2968600042	00030131	1616116	Remit # 1 Check Date: 08/20/2018 10-2380-610-000-10-200-000-117-0000	Check Amount: 123806102000000	539.54
<b>Vendor: JONES - JONES SCHOOL SUPPLY CO., INC.</b>							
00018859	08/20/2018	L2968600201	00022123	KEYSTONE	Remit # 1 Check Date: 08/20/2018 10-1110-562-000-30-800-000-109-0000	Check Amount: 111005628000000	1,309.54
00018859	08/20/2018	L2968600202	00022123	KEYSTONE	10-1290-562-000-30-800-000-109-0000	112905628000000	338.63
<b>Vendor: KEYSTOEDC - KEYSTONE EDUCATION CENTER</b>							
00018860	08/20/2018	L2968600043	00030140	13269	Remit # 1 Check Date: 08/20/2018 10-1110-610-000-20-500-150-127-0000	Check Amount: 111006105015000	338.63
00018860	08/20/2018	L2968600044	00030142	10661	10-1110-610-000-20-500-170-127-0000	111006105017000	2,114.58
00018860	08/20/2018	L2968600045	00030145	10805	10-1110-610-000-20-500-180-127-0000	111006105018000	14,516.26
00018860	08/20/2018	L2968600047	00030139	11559	10-1110-610-000-20-500-150-127-0000	111006105015000	16,630.84
00018860	08/20/2018	L2968600048	00030143	11011	10-1110-610-000-20-500-170-127-0000	111006105017000	99.54

\* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018860	08/20/2018	L2968600049	00030144	35296	10-1110-610-000-20-500-190-127-0000	111006105019000	156.15
00018860	08/20/2018	L2968600050	00030148	34530	10-2250-610-000-20-500-000-127-0000	122506105000000	94.20
00018860	08/20/2018	L2968600051	00030150	47226	10-2380-610-000-20-500-000-127-0000	123806105000000	637.08
00018860	08/20/2018	L2968600052	00030043	12802	10-2380-610-000-30-800-000-137-0000	123806108000000	44.04
00018860	08/20/2018	L2968600053	00030050	33014	10-1110-610-000-30-800-150-137-0000	111006108015000	87.68
00018860	08/20/2018	L2968600109	00030046	11777	10-1110-610-000-30-800-160-137-0000	111006108016000	64.89
00018860	08/20/2018	L2968600110	00030141	12164	10-1110-610-000-20-500-150-127-0000	111006105015000	147.79
00018860	08/20/2018	L2968600132	00030110	35255	10-2120-610-000-10-200-000-117-0000	121206102000000	165.55
00018860	08/20/2018	L2968600133	00030111	31242	10-2380-610-000-10-200-000-117-0000	123806102000000	249.60
00018860	08/20/2018	L2968600134	00030112	34002	10-1110-610-000-13-200-000-117-1300	111006102000013	1,930.76
00018860	08/20/2018	L2968600135	00030113	34892	10-2250-610-000-10-200-000-117-0000	122506102000000	189.04
00018860	08/20/2018	L2968600136	00030114	34748	10-1110-610-000-14-200-000-117-1400	111006102000014	207.08
00018860	08/20/2018	L2968600137	00030118	29619	10-1110-610-000-11-200-000-117-1100	111006102000011	996.32
00018860	08/20/2018	L2968600138	00030120	31105	10-1110-610-000-14-200-000-117-1400	111006102000014	364.21
00018860	08/20/2018	L2968600139	00030108	345491	10-1110-610-000-15-200-000-117-1500	111006102000015	1,024.42
00018860	08/20/2018	L2968600167	00030115	34183	10-1110-610-000-14-200-000-117-1400	111006102000014	234.15
00018860	08/20/2018	L2968600168	00030116	34004	10-1110-610-000-14-200-000-117-1400	111006102000014	272.81
00018860	08/20/2018	L2968600169	00030117	33329	10-1110-610-000-12-200-000-117-1200	111006102000012	1,068.12
00018860	08/20/2018	L2968600170	00030147	15956	10-1110-610-000-20-500-122-127-0000	111006105012200	731.67
00018860	08/20/2018	L2968600171	00030119	10919	10-1110-610-000-18-200-000-117-1800	111006102000018	861.74
00018860	08/20/2018	L2968600209	00030030	31397	10-1225-610-000-10-200-000-201-0000	112256102000000	50.23
00018860	08/20/2018	L2968600210	00030037	33137	10-1241-610-000-10-200-000-201-0000	112416102000000	628.91
00018860	08/20/2018	L2968600211	00030038	35406	10-1241-610-000-20-500-000-201-0000	112416105000000	109.01
00018860	08/20/2018	L2968600214	00030049	34899	10-2250-610-000-30-800-000-137-0000	122506108000000	44.20
<b>Vendor: KURTZBR - KURTZ BROS.</b>							
00018861	08/20/2018	L2968600008	00030059	2036130718	Remit # 1 Check Date: 08/20/2018	Check Amount:	10,971.31
00018861	08/20/2018	L2968600215	00030231	2879430818	10-1290-610-000-00-000-000-201-0000	112906100000000	196.58
<b>Vendor: LAKESH - LAKESHORE</b>							
00018862	08/20/2018	L2968600009	00030082	557704	Remit # 1 Check Date: 08/20/2018	Check Amount:	254.91
<b>Vendor: LAMOTTCO - LAMOTTE COMPANY</b>							
00018863	08/20/2018	L2968600082	00021991	1190296296	Remit # 1 Check Date: 08/20/2018	Check Amount:	451.49
<b>Vendor: LEGOED - LEGO EDUCATION</b>							
00018860	08/20/2018	L2968600000	00030000	1190296296	Remit # 1 Check Date: 08/20/2018	Check Amount:	183.15
00018860	08/20/2018	L2968600000	00030000	1190296296	Remit # 1 Check Date: 08/20/2018	Check Amount:	183.15
00018860	08/20/2018	L2968600000	00030000	1190296296	Remit # 1 Check Date: 08/20/2018	Check Amount:	1,031.80
00018860	08/20/2018	L2968600000	00030000	1190296296	Remit # 1 Check Date: 08/20/2018	Check Amount:	1,031.80

\* Denotes Non-Negotiable Transaction

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00018864	08/20/2018	L2968600182	00030283	21157	10-1110-430-000-30-800-000-137-0000	111004308000000	134.15
<b>Vendor: MARKSMU - MARKS MUSIC</b>							
00018865	08/20/2018	L2968600001	00030014	ABINADER	Remit # 1 Check Date: 08/20/2018	Check Amount:	134.15
00018865	08/20/2018	L2968600101	00030240	MARSHALL	10-2620-538-000-00-000-000-000-0000	126205380000000	25.00
<b>Vendor: MARSHAH - HEIDI MARSHALL</b>							
00018866	08/20/2018	L2968600054	00030160	IN90449167	10-2834-580-000-20-500-000-000-0000	128345805000000	118.96
<b>Vendor: MEDCOSUC - MEDCO SUPPLY CO</b>							
00018867	08/20/2018	L2968600206	00030189	MCCC	Remit # 1 Check Date: 08/20/2018	Check Amount:	143.96
<b>Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER</b>							
00018868	08/20/2018	L2968600055	00030186	INV30409	10-3250-610-000-00-000-000-000-AT00	610AT	2,483.25
<b>Vendor: MFAT - MF ATHLETIC</b>							
00018869	08/20/2018	L2968600183	00030295	CA8G01297	Remit # 1 Check Date: 08/20/2018	Check Amount:	2,483.25
<b>Vendor: MICROBLA - MICROBAC LABORATORIES, INC.</b>							
00018870	08/20/2018	L2968600056	00030056	22714	10-1390-564-000-30-800-000-000-0000	113905648000000	35,312.00
<b>Vendor: MINUTEPR - MINUTEMAN PRESS</b>							
00018871	08/20/2018	L2968600140	00030275	ID 5776450	Remit # 1 Check Date: 08/20/2018	Check Amount:	35,312.00
<b>Vendor: NATIONARE - NATIONAL ART EDUCATION ASSOCIATION</b>							
00018872	08/20/2018	L2968600111	00030060	002686259	10-3250-610-000-00-000-000-CCV0	610CCV	103.50
00018872	08/20/2018	L2968600112	00030060	002686258	Remit # 1 Check Date: 08/20/2018	Check Amount:	103.50
00018872	08/20/2018	L2968600113	00030060	002686704	10-2620-430-000-00-000-000-0000	126204300000000	625.00
00018872	08/20/2018	L2968600212	00030161	002686349	Remit # 1 Check Date: 08/20/2018	Check Amount:	625.00
00018872	08/20/2018	L2968600213	00030161	002686705	10-2380-610-000-30-800-000-137-0000	123806108000000	527.19
<b>Vendor: NEFF - NEFF COMPANY</b>							
00018873	08/20/2018	L2968600020	00030083	161983129001	Remit # 1 Check Date: 08/20/2018	Check Amount:	527.19
00018873	08/20/2018	L2968600021	00030084	161991296001	10-1110-610-000-10-200-000-117-0000	111006102000000	89.00
00018873	08/20/2018	L2968600057	00030165	164021488001	Remit # 1 Check Date: 08/20/2018	Check Amount:	89.00
00018873	08/20/2018	L2968600058	00030165	164021488001	10-3210-610-000-30-800-000-137-0000	132106108000000	467.50
00018873	08/20/2018	L2968600141	00030063	161673713001	10-3210-610-000-30-800-000-137-0000	132106108000000	573.75
00018873	08/20/2018	L2968600142	00030063	161673713002	10-3210-610-000-30-800-000-137-0000	132106108000000	285.00
00018873	08/20/2018	L2968600143	00030063	161673718001	10-3250-610-000-00-000-000-AD00	610AD	640.20
00018873	08/20/2018	L2968600144	00030063	161673713003	Remit # 1 Check Date: 08/20/2018	Check Amount:	733.35
00018873	08/20/2018	L2968600145	00030063	161673717001	10-3250-610-000-00-000-000-AD00	610AD	
<b>Vendor: NEFF - NEFF COMPANY</b>							
00018873	08/20/2018	L2968600020	00030083	161983129001	Remit # 1 Check Date: 08/20/2018	Check Amount:	2,699.80
00018873	08/20/2018	L2968600021	00030084	161991296001	10-1225-610-000-10-200-000-201-0000	112256102000000	54.17
00018873	08/20/2018	L2968600057	00030165	164021488001	10-1233-610-000-30-800-000-201-0000	112336108000000	84.19
00018873	08/20/2018	L2968600058	00030165	164021488001	10-2360-610-000-00-000-000-0000	123606100000000	93.07
00018873	08/20/2018	L2968600141	00030063	161673713001	10-2519-610-000-00-000-000-0000	125196100000000	93.07
00018873	08/20/2018	L2968600142	00030063	161673713002	10-2380-610-000-30-800-000-137-0000	123806108000000	426.79
00018873	08/20/2018	L2968600143	00030063	161673718001	10-2380-610-000-30-800-000-137-0000	123806108000000	5.49
00018873	08/20/2018	L2968600144	00030063	161673713003	10-2380-610-000-30-800-000-137-0000	123806108000000	17.88
00018873	08/20/2018	L2968600145	00030063	161673717001	10-2380-610-000-30-800-000-137-0000	123806108000000	20.91
00018873	08/20/2018	L2968600145	00030063	161673717001	10-2380-610-000-30-800-000-137-0000	123806108000000	19.99

\* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018873	08/20/2018	L2968600164	00030107	162231919001	10-2818-610-000-00-000-402-0000	1281861000000000	37.98
00018873	08/20/2018	L2968600216	00030273	171201901001	10-2380-610-000-10-200-000-117-0000	1238061020000000	83.24
<b>Vendor: OFFICEDE - OFFICE DEPOT</b>							
00018874	08/20/2018	L2968600089	00030227	23992	Remit # 1 Check Date: 08/20/2018	Check Amount:	936.78
					10-3250-610-000-00-000-000-AD00	610AD	483.75
<b>Vendor: PAYK12 - PAYK12 LLC</b>							
00018875	08/20/2018	L2968600022	00030032	11706426	Remit # 1 Check Date: 08/20/2018	Check Amount:	483.75
					10-1225-610-000-10-200-000-201-0000	1122561020000000	176.00
00018875	08/20/2018	L2968600028	00030062	11708997	10-2140-610-000-00-000-000-201-0000	1214061000000000	2,061.99
00018875	08/20/2018	L2968600146	00030221	11732971	10-2140-610-000-00-000-000-201-0000	1214061000000000	853.66
<b>Vendor: PEARSO3 - NCS PEARSON INC</b>							
00018876	08/20/2018	L2968600147	00030159	4025566847	Remit # 1 Check Date: 08/20/2018	Check Amount:	3,091.65
					10-1110-610-000-12-200-000-117-1200	1110061020000012	1,627.87
<b>Vendor: PEARSOED - PEARSON EDUCATION</b>							
00018877	08/20/2018	L2968600184	00030300	INV683123	Remit # 1 Check Date: 08/20/2018	Check Amount:	1,627.87
					10-2620-610-000-10-220-000-000-0000	1262061022000000	1,334.52
00018877	08/20/2018	L2968600185	00030300	INV683123	10-2620-610-000-30-980-000-000-0000	1262061098000000	1,117.53
00018877	08/20/2018	L2968600186	00030300	INV686405	10-2620-610-000-30-980-000-000-0000	1262061098000000	217.00
<b>Vendor: PIONEER - PIONEER MFG CO.</b>							
00018878	08/20/2018	L2968600059	00030194	1000008697	Remit # 1 Check Date: 08/20/2018	Check Amount:	2,669.05
					10-2620-413-000-00-000-000-000-0000	1262041300000000	454.40
00018878	08/20/2018	L2968600149	00030269	1000008714	10-2620-413-000-00-000-000-000-0000	1262041300000000	568.00
00018878	08/20/2018	L2968600150	00030269	1000008734	10-2620-413-000-00-000-000-000-0000	1262041300000000	568.00
00018878	08/20/2018	L2968600151	00030269	1000008752	10-2620-413-000-00-000-000-000-0000	1262041300000000	568.00
00018878	08/20/2018	L2968600187	00030284	1000008771	10-2620-413-000-00-000-000-000-0000	1262041300000000	454.40
<b>Vendor: PRECISHUR - PRECISION HUMAN RESOURCE SOLUTIONS</b>							
00018879	08/20/2018	L2968600017	00030069	350403	Remit # 1 Check Date: 08/20/2018	Check Amount:	2,612.80
					10-1110-610-000-20-500-150-127-0000	111006105015000	65.67
<b>Vendor: PRESTWHO - PRESTWICK HOUSE INC</b>							
00018880	08/20/2018	L2968600148	00030268	INV-27561-W7Q3Q1	Remit # 1 Check Date: 08/20/2018	Check Amount:	65.67
					10-2310-618-000-00-000-000-000-0000	1231061800000000	2,700.00
<b>Vendor: PSBA - PENNSYLVANIA SCHOOL</b>							
00018881	08/20/2018	L2968600102	00030243	2122	Remit # 1 Check Date: 08/20/2018	Check Amount:	2,700.00
					10-0474-000-000-00-000-000-000-0000	10474	14,748.25
<b>Vendor: RALPHCM - RALPH C. MEHLER INSURANCE</b>							
00018882	08/20/2018	L2968600203	00022125	REACH CYBER	Remit # 1 Check Date: 08/20/2018	Check Amount:	14,748.25
					10-1110-562-000-10-200-000-109-0000	1110056220000000	600.69
<b>Vendor: REACHCYC - REACH CYBER CHARTER SCHOOL</b>							
00018883	08/20/2018	L2968600060	00030128	6484468	Remit # 1 Check Date: 08/20/2018	Check Amount:	600.69
					10-1110-610-000-12-200-000-117-1200	1110061020000012	59.40
<b>Vendor: REALLYGOS - REALLY GOOD STUFF</b>							
00018884	08/20/2018	L2968600152	00030254	02101814	Remit # 1 Check Date: 08/20/2018	Check Amount:	59.40
					10-2310-549-000-00-000-000-000-0000	1231054900000000	59.10

\* Denotes Non-Negotiable Transaction

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<b>Vendor: RECORD - THE RECORD-ARGUS</b>							
00018885	08/20/2018	L2968600103	00030239	60348245	Remit # 1 Check Date: 08/20/2018 10-3250-432-000-00-000-000-FBV0	Check Amount: 432FBV	59.10
00018885	08/20/2018	L2968600104	00030239	950659657	Remit # 1 Check Date: 08/20/2018 10-3250-432-000-00-000-000-FBV0	Check Amount: 432FBV	5,448.29
<b>Vendor: RIDDELL - RIDDELL</b>							
00018886	08/20/2018	L2968600010	00030019	ROBERTS	Remit # 1 Check Date: 08/20/2018 10-2620-538-000-00-000-000-0000	Check Amount: 1262053800000000	90.77
<b>Vendor: ROBERTJAL - JAIME L. ROBERTS</b>							
00018887	08/20/2018	L2968600029	00030132	P98221	Remit # 1 Check Date: 08/20/2018 10-2380-610-000-10-200-000-117-0000	Check Amount: 1238061020000000	5,539.06
<b>Vendor: ROCHES - ROCHESTER 100 INC</b>							
00018888	08/20/2018	L2968600189	00030297	16765	Remit # 1 Check Date: 08/20/2018 10-2620-610-000-00-000-000-0000	Check Amount: 1262061000000000	50.00
<b>Vendor: RORACH - RORA CHEMICALS, INC.</b>							
00018889	08/20/2018	L2968600083	00022117	320183	Remit # 1 Check Date: 08/20/2018 10-6941-000-000-00-000-000-0000	Check Amount: 16941	50.00
00018889	08/20/2018	L2968600084	00022117	529185	Remit # 1 Check Date: 08/20/2018 10-3250-635-000-00-000-000-BAV0	Check Amount: 635BAV	250.00
<b>Vendor: SASDCAF - SHARPSVILLE AREA SCHOOL DIST.</b>							
00018890	08/20/2018	L2968600153	00030176	17467381	Remit # 1 Check Date: 08/20/2018 10-1110-610-000-18-200-000-117-1800	Check Amount: 1110061020000018	250.00
<b>Vendor: SCHOLA - SCHOLASTIC, INC.</b>							
00018891	08/20/2018	L2968600061	00030133	3463785	Remit # 1 Check Date: 08/20/2018 10-2440-610-000-20-500-000-127-0000	Check Amount: 1244061050000000	428.40
00018891	08/20/2018	L2968600173	00030124	3463349	Remit # 1 Check Date: 08/20/2018 10-2440-610-000-10-200-000-117-0000	Check Amount: 1244061020000000	454.31
<b>Vendor: SCHOOLHE - SCHOOL HEALTH CORPORATION</b>							
00018892	08/20/2018	L2968600011	00030057	39459	Remit # 1 Check Date: 08/20/2018 10-2380-610-000-30-800-000-137-0000	Check Amount: 1238061080000000	202.11
<b>Vendor: SCHOOLSE - SCHOOL SERVICE INC</b>							
00018893	08/20/2018	L2968600062	00030164	308103061724	Remit # 1 Check Date: 08/20/2018 10-2380-610-000-20-500-000-127-0000	Check Amount: 1238061050000000	438.38
<b>Vendor: SCHOOLSP - SCHOOL SPECIALTY</b>							
00018894	08/20/2018	L2968600085	00022114	SCOTT-ANTHONY	Remit # 1 Check Date: 08/20/2018 10-1290-330-000-00-000-000-109-0000	Check Amount: 1129033000000000	640.49
<b>Vendor: SCOTTANI - MOLLY M. SCOTT-ANTHONY</b>							
00018895	08/20/2018	L2968600190	00030298	948913	Remit # 1 Check Date: 08/20/2018 10-2620-610-000-00-000-000-0000	Check Amount: 1262061000000000	268.80
<b>Vendor: SCOTTEL - SCOTT ELECTRIC</b>							
00018896	08/20/2018	L2968600012	00030020	SHANNON	Remit # 1 Check Date: 08/20/2018 10-2620-538-000-00-000-000-0000	Check Amount: 1262053800000000	20.00
<b>Vendor: SHANNOAM - AMANDA SHANNON</b>							
00018897	08/20/2018	L2968600154	00030258	19314	Remit # 1 Check Date: 08/20/2018 10-2310-549-000-00-000-000-0000	Check Amount: 1231054900000000	20.00
<b>Vendor: SHARONHE - SHARON HERALD CO.</b>							
00018898	08/20/2018	L2968600086	00022116	2018-11	Remit # 1 Check Date: 08/20/2018 10-3250-330-000-00-000-000-AD00	Check Amount: 330AD	50.00
00018898	08/20/2018	L2968600087	00022116	2018-13	Remit # 1 Check Date: 08/20/2018 10-3250-330-000-00-000-000-AD00	Check Amount: 330AD	50.00
					Remit # 1 Check Date: 08/20/2018 10-3250-330-000-00-000-000-AD00	Check Amount: 330AD	1,050.92
					Remit # 1 Check Date: 08/20/2018 10-3250-330-000-00-000-000-AD00	Check Amount: 330AD	1,050.92
					Remit # 1 Check Date: 08/20/2018 10-3250-330-000-00-000-000-AD00	Check Amount: 330AD	729.36
					Remit # 1 Check Date: 08/20/2018 10-3250-330-000-00-000-000-AD00	Check Amount: 330AD	786.96

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Register

GENERAL FUND - From 08/20/2018 To 08/20/2018

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018898	08/20/2018	L2968600088	00022116	2018-12	10-3250-330-000-00-000-000-AD00	330AD	861.60
<b>Vendor: SHARPSPOD - SHARPSVILLE POLICE DEPARTMENT</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>2,377.92</b>
00018899	08/20/2018	L2968600105	00030244	SHEA	10-1290-580-000-30-800-000-137-0000	112905808000000	559.17
00018899	08/20/2018	L2968600218	00030306	SHEA	10-1290-580-000-30-800-000-137-0000	112905808000000	248.52
<b>Vendor: SHEARA - RACHELLE SHEA</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>807.69</b>
00018900	08/20/2018	L2968600188	00030293	2075	10-2620-430-000-00-000-000-0000	126204300000000	178.00
<b>Vendor: SJAST - SJA STORAGE</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>178.00</b>
00018901	08/20/2018	L2968600063	00030163	18484790	10-3250-610-000-00-000-000-SCBJ	610SCBJ	291.52
00018901	08/20/2018	L2968600064	00030163	18484790	10-3250-610-000-00-000-000-SCBV	610SCBV	291.52
<b>Vendor: SOCCER - SOCCER.COM</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>583.04</b>
00018902	08/20/2018	L2968600013	00030021	SPECIALTY ORTHO	10-3250-330-000-00-000-000-AT00	330AT	2,750.00
<b>Vendor: SPECIAOR - SPECIALTY ORTHOPAEDICS, P.C.</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>2,750.00</b>
00018903	08/20/2018	L2968600065	00030156	165389	10-2380-610-000-10-200-000-117-0000	123806102000000	816.96
<b>Vendor: SUCCESBYD - SUCCESS BY DESIGN, INC.</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>816.96</b>
00018904	08/20/2018	L2968600023	00030031	2359594A	10-1225-610-000-10-200-000-201-0000	112256102000000	129.29
<b>Vendor: SUPERDUS - SUPER DUPER SCHOOL COMPANY</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>129.29</b>
00018905	08/20/2018	L2968600191	00030285	17447	10-2360-810-000-00-000-000-0000	123608100000000	225.00
<b>Vendor: SVCC - SHENANGO VALLEY</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>225.00</b>
00018906	08/20/2018	L2968600066	00030054	126183	10-1110-610-000-30-800-160-137-0000	111006108016000	45.95
<b>Vendor: TEACHEDI - TEACHER'S DISCOVERY</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>45.95</b>
00018907	08/20/2018	L2968600014	00030022	TESEONE	10-2350-330-000-00-000-000-0000	123503300000000	583.33
<b>Vendor: TESONEROJ - ROBERT J. TESONE ATTORNEY AT LAW</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>583.33</b>
00018908	08/20/2018	L2968600192	00030299	71377115	10-2620-610-000-00-000-000-0000	126206100000000	403.23
00018908	08/20/2018	L2968600193	00030299	71379095	10-2620-610-000-00-000-000-0000	126206100000000	379.41
00018908	08/20/2018	L2968600194	00030299	71379253	10-2620-610-000-00-000-000-0000	126206100000000	57.95
<b>Vendor: TIFCOIN - TIFCO INDUSTRIES</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>840.59</b>
00018909	08/20/2018	L2968600174	00030274	106016	10-2380-610-000-10-200-000-117-0000	123806102000000	417.00
<b>Vendor: TONASGR - TONAS GRAPHICS</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>417.00</b>
00018910	08/20/2018	L2968600067	00030121	66691	10-1110-610-000-10-200-000-117-0000	111006102000000	226.40
<b>Vendor: TRIARC - TRIARCO</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>226.40</b>
00018911	08/20/2018	L2968600068	00030205	920794	10-2620-411-000-00-000-000-0000	126204110000000	191.18
<b>Vendor: TRICOUINI - TRI-COUNTY INDUSTRIES INC</b>					<b>Remit # 1 Check Date: 08/20/2018</b>	<b>Check Amount:</b>	<b>191.18</b>

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Register

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018912	08/20/2018	L2968600069	00030127	902567422	10-1110-610-000-10-200-000-117-0000	111006102000000	696.01
<b>Vendor: USGA - US GAMES</b>							
00018913	08/20/2018	L2968600195	00030289	201389629	Remit # 1 Check Date: 08/20/2018	Check Amount:	696.01
00018913	08/20/2018	L2968600196	00030289	201389629	10-2620-522-000-00-000-000-000-0000	126205220000000	691.00
<b>Vendor: UTICANAI - UTICA NATIONAL INSURANCE GROUP</b>							
00018914	08/20/2018	L2968600015	00030174	24151	10-2620-523-000-00-000-000-000-0000	126205230000000	15,044.00
<b>Vendor: VALLEYSIS - VALLEY SILK SCREENING</b>							
00018915	08/20/2018	L2968600016	00030023	VANNOY	Remit # 1 Check Date: 08/20/2018	Check Amount:	15,735.00
<b>Vendor: VANNOYJO - JOHN VANNOY</b>							
00018916	08/20/2018	L2968600070	00030195	3054	10-1110-610-000-18-200-000-117-1800	111006102000018	344.00
<b>Vendor: VLNPA - VLN PARTNERS, LLP</b>							
00018917	08/20/2018	L2968600071	00030187	297577	Remit # 1 Check Date: 08/20/2018	Check Amount:	344.00
<b>Vendor: VSATT - VS ATHLETICS</b>							
00018918	08/20/2018	L2968600024	00030080	8082963152	10-2620-538-000-00-000-000-000-0000	126205380000000	50.00
00018918	08/20/2018	L2968600025	00030080	8082917437	Remit # 1 Check Date: 08/20/2018	Check Amount:	50.00
<b>Vendor: WARDSNAS - WARD'S NATURAL SCIENCE EST LLC</b>							
00018919	08/20/2018	L2968600106	00030245	201845	10-1420-323-000-30-800-000-000-0000	114203238000000	250.00
<b>Vendor: WESTCEJ - WEST CENTRAL JOB PARTNERSHIP</b>							
00018920	08/20/2018	L2968600072	00030196	37931-37938	Remit # 1 Check Date: 08/20/2018	Check Amount:	250.00
00018920	08/20/2018	L2968600073	00030196	37931-37938	10-3250-610-000-00-000-000-000-CCV0	610CCV	96.45
00018920	08/20/2018	L2968600074	00030196	37931-37938	Remit # 1 Check Date: 08/20/2018	Check Amount:	96.45
00018920	08/20/2018	L2968600075	00030196	37931-37938	10-1110-610-000-30-800-180-137-0000	111006108018000	34.69
00018920	08/20/2018	L2968600076	00030196	37931-37938	10-1110-610-000-30-800-180-137-0000	111006108018000	40.82
<b>Vendor: WHITEHEAD - WHITEHEAD-EAGLE CORPORATION</b>							
00018920	08/20/2018	L2968600077	00030196	37931-37938	Remit # 1 Check Date: 08/20/2018	Check Amount:	75.51
00018920	08/20/2018	L2968600078	00030196	37931-37938	10-2310-810-000-00-000-000-000-0000	123108100000000	150.00
00018920	08/20/2018	L2968600114	00030206	37955	Remit # 1 Check Date: 08/20/2018	Check Amount:	150.00
00018920	08/20/2018	L2968600115	00030206	37957	10-2120-610-000-30-800-000-137-0000	121206108000000	55.00
00018920	08/20/2018	L2968600198	00030286	37973	10-2260-550-000-00-000-000-201-0000	122605500000000	123.00
<b>Vendor: WHITEHEA - WHITEHEAD-EAGLE CORPORATION</b>							
00018921	08/20/2018	L2968600116	00030125	ARINV42437404	10-2360-550-000-00-000-000-000-0000	123605500000000	216.50
00018921	08/20/2018	L2968600117	00030125	ARINV42657801	10-2380-550-000-10-200-000-117-0000	123805502000000	211.15
00018921	08/20/2018	L2968600118	00030125	ARINV42861935	10-2380-550-000-20-500-000-127-0000	123805505000000	105.00
<b>Vendor: WHITEHEA - WHITEHEAD-EAGLE CORPORATION</b>							
00018921	08/20/2018	L2968600116	00030125	ARINV42437404	10-2380-550-000-30-800-000-137-0000	123805508000000	378.00
00018921	08/20/2018	L2968600117	00030125	ARINV42657801	10-2519-550-000-00-000-000-000-0000	125195500000000	161.50
00018921	08/20/2018	L2968600118	00030125	ARINV42861935	10-2380-610-000-20-500-000-127-0000	123806105000000	273.00
<b>Vendor: WHITEHEA - WHITEHEAD-EAGLE CORPORATION</b>							
00018921	08/20/2018	L2968600118	00030125	ARINV42861935	10-2380-610-000-20-500-000-127-0000	123806105000000	138.60
<b>Vendor: WHITEHEA - WHITEHEAD-EAGLE CORPORATION</b>							
00018921	08/20/2018	L2968600118	00030125	ARINV42861935	10-2380-550-000-20-500-000-127-0000	123805505000000	55.00
<b>Vendor: WHITEHEA - WHITEHEAD-EAGLE CORPORATION</b>							
00018921	08/20/2018	L2968600116	00030125	ARINV42437404	Remit # 1 Check Date: 08/20/2018	Check Amount:	1,716.75
00018921	08/20/2018	L2968600117	00030125	ARINV42657801	10-1110-610-000-10-200-000-117-0000	111006102000000	408.99
00018921	08/20/2018	L2968600118	00030125	ARINV42861935	10-1110-610-000-10-200-000-117-0000	111006102000000	74.97
<b>Vendor: WHITEHEA - WHITEHEAD-EAGLE CORPORATION</b>							
00018921	08/20/2018	L2968600118	00030125	ARINV42861935	10-1110-610-000-10-200-000-117-0000	111006102000000	68.95

\* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expend Amt
Vendor: WOODWIND - WOODWIND & BRASSWIND							
00018922	08/20/2018	L2968600165	00030002	9021381736	Remit # 1 Check Date: 08/20/2018	Check Amount:	552.91
					10-2620-610-000-00-000-000-0000	1262061000000000	5,811.60
00018922	08/20/2018	L2968600166	00030007	9021365083	Remit # 1 Check Date: 08/20/2018	Check Amount:	3,289.00
					10-2620-610-000-00-000-000-0000	1262061000000000	9,100.60
Vendor: XPEDX2 - VERITIV							
10-GENERAL FUND							
Grand Total Manual Checks :							
Grand Total Regular Checks :							
Grand Total Direct Deposits:							
Grand Total Credit Card Payments:							
Grand Total All Checks :							
263,674.24							

# Fund Accounting Check Register

CAPITAL PROJECT FUND - From 07/16/2018 To 07/16/2018

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00000145	07/16/2018	L2966100001	00022103	5	39-4600-450-000-00-980-000-000-CP1G	CP4600450981	114,915.64
00000145	07/16/2018	M2966600001	00022103	5	39-4600-450-000-00-980-000-000-CP1G	CP4600450981	-114,915.64
<b>Vendor: DECLANCO - DECLAN CONSTRUCTION</b>							
00000146	07/16/2018	L2966100002	00022101	4	Remit # 1 Check Date: 07/16/2018	Check Amount:	0.00
00000146	07/16/2018	M2966600002	00022101	4	39-4600-450-000-00-980-000-000-CP2H	CP4600450982	26,100.00
<b>Vendor: DGM - D &amp; G MECHANICAL INC</b>							
00000147	07/16/2018	L2966100003	00022079	3165	Remit # 1 Check Date: 07/16/2018	Check Amount:	0.00
00000147	07/16/2018	L2966100004	00022078	3166	39-4600-330-000-00-800-000-000-0000	CP460033080	17,587.35
00000147	07/16/2018	M2966600003	00022079	3165	39-4600-330-000-00-980-000-000-0000	CP460033098	852.54
00000147	07/16/2018	M2966600004	00022078	3166	39-4600-330-000-00-800-000-000-0000	CP460033080	-17,587.35
<b>Vendor: ECKLESARE - ECKLES ARCHITECTURE AND ENGINEERING, INC.</b>							
00000148	07/16/2018	L2966100005	00022104	3	Remit # 1 Check Date: 07/16/2018	Check Amount:	0.00
00000148	07/16/2018	M2966600005	00022104	3	39-4600-450-000-00-980-000-000-CP4E	CP4600450984	16,129.80
<b>Vendor: MCCURLHOE - MCCURLY HOUSTON ELECTRIC, INC.</b>							
00000149	07/16/2018	L2966100007	00030171	201389629	Remit # 1 Check Date: 07/16/2018	Check Amount:	0.00
00000149	07/16/2018	M2966600006	00030171	201389629	39-4200-529-000-00-980-000-000-0000	CP4600450984	304.00
<b>Vendor: UTICANAI - UTICA NATIONAL INSURANCE GROUP</b>							
00000150	07/16/2018	L2966100006	00022102	4	Remit # 1 Check Date: 07/16/2018	Check Amount:	0.00
00000150	07/16/2018	M2966600007	00022102	4	39-4600-450-000-00-980-000-000-CP3P	CP4600450983	25,020.00
<b>Vendor: VRABELPL - VRABEL PLUMBING COMPANY, LLC</b>							
00000151	07/17/2018	C2966700001	00022103	5	Remit # 1 Check Date: 07/16/2018	Check Amount:	0.00
<b>Vendor: DECLANCO - DECLAN CONSTRUCTION</b>							
00000152	07/17/2018	C2966700002	00022101	4	Remit # 1 Check Date: 07/16/2018	Check Amount:	114,915.64
<b>Vendor: DGM - D &amp; G MECHANICAL INC</b>							
00000153	07/17/2018	C2966700003	00022079	3165	39-4600-450-000-00-980-000-000-CP2H	CP4600450982	26,100.00
00000153	07/17/2018	C2966700004	0629	3166	Remit # 1 Check Date: 07/16/2018	Check Amount:	26,100.00
<b>Vendor: ECKLESARE - ECKLES ARCHITECTURE AND ENGINEERING, INC.</b>							
00000154	07/17/2018	C2966700005	00022104	3	Remit # 1 Check Date: 07/16/2018	Check Amount:	17,587.35
<b>Vendor: MCCURLHOE - MCCURLY HOUSTON ELECTRIC, INC.</b>							
00000155	07/17/2018	C2966700006	00030171	5140372	39-4600-330-000-00-980-000-000-0000	CP460033098	852.54
<b>Vendor: ECKLESARE - ECKLES ARCHITECTURE AND ENGINEERING, INC.</b>							
00000154	07/17/2018	C2966700005	00022104	3	Remit # 1 Check Date: 07/16/2018	Check Amount:	18,439.89
<b>Vendor: MCCURLHOE - MCCURLY HOUSTON ELECTRIC, INC.</b>							
00000155	07/17/2018	C2966700006	00030171	5140372	39-4200-529-000-00-980-000-000-0000	CP4600450984	16,129.80
<b>Vendor: MCCURLHOE - MCCURLY HOUSTON ELECTRIC, INC.</b>							
00000155	07/17/2018	C2966700006	00030171	5140372	Remit # 1 Check Date: 07/16/2018	Check Amount:	16,129.80
<b>Vendor: MCCURLHOE - MCCURLY HOUSTON ELECTRIC, INC.</b>							
00000155	07/17/2018	C2966700006	00030171	5140372	39-4200-529-000-00-980-000-000-0000	CP4600450984	304.00

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: UTICANAI - UTICA NATIONAL INSURANCE GROUP							
00000156	07/17/2018	C2966700007	00022102	4	Remit # 1 Check Date: 07/16/2018 39-4600-450-000-00-980-000-000-CP3P	Check Amount: CP4600450983	304.00
Vendor: VRABELPL - VRABEL PLUMBING COMPANY, LLC							
					Remit # 1 Check Date: 07/16/2018	Check Amount:	25,020.00
39-CAPITAL PROJECT FUND							
						200,909.33	
Grand Total Manual Checks :						-200,909.33	
Grand Total Regular Checks :						401,818.66	
Grand Total Direct Deposits:						0.00	
Grand Total Credit Card Payments:						0.00	
Grand Total All Checks :						200,909.33	



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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00000157	08/20/2018	L2987900001	00030248	5	39-4600-450-000-00-980-000-000-CP2H	CP4600450982	17,010.00
Vendor: DGM - D & G MECHANICAL INC							
00000158	08/20/2018	L2987900002	00030247	3181	Remit # 1 Check Date: 08/20/2018	Check Amount:	17,010.00
00000158	08/20/2018	L2987900003	00030287	3180	39-4600-330-000-00-980-000-000-0000	CP460033098	852.54
Vendor: ECKLESARE - ECKLES ARCHITECTURE AND ENGINEERING, INC.							
00000159	08/20/2018	L2987900004	00030288	4	39-4600-330-000-00-800-000-000-0000	CP460033080	17,587.35
00000160	08/20/2018	L2987900005	00030290	Builders Risk	Remit # 1 Check Date: 08/20/2018	Check Amount:	18,439.89
Vendor: MCCURLHOE - MCCURLY HOUSTON ELECTRIC, INC.							
00000160	08/20/2018	L2987900005	00030290	Builders Risk	39-4600-450-000-00-980-000-000-CP4E	CP4600450984	25,200.00
Vendor: UTICANAI - UTICA NATIONAL INSURANCE GROUP							
00000160	08/20/2018	L2987900005	00030290	Builders Risk	Remit # 1 Check Date: 08/20/2018	Check Amount:	25,200.00
00000160	08/20/2018	L2987900005	00030290	Builders Risk	39-4200-529-000-00-980-000-000-0000		296.00
Vendor: UTICANAI - UTICA NATIONAL INSURANCE GROUP							
00000160	08/20/2018	L2987900005	00030290	Builders Risk	Remit # 1 Check Date: 08/20/2018	Check Amount:	296.00
39-CAPITAL PROJECT FUND							
							60,945.89
Grand Total Manual Checks :							
							0.00
Grand Total Regular Checks :							
							60,945.89
Grand Total Direct Deposits:							
							0.00
Grand Total Credit Card Payments:							
							0.00
Grand Total All Checks :							
							60,945.89



# Student Activity Account Summary

From 06/01/2018 to 06/30/2018

fastusum

## Fund 82 - MS ACTIVITY FUND

Activity Fund	Beginning Balance 06/01/2018	Received	Expended	Adjustments	Ending Balance 06/30/2018
MSCH MS CHEERLEADING	1,173.10	0.00	0.00	0.00	1,173.10
MSNH MS NJHS	453.79	-61.00	61.00	0.00	453.79
MSST MS STUDENT COUNCIL	1,503.44	-144.23	420.39	0.00	1,227.28
MSYB MS YEARBOOK	1.72	0.00	0.00	0.00	1.72
<b>Fund 82 - MS ACTIVITY FUND</b>					
<b>Fund Totals:</b>	3,132.05	-205.23	481.39	0.00	2,855.89
<b>Grand Totals:</b>	3,132.05	-205.23	481.39	0.00	2,855.89

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

MSCH-MS CHEERLEADING

Fund 82 - MS ACTIVITY FUND

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

fastudet

82-0496-000-000-000-000-MSCH (Inactive with budget)

Beginning balance:	1,173.10
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	1,173.10

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 82 - MS ACTIVITY FUND MSNH-MS NJHS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
82-0496-000-000-00-000-000-000-MSNH					
06/01/2018	R2935700001			MS NATL JR HONOR SOCIETY	-61.00
06/04/2018	C2936800001	ST JUDE CHILDREN'S RESEARCH HOSPITAL	00001204	MS NATL JR HONOR SOCIETY	61.00
Beginning balance:					453.79
Received:					-61.00
Expended:					61.00
Adjustments:					0.00
Ending balance:					453.79

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 82 - MS ACTIVITY FUND		MSST-MS STUDENT COUNCIL		MSST	
Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
82-0496-000-000-00-000-000-000-MSST					
06/04/2018	C2937100001	SALVATION ARMY	00001205	MS STUDENT COUNCIL	50.00
06/04/2018	C2937400001	WOUNDED WARRIOR PROJECT	00001208	MS STUDENT COUNCIL	100.00
06/04/2018	C2938000001	ST JUDE CHILDREN'S HOSPITAL	00001209	MS STUDENT COUNCIL	50.00
06/04/2018	C2938200001	JOSHUA'S HAVEN CITY MISSION	00001210	MS STUDENT COUNCIL	100.00
06/04/2018	C2938700001	MATT KING	00001211	MS STUDENT COUNCIL	62.09
06/11/2018	R2944900001			MS STUDENT COUNCIL	-142.90
06/11/2018	C2944900001	JULIE MEHLER	00001212	MS STUDENT COUNCIL	58.30
06/30/2018	R2961200001			MS STUDENT COUNCIL	-1.33
Beginning balance:					1,503.44
Received:					-144.23
Expended:					420.39
Adjustments:					0.00
Ending balance:					1,227.28

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 82 - MS ACTIVITY FUND MSYB-MS YEARBOOK

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
82-0496-000-000-000-000-000-MSYB (Inactive with budget)					

Beginning balance: 1.72  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 1.72

## Fund 82 - MS ACTIVITY FUND

Beginning Balance 06/01/2018		Ending Balance 06/30/2018	
Received	Expended	Adjustments	Ending Balance 06/30/2018
-205.23	481.39	0.00	2,855.89
Beginning Balance 06/01/2018		Ending Balance 06/30/2018	
Received	Expended	Adjustments	Ending Balance 06/30/2018
-205.23	481.39	0.00	2,855.89
Fund Totals:		Grand Totals:	
3,132.05			
3,132.05			





# Student Activity Account Summary

From 07/01/2018 to 07/31/2018

fastusum

## Fund 82 - MS ACTIVITY FUND

Activity Fund	Beginning Balance 07/01/2018	Received	Expended	Adjustments	Ending Balance 07/31/2018
MSCH MS CHEERLEADING	1,173.10	0.00	0.00	0.00	1,173.10
MSNH MS NJHS	453.79	0.00	0.00	0.00	453.79
MSST MS STUDENT COUNCIL	1,227.28	-1.38	0.00	0.00	1,228.66
MSYB MS YEARBOOK	1.72	0.00	0.00	0.00	1.72
<b>Fund 82 - MS ACTIVITY FUND</b>					
<b>Fund Totals:</b>	2,855.89	-1.38	0.00	0.00	2,857.27
<b>Grand Totals:</b>	2,855.89	-1.38	0.00	0.00	2,857.27

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 82 - MS ACTIVITY FUND MSCH-MS CHEERLEADING

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

82-0496-000-000-000-000-000-MSCH

07/01/2018 02965700002

Beginning Balance

-1,173.10

Beginning balance:

1,173.10

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

1,173.10

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 82 - MS ACTIVITY FUND MSNH-MS NJHS

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

82-0496-000-000-000-000-000-MSNH

07/01/2018 J2965700003

Beginning Balance

-453.79

Beginning balance:

453.79

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

453.79

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

Fund 82 - MS ACTIVITY FUND MSST-MS STUDENT COUNCIL

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/01/2018	J2965700004			Beginning Balance	-1,227.28
07/31/2018	32980600001			MS STUDENT COUNCIL	-1.38
Beginning balance:					1,227.28
Received:					-1.38
Expended:					0.00
Adjustments:					0.00
Ending balance:					1,228.66

fastudet

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 82 - MS ACTIVITY FUND MSYB-MS YEARBOOK

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

82-0496-000-000-00-000-000-000-MSYB

07/01/2018 J2965700005

Beginning Balance

-1.72

Beginning balance:

1.72

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

1.72

Fund 82 - MS ACTIVITY FUND

Beginning Balance  
07/01/2018

Ending Balance  
07/31/2018

Received

Adjustments

Expended

Fund Totals:

2,855.89

-1.38

0.00

0.00

2,857.27

Beginning Balance  
07/01/2018

Ending Balance  
07/31/2018

Received

Adjustments

Expended

Grand Totals:

2,855.89

-1.38

0.00

0.00

2,857.27

# MS ACTIVITY ACCOUNT BANK RECONCILIATION

31-Jul-18

RECONCILIATION DATE:

PREPARED BY: Barbara Gomez

SHARPSVILLE AREA SCHOOL DISTRICT

FNB BANK

BALANCE PER BANK STATEMENT		OUTSTANDING CHECKS	
AS OF:	31-Jul-18	CHECK #	DESCRIPTION
BALANCE PER BANK STATEMENT			AMOUNT
AS OF: 31-Jul-18			
ADD DEPOSITS IN TRANSIT			
	0.00		
SUBTOTAL	0.00		
LESS CHECKS ON HANDING:			
SELF LIST:			
TOTAL:			0.00
BANK BALANCE PER STATEMENT RECONCILIATION			\$2,857.27
GENERAL LEDGER ACCOUNT			
BALANCE:			2,857.27
ADD DEBITS:			
RECEIPTS:			
TOTAL DEBITS:			
SUBTOTAL			
LESS CREDITS:			
DISBURSEMENTS:			
TOTAL CREDITS:			
BALANCE PER ACTIVITY ACCOUNT			\$2,857.27
TOTAL			\$2,857.27

# Student Activity Account Summary

From 06/01/2018 to 06/30/2018

## Fund 81 - ACTIVITY FUND

Activity Fund	Beginning Balance 06/01/2018	Received	Expended	Adjustments	Ending Balance 06/30/2018
2018 CLASS OF 2018	785.41	-260.00	213.24	832.17	0.00
2019 CLASS OF 2019	6,324.65	-776.00	5,727.69	-832.17	2,205.13
2020 CLASS OF 2020	972.26	-281.59	0.00	0.00	1,253.85
2021 CLASS OF 2021	970.00	0.00	276.00	0.00	694.00
BBBC BBB CHEERLEADERS	188.12	0.00	0.00	0.00	188.12
BOOK BOOK CLUB	108.00	0.00	0.00	0.00	108.00
CHES CHES	165.98	0.00	0.00	0.00	165.98
CHOI CHOIR	0.50	0.00	0.00	0.00	0.50
DADV DEVILS ADVOCATE	107.34	0.00	0.00	0.00	107.34
DLOG DEVILS LOG	5,987.53	-231.00	0.00	0.00	6,218.53
FBCH FOOTBALL CHEERLEADERS	279.79	0.00	0.00	0.00	279.79
FCCL FAM CAREER & COM LEADER	1,136.16	0.00	0.00	0.00	1,136.16
LEAD LEAD Team	6,553.52	-497.16	4,963.75	0.00	2,086.93
NHEL NATURAL HELPERS	2,331.15	0.00	718.00	0.00	1,613.15
NHSO NATIONAL HONOR SOCIETY	-511.14	-50.00	201.00	0.00	-662.14
ROBO ROBOTICS CLUB	56.18	0.00	0.00	0.00	56.18
SCIE SCIENCE CLUB	603.57	0.00	0.00	0.00	603.57
SPAN SPANISH CLUB	722.87	-92.00	229.84	0.00	585.03
STUC STUDENT COUNCIL	1,182.31	-17.00	0.00	0.00	1,199.31
TECH TECHNOLOGY CLUB	154.75	0.00	0.00	0.00	154.75
TEEN TEENS THAT CARE	698.60	0.00	0.00	0.00	698.60
THES THESPIANS	11,778.38	0.00	72.00	0.00	11,706.38
TRAC TRACK CLUB	2,380.66	0.00	925.00	0.00	1,455.66
UNIS UNIFIED SPORTS	100.00	0.00	0.00	0.00	100.00
WRCH WRESTLING CHEERLEADERS	86.19	0.00	0.00	0.00	86.19
<b>Fund 81 - ACTIVITY FUND</b>					
<b>Fund Totals:</b>	43,162.78	-2,204.75	13,326.52	0.00	32,041.01
<b>Grand Totals:</b>	43,162.78	-2,204.75	13,326.52	0.00	32,041.01

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND 2018-CLASS OF 2018

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-2018					
06/06/2018	R2341000001			CLASS OF 2018 caps and gowns	-140.00
06/06/2018	R2941000007			CLASS OF 2018 caps and gowns	-40.00
06/06/2018	C2941400001	DEJAH SPRINGER	00004542	CLASS OF 2018 CLASS OFFICERS GIFTS	213.24
06/22/2018	R295C900004			CLASS OF 2018 cap and gown	-80.00
06/30/2018	J2954900001			Transfer as per 2/1/2018 Mtg	832.17
				Beginning balance:	785.41
				Received:	-260.00
				Expended:	213.24
				Adjustments:	832.17
				Ending balance:	0.00



# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND 2019-CLASS OF 2019

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-2019					
06/06/2018	R2941000003			CLASS OF 2019 ticket sales	-740.00
06/06/2018	C2941100001	CAROL HOUCK	00004540	CLASS OF 2019 prom supplies	242.39
06/06/2018	C2941100002	THE CORINTHIAN INC	00004534	CLASS OF 2019 PROM	4,680.00
06/06/2018	C2941100003	CLARK'S STUDIO	00004533	CLASS OF 2019 PROM PHOTO BOOTH	400.00
06/06/2018	C2941100004	STACIA GRUITZA	00004539	CLASS OF 2019 PROM SUPPLIES	5.30
06/06/2018	C2941100005	FARAONE BROTHERS	00004537	CLASS OF 2019 DJ SERVICES FOR PROM	400.00
06/22/2018	R2950900005			CLASS OF 2019 donation from class of	-36.00
06/30/2018	J2954900002			Transfer from Class of 2018	-832.17
Beginning balance:					6,324.65
Received:					-776.00
Expended:					5,727.69
Adjustments:					-832.17
Ending balance:					2,205.13

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND 2020-CLASS OF 2020

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-2020					
06/06/2018	R2941000002			CLASS OF 2020 fundraiser elem movie	-200.00
06/06/2018	R2941000006			CLASS OF 2020 fundraiser Hotheads	-81.59
				Beginning balance:	972.26
				Received:	-281.59
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,253.85

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND 2021-CLASS OF 2021

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-2021					
06/07/2018	C294160004	THAT'S A WRAP	00004550	CLASS OF 2021 FUNDRAISER PEPPERONI	276.00
				Beginning balance:	970.00
				Received:	0.00
				Expended:	276.00
				Adjustments:	0.00
				Ending balance:	694.00

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND BBBC-BBB CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-00-800-000-000-BBBC				(Inactive)	

Beginning balance: 188.12  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 188.12

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND BOOK-BOOK CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-800-000-000-BOOK		(Inactive)			

Beginning balance: 108.00  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 108.00

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND CHES-CHES

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-CHES		(Inactive with budget)			

Beginning balance: 165.98  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 165.98

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND      CHOI-CHOIR

Date      Trans. No.      Vendor Name

Check No.      Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-CHOI (Inactive with budget)

Beginning balance: 0.50  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 0.50

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND DADV-DEVILS ADVOCATE

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-DADV				(Inactive with budget)	
				Beginning balance:	107.34
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	107.34



# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND DLOG-DEVILS LOG

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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81-0496-000-00-800-000-000-DLOG

06/06/2018 R2941000005  
06/22/2018 R2950900001

DEVIL'S LOG yearbook sales  
DEVIL'S LOG yearbook sales

-135.00  
-96.00

Beginning balance:  
Received:  
Expended:  
Adjustments:  
Ending balance:

5,987.53  
-231.00  
0.00  
0.00  
6,218.53

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND FBCH-FOOTBALL CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-FBCH				(Inactive with budget)	

Beginning balance: 279.79  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 279.79

# Student Activity Account Detail

fastudet

From 06/01/2018 to 06/30/2018

Fund 81 - ACTIVITY FUND FCCL-FAM CAREER & COM LEADER

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-00-800-000-000-FCCL				(Inactive with budget)	

Beginning balance: 1,136.16  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 1,136.16

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND LEAD-LEAD Team

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-LEAD					
06/06/2018	R2941000004			LEAD TEAM fundraiser Buffalo Wild	-497.16
06/06/2015	C29411000006	VALLEY SILK SCREENING	00004544	LEAD TEAM SHIRTS FOR 5K	1,618.05
06/06/2018	C29411000008	GRAFTCN INTEGRATED HEALTH NETWORK	00004538	LEAD TEAM 5K	3,345.70
Beginning balance:					6,553.52
Received:					-497.16
Expended:					4,963.75
Adjustments:					3.00
Ending balance:					2,086.93

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND NHEL-NATURAL HELPERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-800-000-000-NHEL					
06/06/2018	C2941100007	VALLEY SILK SCREENING	00004544	NATURAL HELPERS KELSEY HANAHAN SHIRTS	324.60
06/07/2018	C2941600002	V FOUNDATION FOR CANCER RESEARCH	00004551	NATURAL HELPERS KELSEY HANAHAN	393.40
Beginning balance:					2,331.15
Received:					0.00
Expended:					718.00
Adjustments:					0.00
Ending balance:					1,613.15

# Student Activity Account Detail

fastudet

From 06/01/2018 to 06/30/2018

Fund 81 - ACTIVITY FUND NHSO-NATIONAL HONOR SOCIETY

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-NHSO					
06/06/2018	C2941400003	TIMOTHY J DADICH	00004535	NATIONAL HONOR SOCIETY STOLE	65.50
06/06/2018	C2941400004	TIMOTHY J DADICH	00004535	NATIONAL HONOR SOCIETY STOLE	65.50
06/06/2018	C2941400006	SHARPSVILLE AREA SCHOOL DIST	00004541	NATIONAL HONOR SOCIETY INDUCTION	70.00
06/22/2018	C2950700001	SHARPSVILLE AREA SCHOOL DIST.	00004552	NATIONAL HONOR SOCIETY COOKIES WATER	70.00
06/22/2018	P2950900002			NATIONAL HONOR SOCIETY donation	-50.00
06/21/2018	M2953600001	SHARPSVILLE AREA SCHOOL DIST	00004541	NATIONAL HONOR SOCIETY INDUCTION	-70.00
Beginning balance:					-511.14
Received:					-50.00
Expended:					201.00
Adjustments:					0.00
Ending balance:					-662.14

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND ROBO-ROBOTICS CLUB

Date Trans. No. Vendor Name Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-ROBO (Inactive with budget)

Beginning balance: 56.18  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 56.18

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND SCIE-SCIENCE CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-SCIE				(Inactive with budget)	
				Beginning balance:	603.57
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	603.57



# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND SPAN-SPANISH CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-SPAN					
06/06/2018	C2941400002	STA OF PENNSYLVANIA, INC.	00004543	SPANISH CLUB BUS TO GATEWAY	229.84
06/06/2018	M2942200001	STA OF PENNSYLVANIA, INC.	00004543	SPANISH CLUB BUS TO GATEWAY	-229.84
06/20/2018	C2949500001	STA OF PENNSYLVANIA, INC.	00004524	SPANISH CLUB BUS TO GATEWAY CLIPPER	229.84
06/22/2018	R2950900003			SPANISH CLUB Gateway Clipper	-92.00
Beginning balance:					722.87
Received:					-92.00
Expended:					229.84
Adjustments:					0.00
Ending balance:					585.03

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND STUC-STUDENT COUNCIL

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-STUC					
06/30/2018	R2967400001			HS STUDENT COUNCIL interest from bank	-17.00
				Beginning balance:	1,182.31
				Received:	-17.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,199.31

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND      TECH-TECHNOLOGY CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-TECH		(Inactive with budget)			

Beginning balance: 154.75  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 154.75

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND TEEN-TEENS THAT CARE

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-TEEN				(Inactive with budget)	

Beginning balance: 698.60  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 698.60

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND THES-THESPIANS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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81-0496-000-000-00-800-000-000-THES

06/07/2018	C2941600003	THE MISSELAINEOUS DANCE STUDIO	00004549	THESPIANS HEELED SHOES	72.00
Beginning balance:					11,778.38
Received:					0.00
Expended:					72.00
Adjustments:					0.00
Ending balance:					11,706.38

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND TRAC-TRACK CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-TRAC					
06/06/2018	C2941400005	EAGLESOFT TEES LLC	00004536	TRACK CLUB TRACK BLANKETS	757.00
06/07/2018	C2941600001	MATT DURISKO PHOTOGRAPHY	00004548	TRACK CLUB SENIOR FRAMED PHOTOS	168.00
				Beginning balance:	2,380.66
				Received:	0.00
				Expended:	925.00
				Adjustments:	0.00
				Ending balance:	1,455.66

# Student Activity Account Detail

From 06/01/2018 to 06/30/2018

fastudet

Fund 81 - ACTIVITY FUND UNIS-UNIFIED SPORTS

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-000-UNIS (Inactive)

Beginning balance: 100.00  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 100.00

# Student Activity Account Detail

fastudet

From 06/01/2018 to 06/30/2018

Fund 81 - ACTIVITY FUND WRCH-WRESTLING CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-WRCH				(Inactive with budget)	

Beginning balance: 86.19  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 86.19

## Fund 81 - ACTIVITY FUND

Fund Totals:	Beginning Balance 06/01/2018 43,162.78	Received -2,204.75	Expended 13,326.52	Adjustments 0.00	Ending Balance 06/30/2018 32,041.01
--------------	--	-----------------------	-----------------------	---------------------	---

Grand Totals:	Beginning Balance 06/01/2018 43,162.78	Received -2,204.75	Expended 13,326.52	Adjustments 0.00	Ending Balance 06/30/2018 32,041.01
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# ACTIVITY ACCOUNT BANK RECONCILIATION

SHARPSVILLE AREA SCHOOL DISTRICT  
FNB BANK

RECONCILIATION DATE:  
PREPARED BY:

18-Jun-18  
Karen Zagger

BALANCE PER BANK STATEMENT		OUTSTANDING CHECKS	
AS OF: 30-Jun-18	\$32,592.55	CHECK #	AMOUNT
ADD DEPOSITS IN TRANSIT		3917 TAYLOR POLLOCK	11.91
		3928 DANIELLE MARRIE	9.00
		3961 HANNAK MUELLER	33.90
		4154 JAMI MOFFATT	34.45
		4204 JEREMY HAWTHORNE	17.48
		4328 ZOF HOWZL	4.04
		4429 JAMI MOFFATT	28.52
		4521 SARAH PARRY	234.93
		4536 STACIA GRUTZKA	52.01
		4539 SHS CATERERIA FUND	5.30
		4541 Well Kutterd Tees Inc.	70.00
		4543 SHS GENERAL FUND	VOID
		4545 VOID	VOID
		4546 VOID	VOID
		4547 VOID	VOID
		4548 STA OF PA	VOID
SUBTOTAL	6.00		
LESS CHECKS OUTSTANDING			
(SHEET)			
TOTAL	551.54		
BANK BALANCE PER STATEMENT RECONCILIATION	\$32,041.01		
GENERAL LEDGER ACCOUNT			
BALANCE	43,162.78		
ADD DEBITS			
RECEIPTS	2,204.75		
TOTAL DEBITS	2,204.75		
SUBTOTAL	45,367.53		
LESS CREDITS			
DISBURSEMENTS	13,326.52		
TOTAL CREDITS	13,326.52		
BALANCE PER ACTIVITY ACCOUNT	\$32,041.01		
		TOTAL	\$551.54



# Student Activity Account Summary

From 07/01/2018 to 07/31/2018

fastusum

## Fund 81 - ACTIVITY FUND

Activity Fund	Beginning Balance 07/01/2018	Received	Expended	Adjustments	Ending Balance 07/31/2018
2019 CLASS OF 2019	2,205.13	0.00	0.00	0.00	2,205.13
2020 CLASS OF 2020	1,253.85	0.00	0.00	0.00	1,253.85
2021 CLASS OF 2021	694.00	0.00	0.00	0.00	694.00
BBBC BBB CHEERLEADERS	186.12	0.00	0.00	0.00	186.12
BOOK BOOK CLUB	108.00	0.00	0.00	0.00	108.00
CHES CHES	165.98	0.00	0.00	0.00	165.98
CHOI CHOIR	0.50	0.00	0.00	0.00	0.50
DADV DEVILS ADVOCATE	107.34	0.00	0.00	0.00	107.34
DLOG DEVILS LOG	6,218.53	0.00	0.00	0.00	6,218.53
FBCH FOOTBALL CHEERLEADERS	279.79	0.00	0.00	0.00	279.79
FCCL FAM CAREER & COM LEADER	1,136.16	0.00	0.00	0.00	1,136.16
LEAD LEAD Team	2,086.93	0.00	0.00	0.00	2,086.93
NHEL NATURAL HELPERS	1,613.15	0.00	0.00	0.00	1,613.15
NHSO NATIONAL HONOR SOCIETY	-662.14	0.00	0.00	0.00	-662.14
ROBO ROBOTICS CLUB	56.18	0.00	0.00	0.00	56.18
SCIE SCIENCE CLUB	603.57	0.00	0.00	0.00	603.57
SPAN SPANISH CLUB	585.03	0.00	0.00	0.00	585.03
STUC STUDENT COUNCIL	1,199.31	-15.68	0.00	0.00	1,214.99
TECH TECHNOLOGY CLUB	154.75	0.00	0.00	0.00	154.75
TEEN TEENS THAT CARE	698.60	0.00	0.00	0.00	698.60
THES THESPIANS	11,706.39	-1,600.00	0.00	0.00	13,306.38
TRAC TRACK CLUB	1,455.66	0.00	0.00	0.00	1,455.66
UNIS UNIFIED SPORTS	100.00	0.00	0.00	0.00	100.00
WRCH WRESTLING CHEERLEADERS	86.19	0.00	0.00	0.00	86.19
<b>Fund 81 - ACTIVITY FUND</b>					
<b>Fund Totals:</b>	32,041.01	-1,615.68	0.00	0.00	33,656.69
<b>Grand Totals:</b>	32,041.01	-1,615.68	0.00	0.00	33,656.69

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Sharpville Area School District

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# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

Fund 81 - ACTIVITY FUND 2019-CLASS OF 2019

Date Trans. No. Vendor Name

81-0496-000-000-00-800-000-000-2019  
07/01/2018 52971900002

Check No. Description

2018-2019 Beginning Balance

Beginning balance: 2,205.13  
Received: 0.00  
Expended: 0.00  
Adjustments: 0.00  
Ending balance: 2,205.13

Exp/Rec Amount

-2,205.13

fastudet

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND 2020-CLASS OF 2020

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-2020  
07/01/2018 J2971900003

2018-2019 Beginning Balance

-1,253.85

Beginning balance:

1,253.85

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

1,253.85

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND 2021-CLASS OF 2021

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-2021  
07/31/2018 J297190004

2018-2019 Beginning Balance

-694.00

Beginning balance:

694.00

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

694.00

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND BBBC-BBB CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-BBBC	07/01/2018	52971900005		2018-2019 Beginning Balance	-188.12
				Beginning balance:	188.12
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	188.12

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND BOOK-BOOK CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-BOOK				2018-2019 Beginning Balance	-108.00
07/01/2018	32971900006			Beginning balance:	108.00
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	108.00



# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND CHES-CHESS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-CHESS					
07/01/2018	J2971900007			2018-2019 Beginning Balance	-165.98
				Beginning balance:	165.98
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	165.98

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND      CHOI-CHOIR

Date      Trans. No.      Vendor Name  
 07/01/2018      5297190008      81-0496-000-000-00-800-000-000-CHOI

Check No.	Description	Exp/Rec Amount
	2018-2019 Beginning Balance	--0.50
	Beginning balance:	0.50
	Received:	0.00
	Expended:	0.00
	Adjustments:	0.00
	Ending balance:	0.50

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND DADV-DEVILS ADVOCATE

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-DADV  
07/01/2018 32971900009

2018-2019 Beginning Balance

-107.34

Beginning balance:

107.34

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

107.34

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND DLOG-DEVILS LOG

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-DLOG  
07/01/2018 J2971900019

2018-2019 Beginning Balance	-6,218.53
Beginning balance:	6,218.53
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	6,218.53

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND FBCH-FOOTBALL CHEERLEADERS

Date Trans. No. Vendor Name  
81-0496-000-000-00-800-000-000-FBCH  
07/01/2018 J2971900011

Check No. Description

Exp/Rec Amount

2018-2019 Beginning Balance -279.79

Beginning balance: 279.79  
Received: 0.00  
Expended: 0.00  
Adjustments: 0.00  
Ending balance: 279.79

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND FCCL-FAM CAREER & COM LEADER

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-FCCL					
07/01/2018	J2971900012			2018-2019 Beginning Balance	-1,136.16
				Beginning balance:	1,136.16
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,136.16

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND LEAD-LEAD Team

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-LEAD  
07/01/2018 J2971900013

2018-2019 Beginning Balance

-2,086.93

Beginning balance:

2,086.93

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

2,086.93

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND NHEL-NATURAL HELPERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/01/2018	81-0496-000-000-00-800-000-000-NHEL	J2971900014		2018-2019 Beginning Balance	-1,613.15
				Beginning balance:	1,613.15
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,613.15



# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND NHSO-NATIONAL HONOR SOCIETY

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-NHSO  
07/01/2018 J2971900015

2018-2019 Beginning Balance

662.14

Beginning balance:  
Received:  
Expended:  
Adjustments:  
Ending balance:

-662.14  
0.00  
0.00  
0.00  
-662.14

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND ROBO-ROBOTICS CLUB

Date Trans. No. Vendor Name  
 81-0496-000-000-800-000-000-ROBO  
 07/01/2018 02571900016

Check No.		Description	Exp/Rec Amount
		2018-2019 Beginning Balance	-56.18
		Beginning balance:	56.18
		Received:	0.00
		Expended:	0.00
		Adjustments:	0.00
		Ending balance:	56.18

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 ~ ACTIVITY FUND SCIE-SCIENCE CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-SCIE  
07/01/2018 J2971900017

2018-2019 Beginning Balance

-603.57

Beginning balance:

603.57

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

603.57

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND SPAN-SPANISH CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/01/2018	32371900012	81-0496-000-00-800-000-000-SPAN		2018-2019 Beginning Balance	-585.03
				Beginning balance:	585.03
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	585.03

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND STUC-STUDENT COUNCIL

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-00-800-000-000-STUC  
07/01/2018 J297190C019  
07/31/2018 R2983900001

2018-2019 Beginning Balance -1,199.31  
HS STUDENT COUNCIL bank interest -15.68

Beginning balance: 1,199.31  
Received: -15.68  
Expended: 0.00  
Adjustments: 0.00  
Ending balance: 1,214.99

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND TECH-TECHNOLOGY CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/01/2018	81-0496-000-000-00-800-000-000-TECH	62971900020		2018-2019 Beginning Balance	-154.75
				Beginning balance:	154.75
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	154.75

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND TEEN-TEENS THAT CARE

Date Trans. No. Vendor Name

81-0496-000-000-00-800-000-000-TEEN  
07/01/2018 J2971900021

Check No. Description

Exp/Rec Amount

2018-2019 Beginning Balance

-698.60

Beginning balance:

698.60

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

698.60

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND THES-THESPIANS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-THES					
07/01/2018	J2971900022			2018-2019 Beginning Balance	-11,706.38
07/31/2018	R2984000001			THESPIANS BUSINESS DONATION VFW	-1,600.00
				Beginning balance:	11,706.38
				Received:	-1,600.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	13,306.38



# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND TRAC-TRACK CLUB

Date Trans. No. Vendor Name

81-0496-000-000-000-000-000-TRAC  
07/01/2018 J2971900023

Check No. Description

Exp/Rec Amount

2018-2019 Beginning Balance	-1,455.66
Beginning balance:	1,455.66
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	1,455.66

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND UNIS-UNIFIED SPORTS

Date Trans. No. Vendor Name  
 81-0496-000-00-800-000-000-UNIS  
 07/01/2018 52971900024

Check No.	Description	Exp/Rec Amount
	2018-2019 Beginning Balance	-100.00
	Beginning balance:	100.00
	Received:	0.00
	Expended:	0.00
	Adjustments:	0.00
	Ending balance:	100.00

# Student Activity Account Detail

From 07/01/2018 to 07/31/2018

fastudet

Fund 81 - ACTIVITY FUND WRCH-WRESTLING CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/01/2018	81-0496-000-000-00-800-000-000-WRCH	J2971900025		2018-2019 Beginning Balance	-86.19
				Beginning balance:	86.19
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	86.19

## Fund 81 - ACTIVITY FUND

Fund Totals:	Beginning Balance 07/01/2018	Received	Expended	Adjustments	Ending Balance 07/31/2018
	32,041.01	-1,615.68	0.00	0.00	33,656.69
Grand Totals:	Beginning Balance 07/01/2018	Received	Expended	Adjustments	Ending Balance 07/31/2018
	32,041.01	-1,615.68	0.00	0.00	33,656.69

# ACTIVITY ACCOUNT BANK RECONCILIATION

SHARPSVILLE AREA SCHOOL DISTRICT  
FNB BANK  
BALANCE PER BANK STATEMENT  
AS OF 31-Jul-18  
533,698.00  
ADD DEPOSITS IN TRANSIT  
SUBTOTAL 0.00  
LESS CHECKS OUTSTANDING  
(SEE LIST)  
TOTAL 241.31  
BANK BALANCE PER  
STATEMENT RECONCILIATION  
533,656.69  
GENERAL LEDGER ACCOUNT  
BALANCE  
32,041.01  
ADD DEBITS:  
RECEIPTS 1,015.08  
TOTAL DEBITS  
SUBTOTAL 32,056.59  
LESS CREDITS:  
DISBURSEMENTS  
TOTAL CREDITS 0.00  
BALANCE PER ACTIVITY ACCOUNT  
533,656.69  
TOTAL 533,656.69

RECONCILIATION DATE: 13-Aug-18  
PREPARED BY: Karen Zaggar

OUTSTANDING CHECKS		AMOUNT
CHECK #	DESCRIPTION	
3917	TAYLOR POLLOCK	11.91
3928	DANIELLE MARRIE	9.00
3961	HANNAK MUELLER	33.90
4154	JAMI MOFFATT	84.45
4204	JEREMY HAWTHORNE	17.48
4328	ZOE HOWZE	4.04
4420	JAMI MOFFATT	28.52
4521	SARAH PARRY	52.01

**Midwestern Intermediate Unit IV  
IDEA-B, Section 611 Project #062-18-0004  
CFDA #84.027**

**IU COPY**

**Federal Award Number: H027A180093**

Subgrant contract for implementation of the  
Individuals with Disabilities Education Act, Subchapter II (20 U.S.C. § 1411 et seq.)  
With

**Sharpsville Area School District  
701 Pierce St.  
Sharpsville, PA 16150**

This agreement is entered into for the project period of July 1, 2018 through September 30, 2019 by Midwestern Intermediate Unit IV, hereinafter called the "IU", as the grantee, and the **Sharpsville Area School District**, hereinafter called the "District", as the subgrantee or the contractor. The execution of this agreement is contingent upon Pennsylvania Department of Education approval of the services outlined in the agreement through the Intermediate Unit's application for IDEA funding.

The district hereby agrees and assures that:

- The development and execution of this agreement shall be in accordance with IDEA; program guides issued by USDE; guidelines and directives issued by the Department; the terms of this agreement; and the provision of the State IDEA Plan applicable to the period of this agreement. This agreement shall be subject to the provisions of all pertinent Federal and Pennsylvania laws, regulations and standards.
- The District shall comply with all terms and conditions outlined in IDEA Contract Rider H which is part of the agreement between the IU and PDE. The rider is included in this agreement as Attachment A.
- Funds shall be used to supplement, but not supplant, the education of children with disabilities. They may not be used to provide services to "Gifted" students.
- The District will maintain complete cost records of all expenditures made in association with this agreement, as well as employee, programmatic, statistical records and supporting documents. These records are to be available for inspection by a representative of the IU or the auditing firm performing a Single Audit for the IU. The District assures that all obligations made in association with this agreement will occur within the project period stated above. No payments will be made for obligations made outside the approved project period.
- The District will submit summary expenditure reports to the IU as the formal request for payment of funds. These may be submitted on a periodic basis as deemed practical by the District. However, payments by the IU will be contingent upon receipt of funds from PDE. The final summary expenditure report must be submitted no later than August 1, 2019, unless the District has indicated to the IU that their IDEA expenditure of funds will extend through the September 30<sup>th</sup> ending date of the project.
- The District shall have a Single Audit performed in accordance with all applicable regulations. Upon completion, a copy of the Single Audit will be forwarded to the IU Business Office. In the absence of a Single Audit, the District shall submit a copy of the local auditor's "Schedule of Findings and Questioned Costs" contained in the local audit. This should be submitted to the IU Fiscal Manager following the approval of the audit by the School Board.

- Any audit citations or findings resulting from expenditures or activities performed by the District will be the financial responsibility of the District.
- The Department may at any time, and within its sole discretion, withhold or redirect any of the funding awarded hereunder in order for the Department to fund any actual or anticipated special education or related services the Department determines are appropriate for any students of any grantee or subgrantee, including, without limitation, any entitlement to compensatory education ordered by a tribunal of competent jurisdiction or agreed to in any settlement agreement entered into by any subgrantee.
- The District has elected to receive certain identified services on a consortium basis with all other Intermediate Unit school districts. These may include, but are not limited to audiological services, social worker services, assistive technology services, behavior coaching services, diagnostic services, Extended School Year, Local Task Force, and PennData/PIMS support. The amount of indirect funds allocated to the consortium services on behalf of the District for the current year total **\$24,617**.

The IU agrees to the following:

- The IU agrees to make payment to the District for allowable expenditures up to the maximum allocation of **\$165,480**.
- Payment for the above will be issued upon receipt of an invoice(s) accompanied by an acceptable summary expenditure report from the District, provided an appropriate level of funding has been received from PDE for the project.
- Should additional funds become available, the IU will distribute the funds to all subgrantees, based on the District's proportional share of the official school-age child count from December 1, 2016.

The undersigned authorized representative of the District hereby certifies that the District's Board of Directors has adopted the terms of this agreement and has authorized him/her to act in its behalf to enter into this agreement. The undersigned also hereby certifies that, to the best of his/her knowledge, all information contained in this agreement and attachments are true and correct.

John P. Vannoy  
Name of District Superintendent

John P. Vannoy  
Signature

8/21/18  
Date Signed

For Midwestern Intermediate Unit IV:

Dr. Wayde Killmeyer  
Name of Executive Director

Wayde Killmeyer  
Signature

8/1/2018  
Date Signed

## **Allowable/Unallowable Costs**

**Costs that are allowed** can include, but may not be limited to, the following. However, every effort must be made to allocate ACCESS reimbursable costs to State or Local funding whenever possible:

- ♦ Extended school year programs including ESY Transportation and ESY for students with disabilities placed out of state through the Special Education Plan Revision Process(SEPRN)
- ♦ Supplemental education costs to support the implementation of the Cordero court decision
- ♦ Training programs for parents, teachers and professionals/paraprofessionals who work with students with disabilities
- ♦ Occupational and physical therapy
- ♦ Hearing Impaired Services
- ♦ Vision Impaired Services
- ♦ Physically Impaired Services
- ♦ Audiology
- ♦ AT Specialist
- ♦ Orientation and Mobility Specialists
- ♦ Psychiatrists (MD certified for SED)
- ♦ Adaptive Physical Education
- ♦ Work Experience Coordinator and Job Coaches
- ♦ Speech Therapy
- ♦ Special Education Teachers
- ♦ Clerical staff directly working with allowable professional staff
- ♦ Teacher's Aides
- ♦ Bus Aides
- ♦ Assistive devices
- ♦ Psychological Services
- ♦ Social Worker
- ♦ IEP Specified Nursing Functions
- ♦ Program Monitoring and Evaluation
- ♦ Early Intervening Services (optional -- available to school districts and public charter schools)

**Costs that are not allowed** can include, but may not be limited to, the following:

- ♦ Any expenditure made before the beginning date or after the ending date of an approved project
- ♦ School Transportation (except for field trips, ESY Transportation; etc.)
- ♦ Operational costs for school owned property (rent, heat, telephones)
- ♦ School administrators
- ♦ Construction
- ♦ Business costs
- ♦ Membership in organizations for individuals
- ♦ Travel expenses (except for project paid staff or attendance at project paid activities)
- ♦ Rental costs for IU programs housed in school district operated buildings
- ♦ Costs related to Legal Counsel and/or Attorneys Fees.





**IDEA-Section 619 (CFDA #84.173)  
Pass Through Funds  
Use of Funds Agreement  
2018-2019  
Federal Award Number: H173A180090**

**IU COPY**

Sub-grant agreement for Implementation of Individuals with Disabilities Act – Section 619, by and between Midwestern Intermediate Unit IV (hereinafter called "IU") and Sharpstown Area School District (hereinafter called "LEA") enter into for the project period July 1, 2018 through June 30, 2019.

The LEA hereby agrees and assures that:

- ❖ The development and execution of this agreement shall be in accordance with IDEA Section 619; program guides issued by USDE; guidelines and directives issued by the Pennsylvania Departments of Education and Public Welfare, Office of Child Development and Early Learning (OCDEL); the terms of this agreement; and the provisions of the State IDEA Plan applicable to the period of this agreement. This agreement shall be subject to the provisions of all pertinent Federal and Pennsylvania laws, regulations, and standards, as outlined in the IDEA Section 619 Contract between Midwestern Intermediate Unit IV and the Pennsylvania Departments of Education and Public Welfare, OCDEL.
- ❖ Funds shall be used to support kindergarten eligible children, 5 years of age, either receiving special education services through the LEA or remaining an extra year in Early Intervention (Act 30). The allocation for 2018-2019 is **\$1,805**.
- ❖ The LEA must submit to the IU how IDEA Section 619 pass through funds will be used. Any changes in use of IDEA Section 619 pass through funds must be submitted to the IU by March 31, 2019.
- ❖ The LEA will maintain complete cost records of all expenditures made in association with this agreement, as well as employee; programmatic, statistical records, and supporting documents. Those records are to be available for inspection by a representative and/or auditor of the IU or Pennsylvania Departments of Education and Public Welfare, OCDEL, if needed.
- ❖ The Department may at any time, and within its sole discretion, withhold or redirect any of the funding awarded hereunder in order for the Department to fund any actual or anticipated special education or related services the Department determines are appropriate for any students of any grantee or subgrantee, including, without limitation, any entitlement to compensatory education ordered by a tribunal of competent jurisdiction or agreed to in any settlement agreement entered into by any subgrantee.

The IU agrees to cooperate with the LEA in resolving any proposed disallowances the auditors of the LEA recommend as a result of audits, or any final audit disallowances imposed by the appropriate authorities. The Intermediate Unit shall not be held liable by the LEA for such disallowed costs.

Payments will be contingent upon receipt of funds from the Pennsylvania Departments of Education and Public Welfare, OCDEL.

  
Executive Director, Midwestern IU IV

8/1/2018  
Date

  
LEA Superintendent Signature

8/21/18  
Date

**Allowable costs for IDEA 619 can include, but may not be limited to:**

- Salaries for the following positions as related to kindergarten expenses:
  - Teachers
  - Teacher Aides/Assistants
  - Paraprofessionals
  - Substitutes
  - Audiologists, Psychologists, Speech/Language Pathologists, Nursing Services (if the school district is the payor of last resort), OT, PT, Personal Care
  - Assistants, Physician Services, Psychiatry, Social Work, Vision Services
- Benefits for salaried positions as related to kindergarten expenses including:
  - FICA. Please ensure a rate of 7.65% is used OR an explanation is provided why that rate was not used.
  - Employer contribution rate. Ensure the rate used doesn't exceed 10.7% of salaries or the net amount after your state retirement reimbursement is deducted.
  - Unemployment Compensation
  - Workman's Compensation
  - Group Insurance
  - Other benefits required through a collective bargaining agreement
- As related to Kindergarten expenses:
  - Contracts for technical services supporting the instructional program
  - Rentals for instructional, assessment, therapy and instructional office space
  - Equipment leases that support IDEA 619 personnel
  - Maintenance (charged as a pro-rated share of all funding)
  - Operational costs such as communications (e.g. telephone, printing and binding, and postage), utilities etc. that support IDEA 619 personnel
  - Advertising
  - Field Trips
  - Staff travel costs for service delivery for staff charged to the IDEA 619 budget
  - Audit Costs (charged as a pro-rated share of all funding)
  - Supplies, books and other pertinent reference materials
  - Equipment
  - Dues and Fees for organizational memberships
  - Indirect Costs not to exceed the school district's approved rate

**The following costs are not allowable for IDEA 619:**

- Any expenditure made before the beginning of the grant period or after the end of the grant period
- School transportation (except for field trips)
- Administrators
- Construction
- Business Office costs
- Dues and fees for individual memberships
- Travel costs EXCEPT for IDEA 619 paid staff or attendance at IDEA 619 paid activities
- Any costs in excess of the school district's allocation

**Contracted Services Agreement  
Between  
Sharpsville Area School District  
and  
Capable Kids, LLC**

This Agreement is entered into as of August 20, 2018, by and between Capable Kids LLC, 135 Snyder Road, Hermitage, PA 16148 and Sharpsville Area School District.

In this Agreement, the party who is contracting to provide the services shall be referred to as "Capable Kids", and the party who will be receiving services shall be referred to as "School District".

Capable Kids is a provider of certified Speech and Language Therapy, Physical Therapy and Occupational Therapy Services and is willing to provide services to School District.

School District desires to have services provided by Capable Kids.

Therefore, the parties agree as follows:

1. **DESCRIPTION OF SERVICES.** Effective July 1, 2018 Capable Kids will provide the following services. (Collectively the "Services"): Speech Language Pathology, Physical Therapy and Occupational Therapy educational services.
2. **PAYMENT.** School District will pay a fee to Capable Kids based on ~~\$74.00~~ <sup>\$148.00</sup> per service hour and \$148.00 for each evaluation. Capable Kids will provide an invoice to the School District the first week of each month for the fee incurred the prior month. This fee shall be payable monthly, no later than the 25th day of the month. Upon termination of this Agreement, payments under this paragraph shall cease; provided, however, that Capable Kids shall be entitled to payments for periods or partial periods that occurred prior to the date of termination and for which Capable Kids has not yet been paid.
3. **TERM/TERMINATION.** This Agreement shall terminate automatically on June 30, 2019.
4. **RELATIONSHIP OF PARTIES.** It is understood by the parties that Capable Kids is an independent contractor with respect to School District, and not an employee of School District. School District will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Capable Kids.
5. **INDEMNIFICATION CLAUSE.** Capable Kids and School District, for itself its successors and assigns, hereby agrees to indemnify, defend and hold harmless the Other and the officers, directors, members, shareholders, employees, successors and assigns from and against all losses, liabilities, claims, demands, causes of action, damages, costs, including reasonable attorney's fees, and expenses of every kind and nature, whether or not covered by insurance, arising out of, resulting from or caused by, in whole or in part, any act, omission, negligence or fault of Capable Kids or School District, its agents or employees in connection with this Agreement, including but not limited to, those in connection with loss of life, bodily injury, personal injury, damage to property, contamination or adverse effects on the environment, any liability for fines, fees or penalties for violations of any statutes, ordinances, codes, rules, regulations or standards applicable to the services performed by

Capable Kids or School District, its agents and employees. This obligation to indemnify, defend and hold harmless shall survive termination of this Agreement.

6. **ASSIGNMENT.** Capable Kids obligations under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of School District.
7. **RETURN OF RECORDS.** Upon termination of this Agreement, Capable Kids shall deliver all records, notes, data, memorandum, models and equipment of any nature that are in Capable Kids possession or under Capable Kids control and that are School District's property or relate to School District's business.
8. **Confidentiality:** School District will provide a copy of the Schools confidentiality policy and Capable Kids and its employee's will strictly observe the confidentiality policy strictly observe the confidentiality policy *as well as all laws and regulations governing confidentiality.*
9. All Capable Kids employees who have contact with children must first obtain the required state and federal clearances.
10. **NOTICES.** All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

School:      Sharpsville Area School District  
                 Mr. Timothy Dadich, Director of Student Services  
                 1 Blue Devil Way  
                 Sharpsville, PA 16150

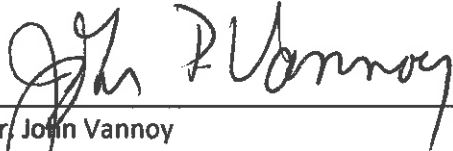
Consultant: Capable Kids LLC  
                 Craig Stover, President  
                 135 Snyder Road  
                 Hermitage, PA 16148

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

11. **ENTIRE AGREEMENT.** This Agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between parties.
12. **ADMENDMENT.** This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.
13. **SEVERABILITY.** If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
14. **WAIVER OF CONTRACTUAL RIGHT.** The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

15. **APPLICABLE LAW.** This Agreement shall be governed by the laws of the State of Pennsylvania.
16. **Termination of Contract.** Either party can terminate the contract with a written thirty day notice to the other party.

Sharpsville Area School District

By:   
Mr. John Vannoy  
Superintendent

Capable Kids LLC

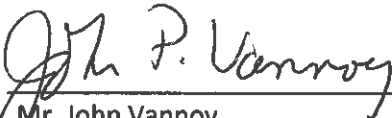
By: \_\_\_\_\_  
Craig D. Stover  
President

**Addendum to  
Contracted Services Agreement  
Between  
Sharpsville Area School District  
and  
Capable Kids, LLC**

Capable Kids and School District are in agreement that the following items will be included in the contracted approved on August 20, 2018.

1. Capable Kids staff will attend IEP meetings, preferable in person but at least over the phone.
2. Multiple attempts to make up sessions are made and communicated with Director of Student Services.
3. Weekly service logs will be provided and Capable Kids staff must also sign in and out in the main offices.
4. Progress monitoring will be completed on each individual goal as well as each Short Term Objective; and communicated with parents/guardians through the normal progress reporting process.
5. Capable Kids will adhere to the school-based model for all evaluations.
6. School District will provide timely notifications to Capable Kids for requests for evaluations, re-evaluations, IEP meetings and progress reporting due dates. Timely notifications are necessary so sufficient time is available to complete the tasks appropriately.

Sharpsville Area School District

By:   
Mr. John Vannoy  
Superintendent

Capable Kids LLC

By: \_\_\_\_\_  
Craig D. Stover  
President

**THIRD PARTY LETTER OF AGREEMENT FOR NONPUBLIC TITLE I SERVICES**  
**Between**  
**SHARPSVILLE AREA SCHOOL DISTRICT**  
**and**  
**MIDWESTERN INTERMEDIATE UNIT IV**

This agreement is made and entered into as of the 28<sup>th</sup> day of August, 2018 by and between Sharpsville Area School District and the Midwestern Intermediate Unit IV. This agreement is specific to year 1 of a 5-year service provider agreement.

**1. TERM**

The Term of this Agreement shall commence on August 28, 2018 and terminate on June 30, 2019.

**2. DESCRIPTION**

Upon the terms and conditions set forth herein, Sharpsville Area School District requests that Midwestern Intermediate Unit IV provide remedial instructional services in Title I Reading and Math at St. John Paul II - 3 generators (Erie Diocese).

Such services will be secular, neutral, and non-ideological. Midwestern Intermediate Unit IV agrees to comply with all Title I statutory and regulatory requirements.

The Sharpsville Area School District and Midwestern Intermediate Unit IV agree to pool funds for instruction in the nonpublic schools. The pooled funds are used to serve the private school students most at risk who reside in participating public school attendance areas regardless of the amount of funds that was generated based on the number of children from low-income families attending nonpublic schools.

**3. FEES AND PAYMENT**

In consideration of the services mutually agreed upon as described herein, Sharpsville Area School District shall pay Midwestern Intermediate Unit IV as determined by their per-pupil allocation times the number of low income private school children. 4% of the total allocated equitable share will be designated to administration costs. The remaining allocation will be designated to teacher salaries, benefits, travel and materials associated with providing Title I Services.

**Total Allocated Equitable Share: \$ 3,285.00**

- **Instructional Services: \$ 3,153.60 4% Admin: \$131.40**
- **Services will occur 2x per week for a minimum of 30 minutes per session**

Midwestern Intermediate Unit IV and Sharpsville Area School District acknowledge that the allocations reflected in this agreement are preliminary and that final allocations will be available after November 30<sup>th</sup>. Sharpsville Area School District agrees to provide Midwestern Intermediate Unit IV with the final Title I allocation for the 2018-19 school year for sites by April 1, 2019.

Midwestern Intermediate Unit IV will provide an invoice to the school district in May of 2019. Payment must be received by the Midwestern Intermediate Unit IV by June 30, 2019.

Sharpsville Area School District and Midwestern Intermediate Unit IV acknowledge that an increase or decrease in funds from the preliminary allocation to the final allocation may increase or decrease the services outlined in this Agreement.

**4. MIDWESTERN INTERMEDIATE UNIT IV RESPONSIBILITIES:**

- To provide services as outlined in the attached statement of work
- To provide instructional services by a highly qualified certified Reading Specialist/ Elementary Education, as required by Title I
- To use appropriate evaluative testing/screening procedures and materials
- To provide the Sharpsville Area School District and the private school an outline of the local assessment plan
- To provide small group supplemental reading and math instruction for eligible private school students
- To assure all financial and legal responsibilities involved in providing the instruction:
  - Pay salary and all benefits for the reading specialist
  - Provide materials, which supplement regular instruction
  - Provide diagnostic testing instruments
  - Supervise the instruction
  - Any other responsibilities necessary to conduct the program as intended
- To require the Midwestern Intermediate Unit IV teacher to complete the following requirements in addition to providing the weekly instructional periods
  - Conduct diagnostic and benchmark testing as needed on eligible private school students
  - Maintain records of assessment data, instructional activities, and attendance for students served
  - Meet with parents for conferences as requested
  - Provide assessment data twice per year that is used to measure growth
  - Complete Title I progress reports twice per year and send to parents
- To be responsible for the following:
  - Provide the Sharpsville Area School District with the addresses of the students served
  - Provide the Sharpsville Area School District with the data necessary to complete their Title I responsibilities including assessment data and related data.
  - Consult with private school administrators to review services provided to their students
  - Provide the Sharpsville Area School District access to the program at any time

**5. SCHOOL DISTRICT RESPONSIBILITIES**

- Provide the Midwestern Intermediate Unit IV with names of private schools identified to participate in Title I
- Assist the Midwestern Intermediate Unit IV in identifying addresses of students who reside in Title I attendance areas



- Inform the Midwestern Intermediate Unit IV of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes in the original funding allocation
- Assure Midwestern Intermediate Unit IV that all meaningful consultation needed to set up this agreement has been completed prior to the effective date of this agreement.

#### 6. MISCELLANEOUS

- Midwestern Intermediate Unit IV maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.
- Midwestern Intermediate Unit IV shall indemnify, defend, and hold harmless the Sharpsville Area School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Midwestern Intermediate Unit IV, its officials, agents, or employees.
- Sharpsville Area School District and Midwestern Intermediate Unit IV acknowledge that it may be necessary to modify this Agreement if there is a reauthorization of ESSA during the performance period of the contract.

The parties have entered into this Agreement as of the Effective Date first above written:

**Sharpsville Area School District**

**MIU IV**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print: Mr. William Henwood

Dr. Wayne Killmeyer

Title: Board President

Title: Executive Director, MIU IV

Date: 8/20/18

Date:



# SHARPSVILLE AREA SCHOOL DISTRICT TESTING SCHEDULE

## DEVELOPMENTAL READING ASSESSMENT-

Grades K-5

Tests are given up to 3 times a year

## DIBELS-

Grades K-5

Tests are given 3 times a year

## P.S.S.A.-ENGLISH/LANGUAGE ARTS AND MATHEMATICS

Grades 3-8

Tests are given in April

## P.S.S.A.-SCIENCE

Grades 4, 8

Tests are given in April and May

## QUALITY ASSESSMENT BASED ON SAS-

Grades K-8

Tests are given 4 times a year

## KEYSTONES- Test are given in May

Tests are given following a student taking Algebra I

Tests are given following a student taking Biology

Tests are given following a student taking English Literature and Composition 10

## ARMED SERVICES VOCATIONAL APTITUDE BATTERY TEST (ASVAB)-

Grade 11

Test is optional

## P.S.A.T.-

Grades 9-11

## S.A.T.-

Grades 11-12

Tests are given in October/May



# SHARPSVILLE ELEMENTARY SCHOOL

Doing Things “The Blue Devil Way”



2018-2019  
STUDENT HANDBOOK

## **SHARPSVILLE AREA ELEMENTARY SCHOOL STUDENT HANDBOOK TABLE OF CONTENTS**

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## **PURPOSE OF THE ELEMENTARY HANDBOOK**

The handbook is designed to assist parents, guardians, and students with the policies and procedures of Sharpsville Area Elementary School and the Sharpsville Area School District. This handbook is organized by topic in alphabetical order. The elementary discipline policy will be included within each area it applies to or where appropriate for the specific response to infractions. The main purpose of the handbook is to ensure effective communications between the home and school. The provisions of this handbook represent a summary of school board policy on the topics addressed. In order to have a more complete understanding, you should consult school board policy book. The provisions contained in school board policy shall control in regard to issues of interpretation, clarification and enforcement. Any item not specifically addressed in the handbook will be handled by the building principal.

## **SHARPSVILLE AREA SCHOOL DISTRICT MISSION STATEMENT**

The mission of the Sharpsville Area School District, in partnership with the community, is to challenge all students to reach their potential, to be responsible citizens, and to value learning as a lifelong process by promoting excellence in a nurturing educational environment.

## **SCHOOL DISTRICT PHONE NUMBERS/WEB SITE**

Sharpsville Area School District	(724) 962-8300
Sharpsville Area Elementary School	Ext. 3000 (724) 962-1003 fax
Sharpsville Area Middle School	Ext. 2000
Sharpsville Area High School	Ext. 1001
Office of the Superintendent	Ext. 4101
Sharpsville Area School District Cafeteria	Ext. 2750
Student Transportation of America (STA)	(724) 983-1112
School District Web Site	<a href="http://www.sharpsville.k12.pa.us">www.sharpsville.k12.pa.us</a>

## **TITLE IX, SECTION 504 POLICY**

The Sharpsville Area School District does not discriminate on the basis of sex, handicap, race, color, or national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504, Title VI, and Chapter 15. For further information, contact the office of the Superintendent, at 1 Blue Devil Way, Sharpsville, Pennsylvania 16150.



## **RIGHT TO REQUEST TEACHER QUALIFICATIONS**

As a parent of a student in the Sharpsville Area School District, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teacher and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- Whether the Pennsylvania Department of Education has licensed or qualified the teacher for the grades and subjects he/she teaches;
- Whether the Pennsylvania Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances;
- The teacher's college major, whether the teacher has any advanced degree and, if so, the subject of the degree; and
- Whether any teacher's aides or similar paraprofessionals provide services and, if they do, their qualifications.

If you would like to receive any of this information, please call the office of the Superintendent at (724) 962-8300 ext. 4101.

## **ATTENDANCE – BOARD POLICY 204**

### Purpose

The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.

### Authority

Attendance shall be required of all students during the days and hours that school is in session, except that authorized district staff may excuse a student for temporary absences upon receipt of satisfactory evidence of mental, physical, or other urgent reasons that may reasonably cause the student's absence.

The Board shall establish and enforce attendance requirements, in accordance with applicable laws and regulations, Board policy and administrative regulations.

### Definitions

Compulsory school age shall mean the period of a child's life from the time the child's parents/guardians elect to have the child enter school, and which shall be no later than eight (8) years of age until the child reaches seventeen (17) years of age. The term does not include a child who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school.

Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a child subject to compulsory school attendance.

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a child subject to compulsory school attendance.

Person in parental relation shall mean a:

1. Custodial biological or adoptive parent.
2. Noncustodial biological or adoptive parent.
3. Guardian of the person of a child.
4. Person with whom a child lives and who is acting in a parental role of a child.

This definition shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law.

School-based or community-based attendance improvement program shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a child's absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.

#### Delegation of Responsibility

The Superintendent or designee shall annually notify students, parents/guardians, staff and local Magisterial District Judges about the district's attendance policy by publishing such policy in student handbooks, newsletters, district website and other efficient communication methods.

The Superintendent or designee, in coordination with the building principal, shall be responsible for the implementation and enforcement of this policy.

The Superintendent or designee shall develop administrative regulations for the attendance of students which:

1. Govern the maintenance of attendance records in accordance with law.
2. Detail the process for submission of requests and excuses for student absences.
3. Detail the process for written notices, School Attendance Improvement Conferences, School Attendance Improvement Plans, and referrals to a school-based or community-based attendance improvement program, the local children

and youth agency, or the appropriate judge.

4. Ensure that students legally absent have an opportunity to make up work.

### Guidelines

#### Compulsory School Attendance Requirements

All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements.

A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and properly supervised independent study, work-study or career education program; or the student is receiving approved homebound instruction.

The following students shall be excused from the requirements of attendance at district schools, upon request and with the required approval:

1. On certification by a physician or submission of other satisfactory evidence and on approval of the Department of Education, children who are unable to attend school or apply themselves to study for mental, physical or other reasons that preclude regular attendance.
2. Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught.
3. Students attending college who are also enrolled part-time in district schools.
4. Students attending a home education program or private tutoring in accordance with law.
5. Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business schools has been approved.
6. Students fifteen (15) years of age, and fourteen (14) years of age who have completed the highest elementary grade, engaged in farm work or private domestic service under duly issued permits.
7. Students sixteen (16) years of age regularly employed during the school session and holding a lawfully issued employment certificate.

### Excused/Lawful Absence

For purposes of this policy, the following conditions or situations constitute reasonable cause for absence from school:

1. Illness, including if a student is dismissed by designated district staff during school hours or health-related reasons.
2. Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.
3. Quarantine.
4. Family emergency.
5. Recovery from accident.
6. Required court attendance.
7. Death in family.
8. Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request.
9. Nonschool-sponsored educational tours or trips, if the following conditions are met:
  - a. The parent/guardian submits a written request for excusal prior to the absence.
  - b. The student's participation has been approved by the Superintendent or designee.
  - c. The adult directing and supervising the tour or trip is acceptable to the parents/guardians and the Superintendent.
10. College or postsecondary institution visit, with prior approval.
11. Other urgent reasons. Urgent reasons shall be strictly construed and do not permit irregular attendance.

The district may limit the number and duration of non-school sponsored educational tours or college trips or postsecondary institution visits for which excused absences may be granted to a student during the school year.

*Temporary Excusals -*

The following students may be temporarily excused from the requirements of attendance at district schools:

1. Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies.
2. Students participating in a religious instruction program, if the following conditions are met:
  - a. The parent/guardian submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.
  - b. The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction.
  - c. Following each absence, the parent/guardian shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.
3. School age children unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education.

*Parental Notice of Absence -*

Absences shall be treated as unlawful until the district receives a written excuse explaining the absence, to be submitted within three (3) days of the absence.

A maximum of ten (10) days of cumulative lawful absences verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed practitioner of the healing arts.

Unexcused/Unlawful Absence

For purposes of this policy, absences which do not meet the criteria indicated above shall be considered an unexcused/unlawful absence.

An out-of-school suspension may not be considered an unexcused absence.

*Parental Notification -*

District staff shall provide notice to the person in parental relation upon each incident of unexcused absence.

## Enforcement of Compulsory Attendance Requirements

### *Student is Truant -*

When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence.

The notice shall:

1. Be in the mode and language of communication preferred by the person in parental relation;
2. Include a description of the consequences if the student becomes habitually truant; and
3. When transmitted to a person who is not the biological or adoptive parent, also be provided to the child's biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.

The notice may include the offer of a School Attendance Improvement Conference.

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a School Attendance Improvement Conference.

### *School Attendance Improvement Conference -*

District staff shall notify the person in parental relation in writing and by telephone of the date and time of the School Attendance Improvement Conference.

The purpose of the School Attendance Improvement Conference is to examine the student's absences and reasons for the absences in an effort to improve attendance with or without additional services.

The following individuals shall be invited to the School Attendance Improvement Conference:

1. The student.
2. The student's person in parental relation.

3. Other individuals identified by the person in parental relation who may be a resource.
4. Appropriate school personnel.
5. Recommended service providers.

Neither the student nor the person in parental relation shall be required to participate, and the School Attendance Improvement Conference shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference.

The outcome of the School Attendance Improvement Conference shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A copy of the Plan shall be provided to the person in parental relation, the student and appropriate district staff.

The district may not take further legal action to address unexcused absences until after the date of the scheduled School Attendance Improvement Conference has passed.

*Student is Habitually Truant -*

When a student under fifteen (15) years of age is habitually truant, district staff:

1. Shall refer the student to:
  - a. A school-based or community-based attendance improvement program;  
or
  - b. The local children and youth agency.
2. May file a citation in the office of the appropriate judge against the person in parental relation who resides in the same household as the student.

When a student fifteen (15) years of age or older is habitually truant, district staff shall:

1. Refer the student to a school-based or community-based attendance improvement program; or
2. File a citation in the office of the appropriate judge against the student or the person in parental relation who resides in the same household as the student.

District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to participate in such program.

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate judge, district staff shall provide verification that the school held a School Attendance Improvement Conference.

#### *Filing a Citation -*

A citation shall be filed in the office of the appropriate judge whose jurisdiction includes the school in which the student is or should be enrolled.

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or person in parental relation in accordance with the specific provisions of the law.

#### Special Needs and Accommodations

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations and Board policy.

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy.

#### Discipline

The district shall not expel or impose out-of-school suspension, disciplinary reassignment or transfer for truant behavior.

#### Late Arrivals/Tardy

A student is considered tardy if he/she arrives after 9:00 A.M. to his/her assigned class/homeroom. All students late to school must report directly to the main office and present a written excuse from home. The time will be recorded and they will be provided a late pass to enter the classroom. If a written excuse is not presented, the tardy will be determined unexcused. An accumulation of tardies may result in fines through the district magistrate.

#### Early Dismissals

When a student is to be excused from school before 3:30 P.M., he/she must present an excuse from a parent or guardian. The only excused reasons are those indicated under in the attendance policy. Any reason determined not to be legitimate may be an unexcused/unlawful absence.



If your child is leaving early, you are required to park in Lot Area A located at the front of the building. Parents/guardians must sign their child out in the office. At that time your child will be called to the office where they will leave with you. Parents/guardians are not permitted to go directly to the room of the child. They are required to remain in the office until he/she arrives. The student is responsible for any school work that is missed while they are gone.

In the case of emergency, parents must bring a written excuse to have their child dismissed. Parents/guardians must sign their child out in the office. The student will be called to the office when the parent arrives.

### **BIRTHDAYS CELEBRATED AT SCHOOL**

Per the district wellness policy, no edible treats are to be sent to school. If parents are interested, they may contact Kristy Sayles at (724) 962-8300 ext. 2750 to order edible treats from Nutrition Inc. A small gift such as stickers, pencils, coloring pages, crayons, toys, or books may be sent to school. Parents/guardians who bring birthday treats are to leave them in the office.

Please make arrangements with the classroom teachers to bring in a birthday treat. Balloons and flowers are a distraction in the classroom and a safety hazard on the bus. Arrangements should be made to have them delivered to the child's home, not school. Student birthdays will be recognized at school, however, parties and elaborate treats are for home, not school.

### **BOOK BAGS**

The children may use book bags to carry work to and from home. If the child has a book bag the parent/guardians are requested to periodically help their child to empty and clean them out. The district reserves the right to examine the contents of student book bags and student desks.

### **BUILDING USE POLICY**

If a community member would like to use school for any reason before or after regular school hours they need to complete, in detail, the Request for Building Use form two weeks prior to the activity. This form is available in the school office and on the district's website at [www.sharpsville.k12.pa.us](http://www.sharpsville.k12.pa.us)

## **BUS TRANSPORTATION**

### Bus Routes

Questions regarding bus routes can be directed to the Barb Dunlap at (724) 962-8300 ext. 4102 or to Shelley Kibby at Student Transportation of America (STA) at (724) 983-1112.

### Bus Regulations

The Board authorizes the use of video and audio recording on school buses and school vehicles.

Students will be picked up and dropped off at their residence only. Any deviation of this rule must be approved by the building principal after a written request is submitted by the parent or guardian. Any request indicating multiple pickup and drop off points will not be approved. The change, if approved, will not commence for a period of three days.

Students are to ride only the bus to which they have been assigned. In emergency situations, parents who need their children to ride a different bus should send a note with their child. No student will be permitted to ride a different bus or be picked up from or delivered to a different bus stop without a written note signed by a parent/guardian.

Students who need transportation to and/or from a daycare agency that is already a listed bus stop on the Sharpsville route, MUST complete a special transportation form 3 days in advance before transportation will be available.

### Bus Safety for Students

The safety of our students is paramount. The following guidelines are in place to ensure that all students depart and arrive in a safe manner.

1. Students are to report to their bus stop at least 5 minutes before the bus is scheduled to arrive.
2. A student who is not picked up at their driveway should proceed to the bus stop by walking on the left side of the road facing traffic if there are no sidewalks present.
3. Students should wait until the bus comes to a complete stop before crossing the street to board the bus or when waiting to disembark.
4. Students should go directly to their assigned seats when boarding the bus.
5. Students should keep books, lunches, etc. on their lap--not in the aisle of the bus.

6. Students should keep all parts of the body (hands, arms, and head) inside the bus.
7. Students are permitted to talk quietly with their seatmate, but not with the driver when the bus is in motion to help the driver avoid an accident.
8. Students should only get off at assigned stops unless they have a note from a parent that has also been signed by the principal or secretary.
9. Students should cross the road in front of the bus immediately after discharge.

#### Student Behavior on the Bus

Bus transportation to and from school is a privilege. Any major discipline problems may result in immediate suspension from the bus. Parents will then be responsible for transportation to and from school during this suspension. We desire the cooperation of drivers, students and parents in keeping our buses safe. Parents should feel free to call the principal or STA in regards to any problems.

- The bus driver is in charge of the bus just as a teacher is in charge of the classroom.
- Any type of student misbehavior or irregularity which distracts the driver, or threatens the safety of the passengers, and interferes with the safe operation of the bus must be reported by the driver to the principal on a bus conduct report.

*Disciplinary action may take the form of the following:*

- A verbal reprimand and warning
- Reassignment of seat
- Contact with the parent or guardian
- Detention
- In-school suspension
- Suspension of transportation privileges

#### **CAFETERIA BEHAVIOR**

Inappropriate behavior in the cafeteria during breakfast or lunch will not be tolerated. Students who do not conform to the SWPBIS guidelines will be disciplined by teachers assigned to the lunch room by moving of seat, loss of recess time and/or lunch detention depending on the severity of the offense.

##### **1. Be Safe**

- Hands to self
- Stay in your seat
- Eat only your food

- Carry tray with two hands
- Always walk
- 2. Be respectful
  - Use restaurant manners
  - Be polite
  - Leave no trace behind
  - Level 0-1 voice in the serving line
  - Level 2 voice at your table
- 3. Be responsible
  - Clean up after yourself
  - Be helpful
  - Ask three before me
  - Raise your hand for help
  - The floor is not a trash can

## **CARE OF SCHOOL PROPERTY**

Students at Sharpsville Area Elementary School are entrusted with various school supplies loaned for study. These materials should receive the best of care and must be returned at the end of the school year in good condition. Students will be assessed for all lost or defaced books and materials.

Students are not to mark school furniture, walls, ceilings, floors, books or equipment with pen, pencil, paint or any other instrument. Students will be responsible to pay for damage to school property, and may be referred to the proper law enforcement agency.

## **CHANGE OF ADDRESS OR RESIDENCY**

The Sharpsville Area School District requires all parents/guardians to inform the child's school of any change in address and residency. If the change in residency is a move out of the district, and occurs during the last forty-five days of the school year, the student will be permitted to complete the school year if the parent/guardian so desires. If the residency status is unchanged, the student will be required to withdraw at the end of the school year. If the change in residency out of the district occurs prior to the last forty-five days of the school year, the parent/guardian will be required to withdraw the student and enroll them in the new district. If there are any questions regarding residency within the district, the administration reserves the right to request four documents indicating proof of residency.

## **CHEATING**

Students who are caught cheating on tests or other schoolwork will receive a zero in the grade book for that particular work. The teacher will inform the

parent/guardian of the offense. If it is possible, the child will tell his/her parent/guardian by telephone with the teacher present.

## **CHEWING GUM**

Chewing gum is not permitted in school, on the school bus or at other school activities. The student will be asked to dispose of the gum. Additional incidents may result in disciplinary action.

## **DAILY DISMISSAL PROCEDURES**

Only bus students are to exit the building through the main entrance. Parents/guardians picking up their child at the regular 3:30 P.M. dismissal must use the following exits and parking lots:

**For Kindergarten students** - enter the school campus via Hittle Drive and park your vehicle in the visitor parking lot. Pick your child up at the West Primary doors.

**For students in grades 1 and 2** - enter the school campus through the high school/middle school entrance then travel to the back parking lot of the Elementary School. **Overflow parking will be available in the high school/middle school lot.** You must enter the Elementary School through the South Gymnasium doors to sign out your child. Please note that doors will **not open prior to 3:20 P.M.** Once you have your child with you, you must exit the parking lot and turn left onto Blue Devil Way. *Please note that Blue Devil Way is a one way street.*

**For students in grades 3, 4, and 5** - enter the school campus through the high school/middle school entrance. You may park in the back parking lot of the elementary school or you may park in the high school/middle school lot. Students will exit the building through the South Gymnasium doors. Once you have your child with you, you must exit the parking lot and turn left onto Blue Devil Way. *Please note that Blue Devil Way is a one way street.*

**\*Note: The back elementary parking lot will not be open until 2:50 PM due to recess.**

**If you are picking up more than one child** - you must wait in the parking area of the youngest child. The older children will then exit through the doors leading to the area where you will be parked.

**If a student is typically a bus rider** – a note should be sent to the office on any day that they are to be picked up.

## **DAILY TIME SCHEDULE**

7:45	Teachers report for duty
8:00	Office Opens
8:30	Students admitted into building Students report to breakfast
8:40	Bell rings for students to enter school
9:00	Tardy Bell/ Morning exercises
3:30	End of School Day
3:45	Teacher Dismissal
4:30	Office Closes

## **DESIGNATED WALKING ROUTES**

**Please note that there are no crossing guards on patrol in the borough.** Those students walking from Ridge Avenue west of Seventh Street (North side of Ridge Avenue) will walk up to Tenth Street, and will cross onto Pierce Avenue at Tenth Street.

Those students walking from Ridge Avenue west of Seventh Street (South side of Ridge Avenue) will walk up to Seventh Street to the Hometown Pizza Plaza, and will cross Ridge Avenue.

Those students walking from the center of town will walk on Main Street and proceed up Seventh Street.

Students walking from south of the Sharpsville Area Elementary School will take the closest route to the school, using streets that have sidewalks.

## **DETENTION**

At given times during the year, a student may receive an after-school detention for inappropriate behavior, continued misconduct or safety violations. Classroom teachers or the principal can assign detention. The assigning teacher or principal will notify parents by telephone or by mail of the detention assigned.

Failure to serve the detention will result in suspension. If at any time there is a problem with the assigned detention date, parents must contact the principal. For students who ride a bus home, the parents will be responsible for transportation home when a student serves detention. **DETENTION STARTS AT 3:30 P.M. AND ENDS AT 4:00 P.M.**

## **DISOBEDIENCE**

Disobedience is defined as the refusal or neglect to obey any school district employee. This includes all administrators, teachers, paraprofessionals, office staff, custodians, cafeteria staff, bus drivers or substitutes for these positions.

Consequences for this infraction can include loss of recess, detention or suspension as addressed in SASD policy depending on the severity of the offense.

## **DISRESPECT**

Disrespect is defined as rudeness and/or offensive behavior in word or in action shown to any school district employee. Punishment for this infraction can include a warning, loss of recess, detention or suspension depending on the severity of the offense.

## **DISTRICT GRADEBOOK PROGRAM**

The district gradebook program is an internet based program that provides parents/guardians and students the ability to view grades online. Please contact the school to receive your user ID and password to access updates on your child's academic activity.

## **DRESS CODE**

The Sharpsville Area School Board has adopted the following dress code policy:

1. All clothing material must be opaque and moderately fitted whether it be tops or bottoms.
2. Any apparel whatsoever with obscene or suggestive language or that may be offensive or degrading, is not permitted. This includes any reference to drugs, alcohol, tobacco, and anything promoting violence.
3. The sag-look is not permitted. All pants must be worn at the waist and no lower for which they are designed.
4. Hats and hoods of any kind are not to be worn indoors. This applies to both boys and girls and includes bandanas and scarves.
5. Wallet-type chains are not permitted, or chains about the neck and wrist that are not considered jewelry.
6. All dress should conform to health and safety standards set forth by the school, local, and state authority.

The final judge of any questionable attire will be the building Principal or his designee. Students, who do not comply with the provisions of this dress code, may be asked to call home in order to address the issue.

## DRUG AND ALCOHOL POLICY

The Sharpsville Area School District recognizes that the abuse of controlled substances is a serious problem with legal, physical and social implications for the whole school community. As an educational institution, the schools shall strive to prevent abuse of controlled substances. See SASD Policy 227 for details.

### ***Violation of this policy will result in the following:***

- A fine assessed by the local magistrate.
- A suspension for a period of three days for the first offense, five days for the second and ten days for the third and subsequent offenses.
- **Involvement of the Sharpsville Police**

## EDUCATIONAL TRIPS

For a maximum of five (5) school days for the school year, the district may grant excused absences from school for trips/vacations having educational value as determined by both the principal and superintendent. Approval will not be granted for trips scheduled during the first ten and last ten days of the school year, and the PSSA testing windows. Absences exceeding the approved five days will be considered unlawful/unexcused.

The required approval form is available in the main office and **must be submitted at least one week prior to the scheduled trip**. This will be strictly enforced. Permission may be denied for the following reasons as determined by the administration: poor academic standing, poor attendance, and/or disciplinary factors.

## ELECTRONIC DEVICES

Students are permitted to use personal electronic devices during the school day for legitimate educational purposes at the discretion of the classroom teacher. Electronic devices include laptop computers and tablets. Teachers and staff reserve the right to establish times during the school day when devices are not permitted to be used.

Students who use their devices for non-legitimate educational purposes at school or on school property may have this privilege revoked for a given period of time. Additional infractions may result in the issuing of behavior consequences including, but not limited to: loss of recess, lunch detention, after-school detention or in/out of school suspension. Repeated use of devices for non-



legitimate educational purposes at school or on school property may result in permanent loss of this privilege.

Cell phones are not to be used or seen in the elementary building. The first offense will result in confiscating of the phone for the entirety of the day. The phone can be picked up by the student in the principal's office at the end of the day. The second offense will result in the parents being asked to pick the phone up from the principal's office. The third offense will result in the confiscation of the phone for the remainder of the school year.

Students accessing the internet on their personal devices using the district's network must adhere to the rules and guidelines established in the school board policy relating to usage of network/internet resources. Students who connect to the internet using district resources should consider his/her personal device subject to the same level monitoring and access as any district-owned technology device.

The Sharpsville Area School District does not require bringing personal devices into school and that owners assume all risks of damage, theft, loss or misuse of such devices. The use of personal devices is with the understanding that the student has the permission of their parent/guardian to bring it onto school property. The District holds no responsibility for damage or loss of the personal device.

## **EMERGENCY INFORMATION**

Student emergency information forms will be sent home during the first week of school. Please return the form as soon as possible so that we may have access to the most current emergency information. Please contact the school office anytime during the school year to update information concerning change of address, change of telephone number or change of marital status.

## **EMERGENCY SCHOOL CLOSINGS, DELAYED STARTS AND EARLY DISMISSALS**

The decision to delay or close school, due to weather conditions or some other reason is made by the superintendent. That information will be shared through the district app and website. If you are not receiving these messages, please contact the school at (724) 962-8300 ext. 3000. Students and parents may also listen to or watch one of the TV or radio stations listed below. This announcement may be made as early as 6:00 A.M. for your convenience. PLEASE DO NOT TELEPHONE THE SCHOOL TO ASK IF SCHOOLS ARE CLOSED.

Please monitor these radio/television stations for cancellation information:

WHOT 101.1FM	Youngstown	WFMJ-TV	Youngstown
WYFM 102.9 FM	Youngstown	WYTV-TV	Youngstown
WMXY 98.9 FM	Youngstown	WKBN-TV	Youngstown

WGRP 940 AM  
WPIC 790 AM

Greenville  
Sharon

## **ENGLISH LANGUAGE LEARNERS (ELL)**

The Sharpsville Area School District develops and provides a planned educational program for each student with limited English proficiency. These programs enable students to meet academic standards and succeed in school. Each program will include: standards-based **English Language Learner** instruction at the appropriate proficiency level; content area instruction aligned with academic standards and adapted to meet the needs of the student; and assessment processes that reflect academic standards and instruction.

### **ENROLLMENT OF NEW STUDENTS**

Parents/guardians of all students enrolling or registering in the Sharpsville Area School District must contact the district enrollment office at (724) 962-8300 ext. 1651 to begin the enrollment process. Enrollment documentation can be found on the district website at [www.sharpsville.k12.pa.us](http://www.sharpsville.k12.pa.us) If parents/guardians are unable to access the website, enrollment forms can be picked up in the high school guidance office. When the necessary paperwork is completed, parents/guardians are to contact the enrollment office to schedule an appointment to register their children. **A student will not be enrolled and permitted to attend class until everything is submitted satisfactorily to the district enrollment office.**

#### Items required for enrollment in school:

- Student registration form
- Permission to photograph
- Permission to do a screening assessment
- Four (4) proofs of residency
- Copy of state issued birth certificate
- Current immunization records
- Acceptable usage form for the Internet and computer network
- Parental registration statement.

#### Determining Proof of Residence:

In accordance with school board policy, the following are acceptable forms proving residency. At least four of the following documents are required:

- Federal or state tax return
- Letter or pay stub from current employer
- Pennsylvania driver's license
- Pennsylvania motor vehicle registration
- Automobile insurance policy
- Residence lease

- Property tax card
- Voter registration
- Letter from the Department of Welfare
- Health insurance card
- National Fuel gas bill
- Water and/or sewer bill
- Cable bill
- Current credit card bill
- US Post Office official documentation
- Bank statement
- House deed

### **Requesting Records of Transfer Students**

Once parents/guardians sign a release of records form, the district will fax it to the student's former school and request a copy of all records pertaining to the child. This request will also include the student's attendance records.

Once all required enrollment documents are completed and records from the child's previous school are received, parents/guardians will be notified of start date

### **FIELD TRIP CHAPERONES**

Parents/guardians who wish to chaperone a field trip must complete the volunteer screening process described in this handbook. Please note that the FBI background check, Pennsylvania state criminal records check and the child abuse history clearance can take up to 4 weeks to complete. **The cost of filing for these clearances is the responsibility of the person submitting the request.**

### **FIRE/EMERGENCY DRILL PROCEDURES**

Fire and emergency drills are held in accordance with state law. Students should avoid panic by moving quickly and quietly from the school. Students must follow the instructions of the teachers and/or administration. *All parents/guardians/visitors in the building are expected to follow school procedures in the event of a fire drill, emergency drill, or alarm.*

### **FOOD SERVICES- (Change verbiage for 2018-19...talk to Jaime Roberts)**

The Sharpsville Area School District elementary cafeteria strives to provide high quality, nutritious meals to the students and staff of our school. Our meal programs are governed by the National School Lunch Program, the National School Breakfast Program and the United States Department of Agriculture. Our menus meet the requirements of these programs. For additional information, visit our

website or contact the district cafeteria office at (724) 962-8300 ext. 2750.

### Point of Sale

Students have accounts which permit lunches to be paid for in advance. Parents/guardians can deposit money into their child's account by sending payments to school with their child who will then give them to the cafeteria. Each time the child eats lunch the amount of the meal is withdrawn from the account.

Each student's account is tracked through a method of uniquely identifying each child called finger scanning. Finger scanning differs from finger printing as the scan only identifies several points on a child's finger, not the entire print. The image cannot be reconstructed, duplicated or used for any other identification purposes. Parents/guardians have the option of having their child not participate in the program. If you would like further information on this process, please contact the school office at (724) 962-8300 ext. 3000.

### Kindergarten Snacks

Sharpsville Area School District does not provide snacks for Kindergarten students. Students have the opportunity to have a **small** snack at school, but that snack must be provided by the parents/guardians of each child. Snacks should be easy open and **must not** require refrigeration OR heating as we are not able to accommodate such requests. Snack time lasts no longer than 10 minutes.

### Breakfast Program

The Sharpsville Area School District elementary cafeteria serves breakfast each day from 8:30 - 8:55 A.M. at a cost of \$0.25. Breakfast menus and prices are sent home with students at the beginning of each month. Choices include the main menu option as well as a variety of cereals and toast, fruit and juice and white or chocolate milk. Parents/guardians who would like to apply for free or reduced price breakfasts should do so through the school office. Students choosing to eat breakfast should report directly to the cafeteria upon their arrival to school, eat breakfast, and then report to their classroom. Students are not to go to their locker first or loiter in the halls or restroom. Students only have time to eat and go to their room.

### School Lunch Program

School lunch menus and prices are sent home with all students in grades K-5 at the beginning of each month. The lunch menu offers four lunch choices each day.

Federal law requires students to take a complete lunch when a Class A hot lunch is served. Since we subscribe to this program, please encourage your child to try

everything on the menu for that day. Students may not enjoy eating everything, but good food habits are formed in the early years. We simply ask that students try the food. They are not required to eat everything.

#### Free and Reduced Meals

The Federal Government provides breakfast and lunch for children of families that meet the guidelines to qualify for the program. This is determined by the family's income. Forms are mailed home to every child with his/her new classroom assignments. Forms are also available upon request and during open house. After completion, the form may be returned with the student or mailed directly to the District office. All information provided on the form is kept confidential. If circumstances occur during the school year that adversely affects family income, please contact the school in order to apply for the program.

#### Elementary Charge Policy

Students who charge their meals and maintain outstanding charges will face a step process in attempting to collect these charges. When a student's account reaches \$5.00 or less, a written reminder will be sent home with the student or to that student's parents via email if an address has been provided to the district.

Any student with a negative account balance will not be permitted to charge ala carte items. Any money presented will be applied toward the outstanding balance before being applied to ala carte items.

### **GIFTED EDUCATION**

In accordance with the Board's philosophy to develop the special abilities of each student, the Board requires that appropriate instructional programs be conducted to meet the needs of mentally gifted pupils of school age that are in compliance with the mandate of the Commonwealth of Pennsylvania. Thus, the District shall provide gifted education services and programs designed to meet the individual educational needs of identified students.

The framework for said programs shall encompass, at a minimum, the following objectives: expansion of academic attainments and intellectual skills; stimulation of intellectual curiosity, independence and responsibility; development of critical thinking and creativity. The curriculum and programmatic opportunities for mentally gifted students shall be designed to provide a variety of enrichment and acceleration opportunities and to ensure regulatory compliance. Ability of candidates for this program shall be evidenced by the criteria as set forth in the Pennsylvania School Code and outlined in the District's Administrative Regulation related to this policy.

The District shall provide all required notices and information to parents/guardians of gifted students, document all consents and responses of parents/guardians, and

adhere to all established timelines. The District shall make the Permission to Evaluate Gifted Student Form readily available to parents/guardians. If an oral request is made to an administrator or professional employee, s/he shall provide the form to the parents/guardians within ten (10) calendar days of the oral request. Parents who suspect that their child is gifted may request a gifted multidisciplinary evaluation of their child at any time, with a limit of one request per school term.

## **GRADING SCALE**

<b>100% - 90%</b>	<b>A</b>	<b>S</b> Satisfactory
<b>89% - 80%</b>	<b>B</b>	<b>N</b> Needs Improvement
<b>79% - 70%</b>	<b>C</b>	
<b>69% - 60%</b>	<b>D</b>	
<b>59% or less</b>	<b>F</b>	

The grading scale below is used for skills and specials.

- A Advanced – Exceeding Common Core and District Standards**
- P Proficient – Meeting Common Core and District Standards**
- B Basic – Progressing Toward Common Core and District Standards**
- BB Below Basic – Not Meeting Common Core and District Standards**

## **HAZING POLICY**

The Board does not condone any form of initiation or harassment, known as hazing, as part of any school-sponsored student activity. No student, coach, sponsor, volunteer or district employee shall plan, direct, encourage, assist or engage in any hazing activity. The Board directs that no administrator, coach, sponsor, volunteer or district employee shall permit, condone or tolerate any form of hazing. The district will investigate all complaints of hazing and will administer appropriate discipline to any individual who violates this policy. The Board encourages students who have been subjected to hazing to promptly report such incidents to the building principal.

## **HOMEBOUND INSTRUCTION**

Whenever a student contracts a disability or extended illness, provisions can be made for homebound instruction. The requirement is that a child must be unable to attend school for a considerable period of time. Requests for homebound instruction should be initiated by the parent through the school principal and supported by the necessary statement from the physician. There is no charge to the parents for this service. Pennsylvania School Code grants a maximum of twenty hours of instruction per month. These hours are arranged by an agreement between the parent and the assigned teacher.

## **HOMEWORK FOR ABSENT STUDENTS**

Homework can be picked up between 3:20 P.M. - 4:00 P.M. in the elementary office for those parents/guardians who have made a request to the teacher for the missed assignments.

## **HEALTH ISSUES**

### Mandatory Absences for Health Reasons

There are certain conditions which require a student to remain out of school. Students are not permitted in school with any of the following conditions:

Measles	Whooping Cough	Ringworm
Mumps	Chicken Pox	Scabies (itch)
Conjunctivitis (Pink Eye)	Impetigo	Pediculosis (lice)

A student, who has been excluded from school for any of the above conditions, will be readmitted only with a certificate of recovery from a physician. PARENTS/GUARDIANS SHOULD CALL THE SCHOOL when the student develops one of these conditions. Informing the school will help the teacher plan better for the student as well as help prevent the condition from spreading to other students.

Parents/guardians are to remain in the office where they will meet their child. Parents/guardians should not go directly to the classroom for their child. Any work the student will miss while absent must be made up and is the student's responsibility.

## **IN-SCHOOL SUSPENSION**

In-School Suspension is the disciplinary action of removing a student from his/her school activities, including after-school activities. It differs from detention in that it is the next step toward out-of-school suspension. During the time of the In-School suspension assignment, the student will be expected to complete work assigned by the teacher. An in-school suspension assignment may range from one to three days. If a student is uncooperative while assigned, the day(s) may be reassigned.

## **INTERNET/NETWORK USAGE**

The use of computer and network facilities shall be consistent with the curriculum adopted by the Sharpsville Area School District, as well as the varied instructional needs, learning styles, abilities, and developmental level of students.

The school board supports the use of the Internet and other computer networks in the district's instructional program in order to facilitate learning and teaching through interpersonal communications, access to information, research, and



collaboration.

The school board establishes that use of the Internet is a privilege not a right. Inappropriate, unauthorized, and illegal use will result in the cancellation of those privileges and appropriate disciplinary action.

All parents/guardians and students will receive a copy of the Internet usage policy. Both the parents/guardians and students are required to sign the Network Consent Form before access to the Internet and network services will be granted. Students who violate the terms of the Internet policy may lose computer privileges for a period of time determined by the principal.

### **LOCKERS/LOCKER SEARCH**

Students in grades 2-5 are assigned hall lockers. Only locks with keys are permitted on lockers. A duplicate key **MUST** be turned into the homeroom teacher for safekeeping. Please note that there will be no tape or adhesive stickers permitted to be used anywhere on the lockers.

School authorities may search the student's locker without prior warning in seeking contraband. Materials seized may be used as evidence against the student in disciplinary, juvenile or criminal hearings. The full locker search policy adopted by the Board of Education can be viewed in the school office.

### **LOST AND FOUND**

Any articles that have been found should be brought to the office to be placed in the lost and found. If you have lost an article, please come to the office to look for it.

### **LUNCH DETENTION**

Lunch detention is the temporary loss of cafeteria eating privileges. Students assigned lunch detention will eat their lunch in the office. Assignment to lunch detention can range from 1 day to an indefinite period of time.

### **MEDICATION**

The district is not responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student will be permitted with the direction of parent and/or physician when failure to take such medication

would jeopardize the health of the student and when the student would not be able to attend school if the medication were not available during school hours. All medication taken at school must be processed through the School Nurse.

### Prescription Medication

Prescribed medication to be given during school hours **MUST** be in the pharmacy container that gives complete instructions including the patient's name, name of medication, dosage and times to be given, and number of days to be given. (Ask your pharmacist to prepare two labeled containers, one for school and one for home) The **FIRST** dose of this medication for current condition/illness may not be given at school. In order for the school nurse to distribute prescription medication, the following must be on file in the principal's office **each year**:

- A Physician's Request (form A) This form must be filled out by a physician
- A Request Form for School Dispensation of Prescription Medication (form B) This form must be filled out by the Parent/Guardian
- A Release form for Distribution of Prescription Drugs (form E) This form must be filled out by the Parent/Guardian

If these forms are not filed new each school year, school personnel **WILL NOT** distribute medications.

### Non-Prescription Medication

Any over the counter medication that the parent feels necessary to be given during school hours **MUST** be in its original container and be accompanied by a written note from the parent stating students name, medication name, dosage, time to be given, and number of days to be given. These medications should be kept to a minimum. Over the counter medications needed for more than two weeks may require a physician's order.

Some non-prescription medication will be kept on hand in the nurse's office in the event that your child may need them. These medications include acetaminophen (Tylenol), ibuprofen (Motrin), Benadryl (for allergic reaction), and Robitussin (for cough). These medications will be given at discretion of the school nurse. Parents must fill out the Emergency Health Information sheet and check the medications that their child is permitted to receive. Cough drops will not be provided by the school nurse.

All medication must be processed through the School Nurse's office. Any medication brought in should be brought in by the parent/guardian and directly handed to the school nurse. For the safety of all students medication should not

be sent with student on the school bus. **All medication MUST be in its original container** (not loosely in a plastic baggie). If these procedures are not followed the medication will not be given.

#### Student Self-Administration of Medication

To self-administer medication, the student must be able to: respond to and visually recognize his/her name; identify his/her medication; measure, pour and administer the prescribed dosage; sign his/her medication sheet to acknowledge having taken the medication and demonstrate a cooperative attitude in all aspects of self-administration.

### **MISCONDUCT**

Misconduct is not limited to a special list of poor behavioral activities. It seems there always some situation that is new or unique. Misconduct can be punished by loss of recess, detention, in or out of school suspension, depending on the severity of the offense.

### **Multi-tiered Systems of Support (MTSS)**

Multi-tiered Systems of Support (MTSS) is a team process used to address concerns about a child's academic, emotional, or behavior needs. The MTSS consists of a classroom teacher, counselor, parent/guardian, principal, and other relevant staff members. MTSS is designed to help identify a child's strengths and areas of concern, to develop an educational plan to support the child and assist the classroom teacher in using strategies to meet the student's needs.

### **NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES**

The Board declares it to be policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the school. The Board encourages students and third parties who have been subject to discrimination to promptly report such incidents to the building principal. The Board directs that complaints of discrimination shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal to the Superintendent within fifteen (15) days. District policy 103 for the appeal procedure can be found on the district website.

## **PARENT/GUARDIAN DROP OFF LOCATIONS**

Parents/guardians who transport their children to school must drop them off at the main entrance sidewalk. There is to be NO PARKING in the faculty parking lot. PLEASE NOTE: THE CURB AREAS ALONG THE BUILDING ARE FIRE LANES. DO NOT PARK ALONG THE CURBS.

The South Gymnasium entrance is available for bus students only. In addition, and for security reasons, parents/guardians are not permitted to enter the building any further than the corridors of the main entrance in the morning.

## **PARENT TEACHER ORGANIZATION (PTO)**

The Sharpsville Area Elementary School has an active Parent Teacher Organization (PTO). The PTO has an annual membership drive for families who have students attending the Sharpsville Area Elementary School. Anyone desiring membership information about the PTO should contact the elementary school office. The annual cost is \$5.00 per family.

## **PARENT/TEACHER CONFERENCES**

Parents/guardians are welcomed at the Sharpsville Area Elementary School and are encouraged to come and talk with teachers or administrators about issues relating to their child. Since the teacher's main responsibility is the welfare of the student under his/her care, a phone call to set up a conference will make the meeting more beneficial to all. Full cooperation in this matter will be greatly appreciated.

The following guidelines should be followed:

- Please telephone the school for an appointment to see a teacher. A convenient time and place will be scheduled for a conference.
- Stop at the office before proceeding to your appointment.
- You will be directed or taken to a meeting place.

## **PARTY INVITATIONS**

Students will be permitted to hand out party invitations during the school day ONLY IF they have invitations for the entire class. Please be aware that the school does not give out addresses or telephone numbers of students or parents.

## **PETS**

Due to the number of students with allergies and our concern for safety issues, pets of any type are not permitted on school property. This includes dogs, cats, reptiles, etc.

## **REPORT CARDS**

Sharpsville Area School District follows a 9-week grading period. All students in grades 1-5 will receive report cards four times during the school year. Kindergarten students will receive report cards for quarters 2, 3, and 4.

## **RUNAWAYS**

Runaways are defined as students who leave school property without permission. An emergency response procedure is followed if a child is reported missing from school. The principal or his/her designee will contact the police and report the missing child.

## **SCHOOL INSURANCE**

School insurance is available to all students. Information will be sent home at the beginning of the school year. The purchase of school insurance is optional. Students playing intramural sports are requested to bring proof of insurance from home, or they must buy the school insurance before they will be allowed to participate.

## **SCHOOL SPONSORED ACTIVITIES**

School sponsored events and activities cover a wide range of activities available to students. Students are to act in an appropriate manner while in attendance at these activities as dictated by school rules and regulations. Failure to do so may result in disciplinary consequences and/or the student not being permitted to attend future school sponsored events and activities.

## **SPECIAL EDUCATION**

The Sharpsville Area School District provides a free, appropriate public education to exceptional students. To qualify as an exceptional student the child must be of school age, in need of specially designed instruction and meet eligibility criteria for one or more mental and or physical disabilities as set forth in Pennsylvania State Standards.

The district engages in identification procedures to ensure that eligible students receive an appropriate educational program consisting of special education and related services individualized to meet student needs. At no cost to the parents/guardians, these services are provided in compliance with state and federal law and are reasonably calculated to yield meaningful educational benefit and student progress.

To identify students who may be eligible for special education, various screening activities are conducted at three levels. Level I consists of a review of the

student's records including; attendance, MTSS documentation, student assistance referral, report cards, cumulative information, and health needs. Level 2 screenings involve yearly examinations of a student's hearing. Screening is conducted in grades K, 1, 2, 3, 7 and 11. Vision screening occurs at all grade levels, K-12. Medical examinations are conducted in grades K, 6, and 11. Dental examinations are administered in grades K, 3, and 7. Level 3 consists of standardized tests administered at various grade levels.

Data from these tests enable counselors, principals and teachers to identify the student's strengths and weaknesses. Students who are considered "At Risk" are referred to the school psychologist for a Multidisciplinary Evaluation (MDE). The psychologist seeks parental consent to conduct the MDE. The MDE is a process to gather information that will be used to determine if a child is eligible and in need of special education services. Parents/guardians who suspect their child is in need of special education services may request a multidisciplinary evaluation at any time through a written request to the school psychologist.

Services designed to meet the needs of exceptional students include the annual development of an Individualized Education Plan (IEP), biennial/triennial MDE Reevaluation, supportive intervention in the regular classroom with itinerant and/or resource services; part-time services; and full- time services. These interventions may be provided in the student's home school/home district or at a location other than the student's home school/home district. The extent of special education services and the location for the delivery of such services are determined by the IEP team and are based on the student's identified needs and abilities.

Parents/guardians may obtain additional information regarding special education services, programs and parental due process rights by contacting the Sharpsville Area School District's Special Education Department at (724) 962-8300 ext. 1651.

#### Services for Protected Handicapped Students

In compliance with state and federal law, Section 504 of the Rehabilitation Act of 1973, the SASD will provide services or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities to the maximum extent appropriate to the student's abilities. These related services are provided without discrimination or cost to the student or family. In order to qualify as a protected handicapped student, the child must be of school age with a physical or mental disability, which substantially limits or prohibits participation in, or access to, an aspect of the school program.

Services and protections for protected handicapped students are distinct from those applicable to exceptional students enrolled or seeking enrollment in special

education programs. For further information about the evaluation procedures and provision of services to protected handicapped students contact the Sharpville Area School District's Special Education Department at (724) 962- 8300 ext. 1651.

### Services for Preschool Children

Act 212, the Early Intervention Services System Act, entitles all preschool children with disabilities to appropriate early intervention services. Young children experiencing developmental delays or physical or mental disabilities and their families are eligible for early intervention services. At risk children are eligible for screening and tracking.

The Pennsylvania Department of Public Welfare is responsible for providing services to infants and toddlers, defined as children from birth through two years of age. The Pennsylvania Department of Education is responsible for providing services to preschool children from ages three through five. For more information about these programs, contact the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127, (724) 458-6700.

### **SPEECH THERAPY**

Speech therapy is available to students who need this service. Initial screening is done during through the Kindergarten registration process and during the school year for all new students.

### **STANDARDIZED TESTING SCHEDULE**

Standardized tests are administered to the students throughout their school careers. The tests are to determine the children's achievement and aptitude. The results of these tests provide a continuing record of each child's academic progress in comparison with national norms. They are an invaluable aid to the teachers and other professional staff in diagnosing individual strengths and weaknesses in order to provide more effective instruction. The following tests may be administered to your child as part of the testing program:

<b>Grade Level</b>	<b>Name of Test</b>
<b>Grade 3</b>	Pennsylvania System of School Assessment (PSSA) English Language Arts and Math
<b>Grade 4</b>	Pennsylvania System of School Assessment (PSSA) English Language Arts, Math and Science
<b>Grade 5</b>	Pennsylvania System of School Assessment (PSSA) English Language Arts and Math

The results of achievement and state assessment tests will be sent home once the results have been received by the school. Further information about any of these

tests can be obtained by contacting the elementary guidance counselor. If you wish to examine your child's cumulative record at any time, you may arrange to do so by making an appointment with the elementary guidance counselor.

## **STUDENT ARRIVAL TIME**

Elementary students are not to be dropped off at school before 8:30 A.M. as there is no supervision available for students prior to that time. If circumstances exist that prevent you from being able to drop your child off at school at 8:30 A.M., alternative arrangements must be made for that child.

Parents/guardians have the option of utilizing one of the childcare programs within the district. Children dropped off at these locations are transported to the elementary school at the appropriate arrival time. These same programs are available for after school hours as well with bus transportation provided from the elementary school to the appropriate childcare location.

## **STUDENT RECORDS**

Each parent/guardian has access to his/her child's records unless the school district has received a copy of a court order, which limits access. The regulation holds even if one parent has custody of the child. Types of records which a parent may wish to review include the following:

- Directory Information: Identifying name, date of birth, address, age
- Health Records: Vision, hearing, immunization records, specific conditions
- Academic Records: report cards, attendance, test scores

The Sharpsville Area School District protects the confidentiality of personally identifiable information regarding exceptional and protected handicapped students in accordance with state and federal law and the district's student record policy. Requests can be made in writing and directed to the elementary principal.

## **STUDENT RIGHTS**

All persons residing in the Commonwealth between the ages of 6 and 21 years are entitled to a free and full education in the Commonwealth's public schools. This right extends to migratory children and pregnant or married students. Mentally retarded children also are entitled to a public sponsored program of education and training appropriate to their learning capabilities.

## **STUDENT RESPONSIBILITIES**

Student responsibilities include:

- regular school attendance



- consistent effort in classroom work
- following all school rules and regulations
- volunteering information in matters relating to the health, safety, and welfare of the school, community, and the protection of school property
- assist the school staff in operating a safe school for all students
- exercise proper care when using public facilities and equipment
- monitor what you say and what you write. Regardless of your intent, written and verbal threats to individuals or to the school will be taken seriously.

## **STUDENT VALUABLES**

Students are cautioned not to bring large amounts of money or other valuables to school. Students, not the school, are responsible for their personal property. If it is necessary to bring more money than is needed for lunch, student can give it to their teacher or leave it at the office for safekeeping.

## **SUPERVISION OF STUDENTS**

The school district is responsible for students during the instructional hours of the school day in school; during the instructional hours of the school day on school district property; on school district vehicles (owned, rented, leased or contracted). Bus stop activity will depend on the situation; at school district events held before, during or after school that are directly observed and supervised by school district staff.

## **SUSPENSION**

There are two forms of suspension, out of school and in school. Suspension is defined as time spent out of the classroom or school for serious or recurring infractions of the discipline policy. Only the school principal may suspend. If the infraction or repeated infractions warrant it, the principal can refer the child to the Board of Directors for an expulsion hearing. The parent/guardian will be informed in writing as to the length and reason for the suspension.

## **SWEARING**

Profanity and the use of vulgar language, drawings, photographs and gestures will not be permitted in school, on the bus and/or at extra-curricular events.

Punishment for this infraction can include loss of recess, detention or suspension depending on the severity of the situation.

## **TEXTBOOKS**

Textbooks and supplies are provided by the district at no cost to students. At the beginning of the school year, the textbooks are issued with the number and condition of the book recorded. Textbooks are extremely expensive and students are financially responsible for the loss of a textbook and damage beyond the normal wear and tear of usage during the school year.

## **THEFT**

Theft is defined as the taking of another person's property, or taking of public property without permission of the owner or person responsible for the property. This infraction will be punished by detention and/or suspension if the situation warrants it. A student will also be responsible for restitution of the property.

## **TOBACCO POLICY**

Act 145 of 1996, prohibits the possession of, and or use of any tobacco product in all schools in the Commonwealth of Pennsylvania. It is unlawful for any student/pupil to possess and or use tobacco products while under the jurisdiction of the Sharpville Area School District. This includes, but is not limited to the following:

- All school buildings
- While on school grounds at any time
- Attendance at, and/or participation in school activities
- School busses or property owned by, leased by, or under the control of the district

Violation of this policy will result in:

- A fine assessed by the local magistrate
- A suspension for a period of three days for the first offense, five days for the second and ten days for the third and subsequent offenses

## **TRESPASSING**

No one, including students, may be in the school building or on school grounds after school hours or on a non-school day unless that person is on official school business, is participating in a supervised school activity, is a spectator at an activity open to the public, or has been given permission by the school administration to be here. Anyone who loiters at school or upon school grounds after the close of the school day, on a non-school day or after a school activity without specific reason or supervision, or who is directed to leave and refuses to do so, may be charged with trespassing under the Pennsylvania Crimes Code.

## VACATIONS

For a maximum of five (5) school days for the school year, the district may grant excused absences from school for trips/vacations having educational value as determined by both the principal and superintendent. Approval will not be granted for trips scheduled during the first ten and last ten days of the school year, and the PSSA testing windows. Absences exceeding the approved five days will be considered unlawful/unexcused.

The required approval form is available in the main office and **must be submitted at least one week prior to the scheduled trip**. This will be strictly enforced. Permission may be denied for the following reasons as determined by the administration: poor academic standing, poor attendance, and/or disciplinary factors.

## VISITORS

All visitors to the elementary building are required to report to the main office upon arrival. All visitors will need to sign in indicating their name, destination and time entering the building. In addition, each visitor will be given a visitor's badge and must give his/her car keys to the building secretary. Prior to departing the building, all visitors must return to the office to sign out, return their visitor badge and retrieve their keys. All visitors to the building must wear a visitor's pass. Visitors are not permitted to go to any classroom unless granted permission by the main office. Student visitors are not permitted under any circumstances to attend school with an elementary student or to ride Sharpsville Area School District buses.

## VOLUNTEERS

The Sharpsville Area School District recognizes that parent and community volunteers can make many valuable contributions to our schools by providing significant services to students. They enrich and extend the curriculum by sharing hobbies, career expertise, and cultural knowledge. They are willing helpers in our cafeterias, in classrooms, in library, in athletics, for special projects, or as student mentors.

Volunteers at the elementary school are subject to the provisions specified in school board policy:

- Volunteers participate in the instructional setting as resource guests.
- Volunteers work in the presence of and are supervised by the host staff member. At no time should students be left alone with volunteers. This also includes chaperones at activities such as field trips.
- Volunteers are expected to follow the instructions of the staff member who is responsible to orient the volunteer to the learning activity and to the expectations of the learning. Discipline remains the responsibility of the teacher or staff member in authority.

Guidelines for acceptance as a volunteer are as follows:

- All recommendations for individuals to serve as volunteers must be approved by the Superintendent, building principal, coach/advisor, or other person in authority.
- All prospective volunteers are required to complete and submit the Volunteer Screening Application. The form can be obtained in any of the buildings or the Superintendent's office.
- Two or more reference checks are required.
- FBI background check, Pennsylvania state criminal records check and a child abuse history clearance are required and shall be at the volunteer's own expense.
- A personal interview with building principal or designee must be conducted and documented.
- The Board requires that all volunteers undergo a Mantoux Tuberculosis Test upon initial involvement in the volunteer program. An unsatisfactory report will be reason for disqualification. This test will be at the Volunteers' own expense.
- All volunteers must have Board approval prior to involvement in this volunteer program.

#### Length of Volunteer Status

A volunteer's status will be valid as long as the individual wishes to remain on the volunteer list. Volunteer status will become invalid if the district receives information that would prohibit the individual from service as per the policy.

#### **WALKERS TO SCHOOL**

The child's safety is a major concern of the district, but the cooperation of the home and school is necessary to build proper habits of safety. **Please note that there are no longer crossing guards on patrol in the borough.**

Students who walk to school are to:

- Report no earlier than 8:20 A.M. There is no staff supervision prior to this time.
- The breakfast program begins at **8:30** A.M. and students are tardy if arriving after 9:00 A.M.
- Respect the property of others, do not cross or walk on lawns, litter or damage property in any way.
- Walk on the sidewalk. When no sidewalks exist, walk facing traffic.
- **CROSS ONLY AT INTERSECTIONS**
- Refuse to enter or approach strange automobiles.
- Go straight to school each morning. Do not stop to play.

- Be considerate of small children.
- Students are to go directly home after school. Do not stop to play at the playground.

## **WEAPONS POLICY**

Any student found in possession of/ or transporting a weapon during school hours or activities on school property, regardless of intent, will immediately be reported to the local police, scheduled for an informal hearing, cited for a ten (10) day suspension, and may be presented to the School Board for formal expulsion hearing proceedings in accordance with Pennsylvania School Code. The term weapons refers to, but is not limited to: any knife, cutting instrument, cutting tool, nunchuks, firearm, shotgun, rifle, or any other tool or instrument capable of inflicting serious bodily injury. At the discretion of the administration, depending on circumstances, toy weapons may be included under this weapons policy. A student deemed to be in possession of an illegal and/or banned item(s) under this section when such item(s) is found on the person of the student, in his/her possession or in his locker on school property or on property being used by the school or at any school function or activity, or any school event held away from school, or while the student is on his/her way to or from school.

## **WELLNESS – BOARD POLICY 246**

### Purpose

The Sharpsville Area School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

### Authority

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutrition guidelines.

3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

#### Delegation of Responsibility

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations.

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

1. Assessment of school environment regarding school wellness issues.
2. Evaluation of food services program.
3. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
4. Listing of activities and programs conducted to promote nutrition and physical activity.
5. Recommendations for policy and/or program revisions.
6. Suggestions for improvement in specific areas.
7. Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:

1. The extent to which each district school is in compliance with law and policies related to school wellness.
2. The extent to which this policy compares to model wellness policies.
3. A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.

#### Guidelines

#### Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:

1. The written School Wellness policy.
2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.
3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.
4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

#### Wellness Committee

The district shall establish a Wellness Committee comprised of, but not necessarily limited to at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.

#### Advisory Health Council

An Advisory Health Council may be established by the Superintendent to study student health issues and to assist in organizing follow-up programs.

The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

The Advisory Health Council may make policy recommendations to the Board related to other health issues necessary to promote student wellness.

The Advisory Health Council may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.

The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.

#### Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic



standards for Health, Safety and Physical Education, and Family and Consumer Sciences.

Nutrition education in the district shall teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

Nutrition education shall be integrated into other subjects such as math, science, language arts and social sciences to complement but not replace academic standards based on nutrition education.

#### Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.

#### Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

Physical activity breaks shall be provided for students during classroom hours.

District schools shall partner with parents/guardians and community members and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity.

Students and their families shall be encouraged to utilize district-owned physical activity facilities, such as playgrounds and fields, outside school hours in accordance with established district rules.

#### Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.

A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.

Physical education shall be taught by certified health and physical education teachers.

Appropriate professional development shall be provided for physical education staff.

Physical education classes shall have a teacher-student ratio comparable to those of other courses for safe and effective instruction.

#### Other School Based Activities

Drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.

Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, "grab & go breakfast" and breakfast after first period to reinforce the positive educational, behavioral and health impacts of a healthy breakfast.

Students shall have access to hand washing or sanitizing before meals and snacks.

Students and parents/guardians may be involved in menu selections through various means, such as taste testing and surveys.

To the extent possible, the district shall utilize available funding and outside programs to enhance student wellness.

The district shall provide appropriate training to all staff on the components of the School Wellness policy.

Goals of the School Wellness policy shall be considered in planning all school based activities.

Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

#### Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

#### *Competitive Foods -*

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.

Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.

For purposes of this policy, school campus means any area of property under the jurisdiction of the school that students may access during the school day.

For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.

#### *Fundraiser Exemptions -*

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards,

unless an exemption is approved in accordance with applicable Board policy and administrative regulations.

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

#### *Non-Sold Competitive Foods -*

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives:
  - a. Foods and beverages shall not be used as a reward or incentive in district schools.
2. Classroom Parties and Celebrations/Shared Classroom Snacks:
  - a. Allowable snacks must be prepackaged in individual servings with a list of contents relating to possible student allergies clearly shown. No snacks will be permitted that have sugar as the first ingredient. Exceptions include:
    1. Halloween - Elementary students will be allowed to bring in and share candy with fellow classmates. However, they may only eat one piece of candy during the class party. High School and Middle School students will be permitted to bring in candy to donate to the military.
    2. Valentine's day - Elementary students may bring in candy to be distributed to classmates, but will not be permitted to each the candy in school.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the

district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

#### *Marketing/Contracting -*

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.

#### Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

#### Safe Routes to School

The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

#### **WEB SITE**

The school district's web site is [www.sharpsville.k12.pa.us](http://www.sharpsville.k12.pa.us). The web site provides information regarding school activities and other relevant information. All building

newsletters and other information pertaining to the school will be posted on the web site.

## STAFF PHONE EXTENSIONS & EMAIL ADDRESSES

Mr. C. Anglin canglin@sasdpride.org	3406	Mrs. Hersh hhersh@sasdpride.org	3201
Mr. M. Anglin manglin@sasdpride.org	3210	Mrs. Heutsche_ kheutsche@sasdpride.org	3112
Mr. Ault cault@sasdpride.org	3308	Mrs. Kuhn jkuhn@sasdpride.org	3404
Mrs. Barabas sbarabas@sasdpride.org	3110	Mr. Latta klatta@sasdpride.org	3405
Mrs. Bissell kbissell@sasdpride.org	3205	Mrs. Lauther dlauther@sasdpride.org	3103
Mrs. Benedict sbenedict@sasdpride.org	3213	Mrs. Masters cmasters@sasdpride.org	3202
Mrs. Burk sburk@sasdpride.org	3201	Mr. Moon jmoon@sasdpride.org	3503
Mrs. Combine scombine@sasdpride.org	3209	Mrs. Mandy Palko mpalko@sasdpride.org	3000
Mrs. Davis ldavis@sasdpride.org	3104	Mrs. Petricini jmpetricini@sasdpride.org	3107
Mrs. DeIfratte ydelfratte@sasdpride.org	3501	Mrs. T. Phillian tphillian@sasdpride.org	3310
Miss DeNoi kdenoi@sasdpride.org	3108	Mrs. Presley jpresley@sasdpride.org	3111
Miss Donaldson mdonaldson@sasdpride.org	3402	Ms. Schultz tschultz@sasdpride.org	3302
Mrs. Elser telser@sasdpride.org	3208	Mr. S. Scurpa sscurpa@sasdpride.org	3620
Mr. Enos cenos@sasdpride.org	3304	Mrs. Smithyman rsmithyman@sasdpride.org	3402
Mrs. Falconi kfalconi@sasdpride.org	3101	Mrs. Staunch rstaunch@sasdpride.org	3207
Food Services	2750	Dr. Toney jtoney@sasdpride.org	3212
Mr. Jon Fry jfry@sasdpride.org	3850	Mrs. Trontel ktrontel@sasdpride.org	3109
Miss Grandy kgrandy@sasdpride.org	3102	Mrs. Wentling jwentling@sasdpride.org	3331
Miss Gruitza sgruitza@sasdpride.org	3403	Mrs. Wiley_ swiley@sasdpride.org	3211
Mrs. Hamilton khamilton@sasdpride.org	3106		
Mrs. Hartwick dhartwick@sasdpride.org	3700		

#### **MEAL CHARGE POLICY AND PROCEDURE (AS OF 2016-17)**

At the event, any unpaid balance is passed for collection with a 3<sup>rd</sup> party collection. A collection fee will be added to the total amount due. The amount may include any costs incurred directly or indirectly by the provider to collect the amount owed under this agreement. Such costs may include but are not limited to collection fees, attorney fees, court costs, judgments, and accrued interest and will be the responsibility of the association.



# SHARPSVILLE MIDDLE SCHOOL



2018-2019  
STUDENT HANDBOOK



## About us...

***THE VISION OF THE SHARPSVILLE MIDDLE SCHOOL IS TO UNLOCK THE POTENTIAL OF EVERY STUDENT THROUGH A POSITIVE, CARING LEARNING ENVIRONMENT WHERE STUDENTS ARE EMPOWERED TO BECOME CRITICAL THINKERS AND LIFELONG LEARNERS.***

**We are a Schools to Watch school, designated by the National Forum in 2017!**

*The National Forum to Accelerate Middle-Grades Reform is an alliance of over 60 educators, researchers, national associations, and officers of professional organizations and foundations committed to promoting the academic performance and healthy development of young adolescents.*

*In order to prepare students to be lifelong learners ready for college, career, and citizenship, the National Forum seeks to make every middle grades school academically excellent, responsive to the developmental needs and interests of young adolescents, and socially equitable.*

*To accomplish its goal of improved academic and developmental outcomes for all students in the middle grades, the Forum identifies and disseminates best practices, articulates and promotes effective policies, recognizes and develops enlightened leadership, and informs and engages the public.*



## **Schools to Watch®**

- ▶▶ Academic Excellence
- ▶▶ Developmental Responsiveness
- ▶▶ Social Equity
- ▶▶ Organizational Structures for High Performance

## **HOUSE SYSTEM**

While in the middle school, students join a HOUSE. There are 4: Sharp House, Pierce House, Mahaney House, and Pebly House.

Within the first weeks of school, all middle school students will be randomly sorted into their houses. Each house will have students from 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade. There will be grade level picnics at Buhl Park in September to do team-building activities and to select a HOUSE MOTTO, CHEER, and SONG, and to design a BANNER and TSHIRT. The Parent Council and high school Natural Helpers will work with kids to support this process, financially and logistically.

Each house will vote on an 8<sup>th</sup> grade HOUSE CAPTAIN and a 7<sup>th</sup> grade HOUSE CO-CAPTAIN who will serve as leaders and spokespersons for the house. There will be new captains and co-captains, as well as other house officers, each year.

Each house has two HOUSE ADVISORS. These people serve as advocates for every student in the house, and foster a relationship that lasts through the entire middle school experience.

Students can earn HOUSE POINTS. These can be earned by participation in extracurricular activities, excellent classroom performance or effort, community service, exhibiting the pillars of character, or any other positive contribution to middle school life. Points are earned in increments of 5. Any staff member can give points. Once earned, they cannot be lost. Leftover house points transfer to the next school year. Students can also earn points for their parents' attendance at parent night activities.

Throughout the year, there will be different levels of PRIZES that can be purchased with HOUSE POINTS.

## **SHARPSVILLE AREA SCHOOL DISTRICT'S**

### **MISSION STATEMENT**

The mission of the Sharpsville Area School District, in partnership with the community, is to challenge all students to reach their potential, to be responsible citizens, and to value learning as a lifelong process by promoting excellence in a nurturing educational environment.

### **NON-DISCRIMINATION**

It is the policy of the Sharpsville Area School District not to discriminate on the basis of sex, handicap, race, color, or national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504, Title VI, and Chapter 15. For further information, contact Heidi Marshall, Middle School Principal, 303 Blue Devil Way, Sharpsville, Pennsylvania 16150.

### **NON-DISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES**

The Board declares it to be policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the school. The Board encourages students and third parties who have been subject to discrimination to promptly report such incidents to designated employees. The Board directs that complaints of discrimination shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal within fifteen (15) days. Please refer to District policy 103 for the appeal procedure.

### **SPECIAL EDUCATION SERVICES FOR SCHOOL-AGE EXCEPTIONAL STUDENTS**

The Sharpsville Area School District provides a free, appropriate public education to exceptional students. To qualify as an exceptional student, the child must be of school age, in need of specially designed instruction and meet eligibility criteria for one or more mental and or physical disabilities as set forth in Pennsylvania State Standards.

The District engages in identification procedures to ensure that eligible students receive an appropriate educational program consisting of special education and related services individualized to meet student needs. At no cost to the parents/guardians, these services are provided in compliance with state and federal law and are reasonably calculated to yield meaningful educational benefit and student progress.

To identify students who may be eligible for special education, various screening activities are conducted at three (3) levels:

- Level I consist of a review of the student's records including; attendance, Student Assistance referral, report cards, cumulative information, and health needs.
- Level 2 screenings involve yearly examinations of a student's hearing. Screening is conducted in grades K-3, 7 and 11. Vision screening occurs at all grade levels, K-12. Medical examinations are conducted in grades K, 6, and 11. Dental examinations are administered in grades K, 3, and 7.
- Level 3 consist of standardized tests administered at various grade levels.

The following tests are given:

- **Keystone Exams/End of Course Exams**  
Algebra I
- **PSSA**  
English Language Arts = grades 6, 7, 8  
Math = grades 6, 7, 8  
Science = grade 8

Data from these tests enable counselors, principals and teachers to identify the student's strengths and weaknesses. Students who are considered "At Risk" are referred to the school psychologist for a Multidisciplinary Evaluation (MDE). The psychologist seeks parental consent to conduct the MDE. The MDE is a process to gather information that will be used to determine if a child is eligible and in need of special education services. Parents/guardians who suspect their child is in need of special education services may request a multidisciplinary evaluation at any time through a written request to the school psychologist.

Services designed to meet the needs of exceptional students include the annual development of an Individualized Education Plan (IEP), biennial/triennial MDE Reevaluation, supportive intervention in the regular classroom with itinerant and/or resource services; part-time services; and full- time services. These interventions may be provided in the student's home school/home district or at a location other than the student's home school/home district. The extent of special education services and the location for the delivery of such services are determined by the IEP team and are based on the student's identified needs and abilities.

Parents/guardians may obtain additional information regarding special education services, programs and parental due process rights by contacting the Sharpsville Area School District's Special Education Department at (724) 962-8300, x4110.

### **SERVICES FOR PROTECTED HANDICAPPED STUDENTS**

In compliance with state and federal law, Section 504 of the Rehabilitation Act of 1973, the Sharpsville Area School District will provide services or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extra curricular activities to the maximum extent appropriate to the student's abilities. These related services are provided without discrimination or cost to the student or family. In order to qualify as a protected handicapped student, the child must be of school age with a physical or

mental disability, which substantially limits or prohibits participation in, or access to, an aspect of the school program.

Services and protections for protected handicapped students are distinct from those applicable to exceptional students enrolled or seeking enrollment in special education programs.

For further information about the evaluation procedures and provision of services to protected handicapped students contact the Sharspsville Area School District's Special Education Department at (724) 962-8300, x4110.

### **SERVICES FOR GIFTED STUDENTS**

In accordance with the Board's philosophy to develop the special abilities of each student, the Board requires that appropriate instructional programs be conducted to meet the needs of mentally gifted pupils of school age that are in compliance with the mandate of the Commonwealth of Pennsylvania. Thus, the District shall provide gifted education services and programs designed to meet the individual educational needs of identified students.

The framework for said programs shall encompass, at a minimum, the following objectives: expansion of academic attainments and intellectual skills; stimulation of intellectual curiosity, independence and responsibility; development of critical thinking and creativity. The curriculum and programmatic opportunities for mentally gifted students shall be designed to provide a variety of enrichment and acceleration opportunities and to ensure regulatory compliance.

Ability of candidates for this program shall be evidenced by the criteria as set forth in the Pennsylvania School Code and outlined in the District's Administrative Regulation related to this policy.

The District shall provide all required notices and information to parents/guardians of gifted students, document all consents and responses of parents/guardians, and adhere to all established timelines.

The District shall make the Permission to Evaluate Gifted Student Form readily available to parents/guardians. If an oral request is made to an administrator or professional employee, s/he shall provide the form to the parents/guardians within ten (10) calendar days of the oral request. Parents who suspect that their child is gifted may request a gifted multidisciplinary evaluation of their child at any time, with a limit of one request per school term.

### **SERVICES FOR PRESCHOOL CHILDREN**

Act 212, the Early Intervention Services System Act, entitles all preschool children with disabilities to appropriate early intervention services. Young children experiencing developmental delays or physical or mental disabilities and their families are eligible for early intervention services. At risk children are eligible for screening and tracking.

The Pennsylvania Department of Public Welfare is responsible for providing services to infants and toddlers, defined as children from birth through two (2) years of age. The Pennsylvania Department of Education is responsible for providing services to preschool children from ages three (3) through five (5). For more information about these programs, contact the Midwestern Intermediate Unit IV, 453 Maple St., Grove City, PA 16127-2399, 1-800-942-8035.

### **CONFIDENTIALITY OF STUDENT RECORDS**

The Sharpsville Area School District protects the confidentiality of personally identifiable information regarding exceptional and protected handicapped students in accordance with state and federal law and the district's student record policy.

### **RIGHT TO REQUEST TEACHER QUALIFICATIONS**

As a parent of a student at the Sharpsville Area School District, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teachers and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- Whether the Pennsylvania Department of Education has licensed or qualified the teacher for the grades and subjects he/she teaches
- Whether the Pennsylvania Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under State regulations because of special circumstances
- The teacher's college major, whether the teacher has any advanced degree and, if so, the subject of the degree
- Whether any teacher's aides or similar paraprofessionals provide services and, if they do, their qualifications

### **PENNSYLVANIA SCHOOL ASSESSMENT PROGRAM (PSSA) TESTING DATES**

**Students should take this test seriously.** The results will become part of the student's permanent record. Students should get adequate rest on the nights before the test.

Please refrain from scheduling educational trips, field trips, and doctor's appointments during the testing windows. Your cooperation is most appreciated. Students may opt out of state testing. Parents must notify the building principal and Superintendent in writing at least two (2) weeks prior to testing.



### **PSSA EXAM WINDOWS FOR 2018-19**

TEST	DATE	GRADE(S)
English Language Arts	April 15-26, 2019	Grades 6-8
Mathematics	April 29-May 3, 2019	Grades 6-8
Science	April 29-May 3, 2019	Grade 8
Make-Up Exams	April 29-May 3, 2019	

### **KEYSTONE EXAMS**

The Keystone Exams are end-of-course assessments that will be administered in Algebra I on the following dates: May 13-24, 2019

### **EDUCATIONAL PROGRAMS**

The Sharpsville Area School District develops and provides a planned educational program for each student with limited English proficiency. These programs enable students to meet academic standards and succeed in school.

Each program will include:

- Content area instruction aligned with academic standards and adapted to meet the needs of the student.
- Career readiness program offered through the Mercer County Career Center.
- Assessment processes that reflect academic standards and instruction.

### **SCHOOL CLOSINGS/CANCELLATIONS**

Should it be necessary to **close schools** in case of inclement weather or other emergencies, an announcement will be aired over local radio stations **by 6:30 a.m.**: WPIC 790 AM; WHOT 101.1 FM; WGRP 940 AM; WYFM 102.9 FM; WKBN 98.9 FM; KDKA 1020 AM; and Channel 21 television. It will also be posted on the district website and app.

A delayed start of two (2) hours may be an alternative to closing. In that event, the announcement will also be broadcast over the above local radio and television stations. Students and buses will be delayed two (2) hours, if necessary.

In some instances, when school is already in session, it might become necessary to initiate an early dismissal. Announcements of early dismissal will again be made over local radio and television stations.

**PLEASE DO NOT CALL THE SCHOOL!**

### **ENTERING THE BUILDING**

Students must enter the Middle School through the main entrances. All other doors will not be available for entry into the buildings.

### DAILY TIME SCHEDULE

7:43 a.m.	Doors Open
7:50 a.m. - 8:05 a.m.	Homeroom (Bell at 8:05 to Start P1)
8:05 a.m. - 8:49 a.m.	Period 1
8:52 a.m. - 9:35 a.m.	Period 2
9:38 a.m. - 10:21 a.m.	Period 3
10:24 a.m. - 11:07 a.m.	Period 4

A LUNCH STUDENTS	B LUNCH STUDENTS
LUNCH: 11:10 a.m. – 11:40 a.m.	11:10 a.m. – 11:53 a.m. Period 5/6
11:43 a.m. – 12:26 p.m. Period 6/7	LUNCH: 11:56 a.m. – 12:26 p.m.
12:29 p.m. – 1:12	Period 8/9
1:15 p.m. – 1:58 p.m.	Period 10
2:01 p.m. – 2:44 p.m.	Period 11

### TWO HOUR DELAY TIME SCHEDULE

9:43 a.m.	Doors Open
9:50 a.m.	Tardy Bell
9:50 a.m. – 10:25 a.m.	Period 1
10:28 a.m. – 10:57 a.m.	Period 2
11:00 a.m. – 11:29 a.m.	Period 3
11:32 a.m. – 12:02 p.m.	Period 4
12:05 p.m. – 12:35 p.m.	Period 5/6 & A Lunch
12:38 p.m. – 1:08 p.m.	Period 6/7 & B Lunch
1:11 p.m. – 1:40 p.m.	Period 8/9
1:43 p.m. – 2:12 p.m.	Period 10
2:15 p.m. – 2:44 p.m.	Period 11
11:30 a.m.	Career Center Students Arrive to School

### ACTIVITY DAY TIME SCHEDULE

7:43 a.m.	Doors Open
7:50 a.m. – 7:53 a.m.	Tardy Bell/Announcements
7:53 a.m. – 8:33 a.m.	Period 1
8:36 a.m. – 9:14 a.m.	Period 2
9:17 a.m. – 9:55 a.m.	Period 3
9:58 a.m. – 10:36 a.m.	Period 4
10:39 a.m. – 11:17 a.m.	Period 8/9

A LUNCH STUDENTS	B LUNCH STUDENTS
LUNCH: 11:20 a.m. – 11:50 a.m.	11:20 a.m. – 11:58 a.m. Period 5/6
11:53 a.m. – 12:31 p.m. Period 6/7	LUNCH: 12:01 a.m. – 12:31 p.m.
12:34 p.m. – 1:12 p.m.	Period 10
1:15 p.m. – 2:53 p.m.	Period 11
2:56 p.m. – 2:44 p.m.	Activity/Assembly/PEP Rally

## **ATTENDANCE POLICY**

### **PURPOSE**

The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.[1]

### **AUTHORITY**

Attendance shall be required of all students during the days and hours that school is in session, except that authorized district staff may excuse a student for temporary absences upon receipt of satisfactory evidence of mental, physical, or other urgent reasons that may reasonably cause the student's absence. [2][3][4][5][6][7]

The Board shall establish and enforce attendance requirements, in accordance with applicable laws and regulations, Board policy and administrative regulations.

### **DEFINITIONS**

**Compulsory school age** shall mean the period of a child's life from the time the child's parents/guardians elect to have the child enter school, and which shall be no later than eight (8) years of age until the child reaches seventeen (17) years of age. The term does not include a child who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school. [8][9]

**Habitually truant** shall mean six (6) or more school days of unexcused absences during the current school year by a child subject to compulsory school attendance. [9]

**Truant** shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a child subject to compulsory school attendance. [9]

**Person in parental relation** shall mean a: [9]

1. Custodial biological or adoptive parent.
2. Noncustodial biological or adoptive parent.
3. Guardian of the person of a child.
4. Person with whom a child lives and who is acting in a parental role of a child.

This definition shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law. [10]

**School-based or community-based attendance improvement program** shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a child's absences. The term may include an educational assignment in

an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code. [9]

### **DELEGATION OF RESPONSIBILITY**

The Superintendent or designee shall annually notify students, parents/guardians, staff and local Magisterial District Judges about the district's attendance policy by publishing such policy in student handbooks, newsletters, district website and other efficient communication methods. [1][11]

The Superintendent or designee, in coordination with the building principal, shall be responsible for the implementation and enforcement of this policy.

The Superintendent or designee shall develop administrative regulations for the attendance of students which:

1. Govern the maintenance of attendance records in accordance with law. [12][13]
2. Detail the process for submission of requests and excuses for student absences.
3. Detail the process for written notices, School Attendance Improvement Conferences, School Attendance Improvement Plans, and referrals to a school-based or community-based attendance improvement program, the local children and youth agency, or the appropriate judge.
4. Ensure that students legally absent have an opportunity to make up work.

### **GUIDELINES**

#### **Compulsory School Attendance Requirements**

All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements. [5]

A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and properly supervised independent study, work-study or career education program; or the student is receiving approved homebound instruction. [2][5][14][15][16][17][18][19]

The following students shall be excused from the requirements of attendance at district schools, upon request and with the required approval:

1. On certification by a physician or submission of other satisfactory evidence and on approval of the Department of Education, children who are unable to attend school or apply themselves to study for mental, physical or other reasons that preclude regular

attendance. [6][7][20]

2. Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught. [5][21]
3. Students attending college who are also enrolled part-time in district schools. [22]
4. Students attending a home education program or private tutoring in accordance with law. [5][17][23][24][25][26]
5. Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business schools has been approved. [5]
6. Students fifteen (15) years of age, and fourteen (14) years of age who have completed the highest elementary grade, engaged in farm work or private domestic service under duly issued permits. [7]
7. Students sixteen (16) years of age regularly employed during the school session and holding a lawfully issued employment certificate. [7][15]

#### **Excused/Lawful Absence**

For purposes of this policy, the following conditions or situations constitute reasonable cause for absence from school:

1. Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons. [3][6]
2. Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory. [6]
3. Quarantine.
4. Family emergency.
5. Recovery from accident.
6. Required court attendance.
7. Death in family.
8. Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request. [1][6]

9. Non-school-sponsored educational tours or trips, if the following conditions are met: [6][28]

- a. The parent/guardian submits a written request for excusal prior to the absence.
- b. The student's participation has been approved by the Superintendent or designee.
- c. The adult directing and supervising the tour or trip is acceptable to the parents/guardians and the Superintendent.

10. College or postsecondary institution visit, with prior approval.

The district may limit the number and duration of non-school-sponsored educational tours or trips and college or postsecondary institution visits for which excused absences may be granted to a student during the school year.

*Temporary Excusals -*

The following students may be temporarily excused from the requirements of attendance at district schools:

1. Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies. [5][14][17]
2. Students participating in a religious instruction program, if the following conditions are met: [27][29]
  - a. The parent/guardian submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.
  - b. The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction.
  - c. Following each absence, the parent/guardian shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.
3. School age children unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education. [20]

### *Parental Notice of Absence -*

Absences shall be treated as unlawful until the district receives a written excuse explaining the absence, to be submitted within three (3) days of the absence.

A maximum of ten (10) days of cumulative lawful absences verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed practitioner of the healing arts.

### **Unexcused/Unlawful Absence**

For purposes of this policy, absences which do not meet the criteria indicated above shall be considered an unexcused/unlawful absence.

An out-of-school suspension may not be considered an unexcused absence. [9]

### *Parental Notification -*

District staff shall provide notice to the person in parental relation upon each incident of unexcused absence.

### **Enforcement of Compulsory Attendance Requirements**

#### *Student is Truant -*

When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence. [30]

The notice shall: [30]

1. Be in the mode and language of communication preferred by the person in parental relation;
2. Include a description of the consequences if the student becomes habitually truant; and
3. When transmitted to a person who is not the biological or adoptive parent, also be provided to the child's biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.

The notice may include the offer of a School Attendance Improvement Conference. [30]

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a

School Attendance Improvement Conference. [30]

*School Attendance Improvement Conference -*

District staff shall notify the person in parental relation in writing and by telephone of the date and time of the School Attendance Improvement Conference. [30]

The purpose of the School Attendance Improvement Conference is to examine the student's absences and reasons for the absences in an effort to improve attendance with or without additional services. [9]

The following individuals shall be invited to the School Attendance Improvement Conference: [9].

1. The student.
2. The student's person in parental relation.
3. Other individuals identified by the person in parental relation who may be a resource.
4. Appropriate school personnel.
5. Recommended service providers.

Neither the student nor the person in parental relation shall be required to participate, and the School Attendance Improvement Conference shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference. [30]

The outcome of the School Attendance Improvement Conference shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A copy of the Plan shall be provided to the person in parental relation, the student and appropriate district staff. [30]

The district may not take further legal action to address unexcused absences until after the date of the scheduled School Attendance Improvement Conference has passed. [30]

*Student is Habitually Truant -*

When a student under fifteen (15) years of age is habitually truant, district staff: [31]

1. Shall refer the student to:
  - a. A school-based or community-based attendance improvement program; or
  - b. The local children and youth agency.
2. May file a citation in the office of the appropriate judge against the person in parental relation who resides in the same household as the student. [31]



When a student fifteen (15) years of age or older is habitually truant, district staff shall: [31]

1. Refer the student to a school-based or community-based attendance improvement program; or
2. File a citation in the office of the appropriate judge against the student or the person in parental relation who resides in the same household as the student.

District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to participate in such program. [31]

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate judge, district staff shall provide verification that the school held a School Attendance Improvement Conference. [31]

#### *Filing a Citation*

A citation shall be filed in the office of the appropriate judge whose jurisdiction includes the school in which the student is or should be enrolled. [32]

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or person in parental relation in accordance with the specific provisions of the law. [32]

#### **Special Needs and Accommodations**

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations and Board policy. [33][34][35][36]

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy. [33][34][36]

#### **Discipline**

The district shall not expel or impose out-of-school suspension, disciplinary reassignment or transfer for truant behavior. [30]

**NOTE:** Make up work - it is reasonable to require student work to be completed within the number of days the student missed when the total number is three (3) or less. For approved extended absences, which is defined as four (4) or more days, the completion of work must be arranged immediately upon return to school and completed within five (5) school days. If student

does collect work prior to the trip, the work is expected to be submitted upon the day of the student's return to school. Failure to do so will result in a zero for all assignments.

Students suspended from school must make up all work:

1. Students will receive a form upon their return to school.
2. The form must be taken to each teacher for the list of make-up work and due dates as assigned by the teacher.
3. Students must attend tutoring for the number of days he/she was suspended.
4. Work must be turned in on time. Failure to complete the assignments will result in a zero.

Students assigned AIA – students must complete all work provided to the expectations of the teacher in order to receive credit.

### **STUDENT HEALTH SERVICES**

If a student becomes ill during the school day, he/she should report to the main office. Office staff will then contact the nurse, who will decide what should be done. Students must not leave the building because of illness without authorization from the school nurse or main office personnel. Students leaving school without permission will be treated as an offender and could receive suspension for this action. Students are not permitted to contact parents via cell phone or any other personal device. **This is a violation of our student health procedures and our technology policy.**

### **IMMUNIZATION**

All students shall be immunized against specific diseases in accordance with state law and regulations, unless specifically exempt for religious or medical reasons.

A certificate of immunization shall be maintained as part of the health record for each student, as required by the Pennsylvania Department of Health. [2]

A student who has not been immunized in accordance with state regulations shall not be admitted to or permitted to attend district schools, unless exempted for medical or religious reasons or provisionally admitted by the Superintendent. [3][4][5][6][2]

A student shall be exempt from immunization requirements whose parent/guardian objects in writing to such immunization on religious grounds or whose physician certifies that the student's physical condition contraindicates immunization. [3][4][5][6]

Monitoring of immunization requirements shall be the responsibility of the Superintendent or designee and the head nurse. [3]

The Superintendent or designee shall:

1. Annually review state standards for immunization and direct the responsible district personnel accordingly.
2. Ensure that parents/guardians are informed prior to a student's admission to school of the requirements for immunization, the requisite proof of immunization, exemption available for religious or medical reasons, and means by which such exemptions may be claimed.[3][5][6][2][7][8]
3. Investigate and recommend to the Board district-sponsored programs of immunization that may be warranted to safeguard the health of the school community. Such program shall be subject to Board approval and may be conducted in cooperation with local health agencies.

The Superintendent or designee shall report immunization data on the required form to the Department of Health by October 15 of each year.[9]

### **COMMUNICABLE DISEASES**

The Board authorizes that students who have been diagnosed by a physician or are suspected of having a disease by the school nurse shall be excluded from school for the period indicated by regulations of the Department of Health for certain specified diseases and infectious conditions.[10][11][12]

The school nurse shall report the presence of suspected communicable diseases to the appropriate local health authority, as required by the Department of Health.[13][14][15]

The Superintendent or designee shall direct that health guidelines and universal precautions designed to minimize the transmission of communicable diseases be implemented in district schools.

Instruction regarding prevention of communicable and life threatening diseases shall be provided by the schools in the educational program for all levels, in accordance with state regulations.[16]

Parents/Guardians shall be informed of and be provided opportunities during school hours to review all curriculum materials used in instruction relative to communicable and life threatening diseases.[17][16][18]

### **HEALTH RECORDS**

A comprehensive health record shall be maintained for each student enrolled in the district. The record shall include the results of required tests, measurements, screenings, regular and special examinations, and medical questionnaires.[19][20]

All health records shall be confidential, and their contents shall be divulged only when necessary for the health of the student or to a physician at the written request of the parent/guardian.[21]

### **WELLNESS**

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutritional guidelines.
3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

### **DELEGATION OF RESPONSIBILITY**

The Superintendent or designee shall be responsible to monitor each of the district's schools, programs and curriculum to ensure compliance with this policy, related policies and established guidelines or administrative regulations.[2]

Each building principal or designee shall report to the Superintendent or designee regarding compliance in his/her school.

Staff members responsible for programs related to student wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to student wellness. The report may include:

1. Assessment of school environment regarding student wellness issues.
2. Evaluation of food services program.
3. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
4. Listing of activities and programs conducted to promote nutrition and physical activity.

5. Recommendations for policy and/or program revisions.
6. Suggestions for improvement in specific areas.
7. Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

The Superintendent or designee and the appointed Wellness Committee shall periodically conduct an assessment on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. The assessment shall include the extent to which district schools are in compliance with law and policies related to student wellness, and shall describe the progress made by the district in attaining the goals of this policy. The assessment shall be made available to the public.[2]

The district shall inform and update the public, including parents/guardians, students, and others in the community, about the contents and implementation of this policy.[2]

## **GUIDELINES**

### **Wellness Committee**

The Board shall appoint a Wellness Committee comprised of at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, and member of the public. Other members of the Wellness Committee may include: teacher and/or school nurse.

The district shall be required to permit physical education teachers and school health professionals to participate on the Wellness Committee.[2]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a Student Wellness Policy that complies with law to recommend to the Board for adoption.

### **Advisory Health Council**

An Advisory Health Council may be established by the Superintendent to study student health issues and to assist in organizing follow-up programs.[3]

The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

The Advisory Health Council may make policy recommendations to the Board related to other health issues necessary to promote student wellness.

The Advisory Health Council may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.

The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.[3]

### **Nutrition Education**

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[4][5][6]

The goal of nutrition education is to teach, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

Nutrition education shall be integrated into other subjects to complement but not replace academic standards based on nutrition education.

### **Physical Activity**

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

Age-appropriate physical activity opportunities, such as recess; before and after school; during lunch; clubs; intramurals; and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

Physical activity breaks shall be provided for elementary students during classroom hours.

District schools shall partner with parents/guardians and community members to institute programs that support physical activity.

Students and the community shall have access to physical activity facilities outside school hours.

### **Physical Education**

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.[7][5][6]

A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.

Physical education shall be taught by certified health and physical education teachers.

Appropriate professional development shall be provided for physical education staff.

Physical education classes shall have a teacher-student ratio comparable to those of other courses.

### **Other School Based Activities**

Drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[8][9]

Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

Students shall have access to hand washing or sanitizing before meals and snacks.

Students and parents/guardians may be involved in menu selections through various means.

To the extent possible, the district shall utilize available funding and outside programs to enhance student wellness.

Food shall not be used in the schools as a reward or punishment.

The district shall provide appropriate training to all staff on the components of the Student Wellness Policy.

Goals of the Student Wellness Policy shall be considered in planning all school based activities.

Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

### **Nutrition Standards/Guidelines**

All foods available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing childhood obesity.

Foods provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[10][11][8][9]

Competitive foods available to students in district schools outside of school meal programs shall comply with established federal nutrition standards and the Nutrition Standards for Competitive Foods in Pennsylvania Schools, as applicable.[12][13]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[12]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law.[14]

### **Management of Food Allergies in District Schools**

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to: [15]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

### **Safe Routes to School**

The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

### **SCHOOL INSURANCE**

School insurance is available to all students. A packet will be available for each student on the first day of classes. Purchase of this program is optional. Students playing sports are requested to bring proof of insurance from home or they must buy the school insurance before they will be allowed to participate. **School insurance does not cover football.**



## **MEDICATION**

Before any prescribed medication may be dispensed to any student during school hours, **written** request of the parent/guardian is required as well as a written order of the prescribing physician. Any medication, including cough drops, to be given during school hours must be delivered directly to the school nurse, the school principal, or his/her designee by the parent/guardian. The medication must be brought to school in the original pharmaceutical and properly labeled container.

## **BUS TRANSPORTATION**

Proper and reasonable conduct is expected from all students while being transported. The authority of the school shall continue and be respected during the time necessary to accommodate the home to school transportation phase necessary to our educational program.

Approved sequence of driver-control measures in case of pupil misconduct:

- Warning the offender that misconduct will not be tolerated
- Assignment to a seat
- Reporting names, incidents of continuing and extreme misbehavior to the principal of the school and the director of transportation attended by the offender

The principal will notify the parent/guardian of the student reported to him/her by the driver or contractor. Action shall include:

- A warning that misconduct shall cease
- A second reporting will result in a suspension of riding privileges as determined by the principal after he/she has a conference with the parent/guardian and/or student.

All bus stops are authorized by the Sharpsville Area School Board as designated by the Director of Pupil Transportation.

Students should also be aware that while you are being transported you are "on school property." This means that if you violate the discipline code, you are responsible for whatever penalty it would call for, plus the loss of your riding privileges.

**Remember, Bus Transportation To And From School Is A Privilege!!!** Should you lose your privileges, you are expected to provide your own transportation to and from school or the days you are not in attendance will be marked unexcused/illegal.

## **GENERAL INFORMATION**

### **Visitors**

The school policy is to accept only those visitors who have legitimate business at the school. Guests and visitors must register in the main office. Parents/guardians are always welcome.

Students are not permitted to bring guests. Visitors are expected to leave promptly when their business is completed.

### **Trespassing**

No one, including students, may be in the school building or on school grounds after school hours or on a non-school day unless that person is on official school business, is participating in a supervised school activity, is a spectator at an activity open to the public, or has been given permission by the school administration to be here. Anyone who loiters at school or upon school grounds after the close of the school day, on a non-school day or after a school activity without specific reason or supervision, or who is directed to leave and refuses to do so, may be charged with trespassing under the Pennsylvania Crimes Code.

### **Telephone**

A public telephone **is no longer** provided for student use. No one is to be excused from class to use the phone. Social telephone messages are not accepted at school, nor will you be called to the phone.

### **Fire Drills**

Fire drills at regular intervals are an important safety precaution. It is essential that when the first signal is given, everyone obeys orders promptly and clears the building by the prescribed route as quickly as possible. The teacher in each classroom will give the students instructions. All teachers are expected to take roll and have an updated attendance sheet with them at all times.

### **Student Valuables**

Students are cautioned not to bring large amounts of money or other valuables to school. If you wear glasses or watches keep track of them at all times. **Students**, not the school, are responsible for their personal property, including electronic devices. All lockers must have a lock. Lockers without a lock (at the end of the first week of school) will be bolted shut. The office must have a copy of the key/combination on file.

### **Lost And Found**

If you should find an article, textbook, etc., please bring it to the main office to be placed in the lost and found. If you have lost an article, please come to the office to look for it.

### **Locker Search Policy**

School authorities may search a student's locker and seize any illegal materials. Such materials may be used as evidence against the student in disciplinary, juvenile, or criminal hearings.

The courts have held that school lockers are school property loaned to the student for the student's convenience. (School authorities may search the student's locker **without** prior warning in seeking contraband. School authorities are charged with the safety of all students under their care and supervision. Courts have reasoned that the school extends locker use to students only for legitimate purposes). Students shall not expect privacy regarding items placed in school lockers because school property is subject to search at any time by school officials and that school officials will conduct random, periodic sweeping searches of all lockers.

Narcotic detecting dogs may also be utilized to search student's lockers.

We strongly suggest that all students put a lock on their locker. A duplicate of the key or a copy of the combination must be on file in the main office. A violation of this rule will result in the lock being cut off if the need arises.

It is the responsibility of each student to make sure that his/her own locker is kept clean and neat. Students are not permitted to double-up in another locker.

### **Physical Education**

All students must participate in physical education. In view of this it is strongly urged that the student visit his/her family doctor for a complete physical examination before entering school. If any limitation is to be placed on participation in physical education, a **written** statement should be presented which clearly sets forth the limitations and is signed by the family doctor. The statement will be made a part of the student's record. Students are not excused from physical education.

**Dress Code** - Because of the fact that physical education is an activity-oriented course, there are specific requirements as it relates to appropriate apparel in class.

Aside from the dress/apparel guidelines stipulated by the physical education department, there are items of apparel that are **not** permitted. These items include:

- Any and all jewelry (chains, earrings, etc.) that present a potential health/safety hazard either to the student who is wearing the said item or to others in the class.
- Any and all jewelry (hoops, etc.) in conjunction with body piercing of the ears, facial area, and/or torso.

### **Academic Coaching Periods**

Students are required to do academic work or read during Academic Coaching periods ("study halls"). Study hall teachers may issue passes only to the main office, guidance office, or to the restroom in emergency cases. Students desiring to see a teacher other than their study hall teacher must have previously obtained a pass from that teacher. If the student is to remain with the teacher all period, this is to be indicated on the pass. Card/game playing is not an acceptable activity for study hall.

### **Program Change (Student Initiated)**

Changes can be made or a course dropped through the first two (2) weeks of classes if:

- The change will not overload a class.
- The change results in a reasonable program of studies of the established curriculum.
- Parent/guardian, teacher, counselor, and the principal approve the change.

After the first two (2) weeks into the course, if a course is dropped from the schedule, a failing grade will be recorded on your permanent record card and no credit will be given. No partial credits are ever given for successful completion of any quarter of the course.

### **Book Bags – Middle School**

Book bags are not permitted to be used during the school day. They may be brought to school but must be left in the student's locker. Girls' purses/handbags may not be large enough to fit a standard size textbook in it.

### **Homebound Instruction**

Whenever a student contracts a disability or an extended illness, provision can be made for homebound instruction. The requirement is that a child must be unable to attend school for a considerable period of time. Homebound instruction can then be arranged with a **maximum of five (5) hours per week**.

Requests for homebound instruction should be initiated by the parent/guardian through the principal and supported by the necessary statement from a physician. There is no charge to the parents/guardians for this service.

***NOTE: The Department of Public Instruction will approve requests for homebound instruction on the basis of emotional, nervous, or mental disorders only when a licensed psychiatrist or psychologist issues the statement supporting the request.***

### **Withdrawal and Transfer**

Contact the Guidance Office for specific details.

## STUDENT CONDUCT/BEHAVIOR

### Supervision of Students

The school district is responsible for your students during the following times:

- From the time they leave their house in the morning until they arrive at home after school.
- During the instructional hours of the school day in school.
- During the instructional hours of the school day on school district property.
- On school district vehicles (owned, rented, leased or contracted). Bus stop activity will depend on the situation.
- At school district events held before, during or after school that are directly observed and supervised by school district staff.

### Electronic Device Policy

The SASD recognizes the value of electronic devices as both a tool for communication and to enhance education. While this looks slightly different between the elementary school, middle school, and high school the general understanding is that students must first receive permission to utilize any device. For specific rules, please visit the specific school website. Links can be found on the main district website.

Electronic devices may not be visible without explicit permission from the classroom teacher, substitute teacher, instructional aide or other school staff in authority. Headphones/earbuds/etc. may not be visible once a student enters a classroom unless the teacher (or other adult in charge) has provided his or her permission to do so. **In the middle school, phones and headphones/earbuds should be stored/locked in student lockers unless staff members specifically give students permission to use them.**

#### Consequences for Violating the Technology Policy

- First Offense – A parent/guardian will be required to have a phone conference with the building principal and the phone will be returned to the student.
- Second Offense - A parent/guardian will be required to have a conference with the building principal and the parent must pick up the phone from the office.
- Third Offense – The phone will be held until the final day of school.

### Student Rights

All persons residing in the Commonwealth between the ages of 6 and 21 years are entitled to a free and full education in the Commonwealth's public schools. This right extends to migratory children and pregnant or married students. Mentally retarded children also are entitled to a public sponsored program of education and training appropriate to their learning capabilities. Parents/guardians of all children between the ages of 8 and 17 are required by the compulsory attendance law to ensure that their children attend an approved educational institution, unless legally excused.

Students may not be asked to leave merely because they have reached 17 years of age if they are fulfilling their responsibilities as students, as defined hereafter. A student may not be excluded from the public schools or from extra-curricular activities because of being married or pregnant.

### **Student Responsibilities**

Student responsibilities include regular school attendance, conscientious effort in classroom work, and conformance to school rules and regulations. Most of all students share with the administration and faculty a responsibility to develop a climate within the school that is conducive to wholesome learning and living.

No student has the right to interfere with the education of his/her fellow students. It is the responsibility of each student to respect the rights of teachers, students, administrators, and all others who are involved in the educational process.

Students should express their ideas and opinions in a respectful manner so as not to offend or slander others.

It is the responsibility of the students to:

- Be aware of all rules and regulations for student behavior and conduct themselves in accordance with them.
- Be willing to volunteer information in matters relating to the health, safety, and welfare of the school, community, and the protection of school property.
- Dress and groom themselves so as to meet fair standards of safety and health and so as not to cause substantial disruption to the educational processes.
- Assume that until a rule is waived, altered or repealed, it is in full effect.
- Assist the school staff in operating a safe school for all students enrolled therein.
- Be aware of and comply with state and local laws.
- Exercise proper care when using public facilities and equipment.
- Attend school daily, except when excused, and be on time at all classes and other school functions.
- Make all necessary arrangements for making up work when absent from school.
- Pursue and attempt to complete satisfactorily the courses of student prescribed by state and local school authorities.
- Avoid inaccuracies in student newspapers or publications and indecent or obscene language.
- Public Display of Affection - It is important that students do not display public affection in a fashion that will be interpreted as too personal or private. Consistent attention drawn to this matter could result in disciplinary action.
- **YOU** are responsible for what you say and what you write.
- Regardless of your intent, written and verbal threats to individuals or to the school will be taken seriously. All information will be shared with the police. **DO NOT** put yourself in this situation. In today's world, threats are not a joking matter.

## Network Usage

The use of computer and network facilities shall be consistent with the curriculum adopted by the School District, as well as the varied instructional needs, learning styles, abilities, and developmental levels of students.

The Board supports the use of the Internet and other computer networks in the District's instructional program in order to facilitate learning and teaching through interpersonal communications, access to information, research, and collaboration.

The electronic information available to students and staff does not imply endorsement of the content by the School District, nor does the District guarantee the accuracy of information received on the Internet. The District shall not be responsible for any information that may be lost, damaged, or unavailable when using the network or for any information that is retrieved via the Internet.

The School District shall not be responsible for any unauthorized charges or fees resulting from access to the Internet.

The District reserves the right to log network use and to monitor fileserver space utilization by District users. The Board establishes that use of the Internet is a privilege, not a right. Inappropriate, unauthorized, and illegal use will result in the cancellation of those privileges and appropriate disciplinary action.

Students are not permitted to use the school district for personal use of the e-mail service; this includes sending, receiving, and/or accessing home services. The only acceptable use of e-mail is for a class-related assignment approved by the subject teacher.

***Prohibited Network Usage*** - Students and staff are expected to act in a responsible, ethical, and legal manner in accordance with District policy, accepted rules of network etiquette, and federal and state law. The following uses are **prohibited**: use of the network to facilitate illegal activity including hate mail, discriminatory remarks, and offensive or inflammatory communication; unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials; and destruction, modification, or abuse of network hardware or software. The use of the network for commercial or for profit purposes; non-work or non-school related work; product advertisement or political lobbying; to access obscene or pornographic material; to transmit material likely to be offensive or objectionable to recipients; to intentionally obtain or modify files, passwords, and data belonging to other users; loading or use of unauthorized games, programs, files, or other electronic media is also **prohibited**. Impersonation of another user, inappropriate language or profanity, or use of the network to disrupt the work of other users **will not** be tolerated.

***Consequences For Inappropriate Use*** - The network user shall be responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.

Illegal use of the network - intentional or damage to files of data belonging to others; copyright violations or theft of services will be reported to the appropriate legal authorities for possible prosecution. General rules for behavior and communications apply when using the Internet in addition to the stipulation of this policy. Loss of access and other disciplinary actions shall be consequences for inappropriate use. This may include removal from any and/or all computer related courses for the remainder of the school year.

*Network Usage Consent Form* - All students and a parent/guardian are required to sign the Network Consent Form before they will be permitted access to the Internet. The forms will be kept on record. Students cannot use the network or Internet until these forms have been turned in and checked.

### Home Use Of On-Line Resources

Several on-line resources available within the District have recently become available to students and staff at home. These resources can be accessed via the District's web page at <http://www.sharpsville.k12.pa.us> then by following the Library Resources link. These resources include SIRS, Electric Library, Infotrac Searchbank, and The Gale Discovering Series.

### Flag Salute and Pledge of Allegiance

Act 157 of 2002, amends the School Code to require students to recite the Pledge of Allegiance at the beginning of each school day. The legislation allows students to decline reciting the Pledge; however, the School District is required to notify, in writing, parent(s)/guardians(s) of their refusal to recite the Pledge. Students who choose to refrain from participation shall respect the rights and interests of classmates who do wish to participate by remaining quiet during the Pledge of Allegiance.

### Conduct At Athletic Events/School Functions

District 10 and the Sharpsville Area School District encourage and promote sportsmanship by student athletes, coaches, and spectators. Profanity, racial or ethnic comments, or other intimidating actions directed at officials, student athletes, coaches, or team representatives will **not** be tolerated and are grounds for removal from the site of competition. Your cooperation with the school personnel managing the events will be greatly appreciated and beneficial to all parties. The same code of conduct is expected at all functions of the school including assemblies, band performances, choir performances, etc.

### Fundraising

**All fundraising must go through a SASD Board approved club or organization. *Students may not sell items of their own to raise money.*** Fundraisers from outside groups must first be presented and approved by administration before moving forward.



### **School Sponsored Trips**

Participation in school sponsored trips and/or competition is a privilege and not a right. Appropriate dress, appearance, and behavior are expected. Non-compliance will result in exclusion from such activities. All policies students are expected to follow while in school apply to any and all trips unless specifically stated otherwise – this includes dress code.

### **Textbooks**

The school at the expense of the School District supplies textbooks. When books are issued at the beginning of the year, the teachers will record the number and condition of the book. Students are responsible for the loss of books or damage to them. In either case, the students should pay for and procure new books immediately. If books are later recovered, the money will be refunded. If students withdraw from school before the end of the term, they should personally return all books to the respective teachers. Lost and damaged books must be paid for before the issuance of the final report card.

### **Care Of School Property**

Students are not to mark school furniture, walls, ceiling, floor, or equipment with pen, pencil, paint, or any other instrument. **Do not** tamper with the fire alarms, fire extinguishers, or any electrical systems. Anyone who willfully destroys school property through vandalism, arson, or larceny or who creates a hazard to the safety of our students will be referred to the proper law enforcement agency. All costs of replacing, repairing, or cleaning such items are the sole responsibility of the student.

### **Fine Policy**

Students shall be required to pay for any damages that they cause directly or indirectly to school property. Students who own a fine may be prohibited from participating in clubs/athletics/prom, and commencement. A diploma or report card will not be granted until payment is made.

Unpaid debts will result in charges being filed with the local magistrate's office.

### **Cafeteria Conduct**

The school operates a closed lunch period. All students are required to eat lunch in the cafeteria **only**. You are scheduled for a cafeteria period the same as being scheduled for a class. In order to provide for efficient cafeteria operation and as a guide in respecting all other students, the following rules are listed:

- Sit at a table (even if you brought your own lunch from home or did not purchase a complete lunch).
- Push in chairs when leaving the cafeteria.
- Keep milk cartons, food, and waste paper **on** your table **not under it!**
- Empty all debris from plates, etc. into waste containers.

- Keep tables, chairs, and floor clean in your area so the next group will also have a clean area in which to eat.
- All food and beverages **must** be consumed in the cafeteria.
- Students are not permitted in any part of the building other than the cafeteria during their lunch period.
- No student is permitted to leave the school grounds during the lunch period unless it has been approved by the principal.
- The School District will provide school lunches. You are permitted to bring your own lunch and not participate in the school lunch program if you so desire. **However, you are not allowed to order out.**
- Cafeteria monitors have the right to assign seats at any time at their discretion.
- Students may not order any type of food to be delivered

### **DISCIPLINE CODE**

Education involves many areas of learning. The classroom experience is of primary importance to everyone involved in education. However, along with knowledge, students must also develop discipline and self-control.

A school whose student body has a respect for its teachers, for its rules and regulations, and for each other will be a school that has a climate conducive to learning.

This discipline code has been prepared for the welfare and protection of every student at Sharpsville Area High School and Middle School. You are responsible for knowing and understanding this information.

Students who continuously violate the school discipline or harassment code or school policies regarding drugs, alcohol, or tobacco will be referred to the SAP team.

#### **Detention**

**After School Detention** - The student is detained after school either with the assigning teacher or in a specified detention room.

- All detentions will be held from 3:00 – 3:30PM.
- Students assigned detention will be given twenty-four (24) hours notice.
- Any student failing to serve the assigned detention will be scheduled an additional night.
- If a student fails to serve the re-assigned detention, he/she will then be assigned suspension or a Saturday detention.
- Any disciplinary infractions during detention will result in suspension and the make-up of the original detention.

**Saturday Detention** - This form of discipline is utilized in cases where students do not respond well to after-school detention. Students will be assigned to Saturday detention for up to three (3) hours. Saturday detention runs from 8:00 – 11:00AM.

## **Restriction**

In this case, any or all of a student's privileges are revoked. This action will be for a specified time period.

## **Restorative Justice/Youth Court**

The three main goals for this option are as follows:

1. **Accountability.** Restorative justice strategies provide opportunities for wrongdoers to be accountable to those they have harmed and enable them to repair the harm they caused to the extent possible.
2. **Community safety.** Restorative justice recognizes the need to keep the community safe through strategies that build relationships and empower the community to take responsibility for the well-being of its members.
3. **Competency development.** Restorative justice seeks to increase the pro-social skills of those who have harmed others, address underlying factors that lead youth to engage in delinquent behavior, and build on strengths in each young person

Restorative justice programs allow for the reparation of harm. They have the potential to influence school climate and strengthen positive social connections between students and staff. Common elements to school restorative justice programs include:

1. Student referrals at the discretion of teachers, administrators, or other students.
2. Service to the school or to the individual(s) affected by the violation.
3. Involving students who are willing to accept some responsibility for their actions.
4. Involving victims and others in the process, with voluntary participation.
5. Keeping proceedings confidential.
6. Direct parent involvement in the process – victim and the accused.

This option would be provided by the principal in lieu of detention or suspension (In-School or Out-of-School) for certain violations of the student code of conduct. Beginning in the 2018-19 school year, it is up to the discretion of the principal, guidance counselor, and teaching staff to refer a student to Youth Court. Parent permission is assumed unless a parent/guardian notifies the middle school office in writing at the beginning of the school year that they do not wish for their child to participate in Youth Court, and prefer that traditional discipline methods (i.e. detention) be used.

## **Suspension**

**In-School (AIA)** - This form of disciplinary action involves exclusion from classes and all activities for the duration of the suspension. Additional days can be added if the student does not cooperate with the rules and regulations governing AIA.

**Out-of-School** - In this form of disciplinary action, the student is removed from the school environment for a period of one (1) to ten (10) days.

Less than four (4) days - Suspension from school for a period of **up to** three (3) school days by the principal does not require a hearing. A student must be informed of the reasons for the suspension and given an opportunity to respond before the suspension becomes effective. A letter will be forwarded to the parent/guardian outlining the terms of the suspension with a copy forwarded to the Superintendent's Office.

Four (4) to ten (10) days - Suspension from school **beyond** three (3) days **and up to** ten (10) school days by the principal requires an informal hearing before the principal. The informal hearing must take place within the first five (5) days of the suspension. The maximum period a student may be suspended for an offense shall **not exceed** ten (10) days.

Expulsion - Expulsion from school is defined as the exclusion from school for a period **in excess of** ten (10) days. The length of the expulsion is determined by the Board of Education.

All expulsions must be after a formal hearing before the Board of School Directors or a duly authorized committee of the Board. A majority vote of the entire School Board is required for expulsion. The expelled student's progress and behavior will be reviewed one (1) time per year following the expulsion to determine if the student has made the necessary adjustments to merit re-admittance. The date for review will be established at the time of expulsion. A majority vote of the entire Board of School Directors will be required for re-admittance of expelled student.

***NOTE: Any student who is suspended, whether it is in-school, out-of-school, or an expulsion, is barred from participation in or attendance at extra-curricular activities. This includes practices and/or performances of any kind including Baccalaureate and Commencement. Work that is collected for completion must be submitted upon the student's return to school or no credit will be granted.***

## **HEARINGS**

### **Informal Hearing**

At an informal hearing the following due process requirements will be observed:

- Notification of the reason(s) for the suspension, **in writing**, given to the parents/guardians and to the student.
- Sufficient notice of time and place of the informal hearing.
- The right to cross-examine any witness(es).
- The student's right to speak and produce a witness(es) on his/her own behalf.

All hearings will be held during regular school hours so that any witness(es) involved will be readily available. The principal will be in charge of the informal hearing.

### **Formal Hearing**

At a formal hearing the following due process requirements are to be observed:

- Notification of the charges, **in writing**, sent to the parents/guardian by certified mail with a copy sent to the student.
- Sufficient notice of the time and place of hearing.
- The right to be represented by counsel.
- The right, upon request, to be presented with the name(s) of the witness(es) and copies of statements and affidavits of the witness(es).
- The right to demand that any such witness(es) appears in person and answer questions or be cross-examined.
- The student's right to testify and produce a witness(es) on his/her own behalf.
- A record must be kept of this hearing either by a stenographer or by tape recorder. The student is entitled, at the **student's** expense, to a copy of the transcript. The Superintendent shall be in charge of administering the hearing. The hearings will be private unless the parent/guardian requests, **in writing**, an open hearing.

***NOTE: As a student in the Sharpsville Area School District, you will be held accountable for your actions. It is your responsibility to be aware of the following and aforementioned information.***

### **TOBACCO POLICY**

Act 145 of 1996, prohibits the possession of, and or use of **any** tobacco product (to include e-cigarettes, vape pens, etc...) in all schools in the Commonwealth of Pennsylvania. It is unlawful for any student/pupil to possess and or use tobacco products while under the jurisdiction of the Sharpsville Area School District. This includes, but is not limited to:

- All school buildings.
- While on school grounds **at any time**.
- Attendance at and/or participation in school activities.
- School busses or property owned by, leased by, or under the control of the District.

Violation of this policy will result in:

- A fine assessed by the local magistrate.
- An in-school suspension for a period of three (3) days for the first offense, five (5) days for the second offense, and ten (10) days for the third and subsequent offenses. In addition, a Smoking Cessation Program can be offered in lieu of a full suspension.

### **DRUG AND ALCOHOL POLICY**

The Sharpsville Area School District recognizes the misuse of chemicals is a serious problem confronting our youth with legal, physical and social implications for the entire community. The District prohibits the use, misuse, possession of, receiving, distributing (providing in any manner) or being under the influence of controlled substances (defined by the Pennsylvania

Controlled Substance, Drug, Device and Cosmetic Act), drug paraphernalia, "look-alikes" or alcohol (in any form) on school property or while under the District's jurisdiction. This policy also includes the possession of and/or use of those chemicals defined and referred to as "inhalants".

If a student is found to be in violation of the District's Drug and Alcohol Policy, the following punitive action will be taken:

- The student will be assigned a ten (10) day out-of-school suspension.
- The student and his/her parent/guardian will be provided an opportunity for an informal hearing within the first five (5) days of the suspension.
- The student will appear before the SASD Board of Education for a formal hearing.
- The student is required to be assessed by the Mercer County Behavioral Health Commission prior to their return to school and is required to follow all conditions specified by the Mercer County Behavioral Health Commission.
- The student may be referred to the local or state police depending on the circumstances involved in the specific incident.

A second offense/violation of the Drug and Alcohol Policy while enrolled as a student within the Sharpsville Area School District (grades K-12) will result in a recommendation for expulsion by school officials.

#### **Students That Seek Assistance/Help**

A student who voluntarily and on his/her own accord approaches any faculty or staff, administrator, or refers himself/herself to the Student Assistance Team because they are seeking help for a drug and/or alcohol problem, will not be disciplined for their admission. This does not apply to those students directly involved in a drug or alcohol related incident or investigation.

#### **WEAPONS POLICY**

Section 218.1 of the District's Policy Manual states: Weapons shall include, but are not limited to: any knife or cutting instrument/tool; num-chuck stick; firearm, shot gun, or rifle; or any other tool/instrument or implement capable of inflicting serious bodily injury. Anyone not legally empowered by the School Board who possesses a weapon in a school building, on school grounds, at school sponsored functions, or in any conveyance providing transportation for the school is guilty of a misdemeanor of the first degree and will be referred to the appropriate legal authorities. Such person, if a student, will also be suspended from school for a period of ten (10) days and will be referred to the School Board for an expulsion hearing, for a period of **not less** than one (1) **calendar** year.

#### **SEXUAL HARASSMENT**

The Sharpsville Area School District does not condone nor will it tolerate sexual harassment, whether it is of a physical, written, graphic, or verbal nature. Sexual harassment is defined but not limited to: comments of a sexual nature, physical contact/harassment of a sexual nature,

sexual jokes, personally intrusive conversations, obscene gestures, pornographic materials, obscene graffiti directed at a specific student or employee, and coercion for sexual favors.

Any incident of this nature should be reported to the Administration **immediately**. All reports will be investigated; and any student found guilty of sexual harassment will receive punishments ranging from a verbal reprimand to suspension from school depending upon the severity of the harassment and whether or not there have been prior referrals of sexual harassment regarding the offender. In addition, charges could be filed with the local magistrate.

In cases that are deemed severe by school administration, consequences are as follows:

- Three (3) day suspension for the first offense
- Five (5) day suspension for the second offense
- Ten (10) day suspension for the third offense
- Charges can be filed with the police.
- The principal may deviate from the progression of consequences listed above based on the severity of the case.

### **VANDALISM**

Our school buildings and equipment cost the taxpayers a great deal of money to construct, purchase, and maintain. The Sharpsville Area School District will not tolerate willful vandalism of school property.

Students who destroy or vandalize school property will be required to pay restitution. Vandalism can also result in disciplinary action involving detention, suspension, or expulsion.

Section 777 of the Public School Code classifies vandalism as a misdemeanor. A person convicted of vandalism can be fined **not less than** \$50 and **not more than** \$1,000, pay restitution, and be sentenced up to six (6) months in jail. If you should happen to damage something by accident, you should bring it to the attention of a teacher or the administrator.

### **THEFT**

Students who are involved in the theft of personal, private, and/or school property will be subject to the following:

- 3-10 Days Out-of-School based on the circumstances of the case.
- Charges can be filed with the police.

### **FIGHTING/DISORDERLY CONDUCT**

The Commonwealth of Pennsylvania now requires reports of student aggressive behavior twice a year. Such behavior would involve, but not be limited to: intimidation, extortion, ethnic intimidation, harassment, sexual harassment, fighting, assault, etc. Such offenses are taken seriously by the Sharpsville Area School District and are subject to criminal prosecution. Such offenses include name-calling and verbal teasing when it is done in a mean-spirited fashion.

Fighting is not permitted at any time in the school, on the bus, on school property, or while under school jurisdiction. Students involved in a fight or displaying aggressive behavior detrimental to the safety of other students or school personnel will be subject to the following:

- Out-of-school suspension for ten (10) days and
- Charges of disorderly conduct can be filed with the local police.

### **ARSON AND RELATED ACTIONS**

Any student who sets fire on school property shall be suspended for ten (10) day suspension, hearing before the Board of Education for expulsion, and the appropriate authorities shall be notified for legal action.

Setting false fire alarms will result in a ten (10) day suspension and the appropriate authorities shall be notified for legal action.

Bomb scares will result in a ten (10) day suspension, hearing before the Board of Education for expulsion, and the appropriate authorities shall be notified for legal action.

Incendiary devices (including lighters), possession or use, will result in suspension and depending on the circumstances, may be referred to the local authorities for legal action.

### **CLASSROOM DISRUPTIONS**

Students who chronically disrupt class with inappropriate behavior/actions will be subject to disciplinary measures, which could include disorderly conduct charges filed against them. If the student were found guilty, he/she would be fined plus court costs.

### **REASONABLE REQUESTS**

**Students must comply with all reasonable requests from staff. Students who do not comply with a reasonable request will receive a second opportunity to comply from the adult in charge. Failure to comply will result in immediate suspension from school.**

### **STUDENTS AND THE POLICE**

When the police request permission to interrogate a minor at school, the principal shall:

- Request that any person conducting such interrogation be in plain clothes where possible.
- Determine why such interrogation could not occur at the student's home.
- Attempt to inform the student's parent/guardian.

Whenever the Superintendent or delegate has determined that the police have a legitimate purpose in interrogating a minor within the confines of a school building, the principal or his/her representative shall be present throughout the proceedings.



## **DISRESPECT/ASSAULT OF AN EMPLOYEE**

### **Verbal Abuse, Obscene Gestures, or Obscene Language**

*First Offense* - Suspension contingent upon the degree of the offense.

*Second Offense* - Suspension with the possibility of Proceedings for Expulsion at a Formal Hearing before the Board of Education.

### **Intentional Physical Contact**

Suspension with the Proceedings for Expulsion at a Formal Hearing before the Board of Education.

## **ABSENCE FROM CLASS WITHOUT PERMISSION**

### **First Offense (Depending on Circumstances)**

- Saturday Detention (Two Saturday Detentions if the student left the building)
- “Zero” (0) grade for the work missed
- Parent/guardian telephone conference

### **Second Offense**

- AIA Suspension for three (3) days
- “Zero” (0) grade for the work missed
- Parent/guardian conference

### **Third Offense and Subsequent Offense(s)**

- AIA Suspension for five (5) days
- “Zero” (0) grade for the work missed
- Removal from class with failure/no credit

## **LEAVING THE BUILDING/GROUNDS WITHOUT PERMISSION**

### **First Offense**

- Three (3) days AIA
- Truancy charges filed with magistrate

### **Second Offense**

- Five (5) days AIA
- Truancy charges filed with magistrate

### **Third and Subsequent Offense(s)**

- Ten (10) days AIA
- Truancy charges filed with magistrate

### **DRESS/WEARING APPAREL CODE**

Students are expected to dress and groom themselves according to the community's standards of decency, neatness, cleanliness, and suitability for school. Please be advised that a committee will be formed to develop a set of standards to follow for appropriate attire at all formal and semi-formal dances. The following parameters will serve as a guide for the dress code at Sharpsville Area High School and Middle School:

**Tops** - must be opaque and moderately fitted. Tops should cover from the edge of the collar to the edge of the shoulder. Tops not permitted to be worn include:

- Tank tops with a "spaghetti strap".
- Torn or otherwise cut-off shirts of any kind.
- Tops that bare the midriff.

### **Bottoms:**

- Yoga pants, jeggings, leggings or similar bottoms may be worn only if the student's top garment is not shorter than 6 inches above the knee.
- No skirts or shorts higher than 6 inches above the knee.
- Pants/skirts/shorts are to be at waist level.
- Drooping pants at the waist are prohibited.
- No holes in jeans or pants.
- No sleepwear, including flannel pajama-type bottoms, slippers, or robes.

Objectionable phrases, pictures, or symbols are not permitted on any article of clothing including buttons, pins, etc. Such phrases would include obscenities, statements open to double meaning, or statements with a sexual connotation and any reference to tobacco, drugs and/or alcohol. Objectionable pictures or symbols would include advertisements for alcohol, drugs, etc. No hats or hoods of any variety will be worn in the school building. This includes full head-cover bands or hooded apparel.

Bandannas and/or chains may not be worn from pockets, waist, or any other part of the body including as headbands.

Sunglasses and non-prescription dark glass (if prescribed, a doctor's statement must be on file with the nurse) are not permitted.

Any apparel that denotes a "gang" connotation (i.e. displaying/wearing bandannas, hats, "colors", etc.) is not permitted.

The Administrator may deem attire or grooming while in the building as inappropriate.

### **First Offense**

- The student will be asked to change or be detained in the office for the remainder of the day.

### **Second Offense**

- The student will be asked to change and will be assigned an after school detention. Refusal to change will result in in-school suspension.

### **Third Offense**

- The student will be asked to change and will be assigned a Saturday detention. Refusal to change will result in in-school suspension.

### **Continual Offenses**

- The student will be suspended from school.

***NOTE: The aforementioned discipline code is not all encompassing. We, the Administration, cannot possibly describe every occurrence that would be covered by the guidelines of the Discipline Code.***

***Those situations that are not described or outlined will be handled in a manner deemed appropriate by the Administration.***

## **DRESS CODE AND DANCES**

**General Dances** – students are expected to follow the school dress code

## **ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN SCHOOL ATHLETICS/ACTIVITIES**

### **Eligibility**

Students are to be in school the **entire day** to be eligible to participate in activities (this includes practices; athletic events; field trips; plays/musicals; club meetings; etc.) Students are to be in school **on time**, not late.

Participants in interscholastic athletics, school activities, and clubs will be eligible to participate as long as they meet the eligibility requirements established by the School Board. Eligibility is defined for the first one-third of each grading period, as meeting PIAA requirements, which is passing four major subjects. For the remainder of each grading period, eligibility is defined as not having a combined total of two failing grades (F) in courses equal to two credits. For example, an "F" in English and one in Math would make the student NOT eligible. Again an "F" in English and an "F" in Physical Education would make the student eligible since Physical Education is not a full credit course. A full credit is defined as a class that meets five (5) days a week for the entire year. Tutoring is available and is highly recommended for students receiving a failing grade.

Any participant who is declared ineligible for the first time during the particular activity will be able to practice, but not play in any games etc. The second time and any other time during the season that a student is ineligible by these standards, he/she will not be able to play in games/matches and will not be permitted to practice during the period of ineligibility. Likewise, a student who is ineligible for the first time during school can go to dances, club activities, and club meetings. The second time and every time after that, the student forfeits all rights to participate; and therefore, will be barred from all activities.

Any activity, which is related to the curriculum and figures into a student's grade, is exempt.

In the implementation of this policy there will be a weekly evaluation of each student's eligibility based upon the failure reports due in the Principal's Office each Friday afternoon. Students not meeting the academic requirements would not participate the following week. At the beginning of a new school year, ineligible status will be issued to students whose academic achievement was unsatisfactory according to the future standards established above for the preceding school year.

A weekly activity/athletic ineligibility list will be available in the middle school office to be reviewed upon request.

### **Tardiness/Illness Eligibility**

Students are to be in school the entire day to be eligible to participate in activities (practices, games, activities). This means that students are to be in school on time, not late. The only time that student athletes are permitted to come in late the morning after a game would be if the coaches have been given prior approval by the principal to tell the students that they can be late. We understand that forces beyond our own control may lead to a situation where a student arrives to school late. We will work with students in these situations; however, excessive tardiness (as determined by the principal) to school will result in the loss of eligibility to participate. All students must be in school by 11:00 a.m. in order to be eligible to participate. A written excuse from the physician or dentist must be presented upon the student entering the school building. This does not affect students who are excused from school for a normal doctor or dental appointment that had been previously scheduled and approved by the high school office.

Any student who leaves school for illness reasons during the course of the regular school day is **NOT** eligible to participate in **ANY** school-sponsored activity occurring the same day/evening. This does not affect students who are excused from school for a normal doctor or dental appointment that had been previously scheduled and approved by the high school office.

### **Philosophy**

The athletic program in the Sharpsville Area School District is designed to promote a wholesome atmosphere of good sportsmanship, teamwork, and competition among the students and to generate school spirit.

The Administration of the Sharpsville Area School District believes that the record of victories compiled by the various teams does not necessarily measure the success of the athletic program.

The Administration would never presume to dictate to any coach the methods, style of play, or procedures used in preparing his/her squad for competition. However, there are several guiding principles, which in keeping with the educational nature of coaching seem necessary to be established as an overall framework of operation for coaches.

Members of each squad will reflect the highest order of ability, behavior, actions, and attitudes. Such things as using tobacco, drugs, or profanity on the field **cannot** be tolerated, can only lead to an unsuccessful program, and will require disciplinary action. This extends to every coach, assistant, and volunteer.

Athletic programs in the elementary school are designed to expose students to the sport. The goal is to learn how to play the game and to work on acquiring the necessary skills needed to participate in the program. Emphasis needs to be on offering a learning experience that is fun and not based on win/lose competition.

Middle school programs are a continuation of the elementary programs. The emphasis is on learning how to play the game, working on skills, and teamwork.

Win/lose competition is not to be the prime incentive. Therefore, all students shall be given the opportunity to participate in every aspect of the program. Playing at this level is more important than the winning of the game.

High school varsity and junior varsity programs are designed to the maximum learned skills in competition representing our school. At this level, not all team members may get in every contest. It is our hope that when the contest has been decided that free substitution be utilized.

Effective coaching presumes efficient planning. Practice sessions as well as every phase of the entire sport activity must be planned in advance.

## **Objectives**

- To provide natural outlines for students desiring to participate on teams in competition with other teams of similar ability.
- To assist in the development of school and student morale.
- To teach good sportsmanship and teamwork.
- To help develop skills that have carry-over value in terms of leisure time.

## **Athletic Committee**

The Athletic Committee shall recommend athletic policy to the School Board. The Committee or Superintendent shall recommend to the School Board personnel for employment in the Sharpsville Athletic Department. In addition, the Athletic Department will contribute to a more effective, broader athletic program. The Athletic Committee shall be composed of the following members:

- Superintendent
- School President, Ex-Officio
- Three (3) School Board Members (selected by the Board President)
- Building Level Principal
- Athletic Director

The Athletic Committee shall meet as needed. Meetings will be called for the purpose of hiring coaches, evaluations, athletic budgets, or to discuss issues that affect athletics.

A member of the School Board will act as Chairperson of the Committee and will be appointed to this position by the School Board President. Head coaches will be invited to attend meetings concerning their sport and to participate in interviews for the purpose of hiring assistant coaches for that sport.



## **ACADEMICS**

### **Grading System**

The High School and Middle School are comprised of four (4) nine (9)-week grading periods.

### **Plagiarism and/or Cheating**

Cheating and plagiarism are **not** acceptable practices by students. Students found cheating or plagiarizing will be penalized and disciplinary action may be taken.

Cheating includes but is not limited to:

- Copying homework from another student
- Securing answers in a dishonest manner
- Allowing work to be copied by another student
- Transmitting answers from class to class

Plagiarism is using another's thoughts, writings, drawings, etc. as one's own. Plagiarism includes but is not limited to:

- Failure to document with quotation marks any material copied directly from other sources
- Failure to acknowledge paraphrased materials (from someone else's ideas)
- Failure to provide a works cited (bibliography)
- Failure to provide sources for any visual drawing, sketch, painting, etc.

The above mentioned points include works taken from the Internet, software, published or non-published works, and computer disks and/or files.

Consequences:

**First Offense** - Students found cheating/plagiarizing will receive zero "0" credit on the assignment and parents/guardians will be notified. If both students hand his/her work to another student to copy, both students will receive a zero "0". Students may also be referred to an Administrator for further disciplinary action.

**Second Offense** – Will result in disciplinary action by an Administrator. This may include suspension from school.

**Third Offense** – Will result in the student(s) receiving a failing grade for the nine (9) week grading period.

### **Report Cards**

You should expect to receive your child's report card approximately one (1) week after the last day of the grading period.

Percentages are placed on the report cards (not letter grades). The grade earned reflects class participation, homework, reports/research, tests, and quizzes.

If you have a concern about your child's performances, you should schedule a conference with the teacher.

### Curriculum – Middle School

<u>Grade 6</u>	<u>Grade 7</u>	<u>Grade 8</u>
Pre-Algebra 6	Language Arts	Language Arts
Language Arts	Integrated Math	Integrated Math
Math	Adv ELA 7	Adv ELA 8
Adv ELA 6	Algebra I	Algebra II
Social Studies	Social Studies	Social Studies
Life Science	Earth Science	Physical Science
Art Appreciation	Art Appreciation	Industrial Arts
Music Appreciation	Music Appreciation	Music Appreciation
Tech/Robotics	Tech/Robotics	Family/Consumer Science
Computer Technology	Family/Consumer Science	Computer Tech & Research
Physical Education	Physical Education	Health & Physical Education
Concert Band	Concert Band	Concert Band
Choir	Choir	Choir
Intro to Makers		STEAM 8

### Special Programs – Middle School Only

- Learning Support
- Special Education
- Gifted Program
- Tutoring

***NOTE: At the Middle School, retention will result from failing either two (2) or more major subjects or failures in one (1) major subject combined with two (2) or more failures in minor subjects.***

### Student Activity

To be eligible to participate in interscholastic athletics, cheerleading, and the band, the student must be in school the **entire day** of the scheduled activity. A student who is tardy, other than a medical excuse or doctor's appointment, is prohibited from participation. A student must be in school at least one half (1/2) day in order to attend (as a spectator) any school function or activity. A student who leaves early because of illness is not permitted to return. Attending or participating in school activities including assemblies, programs, and dances is a privilege and not a right. Students in attendance at any school sponsored activity or event are expected to



behave in an orderly manner, observe all school rules and regulations, and directives of all administrators, chaperones, and advisors in attendance. Behavior that is contrary to the aforementioned may result in disciplinary action resulting in the student being banned from attending and/or participation.

***NOTE: At the Middle School once a student is enrolled in band or chorus, they may not withdraw without a parent/guardian conference.***

### **Summer School/Cyber Courses – Middle School Only**

Middle School students can attend summer school and/or complete online credit recovery courses in order to be promoted to the next grade level.

### **Summer School/Tutorial /Correspondence Courses**

Sharpsville's Own Cyber Program Through Virtual Learning Network (VLN) – Sharpsville will be starting a school-based cyber program beginning the summer of 2016. Students will be able to take courses over the summer for credit recovery. These courses are aligned specifically to the curriculum offered by the Sharpsville Area School District.

### **National Junior Honor Society (NJHS)**

Middle School - The selection criteria for the NJHS are based on the pillars of scholarship, leadership, service, citizenship, and character.

With the exception of scholarship, students will not automatically be disqualified for a lack of indicators under any of the pillars. These indicators simply provide the basis upon which the Faculty Council may select candidates for induction in the NJHS.

Scholarship - Students will be considered for the NJHS if they have accumulative GPA of 94.5% or higher based on the first semester of their current grade level.

Leadership - Students will be considered for NJHS selection based on one (1) or more of the following indicators of leadership:

- Successfully holding school offices and/or positions of responsibility
- Being leaders in the classroom, at work, and in other school or community activities
- Being thoroughly dependable in any responsibility accepted
- Demonstrating mature participation and responsibility through involvement with such activities as Scouting, community organizations, school clubs, and/or athletics

Service - Students will be considered for NJHS selection based on one (1) or more of the following indicators of service:

- Participation in some service or charitable-oriented activity outside of school or mentoring persons in the community or students at other schools.
- Showing courtesy by assisting visitors, teachers, and students
- Cheerfully and enthusiastically rendering any requested service to the school
- Volunteering and providing dependable and well organized assistance, being gladly available and willing to sacrifice to offer assistance

Citizenship - Students will be considered for NJHS selection based on the following indicator of citizenship:

- Demonstrating mature participation and responsibility through involvement with such activities as Scouting, community organizations, school clubs, and/or athletics

Character - Students will be considered for NJHS selection based on one (1) or more of the following indicators of character:

Taking criticism willingly and accepting recommendations graciously:

- Consistently exemplifying desirable qualities of behavior (cheerfulness, friendliness, poise, and stability)
- Uphold principles of morality and ethics
- Cooperating by complying with school regulations concerning property, programs, offices, halls, etc.
- Regularly showing courtesy, concern, and respect for others
- Manifesting truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others.

Eligible students must fill out a student activity information form. This is not an application he/she have completed. Knowing this information will give the committee a better idea of a student's eligibility for membership.

Students need to complete all sections. Completion of the form does not guarantee selection. The form includes information on co-curricular activities, leadership positions, service activities, community service activities, recognition and awards, an essay on why the student should be selected, and signatures by the student and parent/guardian. The completed forms, complete with required signatures, must be turned in by the announced due date in order to be considered for induction.

### **Make Up Work**

Students who are absent for any excused reason will be required to make up work missed in each class. A day's absence does not excuse a student from responsibility for all recitations on the day of his/her return (see page 8 for make-up work responsibility requirements).

### **In-School Suspension (AIA)**

If your son or daughter is assigned AIA, they will be provided the opportunity to complete all school work/assignments during this time with the exception of physical education. Failure to complete assignments by the end of the day will result in a zero for the assignment.

### **Tutoring**

In order to guide our students down the pathway to success, we will provide a tutoring program for every student to receive assistance to avoid academic failure. In addition, the tutoring program will be provided for any student that needs help on an as-needed basis. The philosophy of the program will be such that we can successfully teach all students and not allow them to get so far behind that there are no hopes of them passing.

#### **Schoolwide Tutoring:**

- Schoolwide tutoring will be scheduled Monday through Thursday during the entire school year and will be supervised by subject departments. All subjects will be represented on a rotating basis throughout the week.
- Every student on the failure list for a subject must attend tutoring for that subject during the following week.
- Any student with excessive absences will be required to attend tutoring for the subject that is most impacted as a result of the absences.
- All parents/guardians will be notified of the tutoring plan at the beginning of the school year in a mailing that will encourage them to become part of the team in order to foster the growth mind-set among all.

#### **Consequences:**

- Saturday detention will be assigned to any student who misses mandatory tutoring. Work, athletics, etc. will not be acceptable excuses for missing.
- One (1) day of AIA will be assigned, and the Saturday detention will be reassigned for any missed Saturday detention. Work, athletics, etc. will not be acceptable excuses for missing.

### **Homework**

The assignment of homework to students is an accepted policy of our School District. It is felt that in fulfilling such assignments, students can be helped to develop independent work habits and a sense of responsibility.

How can you help? You need to supply the basics: a desk in a quiet place (no radio or TV playing) with adequate lighting and a dictionary. Some suggestions for helping with homework:

- Plan a regular time to do homework each day (forty-five [45] minutes to one [1] hour)
- Let your child know that you are available to help.
- If your child does not have homework, use the time period for review or extra reading.
- Check to see if the assignments are completed and legible; if not, redo them.
- **BE POSITIVE!**

### **CSIU PARENT PORTAL**

eSchoolBook is available for all students in order to help increase the flow of information between parents/guardians, teachers, and students. Please contact the school in order to receive your personal user ID in order to allow for daily updates for each and everyone of your child's classes.

### **SCHOOL GUIDANCE**

School Guidance Services are available to all students. Guidance Services are designed to meet a variety of student needs surrounding social, behavioral, academic, career, and personal issues. Students are encouraged to use their guidance counselor as a resource for each of these developmental areas. In order to prepare students for life beyond high school and to provide early exposure to a variety of careers, several career activities and resources are made available to middle and high school students.

### **GETTYSBURG TRIP**

The eighth grade class takes a two-day field trip to Gettysburg, PA in late May each year. This trip is chaperoned by middle school teachers. All eighth graders are encouraged, but not required, to take the trip, and there are multiple fundraising opportunities to help defray the costs of the trip. No students are kept from taking the trip due to financial concerns as long as they invest reasonable effort in fundraising.

This trip is not a required part of the middle school curriculum. Therefore, students can be excluded from the trip for several reasons, including;

- Disciplinary issues. If a student is suspended from school during the year of the trip, or if they have an excessive number of detentions, they will not be permitted to attend.
- Attendance issues. If a student has received a magistrate warning letter during the year of the trip due to excessive unexcused absences, or if they have an excessive number of unexcused tardies, they will not be permitted to attend.
- Academic issues. If a student is failing a course for the year as of April 1 during the year of the trip, they will not be permitted to attend.

*This student handbook represents a summary of Board Policy on various topics. The full text of the actual Board Policy should be consulted and shall be controlling in matters of interpretation, clarification, conflict, and enforcement.*

## **SHARPSVILLE ALMA MATER**

Long may we cherish our loyalty to you,

And to our colors we'll ever be true

Proudly we carry our banner of right,

We stand protecting it by day and by night,

We stand protecting it by day and by night.

Our alma mater with glory will shine

Until God's love and faith are ours divine,

Until God's love and faith are ours divine.

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# SHS

## Sharpsville Area High School



## 2018/2019 Student Handbook

301 BLUE DEVIL WAY  
SHARPSVILLE, PA 16150

# Sharpsville Area High School

301 Blue Devil Way  
Sharpsville, PA 16150

[www.sharpsville.k12.pa.us](http://www.sharpsville.k12.pa.us)

Phone: 724-962-7861

Fax: 724-962-7730

## ADMINISTRATION

Superintendent:	Mr. John Vannoy	x4104
Admin. Assistant to Supt.	Mrs. Darlene Cheney	x4101
Director of Student Services	Mr. Timothy Dadich	x4110
High School Principal	Ms. Carol Houck	x1850
High School Secretary	Mrs. Deana Meyers	x1001
Administrative Assistance	Mrs. Krystal Miller	x1651

## SCHOOL COUNSELING DEPARTMENT

High School Counselor	Mrs. Ellen Kellar (Grades 10-12)	x1520
Middle School & 9 <sup>th</sup> Grade	Mr. Frank Galati (Grades 6-9)	x2510
Guidance Secretary	Mrs. Karen Zaggar	x1000

## ATHLETICS AND FACILITIES

Athletic Director	Ms. Amanda Shannon	x1560
Head of Maintenance	Mr. Wade Hoagland	x4105

## COMMUNICATIONS

Sharpsville Area School District uses an electronic notification system and website to communicate with parents, students, and staff. Please make sure you keep your e-mail and telephone information current with your building's secretaries.

If you are not registered to receive the electronic notices, log onto the district website at <http://www.sharpsville.k12.pa.us>. Make sure to **download this FREE App to** your iPhone, iPad, Android, Blackberry & Windows phones and tablets. Stay up to date with school news and announcements, including **TWO HOUR DELAYS, SNOW CANCELOTION OR CLOSING**. Keep track of upcoming events on the interactive calendar. Have easy access to links, documents, and forms. Help protect our campus with anonymous reporting through the Tip Line. Learn more online at <http://www.eschoolview.com>

## **MISSION STATEMENT**

The mission of the Sharpsville Area School District, in partnership with the community, is to challenge all students to reach their potential, to be responsible citizens, and to value learning as a lifelong process by promoting excellence in a nurturing educational environment.

## **SAFE SCHOOLS ACT**

Pennsylvania law requires a mandatory one-year expulsion for the possession of weapons on school property, including school buses and school-sponsored events. It requires parents to provide a sworn statement upon registering their child in school as to whether the child had previously been suspended or expelled from another school. Act 26 also requires schools to maintain records on acts of violence and weapon possession and to forward student discipline records when a student transfers to another school.

## **NON-DISCRIMINATION**

The Board declares it to be policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the school. The Board encourages students and third parties who have been subject to discrimination to promptly report such incidents to designated employees. The Board directs that complaints of discrimination shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

It is the policy of the Sharpsville Area School District not to discriminate on the basis of sex, handicap, race, color, or national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504, Title VI, and Chapter 15. For further information, contact Ms. Carol Houck, High School Principal, 301 Blue Devil Way, Sharpsville, Pennsylvania 16150.

If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal within fifteen (15) days. Please refer to District policy 103 for the appeal procedure

## **SPECIAL EDUCATION SERVICES FOR SCHOOL-AGE EXCEPTIONAL STUDENTS**

The Sharpsville Area School District provides a free, appropriate public education to exceptional students. To qualify as an exceptional student the child must be of school age, in need of specially designed instruction and meet eligibility criteria for one or more mental and or physical disabilities as set forth in Pennsylvania State Standards.

The District engages in identification procedures to ensure that eligible students receive an appropriate educational program consisting of special education and related services individualized to meet student needs. At no cost to the parents/guardians, these services are provided in compliance with state and federal law and are reasonably calculated to yield meaningful educational benefit and student progress.

Parents/guardians may obtain additional information regarding special education services, programs and parental due process rights by contacting the Sharpsville Area School District's Special Education Department at (724) 962-7168.

### **Services for Protected Handicapped Students**

In compliance with state and federal law, Section 504 of the Rehabilitation Act of 1973, the Sharpsville Area School District will provide services or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities to the maximum extent appropriate to the student's abilities. These related services are provided without discrimination or cost to the student or family. In order to qualify as a protected handicapped student, the child must be of school age with a physical or mental disability, which substantially limits or prohibits participation in, or access to, an aspect of the school program.

For further information about the evaluation procedures and provision of services to protected handicapped students contact the Sharpsville Area School District's Special Education Department at (724) 962-7168.

### **Services for Gifted Students**

In accordance with the Board's philosophy to develop the special abilities of each student, the Board requires that appropriate instructional programs be conducted to meet the needs of mentally gifted pupils of school age that are in compliance with the mandate of the Commonwealth of Pennsylvania. Thus, the District shall provide gifted education services and programs designed to meet the individual educational needs of identified students.

Ability of candidates for this program shall be evidenced by the criteria as set forth in the Pennsylvania School Code and outlined in the District's Administrative Regulation related to this policy.

The District shall make the Permission to Evaluate Gifted Student Form readily available to parents/guardians. If an oral request is made to an administrator or professional employee, s/he shall provide the form to the parents/guardians within ten (10) calendar days of the oral request. Parents who suspect that their child is gifted may request a gifted multidisciplinary evaluation of their child at any time, with a limit of one request per school term.

### **CONFIDENTIALITY OF STUDENT RECORDS**

The Sharpsville Area School District protects the confidentiality of personally identifiable information regarding exceptional and protected handicapped students in accordance with state and federal law and the district's student record policy.

### **STUDENT RIGHTS**

All persons residing in the Commonwealth between the ages of 6 and 21 years are entitled to a free and full education in the Commonwealth's public schools. This right extends to migratory children and pregnant or married students. Mentally retarded children also are entitled to a public sponsored program of education and training appropriate to their learning capabilities.

Parents/guardians of all children between the ages of 8 and 17 are required by the compulsory attendance law to ensure that their children attend an approved educational institution, unless legally excused. Students may not be asked to leave merely because they have reached 17 years of age if they are fulfilling their responsibilities as students, as defined hereafter. A student may not be excluded from the public schools or from extra-curricular activities because of being married or pregnant.

## **REASONABLE REQUESTS**

Students must comply with all reasonable requests from staff. Students who do not comply with reasonable request will receive a second opportunity to comply from the adult in charge. Failure to comply will result in a phone call home and immediate one (1) day suspension from school.

## **STUDENT RESPONSIBILITIES**

Student responsibilities include regular school attendance, conscientious effort in classroom work, and conformance to school rules and regulations. Most of all students share with the administration and faculty a responsibility to develop a climate within the school that is conducive to wholesome learning and living.

No student has the right to interfere with the education of his/her fellow students. It is the responsibility of each student to respect the rights of teachers, students, administrators, and all others who are involved in the educational process.

Students should express their ideas and opinions in a respectful manner so as not to offend or slander others.

It is the responsibility of the students to:

- Be aware of all rules and regulations for student behavior and conduct themselves in accordance with them.
- Be willing to volunteer information in matters relating to the health, safety, and welfare of the school, community, and the protection of school property.
- Dress and groom to meet fair standards of safety and health and so as not to cause substantial disruption to the educational processes.
- Assume that until a rule is waived, altered or repealed, it is in full effect.
- Assist the school staff in operating a safe school for all students enrolled therein.
- Be aware of and comply with state and local laws.
- Exercise proper care when using public facilities and equipment.
- Attend school daily, except when excused, and be on time at all classes and other school functions.
- Make all necessary arrangements for making up work when absent from school.
- Pursue and attempt to complete satisfactorily the courses of student prescribed by state and local school authorities.
- Avoid inaccuracies in student newspapers or publications and indecent or obscene language.
- Public Display of Affection - It is important that students do not display public affection in a fashion that will be interpreted as too personal or private. Consistent attention drawn to this matter could result in disciplinary action.
- YOU are responsible for what you say and what you write.
- Regardless of your intent, written and verbal threats to individuals or to the school will be taken seriously. All information will be shared with the police. **DO NOT** put yourself in this situation. In today's world, threats are not a joking matter.

## SUPERVISION OF STUDENTS

The school district is responsible for your students during the following times:

- From the time they leave their house in the morning until they arrive at home after school.
- During the instructional hours of the school day on school district property.
- On school district vehicles (owned, rented, leased or contracted). Bus stop activity will depend on the situation.
- At school district events held before, during, or after school that are directly observed and supervised by school district staff.

## 2018-2019 SCHOOL CALENDAR

First Student Day	August 28, 2018
Labor Day (No School)	September 3, 2018
In Service Day (1/2 student day)	September 26, 2018
In Service (No School)	October 12, 2018
In Service Day (1/2 student day)	October 24, 2018
End of 1 <sup>st</sup> Nine Weeks	October 31, 2018
Thanksgiving Break	November 22-26, 2018
Winter Break	December 24, 2018-January 2, 2019
End of 2 <sup>nd</sup> Nine Weeks	January 17, 2019
In Service (No School)	January 21, 2019
In-Service (1/2 student day)	February 6, 2019
End of 3 <sup>rd</sup> Nine Weeks	March 25, 2019
Spring Break	April 18-22, 2019
Keystone Testing window	May 13-24, 2019
Memorial Day (No School)	May 27, 2019
Last Day of School/ Graduation	May 31, 2018

## DAILY BELL SCHEDULE

## TWO HOUR DELAY BELL SCHEDULE

7:43 a.m.	Doors Open
7:50 a.m.	Tardy Bell
7:50 a.m. - 8:49 a.m.	Period 1
8:52 a.m. - 9:35 a.m.	Period 2
9:38 a.m. - 10:21 a.m.	Period 3
10:24 a.m. - 11:07 a.m.	Period 4
11:05 a.m.	Career Center Bus Arrives
11:10 a.m. - 11:40 a.m.	"A" Lunch
11:10 a.m. - 11:53 a.m.	Period 5/6
11:43 a.m. - 12:26 p.m.	Period 6/7
11:56 a.m. - 12:26 p.m.	"B" Lunch
11:56 a.m. - 12:39 p.m.	Period 7/8
12:29 p.m. - 1:12 p.m.	Period 8/9
12:42 p.m. - 1:12 p.m.	"C" Lunch
1:15 p.m. - 1:58 p.m.	Period 10
2:01 p.m. - 2:44 p.m.	Period 11
2:44 p.m.	Students Dismissed

9:43 a.m.	Doors Open
9:50 a.m.	Tardy Bell
9:50 a.m. - 10:25 a.m.	Period 1
10:28 a.m. - 10:57 a.m.	Period 2
11:00 a.m. - 11:29 a.m.	Period 3
11:30 a.m.	<b>Career Center Students Must Arrive</b>
11:32 a.m. - 12:02 p.m.	Period 5/6
	"A" Lunch
12:05 p.m. - 12:35 p.m.	Period 6/7
	"B" Lunch
	Period 7/8
12:38 p.m. - 1:08 p.m.	Period 8/9
	"C" Lunch
1:11 p.m. - 1:40 p.m.	<b>Period 4</b>
	<b>(MCCC students report to study hall in lecture room)</b>
1:43 p.m. - 2:12 p.m.	Period 10
2:15 p.m. - 2:44 p.m.	Period 11
2:44 p.m.	Students Dismissed

## **ATTENDANCE**

Students are expected to report to school on time each day and to report to all classes and study halls on time. A written excuse, signed by a student's parent or guardian, is required for each absence or incidence of tardiness. This excuse is required within three (3) days after the absence or tardy to school. Tardiness or absences, which are unexcused after the three (3) days, are recorded as permanently unexcused.

*Note: A parent or guardian signature on the excuse is necessary, even if the student is 18 years or older.*

### **Early Dismissal**

Appointments for students should be scheduled after school hours, except in cases of emergency. Should an appointment during school hours be imperative, parents should write a request for an early dismissal in pen on suitable stationery, which the student should present to the school office at the start of the school day. Electronic, scanned excuses, with parental signatures are also acceptable. The note must state: student's full name, date of dismissal, time of dismissal, reason for dismissal, signature of parent/guardian, and phone number of parent/guardian for verification. All students must check out through the school office when leaving the building for an early dismissal.

Students who become ill during the day should obtain permission from the main school office to go to the nurse's office. If the school nurse deems it necessary that an ill student be excused from school, he/she will issue an excuse slip to any such student. Students should not go to the restroom when ill; to do so will constitute a class cut.

### **Excused Absences**

Six reasons are defined as excused absences from school:

1. Illness
2. Health Care
3. Death in Family
4. Family Educational Trips
5. Educational Tours and Trips with Prior Approval (Note: A completed Special Absence Request form must be submitted to the principal two weeks prior to the trip)
6. Observance of Religious Holidays

### **Make Up Work for Excused or Approved Extended Absences**

A student who misses class work and exams due to an excused absence may make up all work within a time period equal to the absence, plus one additional day, unless alternate arrangements are agreed upon between the student and the student's teachers. The school may require the parent to verify a student's illness by a written statement from a physician.

It is reasonable to require student work to be completed within the number of days the student missed when the total number is three (3) or less. For approved extended absences, which is defined as four (4) or more days, the completion of work must be arranged immediately upon return to school and completed within five (5) school days. If student does collect work prior to the trip, the work is expected to be submitted upon the day of the student's return to school. Failure to do so will result in a zero for all assignments.

### **Tardy to School**

Students are expected to arrive at school on time each day prior to 7:50 AM. Entering the school building any time after the tardy bell rings constitutes a tardy. After that time, the student must report to the school office immediately upon entering the building. A valid, written excuse signed by the parent/guardian is required within three (3) days after the tardy.

Any tardy remaining as unexcused after three (3) days will be permanently recorded as 'unexcused' and will result in consequences as outlined in the State Policy on Attendance and Truancy. Tardiness to school must be for valid reasons. "Sleeping in", "missing the bus" and "car problems" are not considered as valid reasons for being tardy. A late school bus is a valid excuse. *Refer to Board Policy No.204, for more information related to student attendance.*

### **Truancy**

*Refer to the State Policy on Attendance and Truancy.* The laws of the Commonwealth of Pennsylvania allow the court to impose education classes and community service sentences upon parents of a truant child who do not show they took reasonable steps to ensure the child's school attendance. It provides that the parent and child must appear at a hearing before the district magistrate. Parents and students will be notified by mail and phone after 7 days of an unexcused or excessive tardy concern. Students are to be in school the entire day to be eligible to participate in activities (this includes practices; athletic events; field trips; plays/musicals; club meetings; etc.) Students are to be in school on time, not late.

Any student who leaves school for illness reasons during the course of the school day is not eligible to participate in any school-sponsored activity occurring that same day or evening.

### **Unexcused Absences**

If the reason for a school absence is outside of the above mentioned conditions, or if a student fails to submit a written excuse within three (3) school days, the absence will be recorded as unexcused. Refer to Board Policy No. 204 for more information related to student attendance.

## **BULLYING/CYBER BULLYING**

According to Pennsylvania Statute, "Bullying" means an intentional electronic, written, verbal or physical act, or a series of acts:

1. Directed at another student or students
2. Which occurs in a school setting
3. That is severe, persistent or pervasive
4. That has the effect of doing any of the following: • Substantially interfering with a student's education; • Creating a threatening environment; or • Substantially disrupting the orderly operation of the school.

For purposes of the foregoing, "school setting" means any conduct or activity which occurs in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school, including travel to and from such activity. All forms of bullying



by students are prohibited. This prohibition includes “cyber bullying”, which involves the use of electronic devices to engage in any of the conduct described above.

The district will consider all forms of bullying by district students in non-school settings and will enforce consequences provided under Board Policy No. 249 to acts of bullying occurring in a non-school setting to the fullest extent permitted by law.

Administrative actions and interventions related to non-school settings will be determined based upon the incident’s alignment to criteria 1, 3, and 4 listed above.

#### **Guidelines for Recognizing and Identifying Bullying and Cyber Bullying**

- **Power:** It is bullying and not just playing around, when two people are unequal in power; and the one with the greater power takes unfair advantage of the less powerful person. Power can be physical size or strength, numbers, socio-economic strata, verbal skill, level of intelligence, popularity, athletic ability, and gender, to name a few. The person who bullies watches for opportunities to pick on, humiliate and tease the target. The target feels defenseless and hopeless...it seems that nothing will stop the treatment.
- **Repeated, Intentional Actions:** Negative actions are repeated, happening over and over in many different settings. Usually adults are unaware or are not present when they occur. The person doing the bullying does it on purpose, and the intent is to hurt another person.
- **Different Levels of Feeling:** You can tell that it is bullying and not just playing around when the people involved show unequal levels of feeling (affect). Instead of both people smiling or looking like they are having fun, one person is smiling or looking triumphant (“I gotcha!”), and one is crying or looking frightened, humiliated, confused, or angry.

Examples but not limited to:

- Taking another person’s property • Hitting another person • Taunting • Persuading people to reject or exclude another person • Spreading false rumors • Name calling Writing hateful notes through email, cell phones, social media, Google Docs Reports of “bullying” should be made to the building principal, guidance counselor, or other trusted adult.

Bullying/Cyber Bullying may have Level I or higher consequences. In addition, conduct which constitutes Bullying or Cyber Bullying may also constitute unlawful harassment, discrimination or hazing, which are also prohibited under applicable law and Board policies and may carry additional disciplinary consequences.

***Please refer to Board Policy Nos. for additional information regarding Non-Discrimination, Unlawful Harassment, Hazing and Bullying/Cyber Bullying.***

#### **BOOK BAGS**

Book bags are not permitted to be used during the school day. They may be brought to school but must be left in the student’s locker. Girls’ purses/handbags may not be large enough to fit a standard size textbook in it.

## **BUS TRANSPORTATION**

Proper and reasonable conduct is expected from all students while being transported. The authority of the school shall continue and be respected during the time necessary to accommodate the home to school transportation phase necessary to our educational program.

**CONSEQUENCES** - Approved sequence of driver-control measures in case of pupil misconduct:

Warning the offender that misconduct will not be tolerated	Assignment to a seat	Reporting names, incidents of continuing and extreme misbehavior to the principal of the school and the director of transportation attended by the offender
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The principal will notify the parent/guardian of the student reported to him/her by the driver or contractor. Actions/ shall include:

- A warning that misconduct shall cease
- A second reporting will result in a suspension of riding privileges as determined by the principal after he/she has a conference with the parent/guardian and/or student.

All bus stops are authorized by the Sharpsville Area School Board as designated by the Director of Pupil Transportation. Students should also be aware that while you are being transported you are "on school property." This means that if you violate the discipline code, you are responsible for whatever penalty it would call for, plus the loss of your riding privileges.

Per school policy (810.2), the Board authorizes the use of video and audio recording on school buses and school vehicles for disciplinary and security purposes.

### ***Remember, Bus Transportation to and from School Is A Privilege!!!***

Should you lose your privileges, you are expected to provide your own transportation to and from school or the days you are not in attendance will be marked unexcused/illegal.

## **CAFETERIA CONDUCT**

The school operates a closed lunch period. All students are required to eat lunch in the cafeteria **only**. You are scheduled for a cafeteria period the same as being scheduled for a class. In order to provide for efficient cafeteria operation and as a guide in respecting all other students, the following rules are listed:

- Sit at a table (even if you brought your own lunch from home or did not purchase a complete lunch).
- Keep milk cartons, food, and waste paper **on** your table **not under it!**
- Keep tables, chairs, and floor clean in your area so the next group will also have a clean area in which to eat. Empty all debris from plates, etc. into waste containers
- All food and beverages **must** be consumed in the cafeteria.
- Students are not permitted in any part of the building other than the cafeteria during their lunch period.
- No student is permitted to leave the school grounds during the lunch period unless it has been approved by the principal.
- The School District will provide school lunches. You are permitted to bring your own lunch and not participate in the school lunch program if you so desire. **However, you are not allowed to order out.**
- Cafeteria monitors have the right to assign seats at any time at their discretion.

Students may not order any type of food to be delivered.

## **DRESS AND GROOMING**

All students are expected to dress in a manner that promotes school pride and enhances the school's image. Student dress and grooming must be clean, neat, modest, proper and consistent with the educational, safety and sanitary environment of the school. Dress should not be disruptive to the educational process. Repeated dress code violations may be dealt with as incidents of defiance of authority or insubordination. Board Policy No. 221.

### **Dress Code Guidelines**

- Clothing and hair should be clean and not disruptive to the learning environment. • Hats, hoods, sunglasses, and heavy chains are **not permitted**. • Clothing may not display letters, symbols or images that display or contain sexual innuendos, profanity, gore, or other obscene words or images; that depict, promote or incite violence or acts of violence; or which promote, encourage or solicit the use of alcohol, drugs, or tobacco. • **Outerwear** (coats and jackets) should remain in lockers during school hours.
- **Tops** Revealing clothing (Examples of what **NOT** to wear: *halter, thin straps, muscle shirts or tank tops, torn or cut-off shirts of any kind, tops that do not go below the waistline, tops that bare the stomach, show cleavage or have an open transparent back*).
- **Dresses, Skirts and Shorts** must be 5 inches above the knee, defined as the top of an individual's knee cap. T-shirt or sling dresses must be 5 inches above the knee or longer. If you have to pull it down when you walk it is too short, Tight or form fitting garments are NOT permitted.
- **Pants, Yoga Pants, Joggers**, Yoga pants, leggings, or joggers or similar bottoms MUST have a top that is at least half way down the thigh on ALL sides, not tied around the waist, or cut up on the side. If your bottom is showing below the shirt it is too short. So if in question DO NOT WEAR IT. (Examples of what NOT to wear: Tight fitting pants, NO HOLES or RIPPED jeans that show skin 5 inches above the knee, the jeans must have fabric sewn in NO SHORTS OR ATHLETIC SHORTS UNDER THE JEANS, Pant / Jeans MUST be worn at the wait, NO briefs, boxers, or undergarments should be visible.)
- **Bandannas /Chains** are **NOT** to be worn from the pockets waist or on any part of the body including as head bands. Sunglasses and non-prescription dark glasses are not permitted unless doctor ordered.

<b><u>First Offense</u></b>	<b><u>Second Offense</u></b>	<b><u>Third Offense</u></b>	<b><u>Continual Offenses</u></b>
The student will be asked to change or be suspended from school.	The student will be asked to change and will be assigned an after school detention. Refusal to change will result in in-school suspension.	The student will be asked to change and will be assigned a Saturday detention. Refusal to change will result in in-school suspension.	The student will be suspended from school.

**NOTE: The aforementioned discipline code is not all encompassing. We, the Administration, cannot possibly describe every occurrence that would be covered by the guidelines of the Discipline Code. Those situations that are not described or outlined will be handled in a manner deemed appropriate by the Administration.**

## **DRIVING TO SCHOOL**

### **Parking Permit**

Driving in personal vehicles to and from school is by permit only. Students are strongly encouraged to utilize the district-provided bus transportation to and from school. The school district assumes no responsibility for student safety or for personal property damages. Driving privileges are limited to high school Seniors and Juniors possessing a valid Pennsylvania driver's license (not a PA Learners' Permit) and who agree to the student driving regulations. The number of driving permits issued each school year will not exceed the number of available parking spaces. Detailed information concerning student driving, student riders and loss of driving/riding privileges is available on the high school website.

Apply for a parking permit student **MUST** meet the following prerequisites:

Be in good standing and have no fines or payments that are due	NOT be failing or have failed any classes	Maintain a 2.8 GPA	Have received at least a proficient on any Keystone Exam
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Students may lose parking privileges if suspended from school

<b>1<sup>st</sup> Suspension</b>	<b>2<sup>nd</sup> Suspension</b>	<b>3<sup>rd</sup> Suspension</b>	<b>4<sup>th</sup> Suspension</b>
Warning	Loss of Driving Privileges for one week	Loss of Driving Privileges for one Semester.	Loss of Driving Privileges for one calendar year.

Students are permitted to park **ONLY** in the student numbered parking spots. **Students are not permitted to enter through the Middle School at any entrance.** Students are discouraged from parking on Wakefield Drive. We need to work with our neighbors to ensure a positive relationship.

**Registration** - All vehicles driven to school and parked on school property must be registered with a parking sticker. You may obtain your pass through the High School Office. This applies also to vehicles driven only occasionally. The parking pass requires you to park in your designated spot.

**Vehicles without a registration school pass displayed will be towed at the expense of the owner.**

**Loitering** - Vehicles will be vacated immediately upon being parked. Loitering, eating, etc., in the vehicle is not acceptable. Vehicles should be locked and not entered throughout the school day without permission. **THIS IS FOR YOUR PROTECTION** - The school is not responsible for any items removed from vehicles parked in the student parking lot.

**All Rules Regarding Smoking, Weapons, Drugs, Alcohol, etc.,** which apply in school, also apply in the student parking lot and vehicles.

**Dismissal** - Do not drive in front, between, or pass buses at any time on school property.

**Pedestrians** - Those walking have the right-of-way at all times. Avoid stopping vehicles in crosswalks.

**Recklessness** - Speeding, reckless driving, driving over curbs, walks, or lawn will not be tolerated. Avoid overloading vehicles. Violators will lose their driving and parking privileges on our school property.

**NOTE:** *The School District cannot assume any responsibility for mishaps or damages to vehicles while driven to school or parked on school property.*

## **DRUGS, TOBACCO AND ALCOHOL**

The Sharpsville Area School District takes a no tolerance attitude toward the use or abuse of drugs and alcohol. District Board Policy No 222 & 227. prohibits the possession and/or use, mimic of use, sale, mimic of sale, distribution and/or intent of distribution of any illegal or controlled mood altering chemical medication, or abused chemical not approved by the health office on school property, at school sponsored curricular and extra-curricular activities or field trips, on school buses, and en route to and from school by any mode of travel. Violation of this policy include the possession, use, sale, distribution, or mimicking the possession, use, sale or distribution of chemicals or paraphernalia. **Distribution of Drugs/Alcohol** The consequences for distributing, sharing, or involving others in the use of drugs and/or alcohol in school include all of the consequences listed above, plus possible referral to the school board for expulsion.

### **Possession/Use of Drugs/Alcohol Consequences**

If a student is found to be in violation of the District's Drug and Alcohol Policy, the following punitive action will be taken:

Suspension (3-10 days)	Informal hearing with Parent/ guardian and student involved	Formal hearing student will need to appear before the SASD Board	Referral to the police and drug/alcohol treatment.
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A second offense/violation of the Drug and Alcohol Policy while enrolled as a student within the Sharpsville Area School District (grades K-12) will result in a recommendation for expulsion by school officials.

### **Sale of Drugs/Alcohol**

The sale of drugs and/or alcohol in the Sharpsville Area School District will not be tolerated. Students will be adjudicated before both the Sharpsville Area School Board and appropriate legal authorities. The school consequence is expulsion from the district. The police and district attorney will determine the legal consequences.

### **Students That Seek Assistance/Help**

A student who voluntarily and on his/her own accord approaches any faculty or staff, administrator, or refers himself/herself to the Student Assistance Team because they are seeking help for a drug and/or alcohol problem, will not be disciplined for their admission. This does not apply to those students directly involved in a drug or alcohol related incident or investigation.

### **Tobacco Policy**

Act 145 of 1996, prohibits the possession of, and or use of any tobacco product (to include e-cigarettes, vape pens, etc...) in all schools in the Commonwealth of Pennsylvania. It is unlawful for any student/pupil to possess and or use tobacco products while under the jurisdiction of the Sharpsville Area School District as outlined above. Violation of this policy will result in the following consequences:

A fine assessed by the local magistrate.	An in-school suspension for a period of three (3) days for <b>the first offense</b> , five (5) days for <b>the second offense</b> , and ten (10) days for <b>the third and subsequent offenses</b> . In addition, a Smoking Cessation Program can be offered in lieu of a full suspension
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## **ELECTRONIC DEVICES/ CELL PHONES**

The use of electronic devices/cell phones, which include but are not limited to mobile telephones and other devices that can send, receive, play or display digital video or audio data or images or which provide an unfiltered connection to the Internet, is prohibited by students during instructional periods of the school day and in such other circumstances as deemed school related. Refer to Board Policy No. 237.

Electronic devices may be brought to school but must be ***kept turned off*** and ***out of sight*** during **ALL** instructional periods and activities. Use of electronic devices in certain designated areas of the school or in other special circumstances may be approved by the building principal. For example, during your 30 minute lunch phones may be checked, music with ear buds may be listened to. The phone will have to be put away 5 minutes prior to lunch dismissal. Students will be expected to follow the lunch monitors directive or it will be considered a consequence for violating the technology policy. See chart below.

Use of electronic devices on school transportation is permitted to the extent that such use does not disrupt or distract other students, passengers or the operator of the vehicle, and does not otherwise pose a risk to the safe and orderly operation of the vehicle.

Electronic devices and headphones / earbuds **MAY NOT BE VISIBLE** unless explicit permission from the classroom teacher, substitute teacher, instructional aide or other school staff in authority. Phones, headphones /ear buds etc. may not be visible once a student walks into the lobby.

**In the High school, phones and headphones /earbuds should be stored /locked in student lockers. If you carry the phone it must not be seen or visible and ringer must be turned off, THIS INCLUDES HALLWAYS AND ACADEMIC COACHING PERIODS.**

### **The use of electronic devices is a privilege, not a right.**

#### **Consequences for Violating the Technology Policy (HS)**

<b><u>First Offense</u></b> – A parent/ guardian will be required to have a phone conference with the building principal and the phone will be returned to the student.	<b><u>Second Offense</u></b> – A parent/ guardian will be required to have a conference with the building principal and the parent must pick up the phone from the office.	<b><u>Third Offense</u></b> – Parent/ guardian will be asked to come in and remove the SIM card. Phone will be shut off, placed in an envelope with the students' name, and held until the final day of school. NO EXCEPTIONS.
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*Links can be found on the main district website. Please refer to Board Policy for all restrictions and rules applicable to the use of electronic devices in school or on school property. Students and parents are expressly advised that use of an electronic device in a manner not permitted or authorized under Board Policy will be considered a Third Offense consequence.*

### **FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Act 157 of 2002, amends the School Code to require students to recite the Pledge of Allegiance at the beginning of each school day. The legislation allows students to decline reciting the Pledge; however, the School District is required to notify, in writing, parent(s)/guardians(s) of their refusal to recite the Pledge. Students who choose to refrain from participation shall respect the rights and interests of classmates who do wish to participate by standing and remaining quiet during the Pledge of Allegiance.

### **FINE POLICY**

Students shall be required to pay for any damages that they cause directly or indirectly to school property. Students who own a fine may be prohibited from participating in clubs/athletics/prom, and commencement. A diploma or report card will not be granted until payment is made. Unpaid debts will result in charges being filed with the local magistrate's office.

### **FIRE DRILLS**

Fire drills at regular intervals are an important safety precaution. It is essential that when the first signal is given, everyone obeys orders promptly and clears the building by the prescribed route as quickly as possible. The teacher in each classroom will give the students instructions. All teachers are expected to take roll and have an updated attendance sheet with them at all times.

### **FUNRAISING**

**All fundraising must go through a SASD Board approved club or organization. *Students may not sell items of their own to raise money.*** Fundraisers from outside groups must first be presented and approved by administration before moving forward.

### **HALL PASSES**

Students should report to their assigned class and are not permitted in the hallways unless they have a signed teacher pass or other form of identification denoting where they are assigned. Students must utilize their time wisely, get to class on time with all materials and must have a teacher signed pass on them to be used as a hall pass. Students who are not able to present a hall pass when requested will be escorted to the office to speak with the principal. Detentions for missed classes will be assigned.

### **HEALTH SERVICES/ ILLNESS AT SCHOOL**

The Sharpsville School District Health Services staff act as a liaison between the family, school, and community in an effort to improve the health status of children and have them achieve the maximum benefit from their educational experience.

A student who becomes ill at school should ask for a pass to the main office or in an emergency situation contact the school nurse directly. A student must report to the health office rather than going

to the restroom. Spending time in the restroom while ill constitutes an unexcused absence from class. Students ***must not leave*** the building because of illness without authorization from the school nurse or main office personnel. Students leaving school without permission will be treated as an offender and could receive suspension for this action. Students **are not permitted to contact parents via cell phone** or any other personal device. **This is a violation of our student health procedures and our technology policy.**

Office staff will then contact the nurse, who will decide what should be done. The School Nurse will by assess illness and injury, administering medication, providing nursing procedures, supporting students with chronic health problems, providing mandated health screenings, monitoring immunizations, and being a resource for families on available community health care programs.

### **Health Examinations/ Screenings**

The following examinations are mandated by the state of Pennsylvania and may be performed by your child's personal physician or dentist: • Physical examinations (kindergarten or first grade, sixth and eleventh grades, and any student entering school in Pennsylvania for the first time) • Dental examinations (kindergarten or first grade, third and seventh grades, and any child entering school for the first time in Pennsylvania) If you are unable to schedule these exams with your own health care provider, please contact the School Nurse

### **Medication**

The law which regulates the administration of medication in the school is the same law that applies to hospitals and other institutions. The school cannot dispense or allow any child to take any medication without written permission from a physician and parent. This includes both prescription and over the counter drugs, including cough drops. If you anticipate or find that your child must take medication during school hours, please obtain a copy of the medication policy and a permission form. Medications must be turned into the Nurse's Office immediately upon arrival to school and must be in the original prescription bottle or the original package. For safety reasons, it is highly recommended that medications be transported to and from school by a parent or guardian. Medications must be kept in the nurse's office.

### **LEAVING THE SCHOOL BUILDING OR PROPERTY**

Students are not permitted to go outside the school building (including the school parking lot or recess areas) or leave the school property without permission from the school office, or except when accompanied by a faculty member, coach, or school administrator. Parents wishing to pick up a student during the school day (early dismissal) must meet the student at the school office/attendance office. Identification may be requested.

#### **Consequences for leaving the building/ grounds without permission:**

<b>First Offense</b> Three (3) days AIA Truancy charges filed with magistrate	<b>Second Offense</b> Five (5) days AIA Truancy charges filed with magistrate	<b>Third and Subsequent Offense(s)</b> Ten (10) days AIA Truancy charges filed with magistrate
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### **LIGHTED OBJECTS**

It is a violation of the fire code to have a lighted object in the school or to interfere with fire protection equipment, systems or procedures. A student who is found with a lighted object (cigarette, lighter, match, etc.) or who otherwise violates the fire code will be referred to the proper authorities, which could result in a fine.

### **PARTICIPATION IN SPECIAL EVENTS (Activities/Athletics)**

Student attendance in school on the day of any extracurricular activity (athletic event, club activity, musical, concert, Homecoming, Prom or field trip) is expected. At minimum, students must attend one-half of the school day with a valid excuse for late arrival/early dismissal, to be eligible to participate in the extracurricular activity. Participation in extracurricular activities and athletic events is a privilege. Students assigned to in-school or out of school suspension are prohibited from participating in activities/athletics until the day after the suspension ends.

#### **Prom**

To remain eligible to participate in all prom activities, the student agrees to:

- *Bring a note in the case of a necessary absence as per the Sharpsville Area School District Attendance Policy*
- *To provide a doctor's note for all absences in excess of ten (10) days.*
- *Complete all Community Service Requirements by April 1, 2019.*
- *Not engage in any activity resulting in suspension from school (in school or out of school); suspension over 5 days (single suspension or cumulative) will result in loss of prom privileges.*
- *Not miss more than 15 days of school (unexcused)*
- *Not be late to school more than 15 days of school (unexcused)*
- *Not be failing two (2) or more subject for the year by the third marking period.*

#### **Commencement**

To remain eligible to participate in commencement activities, the student agrees to:

- *Bring a note in the case of a necessary absence as per the Sharpsville Area School District Attendance Policy.*
- *Not miss more than 20 days of school (unexcused).*
- *Not be late to school more than 20 days of school (unexcused)*
- *Complete all Community Service Requirements by April 1, 2019.*
- *Successfully complete his/her educational program and mandatory Keystone Testing or Senior Project if not meeting the level of proficiency required by the state.*

### **REASONABLE REQUESTS**

Students must comply with all reasonable requests from staff. Students who do not comply with reasonable request will receive a second opportunity to comply from the adult in charge. Failure to comply will result in a phone call home and immediate one (1) day suspension from school.

## **SEARCHES**

*Refer to Board Policy 226. Searches authorizes the administration to conduct searches of students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions in accordance with the standards set forth in this policy.*

### **Individualized Suspicion Searches**

Individual students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, may be searched without a warrant when in school, on school grounds or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules. The scope and extent of searches must be reasonable in relation to the nature of the suspected evidence, contraband or dangerous material and to the grounds for suspecting that it may be found in the place or thing being searched.

### **Consent and Communication**

When the threshold of reasonable suspicion is met, school officials do not need consent from the student and/or parent to conduct a search. School officials have the responsibility to share the reasons for the search and give the student an opportunity to be heard. School officials must also ensure that the scope of the search is reasonable based on the suspected violation. School officials will encourage cooperation from students. School officials shall make an effort to contact parent(s)/guardian(s) prior to a search. School officials will also contact parent(s)/guardian(s) after a search is conducted. If a student refuses to cooperate with the search process, school officials will attempt to secure cooperation and support from the parent(s)/guardian(s).

### **Individual Locker Inspections and Searches**

School authorities may search a student's locker and seize any illegal materials. Such materials may be used as evidence against the student in disciplinary, juvenile, or criminal hearings. No student may place or keep in a locker any substance or object that is prohibited by law, Board policy or school rules, or that constitutes a threat to the health, safety or welfare of the occupants of the school building or the building itself. Students are required to ensure that their lockers do not contain spoiled food items or beverages, or soiled clothing, which may attract pests, create odors or cause unhealthy conditions. A student locker may be opened and inspected for cleanliness, with or without the consent of the student, whenever there are odors, pests or other indications that a locker contains spoiled food, soiled clothing in need of laundering or similarly unhealthy matter. Students are exclusively responsible for locking their assigned lockers to ensure the security of their personal belongings and school property entrusted to them

The courts have held that school lockers are school property loaned to the student for the student's convenience. (School authorities may search the student's locker **without** prior warning in seeking contraband. School authorities are charged with the safety of all students under their care and supervision. Courts have reasoned that the school extends locker use to students only for legitimate

purposes). Students shall not expect privacy regarding items placed in school lockers because school property is subject to search at any time by school officials and that school officials will conduct random, periodic sweeping searches of all lockers.

We strongly suggest that all students put a lock on their locker. A duplicate of the key or a copy of the combination must be on file in the main office. A violation of this rule will result in the lock being cut off if the need arises.

It is the responsibility of each student to make sure that his/her own locker is kept clean and neat. Students are not permitted to double-up in another locker.

### **General Searches Without Individualized Suspicion**

When certain criteria are present, general searches of school premises, students and their belongings, including student lockers or vehicles parked on school property, may be conducted during the school day or upon entry into school buildings or school activities (e.g., prom, homecoming, etc.), for the purpose of finding or preventing entry onto school property or activities of controlled substances, weapons or other dangerous materials. Such searches normally will be conducted in a minimally intrusive manner using screening methods such as dogs or other animals trained to detect controlled substances, explosives or other harmful materials by smell, as well as metal detectors and other technology. School staff may also assist in searching student bags and materials in response to a threat (e.g., a bomb threat). When such screening methods provide a reasonable suspicion that particular students, items or places possess or contain controlled substances, weapons or other dangerous material, screening may be followed by physical searches of those particular students, items or places on an individualized basis.

General searches for weapons may be conducted when there are circumstances, information or events tending to indicate increased likelihood that students may be armed or headed for physical confrontation because of community strife or tensions, or as a continuation or escalation of a prior incident, in or out of school, which threatens to spill over into school, into a school sponsored activity, or into other times and places that students are under school supervision.

### **Individual Vehicle Inspections and Searches**

The administration may establish rules and procedures governing certain privileges enjoyed by students, such as the privilege of parking a vehicle on school grounds that make the student's consent a condition of access to the privilege. Vehicle search procedures follow the same protocol as locker searches.

## **SEXUAL HARASSMENT**

The Sharpsville Area School District does not condone nor will it tolerate sexual harassment, whether it is of a physical, written, graphic, or verbal nature. Sexual harassment is defined but not limited to: comments of a sexual nature, physical contact/harassment of a sexual nature, sexual jokes, personally intrusive conversations, obscene gestures, pornographic materials, obscene graffiti directed at a specific student or employee, and coercion for sexual favors.

Any incident of this nature should be reported to the Administration **immediately**. All reports will be investigated; and any student found guilty of sexual harassment will receive punishments ranging from a

verbal reprimand to suspension from school depending upon the severity of the harassment and whether or not there have been prior referrals of sexual harassment regarding the offender. In addition, charges could be filed with the local magistrate.

In cases that are deemed severe by school administration, consequences are as follows:

- Three (3) day suspension for the first offense
- Five (5) day suspension for the second offense
- Ten (10) day suspension for the third offense
- Charges can be filed with the police.
- The principal may deviate from the progression of consequences listed above based on the severity of the case.

### **SCHOOL INSURANCE**

School insurance is available to all students. A packet will be available for each student on the first day of classes. Purchase of this program is optional. Students playing sports are requested to bring proof of insurance from home or they must buy the school insurance before they will be allowed to participate.

**School insurance does not cover football.**

### **SCHOOL PROPERTY**

Schools help students learn to respect property and develop feelings of pride in community institutions. Students are responsible for the proper care of school property and the school supplies and equipment entrusted to their use such as books, computers, desks, lockers, tables and chairs within the classroom, bathroom stall walls and mirrors. **Do not** tamper with the fire alarms, fire extinguishers, or any electrical systems. Students who willfully damage school property through vandalism, arson, or larceny or who creates a hazard to the safety of our students will be referred to the proper law enforcement agency. All costs of replacing, repairing, or cleaning such items are the sole responsibility of the parent and student. Refer to FINE POLICY

### **SCHOOL SPIRIT AT ALL SCHOOL SPONSERED EVENTS**

Sharpsville Area School District encourage and promote sportsmanship by student athletes, coaches, and spectators. Profanity, racial or ethnic comments, or other intimidating actions directed at officials, student athletes, coaches, or team representatives will **not** be tolerated and are grounds for removal from the site of competition. Your cooperation with the school personnel managing the events will be greatly appreciated and beneficial to all parties. The same code of conduct is expected at all functions of the school including assemblies, band performances, choir performances, etc.

### **SCHOOL SPONSERED TRIPS/ COMPETITIONS**

Participation in school sponsored trips and/or competition is a privilege and not a right. Appropriate dress, appearance, and behavior are expected. Non-compliance will result in exclusion from such activities. All policies students are expected to follow while in school apply to any and all trips unless specifically stated otherwise – this includes dress code.

## **SMOKE-FREE CAMPUS**

For the safety and well-being of our students, staff and visitors, Board authorizes the 24-hour, year-round smoke free status. The board prohibits tobacco use, smokeless tobacco or the use of vaporizers, e-cigarettes or any similar devices at any time in a building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district. This includes school-sponsored activities held off school property. This policy applies to any person using or renting school facilities at any time. Refer to Board Policy 222&227.

### **Possession and Use of Tobacco**

Students are expressly prohibited from both possessing and using tobacco products, including cigars, cigarettes, pipes, and all other tobacco and smokeless tobacco products (chew and look-alike products) in school buildings, on school buses, on school property, and at school sponsored events and activities, including travel to and from such events and activities. In addition to disciplinary consequences, students will be issued a citation for use or possession of smoke or smokeless tobacco.

## **STUDENT WELLNESS POLICY**

Sharpsville Area School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development, and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement. To read the entire Board Policy on Student Wellness please refer to the Sharpsville Areas School District School Board Policy No. 246.

## **TECHNOLOGY ACCESS FOR STUDENTS**

The use of computer and network facilities shall be consistent with the curriculum adopted by the School District, as well as the varied instructional needs, learning styles, abilities, and developmental levels of students. The Board supports the use of the Internet and other computer networks in the District's instructional program in order to facilitate learning and teaching through interpersonal communications, access to information, research, and collaboration.

The electronic information available to students and staff does not imply endorsement of the content by the School District, nor does the District guarantee the accuracy of information received on the Internet. The District shall not be responsible for any information that may be lost, damaged, or unavailable when using the network or for any information that is retrieved via the Internet. *The School District shall not be responsible for any unauthorized charges or fees resulting from access to the Internet.*

The District reserves the right to log network use and to monitor fileserver space utilization by District users. The Board establishes that use of the Internet is a privilege, not a right. Inappropriate, unauthorized, and illegal use will result in the cancellation of those privileges and appropriate disciplinary action. Students are not permitted to use the school district for personal use of the e-mail service; this includes sending, receiving, and/or accessing home services. The only acceptable use of e-mail is for a class-related assignment approved by the subject teacher.

### Prohibited Network Usage

Students and staff are expected to act in a responsible, ethical, and legal manner in accordance with District policy, accepted rules of network etiquette, and federal and state law. The following uses are **prohibited**: use of the network to facilitate illegal activity including hate mail, discriminatory remarks, and offensive or inflammatory communication; unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials; and destruction, modification, or abuse of network hardware or software. The use of the network for commercial or for profit purposes; non-work or non-school related work; product advertisement or political lobbying; to access obscene or pornographic material; to transmit material likely to be offensive or objectionable to recipients; to intentionally obtain or modify files, passwords, and data belonging to other users; loading or use of unauthorized games, programs, files, or other electronic media is also **prohibited**. Impersonation of another user, inappropriate language or profanity, or use of the network to disrupt the work of other users **will not** be tolerated.

### Consequences or Inappropriate Use

The network user shall be responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.

Illegal use of the network - intentional or damage to files of data belonging to others; copyright violations or theft of services will be reported to the appropriate legal authorities for possible prosecution. General rules for behavior and communications apply when using the Internet in addition to the stipulation of this policy. Loss of access and other disciplinary actions shall be consequences for inappropriate use. This may include removal from any and/or all computer related courses for the remainder of the school year.

### Network Usage Consent Form

All students and a parent/guardian are required to sign the Network Consent Form before they will be permitted access to the Internet. The forms will be kept on record. Students cannot use the network or Internet until these forms have been turned in and checked.

### Home Use of Online Resources

Several online resources available within the District have recently become available to students and staff at home. These resources can be accessed via the District's web page at <http://www.sharpsville.k12.pa.us>.

### **TELEPHONE**

A public telephone **is no longer** provided for student use. However, there is a phone in the office for students to use for emergency purposes. Student may come to the office with teacher or nurse permission/pass from class if an emergency arises. *Social telephone messages are not accepted at school, nor will you be called to the phone.*

### **THEFT/ STUDENT VALUABLES**

Students are cautioned not to bring large amounts of money or other valuables to school. If you wear glasses or watches keep track of them at all times. Students, not the school, are responsible for their personal property, including electronic devices. All lockers must have a lock. Lockers without a lock (at the end of the first week of school) will be bolted shut. The office must have a copy of the key/combination on file.

#### **Lost and Found**

If you should find an article, textbook, etc., please bring it to the main office to be placed in the lost and found. If you have lost an article, please come to the office to look for it.

### **TRESPASSING**

No one, including students, may be in the school building or on school grounds after school hours or on a non-school day unless that person is on official school business, is participating in a supervised school activity, is a spectator at an activity open to the public, or has been given permission by the school administration to be here. Anyone who loiters at school or upon school grounds after the close of the school day, on a non-school day or after a school activity without specific reason or supervision, or who is directed to leave and refuses to do so, may be charged with trespassing under the Pennsylvania Crimes Code.

### **VISTORS**

The school policy is to accept only those visitors who have legitimate business at the school. Guests and visitors must register in the main office. Parents/guardians are always welcome. Students are not permitted to bring guests. Visitors are expected to leave promptly when their business is completed.

### **WEAPONS POLICY**

Section 218.1 of the District's Policy Manual states: Weapons shall include, but are not limited to: any knife or cutting instrument/tool; nun chuck stick; firearm, shotgun, or rifle; or any other tool/instrument or implement capable of inflicting serious bodily injury. Anyone not legally empowered by the School Board who possesses a weapon in a school building, on school grounds, at school sponsored functions, or in any conveyance providing transportation for the school is guilty of a misdemeanor of the first degree and will be referred to the appropriate legal authorities. Such person, if a student, will also be suspended from school for a period of ten (10) days and will be referred to the School Board for an expulsion hearing, for a period of **not less** than one (1) **calendar** year.

### **WITHDRAWALS AND TRANSFERS**

Contact the Guidance Office for specific details.

### **WORKING PERMITS**

If you are under 18 years of age and/or are in school, you must obtain a work permit in order to accept employment. The law has certain requirements concerning the type of work you may do, the hours, and

under what conditions you may work. Applications and all necessary information may be obtained in the High School Guidance Office.

All early releases for work require students to personally sign out in the high school office each day. Due to school policy, early release for work will be granted to seniors only if scheduling arrangements can be made. (Exceptions to the above will be made on a case-by-case basis.)

#### **Work Release, Independent Studies and Apprenticeships**

Permission for early dismissal for work will be given to seniors if they meet state and local requirements for working papers and for graduation. Forms completed by both parents/guardians and employer must be on file in the Guidance Office. No student will be excused unless he/she has a work permit and signs out daily in the High School Office. Exceptions to the above will be made on a case-by-case basis. Work release will only be granted for the **LAST TWO PERIODS OF THE DAY**.

**Students excused for work must be passing all subjects.** These students must be responsible for their own transportation to the job location and notify the guidance office if their employment is terminated or the place of employment changes. Students should check with the high school office to secure announcements, which pertain to them. Failure to follow these regulations will result in the loss of early dismissal permission.

Students interested in completing an apprentice program or an independent study focused on a career interest may do so if they are on track to graduate, are in good academic and behavioral standing, and/or believes the experience would provide an academic benefit. Students interested in independent studies or apprenticeships should set up a meeting with the building principal. Board approval is required.



# ACADEMIC INFORMATION

## ACADEMIC AWARDS PROGRAM- HIGH SCHOOL ONLY

Criteria:

- awards will be based on GPA
- grades for subjects, which meet a minimum of five (5) days per week, shall be included in the GPA students will qualify if they have achieved a GPA of 3.25 for each year.

**NOTE: GPA is done on a yearly basis and not on a cumulative year's basis.**

## ACADEMIC COACHING / AFTER SCHOOL TUTORING

After school tutoring is available to all students Monday –Thursday in all subject areas. Individual Teachers may post times they are available quarterly. There will also be open library for students who need to take advantage of the library for research. Make up tests will be given at a designated time, one (1) hour each week, and will be proctored by a certified teacher. Students must notify the subject teacher of their intention to take a makeup test. Students who opt to attend the tutoring program in lieu of detention will be given detention credit for attendance. Students must be doing work for a scheduled subject and remain for the total detention time.

Students who are not eligible to participate in a sport or activity due to academics are REQUIRED to attend after school tutoring. Teachers and coaches are asked to make sure this is monitored closely.

## CLASS RANK DETERMINANTS - High School (Effective Class of 2019 ONLY)

All classes taken during the **normal school day** and the normal school year are included in class rank determination. (This includes off campus courses, which require pre-approval from the Principal and Guidance Counselor.)

The following **WEIGHTED** courses will have a one (1) added to the final GPA.

- University of Pittsburgh Courses
- AP Language & Composition
- AP Literature & Composition
- AP Biology
- AP Probability & Statistics
- Dual Enrollment Courses
- Honors Physics

Calculation of GPA and class rank is as follows:

- When calculating GPA, only for **WEIGHTED** courses, a one (1) **will be added** to the final GPA. (A = 5, B = 4, C = 3, D = 2)
- The Superintendent will establish a committee to evaluate course offerings for inclusion/exclusion on the weighted course list.

### Selection of Valedictorian and Salutatorian

The selection of Valedictorian and Salutatorian will be based on the quality points of the following classes. No weighting will be considered and you must meet ALL requirements.

● US History	1 Credit
● World History	1 Credit
● Government	1 Credit*
● Psychology	1 Credit
● Literature and Composition 1	1 Credit
● Literature and Composition 2	1 Credit
● Literature and Composition 3	1 Credit
● Literature and Composition 4	1 Credit*
● Academic Algebra 2	1 Credit
● Academic Geometry	1 Credit
● Algebra 3/Trigonometry	1 Credit
● Biology/Lab	1.4 Credits
● Chemistry/Lab	1.4 Credits
● Physics/Lab	1.4 Credits
● Human Anatomy	1 Credit
● Health	.6 Credits
● Physical Education 9	.5 Credits
● Physical Education 10	.3 Credits
● Physical Education 11	.4 Credits
● Physical Education 12	.4 Credits
● Computer Skills	.5 Credits
● Spanish 1	1 Credit
● Spanish 2	1 Credit
● Spanish 3	1 Credit
● Spanish 4	<u>1 Credit</u>
	22.9 Credits

\*You must take four of the following courses:

● AP Biology	1.6 Credits
● AP Chemistry	1.6 Credits
● AP Literature	1 Credits*
● AP Language	1 Credits
● AP History	1 Credits*
● AP Statistics	1 Credits
● Pitt Calculus	1 Credits

\*You may not use a substituted AP class to meet two (2) requirements.

## **CLASS RANK DETERMINANTS - High School (Effective Class of 2020 and Beyond)**

### **Class Rank and Valedictorian**

For the purpose of calculating the qualifying grade point averages, all classes posted on the Sharpsville Area High School transcript would be included, up to and including the fourth quarter of a student's senior year. Beginning with the Class of 2020, a Cum Laude system will be utilized along with a series of special designations to those students who decide to take more rigorous coursework. Students earning a "Cum Laude" designation will have that designation indicated on their diploma and transcript.

### **Cum Laude with Honors Graduation Recognition**

The categories under the "Cum Laude with Honors" recognition are as follows:

- Cum Laude – meaning "with praise" -- is the first recognition awarded at graduation. To qualify for cum laude, a student must achieve a 3.50 – 3.69 grade point average on a 4.0 scale.
- Magna Cum Laude – meaning "with great praise" -- is the second highest recognition awarded at graduation. To qualify for magna cum laude, a student must achieve a 3.70 – 3.89 grade point average on a 4.0 scale.
- Summa Cum Laude – meaning "with the highest praise" -- is the highest distinction awarded at graduation. To graduate summa cum laude, a student must achieve a 3.90 or higher grade point average on a 4.0 scale.

Students taking our most rigorous coursework will receive an additional recognition of "Distinguished Graduate" and will be presented with a medal to honor their effort and dedication to excellence. To earn the honor of "Distinguished Graduate," a student must accumulate 14 rigor points and have earned the Summa Cum Laude distinction.

Points can be earned by taking the following courses:

Courses worth one (1) point per semester (2 points per year).	Courses worth half (.5) points per semester (1 point per year).
AP Composition AP Literature AP Art Studio AP Biology AP Computer Science Dual Enrollment Classes University of Pittsburgh Chemistry University of Pittsburgh Physics University of Pittsburgh American Politics University of Pittsburgh Psychology University of Pittsburgh Statistics University of Pittsburgh Calculus University of Pittsburgh Business Calculus Organic Chemistry	Honors Literature and Composition I Pre-AP Honors Literature and Composition II Academic Biology Chemistry Forensic Science Honors Physics Spanish III Spanish IV Advanced Art (must be 5 days per week) Human Anatomy and Physiology

### Weighted Courses

All Advanced Placement (AP), University of Pittsburgh, and Dual Enrollment Classes will receive a weight of 1.05. The courses included within these three categories are as follows:

- AP Composition
- AP Literature
- AP Art Studio
- AP Biology
- AP Computer Science
- Dual Enrollment Classes
- University of Pittsburgh Chemistry
- University of Pittsburgh Physics
- University of Pittsburgh American Politics
- University of Pittsburgh Psychology
- University of Pittsburgh Statistics
- University of Pittsburgh Calculus
- University of Pittsburgh Business Calculus

The following courses will receive a weight of 1.02 due to the advanced coursework and curriculum:

- Honors Literature and Composition I
- Pre-AP Honors Literature and Composition II
- Academic Biology
- Chemistry
- Honors Physics
- Forensic Science
- Music Theory
- Spanish III
- Spanish IV
- Advanced Art (must be five days per week)
- Human Anatomy and Physiology

### Converting Class Percentage to Grade Points

Letter Grade	Percentage	Grade Points	Letter Grade	Percentage	Grade Points
A+	100	4.5	B	80 – 84	3.0
A	98 – 99	4.4	C+	78 – 79	2.9
A	96 – 97	4.3	C	74 – 67	2.5
A	94 – 95	4.2	C-	70 – 73	2.0
A	92 – 93	4.1	D+	68 – 69	1.9
A-	90 – 91	4.0	D	64 – 67	1.5
B+	88 – 89	3.9	D-	60 – 63	1.0
B	85 – 87	3.5	F	0 – 59	0

- Any score that is 59% or lower results in a failing grade and will not be given a point value.
- This procedure will provide weight based on course grade regardless of the course being taken (general vs. advanced courses).

## **COMMUNITY SERVICE**

**All** students must participate in pre-approved community service; thirty-two (32) hours for graduation.

## **CSIU PARENT PORTAL**

eSchoolBook is available for all students in order to help increase the flow of information between parents/guardians, teachers, and students. Please contact the school in order to receive your personal user ID in order to allow for daily updates for each and every one of your child's classes.

## **GRADING SYSTEM**

The High School is comprised of four (4) nine (9)-week grading periods. Please see the Program of Studies to review the specific grading system for the class of 2018, 2019 and the newly revised system beginning with the Class of 2020.

## **GRADUATION REQUIREMENTS – HIGH SCHOOL ONLY**

**High School** - The graduation requirements for Sharpsville Area High School are based on grades 9, 10, 11 and 12 in accordance with the State Board of Education regulations.

Twenty-six (26) units in the following curriculum areas in grades 9, 10, 11 and 12 shall be required for graduation for all students. The required planned courses shall include the following:

- **English** - four (4) planned courses
- **Social Studies** - four (4) planned courses\*
- **Mathematics** - four (4) planned courses
- **Science** - four (4) planned courses\*
- **Foreign Languages** - two (2) planned courses
- **Health Education** - one (1) planned course
- **Physical Education** - a planned course in each of grades 9, 10, 11 and 12
- **Basic Skills** – physical education and Industrial Technology (grade 9)
- **Consumer Education** – One (1) planned course to include Child Care or FCS
- **Electives** - the number of courses needed to earn a minimum of twenty-six (26) units (no course may fulfill a requirement in more than one (1) area).

***\*With prior approval, another course may be substituted for one (1) required planned course in this area, depending on vocational plans of student. \****

### **Career Center Students - Follow the above criteria except:**

- **Social Studies** – three (3) planned courses
- **Science** – three (3) planned courses **must** include biology, chemistry and physics (may be conceptual level classes and/or integrated science classes)

***Cosmetology Students*** will follow the above criteria except:

- **Social Studies** – two (2) planned courses
- **Mathematics** – three (3) planned courses
- **Science** – three (3) planned courses **must** include biology, chemistry and physics (may be conceptual level classes and/or integrated science classes)
- **Foreign Language** – one (1) planned course

## **HOMEBOUND INSTRUCTION**

Whenever a student contracts a disability or an extended illness, provision can be made for homebound instruction. The requirement is that a child must be unable to attend school for a considerable period of time. Homebound instruction can then be arranged with a **maximum of five (5) hours per week**.

Requests for homebound instruction should be initiated by the parent/guardian through the principal and supported by the necessary statement from a physician. There is no charge to the parents/guardians for this service.

***NOTE: The Department of Public Instruction will approve Requests for homebound instruction on the basis of emotional, nervous, or mental disorders only when a licensed psychiatrist or psychologist issues the statement supporting the request.***

## **HOMEWORK**

The assignment of homework to students is an accepted policy of our School District. It is felt that in fulfilling such assignments, students can be helped to develop independent work habits and a sense of responsibility.

How can you help? You need to supply the basics: a desk in a quiet place (no radio or TV playing) with adequate lighting and a dictionary.

Some suggestions for helping with homework:

- Plan a regular time to do homework each day (forty-five [45] minutes to one [1] hour)
- Let your child know that you are available to help.
- If your child does not have homework, use the time period for review or extra reading.
- Check to see if the assignments are completed and legible; if not, redo them.
- **BE POSITIVE!**

## **MAKE UP WORK**

Students who are absent for any excused reason will be required to make up work missed in each class. A day's absence does not excuse a student from responsibility for all recitations on the day of his/her return (see page 8 for make-up work responsibility requirements). Students with an unexcused absence will receive a zero for work missed or work expected to be submitted the day they are absent.

## **NATIONAL HONOR SOCIETY (NHS)**

**High School** - The purpose of the NHS is to recognize scholarship and to stimulate the desire of students to render service, to promote leadership, and to develop character in the students of Sharpville Area High School.

Enrollment is limited to students in grades 11 and 12. Seniors and Juniors who maintain a cumulative QPA of 3.75 or higher (on a 4.00 scale) are eligible. Students must maintain a 3.8 to remain an active member. Prior to invitation for application, students must be approved by a Faculty Review Committee which determines if these students also have high standards in service, leadership, and character as defined in the Bylaws of the National Honor Society approved by the National Council. NHS is an invitation only organization. No student may solicit the organization for membership. Invitations and applications will be distributed in early December. Applications are reviewed by the Faculty Council, and students are notified by early January. Incomplete and/or late applications are automatically disqualified. Once inducted, all members must attend regular meetings and participate in at least two (2) service activities yearly to maintain membership. Display of behavior lacking in character of an NHS member (in or out of the school) may be grounds for review by the Faculty Council and may lead to discipline or dismissal from membership.

Selection criteria other than Scholarship are Leadership, Service, and Character. A list of these attributes and expectations are available from the National Honor Society Advisor.

Dismissal from National Honor Society - Members should understand fully that they are subject to dismissal if they do not maintain the standards of scholarship, leadership, service, and character that were used as a basis for their selection. They should also be informed that they are allowed limited warnings during their membership, but that in the case of a flagrant violation of school rules or civil laws (i.e. cheating, suspension, police/court issues), a warning is not required. A member is never automatically dismissed without a written notification and a pre-dismissal hearing with the Faculty Council.

### **PERMIT TO DROP A COURSE OR PROGRAM CHANGE (Student Initiated)**

Permission to drop a course is difficult to obtain. When a student elects a course, they are expected to complete it. If a course is dropped after the first two (2) weeks into the course, a failing grade will be recorded on the permanent record card and no credit will be given.

#### **Program Change (Student Initiated)**

Changes can be made or a course dropped through the first two (2) weeks of classes if:

- The change will not overload a class.
- The change results in a reasonable program of studies of the established curriculum.
- Parent/guardian, teacher, Counselor, and the principal approve the change.

After the first two (2) weeks into the course, if a course is dropped from the schedule, a failing grade will be recorded on your permanent record card and no credit will be given. No partial credits are ever given for successful completion of any quarter of the course.

### **PHYSICAL EDUCATION**

All students must participate in physical education. In view of this it is strongly urged that the student visit his/her family doctor for a complete physical examination before entering school. If any limitation is to be placed on participation in physical education, a written statement should be presented which clearly sets forth the limitations and is signed by the family doctor. The statement

will be made a part of the student's record. Students are not excused from physical education.

### **Dress Code**

Because of the fact that physical education is an activity-oriented course, there are specific requirements as it relates to appropriate apparel in class.

Aside from the dress/apparel guidelines stipulated by the physical education department, there are items of apparel that are not permitted. These items include:

- Any and all jewelry (chains, earrings, etc.) that present a potential health/safety hazard either to the student who is wearing the said item or to others in the class.
- Any and all jewelry (hoops, etc.) in conjunction with body piercing of the ears, facial area, and/or torso

### **PLAGIARISM AND /OR CHEATING**

Cheating and plagiarism are not acceptable practices by students. Students found cheating or plagiarizing will be penalized and disciplinary action maybe be taken.

*Cheating* includes but is not limited to:

- Copying homework from another student
- Securing answers in a dishonest manner
- Allowing work to be copied by another student
- Transmitting answers from class to class

*Plagiarism* is using another's thoughts, writings, drawings, etc. as one's own. Plagiarism includes but is not limited to:

- Failure to document with quotation marks any material copied directly from other sources
- Failure to acknowledge paraphrased materials (from someone else's ideas)
- Failure to provide a works cited (bibliography)
- Failure to provide sources for any visual drawing, sketch, painting, etc.

***The above mentioned points include works taken from the Internet, software, published or unpublished works, and computer disks and/or files.***

Consequences for cheating or plagiarism:

<b><u>First Offense</u></b> – Student will receive zero "0" credit on the assignment. Parent will be notified. All students involved will be spoken to. Students maybe also be referred to an Administrator for further disciplinary action.	<b><u>Second Offense</u></b> – Will result in disciplinary action by an Administrator. This may include suspension from school.	<b><u>Third Offense</u></b> – Will result in the student(s) receiving a failing grade for the nine (9) week grading period.
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## **REPORT CARDS**

- You should expect to receive your child's report card approximately one (1) week after the last day of the grading period.
- Percentages are placed on the report cards (not letter grades). The grade earned reflects class participation, homework, reports/research, tests, and quizzes.
- If you have a concern about your child's performances, you should schedule a conference with the teacher.

## **SCHOOL ACTIVITY**

Every student must be involved in one (1) school sponsored activity each year. This includes clubs, student government, athletics, marching band, drama, etc. (requires pre-approval).

## **SCHOOL GUIDANCE**

School Guidance Services are available to all students. Guidance Services are designed to meet a variety of student needs surrounding social, behavioral, academic, career, and personal issues. Students are encouraged to use their guidance counselor as a resource for each of these developmental areas. In order to prepare students for life beyond high school and to provide early exposure to a variety of careers, several career activities and resources are made available to middle and high school students.

## **STUDY HALL / ACADEMIC COACHING PERIODS**

Students are required to study in study hall. Study hall teachers may issue passes only to the main office, guidance office, or to the restroom in emergency cases. Students desiring to see a teacher other than their study hall teacher must have previously obtained a pass from that teacher. If the student is to remain with the teacher all period, this is to be indicated on the pass. Card/game playing is not an acceptable activity for study hall. Students may listen to music while they work as long as they have headphones, the music cannot be heard by others, and permission is provided by the adult in charge.

## **SUMMER SCHOOL/TUTORIAL/ CORRESPONDENCE COURSES**

*Sharpsville's Own Cyber Program Through Virtual Learning Network (VLN)* – Sharpsville will be starting a school-based cyber program beginning the summer of 2016. Students will be able to take courses over the summer for credit recovery. These courses are aligned specifically to the curriculum offered by the Sharpsville Area School District.

## **TEXTBOOKS**

The school at the expense of the School District supplies textbooks. When books are issued at the beginning of the year, the teachers will record the number and condition of the book. Students are responsible for the loss of books or damage to them. In either case, the students should pay for and procure new books immediately. If books are later recovered, the money will be refunded. If students withdraw from school before the end of the term, they should personally return all books to the respective teachers. Lost / damaged books must be paid for before the issuance of the final report card.

# SHS

## Sharpsville Area High School



## 2018/2019 Student Handbook **DISCIPLINE CODE**

## **DISCIPLINE CODE**

Education involves many areas of learning. The classroom experience is of primary importance to everyone involved in education. However, along with knowledge, students must also develop discipline and self-control.

A school whose student body has a respect for its teachers, for its rules and regulations, and for each other will be a school that has a climate conducive to learning.

This discipline code has been prepared for the welfare and protection of every student at Sharpsville Area High School. You are responsible for knowing and understanding this information.

Students who continuously violate the school discipline or harassment code or school policies regarding drugs, alcohol, or tobacco will be referred to the SAP team.

### **Detention**

*After School Detention* - The student is detained after school either with the assigning teacher or in a specified detention room.

- All detentions will be held from 3:00 p.m. - 3:30 p.m.
- Students assigned detention will be given twenty-four (24) hours' notice.
- Any student failing to serve the assigned detention will be scheduled an additional night.
- If a student fails to serve the re-assigned detention, he/she will then be assigned suspension or a Saturday detention.
- Any disciplinary infractions during detention will result in suspension and the makeup of the original detention.

*Saturday Detention* - This form of discipline is utilized in cases where students do not respond well to after-school detention. Students will be assigned to Saturday detention for up to three (3) hours. Saturday detention runs from 8:00 a.m. – 11:00 a.m.

### **Restriction**

In this case, any or all of a student's privileges are revoked. This action will be for a specified time period.

### **Restorative Justice**

The three main goals for this option are as follows:

1. **Accountability.** Restorative justice strategies provide opportunities for wrongdoers to be accountable to those they have harmed and enable them to repair the harm they caused to the extent possible.
2. **Community safety.** Restorative justice recognizes the need to keep the community safe through strategies that build relationships and empower the community to take responsibility for the well-being of its members.

3. Competency development. Restorative justice seeks to increase the pro-social skills of those who have harmed others, address underlying factors that lead youth to engage in delinquent behavior, and build on strengths in each young person

Restorative justice programs allow for the reparation of harm. They have the potential to influence school climate and strengthen positive social connections between students and staff.

Common elements to school restorative justice programs include:

1. Student referrals at the discretion of teachers, administrators, or other students.
2. Service to the school or to the individual(s) affected by the violation.
3. Involving students who are willing to accept some responsibility for their actions.
4. Involving victims and others in the process, with voluntary participation.
5. Keeping proceedings confidential.
6. Direct parent involvement in the process – victim and the accused.

This option would be provided by the principal in lieu of suspension (In-School or Out-of-School) for certain violations of the student code of conduct.

### **Suspension**

*In-School (AIA)* - This form of disciplinary action involves exclusion from classes and all activities for the duration of the suspension. Additional days can be added if the student does not cooperate with the rules and regulations governing AIA.

*Out-of-School* - In this form of disciplinary action, the student is removed from the school environment for a period of one (1) to ten (10) days.

*Less than four (4) days* - Suspension from school for a period of **up to** three (3) school days by the principal does not require a hearing. A student must be informed of the reasons for the suspension and given an opportunity to respond before the suspension becomes effective. A letter will be forwarded to the parent/guardian outlining the terms of the suspension with a copy forwarded to the Superintendent's Office.

*Four (4) to ten (10) days* - Suspension from school **beyond** three (3) days **and up to** ten (10) school days by the principal requires an informal hearing before the principal. The informal hearing must take place within the first five (5) days of the suspension. The maximum period a student may be suspended for an offense shall **not exceed** ten (10) days.

*Expulsion* - Expulsion from school is defined as the exclusion from school for a period **in excess of** ten (10) days. The length of the expulsion is determined by the Board of Education.

All expulsions must be after a formal hearing before the Board of School Directors or a duly authorized committee of the Board. A majority vote of the entire School Board is required for expulsion. The expelled student's progress and behavior will be reviewed one (1) time per year following the expulsion to determine if the student has made the necessary adjustments to merit re-admittance. The date for review will be established at the time of expulsion. A majority vote of the entire Board of School Directors will be required for re-admittance of expelled student.

Make up all work REQUIRED and students' responsibility:

1. Students will receive a form upon their return to school.
2. The form must be taken to each teacher for the list of make-up work and due dates as assigned by the teacher.
3. Work must be turned in on time. The maximum points that can be earned on this work is 60%. Failure to complete the assignments will result in a zero.

Students assigned AIA – students must complete all work provided to the expectations of the teacher in order to receive credit. Work completed or expected to be turned in will receive a zero if a student absence is unexcused

***NOTE: Any student who is suspended, whether it is in-school, out-of-school, or an expulsion, is barred from participation in or attendance at extracurricular activities. This includes practices and/or performances of any kind including Baccalaureate and Commencement. Work that is collected for completion must be submitted upon the student's return to school or no credit will be granted.***

### **Informal Hearing**

At an informal hearing the following due process requirements will be observed:

- Notification of the reason(s) for the suspension, in writing, given to the parents/guardians and to the student.
- Sufficient notice of time and place of the informal hearing.
- The right to cross-examine any witness(es).
- The student's right to speak and produce a witness(es) on his/her own behalf.

All hearings will be held during regular school hours so that any witness(es) involved will be readily available. The principal will be in charge of the informal hearing.

### **Formal Hearing**

At a formal hearing the following due process requirements are to be observed:

- Notification of the charges, **in writing**, sent to the parents/guardian by certified mail with a copy sent to the student.
- Sufficient notice of the time and place of hearing.
- The right to be represented by counsel.
- The right, upon request, to be presented with the name(s) of the witness(es) and copies of statements and affidavits of the witness(es).
- The right to demand that any such witness(es) appears in person and answer questions or be cross-examined.
- The student's right to testify and produce a witness(es) on his/her own behalf.
- A record must be kept of this hearing either by a stenographer or by tape recorder. The student is entitled, at the **student's** expense, to a copy of the transcript. The Superintendent shall be in charge of administering the hearing. The hearings will be private unless the parent/guardian requests, **in writing**, an open hearing.

***NOTE: As a student in the Sharpsville Area School District, you will be held accountable for your actions. It is your responsibility to be aware of the following and aforementioned information.***

## **DISRESPECT/ASSAULT OF AN EMPLOYEE**

### **Verbal Abuse, Obscene Gestures, or Obscene Language**

<i><u>First Offense</u></i> - Suspension contingent upon the degree of the offense.	<i><u>Second Offense</u></i> - Suspension with the possibility of Proceedings for Expulsion at a Formal Hearing before the Board of Education.
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### **Intentional Physical Contact**

Suspension with the Proceedings for Expulsion at a Formal Hearing before the Board of Education.

## Volunteer List August 2018

Last Name	First Name
Adkins	Shannon
Aites	Crystal
Allison	Ann
Amrhein	Valerie
Atterholt	Tammy
Babnis	Christina
Barnes	Cynthia
Barnes	Ron
Bee	Heidi
Bell	Vanessa
Benedict	Jeffrey
Bistransin	Amanda
Bobbie	Renee
Brant	Bethany
Brant	Erik
Breit	Kathryn
Budek	Tammy
Buell	Michele
Burckart	Mande
Burt	Ashley
Cadman	Nicole
Callahan	Kevin
Callahan	Wendy
Campman	Angel
Carson	Amy
Castro	Amy
Cessna	Sarah
Chalupka	Linda
Chiavazza	Lisa
Chisholm	Tammie
Clary	Renee
Clary	Todd
Combine	Renee
Coyne	Nicole
Crown	Melissa
Dancak	Wendy
D'Auria	Charles
David	Tammy
Davis	Sean
DelMonaco	Lorraine
Distler	Dan
Distler	Melissa

Divens	Tammy
Divens	William
Dodds	Sharon
Dorfi	Melissa
Doyle	Kelly
Dwyer	Laurie
Ference	Eileen
Ference	Nicholas
Fierst	Amy
Frank	Jackie
Fry	Mandy
Gaus	Christine
Glaize	Daniel
Glaize	Shyra
Gory	Ashley
Graves	Allison
Graves	Josh
Greathouse	Daniel
Grippio	Misty
Guthrie	Rebecca
Haroldson	Margo
Haroldson	Olaf
Hast	Amber
Hast	David
Hawthorne	Carla
Hawthorne	Larry
Heemer	Michelle
Henwood	Bill
Herrmann	Lynne
Hoak	Sherri
Hoovler	Emily
Hoyson	Nicole
Hurl	Sara
Jackson	Holly
Jewett	Michele
Jones	Amy
Jones	Tami
Jones	Samantha
Jones	Barbara
Jones	Michele
Joseph	Matthew
Kavulla	Deborah
Kirila	Kristin

## Volunteer List August 2018

Krolicki	Tammie	Rabich	Allicia
Ladjevich	Kim	Ramsey	Jaimie
Layman	Todd	Ramsey	Mark
Lenzi	Michael	Reynolds	Adam
Lindstedt	Marla	Rice	Valerie
Lorigan	Diana	Robinson	Kimberly
Lucich	Alicia	Roch	Marlene
Mabry	Cynthia	Rodgers	Mourine
Masters	Thomas	Roeder	Christina
Matchen	Crystal	Rogers	Cari
May	Jennifer	Roquepolt	Alta
Maykowski	Heather	Ross	Jenna
Maynard	Ian	Roth	Matthew
Maynard	Laura	Rueberger	Barbara
McClintock	Jennifer	Ryan	Tricia
McNeish	Demetria	Sarchet	Bradley
Medved-		Scardina	Jessica
Aiello	Leigh	Schneker	Jason
Mehallick	Susan	Schneker	Sara
Mehler	Scott	Scott	Tammy
Messett	Joann	Scott	Tiffany
Metro	Megan	Shanor	Leah
Minnick	Amy	Shawley	Lenora
Minoff	Sarah	Skakalski	Tonia
Miodrag	Sylvia	Smith	Kristen
Morrison	Chasity	Smith	Tabitha
Moyer	Billie	Sobash	Debbie
Moyer	Matthew	Sorg	Larissa
Muller	Caren	Spatara	Tammy
Muller	Evan	Springer	Curt
Multari	Farah	Staunch	Frederick
Myers	Marla	Steiner	Darla
Neal	Joni	Steiner	Jeffrey
Novack	April	Stigliano	Renee
O'Brien	Bonnie	Stone	Rochelle
O'Brien	Stephen	Summerville	Harold
Pacillo	Cindy	Sump	Jennifer
Pernesky	Beth	Sump	Tierra
Perrine	Angela	Sutley	Heather
Piccirilli	Karen	Talbert	Stacia
Piccirilli	Michelle	Terlitsky	Jessicarae
Pizer	Chrisann	Tighe	Christine
Plummer	Pete	Tonelli	Jolynn



## Volunteer List August 2018

Tonty	Donald
Toth	Joseph
Trachtman	Kim
Trachtman	William
Trenga	Tina
Trontel	Gerald
VanHorn	Kathy
Wagner	Dena
Wagner	Kasey
Wagner	Robert
Webber	Janet
White	Heather
Wiesen	Lisa
Wilding	Marcie
Wolfe	Erinn
Wolfgang	Elaine
Woodward	Sarah
Wygant	Michelle
Young	Melissa
Yudt	Carole
Zappa	Wendy
Zirile	Esther
Zirile	Marko



**SHARPSVILLE AREA SCHOOL DISTRICT  
CAFETERIA REPORT**

**JUNE 2018**

	<b>BUDGET</b>	<b>MONTH</b>	<b>BUDGET TO DATE</b>	<b>YEAR TO DATE</b>
Beginning Cash Balance		\$30,852.65		\$28,583.61
Revenues:				
Lunch/Breakfast/A La Carte	193,878.00	4,802.08	193,878.00	171,709.44
Adult Lunches	12,600.00	238.25	12,600.00	11,726.60
Special Functions	32,420.00	5,397.55	32,420.00	31,421.39
State Subsidy	20,174.00	2,234.24	20,174.00	18,505.90
Social Security Subsidy	11,213.00	1,213.19	11,213.00	10,555.30
Retirement Subsidy	42,196.00	(4,399.65)	42,196.00	35,374.83
Federal Subsidy	297,486.00	35,366.31	297,486.00	308,009.41
Donated Commodities	-	-	-	-
Transfers from General Fund	-	-	-	-
Interest	-	41.77	-	292.50
Other	-	-	-	-
Account's Receivable	-	170.00	-	21,500.31
Total Revenues	609,967.00	45,063.74	609,967.00	609,095.68
Expenditures:				
Wages	195,779.00	21,585.03	195,779.00	187,966.27
Employee Benefits	66,212.00	(4,233.02)	66,212.00	64,781.51
FMSC Expenses	350,568.00	30,805.66	350,568.00	329,109.73
Substitute Services	-	241.40	-	1,444.85
Supplies	-	-	-	1,829.94
Value of Donated Foods	-	-	-	-
Accounts Payable	-	-	-	25,029.67
Total Expenditures	<u>\$612,559.00</u>	<u>\$48,399.07</u>	<u>\$612,559.00</u>	<u>\$610,161.97</u>
Ending Cash Balance	<u>(\$2,592.00)</u>	<u>\$27,517.32</u>	<u>(\$2,592.00)</u>	<u>\$27,517.32</u>



**SHARPSVILLE AREA SCHOOL DISTRICT  
CAFETERIA REPORT**

**JULY 2018**

	BUDGET	MONTH	BUDGET TO DATE	YEAR TO DATE
Beginning Cash Balance		\$27,517.32		\$27,517.32
Revenues:				
Lunch/Breakfast/A La Carte	174,247.00			
Adult Lunches	11,993.00	-		-
Special Functions	35,364.00	-		-
State Subsidy	19,114.00	-		
Social Security Subsidy	70,839.00	-		
Retirement Subsidy		-		
Federal Subsidy	305,272.00	-		
Donated Commodities	-	-		
Transfers from General Fund	-	-		
Interest	-	43.89		43.89
Other	-			
Account's Receivable	<u>-</u>	<u>50,113.68</u>	<u>-</u>	<u>50,113.68</u>
Total Revenues	616,829.00	50,157.57	-	50,157.57
Expenditures:				
Wages	201,566.00			-
Employee Benefits	84,517.00	-		-
FMSC Expenses	331,464.00	-		-
Substitute Service		-		-
Other Expenses		1,797.00		1,797.00
Value of Donated Foods	-			-
Accounts Payable	<u>-</u>	<u>54,191.56</u>	<u>-</u>	<u>54,191.56</u>
Total Expenditures	\$617,547.00	\$55,988.56	\$0.00	\$55,988.56
Ending Cash Balance	<u>(\$718.00)</u>	<u>\$21,686.33</u>	<u>\$0.00</u>	<u>\$21,686.33</u>
Checking:		635.50		
PLGIT:		<u>21,050.83</u>		
Total		21,686.33		



## CONTRACT FOR THE TRANSPORTATION OF SCHOOL PUPILS

All contracts for transportation of school pupils, including pupil transportation by taxicab, shall be executed in accordance with this form except when pupil transportation is to be provided on a fare basis by public conveyances.

THIS AGREEMENT ENTERED INTO THIS 20th DAY OF AUGUST, 2018 BY AND BETWEEN THE BOARD OF SCHOOL DIRECTORS OF THE SHARPSVILLE SCHOOL DISTRICT OF MERCER COUNTY, INTERMEDIATE UNIT # IV, HEREINAFTER REFERRED TO AS THE BOARD, AND ERDOS TRANSPORT SERVICES OF WEST MIDDLESEX, PA HEREINAFTER REFERRED TO AS THE CONTRACTOR,

WITNESSETH:

1. For the consideration hereinafter mentioned, the CONTRACTOR agrees to provide transportation for school Pupils who shall be designated by the BOARD, to and from such points, along and over such routes, and at times set forth in schedule attached hereto and made a part hereof for school year 2018-19.
2. The BOARD shall pay the CONTRACTOR the sum of (please see attached) each day he transports said pupils. If there is a change in the sum, a new contract shall be executed.
3. Transportation upon the terms and conditions herein specified in items 1 to 22 inclusive shall begin August 21, 2018.
4. This contract shall terminate on June 30, 2019 unless terminated earlier for cause or by mutual consent of the parties herto.
5. Prior to the effective date of this contract, the BOARD shall have evidence that a public liability insurance policy of adequate coverage shall be in effect for the duration of the contract. The Sharpsville Area School District is to be named as an additional insured with respect to the activities of the named insured.
6. When the same vehicle is serving more than one school, the BOARD shall make every effort to reconcile the school calendars of the school served.
7. The CONTRACTOR agrees to furnish such reports as may be required by the BOARD or its designated representative.
8. The CONTRACTOR shall furnish vehicles which conform to the standards for school transportation vehicles approved by the Department of Traffic Safety of the Pennsylvania Department of Transportation, Public Utility Commission and Mass Transit Authorities as applicable. School buses and Type A vehicles shall meet the minimum standards of the Bureau of Traffic Safety and shall pass annual inspection by the Pennsylvania State Police during the month of August. Type B and C school vehicles shall conform to the minimum standards of the Bureau of Traffic Safety. All vehicles shall conform to the provisions of the laws of the Commonwealth, and shall be in good mechanical and sanitary condition.
9. The CONTRACTOR agrees to comply with and observe all provisions of the Pennsylvania Vehicle Code and all applicable laws.
10. Every school bus driver shall meet all the requirements of the Bureau of Traffic Safety of the Pennsylvania Department of Traffic Safety of the Pennsylvania Department of Transportation in regard to application, age, fitness, competence, conduct, licensing, physical examination and continuing eligibility, provided, that such operators shall have passed periodically administered physical examinations required by either the Public Utility Commission, the Interstate Commerce Commission or the Department of Transportation.
11. Bus routes and bus stops shall be determined by the BOARD and may be modified by the BOARD as occasion demands. The operator shall not deviate from the designated route except by written consent of the BOARD or, in the case of an emergency, which shall be reported promptly to the BOARD or the BOARD's designated representative.

12. An operating time schedule shall be prepared by the BOARD in cooperation with the CONTRACTOR. This schedule shall designate the time and place of all bus stops, both morning and evening, and shall be posted in the bus and at the school. The bus shall not depart from any designated stop before two minutes after the scheduled time unless all pupils to be transported from that point are aboard. The time schedule may be modified by the BOARD as occasion demands but only after due notice has been given to parents and operator.
13. Pupils shall be taken on and discharged from the bus only at the designated stops and at extreme right of the road. No pupils shall be permitted to get on or off the bus while it is in motion. No school bus operator shall start his bus or signal the driver of any vehicle, who has stopped in compliance with the provisions of Section 3208 of the School Laws of Pennsylvania, to proceed until after each child who may have alighted therefrom shall have reached a place of safety.
14. No person other than a school pupil shall be transported in a school vehicle except that a teacher or other school official may ride when designated by the BOARD. Nothing except passengers and their belongings shall be transported in the school vehicle while it is engaged in transporting pupils to and from school.
15. The vehicle shall come to a complete stop immediately before traversing railway or trolley grade crossings and shall make a complete stop at all highway intersections protected by a "stop" sign.
16. A school bus, including Type A vehicles, shall not be loaded beyond the seating capacity as set forth in minimum standards and as indicated on the "Approved School Bus Sticker." All other public conveyances when transporting school children under contract shall provide adequate seating for each student with no standees permitted.
17. The speed of a vehicle shall at all times be consistent with the safety of the passengers and shall at no time exceed the speed limit as set forth in the minimum standards of the Bureau of Traffic Safety, PennDot, as promulgated from the Vehicle Code.
18. It is understood and agreed to by both parties hereto that the CONTRACTOR, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an INDEPENDENT CONTRACTOR and is not an officer, agent of employee of the aforesaid school district.
19. This contract shall not be transferred. Another school bus which has been lawfully certified for current sure in Pennsylvania and/or another properly certified driver may be substituted in emergencies upon consent of the BOARD or the designated representative, but only for the duration of the emergency.
20. Any violation of the terms of this contract may, at the option of the BOARD, operate as a cause for termination in accordance with item 4.
21. The BOARD shall adjust all matters arising out of this contract not specifically provided for therein.
22. Attach all additional conditions between the BOARD and CONTRACTOR that have not been listed.

IN WITNESS WHEREOF, the parties above named have hereto set their hands and seals the day and year aforesaid.

BY ANDREW ERDOS  
ERDOS TRANSPORT SERVICES  
66 JACKSON RD, WEST MIDDLESEX, PA 16159

FOR THE BOARD OF SCHOOL DIRECTORS  
SHARPSVILLE AREA SCHOOL DISTRICT  
1 BLUE DEVIL WAY, SHARPSVILLE, PA 16150

\_\_\_\_\_, Date \_\_\_\_\_  
Andrew Erdos

\_\_\_\_\_, President  
William Henwood

RECOMMENDED FOR BOARD APPROVAL

\_\_\_\_\_, Secretary  
Jaime Roberts

\_\_\_\_\_, Superintendent  
John Vannoy



## ERDOS TRANSPORT SERVICES

### 2018-19 RATES

<u>SCHOOL</u>	<u>COST PER RUN</u>	<u>COST PER DAY</u>
St. Michael's Elementary School Greenville, PA (3 Students)	\$26.00	\$52.00
Creative Learning Christian School Mercer, PA (2 Students)	\$37.00 \$12.00*	\$74.00 \$12.00*
<i>*Additional charge if transported to Mercer County Career Center.</i>		
Midwestern IU IV Early Intervention 100 Hittle Dr Sharpsville, PA	\$13.00	\$26.00



**REYNOLDS SCHOOL DISTRICT**  
**CONTRACT FOR THE TRANSPORTATION OF SCHOOL PUPILS**

This Agreement entered into this 1st day of August, 2018 by and between the Board of School Directors of the Reynolds School District 16125, (hereinafter referred to as the "Provider District"), and the Board of School Directors of the Sharpsville Area School District, 1 Blue Devil Way, Sharpsville, PA, 16150 (hereinafter referred to as the "Recipient District"),

WITNESSETH:

1. For consideration hereinafter mentioned, the Provider District agrees to provide transportation for school pupils who shall be designated by the Recipient District to and from such points, along and over such routes, and at times set forth in a schedule attached hereto and made a part hereof for the school year 2018 - 2019.
2. The Recipient District shall pay the Provider District the sum of \$55.50 each day that said students are transported (cost *estimated* on number of students, daily rate for bus, and estimated fuel usage). The final invoice will be based on the actual costs incurred.
3. Transportation upon the terms and conditions herein specified in Items 1 to 9 inclusive and in accordance with the schedule shall begin September 4, 2018
4. This contract shall terminate on June 30, 2019 unless terminated earlier for cause or by mutual consent of the parties hereto.
5. The Provider District agrees to furnish such reports as may be required by the Recipient District or its designated representatives.
6. Bus routes and bus stops shall be determined by the Provider District and may be modified by the Board as occasion demands.

7. An operating time schedule shall be prepared by the Provider District in cooperation with the Recipient District. This schedule shall designate the time and place of all bus stops, both morning and evening, and shall be placed in the vehicle. The bus shall not depart from any designated stop before the scheduled time unless all pupils to be transported from that point are aboard. The time schedule may be modified by the Provider District as occasion demands but only after due notice has been given to parents and operator.

8. Pupils shall be taken on and discharged from the vehicle only at the designated stops and in accordance with the laws and regulations of the Commonwealth of Pennsylvania. No pupils shall be permitted to get on or off the vehicle while in motion.

9. No person other than a school pupil shall be transported in a school vehicle except that a teacher or other school official may ride when designated by the Provider District. Nothing except passengers and their belongings shall be transported in the school vehicle while it is engaged in transporting pupils to and from school.

\*\*\*\*\*

IN WITNESS WHEREOF, the Parties hereto being duly authorized, execute this Agreement, intending to be legally bound hereby, the day and year first above written.

Reynolds School District  
Provider District Name

Sharpsville Area School District  
Recipient District Name

BY: \_\_\_\_\_  
President of School Board

BY: \_\_\_\_\_  
President of School Board

ATTEST: \_\_\_\_\_  
Board Secretary

ATTEST: \_\_\_\_\_  
Board Secretary

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

STA 2018-2019  
Sharpville- Sharon Bus Inventory

[illegible]



**Erdos Transport Services, Inc.****VEHICLE LIST 2018 - 2019**

	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>VIN #</b>
1	2015	Toyota	Sienna	5TDKK3DC5FS610622
2	2014	Dodge	Grand Caravan	2C4RDGBGXER331776
3	2014	Dodge	Grand Caravan	2C4RDGC68ER168091
4	2013	Dodge	Grand Caravan	2C4RDGBGXDR731643
5	2013	Dodge	Grand Caravan	2C4RDGBG8DR791324
6	2013	Ford	Fiesta	3FADP4BJ4DM221040
7	2013	Ford	Fiesta	3FADP4BJ7DM165384
8	2012	Ford	Fiesta	3FADP4BJXCM102830
9	2012	Ford	E-150	1FMNE1BW7CDB11751
10	2012	Chevy	Express	1GNSGBF4XC1194391
11	2011	Chevy	Express	1GNSGBF47B1116617
12	2011	Ford	Fiesta	3FADP4EJ9BM167887
13	2011	Ford	E-150	1FDNE1BW1BDA10283
14	2011	Ford	E-150	1FDNE1BW3BDB15472
15	2011	Ford	E-150	1FDNE1BW5BDA56554
16	2011	Chevrolet	HHR	3GNBABFW7BS511379
17	2008	Chevrolet	1500 Van	1GNFG154X81196677
18	2008	Dodge	Caravan	1D8HN44H78B109536
19	2008	Dodge	Caravan	2D8HN44H38R695167
20	2006	Dodge	Sprinter	WD8PD744965951113





# Reynolds School District Driver & Vehicle List

2018-19

<u>Driver</u>	<u>Vehicle</u>	<u>VIN</u>	<u>Year Manufactured</u>	<u>Seating Capacity</u>
Mary Ellen Hoover	Bus 8	4UZABRDT7ACAN9469	2010	48

--Transportation of students to Meadow Valley Christian School



SHARPSVILLE AREA SCHOOL DISTRICT  
2018-19 STA BUS DRIVERS/MONITORS/SUBSTITUTES

<u>DRIVER</u>	<u>BUS</u>
Lesheski, Daniel	8
Gill, Lori	95
Bucher, Kimberly	97
Kilgore, Julie	98
Smith, Sherry	99
Small, Cynthia	101
Greenawalt, Bonnie	103
Hoffman, Deborah	104
Lorance, Joyce	Monitor
Adams, Bruce	Sub Driver
Antel, James	Sub Driver
Babcock, Glenn	Sub Driver
Beaulieu, George	Sub Driver
Beckman, Kimberly	Sub Driver
Bonasera, Debra	Sub Driver
Brown, Betty	Sub Driver
Burns, Barry	Sub Driver
Conti, Nikki	Sub Driver
Davis, Kendra	Sub Driver
Derr, Holly	Sub Driver
Dicola, Benjamin	Sub Driver
Falvo, Jr., Richard	Sub Driver
Greenawalt, Laura	Sub Driver
Holiga, Ed	Sub Driver
Ivey, Marvin	Sub Driver
Kress, David	Sub Driver
Lance, Mike	Sub Driver
Long, Barbara	Sub Driver
McIntosh, Thomas	Sub Driver
Miller, Sarah	Sub Driver
Miodrag, Christine	Sub Driver
Moore, Emanuel	Sub Driver
Pavcik, Donna	Sub Driver
Pittman, Heather	Sub Driver
Popatak, Marie	Sub Driver
Reagle, Judith	Sub Driver
Slack, Lamont	Sub Driver
Snizek, Stanley	Sub Driver
Summerville, Harold	Sub Driver
Summerville, Sue Ellen	Sub Driver
Swartz, Carol	Sub Driver
Wesley, Grant	Sub Driver
Wilmouth, Raymond	Sub Driver
Yuran, Dawn	Sub Driver
Anderson, Heidi	Sub Monitor
Parola, Carol	Sub Monitor



**SHARPSVILLE AREA SCHOOL DISTRICT  
2018-19 ERDOS TRANSPORT SERVICES DRIVERS**

**Abram, Kenneth  
Erdos, Bethann  
Erdos, Phillip  
Geer, Victoria**



## **Agreement for Services**

**THIS AGREEMENT** for services for the 2018-2019 school year is being initiated between the **Mercer County Behavioral Health Commission, Inc.** (hereinafter referred to as Provider) and the **Sharpville Area School District** (hereinafter referred to as School District). Both parties agree to cooperate in providing services for the Student Assistance Program as upheld and described within Pennsylvania Act 211, in addition to other behavioral health needs of the school district students.

**WHEREAS**, the Mercer County Behavioral Health Commission, Inc. serves as the Single County Authority to administrate, coordinate and deliver a cost effective behavioral health managed care program to reduce the incidence and prevalence of substance misuse and abuse as well as improve the quality of life of adults and children suffering from mental illness or intellectual disabilities in Mercer County; and

**WHEREAS**, Provider and School District agree that this Agreement shall be supplemented by, include by reference, and are governed by:

- a) Any other statutory or regulatory provisions pertaining to the Student Assistance Program.
- b) The District's alcohol, tobacco, and other drugs policy, suicide/mental health crisis policy, weapon policy, record release policy, and other policy regarding the Student Assistance Program.

### **I**      Provider and School District Agree to the Following Regarding Records:

All records generated by the Student Assistance Program, with respect to individual students, are records of the School District; the retention and disclosure of which shall be governed by the policies of the School District and applicable federal laws.

### **II**      Education Laws:

- a) Family Education Rights and Privacy Act (FERPA) of 1974, amended in 1994 that provides parental rights to inspect, review, amend and control disclosure from a child's school record and;
- b) Protection of Pupil Rights Law (HATCH Act) amended in 1994 (BEC 20 USC 1232h) which states that "...No student shall be required, as part of any program, to submit to a survey, analysis or evaluation that reveals information concerning:...Mental and/or psychological problems...without the consent of the parent".

### **III**      Provider Agency Laws:

When a student has been referred to a Provider agency for assessment and/or on going treatment; the records generated become the property of the Provider and are regulated by the applicable Mental Health laws (PA Code Title 55) which requires parental consent for release of information when the child is under the age of 14; for Drug and Alcohol 942 CFR Part 2, Chapter 1) which states that it is the minor patient (student) of a Drug and Alcohol facility or program that controls the release of records and that the minor can receive Drug and Alcohol treatment without the consent of their parents.

### **IV**      Provider Agrees to Deliver a Variety of the Following Services as an Ad Hoc Member of the Building Student Assistance Core Team:

- 1) Will provide consultation, technical assistance, parent conferences, and education to SAP teams.

- 2) Will attend (2 meetings at a minimum per team per month) scheduled SAP team meetings for the purpose of referrals, case management, and follow-up services.
- 3) Will provide student assessments for treatment and/referral through Central Intake Operations under the following conditions: if written parental permission has been given and if provided in the context of the SAP/ESAP process.
- 4) Will provide referral services for identified students through the Central Intake Office. Referral services include identification of agencies and/or resources that could serve the needs of identified students and their families. Provider may assist the identified student and/or family in linking up with the appropriate services.
- 5) Will provide crisis assistance/intervention, and postvention to students, family, and faculty as needed through the MCBHC Critical Incident Response Team and Crisis Intervention.
- 6) Will provide aftercare, and follow-up services for identified students that have returned to the school following treatment. This may be provided through case management.
- 7) May assist with faculty in-services and student orientations as requested.
- 8) Will provide educational resources to school personnel, students, families, and community as requested.
- 9) Will provide administrative consultation regarding the development and application of Student Assistance Program and alcohol, tobacco, and other drug policies within the school district.
- 10) Will provide, administer and report on an 8<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> grade Pennsylvania Youth Survey (PAYS). This will enable school personnel and county prevention department to monitor identified risk and resiliency factors for targeted service efforts and delivery.
- 11) Will provide assistance in obtaining cessation programming.
- 12) Will provide Employee Assistance Program support on a fee for service basis. Program menu to include: Drug Free Workplace Policy Development, Administrative Training, Employee Education, Employee Assistance Assessment, Referral and Follow-Up.
- 13) Will provide technical assistance in the development and delivery of evidence-based recurring prevention programs, (i.e. Too Good for Drugs, Strengthening Families, Parent to Parent, etc.).

**V** School District Agrees to Provide the Following:


- 1) Appropriate space in the school where services can be provided with safety and privacy.
- 2) Copies of the District's alcohol, tobacco, and other drug policy, suicide/mental health crisis policy, school calendar, a schedule of special activities, and any other school policies, which may effect Student Assistance Program, services.
- 3) Consideration for a consistent meeting schedule to allow for prompt and efficient community wide service.
- 4) A Student Assistance Core Team that complies with BEC 24 P.S. 15-1547 for membership training, common planning times, and ongoing maintenance.
- 5) Contact parent or guardian of identified students in order to explain referral, gather information, and obtain permission to involve students in the Student Assistance Program.
- 6) Designate a contact person between the team and the provider to ensure effective communication.
- 7) Ensure SAP Liaisons have access to either guest or secure WI-FI connection and corresponding password, to utilize during SAP interventions.
- 8) Submit data (bubble sheets and on-line reporting) regarding the Student Assistance Program as requested to the Departments of Health, Education, and Public Welfare.

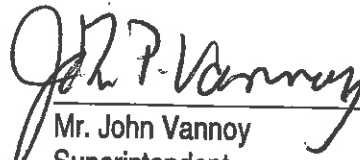


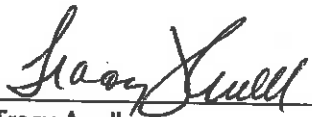
WHEREOF, in witness of the conditions set forth above, the parties have affixed their signatures hereto:

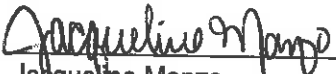
SINGLE COUNTY AUTHORITY

SCHOOL DISTRICT

  
Kim Anglin, Director      7/15/18  
Date

  
Mr. John Vannoy      8-3-18  
Superintendent      Date

  
Tracy Auell      7/11/18  
Prevention Supervisor      Date

  
Jacqueline Manzo      8/3/18  
MCBHC Liaison      Date



**COMMUNITY ACTION PARTNERSHIP OF MERCER COUNTY**  
**MERCER COUNTY HEAD START**  
**LETTER OF AGREEMENT**

This agreement entered into as of July 1, 2018, between Mercer County Head Start Programs (referred to hereafter as the "Agency") and Sharpsville Area School District (referred to hereafter as the "Contractor") mutually agree as follows:

1. The Contractor shall provide to the Agency the donation of In-Kind space and services from July 1, 2018 through June 30, 2019 in the amount of \$7,837.07 as specified below:
  - Donated Space in the value of \$5,814.50 that consists of one (1) Head Start classroom measuring an estimated 802/sf per room at a "Market Rent" rate of \$7.25/sf as established by a licensed certified appraiser.
  - Donated Services in the value of \$2,022.57 that consists of custodial services of the above space at a "Market Rate" of \$20.43/hr. as established by the Agency.
2. The Contractor shall provide to the Agency meals per USDA guidelines at a cost of \$1.60 per Breakfast, \$3.10 per Lunch, and \$0.70 per Snack (If applicable).
  - Payment for meals purchased by the Agency to be made no later than fifteen (15) business days upon receipt of invoice from the Contractor based on the number of meals served.
  - The Contractor shall provide delivery of meals to the agency Head Start classroom located at 701 Pierce Avenue, Sharpsville, Pennsylvania 16150.
3. The agency shall provide all staff, supplies and equipment necessary for proper functioning of said classroom according to the Administration for Children & Families (ACF) a division of the U.S. Department of Health and Human Services and the Pennsylvania Office of Child Development and Early Learning (OCDEL).

In witness, whereof, the Agency and the Contractor have executed this agreement as the date first written above.

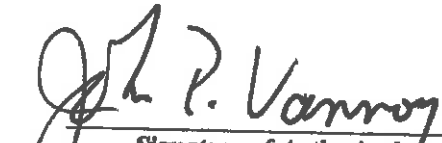
**AGENCY:**

**CONTRACTOR:**

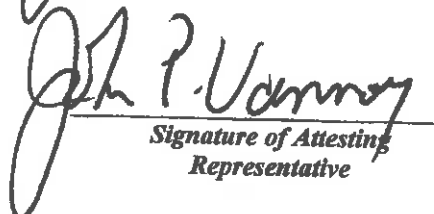
**WENDY KING – Executive Director**

**JOHN VANNOY - Superintendent**

  
Signature of Authorized Representative      8/10/18  
Date

  
Signature of Authorized Representative      8/21/18  
Date

  
Signature of Attesting Representative      8/10/18  
Date

  
Signature of Attesting Representative      8/21/18  
Date

## CONTRACT TO PURCHASE MEALS FROM SCHOOLS

The Pennsylvania Department of Education, in providing this contract as a service to schools, does not become a party to this contract. The purchasing sponsor, hereafter referred to as the Purchaser, is the responsible authority, without recourse to the Pennsylvania Department of Education and the United States Department of Agriculture regarding the settlement and satisfaction of all contractual and administrative issues arising under this contract. This includes, but is not limited to: disputes, claims, protests of award, source evaluation or other matters of a contractual nature.

Made and entered into this date of **October 1, 2018** by and between

**Community Action Partnership of Mercer  
County - Mercer County Head Start  
300-43-112-0  
Farrell, Pennsylvania**

**Sharpsville Area School District  
104-43-570-3  
Sharpsville, Pennsylvania**

These meals/snacks will be served at the following locations (*press enter/return to add multiple sites*):  
**Example:** PDE Child Care, 333 Market Street, Harrisburg, PA 17126

**Sharpsville Area Elementary School, 100 Hittle Drive, Sharpsville, Pa 16150  
Seventh Street Building, 701 Pierce Avenue, Sharpsville, Pa 16150**

The parties entering into this contract agree to be bound by the United States Department of Agriculture (USDA) regulations Title 7 of the CFR Part 210, Part 220 and/or Part 226, as appropriate.

The Purchaser will order meals/snacks on a weekly basis notifying the Provider **1-2 Business** days proceeding the week of delivery. Orders will include totals for each site and each type of meal/snack.

If the Purchaser is another School District, **N/A** Menu Planning Option will be used.

The Purchaser reserves the right to increase or decrease the number of meals/snacks ordered with a minimum notice of **1 Business Day**.

If the Purchaser's children will eat meals/snacks on the Provider's premises, the children will be at the building and served at **8:30 AM & 9:00 AM** for Breakfast, **11:00 AM** for Lunch and **N/A** for Snack.

The Provider agrees to supply meals/snacks **inclusive** of milk to the Purchaser for the prices herein listed:

Meal Type	Daily Estimated Servings	x	Estimated No. Serving Days Per Year	x	Unit Price	=	Estimated Total \$\$
BREAKFAST	35		135		\$ 1.60		\$ 7,560.00
LUNCH	35		135		\$ 3.10		\$ 14,647.50
SNACK	0		0		\$ 0.70		0
GRAND TOTAL OF CONTRACT							\$ 22,207.50

**Conditions:**

1. It is further agreed that the Provider, pursuant to the provisions of federal regulations, will assure that said meals/snacks will meet or exceed the minimum meal pattern requirements as necessary for the stated Menu Planning Option, and will maintain full and accurate records that the purchaser requires to meet its record keeping responsibility on a calendar month basis (supported by invoices, receipts or other records), and shall promptly submit invoices and delivery receipts to the Purchaser.
2. Meals/snacks will be delivered on a daily basis or other mutually agreed upon period of time in accordance with the 21-day menu cycle. Menu changes may be made only when agreed upon by both parties. When an emergency situation exists which might prevent the Provider from delivering a specified meal/snack component, the Provider shall notify the Purchaser immediately so substitutions can be agreed upon. The Purchaser reserves the right to periodically suggest menu changes within the Provider's suggested food cost range throughout the contract period.
3. The Provider will bill the Purchaser only for meals/snacks prepared and delivered/picked up at the specified time. Damaged or incomplete meals/snacks shall not be included. Adequate refrigeration or heating will be provided when the Provider delivers meals/snacks or picked up by Purchaser to insure the wholesomeness of food in accordance with state and/or local health codes.
4. The Purchaser will furnish the Provider with the number of meals/snacks, by meal service type, to be delivered to each site when applicable.
5. The Purchaser reserves the right to add or delete sites and provide one week's notice to the Provider.
6. The Provider guarantees that meals/snacks will be delivered within the prescribed time period as mutually agreed upon by both parties.
7. The Provider agrees to retain the records required by the Purchaser for a period of three years after the end of the fiscal year to which they pertain (or longer if an audit is in progress) and, upon request, to make all accounts and records pertaining to the program available to representatives of the Pennsylvania Department of Education, the United States Department of Agriculture and/or the Office of the Inspector General and General Accounting Office for audit or administrative review purposes at a reasonable time and place.

The Provider also agrees to provide the needed information on the amount of food sent to the Purchaser for recording on the Production Records. Recipes and Product Information Sheets will be provided to the Purchaser as required for School Meals Initiative (SMI) reviews. If the Provider is providing meals using the NuMenus Planning Option, a printout of the nutrient analysis of the menus used must be provided to the Purchaser.

8. During the performance of the contract, the Provider agrees as follows: The Provider will not discriminate against any employee or applicant for employment because of race, color, national origin, age, sex or disability. The Provider will take affirmative action to ensure that applicants are employed and that employees are treated while employed without regard to their race, color, national origin, age, sex or disability. Such action shall include, but not be limited to, the following:

employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Provider agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this Equal Opportunity clause.

9. The Provider will comply with all provisions of Executive Order Number 11246 of September 24, 1965, as amended by Executive Order No. 11375 of October 13, 1967, and of the rules, regulations and relevant orders of the Secretary of Labor.
10. It is expressly agreed that in the event of any disagreement or controversy arising between the Provider and the Purchaser as to the interpretation of the specifications or proper performance of this contract, the dispute shall be settled between the Provider and Purchaser within a reasonable period of time and shall be final.
11. The Purchaser shall have the option to cancel this contract if the state or federal government withdraws funds to support the Child and Adult Care Food Program, the National School Lunch Program, the School Breakfast Program, the Afterschool Snack Program and/or the Summer Food Service Program.
12. The Provider guarantees that it has sufficient facilities to handle the increased meal/snack production resulting from the execution and implementation of the requirements of this contract.
13. The Provider guarantees that it has a delivery system sufficient to provide the meals/snacks as specified in this contract.
14. The Provider guarantees that there have not been any audit or CRE findings or sanctions within the past three years which would indicate that the Provider was incapable of preparing proper meals/snacks, planning quality menus or maintaining adequate records.
15. This contract may be terminated by notice, in writing, given by any party hereto to the other party at least 30 days prior to the date of termination.

**Additional Requirements:**

None

It is agreed by the parties hereto that there are no other considerations, favors, promises or interests passing between the parties other than what is expressly stated in this contract.

In witness hereof, this contract is signed and executed this date of October 1, 2018 and will end September 30, 2019

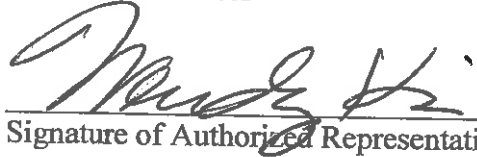
Please sign in BLUE ink.

Signature on Behalf of:

Signature on Behalf of:

Mercer County Head Start

Name of Purchaser



Signature of Authorized Representative

Mrs. Wendy King

Executive Director

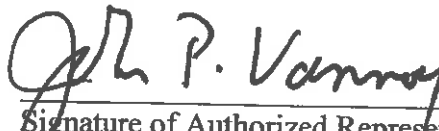
Title

8/10/18

Date

Sharpsville Area School District

Name of Provider



Signature of Authorized Representative

Mr. John Vannoy

Superintendent

Title

5/21/18

Date

PDE APPROVED

