


May 1 - 5					
1 Monday	2 Tuesday	3 Wednesday	4 Thursday	5 Friday	6 Saturday
 <p>National College Decision Day</p> <p>AP Government Check-in: 7:45 <u>Location: Sheraton</u></p> <p>AP Chemistry Check-in: 11:45 AM <u>Location: Sheraton</u></p> <p>SPED Master Schedule Matrix Meeting 2:20 - 3:05 PM Room 16</p> <p>Outstanding Athletes Awards Dinner 6 - 9 PM Embassy Suites</p>	<p>AP Env. Science Check-in: 7:45 <u>Location: TLHS</u></p> <p>K-12 Principals Meeting 12:30 - 5 PM District Office</p> <p>Screenagers Under The Influence Movie Screening and Panel Discussion 6 PM TL Black Box Theatre</p>	<p>AP English Literature Check-in: 7:45 AM <u>Location: Sheraton</u></p> <p>Music Concert 7 P PM Performance Hall</p>	<p>AP Statistics Check-in: 11:45 <u>Location: TLHS</u></p>	<p>AP US History Check-in: 7:45 <u>Location: Sheraton</u></p> <p>Last Day for Art Portfolios</p> <p>Staff Basketball/ Badminton 3:30 - 4:30 Old Gym</p>	<p><u>Reminder:</u> Next week is Teacher Appreciation Week!</p>

Emergency subs for the week of May 1-5:

Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
Gomez	Souza	Fix	Teakle	Rosenberg	Agnew	Coleman

Communications

Attendance Letters Sent (April 24 - 28): 104

Senior Awards Night Department Awards

It's awards season! **Please email Carol Morales at cmorales@srcs.org by this Wednesday, May 3rd to inform her who from your department is presenting that night and your list of honorees.** Similar to previous years, it is *recommended* that each Department have 2 awards. For academic classes, they will be high honors and highest honors. All other departments will have 2 excellence awards. If you would like to read 3-5 sentences to accompany your award, please also send it to Carol so that she can include it in the script. Thank you!

No bells during AP testing

As in past years, there will be no “school bells” during AP testing sessions held on campus. Please dismiss students according to the bell schedule. We will remind staff on these dates: May 2 (morning only), May 4 (afternoon only), May 8, 10, 11 (all day).

Tutorial Update

Thank you all for your feedback regarding our updated tutorial plan. We hear you! Many have shared that the most successful and important use of tutorials occurs when students have a clear need:

- 1) Make-up quizzes and exams for excused absences (or retakes for grade improvement).
- 2) Targeted interventions for students needing extra support, in particular, those who are in danger of failing a class.

Therefore, we do want to honor these needs. If you and your student have determined that a tutorial period is needed, we will continue to allow students to attend a tutorial period. Again, any movement (signing in/ out) during the tutorial will only be for a very specific need, monitored by teachers. The library will be an option **ONLY** for those students with a prearranged tutoring session (through Steve Coleman). This space will also be used for AP testing, and we need to limit student traffic in that location. See Maria if you have any questions or concerns.

Consistent Achievers Awards Ceremony on May 8th (5 PM at TL)

Congratulations to our Consistent Achiever Award recipients, **Sarah Mondesir** and **Wilder Puac Perez**. This award is given to two students at each school who have shown consistent progress through their school years, demonstrated a commitment to developing both their academic potential and citizenship, and been supportive of fellow students and staff. Please join us if you would like to recognize Sarah and Wilder. The Consistent Achiever Award Reception will be held on **Monday, May 8 at 5:00 PM in the Student Commons at Terra Linda High School**. This will be a short reception and we will conclude by 5:50 PM.



Sarah Mondesir



Wilder Puac Perez

Term 4 Progress_Grades Due May 2nd

Term 4 Progress period grades are due to be posted in AERIES by 9:59 PM Tuesday, May 2nd. Please ensure that a letter grade is posted for students in danger of failing so that students (parents, counselors, etc.) are aware of their progress in your class as we head toward finals. Comment codes should also be used, when appropriate and helpful, to give feedback on the areas in which students can improve. Please consider using the [TL Remediation Form](#) with select students to outline the steps needed to receive a passing grade.

Teachers of Seniors - **we need to notify families of seniors as soon as possible if they will not pass a class that may be required for graduation.** Of course, we like to provide as much advance notice if a student won't graduate.

If you have a senior who is in danger of failing your class, please ensure that you do the following:

- Reach out to the student and create a plan for improvement
- Communicate your concern and recommendations for intervention to the student's parent
- Inform the counselor, and keep the counselor in the loop regarding developments as graduation approaches

In addition, prioritize grading for seniors and consider administering exams early. Let the appropriate counselor know if:

- one of your seniors is in danger of failing your class (please keep us in the loop as information is updated)
- one of your seniors WILL fail your class, in which case graduation eligibility may be compromised.

Master Schedule Build Mon. May 8th

This is a friendly reminder that our Master Build for the 2023-24 school year will take place this Monday, May 8th.

A calendar invite has been sent to Department Chairs. Department Chairs will join the build during their prep periods and will spend time analyzing and troubleshooting potential conflicts.

As mentioned in previous communications, Data Processor, Terrie Baum has rolled our schedule from May of 2022 over and has made adjustments based upon the meeting notes that resulted from our Matrix meetings (i.e. who is teaching which courses). This will allow the group to have a solid starting point from which to make tweaks, rather than start from scratch.

AP Exam Update

AP Exam testers have received the [updated exam schedule](#) and testing locations (distributed in AP Courses and posted on the TL Home page. Please note that any student who will utilize accommodations will test at TL (NOT at our off site location). These students have been notified. The morning exam will begin at 7:45am, and the afternoon exam, 11:45 am. Please excuse afternoon testers at 11 am so that they have time for lunch before their exam begins.

The [exam rosters](#) have been shared as well, and Maria will send a daily list for attendance purposes.

As a reminder, the bells will be turned off during this testing period. Be sure to adhere to the bell schedule. Furthermore, the daily bulletin will be delivered to you electronically by the end of the first period of each day. Please read this bulletin at the beginning of 3rd period/ start of tutorial.

Senior Speaker Tryouts for Graduation

Graduation is approaching! If you know of a senior who would be particularly good as the student graduation speaker this year, please encourage them to begin drafting a 3-5 minute speech and try out on Tuesday, May 16th during lunch. Bulletin announcements are in place, but extra teacher encouragement is always super helpful.

Summer Assignments to be Optional

A reminder, that if you choose to give a summer assignment this summer, they will continue to be **optional** to ensure we continue to work together to eliminate access barriers to honor and AP. This has been the case for at least the past 5 years if not longer! If a summer assignment is necessary, students should make every effort to have the work completed by the time school starts in the fall in order to be well-prepared for each course, **but will not be penalized if the work is not completed.**

Please take a moment to review the counseling page [here](#) which shows that almost every AP course does not have recommended work. Most of you have done away with summer assignments, but if you do have any updates to make, please email Matt Moore prior to Friday, June 2nd. Matt will edit the page and send a communication to students and parents in June.

SAVE THE DATES for Summer Professional Development

Ed Services will be offering a few different PD sessions this Summer. We've listed them below. If you're interested in participating or are wanting additional professional learning experiences, reach out to Tyler Graff at tgraff@srcs.org

- Teacher Leadership Team - June 13 and 14
- Science Course Development - June 15 and 16
- Math/Science Alignment - TBD ([Sign up](#))
- Integrated ELD PD - TBD
- AVID Summer Institute - June 26-28

SBAC and ELPAC Make Up sessions

A big thank you to our Math Department and Math SBAC Proctors for a very smooth administration of the math portion of the SBAC. I am hopeful that a good majority of our juniors completed this portion of the Smarter Balanced Assessment. Make up testing will pick back up next week, with the hope of concluding before we enter into May when AP testing starts. There is also one group of Newcomers who will complete the ELPAC this week. If you receive a **yellow call slip** for a student, please send them to the testing location ASAP so that we can wrap things up quickly.

Heads Up Carnival - Thank you

A huge thanks to **Lauren Inman** who coordinated all Heads Up Carnival activities for TLHS. We had a tremendous turnout at the Face Painting Booth, staffed by **Katy Bernheim's AP Art students**, and supervised by new TL Social Science and AVID teacher **Oscar Gomez**. In addition, **Nicole Janson** created a Wellness Lounge for students, and she along with **Brianna Gallardo** and **Marlena Montano** staffed the center for the day. **Dan Thomson** led the **Jazz Band** in a performance, and stealing the show was **Kaden Inman** dancing away as our **Trojan Mascot**. Thanks, everyone for your hard work in partnership with Heads Up and to our many **student and staff volunteers!**

