


November					
<p><b>28 Monday</b> Traditional</p> <p><b>8th Grade</b> Parent/Student Tours 8:45 - 10:15 AM</p> <p><b>American Fidelity</b> Appointments Today <i>Meetings Held in Alex Chapman’s Office</i></p> <p><b>Holiday Grams for Sale</b> this week - \$5</p> 	<p><b>29 Tuesday</b> A Day</p> <p><b>K-12 Principal Meeting</b> 12:30 - 4 PM</p> <p><b>District CTE Meeting</b> 4 - 5 PM <i>zoom</i></p> <p><b>Basketball vs Branson @ COM - 6 PM</b> <i>Coverage: Chapman</i></p> <p><b>Parent Education Night</b> <b>The Inner Workings of Teen Social World</b> What You Should Know and What You Can Do 7 - 8 PM <i>Student Commons Library</i></p>	<p><b>30 Wednesday</b> B Day <i>Tutorial Period 3</i></p> <p><b>Faculty Meeting Superintendent Attending</b> 3:15 - 4:15 <a href="#">Agenda</a> <i>Blackbox Theater</i></p>	<p><b>1 Thursday</b> A Day</p> <p><b>AP Exam Payment Due Date</b></p> <p><b>Capital Facilities - Solar Meeting with Site Team</b> 3:30 - 4:30 PM <i>Innovation Hub</i></p> <p><b>AVID District Meeting</b> 4-5pm (virtual)</p> <p><b>Basketball vs Justin @ TL - 6 PM</b> TL Existing Gym <i>Coverage: Dunlap</i></p>	<p><b>2 Friday</b> B Day <i>Tutorial Period 4</i></p> <p><b>Math Department Leaves for Asilomar</b></p> <p><b>Staff Kickball After school</b></p>	<p><b>3 Saturday</b></p> <p><b>Math Department at Asilomar</b></p> <p>SAT @ SRHS 8:30 AM</p>

Emergency subs for the week of November 28 - December 2:

Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
	Arcangelo	Lichty	Citek	McNally	Schoengart	Coleman

**Communications**

- [Marin Dept. Health & Human Services - Letter to Schools 11.16.2022](#)
- [Principal's Update 11.9.2022](#)
- [November College and Career Center \(CCC\) Newsletter](#)

**November/December Wednesday Meetings Schedule**

- Wednesday, November 30: Faculty Meeting
- Wednesday, December 7: PD Early Release Day
- Wednesday, December 14: Department Meetings
- Wednesday, December 21: Winter Break
- Wednesday, December 28: Winter Break

**Intent to Separate**

The District and SRFT have agreed to offer an intent to separate bonus to permanent bargaining unit members who plan to retire or resign in June 2023 and notify the District by **January 17, 2023**. Bargaining unit members who meet this deadline will receive a one-time bonus of \$3,000 in their June paycheck.

## Relocation of Main School Office

Following Thanksgiving Recess, Terra Linda's Main Office entrance will be relocated from the Innovation Hub. Beginning Monday, November 28th TLHS will only be accessible to parents and visitors via the Main Office entrance adjacent to the Competition Gym. The exterior Innovation Hub doors will be locked and the Innovation Hub will no longer be a walk through. Students will access campus via the 100 and 300 hallways, the Main Office, student parking lot, and gym areas.

## Newcomer Program - Expansion

Following Thanksgiving Recess, we are opening a second Newcomer ELD 1 Cohort. See [bell schedule for periods 3, 4, 5, 6](#). Listed below is the schedule for the new cohort beginning on Monday 11/28:

- Period 3: ELD 1A (Heidi Holmoe, BCLAD substitute with a credential in Spanish)
- Period 4: ELD 1B (Heidi Holmoe, BCLAD substitute with a credential in Spanish)
- Period 5: PE (Bilingual TL Teacher, Rodrigo Otero, who currency has a prep assigned this period)
- Period 6: Algebra Readiness (Hallie Foster has prep - Currently teaches Algebra Readiness Period 4)

## Fall Semester Grades and Final Exams

Fall Semester is quickly wrapping up. Students participate in Study Week December 5th-9th and learn about their final exam formats, receive study guides in some classes, and prepare for exams or final projects. Our Final Exam Game Plan planning documents can be found [here](#). Final exams will occur December 12th-16th. Please refer to our [Final Exam Schedule](#) to know when each period's final exam is scheduled. Report cards for Fall Semester will be mailed out on Friday, January 6th.

## AP Exam Payment

Students must pay for their AP exam via the Student Store online. Deadline to complete payment is **December 1**. Any student who DOES NOT plan to take the AP exam for your course must OPT OUT, immediately.

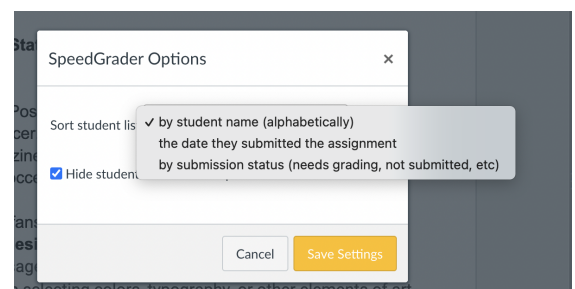
## Avoiding Bias in Grading

As hard as we try to be fair in grading, evidence shows that teachers often have an unconscious bias. This bias is most prevalent when we are tired, stressed, and overworked. Sound familiar?

To avoid bias, check out this nifty Canvas tool that enables blind grading.

Instructions:

1. Go to Speed Grader.
2. Click on the gear on the top left side of the screen.
3. Select *Options*.
4. Sort students *by date they submitted the assignment*.
5. Check *Hide student names in speed grader*.
6. Save settings.



## Competition Gym Ribbon Cutting Ceremony - December 6th at 7 PM

The Ribbon Cutting Ceremony for the Competition Gym will be held on Tuesday, December 6th between the Varsity Girls and Varsity Boys basketball games at 7:00 PM. Attendance to the games will be free of charge for all TLHS Staff, middle school students in the area, and Terra Linda students with a student ID. Our Ribbon Cutting Ceremony will feature our cheer team, school band and mascot, and we will have fun contests and music to enjoy during halftime. Please join us at this community event on December 6th at 7:00 PM!

## **Sportsmanship & Fan Behavior**

We want to ensure that our students and fans represent our school positively when attending sporting events. With basketball season beginning, please review the following MCAL sportsmanship guidelines. The administrative team will be visiting Math classes on December 5th to review these guidelines. Presentations will be approximately 10 minutes long. Terra Linda High School fans who violate the MCAL Sports Guidelines will be ejected from the sporting event. Administration, school security, and staff may eject any student or fan at Terra Linda High Schools' sporting events. If a student is ejected they must immediately leave the sporting event and exit school grounds. In addition, any student who is ejected will not be able to attend the next home game for the sport. If a student is ejected twice in any season, they may no longer attend sporting events for the remainder of the year.

## **Holiday Grams**

The sophomore class will be selling Holiday grams beginning the week of Nov. 28th. Holiday Grams will be sold in the student store, and at the start of the 100's hall. Grams include a little stuffed snowman, candy canes, and a note. The notes include custom text, and will be delivered to your student during school hours. Grams are \$5, and will be up for sale until December 2nd"

## **Holiday Shopping with Ceramics**

Ceramics and plants are the perfect gift this holiday. Support TL's Ceramics Fundraiser Dec 4th and Dec 11th and get some holiday shopping done in the process. Ceramic's Teacher, Emily Bittner and her students will be at the West End Nursery in San Rafael from 9:30-3:30.

A special shopping day for teachers is scheduled for Monday, December 14th during lunch. More details to follow about location on campus.

## **The Inner Workings of Teen Social World**

We are thrilled that Jeff Leiken from Evolution Mentoring will be joining Terra Linda again this year as a Parent Education Presentation on Tuesday, November 29th from 7-8:00pm in the TLHS Library.

Topic: *The Inner Workings of Teen Social world –what you should know and what you can do*

This presentation will explore the patterns of social experiences and different types of relationships they will likely encounter – some the same as we did and others are quite different in the modern age (like making online friends), and what we can do to prepare them proactively, react appropriately and help them thrive in spite of challenges they may face.

Translation in Spanish will be available!