

January						
<b>23 Monday</b> <i>Spirit Week: Pajama Day</i>  <b>Social Science Interviews</b> 2 - 4 PM District Office Mtg Room	<b>24 Tuesday</b> <i>Spirit Week: Snow Day (wear white)</i> <b>Living Earth PD</b> 8:30 AM - 4 PM <i>District Boardroom</i>  <b>HSD Instructional Coaches Meeting (Boardroom)</b> 4-5:30 PM Coverage: Inman  <b>Basketball: TL vs Tam</b> (at TL) 6/ 7:30 PM Game Coverage: Inman	<b>25 Wednesday</b> Tutorial Period 5 <i>Spirit Week: Beanie Day</i>  Faculty PD Meeting Department Collaboration 3:15 - 4:15 PM	<b>26 Thursday</b>  <i>Spirit Week: Beach vs Blizzard</i>  <b>Teacher Leadership Team</b> 4 - 5:30 <i>District Board Room</i>  <b>Basketball: TL vs SR</b> (at SR) 6/ 7:30 PM Game Coverage: Chapman  <b>PIQE (Virtual)</b> 6-7:00 PM	<b>27 Friday</b> Tutorial Period 6 <i>Spirit Week: Flannel Day</i>  <b>Winter Formal Rally (Tutorial)</b>  <b>Winter Formal</b> 7-9:00 PM New Gym Coverage: Dunlap & Chapman	<b>28 Saturday</b>  <b>Basketball: TL vs Redwood</b> @ TL 4:30/ 6pm Coverage: Dunlap	

Emergency subs for the week of January 23-27:


Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
Bittner	Otero	Fix	Crawford	Rosenberg	Lumsden	Gatlin

**Communications**

- [January CCC Newsletter](#)
- [Principal Update for Seniors 1.12.2023](#)
- [Principal’s Update 1.9.2023](#)

**Memorial Service for Jameson Zamlich**

*In Loving Memory of  
Jameson Thomas Zamlich*




*On behalf of our family, please join us in honoring the life of our beautiful son on Saturday, February 25<sup>th</sup>.*

**2:00pm:** Memorial Service will be held at St. Isabella’s Church  
(1 Trinity Way, San Rafael)

**4:00pm:** Celebration of Life at The Four Points Sheraton  
(1070 Northgate Drive - meal and refreshments)

*We will be gathering to share some of our favorite stories, our memories, to laugh, to cry and remember a wonderful person who will be greatly missed. All are welcome.*



## SRFT and District & Site Administration (Meet & Confer) Update

While behavior has improved since the spike we saw immediately following the covid pandemic, students are still not complying with many of the basic expectations we have on a high school campus. This past week I met with SR Principal Joe Dominguez, SRFT leadership, and Superintendent Hogeboom to discuss concerns teachers have in the High School District regarding cell phones and excessive tardies and absences. Below are a few updates as we search for some long term solutions to address these recurring topics.

Cell Phones: Five years ago I purchased Cell Phone Holders/Numbered Pouches that hang in classrooms. Each year I order a few extra to supply for any new staff members. At TLHS these holders are standard in every classroom, with the exception of a very few who use another storage tool (for example a box on each table). If you need a new one or one that holds a higher number, just email Dean Chapman or I. In addition, a tip that came up was that we standardize where these hang and have all teachers utilize these every class period. If you want to earn a gold star, you can take the extra step and have students put them in airplane mode (*suggested by Tech Dept to improve wifi connectivity*).

Mostly importantly, THERE IS NO REASON A STUDENT NEEDS THEIR PHONE IN THE BATHROOM. So, when a student asks to use the restroom, have them leave their phone in the hanger. There is no need for you to be their personal phone holder, the hanger will suffice.

Bathroom Use: Every teacher and staff member has been given bathroom passes for their classroom or office. In addition, you have TA passes. Specialized classes like ASB, photo, yearbook, journalism, etc also have passes. THE PASSES ARE FOR STUDENTS TO WEAR when they use the restroom. Please don't send you special gag-related bathroom item as a pass. We do not know how to identify every fun object a student holds as a pass. We have seen tremendous improvements in the number of students using the restroom during class and roaming hallways. So please, continue to monitor bathroom usage and do not let students "Go with a friend". Bathrooms are for bodily function usage, not socialization areas designed for making tic tok videos.

Tardies: Thanks to everyone for standing by the door and welcoming students into your room. That is an awesome practice! A reminder, DO NOT LOCK YOUR DOOR if a student is late. This is not very welcoming. If a student is habitually late to your class, my first recommendation is to email or phone call home. Trust me, it helps! Also we are sending the weekly letters which will inform parents of excessive tardies. If/when you are super fed up about a particular student, come see an administrator and we will take 2 minutes to call the parents for you. Together we can chip away at the problem.

Absences: Automated attendance letters are being implemented again effective this Monday, January 23rd. Every Friday we will run the list of students with excessive tardies and absences and send them out the following Monday. This week we are sending 67 letters. This is a first step towards ensuring our families are partnering with us to improve attendance. We are also meeting with students regularly regarding attendance. If you have a student who you are concerned about you can also reach out to Dean of Students, Alex Chapman who also follows up with students and their parents.

## A Message from ASB

Next week is Winter Formal Spirit Week, culminating in the Winter Formal Dance on Friday night from 7-9! This is our first formal since before Covid, so there's lots of excitement/trepidation. Early thank you to the many teachers who have already signed up to chaperone, we appreciate you!

There will be an (Optional) Rally on Friday during 6th Period Tutorial. Students will be going to their classes for the first 15 minutes, then heading down to the Old Gym for the rally. Departments can coordinate having a teacher stay with students who don't want to attend. Having most of you there to celebrate/chaperone will add to the fun!

### M & O Update (QR Codes Posted for Custodial Issues)

The Maintenance & Operations Department recently placed stickers on all classroom doors on or near the door closer. The QR Code can be scanned and a questionnaire can be filled out with various **custodial questions** as well as space for comments and concerns. These reports will go directly to Traci Hines, Custodial Manager, where issues can be dealt with promptly. We will also be putting a similar QR Code in or near every restroom as well. **Please note this is only for custodial issues. All work orders must be submitted by the site administrator assistants, Lynn Tremolada or Gladys Rodas.**



In regards to work orders a reminder that there is a Work Order Prioritization as follows: Student Safety, Staff Safety, Student Comfort, and Staff Comfort. Safe facilities are essential for instruction and together we are working to improve the condition of all of our District's campuses.

### California Youth Tobacco Survey - January 30

TLHS will be required to administer the California Student Tobacco Survey to select students in grades 10 and 12 in World History and Govt/Econ classes. The survey will be administered next Monday, January 30th. Maria Tinnel will work with the selected teachers to ensure a smooth administration of the survey.

### Staffing Update

The first round of interviews for open math positions (currently held by McCarthy & Reid) were held this Thursday and we have offered positions to two candidates. Contracts will be issued next week and I will share more information shortly. The interview panel was so impressed with the candidates we attracted.

This Monday, 1/23 we are holding Social Science (0.8)/ ASB (0.2) interviews. This position was open to internal applicants only. This year ASB is being co-taught by William Luong and Alex Robins as we piloted increasing teacher support. Next year we will either co-teach or have an additional section for the ASB teacher.

This week we are advertising an English position for a 1.0 FTE ELD Teacher (Newcomers - Intermediate).

### New CTE Website

Thank you to our CTE Coordinator, Brett Sanderson for creating our NEW [CTE Website](#). This site features information on current and emerging pathways, course descriptions, student-produced videos about CTE course experiences and a student project gallery. Check back often for updates; more content is on the way.

### AP Exams- Review AP Classroom Enrollment

AP Teachers: Review your AP Classroom rosters to ensure all students who plan to take the AP exam are rostered in AP Classroom. Please send any students/ questions to Maria Tinnel.

## AP Professional Learning Opportunities

CollegeBoard is excited to announce continued expansion of their AP Mentoring Program. Beginning in 2023-24 AP Mentoring will be available in the following: AP Art & Design, AP Bio, AP Calc, AP Chemistry (new 23-24), AP Comp Sci A, AP Comp Sci Principles, AP Lang, AP Lit, AP French (new 23-24), AP Spanish Lang, AP Gov, AP US History.

Teachers who participate in AP Mentoring will receive ongoing support in a small group setting throughout the school year. During the program, teachers will attend four online group meetings with an experienced AP teacher to discuss strategies and access instructional materials to support student success through the AP Mentoring platform. Each meeting is an hour long and takes place Monday–Friday, 4–10 p.m. ET. Teachers will attend all four meetings to receive a certificate of completion with 0.4 CEUs. Click [HERE](#) to learn more.

In addition, every summer a number of TL teachers attend AP Summer Institutes. We will want to begin planning for these conferences, as we have to submit conference forms for Board approval and register through the College Board. Dominican University is hosting in person Summer Institutes the week of July 10-13. [Click here](#) for more information. There are virtual sessions available as well. If you are unable to attend during this timeframe, please search the College Board website for more dates and locations. At a minimum, we plan to send teachers to AP Pre-Calculus, AP US History, AP Government, AP

## Winter Formal Updates

ASB has shared their spirit days with all staff leading up to Winter Formal this Friday night. Our students LOVE to see you participate! Here is our schedule:

Monday: PJ Day

Tuesday: Winter Wonderland White out (wear all white)

Wednesday: Beanie Day

Thursday: Beach vs. Blizzard

Friday: Flannel Day

## Spring Testing Overview

ELPAC (Group Testing) Reading, Writing and Listening	February 13 <sup>th</sup> – 17 <sup>th</sup> and March 9 <sup>th</sup> -17 <sup>th</sup>	Students will be called out for specific periods to test
ELPAC (1:1 Testing) Speaking	Feb. 27 <sup>th</sup> - March 8 <sup>th</sup>	Students will be called out for approx. 30 minutes of testing
ELA Smarter Balanced Assessment	March 21 <sup>st</sup> -24 <sup>th</sup>	11 <sup>th</sup> Graders Only. Testing in English Classrooms (Schedule to be shared soon)
California Science Test	March 21 <sup>st</sup> -24 <sup>th</sup>	12 <sup>th</sup> Graders Only. Testing in Math Classrooms (Schedule to be shared soon)
Math Smarter Balanced Assessment	May 1 <sup>st</sup> -11 <sup>th</sup>	11 <sup>th</sup> Graders Only. Testing in Math Classrooms (Schedule to be shared soon)
Advanced Placement (AP) Testing	May 6 <sup>th</sup> – May 16 <sup>th</sup>	See <a href="#">Master Calendar</a> for breakdown by subject

## Upcoming Marin Science Opportunities for Students

### Marin Science Seminar Internships

Marin Science Seminar offers a variety of internships, including science journalism, videography, and audiovisual assisting. This internship is open to high school students in Marin County and the deadline to apply is next Sunday, January 22nd. Students must be able to attend and assist at six Wednesday evening sessions from 6:45 - 8:45 pm at Terra Linda High School, and attend an orientation and wrap-up session before on Zoom. Learn more and apply online at our [website](#).

### **North Bay Science Discovery Day - Paid Assistant positions for XRMarin**

XRMARIN, Marin's center for Virtual and Augmented Reality in education, is looking for students who would be interested in helping their team at the North Bay Science Discovery Day event on Saturday, March 11th. The event takes place at the Sonoma County Fair Grounds and students will be paid to help with setup and demonstrations of VR and AR for attendees. The themes of the experiences will be climate change, space exploration and ocean study. Dr Erica Woolsey, a visiting scholar from Stanford University, will join us. If interested, please email Dane Lancaster at [dane@xrmarin.net](mailto:dane@xrmarin.net). More about XRMarin [here](#). Find out more about the North Bay Science Discovery Day [here](#).

### **MCOE Health Safety and Support**

See [upcoming events, workshops and opportunities](#) offered by Marin County Office of Education.