

<p>17 Monday</p> <p>Full Day Teacher Professional Development Agenda</p> <p>Chipotle Lunch 11:30 AM-12:30 PM Staff Lounge</p>	<p>18 Tuesday A Day</p> <p>1st Quarter Grades Due 9:59 PM</p> <p>Admin/Counseling Mtg 10 AM</p> <p>Principal Meeting K-12 12:30 - 5:00 PM</p> <p>8th grade Parent Night 6PM (Perf Hall) MSEL Open House 7PM (Perf Hall)</p>	<p>19 Wednesday B Day <i>Tutorial Period 1</i></p> <p>SRFT Negotiations 9 AM - 3 PM</p> <p>NCS Meeting Principals Voting 2 - 4 PM <i>Rancho Cotate High</i></p>	<p>20 Thursday A Day</p> <p>The Great California Shakeout 10:21 am (Tutorial)</p> <p>Fall Play Dracula 7:30pm <i>Coverage: Lauren</i></p>	<p>21 Friday B Day <i>Tutorial Period 2</i></p> <p>Fall Play Dracula 7:30pm <i>Coverage: Maria</i></p>	<p>22 Saturday</p> <p>Football: TL vs Novato (@TL) 11:30/ 2:30pm</p> <p>ACT @TLHS 8:30 AM</p> <p>Fall Play Dracula 7:30pm <i>Dracula</i></p>
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Emergency subs for the week of October 17-21:

Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
Cavanagh	Lawrence	Dearborn	Slaney	Gomez	Righetti-Marweg, C	Moore

Communications

- [10-14-22 to Community - COVID Protocols](#)
- [Principal’s Update 10.3.2022](#)

1st Quarter Grades Due Tues. Oct. 18th at 9:59PM

The 1st Quarter Grading Window closed on Friday, October 14th. Grades will be due in AERIES on or before 9:59PM this Tuesday. If you have a student that is failing, please provide a [Comment Code\(s\)](#) with the mark. This is critical feedback for the family and student that is documented on the Report Card that is mailed home. For example, include a "why" (assignments not completed or attendance affecting grade) and "how to fix it" (pay better attention in class, improve homework, seek help from instructor).

A Message from Our Instructional Coaches:

Here is a friendly reminder of best practices for a problem-free grade sync. The best way to avoid any last-minute sync issues and allow time for troubleshooting is to do the following:

1. Enter all your grades into Canvas *as soon as possible*.
2. Sync to Aeries
3. **Compare** your two grade books to ensure Canvas is properly synced to Aeries and the grades from each gradebook match.
4. Seek help ASAP if there is an issue.

Intervention Steps Prior to an SST

As we conclude the 1st quarter grading period, a reminder of the necessary Intervention Steps for students who are close to or currently failing your class. These steps should be completed in almost all cases prior to a Student Success Team Meeting. More detailed information can be found [here](#).

Step 1: Keep gradebooks updated. This is the first window into how a student is doing in your class.

Step 2: Conference with the student who is failing. Create a clear plan so the student knows where to start and what to focus on. Consider eliminating unnecessary assignments and focusing on having them complete assignments that demonstrate mastery.

Step 3: Communicate home. If a student is failing, teachers must do outreach home. This creates a stronger partnership and sends the message home that you care about how their child is doing in your class. Nubia Barajas can assist you with calls home to Spanish speaking families, as can Gladys Rodas.

Note: If a student is failing due to poor attendance, please still complete steps 1-3. This is documentation of us attempting to support the student and get them to attend. Administration will support you all by continuing to track attendance, send SARB letters, and do home visits when required.

8th Grade Parent Night: Tuesday October 18th

8th Grade Parent Night is scheduled for this Tuesday, October 18th at 6pm. Our [finalized presentation](#) can be found here.

Great California Shakeout: Thursday October 20 at 10:21 AM

TLHS will participate in the Great California Shakeout on Thursday, October 20, *right at the start of 3rd period (10:21)*. Please review the Earthquake Drill instructions with your students. To announce the start of the drill, we will state, "Remain in your classrooms and buildings. Duck and Cover." Instruct students to Drop, Cover, and Hold On, wherever teacher and/or students are. This includes dropping to the floor (to prevent falling), making yourself as small a target as possible, and protecting your head, neck and chest by taking cover under a sturdy desk or table or near an interior wall, covering your head with your hands and arms. Please consider the many spaces you may utilize around campus and ensure students know of the safest location to Drop, Cover, and Hold on. Please also consider any student who may have mobility challenges. Our drill will take no longer than one minute. At the end of the drill, we will announce "This concludes our drill. Thank you for participating in the Great California Shakeout." See Maria if you have any questions or concerns.

Equal Opportunity Schools Survey_Mon. 10/24

Terra Linda High School is once again partnering with Equal Opportunity Schools, a non-profit education organization, to examine and further develop the learning culture within our schools. On Monday, October 24th, we will be conducting a 30 minute student survey schoolwide in all English classes. The purpose of this survey will be to understand student aspirations and expectations, identify students who would benefit from challenging courses, explore awareness about college and career readiness, and gather information around how students would like to be supported in academics.

Kognito Friend2Friend - Oct. 27th & 28th

Freshmen students will complete the [Kognito Friend2Friend](#) training in health classes on Thurs. Oct. 27th and Fri. Oct. 28th. The format will be similar to the virtual modules we took as staff from Kognito this year, and is related to developing active listening skills. Following the module, each student will complete [this short survey](#) on Google docs that will go directly to me, and indicate whether they need to talk to someone, or know a friend that should talk to someone. [Here](#) is the slide deck that Nicole Janson will present to the students following the digital vignette. Parents will get communications about this educational opportunity from the district office, and can "opt out" of this training by responding to these communications.

Celebrating Reclassification

Each year, students who are designated as English Learners in AERIES are required to take the ELPAC Assessment in reading, listening, speaking and writing. This test is challenging and when a student passes they are up for reclassification pending they meet other eligibility requirements like, reading level, grades, etc.

We are excited to share that the following students have met eligibility criteria to be reclassified and will now be coded as redesignated in AERIES. Please join me in congratulating them if you see them in the halls or classrooms. This is a tremendous accomplishment for our students.

Beltran, Luis (9)

Carranza, Mia (9)

Escobar Calderon, Edwin (9)

Mercado, Arturo (10)

Sac Xon, Maykel (11)

de Leon Rodas, Sarita (11)

Alvarado, Sandyvel (11)

Legaspi, Gian Gabriel (11)

Rodas, Dayana (11)

Cueto, Nicholas (11)

Feliz Cruz, David (11)

Vasquez Meza, Florentina (11)

Salinas Valtierra, Edwin (11)

Diaz Cifuentes, Cristian (12)

Mendez Tello, Meylin (12)

Chub Dionicio, Estefani (12)

Gramajo Mazariegos, Yadira (12)

AP Exams and Ordering

Maria Tinnel visited AP classrooms and shared [this letter and information](#) with students. It has also been mailed home to families and will be shared via Parent Square and the Parent Newsletter this week. Here is a short [How To Pay via the Student Store](#) video. All students must be enrolled in AP Classroom in order to sit for the exam.

Here are the important dates for your students:

Last date to opt out: October 31st

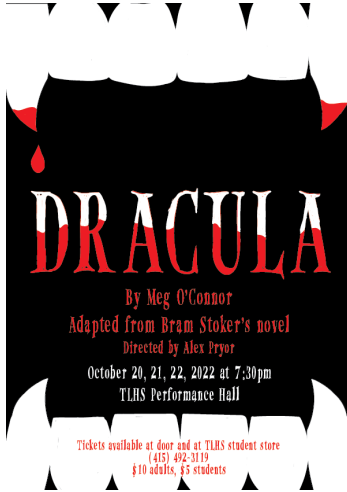
Last date to pay for exams (via Student Store online): December 1st

Lastly, please remind any student who needs accommodations to notify Maria as soon as possible so that we can reflect these in our Exam order.

Hispanic Heritage Night- ASB event

Terra Linda's First Annual Hispanic Heritage Night will take place on Friday evening, October 28th from 5 to 7pm. We will be celebrating our community's diversity and multiculturalism in the Innovation Hub courtyard with food, music, and games. Admission is free and all ages are welcome!

Dracula, TLHS Fall Play



Looking for Adjunct Duty hours? Come see the fall play, Dracula! October 20-22 (Thursday, Friday and Saturday), 7:30pm. As a reminder, staff are required to use [this form to track Adjunct Duty Hours](#) (total of 5).

October Yearbook Discount

CAPTURE YOUR MEMORIES IN THIS YEAR'S TERRA LINDA HIGH YEARBOOK!

treering

10% OFF
purchase by **October 31**

Customize Your 2 Free Pages

Add photos from your computer, Facebook, Instagram, Google Drive & more.

Answer fun Memory Questions to help remember the year.

The 2 Custom Pages are FREE and are printed ONLY in your book. Want more pages? Each additional 2 pages is just \$0.99.

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