

April 24 - 28					
<p>24 Monday</p> <p>PE Master Schedule Matrix Meeting 8:45 - 9:30 AM Room 55</p> <p>ELD Master Schedule Matrix Meeting 12:30 - 1 PM Room 57</p> <p>English Master Schedule Matrix Meeting 3 - 4 PM Room 303</p>	<p>25 Tuesday</p> <p>SRFT Negotiations 9 AM - 4 PM</p> <p>Modern Language Master Schedule Matrix Meeting 12 - 12:30 PM Room 402</p> <p>Math Master Schedule Matrix Meeting 2:20 - 3:05 PM Room 101</p> <p>MSEL Green Business Leaders Event 5 - 7:30 PM TL Hub Courtyard</p>	<p>26 Wednesday <i>Tutorial Period 6</i></p> <p>Early Release PD 1:30 - 3:30 pm (Agenda)</p> <p>Marin ROP Construction Pathways Site Visit 3 - 6 PM</p> <p>Social Science Master Schedule Matrix Meeting 3:15 - 4 PM Room 411</p>	<p>27 Thursday</p> <p>VAPA Master Schedule Matrix Meeting 10:20 - 10:50 AM Blackbox Theater</p> <p>Science Master Schedule Matrix Meeting 2:20 - 3:05 PM Room 212</p> <p>ATSI (Additional Targeted Support & Improvement) 4 - 5:30 PM MCOE</p>	<p>28 Friday <i>Tutorial Period 7</i></p> <p>Superintendent Hogeboom visiting TL 8:15 AM - 4 PM Agenda</p>	<p>29 Saturday</p> <p>Heads Up Carnival 11 AM - 3 PM Davidson Middle</p> <p>TL Face Painting Booth (all day)</p> <p>TL Mascot Dance Off 1:50 PM</p>

Emergency subs for the week of April 24-28:

Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
Wilhoite	Hartwell	Garcia	Wilson	Blake	Lumden	Quinby

Communications

SRCS Student Calendar 2023-24: [English Calendar](#) [Spanish Calendar](#)
[Athletics Update 4.7.2023](#)

Attendance Letters Sent (April 17-21): 133

May & June (Wednesday Meeting Schedule)

- Wednesday, May 3: No Meeting (Exchanged for Master Schedule Mtgs & Time)
- Wednesday, May 10: Department Meetings
- Wednesday, May 17: PD Faculty Meeting (Tyler Graff Presenting SRCS 3 Year PD Plan)
- Wednesday, May 24: No Meeting (Exchanged for Master Schedule Mtgs & Time)
- Wednesday, May 31: No Meeting (AP Testing)

- Wednesday, June 7: 1 - 2 PM End of Year Staff Luncheon

Screenagers Under the Influence - SAVE THE DATE

We are planning to host a screening of the film [Screenagers Under The Influence](#) on **Tuesday, May 2nd, 2023 @ 6 pm** at TL. Following the screening we will have a discussion panel.

Master Schedule Matrix Meetings

This week, Administration will begin meeting with departments as part of the [Master Schedule Matrix process](#). The purpose of the meeting is to discuss important issues related to scheduling, however, actual teacher input will be only related to courses, not placement by period. We must balance classes and will rely on the programming operations through Aeries that determine the best placement for classes based on minimal student conflicts and average class sizes.

Please preview our three focus questions [here](#) and refer regularly to the [Master Schedule Section Allocations](#), which gets regular updates of tallies. Meetings are approximately 30-45 minutes. If we do not get a chance to cover all topics, we can respond to them via email to the whole department and/or schedule a follow-up meeting.

Term 4 Progress_Grades Due May 2nd

Term 4 Progress period will conclude Friday, April 28th. Grades for this term are due to be posted in AERIES by 9:59 PM Tuesday, May 2nd. Please ensure that a letter grade is posted for students in danger of failing so that students (parents, counselors, etc.) are aware of their progress in your class as we head toward finals. Comment codes should also be used, when appropriate and helpful, to give feedback on the areas in which students can improve. Please consider using the [TL Remediation Form](#) with select students to outline the steps needed to receive a passing grade.

Teachers of Seniors: **We need to notify families of seniors as soon as possible if they will not pass a class that may be required for graduation.** Of course, we like to provide as much advance notice as possible.

If you have a senior who is in danger of failing your class, please ensure that you do the following:

- Reach out to the student and create a plan for improvement
- Communicate your concern and recommendations for intervention to the student's parent
- Inform the counselor, and keep the counselor in the loop regarding developments as graduation approaches

In addition, prioritize grading for seniors and consider administering exams early. Let the appropriate counselor know if:

- one of your seniors is in danger of failing your class (please keep us in the loop as information is updated)
- one of your seniors WILL fail your class, in which case graduation eligibility may be compromised

SAVE THE DATES for Summer Professional Development

Ed Services will be offering a few different PD sessions this Summer. We've listed them below. If you're interested in participating or are wanting additional professional learning experiences, reach out to Tyler Graff at tgraff@srcs.org

- Teacher Leadership Team - June 13 and 14
- Science Course Development - June 15 and 16
- Math/Science Alignment - TBD ([Sign up](#))
- Integrated ELD PD - TBD
- AVID Summer Institute - June 26-28

Staffing Update

Math (1.0 FTE): Interviews were held on 4/17 and our top candidate did not accept the job which required a move from Georgia. So, we are going back out. It is essential that we are confident about all new hires and staffing our site with the very best. If you have a friend who teaches math in another District that you recommend I reach out to, please let me know. I am working closely with our math teachers to recruit. **This is our only unfilled position at the time.** New Staff Members include: Ashley Ayoob (Social Science), Erin Baskin (Spanish), Shea Morgan (SPED), Abby Crome (ELD), Christina Sierra (Math), Tim Simmons (PE) and Erika Kniffel (PE).

Additional Targeted Support & Improvement (ATSI)

Due to our English Language Learners, Homeless/Foster Youth, and Students with Disabilities performing below standard in ELA and Math, along with high suspension rates, and low graduation rates San Rafael City Schools has qualified for Additional Targeted Support and Improvement (ATSI). This state designation asks us to engage in an improvement science process in collaboration with our County Office of Education to identify the root causes of the issues.

Recently we began this work, with the committee having now met twice with MCOE. We've analyzed student group data and have begun identifying the root causes of the underperformance. Over the course of the next two meetings we will start identifying current initiatives we're working on that are helping increase student learning and identify systems, structures, or other approaches that might improve student performance in ELA, Math, attendance, graduation rate, and suspension rates. For more information, take a look at this [Board presentation](#) we will be giving at the 4/24 Board Meeting. Participants listed [here](#).

AP Exam Update

AP Exam testers have received the [updated exam schedule](#) and testing locations (distributed in AP Courses and posted on the TL Home page. Please note that any student who will utilize accommodations will test at TL (NOT at our off site location). These students have been notified. The morning exam will begin at 7:45am, and the afternoon exam, 11:45 am. Please excuse afternoon testers at 11 am so that they have time for lunch before their exam begins. The [exam rosters](#) have been shared as well, and Maria will send a daily list for attendance purposes.

As a reminder, the bells will be turned off during this testing period. Be sure to adhere to the bell schedule. Furthermore, the daily bulletin will be delivered to you electronically by the end of the first period of each day. Please read this bulletin at the beginning of 3rd period/ start of tutorial.

Summer Assignments to be Optional

A reminder, that if you choose to give a summer assignment this summer, they will continue to be **optional** to ensure we continue to work together to eliminate access barriers to honor and AP. This has been the case for at least the past 5 years if not longer! If a summer assignment is necessary, students should make every effort to have the work completed by the time school starts in the fall in order to be well-prepared for each course, **but will not be penalized if the work is not completed.**

Please take a moment to review the counseling page [here](#) which shows that almost every AP course does not have recommended work. Most of you have done away with summer assignments, but if you do have any updates to make, please email Matt Moore [prior to Friday, June 2nd](#). Matt will edit the page and send a communication to students and parents in June.

California State Seal of Biliteracy Program

The State Seal of Biliteracy Program recognizes high school graduates who have attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. It is a statement of accomplishment for future employers and college admissions. Seniors who meet this eligibility criterion or are on target to meet it have been asked to complete an Application of Intent here in [English](#) and [Spanish](#). Applications are due by Friday, April 28th. If you know of a student who meets the eligibility criteria, please encourage them to access the application on our website.

Senior Speaker Tryouts for Graduation

Graduation is approaching! If you know of a senior who would be particularly good as the student graduation speaker this year, please encourage them to begin drafting a 3-5 minute speech and try out on Tuesday, May 16th during lunch. Bulletin announcements are in place, but extra teacher encouragement is always super helpful.

SBAC and ELPAC Make Up sessions

A big thank you to our Math Department and Math SBAC Proctors for a very smooth administration of the math portion of the SBAC. I am hopeful that a good majority of our juniors completed this portion of the Smarter Balanced Assessment. Make up testing will pick back up next week, with the hope of concluding before we enter into May when AP testing starts. If you receive a **yellow call slip** for a student, please send them to the testing location ASAP so that we can wrap things up quickly.

Prom Dress Pop Up

ASB has collected over 50 beautiful dresses for Prom (May 12th, at The Pearl in SF). Do you know of a student in need? Send them to Maria's office to shop our collection!

Directing Change Filmmaking Contest

Congratulations to Alex Pryor's filmmaking class. Students Devin Adelman, Makena Reyes, Ashlin Burke and Juliana Pommier have won 3rd place for the Directing Change Filmmaking Contest. These TL Trojans advance to the statewide round of judging and are invited to attend the award ceremony in LA on May 16th. Please take a moment to check out their work [here](#) and congratulate these stellar filmmakers. [This](#) Terra Linda submission also received an honorable mention.

CTE Fair

A very big thank you to College and Career Advisors, Carol Morales and Matt Slavin for putting together yet another amazing Career and Technical Education Fair. Over 40 presenters spent the day educating our students about various careers through highly interactive presentations.



MarinSEL Green Business Leaders Event - Tuesday 4/25 at 5 PM

Join us THIS WEEK to see collaboration in action at our annual MarinSEL Green Business Leaders Event on Tuesday, April 25th from 5:00 - 7:30 PM at the Terra Linda High campus!

We are excited to have the opportunity for students to showcase their work after several months of dedication to their businesses. As you may know, Green Business Leaders celebrates the MarinSEL 11th grade students' sustainable enterprises.

MarinSEL students will be showcasing their amazing educational experiences and we will have Samantha Dorsey, President of McEvoy Ranch, as the keynote speaker as well.

This event is free of charge, however, please register using [this page](#). We hope you will consider joining us at this event. [Browse Student Businesses and purchase products here!](#)



The poster features a logo for the School of Environmental Leadership (SEI) at the top center, with a stylized green figure on a mound. The text 'SCHOOL OF ENVIRONMENTAL LEADERSHIP' is in blue, and 'A PROGRAM OF SEI' is in smaller blue text below it. The main title 'Green Business Leaders Event' is in large grey font, followed by the date 'Tuesday, April 25, 2023' in blue. Below that, it says 'Featuring sustainable businesses founded and operated by MarinSEL students' in blue. The event details are listed: '5:00pm - 7:30pm', 'Student Commons', 'Terra Linda High School', '320 Nova Albion Way', and 'San Rafael, CA'. There are two photos: one of students at a table and one of Samantha Dorsey. The keynote speaker information is at the bottom right.

SCHOOL OF ENVIRONMENTAL LEADERSHIP
A PROGRAM OF SEI

Green Business Leaders Event

Tuesday, April 25, 2023

Featuring sustainable businesses founded and operated by MarinSEL students

5:00pm - 7:30pm
Student Commons
Terra Linda High School
320 Nova Albion Way
San Rafael, CA



Keynote Speaker:
Samantha Dorsey
President of McEvoy Ranch

Repeat from email: Summer Planning

This summer we have significant work occurring on campus. **This work will begin as soon as students and staff are off campus - Monday, June 12th!** After graduation, we will be completely closing off the staff parking lot, in addition to working on the Ceramics Courtyard, Aquatics Center, Classroom Furniture Replacement, CTE Center, etc. The Main Office will be closed Monday, June 19th - Friday, July 28th to all staff and outside visitors.

Tuesday and Wednesday (6/13 and 6/14) are set aside as Classroom Moving Dates. It is important that teachers and classified staff pack up needed materials by Monday, June 12th since the campus will not technically be open to staff and outside visitors over the summer with the exception of a few 12-month employees. This allows us to fully prep all classrooms and clean the campus over the summer weeks. In addition, this year our District will be doing an inventory of all classroom and office keys (Administration, Clerical, Certificated, etc).