

# TERRA LINDA HIGH SCHOOL

320 Nova Albion Way San Rafael, Ca 94903  
Phone: 415-492-3100 Fax: 415-492-3105

## Master Schedule Overages – Teacher Interest Form

Teacher Name: \_\_\_\_\_

Date: 8/19/2019

Please check one:

I am interested in teaching an overage should a section become available during the 2019-20 school year.

I am not interested in teaching an overage should a section become available during the 2019-20 school year.

Credentialed subject area(s) and classes I would be will to teach an overage in are:

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### SRCS SRFT Contractual Bargaining Agreement:

*10.5 OVERAGES 10.5.1 Current District staff will have first opportunity to be considered for the overage. All allocated sections at each school site will be assigned as much as possible to current District staff up to a 1.0 FTE. Staff overages occur when advertised positions have not been filled; they will then be advertised to all District staff. The procedures for staffing overages will be as follows:*

*10.5.1.1 During the school year – departments meet, decide who will teach the overage and make a recommendation in writing to the principal. Minutes/notes from the meeting where overages were discussed will also be submitted with all teachers' signatures to document that all teachers were informed of the overage(s).*

*10.5.1.2 In June – In preparation for unanticipated overages that occur during the summer, every department submits to the principal a SRCS \* SRFT CBA July 1, 2016 – June 30, 2019 39 list of teachers interested in teaching possible overages and the specific classes they would be willing to teach. Additionally, appropriately credentialed teachers who are interested in overages in other departments will indicate their interest.*

*10.5.1.3 During the summer - If an overage occurs, the principal contacts the teacher(s) to confirm interest in the overage and assigns it. If the principal is unable to contact the teacher(s) in a reasonable amount of time, the principal will look for another teacher to teach the overage. 10.5.2 An effort will be made to assign unit members to one site; travel will only be used as a last resort or to meet District needs.*