

**MEETING MINUTES**  
**HIGH SCHOOL DISTRICT BUDGET ADVISORY COMMITTEE**

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**MEETING DATE:** October 10, 2018

**TIME:** 3:45 pm

**LOCATION:** CSO Boardroom

**MINUTES ADOPTED:** November 7, 2018

**MEMBERS PRESENT:** Erik Schoengant, Emily Busch, Doug Marquand, Kevin Kerr, John Coffrini, John Gilluly, Glenn Dennis, John Bartolome, Sheila Barone, John Haveman, Linda Jackson, Lee Chretien, Katy Dunlap, Patti Gessner, Rachel Kertz, Alicia Klein, Chris Posedel, Chris Simenstad, Bath Sauls, Jenn Hatch, Lisa Salomon, Becky Spence, Andrew Ellison

*Adoption of Meeting Minutes*

Minutes from May 30, 2018, were approved with the addition of Chris Simenstad name added to attendees.

*Meeting Start and End Time*

It was determined unanimously by the committee that we would start at 4:00 pm and end at 5:30 pm.

The committee requested that all handouts be attached to email reminder that is sent in advance of meeting to give an opportunity for review.

*Budget Updates and Unaudited Actuals*

Doug and John B. walked the committee through Unaudited Actuals.

John G asked about \$7000 in Library, John B stated that each site has \$3500 in unrestricted for Library

Erik asked is we could review the prior years SPED funding, John B stated that the district is given a projection form MCOE they typically over project, then we have savings. Doug added that sometimes we have to place a student during the year. All remaining funds roll into the fund balance.

Rachel asked about the funding source for the TL Field. John B answered that the Board approved funds from fund 40 and Unrestricted. The field was funded in 17/18 and the final payments have been made in 18/19, those numbers will show up in First Interim.

Alicia asked where the money in Fund 40 comes from. Doug answered Facility Rental. Alicia asked how much on average annually does the district receive. John B answered average \$265,000. Patty added that SRHS is now the best in Norcal with a new stadium, hopefully, more income from outside users. Rachel added that both fields will expire at a similar time. Linda mentioned establishing a Board requested replacement fund. Kevin

stated that there is an Athletic Task Force Committee and this conversation is happening. Doug added that it would not be unreasonable to set aside \$100,000 to \$200,000 annually for athletic field replacement.

## **PTCOC**

No comments

## **Enrollment**

Doug presented multi-year enrollment information: Actual Enrollment from 2012-13 to 2017-18 and projected enrollment from 2018-19 to 2024-2025. Incorporated into the projections are DMS and Miller Creek enrollment and historical private school transfers.

## **Additional Comments**

Jenn requested a run through of the 18-19 budget. Bart pointed out that the 18-19 budget is part of the Unaudited Actuals.

Rachel mentioned that if we are to continue deficit spending, what changes and hard decisions will we have to make. Linda added that we need to pair it with the LCAP.

Linda asked that we have a November meeting to review Multi-Year and go through the budget process.

## ***Future agenda items***

Budget 101  
Multi-year projections

***Board/Superintendent Update*** None

***General Public Comment*** None

***Adjournment*** Meeting was adjourned at 5:00 pm