

MEETING MINUTES

ELEMENTARY SCHOOL DISTRICT BUDGET ADVISORY COMMITTEE

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**MEETING DATE:** October 12, 2017

**TIME:** 3:45 pm

**LOCATION:** Davidson Middle School

**MINUTES ADOPTED:** January 18, 2018

**MEMBERS PRESENT:** Angela Clark, Bob Marcucci, Cecilia Perez, Cindy Leroux, Dinora Bonilla, John Bartolome, John Ward, Kim Goodhope, Mike Taylor, Molly O'Donoghue, Nicole Good, Patricia Talke, Rachel Kertz, Stephanie Kloos, Doug Marquand

*Adoption of Meeting Minutes*

Minutes were approved

*Budget Presentation*

Doug presented an abbreviated version of 2017-18 Adopted Budget from the Board Meeting on June 26, 2017, and the 2016-17 Unaudited Actual Report from Board Meeting on September 11, 2017.

Mike T. at what rate will funds regarding gap funding dry up? Doug reviewed slide 3; Increased ESD - Local Control Funding Formula (LCFF), including 1.56% COLA and 43.97% "gap" increase funding toward target = \$1.4M.

Bob mentioned that STRS rate is increasing at a faster rate than increases in gap funding. STRS will increase 1.85% and PERS will see similar increases in 2018-19. We also need to account for 1.5% annual increases for step and column. We can estimate that 80% of all expenditures go to salary and benefits. We do not know how much gap will be funded in 2018-19. Remember with LCFF, COLA is not a guaranteed increase but we estimate COLA will be 2.15%. We wish we had a crystal ball regarding all things not salary but we try to review historical expenditures and also account for inflation using the CPI.

Emily reviewed the donation process. When a site receives a donation monetarily or in kind, Admin Assistants should send a Donation form to the Business Office. The form should include all information necessary for the Board to recognize the donation. If the donation is "in kind" a description should be included on the form. If the donation is monetary the funds should be written up on a Cash Collection Voucher and be attached to the donation form. The funds will be deposited to the site account and will be recognized at the next available Board meeting. After Board recognizes the donation a thank you note will be sent to the donor.

Rachel mentioned what a great job we did last year at cutting back and cutting things we didn't need.

Cindy spoke about BTSA, and wants to know if new teachers have to pay the fee of \$500. She feels they should not have to and the district should look into not charging, or

absorbing the cost. They are low on salary schedule and it is a large fee for a program they must complete.

Stephanie wanted everyone to know what a great job the coaches are doing with new teachers.

Kim wants to know if the newly signed up substitutes have to pay for fingerprinting. Come to find out that each sub has to pay a fingerprint fee for each district they sign up for. There should be a consortium for fingerprinting at MCOE.

Kim asked for clarification on resource 5860. Doug explained that this includes “other services” such as, buses, telephones, ERATE (Note: E-rate reimbursement takes at least 3-4 mos. to pay back).

Dinora commented about copiers at SP, the District is working on new copiers for them.

Cecilia talked about the ACES grant and the use of BV over the summer. The copiers, chrome carts, and printers get quite a bit of use and abuse. It would be great if the ACES grant could purchase asset or two of chrome carts so site funded items don't have to be replaced.

Sites need clarification on what they need to fund as far as the emergency preparedness that North Bay Security is suggesting. It was suggested that the District should evaluate the list and see what we can get at a bulk rate and disseminate to the sites.

***Board/Superintendent Update*** None

***General Public Comment*** None

***Adjournment*** Meeting was adjourned at 5:15 pm