

**Local Control and Accountability Plan
Parent Advisory Committee
(LCAP PAC)
for San Rafael Elementary and High School District**

MINUTES

Date: Tuesday, January 25, 2018
Time: 6:00 - 7:30 PM
Location: Davidson Middle School Library
280 Woodland Ave, San Rafael

MINUTES

Deputy Superintendent Dr. Mayra Perez convened the meeting and welcomed all, reminding the group of their importance in the process to provide feedback to the LCAP. She introduced Directors Stephanie Kloos and Kevin Kerr who would be presenting information on the five LCAP goals. She publically acknowledged and thanked Candelaria Farina who was present to provide Spanish interpreting services to assist Spanish speaking parents.

A brief overview of the agenda was given. Meeting norms were reviewed: start and end on time; assume positive intent; be present; participate; everyone has opportunity to share and ask questions. Meeting objectives included reviewing the purpose of the LCAP, review the difference between equality vs equity, and the shift to local control for decisions to be made locally.

Dr. Perez summarized the LCAP process to collect data and stakeholder input to the LCAP as a living document that changes based on data and input. She noted that one of the focuses for this evening is to provide a deeper dive into Goal 1.

Director of Elementary Education Stephanie Kloos reviewed an infographic of the District , representing the students who are served in the ESD and HSD.

Ms. Kloos and Mr. Kerr reviewed the five LCAP goals, highlighting some action items in each:

Goal 1: Student Learning – ELD adoption, ELA math and science, world language, Canvas Learning Management system to develop lessons and assignments that students and parents can view, allowing teachers and students to interact in real time; strong support for EL Learners

Goal 2: Staff Professional Development – instructional coaches, SEAL, STEAM, teacher driven PD. The HSD as a basic aid funded district does not get additional funds for the enrollment growth it is experiencing

Goal 3: A focus on the operations of the District

SRCS Mission: Lifting Student Achievement. Every Student. Every Day.

Goal 4: Community Engagement – looks different at different schools. Partnerships in the community to bring into the District

Goal 5: Climate and Culture – suicide prevention, Anti-Defamation League (ADL) collaboration, Career Tech Education (CTE) expansion, student voice

Dr. Perez reviewed that the state has introduced a new template each year, except for this year. MCOE's recommendation was to roll with last's years LCAP 3 year plan, and to look at collapsing Goal 3 into other goals. Goal 3 does not need to stand alone. This year's focus will be mainly on Goals 1 and 2, with Goals 4 and 5 being the focus for next year.

Dr. Perez reviewed base funding programs and services that make up the majority of the budget: salaries, special education costs, operations, office and support staff, administrators, and home-to-school transportation. Funds that are left are what are available to use for supplemental programs in the LCAP.

Dr. Perez reviewed the structure of PAC meetings with this meeting in January and then another in May. In between, a LCAP Stakeholder Taskforce will be reviewing the LCAP Goals in more depth. In addition to the Stakeholder Committee, staff will gather input on the LCAP from site faculty and staff, principals, student groups, labor management, and district committees such as DELAC.

Public Comment/Questions from Committee members:

– Does the district provide guidance to sites about how funds can be spent? The District provides parameters based on Board and District goals. Stakeholder priorities and state priorities also provide parameters

– Regarding other funds to take care of salaries, etc. Are they part of the LCAP?

– What are supplemental programs? They provide extra support; example from Principal Pepe Gonzalez – intervention programs and material and resources to support, and professional development

- What happens if there needs to be an adjustment to the LCAP after it is Board approved? It has to be revised and then brought back to the Board for approval of the revision

- Any benefit to switch from basic aid funded to LCFF funded in the HSD? Right now the HSD is receiving more money from property taxes/basic aid funding

- Is the HSD basic aid status evaluated each year? Yes. This coming year there will be an influx of additional one-time dollars coming from the state for both districts.
- Do we have profit industry partners for the District? Not currently, but TL is working with a gaming company to develop a Game Academy at TL
- Is there anyone at Central Services whose job it is to secure grants? There is no one dedicated position for grantwriting, but there are CSO staff who work on grants at different times. SchoolsRule has a countywide effort to raise funds for schools, and individual school site fundraising. Interest in partnering with Silicon Valley, need to tell the personal story about Marin; equity is important.
- What is ADL? Anti-Defamation League; the district has a partnership with ADL for middle and high school students with an anti-bias program called “No Place for Hate.” Sites are working on getting their designation as “No Place for Hate” sites.
- Could District Budget Committee meetings be combined with LCAP Stakeholder meetings? The Budget Advisory Committee has a different purpose, looking at the budget as a big picture and how to save resources. The LCAP Committee’s focus is to spend the resources. LCAP updates will be provided to the Budget Advisory Committees.

The group broke into ESD and HSD groups to hold deeper discussion on Goal 1 using four guiding questions: Does the action align with Goal 1? Does this action require further clarification? Is this action item similar to another and could be combined with it? Would this action be more appropriate for another goal?

Dr. Perez concluded the meeting with reminders of the upcoming Stakeholder Taskforce meeting dates and the next PAC meeting. PAC members are welcomed to participate in Stakeholder Taskforce meetings.

There being no further business, the meeting was adjourned at 7:30 PM.