

**CVIII  
TRANSITIONAL SCHOOL DISTRICT OF  
THE CITY OF ST. LOUIS  
SPECIAL ADMINISTRATIVE BOARD**

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**OFFICIAL REPORT**

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**REGULAR MEETING  
ST. LOUIS, MO  
DECEMBER 6, 2011**

**M I N U T E S**

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted in Room 108 of the Administrative Building, 801 N. 11<sup>th</sup> Street, St. Louis, MO 63101 at 6:08PM.

**CALL TO ORDER AND ROLL CALL**

On a motion by Ms. Adams, and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to move into open session.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

The Board and audience recited the Pledge of Allegiance.

**APPROVAL OF MINUTES**

On a motion by Mr. Gaines, and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve the September 20, 2011 open session minutes.

AYE: Ms. Gaines, Mr. Sullivan  
ABSTAINED: Ms. Adams (was not in attendance for this meeting)

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve the October 11, 2011 and October 18, 2011 open session minutes.

AYE: Ms. Adams, Ms. Gaines, Mr. Sullivan

**STUDENT RECOGNITION**

The Spirit of Excellence Award was presented to Tey Hoskins, a junior at Carnahan High School of the Future. Tey was elected as Teen Youth In Government (TIG) of Missouri. As the YIG Governor, Tey will perform a variety of duties such as participate in all YIG training events, speak at the Opening Joint Session at the State Convention and seek the advice of the Attorney General on at least one piece of legislation. The Missouri YMCA Youth In Government (YIG) provides students the opportunity to develop leadership skills and experience democracy.

**PUBLIC COMMENTS**

Mr. David Jackson spoke in the capacity as Vice President of the Elected Board and the Chairman of the Business and Finance Committee. He received several concerns from the Minority Women owned Businesses (MWB) who are currently doing business under the Proposition S Bond. These businesses expressed concerns relative to the District's timely payment procedures which affect their ability to complete job tasks. Mr. Jackson, on behalf of these businesses shared those concerns and asked for the Board's consideration in this area as presented.

Parent Shannon Lewis of the Shaw School Parent Association petitioned the Board and Superintendent to consider assigning additional staff to Shaw School. Ms. Lewis cited concerns to support her request. Superintendent Adams directed Paula Knight to follow-up on Ms. Lewis' concerns.

## **SUPERINTENDENT'S REPORT**

### **ANNOUNCEMENTS**

- ♦ District employees raised \$31,426 for the United Way Campaign drive surpassing the targeted goal of \$30,000. Superintendent Adams thanked employees for their generous pledges.
- ♦ The Arts & Education Council, St. Louis Public Schools Foundation and the United Negro College Fund campaign drives are currently underway. The campaign drives will run through the end of December 2011.
- ♦ Kindly reminders were extended regarding school closure(s) due to inclement weather for the winter season. Parents, staff and the community were directed to the District's website as the first line of notification for any closures and/or adjustments within any given school day. The automotive phone call system, email blast and text messaging will be activated as the next line of announcements.

### **INFORMATION ITEMS**

- ♦ Report updates presented were the 2011 AYP, APR and Benchmarks Results, the September 20<sup>th</sup> Professional Development Feedback and the Curriculum Management Audit. Members entertained questions and comments after each presentation. These reports in their entirety can be viewed via the District's website.

### **BUSINESS ITEM(S):**

#### CONSENT AGENDA

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve the December 6, 2011 Consent Agenda with the exclusion of those items approved at the 11/15/11 meeting.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

- 12-06-11-01** Ratification of a Memorandum of Understanding with Dream Building, Inc. d/b/a St. Louis Dream Center to establish a partnership to provide sports equipment and uniforms for the Middle School Athletic League for the period October 21, 2011 through June 30, 2012.
- 12-06-11-02** Ratification of a contract with Tech Electronics, Inc. and Hackett Security to provide an emergency fire panel at Fanning Middle School. The emergency work started on October 31, 2011 and was completed by November 11, 2011 at a total cost not to exceed \$25,804.
- 12-06-11-03** Ratification of a sole source contract with Dr. Erica Lembke to provide Response to Intervention (Rtl) training for Rtl building level leadership teams for the period September 1, 2011 through June 30, 2012 at a cost not to exceed \$12,000.
- 12-06-11-04** A Memorandum of Understanding with Living Word Apostolic Church, "Friends with a Better Plan" to provide youth prevention services such as substance abuse prevention and alcohol and tobacco reduction/prevention for the period December 7, 2011 through June 30, 2012.

- 12-06-11-05** A Memorandum of Understanding with Better Family Life to establish a Youth Mentoring Program to be started at Long Middle School for the period December 8, 2011 through December 6, 2012.
- 12-06-11-06** A Memorandum of Understanding with Go! St. Louis/Students on the Go! to establish a partnership to foster healthier lives through physical fitness activities for participating students at Roosevelt, Central VPA, Gateway Tech and Metro for the period December 7, 2011 through December 6, 2012.
- 12-06-11-07** A Memorandum of Understanding with Memorandum of Understanding with the Cité Scolaire Internationale de Gerland for a foreign exchange student program with Soldan High School for the period December 7, 2011 through June 30, 2012.
- 12-06-11-08** The acceptance of funds from DESE for the School Age Community/After School Program for Bryan Hill and Jefferson Elementary Schools in the amount of \$57,814.  
APPROVED AT THE  
11/15/11 MEETING
- 12-06-11-09** A sole source purchase from Pearson Psychological Corporation for psychological educational assessment and evaluation test kits, supplemental protocols and scoring software in a total combined amount not to exceed \$5,437.72.
- 12-06-11-10** The purchase of leveled classroom libraries by individual schools from the various potential vendors list (attached) during the period December 7, 2011 through May 30, 2012 with a total dollar limitation of \$500,000.
- 12-06-11-11** A purchase from The Booksource and Scholastic, Inc. to purchase reading materials for the Reading is Fundamental (RIF) Program at a total cost not to exceed \$15,000.
- 12-06-11-12** A purchase from Scholastic Education for the purchase of the System 44 program for Roosevelt and International Welcome Schools at a total combined cost not to exceed \$59,502, pending the availability of funds.
- 12-06-11-13** A sole source purchase from Apple, Inc. for 22 iMac desktop computers and 22 monitors for the Career and Technical Graphic Arts Program at Central VPA and Clyde C. Miller Academy in a total combined amount not to exceed \$37,660.12.
- 12-06-11-14** Renew the authorization and contracts with the Lutheran Association for Special Education and the English Tutoring Project as Title III vendors to provide English for Speakers of Other Language Services for non-public schools in St. Louis City for the period, December 17, 2011 through June 30, 2012 at a total combined amount not to exceed \$27,797.68.
- 12-06-11-15** A sole source contract renewal with Webster University to design and deliver elementary math content training for up to 64 teachers relative to the Sheltered Instruction Observation Protocol (SIOP) Model for the period December 10, 2011 through September 30, 2012 at a cost not to exceed \$50,205.
- 12-06-11-16** A sole source contract renewal with Pearson, Inc., Teacher Education and Development Group to deliver an overview of the Sheltered

Instruction Observation Protocol (SIOP) Model to 30 administrators and the SIOP Math Enrichment training to 64 teachers for the period January 1, 2012 through September 30, 2012 at a cost not to exceed \$35,000.

**12-06-11-17** A sole source contract renewal with Linhardt Consulting Services for the development of a program effectiveness review system plus guidance in development of Enhancement Grants and Federal/State funding issues for the period December 7, 2011 through June 30, 2012 in a total combined amount not to exceed \$8,100.

**12-06-11-18** Adopt and approve a Policy Statement of the Special Administrative Board (SAB) of the Transitional School District of the City of St. Louis in *Relation to Working Conditions for Teachers, Secretarial/Clerical and Paraprofessional Employees* for the period July 1, 2011 through June 30, 2014; voted on and approved by AFT St. Louis, Local 420 on November 12, 2011.  
APPROVED AT THE  
11/15/11 MEETING

**12-06-11-19** A contract renewal with John Bardgett & Associates, Inc. to provide consulting services relative to legislative solutions for the period December 1, 2011 through May 31, 2012 at a cost not to exceed \$24,000.

**12-06-11-20** A contract renewal with Cheryl V. Ward to serve as Manager of the St. Louis Plan for the period January 3, 2012 through June 30, 2012 at a cost not to exceed \$26,000.

**12-06-11-21** A contract renewal with Belcan InfoServices to provide temporary technical personnel to be used in the Technology Division for the period January 1, 2012 through June 30, 2012 at a total cost not to exceed \$50,000.

**12-06-11-22** A contract renewal with GroupBasis, Inc. to provide SAP system maintenance, implementation and problem resolution services for the period January 1, 2012 through December 31, 2012 at a cost not to exceed \$81,000.

**12-06-11-23** A contract renewal with SAP America to provide the license, maintenance and support services for the SAP Financial System and the BSI Payroll Tax software for the period January 1, 2012 through December 31, 2012 at a cost not to exceed \$276,466.87.

**12-06-11-24** A contract renewal with BTU, LLC for E-Rate consulting services to facilitate with the planning and submission of E-Rate applications for the period February 1, 2012 through January 13, 2013 at a cost not to exceed \$86,000.

**12-06-11-25** A contract with Huffman Security Company, Inc. to provide window shade replacement at five (5) schools. The work shall begin November 26, 2011 and completed by January 27, 2012 at a total cost not to exceed \$102,896 that includes a 10% contingency of \$9,354.  
APPROVED AT THE  
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**12-06-11-26** A contract with Midwestern Design & Construction/Blanton, joint venture to renovate the science lab at Nottingham High School. The work shall begin November 16, 2011 and completed by January 31, 2012 at a cost not to exceed \$182,600 that includes a 10% contingency of \$16,600.  
APPROVED AT THE  
11/15/11 MEETING

- 12-06-11-27** The September, 2011 Monthly Budget Transaction Report.
- 12-06-11-28** Ratify approval of a Memorandum of Understanding with the St. Louis Chapter of the National Association for the Advancement of Colored People to provide students from Sumner High School and Fresh Start @ Sumner the opportunity to work at a season fresh produce market known as *The Ville Market* for the period October 26, 2011 through October 26, 2012.
- 12-06-11-29** To approve an agreement with and accept authorized funding up to a maximum of \$16,900 from the Missouri Department of Transportation for the Safe Routes to School Program activities.  
**WALK-ON ITEM**

Superintendent Adams requested approval items 01-26-12-03, 01-26-12-04, 01-26-12-06 and 01-26-12-08 from the January 26, 2012 Items for Consideration.

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve items 01-26-12-03, 01-26-12-04, 01-26-12-06 and 01-26-12-08 from the January 26, 2012 Items for Consideration.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

- 01-26-12-03** The purchase of two Secure Forms MCR printers that includes a three year service contract from Source Technologies at a total combined cost not to exceed \$5,474.
- 01-26-12-04** Approval of Apple, Inc. as the vendor of choice for the District's technology purchases for items such as iPads, IMacs and iPods and associated equipment at a total dollar limitation not to exceed \$500,000. Items will be purchased between December 7, 2011 and June 30, 2012.
- 01-26-12-06** Approve and certify the District's 2011-2012 Financially Stressed Budget and Education Plan prior to the electronic submission to the Department of Elementary and Secondary Education. This Plan is due by December 13, 2011.
- 01-26-12-08** Acceptance of the donation of \$15,000 from the St. Louis Dream Center and to ratify the payment for an endorsement to the Athletic Accident Insurance Program to provide Athletic Accident Insurance and Catastrophic Excess Medical coverage for the Middle School Athletic Program. The cost of the endorsement will not exceed \$6,377.55 for the period October 14, 2011 through July 31, 2012.

#### **BOARD MEMBER UPDATE(S)**

There were no updates.

#### **ADJOURNMENT**

There being no further business before the Board in open session, on a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn at 7:30PM.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan