

SAINT JO INDEPENDENT SCHOOL DISTRICT



SCHOOL HEALTH ADVISORY COMMITTEE BYLAWS

Saint Jo ISD
School Health Advisory Committee
Bylaws

ARTICLE I.
Identity and Purpose

Section 1: Name

This organization shall be known as the Saint Jo Independent School District Student Health Advisory Council or SHAC.

Section 2: Purpose

The purpose of the Saint Jo ISD Student Health Advisory Council is to provide an efficient, effective structure for creating and implementing an age-appropriate, sequential health education program, and early intervention and prevention strategies that can easily be supported by local families and community stakeholders. We believe establishing healthy behaviors during childhood is more effective than trying to change unhealthy behaviors during adulthood.

The SHAC will make recommendations to the district on topics relating to the health and health education of students and employees of Saint Jo ISD. The SHAC will be guided by the eight components of coordinated school health as identified by the Centers for Disease Control and Prevention, the National Association of State Boards of Education, The National Association of School Boards, and the American Cancer Society. These include health services, physical education and activity, nutrition, counseling/psychological and social services, parent and community involvement, health education, healthy and safe school environment, and staff wellness promotion.

This program is in compliance with SB 19.

ARTICLE II.
Membership and Composition

Section 1: Council Membership

In compliance with SB 19, the majority of the Council will be parents of students who are not employed by Saint Jo ISD. Committee members may also be appointed from each of the following groups:

1. public school teachers;
2. public school administrators;
3. district students;
4. health care professionals;
5. the local business community;
6. law enforcement;
7. senior citizens;
8. the clergy;
9. nonprofit health organizations.

Section 2: Composition

- a. The council shall consist of between 8 and 15 members.
- b. Membership of the SHAC will reflect the demographic, ethnic, and economic diversity of the school district.
- c. The Superintendent of Schools shall designate a non-voting liaison. The primary responsibility of the Administrative Liaison will be to facilitate the smooth and timely flow of accurate information between the SHAC and the district.

Section 3: Length of Terms

- a. Terms will be staggered so that one-half the voting members terms end each year to maintain continuity on the SHAC. Initial terms will be adjusted to establish a rotation in order to maintain continuity of SHAC membership.
- b. Parents will be appointed for two-year terms, with the possibility of up to two consecutive re-appointments. After being off the council for one term, a parent may be considered for reappointment.
- c. Community representatives will serve a two-year appointment with the possibility of up to two consecutive re-appointments. After being off the council for one term, a community representative may be considered for reappointment.
- d. Campus level Saint Jo ISD staff will be appointed for two-year terms, with the possibility of up to two consecutive re-appointment.
- e. Students will be appointed for one year, with the possibility of up to two consecutive re-appointment.
- f. Members are expected to attend the SHAC committee meetings as scheduled.

ARTICLE III. Meetings

Section 1: Public Meetings

The SHAC shall conduct regularly scheduled meetings, times and places which will be determined by majority vote of the members. All meetings of the SHAC and its committees will be open to the public. The Secretary, or designee, shall take minutes and make them available to all members, and other interested parties upon request.

Section 2: Order of Meeting

The order of meeting shall be in accordance with the agenda distributed at the beginning of each meeting.

Section 3: Public Commentary

The public is welcome to attend all SHAC meetings and a specific time will be set aside for public commentary.

Section 4: Quorum

A quorum of the members shall consist of one half of active voting members, rounded up if uneven. The majority of the quorum must not be employed by Saint Jo ISD. An active voting member is considered to be a member who has attended at least one of the past three meetings.

Section 5: Attendance

Members who have not attended at least three consecutive meetings within a twelve month period will be considered inactive and subject to replacement. Replacement process will be the same as original appointment process.

Section 6: Voting

Recommendations of the council will be determined by a simple majority vote of those present when the vote is taken. Proxies will not be accepted.