



350 W. SAHUARITA ROAD, BUILDING 10
SAHUARITA, AZ 85629-9000
PH: (520) 625-3502 x1001
FAX: (520) 625-5380

OFFICE OF THE SUPERINTENDENT

NOTICE OF PUBLIC MEETING

GOVERNING BOARD MEETING MINUTES

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Sahuarita Unified School District Governing Board and to the general public that the Sahuarita Unified School District Governing Board will hold a meeting open to the public as listed below. The meeting will be a virtual meeting using the Zoom platform and Live Streamed on YouTube. This meeting will be recorded. Below is the information that is needed to join the meeting, virtually or by phone. Information will also be posted on our website – www.susd30.us.

If needed copies of Board Agenda will be available on Wednesday, June 10, 2020, 11 a.m. at the following schools during lunch pick up - Wrightson Ridge School, 16325 S. Rancho Sahuarita Blvd., Sahuarita, AZ 85629, and Sopori Elementary School, 5000 W. Arivaca Rd., Amado, AZ 85645.

Virtual Meeting/Call Instructions

- Live Stream on YouTube at <https://youtu.be/UFgJ7rkzTk4>
- If no internet access is available, audio only by phone is available.
 - To dial in for audio only, please call +1 (301) 715-8592.
 - You will be prompted to enter the MEETING ID: 863 9515 1317 followed by #.
 - You will then be prompted to enter a PARTICIPANT ID followed by #. You do NOT need to enter a participant ID. Press #.
 - Finally you will be prompted to enter the meeting PASSWORD: 883364 followed by #. You will be able to join the board meeting in LISTEN ONLY mode.

REGULAR GOVERNING BOARD MEETING

June 10, 2020
6 p.m.

GOVERNING BOARD

Mrs. Shari Lowell	President
Mr. Kevin Opalka	Clerk
Mrs. Elaine Hall	Member
Mrs. Denise Reis	Member
Dr. John Sparks	Member

REVISED AGENDA

- I. Call Meeting to Order
 - A. Pledge of Allegiance

B. Roll Call

Present:

Absent:

Governing Board:

Governing Board President – Shari Lowell
 Governing Board Clerk – Kevin Opalka
 Governing Board Member – Elaine Hall
 Governing Board Member – Denise Reis
 Governing Board Member – Dr. John Sparks

District Administration:

Superintendent – Dr. Manuel Valenzuela
 Assistant Superintendent – Scott Downs
 Assistant Superintendent – Brett Bonner
 Chief Financial Officer – Lizette Huie

II. Approval of Agenda

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the June 10, 2020 Agenda	J Sparks	K Opalka	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

III. Approval of Minutes

■ Board Meeting Minutes – May 13, 2020

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Board Meeting Minutes May 13, 2020	D Reis	J Sparks	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

IV. Approval and Ratification of Vouchers

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval and Ratification Vouchers	D Reis	E Hall	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

V. Superintendent Reports

The superintendent may present reports at this time.

Dr. Valenzuela shared a photo of Ryan Schwarz, a former SHS student, graduated from the U.S. Air Force Academy and was commissioned to the U.S. Space Force.

VI. Governing Board Reports

The Governing Board may present reports at this time.

Elaine Hall - She will be glad when we get back to normal.

Denise Reis – Thanked everyone for the updates, she gave a shout out to the District Administration. She also gave a shout out to the schools for continuing to stay connected to their families and students.

John Sparks – Glad we can still meet with technology and keep school business running. He said he is grateful for everyone's hard work and efforts.

Shari Lowell – Thanked all the staff. She said that summer is quiet, but everyone will be working at warp speed. She is grateful to be part of this community.

VII. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

A. Community – None

B. Staff – None

C. Students - None

VIII. Call to the Public

Those wishing to address the Board may do so by submitting their comments at <https://susd30.us/2020/06/03/june-10-2020-board-meeting-information-and-materials/> Ten (10) minutes will be allowed for reading of comments at the Meeting. Any comments not read during this Agenda item will still be entered into the public record.

IX. New Business

A. Instruction – Discussion and Possible Action

1. New Course Proposal SY 2020-21 Naval Science I (SMS) and Naval Leadership (SHS)

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of New Course Proposals SY 2020-21 – Naval Science I (SMS) and Naval Leadership (SHS)	J Sparks	K Opalka	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes
					D. Reis	Yes
					J. Sparks	Yes

2. Reading Comprehension Curriculum Adoption

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of Reading Comprehension Curriculum Adoption	K Opalka	J Sparks	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

B. Business – Discussion and Possible Action

1. Authorization to Exceed Fund Sub-categories within Maintenance and Operations Budget						
Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of Authorization to Exceed Fund Sub-categories within Maintenance and Operations Budget	D Reis	J Sparks	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

2. AZ School Alliance for Workers Compensation Contract Renewal

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of AZ School Alliance of Workers Compensation Contract Renewal	E Hall	J Sparks	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

3. AZ School Risk Retention Trust Renewal – FY 2020-21

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of AZ School Risk Retention Trust Renewal – FY 2020-21	K Opalka	J Sparks	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

4. Blanket Resolution for Investment of Funds

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of Blanket Resolution for Investment of Funds	D Reis	K Opalka	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

5. Student Activities Treasurer

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of Student	K Opalka	J Sparks	Passed	S. Lowell	Yes

Activities Treasurer

K. Opalka	Yes
E Hall	Yes
D. Reis	Yes
J. Sparks	Yes

A. Governing Board - Discussion and Possible Action - None

D. Personnel - Discussion and Possible Action - None

X. Consent Agenda – Discussion and Possible Action

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Consent Agenda	J Sparks	K Opalka	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks
					Yes Yes Yes Yes Yes

A. Employment / Change of Status / Transfers

1. Kim Adams, Teacher-2, WRS, Transfer – Effective 07/29/20
2. Rosa Bray, Custodian III, FAC, Status Change – Effective 05/20/20
3. Rosa Chafin, Teacher-3, ATS, Transfer – Effective 07/29/20
4. Chrisie Dang, Teacher-2, CVES, Transfer – Effective 07/29/20
5. Cathy Eskew, Technology Assistant, SMS, Status Change – Effective 05/26/20
6. Casey Evans, Teacher-English, WGHS, Status Change – Effective 07/29/20
7. Alexandria Fry, Teacher-English, SHS, Status Change – Effective 05/25/20
8. Glenna Harrel, Teacher-L.A., WRS, Status Change – Effective 05/22/20
9. Paloma Lizarraga, Asst. Principal Secretary, WRS, Hire – Effective 06/08/20
10. Rommyzl Magno, Inclusion Assistant, CVES, Status Change – Effective 08/03/20 to 10/20/20
11. Kelly Strayer, Teacher-4, CVES, Transfer – Effective 07/29/20
12. Monica Christiansen, Substitute Specialist, ASO/HR, Hire – Effective 05/21/20 to 06/01/20 ++
13. Shannon Holz, 5th Grade Teacher, WRS, Transfer – Effective 07/29/20 ++
14. Jeffrey Jordan, Math Teacher, SMS, Transfer – Effective 07/29/20 ++
15. Alex Reese, 21st Century Support Staff, SMS, Hire – Effective 05/26/20 ++
16. Lynn Sexton, Bus Driver Trainer, TRANS, Hire – Effective 05/22/20 to 06/30/20 ++

B. Resignations / Terminations

1. Claudia Austin, Campus Monitor, SIS, Resignation – Effective 05/21/20
2. Tessa Chittum, (0.5) Teacher-1st, WRS, Resignation – Effective 05/22/20
3. Karolina Delgado, Coach-Flag, SHS, Resignation – Effective 05/19/20
4. Cecilia Estrada, Instructional Aide, ATS, Resignation – Effective 05/21/20
5. Natasha Fekete, Bus Driver Trainee, TRANS, Resignation – Effective 05/08/20
6. Carmen Ferlan, Classroom Lead, ECC, Resignation – Effective 05/21/20
7. Dolores Gonzalez, Inclusion Assistant, SMS, Resignation – Effective 05/21/20
8. Eileen Hidalgo, Inclusion Assistant, WRS, Resignation – Effective 05/21/20
9. Reyna Lozano, Inclusion Assistant, ECC, Resignation – Effective 05/21/20
10. Jennifer Meza, Head Coach-Volleyball, WGHS, Resignation – Effective 05/20/20
11. Lacey Williams, Inclusion Assistant, WRS, Resignation – Effective 05/21/20
12. Ken Barter, Head Girls Golf Coach, SHS, Resignation – Effective 05/29/20 ++
13. Rosemary Lorona, Bus Driver Trainee, TRANS, Resignation – Effective 06/09/20 ++

14. Joseph Prince, Sped Teacher, SHS, Retirement – Effective 05/22/20 ++
15. Marie Whitwell, Teacher, SIS, Resignation – Effective 05/22/20 ++

C. Addendum

1. Angela Aguiar, BT Team Annual Revisions-Math, DIST
2. Angela Aguiar, Mentor, ATS
3. Tracy Alexander, NMSI Saturday Session, WGHS
4. William Alexander, NMSI Saturday Session, WGHS
5. Candice Alvarez, Mentor, CVES
6. Joseph Amodea, HS Summer School Teacher, DIST
7. Joseph Amodea, Mentor, WGHS
8. Leann Annis, Mentor, CVES
9. Uli Atkinson, HS Summer School Teacher-Math, DIST
10. Uli Atkinson, Mentor, WGHS
11. Jessica Banhie, Director of Student Services, SSO, Extra Duty
12. Kent Barter, Mentor, SHS
13. Adriana Bazua-Rios, Mentor, ATS
14. Michael Bell, Summer Food Distributors, Transportation
15. Molly Benson, Mentor, WGHS
16. Emily Bertelsen, Mentor, WGSB
17. Michelle Betteridge, Mentor, SHS
18. Hayley Boehme, Mentor, SIS
19. Sal Boenzi, Mentor, ATS
20. Dayna Burke, SPLI Spring Facilitator, WRS
21. Meegan Burr, HS Summer School Coordinator, DIST
22. Rusty Carle-Ogren, SPLI Spring Facilitator, WRS
23. Ryan Carle-Ogren, SPLI Spring Facilitator, WGHS
24. Ryan Carle-Ogren, Spring Instructional Coach, WGHS
25. Kerry Carlisle, Mentor, WRS
26. Lydia Castillo, Teacher of Record-ELA, Weekend Academy & Grad Lab, WGHS
27. Rosa Chafin, Mentor, SIS
28. Anong Charles, SPLI Spring Facilitator, WRS
29. Peter Clark, Mentor, SHS
30. Mary Collins, Mentor, WGHS
31. Mary Collins, Spring Instructional Coach, WGHS
32. Clare Contreras, SPLI Spring Facilitator, WRS
33. Beth Dahl, SPLI Spring Facilitator, SPS
34. Beth Dahl, Spring Instructional Coach, SPS
35. Becky Davis, Mentor, WRS
36. Lisa De La Ossa, Spring Instructional Coach, ATS
37. Brittany DeFazio SPLI Spring Facilitator, ATS
38. Rachel DiMiceli, Mentor, SHS
39. Dara Doran, Mentor, ATS
40. Darby Downs, Spring Instructional Coach, DIST
41. Ana Enriquez, BT Team Annual Revisions-Math, DIST
42. Casey Evans, Mentor, WGHS
43. Casey Evans, SPLI Spring Facilitator, WGHS
44. Liz Flores, SPLI Spring Facilitator, ATS
45. Liz Flores, Spring Instructional Coach, ATS
46. Alexandria Fry, Spring Instructional Coach, SHS
47. Alexandria Fry, Mentor, SHS
48. Christine Garcia, Mentor, SHS
49. Jeffrey Gilbert, Mentor, WRS
50. Ashton Gildea, SPLI Spring Facilitator, WGHS
51. Meloise Glommen, Summer Food Distributor, TRANS
52. Misty Grant, Mentor, WRS

53. Norma Gutierrez, Mentor, ECC
54. Doug Hansen, Mentor, WGHS
55. Susan Harp, Mentor, ATS
56. Laurel Harris, Mentor, SIS
57. Laura Hatfield, SPLI Spring Facilitator, SMS
58. Janis Hedin, Mentor, SIS
59. Margot Herndon, SPLI Spring Facilitator, SOP
60. Becky Hill, BT Team Annual Revisions-Math, DIST
61. Karen Hills, BT Team Annual Revisions-S.S., DIST
62. Steven Jackson, Mentor, WGHS
63. Adam Johnson, BT Team Annual Revisions-Math, DIST
64. Adam Johnson, Spring Instructional Coach, SIS
65. Tamara Kempton, Spring Instructional Coach, SHS
66. Ben Lebovitz, SPLI Spring Facilitator, WGHS
67. Krystal Lewis, SPLI Spring Facilitator, WRS
68. Carla Lorenzana, Mentor, WRS
69. Nicole Lucas, Mentor, WRS
70. Laura Mandel, BT Team Annual Revisions-Math, DIST
71. Tracy Mandell, BT Team Annual Revisions-Math, DIST
72. Tracy Mandell, Mentor, CVES
73. Heather Marzoneffi, Mentor, SHS
74. Peter Mash, BT Team Annual Revisions-S.S., DIST
75. Peter Mash, HS Summer School Teacher, DIST
76. Tanaya Matthews, SPLI Spring Facilitator, SMS
77. Mary McGraw, Mentor, WRS
78. Mary McGraw, SPLI Spring Facilitator, WRS
79. Nicole McKay, Mentor, SMS
80. Nicole McKay, Spring Instructional Coach, SMS
81. Lindsey Mellen, SPLI Spring Facilitator, ATS
82. Sylvia Meza-Telles, BT Team Annual Revisions-Math, DIST
83. Sylvia Meza-Telles, Spring Instructional Coach, SMS
84. Sara Mora, SPLI Spring Facilitator, WRS
85. Erica Morgan, Mentor, SHS
86. Carl Nelson, BT Team Annual Revisions-S.S., DIST
87. Carl Nelson, SPLI Spring Facilitator, WGHS
88. Robert Nelson, Summer Food Distributor, TRANS
89. Corey Noble, BT Team Annual Revisions-S.S., DIST
90. Danielle Pack, SPLI Spring Facilitator, SIS
91. Justin Palumbo, Mentor, SPS
92. Ana Parra, Spring Instructional Coach, WGHS
93. Rachael Pemble, Mentor, WGHS
94. Beth Pendolino, SPLI Spring Facilitator, SPS
95. Elizabeth Pennington, Sahuarita Fellows, WGHS
96. Joseph Poore, Mentor, SHS
97. Rachel Redman Simms, SPLI Spring Facilitator, SPS
98. Jennifer Reichenbach, BT Team Annual Revisions-Math, DIST
99. Elizabet Richardson, BT Team Annual Revisions-Math, DIST
100. Kvon Richards-Tayco, Mentor, WGHS
101. Brad Roberson, Spring Instructional Coach, SHS
102. Karin Rojahn, Mentor, WGHS
103. Karin Rojahn, SPLI Spring Facilitator, WGHS
104. Lindsey Romero, Mentor, ATS
105. Tasha Root, SPLI Spring Facilitator, SPS
106. Brenda Ross, Mentor, SPS
107. Jessica Rubi, Mentor, SHS
108. Justine Saavedra, BT Team Annual Revisions-Math, DIST
109. Justine Saavedra, Spring Instructional Coach, ATS

- 110.Luis Sainz, BT Team Annual Revisions-Math, DIST
- 111.Luis Sainz, SPLI Spring Facilitator, SIS
- 112.Stephanie Sainz, SPLI Spring Facilitator, SPS
- 113.Erin Samuels, BT Team Annual Revisions-S.S., DIST
- 114.Yolanda Serbenuik, Mentor, ATS
- 115.Kalle Smith, Mentor, ATS
- 116.Luke Smith, Mentor, SHS
- 117.Laura Snyder, Mentor, SMS
- 118.Doreen Sorce, BT Team Annual Revisions-S.S., DIST
- 119.William Stratton, Mentor, SHS
- 120.Jennifer Sturzenegger, Mentor, WRS
- 121.Jennifer Sturzenegger, SPLI Spring Facilitator, WRS
- 122.Gail Terhune, Spring Instructional Coach, SMS
- 123.Reagan Thibodeaux, BT Team Annual Revisions-Math, DIST
- 124.Reagan Thibodeaux, Mentor, WRS
- 125.Erin Thomas, Mentor, ATS
- 126.Malia Thompson, SPLI Spring Facilitator, DIST
- 127.Barb Tingle, SPLI Spring Facilitator, SPS
- 128.Kathy Turner, Mentor, SHS
- 129.Zenedia Vaquero, Mentor, ATS
- 130.Olivia Villarreal, Mentor, SPS
- 131.Marcy Wagner, SPLI Spring Facilitator, SIS
- 132.Denise Webb, Mentor, CVES
- 133.Danielle Yslas, BT Team Annual Revisions-Math, DIST
- 134.Maricruz Zepeda-Wilson, Mentor, WGHS
- 135.Kelli Zielinski, Mentor, ATS
- 136.Joseph Amodea, Summer School Teacher Semester B Online ++
- 137.Carolina Avellaira, Summer Food Distributor, TRANS ++
- 138.Anna Brauner, 21st Century Summer Teacher, SHS ++
- 139.Paul Christle, Summer Bus Driver Trainee, TRANS ++
- 140.Miriam Gonzalez, 21st Century Summer Teacher, SHS ++
- 141.Stanley Holtsclaw, Summer Food Distributor, TRANS ++
- 142.Yuvitza Hoyos-Ballesteros, E.R. ESY Teacher, Distance Learning/SPS ++
- 143.Peter Mash, Summer School Teacher Semester B, Online ++
- 144.Belen Quezada De Stephens, Summer Food Distributor, TRANS ++
- 145.Barbara Sanchez Marxer, Summer Food Distributor, TRANS ++
- 146.Liliana Serrano, Sahuarita Fellows Student Teacher ++
- 147.Kathy Turner, 21st Century Summer Site Coordinator, SHS ++
- 148.Kathy Turner, 21st Century Summer Teacher, SHS ++
- 149.Jennifer Vaterlaus, Kindergarten Assessment Book, Online ++
- 150.Karolyn Vanisi, Summer Food Distributor, TRANS ++
- 151.Laura Wilson, Summer Food Distributor, TRANS ++

D. Request for Leave of Absence – None

E. Volunteers ++

1. Krystle Babcock, WRS ++
2. Hector Benitez, SHS ++
3. Blanca Humo, WRS ++
4. Ilianna Quintana, WRS ++
5. Miguel Torres, ATS ++
6. Norali Velez, ATS ++

F. Continuing Education Credits – None

G. Use of School Facilities - None

H. Gifts and Donations

Name	Amount/Item	Department/School
Wells Fargo	\$55.00	ATS - Undesignated
Arizona School Boards Association	\$750.00	District
Robert Forshaw	\$100.00	District - Undesignated
WeFund4U	\$8,352.80	SHS - Cheerleading
The Marian P Gallin High School Sports Endowment	\$1,000	SHS - Cheerleading
Applied Materials Foundation	\$60.00	SMS - Undesignated
Cash	\$65.00	WGHS - Ethics Club
Victor Torrez	\$50.00	WGHS - Prom
Dolores Rodriguez	\$25.00	WGHS - Prom
Martha Ruiz	\$50.00	WGHS - Prom
Jonathan Salazar	\$50.00	WGHS - Prom
Jessica Lansky	\$100.00	WGHS - Prom
Chris Litten, Body Basics Health & Fitness	Arm, Leg Bike and Roman Chair	WGHS - Sports Medicine
Panda Express	\$44.53	WGHS - Stuco

I. Approval of School Clubs & PTO/Booster Support Organizations – None

J. PTO/Booster Monthly Report

1. Anza Trail PTO – None
2. Copper View Elementary PTO – None
3. SHS Cheer Boosters – None
4. SHS – Music Boosters – None
5. SHS – Power Football Booster Club – None
6. SIS PTP – None
7. SMS PTO – None
8. SPS PTO – None
9. SUSD #30 Educational Enrichment Foundation – April & May, 2020
10. WGHS – Grad Night Booster Club – None
11. WGHS – Red Wolves Music Boosters – April 2020
12. WGHS – Football Booster – None
13. WRS – Roadrunners PTO – March & April, 2020
14. WGHS – Red Wolves Cheer Booster – None

K. Approval of Student Fund-Raising Activities

Organization	Sale Item Description	Fundraiser Dates
SHS – NJROTC	Car Wash	August, 8, 2020

L. Overnight Travel ++

School & Names	Purpose	Travel Destination	Travel Dates
WGHS – Barry Cromer	AIAAA AD Conference	Prescott, AZ	September 12-15, 2020 ++

WGHS – Barry Cromer, Corey Noble, Natasha Alday, Murray Hicks, Peter Mash, Daniel Aldrete, Brian Conrad, Marcos Blanco + Student Athletes for various sports # TBD	AIA Tournaments	TBD	August – November 2020 Dates TBD ++
WGHS – Barry Cromer, Corey Noble, Natasha Alday, Victor Gonzalez, Ryan Atkinson, Uli Atkinson, Renee Flanders, + Student Athletes for various sports # TBD	AIA Tournaments	TBD	November 2020 – March 1, 2021 – Dates TBD ++
WGHS – Barry Cromer, Miguel Gomez, Ryan Atkinson, Murray Hicks, Rene Valdez, Ashton Gildea, Stephanie Andrews, Marcos Blanco + Student Athletes for various sports # TBD	AIA Tournaments	TBD	March 2 – May 15, 2021 – Dates TBD ++

M. Approval of Revenue and Expenditure Reports

1. Special Accounts – July 2019 – May 2020
2. Maintenance and Operations – None

N. Approval of Agreements

1. SRO Agreement – SHS
2. SRO Agreement – WGHS

XI. Possible Future Agenda Considerations

XII. Establish Next Board Meeting – June 24, 2020, Sahuarita District Auditorium, 350 W. Sahuarita Rd., Bldg. #21, Sahuarita, AZ 85629 or Virtual Meeting, details regarding this meeting can be found on our website – www.susd30.us.

XIII. Executive Session – None

XIV. Adjournment

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at bpalacios@sahuarita.net. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.

Governing Board Clerk Signature

Date