

Sachem Central School District
APPLICATION FOR PUBLIC ACCESS TO RECORDS
FREEDOM OF INFORMATION (FOIL)

TO: Allison Florio, District Clerk
Sachem Central School District
Samoset Administrative Offices
51 School Street
Lake Ronkonkoma, NY 11779

PLEASE CIRCLE ONE:

I hereby apply to inspect only or request reproduction of the following @ 25 cents per page:

PLEASE BE AS SPECIFIC AS POSSIBLE WHEN IDENTIFYING THE REQUESTED RECORDS:

1. _____
2. _____
3. _____
4. _____

In accordance with Public Information Law, Section 89 (2) (b), I certify that the information requested will **NOT** be used for any commercial purposes.

NAME (SIGNATURE): _____
NAME (PRINT): _____
MAILING ADDRESS: _____

TELE # _____
EMAIL _____

FOR OFFICE USE ONLY

APPROVED _____

DENIED (for the reason (s) checked below): _____

- _____ Confidential disclosure
- _____ Unwarranted invasion of personal privacy
- _____ Disclosure would impair contract or collective bargaining negotiations
- _____ Trade secrets or maintained for the regulation of commercial enterprise which if disclosed would cause substantial injury to the competitive position of the subject enterprise
- _____ Compiled for law enforcement purposes which if disclosed would interfere with law enforcement investigations or judicial proceedings
- _____ Disclosure would endanger life and safety of any person
- _____ Inter-agency or intra-agency materials not cited in the statute
- _____ Examination questions or answers prior to administration
- _____ Computer access codes
- _____ Record of which this school district is legal custodian cannot be found
- _____ Record is not maintained by this school district
- _____ Exempted by statute other than the Freedom of Information Act
- _____ Other (specify) _____

_____	_____	_____
Title	Date	Name

NOTICE: You have a right to appeal a denial of this application to the Superintendent of Schools, Sachem Central School District, who must explain his/her reasons for such denial in writing within 10 (ten) days of receipt of an appeal.

I hereby appeal _____