

Withdrawing from a Course:

At the start of a new school year, there will be a 4-week add/drop period in which schedule changes may be made without being notated on a student's high school transcript.

After the four-week add/drop period concludes:

Students may request to withdraw from a course; however, the dropped course will be reflected on their transcript and a withdrawal grade issued (WP – withdraw/pass (course average 65+ at the time of withdrawal); WF – withdraw/fail (course average less than 65 at the time of withdrawal). Any requests to withdraw from a class after the four-week add/drop period ends must be approved and signed off by the student's assistant principal and principal.

Level changes from one level to another of the same course will not receive a withdrawal grade.