

MINUTES
Annual Organizational Meeting
Rocky Point Schools - Board of Education
July 11, 2011

I. OPENING OF MEETING BY DISTRICT CLERK

- a. Meeting called to order: 6:05 PM
- b. Michael Nofi
Diane Burke
John Lessler
Kathleen Heggers
Scott Reh
Michael F. Ring, Ed.D., Superintendent of Schools
Deborah DeLuca, Ed.D., Assistant Superintendent
Gregory Hilton, School Business Official (arriving at 7:00 PM)
Susan Wilson, Executive Director for Educational Services
Patricia Jones, District Clerk

At 6:07 PM Michael Nofi made a motion and Diane Burke seconded to adjourn to Executive Session in order to meet with district counsel to discuss personnel matters pertaining to select employees and school district legal matters.

All in favor – Motion carried 5-0

The Board returned to Open Session at 7:08 PM.

- c. Pledge of Allegiance to the Flag

II. DISTRICT CLERK ADMINISTERS OATH OF OFFICE TO REELECTED BOARD MEMBERS MICHAEL P. NOFI AND DIANE BURKE

III. ELECTION OF OFFICERS

- a. **ELECTION OF THE PRESIDENT OF THE BOARD**
(Ed. Law 1701, 2504, 2563)

The district clerk asked for nominations for the office of president of the Board of Education. Diane Burke nominated and John Lessler seconded Michael P. Nofi for the office of president of the Board of Education. With no further nominations for the office of president, a vote was taken for Michael Nofi as Board of Education president - 5 Ayes, 0 Nays. Motion carried 5-0. The oath of office was administered to Mr. Nofi by Patricia Jones, district clerk.

Chair relinquished by the district clerk to President Nofi.

b. ELECTION OF VICE PRESIDENT OF THE BOARD

President Nofi requested nominations for the office of vice president of the Board of Education. John Lessler nominated and Kathleen Heggens seconded Diane Burke for the office of vice president of the Board of Education. With no further nominations for the office of vice president of the Board of Education, a vote was for Diane Burke as Board of Education vice president – 5 Ayes, 0 Nays. Motion carried 5-0. The oath of office was administered to Mrs. Burke by the district clerk.

c. SUPERINTENDENT OF SCHOOLS

The district clerk administered the oath of office to Michael F. Ring, Ed.D., Superintendent of Schools.

Mr. Nofi welcomed those in attendance to the meeting and invited anyone with questions and/or comments to approach the microphone. There were no questions or comments. Mr. Nofi advised there would be a second opportunity for meeting attendees to speak at the end of the meeting.

President Nofi requested a motion to move the remaining agenda items as one item, with the exception of item IV. J: 2011-2012 Audit Committee Members; and item VIII. D: Rocky Point School District’s Code of Conduct – Revised. Upon a motion made by Diane Burke and seconded by Kathleen Heggens, the following resolution was offered:

BE IT RESOLVED, that all remaining agenda items, with the exception of item IV J and item VIII D, are approved as presented.

All in favor – Motion carried 5-0

IV. APPOINTMENT OF OFFICERS

A. DISTRICT CLERK (Ed. Law 2114, 2130, 2503; Comm. Reg. 170.2)

BE IT RESOLVED, that Patricia Jones be and hereby is appointed as District Clerk during the school year 2011-2012 for an annual stipend of \$11,500.

B. DISTRICT TREASURER (Ed. Law 2122, 2130,2523; Comm. Reg. 170.2)

BE IT RESOLVED, that Virginia Holloway be and hereby is appointed as District Treasurer during the school year 2011-2012.

C. DEPUTY SCHOOL DISTRICT TREASURER (Ed. Law 1720)

BE IT RESOLVED, that Christopher Carlos, be and hereby is appointed as Deputy School District Treasurer during the school year 2011-2012.

D. TAX COLLECTOR (Ed. Law 2126, 2130, 2506; Comm. Reg. 170.2)

BE IT RESOLVED, that Virginia Holloway be and hereby is appointed as Tax Collector during the school year 2011-2012.

E. CENTRAL TREASURER - EXTRA CLASSROOM ACTIVITY ACCOUNTS (Ed. Law 2503; Comm. Reg. 172.5)

BE IT RESOLVED, that Jill Marolla, be and hereby is appointed as Central Treasurer - Extra-Classroom Activity Accounts during the school year 2011-2012 for an annual stipend of \$5,250.

BE IT FURTHER RESOLVED, that Dennehy Accounting Services, Inc., be appointed claims auditors for the Extra-Classroom Activity Accounts during the school year 2011-2012.

F. CLAIMS AUDITOR (Ed. Law 1709 20-A; Comm. Reg. 170.2)

BE IT RESOLVED, that Dennehy Accounting Service, Inc., be appointed Claims Auditor for the period of July 1, 2011 through June 30, 2012 at a fee of \$19,775.00 for biweekly services or \$21,345.00 for weekly services, at the discretion of the district.

G. EXTERNAL AUDITOR (Ed. Law 1709 20-A; Comm. Reg. 170.2)

BE IT RESOLVED, that the firm of R.S. Abrams & Co., LLP, be appointed External Auditor for the period of July 1, 2011 through June 30, 2012.

H. INTERNAL AUDITOR (Ed. Law 1709 20-A; Comm. Reg. 170.2)

BE IT RESOLVED, that the firm of Nawrocki Smith, LLP, be appointed Internal Auditor for the 2011-2012 school year at a cost of \$42,360.00 for internal audit services in accordance with the scope of services submitted in response to the District's request for proposal.

I. PURCHASING AGENT/DEPUTY PURCHASING AGENT (Comm. Reg. 170.2)

BE IT RESOLVED, that Debra Hoffman be and hereby is appointed as the

Purchasing Agent for the district during the school year 2011-2012 for an annual stipend of \$20,250.00 and that Gregory Hilton be and hereby is appointed as the Deputy Purchasing Agent, to serve in this capacity in the absence of the Purchasing Agent and to have all other roles in the purchasing process suspended when acting as Deputy Purchasing Agent, for no additional compensation.

J. 2011-2012 AUDIT COMMITTEE MEMBERS

Upon a motion made by Diane Burke and seconded by Kathleen Hegggers, the following motion was tabled.

BE IT RESOLVED, that the following individuals be and hereby are appointed to serve on the Audit Committee during the 2011-2012 school year: Michael Nofi, Diane Burke, John Lessler, Kathleen Hegggers, Scott Reh and Eugene Johann.

All in favor – Motion to table carried 5-0

V. DESIGNATIONS

A. OFFICIAL BANK DEPOSITORY - ALL FUNDS

(Ed. Law 2129, 2130; Comm. Reg. 170.2)

BE IT RESOLVED, that the following Banks and/or Trust Companies be and are hereby designated as the official depositories for the district funds during the school year 2011-2012:

Chase Manhattan Bank
TD Bank
Capital One Bank
People's United Bank
Cooperative Liquid Assets Security System (Class) – Municipal Banking Institute

B. REGULAR MONTHLY MEETINGS

(Ed. Law 1708 (quarterly), 2504)

BE IT RESOLVED, that the regular business school board meetings for the 2011-2012 school year be held at 6:00 p.m. in locations to be indentified prior to date of each meeting, on the following dates:

July 11, 2011	Organizational Meeting
August 29, 2011	Regular Meeting
September 26, 2011	Regular Meeting
October 24, 2011	Regular Meeting

November 21, 2011	Regular Meeting
December 19, 2011	Regular Meeting
January 23, 2012	Regular Meeting
February 13, 2012	Regular Meeting
March 26, 2012	Regular Meeting
April 18, 2012	Regular Meeting
(April meeting needs to coincide with BOCES Meeting)	
May 1, 2012	Public Hearing (Budget) (Ed. Law 2017 (5))
May 15, 2012	Regular Meeting and Budget Vote/Election (Ed. Law 2022-a)
June 18, 2012	Regular Meeting

**C. DISTRICT ANNUAL PUBLIC HEARING/BUDGET VOTE/ELECTION
(Ed. Law 2022-a; Ed. Law 2017 (5))**

BE IT RESOLVED that pursuant to Section 2022-a of the Education Law the third Tuesday in May (May 15, 2012) is hereby designated as the date of the Annual Meeting to vote upon the appropriation of the necessary funds to meet the estimated expenditures of the school district, on any propositions involving the expenditure of money or authorizing the levy of taxes, and for the election of the members of the Board of Education; and that the 1st day of May, 2012, is hereby designated as the District Public Hearing date to review the proposed budget that will be voted upon on May 15, 2012.

**D. OFFICIAL NEWSPAPERS
(Ed. Law 2004; Gen. Municipal Law 103)**

BE IT RESOLVED that the official school district newspapers designated for legal notices are *The Village Beacon Record*, *The Long Island Business News* and *Newsday* for the 2011-2012 school year.

VI. OTHER APPOINTMENTS

A. SCHOOL ATTORNEYS

BE IT RESOLVED that the law firm of Hamburger, Maxson, Yaffe, Knauer and McNally, LLP, be appointed to serve as General and Labor Counsel for the 2011-2012 school year at a yearly retainer fee of \$26,000.00 and a per hour fee of \$195.00 for litigation services.

B. BOND ATTORNEY

BE IT RESOLVED that the law firm of Hawkins, Delafield & Wood, LLP, be

appointed to serve as Bond Counsel for the 2011-2012 school year, as per the attached fee schedule.

C. PUBLIC INFORMATION OFFICER

BE IT RESOLVED, that Gregory Hilton be appointed to serve as Public Information Officer during the school year 2011-2012.

D. FAMILY EDUCATION RIGHTS & PRIVACY ACT OFFICER

BE IT RESOLVED, that Susan Wilson be appointed to serve as Family Education Rights & Privacy Act Officer during the school year 2011-2012.

E. INCARCERATED YOUTH/DESIGNATED EDUCATIONAL OFFICIAL

BE IT RESOLVED, that Susan Wilson be appointed to serve as Incarcerated Youth/Designated Educational Official during the school year 2011-2012.

F. LIAISON FOR HOMELESS CHILDREN AND YOUTH

BE IT RESOLVED, that Jennifer Zaffino be appointed to serve as Liaison for Homeless Children and Youth during the school year 2011-2012.

G. SCHOOL PHYSICIANS/CHIEF MEDICAL OFFICERS

BE IT RESOLVED, that North Country Family Health & Medicine, P.C. (Dr. Jurasits and Dr. Geronimo); Rocky Point Medical Care, P.C. (Dr Gil); and concussion specialists Jennifer Semel, MD, Jennifer Gray, DO, Anuja Korlipara, MD, Yu Jen Lai, MD, Irene Patrylo, MD, Jun Zhang, MD, Philip Schrank, MD, and Hayley Queller, MD of the St. Charles Hospital ImPACT Program be appointed to serve as School Physicians/Chief Medical Officers during the school year 2011-2012.

H. CONSULTING SCHOOL DENTIST (S)

(Ed. Law 902)

BE IT RESOLVED, that Drs. Mark Cherches and Harlan Taub, be appointed to serve as Consulting School Dentists during the school year 2011-2012.

I. COMMITTEE/SUBCOMMITTEE ON SPECIAL EDUCATION:

(Comm. Reg. Subchapter P, Part 200)

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Committee/Subcommittee on Special

Education in accordance with the provisions of the Education Law, Section 4402. The following people and positions are recommended for Board of Education approval for the 2011-2012 school year:

Chairperson	Deborah DeLuca
Chairperson	Eileen F. Manitta
Chairperson	Andrea Moscatiello
Alternate Chairperson	Jo-Ann Tavano-Foss
Alternate Chairperson	John Haggerty
Alternate Chairperson	Juliet Williams
Alternate Chairperson	Meredith Dougherty
Alternate Chairperson	Al Abbato
Student's Teacher	as per Education Law 4402
Alternate Parent Member	Jenny Andersson
Alternate Parent Member	Debra Bishop
Alternate Parent Member	Regina Bonello
Alternate Parent Member	Nancy Collins
Alternate Parent Member	Betina Ferreira
Alternate Parent Member	Janine Fisher
Alternate Parent Member	Christine Fitzgerald
Alternate Parent Member	Colleen Hamilton
Alternate Parent Member	Mary Heely
Alternate Parent Member	Julie Holter
Alternate Parent Member	Geneva Laccesaglia
Alternate Parent Member	Wendy Libonati
Alternate Parent Member	Jodie Lomas
Alternate Parent Member	Betty Loughran
Alternate Parent Member	Carol MacCarthy
Alternate Parent Member	Laurie Maxwell
Alternate Parent Member	Amy Maza
Alternate Parent Member	Pat Noto
Alternate Parent Member	Jennifer Olszewski
Alternate Parent Member	MaryAnne Palmese
Alternate Parent Member	Amy Perri
Alternate Parent Member	Francine Pisano
Alternate Parent Member	Maria Quaglio
Alternate Parent Member	Suzanne Roman
Alternate Parent Member	Tracey Sasek
Alternate Parent Member	Patti Stewart
Alternate Parent Member	Elizabeth Stone
Alternate Parent Member	Jaime Weismiller
Alternate Parent Member	Theresa Wind

School Psychologist	Jo-Ann Tavano-Foss
School Psychologist	John Haggerty
School Psychologist	Juliet Williams
School Psychologist	Meredith Dougherty
District Special Education Teacher Members	
District Regular Education Teacher Members	
School Physician	North Country Family Health & Medicine, P.C.

J. APPOINTMENTS TO THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

BE IT RESOLVED, that the Rocky Point Board of Education approves the appointment of a generic representative of the Department of Social Services for the Rocky Point Committee on Preschool Special Education which would be at the discretion of the county for the 2011-2012 school year.

BE IT FURTHER RESOLVED, that the Rocky Point Board of Education approves the appointment of a representative of the providing testing agency as a generic member of the Rocky Point Committee on Preschool Special Education for the 2011-2012 school year.

BE IT FURTHER RESOLVED, that in accordance with Commissioner’s Regulations, Part 200, each Board of Education shall appoint a Committee on Preschool Special Education. The following people and positions are recommended for Board of Education approval for the 2011-2012 school year:

Chairperson	Deborah DeLuca
Chairperson	Eileen F. Manitta
Chairperson	Andrea Moscatiello
Alternate Chairperson	Jo-Ann Tavano-Foss
Alternate Chairperson	John Haggerty
Alternate Chairperson	Juliet Williams
Alternate Chairperson	Meredith Dougherty
Alternate Chairperson	Al Abbato
Student’s Teacher	as per Education Law 4402
Alternate Parent Member	Jenny Andersson
Alternate Parent Member	Debra Bishop
Alternate Parent Member	Regina Bonello
Alternate Parent Member	Nancy Collins
Alternate Parent Member	Betina Ferreira
Alternate Parent Member	Janine Fisher
Alternate Parent Member	Christine Fitzgerald
Alternate Parent Member	Colleen Hamilton

Alternate Parent Member	Mary Heely
Alternate Parent Member	Julie Holter
Alternate Parent Member	Geneva Laccesaglia
Alternate Parent Member	Wendy Libonati
Alternate Parent Member	Jodie Lomas
Alternate Parent Member	Betty Loughran
Alternate Parent Member	Carol MacCarthy
Alternate Parent Member	Laurie Maxwell
Alternate Parent Member	Amy Maza
Alternate Parent Member	Pat Noto
Alternate Parent Member	Jennifer Olszewski
Alternate Parent Member	MaryAnne Palmese
Alternate Parent Member	Amy Perri
Alternate Parent Member	Francine Pisano
Alternate Parent Member	Maria Quaglio
Alternate Parent Member	Suzanne Roman
Alternate Parent Member	Tracey Sasek
Alternate Parent Member	Patti Stewart
Alternate Parent Member	Elizabeth Stone
Alternate Parent Member	Jaime Weismiller
Alternate Parent Member	Theresa Wind

School Psychologist	Jo-Ann Tavano-Foss
School Psychologist	John Haggerty
School Psychologist	Juliet Williams
School Psychologist	Meredith Dougherty
District Special Education Teacher Members	
District Regular Education Teacher Members	
School Physician	North Country Family Health & Medicine, P.C.

Evaluator: For any meetings prior to the initial recommendation, a professional who participated in the evaluation of the child for whom services are first being sought.

Teacher: For any meeting held to review or re-evaluate the status of the preschool child, the child's Pre-School Teacher.

Suffolk County Representative: For a child in transition from an early intervention program, the appropriately licensed or certified professional from the Department of Health Program.

K. SURROGATE PARENT:

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 200,

each Board of Education shall appoint a Surrogate Parent in accordance with the provisions of the Education Law, Section 4402. The following person is recommended for Board of Education approval for the 2011-2012 school year to serve as a Surrogate Parent: Ms. Nancy Collins, who resides at 56 Freya Road, Rocky Point, NY 11778.

L. SECTION 504 COORDINATOR:

BE IT RESOLVED, that in accordance with Federal Regulations, (Subpart D. of the Handicapped Children's Act), the following building principals are recommended for Board of Education approval for the 2011-2012 school year to serve as Section 504 Coordinators: William Caulfield, Principal, High School; Scott O'Brien, Principal, Middle School; Carol Tvelia, Principal, Joseph A. Edgar School; Virginia Kelly-Gibbons, Principal, Frank J. Carasiti Elementary School, as of July 18, 2011.(Deborah DeLuca for the period beginning July 1, 2011 through July 15, 2011); (Subpart D. of the Handicapped Children's Act). The overall Section 504 Coordinator is Eileen Manitta, Director of Special Education.

M. TITLE IX COORDINATORS

BE IT RESOLVED that Susan Wilson and Gregory Hilton will serve as the District's Title IX Coordinators for the 2011-2012 school year.

N. COMPLAINT OFFICERS

BE IT RESOLVED that Susan Wilson, Gregory Hilton, Anja Groth, Scott O'Brien and District General Counsel will serve as the District's Complaint Officers for the 2011-2012 school year.

**O. AMERICANS WITH DISABILITIES ACT (ADA) COORDINATOR
(Pursuant to 28 CFR 35.107)**

BE IT RESOLVED that Deborah DeLuca serves as the Americans with Disabilities Act (ADA) Coordinator for the 2011-2012 school year.

P. (1) IMPARTIAL HEARING OFFICERS (As per the provisions of Chapter 403 of the Laws of 1993 Commissioner of Education Mandate Amendment to Section 4404(1) of the Education Law)

IT IS HEREBY RESOLVED, that pursuant to a parental request for an Impartial Hearing to review a determination of the District's Committee on Special Education, an Impartial Hearing Officer shall be selected from the list of approved Hearing Officers available to serve in Suffolk County, as maintained by the New York State Education Department's Impartial Hearing Reporting System in accordance with the

Regulations of the System in accordance with the Regulations of the Commissioner of Education, as amended by the Board of Regents, effective July 9, 2004, and is further

RESOLVED, that pursuant to such amended regulations, the rotational selection process for an Impartial Hearing Officer will be initiated not later than two (2) business days after receipt by the District of the written request for the Impartial Hearing, and it is further

RESOLVED, that the Board of Education President or Board of Education Vice President is hereby designated to appoint the Impartial Hearing Officer upon recommendation of the Superintendent of Schools and notice of such appointment shall be provided to the full Board as soon as practical.

P. (2) COMPENSATION OF IMPARTIAL HEARING OFFICERS (IHO)

IT IS HEREBY FURTHER RESOLVED, as per the Board of Education District Policy No. 7670, that the District will be responsible for compensating the IHO for pre-hearing, hearing and post-hearing activities at the rate agreed upon at the time of the IHO's appointment. The rate of compensation shall not exceed the maximum rate approved by the Director of the Division of the Budget. The District will also reimburse the IHO for travel and other hearing-related expenses (e.g., duplication and telephone costs) pursuant to an annually determined schedule. On an annual basis, the District will forward a copy of its compensation rates to each IHO on the District's rotational list.

P. (3) 2011-2012 COMPENSATION SCHEDULE FOR IMPARTIAL HEARING OFFICERS

BE IT FURTHER RESOLVED, that the Rocky Point Board of Education approves the 2011-2012 Compensation Schedule for Impartial Hearing Officers in accordance with the following:

Pursuant to 8 NYCRR 200.21, compensation for Impartial Hearing Officers for pre-hearing, hearing, and post-hearing activities shall be the maximum rate prescribed in a schedule approved by the director of the Division of the Budget. For the 2011-2012 school year the rate is \$100.00 per hour.

The School District shall not reimburse Impartial Hearing Officers for any administrative costs, including, but not limited to, administrative assistance, secretarial, or other overhead expenses.

The School District shall not reimburse Impartial Hearing Officers for any meal or lodging expenses they may incur.

The School District shall, upon review and approval of properly submitted

documentation, reimburse Impartial Hearing Officers for automobile travel at the most recent mileage rate approved by the Internal Revenue Service and for the cost of tolls necessarily incurred as a result of attending the impartial hearing. However, the maximum amount reimbursed by the School District for mileage and travel related expenses shall not exceed \$50.00 per day for each day the Impartial Hearing Officer attends the hearing.

Q. RECORDS MANAGEMENT OFFICER

BE IT RESOLVED, that Gregory Hilton be appointed to serve as Records Management Officer for the school year 2011-2012.

BE IT FURTHER RESOLVED, by the Rocky Point Union Free School District of Rocky Point, New York, that Records Retention and Disposition Schedule ED-1, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

BE IT FURTHER RESOLVED, that in accordance with Article 57-A, (a) only those records will be disposed of that are described in Records Retention and Disposition Schedule ED-1 after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

R. RECORDS ACCESS OFFICER

BE IT RESOLVED, that Gregory Hilton be appointed to serve as Records Access Officer during the 2011-2012 school year.

S. RECORDS APPEALS OFFICER

BE IT RESOLVED, that Dr. Michael F. Ring be appointed to serve as District Records Appeals Officer during the 2011-2012 school year.

T. FEDERAL CHILD NUTRITION PROGRAM HEARING OFFICIAL

BE IT RESOLVED, that Suzanne Cottingham be appointed to serve as the Federal Child Nutrition Program Hearing Official during the 2011-2012 school year as of July 13, 2011. (Gregory Hilton, School Business Official, to be appointed for the period from July 1, 2011 through July 12, 2011.)

U. FEDERAL CHILD NUTRITION PROGRAM REVIEWING OFFICIAL

BE IT RESOLVED, that Suzanne Cottingham be appointed to serve as the Federal Child Nutrition Program Reviewing Official during the 2011-2012 school year as of July 13, 2011. (Gregory Hilton, School Business Official, to be appointed for the period from July 1, 2011 through July 12, 2011.)

V. FEDERAL CHILD NUTRITION PROGRAM VERIFICATION OFFICIAL

BE IT RESOLVED, that Suzanne Cottingham be appointed to serve as the Federal Child Nutrition Program Verification Official during the 2011-2012 school year as of July 13, 2011. (Gregory Hilton, School Business Official, to be appointed for the period from July 1, 2011 through July 12, 2011.)

W. ASBESTOS OFFICER

BE IT RESOLVED, that Peter Wagenhauser be appointed to serve as District Asbestos Officer during the 2011-2012 school year.

X. CHEMICAL HYGIENE OFFICER

BE IT RESOLVED, that Peter Wagenhauser be appointed to serve as District Chemical Hygiene Officer during the 2011-2012 school year.

Y. SCHOOL PESTICIDE OFFICER

BE IT RESOLVED, that Peter Wagenhauser be appointed to serve as District School Pesticide Officer during the 2011-2012 school year.

Z. ATTENDANCE OFFICER (Ed. Law 1709)

BE IT RESOLVED, that Susan Wilson be appointed to serve as District Attendance Officer during the 2011-2012 school year.

VII. AUTHORIZATIONS

A. AUTHORIZATION FOR CHIEF SCHOOL OFFICER TO CERTIFY PAYROLLS (Ed. Law 1720, 2523; Comm. Reg. 170.2)

BE IT RESOLVED, that Dr. Michael F. Ring, Chief School Officer, be hereby authorized to certify payrolls of the district for the 2011-2012 school year.

B. AUTHORIZATION FOR CHIEF SCHOOL OFFICER TO FILE APPLICATIONS AND GRANTS IN COMPLIANCE WITH FEDERAL AND STATE REGULATIONS

BE IT RESOLVED, that Dr. Michael F. Ring, Chief School Officer, be hereby authorized as district representative to file all applications in compliance with Federal and State regulations and grants for the 2011-2012 school year.

C. AUTHORIZATION TO APPROVE CONFERENCES, WORKSHOPS, ETC. REQUESTS (General Municipal Law 77.b)

BE IT RESOLVED, that Dr. Michael F. Ring, Superintendent of Schools, and/or his designee, be authorized to approve all conferences, workshops, etc. requests for school district staff members for the 2011-2012 school year.

D. AUTHORIZATION TO ESTABLISH PETTY CASH FUNDS (Comm. Reg. 170.4)

BE IT RESOLVED, that the Administration be authorized to establish petty cash funds for the 2011-2012 school year as follows:

Central Office – Dr. Michael F. Ring	\$100.00
Business Office – Gregory Hilton	\$100.00
Rocky Point High School - William Caulfield	\$100.00
Rocky Point Middle School –Scott O’Brien	\$100.00
Joseph A. Edgar School – Carol Tvelia	\$100.00
Frank J. Carasiti Elementary School – Virginia Kelly-Gibbons	\$100.00

E. DESIGNATION OF AUTHORIZED SIGNATURES ON CHECKS (Ed. Law 1709-29; Comm. Reg.. 170.4)

BE IT RESOLVED, that Virginia Holloway, School District Treasurer, be authorized to sign checks for the 2011-2012 school year, and that Christopher Carlos, Deputy School District Treasurer, and Gregory Hilton, School Business Official, and Dr. Michael F. Ring, Superintendent of Schools, be authorized to sign checks for the 2011-2012 school year in the absence of Virginia Holloway; and furthermore that two signatories be required for any check exceeding \$10,000 and that the signatories for such checks be the School District Treasurer and the Superintendent of Schools or the School Business Official

F. AUTHORIZATION FOR CHIEF SCHOOL OFFICER and SCHOOL BUSINESS OFFICIAL TO APPROVE BUDGET TRANSFERS (Ed. Law 1720, 2523)

BE IT RESOLVED, that Michael Ring, Chief School Officer be authorized to approve budget transfers up to \$1,000,000 per occurrence and that Gregory Hilton, School Business Official be authorized to approve budget transfers up to \$100,000

per occurrence, during the 2011-2012 school year.

G. AUTHORIZATION FOR USE OF CHECK SIGNER

BE IT RESOLVED, that the Deputy School District Treasurer and the School District Treasurer shall have use of their own check signer with USB flash drive devices containing the signature of the Deputy School District Treasurer and the School District Treasurer, respectively.

H. AUTHORIZATION TO INVEST DISTRICT FUNDS

BE IT RESOLVED, that Virginia Holloway, during the school year 2011-2012, be authorized to invest district funds in accordance with the applicable state laws - Ed. Law 1723 (a).

I. AUTHORIZATION TO ENTER INTO AGREEMENT FOR COOPERATIVE EDUCATIONAL SERVICES WITH EASTERN SUFFOLK BOCES

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education enters into an agreement for Cooperative Educational Services with the Eastern Suffolk BOCES for fiscal year 2011/12 at an estimated cost of \$6,500,000.00.

VIII. OTHER ITEMS

A. TERRACES ON THE SOUND PROPERTY ASSOCIATION PRIVATE ROAD TRANSPORTATION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the School Business Official to enter into an Agreement with Terraces on the Sound Property Association for district pupil transportation services on private roads within the community.

B. 2011-2012 BUDGET DEVELOPMENT CALENDAR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2011-2012 Budget Development Calendar as attached.

C. REVIEW AND RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBERS 3410, 4210, 4211, 5220, 5410, 5681, 7110 AND 8271

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby moves the re-adoption of the following Board of Education Policies (first reading):

3410 Code of Conduct on School Property **First Reading*

4210 Administrative Organization and Operation **First Reading*

4211 Organizational Chart **First Reading*

5220 District Investments **First Reading*

5410 Purchasing **First Reading*

5681 School Safety Plans **First Reading*

7110 Comprehensive Attendance Plan **First Reading*

8271 Children's Internet Protection Act **First Reading*

D. ROCKY POINT SCHOOL DISTRICT CODE OF CONDUCT – REVISED

Upon a motion made by Scott Reh and seconded by John Lessler, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts the Rocky Point School District Code of Conduct – Revised June 2011.

Ayes: 4

Nays: 1 – Kathleen Heggors

Motion carried – 4-1

E. BONDING SUPERINTENDENT OF SCHOOLS, SCHOOL DISTRICT TREASURER, DEPUTY SCHOOL DISTRICT TREASURER, SCHOOL BUSINESS OFFICIAL, AND ALL OTHER EMPLOYEES

BE IT RESOLVED, that the Superintendent of Schools, School Business Official, School District Treasurer, Deputy School District Treasurer, School District Clerk and Director of Child Nutrition shall be bonded at a minimum of \$1,500,000.00; Extra-Class Activity Treasurer and Board of Education President shall be bonded at a minimum of \$200,000.00, and all other employees shall be bonded at a minimum of \$100,000.

F. ESTABLISH MILEAGE REIMBURSEMENT RATE (Ed. Law 2118)

BE IT RESOLVED, that the Board of Education establishes the mileage rate for

reimbursement to school district employees for school business mileage at the current Internal Revenue Service rate per mile for the 2011-2012 school year.

G. ESTABLISH THE SUBSTITUTE RATE OF PAY SCHEDULE

BE IT RESOLVED, that the Board of Education establish the following substitute rate of pay schedule for the 2011-2012 fiscal year:

Non-Instructional Staff:

Clerical	\$ 9.76 per hour
Custodial	\$ 9.76 per hour
Food Service Worker	\$ 9.76 per hour
Licensed Security	\$14.93 per hour
Teacher Aide/ Monitor	\$ 9.76 per hour
Nurse	\$16.99 per hour

Budget Hearing/Vote/Election Staff:

Chief Inspector	\$10.00 per hour
Board of Registration	\$10.00 per hour
Teller	\$10.00 per hour
Poll Clerk	\$10.00 per hour
Substitutes for above	\$10.00 per hour

Teaching Staff:

Teachers A. Regular Substitute **Per Diem** Daily rate \$100.00

B. In cases where the substitute assignment lasts fifty (50) continuous days or more for the same teacher, the substitute will be paid at a per diem rate of \$225 beginning on day fifty-one (51).

H. ROCKY POINT SCHOOL DISTRICT CRISIS PLAN – REVISED JUNE 2011

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts the Rocky Point School District Crisis Plan – Revised June 2011.

I. ADOPTION OF PURCHASING MANUAL

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Purchasing Manual, as attached.

Cross, as per the attached.

T. FLUTE DONATION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation of a flute valued at approximately \$250.00 from the Poveromo family, as per the attached.

U. DONATED ITEM

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donated item as per the attached list.

IX. COMMITTEES ON SPECIAL EDUCATION/PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 7-11-11A and Schedule 7-11-11-B.

X. APPOINTMENT OF SCHOOL LUNCH MANAGER

BE IT RESOLVED, that the Board of Education of the Rocky Point Union Free School District approves the employment agreement between the Board of Education and Suzanne Cottingham, School Lunch Manager, from July 13, 2011 through June 30, 2014, and authorizes the president of the Board of Education to execute same on behalf of the Board of Education.

XI. PERSONNEL

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached personnel changes, as amended.

Following a reading from a prepared statement highlighting the credentials and professional experience of both Mrs. Virginia Kelly-Gibbons, newly appointed principal of the Frank J. Carasiti Elementary School and Ms. Suzanne Cottingham, newly appointed School Lunch Manager, Mr. Nofi welcomed and introduced Mrs. Kelly-Gibbons and Ms. Cottingham to the Rocky Point Schools community.

Mr. Nofi congratulated Mrs. Kelly-Gibbons on her appointment and wished her success as she works with the Board of Education, faculty, support professionals and administration to continually improve outcomes for all students.

Mr. Nofi congratulated Ms. Cottingham on her appointment and wished her success in leading the Child Nutrition department of the Rocky Point UFSD.

Mr. Nofi congratulated Ms. Mara Lopez upon her tenure as a teacher of English to Speakers of Other Languages and wished her continued success. At Mr. Nofi's behest, Dr. Ring explained the Board of Education reviewed Ms. Lopez's tenure recommendation packet during the July session, as opposed to the usually scheduled tenure reviews held in May, as Ms. Lopez's appointment as an ESL teacher was "off cycle." Dr. Ring extended his congratulations to Ms. Lopez.

Mr. Nofi invited meeting attendees with questions or comments to the microphone.

There were no further questions or comments.

ADJOURNMENT

Upon a motion made by Diane Burke and seconded by Kathleen Hegggers, the Board of Education adjourned the meeting at 7:20 PM.

All in favor – Motion carried 5-0

Respectfully submitted,

Patricia Jones
District Clerk