

**MINUTES  
ROCKY POINT PUBLIC  
SCHOOLS BOARD OF  
EDUCATION MEETING  
April 19, 2023**

Ms. Ward called the meeting to order at 5:30 p.m. in the auditorium of Rocky Point High School.

Present:            Jessica Ward, President  
                      Michael Lisa, Vice President  
                      Susan Sullivan, Trustee  
                      Erin Walsh, Trustee  
                      Scott O'Brien, Ed.D., Superintendent of Schools  
                      Susann Crossan, Assistant Superintendent  
                      Christopher Van Cott, Assistant Superintendent for Business  
                      Kelly White, District Clerk

Absent:            Edward Casswell, Trustee

**II            EXECUTIVE SESSION**

At 5:30 p.m. a motion was made by Susan Sullivan, and seconded by Erin Walsh, to adjourn to Executive Session to discuss personnel and legal matters.

All in favor – Motion carried 4-0

The Board returned to Open Session at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Ms. Ward reminded the meeting attendees of the public comment procedures.

**SUPERINTENDENT'S REPORT**

Dr. O'Brien welcomed the meeting attendees and pointed out the available pamphlets for the night's two presentations which are located in the back of the auditorium. He reviewed the **Our Process** portion of the presentation and thanked the steering committee members for their collaborative efforts in identifying the priorities of the strategic plan.

Dr. O'Brien acknowledged the Project Team members: Ms. Susann Crossan, Ms. Kristen White, Mr. Aaron Factor, Mr. Chuck Watkis and Ms. Melinda Brooks

He also thanked the Steering Team members:

Ms. Stacy Iberger, Mr. Michael Lisa, Mr. Jim Moeller, Mr. Anthony Nobre, Mister Colin Singh, Mr. Mark Yashowitz, Mr. Matt Poole, Ms. Chelsea Klints, Miss Isabella Galvan, Mr. Jason Westerlund, Mr. Jonathon Rufa, Mr. Jim Buonconsiglio, Ms. Linda Greening, Ms. Mary Caccavale, Ms. Jessica Ward, Ms. Ernestine Franco, Ms. Dawn Meyers and Mr. Jason Ford.

## **STRATEGIC PLAN 2023-2028 PRESENTATION**

### **Our Plan**

- Presented by Miss Galvan, Mr. Ford and Mister Singh

### **Academic Supports**

- Presented by Ms. White, Mr. Rufa, Ms. Meyers and Ms. Iberger

### **Student-Centered Learning**

- Presented by Ms. Brooks, Mister Singh, Ms. Greening and Mr. Lisa
- Mr. Lisa thanked all those who worked on developing the strategic plan.

### **Wellness and Climate Committee**

- Presented by Mr. Watkis, Miss Galvan and Mr. Moeller

### **Community Engagement**

- Presented by Ms. Crossan, Mr. Westerlund, Mr. Ford, Ms. Franco and Mr. Factor

### **Implementation and Monitoring**

- Presented by Ms. Brooks

Ms. Brooks opened the floor to questions/comments regarding the agenda.

There were no questions/comments.

Dr. O'Brien once again thanked all of those who participated in formulating the strategic plan. He added that now that focus areas have been created, committees will begin meeting next week. He encouraged those interested in joining the committees to reach out.

Dr. O'Brien invited Mr. Chris Van Cott to the podium of the 2023-24 budget presentation.

Mr. Van Cott announced that he would be presenting the final budget presentation and reminded the attendees that packets were located in the rear of the auditorium. He added that all previous presentations, including January, February and two in March are all located on the District website.

## **2023-24 BUDGET PRESENTATION**

- Update on the Strategic Planning Process for Fall 2022 and Winter 2023
- 9-Period Day Expenditures
- Proposed Expenditures
- Estimated Revenues
- Budget Summary
- Creation of Capital Reserve Fund
- Voter Registration
- Upcoming Important Dates

Ms. Van Cott opened the floor to questions/comments regarding the agenda.

There were no questions/comments.

Ms. Ward opened the floor to questions/comments regarding the agenda.

There were no questions/comments.

### **CONSENT AGENDA**

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

### **III-IX CONSENT AGENDA ITEMS**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the following agenda items as one item.

- III: Minutes – Regular Meeting March 27, 2023**
- IV: Budget Transfer Summary – March 2023**
- V: Treasurer’s Reports – March 2023**
- VI: Extra-Classroom Activity Account Treasurer’s Report – March 2023**
- VII: Financials - March 2023**
- VIII: Internal Claims Audit Report – March 2023**
- IX: Committees on Special Education Schedules 4-19-23-A and 4-19-23-B as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.**

All in favor – Motion carried 4-0

### **X DR. JOHN HAGGERTY SCHOLARSHIP DONATIONS**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donations on behalf of the Dr. John Haggerty Memorial Scholarship, totaling \$980.00, to be deposited to account CM2022.001, as follows:

Maureen Haggerty \$850.00  
Claudia McGuire \$ 50.00  
Monica Manning \$ 40.00  
Carol Yovino \$ 20.00  
Todd Grathwohl \$ 20.00

All in favor – Motion carried 4-0

Ms. Ward thanked the Haggerty, McGuire, Manning, Yovino and Grathwohl families for their donations.

**XI SURPLUS EQUIPMENT**

Upon a motion made by Erin Walsh, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of equipment.

All in favor – Motion carried 4-0

**XII RESOLUTION TO ADOPT THE 2023-24 SCHOOL DISTRICT BUDGET**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Rocky Point Union Free School District Budget for the 2023-2024 fiscal year pursuant to the Education Law Section 1716 in the amount of \$93,985,727.

All in favor – Motion carried 4-0

**XIII RESOLUTION TO ADOPT THE 2023-24 PROPERTY TAX REPORT CARD**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2023-2024 Rocky Point Union Free School District Property Tax Report Card, as attached.

All in favor – Motion carried 4-0

**XIV TAN BORROWING FOR THE 2023-24 FISCAL YEAR**

Upon a motion made by Erin Walsh, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution:

**TAX ANTICIPATION NOTE RESOLUTION OF ROCKY POINT UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED APRIL 19, 2023, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

RESOLVED BY THE BOARD OF EDUCATION OF ROCKY POINT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Rocky Point Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$5,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2023 and ending June 30, 2024, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

All in favor – Motion carried 4-0

## **XV INDEPENDENT AUDIT REPORT AND CORRECTIVE ACTION PLAN**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**RESOLVED**, that upon the recommendation, of the Superintendent of Schools, that the Board of Education accepts the following audit report as completed by the Internal Auditing firm, Nawrocki Smith, LLC.

- Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations; December 2022.

**BE IT FURTHER RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education accepts the attached Corrective Action Plans as prepared by the Business Office in response to the audit reports listed above. As required under Section 170.12 of the Regulations of the Commissioner of Education, said audit reports and related

Corrective Action Plans will be submitted to the New York State Education Department, Office of Audit Services.

All in favor – Motion carried 4-0

**XVI                    2022-2023 HEALTH SERVICE CONTRACTS-SOUTH HUNTINGTON UNION FREE SCHOOL DISTRICT & CENTER MORICHES UNION FREE SCHOOL DISTRICT**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education and the Superintendent of Schools to enter into an agreement for health services for the 2022-2023 school year with the following districts:

South Huntington Union Free School District  
Center Moriches Union Free School District.

All in favor – Motion carried 4-0

**XVII                    SPECIAL EDUCATION 2022-23 INSTRUCTIONAL CONTRACT - LITTLE FLOWER UFSD**

Upon a motion made by Erin Walsh, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Little Flower Union Free School District for special education instructional services for the 2022-2023 school year, as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

All in favor – Motion carried 4-0

**XVIII                    CONTRACT TERMINATION: PALACE ELECTRICAL CONTRACTORS, INC./DISTRICT-WIDE FIRE ALARM REPLACEMENT**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**WHEREAS**, the Board of Education awarded its 2020 District-Wide Fire Alarm Replacement Project ("Project") to Palace Electrical Contractors, Inc. ("Contractor") in the amount of \$1,547,000.00 (SED #'s 580209-02-0-001-014 JAE, 580209-02-0-005-032 HS/MS and 580209-02-0-006-019 FJC) on 5/19/2020, and;

**WHEREAS**, the original contract amount had previously been reduced by deduct change order #1 (BOE approved on 4/27/2022 in the amount of \$45,000.00 for project delays) and by deduct change order #2 (BOE approved on 6/13/2022 in the amount of \$20,568.03 for costs incurred due to additional project delays) resulting in a revised contract amount of \$1,481,431.97, and;

**WHEREAS**, the District has processed payments in the amount of \$1,361,853.50 for work completed by Contractor leaving an open balance on the contract of \$119,578.47, and;

**WHEREAS**, Contractor has failed to complete said Project despite numerous accommodations made by the District and interventions from Contractor's Surety Company, and;

**WHEREAS**, the Board of Education has determined it is in its best interest to terminate the remainder of Contractor's contract in the amount of \$119,578.47 as per Article 17; subdivs. 1 A (paras 1, 2 and 3) of the pertinent General Conditions section of the contract between the parties, and;

**RESOLVED**, based upon the recommendation of the Superintendent of Schools, the remaining work needed to complete the District-Wide Fire Alarm will be performed by a licensed and insured contractor available on the New York State Office of General Services contract# PT 68815 in the amount of \$132,224.00.

All in favor – Motion carried 4-0

**XIX EDUCATION ELEMENTS STRATEGIC PLANNING SERVICES – PHASE 2**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**WHEREAS**, the United States federal government enacted the American Rescue Plan (ARP) of 2021, Public Law 117-2 on March 11, 2021; and

**WHEREAS**, the ARP provides financial assistance to states and school districts to sustain the operation of schools and to address the impact of the coronavirus pandemic on the nation's students; and

**WHEREAS**, the District has developed a multi-year plan reflecting initiatives in accordance with the requirements of the ARP; and

**RESOLVED**, based upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the attached 15-month proposal from Education Elements to provide direct support services on the implementation of the District's 5-Year Strategic Plan; and

**BE IT FURTHER RESOLVED**, the proposal will be fully funded by the ARP through cross-contracts (\$93,128.70 + \$136,784.55) with Erie 2 BOCES.

All in favor – Motion carried 4-0

**XX EMPLOYMENT AGREEMENT BETWEEN THE BOARD OF EDUCATION AND PAUL MARTINEZ, DIRECTOR OF FACILITIES III**

Upon a motion made by Erin Walsh, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute the corresponding Employment Agreement between the District and Paul Martinez, Director of Facilities III, in the form and upon the terms and conditions approved by the Board of Education, as attached hereto.

All in favor – Motion carried 4-0

**XXI VOTE TO APPROVE/DISAPPROVE THE BOCES ADMINISTRATIVE BUDGET FOR 2023-2024**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education approves the BOCES Administrative Budget for 2023-2024 in the amount of \$52,686,569.

Roll Call:

Ms. Ward	Yea
Mr. Lisa	Yea
Mrs. Sullivan	Yea
Mrs. Walsh	Yea

All in favor – Motion carried 4-0

**XXII VOTING FOR TRUSTEES TO SERVE ON THE BOARD OF COOPERATIVE EDUCATION SERVICES OF THE FIRST SUPERVISORY DISTRICT OF THE COUNTY OF SUFFOLK**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education elects the following candidate(s) to serve for the term commencing on July 1, 2023 and ending on June 30, 2026. (*Choose up to five*):

**Imran Latif**

Roll Call:

Ms. Ward	Nay
Mr. Lisa	Nay
Mrs. Sullivan	Nay
Mrs. Walsh	Nay

**Susan Lipman**

Roll Call:

Ms. Ward	Yea
Mr. Lisa	Yea
Mrs. Sullivan	Yea
Mrs. Walsh	Yea

**Anne Mackesey**

Roll Call:

Ms. Ward	Yea
Mr. Lisa	Yea
Mrs. Sullivan	Yea
Mrs. Walsh	Yea



**William Miller**

Roll Call:

Ms. Ward	Yea
Mr. Lisa	Yea
Mrs. Sullivan	Yea
Mrs. Walsh	Yea

**Catherine Romano**

Roll Call:

Ms. Ward	Yea
Mr. Lisa	Yea
Mrs. Sullivan	Yea
Mrs. Walsh	Yea

**Norman A. Wagner**

Roll Call:

Ms. Ward	Yea
Mr. Lisa	Yea
Mrs. Sullivan	Yea
Mrs. Walsh	Yea

All in favor – Motion carried 4-0

**XXIII PERSONNEL**

Upon a motion made by Erin Walsh, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes, as presented.

All in favor – Motion carried 4-0

Ms. Ward congratulated the following employees on their appointments:

- Ms. Catherine Marcano – JAE School Lunch Monitor
- Ms. Jennifer Spinelli – FJC School Lunch Monitor
- Ms. Alyssa Dilger – FJC School Teacher Aide
- Mr. Anthony DeVito – Elementary Education Teacher
- Ms. Kaitlyn Montalbano – Physical Education Teacher

**XXIV            NEW BUSINESS**

Ms. Ward inquired of the trustees if there was any new business they wished to discuss.  
There was no new business at this time.

Ms. Ward once again opened the floor to questions/comments.  
There were no questions/comments.

**XXV            ADJOURNMENT**

At 8:02 p.m. a motion was made by Erin Walsh, and seconded by Susan Sullivan, to adjourn the meeting.  
All in favor – Motion carried 4-0

Respectfully submitted,

Kelly White  
District Clerk