

**MINUTES**  
**ROCKY POINT PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING**  
**February 5, 2024**

Ms. Ward called the meeting to order at 5:25 p.m. in the auditorium of Rocky Point High School.

Present: Jessica Ward, President  
Michael Lisa, Vice President  
Edward Casswell, Trustee  
Susan Sullivan, Trustee  
Scott O'Brien, Ed.D., Superintendent of Schools  
Susann Crossan, Assistant Superintendent  
Christopher Van Cott, Assistant Superintendent for Business  
Aaron Factor Ed.D., Assistant Superintendent for Curriculum and Instruction  
Kelly White, District Clerk

Absent: Erin Walsh, Trustee

**EXECUTIVE SESSION**

At 5:25 p.m. a motion was made by Michael Lisa, and seconded by Ed Casswell, to adjourn to Executive Session to discuss confidential personnel and legal matters.

All in favor – Motion carried 4-0

At 6 p.m. a motion was made by Michael Lisa, and seconded by Jessica Ward, to adjourn Executive Session in order to attend the Budget Workshop presented by Mr. Christopher Van Cott.

All in favor – Motion carried 4-0

At 6:19 p.m., upon completion of the Budget Workshop, a motion was made by Michael Lisa, and seconded by Jessica Ward, to continue their discussions regarding confidential legal and personnel matters.

All in favor – Motion carried 4-0

At 6:25 pm, upon arrival of additional meeting attendees, Mr. Van Cott provided a second presentation of the Budget Workshop to the public.

The Board returned to Open Session at 7:04 p.m.

**PLEDGE OF ALLEGIANCE**

Ms. Ward reminded the meeting attendees of the public comment procedure.

## **SUPERINTENDENT’S REPORT**

Dr. O’Brien thanked Mr. Van Cott for tonight’s Budget Presentation. He shared that there are copies of the presentation at the back of the auditorium for anyone that may have missed it and that it will be posted on the District website as well.

Ms. Ward opened the floor to questions/comments regarding the agenda.

- Ms. Franco inquired where to access Policy #'s 6191 and 7351  
Dr. O’Brien explained that since they are newly proposed policies that they could be found within the posted full agenda on the District website.

There were no further questions/comments.

## **CONSENT AGENDA**

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

### **III-VI Consent Agenda Items**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the following agenda items as one item.

- III: Minutes** – Regular Meeting January 8, 2024
- IV: Budget Transfer Summary** – December 2023
- V: Internal Claims Audit Report** – December 2023
- VI: Committees on Special Education Schedules 2-05-24-A and 2-05-24-B** as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor – Motion carried 4-0

**VII                    NYS Educational Media Technology Association (EMTA) Media Literacy Grant Award**

Upon a motion made by Susan Sullivan, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the Educational Media Technology Association (EMTA) grant award in the amount of \$1,000.00, as per the attached.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$1,000.00 as a result of the EMTA grant.

**BE IT FURTHER RESOLVED**, that the following budget codes be adjusted to reflect that increase:

F211045024EMTA \$1,000.00

All in favor – Motion carried 4-0

**VIII                    Surplus Equipment**

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached lists of equipment.

All in favor – Motion carried 4-0

**IX                      Surplus Textbooks**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of textbooks.

All in favor – Motion carried 4-0

**X Independent Auditors' Single Audit for fiscal year ending June 30, 2023**

Upon a motion made by Susan Sullivan, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Independent Auditors' Single Audit for the fiscal year ending June 30, 2023, which has been submitted by our external auditors, R.S. Abrams.

All in favor – Motion carried 4-0

**XI 2022-2023 Independent Audit Corrective Action Plan**

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Independent Audit Corrective Action Plan, responding to Current Year Comments from the District's external auditors, R.S. Abrams.

All in favor – Motion carried 4-0

**XII Resolution to Approve the Property Tax Cap Form**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2024-2025 Rocky Point Union Free School District Property Tax Cap Form, as attached.

All in favor – Motion carried 4-0

**XIII 2023-2024 Health Service Contract – W. Islip UFSD and Middle Country Central School District**

Upon a motion made by Susan Sullivan, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education and the Superintendent of Schools to enter into an agreement for health services for the 2023-2024 school year with the following districts:

West Islip Union Free School District

Middle Country Central School District

All in favor – Motion carried 4-0

**XIV E-Rate Award-CDW**

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Proposal for three APC Uninterruptible Power Supply units to CDW, at a pre-discounted amount of \$7,146.96, as per the attached. The District will utilize funding through the E-rate program to cover an estimated 60% of said costs via the Service Provider Invoice Method. Net cost paid to CDW by the District to be \$2,858.78.

All in favor – Motion carried 4-0

**XV Board of Education Adoption of Board of Education Policy Number 6191 (First Reading)**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the following policy (first reading):

6191 Workplace Violence Prevention

All in favor – Motion carried 4-0

**XVI Board of Education Review and Re-Adoption of Board of Education Policy Number 7350 (First Reading)**

Upon a motion made by Susan Sullivan, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the following revised policy (first reading):

7350 Corporal Punishment

All in favor – Motion carried 4-0

**XVII Board of Education Review and Adoption of Board of Education Policy Number 7351 (First Reading)**

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the following policy (first reading):

7351 Use of Emergency Interventions

All in favor – Motion carried 4-0

**XVIII Board of Education Adoption of Board of Education Policy Number 7441 (First Reading)**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the following policy (first reading):

7441 Student Voter Registration and Pre-Registration

All in favor – Motion carried 4-0

**XIX Adoption of the 2024-2025 School Calendar**

Upon a motion made by Susan Sullivan, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2024-2025 school calendar as presented.

All in favor – Motion carried 4-0

**XX Notice of Hearing**

**BOARD RESOLUTION - 2/5/2024 - ROLL CALL VOTE IN OPEN SESSION**

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the attached Notice of Hearing and Charges are approved to be served upon employee# 1437; and it is

**FURTHER RESOLVED**, that Michael Del Piano is appointed to serve as the Hearing Officer to preside over the subject CS L Section 75 hearing; and it is

**FURTHER RESOLVED**, that employee# 1437 is to be suspended without pay for 30 days upon the employee being served with the subject Notice of Hearing and Charges.

Ms. Jessica Ward      Yea  
Mr. Michael Lisa      Yea  
Mr. Ed Casswell      Yea  
Mrs. Susan Sullivan   Yea

All in favor – Motion carried 4-0

## **XXI Personnel**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 4-0

Ms. Ward congratulated the following employees on their appointments:

- Ms. Grier Hoelzer – School Lunch Monitor – JAE
- Ms. Heather Baladamenti – School Lunch Monitor – FJC
- Ms. Debra Giordano – School Hall Monitor – HS
- Ms. Claudia Buckman – Food Service Worker – MS
- Mr. Andrew Gebbia – Custodial Worker - FJC

Ms. Ward thanked Ms. Jessica Sciarrone and Ms. Rachel Hludzinski for their hard work in securing the grant on tonight's agenda.

## **XXII New Business**

Ms. Ward inquired of the trustees if there was any new business they wished to discuss.

There was no new business at this time.

Ms. Ward once again opened the floor to questions/comments.

There were no questions/comments.

## **XXIII Adjournment**

At 7:17 p.m. a motion was made by Michael Lisa, and seconded by Ed Casswell to adjourn the meeting.

All in favor – Motion carried 4-0

Respectfully submitted,

Kelly White  
District Clerk