

**MINUTES
ROCKY POINT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
November 24, 2014**

Mrs. Sullivan called the meeting to order at 7:00 p.m. in the auditorium of the Rocky Point High School.

Pledge of Allegiance

Present: Susan Sullivan, President
John Lessler, Trustee
Sean Callahan, Trustee
Melissa Brown, Trustee
Michael F. Ring, Ed.D., Superintendent of Schools
Deborah De Luca, Ed.D., Assistant Superintendent
Gregory Hilton, School Business Official
Susan Wilson, Executive Director for Educational Services
Patricia Jones, District Clerk

Absent: Scott Reh, Vice President

Mrs. Sullivan invited Dr. Ring to begin with the Superintendent's Report.

SUPERINTENDENT'S REPORT

Dr. Ring began his report by extending his best wishes for a great Thanksgiving holiday to be enjoyed with family and friends. Dr. Ring announced the meeting would begin with the recognition of the many accomplishments of our students in the arts, academics and athletics during the building principals' reports. Dr. Ring expressed his appreciation to be able to recognize the students for their achievements.

Mr. John DeBenedetto, Principal, Rocky Point High School

- The Field Hockey team, Boys and Girls Cross Country teams and the Football team participated in the fall playoffs. The Field Hockey team advanced to the Long Island Championship round. Cross Country runner, JT Vessichio, qualified to run in the New York State Public High School Athletic Association Cross Country Championship held at SUNY - Canton.
- During the final week of October the SADD club planned a celebration of National Red Ribbon Week, a national campaign designed to bring awareness to the dangers of drug use. SADD members decorated the high school halls with red ribbons and posters and daily announcements were made informing the students about the meaning of Red Ribbon Week.
- Mr. DeBenedetto thanked the clubs and staff members that supported the Rocky Point VFW Food Drive, noting that the Rocky Point VFW has been extremely generous and supportive of our schools and students.
- The Pocket Theatre presented the fall production of *Murder's in the Heir* on November 27th, 28th and 29th. Mr. DeBenedetto extended special thanks to Mrs. Ely and Mrs. Wade for directing and organizing the play.

Mr. DeBenedetto invited Ms. Amy Schecher to the podium in order to recognize the talented students involved in our music program.

Ms. Amy Schecher, Secondary Music Chairperson

- Ms. Schecher recognized several eleventh and twelfth grade musicians who were chosen to perform with select honor ensembles, including the SCMEA All Star Tuba and Euphonium Ensemble, the NYSCAME All County Band, Orchestra and Choruses and the NYSSMA All State Band and Choruses. Ms. Schecher offered her congratulations to these students and expressed her pride in each of them. Ms. Schecher invited the following students to join her at the podium to receive certificates of recognition for their outstanding achievements: Nicolas Amato, Erin Damers, Thomas Loomis, Casey Williamson, Lisa LaFontaine, and Daniel Infranco. Ms. Schecher noted students Erin Damers, Daniel Infranco, Thomas Loomis and Casey Williamson were also named All State Musicians. Each of the four students earned a score of 100 at their All State Audition and will be

performing with the All State Ensembles at the All State Festival in Rochester from December 4th through the 7th. Ms. Schecher, on behalf of the entire music department, wished the students all the best during the festival.

Mr. DeBenedetto continued his report by recognizing the following Community Service Rotary Interact students who assisted Mr. Levine and the Rocky Point Teachers' Association with the Rocky Point Fire Department's Safe Halloween event. Explaining that the primary goal of the event was to increase the children's knowledge of fire safety while providing them with an exciting afternoon of crafts and entertainment, Mr. DeBenedetto invited the following students to join him at the podium to be acknowledged for their service: Caroline Anderson, Courtney Baldwin, Samantha Napoli, Carson Tagner, Louis Duffy, Isabella Rizzo, Crystal Kramer, Carson Kimball, Avery Atkinson, Alec Atkinson and Pooja Deshpande. Mr. DeBenedetto also acknowledged Mrs. Margaret Messinetti, the club advisor, as the driving force behind the club's enthusiasm.

Mr. DeBenedetto invited Mrs. Wilson to join him at the podium.

Mrs. Susan Wilson, Executive Director for Educational Services

- Mrs. Wilson invited Rotary Club president, Mr. Lee McAllister, to the podium to join with her in acknowledgement and recognition of the Rocky Point High School Interact Service Club members and their advisor, Mrs. Messinetti, for their participation in the fall cleanup at Camp Pa-Qua-Tuck. Mr. McAllister commended Mrs. Wilson for her ability to pull the event together on extremely short notice. Mr. McAllister, referencing the Rotary Club motto, "Service above Self," commended the students for rising to the occasion and thanked them for their participation and service. Mrs. Wilson shared that the students raked leaves, moved picnic tables and performed general cleanup duties at the camp as they worked with members of the Rocky Point Rotary and Port Jefferson Rotary. Mrs. Wilson provided an informative overview of both the Rotary's International Service Club, Interact, and Camp Pa-Qua-Tuck. Following the overview, Mrs. Wilson invited the following students and Mrs. Messinetti to the podium to receive community service certificates in commemoration of their service: Tatiana Belanich, Nicole Berg, Pooja Deshpande, Erin Damers, Carson Kimball, Madison Maciaszek, Samantha Napoli, Samantha River, and Stephanie Wind.

Mr. DeBenedetto recognized the following students for their performances and accomplishments on the AP exams administered in the spring: AP Scholar with Distinction: Tejas Tope; AP Scholars with Honor: Ryan Hibbard, Shannon Magrane, Shaun Martinsen, Lauren McBrearty, Nicholas Migliore, Joseph Niver, Brittany Rinaldi, Kenneth Schick, Frankie Sciulla, Antoinette Timmerman and Muhammad Yazdanie; AP Scholars: Nicole Berg, Erin Damers, Louis Duffy, George Fabricatore, Aijia Feng, Katherine Guevara, Sara Janus, Julia Kutsch, Erin Michelitsch, Alexander Peck, Jeremy Sticco, Robert Strazzeri, Cole Sugrue, Jack Sullivan, Jerome Vessichio, Michael Volpe and Casey Williamson.

Dr. Scott O'Brien, Principal, Rocky Point Middle School

- Dr. O'Brien invited student Michelle Hernandez and Michelle's English teacher, Mrs. Hoening, to the podium in recognition of Michelle's Scholastic Writing Contest success. Dr. O'Brien provided an overview of the contest and extended his congratulations to Michelle upon her accomplishment.
- The Student Council, under the direction of Mr. Connelly, sponsored a fall dance on November 7th from 5 p.m. to 7 p.m. for sixth, seventh and eighth grade students. All proceeds from the dance benefitted The Pet Rescue in Larchmont, New York, in memory of eighth grade student, Veronica Franco.
- During the month of November students and staff supported the local community by collecting items of food as part of the Thanksgiving Food Drive. Dr. O'Brien thanked the guidance department for overseeing the project and helping to distribute boxes of food and turkeys to those in need in our community.

Ms. Linda Towlen, Principal, Joseph A. Edgar School

- Veterans Day was celebrated on November 10th with an assembly program involving the fifth grade students, honored veterans and many special guests. Ms. Towlen thanked Mr. Yashowitz, Mrs. Maggio, Ms. Varriale and Mr. Knapp for their work and support of the students during this event. Ms. Towlen also thanked

the members of the Fifth Grade High Notes for their performance, the members of the Technology Club for their video and the Student Council for all of their hard work. Patriotic songs were performed, essays were read and each service member was given a personal letter of thanks from a student. The assembly was followed by refreshments. Ms. Towlen thanked the parent volunteers and the staff members of JAE for providing the refreshments.

- Ms. Towlen reported that the Baby Scarecrow Project, in support of children's health and education around the world, resulted in raising \$1,257.75 in support of UNICEF. Ms. Towlen thanked the fourth grade teachers, students, and parents for their support of this endeavor. Ms. Towlen extended special thanks to Mrs. Licata for her support and leadership of this worthwhile project.
- Parent Teacher conferences are scheduled for December 1st and 2nd.
- The Winter Concert is scheduled for December 3rd at 7 p.m. in the high school auditorium.

Ms. Towlen invited Ms. Stephanie MolKentin of the American Cancer Society to the podium for the presentation of special awards.

- Ms. MolKentin presented Dr. Ring with a plaque in commemoration of his support of and partnership with the Relay for Life program. Ms. MolKentin extended her gratitude to Ms. Towlen for hosting the Mini-Relay for Life at the Joseph A. Edgar School and for her flexibility in overcoming the weather conditions that necessitated the moving of the event from outdoors to indoors on extremely short notice.
- Ms. MolKentin invited JAE student, Jared Massa, to the podium in recognition of his achievement of raising \$1,000 on his own for the American Cancer Society and the Relay for Life.

Mrs. Virginia Kelly-Gibbons, Principal, Frank J. Carasiti Elementary School

- Mrs. Kelly-Gibbons thanked Mrs. Fusco for organizing the UNICEF trick-or-treat donations and reported that the students raised \$992.71.
- On November 7th, Commander Joe Cognitore and invited veterans joined the students in the gymnasium to speak about their service to the country. Mrs. Kelly-Gibbons thanked Mrs. Iberger for coordinating the Veterans Day Assembly and the second grade teachers for participating and providing stars and writings to honor our service men and women. Mrs. Kelly-Gibbons also acknowledged Ms. Kenwood for leading the students in a song honoring the veterans.
- The second grade classes will participate in a Native American Pow-Wow on November 25th. Mrs. Kelly-Gibbons thanked Ms. Kenwood, Mrs. Buonconsiglio, Mr. Gennari, Mrs. Bowen and Mr. Camarda for creating this interdisciplinary unit of study.
- Mrs. Kelly-Gibbons thanked Mrs. Adamski for organizing the collection of food and sundries during the FJC Annual Food Drive. Mrs. Kelly-Gibbons also acknowledged the Second Grade Service Squad for sorting and filling the food baskets and Mrs. Adamski and Dr. Herbert for delivering the baskets.
- Parent Teacher conferences are scheduled for December 1st and 2nd.
- The Winter Concert is scheduled for December 4th in the high school auditorium. The Second Grade Chorus will perform this year's theme, "Light the World."
- The Winter Wonderland Sing-a-Long is scheduled for December 18th.
- Polar Express Day, a tradition at FJC, will be held in December in celebration of the reading of the *Polar Express* by Mrs. Kelly-Gibbons and Dr. Herbert. Children are invited to wear their pajamas for the reading.
- Mrs. Kelly-Gibbons announced first grade teacher, Jennifer Meschi, has received one of one hundred grants in the national ING Unsung Heroes grant program. As an award winner, Mrs. Meschi will receive \$2,000 to fund a hands-on insect research project entitled "Science Alive." This project is aligned with the New York State Common Core Learning Standards and will enable four kindergarten classes to maintain ant farms and four first grade classes to work with ladybugs. Following Mrs. Kelly-Gibbons overview of the ING Unsung Heroes grant program she invited Mrs. Meschi to the podium and congratulated Mrs. Meschi on her accomplishment in winning this grant for the students at FJC.

Ms. Amy Agnesini, Director of Health, PE, Athletics, and Intramurals

- Ms. Agnesini recognized cross country runner JT Vessichio for finishing 38th out of 122 boys at SUNY - Canton during the New York State Championships. JT will also be qualified as a New York State Scholar athlete. Ms. Agnesini also extended congratulations to Mr. Rich Acritelli, coach of the cross country team.
- Ms. Agnesini provided an overview of the Field Hockey team's season and congratulated them upon their Suffolk County Class B and Suffolk County Small School Championship titles. Ms. Agnesini announced three players have committed to playing field hockey in college – Olivia Accardi, Courtney Baldwin and Alana Costantini. Ms. Agnesini invited the following student-athletes to join her at the podium to receive certificates in honor of their accomplishments, as well as Varsity Coach Katie Bittner, JV Coach Seth Meier, and volunteer coaches Cassie Jonaitis and Aimee Zlotoff: Olivia Accardi, Courtney Baldwin, Sara Baylous, Christina Bellissimo, Taylor Brodsky, Kayly Bryan, Haley Clark, Alana Costantini, Nicole Flatley, Jessi Grossmann, Jessica Hunsucker, Kayleigh Keane, Gabby Kistner, Azriela Mansilungan, Shannon McGreevy, Cassie Rando, Madison Sanchez, Jenna Sanossian, Nickalina Sciulla, Annmarie Skula, Alexa Titone, Jen Greene and Sara Giamarella.

Dr. Ring thanked the administrators for their reports and congratulated the students upon their many achievements.

Dr. Ring announced he wished to address the issue of offensive odors being experienced in select classrooms in the Frank J. Carasiti Elementary School. Dr. Ring explained the district uses the same fuel oil as homeowners use to heat their homes. Dr. Ring noted the odorous exhaust fumes were emanating from the boiler chimney and as a result it was decided to relocate the four classrooms being affected by nuisance fumes. Dr. Ring advised that the district's architect is designing a chimney extension to lift the boiler exhaust higher than the present level, thus enabling the fumes to be carried further away. Dr. Ring thanked Mrs. Kelly-Gibbons and her staff for their assistance during the relocation of the classrooms. Dr. Ring shared it was his belief additional concerns regarding this situation may have been created as a result of the district not notifying parents of the planned move of classrooms as soon as the decision was made, as opposed to when the moves began. Going forward, Dr. Ring said the district would "get out what we know" and release information as soon as certain decisions are made, even if we do not yet understand the entire situation. Dr. Ring stated that often partial information may be helpful to parents and staff rather than waiting for all of the facts to be determined. Dr. Ring advised that out of an abundance of caution the exhaust fumes were tested by an environmental testing company and the test results were negative for the presence of dangerous fumes. Dr. Ring further stated that the full report of the testing company was forwarded to parents and staff at FJC and is also available for review on the district's website. Dr. Ring spoke about the long term solution to the situation involving a conversion to natural gas service through National Grid. Although this conversion will not occur for at least two years, upon completion it will present a cleaner and less expensive fuel source. Dr. Ring invited Mr. Broderick of J.C. Broderick & Association, Inc., the company hired to do the air quality monitoring, to address meeting attendees. Mr. Broderick spoke in detail about the sampling protocol used and the findings of the air quality testing.

Dr. Ring invited Mr. John Grillo, the district's architect, to the podium. Mr. Grillo outlined in detail the recommendations he made to the district to alleviate the situation. Mr. Grillo advised a request for price quotes was sent out and responses were being received. Mr. Grillo further advised that a purchase order would be released within the next two to three weeks for the work to begin and the installation of a large stainless steel flue.

Dr. Ring opened the floor to questions and/or comments from meeting attendees regarding the issues discussed. There were no questions or comments. Dr. Ring invited anyone with future questions concerning this matter to contact him or Mrs. Kelly-Gibbons directly.

Mrs. Sullivan thanked everyone for their reports and opened the floor to general questions and/or comments from meeting attendees.

There were no questions or comments.

CONSENT AGENDA

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following pages the Consent Agenda items are listed in their regular order and preceded by an asterisk (*). Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

Upon a motion made by Melissa Brown and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that agenda items II through XI and item XV be approved as one item.

All in favor – Motion carried 4-0

II (*) MINUTES

BE IT RESOLVED, that the Minutes of the following Board of Education meeting be accepted as presented: **Regular Meeting, October 27, 2014.**

III (*) TREASURER'S REPORTS

BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of October 2014 as presented.

IV (*) EXTRA-CLASSROOM ACTIVITY ACCOUNT TREASURER REPORT

BE IT RESOLVED, that the Board of Education accepts the Extra-Classroom Activity Treasurer Report for the month of October 2014 as presented.

V (*) FINANCIAL REPORTS

BE IT RESOLVED, that the Board of Education accepts the Financial Reports for the month of October 2014 as presented.

VI (*) BUDGET TRANSFER SUMMARY – OCTOBER 2014

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the October 2014 Budget Transfer Summary.

VII (*) INTERNAL CLAIMS AUDIT REPORT – OCTOBER 2014

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the October 2014 Internal Claims Audit Report.

VIII (*) DONATION OF DRUMS AND STANDS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of two snare drums and stands from Rocky Point parent, Doug Morrow, valued at approximately \$100.00.

IX (*) DONATION FROM DIX HILLS PERFORMING ARTS CENTER

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the \$500.00 donation from the Dix Hills Performing Arts Center to offset the cost of transportation for the Guitar Ensemble to attend the Festival of Guitar Program at Five Towns College.

BE IT RESOLVED, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$500.00 as a result of the donation from the Dix Hills Performing Arts Center.

BE IT FURTHER RESOLVED, that the following budget code be adjusted to reflect said increase:

A 2138 406 03 3120 \$500.00

X (*) ING UNSUNG HEROES GRANT AWARD

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the award of \$2,000.00 from ING/Scholarship America.

BE IT RESOLVED, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$2,000.00 as a result of the award from ING/Scholarship America.

BE IT FURTHER RESOLVED, that the following budget code be adjusted to reflect said increase:

A 2110 500 01 0000 \$2,000.00

XI (*) KENNETH J. EDWARDS MEMORIAL SCHOLARSHIP DONATIONS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donations on behalf of the Kenneth J. Edwards Memorial Scholarship in the amount of \$125.00.

XII EASTPORT-SOUTH MANOR CSD 2014 - 2015 CONTRACT

Upon a motion made by Sean Callahan and seconded by John Lessler, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the president of the Board of Education to enter into a contract with Eastport – South Manor Central School District for special education students instructional services for the 2014-2015 school year as required under applicable Individual Educational Programs, applicable law, and/or district policy.

All in favor – Motion carried 4-0

XIII SURPLUS BOOKS

Upon a motion made by John Lessler and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of books.

Mrs. Sullivan requested further information regarding the dispensing of surplus books. Dr. De Luca responded that in cases where the books are deemed to be in usable condition they are donated to the Big Brothers and Big Sisters Organization, however, in this instance, the books are beyond usable and will therefore be destroyed.

There was no further discussion.

All in favor – Motion carried 4-0

XIV REVIEW, REVISION AND RE-ADOPTION OF BOARD OF EDUCATION POLICIES (FIRST READING)

Upon a motion made by Melissa Brown and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED the Board of Education reviews and re-adopts the following policies (*first reading*): Policy Numbers: 1650, 5672, 6152 and 7530.

BE IT FURTHER RESOLVED the Board of Education reviews and re-adopts Policy 7410 to take effect on March 9, 2015 (*first reading*).

Discussion ensued. Mr. Callahan asked for additional information concerning Policy Number 1650 and inquired as to what necessitated the change for an increase in the lead time for the submission of voter propositions from thirty to sixty days. Mrs. Wilson responded that policy updates are released through Erie I BOCES. Mr. Callahan referenced the ambiguity in the language of Policy 1650 and he and Mrs. Wilson engaged in a discussion pertaining to the recommendations referenced in the policy. Dr. Ring offered that the policy addresses an increase in the lead times of the submission of voter propositions from thirty to sixty days as said accepted propositions must be included in the annual meeting notice published a minimum of four times over the course of seven weeks preceding the election.

Mr. Callahan stated he wished to personally express his appreciation to the teachers, coaches, administrators and committee members for their work on the revision of Policy Number 7410 to include the section on academic eligibility for extracurricular participation and the appeals process.

There was no further discussion.

Motion carried 3-1; Mr. Callahan dissented.

**XV (*) COMMITTEES ON SPECIAL EDUCATION/PRESCHOOL
SPECIAL EDUCATION RECOMMENDATIONS**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 11-24-14-A and Schedule 11-24-14- B.

XVI ACTING DISTRICT TREASURER

Upon a motion made by Sean Callahan and seconded by John Lessler, the following resolution was offered:

BE IT RESOLVED, Joel Palmer, be and hereby is appointed Acting District Treasurer in the absence of Virginia Holloway during the 2014/2015 school year.

BE IT FURTHER RESOLVED, that Joel Palmer, Acting District Treasurer, be authorized to sign checks in the absence of Virginia Holloway during the 2014/2015 school year.

All in favor – Motion carried 4-0

XVII PERSONNEL

Upon a motion made by John Lessler and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 4-0

XVIII New Business

Mrs. Sullivan inquired of the board trustees if there was any new business they wished to discuss.

- Referencing his recommendation that a request for proposals be issued for legal services for the 2014/2015 school year at the July 2014 Board of Education meeting, Mr. Callahan announced that the district had done so and provided the board trustees with the results of said RFP. Mr. Callahan recommended that the board conduct interviews of the candidates from several of the law firms that submitted responses to the RFP. Mrs. Sullivan inquired of Mr. Callahan how many firms he would wish to interview. In response, Mr. Callahan indicated that there were several firms that he would not wish to interview and would likely recommend interviewing three or four of the responding firms. Mrs. Sullivan indicated that she had shared this information with Dr. Ring and that Dr. Ring advised he would look into the protocols that may be involved in the possible

interview process. Dr. Ring responded that he had received the advice of counsel and was informed that the Board of Education is permitted to conduct interviews of law firms in executive session.

- Mrs. Brown spoke of the many committees the district utilizes and asked if it would be possible to have said committees provide the board with any minutes and or reports, if applicable, for the board's information and review. Dr. Ring responded that he sends the approved minutes of all district committees to the full Board of Education in his weekly Superintendent's Updates. Additionally, Dr. Ring stated that the minutes are also published to the district's website. Both Dr. Ring and Mrs. Sullivan noted that in addition to committee minutes, Shared Decision Making team meeting information available on both the district's website and on eBoard.

There was no further discussion regarding new business.

Mrs. Sullivan opened the floor to questions and/or comments from meeting attendees.

- Referencing the Student Handbook, Mrs. Intravaia noted that it has not been updated since July of 2011 and inquired if the district planned to update it to include, specifically, the district's zero tolerance for bullying. Mrs. Intravaia shared that she believed cyberspace bullying must also be included in the handbook and that students must be cognizant of the consequences for exhibiting such behaviors. Mrs. Sullivan advised that board policies are updated on a specific time schedule but that bullying is addressed in all buildings on an age-appropriate level. Dr. Ring advised that he had met with the building principals and paper copies of the Code of Conduct and applicable district policies will be reviewed with the building teams and their recommendations will be given to the administration for potential future recommendations to the Board of Education in the spring of 2015.
- Mrs. Heely wished all a Happy Thanksgiving. Mrs. Heely inquired if the board had the opportunity to review the middle school midterm and final exams she had referenced at a previous meeting. Mrs. Sullivan shared that she did review them but it was some time since she read the documents. Mrs. Sullivan said that she needs to look at the material again. Mrs. Sullivan assured Mrs. Heely that she would take another look at the report. Noting that her daughter had attended Camp Pa-Qua-Tuck for ten years, Mrs. Heely extended her gratitude to Mrs. Wilson and the Rotary Club for its support of the camp.
- Ms. Andersson-Fabricatore inquired if the various sub-committees maintain minutes of their meetings to be made available to the community. Noting that her request to attend a sub-committee meeting was denied, Ms. Andersson-Fabricatore asked if this was district policy. Dr. Ring advised that this was not a policy but perhaps a practice and that sub-committees may make their own rules pertaining to their meetings. Dr. Ring did indicate rules must be agreed upon by all members of said sub-committee via consensus or vote of the members of the sub-committee.

There were no further questions or comments from meeting attendees.

On behalf of the board, Mrs. Sullivan wished all a Happy Thanksgiving.

ADJOURNMENT

At 8:25 p.m. a motion was made by Susan Sullivan and seconded by Sean Callahan to adjourn the meeting.

All in favor – Motion carried 4-0

Respectfully submitted,

Patricia Jones
District Clerk