

AGENDA
ROCKY POINT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
May 18, 2021

Mrs. Sullivan called the meeting to order at 6:00 p.m. in the Rocky Point High School Library.

Present: Susan Sullivan, President
Sean Callahan, Vice President
Edward Casswell, Trustee
Jessica Ward, Trustee
Scott O'Brien, Ed.D., Superintendent of Schools
Susann Crossan, Assistant Superintendent
Christopher Van Cott, Assistant Superintendent for Business
Loretta Sanchez, Assistant District Clerk

Absent: Gregory Amendola, Trustee
Kelly White, District Clerk

Executive Session

At 6:00 p.m. Edward Caswell made a motion and Sean Callahan seconded to adjourn to Executive Session to discuss confidential personnel matters.

All in favor – Motion carried 4-0

At 7:00 p.m. Mrs. Sullivan announced that the Board was returning from Executive Session and the public session of the meeting commenced.

PLEDGE OF ALLEGIANCE

Mrs. Sullivan invited Dr. O'Brien to begin with the Superintendent's Report.

SUPERINTENDENT'S REPORT

- Dr. O'Brien thanked the Board of Education and community for the opportunity to recognize and honor our retirees. Dr. O'Brien invited the principals to the podium to begin the tributes.

PRINCIPAL'S RECOGNITIONS

JASON WESTERLUND, PRINCIPAL, FRANK J. CARASITI ELEMENTARY SCHOOL

- Mr. Westerlund read a congratulatory speech and presented Jan Pilkington-Kaler, Elementary Teacher, with a plaque honoring her 34 years of service and retirement on 6/30/21.

MR. JAMES MOELLER, PRINCIPAL, ROCKY POINT MIDDLE SCHOOL

- Mr. Moeller read a congratulatory speech and presented Laurel Janson, Family and Consumer Science Teacher, with a plaque honoring her 20 years of service and retirement on 06/30/21.
- Mr. Moeller read a congratulatory speech and presented Sara Ruggiero, Choral Music Teacher, with a plaque honoring her 30 years of service and retirement on 06/30/21

MR. JONATHAN HART, PRINCIPAL, ROCKY POINT HIGH SCHOOL

- Mr. Hart read a congratulatory speech and presented Mary Donovan-Cerasuola, Choral Music Teacher, with a plaque honoring her 36 years of service and her retirement on 6/30/21.

Dr. O'Brien thanked the principals for their wonderful tributes and added his congratulations and well wishes to all the retirees.

Mrs. Sullivan congratulated and welcomed our new 2021 teachers: Jennifer Gordon, (FACS Teacher), James Williams (ENL Teacher), Nichole Steinberg (ENL Teacher) and Erin Vandette (ENL Teacher)

Mrs. Sullivan congratulated and recognized the 2021 tenured personnel: Carly Tribby (Mathematics 7-12), Jacqueline Pollina (Teaching Assistant), Daniel Capell (Mathematics 7-12) and Lauren Foley (LOTE Teacher 7-12)

Mrs. Sullivan opened the floor to questions and/or comments from the meeting attendees regarding items on the board agenda. There were no questions/comments from the audience.

Dr. O'Brien informed the honorees and those in the audience with children that the business portion of the meeting was about to begin and they may want to take this opportunity to take their guests and children home.

CONSENT AGENDA

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page, the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

III-IX CONSENT AGENDA ITEMS

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that the Board of Education accepts the following agenda items as one item.

- III: Minutes** – Regular Meeting April 20, 2021
- IV: Budget Transfer Summary** – April 2021
- V: Treasurer’s Reports** – April 2021
- VI: Extra-Classroom Activity Account Treasurer’s Report** – April 2021
- VII: Financial Reports** – April 2021
- VIII: Internal Claims Audit Report** – April 2021
- IX: Committees on Special Education Schedules 5-18-21-A and 5-18-21-B**, as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor – Motion carried 4-0

X DONATION OF TOASTER

Upon a motion made by Jessica Ward, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of a Hamilton Beach Brushed Stainless Steel Toaster #22911 from District employee, Dorothy Tis, valued at approximately \$25.00.

All in favor – Motion carried 4-0

Mrs. Sullivan thanked Dorothy Tis for her generous donation.

XI DONATION OF CUISINART COFFEEMAKER

Upon a motion made by Edward Casswell, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of a Cuisinart Coffee Plus Programmable Coffeemaker and Hot Water System, Model #CHW-12 from Middle School employee, Jean Murray, valued at approximately \$100.00.

All in favor – Motion carried 4-0

Mrs. Sullivan thanked Jean Murry for her generous donation.

XII DONATION OF OUTDOOR CLASSROOM

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the items below to configure and setup an outdoor classroom space as donated by the High School and Middle School Parent Teacher Associations.

Concrete Patio	\$11,850.00
Benches	\$ 3,354.32
Whiteboard (1)	\$ 450.65
<u>Landscaping</u>	<u>\$ 1,929.50</u>
Total Value of Donation	\$17,584.47

All in favor – Motion carried 4-0

Mrs. Sullivan thanked the PTA for their exceptionally generous donation in support of our students and staff.

XIII DONATION FROM OHIOPYLE PRINTS

Upon a motion made by Jessica Ward, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation from Ohiopyle Prints, Inc.

BE IT RESOLVED, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$51.23 as a result of the donation from Ohiopyle Prints, Inc.

BE IT FURTHER RESOLVED, that the following budget code be adjusted to reflect that increase:

A211 05 00 03 0000	\$51.23
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All in favor – Motion carried 4-0

XIV BOARD OF EDUCATION REVIEW AND RE-ADOPTION OF POLICY NUMBERS 5670, 6120, 6121, 7551, 7554, 8120 AND THE ADOPTION OF NEW POLICY NUMBERS 3421 AND 6190 (SECOND READING)

Upon a motion made by Edward Casswell, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the Board of Education reviews and adopts the following policies (second reading):

- 3421 Title IX and Sex Discrimination (New policy)
- 5670 Records Management
- 6120 Equal Employment Opportunity
- 6121 Sexual Harassment in the Workplace
- 6190 Employee Use of Social Media (New policy)
- 7551 Sexual Harassment of Students
- 7554 Dignity for All Students
- 8120 Equal Educational Opportunities

All in favor – Motion carried 4-0

XV REAFFIRM RESERVE ACCOUNTS & TRANSFER

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education reaffirms the District's existing Reserve Funds and approves the potential transfer of fund balance into the Workers' Compensation, Capital, Employee Benefit Accrued Liability, Property Loss Insurance, Unemployment and Retirement Reserve Funds (ERS & TRS) in accordance with the District's Reserve Plan.

All in favor – Motion carried 4-0

XVI 2020-21 RESERVE FUND TRANSFERS-OUT (RE-STATED)

Upon a motion made by Jessica Ward, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of funds from the District's restricted reserve funds to the 2020-2021 school budget as reflected in the District's Adopted Budget.

All in favor – Motion carried 4-0

**XVII BID #19-01 ASPHALT/CONCRETE PAVING & REPAIR
CONTRACT EXTENSION FOR 2021-2022**

Upon a motion made by Edward Casswell, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Park Line Asphalt Maintenance for Asphalt/Concrete Paving and Repair for the 2021-2022 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

**XVIII BID #19-02 PLUMBING SERVICES CONTRACT EXTENSION
FOR 2021-22**

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Maccarone Plumbing Inc. for Plumbing Services for the 2021-22 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

**XIX BID #19-03 IRRIGATION SYSTEM MAINTENANCE AND
REPAIR CONTRACT EXTENSION FOR 2021-22**

Upon a motion made by Jessica Ward, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Watercraft Irrigation for Irrigation System Maintenance & Repair for the 2021-22 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

XX BID #19-04 HVAC MAINTENANCE AND REPAIR

Upon a motion made by Edward Casswell, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Blue Diamond Air Systems (formerly Diam-N-Blu Mechanical) for HVAC Maintenance & Repair for the 2021-22 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

**XXI BID #19-05 INTEGRATED PEST MANAGEMENT SERVICES
CONTRACT EXTENSION FOR 2021-22**

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Bug Fighters Etc., Inc. for Integrated Pest Management Services for the 2021-22 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

**XXII BID #19-07 UNIFORMS – CUSTODIAL & SECURITY CONTRACT
EXTENSION FOR
2021-22**

Upon a motion made by Jessica Ward, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Woods Men’s & Boy’s Clothing for Uniforms – Custodial & Security for the 2021-22 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

**XXIII BID #19-09 STANDBY SERVICES FOR SNOW REMOVAL
CONTRACT EXTENSION FOR 2021-22**

Upon a motion made by Edward Casswell, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Gallino & Sons Trucking for Snow Removal for the 2021-22 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

**XXIV BID #20-01 DISTRICT-WIDE PRINTING CONTRACT
EXTENSION FOR 2021-22**

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with Sav-On Printing for District-wide Printing Services for the 2021-2022 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

**XXV BID #21-02 LEXMARK OEM TONER CARTRIDGES AND
SUPPLIES CONTRACT EXTENSION FOR 2021-22**

Upon a motion made by Jessica Ward, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renew the agreement with The Official Pal for Lexmark OEM Toner Cartridges and Supplies for the 2021-2022 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

**XXVI BID #21-04 PHONE SYSTEM MAINTENANCE CONTRACT
EXTENSION FOR 2021-22**

Upon a motion made by Edward Casswell, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with TMT-Excel Communications LLC for Phone System Maintenance for the 2021-22 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

Mrs. Sullivan, and Mr. Van Cott confirmed, that this resolution pertains to the maintenance of our current phone system and not the new phone system that will be purchased in the future.

**XXVII BID #21-05 NEC TELEPHONE ADDS, MOVES & CHANGES
CONTRACT EXTENSION FOR 2021-22**

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with TMT-Excel Communications LLC for NEC Telephone Adds, Moves and Changes for the 2021-22 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

**XXVIII BID #21-07 SIGNAGE-MANUFACTURE AND INSTALL
CONTRACT EXTENSION FOR 2021-22**

Upon a motion made by Jessica Ward, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Alley Cat Signs Design Co. for Signage-Manufacture & Install for the 2021-22 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 4-0

**XXIX BID AWARD #22-01 – HS / MS CHILLER SYSTEM FULL
MAINTENANCE AGREEMENT**

Upon a motion made by Edward Casswell, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #22-01 HS/MS Chiller System Full Maintenance Agreement to Carrier Corporation, the overall lowest responsible bidder meeting bid specifications, as per the attached.

All in favor – Motion carried 4-0

XXX BID AWARD #22-02 – REPAIR OF DISTRICT VEHICLES

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #22-02 Repair of District Vehicles to CD Automotive Enterprises, Inc., the overall lowest responsible bidder meeting bid specifications, as per the attached.

All in favor – Motion carried 4-0

XXXI RFP #R22-03 EXTERNAL AUDIT SERVICES AWARD

Upon a motion made by Jessica Ward, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and appoints R.S. Abrams for External Auditor services in accordance with the scope of services submitted in response to the District's requests for proposal #R22-03 for the 2021-2022 school year.

All in favor – Motion carried 4-0

XXXII EDUCATIONAL DATA NY/LONG ISLAND COOPERATIVE BID SERVICES 2021-22

Upon a motion made by Edward Casswell, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Assistant Superintendent for Business to enter into an agreement with Educational Data Services, Inc. for participation in cooperative bids for the purchase of supplies, materials, and equipment for the 2021-2022 fiscal year.

All in favor – Motion carried 4-0

XXXIII ST. CHARLES HOSPITAL CONSULTANT CONTRACT EXTENSION FOR 2021-2022

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to renew the contract with St. Charles Hospital for sports medicine Physician/Physician Assistant, at a fee of \$175 per game for JV Home Games and No Fee for Varsity Home Games as per the attached.

All in favor – Motion carried 4-0

XXXIV DDI SPECIAL EDUCATION CONTRACT 2021-22

Upon a motion made by Jessica Ward, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Developmental Disabilities Institute, Inc. for special education students' services for Summer 2021 and the 2021-22 school year, under applicable Individual Educational Programs, applicable law and/or District policy.

All in favor – Motion carried 4-0

XXXV 2020-2021 HEALTH SERVICE CONTRACTS – HAUPPAUGE PUBLIC SCHOOLS AND THREE VILLAGE CENTRAL SCHOOL DISTRICT

Upon a motion made by Edward Casswell, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education and the Superintendent of Schools to enter into an agreement for health services for the 2020-21 school year with the following districts:

Hauppauge Public Schools
Three Village Central School District

All in favor – Motion carried 4-0

XXXVI TRANSPORTATION CONTRACT EXTENSION / MONTAUK BUS COMPANY

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby approves a 31-day transportation contract extension with Montauk Bus Company (“Contractor”) located at 209 Wading River Road, Moriches, NY 11934 to provide sports charters on an as needed basis.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said contract.

All in favor – Motion carried 4-0

XXXVII INDEPENDENT AUDIT REPORTS; CORRECTIVE ACTION PLANS (REVISED)

Upon a motion made by Jessica Ward, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the following audit reports as completed by the Internal Auditing firm, Nawrocki Smith, LLC.,

- *Annual Risk Assessment Updated Pertaining to the Internal Controls of District Operations; December 2020*
- *Report on the Internal Controls of Pupil Personnel Services Cycle; January 2021*

All in favor – Motion carried 4-0

XXXVIII APPOINTMENT OF POLL CLERKS AND TELLERS FOR THE ANNUAL BUDGET VOTE AND ELECTION TO BE HELD ON MAY 18, 2021

Upon a motion made by Edward Casswell, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED that the District Clerk is authorized to canvass individuals to serve as Poll Clerks/Tellers and Substitute Poll Clerks/Tellers for the Annual Budget Vote and Board of Education Election to be held on Tuesday, May 18, 2021, during the hours of 7:00 a.m. and 9:00 p.m. and is authorized to fill any vacancies in these positions which may occur before such date.

All in favor – Motion carried 4-0

XXXIX PERSONNEL

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

Motion Carried 3-1

Susan Sullivan	Yea
Sean Callahan	Abstained
Edward Casswell	Yea
Jessica Ward	Yea

XL NEW BUSINESS

Mrs. Sullivan inquired of the trustees if there was any new business, they wished to discuss.

There was no new business.

One again, Mrs. Sullivan invited the meeting attendees for questions/comments.

- Ms. Elizabeth Drago addressed concerns with NYSED's Call to Action to institute a Diversity, Equity and Inclusion (DEI) curriculum. Requested that parents be part of the development, review and finalization of this curriculum.
- Ms. Traci Baldi addressed concerns with students well-being if they have to wear masks at field day and other outdoor school activities.
- Ms. Danielle Hyne addressed concerns with students well-being if they have to wear masks at field day and other outdoor school activities.
- Ms. Amy Dowling addressed concerns over her son's illness as it relates to a potential mandate of the COVID vaccine.
- Alexander Joseph (AJ) Baldi (7th Grader) addressed the Board of Education and audience and requested that the school consider leaving masks off during outside activities.
- Jessica Ward requested that future board meetings be live streamed. Mrs. Sullivan indicated that the board would consider the request.

XLI RECESS

Upon a motion made by Susan Sullivan and seconded by Jessica Ward, the following resolution was offered:

I move that the Board of Education recess this meeting at 8:34 p.m. in order to accept the results of the budget vote and the election of two (2) Board of Education trustees.

All in favor – Motion carried 4-0

Meeting reconvened at 9:30 p.m.

**XLII RESOLUTION TO ACCEPT THE RESULTS OF THE BUDGET
VOTE/CAPITAL RESERVE FUND VOTE AND ELECTION OF
TRUSTEES**

Upon a motion made by Susan Sullivan and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that the Board of Education accepts the results of the Budget Vote, Capital Reserve Fund Vote and Election of Trustees.

School District Budget Vote	Yes	477
	No	124
Proposition # 2 - Capital Reserve Fund Vote	Yes	475
	No	124
Election of Trustee – Edward Casswell	Yes	472
Election of Trustee – Michael Lisa	Yes	463

All in favor – Motion carried 4-0

XLIII ADJOURNMENT

Upon a motion made by Sean Callahan and seconded by Jessica Ward, the following resolution was offered:

I move that the Board of Education adjourns the meeting at 9:31 p.m.

All in favor – Motion carried 4-0

Respectfully submitted,

Loretta Sanchez
Assistant District Clerk