

AGENDA
ROCKY POINT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 13, 2022

Reminder Regarding Public Comment:

- Speakers must present their license to Mrs. Crossan as they approach the podium to allow for their address to be recorded. Speakers will announce their name once at the podium.
- Public comment at meetings of the Board shall be restricted to civil discourse, free from disparaging remarks or inferences toward any person or organization. Speakers who fail to observe this protocol will be ruled out of order.
- A period of time not to exceed fifteen (15) minutes, unless extended at any given meeting by resolution of the Board, shall be provided prior to Board action on the agenda. Each speaker shall be limited to a maximum of three minutes. Speakers may not share, defer, or otherwise reallocate any or all of the three minutes afforded them.
- A period of time not to exceed thirty (30) minutes, unless extended at any given meeting by resolution of the Board, shall be provided subsequent to the completion of Board action on the agenda. Each speaker shall be limited to a maximum of three minutes. Speakers may not share, defer, or otherwise reallocate any or all of the three minutes afforded them.
- Speakers shall be ruled out of order if they attempt to speak about any specific student or employee, by name or title.

I Meeting called to Order:

Present: Susan Sullivan, President
Edward Casswell, Vice President
Michael Lisa, Trustee,
Erin Walsh, Trustee
Jessica Ward, Trustee
Scott O'Brien, Ed.D., Superintendent of Schools
Susann Crossan, Assistant Superintendent
Christopher Van Cott, Assistant Superintendent for Business
Kelly White, District Clerk

Pledge of Allegiance

II Executive Session

At _____ PM motion made and seconded to go into Executive Session to discuss _____.

Motion _____^{2nd} _____ Vote _____

Superintendent's Report

CONSENT AGENDA

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

III-IX Consent Agenda Items

BE IT RESOLVED, that the Board of Education accepts the following agenda items as one item.

- III: Minutes – Regular Meeting May 17, 2022
- IV Budget Transfer Summary – May 2022
- V: Treasurer's Reports – May 2022
- VI: Extra-Classroom Activity Account Treasurer's Report – May 2022
- VII: Financial Reports – May 2022
- VIII: Internal Claims Audit Report – May 2022
- IX: Committees on Special Education Schedules 6-13-22-A and 6-13-22-B as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

Motion_____2nd_____Vote_____

X Live Like Susie Donation

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation on behalf of the Live Like Susie Scholarship, totaling \$530.00, as follows:

BANN club's Live Like Susie Memorial Baseball Game

Motion_____2nd_____Vote_____

XI Sound Beach Music Scholarship Donation

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the scholarship donation from Sound Beach Music Inc. in the amount of \$500.00, to be deposited to the Scholarship Account CM2016.001.

Motion_____2nd_____Vote_____

XII Surplus Equipment

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of equipment.

Motion_____2nd_____Vote_____

XIII RFP Consultant Services – State Aid / STAC Claims Processing Contract Extension for 2022-23 - Edgewater Consulting

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Edgewater Consulting, LLC., for State Aid / STAC Claims Processing for the 2022-2023 fiscal year as per the attached.

Motion_____2nd_____Vote_____

XIV Bid #21-03 – Food Service Refrigeration Repair Contract Extension for 2022-23

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the Agreement with Pro Cold East, Inc. / dba Refrigeration Utilities for Food Service Refrigeration Repair for the 2022-23 fiscal year, at no additional cost, as per the attached.

Motion_____2nd_____Vote_____

XV Bid #21-07 – Signage – Manufacture and Install Contract Extension for 2022-23

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the Agreement with Alley Cat Signs Design Co., Inc. for Signage – Manufacture and Install for the 2022-23 fiscal year, at no additional cost, as per the attached.

Motion_____2nd_____Vote_____

XVI Bid #22-01 –HS/MS Chiller Maintenance Extension for 2022-23

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the Agreement with Carrier Corporation for the 2022-23 fiscal year at rate specified on the attached.

Motion_____2nd_____Vote_____

XVII RFP #23-01 Awards – Educational, Behavioral & Related Services for 2022-2023

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and appoints the attached list of providers for various Special Education Services, in accordance with the scope of services submitted in response to the District’s requests for proposal, as per the attached. Where multiple firms are approved for the same service, every effort will be made to assign the work to the lowest cost provider first, in accordance with the requirements of each student’s IEP or 504 plan.

Motion _____ 2nd _____ Vote _____

XVIII Bid #23-01 Lexmark OEM Toner and Supplies for 2022-2023 – The Office Pal and PC University

BE IT RESOLVED, that upon the recommendation of the of the Superintendent of Schools, the Board of Education awards Bid #23-01 Lexmark OEM Toner and Supplies to The Office Pal, the overall lowest responsible bidder meeting specifications, and awards PC University as secondary vendor, as per the attached.

Motion _____ 2nd _____ Vote _____

XIX Bid #23-02 Uniforms – Custodial and Security for 2022-2023

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #23-02 Uniforms – Custodial and Security to Woods Mens and Boys Clothing, the overall lowest responsible bidder meeting specifications, as per the attached.

Motion _____ 2nd _____ Vote _____

XX Bid #23-03 Award – HVAC Maintenance & Repair for 2022-2023

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #23-03 HVAC Maintenance & Repair to Commercial Instrumentation Services, the overall lowest responsible bidder meeting specifications, as per the attached.

Motion _____ 2nd _____ Vote _____

XXI Award RFP #R23-03 Staffing Services for Registered Nurse Substitutes

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and appoints Health Source Group, Homecare Therapies LLC / dba Horizon Healthcare Staffing and Community Care Home Health Service for registered nurse substitute services in accordance with the scope of services submitted in response to the District’s requests for proposal #R23-03 for the 2022-2023 school year.

Motion _____ 2nd _____ Vote _____

XXII Bid #23-04 Award – Plumbing Services for 2022-2023

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #23-04 Plumbing Services to Maccarone Plumbing, Inc., the lowest responsible bidder meeting specifications, as per the attached.

Motion_____2nd_____Vote_____

XXIII Bid #23-05 Award – Irrigation System Maintenance & Repair for 2022-2023

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #23-05 Irrigation System Maintenance & Repair to Watercraft Irrigation Inc., the lowest responsible bidder meeting specifications, as per the attached.

Motion_____2nd_____Vote_____

XXIV Bid #23-06 Award – Integrated Pest Management – Bug Fighters Etc., Inc. for 2022-2023

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #23-06 Integrated Pest Management to Bug Fighters Etc., Inc., the lowest responsible bidder meeting specifications, as per the attached.

Motion_____2nd_____Vote_____

XXV Bid #23-07 Award – Asphalt / Concrete Paving & Repair for 2022-2023

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #23-07 Asphalt / Concrete Paving & Repair to Park Line Asphalt Maintenance, Inc., the lowest responsible bidder meeting specifications, as per the attached.

Motion_____2nd_____Vote_____

XXVI Bid #23-08 Award – Cesspool / Septic Tank / Waste Line / Sewer-Jet Services for 2022-2023

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #23-08 Cesspool/Septic Tank/Waste Line/Sewer-Jet Services to Park Line Asphalt Maintenance Inc., the lowest responsible bidder meeting specifications, as per the attached.

Motion_____2nd_____Vote_____

XXVII Bid #23-09 District Wide Printing for 2022-2023

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #23-09 District Wide Printing to Sav-On Printing, the overall lowest responsible bidder meeting specifications, as per the attached.

Motion_____2nd_____Vote_____

XXVIII Transportation Contract Award (2022-2027)

BE IT RESOLVED, that following a transportation Request for Proposals (RFP) dated May 9, 2022, and after a thorough review of the proposal in accordance with the mandated criteria, the Board of Education approves the award of pupil transportation contracts for:

- (1) Home-to-School Transportation for In/Out of District Transportation for Public/Private/Parochial/Special Needs (65-66 passenger bus) with Contractor providing fuel;
 - (2) Home-to-School Transportation for In/Out of District Transportation for Public/Private/Parochial/Special Needs (20-30 passenger) air conditioned vehicles & under, including lifts & Driver attendants with Contractor providing fuel;
 - (3) Contract Field Trips with Contractor providing fuel;
 - (4) Athletic Trips with Contractor providing fuel;
 - (5) Summer Home-to-School Transportation for In/Out of District Transportation for Public/Private/Parochial/Special Needs (65-66 passenger bus & 20-30 passenger van) air conditioned vehicles & under including lifts & Driver attendants with Contractor providing fuel;
- to First Student Inc., as per the terms of the District’s RFP and subsequent addendum;
and

BE IT FURTHER RESOLVED, that in accordance with the requirements for a multi-year contract, a separate line item will be included in the annual budget and budget notice/brochure with an appropriate footnote to indicate the specific year of the multi-year contract; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools and the President of the Board of Education to sign and execute the New York State Transportation Contracts and addendum with First Student Inc. on behalf of the Board of Education in conformance with this Resolution.

Motion_____2nd_____Vote_____

XXIX Change Order No. 1 – 2020 Fire Alarm Replacement SED # 58-02-09-02-0-005-032 (HS/MS) Contract #1 Fire Alarm Replacement – Palace Electrical Contractors

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the attached change order for a credit in the amount of \$20,568.03, pertaining to the 2020 Fire Alarm Replacement, Contract #1 – Fire Alarm Replacement (Palace Electrical Contractors), as attached.

Motion_____2nd_____Vote_____

XXX Equipment Municipal Lease Purchase Contract RFP Extension – Year 2 for 2022-23 – JP Morgan

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with JP Morgan Chase Bank, N.A., for Equipment Municipal Lease Purchase – Year 2 for the 2022-23 fiscal year, as per the attached.

Motion _____^{2nd} _____ Vote _____

XXXI Equipment Municipal Lease Purchase

Resolution of the rocky point union free school district, in the county of Suffolk, New York (the “School District”) authorizing one or more installment purchase contracts with Jp Morgan Chase Bank, N.A. or its wholly-owned subsidiary or affiliate and making certain other determinations in connection therewith.

WHEREAS, the Board of Education of the Rocky Point Union Free School District, in the County of Suffolk, New York (the “School District”) has heretofore determined to acquire certain vehicles and equipment from time to time for use by the District; and

WHEREAS, the School District has heretofore determined that the most economical and efficient means of acquiring said vehicles and equipment is pursuant to a lease purchase or installment purchase of the equipment; and

WHEREAS, the District solicited proposals from various financial institutions for the financing of said vehicles and equipment anticipated to be acquired by the District during the 2021-2022, 2022-2023 and 2023-2024 fiscal years; and

WHEREAS, following the review of proposals received by the School District, the Board of Education adopted a resolution on February 8, 2021 accepting the proposal of JPMorgan Chase Bank, N.A. (“JPMorgan”); which represented the proposal that was most responsive to the requirements of the District’s solicitation; and

WHEREAS, on May 17, 2022, a majority of the voters of the School District voting at the Annual District Meeting and Election approved the acquisition and financing of certain vehicles and equipment during the District’s 2022-2023 fiscal year; and

WHEREAS, the Board of Education is now required to authorize one or more installment purchase contracts to finance the cost of acquiring said vehicles and equipment during the 2022-2023 fiscal year and to set the final terms related thereto, such terms to be determined in accordance with the provisions set forth in the JPMorgan proposal.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, HEREBY RESOLVES (by a majority vote of all the members of said Board) AS FOLLOWS:

Section 1. The President of the Board of Education, the Vice President of the Board of Education, the Superintendent of Schools, the Assistant Superintendent for Business and/or District Treasurer (collectively the “Authorized Representatives” and individually, the “Authorized Representative”), acting on behalf of the School District and with the advice of counsel, are hereby authorized to negotiate, enter into, execute, and deliver one or more lease purchase agreements (the “Equipment Lease”) with JP Morgan Chase Bank, N.A., or its wholly-owned subsidiary or affiliate (the “Lessor”). The Authorized Representatives are

hereby further authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements), as the Authorized Representatives deem necessary and appropriate with the advice of counsel. All other related contracts, riders, certificates, schedules, amendments and agreements necessary and incidental to the Equipment Lease are hereby authorized, and such documents shall be filed in the office of the District Clerk and made available for public inspection.

Section 2. The aggregate original principal amount of the Equipment Lease shall not exceed \$274,000 and shall bear interest and mature as set forth in the Equipment Lease.

Section 3. The School District's obligations under the Equipment Lease shall be subject to annual appropriation or renewal by the Board of Education of the School District as set forth in each Equipment Lease and the School District's obligations under the Equipment Lease shall not constitute a general obligation of the School District or indebtedness under the Constitution or laws of the State of New York.

Section 4. The Authorized Representatives are hereby authorized to take any and all other actions necessary in connection with the Agreement, the Equipment Lease, and all matters related thereto.

Section 5. This resolution shall take effect immediately.

Motion _____ 2nd _____ Vote _____

XXXII Long Island Nutrition Directors Cooperative Bid – 2022-2023 Participation

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the resolution to participate in the Long Island Nutrition Directors Cooperative Bid for the 2022-2023 fiscal year, as attached.

Motion _____ 2nd _____ Vote _____

XXXIII Special Education 2022-23 Contract – NYSARC Inc. – Suffolk (AHRC)

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with NYSARC Inc. – Suffolk (AHRC) for special education instructional services for the 2022-2023 school year as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

Motion _____ 2nd _____ Vote _____

XXXIV Special Education 2021-22 Contract – Harmony Heights

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Harmony Heights for special education instructional services for the 2021-2022 school year as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

Motion _____ 2nd _____ Vote _____

XXXV 2021-22 Health Services Contract – Three Village Central School District & Riverhead Central School District

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education and the Superintendent of Schools to enter into an agreement for health services for the 2021-22 school year with the following district:

Three Village Central School District
Riverhead Central School District

Motion _____ 2nd _____ Vote _____

XXXVI Terraces on the Sound Property Association Private Road Transportation Agreement 2022-2023

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the Assistant Superintendent for Business to enter into an Agreement with Terraces on the Sound Property Association for District pupil transportation services on private roads within the community, as per the attached.

Motion _____ 2nd _____ Vote _____

XXXVII North Shore Youth Council Proposal for Counseling Services for 2022-23

WHEREAS, the United States federal government enacted the American Rescue Plan (ARP) of 2021, Public Law 117-2 on March 11, 2021;

WHEREAS, the ARP provides financial assistance to States and school districts to sustain the safe operation of schools and address the impact of the coronavirus pandemic to the nation’s students;

WHEREAS, the District has developed a multi-year plan reflecting initiatives in accordance with the requirements of ARP which includes the need to provide evidence-based strategies to address students’ social, emotional, mental health and academic needs;

WHEREAS, the District has utilized North Shore Youth Council, a provider of said services, and it is desirous to continue this agreement with this vendor;

RESOLVED, based upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the attached proposal from the North Shore Youth Council to provide student counseling & support services; and

BE IT FURTHER RESOLVED, the proposal will be funded by the ARP and can be terminated by either party.

Motion_____2nd_____Vote_____

XXXVIII Education Elements Strategic Planning Services

WHEREAS, the United States federal government enacted the American Rescue Plan (ARP) of 2021, Public Law 117-2 on March 11, 2021;

WHEREAS, the ARP provides financial assistance to States and school districts to sustain the operation and to address the impact of the coronavirus pandemic on the nation’s students;

WHEREAS, the District has developed a multi-year plan reflecting initiatives in accordance with the requirements of the ARP;

RESOLVED, based upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the attached proposal from Education Elements to provide consultation for long range planning inclusive of implementing and effective 9-period instructional program at the secondary level beginning in the 2023-24 school year; and

BE IT FURTHER RESOLVED, the proposal will be fully funded by the ARP through a cross contract with Erie 2 BOCES.

Motion_____2nd_____Vote_____

XXIX Independent Audit Report and Corrective Action Plan

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the following audit report as completed by the Internal Auditing firm, Nawrocki Smith, LLC.

- *Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations; December 2021.*

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Corrective Action Plans as prepared by the Business Office in response to the audit reports listed above. As required under Section 170.12 of the Regulations of the Commissioner of Education, said audit reports and related Corrective Action Plans will be submitted to the New York State Education Department, Office of Audit Services.

Motion_____2nd_____Vote_____

XL 2022-2023 Omni Renewal Services Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute The Omni Group Renewal Services Agreement for the 2022-2023 school year, at the rate of \$35.00 per participant account.

Motion_____2nd_____Vote_____

XLI Agreement between the Board of Education and Maureen Branagan, Confidential School Lunch Manager

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute the corresponding Employment Agreement between the District and Maureen Branagan, Confidential Director of Child Nutrition, in the form and upon the terms and conditions approved by the Board of Education, as attached hereto.

Motion_____2nd_____Vote_____

XLII Memorandum of Agreement between the Board of Education and the Rocky Point Teachers' Association – Sick Time Donation

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and the Rocky Point Teachers' Association for the purpose of two teachers making a one-time donation of five sick days each to another teacher in the association during the 2021-2022 school year.

Motion_____2nd_____Vote_____

XLIII Agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association – Teaching Assistants

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education authorizes the President of the Board of Education to execute an Agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for the purpose of placement of certain Certified Teaching Assistants on the "Teacher Assistants" salary schedule.

Motion_____2nd_____Vote_____

XLIV Agreement between the Rocky Point Union Free School District Board of Education and the Rocky Point Teachers' Association – AP Institute

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education authorizes the President of the Board of Education to execute an Agreement between the District and the Rocky Point Teachers' Association for the purpose of providing compensation to three select teachers who attend the AP Institute during summer 2022.

Motion_____2nd_____Vote_____

XLV Regular Monthly Meetings - REVISED

BE IT RESOLVED, that the 2022-2023 Organizational Meeting / Regular Meeting, previously scheduled for July 7, 2022, has been moved to July 13, 2022.

Motion _____ 2nd _____ Vote _____

XLVI Personnel

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

Motion _____ 2nd _____ Vote _____

XLVI New Business

XLVII Adjournment

I move that the Board of Education adjourns the meeting at _____ PM

Motion _____ 2nd _____ Vote _____

MINUTES
ROCKY POINT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
May 17, 2022

Mrs. Sullivan called the meeting to order at 6:00 p.m. in the Library of the Rocky Point High School.

Present: Susan Sullivan, President
Edward Casswell, Vice President
Gregory Amendola, Trustee
Michael Lisa, Trustee
Jessica Ward, Trustee
Scott O'Brien, Ed.D., Superintendent of Schools
Susann Crossan, Assistant Superintendent
Loretta Sanchez, Assistant District Clerk

Absent: Christopher Van Cott, Assistant Superintendent for Business
Kelly White, District Clerk

At 6:01 p.m. a motion was made by Edward Casswell and seconded by Jessica Ward, to adjourn to Executive Session to discuss confidential personnel matters.

All in favor – Motion carried 5-0

At 7:05 p.m. a motion was made by Michael Lisa and seconded by Edward Casswell, to return to open session.

All in favor – Motion carried 5-0

The Board returned to Open Session at 7:08 p.m.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

Dr. O'Brien thanked the Board of Education and community for the opportunity to recognize and honor our students and staff and invited Amy Schecher, Music Chairperson to begin with the Music Department.

Amy Schecher and Craig Knapp recognized and honored 41 Rocky Point students who were chosen to participate in very competitive and prestigious music ensembles. JAE Intermediate School - **SCMEA PEAK Festival** — Janaya Bonilla, Eliza Hoelzer, Skyler Leversen, Anne Mahosky, Grace Moriarty, Bella Renois; **SCMEA Division I East Chorus** – Lilianna Bonacasa, Phoebe Graham, Alexia Oliver, Emily Rothberg; **SCMEA DIV I East Orchestra** – Sena Donnelly. Rocky Point Middle School – **SCMEA DIV I**

East Band – Cole Hess, Dean Ilardi, Taiga Matsumoto, Brielle Merlo; **SCMEA DIV I East Chorus** – Samuel Celikors, Lana Contes, Peyton Murphy, Natalie Savoia; **SCMEA DIV I East Orchestra** – Sadie Hess, Charles Hinst; **SCMEA DIV II East Band** – Jeremy Moriarty; **SCMEA DIV II East Chorus** – Olivia Carley, Ava Sivillo; **SCMEA DIV II East Orchestra** – Yuuki Donnelly. Rocky Point High School – **SCMEA DIV III East Band** – Hayley Colon, Ava Dantuono, Allyson Opitz; **SCMEA DIV III East Chorus** – Renee Ortiz, Emmanuel Watkis; **SCMEA DIV III East Orchestra** – Sofia Haviland, Elyse Nadeau; **NYSCAME All County Band** – Daniel Curley; **NYSCAME All County Chorus** – Jordan Chirivas, Tessa Cunningham, Alexandra Kelly, Brenna Kiernan, Samantha Leversen, Adam Olszewski, Devin Siefert, Sarah Zarzycki; **Selected as a NYSSMA All State Choir Alternate** – Alexandra Kelly; **Performed with NYSSMA All State Choir** – Brenna Kiernan

Dr. O'Brien invited Charles Delargy, Director of Health, PE, Athletics & Intramurals, to recognize our athletes. Mr. Delargy honored student athletes who have achieved All-County or greater and the Suffolk Zone winners (who are also All-County or greater award winners). Gianna Amendola – 12th Grade Soccer All–Eastern States and Wrestling All-Long Island Champion; Lindsey Lucia – 12th Grade Soccer All–State 3rd Team; Taylor Bigbie – 9th Grade Field Hockey All–County; Victoria Curreri – 12th Grade Soccer All-County; Alexandra Kelly – 12th Grade Soccer All-County and Indoor Track & Field All-State Champion & Suffolk Zone Award Winner; Reagan Lane – 12th Grade Field Hockey All-County; Shane McDonald – 12th Grade Soccer All-County; Cody Miller – 12th Grade Football All-County & Suffolk Zone Award Winner; Halley Fusco – 7th Grade Gymnastics All-County; Shaun Sander – 12th Grade Soccer All-County Academic; Alexa Kuhn – 11th Grade Field Hockey All-County Honorable Mention; Kylie Lamoureux – 9th Grade Field Hockey All-County Honorable Mention; Nicholas LaMorte – 11th Grade Wrestling All-State; Ava Capogna – 9th Grade Wrestling All-Long Island; Marisa Coniglione – 12th Grade Cheer All-County Aidan Donohue – 10th Grade Wrestling All-County; Cassidy Gerace – 12th Grade Cheer All-County; Giovana Improta – 12th Grade Cheer All-County Academic and SCSSA Award Winner; Michael Nofi – 12th Grade Basketball All-County Academic

Dr. O'Brien invited the principals to the podium to begin their recognitions and tributes.

MR. JONATHAN HART, PRINCIPAL, ROCKY POINT HIGH SCHOOL

- Mr. Hart expressed his appreciation for all members of faculty and staff in honor of Staff Appreciation Day and thanked the PTA for the generous luncheon they provided on May 6, 2022.
- Mr. Hart read a congratulatory speech and presented George DiScala, Languages Other Than English (LOTE) teacher, with a plaque honoring his twenty years of service and retirement on August 15, 2022.
- Mr. Hart congratulated the new class of students inducted into the National Honor Society.
- Mr. Hart recognized and honored the following students: Max Marte – Commended Student by the National Merit Scholarship Program for his

performance on the PSAT exam. Myla Mamolen – Finalist in the 2022 Congressional Art Competition. Sean Hamilton – Salutatorian. Jackson Normandin – Valedictorian

MR. JAMES MOELLER, PRINCIPAL, ROCKY POINT MIDDLE SCHOOL

- Mr. Moeller expressed his appreciation for all members of faculty and staff in honor of Staff Appreciation Day.
- The Rocky Point Middle School welcomed the 5th grade Joseph A. Edgar students for the 6th Grade Orientation. The students received an overview of how the middle school operates, took a guided tour of the building by members of the National Junior Honor Society, dined in the cafeteria and participated in a 6th grade class.
- Mr. Moeller informed the audience of important dates for the students through the end of the school year.
- Mr. Moeller shared that the Rocky Point Middle School was redesignated by the Essential Elements, Schools to Watch Committee from NYSED as a School to Watch in New York State. Additionally, the middle school will receive a Redesignation Award from the National Forum to Accelerate Middle Grades Reform in Washington, D.C.
- Mr. Moeller read a congratulatory speech and presented Agnes Ntiri, Family and Consumer Science teacher, with a plaque honoring her twenty-eight years of service and retirement on June 30, 2022.

JOSEPH A. EDGAR INTERMEDIATE SCHOOL

- Ms. Amoscato recognized and congratulated Chase Stengel, Casey Stengel, Hadley Schaentzler, Amiyah James, Jake Manno and Leigha, Blandi as our top fundraisers at the Kids Heart Challenge in support of the American Heart Association. The students raised \$7,000.00.

FRANK J. CARASITI ELEMENTARY SCHOOL

- The students celebrated Career Day in April where students were asked to “Make their Mark.” Mr. Westerlund thanked the parents who created videos of their profession for our students. The students also participated in Spirit Week.
- During the first week in May, National Teacher Appreciation Week was celebrated at FJC.
- The 2nd grade chorus put on incredible performances during the week of May 16th.
- Mr. Westerlund informed the audience of important dates for the students through the end of the school year.
- Mr. Westerlund read a congratulatory speech and presented Joanne Morgan, Teacher Aide, with a plaque honoring her eighteen years of service and retirement on June 27, 2022.

Mrs. Sullivan opened the floor to questions and/or comments from the meeting attendees regarding items on the board agenda. There were no questions/comments from the audience.

Mrs. Sullivan informed the honorees and those in the audience with children that the business portion of the meeting was about to begin and they may want to take this opportunity to take their guests and children home.

CONSENT AGENDA

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III-IX CONSENT AGENDA ITEMS

Upon a motion made by Edward Casswell, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that the Board of Education accepts the following agenda items as one item.

- III: Minutes** – Regular Meeting April 12, 2022; Special Meeting April 27, 2022
- IV: Budget Transfer Summary** – April 2022
- V: Treasurer’s Reports** – April 2022
- VI: Extra-Classroom Activity Account Treasurer’s Report** – April 2022
- VII: Financial Reports** – April 2022
- VIII: Internal Claims Audit Report** – March 2022 and April 2022
- IX: Committees on Special Education Schedules 5-17-22-A and 5-17-22-B**, as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor – Motion carried 5-0

X MUNISTAT SCHOLARSHIP DONATION

Upon a motion made by Jessica Ward, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the \$250.00 scholarship donation from Munistat Services, Inc., to be deposited to the Scholarship Fund CM2009001.

All in favor – Motion carried 5-0

Mrs. Sullivan thanked Munistat for their generous donation.

XI DONATION FROM OHIOPYLE PRINTS, INC.

Upon a motion made by Gregory Amendola, and seconded by Michael Lisa, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation from Ohiopyle Prints, Inc.

BE IT RESOLVED, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$36.15 as a result of the donation from Ohiopyle Prints, Inc..

BE IT FURTHER RESOLVED, that the following budget code be adjusted to reflect that increase:

A2110 500 03 0000 \$36.15

All in favor – Motion carried 5-0

Mrs. Sullivan thanked Ohiopyle for their generous donation.

XII DONATION OF FLAG POLE, DESIGN AND INSTALLATION – BOILERMATIC WELDING INDUSTRIES, INC.

Upon a motion made by Michael Lisa, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of the design, procurement and installation of a 30' flagpole behind the Rocky Point High School / Middle School, valued at approximately \$15,750.00, as per the attached.

All in favor – Motion carried 5-0

Mrs. Sullivan thanked Boilermatic Welding Industries, Inc. for their generous donation.

XIII SURPLUS EQUIPMENT

Upon a motion made by Edward Casswell, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of equipment.

All in favor – Motion carried 5-0

**XIV AMERICAN RESCUE PLAN (“ARP”) GRANT AMENDMENTS
RESOLUTION**

Upon a motion made by Jessica Ward, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby affirms the attached grant amendments submitted to the New York State Education Department related to the American Rescue (“ARP”) program funds.

All in favor – Motion carried 5-0

XV REAFFIRM RESERVE ACCOUNTS & TRANSFER

Upon a motion made by Gregory Amendola, and seconded by Michael Lisa, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby reaffirms the District’s existing Reserve Funds and approves the potential transfer(s) of 2021-2022 operational fund balance into said Reserve Funds. Balances retained within each District Reserve Fund shall be based on the following:

BE IT RESOLVED, an amount up to five times the five-year rolling average of expenses for Workers’ Compensation, Unemployment claims and Employers Retirement System (ERS) billings may be reserved in the Workers’ Compensation, Unemployment and ERS Reserve funds respectfully; a not-to-exceed \$100,000 may be reserved within each Property Loss and Liability Loss Reserve funds; an amount to maintain at least 50% of the District’s compensated absences liability may be reserved in the Employee Benefit Accrued Liability Reserve; an amount not-to-exceed the statutory limit for the Teachers Retirement System (TRS) Sub-Reserve fund may be reserved; and the District’s Capital Reserve may be funded in accordance with the 2013 voter approved referendum.

BE IT FURTHER RESOLVED, the District’s Reserve Plan will be updated in accordance with this resolution.

All in favor – Motion carried 5-0

XVI 2021-22 RESERVE FUND TRANSFERS-OUT

Upon a motion made by Michael Lisa, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of funds in the amount of \$873,000 from the District’s restricted reserve funds as reflected in the District’s 2021-2022 Adopted Budget.

All in favor – Motion carried 5-0

**XVII CHANGE ORDER NO. 1 – 2020 FIRE ALARM REPLACEMENT
SED #58-02-09-02-0-005-032 HS/MS CONTRACT #1 FIRE ALARM
REPLACEMENT PALACE ELECTRICAL CONTRACTORS**

Upon a motion made by Edward Casswell, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the attached change order for a credit in the amount of \$45,000.00, pertaining to the 2020 Fire Alarm Replacement, Contract #1 – Fire Alarm Replacement (Palace Electrical Contractors), as attached.

All in favor – Motion carried 5-0

**XVIII LEGAL SERVICES RFP #R15-02 CONTRACT EXTENSION FOR
2022-2023**

Upon a motion made by Jessica Ward, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education renews the agreement with Kevin A. Seaman, Esq. for Legal Services for the 2022-2023 fiscal year at no additional cost, as per the attached.

All in favor – Motion carried 5-0

**XIX ST. CHARLES HOSPITAL CONSULTANT CONTRACT
EXTENSION FOR 2022-2023**

Upon a motion made by Gregory Amendola, and seconded by Michael Lisa, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to renew the contract with St. Charles Hospital for sports medicine Physician/Physician Assistant, at a fee of \$175 per game for JV home games and No Fee for Varsity home games, as per the attached.

All in favor – Motion carried 5-0

**XX BID #21-06 ELECTRICAL SERVICES CONTRACT EXTENSION
FOR 2022-23**

Upon a motion made by Michael Lisa, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with New York Trenchless, Inc. for Electrical Services for the 2022-23 fiscal year at no additional cost, as per the attached.

All in favor – Motion carried 5-0

**XXI BID #22-02 – REPAIR OF DISTRICT VEHICLES CONTRACT
EXTENSION FOR 2022-2023**

Upon a motion made by Edward Casswell, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with CD Automotive Enterprises, Inc. for Repair of District Vehicle Services for the 2022-2023 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 5-0

**XXII BID #22-04 IN-CAR DRIVER EDUCATION EXTENSION FOR
2022-23**

Upon a motion made by Jessica Ward, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Suffolk Auto Driving School Inc. for the 2022-2023 fiscal year at no additional charge, as per the attached.

All in favor – Motion carried 5-0

**XXIII MEDICAID CONSULTANT SERVICES RFP #R19-02 CONTRACT
EXTENSION FOR 2022-2023**

Upon a motion made by Gregory Amendola, and seconded by Michael Lisa, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with Zycron Industries, LLC. For Medicaid Consultant Services for the 2022-2023 fiscal year at no additional cost, as per the attached.

All in favor – Motion carried 5-0

**XXIV RFP #R23-02 INTERNAL CLAIMS AUDITOR SERVICES AWARD
FOR 2022-23**

Upon a motion made by Michael Lisa, and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and appoints John F. Dennehy, Jr., CPA, P.C. for Internal Claims Auditor services in accordance with the scope of services submitted in response to the District's requests for proposal #R23-02 for the 2022-2023 school year.

All in favor – Motion carried 5-0

XXV 2021-2022 HEALTH SERVICE CONTRACT

Upon a motion made by Jessica Ward, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education and the Superintendent of Schools to enter into an agreement for health services for the 2021-2022 school year with the following district:

Hauppauge Public Schools

All in favor – Motion carried 5-0

XXVI TAN BORROWING FOR THE 2022-23 FISCAL YEAR - REVISED

Upon a motion made by Edward Casswell, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution:

TAX ANTICIPATION NOTE RESOLUTION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED May 17, 2022, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2023.

RESOLVED BY THE BOARD OF EDUCATION OF ROCKY POINT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Rocky Point Union Free School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$5,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2022 and ending June 30, 2023, and the proceeds of the Notes shall be used for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of Validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount of sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effective immediately.

All in favor – Motion carried 5-0

XXVII ROCKY POINT HIGH SCHOOL AUDITORIUM SEATING REPLACEMENT PROJECT REVISED (FEDERAL GRANT FUNDED)

Upon a motion made by Gregory Amendola, and seconded by Michael Lisa, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Rocky Point High School auditorium seating replacement project utilizing federal grant funds (Coronavirus Response & Relief Supplemental Appropriations Act/CRRSA) in an amount not-to-exceed \$350,000. The District will follow all purchasing regulations for contracting with vendors to complete this project; and

FURTHER RESOLVED, the Board of Education previously passed a Type II State Environmental Quality Review Act (SEQRA) determination at the August 26, 2021

public meeting indicating the project will have no significant adverse impact on the environment; and

BE IT FURTHER RESOLVED, the District will coordinate the submission of project plans and specifications to the New York State Education Department as required.

All in favor – Motion carried 5-0

XXVIII ADOPTION OF THE RPUFSD DISASTER RECOVERY PLAN

Upon a motion made by Michael Lisa and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts the Rocky Point Union Free School District Disaster Recovery Plan.

All in favor – Motion carried 5-0

XXIX MUNICIPAL ADVISOR SERVICES AGREEMENT – MUNISTAT

Upon a motion made by Edward Casswell, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute the Municipal Advisor Services Agreement with Munistat for fiscal agent services during the 2022-2023 school year.

All in favor – Motion carried 5-0

XXX SCOPE EDUCATION SERVICES AGREEMENT

Upon a motion made by Jessica Ward, and seconded by Gregory Amendola, the following resolution was offered:

WHEREAS, the United States federal government enacted the American Rescue Plan (ARP) of 2021, Public Law 117-2 on March 11, 2021.

WHEREAS, the ARP provides financial **assistance** to states and school districts to sustain the operation of schools and to address the impact of the coronavirus pandemic on the nation's students;

WHEREAS, the District has developed a multi-year plan reflecting initiatives in accordance with the requirements of the ARP which includes the need to provide afterschool enrichment and support opportunities;

RESOLVED, based upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the attached proposal from SCOPE Education

services to provide Saturday enrichment opportunities for students K-12, beginning in 2022-2023; and

BE IT FURTHER RESOLVED, the proposal will be funded by the ARP.

All in favor – Motion carried 5-0

XXXI INDUSTRIAL U.I. SERVICE AGREEMENT

Upon a motion made by Gregory Amendola, and seconded by Michael Lisa, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into an agreement with Industrial U.I. Services at no additional cost for the handling of unemployment insurance matters, as per the attached.

All in favor – Motion carried 5-0

XXXII MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE ROCKY POINT TEACHERS' ASSOCIATION

Upon a motion made by Michael Lisa, and seconded by Edward Casswell, the following resolution was offered: **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and the Rocky Point Teachers' Association for the purpose of eliminating one club from Schedule B of the Collective Bargaining Agreement and adding four (4) clubs that shall become part of Schedule B of the Collective Bargaining Agreement between the Rocky Point Union Free School District and the Rocky Point Teachers' Association effective July 1, 2022 as per the attached.

All in favor – Motion carried 5-0

XXXIII APPOINTMENT OF POLL CLERKS AND TELLERS FOR THE ANNUAL BUDGET VOTE AND ELECTION TO BE HELD ON MAY 17, 2022

Upon a motion made by Edward Casswell, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED that the District Clerk is authorized to canvass individuals to serve as Poll Clerks/Tellers and Substitute Poll Clerks/Tellers for the Annual Budget Vote and Board of Education Election to be held on Tuesday, May 17, 2022, during the hours of 7:00 a.m. and 9:00 p.m. and is authorized to fill any vacancies in these positions which may occur before such date.

All in favor – Motion carried 5-0

XXXIV PERSONNEL

Upon a motion made by Jessica Ward, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 5-0

Mrs. Sullivan congratulated Linda Greening as the new Joseph A. Edgar Intermediate School Principal effective July 1, 2022.

Mrs. Sullivan congratulated and recognized the 2022 tenured personnel: Susann Crossan – Assistant Superintendent, Christopher Van Cott – Assistant Superintendent for Business, Kristen White – Executive Director for Pupil Personnel Services, James Moeller – Principal of the Rocky Point Middle School, Dawn Meyers – Assistant Principal of the Rocky Point Middle School, Tesia Brooks – Social Worker, Diana Konsky – School Psychologist and Toni Mangogna – Social Worker

Mrs. Sullivan opened the floor to questions and/or comments from the meeting attendees.

- James Jordan, Rocky Point Guidance Counselor, presented the Board of Education with a petition with signatures from the community indicating that they would like the Rocky Point Lacrosse Field to be named in honor of former Administrator and Coach, Michael Bowler.
- Mary Nixdorf, parent, asked if any final decision had been made with regard to not counting the Regents as 20% of the final course grade. Dr. O'Brien indicated that he will be meeting with his administrative team to discuss the matter.

XXXV RECESS

Upon a motion made by Susan Sullivan and seconded by Gregory Amendola, the following resolution was offered:

I move that the Board of Education recess this meeting at 8:47 p.m. in order to accept the results of the budget vote and the election of two (2) Board of Education trustees.

All in favor – Motion carried 5-0

Meeting reconvened at 9:42 p.m.

XXXVI RESOLUTION TO ACCEPT THE RESULTS OF THE BUDGET VOTE/CAPITAL RESERVE FUND/ ELECTION OF TRUSTEES

Upon a motion made by Susan Sullivan and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that the Board of Education accepts the results of the Budget Vote, Capital Reserve Fund Vote and Election of Trustees.

Proposition # 1 – School District Budget Vote	Yes	1,017
	No	322
Proposition # 2 – Capital Reserves Fund Vote	Yes	1,063
	No	267
Election of Trustee (3 year) – Susan Sullivan	Yes	595
Election of Trustee (1 year) – Erin Walsh	Yes	515

All in favor – Motion carried 5-0

ASSISTANT DISTRICT CLERK ADMINISTERS OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBER ERIN WALSH.

Mrs. Sullivan expressed her appreciation to Mr. Gregory Amendola for and his service while substituting on the Board of Education.

XXXVII ADJOURNMENT

Upon a motion made by Susan Sullivan and seconded by Michael Lisa, the following resolution was offered:

I move that the Board of Education adjourns the meeting at 9:45 p.m.

All in favor – Motion carried 5-0

Respectfully submitted,

Loretta Sanchez
Assistant District Clerk

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FINANCE REPORTS
FOR THE MONTH ENDED MAY 2022**

BOARD MEETING BOOK

TREASURER'S REPORT

REPORTS FILED IN DISTRICT CLERKS OFFICE:

CASH REPORT

CASH FLOW REPORT

GENERAL FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

CAFETERIA FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

FEDERAL FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

CAPITAL FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

SCHOLARSHIP FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

DEBT SERVICE FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

EXTRA CLASS FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

**Rocky Point Union Free School District
Treasurer's Report
For the Month Ended: May 31, 2022**

Rocky Point Union Free School District
Treasurer's Report
Trust and Agency Checking - A204
As of May 31, 2022

Reconciled Balance as of:	4/30/2022		1,831,182.36
Receipts:			
	Renaissance AP Check	255.21	
	Payroll Deductions	<u>1,489,628.81</u>	
			1,489,884.02
Disbursements:			
	ERS	17,736.91	
	Cash Disbursements	<u>1,304,655.64</u>	
			<u>(1,322,392.55)</u>
Total available balance per General Ledger as of:	5/31/2022		<u><u>1,998,673.83</u></u>
Bank Balance as of:	5/31/2022		2,029,458.87
Less:	Outstanding Checks		<u>(30,785.04)</u>
Adjusted Bank Balance as of :	5/31/2022		<u><u>1,998,673.83</u></u>

Prepared by: Linda Bilski
Date: 6/2/2022

Reviewed by: Virginia Holloway
Date: 6/2/2022

A204

ROCKY POINT UFSD
TRUST AND AGENCY ACCOUNT
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 04/30/22	\$1,890,573.65	Number of Days in Cycle	31
3 Deposits/Credits	\$1,489,768.90	Minimum Balance This Cycle	\$1,814,428.14
31 Checks/Debits	(\$1,350,883.68)	Average Collected Balance	\$2,007,116.49
Service Charges	\$0.00		
Ending Balance 05/31/22	\$2,029,458.87		

ACCOUNT DETAIL FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
05/02	Check 13348		\$15,841.50	\$1,874,732.15
05/03	ACH Withdrawal 9102716322 CONS COLL 050322 ROCKY POINT UFSD 74728R		\$17,736.91	\$1,856,995.24
05/04	Check 13344		\$1,383.47	\$1,855,611.77
05/05	Check 13345		\$1,543.51	\$1,854,068.26
05/06	ACH deposit OMNI FINANCIAL OMNI REMIT 050622 OMNI-ROCKY POINT CAPITALONE	\$140.09		\$1,854,208.35
05/06	Check 13343		\$34,570.50	\$1,819,637.85
05/06	Check 13334		\$1,521.00	\$1,818,116.85
05/06	Check 13333		\$1,456.00	\$1,816,660.85
05/06	Check 13350		\$161.00	\$1,816,499.85
05/06	Check 13342		\$161.00	\$1,816,338.85
05/06	Check 13332		\$24.00	\$1,816,314.85
05/10	Check 13352		\$1,656.61	\$1,814,658.24
05/10	Check 13349		\$230.10	\$1,814,428.14
05/11	Book transfer credit FROM ...5277	\$725,410.30		\$2,539,838.44
05/11	Check 13353		\$255.21	\$2,539,583.23

Thank you for banking with us.

PAGE 1 OF 2

Account: Capital One Trust & Agency Checking
 Cash Account(s): A 204

Ending Bank Balance:		2,029,458.87
Outstanding Checks (See listing below):	-	30,785.04
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	1,998,673.83
Cash Account Balance:	1,998,673.83

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
03/15/2022	13308	ROCKY POINT ADMIN ASSOCIATION	555.00
03/22/2022	13314	KATHLEEN SCIBELLI	24.00
04/01/2022	13321	ROCKY POINT ADMIN ASSOCIATION	555.00
04/13/2022	13338	ROCKY POINT ADMIN ASSOCIATION	555.00
04/27/2022	13346	ROCKY POINT ADMIN ASSOCIATION	555.00
05/11/2022	13357	ROCKY POINT ADMIN ASSOCIATION	555.00
05/11/2022	13361	VOTE COPE	161.00
05/25/2022	13364	N.Y.S.TEACHERS RETIRE.SYS	23,956.00
05/25/2022	13365	NYS CHILD SUPPORT PROCESSING	1,406.30
05/25/2022	13366	NYSUT MEMBER BENEFITS TRUST	1,516.51
05/25/2022	13367	ROCKY POINT ADMIN ASSOCIATION	555.00
05/25/2022	13370	SHERIFF OF SUFFOLK COUNTY	230.23
05/25/2022	13371	VOTE COPE	161.00
Outstanding Check Total:			30,785.04

Prepared By

Approved By

ROCKY POINT UFSD

Cash Account Transactions Report From 5/1/2022 To 5/31/2022



Account	Date	Account Name	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 204		TRUST & AGENCY DEDUCTIONS							
					BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	1,831,182.36
	05/03/2022		248		ERS April 2022	JE-24	0.00	17,736.91	1,813,445.45
	05/04/2022				See Cash Disbursement Schedule 112	CD-112	0.00	14,208.82	1,799,236.63
	05/11/2022		1029336		Trust & Agency Deductions 5/13/22	CR-11	725,410.30	0.00	2,524,646.93
	05/18/2022				See Cash Disbursement Schedule 117	CD-117	0.00	6,436.33	2,518,210.60
	05/25/2022		1029371		Trust & Agency Deductions 5/27/22	CR-11	764,218.51	0.00	3,282,429.11
	05/31/2022				See Cash Disbursement Schedule 115	CD-115	0.00	610,913.32	2,671,515.79
	05/31/2022				See Cash Disbursement Schedule 120	CD-120	0.00	673,097.17	1,998,418.62
	05/31/2022		274		Clear Paid Renaissance Check#13232	JE-24	255.21	0.00	1,998,673.83
Grand Totals:							1,489,884.02	1,322,392.55	1,998,673.83

Rocky Point Union Free School District
Treasurer's Report
Net Payroll Checking - A205
As of May 31, 2022

Reconciled Balance as of:	4/30/2022		50,541.60
Receipts:			
	Payroll	150.00	
	Funding Transfer	<u>2,084,291.39</u>	
			2,084,441.39
Disbursements:			
	Disburse Net Payroll	<u>2,084,291.39</u>	
			<u>(2,084,291.39)</u>
Total available balance per General Ledger as of:	5/31/2022		<u>50,691.60</u>
Bank Balance as of:	5/31/2022		59,576.99
Less:	Outstanding Checks		<u>(8,885.39)</u>
Adjusted Bank Balance as of:	5/31/2022		<u>50,691.60</u>
			0.00

Prepared by: Linda Bilski
Date: 6/2/2022

Reviewed by:
Date:

Virginia Holway
6/2/2022

A 205

ROCKY POINT UFSD
PAYROLL ACCOUNT
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

► Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 04/30/22	\$59,121.21	Number of Days in Cycle	31
4 Deposits/Credits	\$2,084,591.39	Minimum Balance This Cycle	\$54,455.10
8 Checks/Debits	(\$2,084,135.61)	Average Collected Balance	\$190,596.96
Service Charges	\$0.00		
Ending Balance 05/31/22	\$59,576.99		

ACCOUNT DETAIL FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
05/02	Check 99857		\$468.77	\$58,652.44
05/03	ACH deposit RETURN SETTLE RETURN 050322 RETURN SETTLE -SETT-DIAUTO	\$150.00		\$58,802.44
05/04	Check 99853		\$2,529.91	\$56,272.53
05/05	Check 99856		\$1,817.43	\$54,455.10
05/11	Book transfer credit FROM ...5277	\$1,002,311.03		\$1,056,766.13
05/13	ACH Withdrawal PAYROLL ROCKYPT REG SALARY 051322 PAYROLL ROCKYPT -SETT-TMOBSPEB		\$1,001,937.68	\$54,828.45
05/16	Check 99860		\$373.35	\$54,455.10
05/17	ACH deposit RETURN SETTLE RETURN 051722 RETURN SETTLE -SETT-DIAUTO	\$150.00		\$54,605.10
05/25	Book transfer credit FROM ...5277	\$1,081,980.36		\$1,136,585.46
05/27	ACH Withdrawal PAYROLL ROCKYPT REG SALARY 052722 PAYROLL ROCKYPT -SETT-TMOBSPEB		\$1,072,201.72	\$64,383.74
05/27	Check 99865		\$2,667.44	\$61,716.30

Thank you for banking with us.

**ROCKY POINT UFSD
OUTSTANDING CHECK LIST
AS OF MAY 31, 2022**

<u>Check #</u>	<u>Check Date</u>	<u>Check Amt.</u>
99824	01/07/2022	2,040.10
99866	05/27/2022	1,920.27
99867	05/27/2022	2,529.91
99868	05/27/2022	696.19
99870	05/27/2022	1,698.92
		<hr/>
		8,885.39

ROCKY POINT UFSD

Cash Account Transactions Report From 5/1/2022 To 5/31/2022



Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
A 205	PAYROLL							
				BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	50,541.60
05/03/2022		275		Payroll	JE-24	150.00	0.00	50,691.60
05/11/2022	1029337			Funding Net Payroll 5/13/22	CR-11	1,002,311.03	0.00	1,053,002.60
05/13/2022		257		Release Net Payroll 5/13/22	JE-24	0.00	1,002,311.03	50,691.60
05/25/2022	1029370			Funding Net Payroll 5/27/22	CR-11	1,081,980.36	0.00	1,132,671.96
05/27/2022		266		Release Net Payroll 5/27/22	JE-24	0.00	1,081,980.36	50,691.60
Grand Totals:						2,084,441.39	2,084,291.39	50,691.60

Rocky Point Union Free School District
Treasurer's Report
General Fund - Investment A2008
As of May 31, 2022

Reconciled Balance as of: 4/30/2022 23,295,145.13

Receipts:

Interest Revenue	696.44	
State Breakfast & Lunch Revenue 2021-2022	2,889.00	
Federal Breakfast & Lunch Revenue 2021-2022	321,657.00	
FEMA Revenue	88,328.11	
Other State Aid	6,827.08	
General Aid Revenue 2021-2022	3,793,230.96	
Tax Revenue	<u>3,617,198.75</u>	
		7,830,827.34

Disbursements:

Funding Transfer: AP Warrants	2,057,301.57	
Funding Transfer: Net Payroll	2,084,291.39	
Funding Transfer: Payroll Deductions	<u>1,489,628.81</u>	
		<u>(5,631,221.77)</u>

Total available balance per General Ledger as of: 5/31/2022 25,494,750.70

Bank Balance as of: 5/31/2022 25,494,750.70

Prepared by:
Date:

Linda Bilski
6/3/2022

Reviewed by:
Date:

Virginia Holloway
6/3/2022

A2008

ROCKY POINT UFSD
GENERAL FUND INVESTMENT ACCOUNT
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 04/30/22	\$23,295,145.13	Number of Days in Cycle	31
12 Deposits/Credits	\$7,830,827.34	Minimum Balance This Cycle	\$20,214,408.14
Interest Paid	\$0.00	Average Collected Balance	\$22,373,767.41
6 Checks/Debits	(\$5,631,221.77)	Interest Earned During this Cycle	\$0.00
Service Charges	\$0.00	Interest Paid Year-To-Date	\$2,269.07
Ending Balance 05/31/22	\$25,494,750.70		

ACCOUNT DETAIL FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking			ROCKY POINT UFSD	
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
05/03	ACH deposit NYS OSC ACH 050322 ROCKY POINT SCHOOL DIS AP00065696947	\$2,889.00		\$23,298,034.13
05/05	ACH deposit NYS OSC ACH 050522 ROCKY POINT SCHOOL DIS AP00065704415	\$88,328.11		\$23,386,362.24
05/09	ACH deposit BROOKHAVEN CASH DISB 050922 ROCKY POINT SCH DIST	\$401,910.97		\$23,788,273.21
05/09	ACH deposit NYS OSC ACH 050922 ROCKY POINT SCHOOL DIS AP00065712751	\$163,471.00		\$23,951,744.21
05/11	Book transfer debit TO ...3946		\$1,002,311.03	\$22,949,433.18
05/11	Book transfer debit TO ...3954		\$725,410.30	\$22,224,022.88
05/16	ACH deposit BROOKHAVEN CASH DISB 051622 ROCKY POINT SCH DIST	\$680,157.03		\$22,904,179.91
05/16	Blended Checking Interest XSECR BAL INT	\$696.44		\$22,904,876.35
05/19	Book transfer debit TO ...9596		\$1,268,394.28	\$21,636,482.07

Thank you for banking with us.

ROCKY POINT UFSD



Cash Account Transactions Report From 5/1/2022 To 5/31/2022

Account	Account Name							
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 2008	CAPITAL ONE INVESTMENT							
				BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	23,295,145.13
05/03/2022	1029415			State Breakfast Revenue March 2022	CR-11	332.00	0.00	23,295,477.13
05/03/2022	1029416			State Breakfast Revenue March 2022	CR-11	789.00	0.00	23,296,266.13
05/03/2022	1029417			State Lunch Revenue March 2022	CR-11	1,768.00	0.00	23,298,034.13
05/05/2022	1029420			FEMA Revenue	CR-11	88,328.11	0.00	23,386,362.24
05/09/2022	1029334			Tax Revenue #13	CR-11	401,910.97	0.00	23,788,273.21
05/09/2022	1029338			Federal Lunch Revenue March 2022	CR-11	134,649.00	0.00	23,922,922.21
05/09/2022	1029339			Federal Breakfast Revenue March 2022	CR-11	8,539.00	0.00	23,931,461.21
05/09/2022	1029340			Federal Breakfast Revenue March 2022	CR-11	20,283.00	0.00	23,951,744.21
05/11/2022	1029336			Trust & Agency Deductions 5/13/22	CR-11	0.00	725,410.30	23,226,333.91
05/11/2022	1029337			Funding Net Payroll 5/13/22	CR-11	0.00	1,002,311.03	22,224,022.88
05/16/2022	1029344			Tax Revenue #14	CR-11	680,157.03	0.00	22,904,179.91
05/16/2022	1029353			Interest Revenue	CR-11	696.44	0.00	22,904,876.35
05/19/2022	1029352			Funding Warrant #116	CR-11	0.00	1,268,394.28	21,636,482.07
05/23/2022	1029354			Tax Revenue #15	CR-11	1,112,984.23	0.00	22,749,466.30
05/25/2022	1029369			Funding Warrant #118	CR-11	0.00	788,907.29	21,960,559.01
05/25/2022	1029370			Funding Net Payroll 5/27/22	CR-11	0.00	1,081,980.36	20,878,578.65
05/25/2022	1029371			Trust & Agency Deductions 5/27/22	CR-11	0.00	764,218.51	20,114,360.14
05/25/2022	1029418			Federal Lunch Revenue April 2022	CR-11	81,641.00	0.00	20,196,001.14
05/25/2022	1029419			Federal Breakfast Revenue April 2022	CR-11	18,407.00	0.00	20,214,408.14
05/26/2022	1029406			Federal Lunch Revenue	CR-11	58,138.00	0.00	20,272,546.14
05/31/2022	1029404			Tax Revenue #16	CR-11	1,422,146.52	0.00	21,694,692.66
05/31/2022	1029405			General Aid Revenue 2021-2022	CR-11	3,793,230.96	0.00	25,487,923.62
05/31/2022	1029407			Other State Aid	CR-11	6,827.08	0.00	25,494,750.70
Grand Totals:						7,830,827.34	5,631,221.77	25,494,750.70

Rocky Point Union Free School District
 Treasurer's Report
 General Fund - AP Checking A2010
 As of May 31, 2022

Reconciled Balance as of: 4/30/2022 739,783.52

Receipts:

NYS DOH ACH	43,055.46	
Lost Book	15.00	
Metal Recycling	52.20	
BOCES Sub Teachers	2,850.00	
Field Day Tee Shirts	1,954.90	
Field Trip	6,085.83	
Donation	36.15	
Refunds	400.00	
Health, Dental, Life	8,665.33	
Community Education Spring	1,045.00	
Funding Transfer	<u>2,057,301.57</u>	
		2,121,461.44

Disbursements:

Bounced Check	211.00	
Miscellaneous Revenue	0.50	
Cash Disbursements	<u>2381727.25</u>	
		<u>(2,381,938.75)</u>

Total available balance per General Ledger as of: 5/31/2022 479,306.21

Bank Balance as of: 5/31/2022 1,157,827.62

Less: Outstanding Checks (678,521.41)

Adjusted Bank Balance as of: 5/31/2022 479,306.21

Prepared by: Linda Belaki
 Date: 6/2/2022

Reviewed by: Virginia Holloway
 Date: 6/2/2022

A2010

ROCKY POINT UFSD
GENERAL FUND CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 04/30/22	\$986,235.76	Number of Days in Cycle	31
52 Deposits/Credits	\$2,121,660.94	Minimum Balance This Cycle	\$603,065.88
216 Checks/Debits	(\$1,950,069.08)	Average Collected Balance	\$1,079,892.49
Service Charges	\$0.00		
Ending Balance 05/31/22	\$1,157,827.62		

ACCOUNT DETAIL FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
04/25	Reverse customer withdrawal	\$200.00		\$986,435.76
04/25	Check 117644		\$200.00	\$986,235.76
05/02	Chargeback NSF 1st 042822		\$125.00	\$986,110.76
05/02	Check 117746		\$47,654.72	\$938,456.04
05/02	Check 117744		\$43,916.14	\$894,539.90
05/02	Check 117755		\$19,060.52	\$875,479.38
05/02	Check 117767		\$6,520.06	\$868,959.32
05/02	Check 117749		\$3,092.40	\$865,866.92
05/02	Check 117745		\$2,899.00	\$862,967.92
05/02	Check 117763		\$2,818.32	\$860,149.60
05/02	Check 117777		\$2,293.60	\$857,856.00
05/02	Check 117761		\$1,980.00	\$855,876.00
05/02	Check 117765		\$1,436.78	\$854,439.22
05/02	Check 117741		\$755.30	\$853,683.92
05/02	Check 117774		\$630.08	\$853,053.84
05/02	Check 117775		\$468.02	\$852,585.82
05/02	Check 117754		\$449.64	\$852,136.18
05/02	Check 117748		\$390.39	\$851,745.79
05/02	Check 117757		\$183.65	\$851,562.14

Thank you for banking with us.

**ROCKY POINT UFSD
OUTSTANDING CHECK LIST
AS OF MAY 31, 2022**

CHECK#	CHECK DATE	CHECK AMOUNT
117564	03/22/2022	300.00
117590	03/22/2022	275.00
117594	03/22/2022	400.00
117658	04/05/2022	150.00
117790	05/03/2022	13,018.62
117805	05/03/2022	2,047.02
117812	05/03/2022	175.00
117817	05/03/2022	65.00
117825	05/03/2022	280.00
117836	05/10/2022	26.00
117839	05/10/2022	15,669.85
117852	05/10/2022	175.00
117866	05/10/2022	4,848.95
117879	05/10/2022	2,545.46
117883	05/10/2022	25.00
117888	05/17/2022	86.00
117892	05/17/2022	1,346.40
117921	05/17/2022	3,496.10
117935	05/24/2022	712.50
117936	05/24/2022	683.87
117937	05/24/2022	477.37
117938	05/24/2022	1,410.00
117941	05/24/2022	86.25
117942	05/24/2022	189.22
117943	05/24/2022	221.25
117944	05/24/2022	101.25
117946	05/24/2022	365.00
117948	05/24/2022	85.71
117949	05/24/2022	84.60
117950	05/24/2022	213.75
117951	05/24/2022	566.66
117952	05/24/2022	15,067.78
117954	05/24/2022	4,534.01
117955	05/24/2022	228.75
117956	05/24/2022	136.30
117957	05/24/2022	821.24
117958	05/24/2022	3,059.98
117959	05/24/2022	284.85
117960	05/24/2022	6,508.00
117961	05/24/2022	105.00
117962	05/24/2022	1,105.00
117963	05/24/2022	45.00
117964	05/24/2022	12,264.00
117965	05/24/2022	122.26
117967	05/24/2022	779.95
117968	05/24/2022	1,198.54
117969	05/24/2022	112.50
117970	05/24/2022	1,162.00
117971	05/24/2022	35.94
117972	05/24/2022	45.00
117973	05/24/2022	217.50
117974	05/24/2022	2,084.00
117975	05/24/2022	476,660.43
117976	05/24/2022	300.00
117977	05/24/2022	45.81
117979	05/24/2022	34,861.74
117980	05/24/2022	19.58
117981	05/24/2022	81.40
117982	05/24/2022	15,881.09
117983	05/24/2022	101.25
117984	05/24/2022	394.90

ROCKY POINT UFSD

Cash Account Transactions Report From 5/1/2022 To 5/31/2022



Account	Account Name	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 2010	CAPITAL ONE AP CHECKING								
					BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	739,783.52
05/02/2022		260			Bounced Check	JE-24	0.00	125.00	739,658.52
05/02/2022		1029310			8 GR FIELD TRIP	CR-11	776.00	0.00	740,434.52
05/02/2022		1029311			8TH GR FIELD TRIP	CR-11	946.00	0.00	741,380.52
05/02/2022		1029312			8TH GR FIELD TRIP	CR-11	903.00	0.00	742,283.52
05/04/2022					See Cash Disbursement Schedule 111	CD-111	0.00	128,398.79	613,884.73
05/04/2022		261			Bounced Check	JE-24	0.00	43.00	613,841.73
05/04/2022		262			Bounced Check	JE-24	0.00	43.00	613,798.73
05/04/2022		1029318			SIX FLAGS MEAL VOUCHERS /FOR HIGH NOTE FESTIVAL ON 5/27/2022	CR-11	873.71	0.00	614,672.44
05/05/2022		1029319			NYS DOH ACH	CR-11	41,713.74	0.00	656,386.18
05/09/2022		1029322			REFUND FROM MUSIC THEATER	CR-11	400.00	0.00	656,786.18
05/09/2022		1029323			T-SHIRT FOR 8TH GR CHORUS TRIP	CR-11	228.90	0.00	657,015.08
05/09/2022		1029324			HEALTH	CR-11	3,941.30	0.00	660,956.38
05/11/2022					See Cash Disbursement Schedule 113	CD-113	0.00	196,026.89	464,929.49
05/11/2022		1029330			SIX FLAGS MEAL TICKET	CR-11	42.62	0.00	464,972.11
05/11/2022		1029331			METAL RECYCLING	CR-11	52.20	0.00	465,024.31
05/11/2022		1029332			LOST BOOK	CR-11	15.00	0.00	465,039.31
05/11/2022		1029333			FIELD DAY T-SHIRT	CR-11	12.00	0.00	465,051.31
05/12/2022		1029335			NYS DOH ACH	CR-11	1,341.72	0.00	466,393.03
05/13/2022		1029341			HEALTH	CR-11	668.89	0.00	467,061.92
05/13/2022		1029342			HEALTH	CR-11	807.08	0.00	467,869.00
05/13/2022		1029343			2020-2021 SUB-TEACHERS	CR-11	2,850.00	0.00	470,719.00
05/18/2022					See Cash Disbursement Schedule 116	CD-116	0.00	1,268,394.28	-797,675.28
05/18/2022		1029351			COMMUNITY ED SPRING 2022	CR-11	1,045.00	0.00	-796,630.28
05/19/2022		1029352			Funding Warrant #116	CR-11	1,268,394.28	0.00	471,764.00
05/23/2022		1029356			8TH GR FIELD TRIP	CR-11	86.00	0.00	471,850.00
05/23/2022		1029357			3RD GR FIELD TRIP	CR-11	157.50	0.00	472,007.50
05/24/2022		1029360			5TH GR FIELD TRIP	CR-11	192.00	0.00	472,199.50
05/24/2022		1029361			FIELD TRIP	CR-11	142.50	0.00	472,342.00
05/24/2022		1029362			3RD GR FIELD TRIP	CR-11	165.00	0.00	472,507.00
05/24/2022		1029363			5TH GR FIELD TRIP	CR-11	176.00	0.00	472,683.00
05/25/2022					See Cash Disbursement Schedule 118	CD-118	0.00	788,907.29	-316,224.29

ROCKY POINT UFSD

Cash Account Transactions Report From 5/1/2022 To 5/31/2022



Account	Account Name								
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance		
A 2010	CAPITAL ONE AP CHECKING								
05/25/2022	1029359		LIFE	CR-11	91.80	0.00	-316,132.49		
05/25/2022	1029369		Funding Warrant #118	CR-11	788,907.29	0.00	472,774.80		
05/25/2022	1029372		5TH GR FIELD TRIP	CR-11	177.00	0.00	472,951.80		
05/25/2022	1029373		5TH GR FIELD TRIP	CR-11	184.00	0.00	473,135.80		
05/25/2022	1029374		5TH GR FIELD TRIP	CR-11	168.00	0.00	473,303.80		
05/25/2022	1029375		3RD GR FIELD TRIP	CR-11	120.00	0.00	473,423.80		
05/25/2022	1029376		5TH GR FIELD TRIP	CR-11	168.00	0.00	473,591.80		
05/25/2022	1029377		5TH GR FIELD TRIP	CR-11	168.00	0.00	473,759.80		
05/25/2022	1029378		DONATION / OHIO PYLE PRINTS INC.	CR-11	36.15	0.00	473,795.95		
05/25/2022	1029380		HEALTH	CR-11	3,156.26	0.00	476,952.21		
05/26/2022	1029381		FIELD DAY TSHIRT / 3RD GR	CR-11	120.00	0.00	477,072.21		
05/26/2022	1029382		3RD GR FIELD DAY TSHIRT	CR-11	132.00	0.00	477,204.21		
05/26/2022	1029383		3RD GR FIELD DAY TSHIRT	CR-11	127.00	0.00	477,331.21		
05/26/2022	1029384		5TH GR FIELD DAY TSHIRTS	CR-11	175.00	0.00	477,506.21		
05/26/2022	1029385		FIELD DAY TSHIRTS	CR-11	147.00	0.00	477,653.21		
05/26/2022	1029386		FIELD DAY TSHIRTS	CR-11	120.00	0.00	477,773.21		
05/26/2022	1029387		FIELD DAY TSHIRTS	CR-11	126.00	0.00	477,899.21		
05/26/2022	1029388		FIELD DAY TSHIRTS	CR-11	162.00	0.00	478,061.21		
05/26/2022	1029389		FIELD DAY TSHIRT	CR-11	83.00	0.00	478,144.21		
05/26/2022	1029390		5TH GR FIELD TRIP	CR-11	64.00	0.00	478,208.21		
05/26/2022	1029391		FIELD DAY TSHIRT	CR-11	132.00	0.00	478,340.21		
05/26/2022	1029392		FIELD TRIP	CR-11	153.00	0.00	478,493.21		
05/26/2022	1029393		FIELD TRIP	CR-11	176.00	0.00	478,669.21		
05/26/2022	1029394		FIELD TRIP	CR-11	84.00	0.00	478,753.21		
05/27/2022	1029395		3RD GR FIELD TRIP	CR-11	147.50	0.00	478,900.71		
05/27/2022	1029396		5TH GR FIELD TRIP	CR-11	16.00	0.00	478,916.71		
05/27/2022	1029397		FIELD DAY TSHIRTS	CR-11	126.00	0.00	479,042.71		
05/27/2022	1029398		FIELD DAY TSHIRTS	CR-11	132.00	0.00	479,174.71		
05/27/2022	1029399		FIELD DAY TSHIRTS	CR-11	132.00	0.00	479,306.71		
05/31/2022	276		Miscellaneous Revenue	JE-24	0.00	0.50	479,306.21		
Grand Totals:					2,121,461.44	2,381,938.75	479,306.21		

Rocky Point Union Free School District
Treasurer's Report
General Fund - Investment A2011
As of May 31, 2022

Reconciled Balance as of:	4/30/2022	2,131,381.10
Receipts:		
	Interest Revenue	<u>36.60</u>
		36.60
Disbursements:		
		<u>0.00</u>
Total available balance per General Ledger as of:	5/31/2022	<u>2,131,417.70</u>
Bank Balance as of:	5/31/2022	<u>2,131,417.70</u>
		0.00

Prepared by:
Date:

Linda Bilski
6/2/2022

Reviewed by:
Date:

Virginia Holloway
6/2/2022

A2011



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

April 30, 2022 through May 31, 2022

Customer Service Information

If you have any questions about your statement, please contact your Customer Service Professional.

00059949 WBS 802 211 15222 NNNNNNNNNN 1 000000000 C2 0000

ROCKY POINT UFSD
GENERAL FUND MONEY MARKET A/C
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778



Commercial Checking With Interest Summary

	Number	Market Value/Amount	Shares
Opening Ledger Balance		\$2,131,381.10	
Deposits and Credits	1	\$36.60	
Withdrawals and Debits	0	\$0.00	
Checks Paid	0	\$0.00	
Ending Ledger Balance		\$2,131,417.70	
Average Ledger Balance	\$2,131,382	Annual Percentage Yield Earned*	0.02%
Interest Credited This Period	\$36.60	Interest Credited Year-to-Date	\$105.39
Rate(s):	05/01 to 05/15 at 0.01%		
	05/16 to 05/31 at 0.03%		

Deposits and Credits

Ledger Date	Description	Amount
05/31	Interest Payment	\$36.60
Total		\$36.60

Daily Balance

Date	Ledger Balance	Date	Ledger Balance
05/31	\$2,131,417.70		

Your service charges, fees and earnings credit have been calculated through account analysis.

* Annual Percentage Yield Earned - the percentage rate earned if balances remain on deposit for a full year with compounding, no change in the interest rate and all interest is left in the account.

Please examine this statement of account at once. By continuing to use the account, you agree that: (1) the account is subject to the Bank's deposit account agreement, and (2) the Bank has no responsibility for any error in or improper charge to the account (including any unauthorized or altered check) unless you notify us in writing of this error or charge within sixty days of the mailing or availability of the first statement on which the error or charge appears.



Account	Date	Account Name	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 2011		CHASE GENERAL FUND MM							
					BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	2,131,381.11
	05/31/2022		1029421		Interest Revenue	CR-11	36.60	0.00	2,131,417.71
Grand Totals:							36.60	0.00	2,131,417.71

Rocky Point Union Free School District
Treasurer's Report
Cafeteria Checking - C207
As of May 31, 2022

Reconciled Balance as of:	4/30/2022		354,770.62
Receipts:			
	Sales Tax Reimbursement	<u>96.81</u>	96.81
Disbursements:			
	Cash Disbursements	<u>54,382.71</u>	<u>(54,382.71)</u>
Total available balance per General Ledger as of:	5/31/2022		<u>300,484.72</u>
Bank Balance as of:	5/31/2022		307,322.32
Less:	Outstanding Checks		<u>(6,837.60)</u>
Adjusted Bank Balance as of:	5/31/2022		<u>300,484.72</u>

Prepared by:
Date:

Linda Bilski
6/3/2022

Reviewed by:
Date:

Virginia Hally
6/3/2022

C207

ROCKY POINT UFSD
CAFETERIA CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 04/30/22	\$365,350.32	Number of Days in Cycle	31
2 Deposits/Credits	\$96.81	Minimum Balance This Cycle	\$307,322.32
53 Checks/Debits	(\$58,124.81)	Average Collected Balance	\$333,077.85
Service Charges	\$0.00		
Ending Balance 05/31/22	\$307,322.32		

ACCOUNT DETAIL FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
05/02	Check 12604		\$3,647.37	\$361,702.95
05/02	Check 12607		\$2,606.10	\$359,096.85
05/02	Check 12606		\$705.35	\$358,391.50
05/02	Check 12605		\$469.05	\$357,922.45
05/02	Check 12608		\$420.50	\$357,501.95
05/02	Check 12602		\$240.00	\$357,261.95
05/02	Check 12609		\$47.98	\$357,213.97
05/03	Check 12600		\$1,395.87	\$355,818.10
05/03	Check 12603		\$465.83	\$355,352.27
05/03	Check 12601		\$185.20	\$355,167.07
05/09	Customer Deposit	\$80.14		\$355,247.21
05/09	Customer Deposit	\$16.67		\$355,263.88
05/09	Check 12610		\$8,198.64	\$347,065.24
05/09	Check 12622		\$2,133.78	\$344,931.46
05/09	Check 12618		\$1,755.31	\$343,176.15
05/09	Check 12619		\$1,630.99	\$341,545.16
05/09	Check 12615		\$769.63	\$340,775.53
05/09	Check 12623		\$740.10	\$340,035.43
05/09	Check 12620		\$584.32	\$339,451.11

Thank you for banking with us.



Account: Capital One Cafeteria Checking
 Cash Account(s): C 207

Ending Bank Balance:		307,322.32
Outstanding Checks (See listing below):	-	6,837.60
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	300,484.72
Cash Account Balance:	300,484.72

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
02/08/2022	12502	PROCOLD EAST	396.45
05/24/2022	12652	MAUREEN BRANAGAN	35.86
05/24/2022	12653	CREAM-O-LAND DAIRIES, LLC	1,543.83
05/24/2022	12655	SCHRIER, H. & CO.	4,881.46
Outstanding Check Total:			6,837.60

Prepared By _____

Approved By _____



Account	Account Name							
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
C 207	CAPITAL ONE CHECKING							
				BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	354,770.62
05/04/2022				See Cash Disbursement Schedule 33	CD-33	0.00	18,732.58	336,038.04
05/09/2022	1029320			SALES TAX REIMBURSEMENT	CR-11	80.14	0.00	336,118.18
05/09/2022	1029321			SALES TAX REIMBURSEMENT	CR-11	16.67	0.00	336,134.85
05/11/2022				See Cash Disbursement Schedule 34	CD-34	0.00	12,609.86	323,524.99
05/18/2022				See Cash Disbursement Schedule 35	CD-35	0.00	7,849.58	315,675.41
05/25/2022				See Cash Disbursement Schedule 36	CD-36	0.00	15,190.69	300,484.72
Grand Totals:						96.81	54,382.71	300,484.72

Rocky Point Union Free School District
Treasurer's Report
Cafeteria Fund ACH C208
As of May 31, 2022

Reconciled Balance as of:	4/30/2022	531,520.51
Receipts:		
	Café ACH Deposits	19,306.30
	Cafeteria Deposits	14,078.71
	Interest	<u>9.48</u>
		33,394.49
Disbursements:		<u>0.00</u>
Total available balance per General Ledger as of:	5/31/2022	<u><u>564,915.00</u></u>
Bank Balance as of:	5/31/2022	564,047.75
Add:	Deposit in Transit	<u>867.25</u>
Adjusted Bank Balance as of:	5/31/2022	<u><u>564,915.00</u></u> 0.00

Prepared by:
Date:

Linda Bilski
6/3/2022

Reviewed by:
Date:

V. Kocum
6/3/2022



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218 - 2051

C208

April 30, 2022 through May 31, 2022

CUSTOMER SERVICE INFORMATION

If you have any questions about your statement, please contact your Customer Service Professional.

00046804 DDA 802 212 15222 NNNNNNNNNN 1 000000000 C1 0000

ROCKY POINT UFSD
 SCHOOL LUNCH ACH
 90 ROCKY POINT YAPHANK RD
 ROCKY POINT NY 11778-8423



CHECKING SUMMARY

Commercial Checking With Interest

	INSTANCES	AMOUNT
Beginning Balance		\$528,815.36
Deposits and Additions	318	35,232.39
Ending Balance	318	\$564,047.75
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$9.48
Interest Paid Year-to-Date		\$24.94

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
05/02	Deposit	\$259.25
05/02	Deposit	134.00
05/02	Deposit	128.00
05/02	Deposit	117.00
05/02	Deposit	84.00
05/02	Deposit	80.50
05/02	Deposit	39.50
05/02	Deposit	36.00
05/02	Deposit	26.46
05/02	Deposit	20.25
05/02	Deposit	12.00
05/02	Deposit	8.50
05/02	Deposit	8.25
05/02	Deposit	5.00
05/02	Deposit	1.00

ROCKY POINT UFSD

Cash Account Transactions Report From 5/1/2022 To 5/31/2022



Account	Account Name							
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
C 208	CHASE ACH REVENUE							
				BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	531,520.51
05/02/2022	1029325			CAFT RECEIPTS	CR-9	907.35	0.00	532,427.86
05/03/2022	1029326			CAFT RECEIPTS	CR-9	758.28	0.00	533,186.14
05/04/2022	1029327			CAFT RECEIPTS	CR-9	495.90	0.00	533,682.04
05/05/2022	1029328			CAFT RECEIPTS	CR-9	526.61	0.00	534,208.65
05/06/2022	1029329			CAFT RECEIPTS	CR-9	674.50	0.00	534,883.15
05/09/2022	1029346			CAFT RECEIPTS	CR-9	545.46	0.00	535,428.61
05/10/2022	1029347			CAFT RECEIPTS	CR-9	591.96	0.00	536,020.57
05/11/2022	1029348			CAFT RECEIPTS	CR-9	908.97	0.00	536,929.54
05/12/2022	1029349			CAFT RECEIPTS	CR-9	1,292.44	0.00	538,221.98
05/13/2022	1029350			CAFT RECEIPTS	CR-9	686.08	0.00	538,908.06
05/16/2022	1029364			CAFT RECEIPTS	CR-9	895.22	0.00	539,803.28
05/18/2022	1029366			CAFT RECEIPTS	CR-9	565.79	0.00	540,369.07
05/19/2022	1029367			CAFT RECEIPTS	CR-9	726.25	0.00	541,095.32
05/20/2022	1029368			CAFT RECEIPTS	CR-9	552.06	0.00	541,647.38
05/23/2022	1029422			CAFT RECEIPTS	CR-9	610.40	0.00	542,257.78
05/24/2022	1029423			CAFT RECEIPTS	CR-9	646.50	0.00	542,904.28
05/25/2022	1029365			CAFT RECEIPTS	CR-9	691.09	0.00	543,595.37
05/25/2022	1029424			CAFT RECEIPTS	CR-9	586.38	0.00	544,181.75
05/26/2022	1029425			CAFT RECEIPTS	CR-9	550.97	0.00	544,732.72
05/27/2022	1029426			CAFT RECEIPTS	CR-9	867.25	0.00	545,599.97
05/31/2022	277			Miscellaneous Revenue	JE-24	0.00	0.75	545,599.22
05/31/2022	1029403			Interest Revenue	CR-11	9.48	0.00	545,608.70
05/31/2022	1029427			FJC ACH	CR-11	2,913.75	0.00	548,522.45
05/31/2022	1029428			JAE ACH	CR-11	4,377.05	0.00	552,899.50
05/31/2022	1029429			RPHS ACH	CR-11	6,571.50	0.00	559,471.00
05/31/2022	1029430			RPMS ACH	CR-11	5,444.00	0.00	564,915.00
Grand Totals:						33,395.24	0.75	564,915.00

Rocky Point Union Free School District
Treasurer's Report
Scholarship Fund Checking - CM200
As of May 31, 2022

Reconciled Balance as of:	4/30/2022	51,230.34
Receipts:		
	Munistat Scholarship Donation	<u>250.00</u>
		250.00
Disbursements:		<u>0.00</u>
Total available balance per General Ledger as of:	5/31/2022	<u>51,480.34</u>
Bank Balance as of:	5/31/2022	51,680.34
Less:	Outstanding Checks	<u>(200.00)</u>
Adjusted Bank Balance as of:	5/31/2022	<u>51,480.34</u>

Prepared by: Linda Bilski
Date: 6/2/2022

Reviewed by: Virginia Holley
Date: 6/2/2022

CM200

ROCKY POINT UFSD
SCHOLARSHIP CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 04/30/22	\$51,430.34	Number of Days in Cycle	31
1 Deposits/Credits	\$250.00	Minimum Balance This Cycle	\$51,430.34
0 Checks/Debits	\$0.00	Average Collected Balance	\$51,438.40
Service Charges	\$0.00		
Ending Balance 05/31/22	\$51,680.34		

ACCOUNT DETAIL FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
05/27	Customer Deposit	\$250.00		\$51,680.34
Total		\$250.00	\$0.00	

Thank you for banking with us.

Account: Capital One Scholarship Checking
 Cash Account(s): CM 200

Ending Bank Balance:		51,680.34
Outstanding Checks (See listing below):	-	200.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:		51,480.34
Cash Account Balance:		51,480.34

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
12/14/2021	422	SEAN MCCABE	200.00
Outstanding Check Total:			200.00

 Prepared By

 Approved By

ROCKY POINT UFSD



Cash Account Transactions Report From 5/1/2022 To 5/31/2022

Account	Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
CM 200					Scholarship Cash				
					BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	51,230.34
	05/25/2022	.1029379			MUNISTATE SCHOLARSHIP DONATION	CR-11	250.00	0.00	51,480.34
Grand Totals:							250.00	0.00	51,480.34

Rocky Point Union Free School District
Treasurer's Report
Extra Class Checking - CM3200
As of May 31, 2022

Reconciled Balance as of:	4/30/2022	67,940.78
Receipts:		
	Art Club Mural Fundraiser	216.00
	Senior Picnic Country Fair	9,250.00
	MS Yearbook Sales	45.00
	Pi Day Fundraiser	134.00
	Thespian Honor Society FR	<u>2,345.00</u>
		11,990.00
Disbursements:		
	Cash Disbursements	<u>3,350.42</u>
		<u>(3,350.42)</u>
Total available balance per General Ledger as of:	5/31/2022	<u>76,580.36</u>
Bank Balance as of:	5/31/2022	79,848.25
Less:	Outstanding Checks	<u>(3,267.89)</u>
Adjusted Bank Balance as of:	5/31/2022	<u>76,580.36</u> 0.00

Prepared by: Linda Bilski Date: 6/2/2022

Reviewed by: Virginia Holly Date: 6/2/2022

CM3200

ROCKY POINT UFSD
EXTRA CLASS CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking

		ROCKY POINT UFSD	
Previous Balance 04/30/22	\$68,636.26	Number of Days in Cycle	31
6 Deposits/Credits	\$11,990.00	Minimum Balance This Cycle	\$68,361.86
6 Checks/Debits	(\$778.01)	Average Collected Balance	\$70,686.06
Service Charges	\$0.00		
Ending Balance 05/31/22	\$79,848.25		

ACCOUNT DETAIL FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking

		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
05/02	Check 11406		\$82.04	\$68,554.22
05/06	Check 11405		\$95.55	\$68,458.67
05/09	Check 11409		\$80.14	\$68,378.53
05/09	Check 11408		\$16.67	\$68,361.86
05/13	V Vault Customer Deposit	\$134.00		\$68,495.86
05/18	Customer Deposit	\$45.00		\$68,540.86
05/23	Customer Deposit	\$5,000.00		\$73,540.86
05/24	Check 11412		\$303.61	\$73,237.25
05/25	Customer Deposit	\$4,250.00		\$77,487.25
05/26	V Vault Customer Deposit	\$216.00		\$77,703.25
05/27	Customer Deposit	\$2,345.00		\$80,048.25
05/31	Check 11413		\$200.00	\$79,848.25
Total		\$11,990.00	\$778.01	

Govt Banking Blended Chking

Checks * designates gap in check sequence

		ROCKY POINT UFSD						
Check No.	Date	Amount	Check No.	Date	Amount	Check No.	Date	Amount
11405	05/06	\$95.55	11406	05/02	\$82.04	11408*	05/09	\$16.67

Thank you for banking with us.

Account: Capital One Extra Class Checking
 Cash Account(s): CM3 200

Ending Bank Balance:		79,848.25
Outstanding Checks (See listing below):	-	3,267.89
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 76,580.36

Cash Account Balance: 76,580.36

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
03/29/2022	11401	MARGARET MESSINETTI	517.89
05/17/2022	11410	JOSEPH BIENZ	2,500.00
05/17/2022	11411	CHRISTINA FELITTI	250.00
Outstanding Check Total:			3,267.89

Prepared By

Approved By

ROCKY POINT UFSD

Cash Account Transactions Report From 5/1/2022 To 5/31/2022



Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
CM3 200	Extraclass Checking							
				BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	67,940.78
05/13/2022	1029345			Pi Day Fundraiser	CR-11	134.00	0.00	68,074.78
05/18/2022	1029355			MS Yearbook	CR-11	45.00	0.00	68,119.78
05/23/2022	1029358			Senior Picnic Country Fair	CR-11	5,000.00	0.00	73,119.78
05/25/2022	1029401			Senior Picnic Country Fair	CR-11	4,250.00	0.00	77,369.78
05/26/2022	1029402			Art Club Art Mural	CR-11	216.00	0.00	77,585.78
05/27/2022	1029400			Thespian Honor Society Dinner	CR-11	2,345.00	0.00	79,930.78
05/31/2022				See Cash Disbursement Schedule 20	CD-20	0.00	96.81	79,833.97
05/31/2022				See Cash Disbursement Schedule 21	CD-21	0.00	3,053.61	76,780.36
05/31/2022				See Cash Disbursement Schedule 22	CD-22	0.00	200.00	76,580.36
Grand Totals:						11,990.00	3,350.42	76,580.36

Rocky Point Union Free School District
Treasurer's Report
Federal Fund Checking - F205
As of May 31, 2022

Reconciled Balance as of: 4/30/2022 473,820.95

Receipts: 0.00

Disbursements:
Cash Disbursements 93,120.26
(93,120.26)

Total available balance per General Ledger as of: 5/31/2022 380,700.69

Bank Balance as of: 5/31/2022 380,700.69
0.00

Prepared by: Linda Bilski
Date: 6/2/2022

Reviewed by: Virginia Holloway
Date: 6/2/2022

F205

ROCKY POINT UFSD
FEDERAL CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 04/30/22	\$485,167.75	Number of Days in Cycle	31
0 Deposits/Credits	\$0.00	Minimum Balance This Cycle	\$380,700.69
9 Checks/Debits	(\$104,467.06)	Average Collected Balance	\$444,695.17
Service Charges	\$0.00		
Ending Balance 05/31/22	\$380,700.69		

ACCOUNT DETAIL FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking			ROCKY POINT UFSD	
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
05/16	Check 4686		\$11,346.80	\$473,820.95
05/16	Check 4692		\$2,883.69	\$470,937.26
05/16	Check 4690		\$505.72	\$470,431.54
05/16	Check 4687		\$98.77	\$470,332.77
05/17	Check 4689		\$28,334.88	\$441,997.89
05/17	Check 4691		\$17,317.50	\$424,680.39
05/18	Check 4688		\$18,702.90	\$405,977.49
05/27	Check 4693		\$11,346.80	\$394,630.69
05/31	Check 4694		\$13,930.00	\$380,700.69
Total		\$0.00	\$104,467.06	

Govt Banking Blended Chking			ROCKY POINT UFSD					
Checks * designates gap in check sequence								
Check No.	Date	Amount	Check No.	Date	Amount	Check No.	Date	Amount
4686	05/16	\$11,346.80	4689	05/17	\$28,334.88	4692	05/16	\$2,883.69
4687	05/16	\$98.77	4690	05/16	\$505.72	4693	05/27	\$11,346.80
4688	05/18	\$18,702.90	4691	05/17	\$17,317.50	4694	05/31	\$13,930.00

Thank you for banking with us.

Account: Capital One Federal Checking
Cash Account(s): F 205

Ending Bank Balance:		380,700.69
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 380,700.69

Cash Account Balance: 380,700.69

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Prepared By

Approved By

ROCKY POINT UFSD



Cash Account Transactions Report From 5/1/2022 To 5/31/2022

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
F 205	CAPITAL ONE CHECKING							
				BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	473,820.95
05/11/2022				See Cash Disbursement Schedule 29	CD-29	0.00	79,190.26	394,630.69
05/25/2022				See Cash Disbursement Schedule 30	CD-30	0.00	13,930.00	380,700.69
Grand Totals:						0.00	93,120.26	380,700.69

Rocky Point Union Free School District
Treasurer's Report
Capital Fund Checking - H205
As of May 31, 2022

Reconciled Balance as of:	4/30/2022		478,200.63
Receipts:			0.00
Disbursements:			
Cash Disbursements		<u>38,240.38</u>	<u>(38,240.38)</u>
Total available balance per General Ledger as of:	5/31/2022		<u><u>439,960.25</u></u>
Bank Balance as of:	5/31/2022		476,046.00
Less:	Outstanding Checks		<u>(36,085.75)</u>
Adjusted Bank Balance as of:	5/31/2022		<u><u>439,960.25</u></u> 0.00

Prepared by: Linda Bilski
Date: 6/2/2022

Reviewed by: Virginia Holley
Date: 6/2/2022

H205

ROCKY POINT UFSD
CAPITAL FUND CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking			ROCKY POINT UFSD	
Previous Balance 04/30/22	\$478,200.63	Number of Days in Cycle	31	
0 Deposits/Credits	\$0.00	Minimum Balance This Cycle	\$476,046.00	
1 Checks/Debits	(\$2,154.63)	Average Collected Balance	\$477,227.57	
Service Charges	\$0.00			
Ending Balance 05/31/22	\$476,046.00			

ACCOUNT DETAIL FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking				ROCKY POINT UFSD	
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance	
05/18	Check 1146		\$2,154.63	\$476,046.00	
Total		\$0.00	\$2,154.63		

Govt Banking Blended Chking						ROCKY POINT UFSD		
Checks *designates gap in check sequence								
Check No.	Date	Amount	Check No.	Date	Amount	Check No.	Date	Amount
1146	05/18	\$2,154.63						

Thank you for banking with us.

Account: Capital One Capital Checking
 Cash Account(s): H 205

Ending Bank Balance:		476,046.00
Outstanding Checks (See listing below):	-	36,085.75
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	439,960.25
Cash Account Balance:	439,960.25

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
05/24/2022	1147	JOHN A GRILLO ARCHITECT, PC	36,085.75
Outstanding Check Total:			36,085.75

Prepared By _____

Approved By _____

ROCKY POINT UFSD

Cash Account Transactions Report From 5/1/2022 To 5/31/2022



Account	Account Name							
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
H 205	CAPITAL ONE CHECKING							
				BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	478,200.63
05/11/2022				See Cash Disbursement Schedule 17	CD-17	0.00	2,154.63	476,046.00
05/25/2022				See Cash Disbursement Schedule 18	CD-18	0.00	36,085.75	439,960.25
Grand Totals:						0.00	38,240.38	439,960.25

Rocky Point Union Free School District
Treasurer's Report
Debt Service Fund Checking - V200
As of May 31, 2022

Reconciled Balance as of:	4/30/2022	117,464.23
Receipts:		0.00
Disbursements:		<u>0.00</u>
Total available balance per General Ledger as of:	5/31/2022	<u>117,464.23</u>
Bank Balance as of:	5/31/2022	<u>117,464.23</u>

Prepared by: Linda Bilski
Date: 6/2/2022

Reviewed by: Virginia Helweg
Date: 6/2/2022

V200

ROCKY POINT UFSD
DEBT SERVICE FUND
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

► Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 04/30/22	\$117,464.23	Number of Days in Cycle	31
0 Deposits/Credits	\$0.00	Minimum Balance This Cycle	\$117,464.23
0 Checks/Debits	\$0.00	Average Collected Balance	\$117,464.23
Service Charges	\$0.00		
Ending Balance 05/31/22	\$117,464.23		

ACCOUNT DETAIL FOR PERIOD MAY 01, 2022 - MAY 31, 2022

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
05/01				\$117,464.23
No Account Activity this Statement Period				
05/31				\$117,464.23
Total		\$0.00	\$0.00	
No Items Processed				

Thank you for banking with us.

ROCKY POINT UFSD

Cash Account Transactions Report From 5/1/2022 To 5/31/2022



Account	Date	Account Name	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
V 200		CASH								
						BALANCE 07/01/2021 - 04/30/2022		0.00	0.00	117,464.23
Grand Totals:								0.00	0.00	117,464.23

**CASH REPORT
FOR THE MONTH ENDED
May 31, 2022**

GENERAL FUND

A204	Capital One Trust & Agency	\$	1,998,673.83
A205	Capital One Payroll	\$	50,691.60
A210	Petty Cash	\$	600.00
A2008	Capital One Investment	\$	25,494,750.70
A2010	Capital One AP Checking	\$	479,306.21
A2011	JP Morgan Chase-Money Market	\$	2,131,417.70

Total General Fund: \$ 30,155,440.04

SCHOOL LUNCH FUND

C207	Capital One Lunch Fund Checking	\$	300,484.72
C208	JP Morgan Chase-Lunch ACH	\$	564,915.00

Total School Lunch Fund: \$ 865,399.72

SPECIAL AID FUND

F205	Capital One Federal Checking	\$	380,700.69
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Total Special Aid Fund: \$ 380,700.69

CAPITAL FUND

H205	Capital One - Checking	\$	439,960.25
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Total Capital Fund: \$ 439,960.25

SCHOLARSHIP FUND

CM200	Capital One - Checking	\$	51,480.34
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Total Scholarship Fund: \$ 51,480.34

DEBT SERVICE FUND

V200	Capital One - Money Market	\$	117,464.23
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Total Debt Service Fund: \$ 117,464.23

EXTRA CLASS FUND

CM3200	Capital One - Checking	\$	76,580.36
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Total Extra Class Fund: \$ 76,580.36

Total All Funds: \$ 32,087,025.63

Rocky Point UFSD
 PERIOD COVERED 7/1/21 to 6/30/2022.
 CASH FLOW SUMMARY (THOUSANDS OF DOLLARS)

	MONTH	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE
BEGINNING BALANCE		25,550	24,336	22,780	24,590	19,148	11,372	9,238	29,464	27,610	31,968	26,167	28,105
RECEIPTS:													
PROPERTY TAXES		0	0	0	0	0	0	1,979	4,019	773	556	3,617	0
STAR AID		0	0	0	0	0	0	4,690	0	0	0	0	0
STATE AID		783	715	4,109	1,034	102	2,318	136	102	10,563	0	3,888	0
OTHER		1,172	51	32	31	199	110	466	87	236	65	64	0
TRF FR OTHER FUNDS		0	0	0	0	0	0	0	0	0	0	0	0
DUE TO OTH FUNDS		0	387	143	48	6	724	139	218	747	31	325	0
NYS AID DUE TO OTHER FUNDS		1,381	0	0	0	0	0	0	0	0	0	0	0
TAN PROCEEDS		0	0	3,521	0	0	0	0	0	0	0	0	0
TOTAL RECEIPTS:		3,336	1,153	7,805	1,113	307	5,131	27,567	4,426	12,319	652	7,894	0
DISBURSEMENTS:													
SALARY		704	883	4,314	3,666	3,481	3,674	5,207	2,093	5,245	3,599	3,574	0
OPERATING EXPENSES		3,846	1,826	1,681	1,438	4,389	3,543	1,834	3,687	2,716	2,504	2,382	0
OTHER		0	0	0	0	0	48	0	0	0	0	0	0
DUE TO OTHER FUNDS		0	0	0	851	0	0	0	0	0	0	0	0
DEBT SERVICE		0	0	0	0	213	0	0	0	0	0	0	0
LOAN TO OTH FUNDS		0	0	0	600	0	0	300	500	0	350	0	0
REPYMT OF LOANS		0	0	0	0	0	0	0	0	0	0	0	0
REPYMT OF TAN		0	0	0	0	0	0	0	0	0	0	0	0
INTEREST PAYMENT		0	0	0	0	0	0	0	0	0	0	0	0
INT REPAY		0	0	0	0	0	0	0	0	0	0	0	0
TOTAL DISB:		4,550	2,709	5,995	6,555	8,083	7,265	7,341	6,280	7,961	6,453	5,956	0
BALANCE		24,336	22,780	24,590	19,148	11,372	9,238	29,464	27,610	31,968	26,167	28,105	28,104

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED MAY 2022**

GENERAL FUND

ROCKY POINT UFSD

Trial Balance Report From 7/1/2021 - 5/31/2022



Account	Description	Debits	Credits
A 2008	CAPITAL ONE INVESTMENT	25,494,750.70	0.00
A 2010	CAPITAL ONE AP CHECKING	479,306.21	0.00
A 2011	CHASE GENERAL FUND MM	2,131,417.70	0.00
A 204	TRUST & AGENCY DEDUCTIONS	1,998,673.83	0.00
A 205	PAYROLL	50,691.60	0.00
A 210	PETTY CASH	600.00	0.00
A 391	DUE FROM FEDERAL FUND	765,127.05	0.00
A 3912	DUE FROM SCHOOL LUNCH	14,995.52	0.00
A 3912C	DUE FROM SCHOOL LUNCH PAYROLL	525,818.39	0.00
A 391F	DUE FROM FEDERAL FUND PAYROLL	497,218.47	0.00
A 391H	DUE FROM CAPITAL FUND	154,231.50	0.00
A 4805	PREPAID INSURANCE	60,000.00	0.00
A 510	ESTIMATED REVENUES	86,155,348.11	0.00
A 521	ENCUMBRANCES	14,631,941.72	0.00
A 522	EXPENDITURES	62,525,665.86	0.00
A 599	APPROPRIATED FUND BALANCE	2,575,094.69	0.00
A 620	TAX ANTICIP NOTES PAYABLE	0.00	3,500,000.00
A 630	DUE TO OTHER FUNDS	0.00	14.84
A 6302	DUE TO CAPITAL FUND	0.00	2,500,000.00
A 6305	DUE TO DEBT SERVICE	0.00	179.67
A 6306	DUE TO SCHOLARSHIP FUND	0.00	506.76
A 632	DUE TO STATE TEACHERS' RETIREMENT	0.00	126,334.56
A 690	OVER PAYMENT & COLLECTION	0.00	411,772.00
A 729	TAX SHELTER ANNUITY	0.00	788.28
A 738A	SCHOOL ACTIVITES FJC	0.00	5,419.14
A 738B	SCHOOL ACTIVITES JAE	0.00	7,202.51
A 738C	SCHOOL ACTIVITES MS	0.00	17,354.04
A 738D	TESTING HS	0.00	8,884.80
A 755	ADMIN KEN EDWARDS SCHOLARSHIP	0.00	1,325.00
A 761	VISION	0.00	861.15
A 762	ERS	0.00	8,549.46
A 763	ERS LOANS	0.00	6,022.18
A 764	ERSAR and ERSAR414 ERS ARREARS	0.00	1,227.99
A 771	OTHER-TEA. RETIRE.	0.00	21.40
A 777	MUSIC DEPT HIGH SCHOOL	0.00	1,723.44
A 778	MARK TWAIN DINNER	0.00	3,198.00
A 779	AP TEST DEPOSITS	0.00	18,904.00
A 780	NYSSMA	0.00	161.00
A 781	FLEX PLAN HEALTH CARE	0.00	3,402.50
A 782	FLEX PLAN DEPENDENT CARE	0.00	1,250.00
A 787	LONG TERM DISABILITY	2,807.31	0.00
A 789	OTHER VOTE COPE	0.00	564.00
A 790	AFLAC -CPP	0.00	6,627.31
A 791	AFLAC - STD	0.00	5,321.71
A 792	AFLAC - ACC	0.00	1,258.95
A 793	AFLAC - HSP	0.00	1,884.85



Account	Description	Debits	Credits
A 797	SCHOOL ACTIVITES HS	0.00	12,620.37
A 806	NONSPENDABLE FUND BALANCE	0.00	60,000.00
A 814	WORKER'S COMPENSATION RESERVE	0.00	2,046,298.17
A 815	UNEMPLOYMENT INSURANCE RESERVE	0.00	466,017.97
A 821	RESERVE FOR ENCUMBRANCES	0.00	14,631,941.72
A 825	ERS RESERVE	0.00	4,807,202.06
A 826	TRS SUB FUND RESERVE	0.00	1,915,854.91
A 861	PROPERTY LOSS RESERVE	0.00	29,479.91
A 862	LIABILITY LOSS RESERVE	0.00	42,924.12
A 867	RESERVE FOR EMPLOYEE BENEFITS	0.00	4,165,015.02
A 878	CAPITAL RESERVE	0.00	2,162,262.61
A 909	FUND BALANCE	0.00	3,923,384.75
A 910	APPROPRIATED FUND BALANCE	0.00	2,050,473.00
A 911	UNAPPROPRIATED FUND BALANCE	0.00	2,411,016.47
A 960	APPROPRIATIONS	0.00	88,730,442.80
A 980	REVENUES	0.00	63,967,995.24
A Fund Totals:		198,063,688.66	198,063,688.66
Grand Totals:		198,063,688.66	198,063,688.66

ROCKY POINT UFSD

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 1001</u>	REAL PROPERTY TAX	47,583,059.00	0.00	47,583,059.00	33,080,364.70	14,502,694.30
<u>A 1081</u>	PILOT	25,891.00	0.00	25,891.00	19,618.44	6,272.56
<u>A 1085</u>	STAR REIMBURSEMENT	4,900,000.00	0.00	4,900,000.00	4,690,454.82	209,545.18
<u>A 1315</u>	CONTINUING ED-SUMMER	20,000.00	0.00	20,000.00	835.00	19,165.00
<u>A 1315.A</u>	CONTINUING ED-FALL	2,500.00	0.00	2,500.00	12,855.00	-10,355.00
<u>A 1315.B</u>	CONTINUING ED-SPRING	2,500.00	0.00	2,500.00	1,705.00	795.00
<u>A 1316</u>	DRIVER EDUCATION-SUMMER	25,000.00	0.00	25,000.00	12,800.00	12,200.00
<u>A 1316.A</u>	DRIVERS ED-FALL	25,000.00	0.00	25,000.00	200.00	24,800.00
<u>A 1316.B</u>	DRIVERS ED-SPRING	25,000.00	0.00	25,000.00	11,955.62	13,044.38
<u>A 1489</u>	OTHER CHARGES-PROM, YEARBOOK	69,000.00	0.00	69,000.00	25,455.00	43,545.00
<u>A 2401</u>	INTEREST AND EARNINGS	90,000.00	0.00	90,000.00	6,212.45	83,787.55
<u>A 2655</u>	TICKET AND MINOR SALES, OTHER	0.00	0.00	0.00	13,478.55	-13,478.55
<u>A 2680</u>	INSURANCE RECOVERIES	0.00	0.00	0.00	15,577.22	-15,577.22
<u>A 2681</u>	INSURANCE RECOVERIES CHROMEBOOKS	0.00	0.00	0.00	1,400.00	-1,400.00
<u>A 2690</u>	FINES - LOST BOOKS	0.00	0.00	0.00	87.19	-87.19
<u>A 2703</u>	PRIOR YEAR REFUNDS-OTHER (NOT TRANS)	350,000.00	0.00	350,000.00	901,858.94	-551,858.94
<u>A 2705</u>	GIFTS AND DONATIONS	0.00	5,739.14	5,739.14	5,804.36	-65.22
<u>A 2710</u>	PREMIUM ON OBLIGATIONS	0.00	0.00	0.00	21,350.00	-21,350.00
<u>A 2770</u>	OTHER UNCLASSIFIED	0.00	36,301.97	36,301.97	64,368.40	-28,066.43
<u>A 2772</u>	E-RATE REVUENE	1,000.00	0.00	1,000.00	20,700.00	-19,700.00
<u>A 2801</u>	INTERFUND REVENUE	0.00	0.00	0.00	154,231.50	-154,231.50
<u>A 3100</u>	PRIOR YEAR STATE AID	0.00	0.00	0.00	5,613.76	-5,613.76
<u>A 3101</u>	GROSS STATE AID - BASIC	16,905,998.00	0.00	16,905,998.00	15,883,940.44	1,022,057.56
<u>A 3101.E</u>	STATE AID EXCESS COST	6,000,000.00	0.00	6,000,000.00	4,215,068.90	1,784,931.10
<u>A 3102</u>	STATE AID LOTTERY	4,500,000.00	0.00	4,500,000.00	4,281,839.61	218,160.39
<u>A 3103</u>	STATE AID BOCES	1,868,896.00	0.00	1,868,896.00	0.00	1,868,896.00
<u>A 3104</u>	CHAPTER TUITION	0.00	0.00	0.00	65,080.00	-65,080.00
<u>A 3260</u>	STATE AID TEXTBOOKS	175,000.00	0.00	175,000.00	124,863.00	50,137.00
<u>A 3262</u>	STATE AID COMPUTER SOFTWARE	80,000.00	0.00	80,000.00	86,019.00	-6,019.00
<u>A 3263</u>	STATE AID LIBRARY LOAN PROGRAM	16,463.00	0.00	16,463.00	17,743.00	-1,280.00
<u>A 3285</u>	STATE AID MEDICAID	75,000.00	0.00	75,000.00	0.00	75,000.00
<u>A 3289</u>	OTHER STATE AID	0.00	0.00	0.00	130,914.33	-130,914.33
<u>A 4285</u>	MEDICAID MANAGEMENT REIMBURSEMENT	0.00	0.00	0.00	95,601.01	-95,601.01

ROCKY POINT UFSD

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 5999</u>	FUND BALANCE APPLIED	873,000.00	2,500,000.00	3,373,000.00	0.00	3,373,000.00
	A Totals:	83,613,307.00	2,542,041.11	86,155,348.11	63,967,995.24	22,187,352.87
	Grand Totals:	83,613,307.00	2,542,041.11	86,155,348.11	63,967,995.24	22,187,352.87

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1010	BOARD OF EDUCATION *	12,150.00	0.00	12,150.00	8,512.21	602.50	3,035.29
1040	DISTRICT CLERK *	17,712.00	1,000.00	18,712.00	16,303.78	1,582.22	826.00
1060	DISTRICT MEETING *	10,900.00	0.00	10,900.00	3,130.73	1,570.00	6,199.27
1240	CHIEF SCHOOL ADMINISTRATOR *	328,834.00	5,008.00	333,842.00	299,307.44	29,993.00	4,541.56
1310	BUSINESS ADMINISTRATION *	769,485.00	0.00	769,485.00	668,094.28	75,091.64	26,299.08
1320	AUDITING *	73,200.00	0.00	73,200.00	55,000.00	14,700.00	3,500.00
1325	TREASURER *	8,000.00	3,097.50	11,097.50	8,597.50	0.00	2,500.00
1345	PURCHASING *	44,121.00	1,889.00	46,010.00	43,064.57	2,675.43	270.00
1380	FISCAL AGENT FEE *	10,000.00	0.00	10,000.00	9,000.00	0.00	1,000.00
1420	LEGAL *	75,000.00	-12,000.00	63,000.00	43,025.13	19,974.87	0.00
1430	PERSONNEL *	488,404.00	14,000.00	502,404.00	434,907.46	64,345.19	3,151.35
1480	PUBLIC INFORMATION AND SERVICES *	39,278.00	0.00	39,278.00	27,287.40	11,990.59	0.01
1620	OPERATION OF PLANT *	4,766,532.00	77,544.29	4,844,076.29	4,239,939.32	549,352.62	54,784.35
1621	MAINTENANCE OF PLANT *	934,938.00	1,127,539.69	2,062,477.69	1,131,049.15	782,621.38	148,807.16
1670	CENTRAL PRINTING AND MAILING *	73,500.00	0.00	73,500.00	52,405.99	16,116.90	4,977.11
1680	CENTRAL DATA PROCESSING *	941,401.00	-312.45	941,088.55	941,088.55	0.00	0.00
1910	UNALLOCATED INSURANCE *	527,783.00	0.00	527,783.00	502,215.25	6,336.66	19,231.09
1981	ADMINISTRATIVE CHARGE-BOCES *	336,574.00	0.00	336,574.00	251,712.77	84,861.23	0.00
2010	CURRICULUM DEVELOPMENT AND SUPERVISION *	406,824.00	0.00	406,824.00	251,918.30	111,800.83	43,104.87
2020	SUPERVISION - ADMINISTRATION *	2,040,563.00	-460.75	2,040,102.25	1,745,561.74	214,515.03	80,025.48
2060	RESEARCH, PLANNING AND EVALUATION *	25,000.00	0.00	25,000.00	6,480.25	0.00	18,519.75
2070	INSERVICE TRAINING - INSTRUCTION *	22,300.00	0.00	22,300.00	3,426.25	8,712.50	10,161.25
2110	TEACHING - REGULAR SCHOOL *	25,062,236.00	-716,892.45	24,345,343.55	18,002,218.17	5,131,499.23	1,211,626.15
2138	MUSIC & FINE ARTS *	66,608.00	0.00	66,608.00	46,064.53	9,547.64	10,995.83
2250	PROGRAMS FOR HANDICAPPED CHILDREN *	14,404,730.00	-49,395.60	14,355,334.40	9,480,320.00	3,706,365.23	1,168,649.17
2280	OCCUPATIONAL EDUCATION *	1,344,440.00	1,063.65	1,345,503.65	667,476.45	677,787.70	239.50
2330	COMMUNITY EDUCATION *	126,700.00	0.00	126,700.00	27,667.21	5,076.94	93,955.85
2610	SCHOOL LIBRARY AND AUDIOVISUAL *	622,432.00	-12,828.90	609,603.10	485,734.95	115,809.99	8,058.16
2620	EDUCATIONAL TELEVISION *	18,097.00	16,967.11	35,064.11	35,064.11	0.00	0.00
2630	COMPUTER ASSISTED INSTRUCTION *	306,805.00	55,479.40	362,284.40	252,200.17	86,751.88	23,332.35
2805	ATTENDANCE - REGULAR SCHOOL *	51,228.00	0.00	51,228.00	46,741.83	3,608.17	878.00
2810	GUIDANCE - REGULAR SCHOOL *	1,446,549.00	104.36	1,446,653.36	1,184,941.85	250,690.60	11,020.91

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2815	HEALTH SERVICES - REGULAR SCHOOL *	542,371.00	8,736.27	551,107.27	418,948.32	95,062.12	37,096.83
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL *	270,927.00	11,000.00	281,927.00	203,543.24	69,246.76	9,137.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL *	332,872.00	25,000.00	357,872.00	254,306.41	84,351.59	19,214.00
2850	CO-CURRICULAR ACTIVITIES - REG. SCHOOL *	425,371.00	410.01	425,781.01	268,593.75	6,232.27	150,954.99
2855	INTERSCHOLASTIC ATHLETICS - REG. SCHOOL *	955,927.00	20,208.17	976,135.17	815,553.28	44,150.41	116,431.48
5510	DISTRICT TRANSPORTATION SERVICES *	41,583.00	0.00	41,583.00	37,947.60	3,625.40	10.00
5540	CONTRACT TRANSPORTATION *	5,395,935.00	9,059.50	5,404,994.50	3,355,822.60	1,874,758.11	174,413.79
9010	NYS EMPLOYEES RETIREMENT *	1,128,530.00	0.00	1,128,530.00	733,640.83	0.00	394,889.17
9020	NYS TEACHERS RETIREMENT *	3,404,838.00	0.00	3,404,838.00	0.00	0.00	3,404,838.00
9030	SOCIAL SECURITY *	3,116,364.00	0.00	3,116,364.00	2,390,678.64	0.00	725,685.36
9040	WORKERS' COMPENSATION *	600,000.00	0.00	600,000.00	128,440.32	265,692.14	205,867.54
9045	LIFE INSURANCE *	48,000.00	0.00	48,000.00	24,820.06	8,149.07	15,030.87
9050	UNEMPLOYMENT INSURANCE *	50,000.00	0.00	50,000.00	5,627.44	43,672.56	700.00
9060	HEALTH INSURANCE *	11,473,309.00	-48,500.00	11,424,809.00	9,835,847.61	153,021.32	1,435,940.07
9760	TAX ANTICIPATION NOTES *	112,500.00	0.00	112,500.00	0.00	0.00	112,500.00
9785	Installment Purchase Debt- State Aided Computer *	86,132.00	0.00	86,132.00	48,085.79	0.00	38,046.21
9901	TRANSFER TO SPECIAL AID *	2,072,031.00	0.00	2,072,031.00	299,640.63	0.00	1,772,390.37
9950	CAPITAL IMPROVEMENTS *	233,712.00	2,500,000.00	2,733,712.00	2,733,712.00	0.00	0.00
Fund A Totals:		85,692,726.00	3,037,716.80	88,730,442.80	62,525,665.86	14,631,941.72	11,572,835.22
Grand Totals:		85,692,726.00	3,037,716.80	88,730,442.80	62,525,665.86	14,631,941.72	11,572,835.22

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED MAY 2022**

CAFETERIA FUND

ROCKY POINT UFSD

Trial Balance Report From 7/1/2021 - 5/31/2022



Account	Description	Debits	Credits
C 207	CAPITAL ONE CHECKING	300,484.72	0.00
C 208	CHASE ACH REVENUE	564,915.00	0.00
C 445	SUPPLY INVENTORY	11,671.93	0.00
C 446	GOVT FOOD INVENTORY	19,720.79	0.00
C 447	PURCHASED FOOD INVENTORY	15,960.09	0.00
C 510	ESTIMATED REVENUES	1,140,300.00	0.00
C 521	ENCUMBRANCES	120,220.14	0.00
C 522	EXPENDITURES	983,294.74	0.00
C 599	APPROPRIATED FUND BALANCE	138,200.00	0.00
C 630	DUE TO GENERAL FUND	0.00	14,995.52
C 630A	DUE TO GENERAL FUND PAYROLL	0.00	525,818.39
C 631	DUE TO OTHER GOVT.	0.00	10.29
C 691	DEFERRED REVENUE	0.00	29,240.21
C 821	RESERVE FOR ENCUMBRANCES	0.00	120,220.14
C 845	FUND BALANCE RESERVE FOR INVENTORY	0.00	47,352.81
C 909	FUND BALANCE	0.00	51,446.46
C 960	APPROPRIATIONS	0.00	1,278,500.00
C 980	REVENUES	0.00	1,227,183.59
C Fund Totals:		3,294,767.41	3,294,767.41
Grand Totals:		3,294,767.41	3,294,767.41

ROCKY POINT UFSD

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 1440</u>	SALE OF TYPE A LUNCHES	50,000.00	0.00	50,000.00	4,222.00	45,778.00
<u>C 1441</u>	ADULT ALA CARTE	6,000.00	0.00	6,000.00	1,084.36	4,915.64
<u>C 1445</u>	OTHER CAFETERIA SALES	305,800.00	0.00	305,800.00	236,255.80	69,544.20
<u>C 2401</u>	INTEREST AND EARNINGS	1,000.00	0.00	1,000.00	100.99	899.01
<u>C 2770</u>	MISCELLANEOUS REVENUES	2,000.00	0.00	2,000.00	104.80	1,895.20
<u>C 2771</u>	GRANTS AND REBATES	1,500.00	0.00	1,500.00	2,530.64	-1,030.64
<u>C 3190</u>	GOVERNMENT REIMB-STATE	17,000.00	0.00	17,000.00	14,452.00	2,548.00
<u>C 4109</u>	SURPLUS FOOD	75,000.00	0.00	75,000.00	0.00	75,000.00
<u>C 4191</u>	GOVERNMENT REIMB-FEDERAL	610,000.00	25,000.00	635,000.00	968,433.00	-333,433.00
<u>C 5031</u>	Interfund Revenue	47,000.00	0.00	47,000.00	0.00	47,000.00
C Totals:		1,115,300.00	25,000.00	1,140,300.00	1,227,183.59	-86,883.59
Grand Totals:		1,115,300.00	25,000.00	1,140,300.00	1,227,183.59	-86,883.59

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2860	*	1,153,500.00	25,000.00	1,178,500.00	942,036.14	120,220.14	116,243.72
9030	*	100,000.00	0.00	100,000.00	41,258.60	0.00	58,741.40
Fund CTotals:		1,253,500.00	25,000.00	1,278,500.00	983,294.74	120,220.14	174,985.12
Grand Totals:		1,253,500.00	25,000.00	1,278,500.00	983,294.74	120,220.14	174,985.12

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED MAY 2022**

FEDERAL FUND

ROCKY POINT UFSD

Trial Balance Report From 7/1/2021 - 5/31/2022



Account	Description	Debits	Credits
F 205	CAPITAL ONE CHECKING	380,700.69	0.00
F 410	STATE AND FEDERAL AID REC	368,155.91	0.00
F 510	ESTIMATED REVENUES	8,474,113.98	0.00
F 521	ENCUMBRANCES	1,198,439.64	0.00
F 522	EXPENDITURES	2,764,208.97	0.00
F 599	APPROPRIATED FUND BALANCE	0.00	88,139.00
F 630	DUE TO GENERAL FUND	0.00	765,127.05
F 630A	DUE TO GENERAL FUND PAYROLL	0.00	497,218.47
F 821	RESERVE FOR ENCUMBRANCES	0.00	1,198,439.64
F 960	APPROPRIATIONS	0.00	8,385,974.98
F 980	REVENUES	0.00	2,250,720.05
F Fund Totals:		13,185,619.19	13,185,619.19
Grand Totals:		13,185,619.19	13,185,619.19

ROCKY POINT UFSD

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F 3289.DEA.F</u>	Schools for Blind & Deaf Students	21,413.84	0.00	21,413.84	0.00	21,413.84
<u>F 3289.SSH.21</u>	REVENUE-SUMMER HCP 2020-2021	70,364.00	0.00	70,364.00	368,156.00	-297,792.00
<u>F 3289.SSH.22</u>	REVENUE-SUMMER HCP 2021-2022	0.00	0.00	0.00	233,225.55	-233,225.55
<u>F 3289.UPK.21</u>	UPK REVENUE 2021	2,361.00	0.00	2,361.00	0.00	2,361.00
<u>F 3289.UPK.22</u>	UPK REVENUE 2021 2022	197,136.00	0.00	197,136.00	98,568.00	98,568.00
<u>F 3289.UPK.22.2</u>	UPK REVENUE 2021 2022	380,985.00	0.00	380,985.00	76,197.00	304,788.00
<u>F 4126.TLI.20</u>	REVENUE TITLE I	3,598.28	0.00	3,598.28	0.00	3,598.28
<u>F 4126.TLI.21</u>	REVENUE TITLE I	3,038.00	0.00	3,038.00	0.00	3,038.00
<u>F 4126.TLI.22</u>	REVENUE TITLE I	242,572.00	0.00	242,572.00	48,514.00	194,058.00
<u>F 4256.PRE.22</u>	REVENUE PRE	44,337.00	5,068.00	49,405.00	8,867.00	40,538.00
<u>F 4256.PRE.22.A</u>	REVENUE PRE	14,994.00	-5,287.00	9,707.00	1,941.00	7,766.00
<u>F 4256.PTB.21</u>	REVENUE PTB	2,699.04	0.00	2,699.04	0.00	2,699.04
<u>F 4256.PTB.22</u>	REVENUE PTB	717,230.00	7,320.00	724,550.00	143,187.00	581,363.00
<u>F 4256.PTB.22.A</u>	REVENUE PTB	143,062.00	130.00	143,192.00	28,638.00	114,554.00
<u>F 4286.ARP.A</u>	ARP PLAN ARPA	1,807,893.00	1,308.00	1,809,201.00	180,789.00	1,628,412.00
<u>F 4286.ARP.S</u>	ARP SED ARPS	1,859,130.00	0.00	1,859,130.00	371,826.00	1,487,304.00
<u>F 4286.ESS.ER</u>	CRRSA ESSER 2	2,461,685.00	0.00	2,461,685.00	492,337.00	1,969,348.00
<u>F 4286.GEE.R2</u>	CRRSA GEER 2	305,129.00	0.00	305,129.00	61,025.00	244,104.00
<u>F 4289.ELL.20</u>	REVENUE ELL	7,466.47	0.00	7,466.47	0.00	7,466.47
<u>F 4289.ELL.21</u>	REVENUE ELL	6,561.15	0.00	6,561.15	0.00	6,561.15
<u>F 4289.ELL.22</u>	REVENUE ELL	19,456.00	6,500.00	25,956.00	3,891.00	22,065.00
<u>F 4289.SAE.22</u>	REVENUE SAE 22	18,104.00	0.00	18,104.00	3,620.00	14,484.00
<u>F 4289.TII.20</u>	REVENUE TITLE IIA	10,974.00	0.00	10,974.00	0.00	10,974.00
<u>F 4289.TII.21</u>	REVENUE TITLE IIA	49,144.20	0.00	49,144.20	32,119.50	17,024.70
<u>F 4289.TII.22</u>	REVENUE TITLE IIA	55,973.00	13,769.00	69,742.00	11,194.00	58,548.00
<u>F 5031.13</u>	INTERFUND TRANSFERS	0.00	0.00	0.00	86,625.00	-86,625.00
F Totals:		8,445,305.98	28,808.00	8,474,113.98	2,250,720.05	6,223,393.93
Grand Totals:		8,445,305.98	28,808.00	8,474,113.98	2,250,720.05	6,223,393.93

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1620	*	785,612.00	137,527.00	923,139.00	268,974.71	509,289.48	144,874.81
2110	*	4,010,012.47	226,437.63	4,236,450.10	1,083,448.18	424,959.60	2,728,042.32
2250	*	1,130,256.88	7,231.00	1,137,487.88	1,007,472.52	191,506.81	-61,491.45
2630	*	1,391,248.00	-137,527.00	1,253,721.00	16,121.11	5,710.40	1,231,889.49
2810	*	33,210.00	0.00	33,210.00	7,410.00	0.00	25,800.00
2825	*	600,000.00	0.00	600,000.00	216,375.45	66,973.35	316,651.20
5540	*	1.00	0.00	1.00	164,407.00	0.00	-164,406.00
9020	*	124,006.00	-63,943.00	60,063.00	0.00	0.00	60,063.00
9030	*	96,799.00	-49,914.00	46,885.00	0.00	0.00	46,885.00
9060	*	182,536.00	-87,518.00	95,018.00	0.00	0.00	95,018.00
Fund FTotals:		8,353,681.35	32,293.63	8,385,974.98	2,764,208.97	1,198,439.64	4,423,326.37
Grand Totals:		8,353,681.35	32,293.63	8,385,974.98	2,764,208.97	1,198,439.64	4,423,326.37

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED MAY 2022**

CAPITAL FUND

ROCKY POINT UFSD

Trial Balance Report From 7/1/2021 - 5/31/2022



Account	Description	Debits	Credits
H 205	CAPITAL ONE CHECKING	439,960.25	0.00
H 391	DUE FROM GENERAL FUND	2,500,000.00	0.00
H 510	ESTIMATED REVENUES	3,822,123.24	0.00
H 521	ENCUMBRANCES	718,373.37	0.00
H 522	EXPENDITURES	649,805.60	0.00
H 599	APPROPRIATED FUND BALANCE	1,253,531.80	0.00
H 6301	DUE TO GENERAL FUND	0.00	154,231.50
H 821	RESERVE FOR ENCUMBRANCES	0.00	718,373.37
H 909	FUND BALANCE	161,372.09	0.00
H 960	APPROPRIATIONS	0.00	5,075,655.04
H 980	REVENUES	0.00	3,596,906.44
H Fund Totals:		9,545,166.35	9,545,166.35
Grand Totals:		9,545,166.35	9,545,166.35

ROCKY POINT UFSD

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>H 3297</u>	SMART SCHOOLS	70,985.30	1,017,425.94	1,088,411.24	1,017,425.94	70,985.30
<u>H 5031</u>	TRANFERS GENERAL FUND	0.00	2,733,712.00	2,733,712.00	2,579,480.50	154,231.50
	H Totals:	70,985.30	3,751,137.94	3,822,123.24	3,596,906.44	225,216.80
	Grand Totals:	70,985.30	3,751,137.94	3,822,123.24	3,596,906.44	225,216.80

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1620	*	-488.32	2,587,689.00	2,587,200.68	86,443.67	717.95	2,500,039.06
1625	*	1,774,016.48	714,437.88	2,488,454.36	563,361.93	717,655.42	1,207,437.01
Fund HTotals:		1,773,528.16	3,302,126.88	5,075,655.04	649,805.60	718,373.37	3,707,476.07
Grand Totals:		1,773,528.16	3,302,126.88	5,075,655.04	649,805.60	718,373.37	3,707,476.07

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED MAY 2022**

SCHOLARSHIP FUND

ROCKY POINT UFSD

Trial Balance Report From 7/1/2021 - 5/31/2022



Account	Description	Debits	Credits
CM 200	Scholarship Cash	51,480.34	0.00
CM 200.1	DUE FROM GENERAL	506.76	0.00
CM 2000	ALLISON FISCH VERADO SCHOLARSHIP	0.00	0.51
CM 2001	RITA SULLIVAN SCHOLARSHIP	0.00	431.96
CM 2002	RYAN CAUFIELD SCHOLARSHIP	0.00	24.20
CM 2003	K EDWARDS ADMIN SCHOLARSHIP	0.00	2,102.47
CM 2004	KMART SCHOLARSHIP	0.00	83.44
CM 2005	TARGET SCHOLARSHIP HS JR	0.00	44.38
CM 2006	TARGET SCHOLARSHIP JAE	0.00	272.88
CM 2007	TARGET SCHOLARSHIP	0.00	110.65
CM 2008	FRANCIS RYAN SCHOLARSHIP	0.00	258.71
CM 2009	GENERAL SCHOLARSHIP	0.00	63.94
CM 2010	AL MAIN SCHOLARSHIP	0.00	3,922.08
CM 2011	JOSEPH FALLICA SCHOLARSHIP	0.00	853.73
CM 2012	FJC RUTH SPIEGEL MEMORIAL	0.00	100.00
CM 2015	SUFFOLK ASBO SCHOLARSHIP	0.00	0.95
CM 2016	SOUND BEACH MUSIC SCHOLARSHIP	0.00	0.95
CM 2018	LIVE LIKE SUSIE SCHOLARSHIP	0.00	27,847.20
CM 2020	INTERDIST COUNCIL OF SUP. SR SCHOLARSHIP	0.00	261.13
CM 2021	PETER MADDALENA MEMORIAL SCHOLARSHIP	0.00	8,532.09
CM 2022	JOHN HAGGERTY MEMORIAL SCHOLARSHIP	0.00	3,548.93
CM 2023	TEAM SCHOLARSHIP	0.00	46.00
CM 510	Estimated Revenue	6,800.00	0.00
CM 960	Appropriations	0.00	6,800.00
CM 980	Revenues	0.00	3,480.90
CM Fund Totals:		58,787.10	58,787.10
Grand Totals:		58,787.10	58,787.10

ROCKY POINT UFSD

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>CM 2000.000</u>	RITA SULLIVAN	1,000.00	0.00	1,000.00	1,000.00	0.00
<u>CM 2003.001</u>	K EDWARDS ADMIN	2,000.00	0.00	2,000.00	0.00	2,000.00
<u>CM 2009.001</u>	GENERAL	250.00	0.00	250.00	250.00	0.00
<u>CM 2010.001</u>	AL MAIN	500.00	0.00	500.00	0.00	500.00
<u>CM 2016.001</u>	SOUND BEACH MUSIC SCHOLARSHIP	500.00	0.00	500.00	0.00	500.00
<u>CM 2018.001</u>	LIVE LIKE SUSIE	1,000.00	0.00	1,000.00	700.00	300.00
<u>CM 2020.001</u>	INTERDIS COUNCIL OF SUPERINTENDENTS	300.00	0.00	300.00	500.00	-200.00
<u>CM 2022.001</u>	JOHN HAGGERTY	1,000.00	0.00	1,000.00	1,020.00	-20.00
<u>CM 2023.001</u>	TEAM	250.00	0.00	250.00	0.00	250.00
<u>CM 2401.000</u>	INTEREST	0.00	0.00	0.00	10.90	-10.90
CM Totals:		6,800.00	0.00	6,800.00	3,480.90	3,319.10
Grand Totals:		6,800.00	0.00	6,800.00	3,480.90	3,319.10

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2000	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2003	*	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2009	*	0.00	0.00	0.00	0.00	0.00	0.00
2010	*	250.00	0.00	250.00	0.00	0.00	250.00
2016	*	500.00	0.00	500.00	0.00	0.00	500.00
2018	*	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2020	*	300.00	0.00	300.00	0.00	0.00	300.00
2022	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2023	*	250.00	0.00	250.00	0.00	0.00	250.00
Fund CMTotals:		6,800.00	0.00	6,800.00	0.00	0.00	6,800.00
Grand Totals:		6,800.00	0.00	6,800.00	0.00	0.00	6,800.00

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED MAY 2022**

DEBT SERVICE FUND

ROCKY POINT UFSD

Trial Balance Report From 7/1/2021 - 5/31/2022



Account	Description	Debits	Credits
V 200	CASH	117,464.23	0.00
V 3911	DUE FROM GENERAL	179.67	0.00
V 510	ESTIMATED REVENUE	1,951,031.25	0.00
V.522	EXPENDITURES	213,015.63	0.00
V 909	FUND BALANCE, UNRESERVED	0.00	117,520.06
V 960	APPROPRIATIONS	0.00	1,951,031.25
V 980	REVENUES	0.00	213,139.47
V Fund Totals:		2,281,690.78	2,281,690.78
Grand Totals:		2,281,690.78	2,281,690.78

ROCKY POINT UFSD

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>V 2401</u>	INTEREST EARNINGS	0.00	0.00	0.00	123.84	-123.84
<u>V 5031</u>	INTERFUND TRANSFERS	1,951,031.25	0.00	1,951,031.25	213,015.63	1,738,015.62
	V Totals:	1,951,031.25	0.00	1,951,031.25	213,139.47	1,737,891.78
	Grand Totals:	1,951,031.25	0.00	1,951,031.25	213,139.47	1,737,891.78

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9711	*	1,951,031.25	0.00	1,951,031.25	213,015.63	0.00	1,738,015.62
	Fund VTotals:	1,951,031.25	0.00	1,951,031.25	213,015.63	0.00	1,738,015.62
	Grand Totals:	1,951,031.25	0.00	1,951,031.25	213,015.63	0.00	1,738,015.62

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED MAY 2022**

EXTRA CLASS FUND

ROCKY POINT UFSD

Trial Balance Report From 7/1/2021 - 5/31/2022



Account	Description	Debits	Credits
CM3 200	Extraclass Checking	76,580.36	0.00
CM3 291	Due From Other Funds	14.84	0.00
CM3 301	LEADERS CLUB	0.00	43.78
CM3 302	MATH HONOR SOCIETY	0.00	57.22
CM3 303	VARSITY CLUB	0.00	876.09
CM3 304	SCIENCE CLUB	0.00	327.38
CM3 305	SPACE CLUB	0.00	748.39
CM3 306	STUDENT COUNCIL MS	0.00	3,415.84
CM3 307	YEARBOOK MS	0.00	8,215.62
CM3 308	BUSINESS CLUB	0.00	823.77
CM3 309	MS ROBOTICS CLUB	0.00	153.44
CM3 310	BE A NICER NEIGHBOR CLUB	0.00	3,070.63
CM3 311	INTERACT COMMUNITY SERVICE CLUB	0.00	4,155.04
CM3 312	SKILLS USA HS COSMOTOLOGY	0.00	953.84
CM3 313	GAY STRAIGHT ALLIANCE CLUB	0.00	0.01
CM3 314	HUMAN RIGHTS CLUB	0.00	161.68
CM3 315	S.A.D.D	0.00	1,284.26
CM3 316	THESPIAN TROUPE #696	0.00	35.69
CM3 317	YEARBOOK HS	0.00	13,630.69
CM3 318	STUDENT COUNCIL	0.00	12,335.24
CM3 319	ART CLUB	0.00	1,400.84
CM3 321	JAE STUDENT COUNCIL	0.00	2,056.09
CM3 322	ROBOTICS CLUB HS	0.00	506.48
CM3 323	HISTORY HONOR SOCIETY	0.00	175.19
CM3 324	MATH TEAM	0.00	602.73
CM3 510	Estimated Revenue	29,400.00	0.00
CM3 522	Expenditures	14,102.08	0.00
CM3 599	Appropriated Fund Balance	750.00	0.00
CM3 960	Appropriations	0.00	30,150.00
CM3 980	Revenues	0.00	35,667.34
CM3 Fund Totals:		120,847.28	120,847.28
Grand Totals:		120,847.28	120,847.28

ROCKY POINT UFSD

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>CM3 1000.101</u>	LEADERS CLUB	3,000.00	0.00	3,000.00	0.00	3,000.00
<u>CM3 1000.103</u>	VARSITY CLUB	2,500.00	0.00	2,500.00	3,989.00	-1,489.00
<u>CM3 1000.106</u>	STUDENT COUNCIL MS	1,500.00	0.00	1,500.00	165.00	1,335.00
<u>CM3 1000.107</u>	YEARBOOK MS	8,000.00	0.00	8,000.00	7,765.00	235.00
<u>CM3 1000.108</u>	BUSINESS CLUB	0.00	0.00	0.00	90.00	-90.00
<u>CM3 1000.110</u>	BE A NICER NEIGHBOR CLUB	500.00	0.00	500.00	0.00	500.00
<u>CM3 1000.111</u>	INTERACT.COMMUNITY SERVICE CLUB	1,000.00	0.00	1,000.00	0.00	1,000.00
<u>CM3 1000.112</u>	SKILLS USA HS COSMOTOLOGY	800.00	0.00	800.00	402.00	398.00
<u>CM3 1000.113</u>	GAY STRAIGHT ALLIANCE CLUB	300.00	0.00	300.00	0.00	300.00
<u>CM3 1000.114</u>	HUMAN RIGHTS CLUB	3,000.00	0.00	3,000.00	141.00	2,859.00
<u>CM3 1000.116</u>	THESPIAN TROUPE #696	1,500.00	0.00	1,500.00	2,345.00	-845.00
<u>CM3 1000.117</u>	YEARBOOK HS	3,800.00	0.00	3,800.00	6,295.00	-2,495.00
<u>CM3 1000.118</u>	STUDENT COUNCIL	3,000.00	0.00	3,000.00	13,377.01	-10,377.01
<u>CM3 1000.119</u>	ART CLUB	0.00	0.00	0.00	216.00	-216.00
<u>CM3 1000.121</u>	JAE STUDENT COUNCIL	500.00	0.00	500.00	0.00	500.00
<u>CM3 1000.123</u>	HISTORY HONOR SOCIETY	0.00	0.00	0.00	146.00	-146.00
<u>CM3 1000.124</u>	MATH TEAM	0.00	0.00	0.00	134.00	-134.00
<u>CM3 1000.125</u>	NATIONAL ENGLISH HONOR SOCIETY	0.00	0.00	0.00	254.00	-254.00
<u>CM3 1000.126</u>	TECHNOLOGY/MAKER SPACE CLUB	0.00	0.00	0.00	335.00	-335.00
<u>CM3 2401.000</u>	INTEREST	0.00	0.00	0.00	13.33	-13.33
CM3 Totals:		29,400.00	0.00	29,400.00	35,667.34	-6,267.34
Grand Totals:		29,400.00	0.00	29,400.00	35,667.34	-6,267.34

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
3000		30,150.00	0.00	30,150.00	14,102.08	0.00	16,047.92
	Fund CM3Totals:	30,150.00	0.00	30,150.00	14,102.08	0.00	16,047.92
	Grand Totals:	30,150.00	0.00	30,150.00	14,102.08	0.00	16,047.92



John F. Dennehy, Jr.
Certified Public Accountant, P.C.

June 7, 2022

Board of Education
Rocky Point School District
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

*Re: Internal Claims Audit Report for the period
May 1, 2022 through May 31, 2022*

Board of Education:

I have completed my internal claims auditing services for the Rocky Point School District covering the period May 1, 2022 through May 31, 2022. The services I performed, as outlined within my proposal, include reviewing all claims against the District. The purpose of this report is to update the Board of Education on work performed to date, my findings, and recommendations.

For ease of reference I have categorized the remainder of this report as follow:

Internal Claims Audit Services

Exhibits

INTERNAL CLAIMS AUDIT SERVICES

The internal claims audit services performed on each claim against the District consisted of:

1. Verification of the accuracy of invoices and claim forms
2. Ensuring proper approval of all purchases; checking that purchases constitute legal expenses of the school district
3. Determining that purchase orders have been issued in accordance with Board of Education policy, and applicable state laws

Board of Education
Rocky Point School District
June 7, 2022

Page 2

*Re: Internal Claims Audit Report for the time period of
May 1, 2022 through May 31, 2022*

4. Comparison of invoices or claims with previously approved contracts
5. Reviewing price extensions, claiming of applicable discounts, inclusion of shipping and freight charges
6. Approving all charges that are presented for payment which are supported with documentary evidence indicating compliance with all pertinent laws, policies and regulations

Over the time period of May 1, 2022 through May 31, 2022 I have audited 368 claims against the District in the amount of **\$3,875,476.66**. (See attached Exhibit I) I made inquiries and/or observations into 57 claims in the amount of **\$186,433.14**. I have summarized the inquiries and/or observations as well as the resolutions within Exhibit II. It should be noted that currently, there are 0 outstanding inquiries in regards to the audit of the claims made against the District for the period of May 1, 2022 through May 31, 2022. I have summarized all voided checks and notable exceptions in Exhibit III.

*****0*****

I trust that the foregoing comments are clear. If you have any questions or you would like to discuss this matter further, please contact me at 631-928-5406.

Very truly yours,

John F. Dennehy, Jr.
Certified Public Accountant

Rocky Point School District
Internal Claims Audit By Fund
Exhibit I

Warrant Date	Audit Date	Warrant #	Fund	# of Checks	\$ Value of Checks	# of Inquiries	\$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Check Sequence
5/4/2022	5/4/2022	111	A	54	128,398.79	18	30,294.61	18	-	117779-117832
5/4/2022	5/4/2022	112	A	4	14,208.82	-	-	-	-	13351-13354
5/11/2022	5/11/2022	113	A	52	196,026.89	15	62,275.28	15	-	117833-117884
5/11/2022	5/11/2022	115	A	26	610,913.32	-	-	-	-	13355-13360, 5116408-5116426
5/17/2022	5/17/2022	116	A	50	1,268,394.28	5	7,115.15	5	-	117885-117934
5/17/2022	5/17/2022	117	A	2	6,436.33	-	-	-	-	13362-13363
5/25/2022	5/25/2022	118	A	91	788,907.29	7	53,630.56	7	-	117935-118024
5/25/2022	5/25/2022	120	A	27	673,097.17	-	-	-	-	13364-13371, 5116427-5116445
5/4/2022	5/4/2022	33	C	14	18,732.58	4	9,628.43	4	-	12610-12623
5/11/2022	5/11/2022	34	C	14	12,609.86	6	9,460.34	6	-	12624-12637
5/17/2022	5/17/2022	35	C	11	7,849.58	-	-	-	-	12638-12648
5/25/2022	5/25/2022	36	C	7	15,190.69	-	-	-	-	12649-12655
5/4/2022	5/4/2022	20	CM3	2	96.81	-	-	-	-	11408-11409
5/17/2022	5/17/2022	21	CM3	3	3,053.61	-	-	-	-	11410-11412
5/25/2022	5/25/2022	22	CM3	1	200.00	-	-	-	-	11413
5/11/2022	5/11/2022	29	F	7	79,190.26	1	98.77	1	-	4687-4693
5/25/2022	5/25/2022	30	F	1	13,930.00	1	13,930.00	1	-	4694
5/11/2022	5/11/2022	17	H	1	2,154.63	-	-	-	-	1146
5/25/2022	5/25/2022	18	H	1	36,085.75	-	-	-	-	1147
TOTAL				368	\$ 3,875,476.66	57	\$ 186,433.14	57	-	

Legend:	
A - General	P (A) - Chase General
C - Cafeteria	T - Trust & Agency
F - Federal	HB - Bond 2003
H - Capital	CM- Misc Spec Revenue
HCP - Capital Projects	TE-Expendable Trust

John F. Dennehy, Jr.
Certified Public Accountant, PC

Rocky Point School District
Claims Audit - Analysis by Number of Inquiries & Dollar Value
Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims
Exhibit II

2021 / 2022 YTD

Analysis by Number of Inquiries

Reason For Inquiry	Resolution	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	#DIV/0!
All invoices not reflected on check	Pay unpaid invoice(s) next warrant	0.00%	2 4.00%	0.00%	1 0.40%	1 0.77%		#DIV/0!
Check amount not equal to invoices	Difference<\$5; Immaterial, claim paid	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Check amount not equal to invoices	Overpaid recurring vendor by less than \$100; credit will be taken off on next payment to vendor	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Check amount not equal to invoices	Void & reissue	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Check issued prior to service	Void & reissue at time of service	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Credit not taken	Recurring vendor; credit memo pulled from packet to apply to next invoice	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Current year expense paid prior year P.O.	P.O. Funds carried over	0.00%	1 4.00%	1 0.77%	0.00%	0.00%		#DIV/0!
Duplicate payment	Check void by AP	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Incorrect vendor name	Void & reissue	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Insufficient supporting backup	Hold for missing information	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Insufficient supporting backup	Backup Provided	0.00%	0.00%	1 0.77%	0.00%	0.00%		#DIV/0!
Insufficient supporting backup	Void check	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Invoice date precedes PO date	Noted by Business Office	11 4.31%	9 3.60%	24 9.70%	13 5.20%	15 5.80%		#DIV/0!
Invoice over 90 days outstanding/undated	Verified no duplicate payment	10 3.92%	10 4.00%	11 4.30%	11 4.30%	4 1.50%		#DIV/0!
Invoices not listed separately on check	Void and reissue with all invoices itemized separately	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Invoice previously stamped by claims auditor	Confirmed original check void	2 0.78%	2 0.80%	0.00%	1 0.40%	0.00%		#DIV/0!
Missing administrator approval endorsement	Received proper authorization	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Missing receiving signature on invoice or PO	Verified receipt of goods/services	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
No Purchase Order encumbered	Void & reissue after P.O. encumbered	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Not an original invoice	Copy, fax or statement accepted	12 4.71%	13 5.20%	25 9.70%	10 4.00%	21 8.20%		#DIV/0!
Paid sales tax	Void and reissue	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
PO insufficient funds	PO funds increased post invoice/paid direct from budget code	11 4.31%	4 1.60%	3 1.20%	9 3.60%	13 5.20%		#DIV/0!
Prior year invoice paid current year funds	Noted by Business Office	0.00%	0.00%	1 0.77%	1 0.40%	0.00%		#DIV/0!
Pre-dated Invoice	Hold until service date	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Separation of Duties	Same individual signed P.O. and authorized payment; additional admin approval provided	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Prepaid Invoice - Improper Procedure	Vendor requires prepayment; advised in future to select a different vendor	0.00%	0.00%	0.00%	0.00%	0.00%		#DIV/0!
Total Number (#) of Inquiries		46 18.00%	41 16.40%	76 30.10%	29 11.60%	57 22.90%		#DIV/0!
Total Claims Audited		255 100.00%	250 100.00%	418 100.00%	250 100.00%	368 100.00%		#DIV/0!
Total Outstanding Inquiries		0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%		#DIV/0!

Rocky Point School District
Claims Audit - Analysis by Number of Inquiries & Dollar Value
Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims
Exhibit II

2021 / 2022 YTD

Analysis by Dollar Value

Reason For Inquiry	Resolution	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	#DIV/0!
All invoices not reflected on check	Pay unpaid invoice(s) next warrant	0.00%	4,659.40 0.00%	- 0.00%	215.00 0.01%	1,516.74 0.00%	- 0.00%	#DIV/0!
Check amount not equal to invoices	Difference <\$5; Immaterial, claim paid	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Check amount not equal to invoices	Overspaid recurring vendor by less than \$100; credit will be taken off on next payment to vendor	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Check amount not equal to invoices	Void & reissue	0.00%	- 0.00%	0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Check issued prior to service	Void & reissue at time of service	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Credit not taken	Recurring vendor; credit memo pulled from packet to apply to next invoice	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Current year expense paid prior year P.O.	P.O. Funds carried over	0.00%	308.78 0.01%	22,268.75 0.46%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Duplicate payment	Check void by AP	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Incorrect vendor name	Void & reissue	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Insufficient supporting backup	Hold for missing information	0.00%	- 0.00%	0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Insufficient supporting backup	Backup Provided	0.00%	- 0.00%	22.50 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Insufficient supporting backup	Void check	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Invoice date precedes PO date	Noted by Business Office	29,530.69 0.68%	220,080.55 4.07%	137,690.08 2.83%	89,985.91 1.88%	75,559.68 1.58%	- 0.00%	#DIV/0!
Invoice over 90 days outstanding/undated	Verified no duplicate payment	33,428.55 0.72%	203,909.52 3.77%	15,318.98 0.32%	40,806.93 0.86%	3,408.30 0.07%	- 0.00%	#DIV/0!
Invoices not listed separately on check	Void and reissue with all invoices itemized separately	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Invoice previously stamped by claims auditor	Confirmed original check void	15,015.00 0.41%	10,950.00 0.19%	- 0.00%	28,334.88 0.72%	- 0.00%	- 0.00%	#DIV/0!
Missing administrator approval endorsement	Received proper authorization	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Missing receiving signature on invoice or PO	Verified receipt of goods/services	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
No Purchase Order encumbered	Void & reissue after P.O. encumbered	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Not an original invoice	Copy, fax or statement accepted	36,412.09 1.02%	55,298.15 1.02%	118,863.96 2.46%	31,254.19 0.56%	61,563.59 1.30%	- 0.00%	#DIV/0!
Paid sales tax	Void and reissue	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
PO insufficient funds	PO funds increased post invoice/paid direct from budget code	16,747.37 0.50%	16,107.45 0.30%	25,064.57 0.52%	6,645.00 0.17%	44,584.83 1.18%	- 0.00%	#DIV/0!
Prior year invoice paid current year funds	Noted by Business Office	0.00%	- 0.00%	245.00 0.01%	255.00 0.01%	- 0.00%	- 0.00%	#DIV/0!
Pre-dated Invoice	Hold until service date	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Separation of Duties	Same individual signed P.O. and authorized payment; additional admin approval provided	0.00%	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Prepaid Invoice - Improper Procedure	Vendor requires prepayment; advised in future to select a different vendor	0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!
Total Value (\$) of Inquiries		131,164.30 3.88%	511,313.85 9.46%	319,376.84 6.61%	188,196.91 4.76%	186,433.14 4.81%	- 0.00%	#DIV/0!
Total Claims Audited		3,368,707.05 100.00%	5,406,499.85 100.00%	4,828,738.08 100.00%	3,951,892.02 100.00%	3,875,476.66 100.00%	- 0.00%	#DIV/0!
Total Outstanding Inquiries		- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	#DIV/0!

**Rocky Point School District
Internal Claim Audit
Notable Exceptions
Exhibit III**

Voided Checks - May 2022

Fund	Ck #	Amount \$	Vendor	Warrant #	Warrant Date	Reason For Inquiry	Resolution
None		-					
Total	0 Voids	-					

Other Notable Exceptions - May 2022

Fund	Ck #	Amount \$	Vendor	Warrant #	Warrant Date	Reason For Inquiry	Resolution
None		-					
Total	0 Inquiries	-					

*John F. Dennehy, Jr.
Certified Public Accountant, PC*

**Rocky Point School District
Internal Claims Audit
Payroll Audit
Exhibit IV**

Audited Payroll Checks - May 2022

Fund	Ck #	Amount \$	Employee	Payroll Date	Exceptions
PR	314350	448.08	Karen Ann Kane	4/29/2022	None
PR	314415	470.29	Carrieanne Nunziata	4/29/2022	None
PR	314450	400.07	Deborah A Paz	4/29/2022	None
PR	314569	579.29	Janice Best	4/29/2022	None
PR	314643	2,869.11	Katerina Daly	4/29/2022	None
PR	314853	404.41	Ttracy Nielsen	5/13/2022	None
PR	314940	3,133.04	Lauren Czajkowski	5/13/2022	None
PR	315029	3,872.46	Jacqueline Acritelli-Hunt	5/13/2022	None
PR	315048	3,413.69	Peter J Costa	5/13/2022	None
PR	315185	2,780.79	Janece S Alfredson	5/13/2022	None
		18,371.23			

*Please note all checks have been selected at random using a random number generator.

**A result of no exceptions means that the the payroll check is accurate when compared against contracts, renewal letters and other documents.

**John F. Dennehy, Jr.
Certified Public Accountant, PC**

Interoffice Memorandum

TO: *Dr. Scott O'Brien, Ed.D*

FROM: *Kristen White, Executive Director of Pupil Personnel*

DATE: *June 1, 2022*

RE: *Board Action Sheets*

Below please find the schedule to be approved at the June 13, 2022 Board of Education meeting:

SCHEDULE-A 6/13/22		
Year	Date	Location
2021-2022	April 29, 2022- May 25, 2022	CSE & SCSE meetings conducted for students attending in-district and out of district placements
2021-2022	April 29, 2022- May 25, 2022	CSE District Wide Amendments without meetings

BOE ACTION Summary DATE? DECISION?

CMA BOE Data	CR Doc Committee Responsible	CMA Reason	Decision/Status	CMA Date	CR Expected Grade	CR Next Recommended School (>2010-11 SY)	Program	Program Start	Program End	Program Ratio	Program Frequency	Program Period	Program Duration	Program Location	Related Service	RS Start	RS End	RS Ratio	RS Frequency	RS Period	RS Duration
06/13/2022	CSE	Requested Review	Classified	04/05/2021	03		Special Class	09/01/2021	06/24/2022	15:1	6 Daily		40 Classroom	Counseling-Social Skills	04/05/2022	06/16/2022	Small Group (5:1)	1 Weekly		30	
		Requested Review	Classified		03		Special Class	09/01/2021	06/24/2022	15:1	6 Daily		40 Classroom	Behavior Intervention Services	04/05/2022	06/16/2022	Individual	1 Weekly		30	
		Requested Review	Classified		03		Special Class	09/01/2021	06/24/2022	15:1	6 Daily		40 Classroom	Speech/Language Therapy	09/09/2021	06/16/2022	Individual	2 Weekly		30	
		Requested Review	Classified		03		Special Class	09/01/2021	06/24/2022	15:1	6 Daily		40 Classroom	Counseling	09/09/2021	06/16/2022	Individual	1 Weekly		30	
		Manifestation Determination	Classified	05/11/2021	07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Math Class	Speech/Language Therapy	09/09/2021	06/16/2022	Small Group (5:1)	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Math Class	Speech/Language Therapy	09/09/2021	06/16/2022	Individual	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Math Class	Counseling-Social Skills	09/09/2021	06/16/2022	Small Group (5:1)	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Math Class	Counseling	09/09/2021	06/16/2022	Individual	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Math Class	Parent Counseling and Training	09/09/2021	06/16/2022	Small Group	4 Yearly		60	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Science Class	Speech/Language Therapy	09/09/2021	06/16/2022	Small Group (5:1)	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Science Class	Speech/Language Therapy	09/09/2021	06/16/2022	Individual	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Science Class	Counseling-Social Skills	09/09/2021	06/16/2022	Small Group (5:1)	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Science Class	Counseling	09/09/2021	06/16/2022	Individual	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Science Class	Parent Counseling and Training	09/09/2021	06/16/2022	Small Group	4 Yearly		60	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Social Studies Class	Speech/Language Therapy	09/09/2021	06/16/2022	Small Group (5:1)	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Social Studies Class	Speech/Language Therapy	09/09/2021	06/16/2022	Individual	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Social Studies Class	Counseling-Social Skills	09/09/2021	06/16/2022	Small Group (5:1)	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Social Studies Class	Counseling	09/09/2021	06/16/2022	Individual	1 Weekly		30	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 Social Studies Class	Parent Counseling and Training	09/09/2021	06/16/2022	Small Group	4 Yearly		60	
		Manifestation Determination	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 English / Language Arts Class	Speech/Language Therapy	09/09/2021	06/16/2022	Small Group (5:1)	1 Weekly		30	
		Manifestation	Classified		07		Integrated Co-teaching Services	09/01/2021	06/24/2022		5 Weekly		42 English /	Speech/Language Therapy	09/09/2021	06/16/2022	Individual	1 Weekly		30	

Determination			Co-teaching Services			Language Therapy Arts Class						
Manifestation Determination	Classified	07	Integrated	09/01/2021 06/24/2022	5 Weekly	42 English / Language Arts Class	Counseling-Social Skills	09/09/2021 06/16/2022	Small Group (5:1)	1 Weekly	30	
Manifestation Determination	Classified	07	Integrated	09/01/2021 06/24/2022	5 Weekly	42 English / Language Arts Class	Counseling	09/09/2021 06/16/2022	Individual	1 Weekly	30	
Manifestation Determination	Classified	07	Integrated	09/01/2021 06/24/2022	5 Weekly	42 English / Language Arts Class	Parent Counseling and Training	09/09/2021 06/16/2022	Small Group	4 Yearly	60	
Initial Eligibility Determination Meeting	Classified	03/03/2022	09	Special Class	04/25/2022 06/24/2022 12:1+1	1 Daily	360 Separate	Counseling	04/25/2022 06/24/2022	Small Group	1 Weekly	45
Initial Eligibility Determination Meeting	Classified	09	09	Special Class	04/25/2022 06/24/2022 12:1+1	1 Daily	360 Separate	Counseling	04/25/2022 06/24/2022	Individual	1 Weekly	45
Initial Eligibility Determination Meeting	Classified	09	09	Special Class	04/25/2022 06/24/2022 12:1+1	1 Daily	360 Separate	Parent Counseling and Training	04/25/2022 06/24/2022	Small Group	1 Monthly	60
Program Review	Classified	03/14/2022	04	Integrated	09/01/2021 06/24/2022	6 Daily	40 Regular Class	Counseling-Social Skills	09/09/2021 06/16/2022	Small Group (5:1)	1 Weekly	30
Program Review	Classified	03/17/2022	04	Integrated	09/01/2021 06/24/2022	6 Daily	40 Classroom	Counseling	03/17/2022 06/16/2022	Individual	2 Monthly	30
Program Review	Classified	04	04	Integrated	09/01/2021 06/24/2022	6 Daily	40 Classroom	Parent Counseling and Training	03/17/2022 06/16/2022	Small Group	4 Yearly	60
Program Review	Classified	04	04	Integrated	09/01/2021 06/24/2022	6 Daily	40 Classroom	Counseling-Social Skills	03/17/2022 06/16/2022	Small Group (5:1)	1 Weekly	30
Requested Review	Classified	03/22/2022	04	Special Class	09/01/2021 06/24/2022 12:1+1	6 Daily	40 Classroom	Speech/Language Therapy	09/09/2021 06/16/2022	Individual	1 Weekly	30
Requested Review	Classified	04	04	Special Class	09/01/2021 06/24/2022 12:1+1	6 Daily	40 Classroom	Speech/Language Therapy	09/09/2021 06/16/2022	Small Group (5:1)	1 Weekly	30
Requested Review	Classified	04	04	Special Class	09/01/2021 06/24/2022 12:1+1	6 Daily	40 Classroom	Counseling-Social Skills	09/09/2021 06/16/2022	Small Group (5:1)	1 Weekly	30
Requested Review	Classified	03/25/2022	04					Speech/Language Therapy	09/09/2021 06/16/2022	Small Group (5:1)	1 Weekly	30
Requested Review	Classified	04	04					Speech/Language Therapy	09/09/2021 06/16/2022	Individual	1 Weekly	30
Initial Eligibility Determination Meeting	Classified	04/01/2022	07	Resource Room Program	05/10/2022 06/24/2022 5:1	1 Daily	42 Resource Room	Counseling	05/10/2022 06/16/2022	Individual	1 Weekly	30
Program Review	Classified	04/05/2022	Kdg.	Integrated	09/01/2021 06/24/2022	6 Daily	40 Classroom	Occupational Therapy	04/11/2022 06/16/2022	Small Group (5:1)	2 Weekly	30
Program Review	Classified	Kdg.	Kdg.	Integrated	09/01/2021 06/24/2022	6 Daily	40 Classroom	Counseling-Social Skills	09/09/2021 06/16/2022	Small Group (5:1)	1 Weekly	30
Program Review	Classified	Kdg.	Kdg.	Integrated	09/01/2021 06/24/2022	6 Daily	40 Classroom	Counseling	09/09/2021 06/16/2022	Individual	1 Weekly	30
Program Review	Classified	Kdg.	Kdg.	Integrated	09/01/2021 06/24/2022	6 Daily	40 Classroom	Parent Counseling and Training	09/09/2021 06/16/2022	Small Group	4 Yearly	60
Requested Review	Classified	03	03	Special Class	09/01/2021 06/24/2022 15:1	6 Daily	40 Special Location	Itinerant Hearing Teacher	09/09/2021 06/16/2022	Individual	2 Weekly	30
Requested Review	Classified	03	03	Special Class	09/01/2021 06/24/2022 15:1	6 Daily	40 Special Location	Speech/Language Therapy	04/05/2022 06/16/2022	Individual	1 Weekly	30
Requested Review	Classified	03	03	Special Class	09/01/2021 06/24/2022 15:1	6 Daily	40 Special Location	Speech/Language Therapy	09/09/2021 06/16/2022	Small Group	2 Weekly	30
Requested Review	Classified	03	03	Special Class	09/01/2021 06/24/2022 15:1	6 Daily	40 Special Location	Counseling-Social Skills	09/09/2021 06/16/2022	Small Group (5:1)	1 Weekly	30
Program Review	Classified	Kdg.	Kdg.	Resource Room	04/11/2022 06/24/2022 5:1	5 Weekly	40 Resource Room	Speech/Language Therapy	09/09/2021 06/16/2022	Small Group	1 Weekly	30

Program	Classification	Grade	Start Date	End Date	Time	Frequency	Room	Service	Start Date	End Date	Grouping	Frequency	Duration	
Program Review	Classified	Kdg.	04/11/2022	06/24/2022	5:1	5 Weekly	40 Resource Room	Speech/Language Therapy	09/09/2021	06/16/2022	Individual (5:1)	2 Weekly	30	
Initial Eligibility Determination Meeting	Classified	04/06/2022	01	04/06/2022	05/24/2022	15:1	40 Classroom	Speech/Language Therapy	04/06/2022	05/16/2022	Small Group (5:1)	1 Weekly	30	
Initial Eligibility Determination Meeting	Classified	01	04/06/2022	06/24/2022	15:1	6 Daily	40 Classroom	Speech/Language Therapy	04/06/2022	05/16/2022	Individual	1 Weekly	30	
Initial Eligibility Determination Meeting	Classified	01	04/06/2022	06/24/2022	15:1	6 Daily	40 Classroom	Counseling-Social Skills	04/06/2022	06/16/2022	Small Group (5:1)	1 Weekly	30	
Initial Eligibility Determination Meeting	Classified	01	04/06/2022	06/24/2022	15:1	6 Daily	40 Classroom	Occupational Therapy	04/06/2022	06/16/2022	Small Group (5:1)	2 Weekly	30	
Initial Eligibility Determination Meeting	Classified	03	05/19/2022	06/24/2022	15:1	6 Daily	40 Classroom	Occupational Therapy	05/19/2022	06/16/2022	Small Group (5:1)	2 Weekly	30	
Transfer Student - Agreement No Meeting	Classified	04/11/2022	03	04/12/2022	06/24/2022	6 Daily	40 Classroom	Integrated Co-teaching Services						
Transfer Student - Agreement No Meeting	Classified	01							Speech/Language Therapy	04/25/2022	06/16/2022	Small Group (5:1)	2 Weekly	30
Transfer Student - Agreement No Meeting	Classified	01							Counseling-Social Skills	04/25/2022	06/16/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified	01							Occupational Therapy	04/25/2022	06/16/2022	Small Group (5:1)	2 Weekly	30
Requested Review	Classified	04/12/2022	02	09/29/2021	06/24/2022	8:1:1	330 Classroom	Occupational Therapy	09/29/2021	06/16/2022	Individual	2 Weekly	30	
Requested Review	Classified	02	09/29/2021	06/24/2022	8:1:1	5 Weekly	330 Classroom	Speech/Language Therapy	09/29/2021	06/16/2022	Individual	3 Weekly	30	
Annual Review	Classified	01	09/09/2021	06/24/2022	8:1:1	5 Weekly	330 Classroom	Speech/Language Therapy	09/09/2021	05/24/2022	Individual	4 Weekly	30	
Annual Review	Classified	01	09/09/2021	06/24/2022	8:1:1	5 Weekly	330 Classroom	Occupational Therapy	09/09/2021	06/24/2022	Individual	2 Weekly	30	
Program Review	Classified	01	09/01/2021	06/24/2022	8:1:1	6 Daily	40 Classroom	Physical Therapy	04/19/2022	06/16/2022	Individual	2 Weekly	30	
Program Review	Classified	01	09/01/2021	06/24/2022	8:1:1	6 Daily	40 Classroom	Speech/Language Therapy	09/09/2021	06/16/2022	Individual	2 Weekly	30	
Program Review	Classified	01	09/01/2021	06/24/2022	8:1:1	6 Daily	40 Classroom	Speech/Language Therapy	09/09/2021	05/16/2022	Small Group (5:1)	1 Weekly	30	
Reevaluation/Annual Review	Classified	05	09/10/2021	06/24/2022	8:1:1	5 Weekly	330 Separate	Speech/Language Therapy	09/10/2021	06/24/2022	Individual	3 Weekly	30	
Reevaluation/Annual Review	Classified	05	09/10/2021	06/24/2022	8:1:1	5 Weekly	330 Separate	Parent Counseling and Training	09/10/2021	06/24/2022	Small Group	1 Quarterly	60	
Reevaluation/Annual Review	Classified	05	09/10/2021	06/24/2022	8:1:1	5 Weekly	330 Separate	Counseling	09/10/2021	06/24/2022	Small Group	1 Weekly	30	
Program Review	Classified	05/02/2022	09	01/03/2022	06/24/2022	15:1	42 Math Class	Counseling	01/03/2022	06/16/2022	Individual	1 Weekly	30	
Program Review	Classified	09	01/03/2022	06/24/2022	15:1	5 Weekly	42 Science Class	Counseling	01/03/2022	06/16/2022	Individual	1 Weekly	30	
Program Review	Classified	09	09/01/2021	06/24/2022	15:1	5 Weekly	42 English / Language Arts Class	Counseling	01/03/2022	05/16/2022	Individual	1 Weekly	30	
Program Review	Classified	09	01/03/2022	06/24/2022	15:1	5 Every 2 weeks	42 Science Class	Counseling	01/03/2022	06/16/2022	Individual	1 Weekly	30	
Program Review	Classified	09	09/01/2021	06/24/2022	15:1	5 Weekly	42 Social Studies Class	Counseling	01/03/2022	06/16/2022	Individual	1 Weekly	30	
Initial Eligibility Determination Meeting	Classified	Kdg.	05/11/2022	06/24/2022	15:1	6 Daily	40 Classroom	Speech/Language Therapy	05/11/2022	06/16/2022	Individual	2 Weekly	30	
Initial Eligibility Determination Meeting	Classified	Kdg.	05/11/2022	06/24/2022	15:1	6 Daily	40 Classroom	Speech/Language Therapy	05/11/2022	06/16/2022	Small Group (5:1)	1 Weekly	30	

Initial Eligibility Determination Meeting	Classified		Kdg.	Special Class	05/11/2022 06/24/2022 15:1	6 Daily	40 Classroom	Counseling-Social Skills	05/11/2022 06/16/2022	Small Group (5:1)	1 Weekly	30
Program Review	Classified	05/04/2022	09	Consultant Teacher Services	09/01/2021 06/24/2022	2 Weekly	30 Separate	Itinerant Vision Teacher	09/09/2021 06/16/2022	Individual	8 Yearly	30
Program Review	Classified		09	Consultant Teacher Services	09/01/2021 06/24/2022	2 Weekly	30 Separate	Orientation and Mobility Services	09/09/2021 06/16/2022	Individual	1 Yearly	90
Program Review	Classified		10	Integrated Co-teaching Services	09/01/2021 06/24/2022	5 Weekly	42 English / Language Arts Class	Counseling	11/05/2021 06/16/2022	Individual	1 Weekly	30
Program Review	Classified		10	Integrated Co-teaching Services	09/01/2021 06/24/2022	5 Weekly	42 Math Class	Counseling	11/05/2021 06/16/2022	Individual	1 Weekly	30
Program Review	Classified		10	Integrated Co-teaching Services	09/01/2021 06/24/2022	5 Weekly	42 Science Class	Counseling	11/05/2021 06/16/2022	Individual	1 Weekly	30
Program Review	Classified		10	Integrated Co-teaching Services	09/01/2021 06/24/2022	5 Weekly	42 Social Studies Class	Counseling	11/05/2021 06/16/2022	Individual	1 Weekly	30
Program Review	Classified		10	Integrated Co-teaching Services	09/01/2021 06/24/2022	5 Every 2 weeks	42 Math Class	Counseling	11/05/2021 06/16/2022	Individual	1 Weekly	30
Program Review	Classified		10	Integrated Co-teaching Services	09/01/2021 06/24/2022	5 Every 2 weeks	42 Science Class	Counseling	11/05/2021 06/16/2022	Individual	1 Weekly	30
Program Review	Classified		10	Resource Room Program	09/01/2021 06/24/2022 5:1	5 Weekly	42 Resource Room	Counseling	11/05/2021 06/16/2022	Individual	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified	05/05/2022	02	Special Class	04/27/2022 06/24/2022 15:1+1	6 Daily	40 Separate	Speech/Language Therapy	04/27/2022 06/24/2022	Small Group (5:1)	3 Weekly	30
Transfer Student - Agreement No Meeting	Classified		02	Special Class	04/27/2022 06/24/2022 15:1+1	6 Daily	40 Separate	Occupational Therapy	04/27/2022 06/24/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		02	Special Class	04/27/2022 06/24/2022 15:1+1	6 Daily	40 Separate	Counseling-Social Skills	04/27/2022 06/24/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		05					Occupational Therapy	04/27/2022 06/16/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		05					Physical Therapy	04/27/2022 06/16/2022	Individual	1 Weekly	30
Amendment - Agreement No Meeting	Classified	05/06/2022	02	Integrated Co-teaching Services	03/10/2022 06/24/2022	5 Daily	40 Classroom	Speech/Language Therapy	02/09/2022 06/16/2022	Small Group (5:1)	3 Weekly	30
Amendment - Agreement No Meeting	Classified		02	Integrated Co-teaching Services	03/10/2022 06/24/2022	5 Daily	40 Classroom	Speech/Language Therapy	09/09/2021 06/16/2022	Individual	5 Weekly	5
Amendment - Agreement No Meeting	Classified		02	Integrated Co-teaching Services	03/10/2022 06/24/2022	5 Daily	40 Classroom	Occupational Therapy	09/09/2021 06/16/2022	Small Group (5:1)	2 Weekly	30
Amendment - Agreement No Meeting	Classified		02	Resource Room Program	03/10/2022 06/24/2022 5:1	1 Daily	40 Resource Room	Speech/Language Therapy	02/09/2022 06/16/2022	Small Group (5:1)	3 Weekly	30
Amendment - Agreement No Meeting	Classified		02	Resource Room Program	03/10/2022 06/24/2022 5:1	1 Daily	40 Resource Room	Speech/Language Therapy	09/09/2021 06/16/2022	Individual	5 Weekly	5
Amendment - Agreement No Meeting	Classified		02	Resource Room Program	03/10/2022 06/24/2022 5:1	1 Daily	40 Resource Room	Occupational Therapy	09/09/2021 06/16/2022	Small Group (5:1)	2 Weekly	30
Program Review	Classified	05/11/2022	08	Special Class	05/11/2022 06/24/2022 8:1+1	5 Weekly	330 Across School Setting	Counseling-Social Skills	09/09/2021 06/16/2022	Small Group (5:1)	1 Weekly	30
Program Review	Classified		08	Special Class	05/11/2022 06/24/2022 8:1+1	5 Weekly	330 Across School Setting	Speech/Language Therapy	09/09/2021 06/16/2022	Small Group (5:1)	2 Weekly	30
Program Review	Classified		08	Special Class	05/11/2022 06/24/2022 8:1+1	5 Weekly	330 Across School Setting	Counseling	12/07/2021 06/16/2022	Individual	1 Weekly	42
Program Review	Classified		08	Special Class	05/11/2022 06/24/2022 8:1+1	5 Weekly	330 Across School	Parent Counseling and	05/11/2022 06/16/2022	Individual	2 Weekly	60

Program Review	Classified	05/18/2022	01	Special Class	09/01/2021 06/24/2022 12:1+1	6 Daily	40 Classroom	Setting Training Speech/Language Therapy	09/09/2021 05/16/2022	Individual	5 Weekly	5
Program Review	Classified		01	Special Class	09/01/2021 06/24/2022 12:1+1	6 Daily	40 Classroom	Occupational Therapy	09/09/2021 05/16/2022	Small Group (5:1)	2 Weekly	30
Program Review	Classified		01	Special Class	09/01/2021 06/24/2022 12:1+1	6 Daily	40 Classroom	Physical Therapy	09/09/2021 05/16/2022	Individual	2 Weekly	30
Program Review	Classified		01	Special Class	09/01/2021 06/24/2022 12:1+1	6 Daily	40 Classroom	Speech/Language Therapy	09/09/2021 05/16/2022	Individual	1 Weekly	30
Program Review	Classified		01	Special Class	09/01/2021 06/24/2022 12:1+1	6 Daily	40 Classroom	Speech/Language Therapy	09/09/2021 05/16/2022	Small Group (5:1)	2 Weekly	30
Transfer Student - Agreement No Meeting	Classified	05/19/2022	02					Counseling-Social Skills	05/23/2022 05/16/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		02					Counseling	05/23/2022 05/16/2022	Individual	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		02					Parent Counseling and Training	05/23/2022 05/16/2022	Individual	1 Monthly	60
Amendment - Agreement No Meeting	Classified	05/20/2022	05	Integrated Co-teaching Services	05/23/2022 06/24/2022	4 Daily	40 Classroom	Counseling-Social Skills	05/23/2021 05/16/2022	Small Group (5:1)	1 Weekly	30
Amendment - Agreement No Meeting	Classified		05	Integrated Co-teaching Services	05/23/2022 06/24/2022	4 Daily	40 Classroom	Counseling	05/23/2021 05/16/2022	Individual	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified	05/23/2022	07	Integrated Co-teaching Services	05/23/2022 06/24/2022	5 Weekly	42 Math Class	Speech/Language Therapy	05/23/2022 05/16/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		07	Integrated Co-teaching Services	05/23/2022 06/24/2022	5 Weekly	42 Math Class	Counseling-Social Skills	05/23/2022 05/16/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		07	Integrated Co-teaching Services	05/23/2022 06/24/2022	5 Weekly	42 Math Class	Skilled Nursing Services	05/23/2022 05/24/2022	Individual	5 Weekly	10
Transfer Student - Agreement No Meeting	Classified		07	Integrated Co-teaching Services	05/23/2022 06/24/2022	5 Weekly	42 Social Studies Class	Speech/Language Therapy	05/23/2022 05/16/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		07	Integrated Co-teaching Services	05/23/2022 06/24/2022	5 Weekly	42 Social Studies Class	Counseling-Social Skills	05/23/2022 05/16/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		07	Integrated Co-teaching Services	05/23/2022 06/24/2022	5 Weekly	42 Social Studies Class	Skilled Nursing Services	05/23/2022 05/24/2022	Individual	5 Weekly	10
Transfer Student - Agreement No Meeting	Classified		07	Integrated Co-teaching Services	05/23/2022 06/24/2022	5 Weekly	42 Science Class	Speech/Language Therapy	05/23/2022 05/16/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		07	Integrated Co-teaching Services	05/23/2022 06/24/2022	5 Weekly	42 Science Class	Counseling-Social Skills	05/23/2022 05/16/2022	Small Group (5:1)	1 Weekly	30
Transfer Student - Agreement No Meeting	Classified		07	Integrated Co-teaching Services	05/23/2022 06/24/2022	5 Weekly	42 Science Class	Skilled Nursing Services	05/23/2022 05/24/2022	Individual	5 Weekly	10
Amendment - Agreement No Meeting	Classified		11	Special Class	09/01/2021 06/24/2022 8:1:1	5 Weekly	360 Across School Setting	Counseling	09/09/2021 05/16/2022	Individual	2 Weekly	30
Amendment - Agreement No Meeting	Classified		11	Special Class	09/01/2021 06/24/2022 8:1:1	5 Weekly	360 Across School Setting	Counseling	09/09/2021 05/16/2022	Small Group (5:1)	1 Weekly	30
Initial Eligibility Determination Meeting	Classified No Services	05/03/2022	05									
Initial Eligibility Determination Meeting	Consent for Initial Services Refused		04					Speech/Language Therapy	05/03/2022 05/16/2022	Small Group (5:1)	2 Weekly	30
Reevaluation Review	Declassified	04/05/2022	Kdg.					Speech/Language Therapy	09/09/2021 04/05/2022	Small Group (5:1)	1 Weekly	30
Reevaluation Review	Declassified		Kdg.					Speech/Language Therapy	09/09/2021 04/05/2022	Individual	5 Weekly	5

Reevaluation/Annual Declassified Review	04/07/2022	06	Integrated Co-teaching Services Resource Room Program	09/01/2021 06/24/2022	5 Weekly	42 English / Language Arts Class		
Reevaluation/Annual Declassified Support Services Review	03/07/2022	04		03/07/2022 03/06/2023	5 Weekly	40 Resource Room		
Reevaluation/Annual Declassified Support Services Review	03/25/2022	05				Speech/Language Therapy	03/25/2021 04/16/2022	Individual 1 Weekly 20
Reevaluation/Annual Declassified Support Services Review	04/13/2022	08				Counseling Services	09/09/2021 09/16/2022	Small Group (S:1) 1 Weekly 30
Reevaluation/Annual Declassified Support Services Review		07				Speech/Language Therapy	10/18/2021 04/16/2022	Small Group (S:1) 2 Weekly 30
Initial Eligibility Determination Meeting	Ineligible	03/12/2022						10
Initial Eligibility Determination Meeting	Ineligible	03/25/2022						01
Initial Eligibility Determination Meeting	Ineligible							02

CR Doc Committee Responsible Sub Totals: 131

Total Records: 131
Total Students: 48

Interoffice Memorandum

TO: *Dr. Scott T. O'Brien, Superintendent*

FROM: *Kristen White, Executive Director of Pupil Personnel Services*

DATE: *6/13/2022*

RE: *Board Action Sheets*

Below please find the schedule to be approved at the 6/13/2022 Board of Education meeting:

SCHEDULE- B 6/13/2022	
Date	Location
<i>4/13/2022</i>	<i>CPSE Committee</i>
<i>4/26/2022</i>	<i>CPSE Committee</i>
<i>4/26/2022</i>	<i>CPSE to CSE Committee</i>
<i>5/3/2022</i>	<i>CPSE Committee</i>
<i>5/3/2022</i>	<i>CPSE to CSE Committee</i>
<i>5/4/2022</i>	<i>CPSE to CSE Committee</i>
<i>5/6/2022</i>	<i>CPSE Committee</i>
<i>5/6/2022</i>	<i>CPSE to CSE Committee</i>
<i>5/9/2022</i>	<i>CPSE Committee</i>
<i>5/12/2022</i>	<i>CPSE Committee</i>
<i>5/13/2022</i>	<i>CPSE Committee</i>
<i>5/13/2022</i>	<i>CPSE to CSE Committee</i>
<i>5/16/2022</i>	<i>CPSE Committee</i>
<i>5/16/2022</i>	<i>CPSE to CSE Committee</i>

Dr. Scott T. O'Brien-Board Action Sheets/kao

BOE ACTION Summary DATE? DECISION?

CMA BOE Date	CR Doc Committee Responsible	CMA Reason	Decision/Status	CMA Date	CR Expected Grade	CR Next Recommended School (>2010-11 SY)	Program	Program Start	Program End	Program Ratio	Program Frequency	Program Period	Program Duration	Program Location	Related Service	RS Start	RS End	RS Ratio	RS Frequency	RS Period	RS Duration
06/13/2022	CPSE		Program Classified Review	05/06/2022	Preschool		Special Education Itinerant Services	03/21/2022	06/24/2022	1:1	3	Weekly	120	Preschool	Occupational Therapy	01/03/2022	06/24/2022	Individual	2	Weekly	30
			Program Classified Review		Preschool		Special Education Itinerant Services	03/21/2022	06/24/2022	1:1	3	Weekly	120	Preschool	Parent Counseling and Training	03/21/2022	06/24/2022	Individual	2	Monthly	60
			Program Classified Review	05/09/2022	Preschool		Special Education Itinerant Services	05/16/2022	06/24/2022	1:1	5	Weekly	60	Preschool	Speech/Language Therapy	05/16/2022	06/24/2022	Individual	1	Weekly	30
			Program Classified Review		Preschool		Special Education Itinerant Services	05/16/2022	06/24/2022	1:1	5	Weekly	60	Preschool	Speech/Language Therapy	02/07/2022	06/24/2022	Individual	2	Weekly	30
			Program Classified Review		Preschool										Speech/Language Therapy	05/16/2022	06/24/2022	Individual	4	Weekly	30
			Program Classified Review	05/16/2022	Preschool		Special Class	11/08/2021	06/24/2022	12:1+1	5	Weekly	240	Classroom	Speech/Language Therapy	11/08/2021	06/24/2022	Individual	3	Weekly	30
			Program Classified Review		Preschool		Special Class	11/08/2021	06/24/2022	12:1+1	5	Weekly	240	Classroom	Occupational Therapy	11/08/2021	06/24/2022	Individual	2	Weekly	30
			Program Classified Review		Preschool		Special Class	11/08/2021	06/24/2022	12:1+1	5	Weekly	240	Classroom	Parent Counseling and Training	11/08/2021	06/24/2022	Individual	1	Monthly	60

CR Doc Committee Responsible Sub Total: 8

Total Records: 8
Total Students: 4

BOE ACTION Summary DATE? DECISION?

CMA BOE Date	CR Dec Committee Responsible	CMA Reason	Decision/Status	CMA Date	CR Expected Grade	CR Next Recommended School (>2010-11 SY)	Program	Program Start	Program End	Program Ratio	Program Frequency	Program Period	Program Duration	Program Location	Related Service	RS Start	RS End	RS Ratio	RS Frequency	RS Period	RS Duration
06/13/2022	CPSE	Annual Review	Classified Preschool	04/13/2022	Preschool		Special Class	09/06/2022	06/23/2023	12:1+1	5 Weekly		300 Classroom	Psychological Counseling Services	09/06/2022	06/23/2023	Individual	1 Weekly		30	
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	12:1+1	5 Weekly		300 Classroom	Speech/Language Therapy	09/06/2022	06/23/2023	Individual	1 Weekly		30	
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	12:1+1	5 Weekly		300 Classroom	Physical Therapy	09/06/2022	06/23/2023	Individual	2 Weekly		30	
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	12:1+1	5 Weekly		300 Classroom	Speech/Language Therapy	09/06/2022	06/23/2023	Small Group	2 Weekly		30	
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	12:1+1	5 Weekly		300 Classroom	Parent Counseling and Training	09/06/2022	06/23/2023	Individual	1 Monthly		60	
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	12:1+1	5 Weekly		300 Classroom	Occupational Therapy	09/06/2022	06/23/2023	Individual	2 Weekly		30	
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	12:1+1	5 Weekly		300 Classroom	Psychological Counseling Services	09/06/2022	06/23/2023	Individual	1 Weekly		30	
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	6:1+2	5 Weekly		240 Classroom	Speech/Language Therapy	09/06/2022	06/23/2023	Individual	3 Weekly		30	
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	6:1+2	5 Weekly		240 Classroom	Parent Counseling and Training	09/06/2022	06/23/2023	Individual	1 Monthly		60	
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	6:1+2	5 Weekly		240 Classroom	Speech/Language Therapy	09/06/2022	06/23/2023	Individual	1 Weekly		30	
		Annual Review	Classified Preschool	04/26/2022	Preschool																
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	12:1+2	5 Weekly		300 Classroom	Speech/Language Therapy	09/06/2022	06/23/2023	Individual	4 Weekly		30	
		Annual Review	Classified Preschool		Preschool		Special Class	09/06/2022	06/23/2023	12:1+2	5 Weekly		300 Classroom	Occupational Therapy	09/06/2022	06/23/2023	Individual	2 Weekly		30	
		Annual Review	Classified Preschool		Preschool																
		Annual Review	Classified Preschool	05/03/2022	Preschool										Speech/Language Therapy	09/01/2022	06/23/2023	Individual	2 Weekly	30	
		Annual Review	Classified Preschool		Preschool										Speech/Language Therapy	09/01/2022	06/23/2023	Individual	2 Weekly	30	
		Annual Review	Classified Preschool		Preschool										Speech/Language Therapy	09/01/2022	06/23/2023	Individual	2 Weekly	30	
		Annual Review	Classified Preschool	05/04/2022	Preschool																
		Annual Review	Classified Preschool		Preschool																
		Annual Review	Classified Preschool	05/06/2022	Preschool										Speech/Language Therapy	09/01/2022	06/23/2023	Individual	3 Weekly	30	
		Annual Review	Classified Preschool		Preschool										Speech/Language Therapy	09/01/2022	06/23/2023	Individual	3 Weekly	30	
		Annual Review	Classified Preschool		Preschool		Special Class in an Integrated Setting	09/06/2022	06/23/2023	12:1+2	5 Weekly		300 Classroom	Occupational Therapy	09/06/2022	06/23/2023	Individual	2 Weekly		30	
		Annual Review	Classified Preschool		Preschool		Special Class in an Integrated Setting	09/06/2022	06/23/2023	12:1+2	5 Weekly		300 Classroom	Parent Counseling and Training	09/06/2022	06/23/2023	Individual	2 Monthly		60	
		Annual Review	Classified Preschool		Preschool		Special Class in an Integrated Setting	09/06/2022	06/23/2023	12:1+2	5 Weekly		300 Classroom	Psychological Counseling Services	09/06/2022	06/23/2023	Small Group (5:1)	1 Weekly		30	
		Annual Review	Classified Preschool		Preschool																
		Annual Review	Classified Preschool	05/09/2022	Preschool		Special Class in an Integrated Setting	09/06/2022	06/23/2023	12:1+2	5 Weekly		300 Classroom	Speech/Language Therapy	09/06/2022	06/23/2023	Individual	3 Weekly		30	
		Annual Review	Classified Preschool		Preschool		Special Class in an Integrated Setting	09/06/2022	06/23/2023	12:1+2	5 Weekly		300 Classroom	Speech/Language Therapy	09/06/2022	06/23/2023	Individual	3 Weekly		30	

Review Preschool			Class in an Integrated Setting				Therapy				
Annual Review	Classified Preschool	Preschool	Special Class in an Integrated Setting	09/06/2022 06/23/2023 12:1+2	5 Weekly	300 Classroom	Psychological Counseling Services	09/06/2022 06/23/2023	Small Group (5:1)	1 Weekly	30
Annual Review	Classified Preschool	Preschool					Speech/Language Therapy	09/01/2022 06/23/2023	Individual	3 Weekly	30
Annual Review	Classified Preschool	Preschool					Speech/Language Therapy	09/01/2022 06/23/2023	Individual	4 Weekly	30
Annual Review	Classified Preschool	Preschool					Speech/Language Therapy	09/01/2022 06/23/2023	Individual	2 Weekly	30
Annual Review	Classified Preschool	05/13/2022 Preschool									
Annual Review	Classified Preschool	Preschool									
Annual Review	Classified Preschool	Preschool	Special Class in an Integrated Setting	09/08/2022 06/23/2023 18:2:1	5 Weekly	300 Classroom	Speech/Language Therapy	09/08/2022 06/23/2023	Individual	3 Weekly	30
Annual Review	Classified Preschool	Preschool	Special Class in an Integrated Setting	09/08/2022 06/23/2023 18:2:1	5 Weekly	300 Classroom	Occupational Therapy	09/08/2022 06/23/2023	Individual	2 Weekly	30
Annual Review	Classified Preschool	Preschool	Special Class in an Integrated Setting	09/08/2022 06/23/2023 18:2:1	5 Weekly	300 Classroom	Physical Therapy	09/08/2022 06/23/2023	Individual	2 Weekly	30
Annual Review	Classified Preschool	Preschool	Special Class	09/08/2022 06/23/2023 12:1+1	5 Weekly	300 Classroom	Speech/Language Therapy	09/08/2022 06/23/2023	Individual	3 Weekly	30
Annual Review	Classified Preschool	Preschool	Special Class	09/08/2022 06/23/2023 12:1+1	5 Weekly	300 Classroom	Occupational Therapy	09/08/2022 06/23/2023	Individual	2 Weekly	30
Annual Review	Classified Preschool	05/16/2022 Preschool	Special Class	09/07/2022 06/23/2023 6:1:3.5	5 Weekly	300 Classroom					
Annual Review	Classified Preschool	Preschool	Special Class	09/06/2022 06/23/2023 12:1+1	5 Weekly	150 Classroom	Speech/Language Therapy	09/06/2022 06/23/2023	Individual	3 Weekly	30
Annual Review	Classified Preschool	Preschool	Special Class	09/06/2022 06/23/2023 12:1+1	5 Weekly	150 Classroom	Occupational Therapy	09/06/2022 06/23/2023	Individual	2 Weekly	30
Annual Review	Classified Preschool	Preschool	Special Class	09/06/2022 06/23/2023 12:1+1	5 Weekly	150 Classroom	Parent Counseling and Training	09/06/2022 06/23/2023	Individual	1 Monthly	60
Annual Review	Classified Preschool	Preschool									
Annual Review	Classified Preschool	Preschool									
Annual Review	Classified Preschool	Preschool									

CR Doc Committee Responsible Sub Total: 45

Total Records: 45

Total Students: 28

LIVE LIKE SUSIE DONATION

VOID TO THE LEFT OF THIS LINE AND TO THE RIGHT OF THIS LINE. THIS CHECK IS VALID ONLY IF ALL INFORMATION IS PRESENT AND CORRECT.

10974

SOUND BEACH MUSIC INC
66 ECHO AVENUE
MILLER PLACE, NY 11764



385 ROUTE 25A
MILLER PLACE, NY 11764

52-7218/2211

5/24/2022

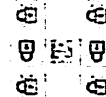
PAY TO THE ORDER OF Rocky Point High School

\$ **500.00

Five Hundred and 00/100***** DOLLARS

Rocky Point High School
82 Rocky Point-Yaphank Rd
Rocky Point, NY 11778

MEMO Scholarship, \$250 for boy, \$250 for girl



Eija Golda
AUTHORIZED SIGNATURE

Security Features Included

SOUND BEACH MUSIC INC
Rocky Point High School

5/24/2022

10974
500.00

SCNB-PUB Scholarship, \$250 for boy, \$250 for girl 500.00

ROCKY POINT PUBLIC SCHOOLS

SURPLUS EQUIPMENT DISPOSAL

School: FJC

Department: Special Ed

Name: Sue Artura

Description	Model#/Serial#	Property Tag #	Quantity	Reason for Disposal
iPad	DMPQCE27FK10	4963	1	Broken beyond repair

Assistant Superintendent Signature 

Date: 8/20/22



ROCKY POINT UNION FREE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
90 Rocky Point – Yaphank Road
Rocky Point, New York 11778

Telephone: (631) 744-1600

Fax: (631) 849-7558

Dr. Scott O'Brien
Superintendent of Schools

Christopher A. Van Cott
Assistant Superintendent for Business

April 25, 2022

Lisa A. Cardinale, Owner/President
Edgewater Consulting, LLC
P.O. Box 202
Caroga Lake, NY 12032

Re: RFP Consultant Services-State Aid/STAC Claims Processing Extension for 2022-23

Dear Ms. Cardinale,

The current 2021/22 contract between Edgewater Consulting, LLC and The Rocky Point UFSD, allows for the extension of said contract 30 days prior to expiration, upon mutual written agreement between the parties. It is the District's intent to offer the extension for the 2022-2023 school year at the current rates, terms and conditions subject to Board of Education approval.

Please sign your acknowledgement below and return to Debra Hoffman, Purchasing Agent, at the above address by May 27, 2022.

We look forward to working with you again for another year.

Sincerely,

Christopher A. Van Cott
Assistant Superintendent for Business

AGREEMENT

Edgewater Consulting, LLC agrees to extend the current Consultant Services-State Aid/STAC Claims Processing contract, under the same terms and conditions as per RFP-SY 2021/22 for the period 7/1/22-6/30/23.

Representative-Edgewater Consulting, LLC

Date: 4/30/22



P.O. Box 202, Caroga Lake, NY 12032
518-835-6088 Fax: 518-835-6099

February 25, 2021

Debra Hoffman
Purchasing Agent
Rocky Point UFSD
Administrative Office
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

Dear Ms. Hoffman:

Enclosed please find my proposal for consulting services for State Aid/STAC Claims Processing. I have enclosed all required documents per the RFP notice. Please contact me with any questions.

Thank you and I look forward to the opportunity to work with your district.

Sincerely,

A handwritten signature in cursive script that reads 'Lisa A. Cardinale'.

Lisa A. Cardinale
Owner/President,
Edgewater Consulting, LLC



P.O. Box 202, Caroga Lake, NY 12032
Phone: 518-835-6088 Fax: 518-835-6099
www.edgewaterconsulting.org
email: lcardinale@edgewaterconsulting.org

Proposal for Consultant Services - State Aid / STAC Claims Processing for the Rocky Point UFSD

Package 1: Aid Claims and Advisory/training services:

Scope of Aid Claims/STAC processing services: Edgewater Consulting, LLC will manage the entire STAC and aid claim process for the following placements:

- In-district high-cost students
- Other Public School District placements
- BOCES placements
- Private special education placements
- Summer special education placements
- Transportation costs for summer special education placements
- Non-resident Homeless students (Consultant will work together with Homeless Liaison on the aid claim process)
- 4201 State Supported School placements
- Chapter placements

Aid claims for the above student placements will be done in accordance with SED guidelines and processed timely to maximize reimbursement and ensure timely cash flow. The aid claim process for most placements listed above crosses from one year to the next; therefore, contract renewal in subsequent years will ensure smooth completion of aid claims, reflect timely reimbursement and assist with accurate state aid projections, as well as protect the district against possible State Aid database freezes.

Process to be used: As part of the Aid Claims Contract, the Consultant will process STACs for students enrolled in 10-month programs during 2020-21 to be aided in 2021-22 and Summer 2021 programs to be aided during 2021-22. If annual renewal is approved by the Board of Education, STAC processing for subsequent years will follow along with State Education Department timelines and deadlines in the same manner. The Consultant's process will include:

- Analyzing program models and student IEP database information to identify all potential in-district High-Cost students.
- Calculating student specific tuition rates for in-district high-cost students in accordance with SED guidelines.
- Filing STACs for all qualifying students based on final tuition calculations.
- Filing STACs for all qualifying BOCES students, including calculating costs for additional services not provided by BOCES.
- Filing STACs for all qualifying Private placements.

- Filing STACs and Transportation Costs for all qualifying summer special education students in full, ½ day and related service/specialized instruction programs.
- Filing STAC re-applications for any students enrolled in 4201 State Supported schools.
- Processing STAC verifications for all STACs filed, including completion of DCPUB/DCPOD online worksheets when required.
- Working with and providing the STAC Unit with all requested materials when required as part of their review process.
- Providing the district with all backup materials for work completed so they will have an audit trail and can review all claims, as well as use the backup as a guide when they are ready to re-assume the responsibility of filing the aid claims.
- The Consultant will work off-site to complete the above aid claims and will correspond with the district via phone and email.

The district will be required to do the following in order to facilitate the timely processing of aid claims by the Consultant:

- Provide the Consultant full access to both IEPDirect and the STAC online system.
- Provide the Consultant with any requested information regarding student placements.
- Provide all necessary information regarding in-district special education programs.
- Provide any requested information regarding staff assignments, salary and benefit data for district employees, outside contractor rates/invoices, and BOCES bills so the Consultant will be able to accurately process qualifying STACs and complete SED required verification forms.
- Provide student specific transportation costs for summer special education students.
- File Private Placement Pre-approvals (DCERTs) timely in order for the Consultant to be able to file private placement STACs.
- Submit STAC 202 forms to SED for non-resident homeless students and monitor homeless eligibility and update forms according to the aid claim process.
- Forward to the Consultant necessary paperwork and NYSED correspondence for processing.
- Provide any other information that will be required for the Consultant to accurately and timely process aid claims.
- The district must appoint someone that can provide the Consultant with this information, and will work with the Consultant to provide them the needed information on a timely basis. Requested information will be sent electronically between the District and Consultant.

Scope of Advisory Services: In addition to the above, the Consultant will be available to the district for support and training on matters related to State Aid and reimbursement for special education services, including:

- STAC timeline and due dates.
- Best practices for maximizing reimbursement.
- Setting up an efficient process among departments to process aid claims.
- Tuition billings and calculations for non-resident students.
- Special education pupil counts on State Aid Claim Forms A and Schedule B.
- ST3 supplemental schedules SS10-SS16 to obtain rates for approved Summer Special Education programs.
- The Consultant will provide the district with all backup materials for STACs processed. This may be used as a guideline for the district to process future aid claims.
- The Consultant will be available on an unlimited basis for telephone and email support on matters related to State Aid for Special Education.

Package 1 Fee: Thirty Thousand dollars (\$30,000) per year to be billed quarterly. The Consultant will invoice the district in August, November, February and May, and payment is due within 30 days of the

date of the invoice. The Consultant will be an independent contractor and will not be eligible for any employee benefits. After which time the district feels it is in a position to re-assume all or any part of the aid claim process, subsequent contract pricing may be reduced accordingly.

Package 2: Advisory/training services only:

Scope of Advisory Services: Edgewater Consulting will provide support and professional development related to: claiming State Aid for students with disabilities, STAC processing, non-resident billings and tuition rates for approved summer special education programs in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as the established policy guidance from the New York State Education Department.

The consultant will assist the district in the areas listed below, however it is understood that the district would ultimately be responsible for the actual processing of all aid and reimbursement claims.

The Consultant will be available to the district for support and training on matters related to State Aid and reimbursement for special education services, including:

- Providing training and reviewing special education data for submission on State Aid Claim Form A and Schedule B Dual Enrollment.
- Providing training and reviewing STAC and AVL filings for all 10-month Public and Private placements, and all summer placements.
- Providing training and assistance in using the STAC on-line system.
- Providing the district with recommended processes for maximizing their State Aid for special education programs and best practices.
- Monitoring their STAC filings and verifications throughout the year.
- Assisting the district in following NYSED procedures and deadlines for the STAC process.
- Sending email reminders of upcoming STAC deadlines and new information.
- Providing training and guidance regarding billings for non-resident students.
- Providing training and guidance regarding reimbursement for homeless students.
- Assist the district in developing an efficient system to ensure STACs are processed correctly and timely in order to maximize aid.
- Providing training and guidance for ST-3 financial schedules SS10-SS16 submitted to obtain rates for approved summer special education programs.
- Assisting the district with billings for parentally placed special education students in non-public schools.
- Providing unlimited, on-going support throughout the year via phone and email.
- At the district's request, up to a total of three (3) web conferences at key times during the school year to provide the district with professional development and support regarding the items detailed above.

Package 2 Fees: Twelve Thousand dollars (\$12,000) per year to be billed quarterly. The Consultant will invoice the district in August, November, February and May, and payment is due within 30 days of the date of the invoice. The Consultant will be an independent contractor and will not be eligible for any employee benefits

COST SUMMARY SHEET
RFP #R22-02

Consultant Services-State Aid/STAC Claims Processing

Description	Proposal				
	2021-22	2022-23	2023-24	2024-25	2025-26
Package 1: Submission of STACS and Advisory/Training Services	\$ 30,000	\$ 30,000	\$ 30,000*	\$ 30,000*	\$ 30,000*
Package 2: Advisory/Training Services only	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000

*If the district wishes to start re-assuming certain parts of the aid claims process with training from the consultant, contract pricing may be reduced accordingly.

Edgewater Consulting, LLC
Vendor Name

Lisa A. Cardinale
Authorized Representative (Print)

Owner/President
Title

Lisa A. Cardinale
Signature

2/25/21
Date



ROCKY POINT UNION FREE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
90 Rocky Point – Yaphank Road
Rocky Point, New York 11778

Telephone: (631) 744-1600

Fax: (631) 849-7558

Dr. Scott O'Brien
Superintendent of Schools

Christopher A. Van Cott
Assistant Superintendent for Business

April 1, 2022

Mr. Alvin Fallick, President
ProCold East, Inc. d/b/a Refrigeration Utilities
114 Keyland Court
Bohemia, NY 11716

Re: Bid #21-03 Food Service Refrigeration Repair Contract Extension for 2022-23

Dear Mr. Fallick,

The current 2020/2021 FS Refrigeration Repair contract between ProCold East, Inc. d/b/a Refrigeration Utilities and The Rocky Point UFSD allows for the extension of said contract 30 days prior to expiration, upon mutual written agreement between the parties. The District would like to offer the extension for the 2022-2023 school year at the current rates, terms and conditions, subject to Board of Education approval.

Please sign your acknowledgement below and return to the Business Office at the above address by May 15, 2022.

We look forward to working with you again for another year.

Sincerely,

Christopher A. Van Cott
Assistant Superintendent for Business

AGREEMENT

ProCold East, Inc. d/b/a Refrigeration Utilities agrees to extend the current FS Refrigeration Repair contract, under the same terms and conditions as per Bid #21-03, for the period 7/1/2022-6/30/2023.

Representative-ProCold East, Inc. d/b/a Refrigeration Utilities

Date: 5/16/22

Bid No. 21-03 Food Service Refrigeration Repair

Date Due: May 19, 2020 @ 1:30pm

BID PROPSAL FORM

This bid is for the repair of refrigeration (commercial) equipment in the District's four (4) schools, as defined in the attached Bid specs. Vendor to provide both labor and materials necessary to repair refrigeration equipment in the District's four (4) school buildings at the hourly rates, and percent markup on parts, as stated below.

Hourly rate for repairs is to include any travel time, fuel, insurance and any related expenses.

	<u>1st Hour</u>	<u>Each Add'l Hour</u>
Repair Labor:		
7:00am-5:00pm	\$ <u>85.00</u>	\$ <u>85.00</u>
After Hours: Before 7:00am and after 5:00pm	\$ <u>—</u>	\$ <u>—</u>
Saturday, Sunday and legal holidays	\$ <u>—</u>	\$ <u>—</u>

Parts:

45 % markup (from wholesale cost) on parts (Vendor must furnish actual invoice)
\$ 25.00 per pound of refrigerant

Vendor: Pro Cold East Refrigeration Utilities

Signature: [Signature]

Name (print): Alvin Fallick



**ROCKY POINT UNION FREE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
90 Rocky Point – Yaphank Road
Rocky Point, New York 11778**

Telephone: (631) 744-1600

Fax: (631) 849-7558

Dr. Scott O'Brien
Superintendent of Schools

Christopher A. Van Cott
Assistant Superintendent for Business

April 1, 2022

Ms. Lori Chavez, President
Alley Cat Signs Design Co., Inc.
506 Middle Country Road
Middle Island, NY 11953

Re: Bid #21-07 Signage-Manufacture and Install Contract Extension for 2022-23

Dear Ms. Chavez,

The current 2020-2021 Signage-Manufacture and Install contract between Alley Cat Signs Design Co., Inc. and The Rocky Point UFSD allows for the extension of said contract 30 days prior to expiration, upon mutual written agreement between the parties. The District would like to offer the extension for the 2022-2023 school year at the current rates, terms and conditions, subject to Board of Education approval.

Please sign your acknowledgement below and return to the Business Office at the above address by May 15, 2022.

We look forward to working with you again for another year.

Sincerely

Christopher A. Van Cott
Assistant Superintendent for Business

AGREEMENT

Alley Cat Signs Design Co., Inc. agrees to extend the current Signage-Manufacture and Install contract, under the same terms and conditions as per Bid #21-07, for the period 7/1/2022-6/30/2023.

Representative-Alley Cat Signs Design Co., Inc.

Date: 5-17-22

COST PROPOSAL FORM

Bid #21-07

SIGNAGE- MANUFACTURE & INSTALLATION

The Rocky Point School District invites sealed bids for the manufacture and installation of signage throughout the District. Signs will be varied, including, but not limited to pre-manufactured signs and custom manufactured signs, constructed of both natural and artificial materials, illuminated letter boards, digital message boards, carved signs, and self-adhesive signage. Signs may include custom artwork and lettering. Signs may be secured to existing structures or self-supporting. PRC #2020004983 has been assigned to signage installation.

A. Manufacture of Signs

Journeyman
Helper

\$ 100. hourly rate (See Bid Specs #4.)
\$ 75. hourly rate

B. Installation of Signs

Journeyman
Helper

\$ 75. hourly rate (See Bid Specs #6.)
\$ 75. hourly

C. Installation of Self-supporting Structures

Journeyman
Helper

\$ 90. hourly rate (See Bid Specs #7.)
\$ 75.

D. Delivery Charge

\$ 20. if applicable (See Bid Specs #5.)

E. Markup on Materials

40 % (See Bid Specs #4.)

Vendor Name: Alley Cat Signs Design Co. Inc.

Signature of Representative: J. Chavez



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Dr. Scott O'Brien
Superintendent of Schools

Christopher A. Van Cott
Assistant Superintendent for Business

April 1, 2022

Mr. David Gorgone, Market Manager
 Carrier Corporation
 500 Bi-County Blvd, Ste. 160E
 Farmingdale, NY 11735

Re: Bid #22-01 HS/MS Chiller Full Maintenance Agreement Extension for 2022-23 (Year 2 of 5)

Dear Mr. Gorgone,

The current 2021-2022 HS/MS Chiller Full Maintenance Agreement between Carrier Corporation and The Rocky Point UFSD allows for the extension of said contract 30 days prior to expiration, upon mutual written agreement between the parties. The District would like to offer the extension for the 2022-2023 school year at the same terms and conditions and stated rates for Year-2, subject to Board of Education approval.

Please sign your acknowledgement below and return to the Business Office at the above address by May 15, 2022.

We look forward to working with you again for another year.

Sincerely,

Christopher A. Van Cott
 Assistant Superintendent for Business

AGREEMENT

Carrier Corporation agrees to extend the current HS/MS Chiller Full Maintenance Agreement, under the same terms and conditions as per Bid #22-01, for the period 7/1/22-6/30/23.

Representative-Carrier Corporation

Date: 6/2/2022

Rhett Rockefeller - Service Manager

**HIGH SCHOOL/MIDDLE SCHOOL CHILLER SYSTEMS
FULL MAINTENANCE AGREEMENT
Bid #22-01**

ATTACHMENT A - SCOPE OF SERVICES

1) FULL MAINTENANCE

- a. **Inspect and Report**-each inspection will be in accordance with Carrier's standards and will include, but is not limited to Operating Inspection and Stop Inspection.

Startup and operating Inspections (Four (4) per year): Log equipment noting general condition, operating data, noises, vibration, temperature and pressure. Inspect control and safety devices, check for proper refrigerating solution, lubricant and water level, confirm control and equipment responses, adjust for normal operation, and provide inspection reports including recommendations and corrective actions.

Stop Inspection (One (1) per year): Inspect all rotating devices, coupling and drives, inspect hold down bolts, inspect electrical connections, perform functional checks on control and safety devices, provide inspection report identifying any problem area including recommendations for corrective actions.

- h. **Oil and Grease-service** includes routine tasks which do not require component disassembly, but may require inspection cover or plate removal. Oil and Grease services will include, but is not limited to, annual oil change, routine lubricating, replace oil filters, replace refrigerant filters, touch up painting, blow down dirt legs/strainers, cleaning of control starter contracts, clean electronic modules, clean drain pans, leak testing of any disassembled joints.
- c. **Full Maintenance**-Provides for repair or replacement of moving parts that may have failed unexpectedly. Service includes recurring tasks which are performed on a yearly cycle as recommended by the equipment manufacturer. Annual preventative maintenance services will include, but not limited to, replacement of yearly expendable parts, minor adjustments, minor repairs, alignment check, calibrate controls, leak testing of any disassembled joints or interconnecting refrigerant piping, external oil filter change, oil analysis, reporting of findings/recommendation. Full maintenance services will include, but not limited to, motor stators, motor rotors, dip and bake motor winding, major repairs including interconnecting refrigerant piping, all maintainable component repairs. Tube brush cleaning includes tube inspection: Cooler up to one (1) time per three years, Condenser up to one (1) time per year (RP High School) and Air-cooled Condenser up to one (1) time per year (RP Middle School). **Note: RP Middle School to drain chilled water loop prior to winterization of evaporator tube bundle.**

ATTACHMENT A – SCOPE OF SERVICES (Continued)

- B) **UNSCHEDULED/EMERGENCY SERVICE**
Service to be provided "as needed" to diagnose problems and perform minor adjustments between scheduled inspections at no additional cost.
- C) **REPLACEMENT PARTS/MATERIALS**
Replacement parts as required for preventative maintenance and emergency services to be included at no additional cost except for water tube bundles.

Contractor Name: Carrier Corporation

Authorized Signature: David Gorgone

**HIGH SCHOOL/MIDDLE SCHOOL CHILLER SYSTEMS
FULL MAINTENANCE AGREEMENT
Bid #22-01**

ATTACHMENT B – Cost Proposal Form

Contractor Name: Carrier Corporation

Contractor agrees to perform the work as outlined in the bid specifications for the two (2) Chillers as specified herein.

Please note: Bidders must provide pricing for each item listed.

Year-1 (2021-2022)	= \$ <u>20300⁰⁰</u>	
Year-2 (2022-2023)	= \$ <u>20300⁰⁰</u>	
Year-3 (2023-2024)	= \$ <u>20300⁰⁰</u>	
Year-4 (2024-2025)	= \$ <u>20300⁰⁰</u>	
Year-5 (2025-2026)	= \$ <u>20300⁰⁰</u>	
5 Year total cost of Full Maintenance Agreement		= \$ <u>101,500⁰⁰</u>

David Gorgone
Signature

5-4-2021
Date

David G Gorgone
Printed Name

RFP #R23-01 Educational, Behavioral, & Related Services

Behavior Assessment & Intervention

Vendor Name:	Individual 30 Min. Session	Individual 30 minute Home/Community	Individual one (1) Hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 minute session	Consultation 30 Min. Session	Evaluation (per Evaluation)	CSE Sessions (est. 45 min/session)
Access 7			100.00			400.00 BIP, 900.00 FBA	80.00
Achieve Beyond/Bilinguals	50.00		100.00				
Educational Advisory Assoc.			90.50				52.50
Jessica Scher Lisa, Psychologist PLLC						250.00/hr-FBA	
Metro Therapy	75.00 BCBA, 62.50 non-BCBA	75.00 BCBA, 62.50 non-BCBA	150.00 BCBA, 125.00 non-BCBA		75.00 BCBA, 62.50 non-BCBA	150.00 BCBA, 125.00 non-BCBA	112.00 BCBA, 93.75non-BCBA
Out East Therapy of NY	50.00						
Blue Sea Educational			BIS 110.00/FBA BIP 125.00				
Long Island Tutorial			79.00		79.00/hr		
Positive Behavior Support Consult.			150.00				150.00
Horizon Healthcare Staffing			150.00 ABA cert., 75.00 non-cert.			ABA Evals 140.00	
LIDC	63.50		127.00		63.50		95.25
New York Therapy Placement	75.00	110.00	150.00	125.00	75.00	300.00/150.00 hr	67.50
Kidz Educational	64.00 BCBA, 53.50 non-BCBA		128.00 BCBA, 107.00 non-BCBA			BCBA (10 hrs) \$1,530 + report, 255.00 each FBA or BIP/Non-BCBA (10 Hrs) \$1,280 + report, 255.00	114.75 BCBA, 96.00 non-BCBA
Island Psychiatry, PC	97.00		137.00		275.00/hr	275.00/hr	275/hr
Helping Hands	62.50	62.50	125.00	95.00	62.50		125.00
Nassau Suffolk Services for Autism			85.00				
DaVinci			175.00		150.00 hr. BCBA, 125.00 hr non-BCBA		
Little Angels Center			125.00 LBA, 175.00 PhD				
MKSA, LLC	100.00 BCBA, 84.00 non-BCBA	100.00 BCBA, 84.00 non-BCBA	130.00 BCBA, 105.00 non-BCBA		100.00 BCBA, 84.00 non-BCBA	550.00 BCBA, 400.00 non-BCBA	115.00 BCBA, 95.00 non-BCBA
Maxim Healthcare			100.00				

RFP #R23-01 Educational, Behavioral, & Related Services

Speech & Language Services/Evaluation

Vendor Name:	Individual 30 Min. Session	Individual 30 minute Home/Community	Individual one (1) Hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 minute session	Consultation 30 Min. Session	Evaluation (per Evaluation)	CSE Sessions (est. 45 min/session)
Access 7	62.50	80.00	125.00	150.00		300.00	80.00
Blue Sea Educational	50.00					300.00	
Complete Rehab	42.00	63.00	84.00	32.00/stud.	42.00	200.00	63.00
Horizon Healthcare	70.00	110.00	140.00	88.00	60.00	235.00	60.00
Just Kids	73.35					194.00	
Kidz Educational	44.00 (sch), 60.00 (home)	60.00	88.00 (sch), 120.00 (home)	30.00/stud.	44.00 (sch.)	408.00	66.00 (Sch.), 90.00 (home)
Little Angels Center	45.00	45.00	90.00	45.00/stud., 40.00 (2-5 studs.)	45.00	200.00	
Long Island Tutorial			82.00				
Metro Therapy	45.00	50.00	90.00	65.00	45.00	250.00-monoling., 350.00-bilingual	75.00
New York Therapy Placement	41.00	50.00	82.00	60.00	41.00	275.00	67.50
Out East Therapy of NY						350.00	
Tender Age PT	45.00	50.00	90.00	67.00	45.00	225.00-monoling., 350.00-bilingual	67.50
The Speech Language Place	50.00	70.00	100.00	50.00	50.00	500.00	70.00
MKSA, LLC	70.00	70.00	130.00		70.00	350.00	99.00
Maxim Healthcare Staffing			95.00				
The Therapy Center for Children	60.00	60.00	120.00	120.00	60.00	250.00	



COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services			275-				80-
Assistive Technology			125-				80-
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)			100-			400(BIP) 900(FBA)	80-
Consultant Services-Autism			160-				80-
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological						2000-	80-
Evaluations-Bilingual Academic						350-	80-
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic						1300-	80-
Evaluations-Neuropsychological							
Evaluations-Psychiatric						2000-	80-
Evaluations-Psychological						1250-	80-
Evaluations-Psychoeducational						1500-	80-

VENDOR NAME: Access 7 Services Inc

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)



ORIGINAL

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic						275-	80-
Evaluations-Speech & Language						300-	80-
Feeding Therapy			160-				80-
Hearing or Vision Services							
Home Tutoring	50-	50-	100-				80-
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services			75-				
Music Therapy							
Occupational Therapy	62.50	65.00	125-	160-	75-	200-	80-
Orientation & Mobility Services							
Parent Counseling & Training	62.50	67.50	125-				80-
Physical Therapy	100-	100-	200-	90-		300-	80-
Psychology Services							
Reading Services	100-	100-	200-	400-		350	80-
RN Services			95-				
Special Education Itinerant Services	50-	50-	100-	65-			80-
Special Education Teacher Services	50-	50-	100-	65-			80-
Speech & Language Services/Evaluation	62.50	80-	125-	150-		300-	80-
Staff Professional Development/Training						2600 - Aides 6000 - Autism	

VENDOR NAME: Access 7 Services Inc



Access 7 Services Inc.

ROCKY POINT UNION FREE SCHOOL DISTRICT Rates 2022-2023
RFP # R23-01 Behavioral, Educational Related Services



Related Service(s)	Bilingual	Individual / Group	Services Hourly Rates	CSE Meetings (hourly)	Flat Fee	Additional Comments
ABA Skills Assessments		Individual	\$100.00	\$80.00		
ABA Skills Assessments	Spanish	Individual	\$125.00	\$80.00		
Administration Workshop (6hrs)					\$2,500.00	6 hours
Assistive Technology - Staff Development and Training			\$100.00			
Assistive Technology (AT) Consultation Services		Parent(s)	\$105.00	\$80.00		
Assistive Technology (AT) Consultation Services	Spanish	Parent(s)	\$125.00	\$80.00		
Assistive Technology (AT) Consultation Services		Individual	\$125.00	\$80.00		
Assistive Technology (AT) Consultation Services-Remote		Individual	\$100.00	\$80.00		
Assistive Technology (AT) Consultation Services-Remote		Parent(s)	\$85.00	\$80.00		
Augmentative/Alternative Communication Evaluation (SLP)		Individual		\$80.00	\$2,200.00	
Augmentative/Alternative Communication Evaluation (SLP)	Spanish	Individual		\$80.00	\$2,600.00	
Augmentative/Alternative Communication Services		Individual	\$275.00	\$80.00		2 Hour Minimum
Augmentative/Alternative Communication Services	Spanish	Individual	\$300.00	\$80.00		2 Hour Minimum
Autism Consultation (BCBA/LBA/Doctoral)		Individual	\$160.00	\$80.00		
Autism Consultation (BCBA/LBA/Doctoral)-Remote		individual	\$130.00	\$80.00		
Autism Diagnostic Observation Schedule (ADOS)		Individual		\$80.00	\$1,300.00	
Autism Diagnostic Observation Schedule (ADOS)	Spanish	Individual		\$80.00	\$2,000.00	
Behavior Intervention Services/Plans - Remote		Individual	\$95.00	\$80.00		
Behavior Intervention Services/Plans at School/Home		Individual	\$100.00	\$80.00		
Behavior Intervention Services/Plans at School/Home	Spanish	Individual	\$150.00	\$80.00		
Behavior Rating Scale (by Psychologist)		Individual	\$225.00	\$80.00		
Behavior Rating Scale (by Psychologist)	Spanish	Individual	\$325.00	\$80.00		
Behavior Rating Scale (by Special Educator)		Individual	\$175.00	\$80.00		
Behavior Rating Scale (by Special Educator)	Spanish	Individual	\$195.00	\$80.00		
Behavior Services by BCBA- SCHOOL	Spanish	Individual	\$150.00	\$80.00		

***Group is two or more students per session
 ***No charge to district on provider absence or school closure

6060 Jericho Turnpike, Suite 200 Commack NY 11725
 Phone: 631 864 7770 Fax 631 864 7773
 Email: jd@access7online.com





Access 7 Services Inc.

ROCKY POINT UNION FREE SCHOOL DISTRICT Rates 2022-2023

RFP # R23-01 Behavioral, Educational Related Services

Related Service(s)	Bilingual	Individual / Group	Services Hourly Rates	CSE Meetings (hourly)	Flat Fee	Additional Comments
Behavior Services by BCBA-HOME		Individual	\$125.00	\$80.00		
Behavior Services by BCBA-HOME	Spanish	Individual	\$150.00	\$80.00		
Behavior Services by BCBA-SCHOOL		Individual	\$125.00	\$80.00	\$450.00	DAILY RATE
Behavior Services by NON-BCBA		Individual	\$100.00	\$80.00	\$400.00	DAILY RATE
Behavior Services by NON-BCBA	Spanish	Individual	\$140.00			
Behavior Services by NON-BCBA-HOME		Individual	\$100.00	\$80.00		
Behavior Services by NON-BCBA-SCHOOL		Individual	\$100.00	\$80.00		
Behavioral Aide (1:1 Paraprofessional)		Individual	\$50.00	\$80.00		
Behavioral Intervention Plan (BIP) Development		Individual		\$80.00	\$400.00	
Counseling in Home		Individual	\$100.00	\$80.00		
Counseling in School		Individual	\$90.00	\$80.00		
Counseling in School		Group	\$150.00	\$80.00		
CSE Chair and Administrative Consultant		Individual			\$1,400.00	DAILY RATE
Educational Consultant		Individual	\$350.00	\$80.00		
Educational Consultant full-day					\$2,000.00	
Educational Consultant half-day					\$1,200.00	
Evaluations - Assistive Technology (AT)		Individual		\$80.00	\$1,400.00	
Evaluations - Assistive Technology (AT)	Spanish	Individual		\$80.00	\$2,000.00	
Evaluations - Educational		Individual		\$80.00	\$275.00	
Evaluations - Educational	Spanish	Individual		\$80.00	\$350.00	
Evaluations - Functional Analysis		Individual		\$80.00	\$3,500.00	
Evaluations - Occupational Therapy		Individual		\$80.00	\$200.00	
Evaluations - Orton Gillingham		Individual		\$80.00	\$450.00	
Evaluation - Wilson Reading		Individual		\$80.00	\$350.00	
Evaluations - Physical Therapy		Individual		\$80.00	\$300.00	
Evaluations - Psychiatric		Individual		\$80.00	\$2,000.00	
Evaluations - Psychoeducational		Individual		\$80.00	\$1,500.00	

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Access 7 Services Inc.

ROCKY POINT UNION FREE SCHOOL DISTRICT Rates 2022-2023
RFP # R23-01 Behavioral, Educational Related Services

Related Service(s)	Bilingual	Individual / Group	Services Hourly Rates	CSE Meetings (hourly)	Flat Fee	Additional Comments
Evaluations - Psychoeducational	Spanish	Individual		\$80.00	\$2,500.00	
Evaluations - Psychological		Individual		\$80.00	\$1,250.00	
Evaluations - Psychological	Spanish	Individual		\$80.00	\$2,000.00	
Evaluations - Reading		Individual		\$80.00	\$350.00	
Evaluations - Social History		Individual		\$80.00	\$250.00	
Evaluations - Social History	Spanish	Individual		\$80.00	\$300.00	
Evaluations - Speech Language		Individual		\$80.00	\$300.00	
Evaluations - Wilson Reading		Individual		\$80.00	\$400.00	
Extended Day/After School program/Specialized Instruction		Group	\$150.00	\$80.00		
Feeding Therapy		Individual	\$160.00	\$80.00		
Feeding Therapy		Parent(s)	\$160.00	\$80.00		
Feeding Therapy		Staff/CSE member(s)	\$160.00	\$80.00		
Functional Behavior Assessments (by BCBA)		Individual		\$80.00	\$900.00	
Functional Behavior Assessments (by BCBA)	Spanish	Individual		\$80.00	\$1,500.00	
Home Tutoring/Instruction		Individual	\$100.00	\$80.00		
Job Coach On Site		Individual	\$125.00	\$80.00		
Nurse : Registerd Nurse (RN)		Individual	\$95.00	\$80.00		
Nurse: LPN		Individual	\$75.00	\$80.00		
Occupational Therapy		Group	\$160.00	\$80.00		
Occupational Therapy at Home		Individual	\$130.00	\$80.00		
Occupational Therapy at School		Individual	\$125.00	\$80.00		
Occupational Therapy Classroom Consultation - in School		Individual	\$150.00	\$80.00		
Occupational Therapy Consultant - Remote		Individual	\$95.00	\$80.00		
Occupational Therapy Consultant in School		Individual	\$125.00	\$80.00		
Occupational Therapy Handwriting Groups		Group		\$80.00	\$100.00	Per Class
Occupational Therapy -Remote		Individual	\$125.00	\$80.00		
Occupational Therapy Screening		Individual		\$80.00	\$75.00	

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Access 7 Services Inc.

ROCKY POINT UNION FREE SCHOOL DISTRICT Rates 2022-2023
RFP # R23-01 Behavioral, Educational Related Services

Related Service(s)	Bilingual	Individual / Group	Services Hourly Rates	CSE Meetings (hourly)	Flat Fee	Additional Comments
Occupational Therapy Whole Class Push-Ins		Group		\$80.00	\$100.00	Per Class
Parent Counseling & Training by BCBA- HOME	Spanish		\$140.00	\$80.00		
Parent Counseling & Training by BCBA-HOME			\$135.00	\$80.00		
Parent Counseling & Training by BCBA-SCHOOL		Individual	\$125.00	\$80.00		
Parent Counseling & Training by NON-BCBA-HOME		Individual	\$100.00	\$80.00		
Participation in Team or Parent Meetings/Program Review		Individual		\$80.00		
Physical Therapy		Individual	\$200.00	\$80.00		
Physical Therapy		Group	\$90.00	\$80.00		Rate per student
Physical Therapy Screening		Individual		\$80.00	\$100.00	
Reading Services		Individual	\$200.00	\$80.00		
Reading Services		Group	\$400.00	\$80.00		No more than 3 students
Reading Services				\$80.00	\$400.00	Daily Rate
Reading Services -Wilson Reading		Group	\$600.00	\$80.00		No more than 3 Students
Reading Services- Wilson Reading		Individual	\$250.00	\$80.00		
Reading Services-Orton-Gillingham		Individual	\$300.00	\$80.00		
Reading Services-Orton-Gillingham		Group	\$750.00	\$80.00		
Reading Services-Orton-Gillingham					\$900.00	DAILY RATE
Reading Services-Wilson Reading					\$600.00	DAILY RATE
Resource Room Services-HOME		Individual	\$95.00	\$80.00		
Resource Room Services-SCHOOL		Individual	\$90.00	\$80.00		
Resource Room Services-SCHOOL		Group	\$145.00	\$80.00		
School Psychologist					\$700.00	DAILY RATE

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Access 7 Services Inc.

ROCKY POINT UNION FREE SCHOOL DISTRICT Rates 2022-2023
RFP # R23-01 Behavioral, Educational Related Services

Related Service(s)	Bilingual	Individual / Group	Services Hourly Rates	CSE Meetings (hourly)	Flat Fee	Additional Comments
Special Education Teacher		Individual	\$100.00	\$80.00		
Special Education Teacher		Group	\$65.00	\$80.00		Rate per student
Speech/Language Consultant Teacher - in School			\$125.00	\$80.00		
Speech/Language Screening		Individual		\$80.00	\$75.00	
Speech/Language Services		Group	\$300.00	\$80.00		No more than 5 students
Speech/Language Services at Home		Individual	\$160.00	\$80.00		
Speech/Language Services at School		Individual	\$125.00	\$80.00		
Speech/PROMT Therapy		Individual	\$125.00	\$80.00		
Staff Development and Training-Aide Training					\$260.00	DAILY RATE
Staff Development and Training-Autism Training					\$600.00	DAILY RATE
Transition Coordinator		Individual	\$225.00	\$80.00		
Transition Coordinator	Spanish	Individual	\$250.00	\$80.00		
Travel Training		Individual	\$95.00	\$80.00		

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 or school closure

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 Email: jd@access7online.com



Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)	\$150		\$100				
Consultant Services-Autism			\$150				
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological						\$1580 5-10 yr \$605 11-21 yr	
Evaluations-Bilingual Academic						\$395 5-10 yr \$1445 11-21 yrs	
Evaluations-Bilingual Speech and Language						\$1450 5-10 yrs \$500 11-21 yr	
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic						\$1445-ENGLISH-5-10 yr \$1500-BILINGUAL-5-10 yr \$1500-ENGLISH-11-21 yrs \$1005-BILINGUAL-11-21 yrs	
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological						\$245-5-10 yr \$500-11-21 yr	
Evaluations-Psychoeducational							

VENDOR NAME: Bilinguals inc dba Achieve Beyond

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic						\$ 340 5-10 YRS \$ 370 11-21 YRS	
Evaluations-Speech & Language						\$ 370 5-10 YRS \$ 895 - 11-21 YRS	
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring			\$ 100				
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)			\$ 90				
LPN Services							
Music Therapy							
Occupational Therapy		\$ 60		\$ 45 per Child			
Orientation & Mobility Services							
Parent Counseling & Training			\$ 100				
Physical Therapy		\$ 60		\$ 45 per Child			
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services			\$ 100				
Special Education Teacher Services			\$ 100				
Speech & Language Services/Evaluation							
Staff Professional Development/Training							

VENDOR NAME: Bilinguals Inc. dba Achieve Beyond

**PROPOSAL FOR PROVIDER OF SPECIAL EDUCATION RELATED SERVICES FOR The
Rocky Point Union Free School District**

PART II: Quotations

COMPENSATION:

- 1) Agency will bill the District ***per hour at \$100*** for Consultant Special Education Teacher Services (therapy session) with concentration in Applied Behavior Analysis and Behavioral/Parent Training/Counseling that are to be provided at the child's home, at the District or at a daycare facility. Fees will be prorated if services performed require less or more than an hour. Services will be billed for each session; however, the District shall not be billed for a session if the Agency's provider has not attended the session for any reason whatsoever.
- 2) Consulting services (Staff Development workshops, training and support to classroom teachers and other district staff regarding Autism Spectrum Disorders, provision of recommendations for ongoing needs, as requested by the district) ***\$150 per hour***
- 3) ***\$60 per half hour*** for ***Individual*** Related Services (SP, PT, OT). Rate will be prorated based on the duration approved for the service. Services will be provided by licensed speech pathologists, occupational therapists and physical therapists.
- 4) ***\$45 per half hour*** for Related Services (SP, PT, OT) per child with IEP in ***a group session***. With a minimum of 2 children with IEP required for each group session. If only one child with IEP is available, then the group session will be rescheduled or cancelled. Services will be provided by licensed speech pathologists, occupational therapists and physical therapists.
- 5) ***\$90 per hour for Translation Services***. A minimum of one hour is required. Travel expenses are included within the rate. Translations are not provided for evaluations.

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Achieve Beyond.

RFP for Provider of Special Education Related Services for the Rocky Point Union Free School District

- 6) Agency will bill the District per evaluation.

Rates are as follows:

For Children ages 5-10

	English	Other Language
Psychological	\$ 445	\$ 580
ADOS	\$ 445	\$ 580
Speech	\$ 370	\$ 450
Educational	\$ 340	\$ 395
FBA/BIP	\$ 340	\$ 395
Social History	\$ 225	\$ 265
Occupation Therapy Eval	\$ 370	\$ 450
Physical Therapy Eval	\$ 370	\$ 450

For Children ages 11-21

	English	Other Language
Psychological	\$ 500	\$ 605
ADOS	\$ 500	\$ 605
Speech	\$ 395	\$ 500
Educational	\$ 370	\$ 445
FBA/BIP	\$ 340	\$ 395
Social History	\$ 225	\$ 290
Occupation Therapy Eval	\$ 395	\$ 500
Physical Therapy Eval	\$ 395	\$ 500

- 7) For any other evaluation testing, prices will be quoted and agreed upon by both parties.
- 8) If any other therapy services or evaluations are needed, the Agency will undertake those referrals at a separate rate.
- 9) The annual cost proposal will be based on the School District needs and recommendations for evaluations and services.
- 10) No additional billing will be charged to the School District for travel expenses, parking, participant materials, or other incidentals.
- 11) Continuation of services is dependent upon timely payment of invoices.

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Achieve Beyond.

RFP for Provider of Special Education Related Services for the Rocky Point Union Free School District

2022-2023 RATES SCHEDULE

Name of Provider: Achieve Beyond
Contact Name and Title: Kristin English, M.S. Ed, LI Services Director
Address: 225 Broadhollow Road Suite 402, Melville NY 11747
Telephone: 631-385-7780 **Fax:** 631-385-7795
Website/E-mail: www.achievebeyondusa.com/ kenglish@achievebeyondusa.com

Type of Related Service

<i>Special Education Services-ABA/ Parent Training / Behavioral / Counseling (Services provided in- person and/or telepractice, if approved)</i>	\$100 per hour
<i>Behavior Therapist/ Teacher Assistant/1:1 Aide Services</i>	\$65 per hour
<i>Consulting Services</i>	\$150 per hour
<i>Occupational Therapy / Physical Therapy /Speech/Language Therapy Individual session</i>	\$60 per half hour
<i>Occupational Therapy / Physical Therapy /Speech/Language Therapy / Group session</i>	\$45 per half hour per child
<i>Translation Services and CSE Meeting Attendance- minimum of 1 hour</i>	\$ 90 per hour

Evaluations

For Children ages 5-10

	English	Other Language
Psychological	\$ 445	\$ 580
ADOS	\$ 445	\$ 580
Speech	\$ 370	\$ 450
Educational	\$ 340	\$ 395
FBA/BIP	\$ 340	\$ 395
Social History	\$ 225	\$ 265
Occupation Therapy Eval	\$ 370	\$ 450
Physical Therapy Eval	\$ 370	\$ 450

For Children ages 11-21

	English	Other Language
Psychological	\$ 500	\$ 605
ADOS	\$ 500	\$ 605
Speech	\$ 395	\$ 500
Educational	\$ 370	\$ 445
FBA/BIP	\$ 340	\$ 395
Social History	\$ 225	\$ 290
Occupation Therapy Eval	\$ 395	\$ 500
Physical Therapy Eval	\$ 395	\$ 500

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Achieve Beyond.

RFP for Provider of Special Education Related Services for the Rocky Point Union Free School District

SIGNATURE



:

1/27/2022

Kristin English M.S. Ed
LI Services Director

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STATE FREEDOM OF INFORMATION LAW"**

Achieve Beyond.

RFP for Provider of Special Education Related Services for the Rocky Point Union Free School District

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: Always Compassionate Home Care, inc.

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services			\$80.00/hr				
Music Therapy							
Occupational Therapy	\$175/visit	\$175/visit	\$175/visit				
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy	\$175/visit	\$175/visit	\$175/visit				
Psychology Services							
Reading Services							
RN Services			\$90.00/hr				
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Training							

VENDOR NAME: Always Compassionate Home Care, Inc.

* Aide services - HHA/PCA - \$40.00/hr. (M.M.)



Part 2 - Cost

Our billing rate for LPN nursing services is \$80 per hour and RN nursing services \$90 per hour for the 2022-2023 school year (all inclusive including all personnel costs both direct and administrative). We also offer HHA/PCA services at \$40 per hour and Therapy services at \$175 per visit. See attached Quotation Sheet for LPN, RN, HHA/PCA and PT/OT services for all years on proposal.

The district will be billed on a weekly basis and the bills will be sent to the individual addresses unless otherwise directed. We look forward to hearing from you at your earliest convenience. Feel free to reach out with any additional questions.

Respectfully,

Manuel Martinez

Always Compassionate Home Care, inc.

Vice President, Operations

Date: 3/17/2022



Proposer's Name: Always Compassionate Home Care, Inc.

COST PROPOSAL

TITLE: **Nursing Services**

DESCRIPTION	RFP #R23-01 RATE STRUCTURE		
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LICENSED PRACTICAL NURSE SERVICES	July 1, 2022 through June 30, 2023	REGISTERED NURSE SERVICES	July 1, 2022 through June 30, 2023
Hourly Rate	\$80/hr	Hourly Rate	\$90/hr

HOME HEALTH AIDE & PERSONAL CARE AIDE SERVICES	July 1, 2022 through June 30, 2023	PHYSICAL THERAPY & OCCUPATIONAL THERAPY SERVICES	July 1, 2022 through June 30, 2023
Hourly Rate	\$40/hr	Visit Rate	\$175/visit

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services			Ext Service \$ 125 Consultation \$ 150			\$125	
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)			BIS = \$110 FBA/BIP \$125				
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological						\$650	
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language						\$400	
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological						\$550	
Evaluations-Psychoeducational						\$1050	

VENDOR NAME: Blue Sea Educational Consulting Inc

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic							
Evaluations-Speech & Language						\$300	
Feeding Therapy	\$60						
Hearing or Vision Services							
Gen Ed / Spec. Ed Home Tutoring	\$75 / \$80						
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services			\$125				
Music Therapy			\$125				
Occupational Therapy	\$55						
Orientation & Mobility Services							
Parent Counseling & Training			\$100 105				
Physical Therapy	\$55						
Psychology Services							
Reading Services							
RN Services			\$140				
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation	\$50					\$300	
Staff Professional Development/Training							

VENDOR NAME: Blue Sea Educational Consulting Inc.



**THE PROPOSER BELIEVES THAT THIS INFORMATION IS PROTECTED FROM
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REQUEST FOR PROPOSAL 2022-2023 SCHOOL YEAR**

(516) 771-3468

(4) Mr. Jorge Santiago
Director of Special Education & PPS
Westbury Public Schools
6 Hitchcock Lane
Westbury, New York 11568
(516) 876-5119

(5) Dr. Dionne Wynn
Director of Special Education & PPS
Roosevelt UFSO
335 E. Clinton Ave. – PPS Suite
Roosevelt, New York 11575
(516) 345-7850

* Additional References available on request.

Part II. Cost

Cost provided for (1) Placement Services; (2) Consulting; and (3) Professional Development.

PLACEMENT SERVICES

Behavior Intervention Services	
60 Min Paraprofessional-School	\$35
60 Minute Health Aide-School	\$35
60 Min 2:1 Paraprofessional-School	\$50
60 Min Individual	\$95
60 Min Individual Counseling	\$105
60 Min Parent Train & Counseling	\$105
60 Min Case Supervision	\$125
60 Min BIS In District Consulting	\$130
60 Min BIS FBA/BIP	\$125
60 Min LBA/BCBA	\$150
60 Min PhD BIS	\$150
30 Min Group A-B-C Smart	\$100

Social Work & Counseling	
60 Min Individual Social Work	\$90
60 Min Group Social Work	\$125



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60 Min Individual-Home/Private	\$90
Social History Evaluation	\$200/\$250

Psychology

Evaluation (Mono/Bilingual)	\$550/\$650
Psychoed. Eval (Mono/Bilingual)	\$1050/\$1350
Social History Evaluation	\$200/\$250
School Psychologist	\$150 per hour/\$750 Per Day

Home Instruction & Tutoring Individual Instruction

60 Min Home Instruct General Education	\$70
60 Min Home Instruct Special Education	\$80
60 Min Home Tutoring General Education	\$70
60 Min Home Tutoring Special Education	\$80
60 Min Priv. School/Out of Dist. General Education	\$75
60 Min Priv. School/Out of Dist. Special Education	\$85
60 Min Extended Day/ After School Program	\$150
60 Min Home/School Certified Reading Specialist	\$125
60 Min Group Certified Reading Specialist	\$200
60 Min Education and Literacy Consulting	\$200
60 Min Home/School Educational Therapist	\$125
60 Min Group Educational Therapist	\$200

Resource Room Individual & Group Instruction*

60 Min Individual Special Education	\$80
60 Min Group/Class Instruct Special Education	\$125

* Group = Up to Five Students

Educational Evaluations & Screening

Educational Evaluation – Monolingual	\$500
Educational Evaluation – Bilingual	\$650
Screening (Flat Rate)	\$75

Nursing Services

60 Min C.N.A	\$100
60 Min L.P.N	\$125
60 Min R.N	\$140



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REQUEST FOR PROPOSAL 2022-2023 SCHOOL YEAR**

Occupational Therapy

30 Min Individual	\$45
30 Min Group (Flat Rate Per Group)	\$85
30 Min Individual (Home/Private)	\$65
Evaluation (Monolingual)	\$200
Evaluation (Bilingual)	\$250
Screening (Flat Rate)	\$55
30 Min OT Consultation	\$65
30 Min OT Programmatic Consulting	\$65
30 Min Group A-B-C Smart	\$80

Physical Therapy

30 Min Individual	\$55
30 Min Group (Flat Rate Per Group)	\$95
30 Min Individual (Home/Private)	\$75
Evaluation (Monolingual)	\$250
Evaluation (Bilingual)	\$300
30 Min PT Consultation	\$75
30 Min PT Programmatic Consulting	\$75
Screening (Flat Rate)	\$60

Speech Language Therapy

30 Min Individual	\$50
30 Min SLP Teletherapy	\$50
30 Min PROMPT Therapy	\$60
30 Min Group (Flat Rate Per Group)	\$80
30 Min Individual (Home/Private)	\$60
Evaluation Monolingual/Bilingual	\$300/\$400
Feeding Evaluation Monolingual/Bilingual	\$350/\$450
PROMPT Evaluation Monolingual/Bilingual	\$350/\$450
30 Min SLP Programmatic Consulting	\$65
Screening (Flat Rate)	\$100
30 Min Speech Feeding Therapy	\$60
30 Min SLP Consultation (Monolingual)	\$60
30 Min SLP Consultation (Bilingual)	\$75
30 Min Group A-B-C Smart	\$80



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REQUEST FOR PROPOSAL 2022-2023 SCHOOL YEAR**

* OT, PT & Speech Groups = Up to Five Students

Augmentative/Alternative Communication & Assistive Technology

60 Min AAC/AT Evaluation Services	\$125
60 Min AAC/AT Consulting & Train	\$150

Translation/Interpreting Services*

60 Min Spanish	\$50
60 Min Creole	\$50
60 Min Cantonese/Mandarin	\$60
60 Min Most Other Languages	\$60

**1 hour minimum on all Translation/Interpreting Services*

Additional Services

60 Min Credit Recovery	\$125
60 Min Diversity Consulting	\$150
60 Min Job Coaching	\$125
60 Min Music Therapy	\$125
60 Min Legal Consulting	\$250
60 Min Transition & Planning	\$125
CSE & Team Meetings	
Flat Rate CSE per Attendee	\$75
60 Min Team Meetings per Attendee	\$90

Placement Billing & Administration

Payments by Parents/Gratuities. No parent or guardian or any other person shall be required to make any payment for services on behalf of any child. Service Provider shall not share or accept any fee or gratuity from the student or student's family for service rendered.

Student Absences. Should a student, individually or in a group, be absent or unable to attend a session and reasonable notice is given to the related service provider, then the School District shall NOT be responsible for payment of the fee associated with such session. Reasonable notice shall mean notice given to the provider at least 24 hours before the regularly scheduled session. Otherwise, where no such notice is given of the student's absence or unavailability to receive services, then the fee charged to the school district shall be that as provided for in the fee schedule.



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REQUEST FOR PROPOSAL 2022-2023 SCHOOL YEAR**

Provider Absences. Should a Provider be absent or unable to attend a session for any reason whatsoever, whether or not notice is given by such Provider, then the School District shall NOT be responsible for payment of any fee associated with such session, except that the provider may attempt to reschedule such services within a reasonable period of time of the missed date. If and when such services are subsequently rendered then the School District shall be responsible for payment of the fee associated with such service.

Private School. In the case where the Provider renders service to a student in a Private School geographically located within the public-school district that is party to this contract, then the Provider may render reimbursable services during those times when the private school is open irrespective of whether the public school is otherwise open. The Provider may NOT render services when the Private School is closed.

Home-Based Services. Where the Provider renders service to a student in a Home-Based setting, the Provider may render reimbursable services when the public school is open.

(1) EDUCATIONAL CONSULTING

Educational Consulting rates are determined based on such factors as nature of consulting assignment, consultant availability, experience and expertise, scope of assignment, and other requirements. Budget proposals are determined on a case-by-case basis. Consulting rates are \$250, \$200, \$150, \$125, \$100, \$75, \$50 and \$30 per 60 minutes plus any out-of-pocket expenses. *

Types of available consulting include, but are not limited to:

- Behavior & Discipline – Legal & Clinical Best Practices
- True North – Alternatives to Student Suspension
- Mental Health in the Educational Setting
- Literacy & Learning Disabilities
- Diversity & Disproportionality in the Educational Setting
- Educating Students with Autism
- Parent Training & Counseling
- Speech Language Pathology – Evaluations & Related Service Best Practices
- Occupational Therapy – Scope of Practice in the Educational Setting
- Life Skills & Vocational Student Educational Programming



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REQUEST FOR PROPOSAL 2022-2023 SCHOOL YEAR**

(2) PROFESSIONAL DEVELOPMENT

Professional Development, Trainings, Workshops, and Conferences are determined based on such factors as nature of professional development assignment, presenter availability, experience and expertise, length and location of event, and other requirements. Professional Development Event proposals are determined on a case-by-case basis. Professional Development rates are \$250, \$200, \$150, \$125, \$75, and \$30 per 60 minutes, plus out of pocket expenses. The School District shall reimburse in full Blue Sea Educational Consulting for any out-of-pocket expenses incurred pursuant to any agreed upon consulting or professional development assignment provided the School District has approved any such expense in advance. Proof of any out-of-pocket expenses shall be furnished by Blue Sea Educational Consulting to the School District in a form compliant with School District requirements.

END OF PROPOSAL

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: Complete Rehab PT OT SLP

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic							
Evaluations-Speech & Language						200 in dist 250 ood	
Feeding Therapy	—	50	100	—			
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy	42	63	84	32/student	42	200	63
Orientation & Mobility Services	125	160	250	N/A	125	125/1/2hr (250/hr)	187.50
Parent Counseling & Training							
Physical Therapy	42	63	84	32/stud.	42	200	63
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation	42	63	84	32/stud.	42	200	63
Staff Professional Development/Training	100	150	200	—	100	—	150

VENDOR NAME: Complete Rehab PT OT SLP

Complete Rehabilitation PT, OT, SLP of the Hamptons, PLLC
Fee Schedule: Rocky Point Union Free School District
2022-2023 School Year

Complete Rehabilitation PT, OT, SLP of the Hamptons, PLLC shall provide services as defined by the District and is the District's Administrative responsibility in accordance with Federal and State Laws regulating the practice of such educational services. Provision of Related Services: Occupational Therapy, Physical Therapy, Speech Therapy and Special Education services will be through service options listed below:

Service Option: Evaluations	Fee*
Evaluations performed may include: Initial Evaluations and Re-Evaluations for Occupational Therapy, Physical Therapy and Speech Therapy when approved by the CSE or 504 Plan Coordinator. Evaluations may include but not limited to administration of formal, standardized assessment tools and clinical assessment of performance areas to determine the need for therapy services and models of related service options. Included in the procedure but not limited to: <ul style="list-style-type: none"> • observation of student in the educational environment • record review • parent/teacher interview • administration and interpretation of test data • submission of written report 	In-District: \$200 Out of District, Home-Based, Cross Contracted or Private School: \$250
Service Option: Direct Services (OT, PT, ST, SE)	Fee*
Direct Individual Treatment May include pull-out sessions, classroom-based push-in sessions, screenings and consultation as support to school personnel. <i>(per 30-minute session)</i>	\$42
Direct Group Treatment May include pull-out sessions and classroom based push-in sessions. <i>(per 30-minute session, per student)</i>	\$32
Home-Based Related Services: OT/PT/ST Services. On behalf of home-based students, services may include: attendance at CSE meetings, teacher meetings, parent meetings, IEP meetings and annual review meetings or unspecified meeting requests. <i>(per 30-minute session)</i>	\$50
Home-Based Special Education Services: services may include Special Education Home Instruction. <i>(per 30-minute session)</i>	\$50
District Students Attending Programs Outside of District (i.e., cross-contracted with another district): Receiving Related Services (OT/PT/ST); On behalf of cross-contracted students, services may include: attendance at CSE/504 meetings, teacher meetings, parent meetings, IEP/504 meetings and annual review meetings or unspecified meeting requests. <i>(per 30-minute session, per student)</i>	\$42
District Students Parentally Placed in Charter Schools, Outside of District: Receiving Related Services (OT/PT/ST); On behalf of cross-contracted students, services may include: attendance at CSE/504 meetings, teacher meetings, parent meetings, IEP/504 meetings and annual review meetings or unspecified meeting requests. <i>(per 30-minute session, per student)</i>	\$50
District Students Parentally Placed in Charter Schools, Outside of District: Receiving Resource Room Instruction; On behalf of cross-contracted students, services may include: attendance at CSE/504 meetings, teacher meetings, parent meetings, IEP/504 meetings and annual review meetings or unspecified meeting requests. <i>(per 30-minute session, per student)</i> <i>(if applicable, an individual student rate will be adjusted to \$41 per student)</i>	\$32
Service Option: Indirect Services (OT, PT, ST, SE)	Fee*
Rtl (MTSS) Support: Tier 1: OT/PT Support <i>(per 30-minute session)</i> Tier 2: OT/PT Support <i>(per 30-minute session)</i>	\$48 \$48
OT Classroom Support: this consultant model is provided to specified special education classes; therapists provide consultation which supports all students' performance within the classroom setting. <i>(per 30-minute session)</i>	\$60
Integrated OT (Target classes: Self-Contained Kindergarten/First grade; District Wide ALP classes) <i>(per 30-minute session)</i>	\$60
Consultation (non-mandated): May include: time spent meeting between school personnel and OT/PT/ST/SE, provided periodically to teachers throughout the school year as needed to discuss student schedules, review IEP goals, discuss progress marks and in preparation for annual review meetings. Additionally, Consultation (non-mandated) is provided to assess student needs for adaptive equipment including specifications and ordering information. <i>(per 30-minute session)</i>	\$42
Attendance at Meetings by Related Service Providers (OT/PT/ST/SE): Attendance at meetings may include: CSE/504 meetings, teacher meetings, parent meetings, IEP/504 meetings and annual review meetings or unspecified meeting requests authorized by the School District's Special Education department or Non-Special Education Committees such as 504, IST or MTSS/Rtl district wide. <i>(per 30-minute session)</i>	\$42
Professional Development-OT/PT: provided to district staff at the request of the Director of Special Education, training to include but not limited to development of motor skills, sensory strategies in the school-based setting and proper lifting and transfer techniques. <i>(per 30-minute session)</i>	\$100

*this rate includes therapist and administrative fees.

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology			210	210 1st/ 40 each add'l	750	1,850	
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)			175		125/hr non-BCBA 150/hr-BCBA		
Consultant Services- Autism							
Consultant Services- Inclusion							
Evaluations- Bilingual Psychological						950	
Evaluations- Bilingual Academic						850	
Evaluations- Bilingual Speech and Language							
Evaluations- Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations- Neuropsychological							
Evaluations- Psychiatric							
Evaluations- Psychological						825	
Evaluations- Psychoeducational						TBD	

VENDOR NAME: DeVinci

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic						2,250	
Evaluations-Speech & Language	55			55 - 1 st sh / 25 each addl.		600	
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy	55			55 - 1 st stud / 25 each addl.			
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Training	2,100 (2-3 hrs)		3,150 / day (1-5 days)				

VENDOR NAME: Da Vinci



**Da Vinci Education & Research
D/B/A Da Vinci Collaborative
2022-2023**

Student Services

Specialized Instruction on-site at Da Vinci	\$115/hr
Specialized Instruction (in district/virtual, 1:1)	\$130/session
Specialized Instruction (in district/virtual, group)	\$130 for 1st student/session \$75 for each additional student/session
Student/Teacher Consultation (in district/virtual)	\$210/up to one hr
Student/Teacher Consultation w/Specialized Instruction	\$210/up to one hr
CSE Participation/Team Meetings	\$210/up to one hr
Resource Room Services (in district/virtual)	\$50/ per half hour session/per child

Student Assessment/Evaluation

Independent Educational Evaluation	\$2,250
-Complete academic evaluation using standardized measures including assessment of all components of reading, writing and math. Comprehensive report findings and suggested recommendations. (CSE Participation not included)	
Functional Academic Assessment and Comprehensive Consult	\$1,800
-Includes records review, initial student screening onsite, student classroom observation, summary report of findings and recommendation, post assessment observation and screening onsite.	
-Psychological/Educational Evaluations and Psychological Evaluations	\$825
-Education Evaluation by Special Educator	\$300

Additional evaluations available upon request. Specific rates will be determined at the time of the request.

Bilingual Assessment Services

Bilingual Psychological Evaluation	\$950
Bilingual Educational Evaluation	\$850
Bilingual Social History	\$350
Report Summary Translated into Spanish	\$300
Translation and Editing of reports	\$100/page

Assistive Technology Services

Assistive Technology Consultation (in district/virtual, 1:1) \$210/up to one hr
Assistive Technology Consultation (in district/virtual, group) \$210 for 1st student/up to one hr
\$40 for each additional student/up to one hr

Full Independent Assistive Technology Evaluation \$1,850

-Education-based evaluation created in direct consultation with all pertinent staff, parents and direct assessment for a specific student. It includes a comprehensive review of documents, artifacts and facilities to best incorporate recommendations into the student's program.
(CSE Participation not included)

Assistive Technology Consultation & Review of Documents \$750

-Includes a consultation with district personnel and review of all related documents. A written report will be included with recommendations.

Assistive Technology Mini-Workshops and Professional Development \$1,000

(excludes Superintendent's Conference Day)

-1 to 2 Hour Staff Development Mini-Workshops

Occupational Therapy Services

Occupational Therapy Session (in district/virtual, 1:1) \$55/30 min

Occupational Therapy Session (in district/virtual, group) \$55 for 1st student/30 min

\$25 for each additional student/30 min

Behavioral Services

Functional Behavior Assessment/Behavior Intervention Plan \$175/hr

Behavior Consultation (Non-BCBA) \$125/hr

Behavior Consultation (BCBA) \$150/hr

Behavior Intervention Service (Non-BCBA) \$135/hr

Behavior Intervention Service (BCBA) \$155/hr

Family Training (Non-BCBA) \$135/hr

Family Training (BCBA) \$155/hr

ABA and SEIT Services (Home or School) \$50/30 min

Behavior Counseling \$75/30 min

Psychotherapy Session (in person/virtual, 1:1) \$150/hr

Co Parenting Therapy Session (in person/virtual) \$200/hr

Reunification Therapy Session (in person/virtual) \$200/hr

Executive Function Mini-Workshop Training \$1,575

-2-3 Hour Staff Development Mini-Workshops

Individual Executive Functioning Training Sessions \$200/hr

-5 session package \$900

Speech-Language Services

Speech Evaluation	\$600
Speech Therapy Session (in district/virtual, 1:1)	\$55/30 min
Speech Therapy Session (in district/virtual, group)	\$55 for 1st student/30 min \$25 for each additional student/30 min

Professional Development and Training Packages

2 to 3 Hour Superintendent's Conference Day Seminar unlimited participants	\$2,100
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1 to 5 Day Customized Staff Development Workshops	\$3,150/day
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Daily Consulting Rates per consultant	\$2,625/day
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- Workshop rates are for up to 30 participants. Additional participants will be billed at an individual rate.
- Materials & Printing are an additional cost.

Rocky Point Union Free School District
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COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: Dynamic Tutoring Services, LLC

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Sciences Math Language Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring	1 hr. \$65.00		\$ 50.00				
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services			\$ 65.00				
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services			\$ 60.00				\$ 53.00
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng							

VENDOR NAME: Dynamic Tutoring Services, LLC

ORIGINAL

SECTION II ~ COST

Dynamic Tutoring Services, LLC
P.O. Box 1682
Port Washington, NY 11050
admin@dynamictutoringservices.com
631-951-8082 516-477-9215

Working together for the future of our children

RFP #R23-01 Rocky Point Union Free School District
Educational, Behavioral & Related Services - Home Tutoring
April 12, 2022 at 2:00 p.m.

Section II: Cost

Rate Information that would be included in a potential agreement with the District:

<u>Type of Service</u>	<u>2022-2023 Rate per hour</u>
General Ed. Home Tutoring, Last Minute Cancellation/No Show Tutor Provided Material per subject per week (Prep)	\$ 50.00
CSE Meetings (Consultant)	\$ 53.00
CSE Report Writing and Meeting attendance	\$ 50.00
Chemistry, Physics, Biology, Earth Science, Algebra, Pre-Calculus, Calculus, Geometry, Trigonometry Last Minute Cancellation/No Show Tutor Provided Material per subject per week (Prep)	\$ 65.00
Home Tutoring - Pick up and Return of Classwork, Regents Exams, mid-terms, finals, NYS Assessment Exams	\$ 50.00
In-home Special Ed. Teacher, Last Minute Cancellation/No Show Tutor Provided Material per subject per week(Prep)	\$ 60.00
Reading Specialist Instruction Language Instruction Last Minute Cancellation/No Show Tutor Provided Material per subject per week(Prep)	\$ 65.00

RFP #R23-01 Rocky Point Union Free School District
Educational, Behavioral & Related Services - Home Tutoring
April 12, 2022 at 2:00 p.m.
Section II: Cost

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 3)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)			90.50				52.50
Consultant Services- Autism							
Consultant Services- Inclusion			52.50				52.50
Evaluations- Bilingual Psychological							
Evaluations- Bilingual Academic							
Evaluations- Bilingual Speech and Language							
Evaluations- Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations- Neuropsychological							
Evaluations- Psychiatric							
Evaluations- Psychological							
Evaluations- Psychoeducational							

VENDOR NAME: Educational Advisory Associates, Inc

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 3)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minutes Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSB Sessions (Estimated 45 min/session)
Evaluations-Academic							52.50
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring			52.50				52.50
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)			52.50				52.50
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training			90.50				52.50
Physical Therapy							
Psychology Services							
Reading Services			52.50				52.50
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services			52.50				52.50
Speech & Language Services/Evaluation							
Staff Professional Development/Training							

VENDOR NAME: Educational Advisory Associates, Inc.

Type of Service	Number of Students Served	Rate	Comments
State Exam Administration/Proctoring	1	\$52.50 per/hr	Pick-up to drop-off
DISTRICT Representative Requested Non-Reoccurring Reports/Attendance/Academic/CSE/ etc.	1	\$52.50 per/hr	As needed
Classroom Teacher of Record not providing weekly classroom work	Varies	\$52.50 per/hr	Per Week
Rescinding of student assignment after tutor was assigned	Varies	\$52.50 flat fee/student	As requested
Google Classroom/Distance Learning Assignment	2-4	\$75.00 per/hr	As requested
Google Classroom/Distance Learning Assignment	5-7	\$125.00 per/hr	As requested

**Appendix I: Certification of Proposal
Authorized Signature on Page 13**

See Attached

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COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

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Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: First Class Tutoring

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring			\$48				\$48
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng							

VENDOR NAME: First Class Tutoring

Rocky Point Union Free School District
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COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing						1,724	- in person \$350 - teleconference \$730 - add'l 1/2 hr \$117 or portion
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: H.E.A.R.S. Audiology, P.C.

PRIMARY FORM-ATTACHMENT 1 (Part 1)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services						Audiological Eval \$375	
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng			\$850 ea add 1 1/2 hr or portion \$150				

VENDOR NAME: H.E.A.R.S. Audiology, P.C.

Note: THE PROPOSER BELIEVES THAT THIS INFORMATION IS PROTECTED FROM DISCLOSURE UNDER THE STATE FREEDOM OF INFORMATION ACT.

H.E.A.R.S. Audiology, P.C.

Hearing Education, Assessment & Related Services

732 Smithtown Bypass, Suite 301
Smithtown, New York 11787
Tel: (631) 360-4327 Fax: (631) 780-6822; (631) 780-5502

Kathleen Page, M.A., F.A.A.A.
Board Certified in Audiology
New York State Licensed

FEES FOR AUDIOLOGICAL SERVICES

Rocky Point UFSD, RFP #R23-01

SERVICES <i>Note: All services are conducted on-site at vendor's office, with the exception of asterisked (*) items. Off-site services are available by special request on a case-by-case basis, and fees will be adjusted accordingly. *Partial exams will be billed as full exams if due to failure of parent/school compliance.</i>	Eff. 7/1/22 Current Contact Period	Eff. 7/1/23 Optional Renewal	Eff. 7/1/24 Optional Renewal	
Comprehensive Audiological Evaluation <i>Includes case history, audiological, tympanometry Testing in School/Home Setting may limit audiological test results and is not preferred</i>	\$ 375 \$ 500	SAME SAME	\$ 425 \$ 575	
Tympanometry Only	\$ 100	SAME	SAME	
(Central) Auditory Processing Assessment <i>Includes Comprehensive Audiological Evaluation</i>	\$ 1,724	\$ 1,896	\$ 2,085	
Auditory Continuous Performance Test (ACPT) – test for auditory attention <i>Note: ACPT must be done in conjunction with Audiological Evaluation or Auditory Processing Assessment</i>	\$ 200	\$ 210	\$ 215	
Hearing Aid Check & Cleaning <i>Fee quoted is Per Hearing Aid</i>	\$ 150	SAME	\$ 175	
Custom Earmold / Ear Protection <i>Fee quoted is Per Earmold Swim Molds for swim teams; Noise Suppression Earplugs for school bands/musicians, technology classes, and those with APD or ADHD.</i>	\$ 175	SAME	SAME	
Hearing Screening Services <i>Fee quoted is Per Student Note: Onsite at school – minimum 10 students</i>	\$ 100	SAME	\$ 115	
*CSE Meetings – Attendance In Person	<i>Up to 1 hour</i>	\$ 350	\$ 385	\$ 424
	<i>Each add'l ¼ hr. or portion</i>	\$ 117	SAME	\$ 135
CSE Meetings – Teleconference	<i>Up to 1 hour</i>	\$ 230	\$ 255	\$ 280
	<i>Each add'l ¼ hr. or portion</i>	\$ 117	SAME	\$ 127
*Educational Seminars, Workshops, & Presentations for Staff, Students, and/or Parents	<i>Up to 1 hour</i>	\$ 850	SAME	SAME
	<i>Each add'l ¼ hr. or portion</i>	\$ 150	SAME	SAME
*Classroom Observation <i>Includes written report</i>	<i>Up to 1 hour</i>	\$ 700	\$ 750	\$ 800
No Show Visit <i>For Non-Appearance or Cancellation with less than 24 hours notification</i>	\$ 200	SAME	\$ 225	

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COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: Health Source Group

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services			\$47. ⁰⁰				
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services			\$60. ⁰⁰				
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Training							

VENDOR NAME: Health Source Group

EXHIBIT A
HOURLY RATES

Registered Nurse (RN):	\$60.00 PER HOUR
Licensed Practical Nurse (LPN):	\$47.00 PER HOUR
Certified Nursing Assistant (CNA):	\$30.00 PER HOUR
Resource Room Teacher	\$60.00 PER HOUR
Procter (Exams)	\$30.00 PER HOUR
Teacher's Aide	\$28.00 PER HOUR
Teacher's Assistant	\$32.00 PER HOUR

**Additional positions requested can be staffed through an added addendum*

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COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)	62.50	62.50	125	95	62.50		125
Consultant Services-Autism	50	50	100	75	50		100
Consultant Services-Inclusion	50	50	100	75	50		100
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Pschoeducational							

VENDOR NAME: Helping Hands Licensed Behavior Analyst Services, PLLC

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring	50	50	95	75	50		95
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training	50	50	95	75	50		95
Physical Therapy							
Psychology Services							
Reading Services	50	50	95	75	50		95
RN Services							
Special Education Itinerant Services	50	50	95	75	50		95
Special Education Teacher Services	50	50	95	75	50		95
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng	62.50	62.50	125	95	62.50		125

VENDOR NAME: Helping Hands Licensed
Behavior Analyst
Services, PLLC



Helping Hands Licensed Behavior Analyst Services, PLLC

229 Laurel Road, East Northport, NY 11731
 Telephone: (631) 659-3337 Fax: (631) 659-3338
www.hhfamily.com

Vanetta LaRosa, Ph.D., BCBA-D, LBA-D
 Executive Clinical Director

**EDUCATIONAL, BEHAVIORAL, AND RELATED SERVICES
 ROCKY POINT UNION FREE SCHOOL DISTRICT
 2022-2023
 RFP #R23-01**

PART 2 – COST/RATE SHEET - Original

RFP Special Education Related Services

Part 2 – Quotation Sheet *See attached form for additional services

SCOPE OF SERVICES	RATE
<ul style="list-style-type: none"> • Coordination of hours • Review data, Quarterly and Annual Reports • Submission of reports 	INCLUDED
<ul style="list-style-type: none"> • Data audit by Executive level staff 	\$100 per hour
<ul style="list-style-type: none"> • Applied Behavior Analysis - School/Home (BCBA/LBA) • An additional 1 hour of writing time will be added for every 5 hours of consultation 	\$125 per hour
<ul style="list-style-type: none"> • -School/Home (Special Educator) 	\$95 per hour
<ul style="list-style-type: none"> • Behavioral Intervention Services - School/Home 	\$95 per hour
<ul style="list-style-type: none"> • Parent Counseling and Training 	\$95 per hour
<ul style="list-style-type: none"> • BCBA-D/Ph. D (<i>All Services</i>) • An additional 1 hour of writing time will be added for every 5 hours of consultation 	\$225 per hour
<ul style="list-style-type: none"> • Behavioral Consulting Services, Functional Behavior Assessments & Behavior Intervention Plans (design, implementation, modeling and staff training, data analysis, detailed report) 	BCBA/LBA \$125 per hour
<ul style="list-style-type: none"> • Participation in CSE/Team/Parent Meetings/Program Review 	\$95 per hour BCBA/LBA \$125 per hour BCBA-D/Ph.D. \$225 per hour
<ul style="list-style-type: none"> • Registered Behavior Technician (RBT) 	\$75 per hour
SCOPE OF SERVICES	RATE
<ul style="list-style-type: none"> • Teacher Assistant 	\$65 per hour
<ul style="list-style-type: none"> • Teacher Aide 	\$55 per hour



Helping Hands Licensed Behavior Analyst Services, PLLC

229 Laurel Road, East Northport, NY 11731
 Telephone: (631) 659-3337 Fax: (631) 659-3338
www.hhfamily.com

Vanetta LaRosa, Ph.D., BCBA-D, LBA-D
 Executive Clinical Director

**EDUCATIONAL, BEHAVIORAL, AND RELATED SERVICES
 ROCKY POINT UNION FREE SCHOOL DISTRICT
 2022-2023
 RFP #R23-01**

PART 2 – COST/RATE SHEET - Original

<ul style="list-style-type: none"> Resource Room 	\$95 per hour (individual) \$65 per hour (group 2-5)
Home Tutoring/Instruction (Special Educator)	\$95 per hour
Staff Training and Professional Development <ul style="list-style-type: none"> Principles of Applied Behavior Analysis (ABA), Classroom Management, Behavior Strategies, Understanding a Behavior Intervention Plan, Writing a Functional Behavior Assessment and Behavior Intervention Plan, How to use Visuals, etc. 	\$150 per hour

The hourly rates listed below for 2022-2023 school year contain all pricing information relative to performing the Special Education Related Educational Services as described in this proposal. These hourly rates contain all direct and indirect costs including all out-of-pocket expenses. The proposal is an all-inclusive hourly amount for the range of services listed for the 2022-2023 school year. All rates are listed as hourly. We will perform services on an as-needed basis. If these rates were negotiated with the district to increase within the five-year extension period, we would not ask for an increase to be more than the Consumer Price Index used by the New York State Education Department in setting contingent budget and/or tax levy limitation.

2022-2023

TESTING/ASSESSMENTS/EVALUATIONS	
Psychological Testing/Assessments	\$1250
Neuropsychological Testing/Assessments	\$4500
Psycho-educational Testing/Assessments	\$1500
Triennial Evaluations	\$1750



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**EDUCATIONAL, BEHAVIORAL, AND RELATED SERVICES
 ROCKY POINT UNION FREE SCHOOL DISTRICT
 2022-2023
 RFP #R23-01**

PART 2 – COST/RATE SHEET - Original

Autism Evaluations (i.e. (ADOS®-2) Autism Diagnostic Observation Schedule, Second Edition + (ADI™-R) Autism Diagnostic Interview™, Revised)	\$1750
Educational Evaluation	\$900
Psychological Evaluation (Including cognitive and Adaptive measures)	\$900
Social History	\$250

Interim Placement Program-Center/School Based	FEE
ABA Services Certified Special Education Teacher BCBA/LBA services (FBA/BIP, Evaluations/Assessments)	\$135.00 per hour
ABA Services 1:1 Behavioral Support by a Teacher's Assistant/RBT	\$95.00 per hour
Additional Behavior Consultation	BCBA \$125 per hour

Crisis Response Program-Center/School Based	FEE
ABA Services Certified Special Education Teacher BCBA/LBA services (FBA/BIP, Evaluations/Assessments)	\$150.00 per hour
ABA Services 2:1 Behavioral Support by Teacher's Assistants/RBT's	\$95.00 per hour



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**EDUCATIONAL, BEHAVIORAL, AND RELATED SERVICES
ROCKY POINT UNION FREE SCHOOL DISTRICT
2022-2023
RFP #R23-01**

PART 2 – COST/RATE SHEET - Original

Additional Behavior Consultation	BCBA- \$125 per hour

AFTER SCHOOL CENTER BASED PROGRAM	FEE
Socialization / Recreation Program 3-5 Students: 1 Staff ratio	\$65.00 per hour
Socialization / Recreation Program 1 Student: 1 Staff ratio (non-crisis) with RBT or TA	\$75.00 per hour

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

Rates: 7/1/2022
thru 6/30/2023

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)			ABA - cert \$150 ABA - NON - cert. \$75			ABA - EVALS. - \$140 -	30 MIN.
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

* Please refer to rate schedule after this page for additional rates + services.

VENDOR NAME: Horizon Rates for School 2022-2023

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

Rates valid thru
7/1/2022 thru
6/30/2023

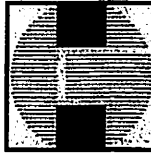
RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 30 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated min/session) 30 minutes
Evaluations-Academic							
Evaluations-Speech & Language	\$70 1:1	N/A	\$140 /hr	\$88	\$60	\$235	\$60
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services	LPN hourly rates apply LPN - health office /trips \$52/hr, LPN 1:1 \$60/hr.						
Music Therapy							
Occupational Therapy	\$65	\$110	\$130	\$78	\$60	\$205	\$60
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy	\$65	\$110	\$130	\$78	\$60	\$205	\$60
Psychology Services	Social Worker / hourly rate \$60/hr.						
Reading Services							
RN Services	Hourly rates RN-health office /trips \$65/hr, RN 1:1 \$72/hr, RN 1:1 fragile \$76/hr.						
Special Education Itinerant Services							
Special Education Teacher Services	AIDE / hourly rate Teacher Aide certified \$38/hr T.A. Noncert. - \$35/hr.						
Speech & Language Services/Evaluation	\$70	\$110	\$140	\$88	\$60	\$235	\$60
Staff Professional Development/Training							

* Please refer to Horizon Rate Schedule for additional rates + services

VENDOR NAME: Horizon - Rates valid thru 7-1-2022 thru 6/30/2023

Horizon
Healthcare
Staffing



Horizon Group

Please be advised that the rate schedule being submitted by Home Care Therapies d/b/a Horizon Healthcare Staffing and affiliate Horizon Staffing Solutions for RFP# R23 -01 are valid through June 30, 2023. The rate schedule is subject to yearly rate increases and will be based on Rocky Point UFSD for each subsequent year.

Homecare Therapies LLC/dba Horizon Healthcare Staffing and affiliate Horizon Staffing Solutions
Services and Rates
2022-2023

Registered Nurse (RN)	\$65.00 per hour	– Health Office / Trip
Registered Nurse (RN)	\$72.00 per hour	– 1:1 (Skilled Nursing Services)
Registered Nurse Specialty	\$76.00 per hour	– 1:1 (enhanced nursing services for medically fragile special needs students) *
RN Overnight School Trips	\$65.00 per hour	– Day Hours (7:30 am- 8:30 pm)
	\$10.00 per hour	– On-Call hours (8:30 pm-7:30 am) **
Registered Nurse Visit (dispense meds)	\$125.00 per hour	
Licensed Practical Nurse (LPN)	\$52.00 per hour	– Health Office / Trip
Licensed Practical Nurse-(LPN) Specialty	\$60.00 per hour	– 1:1 (enhanced nursing services for medically fragile special needs students) *
Medical Assistant	\$40.00 per hour	
Certified Nursing Assistant (CNA)	\$28.50 per hour	
Paraprofessional (HA)	\$27.00 per hour	
Home Health Aide (HHA)	\$28.50 per hour	
Student Transportation ONLY-RN	\$100.00 per hour	(One hour minimum each way) ***
Student Transportation ONLY- LPN	\$90.00 per hour	(One hour minimum each way) ***
Student Transportation ONLY- CNA/ PARA	\$60.00 per hour	(Two hour minimum each way) ***
Social Worker	\$60.00 per hour	
ABA (Board Certified) Therapist	\$150.00 per hour	
ABA (non- certified)	\$75.00 per hour	
ABA Evaluations	\$140.00 per hour	
Teacher's Aide (certified)	\$38.00 per hour	
Teacher's Aide (non-certified)	\$35.00 per hour	

* Registered Nurse/ Licensed Practical Nurse Specialty requested for a student will need additional authorization.

**If the clinician's services are required during the on-call hours, the rate will be \$65.00 per hour for the duration of the time the nurse's services is required.

***This service is only for students needing a clinician on the bus ride to and from school and NOT in school during the day.If a clinician must stay beyond the IEP/ scheduled school hours , Horizon reserves the right to bill School District for the extra time involved.

Horizon
Healthcare
Staffing



Horizon Group

- If the same clinician works in the School District more than 40 hours in a week, Horizon will bill 1.5 times the rates above to account for overtime.
- The minimum daily school assignment (s) is four (4) hours. School or trip assignments lasting less than four (4) hours will be billed for the entire four (4) hours.
- Cancellation: School may cancel a scheduled shift up to twelve (12) hours prior to the scheduled shift: otherwise, a 50% charge will be billed for the lost shift wages.
- Visits for specific medical procedures will be billed at the visit rate of \$100/visit.
- If a clinician must stay beyond the student's IEP/ scheduled school hours , Horizon reserves the right to bill School District for the extra time involved.

Related Educational Services - Session Rates

Occupational and Physical Therapist	\$65.00	per thirty (30) minute individual session at one site.
	\$78.00	per group in a thirty (30) minute group session. [A group consists of up to three (3) students at one site] *
	\$205.00	per evaluation
CSE Consultation Meetings for OT, PT, ST	\$60.00	per thirty (30) minute session (billing will be prorated for longer sessions) *
PTA and COTA	\$58.00	per thirty (30) minute individual session at one site for two (2) or more students. *
	\$60.00	per group in a thirty (30) minute group session. A group consists of up to three (3) students at one site*
Speech Therapist	\$70.00	per thirty (30) minute individual session at one site
	\$88.00	per group in a thirty (30) minute session. A group consists of up to three (3) students.
	\$235.00	per evaluation
Prepare Reports/ Documentation	Billed at \$40 per half hour (prior school district authorization required)	

In case of a students unreported absence from a session the school district will be billed unless 2 hours' notice of the student's absence is given to Horizon.

* Mandates of more than thirty (30) minutes will be prorated

* When Occupational, Physical, and or Speech Therapy Services are provided for one single student at a site or home based the rate is \$110.00 per thirty (30) minute session.

Horizon
Healthcare
Staffing

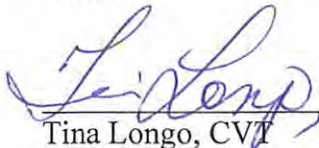


Horizon Group

Please be advised that the rate schedule being submitted by Home Care Therapies d/b/a Horizon Healthcare Staffing and affiliate Horizon Staffing Solutions for Rocky Point UFSD are valid through June 30, 2023. The rate schedule is subject to yearly rate increases and will be based on Rocky Point UFSD for each subsequent year.

AS AN AUTHORIZED REPRESENTATIVE OF THE COMPANY, I AGREE WITH THE TERMS OF THIS CONTRACT.

Attest:


Tina Longo, CVT
Director of Medical Services and Marketing
Horizon Healthcare Staffing

Print Name (Authorized)

Date

Signature

Date

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: ILENE B MORRIS

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy	120.00	120.00	240.00	—	95.00	275.00	—
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng							

VENDOR NAME: ILENE B MORRIS



Ilene (Lee) B. Morris, MM, LCAT, MT-BC
3 Heather Lane
Miller Place, NY 11764

Music Therapist

(631) 474-4875 (landline) • (631) 835-2007 (cell) • CLIMBmusictherapy@gmail.com

iv

Listed below are the rates for music therapy services for the **2022-2023** school year. All expenses related to provision of therapy, including instruments, teaching materials, recordings, and all required reports, are included in the per unit rate.

Direct Service	per 1/2 hour	120.00
Consultation	per 1/2 hour	95.00
Evaluation	per eval	275.00

Thank you for the opportunity to serve your school district.

Yours truly,

Ilene "Lee" B. Morris, MM, LCAT, MT-BC, CBIS
Neurologic Music Therapist
Member, American Music Therapy Association
Fellow, Academy of Neurologic Music Therapy

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home Community	Individual One (1) hour Session	Group Direct Services. Per Group Session. Up to 5 students. 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)	\$97	NIA	\$137	NIA	\$275/hr	\$275/hr	\$275/hr
Consultant Services-Autism	\$97	NIA	\$137	NIA	\$275/hr	\$275/hr	\$275/hr
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic	300/hr	NIA	300/hr	300/hr	300/hr	300/hr	300/hr
Evaluations-Neuropsychological	300/hr	NIA	300/hr	300/hr	300/hr	300/hr	300/hr
Evaluations-Psychiatric	485/hr	NIA	485/hr	485/hr	485/hr	485/hr	NIA
Evaluations-Psychological	275/hr	NIA	275/hr	NIA	275/hr	275/hr	275/hr
Evaluations-Psyoeducational	300/hr	NIA	300/hr	NIA	300/hr	300/hr	300/hr

VENDOR NAME: Island Psychiatry, P.C.


COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic	300/hr	NIA	300/hr	NIA	300/hr	300/hr	300/hr
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training	\$114	NIA	\$165	NIA	\$275/hr	\$275/hr	\$275/hr
Physical Therapy							
Psychology Services	\$117	\$100 NIA	\$207	NIA	\$275/hr	\$275/hr	\$275/hr
Reading Services							
RN Services	\$178	NIA	NIA	NIA	325/hr	325/hr	NIA
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Training							

VENDOR NAME: Island Psychiatry, P.C.
 *hourly rate as per clinician - see attached





 OFFICES AT


55 Nesconset Highway
Port Jefferson Station NY 11776


33 Walt Whitman Road
Suite 217W, Huntington Station NY 11746

Please note the following fee structure is related to section 913 psychiatric examinations and should be considered separate from the cost summary form attachment.

 Tel. 631-474-8099

 Text 631-295-4082

 Fax 888-506-5997

 Email office@islandpsychiatry.com



Tel. 631-474-8099 / Fax. 888-506-5997
www.islandpsychiatry.com
office@islandpsychiatry.com

Thank you for trusting Island Psychiatry with your consultation needs. We have several practitioners and administrative team members that support the process from start to finish to ensure this is as cost-effective as possible without compromising the quality of the services.

Miscellaneous Administrative Fees	\$85/hr
Masters Level Licensed Therapist (LCSW, LMHC) - Forensic Evaluator	\$275/hr
Psychiatric Nurse Practitioner - Forensic Evaluator	\$325/hr
Randall Solomon, MD - Psychiatrist and Forensic Evaluator	\$485/hr
Urine Toxicology Screening (case by case basis)	\$95
Expert Witness Testimony Randall Solomon, MD - Full Day Hearing / Half Day Hearing	\$5,000 / \$2,500

Please note that we require at least 48 business hours to reschedule and/or cancel the evaluation without an additional fee. Evaluations that are cancelled or rescheduled within 48 hours of the scheduled time will incur a fee of \$250; same day cancellation or no show fee is \$485. *Please note that an expedited scheduling request will incur an additional fee time and a half for each clinician.*

We require 72 business hours to reschedule and/or cancel an Expert Witness Testimony at no fee. A late cancellation fee at 1/3 of the normal cost with 48 business hours notice, a fee at 2/3 of the normal cost with 24 business hours notice and a total cost fee with less than 24 business hours notice.

Your point of contact for scheduling, records, timeline, evaluations and reports is:

Jacqueline Brigante (Sanzari), LMHC Vice President of Consultation Services/Therapist
email: jacqueline@islandpsychiatry.com | Direct Voice/Text: 631-339-0697

**We kindly ask that you do not share this direct contact information with employees that are being evaluated.*

We look forward to working closely with you throughout this process. Please contact me with any questions.

Regards,

Jacqueline Brigante, LMHC

Jacqueline Brigante (Sanzari), LMHC
Vice President of Consultation Services, Therapist

Port Jefferson Station
55 Nesconset Hwy, Ste 1
Port Jefferson Station, NY 11776

Huntington Station
33 Walt Whitman Rd, Ste 217W
Huntington Station, NY 11746

Rocky Point Union Free School District
 Purchasing Department
 Phone: 631.849.7563
 Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)						\$250/hour for any FBA	
Consultant Services-Autism			\$250/hour				
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic						\$2000 - 12750 depending on tests used	
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological						\$250/hour - depending on tests used	
Evaluations-Psychoeducational							

VENDOR NAME: Dr. Jessica Scher Lisa

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: Just Kids Diagnostic and Treatment Center

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy	81.85					194.00	
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy	81.85					194.00	
Psychology Services	58.35					291.00	
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation	73.35					194.00	
Staff Professional Development/Train ing							

VENDOR NAME: Just Kids Diagnostic and Treatment Center

Just Kids Diagnostic and Treatment Center
RFP #R23-01-Educational, Behavioral & Related Services
Page 4/6

FOR COMPLETE LISTING OF RATES SEE ATTACHED SCHEDULE ONE

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.nj.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)**RFP #R23-01 Educational, Behavioral, & Related Services**

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology	76.50		153.00				114.75
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)	BIS DIRECT- Non-BCBA or BCBA 63.50 - Non BCBA or 64.00- BCBA		BIS DIRECT- Non-BCBA or BCBA 107.00 - Non BCBA or 128.00 - BCBA			NON-BCBA-10Hrs \$1,280 min Plus Report-\$255 for each FBA or BIP BCBA-10Hrs \$1,630 min Plus Report-\$255 for each FBA or BIP	\$88 for Non-BCBA \$114.75 for BCBA
Consultant Services- Autism BCBA	76.50		153.00				114.75
Consultant Services- Inclusion Non-BCBA	64.00		128.00				96.00
Evaluations- Bilingual Psychological						1,148.00	96.00
Evaluations- Bilingual Academic							
Evaluations- Bilingual Speech and Language						561.00	75.00
Evaluations- Auditory Processing						887.00 plus addl audiological	\$204
Evaluations-Autism Diagnostic		ADOS REQUIRES	Addl Social History & Classroom Observation			\$875 plus \$204 (SH) plus \$255 (Obs)	
Evaluations- Neuropsychological							
Evaluations- Psychiatric							
Evaluations- Psychological						995.00	96.00
Evaluations- Psychoeducational							

VENDOR NAME: Kidz Educational Services SLP, OT, PT, LMSW, Psychology, Audiology PLLC

FOR COMPLETE LISTING OF RATES SEE ATTACHED SCHEDULE ONE
COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language						408.00	75.00
Feeding Therapy							
Hearing or Vision Services	56(H) or 87(V)		112 (H) or 174(V)		56 (H) or 87(V)	204.00(Audio) or 485.00(Vision)	84(H) or 130.50(V)
Home Tutoring	53.50	53.50	107.00		53.50		80.25
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)	35.50-46.00 Min 2 hours		71.00-92.00 Min 2 hours				
LPN Services							
Music Therapy							
Occupational Therapy School/Home	55.00(S)/60.00 (H)	60.00	110.00(S) or 120.00(H)	\$30 per student*	55.00 (S)	400.00	82.50(S) or 90.00(H)
Orientation & Mobility Services	87.00		174.00			485.00	130.50
Parent Counseling & Training	64.50	64.50	129.00				96.75
School/Home Physical Therapy	60.00	60.00	120.00	\$35 per student*	60.00	400.00	90.00
Counseling-Sch/Home Psychology Services	46.00(S)/60.00(H)	60.00	92.00 (S) or 120.00(H)	\$31 per student*	46.00 (S)		69.00 (S) or 90.00(H)
Reading Services	64.00		128.00			510.00	96.00
RN Services							
Special Education Sch/ Itinerant Services	48.50(S) or 53.50(H)		97.00(S)/107(H)	\$21.50 per student*	48.50(S)	459.00	72.75(S) or 80.25(H)
Special Education Teacher Services							
Speech & Language Sch/ Services/Evaluation	44.00(S) or 60(H)	60.00	88.00(S)/120(H)	\$30 per student*	44.00(S)	408.00	66.00 (S) or 90.00(H)
Staff Professional Development/Train ing							

VENDOR NAME: Kidz Educational Services SLP, OT, PT, LMSW, Psychology, Audiology PLLC

* If IEP states "group" and a group is not available, individual rates will apply until a group is available.
 If only one student is present for a "Group" session, individual rates will apply.

**Schedule One
Rocky Point UFSD**

as of 3/26/22

2022 - 2023 Nassau/Suffolk Rate Sheet

SUBJECT TO CPI INCREASE IN SUBSEQUENT YEARS

Name of Provider: KIDZ EDUCATIONAL SERVICES SLP, OT, PT, LMSW, PSYCHOLOGY, AUDIOLOGY, PLLC

SERVICES:

Behavior Intervention Services (BIS) -Direct Services	Rate Per 60 Minute Session
Individual BIS and CSE & TEAM Meetings	\$107.00 per Student
Individual BIS by BCBA or Doctoral Requested and CSE & TEAM Meetings	\$128.00 per Student
BT/BIS Supervision (when requested by district) and CSE & TEAM Meetings (2)	\$150.00 per Student
1:1 AIDE/BT/Paraprofessional Services in School (2)	\$55.00 per Student
RBT Training Program: Includes training and oversight for School District Staff	Pricing available upon request
Functional Behavioral Assessment (FBA)	Rate Per 60 Minute Session
FBA by Behavior Consultant: Observation, Data Collection, Processes (10 hour minimum)	\$128.00 per Student, per 60 minutes*
FBA by BCBA/Doctoral: Observation, Data Collection, Processes (10 hour minimum)	\$153.00 per Student, per 60 minutes*
Functional Behavior Assessment/Behavior Intervention Plan Reports NOT INCLUDED SEE EVALUATION RATE SHEET	See Eval Rates
Indirect Services	Rate Per 60 Minute Session
Behavioral Consultant (Bcons) and CSE & TEAM Meetings - BCBA or Doctoral Requested	\$153.00 per Student
Behavioral Consultant (Bcons) and CSE & TEAM Meetings	\$128.00 per Student
Parent Training and CSE & TEAM Meetings	\$129.00 per Student
Bilingual Parent Training and CSE & TEAM Meetings	\$153.00 per Student
Special Education Services - (Resource Room, Consultant Teacher)	Rate Per 60 Minute Session
Individual School Services: Resource Room/Consultant Teacher/Proctoring and CSE & TEAM	\$97.00 per Student
Group School Services: Resource Room/Consultant Teacher/Proctoring (Min.2 - Max.5 Students)*	\$43.00 per Student**
Individual Reading Specialist and CSE & TEAM Meetings	\$128.00 per Student
Individual Home Services: Specialized Instruction and CSE & TEAM Meetings	\$107.00 per Student
Assistive Technology Consulting	\$153.00 per Student
Related Services -(Speech, Occupational, Physical, Counseling Therapy)	Rate Per 30 Minute Session
Individual School Services: Speech Therapy/Consult and CSE & TEAM Meetings	\$44.00
Individual School Services: Occupational Therapy/Consult and CSE & TEAM Meetings	\$55.00
Individual School Services: Physical Therapy/Consult and CSE & TEAM Meetings	\$60.00
Individual School Services: Counseling and CSE & TEAM Meetings	\$46.00
Individual Home Services: Speech, Occupational, Physical Therapy & Counseling	\$60.00
Group School Services: ST & OT (Min. 2 - Max. 5 Students)*	\$30.00 per Student**
Group School Services: PT (Min. 2 - Max. 5 Students)*	\$35.00 per Student**
Group School Services: Counseling (Min. 2 - Max. 5 Students)*	\$31.00 per Student**
Related Services Intervention Push-In Classroom	\$61.00 per 30 minute push-in
Related Services: ST, OT, PT, Counseling: Full Day or Half Day	Pricing Available Upon Request
Lidcombe Program and CSE & TEAM Meetings	\$87.00
Prompt Therapy CSE & TEAM Meetings	\$87.00
Vision/Orientation and Mobility and CSE & TEAM Meetings	\$87.00
Teacher of the Deaf (TDF) CSE & TEAM Meetings	\$56.00
Home Instruction - Interim Alternate Location	
Behavior Intervention Services - Alternate Location & CSE & Team Mtgs *** (1)	\$143.00 per Student/per 60 minutes
Behavior Intervention Services - Alternate Location Additional Supports *** (1)	\$107.00 per Student/per 60 minutes
Alternate Location-Rel Svc Direct/Consult: ST, CSL, OT & PT & CSE & TEAM Mtgs (1)	\$60.00 per Student/per 30 minutes
Alternate Location: Parent Training and CSE & TEAM Mtgs (1)	\$153.00 per Student/per 60 minutes
Other Services Offered	
Daily Rate for Services	Pricing Available Upon Request
Leave Replacement	Pricing Available Upon Request
Interim Director/ Asst. Director for Special Education	Pricing Available Upon Request
Translation Services - Spanish Only	\$71.00 per 60 minutes (min. 2 hours)
Translation Services - all other Languages	\$92.00 per 60 minutes (min. 2 hours)
Staff Training - Customized to District Needs	See Workshop Rate Sheet
* If IEP states "group" and a group is not available, individual rates will apply until a group is available.	
**If only one student is present for a "group" session, individual rates will apply.	
***Please note specific rate for BIS at the Alternate Location services does not include higher staff to learner ratios (ie: 1:2, 1:3). Additional Supports rates will apply for all hours BIS services are provided.	
(1) In the event of a learners absence Alternate Location services will be billed at noted rate regardless of the length of the absence.	
(2) All Paraprofessional Services must include BIS Supervision at rate noted above for frequency of 5% of billable hours unless Beon hours already exist for the specific setting.	

**Schedule One
Rocky Point UFSD**

as of 3/25/22

2022 - 2023 Nassau/Suffolk Rate Sheet

SUBJECT TO CPI INCREASE IN SUBSEQUENT YEARS

Name of Provider: KIDZ EDUCATIONAL SERVICES SLP, OT, PT, LMSW, PSYCHOLOGY, AUDIOLOGY, PLLC

EVALUATIONS:	Rate [per eval]
Central Auditory Processing (CAP-D) *must have additional Audiological	\$867
Audiological	\$204
Functional Behavior Assessment Report (See Service Rate Sheet)	\$255
Behavior Intervention Plan Report (BIP)	\$255
Psychological	\$995
ADOS - * must have additional Social History and Classroom Observation	\$675
Social History	\$204
Classroom Observation	\$255
Educational	\$459
Reading	\$510
Occupational Therapy	\$400
PT OR OT Screenings	\$100
Physical Therapy	\$400
Speech Therapy	\$408
Vision/ Orientation & Mobility Evaluation	\$485
Bilingual Evaluations	\$153 (additional per evaluation)
CSE Evaluation Meetings	\$100 per Student, per 60 minutes
CSE Meetings for ADOS	\$128 per Student, per 60 minutes
Should a student be unavailable for a scheduled session the District will be responsible for payment as if student were present but no more than 2x per month per student at the rate set forth.	
In the event that a Home provider is not notified of cancellation at least one hour prior to session the District will be billed for absence at the rate set forth (not to exceed more than one hour).	
The district must complete an FBA Authorization form when requesting an FBA or BIP to be completed for a particular student.	
PT & OT screenings only performed for the districts that have contracted us for those services and only at school locations services are being done.	



District Workshop Fees (2022-23)

Workshop rates are not subject to renewals. Current conference and training rates will apply.

Time (# hrs per workshop)	Fee Schedule (per workshop)
1	350
1.5	450
2	550
2.5	650
3	750
4	1,000
5	1,250
6	1,500

Sessions booked less than two weeks before the scheduled date will be subject to a 10% surcharge.
Sessions booked less than one week before the scheduled date will be subject to a 15% surcharge.

Note: Each workshop is considered an individual entity and is billed as such. Any times not listed above will be prorated the prevailing rate. Quarter-hour session will be prorated to the higher half-hour rate.

CEUs: There will be an additional charge of \$125 per session, if you would like your staff to receive Continuing Education hours (e.g., ASHA, CTLE, NY State Board for Social Work hours, NASP). In addition, sessions for ASHA CEUs may incur an additional fee as required by ASHA to register the course with that agency.

To schedule a workshop or conference, contact Teri Chase, Conference Coordinator, at (516) 806-6969 or teri.chase@familyofkidz.com

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services		<i>See attached fee schedule</i>					
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological						3,600	
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational						1,900	

VENDOR NAME: LI Neuropsychological Services PLLC

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng							

See attached fee schedule

VENDOR NAME: LI Neuropsychological Services PLLC

200 So. Service Road, Ste 105
Roslyn Heights, NY 11590
www.LINSLLC.com
P (516) 686-9554
F (631) 676-1959
Info@LINSLLC.com



L.I.N.S.
Long Island Neuropsychological Services, PLLC

111 Smithtown Bypass, Ste 223
Hauppauge, NY 11788
www.LINSLLC.com
P (631) 676-1962
F (631) 676-1959
Info@LINSLLC.com

Brian K. Lebowitz, PhD ABPP-CN
Heather Henkell, PhD

FEE SCHEDULE

Educational Evaluation	\$1900.00
Core Domains Assessed:	
• IQ	
• Achievement	
Comprehensive Neuropsychological Evaluation	\$3600.00
Core Domains Assessed:	
• IQ	
• Achievement	
• Attention/Executive Functioning	
• Information Processing/Psychomotor	
• Verbal and visual functions	
• New Learning/Memory	
• Mood/Personality	

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)	63.50		127		63.50		95.25
Consultant Services-Autism	63.50		127		63.50		95.25
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: LIDC Services Inc

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training	50.00	50.00	100.00				75.00
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services	40.00	40.00	80.00				60.00
Special Education Teacher Services	45.00	45.00	90.00				67.50
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng			127				

VENDOR NAME: LIDC Services Inc.

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services						300	
Assistive Technology							
Behavior Assessment & ^{BCBA} Intervention ^{LOA} Services (ABA, FBA, BIP, CBT, Consults, etc.)			125/LAA 175/PhD				
Consultant Services- Autism (BCBA/LOA)			125.				
Consultant Services- Inclusion							
Evaluations- Bilingual Psychological							
Evaluations- Bilingual Academic							
Evaluations- Bilingual Speech and Language						250	
Evaluations- Auditory Processing							
Evaluations-Autism Diagnostic						1,750	
Evaluations- Neuropsychological							
Evaluations- Psychiatric							
Evaluations- Psychological							
Evaluations- Psychoeducational							

VENDOR NAME: Little Angels Center

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring			85				
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)	*see rate sheet attached*						
LPN Services							
Music Therapy							
Occupational Therapy	45	45	90	45 /stud. 40 (25 stud)	45	200	45
Orientation & Mobility Services							
Parent Counseling & Training			90				
Physical Therapy	45	45	90	45 stud 40 (25 stud)	45	200	
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation	45	45	90	40 (25 stud) 45 /stud.	45	200	
Staff Professional Development/Training			150/m 175 BCB, 200 BCB-D				

VENDOR NAME: Little Angels Center

Little Angels Center

PEDIATRIC & ADULT THERAPY SERVICES

**RFP FOR ROCKY POINT UNION FREE SCHOOL DISTRICT
RFP FOR EDUCATIONAL, BEHAVIORAL, & RELATED SERVICES
2022-2023 SCHOOL YEAR
ORIGINAL: PART 2 – COST**

SERVICES	RATE
<ul style="list-style-type: none"> Coordination of hours Review data, Quarterly and Annual Reports Submission of reports 	INCLUDED
<ul style="list-style-type: none"> Applied Behavior Analysis-school/home An additional 1 hour of writing time will be added for every 5 hours of consultation 	\$90 per hour
<ul style="list-style-type: none"> Parent Training/Counseling 	\$90 per hour
<ul style="list-style-type: none"> BCBA/LBA (All Services) An additional 1 hour of writing time will be added for every 5 hours of consultation 	\$125 per hour
<ul style="list-style-type: none"> BCBA-D/Ph. D (All Services) An additional 1 hour of writing time will be added for every 5 hours of consultation 	\$175 per hour
<ul style="list-style-type: none"> Functional behavior assessments + behavior intervention plans (design, implementation, modeling and staff training, data analysis, detailed report). 	BCBA/LBA \$125 per hour BCBA-D/Ph.D \$175 per hour
<ul style="list-style-type: none"> Attendance at CSE/Team meetings 	\$45 flat fee
<ul style="list-style-type: none"> Registered Behavior Technician (RBT) 	\$70 per hour
<ul style="list-style-type: none"> Crisis Paraprofessional/teacher's assistant 	\$60 per hour
<ul style="list-style-type: none"> Teacher's 1:1 Assistant 	\$50 per hour
<ul style="list-style-type: none"> Home Tutoring/Instruction Certified Special Education Teacher 	\$85 per hour
<ul style="list-style-type: none"> Team Meeting 	\$45 per 30 mins \$90 per 60 mins
Staff Training and Professional Development <ul style="list-style-type: none"> Principles of Applied Behavior Analysis (ABA), Classroom Management, Behavior Strategies, Understanding a Behavior Intervention Plan, Writing a Functional Behavior Assessment and Behavior Intervention Plan, How to use Visuals, etc. 	\$150 per hour \$175 per hour (BCBA) \$200 per hour (BCBA-D)
Transitional/Vocational Services <ul style="list-style-type: none"> Job Coach 	\$78 per hour

235 Blue Point Avenue, Blue Point, NY 11715 631-363-5794
 1 Craig B. Gariepy Avenue, Islip Terrace, NY 11752 631-650-6545
 12 Platinum Court, Medford, NY 11763 631-868-3577
 732 Smithtown Bypass, Suite 303, Smithtown, NY 11787 631-319-3350
 1490 William Floyd Parkway, East Yaphank, NY 11967 631-363-1980

Little Angels Center

PEDIATRIC & ADULT THERAPY SERVICES

**RFP FOR ROCKY POINT UNION FREE SCHOOL DISTRICT
RFP FOR EDUCATIONAL, BEHAVIORAL, & RELATED SERVICES
2022-2023 SCHOOL YEAR
ORIGINAL: PART 2 – COST**

RELATED SERVICES	RATE
<ul style="list-style-type: none"> Occupational Therapy (OTR) 	\$45 per 30 min. (Individual) \$40 per 30 min (group of 2-5) per child \$200 Evaluation
<ul style="list-style-type: none"> Speech & Language Therapy (SLP, CCC) PROMPT Therapy PROMPT Evaluation Augmentative/Alternative Communication Evaluation 	\$45 per 30 min \$40 per 30 min (group 2-5) per child \$200 evaluation \$250 bilingual evaluation \$50 per 30 min \$300 per Evaluation \$1000 per Evaluation
<ul style="list-style-type: none"> Physical Therapy (PT) 	\$45 per 30 min. (individual) \$40 per 30 min (group of 2-5) per child \$200 Evaluation

TESTING/ASSESSMENTS/EVALUATIONS	RATE
Psychological Testing/Assessments	\$1250
Triennial Evaluations <ul style="list-style-type: none"> Speech Education Physical Therapy Occupational Therapy Psychology 	<ul style="list-style-type: none"> \$400 \$400 \$400 \$400 \$600
Autism Evaluations (i.e. (ADOS [®] -2) Autism Diagnostic Observation Schedule, Second Edition + (ADI [™] -R) Autism Diagnostic Interview [™] , Revised)	\$1750
Educational Evaluation	\$400
Social History	\$250

235 Blue Point Avenue, Blue Point, NY 11715 631-363-5794
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 12 Platinum Court, Medford, NY 11763 631-868-3577
 732 Smithtown Bypass, Suite 303, Smithtown, NY 11787 631-319-3350
 1490 William Floyd Parkway, East Yaphank, NY 11967 631-363-1980

FROM: LONG ISLAND NEUROPSYCHOLOGICAL CONSULTANTS

Rocky Point Union Free School District
 Purchasing Department
 Phone: 631.849.7563
 Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology		SEE					
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services- Autism		ATTACHED					
Consultant Services- Inclusion							
Evaluations- Bilingual Psychological							
Evaluations- Bilingual Academic							
Evaluations- Bilingual Speech and Language							
Evaluations- Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations- Neuropsychological						3,200/2,900	
Evaluations- Psychiatric							
Evaluations- Psychological							
Evaluations- Psychoeducational							

VENDOR NAME: LONG ISLAND NEUROPSYCHOLOGICAL CONSULTANTS

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng							

VENDOR NAME: LONG ISLAND NEUROPSYCHOLOGICAL
CONSULTANTS

From: Long Island Neuropsychological Consultants
Re: RFP #23-01

Page 3

TO: ROCKY POINT UFSD
Administrative Office
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

FROM: LONG ISLAND NEUROPSYCHOLOGICAL CONSULTANTS
45 North Station Plaza, Suite 305 Great Neck, NY 11021
Herman M. Davidovicz, Ph.D. N.Y. State Lie. # 004955
Stuart Rothman, Ph.D. N.Y. State Lie. # 006089

Re: Fees for Evaluation Services: 2022-2023 School Year

- Comprehensive Neuropsychological Evaluation \$3,200.00

(Includes all evaluative services, report preparation,
and consultation with school personnel and/or parents).

- Partial Neuropsychological Evaluation \$2,900.00

(In cases where Intelligence Testing and other evaluations
may have been administered by school personnel,
supplemental neuropsychological evaluation will be
completed as above).

Rocky Point Union Free School District
 Purchasing Department
 Phone: 631.849.7563
 Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)			79		79/hr		
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: L.I. Tutorial Services

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring			50				
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)			86 (S 197 lang) 2 hr min. 80-Span				
LPN Services							
Music Therapy			79				
Occupational Therapy			80				
Orientation & Mobility Services							
Parent Counseling & Training			79				
Physical Therapy			80				
Psychology Services							
Reading Services			79				
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation			82				
Staff Professional Development/Training							

VENDOR NAME: L.I. Tutorial Services

APPENDIX C

Description of Home Instruction and related Special Education Services to be provided for the 2022-23 School Year	
Categories:	Price per Hour
ABA Instruction	\$79
ABA Instruction - Aide	\$40
Absent Student	\$50
Behavior Consultation	\$79
Classroom Aid	\$36
Counseling	\$79
Crises Behavior Response Program	
* Special Education Teacher	\$50
* Teacher Assistant - 1:1 Support	\$50
CSE Report Writing and Meeting attendance	\$50
CAT Report Writing (Communication and Attendance Tracker) as requested by district	\$50
Education by Special Educator Evaluations	\$50
Handwriting	\$65
Home Tutoring (Virtual or In-Person)	\$50
Home Tutoring – 1 hr per week pick up/drop off work	\$50
Home Tutoring - Pick up Regents Exam	\$50
Home Tutoring- Return Regents Exam	\$50
Interpreting Services - Spanish ONLY	\$80
Life Skills Consultation	\$79
Music Therapy	\$79
Paraprofessional - 1:1	\$40
Parent Training & Counseling	\$79
Reading Specialist Instruction	\$79
Resource Room	\$50
Sign Language Interpreter (2 hr min)	\$86
Special Education Services & Related Services (ST, OT, PT, SW) - Proctoring/testing	\$80
Special Education Services - Parochial Schools	\$50
Speech Therapy - 1:1	\$82
Teacher of the Deaf	\$81
Attending CSE/CSE Presentation (Phone or physical attendance)	\$50
Behavior Discipline in the educational setting & SLL - PBIS	\$79
Career Coaching	\$79
TASC evaluation and instruction	\$79
ACT /SAT/CHSEE/ASVAB instruction	\$79
TOR (if no district Teacher of Record provides work) Tutor will create work 1 hr per week.	\$50

PLEASE SEE PROPOSAL DOCUMENT FOR PRICING INFO

Rocky Point Union Free School District

Purchasing Department

Phone: 631.849.7563

Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)			100				
Consultant Services- Autism							
Consultant Services- Inclusion							
Evaluations- Bilingual Psychological							
Evaluations- Bilingual Academic							
Evaluations- Bilingual Speech and Language							
Evaluations- Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations- Neuropsychological							
Evaluations- Psychiatric							
Evaluations- Psychological							
Evaluations- Psychoeducational							

VENDOR NAME: Maxim Healthcare Staffing Services, Inc.

PLEASE SEE PROPOSAL DOCUMENT FOR PRICING INFO

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services			75				
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)			75				
LPN Services			55				
Music Therapy			65				
Occupational Therapy			88				
Orientation & Mobility Services			72				
Parent Counseling & Training							
Physical Therapy			88				
Psychology Services			120				
Reading Services			65				
RN Services			65				
Special Education Itinerant Services							
Special Education Teacher Services			75				
Speech & Language Services/Evaluation			95				
Staff Professional Development/Training							

VENDOR NAME: Maxim Healthcare Staffing Services, Inc.

Section IIA.

A. Cost Summary Form-Attachment 1

In lieu of providing the pricing sheets and in keeping with the answers to questions, below Maxim is providing hourly pricing rates and our fee structure.

Maxim’s proposed pricing is an all-inclusive hourly rate that encompasses costs associated with employing and staffing experienced and competent medical professionals, as well as providing Rocky Point USFD with comprehensive customer service at both the local and corporate levels. Our proposed hourly rate incorporates the following:

- ▶ Employees’ annual salaries, including paying local, state, and federal taxes
- ▶ Employees’ healthcare benefits (medical, dental, vision, and life insurance)
- ▶ Customized reporting and invoicing
- ▶ Recruiting, screening, and credentialing process (criminal background check, TB test, physical, and drug testing, if applicable)
- ▶ Around-the-clock, 24/7/365 coverage and availability.

Maxim understands that in order to provide an appropriate level of care and dedicated services to Rocky Point USFD, we must employ experienced professionals in the healthcare industry, and that we must treat our employees with the utmost respect and compensate them appropriately. We provide our employees with competitive wages based on the local marketplace’s living wage standards and the national Consumer Price Index (CPI). We also cover our employees’ general and professional liability, malpractice, and unemployment insurance, as well as pay all local, state, and federal taxes. For full-time employees (those working more than 30 hours per week) Maxim also offers an aggressive benefits package that includes medical, dental, vision, and life insurance.

Maxim prides itself on delivering dependable, capable healthcare services. Our proposed pricing reflects Maxim’s commitment to upholding our care standards while simultaneously remaining competitive in the healthcare marketplace.

Our proposed rates are as follows:

Service Type	Hourly Rate
ABA Services	\$55.00
Augmentative and Alternative Communication (AAC) Services	No Bid
Assistive Technology	No Bid
Behavior Assessment and Intervention	\$100.00
Consultant Services- Autism	No Bid
Consultant Services-Inclusion	No Bid
Evaluation Bilingual Psychological	No Bid
Evaluation Bilingual Academic	No Bid
Evaluation Bilingual Speech Language	No Bid
Evaluation Auditory Processing	No Bid

Service Type	Hourly Rate
Evaluation Autism Diagnostic	No Bid
Evaluation Neuropsychological	No Bid
Evaluation Pediatric	No Bid
Evaluation Psychological	No Bid
Evaluation Psychoeducational	No Bid
Evaluation Academic	No Bid
Evaluation Speech Language	No Bid
Feeding Therapy	No Bid
Hearing or Vision Services	\$75.00
Home Tutoring	No Bid
Interpreter Services	\$75.00
LPN Services	\$55.00
Music Therapy	\$65.00
Occupational Therapy	\$88.00
Orientation and Mobility Services	\$72.00
Parent Counseling and Training	No Bid
Physical Therapy Services	\$88.00
Psychology Services	\$120.00
Reading Services	\$65.00
RN Services	\$65.00
SPED Itinerant Services	No Bid
SPED Teacher Services	\$75.00
Speech and Language Services/Evaluations	\$95.00
Staff Professional Development/Supervision	No Bid

Rocky Point Union Free School District
Purchasing Department
 Phone: 631.849.7563
 Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services					\$100.00	\$1800.00	\$75.00
Assistive Technology					\$100.00	\$1800.00	\$75.00
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)	BCBA \$75.00 non-BCBA \$62.50	BCBA \$75.00 non-BCBA \$62.50	BCBA \$150.00 non-BCBA \$125.00		BCBA \$75.00 non-BCBA \$62.50	BCBA \$150.00 per hr non-BCBA \$125.00 per hr.	BCBA \$112.50 non-BCBA \$93.75
Consultant Services- Autism					BCBA \$75.00		
Consultant Services- Inclusion					BCBA \$75.00		
Evaluations- Bilingual Psychological						\$600.00	
Evaluations- Bilingual Academic						\$350.00 (by SpEd) \$450.00 (by Psy)	
Evaluations- Bilingual Speech and Language						\$350.00	
Evaluations- Auditory Processing						\$1750.00 per CAP	
Evaluations-Autism Diagnostic						\$550.00 per A-DOS	
Evaluations- Neuropsychological						\$3600.00	
Evaluations- Psychiatric						N/A	
Evaluations- Psychological						\$500.00	
Evaluations- Psychoeducational						\$750.00	

VENDOR NAME: Metro Therapy, Inc.

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic						\$250.00 (by SpEd) \$350.00 (by Psy)	
Evaluations-Speech & Language						\$250.00	
Feeding Therapy	-----	-----	-----	N/A	-----	-----	-----
Hearing or Vision Services	\$64.00		\$128.00		\$64.00	\$325.00	
<i>(certified SpEd teacher special instruction)</i> Home Tutoring	\$50.00	\$50.00	\$100.00				
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)	\$50.00	\$50.00	\$100.00				\$75.00
LPN Services	-----	-----	-----	N/A	-----	-----	-----
Music Therapy	-----	-----	-----	N/A	-----	-----	-----
Occupational Therapy	\$43.00	\$50.00 per child	\$86.00	\$65.00	\$43.00	\$185.00	\$75.00
Orientation & Mobility Services	-----	-----	-----	N/A	-----	-----	-----
Parent Counseling & Training	BCBA \$75.00 non-BCBA \$62.50	BCBA \$75.00 non-BCBA \$62.50	BCBA \$150.00 non-BCBA \$125.00				BCBA \$112.50 non-BCBA \$93.75
Physical Therapy	\$45.00	\$50.00 per child	\$90.00	\$65.00	\$45.00	\$185.00	\$75.00
<i>(counseling)</i> Psychology Services	\$43.00	\$50.00 per child	\$86.00	\$65.00	\$43.00	\$500.00 (mon) \$600.00 (biling)	\$75.00
Reading Services							
RN Services	-----	-----	-----	N/A	-----	-----	-----
Special Education Itinerant Services	Please see county contract						
Special Education Teacher Services	\$45.00	\$45.00	\$90.00	Gp of 2 - \$35 / child Gp of 3-5 - \$45/child	\$45.00	\$250.00 (mono) \$350.00 (biling)	\$75.00
Speech & Language Services/Evaluation	\$45.00	\$50.00 per child	\$90.00	\$65.00	\$45.00	\$250.00 Mono \$350.00 Bilingual	\$75.00
Staff Professional Development/Training	\$1600.00 per day	\$850.00 per 1/2 day		\$300.00 per hours (2 hours or less)			

VENDOR NAME: Metro Therapy, Inc.

For additional pricing, please see pages 4& 5 of enclosed proposal

"THE PROPOSER BELIEVES THAT THIS INFORMATION IS PROTECTED FROM DISCLOSURE UNDER THE STATE FREEDOM OF INFORMATION LAW"

SCHEDULE A – Page 1 of 2
PROPOSED RATES FOR Rocky Point UFSD
(July 1, 2022-June 30, 2023)

THIS SCHEDULE MUST BE ATTACHED TO ANY CONTRACT AWARDED

SERVICE	<i>In-District</i>	OT	PT	ST	Counseling
30- Minute Individual Session (Includes push-ins, pull-outs, consultation and observations)		\$43.00	\$45.00	\$45.00	\$43.00
30- Minute Group Session (up to 5 students) (Includes push-ins, pull-outs)		\$65.00	\$65.00	\$65.00	\$65.00
Whole Classroom Push-Ins – 30 minutes		\$70.00			
Handwriting Groups (up to 8 students)		\$65.00			
<i>Out-of-District: All services except Behavioral, Resource Room, Vision and Hearing provided in the home, private or parochial schools will be billed at the rate of \$50.00 per half hour session per child.</i>					

	OT	PT	ST	Bilingual ST
SCREENINGS	\$45.00	\$45.00	\$100.00	\$150

EVALUATION	Monolingual	Bilingual
Occupational Therapy	\$185.00	\$200.00
Physical Therapy	\$185.00	\$200.00
Speech Therapy	\$250.00	\$350.00
Neuropsychological	\$3600.00	
A-DOS	\$550.00	
Psychological	\$500.00	\$600.00
Psychological/Education	\$750.00	\$900.00
Social History	\$100.00	\$175.00
Educational by Psychologist	\$350.00	\$450.00
Educational by Special Educator	\$250.00	\$350.00
Classroom Observation with report	\$100.00	
Assistive Technology/AAC	\$1800.00	
Vision and Hearing	\$325.00	
Central Auditory Processing (CAP)	\$1750.00	
Dynamic Assessment Evaluation	\$850.00	

BEHAVIOR INTERVENTION SERVICES (Per Hour)	BCBA	Non-BCBA
Classroom Consultation	\$150.00	\$125.00
ABA Skills Assessment	\$150.00	\$125.00
FBA/BIP	\$150.00	\$125.00
BIS/Family Training (In-home)	\$150.00	\$125.00
BIS Technician Supervision (In-home)	\$150.00	\$125.00
BIS Technician -Registered (In-home)		\$55.00
BIS Technician - non-Registered (In-home)		\$45.00

**"THE PROPOSER BELIEVES THAT THIS INFORMATION IS PROTECTED FROM DISCLOSURE UNDER
THE STATE FREEDOM OF INFORMATION LAW"**

Schedule A – Page 2 of 2

BEHAVIOR TRAINING	
40-hour Registered Behavior Technician Training*	
<i>*additional RBT fees to BACB apply</i>	
Up to 10 Participants	\$4500.00
Each additional participant	\$100.00
RBT Competency Test Administration	\$150.00 per hour
On-going RBT Supervision	\$150.00 per hour
10-hour ABA Intensive	\$2500.00

SPECIAL RATE SCHEDULE	PER ½ HOUR
Resource Room/Consultant Teacher	
Individual	\$45.00
Group of 2 students	\$35.00 per student
Group of 3-5 students	\$30.00 per student
Home Instruction (special education/resource room) (Certified Special Educator directly addressing IEP goals or 504 Plan)	\$50.00
Vision Services	\$64.00
Teacher of the Deaf Services	\$64.00
Teaching Assistant	\$20.00
Assistive Technology/AAC Consults (including meeting participation)	\$100.00

	CSE	Team
MEETINGS	\$50.00 per ½ hour	\$50.00 per ½ hour

TRANSLATIONS	
Reports	\$35.00 per page
Interpreting	\$50.00 per ½ hour
Proctoring	\$50.00 per ½ hour

	Full Day	½ Day	Per Hour (2 hours or less)
STAFF DEVELOPMENT	\$1600.00	\$800.00	\$300.00

Scheduling Consultation: A ½ per session fee will be charged per student, during the first two weeks of the school year until scheduling is completed. Scheduling is meeting the child, meeting the teachers and all staff, and preparing the schedule.

Reports: All progress reports, annual review testing and goals will be inputted in to the School District IEP system at no charge. If Metro Therapy, Inc. is required to input SPAMS, Medicaid Notes or any other report, a charge of \$60.00 per half hour per therapist per month.

Administrative Staffing Options – available upon request; contact us for additional information.

Cancelled Sessions: If parent or district/school does not provide 24-hour notice of student cancellation, service provider may choose to charge for the cost of cancelled session and perform required paperwork or other student-related work.

FOR CONTRACTS WITH RENEWAL CLAUSES (EXTENSIONS) – WE RESERVE THE RIGHT TO INCREASE RATES UPON THE RENEWAL BY 2% OR THE COST OF LIVING ALLOWANCE, WHICHEVER IS LOWER ON THE DATE OF THE RENEWAL.

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffinan@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: Mill Neck Interpreter Service

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)	<p align="center"> <i>74/hr ongoing / 78 as needed / 100 spec 88 250 min (2 hr min)</i> </p> <p align="center"> <i>* Please see rate sheet attached * Sign Language Interpreting *</i> </p>						
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Training							

VENDOR NAME: Mill Neck Interpreter Service

* Please see rate sheet attached *
* Give Language Instruction *



Rocky Point Union Free School District
Requesting for Proposal for Sign Language Interpreting Services
Quotation/Rate Sheet for the 2022-2023 School Year

Name of Provider: Mill Neck Interpreter Service (EIN #11-3119786)

Provider Address: 40 Frost Mill Road, Mill Neck, New York 11765

Contact Names: Loretta H. Murray, Esq., Executive Director of Mill Neck Services, Inc.
Lindsay Byrne, Assistant Director of Mill Neck Interpreter Service

Email Address: Interpret@millneck.org

Phone: (516) 512-6222

Type of Services: Sign Language Interpretation

The below rates & terms will be included in a potential agreement with Rocky Point Union Free School District

Daily Rate (Services provided 5 or more hours per day. Example, full time student): \$74 per hour with 30 minute increments

Assignments on an as needed basis

- Assignments from 7:00am to 7:00pm: \$78 per hour. All service assignments require a 2 hour minimum appearance fee. Beyond the 2 hour minimum, assignments will be billed in half hour increments.
- Assignments from 7:00pm to 7:00am & weekends: \$88 per hour. All service assignments require a 2 hour minimum appearance fee. Beyond the 2 hour minimum, assignments will be billed in half hour increments.
-

Special Assignments

- School Play and Graduations: \$100 per hour. All service assignments require a 2 hour minimum appearance fee. Beyond the 2 hour minimum, assignments will be billed in half hour increments.
- Assignments request with less than 24 hours' notice: \$100.00 per hour (first two hours of the assignment then the rate will go back to the above rates)
- Please note: Ceremonies may require two interpreters at the MNIS Coordinators discretion
-

Inclement Weather Policy: Mill Neck Interpreter Service reserves the right to request payment for days The School District closes due to inclement weather.

Cancellation Policy: Mill Neck Interpreter Service requires 48 hours' notice for cancellations of per diem assignments.

After Hours Service: Services can be requested outside of regular office hours by calling 1-800-235-2594. This will incur a one hundred dollar (\$100.00) Fee in addition to the one hundred dollar (\$100.00) per hour Emergency Appearance Fee.

Rocky Point Union Free School District
Purchasing Department
 Phone: 631.849.7563
 Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services	100	100	135		100	1200	115
Assistive Technology	100	100	135		100	1200	115
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)	84	84	105		84	400	95
Consultant Services-Autism	100	100	130		100	550	115
Consultant Services-Inclusion	65	65	105		65		83
Evaluations-Bilingual Psychological						725 by PhD	
Evaluations-Bilingual Academic						500	
Evaluations-Bilingual Speech and Language						500	
Evaluations-Auditory Processing						1200	
Evaluations-Autism Diagnostic						650	
Evaluations-Neuropsychological						N/A	
Evaluations-Psychiatric						N/A	
Evaluations-Psychological						650	
Evaluations-Psychoeducational						1000	by PhD

VENDOR NAME: MKS ALLC

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic						350	
Evaluations-Speech & Language						350	
Feeding Therapy	75	75	135		75		108
Hearing or Vision Services	V- 75 H- 70	75 70	135 130		75 70		108 103
Home Tutoring	65	65	105		65		83
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)			70				
LPN Services	N/A						
Music Therapy	N/A						
Occupational Therapy	70	70	130	175			99
Orientation & Mobility Services	N/A						
Parent Counseling & Training <i>BCBA</i>	65 70	65 70	105 130		65 130		
Physical Therapy	70	70	130	175			99
Psychology Services	N/A						
Reading Services	70	70	130		70		103
RN Services	N/A						
Special Education Itinerant Services	65	65	105		65		83
Special Education Teacher Services	65	65	105		65		83
Speech & Language Services/Evaluation	70	70	130		70	350	99
Staff Professional Development/Training	150 - HR 375 - 1/2 Day	HR 1/2 Day	(3-4 hrs)	700 - Full day (5.6 hrs)			

VENDOR NAME: MKSA LLC

ORIGINAL

Rocky Point Union Free School District
 Purchasing Department
 Phone: 631.849.7563
 Email: dhoffman@rockypoint.k12.nv.us

See attached

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services <i>ABA Services</i>			\$ 85.00				
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)			\$ 85.00				
Consultant Services-Autism			\$ 150.00				
Consultant Services-Inclusion			\$ 150.00				
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: Nassau Suffolk Services for The Artist, Inc.

See attached

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
<i>Special Education</i> Home Tutoring			\$85.00				
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training			\$150.00				
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services			\$85.00				
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng			\$200.00				

VENDOR NAME: Nassau Suffolk Services for the Autistic, Inc.



ORIGINAL

80 Hauppauge Road, Commack, NY 11725
631-462-0386 fax: 631-462-4201

NSSA - Rate Schedule for School Year 2022-2023

Name of Provider: Nassau Suffolk Services for the Autistic, Inc. (NSSA)

Contact Name and Title: Bonnie Eisert, Director of Consultation Services
Diana Mazzeo, Finance Coordinator

Address: 80 Hauppauge Road, Commack, NY 11725

Telephone #: 631-462-0386

Fax #: 631-462-4201

Website/E-Mail: www.nssainfo.org

Email: dmazzeo@nssa.net

Type(s) of Related Service and Rate Information for each type of Related Service that would be included in a potential agreement with the District(s):

Type of Related Service: Behavior Intervention Consultation (Indirect)

Rate Information: \$150.00/per hour

Type of Related Service: Behavior Intervention Services-Teacher/ABA Paraprofessional

Rate Information: \$85.00/per hour

Type of Related Service: Parent Training

Rate Information: \$150.00/per hour

Type of Related Service: Parent Training Workshop (Small Group)

Rate Information: \$200.00/per hour

Type of Related Service: Behavior Intervention Services – Teacher (home tutoring/instruction) or Extended Day Services

Rate Information: \$85.00/per hour

Type of Related Service: Behavior Intervention Services-Supervision

Rate Information: \$150.00/per hour

ORIGINAL

NSSA - Rate Schedule for School Year 2022-2023 (continued)

Type of Related Service: <u>Consultant Teacher or 1:1 Aide</u>	Rate Information: <u>\$85.00/per hour</u>
Type of Related Service: <u>Intensive Clinical Support Instructor</u>	Rate Information: <u>\$100.00/per hour</u>
Type of Related Service: <u>Functional Behavior Analysis</u>	Rate Information: <u>\$150.00/per hour</u>
Type of Related Service: <u>Staff Development and Training</u>	Rate Information: <u>\$200.00/per hour</u>
Type of Related Service: <u>Transition Planning Consultation</u>	Rate Information: <u>\$200.00/per hour</u>
Type of Related Service: <u>Job Coach/Aide</u>	Rate Information: <u>\$85.00/per hour</u>
Type of Related Service: <u>Resource Room/Learning Center</u>	Rate Information: <u>\$85.00/per hour</u>

Rocky Point Union Free School District
Purchasing Department
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

WRONG FORM

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
ABA Services (By YAP)	\$22.50		\$45.00		\$22.50		\$67.50
Augmentative & Alternative Communication (AAC) Services	←----- No Bid ----->						
Assistive Technology	\$90.00	\$110.00	\$180.00	\$120.00	\$90.00	\$1,300.00	\$70.00
Behavior Assessment & Intervention	\$75.00	\$110.00	\$150.00	\$125.00	\$75.00	\$300.00	\$67.50
Behavioral Intervention Training	\$75.00	\$110.00	\$150.00	\$125.00	\$75.00	\$150 per hour	\$67.50
Consultant Services-Autism	\$75.00	\$110.00	\$150.00	\$250.00	\$75.00	\$150 per hour	\$67.50
Consultant Services-Inclusion	\$75.00	\$110.00	\$150.00				
Evaluations-Bilingual Psychological						\$1,100.00	\$67.50
Evaluations-Bilingual Academic						\$375.00	\$67.50
Evaluations-Bilingual Speech and Language						\$375.00	\$67.50
Evaluations-Auditory Processing	←----- No Bid ----->						
Evaluations-Autism Diagnostic						\$600.00	\$67.50
Evaluations-Neuropsychological						\$5000.00	\$67.50
Evaluations-Psychiatric	←----- No Bid ----->						

VENDOR NAME: New York Therapy Placement Services, Inc.

New York Therapy Placement Services, Inc.

RFP #R23-01 is for the Rocky Point Union Free School District

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COST SUMMARY FORM-ATTACHMENT 1 (CPage 2 of 2)

RFP R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval)	CSE Sessions (Estimated 45 min/session)
Evaluations- Psychological		R23-01				\$675.00	\$67.50
Evaluations- Psychoeducational						\$875.00	\$67.50
Evaluations- Academic						\$275.00	\$67.50
Feeding Therapy	\$90.00	\$110.00	\$180.00	N/A	\$90.00	\$350.00	\$67.50
Hearing or Vision Services	\$50.00		\$100.00	\$65.00	\$50.00	\$160.00	\$67.50
Home Tutoring	\$51.00		\$102.00	N/A	\$51.00	N/A	\$60.00
Interpreter Services (sign language, Spanish, etc.)						\$25.00 Per written page	\$95.00
LPN Services	←-----		No Bid	-----→			
Music Therapy	←-----		No Bid	-----→			
Occupational Therapy	\$41.00	\$50.00	\$82.00	\$60.00	\$41.00	\$180.00	\$67.50
Orientation & Mobility Services	←-----		No Bid	-----→			
Parent Counseling & Training by BCBA	\$75.00	\$75.00	\$150.00	\$250.00	\$75.00		\$110.00
Physical Therapy	\$43.00	\$52.00	\$86.00	\$60.00	\$43.00	\$180.00	\$67.50
Psychology Services	←-----		No Bid	-----→			
Reading Services	\$50.00		\$100.00	\$75.00	\$50.00		\$67.50
RN Services	←-----		No Bid	-----→			
Special Education Itinerant Services	\$50.00	\$50.00	\$100.00	\$30.00 per student	\$50.00	\$275.00	\$67.50
Special Education Teacher Services	\$50.00	\$50.00	\$100.00	\$30.00 per student	\$50.00	\$275.00	\$67.50
Speech & Language Services/Evaluation	\$41.00	\$50.00	\$82.00	\$60.00	\$41.00	\$275.00	\$67.50
Staff Professional Development/Supervision	\$75.00		\$150.00				

VENDOR NAME: New York Therapy Placement Services, Inc.

Rocky Point Union Free School District
Purchasing Department
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Phone: 631.849.7563
Fax: 631.849.7556
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COST SUMMARY FORM - ATTACHMENT 2- (Additional Services)
RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual (1) hour session	Group Direct Services, Per Group Session Up to 5 Students, 30 Minute Session	CSE Sessions (Estimated 45 Mins Per Session)
ABA Services (By Special Ed Teacher)	\$50.00	\$50.00	\$100.00	N/A	\$67.50
Parent Counseling & Training by Special Educator	\$45.00	\$45.00	\$90.00	\$150.00	\$67.50
Austism Consultant Services (By Special Ed Teacher)	\$50.00	\$50.00	\$100.00	N/A	\$67.50
OT/PT/SP Group- Private school/Home Related Services	N/A	N/A	N/A	\$60.00	\$67.50
Kindergarten Handskills Program	N/A	N/A	N/A	\$68.00	N/A
Absent Student	To be billed at the individual rate for all services				
Remote Services	To be billed at the in-person rate for all services				

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)	50						
Consultant Services-Autism	50						
Consultant Services-Inclusion	50						
Evaluations-Bilingual Psychological						850	60
Evaluations-Bilingual Academic						450	60
Evaluations-Bilingual Speech and Language						500	65
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic						800	65
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological						600	
Evaluations-Psychoeducational						350	

VENDOR NAME: Out East Therapy of NY

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic						350	
Evaluations-Speech & Language						350	
Feeding Therapy	50						
Hearing or Vision Services	50						
Home Tutoring			55				
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)			65				
LPN Services			40				
Music Therapy	55						
Occupational Therapy	50						
Orientation & Mobility Services							
Parent Counseling & Training	50						
Physical Therapy	50						
Psychology Services	75						
Reading Services							
RN Services			65				
Special Education Itinerant Services							
Special Education Teacher Services	50						
Speech & Language Services/Evaluation						350	
Staff Professional Development/Training							

VENDOR NAME: out East Therapy of NY

Rocky Point Union Free School District
 Purchasing Department
 Phone: 631.849.7563
 Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic						\$ 900.00	
Evaluations-Neuropsychological						\$3,500.00	
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational						\$1,900.00	

VENDOR NAME: PEDIATRIC NEUROPSYCHOLOGY ASSOCIATES

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng							

VENDOR NAME: PEDIATRIC NEUROPSYCHOLOGY ASSOCIATES

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)			\$150				\$150
Consultant Services- Autism			\$150				\$150
Consultant Services- Inclusion			\$150				\$150
Evaluations- Bilingual Psychological							
Evaluations- Bilingual Academic							
Evaluations- Bilingual Speech and Language							
Evaluations- Auditory Processing							
Evaluations-Autism Diagnostic			\$175				
Evaluations- Neuropsychological							
Evaluations- Psychiatric							
Evaluations- Psychological			\$175				
Evaluations- Psychoeducational							

VENDOR NAME: Positive Behavior Support Consulting
& Psychological Resources, PC

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring			\$150				\$50
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training			\$150				\$50
Physical Therapy							
Psychology Services			\$175				\$50
Reading Services							
RN Services							
Special Education Itinerant Services			\$150				\$50
Special Education Teacher Services			\$150				\$50
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng			\$175				

Positive Behavior Support Consulting
& Psychological Resources, PC

VENDOR NAME: _____

Service Descriptions and Rate Schedule 2022-2023 School Year

The Proposer believes that this information is protected from disclosure under the State Freedom of Information Act

Fee Schedule Cover Sheet

PBS Consulting is committed to working directly with students, caregivers, and staff in the places where they live, work, and play. As such, a minimum one-hour billing is required for in-person visits. This allows our clinicians the opportunity to prepare lesson plans in advance, to travel in order to ensure equitable access to services at home, in school, and in the community, to complete data collection, graphing, and analysis, and to complete progress notes and team member communications.

If remote services (i.e., teletherapy appointments) are requested/required, sessions may be divided into 30 minute increments to accommodate these circumstances.

If face to face appointments are canceled by school or family within 24 hours, PBS will bill the service and complete indirect activities in lieu of direct, if applicable.

PBS is also committed to systems change, and can offer bulk discounts of 10-15% for districts that are committed to reserving full days of services for their students and/or staff. Please contact us for further information.

Service Descriptions and Rate Schedule 2022-2023 School Year

The Proposer believes that this information is protected from disclosure under the State Freedom of Information Act

Professional Services (Administered by a Licensed Clinician)

\$175 per hour

Behavior Consultation Services for Non-Autism Cases (BISI-NA) Direct and (BCST-NA) Indirect:

****Currently, NYS requires that a licensed clinician (psychologist, social worker, mental health counselor) provides clinical treatment and oversight for those who present with *any diagnosis other than autism spectrum disorder*. This limited scope of practice is set to sunset June 30, 2023. See Legislation (S.1662-B/A.3523-A). Licensed clinicians can prescribe behavioral services, offer technical assistance and collaboration on high-complexity cases, perform case reviews, conduct independent evaluations, assist in plan development, revision, and/or follow along, and provide expert testimony.**

Initial Intake/Needs Assessment (INIT): Initial intake performed by a licensed clinician in order to assess needs and identify future directions for services and/or placement. Needs assessment includes a context-sensitive evaluation of "goodness of fit," a review of pertinent records/data, and face-to-face interviews with the student, parents, and/or relevant providers. **Minimum of 3 hours** includes outline and debriefing. **Additional 2 hours** for a written report, upon request.

Mental Health Counseling (CLIN): Individual or group counseling, treatment planning, and intervention are available to address specific *clinical* issues including puberty, adolescence/sexuality, anger management, school refusal, mood/anxiety disorders, obsessive-compulsive disorders, elimination disorders, and other specific co-morbid conditions. Counseling services are provided by licensed clinicians and based on evidence-based practices that are specific to each profession.

Staff Training (PDTs): Didactic and activity-based trainings to address a variety of topics in Positive Behavior Support, including functional analysis, crisis prevention and intervention, choice and self-determination, inclusion, transition planning, setting events, person-centered planning, life skills/adaptive behavior development, and friendships/social support. Available in three tiers. Tier One is priced at \$525 for up to 2 hours of teaching time; Tier Two is \$1,050 for up to 4 hours of teaching time; and Tier Three is \$1,500 for a full day (approximately 6 hours) of teaching time. Additional time may be requested at the hourly rate.

Psychoeducational Assessments (PSED): Administration of a variety of normed psychological and educational instruments to evaluate a student's developmental, learning, adaptive, behavioral and other personal characteristics, and identify directions for remediation. A la carte testing may be requested at the hourly rate. A full evaluation includes an IQ test, an achievement test, and a test of adaptive functioning with a **minimum of 9 hours**: One hour for intake, three hours for test administration, and five hours for scoring, interpretation, and write up. Clinician will provide a comprehensive report and recommendations to the CSE. Whole-day in-school testing for multiple students available.

****PBS now offers remote testing options. In addition, PBS offers the ADOS, ADI-R, and Autism Specialty Reports for OPWDD eligibility.**

Service Descriptions and Rate Schedule 2022-2023 School Year

The Proposer believes that this information is protected from disclosure under the State Freedom of Information Act

Autism Services (Administered by a Licensed Behavior Analyst) **\$150 per hour**

Administrative Meetings (ADMN): Consultant participation in administrative and/or team meetings on behalf of individual students, program initiatives, or district development.

Autism Consultation (AUTC): Technical assistance and individual case consultation for students with Autism Spectrum Disorder, with a unique and specific emphasis on communication disorders, executive functioning, and social skills deficits. Consultation involves curricular modification, differentiated instruction, and the application of behavioral principles in all environments.

Behavior Intervention Services-Individual (BISI): Behavior assessment, observation, data collection, and individual adaptive behavior treatment delivered directly to students with Autism Spectrum Disorder as part of a behavioral prescription with established medical necessity. Focused ABA treatments target a defined number of behavioral goals and objectives at home or at school. Services are provided by a licensed behavior analyst, behavioral intern, or behavioral technician, in accordance with NYS regulations.

Behavior Consultation Services for Team (BCST): Case consultation to school personnel in the areas of behavior assessment, plan development/implementation, data management, and follow along services for students with a range of behavioral challenges. Technical Assistance may also include implementation of class-wide or school-wide behavioral supports, and/or development of general behavioral strategies to address identified gaps.

Behavioral Staff Supervision (SPVN): Supervision provided to behavior technicians or non-licensed BCBA's who require oversight (one hour required for every 10 hours of paraprofessional service).

CSE Participation (CSEP): Consultant participation in scheduled meetings of the Committee on Special Education either by phone or in person. Updates/written reports furnished upon request.

Extended School Day Services (Autism) (EXTD): Home and community-based services for students with Autism, administered and/or overseen by a certified teacher and/or licensed behavior analyst. Comprehensive treatment can address cognitive, communicative, social, and adaptive functioning at home and in the community.

Service Descriptions and Rate Schedule 2022-2023 School Year

The Proposer believes that this information is protected from disclosure under the State Freedom of Information Act

Autism Services (Administered by a Licensed Behavior Analyst) **\$150 per hour (continued)**

Functional Behavioral Assessment/Behavior Intervention Planning (FBAR): Identification of problem behavior, contextual factors that contribute to the behavior, and hypotheses regarding the general conditions under which a behavior occurs and the probable consequences that maintain it. **Minimum 12 hours** includes a one hour intake, up to eight hours of records review, structured interviews, direct observation, and data collection, and up to three hours of data analysis, interpretation, and write up. Clinicians will provide a comprehensive report and recommendations to the CSE.

****Additional BIS hours may be needed for the development/training of a formal behavior intervention plan, if indicated.**

Parent Coaching & Training (PTRN): Assistance to parents in understanding the special needs of their child; providing parents with information about development across the lifespan, as well as supports and services that are available. Parent training helps parents to acquire the necessary skills that allow them to support the implementation of their child's individualized education program. Available in individual or group sessions.

Educational Services **\$150 per hour**

Consultant Teacher Services (CTSC): Direct and indirect consultation provided by a certified special education teacher to directly aid students with disabilities or assist their teachers in maximizing the students' learning potential in the classroom.

Educational Program Consultation (PRGC): Application of Best Practice Standards to evaluate a student's classroom, program, and/or school-wide supports. Recommendations are made for new initiatives, including but not limited to curriculum development, curriculum design and/or modification, motivational programs, training initiatives, and peer mentoring programs.

Extended School Day Services (Non-Autism) (EXTD): Home and community-based services delivered by a certified teacher. Comprehensive treatment can address multiple disabilities affecting cognitive, communicative, social, and adaptive functioning at home and in the community.

Special Education Itinerant Services (SEIT): Academic services provided directly to a student with a disability who is confined to the home, hospital or other setting because of a disability or who has significant educational needs.

Service Descriptions and Rate Schedule 2022-2023 School Year

The Proposer believes that this information is protected from disclosure under the State Freedom of Information Act

Vocational and Transition Services **\$150 per hour**

College Campus Experience (CAMP): PBS offers customized courses focusing on a variety of special interest topics and/or functional skills of everyday living. Class sizes are 8-12 students. Classes run 12-15 weeks, and take place on college campus locations. Campus experience classes offer inclusion opportunities for post-grads (18-21 year old) who can interact with same-age, typical peers during the course of the school day, in the context of lunch, learning, special interest groups, events, athletics, and/or vocational internships. Cost proposal can be requested detailing charges for space rental, topic development, class prep, materials, teaching time, and office hours. If a class includes students from multiple districts, cost-sharing arrangements may be possible.

Community/Job Development (CDEV): Transition services for individual students to facilitate the development of local community contacts, resources, and natural supports in a student's identified areas of interest. Customized job development includes community networking, job creation, job development, and job matching. We also offer task analysis, support in identifying and training job coaches/natural supports in the workplace, travel training, and establishing a system for progress monitoring.

Vocational Program Consultation (PRGC): Application of Best Practice Standards to evaluate vocational programs for students with and without disabilities. Recommendations are made for new initiatives, including but not limited to the development of career portfolios, vocational curriculum development, design and/or modification, motivational programs, staff training initiatives, and peer mentoring programs to facilitate vocational opportunities.

Person-Centered Planning (PCPR): Professional services to facilitate the completion of planning tools (i.e., MAPS), and the formulation of a vision statement, timeline, and action plan for transition goals/services, including career mapping. **Minimum 10 hours** includes a three hour initial intake, up to four hours of records review, interviews, direct observation, and data collection, and up to three hours of case formulation, community research, and report writing. Clinician will provide a comprehensive report and recommendations to the CSE.

Transition Planning (TRNS): Coordination of activities for students who are applying for entry into adult services. Services include: Benefits assistance, employment evaluation/support, daily living skills evaluation/support, and sourcing of available benefits, including OPWDD Eligibility, Front Door Initiatives, Supported Employment, Medicaid, SSI, and Private Health Insurance.

Service Descriptions and Rate Schedule 2022-2023 School Year

The Proposer believes that this information is protected from disclosure under the State Freedom of Information Act

Postsecondary College Planning (POST): College planning assistance is offered to students, parents, and staff members to evaluate post-secondary readiness, to select and apply to schools with appropriate accommodations, and to plan ahead for success in college. College coaching can be provided on local campuses to address course selection, travel and transportation, problem solving, and social networking prior to graduation.

Direct Support/Paraprofessional Services **\$95 per hour**

Behavior Technician (BISI-T) Direct and (BCST-T) Indirect: Direct support for students who require daily or near-daily support (at least 5 hrs/wk) for the implementation of prescribed skills training and/or behavior intervention programs. *Every 10 hours of behavior technician services requires one hour of SPVN for supervision by a licensed clinician.*

Job Coaching Services (VOCS): Direct support for students who require daily or near-daily support (at least 5 hrs/wk) for work internships. Includes follow along for work-based learning; job shadowing; development of agreements with community service/volunteer sites; adjustment/expansion of work schedules and responsibilities; problem solving; development/maintenance of workplace relationships; and career preparation. *Every 10 hours of job coaching services requires one hour of CDEV for supervision by a credentialed work-based learning coordinator.*

Rocky Point Union Free School District
Purchasing Department
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COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services- Autism							
Consultant Services- Inclusion							
Evaluations- Bilingual Psychological							
Evaluations- Bilingual Academic							
Evaluations- Bilingual Speech and Language							
Evaluations- Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations- Neuropsychological							
Evaluations- Psychiatric							
Evaluations- Psychological							
Evaluations- Psychoeducational							

VENDOR NAME: Reach for the Stars Tutoring, Inc.

Please refer to attached cost sheet for additional services.

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations-Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
(General Education) Home Tutoring			Virtual #53 In-person #73				
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services	Virtual only #32	N/A	Virtual #53 In-person #73	Virtual only #75			
RN Services							
Special Education Itinerant Services	Virtual only #51	N/A	Virtual #84 In-person #104	Virtual only #120			
Special Education Teacher Services	Virtual only #51	N/A	Virtual #84 In-person #104	Virtual only #120			
Speech & Language Services/Evaluation							
Staff Professional Development/Training							

VENDOR NAME: Reach for the Stars Tutoring, Inc.



"If you can imagine it, we can help you achieve it."

Reach for the Stars Tutoring, Inc.

"If you can imagine it, we can help you achieve it!"

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Reach for the Stars Tutoring, Inc.
 RFP #R23-01 Educational, Behavioral & Related Services
 Page 1

Section II – Cost

* Please note that the total proposed cost for our services for one year will depend on the number of students and hours our company is assigned during the school year.

Service	Teachers Who Would Be Assigned	Individual 30-Minute Session (Virtual Only)	Individual One (1) Hour Session Virtual / In-Person	Group Session, Up to 5 students for 30-minutes (Virtual Only)
Home Tutoring (General Education)	NYS teachers certified in appropriate general education subject areas	N/A	\$53 / \$73	N/A
Home Tutoring (Special Education)	NYS certified Special Education Teachers	N/A	\$84 / \$104	N/A
Reading Services (generic reading support, <u>not</u> including specialized reading programs such as Wilson)	NYS certified general education teachers	\$32	\$53 / \$73	\$75
Specialized Certification / Experience Required (e.g., ABA, Wilson Reading)	NYS certified teachers with appropriate certification	\$54	\$89 / \$109	\$125
Special Education Itinerant Services	NYS certified Special Education Teachers	\$51	\$84 / \$104	\$120
Special Education Teacher Services	NYS certified Special Education Teachers	\$51	\$84 / \$104	\$120
Resource Room	NYS certified Special Education Teachers	\$51	\$84 / \$104	\$120



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RFP #R23-01 Educational, Behavioral & Related Services

Page 2

Service	Teachers Who Would Be Assigned	Individual 30-Minute Session (Virtual Only)	Individual One (1) Hour Session Virtual / In-Person	Group Session, Up to 5 students for 30-minutes (Virtual Only)
CSE Meetings	NYS certified Special Education Teachers	N/A	\$84 / \$104	N/A
No show / last-minute cancellation on part of student / family* – Home Tutoring (General Education)	NYS certified teachers	N/A	Flat rate \$53 for missed session	N/A
No show or last-minute cancellation on part of student / family* – Home Tutoring (Special Education)	NYS certified Special Education Teachers	N/A	Flat rate \$84 for missed session	N/A
No show or last-minute cancellation on part of student / family* – Home Tutoring (Specialized Certification / Experience)	NYS certified Special Education Teachers with specialized certification / experience	N/A	Flat rate \$89 for missed session	N/A
No show / last-minute cancellation on part of tutor	NYS certified teachers	N/A	No Charge	N/A
Substituting Services – General Education	NYS certified General Education Teachers	N/A	½ day (4hr) \$100 Full day (8hr) \$175	N/A
Substituting Services – Special Education	NYS certified Special Education Teachers	N/A	½ day (4hr) \$100 Full day (8hr) \$175	N/A

*Last-minute cancellation is defined as less than 24 hours' notice.

Rocky Point Union Free School District
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COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Pschoeducational							

VENDOR NAME: Richard W. Johnson, PT

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy	45.00	45.00	90.00	45.00	45.00	90.00	67.50
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng							

VENDOR NAME: Richard W. Johnson, PJ

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: St. James Tutoring
403 North Country Road
St. James New York 11780

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring			\$52 ⁰⁰	\$52 ⁰⁰ per student per hour			
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng							

VENDOR NAME: St. James Tutoring
~~403 North Country Road~~
 St. James New York 11730

Rocky Point Union Free School District
Purchasing Department
Phone: 631.849.7563
Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services- Autism							
Consultant Services- Inclusion							
Evaluations- Bilingual Psychological							
Evaluations- Bilingual Academic							
Evaluations- Bilingual Speech and Language						\$350.00	
Evaluations- Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations- Neuropsychological							
Evaluations- Psychiatric							
Evaluations- Psychological							
Evaluations- Psychoeducational							

VENDOR NAME: Tender Age Pt

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language						<i>\$ monolingual 225.00 350.00 bilingual</i>	
Feeding Therapy	\$50.00	\$55.00	110.00		\$50.00		<i>\$75.00</i>
Hearing or Vision Services	\$45.00	\$50.00	\$100.00	\$67.00	\$45.00		67.50
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy	\$45.00	\$50.00	\$90.00	\$67.00	\$45.00	<i>175.00 monolingual 225.00 bilingual</i>	<i>\$67.50</i>
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy	\$45.00	\$50.00	\$90.00	\$67.00	\$45.00	<i>175.00 monolingual 225.00 bilingual</i>	<i>\$67.50</i>
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation	\$45.00	\$50.00	\$90.00	\$67.00	\$45.00	<i>225.00 monolingual 350.00 bilingual</i>	<i>\$67.50</i>
Staff Professional Development/Traini ng							

VENDOR NAME: Tender Age PT

Tender Age PT, Inc.

Fees for Services 2022-2023

The following are our agency fees to provide related services in the following areas: OT, PT, speech, vision, social work, ABA, tutoring, etc.:

Individual Sessions: \$45.00 per 30 minute session
Group Session: \$67.00 per 30 minutes for up to 5 students
Consultant Session: \$45.00 per 30 minute session
Monolingual OT/PT Evaluation: \$175.00 per evaluation
Bilingual OT/ PT Evaluation : \$225.00 per evaluation
Monolingual Speech Evaluation: \$225.00 per evaluation
Bilingual Speech Evaluation: \$350.00 per evaluation

The agency will bill district for first absence of a child when therapist is not notified in advance.
The agency will bill district for meetings that the therapist attends.
The agency will bill an additional \$5.00 per session for any child who is seen at a parochial school, private school or at home.

Rocky Point Union Free School District
Purchasing Department
 Phone: 631.849.7563
 Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: *The Speech Language Place*

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy							
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation	\$50.00	\$70.00	\$100.00	\$50.00	\$50.00	\$500.00	\$70.00
Staff Professional Development/Traini ng							

VENDOR NAME: The Speech Language Place

Rocky Point Union Free School District
 Purchasing Department
 Phone: 631.849.7563
 Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

N/A

VENDOR NAME: The Therapy Center for Children

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language						250.00	
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy	60.00	60.00	120.00	120.00	60.00	250.00	
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy	60.00	60.00	120.00	120.00	60.00	250.00	
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation	60.00	60.00	120.00	120.00	60.00	250.00	
Staff Professional Development/Traini ng							

VENDOR NAME: The Therapy Center for Children

COST SUMMARY FORM-ATTACHMENT 1 (Page 2 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Evaluations- Academic							
Evaluations-Speech & Language							
Feeding Therapy							
Hearing or Vision Services							
Home Tutoring							
Interpreter Services (sign language, language other than English-Spanish, Japanese, etc.)							
LPN Services							
Music Therapy							
Occupational Therapy							
Orientation & Mobility Services							
Parent Counseling & Training							
Physical Therapy	\$42.00	\$45.00	\$80.00	\$57.00	\$40.00	\$150.00	\$50.00
Psychology Services							
Reading Services							
RN Services							
Special Education Itinerant Services							
Special Education Teacher Services							
Speech & Language Services/Evaluation							
Staff Professional Development/Traini ng							

VENDOR NAME: THE THERAPY SAT, PLLC

Rocky Point Union Free School District
 Purchasing Department
 Phone: 631.849.7563
 Email: dhoffman@rockypoint.k12.ny.us

COST SUMMARY FORM-ATTACHMENT 1 (Page 1 of 2)

RFP #R23-01 Educational, Behavioral, & Related Services

	Individual 30 Minute Session	Individual 30 minute Home/ Community	Individual One (1) hour Session	Group Direct Services, Per Group Session, Up to 5 students, 30 Minute Session	Consultation 30 Minute Session	Evaluation (Per Eval.)	CSE Sessions (Estimated 45 min/session)
Augmentative & Alternative Communication (AAC) Services							
Assistive Technology							
Behavior Assessment & Intervention Services (ABA, FBA, BIP, CBT, Consults, etc.)							
Consultant Services-Autism							
Consultant Services-Inclusion							
Evaluations-Bilingual Psychological							
Evaluations-Bilingual Academic							
Evaluations-Bilingual Speech and Language							
Evaluations-Auditory Processing							
Evaluations-Autism Diagnostic							
Evaluations-Neuropsychological							
Evaluations-Psychiatric							
Evaluations-Psychological							
Evaluations-Psychoeducational							

VENDOR NAME: THE THERAPY SPOT, PLLC

The Therapy Spot, PLLC
 1383 Veterans Memorial Hwy #36
 Hauppauge, NY 11788
 631-582-0088

COST PROPOSAL:

I- DIRECT THERAPY SERVICES PER IEP/504: The Therapy SPOT, PLLC will provide individual/group based service meeting IEP needs per child. Progress updates trimester/quarterly reports as indicated. Annual Review per district schedule and requirements. (All rates are for 30 minute sessions with rates prorated for 45 minute and 60 minute individual or group sessions)

INDIVIDUAL TREATMENT		
Individual Treatment:	PT	\$42.00/ 30 minute individual
Home Based Therapy:	PT	\$45.00/ 30 minute individual
Consultation:	PT	\$40.00/30 minute
CSE (Up to 45 Minutes):		\$50.00/45 minute
GROUP TREATMENT		
Group Treatment:	PT (2-3 students)	\$57.00/ group (Up to 5 children)
EVALUATIONS		
Evaluations:	PT:	\$150.00
SUMMER PROGRAM		
Optional summer program	PT individual, group and evaluations	Fees as outlined above

Services will be provided at district schools "on-site".

For buildings serviced by The Therapy Spot, PLLC, prices include, "pro bono":

- (one) thirty minute in-service for preschool staff per year
- (one) thirty minute in-service for elementary staff per year

Summer services will be provided per district IEP/504 as determined by the Committee for Special Education or district 504 Committee Meetings. Summer services to be provided at the rates outlined above.

II- ADDITIONAL THERAPY OPTIONS

A- CONSULTATIONS:

General Consult:

Fee: no charge

For buildings serviced by The Therapy SPOT, PLLC physical therapist will provide classroom consultations for Pre-K through Second Grade in September, to provide suggestions to educators for positioning and desk / chair heights.

B- ADDITIONAL GROUP OPTIONS:

Six Week Gross Motor Enhancement group- In School

\$30.00 per student

This group is designed as an extension of building support for students identified "at risk" (who do not qualify for traditional service), where difficulties with strength, balance, coordination, speed, agility and/or body awareness affects the students safe participation in class, throughout the building or on the playground. Six sessions, 45 minutes each, maximum 6 children. Includes a school / parent progress report with strategies given for child, parent and teacher.

- includes (one) 30 minute district in-service for staff.

Lexmark OEM Toner and Supplies
Bid #23-01

BID EVALUATION

	Model(s)	Current # of Units	Item # on Bid Form	Part #	Estimated Usage/Year (a)	The Office Pal		PC University		The Tree House		CDWG		Quill	
						\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)	\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)	\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)	\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)	\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)
A.	MS810	10	1	52D1H00	50	\$100.00	\$5,000.00	\$86.00	\$4,300.00	\$386.60	\$19,330.00	\$454.00	\$22,700.00	\$401.03	\$20,051.50
B.	MS826, MX826ade	28	4	58D1U00	100	\$369.90	\$36,990.00	\$383.00	\$38,300.00	\$424.20	\$42,420.00	\$498.00	\$49,800.00	\$464.72	\$46,472.00
C.	MX912, MX912dhe	9	7	64G0H00	45	\$118.97	\$5,353.65	\$132.00	\$5,940.00	\$146.15	\$6,576.75	\$171.00	\$7,695.00	NB	NB
D.	X954	1	10	X950X2KG	8	\$72.29	\$578.32	\$89.00	\$712.00	\$108.40	\$867.20	\$127.00	\$1,016.00	NB	NB
E.	X954		11	X950X2CG	5	\$317.29	\$1,586.45	\$328.00	\$1,640.00	\$512.50	\$2,562.50	\$602.00	\$3,010.00	\$541.08	\$2,705.40
F.	X954		12	X950X2MG	5	\$317.29	\$1,586.45	\$328.00	\$1,640.00	\$512.50	\$2,562.50	\$602.00	\$3,010.00	NB	NB
G.	X954		13	X950X2YG	5	\$317.29	\$1,586.45	\$328.00	\$1,640.00	\$512.50	\$2,562.50	\$602.00	\$3,010.00	NB	NB
H.	CX923dxe	1	19	86C0HK0	8	\$121.00	\$968.00	\$122.00	\$976.00	\$137.90	\$1,103.20	\$160.00	\$1,280.00	\$235.30	\$1,882.40
I.	CX923dxe		20	76C0HC0	5	\$489.98	\$2,449.90	\$431.00	\$2,155.00	\$551.35	\$2,756.75	\$648.00	\$3,240.00	NB	NB
J.	CX923dxe		21	76C0HM0	5	\$489.98	\$2,449.90	\$431.00	\$2,155.00	\$551.35	\$2,756.75	\$648.00	\$3,240.00	NB	NB
K.	CX923dxe		22	76C0HY0	5	\$489.98	\$2,449.90	\$431.00	\$2,155.00	\$551.35	\$2,756.75	\$648.00	\$3,240.00	NB	NB
L.	CS622de, CX625ade	5	26	78C0U10	25	\$159.26	\$3,981.50	\$201.00	\$5,025.00	\$182.75	\$4,568.75	\$215.00	\$5,375.00	\$145.49	\$3,637.25
M.			27	78C0U20	20	\$211.91	\$4,238.20	\$205.00	\$4,100.00	\$243.30	\$4,866.00	\$286.00	\$5,720.00	\$209.39	\$4,187.80
N.			28	78C0U30	20	\$211.91	\$4,238.20	\$205.00	\$4,100.00	\$243.30	\$4,866.00	\$286.00	\$5,720.00	\$210.01	\$4,200.20
O.			29	78C0U40	20	\$211.91	\$4,238.20	\$205.00	\$4,100.00	\$243.30	\$4,866.00	\$286.00	\$5,720.00	\$209.37	\$4,187.40

Total Estimated Annual Cost A. through O:

\$77,695.12

\$78,938.00

\$105,421.65

\$123,776.00

Did not bid all items

ROCKY POINT UNION FREE SCHOOL DISTRICT

Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, New York 11778

BIDDERS PROPOSAL AND CERTIFICATION

The Board of Education
Rocky Point Union Free School District
Rocky Point, NY 11778

Attention: Business Office

Gentlemen:

The undersigned agrees to furnish and deliver, in accordance with all specifications and general conditions contained in the attached bid information package, the item(s) and/or service(s) indicated at the price(s) entered within, and agree to enter into a contract to provide same by acceptance of a purchase order. The undersigned bidder further certifies to having read these specifications, conditions and instructions, and offers to furnish the item(s) or service(s) specified to the Rocky Point Union Free School District in exact accordance with same, as indicated on pages contained in the bid information sheets. It is understood that the Board of Education reserves the right to award this bid to the lowest acceptable bidder, or to reject any or all bids, as best serves the interests of the school district, as determined by the Board of Education.

Schedule No.: 23-01 Lexmark OEM Toner Cartridges & Supplies

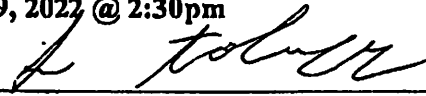
Date Due: May 19, 2022 @ 2:30pm

The Office Pal
Vendor Name

922 State Route 33 bldg 8, suite 801
Street

Freehold, NJ 07728
Town, State, Zip Code

Federal or Tax ID# 36-4617185

By: 
Signature

Latzie Tober- Sales Manager
Print Name and Title

877-486-0590 ext. 9
Telephone

E-Mail Address latzie@theofficepal.com

Note: All communication in connection with this bid should be addressed to the Purchasing Agent, Rocky Point Union Free School District, Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number 631-849-7563.

AFFIDAVIT OF COMPLIANCE

STATE OF

COUNTY OF Monmouth

Latzie Tober

_____, being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of TheOffice Pal and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to The Office Pal such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties

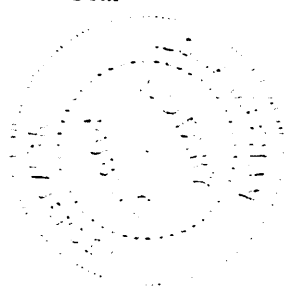
[Signature]
Signed

05/18/2022
Date

Sworn to before me this 18th
Day of May, 2020.

[Signature]
Notary Public

Seal



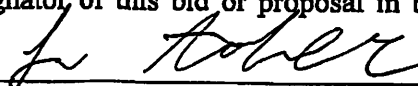
ILONA MEEHAN
NOTARY PUBLIC OF NEW JERSEY
Commission # 50147077
My Commission Expires 01/04/2026

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.



Signature

sales Manager

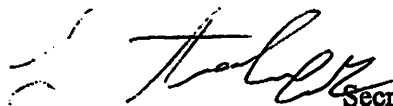
Title

RESOLUTION-for corporate bidders only

RESOLVED that Latzie Tober be authorized to sign and submit the bid or proposal of this corporation for the following project, 23-01 Lexmark OEM Toner Cartridges & Supplies

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by The Office Pal Corporation at a meeting the 18th day of May 20²² and is still in full force and effect on this 18th day of May 20²²

Seal of the Corporation


Secretary

AFFIDAVIT OF COMPLIANCE

STATE OF

COUNTY OF Monmouth

Latzie Tober

being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of TheOffice Pal and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to The Office Pal such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties

L. Tober
Signed

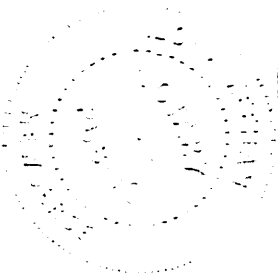
05/18/2022
Date

Sworn to before me this 18th
Day of May, 2022

Ilona Meehan
Notary Public

Seal

ILONA MEEHAN
 NOTARY PUBLIC OF NEW JERSEY
 Commission # 50147077
 My Commission Expires 01/04/2026



**Lexmark OEM Toner Cartridge & Supplies
Bid #23-01**

BID CALCULATION SHEET

Note: Estimated usage is for calculation purposes only. Actual annual usage may vary.

	Model(s)	Current # of Units	Item # on Bid Form	Part #	Estimated Usage/Year (a)	\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)
A.	MS810	10	1	52D1H00	50	100.00	5,000.00
B.	MS826, MX826ade	28	4	58D1U00	100	369.90	36,990.00
C.	MX912, MX912dhe	9	7	64G0H00	45	118.97	5353.65
D.	X954	1	10	X950X2KG	8	72.29	578.32
E.	X954		11	X950X2CG	5	317.29	1,586.45
F.	X954		12	X950X2MG	5	317.29	1,586.45
G.	X954		13	X950X2YG	5	317.29	1,586.45
H.	CX923dxe	1	19	86C0HK0	8	121.00	968.00
I.	CX923dxe		20	76C0HC0	5	489.98	2,449.9
J.	CX923dxe		21	76C0HM0	5	489.98	2,449.9
K.	CX923dxe		22	76C0HY0	5	489.98	2,449.9
L.	CS622de, CX625ade	5	26	78C0U10	25	159.26	3,981.50
M.			27	78C0U20	20	211.91	4,238.20
N.			28	78C0U30	20	211.91	4,238.20
O.			29	78C0U40	20	211.91	4,238.20

Total Estimated Annual Cost A. through O. \$ 77,695.12

Vendor Name: The Office Pal

BID FORM
Lexmark OEM Toner Cartridge & Supplies Bid #23-01

Item #	Lexmark Model	Item Description	Part #	Price/each delivered
	MS810	Black High Yield Toner Cartridge	52D1H00	\$ 100.00
2		Black Imaging Unit	52D0Z00	\$ 43.18
3		Staple Cartridges (3-pk)	25A0013	\$ 74.28
4	MS826, MX826ade	High Yield Toner Cartridge	58D1U00	\$ 369.90
5		Imaging Unit	58D0Z00	\$ 55.96
6		Staple Cartridges	35S8500	\$ 43.82
7	MX912, MX912dhe	Black High Yield Toner Cartridge	64G0H00	\$ 118.97
8		Photoconductor Kit	54G0P00	\$ 42.55
9		Waste Container	54G0W00	\$ 18.70
10	X954	Black Extra High Yield Toner Cartridge	X950X2KG	\$ 72.29
11		Cyan Extra High Yield Toner Cartridge	X950X2CG	\$ 317.29
12		Magenta Extra High Yield Toner Cartridge	X950X2MG	\$ 317.29
13		Yellow Extra high Yield Toner Cartridge	X950X2YG	\$ 317.29
14		Photoconductor Unit (1 pack)	C950X71G	\$ 200.00
15		Photoconductor Unit (2 pack)	C950X73G	\$ 600.00
16		Waste Toner Bottle	C950X76G	\$ 29.06
17		Staple Cartridges (3-pk)-(Same as Item#3)	25A0013	\$ 74.28
18		Booklet Saddle Staple Cartridges (4 pack)	21Z0357	\$ 116.21
19	CX923dxe	Black High Yield Toner Cartridge	86C0HK0	\$ 121.00
20		Cyan High Yield Toner Cartridge	76C0HC0	\$ 489.98
21		Magenta High Yield Toner Cartridge	76C0HM0	\$ 489.98
22		Yellow High Yield Toner Cartridge	76C0HY0	\$ 489.98
23		CMY Photo Conductor	76C0PV0	\$ 255.93
24		Photo Conductor Unit-black	76C0PK0	\$ 82.09
25		Waste Container (same as #10)	54G0W00	\$ 18.93
26	CS622de, CX625ade	Black Toner Cartridge	78C0U10	\$ 159.26
27		Cyan Toner Cartridge	78C0U20	\$ 211.91
28		Magenta Toner Cartridge	78C0U30	\$ 211.91
29		Yellow Toner Cartridge	78C0U40	\$ 211.91
30		Black Imaging Unit	78C0Z10	\$ 220.00
		4-Color Imaging Unit	78C0Z50	\$ 290.23
		Waste Container	78C0W00	\$ 22.71
31	Percentage off of manufacturers (Lexmark) suggested retail price used to determine prices for Items not specified in #1-30.....			25 %

Vendor Name: The Office Pal

ROCKY POINT UNION FREE SCHOOL DISTRICT

Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, New York 11778

BIDDERS PROPOSAL AND CERTIFICATION

The Board of Education
Rocky Point Union Free School District
Rocky Point, NY 11778

Attention: Business Office

Gentlemen:

The undersigned agrees to furnish and deliver, in accordance with all specifications and general conditions contained in the attached bid information package, the item(s) and/or service(s) indicated at the price(s) entered within, and agree to enter into a contract to provide same by acceptance of a purchase order. The undersigned bidder further certifies to having read these specifications, conditions and instructions, and offers to furnish the item(s) or service(s) specified to the Rocky Point Union Free School District in exact accordance with same, as indicated on pages contained in the bid information sheets. It is understood that the Board of Education reserves the right to award this bid to the lowest acceptable bidder, or to reject any or all bids, as best serves the interests of the school district, as determined by the Board of Education.

Schedule No.: 23-01 Lexmark OEM Toner Cartridges & Supplies

Date Due: May 19, 2022 @ 2:30pm

PC University Distributors
Vendor Name

By: Mary Spiritis
Signature

99 W Hawthorne Ave #521
Street

Mary Spiritis Inside Sales
Print Name and Title

Valley Stream NY 11580
Town, State, Zip Code

516-546-1500
Telephone

Federal or Tax ID# 11318287

E-Mail Address Mary@pcuniversity.com

Note: All communication in connection with this bid should be addressed to the Purchasing Agent, Rocky Point Union Free School District, Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number 631-849-7563.

INSTRUCTIONS TO BIDDERS

- 1) Read all documents contained in the bid specifications.
- 2) Vendors are responsible for submitting their bids to the exact location indicated on the "Notice to Bidders" prior to the time indicated in the "Notice to Bidders". No bids will be accepted after the designated time indicated in the "Notice to Bidders". NOTE: This includes any changes listed on any addenda issued by the Rocky Point UFSD, if any. It is the responsibility of the vendor to verify that they have received the latest addendum issued for this bid. Delay in mail delivery is not an exception to the deadline for receipt of bids.
- 3) Bidders are responsible for reporting, in writing, any errors found in the bid specifications to the Rocky Point UFSD Purchasing Agent, Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778.
- 4) Questions about or clarifications to the technical specifications must be made in writing to the Purchasing Agent prior to the bid opening. Such questions must be in the possession of the Purchasing Agent three working days prior to the bid opening unless otherwise indicated. Verbal questions may not be entertained. Questions may be sent via U.S. Mail emailed to dhoffman@rockypoint.k12.ny.us. Include bid name and number. Any questions/clarifications will be sent to proposed vendors on file with the District via Addendum.
- 5) Bidders shall indicate on the outside of their sealed bid the following information:
 1. Title of Bid and Bid Number
 2. Date and Time of Bid Opening
 3. Company Name
- 6) Vendors submitting "Alternate" pricing, products or services, must do so as a separate bid package to be considered for award. Each bid must be submitted under separate cover and will be considered on its own merits.
- 7) The only forms necessary to be submitted as a bid are the following:
 1. Bid Proposal and Certification Form, filled out completely and signed
 2. Bid Form
 3. Bid Calculation Sheet
 4. Non-Collusive Bidding Certificate, signed and sealed (if necessary)
 5. Affidavit of Compliance, signed and notarized.
 6. Non-Collusive Bidding Certification
- 8) Under no circumstances is it necessary to return the technical specifications portion of this bid. They should be retained by the bidder for his/her records.
- 9) Failure to submit any of the above data may result in the rejection of the bid as non-responsive. Furthermore, the District reserves the right to require the vendor to supply any additional information it deems necessary to determine the low responsive/responsible vendor and further to waive any minor informalities it deems in its best interest.

SPECIFICATIONS

Lexmark OEM Toner Cartridges & Supplies -Bid #23-01

The Rocky Point UFSD is accepting sealed bids for the purchase of new Lexmark OEM toner cartridges and supplies for use by all schools in the District. The District guarantees no minimum or maximum purchases as a result of this or any contract reached with the successful vendor.

All individual pricing shall be entered on the Bid Form attached to this bid packet. Prices must be in blue or black ink, or typed in the column labeled "Price/each delivered".

The vendor shall be responsible for the following:

1. The vendor shall be responsible for inside delivery of all items.
2. All purchases shall be F.O.B destination Freight Paid.
3. All orders shall be filled within thirty (30) working days of receipt of a District order request. Should the vendor be unable to fill any order completely within thirty working days, vendor will contact District with updated delivery information. If the vendor is unable to fulfill the order(s), District reserves the right to purchase an equal product from the open market.
4. The vendor shall guarantee that the parts/equipment offered is currently in current production, and includes all parts regularly used with this type of equipment and that it is original equipment. Every part/unit delivered shall be guaranteed against faulty material and workmanship for a period of twelve months unless otherwise specified. If, during this period, such faults develop, the unit(s) or part(s) affected shall be replaced without any cost to the District within three (3) working days of notice to the vendor.
5. The vendor agrees to repair or replace, at the owner's sole discretion and at the vendors cost, any owned or leased equipment that the owner determines has been damaged due to the use of any of any products supplied by the vendor.
6. The vendor agrees to supply the District with original documentation from the manufacturer upon request indicating the MSRP for all items throughout the term of the contract to allow the District to verify that the percentage off of MSRP indicated in the bid was used as a basis for the prices offered.

TERM OF CONTRACT:

The term of contract shall be from 7/1/2022 through 6/30/2022.

TERMINATION CLAUSE:

The District reserves the right to terminate any contract resulting from this bid with (10) ten calendar days' written notice to the vendor. The District agrees to show cause and allow the vendor the opportunity to rectify problems.

AWARD OF BID:

The award, if any, will be made within forty-five (45) calendar days of the opening date. All successful vendors shall be notified by the Rocky Point UFSD Purchasing Agent of any contracts they have been awarded.

Rocky Point UFSD reserves the right to allow all municipal and not for profit organizations authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this bid in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between the District and the vendor.

METHOD OF AWARD:

The contract if awarded will be to the overall lowest responsive/responsible bidder who meets all the terms of the specifications, and can supply pricing for all items on the Bid Form, as well as successfully complete the Bid Calculation Sheet.

BID FORM RESPONSES:

When filling out the attached bid forms be certain that:

1. All blanks are filled in with the requested information
2. All forms are signed in blue or other non-black ink
3. All areas requiring a price are to be filled in as follows:
 - Supply a numerical price for all products or services to be provided.
(This includes a \$0.00 if there is no additional cost for any item)

JUDGMENTS/LEGAL FINDINGS:

By submitting this bid for consideration, the vendor affirms that they currently have no judgments or other legal findings nor have any pending judgments or other legal findings against the company or any of its executives, with any federal, state or local governmental entities that in any way could impact or have the potential to impact their ability to complete any contract awarded them as a result of this bid. Failure to disclose any such judgments and/or findings will result in the termination of any contracts and other penalties as deemed legal and appropriate by the District.

NON-APPROPRIATIONS CLAUSE:

In accordance with New York State General Municipal Laws the Rocky Point UFSD will not be liable for any purchases or contracts for goods or services for which funding is not available. As a result, the vendor agrees to hold the District harmless for any contracts let for which funding either does not currently exist or for which funding has been removed prior to the issuance of a purchase order by the District. Issuance of a purchase order by the District indicates that the District currently has and has set aside adequate funds to procure the goods and services indicated in the purchase order or contract. Receipt of a resolution by the Rocky Point UFSD is not in and of itself a binding contract with the District. Should it become necessary for the District to cancel a project or purchase after an order to proceed or purchase order has been issued, the District will only be liable for and the vendor agrees to only assess those financial damages that it can prove to have incurred as a result of the cancellation. (see Bid Form for further notes)

NON-ASSIGNMENT:

In accordance with NYS General Municipal Law 109, at no time during the duration of any contract resulting from this bid, shall the successful vendor be allowed to assign any portion of this contract to a third party without express written approval by the Rocky Point UFSID.

EXTENSION CLAUSE:

Extension Clause-Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms, and conditions.

ROCKY POINT UNION FREE SCHOOL DISTRICT GENERAL CONDITIONS

All invitations to bid issued by the above name School District will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the School District.

1. The date and time of bid opening will be given in the Notice to Bidders.
2. All bids must be submitted on and in accordance with forms provided by the board.
3. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
4. All information required by Notice to Bidders, Specifications and Bid Offer in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in compliance with the specifications.
6. No alteration, erasure or addition is to be made in the typewritten or printed manner. Deviation from the specifications must be set forth in space provided in bid for this purpose.
7. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed or typewritten signatures are not acceptable.
8. Sales to school districts are not affected by any fair trade agreements. (General Business Law, Ch. 39, Sec 369-a, Sub.3, L. 1941)
9. No charge will be allowed for federal, state or municipal sales and excise taxes since the school district is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
10. In all specifications, the words "or equal" are understood after each article giving manufacturer's name or catalog reference, or on any patented article. The decision of the school district as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, bidder must in every instance give the trade designation of the article, manufacturer's name, and detailed specification of item he proposes to furnish. Otherwise, bid will be construed as submitted on the identical item as specified.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

11. Bids on equipment must be on standard new equipment, of latest model and in current production, unless otherwise specified.
12. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
13. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
14. All prices quoted must be "per unit" as specified: e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
15. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
16. Prices shall be net, including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the proposal. If award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.
17.
 - a. The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendor of materials, supplies or equipment of the type described in the invitation for bids.
 - b. The contents of the bid have not been communicated by the bidder, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith prior to the official opening of the bid.
 - c. That to his knowledge no member of the Board of Education of the Rocky Point Union Free School District or any officer or employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or service to which it relates, or in any portion of the profits thereof.
18. All bids must be sealed. They may be submitted either in plain, opaque, envelopes or in those furnished by the school district. All bids must be addressed to:

Rocky Point Union Free School District

Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Attention: Purchasing Agent

ROCKY POINT UNION FREE SCHOOL DISTRICT GENERAL CONDITIONS

Bid envelopes must be clearly marked "Bid". Also the date and time of the bid opening as indicated on the Notice to Bidders must appear on the envelope. Bids must not be attached to or enclosed in packages containing bid samples. Telephoned quotations or amendments will not be accepted at any time.

19. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the school district, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and such interpretations and any supplemental instructions will be sent to all bidders of record by the school district in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.
20. If the supplies, materials or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance of his contract, such agreement to be executed by the bidder within 15 days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York, be a A.M. Best Rated "A" or "A+" carrier, and must be satisfactory to the attorney for the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the board.
21. For requested in the bid specs, each bidder shall include with his bid, a bid bond or certified check in the amount of five percent (5%) of his total bid, drawn in favor of the Board of Education. Such checks or bonds will be returned to unsuccessful bidders as soon as contracts are signed or purchase orders acknowledged by the successful bidders. Bid deposits of successful bidders will be returned upon the satisfactory completion of the contract.

SAMPLES

22. All specifications are minimum standards; and accepted bid samples do not supersede specifications for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid sample.
23. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

24. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) days of the request, or as directed, for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned and the school district shall have the right to dispose of them as its own property.
25. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the school district. Failure on the part of the bidder to examine sample shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

AWARD

Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.

26. The school district reserves the right to reject all bids. Also reserved is the right to reject, for cause, any bid in whole or in part; to waive technical defects, qualifications; irregularities; and omissions if in its judgment the best interests of the district will be served. Also reserved is the right to reject bids and to purchase items on State contract if such items can be obtained on the same terms, conditions, specifications and at a lower price.
27. No contract becomes binding until the necessary funds have been approved for the fiscal year during which the contract is in effect.
28. This bid will be utilized on an "as needed" basis. There is no guarantee that any/all of the products listed will be purchased.
29. The school district reserves the right to make awards within (45) days after the date of the bid opening during which period bids may not be withdrawn unless the bidder distinctly states in his bid that acceptance thereof must be made within in a shorter specified time.
30. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award bids on individual items or on total sums.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

31. Each bid will be received with the understanding that the acceptance thereof in writing by the school district, approved by the board of education, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his bid. Contract shall bind the school district on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered, within 10 (ten) per cent over or under the award quantity, unless otherwise specified.
32. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
33. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the school district, the school district may purchase from other sources to take the place of the items rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.
34. A contract may be canceled at the successful bidder's expense upon non-performance of contract.
35. If the successful bidder fails to deliver as ordered, the school district reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.
36. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
37. When materials, equipment or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within five (5) days of notification. Rejected items left longer than five (5) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.
38. No items are to be shipped or delivered until receipt of an official order from the school district.
39. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title, or interest therein or his power to execute such contract, to any other person, company or corporation without the previous written consent of the school district.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

INSTALLATION OF EQUIPMENT

40. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work, the premises shall be left in a neat, unobstructed condition, the buildings broom cleaned and everything in perfect repair and order. Old materials are the property of the successful bidder unless otherwise specified.
41. Equipment, supplies and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the material.
42. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
43. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
44. Equipment for trade-in shall be dismantled by the successful bidder and removed at their expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented simply "as is". Equipment is available for inspection only at the delivery point listed for new equipment, unless otherwise specified.

GUARANTEES BY THE SUCCESSFUL BIDDER

45. The successful bidder guarantees:
 - a. His products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
 - b. To furnish adequate protection from damage for all work and to repair damages of any kind for which he or his workmen are responsible, to the building or equipment, to his own work, or to the work of other successful bidders.
 - c. To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.
 - d. That all deliveries will be equal to the accepted bid sample.
 - e. That the equipment or furniture offered is standard, new, latest model of regular stock product or as required by the specifications, with parts regularly used for the type of equipment or furniture offered; also that no attachment or part has been substituted or applied

ROCKY POINT UNION FREE SCHOOL DISTRICT GENERAL CONDITIONS

contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district.

Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment (one year from the date of acceptance of the replacement). The successful bidder shall make any such replacement immediately upon receiving notice from the school district.

46. Delivery must be made as ordered and in accordance with the proposal and specification. If delivery instructions do not appear on order, it will be interpreted to mean prompt delivery (not to exceed 30 days). The decision of the school district as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the successful bidder. Failure to deliver because of delayed payments or for any other reason except that described in Paragraph 52 will be cause for open market purchase at the expense of the successful bidder.
46. The school district will not schedule any deliveries for Saturdays, Sundays or legal holidays, except commodities required for daily consumption or where the delivery is an emergency, a replacement or is overdue, in which event the convenience of the school district shall govern.
47. Items shall be securely and properly packed for shipment, storage and stocking in new shipping containers and according to accepted commercial practice, without extra charge for packing case, bailing or sacks.
48. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of successful bidder when packages are not received in good condition.
49. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.
50. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of equipment. Any cost incurred due to the failure of the successful bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.
51. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the following information for each item delivered:

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

Purchase Order Number
Name of Article
Item Number
Quantity
Name of the successful bidder

Carton shall be labeled with purchase order, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

PAYMENTS

52. Payment for the used portion of an inferior delivery will be made by the school district on an adjusted price basis.
53. Payment will be made only after correct presentation claim forms obtained from the ordering school district.
54. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with general conditions and specifications.

SAVING CLAUSE

55. The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

LEGAL

56. Any bidder, whether successful or unsuccessful, shall reimburse the school district for all costs, disbursements and attorneys' fees incurred in connection with any lawsuit, claim, cause of action, etc. which is frivolous, untenable or otherwise without a good faith basis and related to the bidding process or the subject thereof.

AFFIDAVIT OF COMPLIANCE

STATE OF

COUNTY OF

Essex Sandy Ramo being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of PC University Dist. and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to PC University Dist. Distributors such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties

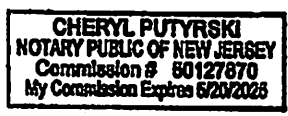
Sandy Ramo
Signed

5/10/22
Date

Sworn to before me this 11th
Day of May, 2022

[Signature]
Notary Public

Seal



**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

Sandy Ranjit
Signature

Sr. Account Manager
Title

RESOLUTION-for corporate bidders only

RESOLVED that Sandy Ranjit be authorized to sign and submit the bid or proposal of this corporation for the following project, Leisure Center & Supplies

Did # 23-01

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Melissa Volden Corporation at a meeting the 11 day of May 2022 and is still in full force and effect on this 11 day of May 2022

Seal of the Corporation

[Signature]
Secretary

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL § 165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Sandy Ramjit, being duly sworn, deposes and says that he/she is the Site Account Manager of the PC University Distributor Corporation and that neither the

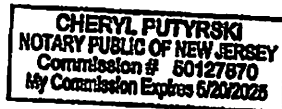
Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

Sandy Ramjit
SIGNED

SWORN to before me this

11th day of May

2022
Notary Public: Cheryl Putyrski



Lexmark OEM Toner and Supplies
Bid #23-01

BID EVALUATION

	Model(s)	Current # of Units	Item # on Bid Form	Part #	Estimated Usage/Year (a)	The Office Pal		PC University		The Tree House		CDWG		Quill	
						\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)	\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)	\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)	\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)	\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)
A.	MS810	10	1	52D1H00	50	\$100.00	\$5,000.00	\$86.00	\$4,300.00	\$386.60	\$19,330.00	\$454.00	\$22,700.00	\$401.03	\$20,051.50
B.	MS826, MX826ade	28	4	58D1U00	100	\$369.90	\$36,990.00	\$383.00	\$38,300.00	\$424.20	\$42,420.00	\$498.00	\$49,800.00	\$464.72	\$46,472.00
C.	MX912, MX912dhe	9	7	64G0H00	45	\$118.97	\$5,353.65	\$132.00	\$5,940.00	\$146.15	\$6,576.75	\$171.00	\$7,695.00	NB	NB
D.	X954	1	10	X950X2KG	8	\$72.29	\$578.32	\$89.00	\$712.00	\$108.40	\$867.20	\$127.00	\$1,016.00	NB	NB
E.	X954		11	X950X2CG	5	\$317.29	\$1,586.45	\$328.00	\$1,640.00	\$512.50	\$2,562.50	\$602.00	\$3,010.00	\$541.08	\$2,705.40
F.	X954		12	X950X2MG	5	\$317.29	\$1,586.45	\$328.00	\$1,640.00	\$512.50	\$2,562.50	\$602.00	\$3,010.00	NB	NB
G.	X954		13	X950X2YG	5	\$317.29	\$1,586.45	\$328.00	\$1,640.00	\$512.50	\$2,562.50	\$602.00	\$3,010.00	NB	NB
H.	CX923dxe	1	19	86C0HK0	8	\$121.00	\$968.00	\$122.00	\$976.00	\$137.90	\$1,103.20	\$160.00	\$1,280.00	\$235.30	\$1,882.40
I.	CX923dxe		20	76C0HC0	5	\$489.98	\$2,449.90	\$431.00	\$2,155.00	\$551.35	\$2,756.75	\$648.00	\$3,240.00	NB	NB
J.	CX923dxe		21	76C0HM0	5	\$489.98	\$2,449.90	\$431.00	\$2,155.00	\$551.35	\$2,756.75	\$648.00	\$3,240.00	NB	NB
K.	CX923dxe		22	76C0HY0	5	\$489.98	\$2,449.90	\$431.00	\$2,155.00	\$551.35	\$2,756.75	\$648.00	\$3,240.00	NB	NB
L.	CS622de, CX625ade	5	26	78C0U10	25	\$159.26	\$3,981.50	\$201.00	\$5,025.00	\$182.75	\$4,568.75	\$215.00	\$5,375.00	\$145.49	\$3,637.25
M.			27	78C0U20	20	\$211.91	\$4,238.20	\$205.00	\$4,100.00	\$243.30	\$4,866.00	\$286.00	\$5,720.00	\$209.39	\$4,187.80
N.			28	78C0U30	20	\$211.91	\$4,238.20	\$205.00	\$4,100.00	\$243.30	\$4,866.00	\$286.00	\$5,720.00	\$210.01	\$4,200.20
O.			29	78C0U40	20	\$211.91	\$4,238.20	\$205.00	\$4,100.00	\$243.30	\$4,866.00	\$286.00	\$5,720.00	\$209.37	\$4,187.40

Total Estimated Annual Cost A. through O:

\$77,695.12

\$78,938.00

\$105,421.65

\$123,776.00

Did not bid all items

BID FORM
Lexmark OEM Toner Cartridge & Supplies Bid #23-01

Item #	Lexmark Model	Item Description	Part #	Price/each delivered
2	MS810	Black High Yield Toner Cartridge	52D1H00	\$ 84
3		Black Imaging Unit	52D0Z00	\$ 36
4	MS826, MX826ade	Staple Cartridges (3-pk)	25A0013	\$ 94
5		High Yield Toner Cartridge	58D1U00	\$ 383
6		Imaging Unit	58D0Z00	\$ 64
7	MX912, MX912dhe	Staple Cartridges	35S8500	\$ 48
8		Black High Yield Toner Cartridge	64G0H00	\$ 137
9		Photoconductor Kit	54G0P00	\$ 57
10		Waste Container	54G0W00	\$ 21
11	X954	Black Extra High Yield Toner Cartridge	X950X2KG	\$ 89
12		Cyan Extra High Yield Toner Cartridge	X950X2CG	\$ 328
13		Magenta Extra High Yield Toner Cartridge	X950X2MG	\$ 328
14		Yellow Extra high Yield Toner Cartridge	X950X2YG	\$ 328
15		Photoconductor Unit (1 pack)	C950X71G	\$ 164
16		Photoconductor Unit (2 pack)	C950X73G	\$ 506
17		Waste Toner Bottle	C950X76G	\$ 35
18		Staple Cartridges (3-pk) (Same as Item#3)	25A0013	\$ 94
19		Booklet Saddle Staple Cartridges (4 pack)	21Z0357	\$ 121
20	CX923dxe	Black High Yield Toner Cartridge	86C0HKO	\$ 127
21		Cyan High Yield Toner Cartridge	76C0HCO	\$ 431
22		Magenta High Yield Toner Cartridge	76C0HMO	\$ 431
23		Yellow High Yield Toner Cartridge	76C0HYO	\$ 431
24		CMY Photo Conductor	76C0PVO	\$ 235
25		Photo Conductor Unit-black	76C0PKO	\$ 88
		Waste Container (same as #10)	54G0W00	\$ 21
26	CS622de, CX625ade	Black Toner Cartridge	78C0U10	\$ 201
27		Cyan Toner Cartridge	78C0U20	\$ 205
28		Magenta Toner Cartridge	78C0U30	\$ 205
29		Yellow Toner Cartridge	78C0U40	\$ 205
30		Black Imaging Unit	78C0Z10	\$ 270
		4-Color Imaging Unit	78C0Z50	\$ 349
		Waste Container	78C0W00	\$ 33
31	Percentage off of manufacturers (Lexmark) suggested retail price used to determine prices for items not specified in #1-30.			25 %

Vendor Name: PC University Distributors

Lexmark OEM Toner Cartridge & Supplies
 Bid #23-01

BID CALCULATION SHEET

Note: Estimated usage is for calculation purposes only. Actual annual usage may vary.

Model(s)	Current Item #	# of Units on Bid Form	Part #	Estimated Usage/Year (a)	\$ Cost per Item (b)	Estimated Annual Cost (a) x (b)
A	MS810	10	52D1H00	50	80	4300
B	MS826, MX826ade	28	58D1U00	100	383	38300
C	MX912, MX912dhe	9	64G0H00	45	132	5940
D	X954	1	X950X2KG	8	80	712
E	X954		X950X2CG	5	328	1640
F	X954		X950X2MG	5	328	1640
G	X954		X950X2YG	5	328	1640
H	CX923dxe	1	86C0HK0	8	122	976
I	CX923dxe		76C0HC0	5	431	2155
J	CX923dxe		76C0HM0	5	431	2155
K	CX923dxe		76C0HY0	5	431	2155
L	CS622de, CX625ade	5	78C0U10	25	205	1025
M			78C0U20	20	205	4100
N			78C0U30	20	205	4100
O			78C0U40	20	205	4100

Total Estimated Annual Cost A. through O. \$ 78938

Vendor Name: De University Technology

ROCKY POINT UNION FREE SCHOOL DISTRICT
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, New York 11778
BIDDERS PROPOSAL AND CERTIFICATION

The Board of Education
Rocky Point Union Free School District
Rocky Point, NY 11778

Attention: Administrative Office

We, the undersigned, herewith propose and agree to furnish to the Board of Education of the Rocky Point Union Free School District, Rocky Point, New York, any one or all of the items upon which we have bid, for the prices indicated herein, in accordance with the specifications. We further certify that we have read these specifications and our offer is in strict accordance therewith.

Bid No. 23-02 Uniforms –Custodial and Security

Date Due: May 24, 2022 @ 2:00pm

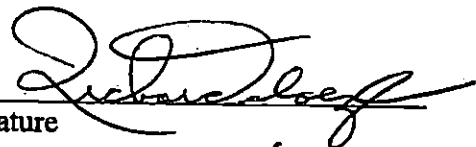
- 1) Number of items for which we have quoted price All.
- 2) Total price of all items we have quoted \$ 15,318⁶⁴.
- 3) 5% Bid Security submitted (Certified Check) \$ 765⁹⁰.
- 4) Discount for customer pickup 0 %.

Respectfully submitted,

Woods Mens And Boys Clothing
Name of Firm

658 Suffolk Ave.
Street

Brentwood NY. 11717
Town, State, Zip Code

By: 
Signature

Richard Pelaez / President
Name (please print) and Title

(631) 273-0212
Telephone

Note: All communication in connection with this bid should be addressed to the Purchasing Agent, Rocky Point Union Free School District, Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number 631-849-7563.

Vendor Name: Woods Mens And Boys Clothing CUSTODIAL UNIFORM PRICE LIST (4 pages)

BID #23-02



SHIRTS

	ITEM	PRINT	COLOR	SIZES	QTY	BID PRICE EACH	TOTAL BID PRICE
1	Polo Shirts- Men/Women with Pocket, 50/50 cotton/polyester, 5.6oz short sleeve with SpotShield finish, (Jerzees 437 or equal No <i>phd</i>)	"Rocky Point Schools" on left Silkscreened in White	Navy	S-XLG	30	14 ⁹⁰	447 ⁻
✓	<i>Jerzee 436 with phd</i>			2XL-3XL	10	17 ²⁴	172 ⁴⁰
2	Long Sleeve T- Shirt with Pocket, 50/50 cotton/polyester, long sleeve t-shirt, pre-shrunk DryBlend fabric, Gildan G840 or equal	"Rocky Point Schools" on left Silkscreened in White	Navy	S-XLG	30	10 ⁹⁰	327 ⁻
				2XL-3XL	10	15 ⁹⁰	159 ⁻
3	Short Sleeve T-Shirts with Pocket- 100% preshrunk cotton t-shirt, 6oz., Gildan G200 or equal	"Rocky Point Schools" on left Silkscreened in White	Navy	S-XLG	30	8 ³⁴	250 ²⁰
				2XL-3XL	10	10 ³⁴	163 ⁴⁰
	Silkscreening	As above	white	Additional Charge per piece	120	1 ²⁵	150 ⁻
						TOTAL	1609 ⁻
PANTS							
	ITEM	PRINT	COLOR	SIZES	QTY	BID PRICE EACH	TOTAL BID PRICE
4	5 Pocket Jeans, Men's Regular-Fit, 14oz 100% heavyweight cotton denim twill, Dickies #9393NB or equal	None	Dk. Blue	30-42 Waist 30-34 Length	15	19 ⁹⁰	298 ⁵⁰
				44-50 Waist 30-36 Length	15	24 ⁹⁰	373 ⁵⁰

JACKETS							
	ITEM	PRINT	COLOR	SIZES	QTY	BID PRICE EACH	TOTAL BID PRICE
10	Fleece Jacket Zip Up-100% Poly anti-pill fleece jacket, nylon panels on front and back yoke, Frontiersman #7450 or equal	"Rocky Point Schools" on left Embroidered in White	Navy	S-XL	15	42 ⁹⁰	643 ⁵⁰
				2XL_3XL	5	49 ⁹⁰	249 ⁵⁰
11	Chore Coat-Men's 100% Cotton duck shell lined coat, heavyweight quilted insulation, Berne CH416 or equal	"Rocky Point Schools" on left Embroidered in White	Navy	S-XL	10	56 ⁹⁰	569-
				2XL_3XL	0	-	
						TOTAL	1462

MISC:							
	ITEM	PRINT	COLOR	SIZES	QTY	BID PRICE EACH	TOTAL BID PRICE
12	Rain Suit-Deluxe Heavyweight, .50mm guage PVC, storm flap, bib bottoms, Rothco #3620 or equal	None	Yellow	S-XL	5	58 ⁹⁰	294 ⁵⁰
				2XL_3XL	1	64 ⁹⁰	64 ⁹⁰
13	Insulated Coveralls-Men's heavy duty 100% cotton Duck, water-repellent, quilted insulation, Berne I417 or equal	None	Navy	S-XL	10	89 ⁹⁰	899-
				2XL_3XL	5	109 ⁹⁰	549 ⁵⁰
14	Winter Gloves-Waterproof Cotton canvas shell, PVC palm, Thinsulate and heavyweight lining, Berne GLV14 or equal	None	Black	M-XL	15	19 ⁹⁰	298 ⁵⁰
				2XL	5	24 ⁹⁰	124 ⁵⁰

15	Knit Cap w/Logo-100% acrylic, 8oz, cuffed knit cap, Yupoo g 1500/1501 or equal	"Rocky Point Schools" Embroidered in White	Navy	Regular	30	12 ⁹⁰	387-
		* MINIMUM 12 PCS					
16	Adjustable Baseball Cap-100% brushed cotton twill D-ring slider closure and hidden tuck-in strap, Big Accessories BX008 or equal	"Rocky Point Schools" Embroidered in White across top	Navy	Adjustable	30	13 ⁹⁰	417-
		* MINIMUM 12 PCS					
						TOTAL	2970-

TOTAL OF ITEMS BID (#1-16) \$ 11,199.40

WOODS MENS & BOYS CLOTHING
 658 SUFFOLK AVENUE
 BRENTWOOD, NY 11717-4309
 www.woodsmenswear.com





SHIRTS							
	ITEM	PRINT	COLOR	SIZES	QTY	BID PRICE EACH	TOTAL BID PRICE
17	Polo Shirts- Men/Women with Pocket, 5oz. 65/35 poly/cotton, pique polo shirt, Port Authority K5000 or equal	* "Rocky Point Schools Security" on left, "Security" on back in white	(Black PLAIN)	S-XLG	30	19 ⁹⁰	597 ⁹⁷
				2XL-3XL	3	24 ⁹⁹	74 ⁹⁷
	Silkscreening	Additional charge per piece PRINT	White		33	3 ⁵⁰	115 ⁵⁰
					(B 33)	3 ⁵⁰	
						TOTAL	787 ⁴⁷ ✓
PANTS							
	ITEM	PRINT	COLOR	SIZES	QTY	BID PRICE EACH	TOTAL BID PRICE
18	EMS Pants-6.14oz 65/35 poly/cotton Taclite ripstop fabric, Tactical #74363 or equal	None	Tan	30-42 Waist 30-36 Length	5	39 ⁹⁰	199 ⁵⁰
				44-50 Waist 30-36 Length	5	49 ⁹⁰	249 ⁵⁰
19	Cargo Pants-Men's 65/35 poly/cotton Twill, 8oz, Red Kap PT88 or equal	None	Tan	30-42 Waist 30-36 Length	5	34 ⁹⁰	174 ⁵⁰
				44-50 Waist 30-36 Length	5	39 ⁹⁰	199 ⁵⁰

20	Cargo Shorts-Men's 12", 7.5oz twill, 65/35 cotton blend, Red Kap PT66 or equal	None	Tan	30-42 Waist	5	26 ⁵⁰	132 ⁵⁰
				44-50 Waist	5	32 ⁵⁰	162 ⁵⁰
						TOTAL	1905 ⁴⁷

JACKETS							
	ITEM	PRINT	COLOR	SIZES	QTY	BID PRICE EACH	TOTAL BID PRICE
21	Coaches lined Windbreaker-100% Nylon taffeta shell lined with 100% Polyester, 2.2oz water repellent jacket, Auburn Sportswear #201A or equal	"Rocky Point Schools" on front left, "Security" on back in white	Black (PLAIN)	S- XL	5	32 ⁵⁰	162 ⁵⁰
				2XL- 3XL	0	—	—
	Silkscreening	Additional Charge per piece PRINT	White		F 5 (B	350 350)	17 ⁵⁰
22	Insulated Cold Weather Parka -ANSI Class 3, 100% Polyester with PU coating, 2" Scotchlite Relective material, thermal insulation, OccuNomix LUXT JC or equal	"Rocky Point Schools " on front left, "Security" on back in white	Yellow/Black	S-XL	3	59 ⁹⁰	179 ⁷⁰
				2XL-3XL	0	—	
	Silkscreening	Additional Charge per piece PRINT	White		F 5 B 5	350 330	17 ⁵⁰

23	Bomber Jacket-100% Nylon bomber jacket with water resistant and breathable outer shell and removable Thinsulate liner, Tact Squad F1003 or equal	"Rocky Point Schools " on front left, "Security" on back	Black	S-XL	3	59 ⁹⁰	179 ⁷⁰
				2XL-3XL	0		
	Silkscreening	Additional Charge per piece PRINT	White		F 3 B	350 350	10 ⁵⁰
						TOTAL	567 ⁴⁰ ✓
	MISC						
	ITEM	PRINT	COLOR	SIZES	QTY	BID PRICE EACH	TOTAL BID PRICE
24	Rain Suit-Heavyweight .50mm PVC rain suit, Rothco #3620/#3621 or equal	None	Yellow	S-XL	5	59 ⁹⁰	299 ⁵⁰
				2XL-3XL	1	69 ⁹⁰	69 ⁹⁰
25	Winter Gloves- Waterproof cotton canvas shell, PVC palm, Thinsulate and heavyweight lining, Berne GLV14 or equal	None	Black	M-XL	5	19 ⁹⁰	99 ⁵⁰
				2XL		—	
26	Knit Cap w/logo- 100% acrylic, 8oz, cuffed knit cap, Yupoong 1500/1501 or equal	"Security" on front embroidered in white 12pc MINIMUM.	Black	Regular	15	12.50	187 ⁵⁰

27	Adjustable Baseball Cap- 100% brushed cotton twill, D-ring slider closure and hidden tuck- in strap, Big Accessories BX008 or equal	"Security" on front embroidered in white 12 pc MINIMUM	Black	Adjustable	15	1350	20250
						TOTAL	85890

TOTAL OF ITEMS BID (#17-27)

\$ 4119²⁴

GRAND TOTAL OF ITEMS BID (#1-27) \$

15,318⁶⁴

WOODS MENS & BOYS CLOTHING
658 SUFFOLK AVENUE
BRENTWOOD, NY 11717-4309
www.woodsmenswear.com



**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

Signature

Richard Pelaez

Title

President

RESOLUTION-for corporate bidders only

RESOLVED that Richard Pelaez be authorized to sign and submit the bid or proposal of this corporation for the following project, Bid 23-02 Uniforms - Custodial & Security

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Woods Mens And Boys Clothing Corporation at a meeting the 11th day of May 2022 and is still in full force and the 24th day of May 2022.

Seal of the Corporation

Secretary

[Signature]

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

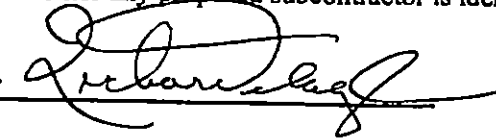
By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL §165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

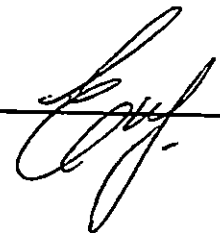
During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Richard Pelaez, being duly sworn, deposes and says that he/she is the President of the Woods Mens And Boys Clothing Corporation and that neither the

Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.


SIGNED

SWORN to before me this 10th day of May, 2022

Notary Public: 

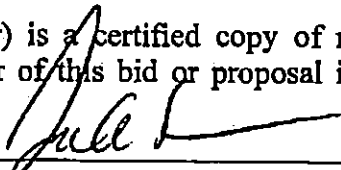
EDUARDO MIGUEL VILLACORTA LAZO
NOTARY PUBLIC, STATE OF NEW YORK
Registration Number # 0216373754
Qualified in Suffolk County
Commission Expires April 16, 2026

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.



Signature
owner

Title

RESOLUTION-for corporate bidders only

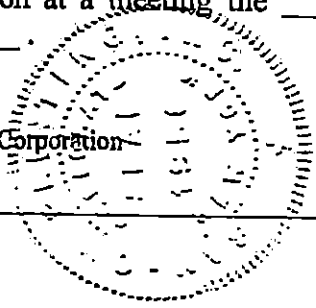
RESOLVED that Joseph A. Savona be authorized to sign and submit the bid or proposal of this corporation for the following project, Printing Bid-Districtwide 23-09

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by _____
Corporation at a meeting the _____ day of _____ 20__ and is still in full force and the _____ day of _____ 20__.

Seal of the Corporation

Secretary



AFFIDAVIT OF COMPLIANCE

STATE OF

COUNTY OF Suffolk

Joseph A. Savona, being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of SAV-ON Printing and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to SAV-ON Printing such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties

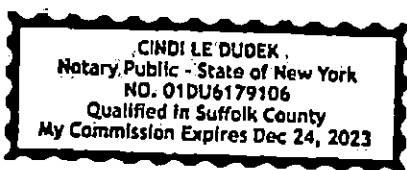
[Signature]
Signed

Date 5/23/2022

Sworn to before me this 23RD
Day of MAY, 2022

[Signature]
Notary Public

Seal



CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL §165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

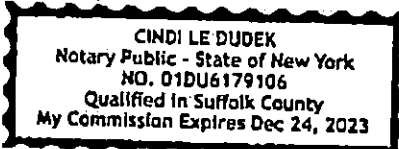
During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Joseph A. SAVONA, being duly sworn, deposes and says that he/she is the Owner of the SPV-ON Painting Corporation and that neither the Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

[Signature]
SIGNED

SWORN to before me this 23RD day of MAY 2022

Notary Public: [Signature]



ROCKY POINT UNION FREE SCHOOL DISTRICT
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NY 11778

REFERENCES

Company Name: Mt. Sinai Schools
Address: 118 West County Road • Mt. Sinai, N.Y. 11766
Contact Person: Linda Jewsen
Telephone: (631) (631) 870-2560
Dates of Contract(s) 21-22
~~20-21~~ / 22-23

Company Name: Miller Place Schools
Address: 7 Memorial Drive Miller Place N.Y. 11764
Contact Person: Carrie A Sandt
Telephone: (631) 474-2700 x 729
Date of Contract(s) 20-21 / 21-22

Company Name: Port Jefferson Schools
Address: Business Office 550 Scraggy Hill Road. P.S. N.Y. 11775
Contact Person: Natalie Pego / SEAN Leister
Telephone: (631) (631) 791-4233
Date of Contract(s) 20/21 / 21-22

Vendor Name: SAU-ON Printing

AFFIDAVIT OF COMPLIANCE

STATE OF: New York

COUNTY OF: Suffolk

Richard Pelaez, being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of Woods Mens And Boys Clothing and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to Woods Mens And Boys Clothing such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties

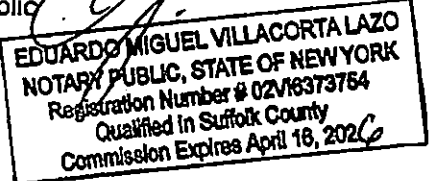
Richard Pelaez
Signed

05/10/2022
Date

Sworn to before me this 10th
Day of May, 2022

Notary Public [Signature]

Seal



ROCKY POINT UNION FREE SCHOOL DISTRICT
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NY 11778

REFERENCES

Company Name:

Lindenhurst UFSD

Address:

350 Daniel St. Lindenhurst NY. 11757

Contact Person:

Ethel Glascott

Telephone: (631)

867-3122

Dates of Contract(s)

2020-2022

Company Name:

Amityville UFSD

Address:

150 Park Ave. Amityville NY 11701

Contact Person:

Paula Gilbride

Telephone: (631)

565-6023

Date of Contract(s)

2020-2022

Company Name:

Syosset Central School District

Address:

99 Pell Lane Syosset NY 11791

Contact Person:

Karen Boyes

Telephone: (516)

364-5661

Date of Contract(s)

2020-2022

Vendor Name:

Woods Mens And Boys Clothing

Bid: #23-03 HVAC Maintenance & Repair

Due: May 26, 2022, 11:00am

BID RESPONSE SHEET

Vendor Name	LABOR- JOURNEYMAN/MECHANIC/HOURLY
Blue Diamond Air Systems	\$105.00
Best Climate Control	\$107.50
Commercial Instrumentation Services	\$105.00
Energy Mechanical	\$105.00
* The bid was awarded to Commercial Instrumentation as the only bidder of the three with the same rate of \$105.00 who included bidder qualifications with their bid, as required in the bid specs.	

ROCKY POINT UNION FREE SCHOOL DISTRICT
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
BIDDERS PROPOSAL AND CERTIFICATION

The Board of Education
Rocky Point Union Free School District
Rocky Point, NY 11778

Attn: Business Office

Gentlemen:

The undersigned agrees to furnish and deliver, in accordance with all specifications and general conditions contained in the attached bid information package, the item(s) and/or service(s) indicated at the price(s) entered below, and agrees to enter into a contract to provide same by acceptance of a purchase order. The undersigned bidder further certifies to having read these specifications, conditions and instructions, and offers to furnish the item(s) or services(s) specified to the Rocky Point Union Free School District in exact accordance with same, as indicated on pages contained in the bid information sheets. It is understood that the Board of Education reserves the right to award this bid to the lowest acceptable bidder, or to reject any or all bids, as best serves the interests of the school district, as determined by the Board of Education.

Schedule No.: 23-03 HVAC Maintenance & Repair

Date/Time of Opening: May 26, 2022 @ 11:00am

Name of Bidder

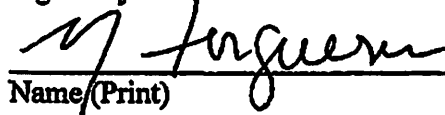
Commercial Instrumentation Services

Address

681-7 Grand Blvd. Deer Park, NY 11729

Phone: 631-243-4300

Signed by


Name/(Print)

Mark Finguerra - President

Title

5/25/22

Date

Note: All communication in connection with this bid should be addressed to the School Business Official, Rocky Point Union Free School District, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number: 631-849-7563.

ROCKY POINT UNION FREE SCHOOL DISTRICT

ADDITIONAL GENERAL CONDITIONS

GENERAL

Prices as quoted in this bid shall remain in effect without upward revision for the full period of contract.

Firms responding to this bid shall comply with the Prevailing Rate Schedule, Article 8, of the New York State Labor Law, PRC #2022004659.

PERIOD OF CONTRACT

The term of this contract shall be from 7/01/22 through 6/30/23. Either party may terminate the contract for any reason by giving thirty (30) days written notice.

SPECIAL

The services required to be performed by this bid must comply with any and all Federal, State, Municipal and Local Laws pertinent thereto, in addition to the rules and regulations of any Administrative Agency having jurisdiction thereof, together with any amendments to said laws, rules and regulations.

RESERVATION

The school district shall order the articles specified in this bid from the successful bidder/s, subject to the availability of appropriated funds, i.e. budget approved and passed by the voters of the district at an annual election held by the district for that purpose.

The contract may be canceled or annulled by the district upon non-performance of contract terms including but not limited to the quality of workmanship, availability of qualified employees and/or project durations; or failure of the Contractor to furnish performance surety within ten (10) days from date of request. Any unfulfilled deliveries against such contract may be purchased from other sources at the Contractor's expense. Upon termination, all obligations related to this contract shall cease, and the Contractor shall be entitled to reimbursement only for services satisfactorily rendered and completed as of the effective date of termination.

HOLD HARMLESS

The Contractor agrees to indemnify and save harmless the Rocky Point Union Free School District against any and all liability, loss, damage, cost or expenses which the Rocky Point Union Free School District may hereafter incur, suffer, or be required to pay by the reason of injury to any person or persons through the negligent or willful act of the Contractor or sub-contractor or the servants or agents of the Contractor or sub-contractor or for any other reason whatsoever arising out of the performance of said contract.

ADDITIONAL GENERAL CONDITIONS

In the event that any action suit or proceeding is brought against the Rocky Point Union Free School District upon any liability arising out of the contract hereinbefore mentioned, the said Rocky Point Union Free School District shall give notice in writing thereof to the Contractor by certified mail-return receipt requested, addressed to the Contractor at the address herein given. Upon receipt of such notice the Contractor at his or its own expense shall defend against such claim, action or proceeding and take all such steps as may be necessary or proper therein by preventing the entry of a judgment or order against the Rocky Point Union Free School District and to do whatever else may be necessary to protect the interest of the Rocky Point Union Free School District

PERFORMANCE BOND

A Performance Bond in the amount of \$20,000 shall be required of the successful bidder within ten (10) days of receipt of award notice from the District. The successful bidder shall submit to the District a corporate bond to guarantee the specific performance of this contract. Such bond shall be with a surety company duly licensed to do business in the State of New York and shall otherwise meet with the approval of the District. Premiums on said bonds shall be paid by the contractor for work under this contract.

IRAN DIVESTMENT ACT

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that it is not on the "Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2013" list ("Prohibited Entities List") posted on the OGS website at: <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a Contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

During the term of the Contract, should the Rocky Point UFSD receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, Rocky Point UFSD will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then Rocky Point UFSD shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, seeking compliance, recovering damages, or declaring the Contractor in default.

Rocky Point UFSD reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

ADDITIONAL GENERAL CONDITIONS

INSURANCE REQUIREMENTS-CONTRACTOR

The Contractor shall purchase and maintain during the life of the contract the following insurance. This insurance must be purchased from a New York State licensed, A.M. Rated "A" or "A+" carrier. The Rocky Point Union Free School District and the Rocky Point Board of Education, with the exception of Workers' Compensation and Employers Liability Insurance, shall be named as additional insured and certificate holder. An original of the certificate shall be mailed to the District, with a provision that in the event the policies are either canceled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The Contractor shall not commence work under this contract until they have obtained all insurance as required and such insurance has been approved by the District.

The Contractor shall require any subcontractor(s) to provide all of the requirements of this section before any work is to commence. In addition, all subcontractors must carry statutory Workers' Compensation and Employers Liability Insurance for their employees.

I. Commercial General Liability Insurance:

"Occurrence" form, including Premises-Operations, Products-Completed Operations, Contractual, Personal Injury, Owner-Contractor Protective and Fire Damage Legal Liability. Coverage shall be in, at minimum, the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate.

II. Comprehensive Automobile Liability Insurance:

On owned, hired, leased, or non-owned motor vehicles in the amount of \$1,000,000 per occurrence, Combined Single Limit. Policy should include code 1-"any auto" and Insurance Services Office (I.S.O.) endorsement CA 0029 (Ed. 12/88)-Changes in Business Auto and Truckers Coverage.

With regard to Comprehensive Automobile and Commercial General Liability coverages, the policies shall be endorsed to contain the following provisions:

- Contractor's insurance coverage shall be primary insurance as respects the District, its Board, officers, employees and volunteers.
- Any insurance or self-insurance maintained by the District, its Board, officers, Employees and volunteers shall be excess of the Contractor's Insurance and shall not contribute to it.
- The District and its Board shall enjoy all rights and privileges of the policy contract without the responsibility to pay premiums

III. Workers' Compensation and Employers Liability:

Statutory Workers' Compensation and Employers Liability Insurance for all of his employees to be engaged in work under the contract and if such work is sublet, the contract shall require the subcontractor to maintain similar coverage for all of his employees.

ADDITIONAL GENERAL CONDITIONS

INSPECTION AND INFORMATION

EXAMINATION OF THE SITE, CONTRACT DOCUMENTS AND OTHER RELEVANT MATERIAL:

Each bidder is encouraged to visit the site of the proposed work, to fully acquaint and familiarize himself with conditions as they fully exist and the character of the operations to be carried on under the proposed contract and make such investigations as he may see fit so that he may fully understand the facilities, difficulties and restrictions attending the execution of the work under this contract. The failure or omission of any bidder to receive or examine any form, instrument or document or any part of the contract documents or to visit the site and acquaint himself with conditions there existing, shall in no way relieve any bidder from any obligations with respect to this proposal, including that of furnishing the material and labor necessary to complete the performance of all the provisions of the proposed contract and the contemplated work therein. By submitting a proposal, the bidder represents and agrees that he has carefully examined and investigated the site and all other matters which in any way affect the work or performance of the contract. As a result of such examination he fully understands the intent and purpose thereof, and his obligations thereunder and that he will not make any claim for or have any right to damages because of any lack of information.

PREVAILING WAGE RATE SCHEDULE

This contract is subject to all New York State Labor Laws and Prevailing Wage regulations. As per article (s) 8 and 9, of the New York State Labor Laws, wages paid for the performance of this contract shall not be less than those listed as minimum by the New York State Commissioner of Labor for the occupations listed.

The Contractor shall further be responsible for making any necessary adjustments to the wages paid for performance of this contract as required by the New York State Labor Laws.

Every Contractor and subcontractor shall submit to the Department of Jurisdiction (Contracting Agency), within thirty (30) days thereafter, a transcript of the original payrolls, subscribed and affirmed as true under penalty of perjury. The Department of Jurisdiction (Contracting Agency) shall receive and maintain such payrolls.

Bidders are cautioned that if they submit a bid which is beneath the wage rate, they are not relieved from the responsibility to pay their employees in accordance with the New York State published mandated "prevailing rate schedule".

In accordance with Prevailing Wage Law, all invoices must be submitted with certified payroll documentation.

ADDITIONAL GENERAL CONDITIONS

USE OF BID BY OTHER ENTITIES

Although this solicitation was issued, evaluated and awarded by the Rocky Point Union Free School District (RPUFSD), RPUFSD permits all municipal, not-for-profit and political subdivisions authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this solicitation in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between RPUFSD and the vendor. Any political subdivision utilizing this contract is responsible for all payments between that political subdivision and the awarded vendor(s). All political subdivisions are required to generate their own purchase orders (to the successful vendor) in accordance with the bid provisions and the schedule of award, and acquire and maintain all required documentation.

EXTENSION CLAUSE

Extension Clause- Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

(For the purchase of materials, supplies and equipment)

All invitations to bid issued by the above name School District will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the School District.

1. The date and time of bid opening will be given in the Notice to Bidders.
2. All bids must be submitted on and in accordance with forms provided by the board.
3. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
4. All information required by Notice to Bidders, Specifications and Bid Offer in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in compliance with the specifications.
6. No alteration, erasure or addition is to be made in the typewritten or printed manner. Deviation from the specifications must be set forth in space provided in bid for this purpose.
7. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed or typewritten signatures are not acceptable.
8. Sales to school districts are not affected by any fair trade agreements. (General Business Law, Ch. 39, Sec 369-a, Sub.3, L. 1941)
9. No charge will be allowed for federal, state or municipal sales and excise taxes since the school district is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
10. In all specifications, the words "or equal" are understood after each article giving manufacturer's name or catalog reference, or on any patented article. The decision of the school district as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, bidder must in every instance give the trade designation of the article, manufacturer's name, and detailed specification of item he proposes to furnish. Otherwise, bid will be construed as submitted on the identical item as specified.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

11. Bids on equipment must be on standard new equipment, of latest model and in current production, unless otherwise specified.
12. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
13. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
14. All prices quoted must be "per unit" as specified; e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
15. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
16. Prices shall be net, including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the proposal. If award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.
17.
 - a. The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendor of materials, supplies or equipment of the type described in the invitation for bids, and
 - b. The contents of the bid have not been communicated by the bidder, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith prior to the official opening of the bid.
 - c. That to his knowledge no member of the Board of Education of the Rocky Point Union Free School District or any officer or employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or service to which it relates, or in any portion of the profits thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

18. All bids must be sealed. They may be submitted either in plain, opaque, envelopes or in those furnished by the school district. All bids must be addressed to:

Rocky Point Union Free School District
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Attention: Debra Hoffman, Purchasing Agent

Bid envelopes must be clearly marked "Bid". Also the date and time of the bid opening as indicated on the Notice to Bidders must appear on the envelope. Bids must not be attached to or enclosed in packages containing bid samples. Telegraphed bids may be considered at the discretion of the school district. Telephoned quotations or amendments will not be accepted at any time.

19. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the school district, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and such interpretations and any supplemental instructions will be sent to all bidders of record by the school district in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.
20. If the supplies, materials or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance of his contract, such agreement to be executed by the bidder within 15 days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York, be a A.M. Best Rated "A" or "A+" carrier, and must be satisfactory to the attorney for the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the board.
21. If required in the bid documents, each bidder shall include with his bid, a bid bond or certified check in the amount of five percent (5%) of his total bid, drawn in favor of the Board of Education. Such checks or bonds will be returned to unsuccessful bidders as soon as contracts are signed or purchase orders acknowledged by the successful bidders. Bid deposits of successful bidders will be returned upon the satisfactory completion of the contract.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

SAMPLES

22. All specifications are minimum standards; and accepted bid samples do not supersede specifications for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid sample.
23. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.
24. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) days of the request, or as directed, for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned and the school district shall have the right to dispose of them as its own property.
25. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the school district. Failure on the part of the bidder to examine sample shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

AWARD

26. Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.
27. The school district reserves the right to reject all bids. Also reserved is the right to reject, for cause, any bid in whole or in part; to waive technical defects, qualifications; irregularities; and omissions if in its judgment the best interests of the district will be served. Also reserved is the right to reject bids and to purchase items on State contract, or other Board of Education approved contract, if such items can be obtained on the same terms, conditions, specifications and at a lower price.
28. The school district reserves the right to make awards within 60 days after the date of the bid opening during which period bids may not be withdrawn unless the bidder distinctly states in his bid that acceptance thereof must be made within in a shorter specified time.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

29. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award bids on individual items or on total sums.
30. Each bid will be received with the understanding that the acceptance thereof in writing by the school district, approved by the board of education, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his bid. Contract shall bind the school district on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered, within 10 (ten) per cent over or under the award quantity, unless otherwise specified.
31. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
32. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the school district, the school district may purchase from other sources to take the place of the items rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.
33. A contract may be canceled at the successful bidder's expense upon non-performance of contract.
34. If the successful bidder fails to deliver as ordered, the school district reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.
35. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
36. When materials, equipment or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within five (5) days of notification. Rejected items left longer than five (5) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.
37. No items are to be shipped or delivered until receipt of an official order from the school district.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

38. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title, or interest therein or his power to execute such contract, to any other person, company or corporation without the previous written consent of the school district.

INSTALLATION OF EQUIPMENT

39. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work, the premises shall be left in a neat, unobstructed condition, the buildings broom cleaned and everything in perfect repair and order. Old materials are the property of the successful bidder unless otherwise specified and shall be removed at successful bidders' expense.
40. Equipment, supplies and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the material.
41. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
42. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
43. Equipment for trade-in shall be dismantled by the successful bidder and removed at their expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented simply "as is". Equipment is available for inspection only at the delivery point listed for new equipment, unless otherwise specified.

GUARANTEES BY THE SUCCESSFUL BIDDER

44. The successful bidder guarantees:
- a. His products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
 - b. To furnish adequate protection from damage for all work and to repair damages of any kind for which he or his workmen are responsible, to the building or equipment, to his own work, or to the work of other successful bidders.
 - c. To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

- d. That all deliveries will be equal to the accepted bid sample.
- e. That the equipment or furniture offered is standard, new, latest model of regular stock product or as required by the specifications, with parts regularly used for the type of equipment or furniture offered; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district.

Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment (one year from the date of acceptance of the replacement). The successful bidder shall make any such replacement immediately upon receiving notice from the school district.

- 45. Delivery must be made as ordered and in accordance with the proposal and specification. If delivery instructions do not appear on order, it will be interpreted to mean prompt delivery (not to exceed 30 days). The decision of the school district as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the successful bidder. Failure to deliver because of delayed payments or for any other reason except that described in Paragraph 52 will be cause for open market purchase at the expense of the successful bidder.
- 46. The school district will not schedule any deliveries for Saturdays, Sundays or legal holidays, except commodities required for daily consumption or where the delivery is an emergency, a replacement or is overdue, in which event the convenience of the school district shall govern.
- 47. Items shall be securely and properly packed for shipment, storage and stocking in new shipping containers and according to accepted commercial practice, without extra charge for packing case, bailing or sacks.
- 48. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of successful bidder when packages are not received in good condition.
- 49. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

50. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of equipment. Any cost incurred due to the failure of the successful bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.
51. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the following information for each item delivered:

Purchase Order Number
Name of Article
Item Number
Quantity
Name of the successful bidder

Carton shall be labeled with purchase order, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

PAYMENTS

52. Payment for the used portion of an inferior delivery will be made by the school district on an adjusted price basis.
53. Payment will be made only after correct presentation claim forms obtained from the ordering school district.
54. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with general conditions and specifications.

SAVING CLAUSE

55. The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

LEGAL

56. Any bidder, whether successful or unsuccessful, shall reimburse the school district for all costs, disbursements and attorneys' fees incurred in connection with any lawsuit, claim, cause of action, etc. which is frivolous, untenable or otherwise without a good faith basis and related to the bidding process or the subject thereof.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
HVAC Maintenance & Repair
Bid # 23-03**

BID SPECIFICATIONS

SCOPE

The Rocky Point School District invites sealed bids for the provision of HVAC services Districtwide, on an "as-needed" basis.

The Contractor shall have the resources (labor, materials and equipment) necessary to provide emergency and non-emergency HVAC services on an "as needed, on-call basis.

Emergency service and repair-Contractor shall mobilize within two (2) hours.

Non-Emergency service and repairs-a quote must be provided within ten (10) days and work shall commence within seven (7) days thereafter, or as scheduled with the Director of Facilities.

The Rocky Point UFSD has 5 facilities throughout the district. The types of facilities include but are not limited to:

- Portable Offices
- Maintenance buildings and/or garages
- School Buildings (HS/MS, Frank J. Carasiti FJC, Joseph A. Edgar JAE)

The HVAC Systems and automatic temperature control system manufacturers that the Contractor may encounter include but may not be limited to:

Automatic temperature controls:

- Honeywell
- Johnson Controls
- Siemens
- Control-pak
- Stafea

HVAC System/Equipment Manufacturers:

- York
- Trane
- Carrier
- Mitsubishi

The contract shall include but not be limited to the following work at the various types of facilities for HVAC.

- Emergency Service Calls
- Service/Maintenance Calls
- Replacement Parts
- New Installations

HVAC - heating, ventilation and air conditioning systems and equipment may include but not limited to:

- Fans/air handlers
- Coils
- Shafts
- Bearings
- Dampers
- VAV boxes
- Valves
- Compressors
- Condensers
- Evaporators and cooling towers

This also includes but is not limited to:

- HVAC piping and fittings such as welded steel
- Screwed black pipe
- Screwed and soldered copper
- Refrigerant recovery, reclamation, removal and disposal

Annual preventive maintenance program (cleanings, calibration, etc.) may be put in place after discussion with the Director of Facilities as to scheduling and direction and then submission of quotes:

- Cleaning (and vacuum of soot)
- Calibration
- Filters
- Nozzles
- Strainers
- Electrodes
- Transformer
- Set winter summer modes on aqua-stats.
- Safety Tests will include carbon dioxide, carbon monoxide, oxygen and smoke.

QUALIFICATIONS

All qualifications shall be submitted at the time of bid. Any bids without said qualifications will not be considered.

All bidders shall be capable of performing all tasks on all aspects of the contract.

Bidders shall maintain a minimum of four (4) certified mechanics, with a minimum of five (5) years' experience in servicing HVAC systems. Upon request, bidders will be required to submit the names and resumes of all current full-time employees. Bidders shall maintain a primary place of business fully staffed during normal business hours. Home addresses and P.O. boxes are unacceptable.

Bidders shall have one (1) certified welder on staff.

Bidders must have an EPA certification in refrigerant recovery systems (universal certification required).

Bidders must have a 24 hour, 7 days a week on call service and be available at all times. Sundays and holidays included.

Bidders shall have two (2) LEED Accredited Professionals on staff.

PERSONNEL QUALIFICATIONS

All Field personnel must have been trained and recertified yearly in full Confined Space Entry procedures, confined space entry rescue training, first aid, OSHA 40 Hour HAZWOPER training, OSHA 10-hour construction training course, and all other necessary certificates to work in immediately Dangerous to life and health (IDLH) environments. Certificates shall be provided at the request of the District.

CONTRACT REQUIREMENTS

All repair, maintenance and replacement of parts will be authorized directly by the Director of Facilities of the Rocky Point UFSD. Any non-emergency assignment shall have a clear "scope of services" established by the Director of Facilities for the purpose of preparing a detailed cost estimate which includes all estimated labor, materials and equipment needed to complete the assignment. The Contractor will receive a purchase order from the district verifying the acceptance/approval of the detailed cost estimate. The Contractor shall contact the Director of Facilities within seven (7) days of receiving the purchase order before mobilizing to the site in order to discuss arrival times, sign-in procedures, and storage of materials. Failure to meet the response requirements with respect to emergency and non-emergency assignments could result in the termination of the contract.

All emergency repairs will be conducted on a time & material basis as verified by the Director of Facilities or their Duly Authorized Representative at the location of the emergency repair work. All labor, materials and equipment will be recorded upon the completion of the repair. As stated earlier, the Contractor will have a two-hour window to respond to the emergency repair requested by the Department's Point of Contact. Emergencies will be classified as features or conditions that create a clear threat to the Student's & faculty health and safety. Any long-lead materials needed for emergency repairs will be brought to the immediate attention of the Director of Facilities. The Contractor must provide a single point of contact "SPOC", meaning an individual that can be reached by telephone or other mutually agreeable means of communication 24 hours a day, seven (7) days a week and must be able to respond to multiple calls within a 24-hour time period. The district shall provide the Contractor with a Single Point of Contact (SPOC), either the Director of Facilities or their Duly Authorized Representative.

Any and all work performed under this contract that requires the coordination of the utility company shall be conducted directly by the Contractor and considered to be an overhead cost of the contract. If additional design services are required (beyond the scope of services defined by the Director of Facilities) to complete the work, the Director of Facilities shall provide additional information (drawings, complete applications) to the Contractor. All reports and/or forms used by the contractor in the administration of this contract shall be subject to the review and approval of the Director of Facilities.

The contractor must plan and schedule all non-emergency work assignments outside of the instructional day in order to avoid any adverse effect on the Student's & faculty health and safety. In order to meet the various on-call demands by the district, the Contractor must be capable of

furnishing a sufficient number of techs to provide service at any given time for each call, and within the required two-hour response limit for emergencies.

For any replacements parts, or new equipment the Contractor shall provide owner's manuals and instructions along with training for the Head Custodian of each building, for all newly installed equipment.

The Rocky Point UFSD reserves the right to not issue any work orders or assignments under this contractual agreement and further states in no way does this contract provide any guarantees entitlements of any jobs or work for the Contractor.

Before an assignment is authorized by the Director of Facilities Administrator, she/he can decide what materials are to be furnished through the annual contract and which materials can be purchased by the district.

SERVICE

1. Contractor's service persons shall have tools and equipment necessary to perform required work.
2. All work must be done in accordance with the National Code, current edition, and all state and local codes.
3. All repair, maintenance and replacement of parts will be authorized directly by the Director of Facilities. Parts that have been replaced shall be removed from the premises unless directed otherwise by the Director of Facilities.
4. All parts shall be new and must be equal to or better than the original equipment. Rebuilt parts may be used only with prior approval of the Director of Facilities. No obsolete materials shall be allowed. The District reserves the right to furnish parts and materials if they deem it to be in their best interest.
5. Contractor shall maintain an adequate inventory of new, original manufacturer's parts and materials so as to insure prompt repairs on short notice.
6. Except for emergency work, the contractor will be required to submit a detailed cost estimate, which includes all estimated labor, materials and equipment needed to complete the assignment, before any work is started.

On emergency work, the contractor must submit his budget cost estimate within forty-eight (48) hours after starting the job. Contractor may be required to furnish a "not-to-exceed" price for a specific project to enable the District to encumber funds for that work.
7. All quotes must be detailed, showing the labor (hours x rate) and the materials (cost + markup) broken out, as per bid pricing.
8. No travel time will be paid. Payments will be made only for time on the job. All invoices must be accompanied by daily service tickets specifying time of arrival, work done, materials used, time of departure for each employee, and must be signed by an authorized representative of the District. A copy of this ticket is to be left with the signer, and this shall be the basis for payment. Service tickets not submitted in fashion will result in payments being held up.
9. When contractor is called up to perform emergency work, the service tickets shall be mailed the following day to the Director of Facilities for signature.
10. The District reserves the right to assign its personnel to assist the contractor's mechanics if they deem it to be in their best interest.

11. Contractor must follow the rules and regulations of the school district. This includes, but is not limited to, employees displaying photo identification and wearing a name tag. Contractor must ensure that his/her employees abide by the prohibition against smoking in school buildings or on school grounds.

12. Contractor shall pay his employees the "prevailing rate of wage" as defined in Section 220 of the New York State Labor Law, Schedule of Wages. The Rocky Point Union Free School District will require proof of payment of the employee's workers reflecting the prevailing rate of wages, through certified payroll.

13. The Contractor shall take all reasonable precautions to avoid damage to property or injury to persons.

14. The Contractor shall instruct the Director of Facilities or their Duly Authorized Representative in basic operation of systems to provide the best operating efficiency or conditions.

LABOR

All labor needed to perform the various on-call services shall be identified by the Contractor prior to any work performed for each assignment. The Contractor shall include a breakdown of labor in hours using the contract items identified on the itemized proposal forms. The unit cost bid by the Contractor shall be for each hour that an individual worker has performed repair, maintenance, upgrades and replacement parts as certified by the Director of Facilities. The unit cost (hourly rate) shall include all overhead and profit in addition to the total cost of the labor (includes all supplemental and fringe benefits). Overtime may be billed at 1.5 times the hourly rate, as defined by the DOL, and certified payrolls must reflect the overtime rate.

For all non-emergency and emergency assignments authorized by the Director of Facilities Administrator, travel time to and from the job site is NOT included under this contract. The Director of Facilities Administrator and/or their Duly Authorized Representative (Head Custodian) shall verify all workers and the amount of time used on each assignment by the sign-in sheets at each building that the contractor and its employees must sign before beginning work and after work is completed for each day.

PREVAILING WAGE RATES AND SCHEDULE:

It shall be the responsibility of the Contractor to comply with all New York State Labor Laws, including but not limited to, Article 8, Section 220 of the New York State Labor Law as well as Suffolk County Labor regulations. PRC #2022004659 has been assigned to this contract.

Prevailing wage information for this contract can be accessed on the New York State Department of Labor website: <http://wpp.labor.state.ny.us/>

SUBCONTRACTING

Contractor shall not engage subcontractors, hire others to perform all or part of this Contract, nor otherwise delegate its obligations to perform under this Contract without the prior approval of the District.

In the event that the District approves the use of a subcontractor, Contractor may add 5% to their cost. Subcontractor invoice must be attached to Contractor invoice in order to receive payment.

REQUIRED INSURANCES & DOCUMENTATION

See General Conditions of Bid Proposal section for requirements.

MATERIALS

All materials used for the repair, maintenance, upgrades and/or replacement parts shall be identified for each separate assignment performed under this contract. All payment applications will have receipts to substantiate the actual costs of the materials. All materials can be marked up from the dealers' cost to a maximum of 10 percent (10%) by the Contractor. Failure to provide evidence of "actual" costs for materials in the form of receipts will result in a rejection of the payment application by the District.

The vendor shall supply only original manufacturers or other approved replacement parts. The contractor shall have and maintain on hand locally a supply of spare parts sufficient for the normal maintenance and repair of District systems. Whenever repairs, service or adjustments are required, the vendor shall supply same promptly, (within 1-3 normal working days). Emergency calls shall be as prompt as circumstances reasonably permit. The District reserves the right to take competitive quotations in order to obtain the most economical means of accomplishing the work to be done.

SPECIALTIES

The Contractor shall maintain appropriate service tools including, but not limited to Laptop Computers, Portable Operator Terminals and all necessary diagnostic tools.

EQUIPMENT

If necessary, and with prior approval of the Director of Facilities, rental of equipment is permitted under this contract. Equipment rental may be marked up from the dealers' cost to a maximum of 15 percent (15%) by the Contractor. Failure to provide evidence of "actual" costs for materials in the form of receipts will result in a rejection of the payment application by the District.

Hourly aerial truck rates will be in effect only during "active" use. No charges will be accrued for idle equipment or overnight storage.

WARRANTY PERIOD

1. Performance Warranty: The vendor shall guarantee all work, equipment and materials included in the service against any defects in workmanship; and shall satisfactorily correct, at no cost to the District, any such defect that may become apparent within a period of one year after acceptance of work. The warranty period shall commence upon date of completion, inspection and acceptance by the District representative as specified at contract signing.

2. Material Warranty: Parts furnished under this contract shall be the latest improved parts in current production, as offered to commercial trade, and shall be of quality material. Used, shopworn, demonstrator, prototype, reconditioned or discontinued parts or materials are not acceptable. Rebuilt parts may only be used with the prior approval of the District. The District

reserves the right to furnish parts and materials if it is in the best interest of the District. The warranty period for vendor provided materials shall be for a period of one year after acceptance of work or within the manufacturer's warranty, whichever is later. The warranty period shall commence upon date of acceptance by the District. Vendor shall provide the District's Buildings & Grounds office with all manufacturers' warranty documents.

PUBLIC UTILITIES AND SERVICES

Should any construction related to gas lines, electric lines, etc. be required, the following shall be adhered to:

The Utility Companies shall be notified by the Contractor in accordance with section 1918 Of the Penal Law of the State of New York and Article 20, Section 322-a of the New York State General Business Law entitled, "Construction or Blasting Near Pipes Conveying Combustible Gas", which states, "the person having direction or control of such works shall give notice and further, he shall ascertain whether there is within one hundred feet in such street, highway or public place, any pipe conveying combustible gas".

This Contractor and all other excavators must comply with Industrial Code Part 53 whereby this Contractor must obtain the list of each operator of underground facilities and provide advanced notice to each operator his intent to perform excavation in the area specified in this contract. The Contractor will be responsible for the complete mark-out of all underground utilizes.

All conduits, sewers, storm drains, water mains, underground electric and telephone conductors or conduits or gas mains encountered in any construction shall be properly and safely taken care of by the Contractor, who shall, upon entering same, notify the public corporation to whom they belong, in order that they may be changed in such a manner as not to interfere with the final construction it is impossible to cross over, under or around the other utility.

In case any damage shall result in any service pipe for water, gas, irrigation, telephone or any other public or private sewer or conduit, The Contractor shall, without delay, and at his own expense, repair the same to the satisfaction of the Director of Facilities and/or their Duly Authorized Representative, and in case such repairs are not made satisfactorily or promptly, the District may have the repairs made by another Contractor, or otherwise, and deduct the cost of same from any monies due or about to come due the Contractor.

ASBESTOS CONTAINING MATERIALS

If the scope of work involves disturbing building materials, contractor is responsible to review the Asbestos Management Plan and most recent AHERA Inspection report and certify that the scope will not disturb any suspect or known asbestos containing materials. If contractor has questions about the document or building materials, contractor will call Mr. Paul Martinez, Director of Facilities at Rocky Point UFSD. You can view the most recent reports on the links below:

- a. You can view "2021 Surv 4. Joseph A. Edgar School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:24c576de-1b65-440b-82ba-51fedc9035a7>
- b. You can view "2021 Surv. 4 Frank J. Carasiti Elementary School JCB#20-47448.pdf" at:

<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:4596cdf6-f14f-43f9-b950-3e1e177ad0e7>

- c. You can view "2021 Surv. 4 Rocky Point High School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:7db24511-061b-43fd-8a41-975bc57e0162>

CLEANUP

The Contractor shall at all times keep the areas free from accumulation of waste material and rubbish, and prior to completion of work, remove and dispose any rubbish at his expense from and about the premises. District's waste containers (dumpsters) are not to be used for this purpose by the Contractor. Upon completion of a working day, the Contractor shall leave work and premises in clean, neat and workmanlike conditions satisfactory to the Director of Facilities and/or its Duly Authorized Representative.

It is expected that the Contractor will exercise caution and use good judgment in an effort to eliminate possible damage to person or property when working in close proximity to walls, fences, road ways, automobiles, overhead/buried utility lines, etc. The Contractor assumes full responsibility for any and all damages resulting from the work performed.

The Contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Plant Facilities Administrator and/or their Duly Authorized Representative.

SITE RESTORATION

The contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Director of Facilities and/or his Duly Authorized Representative.

BASIS OF AWARD

The district shall award and procure a contract with the lowest responsible bidder who is capable of meeting all of the contract requirements (in addition to the district's boilerplate requirements) and can furnish a price for ALL of the items defined in the Bid Response Sheet. A weighted basis on the prices provided will be used when determining the award recommendation to the lowest, responsible bidder.

INVOICING

The contractor shall submit properly completed invoices with supporting work orders attached prior to receiving payment in any form. All invoices with corresponding signed work orders shall be submitted to the Accounts Payable Dept. at 90 Rocky Point-Yaphank Road, Rocky Point, NY 11778 for payment.

1. Invoices shall reference the purchase order number
2. Invoices shall reference the bid number

3. Invoices shall break down materials cost (showing markup) and labor cost (hours x rate) to match the bid and quote
4. Invoices shall match service ticket that was signed by district employee on the day of service
5. Invoices for repairs or new installations shall be submitted within sixty (60) days from date of service completion. Failure to comply may affect future contracts with the District.
6. Invoices for materials shall include receipts to support the materials mark-up percentage
7. Invoices for service contracts shall be submitted in accordance with schedules identified on the *Bid Response Sheet*.
8. Invoices shall come with completed applicable prevailing wage form. Without these sheets, payment will not be completed.

Vendor Name: Commercial Instrumentation Services

Authorized Signature: _____



Mark Fingueria

BID RESPONSE SHEET

HVAC Maintenance and Repair

Bid #23-03

The Contractor shall have the resources (labor, materials and equipment) necessary to mobilize within two (2) hours for emergency repairs and, for all non-emergency assignments, a quote must be provided within ten (10) days of request and work shall commence within seven (7) days or as scheduled by the Director of Facilities for all aspects of the, "as needed", on-call services contract.

LABOR - HVAC JOURNEYMAN/MECHANIC (HOURLY RATE) \$105.00

Overtime shall be paid at a rate of 1.5 x straight time.

Overtime will only be paid when certified payrolls indicate employees were paid overtime.

PARTS & MATERIALS- Markup over Contractor's certified cost shall not exceed 10%, subject to the terms as stated in the MATERIALS section of this bid.

Name of Firm Commercial Instrumentation Services

Contact Person Mark Finguerra - President

Contact Signature 

Address 681-7 Grand Blvd. Deer Park, NY 11729

Office Phone: 631-243-4300

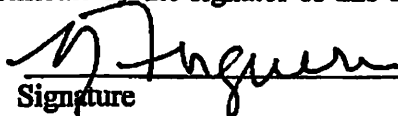
Cell Phone: _____

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.


Signature

Mark Finguerra - President
Title

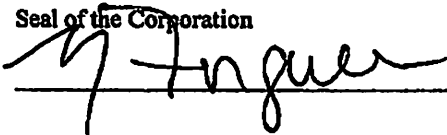
RESOLUTION-for corporate bidders only

RESOLVED that Mark Finguerra be authorized to sign and submit the bid or proposal of this corporation for the following project, HVAC Maintenance and Repair

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Commercial Instrumentation Services Corporation at a meeting the 18th day of May 2022 and is still in full force and effect this 25th day of May 2022.

Seal of the Corporation



CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL §165-a(3)(b).

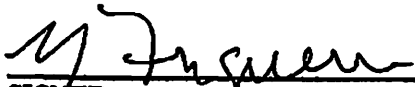
Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Mark Finguerra, being duly sworn, deposes and says that he/she is the

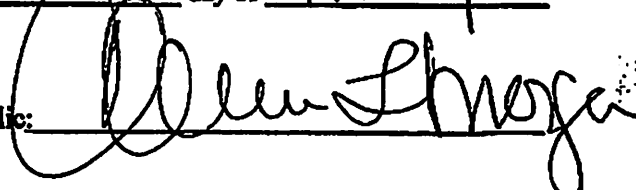
President of the Commercial Instrumentation Services Corporation and that neither the

Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.


SIGNED Mark Finguerra

SWORN to before me this 26th day of May

2022

Notary Public: 

Theresa L. Morgan
Notary Public State of New York
No. 01M06108504
Qualified in Suffolk County
Commission Expires April 19, 2024

ROCKY POINT UNION FREE SCHOOL DISTRICT
ADMINISTRATIVE OFFICE
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NY 11778

REFERENCES

Company Name: Suffolk County DPW
Address: 335 Yaphank Ave Yaphank, NY 11980
Contact Person: Craig Rhodes
Telephone: () 631-852-4098
Dates of Contract(s) 2014 - Current

Company Name: Westbury UFSD
Address: 2 Hitchcock Lane Old Westbury, NY 11568
Contact Person: Guy Foreman
Telephone: () 516-876-5000
Date of Contract(s) 2012 - Current

Company Name: Middle Country CSD
Address: 8 43rd Street Centereach, NY 11720
Contact Person: Frank Fiorino
Telephone: () 631-285-8830
Date of Contract(s) 2015 - Current

Vendor Name: Commercial Instrumentation Services

COMMERCIAL INSTRUMENTATION SERVICES, INC.

681 Grand Boulevard - Suite 7 - Deer Park - New York - 11729 - Telephone: 631-243-4300 - Facsimile: 631-243-4310

RE: Commercial Instrumentation Services Inc. Business History

To Whom It May Concern,

Commercial Instrumentation Services has been in business in New York State, since its incorporation on November 16, 1978.

Commercial Instrumentation Services has never been disbarred from bidding or working on public works projects by the State of New York.

Corporate Seal



Mark Finguerra
President

STATE OF NEW YORK)

COUNTY OF SUFFOLK)

On the 26th day of May in the year 2021 before me, the undersigned, personally appeared Mark Finguerra personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose names(s) is subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her capacity and that by his/her signature on the instrument the individual or the person upon behalf of which the individual(s) acted, executed the instrument.



Notary

THERESA L. MORGAN
Notary Public State of New York
No. 01M06108504
Qualified in Suffolk County
Commission Expires April 19, 2024

RFP Assessment Worksheet

School Years 2022-23 through 2025-26

Project or Service Description

Staffing Services for Registered Nurse Substitutes RFP #R23-03

Vendor Scoring (use additional worksheets if necessary)

Selection Criteria	Weight*	Health Source Group		Horizon Healthcare		Serene Home Nursing		Community Care		Raw Score	Weighted Score
		Raw Score**	Weighted Score***	Raw Score	Weighted Score	Raw Score	Weighted Score	Raw Score	Weighted Score		
Comprehension of Scope	25%	5.00	1.25	5.00	1.25	4.00	1.00	4.00	1.00		-
Prior School Experience	25%	5.00	1.25	5.00	1.25	4.00	1.00	5.00	1.25		-
Professional Qualification	20%	5.00	1.00	5.00	1.00	4.00	0.80	4.00	0.80		-
Total Proposed Price	20%	5.00	1.00	4.00	0.80	2.00	0.40	5.00	1.00		-
Demonstrated Capabilities	10%	5.00	0.50	5.00	0.50	1.00	0.10	3.00	0.30		-
Overall Ranking	100%	5.00		4.80		3.30		4.35		-	

Notes:
 * Percentage weights must add up to 100%. Price must be weighted the heaviest.
 ** Evaluated on a scale of 1 to 5: 1=worst, 5=best.
 *** Weight x Raw Score

Recommended award-Health Source Group, Horizon Healthcare, and Community Care.



HEALTH SOURCE GROUP, INC.

25 Newbridge Road
Suite 312
Hicksville, N.Y. 11801

Phone: 516-605-1310
Fax: 516-605-1306
www.healthsourcegroup.com

80 Eighth Avenue
Suite 1106
New York, N.Y. 10011

Proposal for Registered Nurse Substitutes for Rocky Point Union Free School District

May 16th 2022

Vendor Name: Health Source Group

Main Address: 25 Newbridge Road, Suite 312, Hicksville, NY 11801

Contact Name/Title: Jacqueline Nelson Executive Project Manager and Operations

Telephone Number: (516) 605-1310 x204

Fax Number: (516) 605-1306

Email: jnelson@healthsourcegroup.com

ORIGINAL



HEALTH SOURCE GROUP, INC.

25 Newbridge Road
Suite 312
Hicksville, N.Y. 11801

Phone: 516-605-1310
Fax: 516-605-1306
www.healthsourcegroup.com

80 Eighth Avenue
Suite 1106
New York, N.Y. 10011

May 16th, 2022

Re: Letter of Transmittal

To Whom It May Concern:

First and foremost, thank you for accepting our proposal concerning the many special education- related needs of the associated school districts and their students. Attached, you will find Health Source Group's Cost Summary Sheet along with our executive team members' biographies.

More than ever, Health Source Group and our trusted, compassionate providers are looking forward to serving and growing with the cooperating districts with a standard of excellence and performance like no other. Our providers and professional field staff endure a rigorous interview and clearance process – ensuring we provide the best-of-the-best to our clients.

Health Source Group's primary function is to lend clinical nursing staff support to the most important end user – the student. In each task with regard to hiring our nursing providers, we wholly stress the mission to care for, nurture, and effectively manage the student and his/her very special and critical needs. Our network of medical professionals spans from Certified Nursing Assistants to Licensed Practical Nurses and Registered Nurses. These educated, kind caretakers comprise our hundreds of dedicated field staff who are ready, willing, and able to provide your students with the best care possible, lessen the burdens of your staff members, and comfort families when needed.

Health source group has read and understood the RFP specifications, makes a positive commitment to perform the work within the time period and in accordance with specifications if awarded a contract. We hope to work with you in the very near future and invite you to call or schedule to meet with us should you have any further questions, comments, or concerns. Thank you for your time and energy. We look forward to your positive response.

Best Regards,

Jacqueline Nelson
Executive Project Manager



HEALTH SOURCE GROUP, INC.

25 Newbridge Road
Suite 312
Hicksville, N.Y. 11801

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Fax: 516-605-1306
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Suite 1106
New York, N.Y. 10011

school; escorting a child with special needs to and from school and care for him/her throughout the school day; and escorting a child with special needs to school trips and over-night trips.

Additionally, we offer continuous, one-to-one, assistive care beyond the classroom for children with some of the following common diagnoses:

- **G-tube Feeding**
- **Tracheostomy Care**
- **Ventilator Management**
- **Cerebral Palsy**
- **Chromosomal Anomalies**
- **Muscular Dystrophy**
- **Respiratory Failure**
- **Diabetic Insulin**
- **Seizure Disorders**



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New York, N.Y. 10011

Health Source Group, Inc. Administrative Biographies of Agency Employees

MANOJ KAPUR, EXECUTIVE DIRECTOR

Mr. Kapur has over fifteen years' experience in operations and management specifically in the staffing and consulting industry. As Director of Health Source Group for the past five years, he is instrumental in ensuring leadership both in breadth and depth while working closely with internal operational staff to ensure each school, nursing home, rehabilitation center and hospital client is serviced timely and accurately. His referenced track record of success is due to commitment of ensuring the right consultative and personalized service to both the organization requiring staffing services and to the professional delivering them.

JAMES RAPCZYK, M.S.Ed, DIRECTOR OF PROGRAMS

Mr. Rapczyk's background is comprised of management and leadership in the disaster recovery, healthcare and educational fields. He has wholeheartedly committed himself to the enhancement of the lives around him – be it his staff and teams, students, patients, or colleagues. His background includes the optimization of people in the workplace and creating a motivational, supportive workplace climate, regardless of context. His passion for organizational development is evidenced in his professional acumen and, most importantly, his successful management of people.

SHARAN KAUR, DIRECTOR OF OPERATIONS

Mrs. Kaur oversees day to day operations to ensure that efficient workflows are in place yielding optimal productivity and performance. She ensures all employment practices run with legality and conformity to established regulations. Mrs. Kaur evaluates overall employee performance and is instrumental in developing and implementing new directives, operational strategies and guidelines according to organizational objectives.

JACQUELINE NELSON, PROJECT MANAGER - OPERATIONS

Miss Nelson is a seasoned administrative management professional with extensive experience leading teams and business functions, including recruitment, human resources and IT and auditing projects. Her role as Executive Project Manager of Health Source Group is to empower productivity among colleagues and senior management, as well as liaising with internal leadership and external clientele.

XII. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not effect any other provision thereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision has never been contained therein.

XII. FORM OF AGREEMENT

Included within this Request for Proposals is the form of agreement to be used in connection with the staffing services for RN substitutes to be provided. Proposers should review the contents of the form of agreement and base his/her/its proposal on the provisions therein.

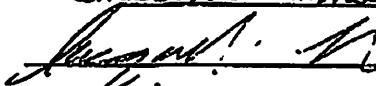
Notwithstanding the inclusion of a Form of Agreement herein, the terms and conditions set forth in the within Request for Proposals are incorporated into the Form of Agreement by reference and shall form a part of the Agreement executed by the Board of Education and the successful proposer.

NAME & ADDRESS OF VENDOR: Health Source Group Inc
(Please Print)
25 Newbridge Rd Suite 312
Hicksville NY 11801

FEDERAL EMPLOYER ID #: 203584677

TELEPHONE NUMBER: 516-605-1310

E-MAIL /FAX NUMBER snelson@healthsourcegroup.com

SIGNATURE & TITLE:  Executive Project Manager
Jacqueline Nelson 5/16/2022
Please Print Name Date

NO CONTRACT BECOMES BINDING UNTIL THE NECESSARY FUNDS HAVE BEEN APPROVED FOR THE FISCAL YEAR DURING WHICH THE CONTRACT IS IN EFFECT.

ROCKY POINT UNION FREE SCHOOL DISTRICT

RFP #R23-03

Staffing Services for Registered Nurse Substitutes

FEE PROPOSAL:

2022-2023 A. RATE FOR RN \$ 60.00 PER HOUR

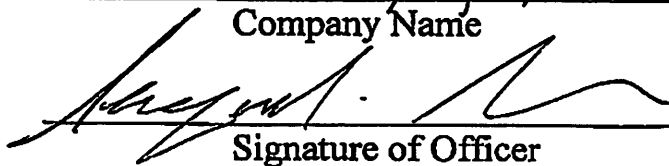
2023-2024 A. RATE FOR RN \$ 60.00 PER HOUR

2024-2025 A. RATE FOR RN \$ 60.00 PER HOUR

2025-2026 A. RATE FOR RN \$ 60.00 PER HOUR

Please sign and date this proposal form below:

Health Source Group Inc.
Company Name


Signature of Officer

5/16/2022
Date

Jacqueline Nelson
Print

ROCKY POINT UNION FREE SCHOOL DISTRICT
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NEW YORK 11778

REFERENCES

Company Name: William Fbyrd UFSD
Address: 240 Mastie Beach Rd
Contact Person: Jane Kelly
Telephone: (31) 874-1174
Dates of Contract(s) August 2010 - present

Company Name: Cornetgot Central SD
Address: 780 Ocean Ave Bohemia NY 11716
Contact Person: Stacy Jordan
Telephone: (31) 274-2275
Date of Contract(s) August 2010 - present

Company Name: Maherme UFSD
Address: 301 Wicks Lane Maherme NY 11565
Contact Person: Daniel Babean
Telephone: (516) 255-1019
Date of Contract(s) October 2014 - present

Proposer's Name: Health Source Group Inc

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL §165-a(3)(b).

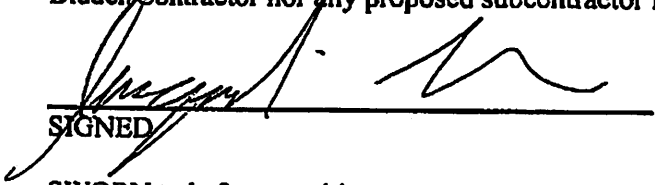
Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

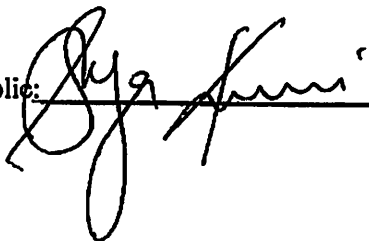
I, Jacqueline Nelson, being duly sworn, deposes and says that he/she is the

Bidder/Contractor of the Health Source Group Corporation and that neither the

Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.


SIGNED

SWORN to before me this
19th day of May

2022
Notary Public: 

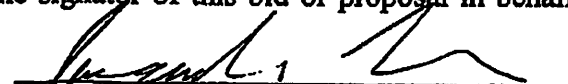
SHELIA KUMARI
No. 01K16267538
Notary Public, State of New York
Qualified in Bronx County
My Commission Expires 10/11/25

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.



Signature

Executive Project Manager

Title

RESOLUTION-for corporate bidders only

RESOLVED that Jaqueline Nelson be authorized to sign and submit the bid or proposal of this corporation for the following project, R23-03 Staffing Services for Registered Nurse Substitutes and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Health Source Group Corporation at a meeting the 17th day of June 2005 and is still in full force and effect on this 16th day of May 2002.

Seal of the Corporation

Secretary

AFFIDAVIT OF COMPLIANCE

STATE OF New York

COUNTY OF Nassau

Sacandine Nelson, being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of Health Source Group Inc and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to Health Source Group Inc such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point Employee, Administrator or Board Member Name	Relationship between parties

[Signature]
Signed _____ Date 5/19/22

Sworn to before me this 19th
Day of May, 2022

[Signature]
Notary Public
Seal

SHELJA KUMARI
No. 01KUS207030
Notary Public, State of New York
Qualified in Bronx County
My Commission Expires 10/18/25

Horizon
Healthcare
Staffing



Horizon Group

Home Care Therapies LLC/ dba Horizon Healthcare Staffing

**Response to Rocky Point Union Free School District's Request for Proposal
RFP #R23-03 Staffing Services for Registered Nurse Substitutes**

Original

May 25, 2022

**Submitted by,
Tina Longo, CVT
Director of Medical Services**

Horizon
Healthcare
Staffing



Horizon Group

PART II: Costs

A. “State the daily rate and hourly rate at which the staffing agency will charge for substitute registered nurses (RN) on the Fee Proposal Form:”

Response: Please see Horizon’s rates for the above services on the attached Fee Proposal Form (following page).

B. “The cost proposal must be an all-inclusive amount for the full range of services required under the contract. No additional billing will be allowed for travel expenses, parking, participant materials, or other incidentals”.

Response – The cost proposal is all-inclusive for all services provided.

C. “Provide any other relevant information that will assist the School District in evaluating your proposal.”

Response – All relevant information has been provided elsewhere in this proposal.

Horizon
Healthcare
Staffing



Horizon Group

Table of Contents

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PART I: Response to Management and Qualifications Items	Pages 4-10
PART II: Cost	Page 11
Attachments	
A. Horizon's Client References	
B. RFP-Specific Documents	

Horizon
Healthcare
Staffing



Horizon Group

May 25, 2022

Debra Hoffman
Purchasing Agent
Rocky Point Union Free School District
Purchasing Office
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

Dear Ms. Hoffman:

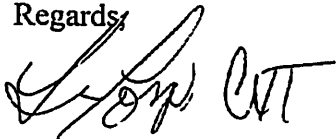
Thank you for the opportunity to respond to your Request for Proposal (RFP) for Staffing Services for Registered Nurse Substitutes. Home Care Therapies LLC dba Horizon Healthcare Staffing and Horizon Staffing Solutions (Horizon) welcomes the opportunity to provide nursing services to your school district.

Given the uncertain economy and not knowing if there will be any future shut downs, Horizon is unable to commit to future yearly clinical and non-clinical rates as requested in the Special Education Related Educational Services RFP. As per the rate schedule and the transmittal letter submitted to the district in the RFP **"The rate schedule is subject to yearly rate increases and will be based on district approval for each subsequent year"**.

No officer or Board of Education member of any districts referenced in this RFP has any ownership interest in Horizon nor has any direct or indirect interest in this proposal.

If there are any questions regarding the content of this response or should you need clarification regarding the scope of the nurse staffing services, we provide, please don't hesitate to contact me at (516) 326-2020 ext. 217.

Regards,



Tina Longo, CVT
Director of Medical Services



Part I: – Management and Qualifications

1. “Provide the name of the firm as well as a brief description of its business activities and history including how long the firm has been in business and length of its experience in providing staffing services for nurses to school districts”:

Response – Home Care Therapies LLC /dba Horizon Healthcare Staffing, (“Horizon”) has been a leading provider of healthcare staffing services in the tri-state area for thirty (30) years. Our company was originally formed as a New York State corporation in 1993 to provide supplemental rehabilitative staffing services to schools, hospitals and nursing homes. In 1999, we started our New York State licensed agency as an LLC under Home Care Therapies dba Horizon Healthcare Staffing. Today, Horizon employs over 1200 clinicians and proudly services over 400 clients, including public schools, private/parochial schools, BOCES, hospitals, insurance companies, home health agencies, Fortune 1000 corporations and governmental entities. All of the registered nurses provided to our clients are interviewed with Zoom meetings or at our office where they are tested and qualified, including collecting and verifying their NYS certification and/or license/registration with the Office of Professions. Copies of same are retained in their personnel files.

Horizon has been providing skilled nursing and related services to school districts for over twenty plus years (20+) years. We currently have over one hundred (100) Long Island school districts and multiple districts within the New York City and Charter school system as satisfied clients.

2. “Provide the names of qualified RNs who may provide services to the District with a summary of their experience and copy of their licenses”:

Response – Because our nurses work on a temporary, as needed basis, it is not possible at this time to know who might be available for a particular assignment on a given day. However, once an individual is identified for an assignment, the individual’s complete file containing evidence and verification of licensure/credentials will be made available to the School District upon request.

3. “Provide at least three client references from similar contracts. Include contact names, addresses, and telephone numbers”:

Response: References are provided in Attachment A.



4. “Provide any other information that might be beneficial to the School District”:

Response - Horizon can offer a broad range of targeted healthcare staffing services to the Rocky Point Union Free School District. In many of the more than 100 other school districts we service, we meet the districts’ healthcare staffing needs for:

- a. substitute nurses in the health office
- b. supplemental nurses for sports physicals, lice and scoliosis screenings, field trips, vision and hearing acuity screenings and district lunch coverage, among other services
- c. 1:1 nursing service for those special needs students who require a nurse or aide by their side every day throughout the school day – this service includes round trip transportation between the student’s home and school when required
- d. per visit treatments for those students whose IEPs require rehabilitation therapy such as PT, OT or ST services

The list below represents the Long Island and New York City school districts for which Horizon provided school nursing and related services for the 2021-2022 school years. The majority of these districts have been Horizon clients for many years. Many of these districts continue using our services throughout the summer to assist in serving their special needs student population.

Public Schools

- ABILITIES
- ASCEND BROOKLYN CHARTER SCHOOLS
- BALDWIN
- BAYSHORE
- BELLMORE
- BELLMORE-MERRICK CHSD
- BETHPAGE
- BRENTWOOD UFSD
- CARLE PLACE
- CENTER MORICHES
- CITY SCHOOL OF THE ARTS CHARTER SCHOOL
- CITY OF YONKERS PUBLIC SCHOOLS
- COLD SPRING HARBOR
- COMMACK
- COMSEWOGUE
- CONNETQUOT
- COPIAGUE
- DEER PARK
- EAST CHESTER PUBLIC SCHOOLS
- EAST ISLIP

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

Tina Hoops, OVI
Signature
Director of Medical Services
Title

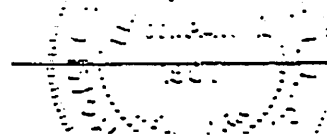
RESOLUTION-for corporate bidders only

RESOLVED that Tina Hoops be authorized to sign and submit the bid or proposal of this corporation for the following project Substitute School

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Horizon Corporation at a meeting the 23 day of May 2022 and is still in full force and effect on this 23 day of May 2022

Seal of the Corporation



[Signature]
Secretary

JAMIE JOHNSON
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01JO6313415
Qualified in Nassau County
Commission Expires November 24, 2022

[Signature] 5/23/22

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

Tina Hoops, DVI
Signature
Director of Medical Services
Title

RESOLUTION-for corporate bidders only

RESOLVED that Tina Hoops be authorized to sign and submit the bid or proposal of this corporation for the following project, Substitute School
Revised

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Horizon Corporation at a meeting the 23 day of May 2022 and is still in full force and effect on this 23 day of May 2022

Seal of the Corporation

[Signature]
Secretary

JAMIE JOHNSON
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01JO6313416
Qualified in Nassau County
Commission Expires November 24, 2022

[Signature] 5/23/22

ROCKY POINT UNION FREE SCHOOL DISTRICT
RFP #R23-03
Staffing Services for Registered Nurse Substitutes

FEE PROPOSAL:

2022-2023 A. RATE FOR RN \$ ~~45~~ ^{65.00/per hour} ~~Health~~ ^{Send Log} PER HOUR

2023-2024 A. RATE FOR RN \$ not available PER HOUR

2024-2025 A. RATE FOR RN \$ not available PER HOUR

2025-2026 A. RATE FOR RN \$ not available PER HOUR

* Please refer to the attached Rate Schedule following this page. —

Please sign and date this proposal form below:

Home Care Therapies LLC
Home Health Staffing
 Company Name

Tina Lopez, RN
 Signature of Officer

5/23/2022
 Date

Tina Lopez, RN
 Print

ROCKY POINT UNION FREE SCHOOL DISTRICT

RFP #R23-03

Staffing Services for Registered Nurse Substitutes

FEE PROPOSAL:

2022-2023 A. RATE FOR RN \$ \$61.75 ^{health office} PER HOUR

2023-2024 A. RATE FOR RN \$ Not Available PER HOUR

2024-2025 A. RATE FOR RN \$ Not available PER HOUR

2025-2026 A. RATE FOR RN \$ Not available PER HOUR

* Please refer to the attached Rate Schedule following this page -

Please sign and date this proposal form below:

Home Care Therapies db/a
Horton Healthcare Staffing

Company Name

J. Long, EVI

Signature of Officer

5/23/2022

Date

Tina Long, EVI

Print

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Please be advised that the rate schedule being submitted by Home Care Therapies d/b/a Horizon Healthcare Staffing and affiliate Horizon Staffing Solutions for RFP# R23 -03 are valid through June 30, 2023. The rate schedule is subject to yearly rate increases and will be based on Rocky Point UFSD for each subsequent year.

Homecare Therapies LLC/dba Horizon Healthcare Staffing and affiliate Horizon Staffing Solutions
Services and Rates
2022-2023

Registered Nurse (RN)	\$65.00 per hour	- Health Office / Trip
Registered Nurse (RN)	\$72.00 per hour	- 1:1 (Skilled Nursing Services)
Registered Nurse Specialty	\$76.00 per hour	- 1:1 (enhanced nursing services for medically fragile special needs students) *
RN Overnight School Trips	\$65.00 per hour	- Day Hours (7:30 am- 8:30 pm)
	\$10.00 per hour	- On-Call hours (8:30 pm-7:30 am) **
Registered Nurse Visit (dispense meds)	\$125.00 per hour	
Licensed Practical Nurse (LPN)	\$52.00 per hour	- Health Office / Trip
Licensed Practical Nurse-(LPN) Specialty	\$60.00 per hour	- 1:1 (enhanced nursing services for medically fragile special needs students) *
Medical Assistant	\$40.00 per hour	
Certified Nursing Assistant (CNA)	\$28.50 per hour	
Paraprofessional (HA)	\$27.00 per hour	
Home Health Aide (HHA)	\$28.50 per hour	
Student Transportation ONLY-RN	\$100.00 per hour	(One hour minimum each way) ***
Student Transportation ONLY- LPN	\$90.00 per hour	(One hour minimum each way) ***
Student Transportation ONLY- CNA/ PARA	\$60.00 per hour	(Two hour minimum each way) ***
Social Worker	\$60.00 per hour	
ABA (Board Certified) Therapist	\$150.00 per hour	
ABA (non- certified)	\$75.00 per hour	
ABA Evaluations	\$140.00 per hour	
Teacher's Aide (certified)	\$38.00 per hour	
Teacher's Aide (non-certified)	\$35.00 per hour	

* Registered Nurse/ Licensed Practical Nurse Specialty requested for a student will need additional authorization.

**If the clinician's services are required during the on-call hours, the rate will be \$65.00 per hour for the duration of the time the nurse's services is required.

***This service is only for students needing a clinician on the bus ride to and from school and NOT in school during the day.If a clinician must stay beyond the IEP/ scheduled school hours , Horizon reserves the right to bill School District for the extra time involved.

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- If the same clinician works in the School District more than 40 hours in a week, Horizon will bill 1.5 times the rates above to account for overtime.
- The minimum daily school assignment (s) is four (4) hours. School or trip assignments lasting less than four (4) hours will be billed for the entire four (4) hours.
- Cancellation: School may cancel a scheduled shift up to twelve (12) hours prior to the scheduled shift: otherwise, a 50% charge will be billed for the lost shift wages.
- Visits for specific medical procedures will be billed at the visit rate of \$100/visit.
- If a clinician must stay beyond the student's IEP/ scheduled school hours , Horizon reserves the right to bill School District for the extra time involved.

Related Educational Services - Session Rates

Occupational and Physical Therapist	\$65.00	per thirty (30) minute individual session at one site.
	\$78.00	per group in a thirty (30) minute group session. [A group consists of up to three (3) students at one site] *
	\$205.00	per evaluation
CSE Consultation Meetings for OT, PT, ST	\$60.00	per thirty (30) minute session (billing will be prorated for longer sessions) *
PTA and COTA	\$58.00	per thirty (30) minute individual session at one site for two (2) or more students. *
	\$60.00	per group in a thirty (30) minute group session. A group consists of up to three (3) students at one site*
Speech Therapist	\$70.00	per thirty (30) minute individual session at one site
	\$88.00	per group in a thirty (30) minute session. A group consists of up to three (3) students.
	\$235.00	per evaluation
Prepare Reports/ Documentation	Billed at \$40 per half hour (prior school district authorization required)	

In case of a students unreported absence from a session the school district will be billed unless 2 hours' notice of the student's absence is given to Horizon.

*** Mandates of more than thirty (30) minutes will be prorated**

*** When Occupational, Physical, and or Speech Therapy Services are provided for one single student at a site or home based the rate is \$110.00 per thirty (30) minute session.**

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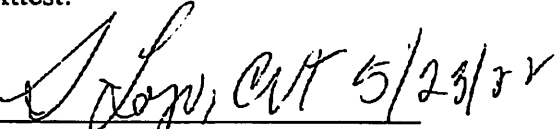


Horizon Group

Please be advised that the rate schedule being submitted by Home Care Therapies d/b/a Horizon Healthcare Staffing and affiliate Horizon Staffing Solutions for Rocky Point UFSD are valid through June 30, 2023. The rate schedule is subject to yearly rate increases and will be based on Rocky Point UFSD for each subsequent year.

AS AN AUTHORIZED REPRESENTATIVE OF THE COMPANY, I AGREE WITH THE TERMS OF THIS CONTRACT.

Attest:



Tina Longo, CVT
Director of Medical Services and Marketing
Horizon Healthcare Staffing

Print Name (Authorized) Date

Signature Date

Horizon
Healthcare
Staffing



Horizon Group

ATTACHMENT A

Horizon's Client References

ROCKY POINT UNION FREE SCHOOL DISTRICT
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NEW YORK 11778

REFERENCES

Company Name:

Address:

Contact Person:

Telephone: ()

Dates of Contract(s)

Company Name:

Address:

Contact Person:

Telephone: ()

Date of Contract(s)

Company Name:

Address:

Contact Person:

Telephone: ()

Date of Contract(s)

*Please refer to the
Role & schedule following
this page —*

Proposer's Name:

Horizon

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Horizon Group

Horizon Client References

Client Name: Mineola Union Free School District
Address: 121 Jackson Avenue, NY 11766
Contact: Ms. Louise Dietrich
Telephone: 516-237-2040
Dates of Contract: 2004 – Present

Client Name: Nassau BOCES
Address: 71 Clinton Road, Garden City, NY 11530
Contact: Dr. Linda Mancz
Telephone: 516-396-2450
Dates of Contract: 2004 – Present

Client Name: East Meadow Public Schools
Address: 718 The Plain Road. Westbury, NY 11590
Contact: Patrice Dobies
Telephone: 516-478-5540
Dates of Contract: 2004 - Present

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ATTACHMENT B

RFP – Specific Documents

XII. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not effect any other provision thereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision has never been contained therein.

XII. FORM OF AGREEMENT

Included within this Request for Proposals is the form of agreement to be used in connection with the staffing services for RN substitutes to be provided. Proposers should review the contents of the form of agreement and base his/her/its proposal on the provisions therein.

Notwithstanding the inclusion of a Form of Agreement herein, the terms and conditions set forth in the within Request for Proposals are incorporated into the Form of Agreement by reference and shall form a part of the Agreement executed by the Board of Education and the successful proposer.

Home Care Therapies dba/
NAME & ADDRESS OF VENDOR: Horizon Healthcare Staffing
(Please Print)
20 Jerusalem Ave,
Hudsonville NY 14841
FEDERAL EMPLOYER ID #: 11-3407147
TELEPHONE NUMBER: (516) # 326-2020
E-MAIL /FAX NUMBER (516) 719-7373
SIGNATURE & TITLE: [Signature]
Wade CT 5/23/2028
Please Print Name Date
Director

NO CONTRACT BECOMES BINDING UNTIL THE NECESSARY FUNDS HAVE BEEN APPROVED FOR THE FISCAL YEAR DURING WHICH THE CONTRACT IS IN EFFECT.

AFFIDAVIT OF COMPLIANCE

STATE OF NEW YORK
COUNTY OF NASSAU

Tina Longo, being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of Home Care Therapy, Global Health - Horizon Health - All Staffing and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to Horizon Health Staffing such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point Employee, Administrator or Board Member Name	Relationship between parties
<u>N/A</u>			

Tina Longo, CV Signed 5/23/2022 Date

Sworn to before me this 23RD Day of MAY, 2022

[Signature]
Notary Public

JAMIE JOHNSON
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01JO6313415
Qualified in Nassau County
Commission Expires November 24, 2022

Seal

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

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The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

Tina Pongos, DPT
Signature
Director of Medical Services
Title

RESOLUTION-for corporate bidders only

RESOLVED that Tina Pongos be authorized to sign and submit the bid or proposal of this corporation for the following project, Substitute School Center and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Horizon Corporation at a meeting the 23 day of May 2022 and is still in full force and effect on this 23 day of May 2022

Seal of the Corporation

[Signature]
Secretary

JAMIE JOHNSON
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01JO6313415
Qualified in Nassau County
Commission Expires November 24, 2022

Jai Jai 5/23/22

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL §165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, TINA Longo, CVT, being duly sworn, deposes and says that he/she is the

TINA Longo, CVT of the Horizon Healthcare Staffing Corporation and that neither the

Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

[Signature]
SIGNED

SWORN to before me this

23RD day of MAY

2022

Notary Public: [Signature]

JAMIE JOHNSON
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01JO6313415
Qualified in Nassau County
Commission Expires November 24, 2022

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- EAST MEADOW
- EAST ROCKAWAY
- EAST WILLISTON
- EASTPORT-SOUTH MANOR
- ELMONT
- FARMINGDALE
- FRANKLIN SQUARE
- FREEPORT
- GARDEN CITY
- GLEN COVE
- GREAT NECK
- GROWING UP GREEN CHARTER SCHOOL
- HAMPTON BAYS
- HARRISON UFSD
- HEBREW ACADEMY FOR SPECIAL NEEDS CHILDREN
- HEMPSTEAD
- HENRY VISCARDI SCHOOL OF ALBERTSON
- HERRICKS
- HEWLETT/WOODMERE
- HICKSVILLE
- HOLY CHILD ACADEMY CHARTER SCHOOL
- HUNTINGTON
- ISLAND PARK
- ISLAND TREES
- JERICHO
- KINGS PARK
- LAWRENCE
- LEVITTOWN
- LINDENHURST
- LOCUST VALLEY
- LONG BEACH
- LONGWOOD
- LYNBROOK
- MALVERNE
- MANHASSET
- MASSAPEQUA
- MERRICK
- MIDDLE COUNTRY
- MILLER PLACE
- MINEOLA



- NASSAU BOCES
- NEW HYDE PARK-GARDEN CITY PARK
- NEW ROCHELLE PUBLIC SCHOOLS
- New York City Department of Education (schools throughout all five boroughs)
- NEW YORK INSTITUTE FOR SPECIAL EDUCATION
- NEW YORK LEAGUE FOR EARLY LEARNING
- NORTH BABYLON
- NORTH BELLMORE
- NORTH MERRICK
- NORTH SHORE SCHOOLS
- NORTHPORT-EAST NORTHPORT
- OCEANSIDE
- OYSTER BAY-EAST NORWICH
- PATCHOGUE-MEDFORD
- PLAINEDGE
- Plainview/old Bethpage
- PORT CHESTER-RYE UFSD
- PORT JEFFERSON
- RIVERHEAD
- ROCKVILLE CENTRE
- ROCKY POINT
- ROOSEVELT
- ROSLYN
- SACHEM
- SAYVILLE
- SCHOOL FOR LANGUAGE AND COMMUNICATION DEVELOPMENT
- SEAFORD
- SEWANHAKA
- SHOREHAM-WADING RIVER
- SMITHTOWN
- SOUTH COUNTRY
- SOUTH HUNTINGTON
- SUCCESS ACADEMT CHARTER SCHOOLS
- SYOSSET
- TICKAHOE UFSD
- UCP NASSAU & SUFFOLK
- UNIONDALE
- VALLEY STREAM CHSD
- VALLEY STREAM #13, #24, #30
- VARIETY CHILD LEARNING CENTER



- WEST BABYLON
- WEST HEMPSTEAD
- WEST ISLIP
- WESTBURY
- WESTERN SUFFOLK BOCES
- WESTHAMPTON BEACH
- WILLIAM FLOYD
- WYANDANCH

Private Schools

- BROOKLYN FRIENDS
- BUCKLEY COUNTRY DAY
- COOKE CENTER ACADEMY
- EIS LAASOIS
- FRIENDS SEMINARY
- GERSH ACADEMY
- GILLEN BREWER SCHOOL
- GREENVALE SCHOOL
- INTERNATIONAL ACADEMY OF HOPE
- KEW FOREST
- LAWRENCE WOODMERE ACADEMY
- LOWELL SCHOOL
- LYCEE FRANCAIS DE NEW YORK
- MAGEN DAVID
- MANHATTAN STAR ACADEMY
- NEW YORK MILITARY ACADEMY
- NIGHTINGALE-BAMFORD SCHOOL
- NORTHSIDE CENTER FOR CHILDHOOD DEVELOPMENT
- RAMAZ SCHOOL
- REHABILITATION INSTITUTE
- SPENCE SCHOOL
- SPEYER-LEGACY SCHOOL
- STEPHEN GAYNOR SCHOOL

Camps

- CAMP PONTIAC
- CAMP JACOBSON



- **STAGEDOOR**
- **CAMP TRANQUILITY**
- **MISS SUE SUMMER FUN**

Our nurses and therapists are employees of Horizon. A copy of their license is kept on file in our office and available at the time of assignment.

School District experience: in Horizon's Nurse Staffing Division alone, we have seven-teen (17) experienced staffing professionals with over 100 years of combined industry experience. Our seasoned staff fully understands the requirements and nuances of providing supplemental nursing and rehabilitation staffing to school districts. Many of our field staff have worked in schools for a number of years and are proficient in this area of practice. Horizon recognizes the time-sensitive issues that may arise, which is why our coordinators are on call 24 hours a day, 7 days a week. During the 2021-2022 school years, Horizon provided **over 450,000** hours of school nursing and rehabilitation services to school districts in the New York metropolitan area and employed over 400 school-based clinicians in the past year alone.

Prior to assigning any clinician to a school district, our applicants go through a rigorous screening process which includes a detailed personal interview, full reference check, license and credential verification and review of current health records.

Each nursing candidate is tested in accordance with NLN standards and thoroughly evaluated by our own nursing staff specialists for clinical competency. In addition to an orientation on asthma, allergy and seizure disorder management, nursing candidates are oriented on diabetes care including insulin pump management and apprised of current disease management protocols. This procedure ensures that staff assigned to a particular school is in accordance with their training and experience.

In addition to the above parameters, our assigned staff will also be compliant in following areas:

1. **Maintaining confidentiality of individuals' information and records in accordance with HIPAA guidelines.**
2. **Complying with accepted policies regarding patient rights, access to information, complaints, etc.**
3. **Implementing appropriate infection control techniques.**
4. **Responding to clinical condition changes appropriately; communicating necessary information to the supervising professionals.**
5. **Implementing required care efficiently and as ordered by the physician.**
6. **Completing clinical records accurately and timely.**

**Horizon
Healthcare
Staffing**



Horizon Group

The following is a partial listing of some of Horizon's public sector clients and how their specific needs were met:

City University of New York – this contract has been in force for the past twenty-five (25) years. Horizon services the medical testing needs of over 2300 students and faculty members annually.

New York City Transit Authority – this contract has been in force for the past twenty-two (22) years. Horizon provides medical need assessments for over 12,000 NYC residents annually.

New York City Department of Education – this contract has been in force for the past twenty (20) years. Horizon provides nursing and rehabilitation therapy staffing services to NYC students at over 100 NYC public, private and special needs schools.

Long Island Public School Districts – Horizon is currently contracted with over 100 Suffolk and Nassau County school districts where we provide Registered Nurses, Licensed Practical Nurses, Certified Nurses Aides, Occupational, Physical and Speech Therapists for both short and long-term assignments.

As a result of Horizon's extensive experience providing healthcare staffing services to school districts, we are aware of and comply with all applicable federal, state and local statutes, rules and ordinances, including the New York State Safe Schools Against Violence in Education (SAVE) legislation.

 ORIGINAL



Community Care

HOME HEALTH SERVICES

300 WEST MAIN STREET

SMITHTOWN, NY 11787

631-549-9500

FAX: 631-549-9508

**R23-03 STAFFING SERVICES FOR
REGISTERED NURSE SUBSTITUTES**

Community Care Home Health Services

– INTRODUCTION: EVIDENCE OF AGENCY'S CREDENTIALS AND QUALIFICATIONS IN THE AREA OF RELATED EDUCATIONAL SERVICES TO BE PROVIDED.

Community Care Home Health Services is a licensed home care/medical staffing agency that has been in business 25 years. We have an expansive operational footprint throughout New York State with branches in Smithtown (Corporate Headquarters), White Plains, Bronx, Buffalo, and Rochester. We have been providing health care personnel at all skill levels in all settings for many years. Community Care Home Health Services not only has provided staffing services throughout NYS but its subsidiary company, Strategic Placement has provided skilled nursing placement across the United States as a single source for professional staffing. Throughout the past 25 years under the this organization has grown and developed into an outstanding health care organization employing over 2000 staff members.

Community Care Home Health Services has extensive experience in providing supplemental professional staffing services in schools, hospitals, nursing facilities, clinics and government facilities and other areas that would make us the provider of choice. Our intense focus on delivering optimal care enable us to be the best at this core service. It guides our performance measurements, our investments and our planning. It is Community Cares intent to meet the qualification requirements outlined in this Bid invitation and provide quality services for Rocky Point Union Free School District.

Community Care Home Health Services

Community Care Home Health Services provides professional staff (RN, LPN, HHA) to accompany special needs children to numerous school districts throughout Long Island, Westchester, Rockland, Putnam, Buffalo and Rochester. These districts are serviced through individual contracts with each district. In addition, Community Care provides substitute school nurses to staff school buildings or attend school trips. Community Care provides skilled nursing care for children with a variety of medical needs including but not limited to: ventilator dependent care, G-Tube feedings, seizure disorders, tracheotomy care and suctioning as well as managing behavioral issues on a daily basis.

Community Care provides Health Aide Services to children in the classroom who require assistance. Health aides perform activities of daily living such as grooming, toileting, and monitoring the children's nutritional intake. They promote and maintain a safe environment, assist with transfers and ambulation activities, and assist with incidental activities of daily living such as socialization activities, meal preparation, and medication reminders. They also participate in behavioral modification programs.

Community Care selects employees with qualifications that are commensurate to the anticipated job responsibilities of the client who needs services. A standardized hiring process is utilized to ensure that qualified employees are interviewed, screened and appropriately tested for competency.

Community Care Home Health Services

PART 1. MANAGEMENT

Ms. Sandra Weintrau our Regional Director of Patient Services and Ms. Debora LaGuardia is the Director of Nursing. Ms. Weintraub and Ms. LaGuardia review applications to ensure minimum job requirements are met and evaluates relevant experience including specialty skills and knowledge. All of our Applicants/employees are also required to complete an experience checklist and self-evaluation. In addition, certain specialties require field demonstration for specific skills; particularly pediatrics even if the applicant's self-rating has not indicated a lack of competence. Each employee must pass a written nursing competency exam with an 80% or higher grade. In addition, for each area of specialty, Community Care has designed specific competency exams. Scheduling coordinators and Nursing supervisors follow a specific skill matching procedure and utilize this information as part of their selection process. This insures that all staff assigned have established competency in skill sets required. Any indications that the applicant or employee does not have experience or competency in a particular skill set/clinical area would exclude them from those assignments.

(Samples of competency exams and evaluation forms are available upon request.

Community Care Home Health Services

School Nurses are required to have:

- *A minimum of one year of pediatric experience.
- *Passed a pediatric specialty exam and established competency in pediatric skill sets.
- *A current New York State RN/LPN License.
- *All required New York State health screening including: PPD, Rubella, Rubeola Titers.
- *Current Physical Examination
- *CPR Certification
- *Two references
- *Criminal background check
- *OIG/OMIG/EPLS and Sex Offender Screening.
- *Fingerprinting via NYS Department of Education.
- *Comply with New York State SAVE legislation.
- *Names and licenses will be provided upon execution of contract.

Aides are required to have:

- *Current certification and Physical Examination
- *Passed a competency exam as well as established competency in specific skill sets with the scope of practice.
- *OIG/OMIG/EPLS, Sex Offender and HCR (Home Care Registry) Screening.
- *FBI fingerprint check through CHRC (Criminal History Record Check).
- *All required NYS health screening including PPD, Rubella, Rubeola Titers.
- *Comply with New York State SAVE legislation.

Names of officers and associates for agency:

**Mark Gatien – Chief Executive Officer
Timothy Matheny– Chief Operating Officer
Marc Mutterperl – Director of Operations
Sandra Weintraub – Regional Director Patient Services
Debora LaGuardia – Director Patient Services/Smithtown
Annette Rivera-Hedgepath – Branch Manager
Rose Wyman – Credentialing Coordinator**

Potential Conflict of Interest agency might have with district:

Community Care Home Health Services has no potential conflict of interest in providing related educational services to Rocky Point Union Free School District.

Additional information that might be beneficial to district:

Records and Credentialing Compliance

In order for the contracted schools to be assured that agency staff are properly credentialed at all times, it is important for the servicing agency to have clear procedures for managing compliance of employee records. Community Care utilizes software that provides an internal auditing feature that requires all active field employees have all background screening data entered. In addition, all documents requiring renewal (CPR, Physical Exam, PPD, Health Assessments) are flagged by the system to ensure timely actions. All staff must be in compliance at all times in order to work.

ROCKY POINT UNION FREE SCHOOL DISTRICT

REQUEST FOR PROPOSAL

RFP #: R23-03

DATE DUE: May 25, 2022

TITLE: Staffing Services for Registered Nurse Substitutes

TIME: 1:00 PM

I. PURPOSE

The Rocky Point Union Free School District, hereinafter referred to as the "School District, District, or Rocky Point" invites proposals from Nurse Staffing Agencies to provide the District with substitute Registered Nurses (RNs) on an as needed, on-call basis during the school day.

In accordance with the School District's policies and procedures, contracts for professional services requiring special skill or training are not subject to competitive bidding requirements of §103 of General Municipal Law.

The School District requests proposals from firms interested in providing licensed Registered Nurses to the School District for the 2022-2023 School Year.

II. RECEIPT OF PROPOSALS

An original and one (1) copy of the proposal must be submitted to the Purchasing Department. Envelopes must be clearly marked **R23-03 STAFFING SERVICES FOR REGISTERED NURSE SUBSTITUTES** and the name and address of the Proposer. Proposals must be received no later than **1:00PM on May 25, 2022** at the following address:

Debra Hoffman, Purchasing Agent
Rocky Point Union Free School District
Administrative Office
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

There is no expressed or implied obligation for the District to reimburse responding firms for any expenses incurred in preparing proposals, attending pre-proposal conferences, or interview(s) in responding to this request. Proposals submitted after the stated time and date will not be considered and will be returned to the firm unopened.

III. SCOPE OF SERVICES

The Rocky Point Union Free School District ("District") requires staffing agencies to provide substitute registered nurses (RN's) to work "as needed" during the school day. Substitute nurses will be utilized when we cannot secure a substitute via the substitute call list that is maintained by the District.

Depending on placement location, the full day hours would be as follows; however, the District may request services for any portion thereof, at their discretion. The Agency will be notified of actual hours needed at time services are engaged.

Frank J. Carasiti Elementary School (Grades K-2)
Joseph A. Edgar Intermediate School (Grades 3-5)
Rocky Point Middle School (Grades 6-8)
Rocky Point High School (Grades 9-12)

8:15am-4:00pm
7:45am-3:30pm
7:00am-2:45pm
7:00am-2:45pm

The RN's duties shall include, but are not limited to, the following:

- a. Screens students/personnel who present symptoms of a health-related problem
- b. Administers emergency first aid services in accordance with established medical procedure and Board policy
- c. Administers student medication, in accordance with written physician's orders and Board policy
- d. Trained in the use of EPI Pens, Vagus Nerve Stimulator, and Insulin Pumps, including but not limited to, Insulet Corporation OmniPod, Johnson & Johnson Animas, and Medtronic MiniMed.

The Agency shall:

1. Place qualified, licensed and registered nurses on a temporary basis with those entities within the District that are in need of such services;
2. Warrant that it is duly licensed and authorized to perform those services that are described herein;
3. Warrant that it will provide the District with licensed and qualified individuals to provide the services requested. The Agency represents that all placed individuals possess documentation evidencing such license qualifications as required by Federal, State or Local statutes, rules, regulations and orders;
4. Ensure that any personnel that it sends to the District is covered by current malpractice insurance, has submitted a completed Employment Eligibility Verification (Form I-9) and is eligible to work at the District's schools;
5. Ensure that all personnel that it sends to the District have been fingerprinted and have security clearance to work in schools;
6. Ensure that each individual providing services to the District has at least two (2) professional references that have been checked by the Agency prior to providing requested services to the District;
7. Understand and agree that it will comply and is responsible for complying with all applicable Federal, State and Local statutes, rules and ordinances. Agency shall adhere to all requirements and protocols as established by and communicated to it by the District;
8. All agency personnel providing services to the District shall be subject to approval by the District. The District reserves the right to reject the placement of any individual provided to it by the Agency, consistent with applicable law.
9. All employees of the Agency shall be deemed employees of the Agency for all purposes and Agency alone shall be responsible for their work, personal conduct, direction and compensation. The Agency acknowledges that it will not hold itself, its officers, its employees and/or its Agents, out as employees of the District. The Agency is retained by the District only for the purposes and to the extent set forth in this proposal, and its relationship to the District, shall during the term hereof, be that of an independent Service Provider (Agency). Neither the Agency nor personnel assigned by the Agency, hereunder, shall be considered as having compensation, retirement, fringe benefits, unemployment insurance, liability insurance, disability insurance, or other similar employee benefit program.
10. The Agency shall furnish time sheets/cards to the Assistant Superintendent or his/her designee for signature. The District shall maintain a copy of the completed time sheet/cards for verification purposes. These timesheets/cards shall be used by the Agency to assess invoice amounts.
11. In consideration for the services to be rendered by the Agency to the District for the period of this proposal, upon presentation of an invoice by the Agency evidencing such attendance in accordance with the terms set forth above, the District will pay the Agency as per awarded hourly rates.

IV. PROPOSAL SUBMISSIONS

All proposals must be submitted in two parts. Part 1 must consist of responses to the management and qualifications items. Part 2 must consist of the pricing information on the Fee Proposal form. Incomplete submissions will not be considered for award. Proposals should not be excessively long, and should be submitted in a format that permits copying for review by the Board of Education. Only two copies of each proposal will be accepted, one copy titled "ORIGINAL" and the second titled "COPY". Each page of the quotation must state the firm submitting the proposal, the fact that the RFP is being submitted to Rocky Point Union Free School District, and the page number. All materials submitted in response to this request for proposal shall become the property of the District.

PART 1 – Management and Qualifications

Each individual or firm submitting a proposal shall:

- Provide the name of the firm as well as a brief description of its business activities and history, including how long the firm has been in business and length of its experience in providing staffing services for nurses to school districts.
- Provide the names of qualified RNs who may provide services to the District with a summary of their experience and a copy of their licenses. *Upon award of contract.*
- Provide at least *three* client references from similar contracts. Include contact names, addresses and telephone numbers.
- Provide any other information that might be beneficial to the School District.
- Proof of insurance requirements as set forth in proposal documents.

PART 2 – Cost:

Each firm submitting a proposal shall:

- A. State the hourly rate at which the staffing agency will charge for substitute registered nurses (RN) on the **Fee Proposal Form**
- B. The cost proposal must be an all-inclusive amount for the full range of services required under the contract. No additional billing will be allowed for travel expenses, parking, participant materials, or other incidentals.
- C. Provide any other relevant information that will assist the School District in evaluating your Proposal.

V. PROPOSAL EVALUATION

- A. Proposals received will be evaluated by the Assistant Superintendent for Business to determine whether the requirements of this RFP are met and to make a recommendation to the Board of Education for contract award. Proposals shall be evaluated based upon a set of criteria. The evaluation process is designed to award the proposal not necessarily to the proposer of least cost, but rather to the proposer with the best combination of attributes based on the evaluation criteria.

B. A score shall be calculated for each criterion for each proposal. The score shall be the product of the rating assessed (scored 1-5, 1=worst, 5=best) by the Asst. Superintendent for Business for any given criterion, multiplied by the pre-established weight for that criterion. The total of the scores for all criteria in each proposal will be known as the Proposer's final score.

C. Criteria and weights are as follows:

Proposer's comprehension of the required (work) Scope of Services	25%
Prior experience in similar projects	25%
Professional Qualifications	20%
Total Proposed Price	20%
Proposer's demonstrated capabilities (equipment, location, flexibility, financial solvency)	10%

D. District reserves the right to award contracts to multiple vendors in the event that RN substitute staffing is not available for the date/time requested.

VI. INTERVIEW

The award process may include an interview at the discretion of the District.

VII. SPECIFICATION CLARIFICATION/INQUIRIES

All inquiries with respect to this Request for Proposal must be in writing, directed as follows:

Debra Hoffman, Purchasing Agent
Rocky Point Union Free School District
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Phone: 631-849-7563, Fax: 631-849-7558
dhoffman@rockypoint.k12.ny.us

VIII. FREEDOM OF INFORMATION LAW

The New York State Freedom of Information Law as set forth in Public Officers Law, Article 6, Sections 84-90, mandates public access to government records. However, proposals submitted in response to this RFP may contain technical, financial background or other data, public disclosure of which could cause substantial injury to the Proposer's competitive position or constitute a trade secret. Proposers who have a good faith belief that the information submitted in their proposals is protected from disclosure under the New York Freedom of Information Law must clearly identify the pages of the proposals containing such information by typing in bold fact on the top of each page, **'THE PROPOSER BELIEVES THAT THIS INFORMATION IS PROTECTED FROM DISCLOSURE UNDER THE STATE FREEDOM OF INFORMATION LAW.'** The District assumes no liability for disclosure of information so identified, provided that the District has made a good faith legal determination that the information is not protected under applicable law or where disclosure is required to comply with an order or judgment of a court of competent jurisdiction.

IX. RIGHT TO REJECT REQUESTS FOR PROPOSAL

The District reserves the right to reject without prejudice any and all proposals received under this Request for Proposal.

X. TERM OF CONTRACT

Contract Period: July 1, 2022 through June 30, 2023. This contract shall be for one (1) year with the option, upon mutual agreement of the parties, to extend or renew the contract for a period not to exceed three (3) one-year periods.

The District reserves the right to terminate the contract without cause, with thirty (30) days written notice to the contractor. No contract becomes binding until the necessary funds have been approved. This Proposal will be utilized on an "as-needed" basis. There is no guarantee that any/all of the services listed will be utilized.

Any contract agreed to under this Request for Proposal is subject to termination by either party with thirty (30) days written notice. In the event of termination of the contract, the District's responsibility shall be to pay for unpaid services performed and authorized costs incurred by the Vendor.

XI. INSURANCE PROVISION

The Service Provider shall purchase and maintain during the life of the contract the following insurance. This insurance must be purchased from a New York State licensed, A.M. Rated "A" or "A+" carrier. The Rocky Point Union Free School District and the Rocky Point Board of Education, with the exception of Workers' Compensation and Employers Liability Insurance, shall be named as additional insured and certificate holder. An original of the certificate shall be mailed to the District, with a provision that in the event the policies are either canceled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The Service Provider shall not commence work under this contract until they have obtained all insurance as required and such insurance has been approved by the District.

A. For All Coverages:

Any deductible or self-insured retention must be declared to and approved by the District. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the District, its Board of Education, (Board) officers, employees or volunteers.

In the event that any of the insurance coverage to be provided by Service Provider contains a deductible, Service Provider shall indemnify and hold School District harmless from the payment of such deductible, which deductible shall in all circumstances remain the sole obligation and expense of Service Provider.

B. Professional Liability Insurance (Malpractice/Errors-Omission): Minimum of \$1,000,000 per occurrence and \$2,000,000 aggregate

C. Workers' Compensation: As required by New York State Law for all employees and required subcontractors

D. Broad Form Property Damage Liability Insurance and Broad Form Contractual Liability Insurance Coverage: BODILY INJURY (including wrongful death) \$1,000,000 per occurrence and \$2,000,000 aggregate limit; PROPERTY DAMAGE \$1,000,000 per occurrence and \$2,000,000 aggregate limit.

XII. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not effect any other provision thereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision has never been contained therein.

XII. FORM OF AGREEMENT

Included within this Request for Proposals is the form of agreement to be used in connection with the staffing services for RN substitutes to be provided. Proposers should review the contents of the form of agreement and base his/her/its proposal on the provisions therein.

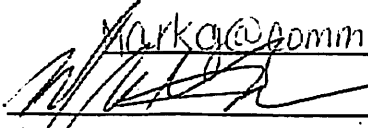
Notwithstanding the inclusion of a Form of Agreement herein, the terms and conditions set forth in the within Request for Proposals are incorporated into the Form of Agreement by reference and shall form a part of the Agreement executed by the Board of Education and the successful proposer.

NAME & ADDRESS OF VENDOR: Community Care Home Health Services
(Please Print)
300 West Main Street
Smithtown, NY 11787

FEDERAL EMPLOYER ID #: 11-2802998

TELEPHONE NUMBER: 631-549-9500 Fax: 631-549-9508

E-MAIL /FAX NUMBER marka@communitycarehhs.com

SIGNATURE & TITLE:  5.4.22
Mark Gaten Chief Executive Officer
Please Print Name Date

NO CONTRACT BECOMES BINDING UNTIL THE NECESSARY FUNDS HAVE BEEN APPROVED FOR THE FISCAL YEAR DURING WHICH THE CONTRACT IS IN EFFECT.

ROCKY POINT UNION FREE SCHOOL DISTRICT

RFP #R23-03

Staffing Services for Registered Nurse Substitutes

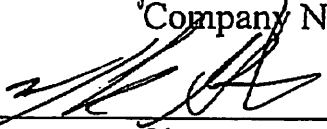
FEE PROPOSAL:

2022-2023	A.	RATE FOR RN	\$ <u>61.00</u>	PER HOUR
2023-2024	A.	RATE FOR RN	\$ <u>64.05</u>	PER HOUR
2024-2025	A.	RATE FOR RN	\$ <u>67.25</u>	PER HOUR
2025-2026	A.	RATE FOR RN	\$ <u>70.62</u>	PER HOUR

Please sign and date this proposal form below:

Community Care Home Health Services

Company Name


Signature of Officer

5/3/2022
Date

MARK GATIER

Print

ROCKY POINT UNION FREE SCHOOL DISTRICT
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NEW YORK 11778

REFERENCES

Company Name: Patchogue medford Schol District
Address: 241 South Ocean Avenue, Patchogue N.Y 11772
Contact Person: Prinda Pupper bpepper@pmschools.com
Telephone: () 631-687-6380
Dates of Contract(s) on-going

Company Name: Longwood CSD
Address: .35 Yaphank middle Island Road
Contact Person: middle Island, NY 11953
Telephone: () Elena Ventura elena.ventura@longwoodcsd.org
631-345-2173
Date of Contract(s) on-going

Company Name: middle County CSD
Address: 8 43rd street Centereach, NY 11720
Contact Person: Katiny Cascarella Kcascarella@mcascd.net
Telephone: () 631-285-8000
Date of Contract(s) on-going

Proposer's Name: Community Care Home Health Services.

AFFIDAVIT OF COMPLIANCE

STATE OF New York

COUNTY OF Suffolk

Mark Gaten - Chief Executive Officer, being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of Community Care Home Health Services and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to Community Care Home Health Services such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point Employee, Administrator or Board Member Name	Relationship between parties

[Signature]
Signed

5/4/2022
Date

Sworn to before me this 18th
Day of May, 2022

[Signature]
Notary Public

Seal

Louis M. Sweet
Notary Public State of New York
No. 01SW6148949
Qualified in Suffolk County
Commission Expires July 3, 2022

Louis M. Sweet
Notary Public State of New York
No. 01SW6148949
May 3 2022

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.



Signature

Mark Gathien, Chief Executive Officer

Title

RESOLUTION-for corporate bidders only

RESOLVED that Mark Gathien be authorized to sign and submit the bid or proposal of this corporation for the following project, RN Nursing Services

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Community Care Home Health Corporation at a meeting the 4 day of May 2022 and is still in full force and effect on this 4th day of May 2022. Serr

Seal of the Corporation

Steven Snyder Secretary

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL §165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Mark Gatten, Chief Executive Officer, being duly sworn, deposes and says that he/she is the owner of the Community Care Home Health Services Corporation and that neither the

Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

[Signature]
SIGNED

SWORN to before me this 13th day of May

20 22

Notary Public: [Signature]

Notary: Louis M. Sweet
Commission Expires July 3, 2022

Louis M. Sweet
Notary Public State of New York
No. 01SW6148949
Qualified in Suffolk County
Commission Expires July 3, 2022

**ADVERTISEMENT
INVITATION TO BIDDERS**

The Board of Education of the Rocky Point Union Free School District at Rocky Point, Town of Brookhaven, Suffolk County, New York hereby invites sealed bids for:

11:00am Schedule No.: 23-03 HVAC Maintenance & Repair
11:30am Schedule No.: 23-04 Plumbing Services
12:00pm Schedule No.: 23-06 Integrated Pest Management
12:30pm Schedule No.: 23-05 Irrigation System Maintenance & Repair
1:00pm Schedule No.: 23-07 Asphalt/Concrete Paving & Repair
1:30pm Schedule No.: 23-08 Cesspool/Septic Tank/Waste Line/Sewer-Jet Services

as specified in the contract documents.

Bids will be received until the prevailing time posted above, on Thursday, May 26, 2022, at the District Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778, at which time and place all bids will be publicly opened and read aloud.

Bid title should be clearly marked on each envelope, along with the date and time of the bid opening.

The Board of Education reserves the right to reject any and all bids or to accept that bid which in its judgment is in the best interest of the School District.

Any bid submitted will be binding for Sixty (60) days after the formal opening thereof, and no bid shall be withdrawn during that time, pending the decision of the Board of Education.

The contract documents, including specifications may be obtained between the hours of 9:00 A.M. and 3:00 P.M., Monday through Friday at the District Administration Building, 90 Rocky Point-Yaphank Rd, Rocky Point, NY beginning Thursday, May 12, 2022.

BY ORDER OF THE;
Board of Education
Rocky Point Union Free School District
At Rocky Point, Town of Brookhaven
Suffolk County, New York

By: Debra Hoffman
Purchasing Agent

DATED: May 12, 2022

LEGAL ADVERTISING

ROCKY POINT UNION FREE SCHOOL DISTRICT
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
BIDDERS PROPOSAL AND CERTIFICATION

The Board of Education
Rocky Point Union Free School District
Rocky Point, NY 11778

Attn: Business Office

Gentlemen:

The undersigned agrees to furnish and deliver, in accordance with all specifications and general conditions contained in the attached bid information package, the item(s) and/or service(s) indicated at the price(s) entered below, and agrees to enter into a contract to provide same by acceptance of a purchase order. The undersigned bidder further certifies to having read these specifications, conditions and instructions, and offers to furnish the item(s) or services(s) specified to the Rocky Point Union Free School District in exact accordance with same, as indicated on pages contained in the bid information sheets. It is understood that the Board of Education reserves the right to award this bid to the lowest acceptable bidder, or to reject any or all bids, as best serves the interests of the school district, as determined by the Board of Education.

Schedule No.: 23-04 Plumbing Services

Date/Time of Opening: May 26, 2022 @ 11:30am

Name of Bidder

Maccarone Plumbing Inc.

Address

10 Sea Cliff Ave, Glen Cove NY 11542

Phone: (516) 671-3232

Signed by

John Maccarone

Name (Print)

President

Title

5/18/22

Date

Note: All communication in connection with this bid should be addressed to the School Business Official, Rocky Point Union Free School District, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number: 631-849-7563.

ROCKY POINT UNION FREE SCHOOL DISTRICT

ADDITIONAL GENERAL CONDITIONS

GENERAL

Prices as quoted in this bid shall remain in effect without upward revision for the full period of contract.

Firms responding to this bid shall comply with the Prevailing Rate Schedule, Article 8, of the New York State Labor Law, PRC # 2022004680.

PERIOD OF CONTRACT

The term of this contract shall be from 7/01/22 through 6/30/23. Either party may terminate the contract for any reason by giving thirty (30) days written notice.

SPECIAL

The services required to be performed by this bid must comply with any and all Federal, State, Municipal and Local Laws pertinent thereto, in addition to the rules and regulations of any Administrative Agency having jurisdiction thereof, together with any amendments to said laws, rules and regulations.

RESERVATION

The school district shall order the articles specified in this bid from the successful bidder/s, subject to the availability of appropriated funds, i.e. budget approved and passed by the voters of the district at an annual election held by the district for that purpose.

The contract may be canceled or annulled by the district upon non-performance of contract terms including but not limited to the quality of workmanship, availability of qualified employees and/or project durations; or failure of the Contractor to furnish performance surety within ten (10) days from date of request. Any unfulfilled deliveries against such contract may be purchased from other sources at the Contractor's expense. Upon termination, all obligations related to this contract shall cease, and the Contractor shall be entitled to reimbursement only for services satisfactorily rendered and completed as of the effective date of termination.

HOLD HARMLESS

The Contractor agrees to indemnify and save harmless the Rocky Point Union Free School District against any and all liability, loss, damage, cost or expenses which the Rocky Point Union Free School District may hereafter incur, suffer, or be required to pay by the reason of injury to any person or persons through the negligent or willful act of the Contractor or sub-contractor or the servants or agents of the Contractor or sub-contractor or for any other reason whatsoever arising out of the performance of said contract.

ADDITIONAL GENERAL CONDITIONS

In the event that any action suit or proceeding is brought against the Rocky Point Union Free School District upon any liability arising out of the contract hereinbefore mentioned, the said Rocky Point Union Free School District shall give notice in writing thereof to the Contractor by certified mail-return receipt requested, addressed to the Contractor at the address herein given. Upon receipt of such notice the Contractor at his or its own expense shall defend against such claim, action or proceeding and take all such steps as may be necessary or proper therein by preventing the entry of a judgment or order against the Rocky Point Union Free School District and to do whatever else may be necessary to protect the interest of the Rocky Point Union Free School District

PERFORMANCE BOND

A Performance Bond in the amount of \$20,000 shall be required of the successful bidder within ten (10) days of receipt of award notice from the District. The successful bidder shall submit to the District a corporate bond to guarantee the specific performance of this contract. Such bond shall be with a surety company duly licensed to do business in the State of New York and shall otherwise meet with the approval of the District. Premiums on said bonds shall be paid by the contractor for work under this contract.

IRAN DIVESTMENT ACT

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that it is not on the "Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2013" list ("Prohibited Entities List") posted on the OGS website at: <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a Contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

During the term of the Contract, should the Rocky Point UFSD receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, Rocky Point UFSD will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then Rocky Point UFSD shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, seeking compliance, recovering damages, or declaring the Contractor in default.

Rocky Point UFSD reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

ADDITIONAL GENERAL CONDITIONS

INSURANCE REQUIREMENTS-CONTRACTOR

The Contractor shall purchase and maintain during the life of the contract the following insurance. This insurance must be purchased from a New York State licensed, A.M. Rated "A" or "A+" carrier. The Rocky Point Union Free School District and the Rocky Point Board of Education, with the exception of Workers' Compensation and Employers Liability Insurance, shall be named as additional insured and certificate holder. An original of the certificate shall be mailed to the District, with a provision that in the event the policies are either canceled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The Contractor shall not commence work under this contract until they have obtained all insurance as required and such insurance has been approved by the District.

The Contractor shall require any subcontractor(s) to provide all of the requirements of this section before any work is to commence. In addition, all subcontractors must carry statutory Workers' Compensation and Employers Liability Insurance for their employees.

I. Commercial General Liability Insurance:

"Occurrence" form, including Premises-Operations, Products-Completed Operations, Contractual, Personal Injury, Owner-Contractor Protective and Fire Damage Legal Liability. Coverage shall be in, at minimum, the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate.

II. Comprehensive Automobile Liability Insurance:

On owned, hired, leased, or non-owned motor vehicles in the amount of \$1,000,000 per occurrence, Combined Single Limit. Policy should include code 1-"any auto" and Insurance Services Office (I.S.O.) endorsement CA 0029 (Ed. 12/88)-Changes in Business Auto and Truckers Coverage.

With regard to Comprehensive Automobile and Commercial General Liability coverages, the policies shall be endorsed to contain the following provisions:

- Contractor's insurance coverage shall be primary insurance as respects the District, its Board, officers, employees and volunteers.
- Any insurance or self-insurance maintained by the District, its Board, officers, Employees and volunteers shall be excess of the Contractor's Insurance and shall not contribute to it.
- The District and its Board shall enjoy all rights and privileges of the policy contract without the responsibility to pay premiums

III. Workers' Compensation and Employers Liability:

Statutory Workers' Compensation and Employers Liability Insurance for all of his employees to be engaged in work under the contract and if such work is sublet, the contract shall require the subcontractor to maintain similar coverage for all of his employees.

ADDITIONAL GENERAL CONDITIONS

INSPECTION AND INFORMATION

EXAMINATION OF THE SITE, CONTRACT DOCUMENTS AND OTHER RELEVANT MATERIAL:

Each bidder is encouraged to visit the site of the proposed work; to fully acquaint and familiarize himself with conditions as they fully exist and the character of the operations to be carried on under the proposed contract and make such investigations as he may see fit so that he may fully understand the facilities, difficulties and restrictions attending the execution of the work under this contract. The failure or omission of any bidder to receive or examine any form, instrument or document or any part of the contract documents or to visit the site and acquaint himself with conditions there existing, shall in no way relieve any bidder from any obligations with respect to this proposal, including that of furnishing the material and labor necessary to complete the performance of all the provisions of the proposed contract and the contemplated work therein. By submitting a proposal, the bidder represents and agrees that he has carefully examined and investigated the site and all other matters which in any way affect the work or performance of the contract. As a result of such examination he fully understands the intent and purpose thereof, and his obligations thereunder and that he will not make any claim for or have any right to damages because of any lack of information.

PREVAILING WAGE RATE SCHEDULE

This contract is subject to all New York State Labor Laws and Prevailing Wage regulations. As per article (s) 8 and 9, of the New York State Labor Laws, wages paid for the performance of this contract shall not be less than those listed as minimum by the New York State Commissioner of Labor for the occupations listed.

The Contractor shall further be responsible for making any necessary adjustments to the wages paid for performance of this contract as required by the New York State Labor Laws.

Every Contractor and subcontractor shall submit to the Department of Jurisdiction (Contracting Agency), within thirty (30) days thereafter, a transcript of the original payrolls, subscribed and affirmed as true under penalty of perjury. The Department of Jurisdiction (Contracting Agency) shall receive and maintain such payrolls.

Bidders are cautioned that if they submit a bid which is beneath the wage rate, they are not relieved from the responsibility to pay their employees in accordance with the New York State published mandated "prevailing rate schedule".

In accordance with Prevailing Wage Law, all invoices must be submitted with certified payroll documentation.

ADDITIONAL GENERAL CONDITIONS

USE OF BID BY OTHER ENTITIES

Although this solicitation was issued, evaluated and awarded by the Rocky Point Union Free School District (RPUFSD), RPUFSD permits all municipal, not-for-profit and political subdivisions authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this solicitation in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between RPUFSD and the vendor. Any political subdivision utilizing this contract is responsible for all payments between that political subdivision and the awarded vendor(s). All political subdivisions are required to generate their own purchase orders (to the successful vendor) in accordance with the bid provisions and the schedule of award, and acquire and maintain all required documentation.

EXTENSION CLAUSE

Extension Clause- Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

(For the purchase of materials, supplies and equipment)

All invitations to bid issued by the above name School District will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the School District.

1. The date and time of bid opening will be given in the Notice to Bidders.
2. All bids must be submitted on and in accordance with forms provided by the board.
3. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
4. All information required by Notice to Bidders, Specifications and Bid Offer in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in compliance with the specifications.
6. No alteration, erasure or addition is to be made in the typewritten or printed manner. Deviation from the specifications must be set forth in space provided in bid for this purpose.
7. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed or typewritten signatures are not acceptable.
8. Sales to school districts are not affected by any fair trade agreements. (General Business Law, Ch. 39, Sec 369-a, Sub.3, L. 1941)
9. No charge will be allowed for federal, state or municipal sales and excise taxes since the school district is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
10. In all specifications, the words "or equal" are understood after each article giving manufacturer's name or catalog reference, or on any patented article. The decision of the school district as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, bidder must in every instance give the trade designation of the article, manufacturer's name, and detailed specification of item he proposes to furnish. Otherwise, bid will be construed as submitted on the identical item as specified.

ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS

11. Bids on equipment must be on standard new equipment, of latest model and in current production, unless otherwise specified.
12. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
13. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
14. All prices quoted must be "per unit" as specified; e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
15. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
16. Prices shall be net, including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the proposal. If award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.
17.
 - a. The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendor of materials, supplies or equipment of the type described in the invitation for bids, and
 - b. The contents of the bid have not been communicated by the bidder, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith prior to the official opening of the bid.
 - c. That to his knowledge no member of the Board of Education of the Rocky Point Union Free School District or any officer or employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or service to which it relates, or in any portion of the profits thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

18. All bids must be sealed. They may be submitted either in plain, opaque, envelopes or in those furnished by the school district. All bids must be addressed to:

Rocky Point Union Free School District
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Attention: Debra Hoffman, Purchasing Agent

- Bid envelopes must be clearly marked "Bid". Also the date and time of the bid opening as indicated on the Notice to Bidders must appear on the envelope. Bids must not be attached to or enclosed in packages containing bid samples. Telegraphed bids may be considered at the discretion of the school district. Telephoned quotations or amendments will not be accepted at any time.
19. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the school district, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and such interpretations and any supplemental instructions will be sent to all bidders of record by the school district in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.
20. If the supplies, materials or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance of his contract, such agreement to be executed by the bidder within 15 days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York, be a A.M. Best Rated "A" or "A+" carrier, and must be satisfactory to the attorney for the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the board.
21. If required in the bid documents, each bidder shall include with his bid, a bid bond or certified check in the amount of five percent (5%) of his total bid, drawn in favor of the Board of Education. Such checks or bonds will be returned to unsuccessful bidders as soon as contracts are signed or purchase orders acknowledged by the successful bidders. Bid deposits of successful bidders will be returned upon the satisfactory completion of the contract.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

SAMPLES

22. All specifications are minimum standards; and accepted bid samples do not supersede specifications for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid sample.
23. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.
24. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) days of the request, or as directed, for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned and the school district shall have the right to dispose of them as its own property.
25. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the school district. Failure on the part of the bidder to examine sample shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

AWARD

26. Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.
27. The school district reserves the right to reject all bids. Also reserved is the right to reject, for cause, any bid in whole or in part; to waive technical defects, qualifications; irregularities; and omissions if in its judgment the best interests of the district will be served. Also reserved is the right to reject bids and to purchase items on State contract, or other Board of Education approved contract, if such items can be obtained on the same terms, conditions, specifications and at a lower price.
28. The school district reserves the right to make awards within 60 days after the date of the bid opening during which period bids may not be withdrawn unless the bidder distinctly states in his bid that acceptance thereof must be made within in a shorter specified time.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

29. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award bids on individual items or on total sums.
30. Each bid will be received with the understanding that the acceptance thereof in writing by the school district, approved by the board of education, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his bid. Contract shall bind the school district on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered, within 10 (ten) per cent over or under the award quantity, unless otherwise specified.
31. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
32. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the school district, the school district may purchase from other sources to take the place of the items rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.
33. A contract may be canceled at the successful bidder's expense upon non-performance of contract.
34. If the successful bidder fails to deliver as ordered, the school district reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.
35. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
36. When materials, equipment or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within five (5) days of notification. Rejected items left longer than five (5) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.
37. No items are to be shipped or delivered until receipt of an official order from the school district.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

38. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title, or interest therein or his power to execute such contract, to any other person, company or corporation without the previous written consent of the school district.

INSTALLATION OF EQUIPMENT

39. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work, the premises shall be left in a neat, unobstructed condition, the buildings broom cleaned and everything in perfect repair and order. Old materials are the property of the successful bidder unless otherwise specified and shall be removed at successful bidders' expense.
40. Equipment, supplies and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the material.
41. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
42. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
43. Equipment for trade-in shall be dismantled by the successful bidder and removed at their expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented simply "as is". Equipment is available for inspection only at the delivery point listed for new equipment, unless otherwise specified.

GUARANTEES BY THE SUCCESSFUL BIDDER

44. The successful bidder guarantees:
- a. His products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
 - b. To furnish adequate protection from damage for all work and to repair damages of any kind for which he or his workmen are responsible, to the building or equipment, to his own work, or to the work of other successful bidders.
 - c. To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

- d. That all deliveries will be equal to the accepted bid sample.
- e. That the equipment or furniture offered is standard, new, latest model of regular stock product or as required by the specifications, with parts regularly used for the type of equipment or furniture offered; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district.

Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment (one year from the date of acceptance of the replacement). The successful bidder shall make any such replacement immediately upon receiving notice from the school district.

- 45. Delivery must be made as ordered and in accordance with the proposal and specification. If delivery instructions do not appear on order, it will be interpreted to mean prompt delivery (not to exceed 30 days). The decision of the school district as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the successful bidder. Failure to deliver because of delayed payments or for any other reason except that described in Paragraph 52 will be cause for open market purchase at the expense of the successful bidder.
- 46. The school district will not schedule any deliveries for Saturdays, Sundays or legal holidays, except commodities required for daily consumption or where the delivery is an emergency, a replacement or is overdue, in which event the convenience of the school district shall govern.
- 47. Items shall be securely and properly packed for shipment, storage and stocking in new shipping containers and according to accepted commercial practice, without extra charge for packing case, bailing or sacks.
- 48. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of successful bidder when packages are not received in good condition.
- 49. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

50. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of equipment. Any cost incurred due to the failure of the successful bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.
51. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the following information for each item delivered:

Purchase Order Number
Name of Article
Item Number
Quantity
Name of the successful bidder

Carton shall be labeled with purchase order, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

PAYMENTS

52. Payment for the used portion of an inferior delivery will be made by the school district on an adjusted price basis.
53. Payment will be made only after correct presentation claim forms obtained from the ordering school district.
54. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with general conditions and specifications.

SAVING CLAUSE

55. The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

LEGAL

56. Any bidder, whether successful or unsuccessful, shall reimburse the school district for all costs, disbursements and attorneys' fees incurred in connection with any lawsuit, claim, cause of action, etc. which is frivolous, untenable or otherwise without a good faith basis and related to the bidding process or the subject thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT
Plumbing Services
Bid # 23-04

BID SPECIFICATIONS

SCOPE

The Rocky Point Union Free School District invites sealed bids for the provision of plumbing services Districtwide. This bid includes various types of scheduled service, emergency service, and minor new installations. Typical type of work includes, but is not limited to: Pipe break repairs (interior and exterior); replacement of plumbing fixtures; re-piping and/or replacement of hot water radiation; waste disposal repairs; and/or installation of incidental new fixtures and equipment.

The Contractor shall have the resources (labor, materials and equipment) necessary to provide emergency and non-emergency Plumbing services on an "as needed, on-call basis.

Contractor shall provide Regular Hourly Labor Rate defined as Monday through Friday, from 6:00 am through 6:00 pm.

Overtime Hourly Labor Rate will be paid at 1.5 times the Regular Hourly Labor Rate. Overtime is defined as Holidays, weekends or Monday through Friday after 6:00pm and before 6:00 am.

Contractor shall respond to repair/service calls within 24 hours. A quote must be provided within ten (10) days and work shall commence within seven (7) days thereafter, or as scheduled with the Director of Facilities.

Contractor shall provide 24-hour emergency service, 7 days a week, and respond to emergency calls within two (2) hours;

- 1) Emergencies shall be defined and determined by the District
- 2) Contractor shall provide an emergency telephone number to ensure the required two (2) hour response time.

Contractor shall provide a materials mark-up percentage for all materials provided for repairs and/or service.

Contractor shall provide replacement parts and materials to match existing parts and materials unless otherwise approved by the District.

The Rocky Point UFSD has 5 facilities throughout the district:

DISTRICT ADMINISTRATION OFFICE- 90 Rocky Point-Yaphank Road, Rocky Point, NY

Frank J. Carasiti Elementary School- 90 Rocky Point-Yaphank Road, Rocky Point, NY

Joseph A. Edgar Intermediate School- 525 Route 25A, Rocky Point, NY

Rocky Point Middle School- 76 Rocky Point-Yaphank Road, Rocky Point, NY

Rocky Point High School- 82 Rocky Point-Yaphank Road, Rocky Point, NY

QUALIFICATIONS

All bidders shall be capable of performing all tasks on all aspects of the contract.

Bidders must have all legally required certification for any work performed under this contract.

Bidders shall maintain adequate staff to handle routine work and emergencies within the required timeframe(s), as define in these specifications. Upon request, bidders will be required to submit the names and resumes of all current full-time employees.

Bidders shall maintain a primary place of business fully staffed during normal business hours. Home addresses and P.O. boxes are unacceptable.

Bidders must have a 24 hour, 7 days a week on call service and be available at all times. Sundays and holidays included.

CONTRACT REQUIREMENTS

All repair, maintenance and replacement of parts will be authorized directly by the Director of Facilities of the Rocky Point UFSD. Any non-emergency assignment shall have a clear "scope of services" established by the Director of Facilities for the purpose of preparing a detailed cost estimate which includes all estimated labor, materials and equipment needed to complete the assignment. The Contractor will receive a purchase order from the district verifying the acceptance/approval of the detailed cost estimate. The Contractor shall contact the Director of Facilities within seven (7) days of receiving the purchase order before mobilizing to the site in order to discuss arrival times, sign-in procedures, and storage of materials. Failure to meet the response requirements with respect to emergency and non-emergency assignments could result in the termination of the contract.

All emergency repairs will be conducted on a time & material basis as verified by the Director of Facilities or their Duly Authorized Representative at the location of the emergency repair work. All labor, materials and equipment will be recorded upon the completion of the repair. As stated earlier, the Contractor will have a two-hour window to respond to the emergency repair requested by the Department's Point of Contact. Emergencies will be classified as features or conditions that create a clear threat to the Student's & faculty health and safety. Any long-lead materials needed for emergency repairs will be brought to the immediate attention of the Director of Facilities. The Contractor must provide a single point of contact "SPOC", meaning an individual that can be reached by telephone or other mutually agreeable means of communication 24 hours a day, seven (7) days a week and must be able to respond to multiple calls within a 24-hour time period. The district shall provide the Contractor with a Single Point of Contact (SPOC), either the Director of Facilities or their Duly Authorized Representative.

Any and all work performed under this contract that requires the coordination of the utility company shall be conducted directly by the Contractor and considered to be an overhead cost of the contract. If additional design services are required (beyond the scope of services defined by the Director of Facilities) to complete the work, the Director of Facilities shall provide additional information (drawings, complete applications) to the Contractor. All reports and/or forms used by the contractor in the administration of this contract shall be subject to the review and approval of the Director of Facilities.

The contractor must plan and schedule all non-emergency work assignments outside of the instructional day in order to avoid any adverse effect on the Student's & faculty health and safety. In order to meet the various on-call demands by the district, the Contractor must be capable of furnishing a sufficient number of techs to provide service at any given time for each call, and within the required two-hour response limit for emergencies.

For any replacements parts, or new equipment the Contractor shall provide owner's manuals and instructions along with training for the Head Custodian of each building, for all newly installed equipment.

The Rocky Point UFSD reserves the right to not issue any work orders or assignments under this contractual agreement and further states in no way does this contract provide any guarantees entitlements of any jobs or work for the Contractor.

Before an assignment is authorized by the Director of Facilities Administrator, she/he can decide what materials are to be furnished through the annual contract and which materials can be purchased by the district.

SERVICE

1. Contractor's service persons shall have tools and equipment necessary to perform required work.
2. All work must be done in accordance with the National Code, current edition, and all state and local codes.
3. All repair, maintenance and replacement of parts will be authorized directly by the Director of Facilities. Parts that have been replaced shall be removed from the premises unless directed otherwise by the Director of Facilities.
4. All parts shall be new and must be equal to or better than the original equipment. Rebuilt parts may be used only with prior approval of the Director of Facilities. No obsolete materials shall be allowed. The District reserves the right to furnish parts and materials if they deem it to be in their best interest.
5. Contractor shall maintain an adequate inventory of new, original manufacturer's parts and materials so as to insure prompt repairs on short notice.
6. Except for emergency work, the contractor will be required to submit a detailed cost estimate, which includes all estimated labor, materials and equipment needed to complete the assignment, before any work is started.

On emergency work, the contractor must submit his budget cost estimate within forty-eight (48) hours after starting the job. Contractor may be required to furnish a "not-to-exceed" price for a specific project to enable the District to encumber funds for that work.

7. All quotes must be detailed, showing the labor (hours x rate) and the materials (cost + markup) broken out, as per bid pricing.

8. No travel time will be paid. Payments will be made only for time on the job. All invoices must be accompanied by **daily service tickets** specifying time of arrival, work done, materials used, time of departure for each employee, and must be signed by an authorized representative of the District. A copy of this ticket is to be left with the signer, and this shall be the basis for payment. Service tickets not submitted in fashion will result in payments being held up.

9. When contractor is called up to perform emergency work, the service tickets shall be mailed the following day to the Director of Facilities for signature.

10. The District reserves the right to assign its personnel to assist the contractor's mechanics if they deem it to be in their best interest.

11. Contractor must follow the rules and regulations of the school district. This includes, but is not limited to, employees displaying photo identification and wearing a name tag. Contractor must ensure that his/her employees abide by the prohibition against smoking in school buildings or on school grounds.

12. Contractor shall pay his employees the "prevailing rate of wage" as defined in Section 220 of the New York State Labor Law, Schedule of Wages. The Rocky Point Union Free School District will require proof of payment of the employee's workers reflecting the prevailing rate of wages, through certified payroll.

13. The Contractor shall take all reasonable precautions to avoid damage to property or injury to persons.

14. The Contractor shall instruct the Director of Facilities or their Duly Authorized Representative in basic operation of systems to provide the best operating efficiency or conditions.

LABOR

All labor needed to perform the various on-call services shall be identified by the Contractor prior to any work performed for each assignment. The Contractor shall include a breakdown of labor in hours using the contract items identified on the itemized proposal forms. The unit cost bid by the Contractor shall be for each hour that an individual worker has performed repair, maintenance, upgrades and replacement parts as certified by the Director of Facilities. The unit cost (hourly rate) shall include all overhead and profit in addition to the total cost of the labor (includes all supplemental and fringe benefits). Overtime may be billed at 1.5 times the hourly rate, as defined by the DOL, and certified payrolls must reflect the overtime rate.

For all non-emergency and emergency assignments authorized by the Director of Facilities Administrator, **travel time to and from the job site is NOT included under this contract.** The Director of Facilities Administrator and/or their Duly Authorized Representative (Head Custodian) shall verify all workers and the amount of time used on each assignment by the sign-in sheets at each building that the contractor and its employees must sign before beginning work and after work is completed for each day.

PREVAILING WAGE RATES AND SCHEDULE:

It shall be the responsibility of the Contractor to comply with all New York State Labor Laws, including but not limited to, Article 8, Section 220 of the New York State Labor Law as well as Suffolk County Labor regulations. **PRC # 2022004680** has been assigned to this contract.

Prevailing wage information for this contract can be accessed on the New York State Department of Labor website: <http://wpp.labor.state.ny.us/>

SUBCONTRACTING

Contractor shall not engage subcontractors, hire others to perform all or part of this Contract, nor otherwise delegate its obligations to perform under this Contract without the prior approval of the District.

In the event that the District approves the use of a subcontractor, Contractor may add 5% to their cost. Subcontractor invoice must be attached to Contractor invoice in order to receive payment.

REQUIRED INSURANCES & DOCUMENTATION

See General Conditions of Bid Proposal section for requirements.

MATERIALS

All materials used for the repair, maintenance, upgrades and/or replacement parts shall be identified for each separate assignment performed under this contract. All payment applications will have receipts to substantiate the actual costs of the materials. All materials can be marked up from the dealers' cost to a maximum of 10 percent (10%) by the Contractor. **Failure to provide evidence of "actual" costs for materials in the form of receipts will result in a rejection of the payment application by the District.**

The vendor shall supply only original manufacturers or other approved replacement parts. The contractor shall have and maintain on hand locally a supply of spare parts sufficient for the normal maintenance and repair of District systems. Whenever repairs, service or adjustments are required, the vendor shall supply same promptly, (within 1-3 normal working days). Emergency calls shall be as prompt as circumstances reasonably permit. The District reserves the right to take competitive quotations in order to obtain the most economical means of accomplishing the work to be done.

SPECIALTIES

The Contractor shall maintain appropriate service tools including, but not limited to Laptop Computers, Portable Operator Terminals and all necessary diagnostic tools.

EQUIPMENT

If necessary, and with prior approval of the Director of Facilities, rental of equipment is permitted under this contract. Equipment rental may be marked up from the dealers' cost to a maximum of 15 percent (15%) by the Contractor. **Failure to provide evidence of "actual" costs for materials in the form of receipts will result in a rejection of the payment application by the District.**

Hourly aerial truck rates will be in effect only during "active" use. No charges will be accrued for idle equipment or overnight storage.

WARRANTY PERIOD

1. **Performance Warranty:** The vendor shall guarantee all work, equipment and materials included in the service against any defects in workmanship; and shall satisfactorily correct, at no cost to the District, any such defect that may become apparent within a period of one year after acceptance of work. The warranty period shall commence upon date of completion, inspection and acceptance by the District representative as specified at contract signing.

2. **Material Warranty:** Parts furnished under this contract shall be the latest improved parts in current production, as offered to commercial trade, and shall be of quality material. Used, shopworn, demonstrator, prototype, reconditioned or discontinued parts or materials are not acceptable. Rebuilt parts may only be used with the prior approval of the District. The District reserves the right to furnish parts and materials if it is in the best interest of the District. The warranty period for vendor provided materials shall be for a period of one year after acceptance of work or within the manufacturer's warranty, whichever is later. The warranty period shall commence upon date of acceptance by the District. Vendor shall provide the District's Buildings & Grounds office with all manufacturers' warranty documents.

PUBLIC UTILITIES AND SERVICES

Should any construction related to gas lines, electric lines, etc. be required, the following shall be adhered to:

The Utility Companies shall be notified by the Contractor in accordance with section 1918 Of the Penal Law of the State of New York and Article 20, Section 322-a of the New York State General Business Law entitled, "Construction or Blasting Near Pipes Conveying Combustible Gas", which states, "the person having direction or control of such works shall give notice and further, he shall ascertain whether there is within one hundred feet in such street, highway or public place, any pipe conveying combustible gas".

This Contractor and all other excavators must comply with Industrial Code Part 53 whereby this Contractor must obtain the list of each operator of underground facilities and provide advanced notice to each operator his intent to perform excavation in the area specified in this contract. The Contractor will be responsible for the complete mark-out of all underground utilites.

All conduits, sewers, storm drains, water mains, underground electric and telephone conductors or conduits or gas mains encountered in any construction shall be properly and safely taken care of by the Contractor, who shall, upon entering same, notify the public corporation to whom they belong, in order that they may be changed in such a manner as not to interfere with the final construction it is impossible to cross over, under or around the other utility.

In case any damage shall result in any service pipe for water, gas, irrigation, telephone or any other public or private sewer or conduit, The Contractor shall, without delay, and at his own expense, repair the same to the satisfaction of the Director of Facilities and/or their Duly Authorized Representative, and in case such repairs are not made satisfactorily or promptly, the District may have the repairs made by another Contractor, or otherwise, and deduct the cost of same from any monies due or about to come due the Contractor.

ASBESTOS CONTAINING MATERIALS

If the scope of work involves disturbing building materials, contractor is responsible to review the Asbestos Management Plan and most recent AHERA Inspection report and certify that the scope will not disturb any suspect or known asbestos containing materials. If contractor has questions about the document or building materials, contractor will call Mr. Paul Martinez, Director of Facilities at Rocky Point UFSD. You can view the most recent reports on the links below:

- a. You can view "2021 Surv 4. Joseph A. Edgar School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:24c576de-1b65-440b-82ba-51fedc9035a7>
- b. You can view "2021 Surv. 4 Frank J. Carasiti Elementary School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:4596cdf6-f14f-43f9-b950-3e1e177ad0e7>
- c. You can view "2021 Surv. 4 Rocky Point High School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:7db24511-061b-43fd-8a41-975bc57e0162>

CLEANUP

The Contractor shall at all times keep the areas free from accumulation of waste material and rubbish, and prior to completion of work, remove and dispose any rubbish at his expense from and about the premises. District's waste containers (dumpsters) are not to be used for this purpose by the Contractor. Upon completion of a working day, the Contractor shall leave work and premises in clean, neat and workmanlike conditions satisfactory to the Director of Facilities and/or its Duly Authorized Representative.

It is expected that the Contractor will exercise caution and use good judgment in an effort to eliminate possible damage to person or property when working in close proximity to walls, fences, road ways, automobiles, overhead/buried utility lines, etc. The Contractor assumes full responsibility for any and all damages resulting from the work performed.

The Contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Plant Facilities Administrator and/or their Duly Authorized Representative.

SITE RESTORATION

The contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Director of Facilities and/or his Duly Authorized Representative.

BASIS OF AWARD

The district shall award and procure a contract with the lowest responsible bidder who is capable of meeting all of the contract requirements (in addition to the district's boilerplate requirements) and can furnish a price for ALL of the items defined in the Bid Response Sheet. A weighted basis on the prices provided will be used when determining the award recommendation to the lowest, responsible bidder.

INVOICING

The contractor shall submit properly completed invoices with supporting work orders attached prior to receiving payment in any form. All invoices with corresponding signed work orders shall be submitted to the Accounts Payable Dept. at 90 Rocky Point-Yaphank Road, Rocky Point, NY 11778 for payment.

1. Invoices shall reference the purchase order number
2. Invoices shall reference the bid number
3. Invoices shall break down materials cost (showing markup) and labor cost (hours x rate) to match the bid and quote
4. Invoices shall match service ticket that was signed by district employee on the day of service
5. Invoices for repairs or new installations shall be submitted within sixty (60) days from date of service completion. Failure to comply may affect future contracts with the District.
6. Invoices for materials shall include receipts to support the materials mark-up percentage
7. Invoices for service contracts shall be submitted in accordance with schedules identified on the *Bid Response Sheet*.
8. Invoices shall come with completed applicable prevailing wage form. Without these sheets, payment will not be completed.

Vendor Name: Maccarone Plumbing Authorized Signature: 

BID RESPONSE SHEET

Plumbing Services

Bid #23-04

The Contractor shall have the resources (labor, materials and equipment) necessary to mobilize within two (2) hours for emergency repairs and, for all non-emergency assignments, a quote must be provided within ten (10) days of request and work shall commence within seven (7) days or as scheduled by the Director of Facilities for all aspects of the, "as needed", on-call services contract.

1. Regular Hourly Labor Rate \$ 130.00 per man
2. Regular Hourly Labor Helper Rate \$ 86.00 per man

Overtime rate will be 1.5 times the hourly rate quoted above. (Overtime hours as defined in Specifications). Overtime will only be paid when certified payrolls indicate employees were paid overtime.

3. Materials Mark Up Percentage 10 % (not to exceed 10%)

In the event that two vendors bid the same hourly rate, the lowest Materials Mark- up percentage may be used to determine bid award.

4. Emergency Telephone Number (516) 674-1553 - After Hours/Weekends
 (516) 671-3232 - Mon-Fri 8-5

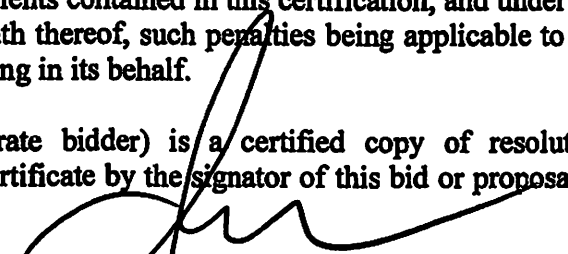
Name of Firm Maccarone Plumbing Inc.
Contact Person John Maccarone
Contact Signature [Signature]
Address 10 Sea Cliff Ave
 Glen Cove, NY 11542
Office Phone: 516-671-3232
Cell Phone: _____

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.



Signature
President

Title

RESOLUTION-for corporate bidders only

RESOLVED that John Maccarone be authorized to sign and submit the bid or proposal of this corporation for the following project, Plumbing services

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Maccarone Plumbing Corporation at a meeting the 18 day of May 2022 and is still in full force and effect this 18 day of May 2022

Seal of the Corporation

Secretary



AFFIDAVIT OF COMPLIANCE

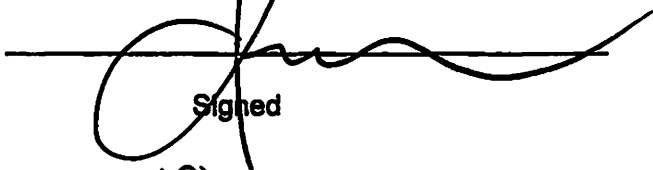
STATE OF

COUNTY OF

John Maccarone, being duly sworn, deposes and says:


- 1) That (s)he is an officer or representative of Maccarone Plumbing Inc. and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to Maccarone Plumbing Inc. such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties


Signed

5/18/22
Date

Sworn to before me this 18
Day of May, 2022


Notary Public

MICHELLE A MATTIA
NOTARY PUBLIC-STATE OF NEW YORK
No. 01MA6308321
Qualified in Suffolk County
My Commission Expires 07-21-2022

Seal

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL §165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, John Maccarone, being duly sworn, deposes and says that he/she is the President of the Maccarone Plumbing Inc. Corporation and that neither the

Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

SIGNED

SWORN to before me this

18 day of May

2022

Notary Public: Michelle A Mattia

MICHELLE A MATTIA
NOTARY PUBLIC-STATE OF NEW YORK
No. 01MA6308321
Qualified in Suffolk County
My Commission Expires 07-21-2022

ADMINISTRATIVE OFFICE
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NY 11778

REFERENCES

Company Name: Riverhead School District
Address: 700 Osborne Ave, Riverhead
Contact Person: _____
Telephone: () _____
Dates of Contract(s) - 6/30/22

Company Name: Brentwood UFSID
Address: 52 3rd Ave, Brentwood
Contact Person: _____
Telephone: () _____
Date of Contract(s) - 7/9/22

Company Name: Smithtown Schools
Address: 26 New York Ave, Smithtown
Contact Person: _____
Telephone: () _____
Date of Contract(s) - 7/9/22

Vendor Name: Maccarone Plumbing Inc.

**ADVERTISEMENT
INVITATION TO BIDDERS**

The Board of Education of the Rocky Point Union Free School District at Rocky Point, Town of Brookhaven, Suffolk County, New York hereby invites sealed bids for:

- 11:00am Schedule No.: 23-03 HVAC Maintenance & Repair**
- 11:30am Schedule No.: 23-04 Plumbing Services**
- 12:00pm Schedule No.: 23-06 Integrated Pest Management**
- ✓12:30pm Schedule No.: 23-05 Irrigation System Maintenance & Repair**
- 1:00pm Schedule No.: 23-07 Asphalt/Concrete Paving & Repair**
- 1:30pm Schedule No.: 23-08 Cesspool/Septic Tank/Waste Line/Sewer-Jet Services**

as specified in the contract documents.

Bids will be received until the prevailing time posted above, on Thursday, May 26, 2022, at the District Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778, at which time and place all bids will be publicly opened and read aloud.

Bid title should be clearly marked on each envelope, along with the date and time of the bid opening.

The Board of Education reserves the right to reject any and all bids or to accept that bid which in its judgment is in the best interest of the School District.

Any bid submitted will be binding for Sixty (60) days after the formal opening thereof, and no bid shall be withdrawn during that time, pending the decision of the Board of Education.

The contract documents, including specifications may be obtained between the hours of 9:00 A.M. and 3:00 P.M., Monday through Friday at the District Administration Building, 90 Rocky Point-Yaphank Rd, Rocky Point, NY beginning Thursday, May 12, 2022.

**BY ORDER OF THE;
Board of Education
Rocky Point Union Free School District
At Rocky Point, Town of Brookhaven
Suffolk County, New York**

**By: Debra Hoffman
Purchasing Agent**

DATED: May 12, 2022

LEGAL ADVERTISING

ROCKY POINT UNION FREE SCHOOL DISTRICT
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
BIDDERS PROPOSAL AND CERTIFICATION

The Board of Education
Rocky Point Union Free School District
Rocky Point, NY 11778

Attn: Administrative Office

Gentlemen:

The undersigned agrees to furnish and deliver, in accordance with all specifications and general conditions contained in the attached bid information package, the item(s) and/or service(s) indicated at the price(s) entered below, and agrees to enter into a contract to provide same by acceptance of a purchase order. The undersigned bidder further certifies to having read these specifications, conditions and instructions, and offers to furnish the item(s) or services(s) specified to the Rocky Point Union Free School District in exact accordance with same, as indicated on pages contained in the bid information sheets. It is understood that the Board of Education reserves the right to award this bid to the lowest acceptable bidder, or to reject any or all bids, as best serves the interests of the school district, as determined by the Board of Education.

Schedule No.: 23-05 Irrigation System Maintenance & Repair

Date/Time of Opening: May 26, 2022 @ 12:30pm


Name of Bidder

Watercraft Irrigation Inc.
Address

173 No. Main St Sayville NY 11782

Phone: 800/685-8361

Signed by


Robert Imhoff
Name (Print)

President
Title

5/21/22
Date

Note: All communication in connection with this bid should be addressed to Debra Hoffman, Purchasing Agent, Rocky Point Union Free School District, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number: 631-849-7563.

ROCKY POINT UNION FREE SCHOOL DISTRICT
ADDITIONAL GENERAL CONDITIONS

GENERAL

Prices as quoted in this bid shall remain in effect without upward revision for the full period of contract.

Firms responding to this bid shall comply with the Prevailing Rate Schedule, Article 8, of the New York State Labor Law, PRC # 2022004945.

PERIOD OF CONTRACT

The term of this contract shall be from 7/01/22 through 6/30/23. Either party may terminate the contract for any reason by giving thirty (30) days written notice.

SPECIAL

The services required to be performed by this bid must comply with any and all Federal, State, Municipal and Local Laws pertinent thereto, in addition to the rules and regulations of any Administrative Agency having jurisdiction thereof, together with any amendments to said laws, rules and regulations.

RESERVATION

The school district shall order the articles specified in this bid from the successful bidder/s, subject to the availability of appropriated funds, i.e. budget approved and passed by the voters of the district at an annual election held by the district for that purpose.

The contract may be canceled or annulled by the district upon non-performance of contract terms including but not limited to the quality of workmanship, availability of qualified employees and/or project durations; or failure of the Contractor to furnish performance surety within ten (10) days from date of request. Any unfulfilled deliveries against such contract may be purchased from other sources at the Contractor's expense. Upon termination, all obligations related to this contract shall cease, and the Contractor shall be entitled to reimbursement only for services satisfactorily rendered and completed as of the effective date of termination.

HOLD HARMLESS

The Contractor agrees to indemnify and save harmless the Rocky Point Union Free School District against any and all liability, loss, damage, cost or expenses which the Rocky Point Union Free School District may hereafter incur, suffer, or be required to pay by the reason of injury to any person or persons through the negligent or willful act of the Contractor or sub-contractor or the servants or agents of the Contractor or sub-contractor or for any other reason whatsoever arising out of the performance of said contract.

ADDITIONAL GENERAL CONDITIONS

In the event that any action suit or proceeding is brought against the Rocky Point Union Free School District upon any liability arising out of the contract hereinbefore mentioned, the said Rocky Point Union Free School District shall give notice in writing thereof to the Contractor by certified mail-return receipt requested, addressed to the Contractor at the address herein given. Upon receipt of such notice the Contractor at his or its own expense shall defend against such claim, action or proceeding and take all such steps as may be necessary or proper therein by preventing the entry of a judgment or order against the Rocky Point Union Free School District and to do whatever else may be necessary to protect the interest of the Rocky Point Union Free School District

PERFORMANCE BOND

~~A Performance Bond in the amount of \$20,000 shall be required of the successful bidder within ten (10) days of receipt of award notice from the District. The successful bidder shall submit to the District a corporate bond to guarantee the specific performance of this contract. Such bond shall be with a surety company duly licensed to do business in the State of New York and shall otherwise meet with the approval of the District. Premiums on said bonds shall be paid by the contractor for work under this contract.~~

IRAN DIVESTMENT ACT

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that it is not on the "Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2013" list ("Prohibited Entities List") posted on the OGS website at: <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a Contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

During the term of the Contract, should the Rocky Point UFSD receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, Rocky Point UFSD will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then Rocky Point UFSD shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, seeking compliance, recovering damages, or declaring the Contractor in default.

Rocky Point UFSD reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

ADDITIONAL GENERAL CONDITIONS

INSURANCE REQUIREMENTS-CONTRACTOR

The Contractor shall purchase and maintain during the life of the contract the following insurance. This insurance must be purchased from a New York State licensed, A.M. Rated "A" or "A+" carrier. The Rocky Point Union Free School District and the Rocky Point Board of Education, with the exception of Workers' Compensation and Employers Liability Insurance, shall be named as additional insured and certificate holder. An original of the certificate shall be mailed to the District, with a provision that in the event the policies are either canceled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The Contractor shall not commence work under this contract until they have obtained all insurance as required and such insurance has been approved by the District.

The Contractor shall require any subcontractor(s) to provide all of the requirements of this section before any work is to commence. In addition, all subcontractors must carry statutory Workers' Compensation and Employers Liability Insurance for their employees.

I. Commercial General Liability Insurance:

"Occurrence" form, including Premises-Operations, Products-Completed Operations, Contractual, Personal Injury, Owner-Contractor Protective and Fire Damage Legal Liability. Coverage shall be in, at minimum, the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate.

II. Comprehensive Automobile Liability Insurance:

On owned, hired, leased, or non-owned motor vehicles in the amount of \$1,000,000 per occurrence, Combined Single Limit. Policy should include code 1-"any auto" and Insurance Services Office (I.S.O.) endorsement CA 0029 (Ed. 12/88)-Changes in Business Auto and Truckers Coverage.

With regard to Comprehensive Automobile and Commercial General Liability coverages, the policies shall be endorsed to contain the following provisions:

- Contractor's insurance coverage shall be primary insurance as respects the District, its Board, officers, employees and volunteers.
- Any insurance or self-insurance maintained by the District, its Board, officers, Employees and volunteers shall be excess of the Contractor's Insurance and shall not contribute to it.
- The District and its Board shall enjoy all rights and privileges of the policy contract without the responsibility to pay premiums

III. Workers' Compensation and Employers Liability:

Statutory Workers' Compensation and Employers Liability Insurance for all of his employees to be engaged in work under the contract and if such work is sublet, the contract shall require the subcontractor to maintain similar coverage for all of his employees.

ADDITIONAL GENERAL CONDITIONS

INSPECTION AND INFORMATION

EXAMINATION OF THE SITE, CONTRACT DOCUMENTS AND OTHER RELEVANT MATERIAL:

Each bidder is encouraged to visit the site of the proposed work, to fully acquaint and familiarize himself with conditions as they fully exist and the character of the operations to be carried on under the proposed contract and make such investigations as he may see fit so that he may fully understand the facilities, difficulties and restrictions attending the execution of the work under this contract. The failure or omission of any bidder to receive or examine any form, instrument or document or any part of the contract documents or to visit the site and acquaint himself with conditions there existing, shall in no way relieve any bidder from any obligations with respect to this proposal, including that of furnishing the material and labor necessary to complete the performance of all the provisions of the proposed contract and the contemplated work therein. By submitting a proposal, the bidder represents and agrees that he has carefully examined and investigated the site and all other matters which in any way affect the work or performance of the contract. As a result of such examination he fully understands the intent and purpose thereof, and his obligations thereunder and that he will not make any claim for or have any right to damages because of any lack of information.

PREVAILING WAGE RATE SCHEDULE

This contract is subject to all New York State Labor Laws and Prevailing Wage regulations. As per article (s) 8 and 9, of the New York State Labor Laws, wages paid for the performance of this contract shall not be less than those listed as minimum by the New York State Commissioner of Labor for the occupations listed.

The Contractor shall further be responsible for making any necessary adjustments to the wages paid for performance of this contract as required by the New York State Labor Laws.

Every Contractor and subcontractor shall submit to the Department of Jurisdiction (Contracting Agency), within thirty (30) days thereafter, a transcript of the original payrolls, subscribed and affirmed as true under penalty of perjury. The Department of Jurisdiction (Contracting Agency) shall receive and maintain such payrolls.

Bidders are cautioned that if they submit a bid which is beneath the wage rate, they are not relieved from the responsibility to pay their employees in accordance with the New York State published mandated "prevailing rate schedule".

In accordance with Prevailing Wage Law, all invoices must be submitted with certified payroll documentation.

ADDITIONAL GENERAL CONDITIONS

USE OF BID BY OTHER ENTITIES

Although this solicitation was issued, evaluated and awarded by the Rocky Point Union Free School District (RPUFSD), RPUFSD permits all municipal, not-for-profit and political subdivisions authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this solicitation in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between RPUFSD and the vendor. Any political subdivision utilizing this contract is responsible for all payments between that political subdivision and the awarded vendor(s). All political subdivisions are required to generate their own purchase orders (to the successful vendor) in accordance with the bid provisions and the schedule of award, and acquire and maintain all required documentation.

EXTENSION CLAUSE

Extension Clause- Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

(For the purchase of materials, supplies and equipment)

All invitations to bid issued by the above name School District will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the School District.

1. The date and time of bid opening will be given in the Notice to Bidders.
2. All bids must be submitted on and in accordance with forms provided by the board.
3. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
4. All information required by Notice to Bidders, Specifications and Bid Offer in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in compliance with the specifications.
6. No alteration, erasure or addition is to be made in the typewritten or printed manner. Deviation from the specifications must be set forth in space provided in bid for this purpose.
7. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed or typewritten signatures are not acceptable.
8. Sales to school districts are not affected by any fair trade agreements. (General Business Law, Ch. 39, Sec 369-a, Sub.3, L. 1941)
9. No charge will be allowed for federal, state or municipal sales and excise taxes since the school district is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
10. In all specifications, the words "or equal" are understood after each article giving manufacturer's name or catalog reference, or on any patented article. The decision of the school district as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, bidder must in every instance give the trade designation of the article, manufacturer's name, and detailed specification of item he proposes to furnish. Otherwise, bid will be construed as submitted on the identical item as specified.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

11. Bids on equipment must be on standard new equipment, of latest model and in current production, unless otherwise specified.
12. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
13. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
14. All prices quoted must be "per unit" as specified; e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
15. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
16. Prices shall be net, including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the proposal. If award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.
17.
 - a. The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendor of materials, supplies or equipment of the type described in the invitation for bids, and
 - b. The contents of the bid have not been communicated by the bidder, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith prior to the official opening of the bid.
 - c. That to his knowledge no member of the Board of Education of the Rocky Point Union Free School District or any officer or employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or service to which it relates, or in any portion of the profits thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

18. All bids must be sealed. They may be submitted either in plain, opaque, envelopes or in those furnished by the school district. All bids must be addressed to:

Rocky Point Union Free School District
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Attention: Debra Hoffman, Purchasing Agent

Bid envelopes must be clearly marked "Bid". Also the date and time of the bid opening as indicated on the Notice to Bidders must appear on the envelope. Bids must not be attached to or enclosed in packages containing bid samples. Telegraphed bids may be considered at the discretion of the school district. Telephoned quotations or amendments will not be accepted at any time.

19. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the school district, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and such interpretations and any supplemental instructions will be sent to all bidders of record by the school district in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.
20. If the supplies, materials or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance of his contract, such agreement to be executed by the bidder within 15 days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York, be a A.M. Best Rated "A" or "A+" carrier, and must be satisfactory to the attorney for the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the board.
21. If required in the bid documents, each bidder shall include with his bid, a bid bond or certified check in the amount of five percent (5%) of his total bid, drawn in favor of the Board of Education. Such checks or bonds will be returned to unsuccessful bidders as soon as contracts are signed or purchase orders acknowledged by the successful bidders. Bid deposits of successful bidders will be returned upon the satisfactory completion of the contract.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

SAMPLES

22. All specifications are minimum standards; and accepted bid samples do not supersede specifications for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid sample.
23. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.
24. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) days of the request, or as directed, for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned and the school district shall have the right to dispose of them as its own property.
25. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the school district. Failure on the part of the bidder to examine sample shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

AWARD

26. Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.
27. The school district reserves the right to reject all bids. Also reserved is the right to reject, for cause, any bid in whole or in part; to waive technical defects, qualifications; irregularities; and omissions if in its judgment the best interests of the district will be served. Also reserved is the right to reject bids and to purchase items on State contract, or other Board of Education approved contract, if such items can be obtained on the same terms, conditions, specifications and at a lower price.
28. The school district reserves the right to make awards within 60 days after the date of the bid opening during which period bids may not be withdrawn unless the bidder distinctly states in his bid that acceptance thereof must be made within in a shorter specified time.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

29. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award bids on individual items or on total sums.
30. Each bid will be received with the understanding that the acceptance thereof in writing by the school district, approved by the board of education, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his bid. Contract shall bind the school district on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered, within 10 (ten) per cent over or under the award quantity, unless otherwise specified.
31. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
32. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the school district, the school district may purchase from other sources to take the place of the items rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.
33. A contract may be canceled at the successful bidder's expense upon non-performance of contract.
34. If the successful bidder fails to deliver as ordered, the school district reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.
35. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
36. When materials, equipment or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within five (5) days of notification. Rejected items left longer than five (5) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.
37. No items are to be shipped or delivered until receipt of an official order from the school district.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

38. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title, or interest therein or his power to execute such contract, to any other person, company or corporation without the previous written consent of the school district.

INSTALLATION OF EQUIPMENT

39. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work, the premises shall be left in a neat, unobstructed condition, the buildings broom cleaned and everything in perfect repair and order. Old materials are the property of the successful bidder unless otherwise specified and shall be removed at successful bidders' expense.
40. Equipment, supplies and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the material.
41. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
42. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
43. Equipment for trade-in shall be dismantled by the successful bidder and removed at their expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented simply "as is". Equipment is available for inspection only at the delivery point listed for new equipment, unless otherwise specified.

GUARANTEES BY THE SUCCESSFUL BIDDER

44. The successful bidder guarantees:
- a. His products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
 - b. To furnish adequate protection from damage for all work and to repair damages of any kind for which he or his workmen are responsible, to the building or equipment, to his own work, or to the work of other successful bidders.
 - c. To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

- d. That all deliveries will be equal to the accepted bid sample.
- e. That the equipment or furniture offered is standard, new, latest model of regular stock product or as required by the specifications, with parts regularly used for the type of equipment or furniture offered; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district.

Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment (one year from the date of acceptance of the replacement). The successful bidder shall make any such replacement immediately upon receiving notice from the school district.

- 45. Delivery must be made as ordered and in accordance with the proposal and specification. If delivery instructions do not appear on order, it will be interpreted to mean prompt delivery (not to exceed 30 days). The decision of the school district as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the successful bidder. Failure to deliver because of delayed payments or for any other reason except that described in Paragraph 52 will be cause for open market purchase at the expense of the successful bidder.
- 46. The school district will not schedule any deliveries for Saturdays, Sundays or legal holidays, except commodities required for daily consumption or where the delivery is an emergency, a replacement or is overdue, in which event the convenience of the school district shall govern.
- 47. Items shall be securely and properly packed for shipment, storage and stocking in new shipping containers and according to accepted commercial practice, without extra charge for packing case, bailing or sacks.
- 48. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of successful bidder when packages are not received in good condition.
- 49. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

50. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of equipment. Any cost incurred due to the failure of the successful bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.
51. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the following information for each item delivered:

Purchase Order Number
Name of Article
Item Number
Quantity
Name of the successful bidder

Carton shall be labeled with purchase order, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

PAYMENTS

52. Payment for the used portion of an inferior delivery will be made by the school district on an adjusted price basis.
53. Payment will be made only after correct presentation claim forms obtained from the ordering school district.
54. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with general conditions and specifications.

SAVING CLAUSE

55. The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

LEGAL

56. Any bidder, whether successful or unsuccessful, shall reimburse the school district for all costs, disbursements and attorneys' fees incurred in connection with any lawsuit, claim, cause of action, etc. which is frivolous, untenable or otherwise without a good faith basis and related to the bidding process or the subject thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT
Irrigation System Maintenance & Repair
Bid #23-05

SPECIFICATIONS

SCOPE

The Rocky Point UFSD invites sealed bids for the provision of winterization, spring start up, and Repairs as needed to the District's existing irrigation system. Vendor must also have the capacity to install and service remote evapotranspiration controllers.

The Contractor shall have the resources (labor, materials, and equipment) necessary to provide emergency and non-emergency Irrigation System services on an "as needed", on-call basis as well as for scheduled maintenance.

SERVICE/REPAIR SPECIFICATIONS

1. SPRING STARTUP

- Turn on all systems.
 - Timer will be turned on, thoroughly checked and re-programmed if necessary.
 - Zones to be turned on one at a time and thoroughly inspected to make sure all heads and valves are in proper working order.
 - The system will be checked for leaks and pressure drops.
 - If any repairs are required, the contractor is to explain the problems and repair costs to the Plant Facilities Administrator and are not to proceed until discussed thereof.
- Spring Start Up shall be completed no later than April 15th.

2. WINTERIZATION

- Shut down all locks.
- Blowout all lines.
- Winterization shall be completed no later than November 1st.

3. REPAIRS

- Contractor shall respond to repair/service calls within 24 hours
- Contractor may charge the District for repairs made necessary by vandalism, misuse, and ordinary wear but Contractor shall be responsible for repair costs (labor and materials) for any lines or equipment damaged by freezing.
- Contractor shall provide replacement parts and materials to match existing parts and materials unless otherwise approved by the District.
- Contractor shall provide parts/materials discount percentage for all parts/materials provided for repairs and/or service

4. ADDITIONAL SPECIFICATIONS

- Except for emergency work, the Contractor will be required to submit an estimate before any new zone work is started.
- Quotes are to include a breakdown of hours, number of workers, materials list with discount, scope of project/work to be performed prominently written out on the quote. Site maps are to be included on all new zoning work quotes.
- No work is to be started until a Purchase Order is issued.
- On emergency work, Contractor must submit his estimate within forty-eight hours after starting the job.
- Contractor may be required to furnish a "not-to-exceed" price for a specific project to enable District to encumber funds for the job.

5. IRRIGATION SYSTEM MAINTENANCE & REPAIR

- Contractor shall sign in at the Buildings & Grounds office with the District prior to performing work on District premises and shall sign out when work has been completed. A Service Ticket shall be used daily for work performed and signed off on by the Director of Facilities or his/her designee. Service Tickets shall accompany all invoices.

6. EXISTING SYSTEM/SITE INSPECTION

- There are eleven (11) controllers and five hundred (500) heads in the existing irrigation system, throughout the District. A list of controllers, zones and number of heads are provided within this bid specification. Bidders wishing to inspect the site or acquire more information about the system may contact the Director of Facilities at (631) 849-7242.

BIDDER QUALIFICATIONS

All qualifications shall be submitted at the time of bid. Any bids without said qualifications win not be considered.

All bidders shall be capable of performing all tasks on all aspects of the contract.

Bidders shall maintain a primary place of business fully staffed during normal business hours. Home addresses and P.O. boxes are unacceptable. Bidders shall maintain a minimum parts inventory of \$5,000 which may be disbursed between the primary place of business and service vehicles.

Bidders must have a 24 hour, 7 days a week on call service and be available at all times. Sundays and holidays included.

MOBILIZATION

The Contractor shall provide all labor, materials, equipment and services necessary to perform the intended work. As stated earlier, the response time for emergency repair assignments is a maximum of two hours from the time of being notified (unless materials are long lead or are unavailable) and a maximum of three business days for non-emergency related assignments (unless materials for certain assignments are long lead).

Materials and equipment required for the performance of the work may be stored at the sites only at locations and for periods of time as approved by the Director of Facilities or his/her Duly Authorized Representative.

The Contractor shall complete all work assignments as ordered by the Director of Facilities and/or their Duly Authorized Representative within 10 business days unless the scope of work for the assignment warrants additional time.

CONTRACT REQUIREMENTS

All repair, maintenance and replacement of parts will be authorized directly by the Director of Facilities of the Rocky Point UFSD. Any non-emergency assignment shall have a clear "scope of services" established by the Director of Facilities for the purpose of preparing a detailed cost estimate which includes all estimated labor, materials and equipment needed to complete the assignment. The Contractor will receive a purchase order from the district verifying the acceptance/approval of the detailed cost estimate. The Contractor shall contact the Director of Facilities within 3 days of receiving the purchase order before mobilizing to the site in order to discuss arrival times, sign-in procedures, and storage of materials. Failure to meet the response requirements with respect to emergency and non-emergency assignments could result in the termination of the contract.

All emergency repairs will be conducted on a time & material basis as verified by the Director of Facilities or their Duly Authorized Representative at the location of the emergency repair work. All labor, materials and equipment will be recorded upon the completion of the repair. As stated earlier, the Contractor will have a two-hour window to respond to the emergency repair requested by the Department's Point of Contact. Emergencies will be classified as features or conditions that create a clear threat to the Student's health and safety. Any long-lead materials needed for emergency repairs will be brought to the immediate attention of the Director of Facilities. The Contractor must provide a single point of contact "SPOC". Meaning, an individual that can be reached by telephone or other mutually agreeable means of communication 24 hours a day, seven (7) days a week and must be able to respond to multiple calls within a 24 hour time period. The district shall provide the Contractor with a Single Point of Contact (SPOC), either the Director of Facilities, Head Custodian or a Security Guard.

Any and all work performed under this contract that requires the coordination of the utility company shall be conducted directly by the Contractor and considered to be an overhead cost of the contract. If additional design services are required (beyond the scope of services defined by the Director of Facilities) to complete the work, the Director of Facilities shall provide additional information (drawings, complete applications) to the Contractor. All reports and/or forms used by the contractor in the administration of this contract shall be subject to the review and approval of the Director of Facilities.

The contractor must plan and schedule all non-emergency work assignments outside of the instructional day to avoid any adverse effect on the students and faculty health and safety. Building facilities are in use Monday through Friday 7AM to 4PM.

In order to meet the various on-call demands by the District, the Contractor must be capable of furnishing a sufficient number of techs to provide service at any given time for each call, and within the two-hour response limit for emergencies

For any replacements parts or upgrades (if applicable) the Contractor shall provide owner's manuals and instructions along with training for the Head Custodian of each building, for all newly installed equipment.

The Rocky Point UFSD reserves the right to not issue any work orders or assignments under this contractual agreement and further states in no way does this contract provide any guarantees entitlements of any jobs or work for the Contractor.

Before an assignment is authorized by the Director of Facilities, she/he can decide what materials are to be furnished through the annual contract and which materials can be purchased by the district.

SERVICE

1. Contractor's service persons shall have tools and equipment necessary to perform required work.
2. All work must be done in accordance with the National Code, current edition, and all state and local codes.
3. All repair, maintenance and replacement of parts will be authorized directly by the Director of Facilities. Parts that have been replaced shall be removed from the premises unless directed otherwise by the Director of Facilities.
4. All parts shall be new and must be equal to or better than the original equipment. Rebuilt parts may be used only with prior approval of the Director of Facilities. No obsolete materials shall be allowed. The District reserves the right to furnish parts and materials if they deem it to be in their best interest.
5. Contractor shall maintain an adequate inventory of new, original manufacturer's parts and materials so as to insure prompt repairs on short notice.
6. Except for emergency work, the contractor will be required to submit a detailed cost estimate, which includes all estimated labor, materials and equipment needed to complete the assignment, before any work is started.

On emergency work, the contractor must submit his budget cost estimate within forty-eight (48) hours after starting the job. Contractor may be required to furnish a "not-to-exceed" price for a specific project to enable the District to encumber funds for that work.
7. All quotes must be detailed, showing the labor (hours x rate) and the materials (cost + markup) broken out, as per bid pricing.
8. No travel time will be paid. Payments will be made only for time on the job. All invoices must be accompanied by daily service tickets specifying time of arrival, work done, materials used, time of departure for each employee, and must be signed by an authorized representative of the District. A copy of this ticket is to be left with the signer, and this shall be the basis for payment. Service tickets not submitted in fashion will result in payments being held up.
9. When contractor is called up to perform emergency work, the service tickets shall be mailed the following day to the Director of Facilities for signature.

10. The District reserves the right to assign its personnel to assist the contractor's mechanics if they deem it to be in their best interest.

11. Contractor must follow the rules and regulations of the school district. This includes, but is not limited to, employees displaying photo identification and wearing a name tag. Contractor must ensure that his/her employees abide by the prohibition against smoking in school buildings or on school grounds.

12. Contractor shall pay his employees the "prevailing rate of wage" as defined in Section 220 of the New York State Labor Law, Schedule of Wages. The Rocky Point Union Free School District will require proof of payment of the employee's workers reflecting the prevailing rate of wages, through certified payroll.

13. The Contractor shall take all reasonable precautions to avoid damage to property or injury to persons.

14. The Contractor shall instruct the Director of Facilities or their Duly Authorized Representative in basic operation of systems to provide the best operating efficiency or conditions.

LABOR

All labor needed to perform the various on-call services shall be identified by the Contractor prior to any work performed for each assignment. The Contractor shall include a breakdown of labor in hours using the contract items identified on the itemized proposal forms. The unit cost bid by the Contractor shall be for each hour that an individual worker has performed repair, maintenance, upgrades and replacement parts as certified by the Director of Facilities. The unit cost (hourly rate) shall include all overhead and profit in addition to the total cost of the labor which (includes all supplemental and fringe benefits). Overtime may be billed at 1.5 times the hourly rate, as defined by the DOL, and certified payrolls must reflect the overtime rate.

For all non-emergency assignments authorized by the Director of Facilities, travel time to and from the job site is not included under this contract. Any emergency repairs authorized by the Director of Facilities will not include travel time to the job site of the district. If an assignment requires overtime or if an emergency repair is made beyond the normal work day or work week then premium rates (overtime and double time) for each established position shall be used for compensation to the Contractor. The Contractor must receive authorization by the Director of Facilities before overtime is used on any and all assignments. The Director of Facilities shall verify all workers and the amount of time used on each by the signing in at the Buildings & Grounds office. The contractor and its employees must sign-in before beginning work and after work is completed for each day.

PREVAILING WAGE RATES AND SCHEDULE:

It shall be the responsibility of the Contractor to comply with all New York State Labor Laws, including but not limited to, Article 8, Section 220 of the New York State Labor Law as well as Suffolk County Labor regulations. **PRC #2022004945** has been assigned to this contract.

Prevailing wage information for this contract can be accessed on the New York State Department of Labor website: <http://wpp.labor.state.ny.us/>

SUBCONTRACTING

Contractor shall not engage subcontractors, hire others to perform all or part of this Contract, nor otherwise delegate its obligations to perform under this Contract without the prior approval of the District.

In the event that the District approves the use of a subcontractor, Contractor may add 5% to their cost. Subcontractor invoice must be attached to Contractor invoice in order to receive payment.

REQUIRED INSURANCES & DOCUMENTATION

See General Conditions of Bid Proposal section for requirements.

MATERIALS

All materials used for the repair, maintenance, upgrades and/or replacement parts shall be identified for each separate assignment performed under this contract. All payment applications will have receipts to substantiate the actual costs (list price) of the materials. All materials can be marked up from the dealers' cost to a maximum of 10 percent (10%) by the Contractor. **Failure to provide evidence of "actual" costs or "list prices" for materials in the form of receipts will result in a rejection of the payment application by the District.**

The vendor shall supply only original manufacturers or other approved replacement parts. The contractor shall have and maintain on hand locally a supply of spare parts sufficient for the normal maintenance and repair of sprinkler/irrigation systems. Whenever repairs, service or adjustments are required, the vendor shall supply same promptly, (within 1-3 normal working days). Emergency calls shall be as prompt as circumstances reasonably permit.

SPECIALTIES

The Contractor shall maintain appropriate service tools including, but not limited to Laptop Computers, Portable Operator Terminals and all necessary diagnostic tools.

EQUIPMENT

If necessary, and with prior approval of the Director of Facilities, rental of equipment is permitted under this contract. Equipment rental may be marked up from the dealers' cost to a maximum of 15 percent (15%) by the Contractor. **Failure to provide evidence of "actual" costs for materials in the form of receipts will result in a rejection of the payment application by the District.**

Hourly aerial truck rates will be in effect only during "active" use. No charges will be accrued for idle equipment or overnight storage.

WARRANTY PERIOD

1. **Performance Warranty:** The vendor shall guarantee all work, equipment and materials included in the service against any defects in workmanship; and shall satisfactorily correct, at no cost to the District, any such defect that may become apparent within a period of one year after acceptance of work. The warranty period shall commence upon date of completion, inspection and acceptance by the District representative as specified at contract signing.

2. **Material Warranty:** Parts furnished under this contract shall be the latest improved parts in current production, as offered to commercial trade, and shall be of quality material. Used, shopworn, demonstrator, prototype, reconditioned or discontinued parts or materials are not acceptable. Rebuilt parts may only be used with the prior approval of the District. The District reserves the right to furnish parts and materials if it is in the best interest of the District. The warranty period for vendor provided materials shall be for a period of one year after acceptance of work or within the manufacturer's warranty, whichever is later. The warranty period shall commence upon date of acceptance by the District. Vendor shall provide the District Representative with all manufacturers' warranty documents.

PUBLIC UTILITIES AND SERVICES

Should any construction related to gas lines, electric lines, etc. be required, the following shall be adhered to:

The Utility Companies shall be notified by the Contractor in accordance with section 1918 Of the Penal Law of the State of New York and Article 20, Section 322-a of the New York State General Business Law entitled, "Construction or Blasting Near Pipes Conveying Combustible Gas", which states, "the person having direction or control of such works shall give notice and further, he shall ascertain whether there is within one hundred feet in such street, highway or public place, any pipe conveying combustible gas".

This Contractor and all other excavators must comply with Industrial Code Part 53 whereby this Contractor must obtain the list of each operator of underground facilities and provide advanced notice to each operator his intent to perform excavation in the area specified in this contract. The Contractor will be responsible for the complete mark-out of all underground utilizes.

All conduits, sewers, storm drains, water mains, underground electric and telephone conductors or conduits or gas mains encountered in any construction shall be properly and safely taken care of by the Contractor, who shall, upon entering same, notify the public corporation to whom they belong, in order that they may be changed in such a manner as not to interfere with the final construction it is impossible to cross over, under or around the other utility.

In case any damage shall result in any service pipe for water, gas, irrigation, telephone or any other public or private sewer or conduit, The Contractor shall, without delay, and at his own expense, repair the same to the satisfaction of the Director of Facilities and/or their Duly Authorized Representative, and in case such repairs are not made satisfactorily or promptly, the District may have the repairs made by another Contractor, or otherwise, and deduct the cost of same from any monies due or about to come due the Contractor.

ASBESTOS CONTAINING MATERIALS

If the scope of work involves disturbing building materials, contractor is responsible to review the Asbestos Management Plan and most recent AHERA Inspection report and certify that the scope will not disturb any suspect or known asbestos containing materials. If contractor has questions about the document or building materials, contractor will call Mr. Paul Martinez, Director of Facilities at Rocky Point UFSD. You can view the most recent reports on the links below:

- a. You can view "2021 Surv. 4. Joseph A. Edgar School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:24c576de-1b65-440b-82ba-51fedc9035a7>
- b. You can view "2021 Surv. 4 Frank J. Carasiti Elementary School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:4596cdf6-f14f-43f9-b950-3e1e177ad0e7>
- c. You can view "2021 Surv. 4 Rocky Point High School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:7db24511-061b-43fd-8a41-975bc57e0162>

CLEANUP

The Contractor shall at all times keep the areas free from accumulation of waste material and rubbish, and prior to completion of work, remove and dispose any rubbish at his expense from and about the premises. District's waste containers (dumpsters) are not to be used for this purpose by the Contractor. Upon completion of a working day, the Contractor shall leave work and premises in clean, neat and workmanlike conditions satisfactory to the Director of Facilities and/or its Duly Authorized Representative.

It is expected that the Contractor will exercise caution and use good judgment in an effort to eliminate possible damage to person or property when working in close proximity to walls, fences, road ways, automobiles, overhead/buried utility lines, etc. The Contractor assumes full responsibility for any and all damages resulting from the work performed.

The Contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Plant Facilities Administrator and/or their Duly Authorized Representative.

SITE RESTORATION

The contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Director of Facilities and/or his Duly Authorized Representative.

CONTRACT PERIOD AND CONTRACT EXTENSION

The Contract period shall be 7/1/2022 to 6/30/2023. Extension-Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions

BASIS OF AWARD

The district shall award and procure a contract with the lowest responsible bidder who is capable of meeting all of the contract requirements (in addition to the district's boilerplate requirements) and can furnish a price for ALL of the items defined in the Bid Response Sheet.

INVOICING

The contractor shall submit properly completed invoices with supporting work orders attached prior to receiving payment in any form. All invoices with corresponding signed work orders shall be submitted to the Accounts Payable Dept. at 90 Rocky Point-Yaphank Road, Rocky Point, NY 11778 for payment.

1. Invoices shall reference the purchase order number
2. Invoices shall reference the bid number
3. Invoices shall break down materials cost (showing markup) and labor cost (hours x rate) to match the bid and quote
4. Invoices shall match service ticket that was signed by district employee on the day of service
5. Invoices for repairs or new installations shall be submitted within sixty (60) days from date of service completion. Failure to comply may affect future contracts with the District.
6. Invoices for materials shall include receipts to support the materials mark-up percentage
7. Invoices for service contracts shall be submitted in accordance with schedules identified on the *Bid Response Sheet*.
8. Invoices shall come with completed applicable prevailing wage form. Without these sheets, payment will not be completed.

Vendor Name: Watercraft Irrigation Inc. Authorized Signature: _____



Frank J Carasiti Elementary School
90 Rocky Point-Yaphank Rd., Rocky Point, NY

- **Controller in Custodial Office**

- **Station 1, Heads 5**
- **Station 2, Heads 7**
- **Station 3, Heads 11**
- **Station 4, Heads 7**
- **Station 5, Heads 11**
- **Station 6, Heads 7**
- **Station 7, Heads 7**
- **Station 8, Heads 7**
- **Station 9, Heads 7**
- **Station 10, Heads 0**
- **Station 11, Heads 0**

- **Controller in District offices South**

- **Station 1, Heads 6**
- **Station 2, Heads 5**
- **Station 3, Heads 5**
- **Station 4, Heads 4**
- **Station 5, Heads 6**
- **Station 6, Heads 5**
- **Station 7, Heads 5**

- **Controller in FJC Library**

- **Station 1, Heads 6**
- **Station 2, Heads 8**
- **Station 3, Heads 0**
- **Station 4, Heads 0**

- **Controller in Room 101 (Exterior Wall)**

- **Station 1, Heads 0**
- **Station 2, Heads 0**
- **Station 1, Heads 0**
- **Station 2, Heads 0**
- **Station 1, Heads 4**
- **Station 2, Heads 5**
- **Station 1, Heads 6**
- **Station 2, Heads 6**

Joseph A. Edgar Intermediate School

525 Route 25A, Rocky Point, NY

- **Controller in RPZ Hot Box (Near Digital Sign)**

- **Station 1, Heads 9**
- **Station 2, Heads 6**
- **Station 3, Heads 8**
- **Station 4, Heads 5**
- **Station 5, Heads 4**
- **Station 6, Heads 7**
- **Station 7, Heads 7**
- **Station 8, Heads 7**
- **Station 9, Heads 7**
- **Station 10, Heads 7**
- **Station 11, Heads 5**
- **Station 12, Heads 6**
- **Station 13, Heads 5**

- **Controller in New Boiler Room (East Corner)**

- **Station 1, Heads 5**
- **Station 2, Heads 4**
- **Station 3, Heads 0**
- **Station 4, Heads 6**

High School/Middle School

82/76 Rocky Point-Yaphank Rd., Rocky Point, NY

- **Controller in Maintenance Shop (Back Wall)**
 - **Station 1, Heads 7**
 - **Station 2, Heads 19**

- **Controller in Maintenance Shop (Office)**
 - **Station 1, Heads 6**
 - **Station 2, Heads 6**
 - **Station 3, Heads 5**
 - **Station 4, Heads 4**

- **Controller on Exterior Wall (Outside High School Room 119)**
 - **Station 1, Heads 3**
 - **Station 2, Heads 4**
 - **Station 3, Heads 9**
 - **Station 4, Heads 9**
 - **Station 5, Heads 8**
 - **Station 6, Heads 5**
 - **Station 12, Heads 2**

- **Controller in RPZ (Near Middle School Dumpster)**
 - **Station 1, Heads 8**
 - **Station 2, Heads 6**
 - **Station 3, Heads 4**
 - **Station 4, Heads 6**
 - **Station 5, Heads 4**
 - **Station 6, Heads 6**
 - **Station 7, Heads 5**
 - **Station 8, Heads 5**
 - **Station 9, Heads 0**
 - **Station 10, Heads 6**
 - **Station 11, Heads 11**

- **Station 12, Heads 9**
 - **Station 13, Heads 6**
 - **Station 14, Heads 0**
 - **Station 15, Heads 4**
 - **Station 16, Heads 0**
 - **Station 17, Heads 11**
 - **Station 18, Heads 10**
 - **Station 19, Heads 0**
 - **Station 20, Heads 6**
 - **Station 21, Heads 23**
 - **Station 22, Heads 7**
 - **Station 23, Heads 7**
 - **Station 24, Heads 0**
- **Controller in RPZ (Near High School Exit)**
 - **Station 1, Heads 7**
 - **Station 2, Heads 6**
 - **Station 3, Heads 9**
 - **Station 4, Heads 9**

Controllers-11

Heads-500

BID RESPONSE SHEET
Irrigation System Maintenance & Repair
Bid #23-05

The district shall award and procure a contract with the lowest responsible bidder who is capable of meeting all of the contract requirements (in addition to the district's boilerplate requirements) and can furnish a price for each of the items defined in the Bid Response Sheet.

A. \$ Hourly Journeyman labor rate \$ 85
B. \$ Hourly helper rate \$ 60
TOTAL A X 500 hours = \$ ~~110~~ 42,500.^o

Overtime shall be paid at a rate of 1.5 x straight time. Overtime will only be paid when certified payrolls indicate employees were paid overtime.

C. Winterization of District Systems \$ 1900^o
D. Spring Start-up of District Systems \$ 1800^o
TOTAL C + D = \$ 3700^o


% Discount off list price (Hunter brand or District approved alternative)

Rotary heads % 10
Mist spray heads % 10
Controllers % 10
Booster pumps % 10

PARTS & MATERIALS- Markup over Contractor's certified cost shall not exceed 10%, subject to the terms as stated in the MATERIALS section of this bid.

- There are eleven (11) controllers and five hundred (500) heads in the existing irrigation system, throughout the District. A list of controllers, zones and number of heads are provided within this bid specification. Bidders wishing to inspect the site or acquire more information about the system may contact the Director of Facilities at (631) 849-7242.

Vendor Name: Water Craft Irrigation Inc.

Authorized Signature:  Print Name: Robert Imhoff

NON-COLLUSIVE BIDDING CERTIFICATION

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

Signature

Title

RESOLUTION-for corporate bidders only

RESOLVED that Robert Imhoff be authorized to sign and submit the bid or proposal of this corporation for the following project, Irrigation Maint + Repair 23-05

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Watercraft Irrigation Inc. Corporation at a meeting the 20 day of May 2022 and is still in full force and effect this 22 day of May 2022

Seal of the Corporation

Secretary

AFFIDAVIT OF COMPLIANCE


STATE OF

COUNTY OF Suffolk

Robert Imhoff, being duly sworn, deposes and says:

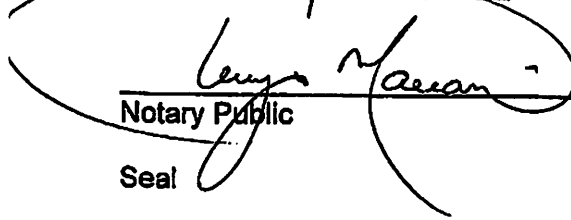
- 1) That (s)he is an officer or representative of Watercraft Irrigation Inc. and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to Watercraft Irrigation Inc. such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties
<u>none</u>			


Signed

5/23/22
Date

Sworn to before me this 23rd
Day of MAY, 2022


Notary Public
Seal

TERRY MACCARRONE
Notary Public, State of New York
No. 01MA8075403
Qualified in Suffolk County
Commission Expires June 3, 2026

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL §165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Robert Imhoff, being duly sworn, deposes and says that he/she is the President of the Watercraft Irrigation Corporation and that neither the

Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.


SIGNED

SWORN to before me this 23rd day of May

2022
Notary Public: Terry MacCarrone

TERRY MACCARRONE
Notary Public, State of New York
No. 01MA6075403
Qualified in Suffolk County
Commission Expires June 3, 2026

ADMINISTRATIVE OFFICE
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NY 11778

REFERENCES

Company Name:

Address:

Contact Person:

Telephone: ()

Dates of Contract(s)

Company Name:

Address:

Contact Person:

Telephone: ()

Date of Contract(s)

Company Name:

Address:

Contact Person:

Telephone: ()

Date of Contract(s)

Vendor Name: _____



Watercraft Irrigation Inc.

173 No. Main St. #331

Sayville, N.Y. 11782

1-800-685-8361

scaper @ watercraftirrigation.com

References

Nassau County Dept. Parks and Recreation

Years of Service: 2008 to present

Details: Maintain / repair Approximately

24 County Parks / 40 Buildings

Police Precincts / Nassau Prison

Contact: Mike Fritz (516) 537-2772

Columbia University of Manhattan

410 West 118th Street B-230 East Campus, New York, NY 10027

Years of Service: 2008 to present

Details : Maintain Sprinkler systems throughout entire complex

Contact: Richard Bussert 212-854-5215

State University of NY at Stony Brook / Residence/Athletic/Dorms/Hospital

Years of Service: 2005 to present

Details: Repair / Install : **Athletic fields – 85 Academic and Dorm buildings - Hospital**

Contact: Rich Adkins contract officer 631/416-0632

Nassau BOCES Schools

Years of Service: 2012 to present

Details: Maintain / repair / Install at approximately **15 school districts**

Contact: Mike Perina 516-396-2240

East Williston schools/ Garden City Schools/ Island Park schools / Jericho schools/ Oyster Bay-Norwich Schools +

Centereach UFSD

Years of Service: 2012 to present

Details: Maintain / repair / Install at approximately 10 schools

Contact: Frank F. 631-285-8833

OTHERS:

JFK Airport

Roosevelt Field Mall

Tanger mall of Deer Park/Riverhead

Town of South Hampton

Manninos Restaurants - Oakdale/Commack

1-800-FLOWERS / 1600 Stewart Ave

Town of Oyster Bay Parks/Golf

South Shore Mall

Sunrise Mall

Rocky Point UFSD

Valley Stream 30 UFSD

CLK Realty / 90 Merrick Ave

Extras:

- OSHA 10 Hr. safety certification
- NY state Certified Backflow tester
- Maxicom certification software and hardware levels 1-3
- Watertronics certification
- Rain Bird Factory trained technician
- Weather TRAK certified Technician

Bid Title:	Integrated Pest Management Services			Vendor:	Vendor:	Vendor:
Bid Number:	23-06			Bug Fighters	Parkway	
Bid Opening Date:	5/26/22					
	Item #	Est. Qty.	Description	Unit Price	Unit Price	Unit Price
Part I:						
Integrated Pest Management Program:	1	1 each	Integrated Pest Management Program (all locations)	\$140.00	\$420.00	
			Per year for all locations	\$1,680.00	\$5,040.00	
	2	5 calls	Emergency Service			
			Price per call	\$150.00	\$150.00	
			Estimated total	\$750.00	\$750.00	
			Estimated Total Part I	\$2,430.00	\$5,790.00	
Part II:						
Termites:	3	estimate 100 linear ft.	Termites			
			Minimum Charge:	\$0.00	\$900.00	
			Price per linear Ft:	\$9.00	\$9.00	
			Estimated total	\$900.00	\$800.00	
			Bait Stations-Price per (10)	\$0.00	\$405.00	
Additional One Year Warranty/						
Maintenance Fee		1 each	%	\$0.30	\$0.35	
				\$270.00	\$421.75	
			Estimated Total Part II	\$1,170.00	\$1,626.75	
Part III:						
Carpenter Ants:	4	estimate 50 linear ft.	Carpentant Ants			
			Minimum Charge:	\$0.00	\$400.00	
			Price per linear Ft:	\$6.75	\$8.00	
			Estimated total	\$337.50	\$400.00	
Additional One Year Warranty/						
Maintenance Fee		1 each	%	\$0.30	\$0.35	
				\$101.25	\$140.00	
			Estimated Total Part III	\$438.75	\$540.00	
Part IV:						
Bees, Wasps, Hornets, etc:	5		Bees, Wasps, Hornets, etc.			
			Minimum charge:	\$175.00	\$150.00	
		estimate 20 hours	Hourly rate:	\$0.00	\$150.00	
			Estimated total	\$0.00	\$3,000.00	
		estimate 20 traps	Price for juice/traps	\$23.00	\$6.00	
			Estimated total	\$460.00	\$120.00	
			Estimated Total Part IV	\$460.00	\$3,120.00	

Bid Title:	Integrated Pest Management Services			Vendor:	Vendor:	Vendor:
Bid Number:	23-06			Bug Fighters	Parkway	
Bid Opening Date:	5/26/22					
Part V:	6		Yearly Fee for Warranty/Maintenance per location			
Yearly fee for Warranty/Maintenance			per location	\$375.00	\$350.00	
of existing Termite Bait System		2 locations currently	Estimated Total Part V	\$750.00	\$700.00	
Part VI:						
Removal of Wild Life:	7	estimate 5 hours	Removal of Wild Life			
			Cost per hour to remove nuisance wild life including labor & material	\$375.00	\$195.00	
			Estimated total	\$1,875.00	\$975.00	
Part VII:			Additional Visits			
Additional Visits:	8	estimate 40 hours	Cost per visit for additional visits to specific locations as	\$150.00	\$150.00	
			requested by the Director of Buildings & Grounds			
			Estimated total	\$6,000.00	\$6,000.00	
Part VIII:	9	estimate 15 hours	Rodent Infestation			
Rodent Infestation:			Cost per hour for rodent inspection/infestation diagnosis	\$125.00	\$125.00	
			Estimated total	\$1,875.00	\$1,875.00	
	10	estimate 50 traps	Cost per trap for placement of rodent traps	\$20.00	\$5.00	
			Estimated total	\$1,000.00	\$250.00	
	11	estimate 25 hours	Cost per hour to inspect/manage/dispose of traps	\$0.00	\$95.00	
			Estimated total	\$0.00	\$2,375.00	
			Estimated Total Part VI	\$10,750.00	\$11,475.00	
Time & Materials: Miscellaneous	12	Price Per Hour	Labor Rate	\$145.00	\$115.00	
			Estimated Total of All Parts	\$16,143.75	\$23,366.75	

**ADVERTISEMENT
INVITATION TO BIDDERS**

The Board of Education of the Rocky Point Union Free School District at Rocky Point, Town of Brookhaven, Suffolk County, New York hereby invites sealed bids for:

11:00am Schedule No.: 23-03 HVAC Maintenance & Repair
11:30am Schedule No.: 23-04 Plumbing Services
12:00pm Schedule No.: 23-06 Integrated Pest Management
12:30pm Schedule No.: 23-05 Irrigation System Maintenance & Repair
1:00pm Schedule No.: 23-07 Asphalt/Concrete Paving & Repair
1:30pm Schedule No.: 23-08 Cesspool/Septic Tank/Waste Line/Sewer-Jet Services

as specified in the contract documents.

Bids will be received until the prevailing time posted above, on Thursday, May 26, 2022, at the District Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778, at which time and place all bids will be publicly opened and read aloud.

Bid title should be clearly marked on each envelope, along with the date and time of the bid opening.

The Board of Education reserves the right to reject any and all bids or to accept that bid which in its judgment is in the best interest of the School District.

Any bid submitted will be binding for Sixty (60) days after the formal opening thereof, and no bid shall be withdrawn during that time, pending the decision of the Board of Education.

The contract documents, including specifications may be obtained between the hours of 9:00 A.M. and 3:00 P.M., Monday through Friday at the District Administration Building, 90 Rocky Point-Yaphank Rd, Rocky Point, NY beginning Thursday, May 12, 2022.

BY ORDER OF THE;
Board of Education
Rocky Point Union Free School District
At Rocky Point, Town of Brookhaven
Suffolk County, New York

By: Debra Hoffman
Purchasing Agent

DATED: May 12, 2022

LEGAL ADVERTISING

ROCKY POINT UNION FREE SCHOOL DISTRICT
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
BIDDERS PROPOSAL AND CERTIFICATION

The Board of Education
Rocky Point Union Free School District
Rocky Point, NY 11778

Attn: Business Office

Gentlemen:

The undersigned agrees to furnish and deliver, in accordance with all specifications and general conditions contained in the attached bid information package, the item(s) and/or service(s) indicated at the price(s) entered below, and agrees to enter into a contract to provide same by acceptance of a purchase order. The undersigned bidder further certifies to having read these specifications, conditions and instructions, and offers to furnish the item(s) or services(s) specified to the Rocky Point Union Free School District in exact accordance with same, as indicated on pages contained in the bid information sheets. It is understood that the Board of Education reserves the right to award this bid to the lowest acceptable bidder, or to reject any or all bids, as best serves the interests of the school district, as determined by the Board of Education.

Schedule No.: 23-06 Integrated Pest Management

Date/Time of Opening: May 26, 2022 @ 12:00pm


Name of Bidder

Bug Fighters Etc., Inc
Address

PO Box 746 Yaphank NY 11980

Phone: 631 924 6355

Signed by


John Haas
Name (Print)

President
Title

5.19.2022
Date

Note: All communication in connection with this bid should be addressed to Debra Hoffman, Purchasing Agent, Rocky Point Union Free School District, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number: 631-849-7563.

ROCKY POINT UNION FREE SCHOOL DISTRICT

ADDITIONAL GENERAL CONDITIONS

GENERAL

Prices as quoted in this bid shall remain in effect without upward revision for the full period of contract.

Firms responding to this bid shall comply with the Prevailing Rate Schedule, Article 9, of the New York State Labor Law, PRC #2022900474.

PERIOD OF CONTRACT

The term of this contract shall be from 7/01/2022 through 6/30/2023. Either party may terminate the contract for any reason by giving thirty (30) days written notice.

SPECIAL

The services required to be performed by this bid must comply with any and all Federal, State, Municipal and Local Laws pertinent thereto, in addition to the rules and regulations of any Administrative Agency having jurisdiction thereof, together with any amendments to said laws, rules and regulations.

RESERVATION

The school district shall order the articles specified in this bid from the successful bidder/s, subject to the availability of appropriated funds, i.e. budget approved and passed by the voters of the district at an annual election held by the district for that purpose.

The contract may be canceled or annulled by the district upon non-performance of contract terms including but not limited to the quality of workmanship, availability of qualified employees and/or project durations; or failure of the Contractor to furnish performance surety within ten (10) days from date of request. Any unfulfilled deliveries against such contract may be purchased from other sources at the Contractor's expense. Upon termination, all obligations related to this contract shall cease, and the Contractor shall be entitled to reimbursement only for services satisfactorily rendered and completed as of the effective date of termination.

HOLD HARMLESS

The Contractor agrees to indemnify and save harmless the Rocky Point Union Free School District against any and all liability, loss, damage, cost or expenses which the Rocky Point Union Free School District may hereafter incur, suffer, or be required to pay by the reason of injury to any person or persons through the negligent or willful act of the Contractor or sub-contractor or the servants or agents of the Contractor or sub-contractor or for any other reason whatsoever arising out of the performance of said contract.

ADDITIONAL GENERAL CONDITIONS

In the event that any action suit or proceeding is brought against the Rocky Point Union Free School District upon any liability arising out of the contract hereinbefore mentioned, the said Rocky Point Union Free School District shall give notice in writing thereof to the Contractor by certified mail-return receipt requested, addressed to the Contractor at the address herein given. Upon receipt of such notice the Contractor at his or its own expense shall defend against such claim, action or proceeding and take all such steps as may be necessary or proper therein by preventing the entry of a judgment or order against the Rocky Point Union Free School District and to do whatever else may be necessary to protect the interest of the Rocky Point Union Free School District

PERFORMANCE BOND

~~A Performance Bond in the amount of \$20,000 shall be required of the successful bidder within ten (10) days of receipt of award notice from the District. The successful bidder shall submit to the District a corporate bond to guarantee the specific performance of this contract. Such bond shall be with a surety company duly licensed to do business in the State of New York and shall otherwise meet with the approval of the District. Premiums on said bonds shall be paid by the contractor for work under this contract.~~

IRAN DIVESTMENT ACT

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that it is not on the "Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2013" list ("Prohibited Entities List") posted on the OGS website at: <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a Contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

During the term of the Contract, should the Rocky Point UFSD receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, Rocky Point UFSD will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then Rocky Point UFSD shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, seeking compliance, recovering damages, or declaring the Contractor in default.

Rocky Point UFSD reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

ADDITIONAL GENERAL CONDITIONS

INSURANCE REQUIREMENTS-CONTRACTOR

The Contractor shall purchase and maintain during the life of the contract the following insurance. This insurance must be purchased from a New York State licensed, A.M. Rated "A" or "A+" carrier. The Rocky Point Union Free School District and the Rocky Point Board of Education, with the exception of Workers' Compensation and Employers Liability Insurance, shall be named as additional insured and certificate holder. An original of the certificate shall be mailed to the District, with a provision that in the event the policies are either canceled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The Contractor shall not commence work under this contract until they have obtained all insurance as required and such insurance has been approved by the District.

The Contractor shall require any subcontractor(s) to provide all of the requirements of this section before any work is to commence. In addition, all subcontractors must carry statutory Workers' Compensation and Employers Liability Insurance for their employees.

I. Commercial General Liability Insurance:

"Occurrence" form, including Premises-Operations, Products-Completed Operations, Contractual, Personal Injury, Owner-Contractor Protective and Fire Damage Legal Liability. Coverage shall be in, at minimum, the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate.

II. Comprehensive Automobile Liability Insurance:

On owned, hired, leased, or non-owned motor vehicles in the amount of \$1,000,000 per occurrence, Combined Single Limit. Policy should include code 1-"any auto" and Insurance Services Office (I.S.O.) endorsement CA 0029 (Ed. 12/88)-Changes in Business Auto and Truckers Coverage.

With regard to Comprehensive Automobile and Commercial General Liability coverages, the policies shall be endorsed to contain the following provisions:

- Contractor's insurance coverage shall be primary insurance as respects the District, its Board, officers, employees and volunteers.
- Any insurance or self-insurance maintained by the District, its Board, officers, Employees and volunteers shall be excess of the Contractor's Insurance and shall not contribute to it.
- The District and its Board shall enjoy all rights and privileges of the policy contract without the responsibility to pay premiums

III. Workers' Compensation and Employers Liability:

Statutory Workers' Compensation and Employers Liability Insurance for all of his employees to be engaged in work under the contract and if such work is sublet, the contract shall require the subcontractor to maintain similar coverage for all of his employees.

ADDITIONAL GENERAL CONDITIONS

INSPECTION AND INFORMATION

EXAMINATION OF THE SITE, CONTRACT DOCUMENTS AND OTHER RELEVANT MATERIAL:

Each bidder is encouraged to visit the site of the proposed work, to fully acquaint and familiarize himself with conditions as they fully exist and the character of the operations to be carried on under the proposed contract and make such investigations as he may see fit so that he may fully understand the facilities, difficulties and restrictions attending the execution of the work under this contract. The failure or omission of any bidder to receive or examine any form, instrument or document or any part of the contract documents or to visit the site and acquaint himself with conditions there existing, shall in no way relieve any bidder from any obligations with respect to this proposal, including that of furnishing the material and labor necessary to complete the performance of all the provisions of the proposed contract and the contemplated work therein. By submitting a proposal, the bidder represents and agrees that he has carefully examined and investigated the site and all other matters which in any way affect the work or performance of the contract. As a result of such examination he fully understands the intent and purpose thereof, and his obligations thereunder and that he will not make any claim for or have any right to damages because of any lack of information.

PREVAILING WAGE RATE SCHEDULE

This contract is subject to all New York State Labor Laws and Prevailing Wage regulations. As per article (s) 8 and 9, of the New York State Labor Laws, wages paid for the performance of this contract shall not be less than those listed as minimum by the New York State Commissioner of Labor for the occupations listed.

The Contractor shall further be responsible for making any necessary adjustments to the wages paid for performance of this contract as required by the New York State Labor Laws.

Every Contractor and subcontractor shall submit to the Department of Jurisdiction (Contracting Agency), within thirty (30) days thereafter, a transcript of the original payrolls, subscribed and affirmed as true under penalty of perjury. The Department of Jurisdiction (Contracting Agency) shall receive and maintain such payrolls.

Bidders are cautioned that if they submit a bid which is beneath the wage rate, they are not relieved from the responsibility to pay their employees in accordance with the New York State published mandated "prevailing rate schedule".

In accordance with Prevailing Wage Law, all invoices must be submitted with certified payroll documentation.

ADDITIONAL GENERAL CONDITIONS

USE OF BID BY OTHER ENTITIES

Although this solicitation was issued, evaluated and awarded by the Rocky Point Union Free School District (RPUFSD), RPUFSD permits all municipal, not-for-profit and political subdivisions authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this solicitation in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between RPUFSD and the vendor. Any political subdivision utilizing this contract is responsible for all payments between that political subdivision and the awarded vendor(s). All political subdivisions are required to generate their own purchase orders (to the successful vendor) in accordance with the bid provisions and the schedule of award, and acquire and maintain all required documentation.

EXTENSION CLAUSE

Extension Clause- Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

(For the purchase of materials, supplies and equipment)

All invitations to bid issued by the above name School District will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the School District.

1. The date and time of bid opening will be given in the Notice to Bidders.
2. All bids must be submitted on and in accordance with forms provided by the board.
3. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
4. All information required by Notice to Bidders, Specifications and Bid Offer in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in compliance with the specifications.
6. No alteration, erasure or addition is to be made in the typewritten or printed manner. Deviation from the specifications must be set forth in space provided in bid for this purpose.
7. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed or typewritten signatures are not acceptable.
8. Sales to school districts are not affected by any fair trade agreements. (General Business Law, Ch. 39, Sec 369-a, Sub.3, L. 1941)
9. No charge will be allowed for federal, state or municipal sales and excise taxes since the school district is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
10. In all specifications, the words "or equal" are understood after each article giving manufacturer's name or catalog reference, or on any patented article. The decision of the school district as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, bidder must in every instance

give the trade designation of the article, manufacturer's name, and detailed specification of item he proposes to furnish. Otherwise, bid will be construed as submitted on the identical item as specified.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

11. Bids on equipment must be on standard new equipment, of latest model and in current production, unless otherwise specified.
12. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
13. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
14. All prices quoted must be "per unit" as specified; e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
15. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
16. Prices shall be net, including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the proposal. If award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.
17.
 - a. The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendor of materials, supplies or equipment of the type described in the invitation for bids, and
 - b. The contents of the bid have not been communicated by the bidder, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith prior to the official opening of the bid.
 - c. That to his knowledge no member of the Board of Education of the Rocky Point Union Free School District or any officer or employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or service to which it relates, or in any portion of the profits thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

18. All bids must be sealed. They may be submitted either in plain, opaque, envelopes or in those furnished by the school district. All bids must be addressed to:

Rocky Point Union Free School District
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Attention: Debra Hoffman, Purchasing Agent

Bid envelopes must be clearly marked "Bid". Also the date and time of the bid opening as indicated on the Notice to Bidders must appear on the envelope. Bids must not be attached to or enclosed in packages containing bid samples. Telegraphed bids may be considered at the discretion of the school district. Telephoned quotations or amendments will not be accepted at any time.

19. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the school district, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and such interpretations and any supplemental instructions will be sent to all bidders of record by the school district in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.
20. If the supplies, materials or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance of his contract, such agreement to be executed by the bidder within 15 days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York, be a A.M. Best Rated "A" or "A+" carrier, and must be satisfactory to the attorney for the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the board.
21. If required in the bid documents, each bidder shall include with his bid, a bid bond or certified check in the amount of five percent (5%) of his total bid, drawn in favor of the Board of Education. Such checks or bonds will be returned to unsuccessful bidders as soon as contracts are signed or purchase orders acknowledged by the successful bidders. Bid deposits of successful bidders will be returned upon the satisfactory completion of the contract.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

SAMPLES

22. All specifications are minimum standards; and accepted bid samples do not supersede specifications for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid sample.
23. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.
24. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) days of the request, or as directed, for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned and the school district shall have the right to dispose of them as its own property.
25. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the school district. Failure on the part of the bidder to examine sample shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

AWARD

26. Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.
27. The school district reserves the right to reject all bids. Also reserved is the right to reject, for cause, any bid in whole or in part; to waive technical defects, qualifications; irregularities; and omissions if in its judgment the best interests of the district will be served. Also reserved is the right to reject bids and to purchase items on State contract, or other Board of Education approved contract, if such items can be obtained on the same terms, conditions, specifications and at a lower price.
28. The school district reserves the right to make awards within 60 days after the date of the bid opening during which period bids may not be withdrawn unless the bidder distinctly states in his bid that acceptance thereof must be made within in a shorter specified time.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

29. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award bids on individual items or on total sums.
30. Each bid will be received with the understanding that the acceptance thereof in writing by the school district, approved by the board of education, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his bid. Contract shall bind the school district on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered, within 10 (ten) per cent over or under the award quantity, unless otherwise specified.
31. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
32. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the school district, the school district may purchase from other sources to take the place of the items rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.
33. A contract may be canceled at the successful bidder's expense upon non-performance of contract.
34. If the successful bidder fails to deliver as ordered, the school district reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.
35. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
36. When materials, equipment or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within five (5) days of notification. Rejected items left longer than five (5) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.
37. No items are to be shipped or delivered until receipt of an official order from the school district.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

38. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title, or interest therein or his power to execute such contract, to any other person, company or corporation without the previous written consent of the school district.

INSTALLATION OF EQUIPMENT

39. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work, the premises shall be left in a neat, unobstructed condition, the buildings broom cleaned and everything in perfect repair and order. Old materials are the property of the successful bidder unless otherwise specified and shall be removed at successful bidders' expense.
40. Equipment, supplies and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the material.
41. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
42. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
43. Equipment for trade-in shall be dismantled by the successful bidder and removed at their expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented simply "as is". Equipment is available for inspection only at the delivery point listed for new equipment, unless otherwise specified.

GUARANTEES BY THE SUCCESSFUL BIDDER

44. The successful bidder guarantees:
- a. His products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
 - b. To furnish adequate protection from damage for all work and to repair damages of any kind for which he or his workmen are responsible, to the building or equipment, to his own work, or to the work of other successful bidders.
 - c. To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

- d. That all deliveries will be equal to the accepted bid sample.
- e. That the equipment or furniture offered is standard, new, latest model of regular stock product or as required by the specifications, with parts regularly used for the type of equipment or furniture offered; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district.

Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment (one year from the date of acceptance of the replacement). The successful bidder shall make any such replacement immediately upon receiving notice from the school district.

- 45. Delivery must be made as ordered and in accordance with the proposal and specification. If delivery instructions do not appear on order, it will be interpreted to mean prompt delivery (not to exceed 30 days). The decision of the school district as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the successful bidder. Failure to deliver because of delayed payments or for any other reason except that described in Paragraph 52 will be cause for open market purchase at the expense of the successful bidder.
- 46. The school district will not schedule any deliveries for Saturdays, Sundays or legal holidays, except commodities required for daily consumption or where the delivery is an emergency, a replacement or is overdue, in which event the convenience of the school district shall govern.
- 47. Items shall be securely and properly packed for shipment, storage and stocking in new shipping containers and according to accepted commercial practice, without extra charge for packing case, bailing or sacks.
- 48. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of successful bidder when packages are not received in good condition.
- 49. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

50. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of equipment. Any cost incurred due to the failure of the successful bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.
51. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the following information for each item delivered:

Purchase Order Number
Name of Article
Item Number
Quantity
Name of the successful bidder

Carton shall be labeled with purchase order, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

PAYMENTS

52. Payment for the used portion of an inferior delivery will be made by the school district on an adjusted price basis.
53. Payment will be made only after correct presentation claim forms obtained from the ordering school district.
54. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with general conditions and specifications.

SAVING CLAUSE

55. The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

LEGAL

56. Any bidder, whether successful or unsuccessful, shall reimburse the school district for all costs, disbursements and attorneys' fees incurred in connection with any lawsuit, claim, cause of action, etc. which is frivolous, untenable or otherwise without a good faith basis and related to the bidding process or the subject thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT
Integrated Pest Management Services
Bid # 23-06

BID SPECIFICATIONS

1) **SCOPE:**

The Rocky Point School District invites sealed bids for the provision of integrated pest management services for the District's four (4) school building Kitchens and any other areas as determined by the District, as well as pest control at the Districts four (4) school building locations and the Administration building on an "as needed" basis.

The purpose of this bid is to establish pricing, as indicated within these specifications, for the "District" and any/all municipal and not-for-profit organizations authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this bid in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between the Rocky Point Union Free School District and the vendor.

2) **TERM OF CONTRACT:**

Term of contract will be one (1) year, commencing July 1, 2022 through August 31, 2023. Extension Clause-Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions.

3) **SPECIAL REQUIREMENTS:**

- a) Before submitting a bid, vendors are strongly encouraged to inspect the sites with a person assigned by the District's Buildings and Grounds Office by calling (631) 849-7240.
- b) Company must operate on a 24-hour basis, seven (7) days per week and must respond to an emergency call within a two-hour period.
- ✓ c) Company must be registered by New York State Department of Environmental Conservation. **Permit must be submitted with bid.**
- d) Contractor and servicemen are certified to perform the work specified herein in accordance with the administration by the New York State Department of Environmental Conservation of the Core Certification Program of the United State Environmental Protection Agency, as outlined in the most recent revision of circular 865.
- ✓ e) A copy of each serviceman's certificate that is to service premises must be submitted to the District's Buildings and Grounds Department.

f) All changes of service personnel must be reported to the Buildings and Grounds Office. The name of the new serviceman along with his certificate must be submitted prior to his rendering service.

✓ g) Bidder must have a minimum five (5) years documented experience in exterminating service. A notarized statement on the business's letterhead will suffice for this documentation.

✓ h) Vendor must submit with the bid a reference listing of at least three (3) customers, including municipalities and school districts. (Reference sheet attached)

i) Recommendations concerning any work under the Integrated Pest Management program shall be made by a certified entomologist at no cost to the School District. A copy of the Certification must be submitted with the proposal. No other credentials will be accepted.

j) Special Entrance: Certain areas within some buildings may require special instructions for persons entering them. Any restrictions associated with these special areas will be explained by the District. The Contractor shall adhere to these restrictions.

k) All company representatives shall wear their company uniform and ID tags while on-site.

4) INTEGRATED PEST MANAGEMENT PROGRAM:

Locations:

Frank J. Carasiti (Kitchen and surrounding area)
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

Joseph A. Edgar Intermediate School (Kitchen and surrounding area)
525 Route 25A
Rocky Point, NY 11778

Rocky Point Middle School (Kitchen and surrounding area)
76 Rocky Point-Yaphank Road
Rocky Point, NY 11778

Rocky Point High School (Kitchen and surrounding area)
82 Rocky Point-Yaphank Road
Rocky Point, NY 11778

Any other building areas as determined by the District.

a) Control of roaches, mice, water bugs, silverfish, rats, pavement ants, and any other Arthropod pests.

b) An IPM logbook will be placed by the contractor in each building Food Service (Kitchen) Office. If other building locations are added, an IPM logbook will be maintained and kept in the Custodial Office for that building. At each visit, serviceperson will check this

logbook for any complaints and inspect the area in question. The contractor shall update each book with product labels, charts to document placement areas of any traps, and sheets wherein the technician must document his time in/time out, type of service rendered, infestations noted if any, and recommendation.

- c) The exterminator will then recommend to the Buildings and Grounds Office what actions he/she will take to reduce the pest problem.
 - a. Action that modifies the pest habitat to reduce the carrying capacity of the site, exclude the pest, or otherwise makes the site environment incompatible with the biological needs of the pest.
 - b. Take appropriate pesticide action – utilize the least toxic, most effective chemical. Use a chemical that provides the longest effective time in contact with the pest. Use the most efficient application technique at a time when the pest is in its most vulnerable stage. Select a chemical that has the least possible hazard to the people, property and environment.
 - c. Evaluate the results of the habitat modification and pesticide treatment actions by periodically monitoring the site environment and pest populations.
 - d. All records of these actions must be written up and copies provided to the Food Service (Kitchen) Office and/or building Custodial Office.

- d) Treatment selection and application with pest prevention methods and non-toxic controls should be the primary selection for pest management. Chemicals, if they are used, shall be those approved for use by the Department of Environmental Conservation for these types of applications, including areas where foodstuffs are prepared, stored or dispensed. Material Safety Data Sheets must be submitted with proposal for the chemicals that might be used. Products used in the IPM process are roach baits, ant baits, both in gel form, roach and ant bait disks, glue boards and monitoring traps.

- e) Rodent Control:
 - Trapping devices (including glue boards) used in rodent control must be checked daily. The contractor shall dispose of rodents killed or trapped within 24 hours.
 - Trapping shall not be performed during periods when maintenance will be delayed by holidays, weekends, etc. Traps shall be placed out of the general view and located so as not to be affected by routine cleaning procedures. In addition to updating log book, Contractor shall verbally notify the building custodian of any new trap placements in classrooms, offices, or places of public assembly and student use. If an infestation has been diagnosed, rodent infestation rates will apply upon approval of Director of Buildings and Grounds.
 - All rodenticides, regardless of packaging, shall be placed either in locations not accessible to children, pets, wildlife, and domestic animals, or in EPA-approved tamper-resistant (often termed “tamper-proof”) bait boxes. Frequently, bait box servicing shall depend upon the level of rodent infestation. All bait boxes shall be placed and maintained in accordance with EPA regulations with an emphasis on the safety of non-target organisms. The following five points shall be strictly adhered to:
 - 1. The lids of all bait boxes must be securely locked or fastened shut.
 - 2. Bait must always be placed in the baffle-protected feeding chamber of the box and never in the runway of the box.

3. All bait boxes must be securely attached or anchored to the floor, ground, wall etc. so that the box cannot be picked up or moved.
 4. Liquid and solid poison baits shall be placed in distinctively marked bait stations or sturdy plastic, metal or wood construction—no paper or cardboard stations—and placed in areas normally inaccessible to users of the facilities, particularly children and pets. Covered bait stations shall be used in dietary, food processing, storage and handling areas. Paraffinized and weatherproof baits shall be used in wet areas.
 5. All bait stations and traps shall have such tags or labels affixed so as to enable the pest control technician to enter his/her signature and date after each service. All bait stations and trap locations shall be marked by placement or a distinctively colored removable self-adhesive sticker placed on the nearest wall or column to make quick identification of each location.
- f) Vendor **must** notify the District's Buildings and Grounds Department (7) working days prior to a Scheduled Pesticide Application, and immediately upon recommending / performing Emergency Applications. The following information must be provided immediately once the application product and date are determined:
- a. Product/EPA #
 - b. Type of application
 - c. Location of application
 - d. Scheduled date of application
- g) The monthly fee for the IPM service is for one visit per month per location. Additional visits, as requested by the District, are to be billed as per Item 8 (Bid Response Sheet), Additional Visits.

5) ADDITIONAL PEST CONTROL:

The treatment of termites, carpenter ants and stinging insects, including, but not limited to Bees, Wasps and Hornets, are not covered under the monthly IPM Service Contract. Treatment shall be provided on an as needed basis as required and approved by the District. Contractor shall provide a one (1) year written warranty against infestations or re-infestations by subterranean termites or other wood destroying insects of the building areas treated under this contract. The Warranty shall include inspections three (3) times per year of the treated areas. If live infestations are discovered during the warranty period, and the soil and building conditions have not been altered in the interim-Retreat as may be needed for elimination of the infestation at no additional cost; Re-inspect the building area approximately 120 days (4 months) after retreatment at no additional cost.

6) EMERGENCY SERVICE:

Response to all emergency calls will be made within a two-hour period.

7) REMOVAL OF WILDLIFE:

Contractor shall remove nuisance wild life as directed by the authorized Building and Grounds Department representative. Contractor must possess a valid NYS wildlife control license number. Hourly rate to include all labor and material required for removal of wildlife.

8) LABOR CHARGES:

- a) Invoices for labor must be billed to the next quarter hour of actual time worked (example: 8:00 A.M. to 9:10 A.M. would be billed at 1 hour and 15 minutes). Invoices rounded to the next full hour will not be approved for payment.
- b) The Awarded Vendor(s) may charge a minimum of one hour for any service call.

9) BASIS OF AWARD:

The district shall award and procure a contract with the lowest responsible bidder who is capable of meeting all of the contract requirements (in addition to the district's boilerplate requirements) and can furnish a price for each of the items defined in the Bid Response Sheet.

CONTRACT REQUIREMENTS

The contractor must plan and schedule all non-emergency work assignments outside of the instructional day in order to avoid any adverse effect on the Student's & faculty health and safety. In order to meet the various on-call demands by the district, the Contractor must be capable of furnishing a sufficient number of techs to provide service at any given time for each call, and within the required two-hour response limit for emergencies.

The Rocky Point UFSD reserves the right to not issue any work orders or assignments under this contractual agreement and further states in no way does this contract provide any guarantees entitlements of any jobs or work for the Contractor.

LABOR

All labor needed to perform the various on-call services shall be identified by the Contractor prior to any work performed for each assignment. The Contractor shall include a breakdown of labor in hours using the contract items identified on the itemized proposal forms.

For all non-emergency and emergency assignments authorized by the Director of Facilities Administrator, travel time to and from the job site is **NOT included under this contract**. The Director of Facilities Administrator and/or their Duly Authorized Representative (Head Custodian) shall verify all workers and the amount of time used on each assignment by the sign-in sheets at each building that the contractor and its employees must sign before beginning work and after work is completed for each day.

PREVAILING WAGE RATES AND SCHEDULE:

It shall be the responsibility of the Contractor to comply with all New York State Labor Laws, including but not limited to, Article 9, Section 220 of the New York State Labor Law as well as Suffolk County Labor regulations. **PRC #2022900474** has been assigned to this contract.

Prevailing wage information for this contract can be accessed on the New York State Department of Labor website: <http://wpp.labor.state.ny.us/>

SUBCONTRACTING

Contractor shall not engage subcontractors, hire others to perform all or part of this Contract, nor otherwise delegate its obligations to perform under this Contract.

REQUIRED INSURANCES & DOCUMENTATION

See General Conditions of Bid Proposal section for requirements.

CLEANUP

The Contractor shall at all times keep the areas free from accumulation of waste material and rubbish, and prior to completion of work, remove and dispose any rubbish at his expense from and about the premises. District's waste containers (dumpsters) are not to be used for this purpose by the Contractor. Upon completion of a working day, the Contractor shall leave work and premises in clean, neat and workmanlike conditions satisfactory to the Director of Facilities and/or its Duly Authorized Representative.

It is expected that the Contractor will exercise caution and use good judgment in an effort to eliminate possible damage to person or property when working in close proximity to walls, fences, road ways, automobiles, overhead/buried utility lines, etc. The Contractor assumes full responsibility for any and all damages resulting from the work performed.

The Contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Plant Facilities Administrator and/or their Duly Authorized Representative.

INVOICING

The contractor shall submit properly completed invoices with supporting work orders attached prior to receiving payment in any form. All invoices with corresponding signed work orders shall be submitted to the Accounts Payable Dept. at 90 Rocky Point-Yaphank Road, Rocky Point, NY 11778 for payment.

1. Invoices shall reference the purchase order number
2. Invoices shall reference the bid number
3. Invoices shall break down materials cost (showing markup) and labor cost (hours x rate) to match the bid and quote
4. Invoices shall match service ticket that was signed by district employee on the day of service
5. Invoices for repairs or new installations shall be submitted within sixty (60) days from date of service completion. Failure to comply may affect future contracts with the District.
6. Invoices for materials shall include receipts to support the materials mark-up percentage
7. Invoices for service contracts shall be submitted in accordance with schedules identified on the *Bid Response Sheet*.
8. Invoices shall come with completed applicable prevailing wage form. Without these sheets, payment will not be completed.

Vendor Name: Bug Fighters Etc, Inc Authorized Signature: _____



INTEGRATED PEST MANAGEMENT SERVICES
Bid #23-06

BID RESPONSE SHEET

- 1) Integrated Pest Management Program (4 Building Kitchens)
Per Month for all locations: \$ 140.00
- Per Year (12 months) for all locations: \$ 1,680.00
- 2) Emergency Service
Price Per Call \$ 150.00 per call
(estimate 5 calls)

The treatment of termites, carpenter ants and stinging insects, including, but not limited to Bees, Wasps and Hornets, are not covered under the monthly IPM Service Contract. Treatment shall be provided on an as needed basis as required and approved by the District. Contractor shall provide a one (1) year written warranty against infestations or re-infestations by subterranean termites or other wood destroying insects of the building areas treated under this contract. The Warranty shall include inspections three (3) times per year of the treated areas. If live infestations are discovered during the warranty period, and the soil and building conditions have not been altered in the interim-Retreat as may be needed for elimination of the infestation at no additional cost; Re-inspect the building area approximately 120 days (4 months) after retreatment at no additional cost

Treatment rates are to be quoted as separate items in the spaces provided below:

3) Termites:

Minimum Charge: \$ 0

(Estimate 100 linear ft.) Price Per Linear Ft: \$ 9.00 per linear ft.

Bait Stations- Price Per (10) \$ 0 per ten stations

Additional one-year Warranty/Maintenance (renewable on a year-to-year basis) - Fee must be based on a Percentage of Initial Area Treatment Cost (a copy of the initial treatment invoice must be attached to the annual warranty invoice for verification purposes)

30 % Percent

ROCKY POINT UNION FREE SCHOOL DISTRICT
Purchasing Department

Administrative Office
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

Debra Hoffman
Purchasing Agent

Phone 631-849-7563

E-mail: dhoffman@rockypoint.k12.ny.us

ADDENDUM # 1

DATE OF ADDENDA: May 20, 2022

Bid NAME: #23-06 Integrated Pest Management Services

DUE DATE & TIME: May 26, 2022, 12:00pm

This constitutes the entire Addendum #1

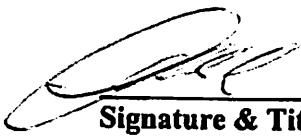
Please be sure to take this note into account when submitting your bid for consideration by the District.

1. BID RESPONSE SHEET MISSING PAGES

The Bid Response Sheet should be three (3) pages. The bid was mailed out with only the first page. The correct Bid Response Sheet (3 pages is attached).

All other specification information is as stated in the bid.

Please sign and date acknowledgement of receipt of this Addendum and include with your bid submission.



Signature & Title of authorized person

John Haas

Print Name

5.20.2022

Date

Respectfully, Debra Hoffman
Purchasing Agent

4) Carpenter Ants:

	Minimum Charge:	\$ <u>0</u>	
(Estimate 50 linear ft.)	Price Per Linear Ft	\$ <u>6.75</u>	per linear ft.

Additional one year Warranty/Maintenance (renewable on a year-to-year basis) - Fee must be based on a Percentage of Initial Area Treatment Cost (a copy of the initial treatment invoice must be attached to the annual warranty invoice for verification purposes)

30 %Percent

5) Bees, Wasps, Hornets, etc.:

	Minimum Charge:	\$ <u>175.00</u>	
(Estimate 20 hours)	Hourly Rate:	\$ <u>0</u>	per hour
(Estimate 20 traps)	Price for Juice/Traps:	\$ <u>23.00</u>	per trap

Warranty/Maintenance of existing Termite Bait System

The District currently has two (2) locations with existing Termite Bait Systems, both at the Frank J. Carasiti Elementary School. Each of the locations has 20 stations.

Bidder can inspect the systems to be serviced by calling the District's Buildings and Grounds Department at (631) 849-7240.

6) Yearly Fee for Warranty/Maintenance per location \$ 375.00 per year

Removal of Wildlife

7) Cost per hour to remove nuisance wildlife including labor and material

(Estimate 5 hours) \$ 375.00 per hour

Additional Visits

8) Cost per visit for additional visits to specific locations as requested by the Director of Buildings and Grounds.

(Estimate 40 hours) \$ 150.00 per visit

Rodent Infestation

9) Cost per hour for Rodent Inspection/ Infestation Diagnosis \$ 125.00 per hour

(Estimate 15 hours)

10) Cost per trap for placement of Rodent Traps \$ 20.00 per trap
(Estimate 50 traps)

11) Cost per hour to inspect/manage/dispose of Traps \$ 0 per hour
(Estimate 25 hours)

Time and Materials: Miscellaneous

Labor and Materials for services not included in specifications

12) Labor Rate: \$ 145.00 per hour


13) Materials

Materials are to be billed at contractor's cost plus 20%. Contractor must be able to provide documentation of contractor's invoices. Invoices must be submitted with a copy of the invoice as submitted to the contractor for payment. The contractor agrees and hereby certifies that all parts and materials which are purchased by the contractor shall be at the lowest price available at the time considering the prevailing conditions and circumstances for which it is required that the purchase be made.

VENDOR INFORMATION

Company Name: Bug Fighters Etc., Inc

Address: PO Box 746, Yaphank NY 11980

Signature: 

Print Name: John Haas

Title: President

Telephone # 631 924-6355 Fax: 631 924-6355

Email: bugfightersetc@yahoo.com Website: _____

Federal ID # 11 3134335

Date: 5/20/2022

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.



Signature

President

Title

RESOLUTION-for corporate bidders only

RESOLVED that John Haas be authorized to sign and submit the bid or proposal of this corporation for the following project, _____

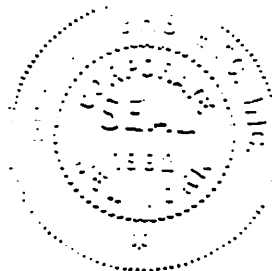
Integrated Pest Management

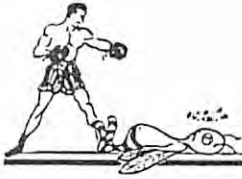
and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by BugFighters Etc., Inc Corporation at a meeting the 1 day of Jan 2022 and is still in full force and effect this 31 day of Dec 2022.

Seal of the Corporation

Carol Haas Vice President
Secretary





BUG FIGHTERS ETC., INC.

P.O. Box 746
Yaphank, NY 11980
Phone/Fax (631) 924-6355

Bus. Reg. 09135
Cert.# C1-629862

STATE OF NEW YORK PESTICIDE BUSINESS REGISTRATION

THIS REGISTRATION CANNOT BE SOLD OR TRANSFERRED

Date Issued

11/10/2020

Registration #: 09135

Category(s) of operation

7a - Structural & Rodent
7c - Termite Control
7f - Food Processing
8 - Public Health

Expiration Date

12/31/2023

BUG FIGHTERS ETC INC
JOHN A HAAS

Certified Applicators

C1629862

This is to certify that the holder of this certificate is registered with the Department of Environmental Conservation as a Pesticide Business pursuant to the provisions of the Environmental Conservation Law and the rules and regulation promulgated thereunder.

New York State Department of Environmental Conservation
Division of Materials Management, Bureau of Pest Management
Albany, New York 12233-7254

POST CONSPICUOUSLY

COMMERCIAL PESTICIDE APPLICATOR



JOHN A HAAS

is duly certified by the New York State
Department of Environmental Conservation

ID: C1529862 Expires: 11/21/2022

Categories/Subcategories of Certification

7a, 7c, 7f, 8

THIS DOES NOT CONFER NYS EMPLOYEE STATUS

ALBANY, NEW YORK 12233-7254

"The First Round Is All We Need"

ROCKY POINT UNION FREE SCHOOL DISTRICT
ADMINISTRATIVE OFFICE
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NY 11778

REFERENCES

Company Name: See attached list

Address: _____

Contact Person: _____

Telephone: () _____

Dates of Contract(s) _____

Company Name: _____

Address: _____

Contact Person: _____

Telephone: () _____

Date of Contract(s) _____

Company Name: _____

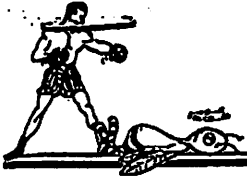
Address: _____

Contact Person: _____

Telephone: () _____

Date of Contract(s) _____

Vendor Name: Bug Fighters Etc. Inc



BUG FIGHTERS ETC., INC.

P.O. Box 746
Yaphank, NY 11980
Phone/Fax (631) 924-6355

Bus. Reg. 06135
Cert.# C1-629862

LIST OF SCHOOL REFERENCES

*Longwood Central School District	Mr. Rick Rouse	631-345-2772
*South Country Central Schools	Mr. Anthony Clements	631-730-1560
*Patchogue-Medford U.F.S.D.	Mr. Paul Noonan	631-687-6480
*Western Suffolk B.O.C.E.S.	Mr. Emmett Urban	631-242-6128
*Elwood U.F.S.D.	Mr. John McDonald	631-266-5426
*Harborfields Central Schools	Mr. John Moran	631-754-5424
*Huntington U.F.S.D.	Mr. George Austin	631-673-2128
*Bayport-Blue Point U.F.S.D.	Mr. ?	631-472-7816
*Eastport-South Manor U.F.S.D.	Mr. James O'Conner	631-874-5930
*Riverhead Central Schools	Mr. John Fleming	631-369-6702
*Kings Park Central Schools	Mr. Ed Dumala	631-269-3224
*Rocky Point U.F.S.D.	Mr. Paul Martinez	631-744-1600
*Babylon U.F.S.D.	Mr. Robert Lorefice	631-893-7929
*West Babylon U.F.S.D.	Mr. Anthony Velasquez	631-321-3106
*Middle Country Central Schools	Mr. Frank Fiorino	631-285-8830
*Three Village Central Schools	Mr. Mike	631-730-4676
*William Floyd U.F.S.D.	Mr. Tim McClellan	631-874-1723
*Comsewogue U.F.S.D.	Mr. Gerald Abbey	631-474-8114
* Smithtown C.S.D.	Mr. Dan Leddy	631-382-4130

"The First Round Is All We Need"

* Westhampton Beach U.F.S.D.

Mr. Anthony Martino

631-288-3800

**(*) CURRENTLY SERVICING DISTRICT
INTEGRATED PEST MANAGEMENT**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

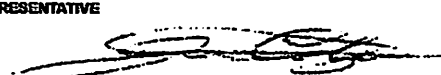
PRODUCER Cotgroave Insurance Agency, Inc. 558 Portlon Rd. Ronkonkoma NY 11779		CONTACT NAME: Kristi Stachowicz PHONE (A/C, No, Ext): (831) 981-5400 E-MAIL ADDRESS: kstachowicz@get-insured.com FAX (A/C, No): (631) 981-5448	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Philadelphia Indemnity Ins. Co.	NAIC # 18058
		INSURER B: Philadelphia Insurance Co.	23850
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 21-22 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION (INSR) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	PHPK2355714	12/25/2021	12/25/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/POP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		PHPK2355714	12/25/2021	12/25/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		PHUB785186	12/25/2021	12/25/2022	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder is included as an additional insured under the general liability coverage as required by written contract subject to all policy terms and conditions with respect to work performed by the insured.

CERTIFICATE HOLDER Rocky Point UFSD Administrative Office 80 Rocky Point-Yaphank Rd Rocky Point NY 11779	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL §165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Carli Haas, being duly sworn, deposes and says that he/she is the

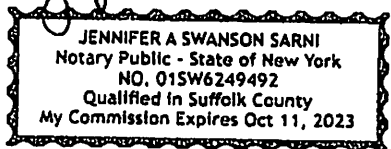
vice president of the BugFighters Etc., Inc Corporation and that neither the

Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

Carli Haas
SIGNED

SWORN to before me this
16th day of May

2022
Notary Public: Jessie



AFFIDAVIT OF COMPLIANCE

STATE OF NY

COUNTY OF SUFFOLK

Carol Haas, being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of Bug Fighters Etc, Inc and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to Bug Fighters Etc, Inc such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties

Carol Haas

5.16.2022

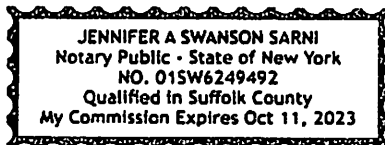
Signed

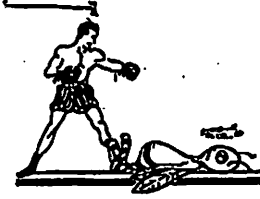
Date

Sworn to before me this 16th
Day of May, 2022

J. Sarni
Notary Public

Seal





BUG FIGHTERS ETC., INC.

P.O. Box 746
Yaphank, NY 11980
Phone/Fax (631) 924-6355

Bus. Reg. 09135
Cert.# C1-628862

May 17, 2022

To Whom It May Concern:

This letter is to confirm that Bug Fighters Etc., Inc. has more than five years of documented experience in the field of Pest Control and Integrated Pest Management.

Should you need any additional information, please don't hesitate to contact me. Thank you.

Sincerely,

Carol Haas

Carol Haas
Vice President

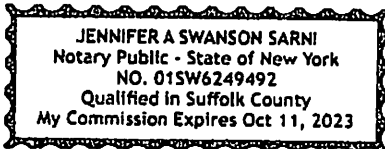
**NEW YORK ALL-PURPOSE ACKNOWLEDGMENT
REAL PROPERTY LAW §309-a**

State of New York
County of SUFFOLK } ss.

On the 16th day of May in the year 2022 before me,
the undersigned personally appeared Carol Haas
(and N/A) personally known to me or
proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within Instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the Instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

J. Swanson Sarni
Signature of Notary Public
Notary Public — State of New York

Place Seal Below OR Complete Lines Below



Name of Notary

Name of County in Which Originally Qualified

Commission Expiration Date

Name of County in Which Certificate of Official Character Filed (if required)

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: letter
Document Date: May 17, 2022 Number of Pages: 1
Signer(s) Other Than Named Above: N/A

ROCKY POINT UNION FREE SCHOOL DISTRICT

Bid Number: 23-07

Title: Asphalt/Concrete Paving & Repair

Opening Date: May 26, 2022 1:00pm

VENDOR NAME	Part A	%	Total A	Part B	%	Total B	Part C	%	Total C	Part D	%	Total D	TOTAL A + B + C + D
KJB Industries	931.25	40	37,250	352	40	14,080	8,000	10	80,000	350	10	3,500	134,830
Laser Industries *	NB	40		412	40	16,480		10	NB	160	10	1,600	
Park Line Asphalt Maint.	55.38	40	2,215.20	235	40	9,400	4,000	10	40,000	200	10	2,000	53,615.20
Aventura Construction	417.65	40	16,706	227.95	40	9,118	3,250	10	32,500	175	10	1,750	60,074.00

***Disqualified – did not Bid on all items, as required**

ROCKY POINT UNION FREE SCHOOL DISTRICT
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
BIDDERS PROPOSAL AND CERTIFICATION

The Board of Education
Rocky Point Union Free School District
Rocky Point, NY 11778

Attn: Business Office

Gentlemen:

The undersigned agrees to furnish and deliver, in accordance with all specifications and general conditions contained in the attached bid information package, the item(s) and/or service(s) indicated at the price(s) entered below, and agrees to enter into a contract to provide same by acceptance of a purchase order. The undersigned bidder further certifies to having read these specifications, conditions and instructions, and offers to furnish the item(s) or services(s) specified to the Rocky Point Union Free School District in exact accordance with same, as indicated on pages contained in the bid information sheets. It is understood that the Board of Education reserves the right to award this bid to the lowest acceptable bidder, or to reject any or all bids, as best serves the interests of the school district, as determined by the Board of Education.

Schedule No.: 23-07 Asphalt/Concrete Paving & Repair

Date/Time of Opening: May 26, 2022 @ 12:30pm

Name of Bidder	Signed by <i>Robert Mailand</i>
<i>Park Line Asphalt Maintenance Inc</i>	<i>Robert Mailand</i>
Address <i>1877 Montauk Highway</i>	Name (Print)
<i>Brookhaven, NY 11719</i>	<i>President</i>
	Title
Phone: <i>631-286-4726</i>	<i>5/23/22</i>
	Date

Note: All communication in connection with this bid should be addressed to Debra Hoffman, Purchasing Agent, Rocky Point Union Free School District, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number: 631-849-7563.

ROCKY POINT UNION FREE SCHOOL DISTRICT
ADDITIONAL GENERAL CONDITIONS

GENERAL

Prices as quoted in this bid shall remain in effect without upward revision for the full period of contract.

Firms responding to this bid shall comply with the Prevailing Rate Schedule, Article 8, of the New York State Labor Law, PRC #2022004830.

PERIOD OF CONTRACT

The term of this contract shall be from 7/01/22 through 6/30/23. Either party may terminate the contract for any reason by giving thirty (30) days written notice.

SPECIAL

The services required to be performed by this bid must comply with any and all Federal, State, Municipal and Local Laws pertinent thereto, in addition to the rules and regulations of any Administrative Agency having jurisdiction thereof, together with any amendments to said laws, rules and regulations.

RESERVATION

The school district shall order the articles specified in this bid from the successful bidder/s, subject to the availability of appropriated funds, i.e. budget approved and passed by the voters of the district at an annual election held by the district for that purpose.

The contract may be canceled or annulled by the district upon non-performance of contract terms including but not limited to the quality of workmanship, availability of qualified employees and/or project durations; or failure of the Contractor to furnish performance surety within ten (10) days from date of request. Any unfulfilled deliveries against such contract may be purchased from other sources at the Contractor's expense. Upon termination, all obligations related to this contract shall cease, and the Contractor shall be entitled to reimbursement only for services satisfactorily rendered and completed as of the effective date of termination.

HOLD HARMLESS

The Contractor agrees to indemnify and save harmless the Rocky Point Union Free School District against any and all liability, loss, damage, cost or expenses which the Rocky Point Union Free School District may hereafter incur, suffer, or be required to pay by the reason of injury to any person or persons through the negligent or willful act of the Contractor or sub-contractor or the servants or agents of the Contractor or sub-contractor or for any other reason whatsoever arising out of the performance of said contract.

ADDITIONAL GENERAL CONDITIONS

In the event that any action suit or proceeding is brought against the Rocky Point Union Free School District upon any liability arising out of the contract hereinbefore mentioned, the said Rocky Point Union Free School District shall give notice in writing thereof to the Contractor by certified mail-return receipt requested, addressed to the Contractor at the address herein given. Upon receipt of such notice the Contractor at his or its own expense shall defend against such claim, action or proceeding and take all such steps as may be necessary or proper therein by preventing the entry of a judgment or order against the Rocky Point Union Free School District and to do whatever else may be necessary to protect the interest of the Rocky Point Union Free School District

PERFORMANCE BOND

A Performance Bond in the amount of \$20,000 shall be required of the successful bidder within ten (10) days of receipt of award notice from the District. The successful bidder shall submit to the District a corporate bond to guarantee the specific performance of this contract. Such bond shall be with a surety company duly licensed to do business in the State of New York and shall otherwise meet with the approval of the District. Premiums on said bonds shall be paid by the contractor for work under this contract.

IRAN DIVESTMENT ACT

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that it is not on the "Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2013" list ("Prohibited Entities List") posted on the OGS website at: <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a Contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

During the term of the Contract, should the Rocky Point UFSD receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, Rocky Point UFSD will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then Rocky Point UFSD shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, seeking compliance, recovering damages, or declaring the Contractor in default.

Rocky Point UFSD reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

ADDITIONAL GENERAL CONDITIONS

INSURANCE REQUIREMENTS-CONTRACTOR

The Contractor shall purchase and maintain during the life of the contract the following insurance. This insurance must be purchased from a New York State licensed, A.M. Rated "A" or "A+" carrier. The Rocky Point Union Free School District and the Rocky Point Board of Education, with the exception of Workers' Compensation and Employers Liability Insurance, shall be named as additional insured and certificate holder. An original of the certificate shall be mailed to the District, with a provision that in the event the policies are either canceled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The Contractor shall not commence work under this contract until they have obtained all insurance as required and such insurance has been approved by the District.

The Contractor shall require any subcontractor(s) to provide all of the requirements of this section before any work is to commence. In addition, all subcontractors must carry statutory Workers' Compensation and Employers Liability Insurance for their employees.

I. Commercial General Liability Insurance:

"Occurrence" form, including Premises-Operations, Products-Completed Operations, Contractual, Personal Injury, Owner-Contractor Protective and Fire Damage Legal Liability. Coverage shall be in, at minimum, the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate.

II. Comprehensive Automobile Liability Insurance:

On owned, hired, leased, or non-owned motor vehicles in the amount of \$1,000,000 per occurrence, Combined Single Limit. Policy should include code 1-"any auto" and Insurance Services Office (I.S.O.) endorsement CA 0029 (Ed. 12/88)-Changes in Business Auto and Truckers Coverage.

With regard to Comprehensive Automobile and Commercial General Liability coverages, the policies shall be endorsed to contain the following provisions:

- Contractor's insurance coverage shall be primary insurance as respects the District, its Board, officers, employees and volunteers.
- Any insurance or self-insurance maintained by the District, its Board, officers, Employees and volunteers shall be excess of the Contractor's Insurance and shall not contribute to it.
- The District and its Board shall enjoy all rights and privileges of the policy contract without the responsibility to pay premiums

III. Workers' Compensation and Employers Liability:

Statutory Workers' Compensation and Employers Liability Insurance for all of his employees to be engaged in work under the contract and if such work is sublet, the contract shall require the subcontractor to maintain similar coverage for all of his employees.

ADDITIONAL GENERAL CONDITIONS

INSPECTION AND INFORMATION

EXAMINATION OF THE SITE, CONTRACT DOCUMENTS AND OTHER RELEVANT MATERIAL:

Each bidder is encouraged to visit the site of the proposed work, to fully acquaint and familiarize himself with conditions as they fully exist and the character of the operations to be carried on under the proposed contract and make such investigations as he may see fit so that he may fully understand the facilities, difficulties and restrictions attending the execution of the work under this contract. The failure or omission of any bidder to receive or examine any form, instrument or document or any part of the contract documents or to visit the site and acquaint himself with conditions there existing, shall in no way relieve any bidder from any obligations with respect to this proposal, including that of furnishing the material and labor necessary to complete the performance of all the provisions of the proposed contract and the contemplated work therein. By submitting a proposal, the bidder represents and agrees that he has carefully examined and investigated the site and all other matters which in any way affect the work or performance of the contract. As a result of such examination he fully understands the intent and purpose thereof, and his obligations thereunder and that he will not make any claim for or have any right to damages because of any lack of information.

PREVAILING WAGE RATE SCHEDULE

This contract is subject to all New York State Labor Laws and Prevailing Wage regulations. As per article (s) 8 and 9, of the New York State Labor Laws, wages paid for the performance of this contract shall not be less than those listed as minimum by the New York State Commissioner of Labor for the occupations listed.

The Contractor shall further be responsible for making any necessary adjustments to the wages paid for performance of this contract as required by the New York State Labor Laws.

Every Contractor and subcontractor shall submit to the Department of Jurisdiction (Contracting Agency), within thirty (30) days thereafter, a transcript of the original payrolls, subscribed and affirmed as true under penalty of perjury. The Department of Jurisdiction (Contracting Agency) shall receive and maintain such payrolls.

Bidders are cautioned that if they submit a bid which is beneath the wage rate, they are not relieved from the responsibility to pay their employees in accordance with the New York State published mandated "prevailing rate schedule".

In accordance with Prevailing Wage Law, all invoices must be submitted with certified payroll documentation.

ADDITIONAL GENERAL CONDITIONS

USE OF BID BY OTHER ENTITIES

Although this solicitation was issued, evaluated and awarded by the Rocky Point Union Free School District (RPUFSD), RPUFSD permits all municipal, not-for-profit and political subdivisions authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this solicitation in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between RPUFSD and the vendor. Any political subdivision utilizing this contract is responsible for all payments between that political subdivision and the awarded vendor(s). All political subdivisions are required to generate their own purchase orders (to the successful vendor) in accordance with the bid provisions and the schedule of award, and acquire and maintain all required documentation.

EXTENSION CLAUSE

Extension Clause- Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

(For the purchase of materials, supplies and equipment)

All invitations to bid issued by the above name School District will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the School District.

1. The date and time of bid opening will be given in the Notice to Bidders.
2. All bids must be submitted on and in accordance with forms provided by the board.
3. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
4. All information required by Notice to Bidders, Specifications and Bid Offer in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in compliance with the specifications.
6. No alteration, erasure or addition is to be made in the typewritten or printed manner. Deviation from the specifications must be set forth in space provided in bid for this purpose.
7. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed or typewritten signatures are not acceptable.
8. Sales to school districts are not affected by any fair trade agreements. (General Business Law, Ch. 39, Sec 369-a, Sub.3, L. 1941)
9. No charge will be allowed for federal, state or municipal sales and excise taxes since the school district is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
10. In all specifications, the words "or equal" are understood after each article giving manufacturer's name or catalog reference, or on any patented article. The decision of the school district as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, bidder must in every instance give the trade designation of the article, manufacturer's name, and detailed specification of item he proposes to furnish. Otherwise, bid will be construed as submitted on the identical item as specified.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

11. Bids on equipment must be on standard new equipment, of latest model and in current production, unless otherwise specified.
12. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
13. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
14. All prices quoted must be "per unit" as specified; e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
15. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
16. Prices shall be net, including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the proposal. If award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.
17.
 - a. The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendor of materials, supplies or equipment of the type described in the invitation for bids, and
 - b. The contents of the bid have not been communicated by the bidder, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith prior to the official opening of the bid.
 - c. That to his knowledge no member of the Board of Education of the Rocky Point Union Free School District or any officer or employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or service to which it relates, or in any portion of the profits thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

18. All bids must be sealed. They may be submitted either in plain, opaque, envelopes or in those furnished by the school district. All bids must be addressed to:

Rocky Point Union Free School District
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Attention: Debra Hoffman, Purchasing Agent

Bid envelopes must be clearly marked "Bid". Also the date and time of the bid opening as indicated on the Notice to Bidders must appear on the envelope. Bids must not be attached to or enclosed in packages containing bid samples. Telegraphed bids may be considered at the discretion of the school district. Telephoned quotations or amendments will not be accepted at any time.

19. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the school district, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and such interpretations and any supplemental instructions will be sent to all bidders of record by the school district in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.
20. If the supplies, materials or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance of his contract, such agreement to be executed by the bidder within 15 days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York, be a A.M. Best Rated "A" or "A+" carrier, and must be satisfactory to the attorney for the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the board.
21. If required in the bid documents, each bidder shall include with his bid, a bid bond or certified check in the amount of five percent (5%) of his total bid, drawn in favor of the Board of Education. Such checks or bonds will be returned to unsuccessful bidders as soon as contracts are signed or purchase orders acknowledged by the successful bidders. Bid deposits of successful bidders will be returned upon the satisfactory completion of the contract.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

SAMPLES

22. All specifications are minimum standards; and accepted bid samples do not supersede specifications for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid sample.
23. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.
24. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) days of the request, or as directed, for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned and the school district shall have the right to dispose of them as its own property.
25. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the school district. Failure on the part of the bidder to examine sample shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

AWARD

26. Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.
27. The school district reserves the right to reject all bids. Also reserved is the right to reject, for cause, any bid in whole or in part; to waive technical defects, qualifications; irregularities; and omissions if in its judgment the best interests of the district will be served. Also reserved is the right to reject bids and to purchase items on State contract, or other Board of Education approved contract, if such items can be obtained on the same terms, conditions, specifications and at a lower price.
28. The school district reserves the right to make awards within 60 days after the date of the bid opening during which period bids may not be withdrawn unless the bidder distinctly states in his bid that acceptance thereof must be made within in a shorter specified time.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

29. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award bids on individual items or on total sums.
30. Each bid will be received with the understanding that the acceptance thereof in writing by the school district, approved by the board of education, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his bid. Contract shall bind the school district on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered, within 10 (ten) per cent over or under the award quantity, unless otherwise specified.
31. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
32. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the school district, the school district may purchase from other sources to take the place of the items rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.
33. A contract may be canceled at the successful bidder's expense upon non-performance of contract.
34. If the successful bidder fails to deliver as ordered, the school district reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.
35. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
36. When materials, equipment or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within five (5) days of notification. Rejected items left longer than five (5) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.
37. No items are to be shipped or delivered until receipt of an official order from the school district.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

38. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title, or interest therein or his power to execute such contract, to any other person, company or corporation without the previous written consent of the school district.

INSTALLATION OF EQUIPMENT

39. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work, the premises shall be left in a neat, unobstructed condition, the buildings broom cleaned and everything in perfect repair and order. Old materials are the property of the successful bidder unless otherwise specified and shall be removed at successful bidders' expense.
40. Equipment, supplies and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the material.
41. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
42. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
43. Equipment for trade-in shall be dismantled by the successful bidder and removed at their expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented simply "as is". Equipment is available for inspection only at the delivery point listed for new equipment, unless otherwise specified.

GUARANTEES BY THE SUCCESSFUL BIDDER

44. The successful bidder guarantees:
- a. His products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
 - b. To furnish adequate protection from damage for all work and to repair damages of any kind for which he or his workmen are responsible, to the building or equipment, to his own work, or to the work of other successful bidders.
 - c. To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

- d. That all deliveries will be equal to the accepted bid sample.
- e. That the equipment or furniture offered is standard, new, latest model of regular stock product or as required by the specifications, with parts regularly used for the type of equipment or furniture offered; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district.

Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment (one year from the date of acceptance of the replacement). The successful bidder shall make any such replacement immediately upon receiving notice from the school district.

- 45. Delivery must be made as ordered and in accordance with the proposal and specification. If delivery instructions do not appear on order, it will be interpreted to mean prompt delivery (not to exceed 30 days). The decision of the school district as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the successful bidder. Failure to deliver because of delayed payments or for any other reason except that described in Paragraph 52 will be cause for open market purchase at the expense of the successful bidder.
- 46. The school district will not schedule any deliveries for Saturdays, Sundays or legal holidays, except commodities required for daily consumption or where the delivery is an emergency, a replacement or is overdue, in which event the convenience of the school district shall govern.
- 47. Items shall be securely and properly packed for shipment, storage and stocking in new shipping containers and according to accepted commercial practice, without extra charge for packing case, bailing or sacks.
- 48. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of successful bidder when packages are not received in good condition.
- 49. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

50. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of equipment. Any cost incurred due to the failure of the successful bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.
51. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the following information for each item delivered:

Purchase Order Number
Name of Article
Item Number
Quantity
Name of the successful bidder

Carton shall be labeled with purchase order, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

PAYMENTS

52. Payment for the used portion of an inferior delivery will be made by the school district on an adjusted price basis.
53. Payment will be made only after correct presentation claim forms obtained from the ordering school district.
54. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with general conditions and specifications.

SAVING CLAUSE

55. The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

LEGAL

56. Any bidder, whether successful or unsuccessful, shall reimburse the school district for all costs, disbursements and attorneys' fees incurred in connection with any lawsuit, claim, cause of action, etc. which is frivolous, untenable or otherwise without a good faith basis and related to the bidding process or the subject thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT
Asphalt/Concrete Paving & Repair
Bid # 23-07

BID SPECIFICATIONS

SCOPE

The District is seeking a qualified vendor to provide asphalt/concrete paving and repair services on an as-needed basis. There is no guarantee that any/all services will be required during the contract period. All work under this contract requires a written estimate and approval by the Director of Facilities and/or his designee prior to commencement.

CONTRACT PERIOD July 1, 2022-June 30, 2023

QUALIFICATIONS

1. All bidders shall be capable of performing all tasks on all aspects of the contract.
2. The Contractor shall use only qualified personnel directly employed or supervised by their company. Contractor's service persons shall have tools and equipment necessary to perform required work.
3. The Contractor must guarantee all labor and materials of any asphalt/concrete installed for a period of not less than one (1) year from date of completion.
4. The Contractor shall complete work within thirty (30) days of receipt of purchase order or at the discretion of the Director of Facilities and/or his designee.
5. The Contractor shall take all reasonable precautions to avoid damage to property or injury to persons.

CONTRACT REQUIREMENTS

All repair, maintenance and replacement of parts will be authorized directly by the Director of Facilities of the Rocky Point UFSD. Any non-emergency assignment shall have a clear "scope of services" established by the Director of Facilities for the purpose of preparing a detailed cost estimate which includes all estimated labor, materials and equipment needed to complete the assignment. The Contractor will receive a purchase order from the district verifying the acceptance/approval of the detailed cost estimate. The Contractor shall contact the Director of Facilities within seven (7) days of receiving the purchase order before mobilizing to the site in order to discuss arrival times, sign-in procedures, and storage of materials. Failure to meet the response requirements with respect to emergency and non-emergency assignments could result in the termination of the contract.

All emergency repairs will be conducted on a time & material basis as verified by the Director of Facilities or their Duly Authorized Representative at the location of the emergency repair work. All labor, materials and equipment will be recorded upon the completion of the repair. As stated earlier,

the Contractor will have a two-hour window to respond to the emergency repair requested by the Department's Point of Contact. Emergencies will be classified as features or conditions that create a clear threat to the Student's & faculty health and safety. Any long-lead materials needed for emergency repairs will be brought to the immediate attention of the Director of Facilities. The Contractor must provide a single point of contact "SPOC", meaning an individual that can be reached by telephone or other mutually agreeable means of communication 24 hours a day, seven (7) days a week and must be able to respond to multiple calls within a 24-hour time period. The district shall provide the Contractor with a Single Point of Contact (SPOC), either the Director of Facilities or their Duly Authorized Representative.

Any and all work performed under this contract that requires the coordination of the utility company shall be conducted directly by the Contractor and considered to be an overhead cost of the contract. If additional design services are required (beyond the scope of services defined by the Director of Facilities) to complete the work, the Director of Facilities shall provide additional information (drawings, complete applications) to the Contractor. All reports and/or forms used by the contractor in the administration of this contract shall be subject to the review and approval of the Director of Facilities.

The contractor must plan and schedule all non-emergency work assignments outside of the instructional day in order to avoid any adverse effect on the student's & faculty health and safety. In order to meet the various on-call demands by the district, the Contractor must be capable of furnishing a sufficient number of techs to provide service at any given time for each call, and within the required two-hour response limit for emergencies.

For any replacements parts, or new equipment the Contractor shall provide owner's manuals and instructions along with training for the Head Custodian of each building, for all newly installed equipment.

The Rocky Point UFSD reserves the right to not issue any work orders or assignments under this contractual agreement and further states in no way does this contract provide any guarantees entitlements of any jobs or work for the Contractor.

Before an assignment is authorized by the Director of Facilities Administrator, she/he can decide what materials are to be furnished through the annual contract and which materials can be purchased by the district.

SERVICE

1. Contractor's service persons shall have tools and equipment necessary to perform required work.
2. All work must be done in accordance with the National Code, current edition, and all state and local codes.
3. All repair, maintenance and replacement of parts will be authorized directly by the Director of Facilities. Parts that have been replaced shall be removed from the premises unless directed otherwise by the Director of Facilities.
4. All parts shall be new and must be equal to or better than the original equipment. Rebuilt parts may be used only with prior approval of the Director of Facilities. No obsolete materials shall be allowed. The District reserves the right to furnish parts and materials if they deem it to be in their best interest.

5. Contractor shall maintain an adequate inventory of new, original manufacturer's parts and materials so as to insure prompt repairs on short notice.

6. Except for emergency work, the contractor will be required to submit a detailed cost estimate, which includes all estimated labor, materials and equipment needed to complete the assignment, before any work is started.

On emergency work, the contractor must submit his budget cost estimate within forty-eight (48) hours after starting the job. Contractor may be required to furnish a "not-to-exceed" price for a specific project to enable the District to encumber funds for that work.

7. All quotes must be detailed, showing the labor (hours x rate) and the materials (cost + markup) broken out, as per bid pricing.

8. No travel time will be paid. Payments will be made only for time on the job. All invoices must be accompanied by daily service tickets specifying time of arrival, work done, materials used, time of departure for each employee, and must be signed by an authorized representative of the District. A copy of this ticket is to be left with the signer, and this shall be the basis for payment. Service tickets not submitted in fashion will result in payments being held up.

9. When contractor is called up to perform emergency work, the service tickets shall be mailed the following day to the Director of Facilities for signature.

10. The District reserves the right to assign its personnel to assist the contractor's mechanics if they deem it to be in their best interest.

11. Contractor must follow the rules and regulations of the school district. This includes, but is not limited to, employees displaying photo identification and wearing a name tag. Contractor must ensure that his/her employees abide by the prohibition against smoking in school buildings or on school grounds.

12. Contractor shall pay his employees the "prevailing rate of wage" as defined in Section 220 of the New York State Labor Law, Schedule of Wages. The Rocky Point Union Free School District will require proof of payment of the employee's workers reflecting the prevailing rate of wages, through certified payroll.

13. The Contractor shall take all reasonable precautions to avoid damage to property or injury to persons.

14. The Contractor shall instruct the Director of Facilities or their Duly Authorized Representative in basic operation of systems to provide the best operating efficiency or conditions.

LABOR

All labor needed to perform the various on-call services shall be identified by the Contractor prior to any work performed for each assignment. The Contractor shall include a breakdown of labor in hours using the contract items identified on the itemized proposal forms. The unit cost bid by the Contractor shall be for each hour that an individual worker has performed repair, maintenance, upgrades and replacement parts as certified by the Director of Facilities. The unit cost (hourly rate) shall include all overhead and profit in addition to the total cost of the labor (includes all supplemental and fringe

benefits). Overtime may be billed at 1.5 times the hourly rate, as defined by the DOL, and certified payrolls must reflect the overtime rate.

For all non-emergency and emergency assignments authorized by the Director of Facilities Administrator, travel time to and from the job site is **NOT included under this contract**. The Director of Facilities Administrator and/or their Duly Authorized Representative (Head Custodian) shall verify all workers and the amount of time used on each assignment by the sign-in sheets at each building that the contractor and its employees must sign before beginning work and after work is completed for each day.

PREVAILING WAGE RATES AND SCHEDULE:

It shall be the responsibility of the Contractor to comply with all New York State Labor Laws, including but not limited to, Article 8, Section 220 of the New York State Labor Law as well as Suffolk County Labor regulations. **PRC #2022004830** has been assigned to this contract.

Prevailing wage information for this contract can be accessed on the New York State Department of Labor website: <http://wpp.labor.state.ny.us/>

SUBCONTRACTING

Contractor shall not engage subcontractors, hire others to perform all or part of this Contract, nor otherwise delegate its obligations to perform under this Contract without the prior approval of the District.

In the event that the District approves the use of a subcontractor, Contractor may add 5% to their cost. Subcontractor invoice must be attached to Contractor invoice in order to receive payment.

REQUIRED INSURANCES & DOCUMENTATION

See General Conditions of Bid Proposal section for requirements.

MATERIALS

All materials used for the repair, maintenance, upgrades and/or replacement parts shall be identified for each separate assignment performed under this contract. All payment applications will have receipts to substantiate the actual costs of the materials. All materials can be marked up from the dealers' cost to a maximum of 10 percent (10%) by the Contractor. **Failure to provide evidence of "actual" costs for materials in the form of receipts will result in a rejection of the payment application by the District.**

The vendor shall supply only original manufacturers or other approved replacement parts. The contractor shall have and maintain on hand locally a supply of spare parts sufficient for the normal maintenance and repair of District systems. Whenever repairs, service or adjustments are required, the vendor shall supply same promptly, (within 1-3 normal working days). Emergency calls shall be as prompt as circumstances reasonably permit. The District reserves the right to take competitive quotations in order to obtain the most economical means of accomplishing the work to be done.

EQUIPMENT

If necessary, and with prior approval of the Director of Facilities, rental of equipment is permitted under this contract. Equipment rental may be marked up from the dealers' cost to a maximum of 15 percent (15%) by the Contractor. **Failure to provide evidence of "actual" costs for materials in the form of receipts will result in a rejection of the payment application by the District.**

Hourly aerial truck rates will be in effect only during "active" use. No charges will be accrued for idle equipment or overnight storage.

WARRANTY PERIOD

1. **Performance Warranty:** The vendor shall guarantee all work, equipment and materials included in the service against any defects in workmanship; and shall satisfactorily correct, at no cost to the District, any such defect that may become apparent within a period of one year after acceptance of work. The warranty period shall commence upon date of completion, inspection and acceptance by the District representative as specified at contract signing.

2. **Material Warranty:** Parts furnished under this contract shall be the latest improved parts in current production, as offered to commercial trade, and shall be of quality material. Used, shopworn, demonstrator, prototype, reconditioned or discontinued parts or materials are not acceptable. Rebuilt parts may only be used with the prior approval of the District. The District reserves the right to furnish parts and materials if it is in the best interest of the District. The warranty period for vendor provided materials shall be for a period of one year after acceptance of work or within the manufacturer's warranty, whichever is later. The warranty period shall commence upon date of acceptance by the District. Vendor shall provide the District's Buildings & Grounds office with all manufacturers' warranty documents.

PUBLIC UTILITIES AND SERVICES

Should any construction related to gas lines, electric lines, etc. be required, the following shall be adhered to:

The Utility Companies shall be notified by the Contractor in accordance with section 1918 Of the Penal Law of the State of New York and Article 20, Section 322-a of the New York State General Business Law entitled, "Construction or Blasting Near Pipes Conveying Combustible Gas", which states, "the person having direction or control of such works shall give notice and further, he shall ascertain whether there is within one hundred feet in such street, highway or public place, any pipe conveying combustible gas".

This Contractor and all other excavators must comply with Industrial Code Part 53 whereby this Contractor must obtain the list of each operator of underground facilities and provide advanced notice to each operator his intent to perform excavation in the area specified in this contract. The Contractor will be responsible for the complete mark-out of all underground utilizes.

All conduits, sewers, storm drains, water mains, underground electric and telephone conductors or conduits or gas mains encountered in any construction shall be properly and safely taken care of by the Contractor, who shall, upon entering same, notify the public corporation to whom they belong, in order

that they may be changed in such a manner as not to interfere with the final construction it is impossible to cross over, under or around the other utility.

In case any damage shall result in any service pipe for water, gas, irrigation, telephone or any other public or private sewer or conduit, The Contractor shall, without delay, and at his own expense, repair the same to the satisfaction of the Director of Facilities and/or their Duly Authorized Representative, and in case such repairs are not made satisfactorily or promptly, the District may have the repairs made by another Contractor, or otherwise, and deduct the cost of same from any monies due or about to come due the Contractor.

ASBESTOS CONTAINING MATERIALS

If the scope of work involves disturbing building materials, contractor is responsible to review the Asbestos Management Plan and most recent AHERA Inspection report and certify that the scope will not disturb any suspect or known asbestos containing materials. If contractor has questions about the document or building materials, contractor will call Mr. Paul Martinez, Director of Facilities at Rocky Point UFSD. You can view the most recent reports on the links below:

- a. You can view "2021 Surv. 4. Joseph A. Edgar School JCB#20-47448.pdf" at: <https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:24c576de-1b65-440b-82ba-51fedc9035a7>
- b. You can view "2021 Surv. 4 Frank J. Carasiti Elementary School JCB#20-47448.pdf" at: <https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:4596cdf6-f14f-43f9-b950-3e1e177ad0e7>
- c. You can view "2021 Surv. 4 Rocky Point High School JCB#20-47448.pdf" at: <https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:7db24511-061b-43fd-8a41-975bc57e0162>

CLEANUP

The Contractor shall at all times keep the areas free from accumulation of waste material and rubbish, and prior to completion of work, remove and dispose any rubbish at his expense from and about the premises. District's waste containers (dumpsters) are not to be used for this purpose by the Contractor. Upon completion of a working day, the Contractor shall leave work and premises in clean, neat and workmanlike conditions satisfactory to the Director of Facilities and/or its Duly Authorized Representative.

It is expected that the Contractor will exercise caution and use good judgment in an effort to eliminate possible damage to person or property when working in close proximity to walls, fences, road ways, automobiles, overhead/buried utility lines, etc. The Contractor assumes full responsibility for any and all damages resulting from the work performed.

The Contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Plant Facilities Administrator and/or their Duly Authorized Representative.

SITE RESTORATION

The contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Director of Facilities and/or his Duly Authorized Representative.

BASIS OF AWARD

The district shall award and procure a contract with the lowest responsible bidder who is capable of meeting all of the contract requirements (in addition to the district's boilerplate requirements) and can furnish a price for ALL of the items defined in the **Bid Response Sheet**. A weighted basis on the prices provided will be used when determining the award recommendation to the lowest, responsible bidder.

INVOICING

The contractor shall submit properly completed invoices with supporting work orders attached prior to receiving payment in any form. All invoices with corresponding signed work orders shall be submitted to the Accounts Payable Dept. at 90 Rocky Point-Yaphank Road, Rocky Point, NY 11778 for payment.

1. Invoices shall reference the purchase order number
2. Invoices shall reference the bid number
3. Invoices shall break down materials cost (showing markup) and labor cost (hours x rate) to match the bid and quote
4. Invoices shall match service ticket that was signed by district employee on the day of service
5. Invoices for repairs or new installations shall be submitted within sixty (60) days from date of service completion. Failure to comply may affect future contracts with the District.
6. Invoices for materials shall include receipts to support the materials mark-up percentage
7. Invoices for service contracts shall be submitted in accordance with schedules identified on the **Bid Response Sheet**.
8. Invoices shall come with completed applicable prevailing wage form. Without these sheets, payment will not be completed.

Vendor Name: Park Line Asphalt Maint. Authorized Signature: Robert Mufand

BID RESPONSE SHEET (page 1 of 2)

ASPHALT/CONCRETE PAVING & REPAIR

Bid #23-07

The undersigned agrees to furnish all labor, material and equipment on an AS-NEEDED BASIS. There is no guarantee that any/all services will be required during the contract period.

Prices are all inclusive of material, labor and equipment needed to perform work as specified.

All work under this contract requires a written estimate and approval by the Director of Facilities and/or his designee prior to commencement.

SERVICES RENDERED AND/OR MATERIALS PROVIDED MUST BE AS PER THE ENCLOSED BID SPECIFICATIONS. ALL INVOICES SUBMITTED MUST REFLECT PRICING AS PER THE ENCLOSED BID PROPOSAL PAGES IN ORDER FOR PAYMENT TO BE RENDERED.

<u>PART A: ASPHALT</u> (Weighted Average 40%)	<u>500 SQ.FT. OR LESS</u>	<u>501 SQ.FT. OR MORE</u>
PATCHING: (min. 25sq.ft.) 4" RCA, 3" Base Aggregate, 2" Top	\$ <u>8.95</u> SQ FT.	\$ <u>8.95</u> SQ FT.
Asphalt Swales: 4" RCA, 3" Base Aggregate, 2" Top	\$ <u>.50</u> SQ FT.	\$ <u>.50</u> SQ FT.
Asphalt Curb	\$ <u>.50</u> LN FT.	\$ <u>.50</u> LN FT.
PAVING: 3" Base (Aggregate), 2" Top	\$ <u>.25</u> SQ FT.	\$ <u>7.50</u> SQ FT.
2" MILLING: (Including Sweeping)	\$ <u>.10</u> SQ FT.	\$ <u>1.00</u> SQ FT.
SEAL COATING: (min. 500 sq. ft.) Manufacturer Used: _____	\$ <u>N/A</u> SQ FT.	\$ <u>.45</u> SQ FT. (500 s.f. or MORE)
INFRARED PATCHING	\$ <u>.01</u> (100 SQ.FT. OR LESS)	\$ <u>.01</u> (101 SQ.FT. OR MORE)
TEMPORARY WINTER PATCH	\$ <u>.01</u> SQ FT.	\$ <u>.01</u> SQ FT.
	<u>500 LN/SQ FT. OR LESS</u>	<u>501 LN/SQ FT. OR ORE</u>
CRACK REPAIR:	\$ <u>.02</u> LN FT.	\$ <u>1.50</u> LN FT.
CRACK REPAIR W/ROUTING:	\$ <u>.02</u> LN FT.	\$ <u>.05</u> LN FT.
LINE PAINT/STRIPING:	\$ <u>.05</u> LN FT.	\$ <u>1.50</u> LN FT.
BLACKTOP CUTTING:	\$ <u>2.00</u> LN FT.	\$ <u>.50</u> LN FT.
SPEED BUMPS: (With Milled Key 30" wide)	\$ <u>20.00</u> LN FT.	\$ <u>.50</u> LN FT.

BID RESPONSE SHEET (page 2 of 2)

PART B: CONCRETE (Weighted Average 40%)

PATCHING: SAW CUT & REMOVE
Unclassified Excavation

\$ 115.00 /CU YD.

Sidewalk

\$ 15.00 /SQ FT.

Curbing

\$ 25.00 /LN FT.

PAVING:

Sidewalk 4"(New or Replace)-4,000# reinforced concrete

\$ 15.00 /SQ FT.

Sidewalk 6"(New or Replace)-4,000# reinforced concrete

\$ 20.00 /SQ FT.

Curb 4,000# reinforced concrete (2 #5 Rebar)

\$ 35.00 /LN FT.

Curb w/16" Gutter 4,000# reinforced concrete (4 #5 Rebar)

\$ 6.50 /LN FT.

Mountable Curb 4,000# reinforced concrete (4 #5 Rebar)

\$ 3.50 /LN FT.

PART C: PARKING LOT SWEEP & VACUUM (Weighted Average 10%)

ROCKY POINT HS/MS (3 Lots)

\$ 1,600.00 /per occurrence

JOSEPH A. EDGAR (2 Lots)

\$ 1,200.00 /per occurrence

FRANK J. CARASITI (4 Lots)

\$ 1,200.00 /per occurrence

PART D: RESET MANHOLE COVERS & STORM DRAINS (Weighted Average 10%)

Labor

\$ 200.00 /Hour

Material %

% 10 /Mark-up

Vendor Name: Park Line Asphalt Maintenance, Inc.

Authorized Signature: Robert Mailond

Print Name: Robert Mailond

**ROCKY POINT UNION FREE SCHOOL DISTRICT
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

Robert Mailand
Signature
President
Title

RESOLUTION-for corporate bidders only

RESOLVED that Robert Mailand be authorized to sign and submit the bid or proposal of this corporation for the following project, Schedule No: 23-07 -- Asphalt / Concrete Paving & Repair and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Park Lane Asphalt Maintenance Corporation at a meeting the 23rd day of May 2022 and is still in full force and effect this 23 day of May 2022.

Seal of the Corporation

Secretary

AFFIDAVIT OF COMPLIANCE

STATE OF *New York*

COUNTY OF *Suffolk*

Robert Mailand, being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of *ParkLine Asphalt Maintenance, Inc.* and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to *Park Line Asphalt Maintenance Inc.* such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties

Robert Mailand
Signed

5/23/22
Date

Sworn to before me this *23rd*
Day of *MAY*, 20*22*

Barbara Falco
Notary Public

Seal

BARBARA FALCO
Notary Public, State of NY
No 4992536 Suffolk County
Term Expires *2/24/20*

ROCKY POINT UNION FREE SCHOOL DISTRICT
ADMINISTRATIVE OFFICE
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NY 11778

REFERENCES

Company Name: Stony Brook University
Address: Campus Operations & Maint. Serv. Bldg
Stony Brook, NY
Contact Person: Tarry Dwork
Telephone: () 631-774-4534
Dates of Contract(s) Current 5 years and ongoing

Company Name: William Floyd UFSD
Address: 240 Mastic Beach Rd, Mastic Beach, NY 11951
Contact Person: Herb Hodge
Telephone: () 631-831-3163
Date of Contract(s) Current - ongoing 2021-2022

Company Name: Brentwood School District
Address: 52 Third Ave, Brentwood, NY 11717
Contact Person: Mike Cruz
Telephone: () 631-434-2123
Date of Contract(s) Ongoing (current)

Vendor Name: ParkLine Asphalt Maintenance, Inc.

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL § 165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Robert Mailand, being duly sworn, deposes and says that he/she is the President of the Park Line Asphalt Maint. Corporation and that neither the

Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

Robert Mailand
SIGNED

SWORN to before me this 23rd day of MAY

2022
Notary Public: Barbara Falco

BARBARA FALCO
Notary Public, State of NY
No 4992536 Suffolk County
Term Expires 2/24/26

ROCKY POINT UNION FREE SCHOOL DISTRICT
Purchasing Department

Administrative Office
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

Debra Hoffman
Purchasing Agent

Phone 631-849-7563

E-mail: dhoffman@rockypoint.k12.ny.us

ADDENDUM # 1

DATE OF ADDENDA: May 17, 2022

Bid NAME: #23-07 Asphalt/Concrete Paving & Repair

DUE DATE & TIME: May 26, 2022, 1:00pm

This constitutes the entire Addendum #1

Please be sure to take this note into account when submitting your bid for consideration by the District.

1. Correction of Bid Opening Time

A bid opening time of 12:30pm was stated, incorrectly, on Page 1, Bidders Proposal and Certification. The correct opening time is 1:00pm, as indicated in the Notice to Bidders.

All other specification information is as stated in the bid.

Please sign and date acknowledgement of receipt of this Addendum and include with your bid submission.

Robert MayDonald, Pres.
Signature & Title of authorized person

Robert Mayland
Print Name

5/18/22
Date

Respectfully, Debra Hoffman
Purchasing Agent



New York State Insurance Fund

PO Box 88699, Albany, NY 12206 | nysif.com

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

***** 112810084

LOVELL SAFETY MGMT CO., LLC
110 WILLIAM STREET 12TH FLR
NEW YORK NY 10038



SCAN TO VALIDATE AND SUBSCRIBE

Table with 2 columns: POLICYHOLDER (PARK LINE ASPHALT MAINTENANCE INC) and CERTIFICATE HOLDER (ROCKY POINT UNION FREE SCHOOL DISTRICT)

Table with 4 columns: POLICY NUMBER (Z 2178 505-0), CERTIFICATE NUMBER (744951), POLICY PERIOD (04/01/2022 TO 04/01/2023), DATE (03/29/2022)

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 2178 505-0, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW.

IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP. THE NEW YORK STATE INSURANCE FUND IS NOT LIABLE IN THE EVENT OF FAILURE TO GIVE SUCH NOTIFICATIONS.

THE POLICY INCLUDES A WAIVER OF SUBROGATION ENDORSEMENT UNDER WHICH NYSIF AGREES TO WAIVE ITS RIGHT OF SUBROGATION TO BRING AN ACTION AGAINST THE CERTIFICATE HOLDER TO RECOVER AMOUNTS WE PAID IN WORKERS' COMPENSATION AND/OR MEDICAL BENEFITS TO OR ON BEHALF OF AN EMPLOYEE OF OUR INSURED IN THE EVENT THAT, PRIOR TO THE DATE OF THE ACCIDENT, THE CERTIFICATE HOLDER HAS ENTERED INTO A WRITTEN CONTRACT WITH OUR INSURED THAT REQUIRES THAT SUCH RIGHT OF SUBROGATION BE WAIVED.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

Handwritten signature of the Director

DIRECTOR, INSURANCE FUND UNDERWRITING

VALIDATION NUMBER: 255677086



Bid # 23-08

Cesspool/Septic Tank, etc

Opening Date: 5/26/22, 1:30pm

Item #	Park Line Asphalt Maint.	Affordable Cesspool		
1A.	\$195.00	\$145.00		
1B.	\$295.00	\$35.00		
1C.	\$175.00	\$275.00		
1D.	\$275.00	\$275.00		
1E.	\$275.00	\$195.00		
1F.	\$150.00	\$90.00		
1G.	\$500.00	\$350.00		
1H.	\$2,500.00	\$350.00		
1I.	\$500.00	\$95.00		
2A.	\$250.00	\$250.00		
2B.	\$100.00	\$150.00		
3A.	\$450.00	\$350.00		
3B.	\$200.00	\$150.00		
3C.	\$250.00	\$75.00		
3D.	\$200.00	\$50.00		
4A.	\$125.00	\$150.00		
4B.	\$295.00	\$150.00		
4C.	10%	0%		
Evaluation:				
Total (1)	\$20,250.00	\$23,750.00		
Total (2)	\$12,500.00	\$15,000.00		
Total (3)	\$4,000.00	\$2,200.00		
Total (4)	\$500.00	\$3,000.00		
TOTAL (1)through(4)	37,500.00	\$43,950.00		

ROCKY POINT UNION FREE SCHOOL DISTRICT

Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

BIDDERS PROPOSAL AND CERTIFICATION

The Board of Education
Rocky Point Union Free School District
Rocky Point, NY 11778

Attn: Administrative Office

Gentlemen:

The undersigned agrees to furnish and deliver, in accordance with all specifications and general conditions contained in the attached bid information package, the item(s) and/or service(s) indicated at the price(s) entered below, and agrees to enter into a contract to provide same by acceptance of a purchase order. The undersigned bidder further certifies to having read these specifications, conditions and instructions, and offers to furnish the item(s) or services(s) specified to the Rocky Point Union Free School District in exact accordance with same, as indicated on pages contained in the bid information sheets. It is understood that the Board of Education reserves the right to award this bid to the lowest acceptable bidder, or to reject any or all bids, as best serves the interests of the school district, as determined by the Board of Education.

Schedule No.: 23-08 Cesspool/Septic Tank/Waste Line/Sewer-Jet Service

Date/Time of Opening: May 26, 2022 @ 1:30pm

Name of Bidder Park Line Asphalt
Maintenance, Inc

Address 1877 Montauk Hwy
Brookhaven, NY

Phone: 631-286-7126

Signed by Robert Marland

Robert Marland
Name (Print)

President
Title

5/23/22
Date

Note: All communication in connection with this bid should be addressed to Debra Hoffman, Purchasing Agent, Rocky Point Union Free School District, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number: 631-849-7563.

ROCKY POINT UNION FREE SCHOOL DISTRICT

ADDITIONAL GENERAL CONDITIONS

GENERAL

Prices as quoted in this bid shall remain in effect without upward revision for the full period of contract.

Firms responding to this bid shall comply with the Prevailing Rate Schedule, Article 8, of the New York State Labor Law, PRC #2022004941.

PERIOD OF CONTRACT

The term of this contract shall be from 7/01/22 through 6/30/23. Either party may terminate the contract for any reason by giving thirty (30) days written notice.

SPECIAL

The services required to be performed by this bid must comply with any and all Federal, State, Municipal and Local Laws pertinent thereto, in addition to the rules and regulations of any Administrative Agency having jurisdiction thereof, together with any amendments to said laws, rules and regulations.

RESERVATION

The school district shall order the articles specified in this bid from the successful bidder/s, subject to the availability of appropriated funds, i.e. budget approved and passed by the voters of the district at an annual election held by the district for that purpose.

The contract may be canceled or annulled by the district upon non-performance of contract terms including but not limited to the quality of workmanship, availability of qualified employees and/or project durations; or failure of the Contractor to furnish performance surety within ten (10) days from date of request. Any unfulfilled deliveries against such contract may be purchased from other sources at the Contractor's expense. Upon termination, all obligations related to this contract shall cease, and the Contractor shall be entitled to reimbursement only for services satisfactorily rendered and completed as of the effective date of termination.

HOLD HARMLESS

The Contractor agrees to indemnify and save harmless the Rocky Point Union Free School District against any and all liability, loss, damage, cost or expenses which the Rocky Point Union Free School District may hereafter incur, suffer, or be required to pay by the reason of injury to any person or persons through the negligent or willful act of the Contractor or sub-contractor or the servants or agents of the Contractor or sub-contractor or for any other reason whatsoever arising out of the performance of said contract.

ADDITIONAL GENERAL CONDITIONS

In the event that any action suit or proceeding is brought against the Rocky Point Union Free School District upon any liability arising out of the contract hereinbefore mentioned, the said Rocky Point Union Free School District shall give notice in writing thereof to the Contractor by certified mail-return receipt requested, addressed to the Contractor at the address herein given. Upon receipt of such notice the Contractor at his or its own expense shall defend against such claim, action or proceeding and take all such steps as may be necessary or proper therein by preventing the entry of a judgment or order against the Rocky Point Union Free School District and to do whatever else may be necessary to protect the interest of the Rocky Point Union Free School District

PERFORMANCE BOND

~~A Performance Bond in the amount of \$20,000 shall be required of the successful bidder within ten (10) days of receipt of award notice from the District. The successful bidder shall submit to the District a corporate bond to guarantee the specific performance of this contract. Such bond shall be with a surety company duly licensed to do business in the State of New York and shall otherwise meet with the approval of the District. Premiums on said bonds shall be paid by the contractor for work under this contract.~~

IRAN DIVESTMENT ACT

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that it is not on the "Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2013" list ("Prohibited Entities List") posted on the OGS website at: <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a Contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

During the term of the Contract, should the Rocky Point UFSD receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, Rocky Point UFSD will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then Rocky Point UFSD shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, seeking compliance, recovering damages, or declaring the Contractor in default.

Rocky Point UFSD reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

ADDITIONAL GENERAL CONDITIONS

INSURANCE REQUIREMENTS-CONTRACTOR

The Contractor shall purchase and maintain during the life of the contract the following insurance. This insurance must be purchased from a New York State licensed, A.M. Rated "A" or "A+" carrier. The Rocky Point Union Free School District and the Rocky Point Board of Education, with the exception of Workers' Compensation and Employers Liability Insurance, shall be named as additional insured and certificate holder. An original of the certificate shall be mailed to the District, with a provision that in the event the policies are either canceled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The Contractor shall not commence work under this contract until they have obtained all insurance as required and such insurance has been approved by the District.

The Contractor shall require any subcontractor(s) to provide all of the requirements of this section before any work is to commence. In addition, all subcontractors must carry statutory Workers' Compensation and Employers Liability Insurance for their employees.

I. Commercial General Liability Insurance:

"Occurrence" form, including Premises-Operations, Products-Completed Operations, Contractual, Personal Injury, Owner-Contractor Protective and Fire Damage Legal Liability. Coverage shall be in, at minimum, the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate.

II. Comprehensive Automobile Liability Insurance:

On owned, hired, leased, or non-owned motor vehicles in the amount of \$1,000,000 per occurrence, Combined Single Limit. Policy should include code 1-"any auto" and Insurance Services Office (I.S.O.) endorsement CA 0029 (Ed. 12/88)-Changes in Business Auto and Truckers Coverage.

With regard to Comprehensive Automobile and Commercial General Liability coverages, the policies shall be endorsed to contain the following provisions:

- Contractor's insurance coverage shall be primary insurance as respects the District, its Board, officers, employees and volunteers.
- Any insurance or self-insurance maintained by the District, its Board, officers, Employees and volunteers shall be excess of the Contractor's Insurance and shall not contribute to it.
- The District and its Board shall enjoy all rights and privileges of the policy contract without the responsibility to pay premiums

III. Workers' Compensation and Employers Liability:

Statutory Workers' Compensation and Employers Liability Insurance for all of his employees to be engaged in work under the contract and if such work is sublet, the contract shall require the subcontractor to maintain similar coverage for all of his employees.

ADDITIONAL GENERAL CONDITIONS

INSPECTION AND INFORMATION

EXAMINATION OF THE SITE, CONTRACT DOCUMENTS AND OTHER RELEVANT MATERIAL:

Each bidder is encouraged to visit the site of the proposed work, to fully acquaint and familiarize himself with conditions as they fully exist and the character of the operations to be carried on under the proposed contract and make such investigations as he may see fit so that he may fully understand the facilities, difficulties and restrictions attending the execution of the work under this contract. The failure or omission of any bidder to receive or examine any form, instrument or document or any part of the contract documents or to visit the site and acquaint himself with conditions there existing, shall in no way relieve any bidder from any obligations with respect to this proposal, including that of furnishing the material and labor necessary to complete the performance of all the provisions of the proposed contract and the contemplated work therein. By submitting a proposal, the bidder represents and agrees that he has carefully examined and investigated the site and all other matters which in any way affect the work or performance of the contract. As a result of such examination he fully understands the intent and purpose thereof, and his obligations thereunder and that he will not make any claim for or have any right to damages because of any lack of information.

PREVAILING WAGE RATE SCHEDULE

This contract is subject to all New York State Labor Laws and Prevailing Wage regulations. As per article (s) 8 and 9, of the New York State Labor Laws, wages paid for the performance of this contract shall not be less than those listed as minimum by the New York State Commissioner of Labor for the occupations listed.

The Contractor shall further be responsible for making any necessary adjustments to the wages paid for performance of this contract as required by the New York State Labor Laws.

Every Contractor and subcontractor shall submit to the Department of Jurisdiction (Contracting Agency), within thirty (30) days thereafter, a transcript of the original payrolls, subscribed and affirmed as true under penalty of perjury. The Department of Jurisdiction (Contracting Agency) shall receive and maintain such payrolls.

Bidders are cautioned that if they submit a bid which is beneath the wage rate, they are not relieved from the responsibility to pay their employees in accordance with the New York State published mandated "prevailing rate schedule".

In accordance with Prevailing Wage Law, all invoices must be submitted with certified payroll documentation.

ADDITIONAL GENERAL CONDITIONS

USE OF BID BY OTHER ENTITIES

Although this solicitation was issued, evaluated and awarded by the Rocky Point Union Free School District (RPUFSD), RPUFSD permits all municipal, not-for-profit and political subdivisions authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this solicitation in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between RPUFSD and the vendor. Any political subdivision utilizing this contract is responsible for all payments between that political subdivision and the awarded vendor(s). All political subdivisions are required to generate their own purchase orders (to the successful vendor) in accordance with the bid provisions and the schedule of award, and acquire and maintain all required documentation.

EXTENSION CLAUSE

Extension Clause- Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

(For the purchase of materials, supplies and equipment)

All invitations to bid issued by the above name School District will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the School District.

1. The date and time of bid opening will be given in the Notice to Bidders.
2. All bids must be submitted on and in accordance with forms provided by the board.
3. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
4. All information required by Notice to Bidders, Specifications and Bid Offer in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in compliance with the specifications.
6. No alteration, erasure or addition is to be made in the typewritten or printed manner. Deviation from the specifications must be set forth in space provided in bid for this purpose.
7. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed or typewritten signatures are not acceptable.
8. Sales to school districts are not affected by any fair trade agreements. (General Business Law, Ch. 39, Sec 369-a, Sub.3, L. 1941)
9. No charge will be allowed for federal, state or municipal sales and excise taxes since the school district is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
10. In all specifications, the words "or equal" are understood after each article giving manufacturer's name or catalog reference, or on any patented article. The decision of the school district as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, bidder must in every instance give the trade designation of the article, manufacturer's name, and detailed specification of item he proposes to furnish. Otherwise, bid will be construed as submitted on the identical item as specified.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

11. Bids on equipment must be on standard new equipment, of latest model and in current production, unless otherwise specified.
12. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
13. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
14. All prices quoted must be "per unit" as specified; e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
15. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
16. **Prices shall be net, including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the proposal. If award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.**
17.
 - a. The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendor of materials, supplies or equipment of the type described in the invitation for bids, and
 - b. The contents of the bid have not been communicated by the bidder, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith prior to the official opening of the bid.
 - c. That to his knowledge no member of the Board of Education of the Rocky Point Union Free School District or any officer or employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or service to which it relates, or in any portion of the profits thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

18. All bids must be sealed. They may be submitted either in plain, opaque, envelopes or in those furnished by the school district. All bids must be addressed to:

Rocky Point Union Free School District
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Attention: Debra Hoffman, Purchasing Agent

Bid envelopes must be clearly marked "Bid". Also the date and time of the bid opening as indicated on the Notice to Bidders must appear on the envelope. Bids must not be attached to or enclosed in packages containing bid samples. Telegraphed bids may be considered at the discretion of the school district. Telephoned quotations or amendments will not be accepted at any time.

19. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the school district, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and such interpretations and any supplemental instructions will be sent to all bidders of record by the school district in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.
20. If the supplies, materials or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance or his contract, such agreement to be executed by the bidder within 15 days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York, be a A.M. Best Rated "A" or "A+" carrier, and must be satisfactory to the attorney for the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the board.
21. If required in the bid documents, each bidder shall include with his bid, a bid bond or certified check in the amount of five percent (5%) of his total bid, drawn in favor of the Board of Education. Such checks or bonds will be returned to unsuccessful bidders as soon as contracts are signed or purchase orders acknowledged by the successful bidders. Bid deposits of successful bidders will be returned upon the satisfactory completion of the contract.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

SAMPLES

22. All specifications are minimum standards; and accepted bid samples do not supersede specifications for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid sample.
23. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.
24. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) days of the request, or as directed, for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned and the school district shall have the right to dispose of them as its own property.
25. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the school district. Failure on the part of the bidder to examine sample shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

AWARD

26. Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.
27. The school district reserves the right to reject all bids. Also reserved is the right to reject, for cause, any bid in whole or in part; to waive technical defects, qualifications; irregularities; and omissions if in its judgment the best interests of the district will be served. Also reserved is the right to reject bids and to purchase items on State contract, or other Board of Education approved contract, if such items can be obtained on the same terms, conditions, specifications and at a lower price.
28. The school district reserves the right to make awards within 60 days after the date of the bid opening during which period bids may not be withdrawn unless the bidder distinctly states in his bid that acceptance thereof must be made within in a shorter specified time.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

29. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award bids on individual items or on total sums.
30. Each bid will be received with the understanding that the acceptance thereof in writing by the school district, approved by the board of education, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his bid. Contract shall bind the school district on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered, within 10 (ten) per cent over or under the award quantity, unless otherwise specified.
31. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
32. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the school district, the school district may purchase from other sources to take the place of the items rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.
33. A contract may be canceled at the successful bidder's expense upon non-performance of contract.
34. If the successful bidder fails to deliver as ordered, the school district reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.
35. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
36. When materials, equipment or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within five (5) days of notification. Rejected items left longer than five (5) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.
37. No items are to be shipped or delivered until receipt of an official order from the school district.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

38. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title, or interest therein or his power to execute such contract, to any other person, company or corporation without the previous written consent of the school district.

INSTALLATION OF EQUIPMENT

39. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work, the premises shall be left in a neat, unobstructed condition, the buildings broom cleaned and everything in perfect repair and order. Old materials are the property of the successful bidder unless otherwise specified and shall be removed at successful bidders' expense.
40. Equipment, supplies and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the material.
41. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
42. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
43. Equipment for trade-in shall be dismantled by the successful bidder and removed at their expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented simply "as is". Equipment is available for inspection only at the delivery point listed for new equipment, unless otherwise specified.

GUARANTEES BY THE SUCCESSFUL BIDDER

44. The successful bidder guarantees:
- a. His products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
 - b. To furnish adequate protection from damage for all work and to repair damages of any kind for which he or his workmen are responsible, to the building or equipment, to his own work, or to the work of other successful bidders.
 - c. To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

- d. That all deliveries will be equal to the accepted bid sample.
- e. That the equipment or furniture offered is standard, new, latest model of regular stock product or as required by the specifications, with parts regularly used for the type of equipment or furniture offered; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district.

Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment (one year from the date of acceptance of the replacement). The successful bidder shall make any such replacement immediately upon receiving notice from the school district.

- 45. Delivery must be made as ordered and in accordance with the proposal and specification. If delivery instructions do not appear on order, it will be interpreted to mean prompt delivery (not to exceed 30 days). The decision of the school district as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the successful bidder. Failure to deliver because of delayed payments or for any other reason except that described in Paragraph 52 will be cause for open market purchase at the expense of the successful bidder.
- 46. The school district will not schedule any deliveries for Saturdays, Sundays or legal holidays, except commodities required for daily consumption or where the delivery is an emergency, a replacement or is overdue, in which event the convenience of the school district shall govern.
- 47. Items shall be securely and properly packed for shipment, storage and stocking in new shipping containers and according to accepted commercial practice, without extra charge for packing case, bailing or sacks.
- 48. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of successful bidder when packages are not received in good condition.
- 49. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

50. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of equipment. Any cost incurred due to the failure of the successful bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.
51. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the following information for each item delivered:

Purchase Order Number
Name of Article
Item Number
Quantity
Name of the successful bidder

Carton shall be labeled with purchase order, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

PAYMENTS

52. Payment for the used portion of an inferior delivery will be made by the school district on an adjusted price basis.
53. Payment will be made only after correct presentation claim forms obtained from the ordering school district.
54. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with general conditions and specifications.

SAVING CLAUSE

55. The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

LEGAL

56. Any bidder, whether successful or unsuccessful, shall reimburse the school district for all costs, disbursements and attorneys' fees incurred in connection with any lawsuit, claim, cause of action, etc. which is frivolous, untenable or otherwise without a good faith basis and related to the bidding process or the subject thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT
Cesspool/Septic Tank/Waste Line/Sewer-Jet Service
Bid #23-08

SPECIFICATIONS

SCOPE

The Rocky Point UFSD is seeking a qualified vendor to provide cesspool, septic tank, waste-line, sewer-jet, etc. services District wide. There is no guarantee that any/all services will be required during the contract period.

The Contractor shall have the resources (labor, materials, and equipment) necessary to provide emergency and non-emergency cesspool and related services on an "as needed", on-call basis as well as for scheduled maintenance.

BIDDER QUALIFICATIONS

All qualifications shall be submitted at the time of bid. Any bids without said qualifications win not be considered.

All bidders shall be capable of performing all tasks on all aspects of the contract.

Bidders shall maintain a primary place of business fully staffed during normal business hours. Home addresses and P.O. boxes are unacceptable.

Bidders must have a 24 hour, 7 days a week on call service and be available at all times. Sundays and holidays included.

MOBILIZATION

The Contractor shall provide all labor, materials, equipment and services necessary to perform the intended work.

The response time for emergency service is a maximum of three hours from the time of being notified.

The response time for non-emergency service shall be within 48 hours of receipt of call.

The Contractor shall complete all work assignments as ordered by the Director of Facilities and/or their Duly Authorized Representative within 10 business days unless the scope of work for the assignment warrants additional time.

VEHICLES

All Vehicles must be completely self-contained and must be operated by operators in conformance with all rules and regulations, state, county and local, regulating the pumping of cesspool waste.

Vehicle sizes used shall be appropriate for the service(s) to be performed so as to minimize unnecessary drive time and hours. Cesspool truck-minimum 4,000 gallons, Vacuum truck-minimum 16 yards.

CONTRACT REQUIREMENTS

All emergency repairs will be conducted on a time & material basis as verified by the Director of Facilities or their Duly Authorized Representative at the location of the emergency repair work. All labor, materials and equipment will be recorded upon the completion of the repair. As stated earlier, the Contractor will have a two-hour window to respond to the emergency repair requested by the Department's Point of Contact. Emergencies will be classified as features or conditions that create a clear threat to the Student's health and safety. Any long-lead materials needed for emergency repairs will be brought to the immediate attention of the Director of Facilities. The Contractor must provide a single point of contact "SPOC". Meaning, an individual that can be reached by telephone or other mutually agreeable means of communication 24 hours a day, seven (7) days a week and must be able to respond to multiple calls within a 24-hour time period. The district shall provide the Contractor with a Single Point of Contact (SPOC), either the Director of Facilities, Head Custodian or a Security Guard.

Any and all work performed under this contract that requires the coordination of the utility company shall be conducted directly by the Contractor and considered to be an overhead cost of the contract. If additional design services are required (beyond the scope of services defined by the Director of Facilities) to complete the work, the Director of Facilities shall provide additional information (drawings, complete applications) to the Contractor. All reports and/or forms used by the contractor in the administration of this contract shall be subject to the review and approval of the Director of Facilities.

The contractor must plan and schedule all non-emergency work assignments outside of the instructional day to avoid any adverse effect on the students and faculty health and safety. Building facilities are in use Monday through Friday 7AM to 4PM.

In order to meet the various on-call demands by the District, the Contractor must be capable of furnishing a sufficient number of techs to provide service at any given time for each call, and within the three-hour response limit for emergencies

The Rocky Point UFSD reserves the right to not issue any work orders or assignments under this contractual agreement and further states in no way does this contract provide any guarantees entitlements of any jobs or work for the Contractor.

SERVICE

1. Contractor's service persons shall have tools and equipment necessary to perform required work.
2. All work must be done in accordance with the National Code, current edition, and all state and local codes.

3. All repair, maintenance and replacement of parts will be authorized directly by the Director of Facilities. Parts that have been replaced shall be removed from the premises unless directed otherwise by the Director of Facilities.

4. All parts shall be new and must be equal to or better than the original equipment. Rebuilt parts may be used only with prior approval of the Director of Facilities. No obsolete materials shall be allowed. The District reserves the right to furnish parts and materials if they deem it to be in their best interest.

5. Contractor shall maintain an adequate inventory of new, original manufacturer's parts and materials so as to insure prompt repairs on short notice.

6. Except for emergency work, the contractor will be required to submit a detailed cost estimate, which includes all estimated labor, materials and equipment needed to complete the assignment, before any work is started.

On emergency work, the contractor must submit his budget cost estimate within forty-eight (48) hours after starting the job. Contractor may be required to furnish a "not-to-exceed" price for a specific project to enable the District to encumber funds for that work.

7. All quotes must be detailed, showing the labor (hours x rate) and the materials (cost + markup) broken out, as per bid pricing.

8. No travel time will be paid. Payments will be made only for time on the job. All invoices must be accompanied by daily service tickets specifying time of arrival, work done, materials used, time of departure for each employee, and must be signed by an authorized representative of the District. A copy of this ticket is to be left with the signer, and this shall be the basis for payment. Service tickets not submitted in fashion will result in payments being held up.

9. When contractor is called up to perform emergency work, the service tickets shall be mailed the following day to the Director of Facilities for signature.

10. The District reserves the right to assign its personnel to assist the contractor's mechanics if they deem it to be in their best interest.

11. Contractor must follow the rules and regulations of the school district. This includes, but is not limited to, employees displaying photo identification and wearing a name tag. Contractor must ensure that his/her employees abide by the prohibition against smoking in school buildings or on school grounds.

12. Contractor shall pay his employees the "prevailing rate of wage" as defined in Section 220 of the New York State Labor Law, Schedule of Wages. The Rocky Point Union Free School District will require proof of payment of the employee's workers reflecting the prevailing rate of wages, through certified payroll.

13. The Contractor shall take all reasonable precautions to avoid damage to property or injury to persons.

14. The Contractor shall instruct the Director of Facilities or their Duly Authorized Representative in basic operation of systems to provide the best operating efficiency or conditions.

LABOR

All labor needed to perform the various on-call services shall be identified by the Contractor prior to any work performed for each assignment. The Contractor shall include a breakdown of labor in hours using the contract items identified on the itemized proposal forms. The unit cost bid by the Contractor shall be for each hour that an individual worker has performed repair, maintenance, upgrades and replacement parts as certified by the Director of Facilities. The unit cost (hourly rate) shall include all overhead and profit in addition to the total cost of the labor which (includes all supplemental and fringe benefits). Overtime may be billed at 1.5 times the hourly rate, as defined by the DOL, and certified payrolls must reflect the overtime rate.

For all non-emergency assignments authorized by the Director of Facilities, **travel time to and from the job site is not included under this contract.** Any emergency repairs authorized by the Director of Facilities will not include travel time to the job site of the district. If an assignment requires overtime or if an emergency repair is made beyond the normal work day or work week then premium rates (overtime and double time) for each established position shall be used for compensation to the Contractor. The Contractor must receive authorization by the Director of Facilities before overtime is used on any and all assignments. The Director of Facilities shall verify all workers and the amount of time used on each by the signing in at the Buildings & Grounds office. The contractor and its employees must sign-in before beginning work and after work is completed for each day.

PREVAILING WAGE RATES AND SCHEDULE:

It shall be the responsibility of the Contractor to comply with all New York State Labor Laws, including but not limited to, Article 8, Section 220 of the New York State Labor Law as well as Suffolk County Labor regulations. **PRC #2022004941** has been assigned to this contract.

Prevailing wage information for this contract can be accessed on the New York State Department of Labor website: <http://wpp.labor.state.ny.us/>

SUBCONTRACTING

Contractor shall not engage subcontractors, hire others to perform all or part of this Contract, nor otherwise delegate its obligations to perform under this Contract without the prior approval of the District.

In the event that the District approves the use of a subcontractor, Contractor may add 5% to their cost. Subcontractor invoice must be attached to Contractor invoice in order to receive payment.

REQUIRED INSURANCES & DOCUMENTATION

See General Conditions of Bid Proposal section for requirements.

MATERIAL

All materials used for the repair, maintenance, upgrades and/or replacement parts shall be identified for each separate assignment performed under this contract. All payment applications will have receipts to substantiate the actual costs (list price) of the materials. All materials can be marked up from the dealers' cost to a maximum of 10 percent (10%) by the Contractor. **Failure to provide**

evidence of "actual" costs or "list prices" for materials in the form of receipts will result in a rejection of the payment application by the District.

The vendor shall supply only original manufacturers or other approved replacement parts. The contractor shall have and maintain on hand locally a supply of spare parts sufficient for the normal maintenance and repair of sprinkler/irrigation systems. Whenever repairs, service or adjustments are required, the vendor shall supply same promptly, (within 1-3 normal working days). Emergency calls shall be as prompt as circumstances reasonably permit.

EQUIPMENT

If necessary, and with prior approval of the Director of Facilities, rental of equipment is permitted under this contract. Equipment rental may be marked up from the dealers' cost to a maximum of 15 percent (15%) by the Contractor. **Failure to provide evidence of "actual" costs for materials in the form of receipts will result in a rejection of the payment application by the District.**

Hourly Backhoe/Excavator rates will be in effect only during "active" use. No charges will be accrued for idle equipment or overnight storage.

WARRANTY PERIOD

1. **Performance Warranty:** The vendor shall guarantee all work, equipment and materials included in the service against any defects in workmanship; and shall satisfactorily correct, at no cost to the District, any such defect that may become apparent within a period of one year after acceptance of work. The warranty period shall commence upon date of completion, inspection and acceptance by the District representative as specified at contract signing.
2. **Material Warranty:** Parts furnished under this contract shall be the latest improved parts in current production, as offered to commercial trade, and shall be of quality material. Used, shopworn, demonstrator, prototype, reconditioned or discontinued parts or materials are not acceptable. Rebuilt parts may only be used with the prior approval of the District. The District reserves the right to furnish parts and materials if it is in the best interest of the District. The warranty period for vendor provided materials shall be for a period of one year after acceptance of work or within the manufacturer's warranty, whichever is later. The warranty period shall commence upon date of acceptance by the District. Vendor shall provide the District Representative with all manufacturers' warranty documents.

PUBLIC UTILITIES AND SERVICES

Should any construction related to gas lines, electric lines, etc. be required, the following shall be adhered to:

The Utility Companies shall be notified by the Contractor in accordance with section 1918 Of the Penal Law of the State of New York and Article 20, Section 322-a of the New York State General Business Law entitled, "Construction or Blasting Near Pipes Conveying Combustible Gas", which states, "the person having direction or control of such works shall give notice and further, he shall ascertain whether there is within one hundred feet in such street, highway or public place, any pipe conveying combustible gas".

This Contractor and all other excavators must comply with Industrial Code Part 53 whereby this Contractor must obtain the list of each operator of underground facilities and provide advanced notice to each operator his intent to perform excavation in the area specified in this contract. The Contractor will be responsible for the complete mark-out of all underground utilizes.

All conduits, sewers, storm drains, water mains, underground electric and telephone conductors or conduits or gas mains encountered in any construction shall be properly and safely taken care of by the Contractor, who shall, upon entering same, notify the public corporation to whom they belong, in order that they may be changed in such a manner as not to interfere with the final construction it is impossible to cross over, under or around the other utility.

In case any damage shall result in any service pipe for water, gas, irrigation, telephone or any other public or private sewer or conduit, The Contractor shall, without delay, and at his own expense, repair the same to the satisfaction of the Director of Facilities and/or their Duly Authorized Representative, and in case such repairs are not made satisfactorily or promptly, the District may have the repairs made by another Contractor, or otherwise, and deduct the cost of same from any monies due or about to come due the Contractor.

ASBESTOS CONTAINING MATERIALS

If the scope of work involves disturbing building materials, contractor is responsible to review the Asbestos Management Plan and most recent AHERA Inspection report and certify that the scope will not disturb any suspect or known asbestos containing materials. If contractor has questions about the document or building materials, contractor will call Mr. Paul Martinez, Director of Facilities at Rocky Point UFSD. You can view the most recent reports on the links below:

- a. You can view "2021 Surv 4. Joseph A. Edgar School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:24c576de-1b65-440b-82ba-51fedc9035a7>
- b. You can view "2021 Surv. 4 Frank J. Carasiti Elementary School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:4596cdf6-f14f-43f9-b950-3e1e177ad0e7>
- c. You can view "2021 Surv. 4 Rocky Point High School JCB#20-47448.pdf" at:
<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:7db24511-061b-43fd-8a41-975bc57e0162>

CLEANUP

The Contractor shall at all times keep the areas free from accumulation of waste material and rubbish, and prior to completion of work, remove and dispose any rubbish at his expense from and about the premises. District's waste containers (dumpsters) are not to be used for this purpose by the Contractor. Upon completion of a working day, the Contractor shall leave work and premises in clean, neat and workmanlike conditions satisfactory to the Director of Facilities and/or its Duly Authorized Representative.

It is expected that the Contractor will exercise caution and use good judgment in an effort to eliminate possible damage to person or property when working in close proximity to walls, fences, road ways, automobiles, overhead/buried utility lines, etc. The Contractor assumes full responsibility for any and all damages resulting from the work performed.

The Contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Plant Facilities Administrator and/or their Duly Authorized Representative.

SITE RESTORATION

The contractor shall restore any and all site damages as a result of any and all work by said contractor at their cost to the satisfaction of the Director of Facilities and/or his Duly Authorized Representative.

CONTRACT PERIOD AND CONTRACT EXTENSION

The Contract period shall be 7/1/2022 to 6/30/2023. Extension-Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions

BASIS OF AWARD

The district shall award and procure a contract with the lowest responsible bidder who is capable of meeting all of the contract requirements (in addition to the district's boilerplate requirements) and can furnish a price for ALL of the items defined in the Bid Response Sheet.

TICKETS/CHARGES

Service tickets must be signed by an authorized school district representative before being approved for payment. All invoices must reflect the actual gallons removed based on the bid upon price.

The driver must sign in and out with the Head Custodian or night custodian as appropriate. Payment may not be made if there is no record of sign in.

There shall be no charges in excess of the price quoted. (i.e. dumping fees, fuel surcharges, minimums).

INVOICING

The contractor shall submit properly completed invoices with supporting work orders attached prior to receiving payment in any form. All invoices with corresponding signed work orders shall be submitted to the Accounts Payable Dept. at 90 Rocky Point-Yaphank Road, Rocky Point, NY 11778 for payment.

1. Invoices shall reference the purchase order number
2. Invoices shall reference the bid number
3. Invoices shall break down materials cost (showing markup) and labor cost (hours x rate) to match the bid and quote

4. Invoices shall match service ticket that was signed by district employee on the day of service
5. Invoices for repairs or new installations shall be submitted within sixty (60) days from date of service completion. Failure to comply may affect future contracts with the District.
6. Invoices for materials shall include receipts to support the materials mark-up percentage
7. Invoices for service contracts shall be submitted in accordance with schedules identified on the *Bid Response Sheet*.
8. Invoices shall come with completed applicable prevailing wage form. Without these sheets, payment will not be completed.

Vendor Name: Park Lane Asphalt Authorized Signature: Robert Maijand
Maintenance, Inc

BID RESPONSE SHEET
Cesspool/Septic Tank/Waste Line/Sewer-Jet Service
Bid #23-08

The district shall award and procure a contract with the lowest responsible bidder who is capable of meeting all of the contract requirements (in addition to the district's boilerplate requirements) and can furnish a price for each of the items defined in the Bid Response Sheet. Vendor must bid on and be able to perform all services as specified below.

<u>SERVICE</u>	<u>RATE</u>
1. CESSPOOL SERVICE	
A. Sewage Pumped	\$ <u>195.00</u> Per 1000 gallons pumped
B. Grease Trap Cleaning	\$ <u>295.00</u> Per 100 gallons pumped
C. Power Snaking Services	\$ <u>175.00</u> Per hour
D. Sewer-Jet Services	\$ <u>275.00</u> Per hour
E. Disposal of Contaminated Materials	\$ <u>275.00</u> Per cubic/yard
F. Chemical Treatment of Septic Pools	\$ <u>150.00</u> Per 10 gallons
G. Neutralization Tanks Clean & Restock	\$ <u>500.00</u> Per service
H. Pumping and Sanitizing of Ejector Pits	\$ <u>2,500.00</u> Per service
I. Aeration of Leaching Pools	\$ <u>500.00</u> Per service
2. DRAIN CLEANING	
A. Super Sucker	\$ <u>250.00</u> Per hour
B. Disposal of Catch Basin Debris	\$ <u>100.00</u> Per cubic yard
3. DRAIN INSTALLATION & REPLACEMENT (INCLUDING TRENCHING & EXCAVATION)	
A. Replace House Traps w/4' of pipe, each side	\$ <u>450.00</u> Per occurrence
B. Price for Backhoe or Excavator to install drains	\$ <u>200.00</u> Per hour
C. Equipment Operator	\$ <u>260.00</u> Per hour
D. Laborer	\$ <u>206.00</u> Per hour

4. MISCELLANEOUS

A. Reset Manhole Covers/Storm Drains \$ 125.00 Per hour

B. VIDEO INSPECTIONS \$ 295.00 Per hour

C. MATERIAL (no more than 10%) % 10 MARK-UP

Bid Evaluation: (estimates are for bid evaluation purposes only)

1A \$ 195.00 per 1,000 gals. x 50 = \$ 9,750.00

1C \$ 75.00 per hour x 60 hours = \$ 10,500.00

TOTAL (1): 1A + 1C = \$ 20,250.00

2A \$ 250.00 per hour x 30 hours = \$ 7,500.00

2B \$ 100.00 per cu. yd. x 50 cu. yd = \$ 5,000.00

TOTAL (2): 2A + 2B = \$ 12,500.00

3B \$ 50.00 per hour x 8 hours = \$ 400.00

3C \$ 250.00 per hour x 8 hours = \$ 2,000.00

3D \$ 200.00 per hour x 8 hours = \$ 1,600.00

TOTAL (3): 3B + 3C + 3D = \$ 4,000.00

4A \$ 25.00 per hour x 20 hours = \$ 500.00

TOTAL (4): 4A \$ 500.00

TOTAL (1) + TOTAL (2) + TOTAL (3) + TOTAL (4) = \$ 37,250.00

Vendor Name: Park Line Asphalt Maintenance, Inc.

Authorized Signature: Robert Mailand Print Name: Robert Mailand

NON-COLLUSIVE BIDDING CERTIFICATION

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

Robert Mayland
Signature

President
Title

RESOLUTION-for corporate bidders only

RESOLVED that Robert Mayland be authorized to sign and submit the bid or proposal of this corporation for the following project, Schedule # 23-08
Cesspool / Septic Tank / Waste Line / Sewer Jet Service
and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Park Line Asphalt Maint. Corporation at a meeting the 23rd day of May 2022 and is still in full force and effect this 23rd day of May 2022.

Seal of the Corporation.

Secretary

AFFIDAVIT OF COMPLIANCE

STATE OF New York

COUNTY OF Suffolk

Robert Mailand, being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of Park Line Asphalt Maintenance Inc and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to Park Line Asphalt Maintenance Inc such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties

Robert Mailand

5/23/22

Signed

Date

Sworn to before me this 23rd
Day of May, 2022

Barbara Falco
Notary Public

Seal

BARBARA FALCO
Notary Public, State of NY
No 4992536 Suffolk County
Term Expires 2/24/26

ROCKY POINT UNION FREE SCHOOL DISTRICT
ADMINISTRATIVE OFFICE
90 ROCKY POINT-YAPHANK ROAD
ROCKY POINT, NY 11778

REFERENCES

Company Name: Stony Brook University
Address: Campus Operations & Maint. Serv. Bldg
Stony Brook, NY
Contact Person: Larry Dwork
Telephone: () 631-774-4534
Dates of Contract(s) Current 5 years and ongoing

Company Name: William Floyd UFSD
Address: 240 Mastic Beach Rd, Mastic Beach, NY 11951
Contact Person: Herb Hodge
Telephone: () 631-831-3163
Date of Contract(s) current - ongoing 2021-2022

Company Name: Brentwood School District
Address: 52 Third Ave, Brentwood, NY 11717
Contact Person: Mike Cruz
Telephone: () 631-434-2123
Date of Contract(s) Ongoing (current)

Vendor Name: ParkLine Asphalt Maintenance, Inc.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/10/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Garden City dba Sobel Affiliates 595 Stewart Avenue Garden City, NY 11530-4735 Alan Labadorf	516-745-1111		CONTACT NAME: Alan Labadorf
			PHONE (A/C, No, Ext): 516-745-1111
			FAX (A/C, No): 516-745-5733
E-MAIL ADDRESS:			
			INSURER(S) AFFORDING COVERAGE
			NAIC #
INSURER A: American Cas. Co. of Reading,			20427
INSURER B: Transportation Insurance Co			20494
INSURER C: Continental Insurance Co.			35289
INSURER D:			
INSURER E:			
INSURER F:			

INSURED
 Park Line Asphalt Maintenance
 1677 Montauk Hwy
 Brookhaven, NY 11719

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR (INSR) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Ded: BI/PPD \$5,000 <input checked="" type="checkbox"/> Contractual Liab. GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	4019886065	02/15/2022	02/15/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		4019886096	02/15/2022	02/15/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS 10,000		4019886101	02/15/2022	02/15/2023	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Rocky Point Union Free School District and the Rocky Point Board of Education are included as additional insured on a primary basis as required by written contract with respect to work performed by the insured.

CERTIFICATE HOLDER

ROCKYPO

The Rocky Point Union Free School District & Board of Education
90 Rocky Point Yaphank Rd
Rocky Point, NY 11778

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael Labadorf EVP



New York State Insurance Fund

PO Box 66699, Albany, NY 12206
nysif.com

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

***** 112810094

LOVELL SAFETY MGMT CO., LLC
110 WILLIAM STREET 12TH FLR
NEW YORK NY 10038



SCAN TO VALIDATE
AND SUBSCRIBE

POLICYHOLDER PARK LINE ASPHALT MAINTENANCE INC 1877 MONTAUK HWY BROOKHAVEN NY 11719		CERTIFICATE HOLDER ROCKY POINT UNION FREE SCHOOL DISTRICT 90 ROCKY POINT YAPHANK ROAD ROCKY POINT NY 11778	
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POLICY NUMBER Z 2178 505-0	CERTIFICATE NUMBER 744951	POLICY PERIOD 04/01/2022 TO 04/01/2023	DATE 03/29/2022
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THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 2178 505-0, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW.

IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT [HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP](https://www.nysif.com/cert/certval.asp). THE NEW YORK STATE INSURANCE FUND IS NOT LIABLE IN THE EVENT OF FAILURE TO GIVE SUCH NOTIFICATIONS.

THE POLICY INCLUDES A WAIVER OF SUBROGATION ENDORSEMENT UNDER WHICH NYSIF AGREES TO WAIVE ITS RIGHT OF SUBROGATION TO BRING AN ACTION AGAINST THE CERTIFICATE HOLDER TO RECOVER AMOUNTS WE PAID IN WORKERS' COMPENSATION AND/OR MEDICAL BENEFITS TO OR ON BEHALF OF AN EMPLOYEE OF OUR INSURED IN THE EVENT THAT, PRIOR TO THE DATE OF THE ACCIDENT, THE CERTIFICATE HOLDER HAS ENTERED INTO A WRITTEN CONTRACT WITH OUR INSURED THAT REQUIRES THAT SUCH RIGHT OF SUBROGATION BE WAIVED.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

DIRECTOR, INSURANCE FUND UNDERWRITING

VALIDATION NUMBER: 255677086



CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), chapter 1 of the 2012 Laws of New York, a new provision has been added to Stat Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL §165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Robert Mailand, being duly sworn, deposes and says that he/she is the President of the ParkLine Asphalt Maint. Corporation and that neither the

Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

Robert Mailand
SIGNED

SWORN to before me this 23rd day of May

2022

Notary Public: Barbara Falco

BARBARA FALCO
Notary Public, State of NY
No 4992536 Suffolk County
Term Expires 2/24/26

2022-23 Rocky Point Schools Printing Needs
Section 1-NCR Forms

Item #	Bldg	Request	Description	Size	Format	Quantity	Sav-On Printing	Tobay Printing
1	JAE	Physical Education/Recess Exemption Form	4-Part, white/yellow/pink/gold	4 x 5	Exact	50	\$50.00	NB
2	JAE	Return to Phys Ed/Recess	4-Part, white/yellow/pink/gold	4 x 5	Exact	50	\$50.00	NB
3	JAE	Late Passes	2-Part, white/yellow	2 3/4 x 4 1/4	Exact	3000	\$168.00	NB
4	JAE	Student Referral Report	3-Part white/yellow/pink	8 1/2 x 11	Change-LOGO	400	\$155.00	NB
5	MS	Late Pass	2-Part, white/yellow	2 3/4 x 4 1/4	Exact	1000	\$98.00	NB
6	MS	Bus Pass	2-Part, white/yellow	5 1/4 x 4 1/4	Exact	2,500	\$221.00	NB
7	HS	Late Pass	2-Part, white/yellow	2 3/4 x 4 1/4	Exact	1500	\$118.00	NB
8	Athletics-HS	Notification Process for Exemp. from PE	2-part white/pink	8 1/2 x 8	Exact	400	\$87.00	NB
9	HS-Athletics	Re-Entry Notification Process for PE	2-part white/pink	8 1/2 x 8	Exact	400	\$87.00	NB
10	Athletics-HS	Vision Screening Notification	2-Part, white/yellow	8 1/2 x 11	Exact	400	\$118.00	NB
11	Athletics-HS	School Incident Report	3-Part white/yellow/pink	8 1/2 x 11	Exact	500	\$190.00	NB
12	DO-Personnel	Temporary Leave of Absence Form	3-Part, white/yellow/pink	8 1/2 x 11	Change-LOGO	2,000	\$450.00	NB
13	DO-Bus. Office	Payment Order Extraclassroom Activity Fund	2-Part, white/yellow	8 1/2 x 11	Exact	250	\$93.00	NB
14	DO-Bus. Office	Extra Class Activity Funds Deposit	2-Part, white/yellow	8 1/2 x 11	Exact	250	\$93.00	NB
15	DO-Spec Ed	Meeting Form	2-Part, white/yellow	8 1/2 x 11	Exact	500	\$135.00	NB
					NCR TOTAL		\$2,113.00	\$0.00

2022-23 Rocky Point Schools Printing Needs
Section 2-Hard Stock

Item #	Bldg	Request	Description	Size	Format	Quantity	Sav-On Printing	Tobay Printing
16	FJC	Medical Emergency Card	2-sided, Color Blue	8 1/2 x 11	Exact	800	\$152.00	NB
17	JAE	Medical Emergency Card (same as #16)	2-sided, Color Blue	8 1/2 x 11	Exact	1000	\$190.00	NB
18	MS	Medical Emergency Card (same as #16)	2-sided, Color Blue	8 1/2 x 11	Exact	800	\$152.00	NB
19	HS-Athletics	Medical Emergency Card (same as #16)	2-sided, Color Blue	8 1/2 x 11	Exact	400	\$76.00	NB
20	HS	Musical Play Posters	Poster	11 x 17	Changes	100	\$70.00	NB
21	HS	Holiday Concert Program	Folder, 4 pages (no insert)	8 1/2 x 11	Changes	500	\$415.00	NB
22	HS	Music Festival Program	Folder, 4 pages	8 1/2 x 11	Changes	500	\$415.00	NB
23	HS	Musical Program	Hard Cover, with 6-8 page page insert printed front & back	8 1/2 x 11	Changes	1000	\$990.00	NB
24	HS	Sr Honor Society (Induction) Program	4 pgs, #80 stock. Cream/Black text	5 1/2 x 8 1/2	Changes	300	\$218.00	NB
25	HS	Graduation Programs	4 pages, 2-sided, uneven fold, #65 Felt, Ivory/blue 2-color	8 1/2 x 10 1/2	Changes	1700	\$2,600.00	NB
26	HS	Senior Parking Stickers	sticker-4 colors (80 of each) not white	4 1/2 x 2	Changes	320	\$400.00	NB
27	HS	Graduation Tickets-Outdoor Ceremony	Blue, numbered tickets	2 1/2 x 4	Changes	1860	\$198.00	NB
28	HS	Graduation Tickets-Indoor Ceremony	Yellow, numbered tickets	2 1/2 x 4	Changes	700	\$102.00	NB
29	HS	Graduation Tickets-Overflow-Indoor Auditorium Only	Green, numbered	2 1/2 x 4	Changes	700	\$102.00	NB
30	HS	Working Card-Green	Green, 2-sided	4 x 5	Exact	200	\$55.00	NB
31	HS	Working Card-Blue	Blue	4 x 5	Exact	200	\$55.00	NB
32	DO-Regist.	Medical Emergency Card-(Same as #16)	2-sided, Color Blue	8 1/2 x 11	Exact	200	\$38.00	NB
33	DO-Regist.	Cumulative Student File Cards	#67 vellum, 2-sided, Color Light Grey	8 1/2 x 11	Exact	100	\$54.50	NB
34	DO-Regist.	Health Office Cum File	#150 manila tag, Manila, 2 sided folded	18 x 12	Exact	400	\$250.00	NB
35	DO-Regist.	Cumulative Student Record	Manila, 2-sided	18 x 12	Exact	250	\$177.00	NB
36	DO	Business Cards	Standard-Logo	2 x 3 1/2	Changes-LOGO	250	\$55.00	NB
					Total Hard Stock		\$6,764.50	\$0.00
Note: Items #16, #17, #18, #19 & #32 (Medical Emergency Card) = 3,200								

2022-23 Rocky Point Schools Printing Needs
Section 3-Booklets

Item #	Bldg	Request	Description	Size	Format	Quantity	Sav-On Printing	Tobay Printing
37	MS	8th Gr Moving Up Ceremony	6 pages (3) double, saddle stitched	5 1/2 x 8 1/2	Changes	500	\$600.00	NB
38	HS	Mark Twain Book	80-85 pages, cover -hard stock	5 1/2 x 8 1/2	Changes	600	\$1,091.00	NB
39	HS-Instruction	Essay Booklet for English Regents	10 pages, (5) double sided, stapled	8 1/2 x 11	Exact	400	\$223.00	NB
40	HS-Instruction	Essay Booklet for Global History	6 pages, (3) double sided, stapled	8 1/2 x 11	Exact	400	\$160.00	NB
41	HS-Instruction	Essay Booklet for US History	6 pages, (3) double sided, stapled	8 1/2 x 11	Exact	400	\$160.00	NB
42	HS-Instruction	Reference Tables for Regents Physics	6 pages, (3) double sided, stapled	8 1/2 x 11	Exact	100	\$65.00	NB
43	HS-Instruction	Reference Tables for Regents Chemistry	12 pages, (6) double sided, stapled	8 1/2 x 11	Exact	200	\$133.00	NB
44	HS-Instruction	Reference Tables for Earth Science	16 pages, (8) double sided, stapled	8 1/2 x 11	Exact	275	\$215.00	NB
45	HS-Instruction	Algebra I, Sem. 1 Student Workbook	168 pages, double sided, Spiral Bound	8 1/2 x 11	Changes	240	\$3,040.80	NB
46	HS-Instruction	Algebra I, Sem. 2 Student Workbook	101 pages, double sided, Spiral Bound	8 1/2 x 11	Changes	240	\$1,995.60	NB
47	HS-Instruction	Algebra II Student Workbook	280 pages, double sided, 3-hole punched	8 1/2 x 11	Changes	200	\$3,990.00	NB
48	HS-Instruction	Science Research Symposium	12 pages, (6) double sided, #100 gloss text, saddle stitched	5 1.2" x 8 1/2"	Changes	100	\$200.00	NB
49	HS-Instruction	Lois Lowry	72 pages + cover, double sided, saddle stitched	8 1/2 x 11	Changes	100	\$600.00	NB
				TOTAL BOOKLETS			\$12,473.40	\$0.00

2022-23 Rocky Point Schools Printing Needs
Section 4-Newsletters

Item #	Bldg	Request	Description	Size	Format	Quantity	Sav-On Printing	Tobay Printing
50	DO-Supt.	Budget Brochure (Newsletter)	1x year, 4 pgs 2-sided, put in mail routes, bundled to meet Post Office regulations and delivered to school	11 x 15	Changes	11500	\$2,700.00	\$1,699.00
51	DO-Supt.	6-Day Budget Notice	#60,2 sided, folded in half, put in mail routes, bundled to meet Post Office regulations and delivered to school	8 1/2 x 11	Changes	11500	\$1,000.00	\$1,831.00
					TOTAL NEWSLETTER		\$3,700.00	\$3,530.00

2022-23 Rocky Point Schools Printing Needs
Section 5-Envelopes

Item #	Bldg	Request	Description	Size	Format	Quantity	Sav-On Printing	Tobay Printing
52	FJC	#10 Window Envelope	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	1500	\$180.00	NB
53	JAE	#10 Envelopes	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	3500	\$322.00	NB
54	JAE	#10 Window Envelope	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	3500	\$350.00	NB
55	MS	#10 Envelope	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	15,000(30 boxes)	\$1,200.00	NB
56	HS	#10 Window Envelope	Window on left- Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	3,000	\$300.00	NB
57	HS	#10 Envelope	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	2,000	\$205.00	NB
58	HS-Nurse	#10 Envelope (same as #59)	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	500	\$89.00	NB
59	HS-Athletics	#10 Envelope (same as #59)	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	500	\$89.00	NB
60	Child Nutrition-HS	#10 Envelope	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	2,500	\$256.25	NB
61	Child Nutrition-HS	#10 Window Envelope	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	3,250	\$327.00	NB
62	D.O.	# 10 Envelopes (1,000 Business Office, 1,000 Supt Office, 500 Personnel, 500 B & G)	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	3000	\$282.00	NB
63	D.O.	#10 Envelopes, BOND	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	500	\$147.00	NB
64	D.O.	#10 Window Envelope (5,000 Personnel)	Return address as per sample	9 1/2 x 4 1/4	Changes (logo)	5,000	\$440.00	NB
					TOTAL ENVELOPES		\$4,187.25	\$0.00

2022-23 Rocky Point Schools Printing Needs
Section 6-Special Items

Item #	Bldg	Request	Description	Size	Format	Quantity	Sav-On Printing	Tobay Printing
65	JAE	LC Writing Draft	Lined Yellow	8 1/2 x 11 (back to back)	Exact	4,000	\$264.00	NB
66	JAE	LC Writing Final Draft	White Lined	8 1/2 x 11 (one sided)	Exact	5,000	\$200.00	NB
67	JAE	Character Counts Slips	Caring-Red (24 lb paper)	8 1/2 x 11 (two sided)-cut into three strips 2 3/4 x 11	Exact	1,000	\$92.50	NB
68	JAE	Character Counts Slips	Respect-Yellow (24 lb paper)	8 1/2 x 11 (two sided)-cut into three strips 2 3/4 x 11	Exact	1,000	\$92.50	NB
69	JAE	Character Counts Slips	Trustworthiness-Blue (24 lb paper)	8 1/2 x 11 (two sided)-cut into three strips 2 3/4 x 11	Exact	1,000	\$92.50	NB
70	JAE	Character Counts Slips	Responsibility-Green (24 lb paper)	8 1/2 x 11 (two sided)-cut into three strips 2 3/4 x 11	Exact	1,000	\$92.50	NB
71	DO-Spec Ed	12:1 + 1/Out of District Placemen	white paper	8 1/2 x 11	Exact	100	\$17.00	NB
72	DO-Spec Ed	S. E. Services Form	white paper	8 1/2 x 11	Exact	1000	\$80.00	NB
					TOTAL		\$931.00	\$0.00

**ADVERTISEMENT
INVITATION TO BIDDERS**

The Board of Education of the Rocky Point Union-Free School District at Rocky Point, Town of Brookhaven, Suffolk County, New York hereby invites sealed bids for:

Schedule No.: 23-09 District Wide Printing

as specified in the contract documents.

Bids will be received until 2:30 P.M., prevailing time on Tuesday, May 24, 2022, at the District Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778, at which time and place all bids will be publicly opened and read aloud. Bid title should be clearly marked on each envelope along with the date and time of the bid opening.

The Board of Education reserves the right to reject any and all bids or to accept that bid which in its judgment is in the best interest of the School District.

Each bid must be accompanied by a Bid Bond or Certified Check payable to the Board of Education, in an amount not less than **FIVE** percent (5%) of the amount of the bid.

Any bid submitted will be binding for **FORTY-FIVE (45)** days after the formal opening thereof, and no bid shall be withdrawn during that time, pending the decision of the Board of Education.

The contract documents, including specifications may be examined and obtained between the hours of 9:00 A.M. and 3:00 P.M., Monday through Friday at the District Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York beginning Thursday, May 5, 2022.

**BY ORDER OF THE;
Board of Education
Rocky Point Union Free School District
At Rocky Point, Town of Brookhaven
Suffolk County, New York**

**By: Debra Hoffman
Purchasing Agent**

DATED: May 5, 2022

LEGAL ADVERTISING

ROCKY POINT UNION FREE SCHOOL DISTRICT
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, New York 11778
BIDDERS PROPOSAL AND CERTIFICATION

The Board of Education
Rocky Point Union Free School District
Rocky Point, NY 11778

Attention: Business Office

Gentlemen:

We, the undersigned, herewith propose and agree to furnish to the Board of Education of the Rocky Point Union Free School District, Rocky Point, New York, any one or all of the items upon which we have bid, for the prices indicated herein, in accordance with the specifications. We further certify that we have read these specifications and our offer is in strict accordance therewith.

Bid No: 23-09 Districtwide Printing

Date/Time of Opening: May 24, 2022 @ 2:30pm

We offer the following cash discount for
Payment within 30 days after delivery
_____ %.

Number of items for which we have quoted
price 72.

Bid security submitted with this bid
(Certified Check/Bid Bond) 5%
\$ \$1508.46.

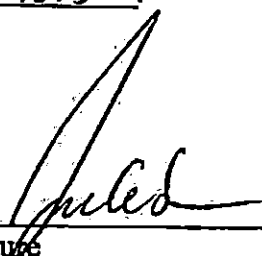
Total price of all items we have quoted
\$ 30,169.15.

Respectfully submitted,

SAV-ON Printing
Name of Firm

598 Rt. 25A
Street

Mt. Sinai N.Y. 11766
Town, State, Zip Code

By: 
Signature

Joseph A. SAVONA
Name (Print) & Title

(631) 473-2621
Telephone

Note: All communication in connection with this bid should be addressed to the Purchasing Agent, Rocky Point Union Free School District, Business Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number 631-849-7563.

ROCKY POINT UNION FREE SCHOOL DISTRICT

ADDITIONAL GENERAL CONDITIONS

GENERAL

Reference to cash discount in the General Conditions notwithstanding, cash discount may be offered by Bidder for prompt payment of bills, provided such discount is based on payment of invoice not less than thirty (30) days after satisfactory delivery and/or receipt of invoice, whichever is later.

Prices as quoted in this bid shall remain in effect without upward revision for the full period of contract.

PERIOD OF CONTRACT

This contract shall cover the period from 7/01/22 through 6/30/23. Either party may terminate this contract for any reason by giving thirty (30) days written notice.

SPECIAL

The services required to be performed by this bid must comply with any and all Federal, State, Municipal and Local Laws pertinent thereto, in addition to the rules and regulations of any Administrative Agency having jurisdiction thereof, together with any amendments to said laws, rules and regulations.

RESERVATION

The school district shall order the articles specified in this bid from the successful bidder/s, subject to the availability of appropriated funds, i.e. budget approved and passed by the voters of the district at an annual election held by the district for that purpose.

The contract may be canceled or annulled by the district upon non-performance of contract terms or failure of the Contractor to furnish performance surety within ten (10) days from date of request. Any unfulfilled deliveries against such contract may be purchased from other sources at the Contractor's expense.

HOLD HARMLESS

The Contractor agrees to indemnify and save harmless the Rocky Point Union Free School District against any and all liability, loss, damage, cost or expenses which the Rocky Point Union Free School District may hereafter incur, suffer, or be required to pay by the reason of injury to any person or persons through the negligent or willful act of the Contractor or sub-contractor or the servants or agents of the Contractor or sub-contractor or for any other reason whatsoever arising out of the performance of said contract.

In the event that any action suit or proceeding is brought against the Rocky Point Union Free School District upon any liability arising out of the contract hereinbefore mentioned, the said Rocky Point Union Free School District shall give notice in writing thereof to the Contractor by certified mail-return receipt requested, addressed to the Contractor at the address herein given. Upon receipt of such notice the Contractor at his or its own expense shall defend against such claim, action or proceeding and take all such steps as may be necessary or proper therein by preventing the entry of a judgment or order against the Rocky Point Union Free School District and to do whatever else may be necessary to protect the interest of the Rocky Point Union Free School District.

ROCKY POINT UNION FREE SCHOOL DISTRICT

ADDITIONAL GENERAL CONDITIONS

IRAN DIVESTMENT ACT

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that it is not on the "Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2013" list ("Prohibited Entities List") posted on the OGS website at: <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a Contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

During the term of the Contract, should the Rocky Point UFSD receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, Rocky Point UFSD will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then Rocky Point UFSD shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, seeking compliance, recovering damages, or declaring the Contractor in default.

Rocky Point UFSD reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

PERFORMANCE BOND/CERTIFIED CHECK

Each bid must be accompanied by a Bid Bond or Certified Check payable to the Rocky Point School District, in an amount not less than Five Percent (5%) of the amount of the bid.

INSURANCE REQUIREMENTS-CONTRACTOR

The Contractor shall purchase and maintain during the life of the contract the following insurance. This insurance must be purchased from a New York State licensed, A.M. Rated "A" or "A+" carrier. The Rocky Point Union Free School District and the Rocky Point Board of Education, with the exception of Workers' Compensation and Employers Liability Insurance, shall be named as additional insured and certificate holder. An original of the certificate shall be mailed to the District, with a provision that in the event the policies are either canceled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The Contractor shall not commence work under this contract until they have obtained all insurance as required and such insurance has been approved by the District.

The Contractor shall require any subcontractor(s) to provide all of the requirements of this section before any work is to commence. In addition, all subcontractors must carry statutory Workers' Compensation and Employers Liability Insurance for their employees. 2

ROCKY POINT UNION FREE SCHOOL DISTRICT

ADDITIONAL GENERAL CONDITIONS

I. For All Coverages:

Any deductible or self-insured retentions must be declared to and approved by the District. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the District, its Board of Education, (Board) officers, employees or volunteers.

II. Commercial General Liability Insurance:

"Occurrence" form, including Premises-Operations, Products-Completed Operations, Contractual, Personal Injury, Owner-Contractor Protective and Fire Damage Legal Liability. Coverage shall be in, at minimum, the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate.

III. Comprehensive Automobile Liability Insurance:

On owned, hired, leased, or non-owned motor vehicles in the amount of \$1,000,000 per occurrence, Combined Single Limit. Policy should include code 1-"any auto" and Insurance Services Office (I.S.O.) endorsement CA 0029 (Ed. 12/88)-Changes in Business Auto and Truckers Coverage.

With regard to Comprehensive Automobile and Commercial General Liability coverages, the policies shall be endorsed to contain the following provisions:

- Contractor's insurance coverage shall be primary insurance as respects the District, its Board, officers, employees and volunteers.
- Any insurance or self-insurance maintained by the District, its Board, officers, Employees and volunteers shall be excess of the Transportation Company's Insurance and shall not contribute to it.
- The District and its Board shall enjoy all rights and privileges of the policy contract without the responsibility to pay premiums

IV. Workers' Compensation and Employers Liability:

Statutory Workers' Compensation and Employers Liability Insurance for all of his employees to be engaged in work under the contract and if such work is sublet, the contract shall require the subcontractor to maintain similar coverage for all of his employees.

V. Aircraft and Watercraft Liability (If applicable):

An owned and non-owned aircraft or watercraft (if used during the project), in the amount of \$1,000,000 per occurrence.

ROCKY POINT UNION FREE SCHOOL DISTRICT

ADDITIONAL GENERAL CONDITIONS

INSPECTION AND INFORMATION EXAMINATION OF THE SITE, CONTRACT DOCUMENTS AND OTHER RELEVANT MATERIAL:

Each bidder shall visit the site of the proposed work, fully acquaint and familiarize himself with conditions as they fully exist and the character of the operations to be carried on under the proposed contract and make such investigations as he may see fit so that he may fully understand the facilities, difficulties and restrictions attending the execution of the work under this contract. The failure or omission of any bidder to receive or examine any form, instrument or document or any part of the contract documents or to visit the site and acquaint himself with conditions there existing, shall in no way relieve any bidder from any obligations with respect to this proposal, including that of furnishing the material and labor necessary to complete the performance of all the provisions of the proposed contract and the contemplated work therein. By submitting a proposal, the bidder represents and agrees that he has carefully examined and investigated the site and all other matters which in any way affect the work or performance of the contract. As a result of such examination he fully understands the intent and purpose thereof, and his obligations thereunder and that he will not make any claim for or have any right to damages because of any lack of information.

In the event alterations may be necessary to accommodate the Contractor's equipment such alterations shall be made at the sole expense of the contractor and the consent of the school district.

Additional information may be obtained by contacting the Business Office, 631-849-7563.

EXTENSION CLAUSE

Extension Clause-Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

(For the purchase of materials, supplies and equipment)

All invitations to bid issued by the above name School District will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the School District.

1. The date and time of bid opening will be given in the Notice to Bidders.
2. All bids must be submitted on and in accordance with forms provided by the board.
3. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
4. All information required by Notice to Bidders, Specifications and Bid Offer in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in compliance with the specifications.
6. No alteration, erasure or addition is to be made in the typewritten or printed manner. Deviation from the specifications must be set forth in space provided in bid for this purpose.
7. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed or typewritten signatures are not acceptable.
8. Sales to school districts are not affected by any fair trade agreements. (General Business Law, Ch. 39, Sec 369-a, Sub.3, L. 1941)
9. No charge will be allowed for federal, state or municipal sales and excise taxes since the school district is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
10. In all specifications, the words "or equal" are understood after each article giving manufacturer's name or catalog reference, or on any patented article. The decision of the school district as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, bidder must in every instance give the trade designation of the article, manufacturer's name, and detailed specification of item he proposes to furnish. Otherwise, bid will be construed as submitted on the identical item as specified.

**ROCKY POINT UNION FREE SCHOOL DISTRICT
GENERAL CONDITIONS**

(For the purchase of materials, supplies and equipment)

11. Bids on equipment must be on standard new equipment, of latest model and in current production, unless otherwise specified.
12. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
13. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
14. All prices quoted must be "per unit" as specified; e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
15. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
16. Prices shall be net, including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the proposal. If award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.
17.
 - a. The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendor of materials, supplies or equipment of the type described in the invitation for bids,
 - b. The contents of the bid have not been communicated by the bidder, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith prior to the official opening of the bid.
 - c. That to his knowledge no member of the Board of Education of the Rocky Point Union Free School District or any officer or employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or service to which it relates, or in any portion of the profits thereof.
18. All bids must be sealed. They may be submitted either in plain, opaque, envelopes or in those furnished by the school district. All bids must be addressed to:

Rocky Point Union Free School District
Administrative Offices
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
Attention: Purchasing Agent

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

(For the purchase of materials, supplies and equipment)

Bid envelopes must be clearly marked "Bid". Also the date and time of the bid opening as indicated on the Notice to Bidders must appear on the envelope. Bids must not be attached to or enclosed in packages containing bid samples. Telegraphed bids may be considered at the discretion of the school district. Telephoned quotations or amendments will not be accepted at any time.

19. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the school district, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and such interpretations and any supplemental instructions will be sent to all bidders of record by the school district in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.
20. If the supplies, materials or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance of his contract, such agreement to be executed by the bidder within 15 days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York, be a A.M. Best Rated "A" or "A+" carrier, and must be satisfactory to the attorney for the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the board.
21. Each bidder shall include with his bid, a bid bond or certified check in the amount of five percent (5%) of his total bid, drawn in favor of the Board of Education. Such checks or bonds will be returned to unsuccessful bidders as soon as contracts are signed or purchase orders acknowledged by the successful bidders. Bid deposits of successful bidders will be returned upon the satisfactory completion of the contract.

SAMPLES

22. All specifications are minimum standards; and accepted bid samples do not supersede specifications for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid sample.
23. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

(For the purchase of materials, supplies and equipment)

24. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) days of the request, or as directed, for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned and the school district shall have the right to dispose of them as its own property.
25. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the school district. Failure on the part of the bidder to examine sample shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

AWARD

Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.

26. The school district reserves the right to reject all bids. Also reserved is the right to reject, for cause, any bid in whole or in part; to waive technical defects, qualifications; irregularities; and omissions if in its judgment the best interests of the district will be served. Also reserved is the right to reject bids and to purchase items on State contract if such items can be obtained on the same terms, conditions, specifications and at a lower price.
27. No contract becomes binding until the necessary funds have been approved for the fiscal year during which the contract is in effect.
28. This bid will be utilized on an "as needed" basis. There is no guarantee that any/all of the products listed will be purchased.
29. The school district reserves the right to make awards within (45) days after the date of the bid opening during which period bids may not be withdrawn unless the bidder distinctly states in his bid that acceptance thereof must be made within in a shorter specified time.
30. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award bids on individual items or on total sums.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

(For the purchase of materials, supplies and equipment)

31. Each bid will be received with the understanding that the acceptance thereof in writing by the school district, approved by the board of education, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his bid. Contract shall bind the school district on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered, within 10 (ten) per cent over or under the award quantity, unless otherwise specified.
32. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
33. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the school district, the school district may purchase from other sources to take the place of the items rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.
34. A contract may be canceled at the successful bidder's expense upon non-performance of contract.
35. If the successful bidder fails to deliver as ordered, the school district reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.
36. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
37. When materials, equipment or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within five (5) days of notification. Rejected items left longer than five (5) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.
38. No items are to be shipped or delivered until receipt of an official order from the school district.
39. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title, or interest therein or his power to execute such contract, to any other person, company or corporation without the previous written consent of the school district.

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

(For the purchase of materials, supplies and equipment)

INSTALLATION OF EQUIPMENT

40. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work, the premises shall be left in a neat, unobstructed condition, the buildings broom cleaned and everything in perfect repair and order. Old materials are the property of the successful bidder unless otherwise specified.
41. Equipment, supplies and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the material.
42. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
43. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
44. Equipment for trade-in shall be dismantled by the successful bidder and removed at their expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented simply "as is". Equipment is available for inspection only at the delivery point listed for new equipment, unless otherwise specified.

GUARANTEES BY THE SUCCESSFUL BIDDER

45. The successful bidder guarantees:
 - a. His products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
 - b. To furnish adequate protection from damage for all work and to repair damages of any kind for which he or his workmen are responsible, to the building or equipment, to his own work, or to the work of other successful bidders.
 - c. To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.
 - d. That all deliveries will be equal to the accepted bid sample.
 - e. That the equipment or furniture offered is standard, new, latest model of regular stock product or as required by the specifications, with parts regularly

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

(For the purchase of materials, supplies and equipment)

used for the type of equipment or furniture offered; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district.

Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment (one year from the date of acceptance of the replacement). The successful bidder shall make any such replacement immediately upon receiving notice from the school district.

46. Delivery must be made as ordered and in accordance with the proposal and specification. If delivery instructions do not appear on order, it will be interpreted to mean prompt delivery (not to exceed 30 days). The decision of the school district as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the successful bidder. Failure to deliver because of delayed payments or for any other reason except that described in Paragraph 52 will be cause for open market purchase at the expense of the successful bidder.
46. The school district will not schedule any deliveries for Saturdays, Sundays or legal holidays, except commodities required for daily consumption or where the delivery is an emergency, a replacement or is overdue, in which event the convenience of the school district shall govern.
47. Items shall be securely and properly packed for shipment, storage and stocking in new shipping containers and according to accepted commercial practice, without extra charge for packing case, bailing or sacks.
48. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of successful bidder when packages are not received in good condition.
49. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.
50. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of equipment. Any cost incurred due to the failure of the successful

ROCKY POINT UNION FREE SCHOOL DISTRICT

GENERAL CONDITIONS

(For the purchase of materials, supplies and equipment)

bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.

51. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the following information for each item delivered:

Purchase Order Number
Name of Article
Item Number
Quantity
Name of the successful bidder

Carton shall be labeled with purchase order, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

PAYMENTS

52. Payment for the used portion of an inferior delivery will be made by the school district on an adjusted price basis.
53. Payment will be made only after correct presentation claim forms obtained from the ordering school district.
54. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with general conditions and specifications.

SAVING CLAUSE

55. The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

LEGAL

56. Any bidder, whether successful or unsuccessful, shall reimburse the school district for all costs, disbursements and attorneys' fees incurred in connection with any lawsuit, claim, cause of action, etc. which is frivolous, untenable or otherwise without a good faith basis and related to the bidding process or the subject thereof.

ROCKY POINT UNION FREE SCHOOL DISTRICT

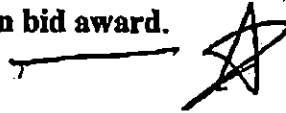
SPECIFICATIONS

District Wide Printing - Bid #23-09

A. SCOPE

To provide customized printing of envelopes, calendars, booklets, forms, etc. (as specified) for the Rocky Point UFSD for the 2022-2023 school year, as needed.

Successful bidder shall communicate via email with School representatives to facilitate the customization of text, covers and/or insertions. Please note: The District is considering changing its logo. New Logo image will be provided upon bid award.



B. SCHOOL/SITE INFORMATION

Items shall be delivered to each of the District's four (4) schools and the Administrative Office.

Frank J. Carasiti Elementary School
90 Rocky Point-Yaphank Rd
Rocky Point, NY 11778

Rocky Point Middle School
76 Rocky Point-Yaphank Rd
Rocky Point, NY 11778

Rocky Point UFSD
Administrative Office
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

Joseph A. Edgar Intermediate School
525 Route 25A
Rocky Point, NY 11778

Rocky Point High School
82 Rocky Point-Yaphank Rd
Rocky Point, NY 11778

C. BID PRICING/AWARD

- Bidders shall provide a separate net price for each specified items and such prices shall be all inclusive. No additional charges shall be permitted. The term "All Inclusive" shall be construed to mean that the bidder shall consider net item price, shipping/deliver costs, any communication required to facilitate customized text, covers, or insertions. The bidder understands that in submitting a bid, he waives all right to plead any misunderstanding regarding same.
- Pricing shall be held for the duration of the bid, July 1, 2022 through June 30, 2023.
- Bid may be awarded in whole or in part, deemed in the best interest of the school district.

PROJECTED ITEMS/QUANTITIES

Items to be printed, as indicated on the pricing spreadsheet, are projections. The District is not obligated, nor limited, to purchase these items or quantities.

D. ACTUAL SAMPLES

Copies of items to be printed are part of the bid specifications. Actual items may be reviewed at the office of Debra Hoffman, Purchasing Agent, in the Administrative Office at 90 Rocky Point-Yaphank Road, Rocky Point 11778. Please call (631) 849-7563 to make arrangements.



600 Vine St., Suite 1400
Cincinnati, Ohio 45202

June 3, 2022

Rocky Point Union Free School District
9090 Rocky Point-Yaphank Road
Rocky Point, NY 11778

Sent via Email to Chris Van Cott, Scott O'Brien

Dear Rocky Point Team:

In support of First Student's winning bid on your transportation contract for 2022/2023 – 2026/2027, and as part of our post-bid negotiation process, we are offering the following adjustments to the contract.

For the 2022/2023 school year: First Student will credit the district \$21,700 each month for the 10-month billing cycle – totaling \$217,000 for the school year.

For the 2024/2025 school year: First Student will debit/charge the district an additional \$7,233 each month for the 10-month billing cycle – totaling \$72,330 for the school year.

For the 2025/2026 school year: First Student will debit/charge the district an additional \$7,233 each month for the 10-month billing cycle – totaling \$72,330 for the school year.

For the 2026/2027 school year: First Student will debit/charge the district an additional \$7,233 each month for the 10-month billing cycle – totaling \$72,330 for the school year.

This agreement is contingent on the approval and award of the 5-year Rocky Point transportation contract to First Student.

The details listed above are an addendum to the actual RFP submittal, therefore all other items outside of what is listed above (rates, guidelines, etc.) will continue to be governed by the RFP documents.

If at any time in the 2022/2023 school year – The District desires to reduce the credits in that year – First Student will agree to adjust this document and alter the debits in the subsequent years by the same amount.

These credits/debits will be processed in a way that suits both The District and First Student.

Signatures: _____
Brian Fitzgerald – SVP
First Student

Rocky Point SD

Date: _____

5 8 0 2 0 9
(SED CODE)

The State Education Department
Transportation Unit, Room 1075 EBA
89 Washington Avenue
Albany, New York 12234

Form TC
C _____
Contract Number
(SED will fill in)

HOME--TO--SCHOOL

TRANSPORTATION CONTRACT

(Do not use for Addendums or Extensions - See Note on Reverse)

Tele: 631 849-7564	
Christopher A. Van Cott	Email: chrisvancott@rockypoint.k12.ny.us
Contact Person	
Rocky Point Union Free School District	
School District/BOCES	
90 Rocky Point-Yaphank Road	
Street or P.O. Box	
Rocky Point	NY 11778
City	State Zip Code

Please Check if applicable:

- Piggyback Transportation*
- Special Education Only
- Regular & Special Education Pupils Combined
- Partial Year contract that costs \$20,000 or less
- One-month emergency contract- 31 Calendar days
- Contract for bus maintenance only

Specifications include:

- District will supply contractor with fuel
- Provision for attendants, escorts or monitors
- Clause for increasing or decreasing service

This AGREEMENT made this 13th day of June 2022 by and between

Rocky Point UFSD, County of Suffolk, N.Y.
(Name of School District or BOCES)

party of the first part and First Student Inc., party of the second part.
(Contractor)

WITNESSETH. That whereas party of the first part is duly empowered (by the provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law) to enter into a contract for the purpose of providing transportation for children of said district for the period of service to begin

September 1 2022 and to end June 30 2027.
Month Day Year Month Day Year

NOW, THEREFORE, the said party of the first part hereby agrees to pay to the said party of the second part the sum of \$ _____ or \$ varies if on a per-bus, per-diem, per-mile or
(If lump sum contract) (Unit Cost)

other unit cost basis for providing such transportation on a suitable conveyance.

Total Anticipated Annual Cost \$ 5,476,676.00.

*For a piggyback contract, list the originating school district & contract number _____ # _____.
If awarded through a request for proposals, date of request of such proposals 5/9/2022 (see note on reverse)

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

(Signature of Trustee or President of Board of Education) (Party of the First Part) (Post Office Address)

(Signature of Contractor) (Party of the Second Part) (Post Office Address)

COMPLIANCE CERTIFICATION. I certify that this contract was awarded in accordance with the competitive bidding provisions of Section 103 of the General Municipal Law, Section 305 (14) of the Education Law, and Section 156.1(b) of Commissioner of Education Regulations, or in accordance with the request for proposals provisions of Section 305(14) of the Education law and Section 156.12 of Commissioner of Education Regulations. I also certify that this contract has been authorized by the voters in accordance with Section 1709(27) of the Education Law, and has been approved by the Superintendent of Schools in accordance with Section 3625(1) of the Education Law.

Approval Date: _____ Filed by: _____
(Date of Superintendent's Approval) (Signature of Superintendent or Designee)

PLEASE SUBMIT ORIGINAL TO THE STATE EDUCATION DEPARTMENT. RETAIN A COPY FOR YOUR SCHOOL DISTRICT RECORDS.

5 8 0 2 0 9
(SED CODE)

The State Education Department
Transportation Unit, Room 1075 EBA
89 Washington Avenue
Albany, New York 12234

Form TC
C _____
Contract Number
(SED will fill in)

ATHLETIC/FIELD TRIPS **TRANSPORTATION CONTRACT**
(Do not use for Addendums or Extensions - See Note on Reverse)

Tele(631 849-7565	
Christopher A. Van Cott	Email: chrisvancott@rockypoint.k12.ny.us
Contact Person	
Rocky Point Union Free School District	
School District/BOCES	
90 Rocky Point-Yaphank Road	
Street or P.O. Box	
Rocky Point	NY 11778
City	State Zip Code

Please Check if applicable:

- Piggyback Transportation*
- Special Education Only
- Regular & Special Education Pupils Combined
- Partial Year contract that costs \$20,000 or less
- One-month emergency contract- 31 Calendar days
- Contract for bus maintenance only

Specifications include:

- District will supply contractor with fuel
- Provision for attendants, escorts or monitors
- Clause for increasing or decreasing service

This AGREEMENT made this 13th day of June 2022 by and between

Rocky Point UFSD, County of Suffolk, N.Y.
(Name of School District or BOCES)

party of the first part and First Student Inc., party of the second part.
(Contractor)

WITNESSETH. That whereas party of the first part is duly empowered (by the provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law) to enter into a contract for the purpose of providing transportation for children of said district for the period of service to begin

September 1 2022 and to end June 30 2027
Month Day Year Month Day Year

NOW, THEREFORE, the said party of the first part hereby agrees to pay to the said party of the second part the sum of \$ _____ or \$ varies if on a per-bus, per-diem, per-mile or other unit cost basis for providing such transportation on a suitable conveyance.
(If lump sum contract) (Unit Cost)

Total Anticipated Annual Cost \$ 282,775.00

*For a piggyback contract, list the originating school district & contract number _____ # _____
If awarded through a request for proposals, date of request of such proposals 5/9/2022 (see note on reverse)

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

_____ (Signature of Trustee or President of Board of Education)	_____ (Party of the First Part)	_____ (Post Office Address)
_____ (Signature of Contractor)	_____ (Party of the Second Part)	_____ (Post Office Address)

COMPLIANCE CERTIFICATION. I certify that this contract was awarded in accordance with the competitive bidding provisions of Section 103 of the General Municipal Law, Section 305 (14) of the Education Law, and Section 156.1(b) of Commissioner of Education Regulations, or in accordance with the request for proposals provisions of Section 305(14) of the Education law and Section 156.12 of Commissioner of Education Regulations. I also certify that this contract has been authorized by the voters in accordance with Section 1709(27) of the Education Law, and has been approved by the Superintendent of Schools in accordance with Section 3625(1) of the Education Law.

Approval Date: _____ Filed by: _____
(Date of Superintendent's Approval) (Signature of Superintendent or Designee)

PLEASE SUBMIT **ORIGINAL** TO THE STATE EDUCATION DEPARTMENT. RETAIN A COPY FOR YOUR SCHOOL DISTRICT RECORDS.

5 8 0 2 0 9
(SED CODE)

The State Education Department
Transportation Unit, Room 1075 EBA
89 Washington Avenue
Albany, New York 12234

C _____
Contract Number
(SED will fill in)

Check type of Summer Program:
(Separate contract required for each)

- Special Education
- District-operated non-special education
- BOCES-operated non-special education

**SUMMER TRANSPORTATION
CONTRACT**

(Do not use for Addendums or Extensions - See Note on Reverse)

Tele: (631) 849-7565	
Email: chrsvancott@rockypoint.k12.ny.us	
Christopher A. Van Cott	
Contact Person	
Rocky Point Union Free School District	
School District/BOCES	
90 Rocky Point-Yaphank Road	
Street or P.O. Box	
Rocky Point	NY 11778
City	State Zip Code

Please Check if applicable:

- Piggyback Transportation*
- Special Education Only
- Partial Year contract that costs \$20,000 or less
- One-month emergency contract- 31 Calendar days
- Contract for bus maintenance only

Specifications include:

- District will supply contractor with fuel
- Provision for attendants, escorts or monitors
- Clause for increasing or decreasing service

This AGREEMENT made this 13th day of June 2022 by and between

Rocky Point Union Free School District, County of Suffolk, N.Y.
(Name of School District or BOCES)

party of the first part and First Student Inc., party of the second part.
(Contractor)

WITNESSETH. That whereas party of the first part is duly empowered (by the provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law) to enter into a contract for the purpose of providing transportation for children of said district for the period of service to begin

July 1 2022 and to end August 31 2026
Month Day Year Month Day Year

NOW, THEREFORE, the said party of the first part hereby agrees to pay to the said party of the second part the sum of \$ _____ or \$ varies if on a per-bus, per-diem, per-mile or
(If lump sum contract) (Unit Cost)

other unit cost basis for providing such transportation on a suitable conveyance.

Total Anticipated Annual Cost \$ 237,060.00

*For a piggyback contract, list the originating school district & contract number _____ # _____

If awarded through a request for proposals, date of request of such proposals 5/9/2022 (see note on reverse)

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

(Signature of Trustee or President of Board of Education)

(Party of the First Part)

(Post Office Address)

(Signature of Contractor)

(Party of the Second Part)

(Post Office Address)

COMPLIANCE CERTIFICATION. I certify that this contract was awarded in accordance with the competitive bidding provisions of Section 103 of the General Municipal Law, Section 305 (14) of the Education Law, and Section 156.1(b) of Commissioner of Education Regulations, or in accordance with the request for proposals provisions of Section 305(14) of the Education law and Section 156.12 of Commissioner of Education Regulations. I also certify that this contract has been authorized by the voters in accordance with Section 1709(27) of the Education Law, and has been approved by the Superintendent of Schools in accordance with Section 3625(1) of the Education Law.

Approval Date: _____
(Date of Superintendent's Approval)

Filed by: _____
(Signature of Superintendent or Designee)

SUBMIT ORIGINAL TO THE STATE EDUCATION DEPARTMENT. RETAIN A COPY FOR YOUR SCHOOL DISTRICT RECORDS.

Rocky Point UFSD; #580209
Estimated 5-Year Transportation Costs *
RFP Date May 9, 2022

	Reg. & Spec. Ed. Home to School Sept - Jun*	Field Trips & Athletics*	Estimated Subtotal*	Summer Spec. Ed. Jul - Aug*	Estimated Grand Total Jul - Jun*
2022-23	5,476,676	282,775	5,759,451	237,060	5,996,511
2023-24	5,836,024	290,100	6,126,124	242,954	6,369,078
2024-25	6,054,236	297,510	6,351,746	249,061	6,600,807
2025-26	6,203,602	304,920	6,508,522	255,286	6,763,808
2026-27	6,357,091	312,075	6,669,166	261,671	6,930,837
5-Yr Totals	29,927,629	1,487,380	31,415,009	1,246,032	32,661,041

**Projection based on anticipated vehicle & matron counts (subject to change)*

ROCKY POINT UFSD
TRANSPORTATION RFP 2022-2027: Buses, Vans & Matrons
MAY 9, 2022

Items	Category	Weight (category points)	First Student	N/A	N/A
I(A)	Previous Experience of the Proposer in School Transportation	15	15		
I(B)	Management in performance of contracts in School Transportation	10	8		
II(A)	Safety Program	10	10		
II(B)	Accident History	5	5		
II(C)	Record of Drivers	5	5		
II(D)	Fleet Inspection Record	10	8		
II(E)	Maintenance Schedule of Vehicles	10	8		
III(A)	Financial Analysis	5	3		
III(B)	Insurance Requirements	5	5		
IV	Cost - points to be prorated on percentage over lowest cost (only proposer max points for all contracts)	25	25		
TOTAL		100	92		

Name Christopher A. Van Cott

Date 6/3/2022

Signature 

Title Assistant Superintendent for Business

BUS COMPANY: First Student

Scoring Information – compiled by RFP scoring committee:

Christopher Van Cott, Assistant Superintendent for Business

Debra Hoffman, Transportation & Purchasing Agent

Virginia Holloway, District Treasurer, CPA

I(A) PREVIOUS EXPERIENCE

The evaluator will rate the proposers' previous experience in providing service to the School District, and other districts in Nassau and Suffolk Counties, New York, of comparable size. Priority will be given to the level of service provided to the School District. Safety, on time performance, problem solving, accessibility of management, and driver appearance are to be considered in evaluation of the proposer. Scores may range from a high of 15 points to a low of 0 points.

The District has successfully partnered with First Student for many years to provide transportation services to the Rocky Point UFSD. They are a prominent transportation carrier not only in the local area but nationwide. Score = 15.

I(B) OWNER & MANAGEMENT

The evaluator will rate the interaction with managers & owners during the course of performance in all districts served and companies owned or managed. If the proposer has not had previous experience with the School District, the evaluator shall contact other school districts in Nassau and Suffolk Counties, New York, where comparable service has been provided by the proposer. Scores may range from a high of 10 points to a low of 0 points.

The COVID-19 pandemic greatly impacted the performance of First Student the past 2.5 school years. These deficiencies are not only limited to transportation services but their office operation as well, such as untimely billing and personnel changes. First Student did work collaboratively with the District to arrange to/from transportation service for BOCES Occ. Ed. students while the District was operating a hybrid schedule. Score = 8.

II(A) SAFETY PROGRAMS

The evaluator will rate the safety programs implemented by the proposer and compliance with all appropriate State Agencies. Evaluation of training programs, manuals, drug and alcohol testing, as well as mandated courses will be considered. Scores may range from a high of 10 points to a low of 0 points.

Major transportation carrier with standardized safety programs. Robust Drug & Alcohol program noted as well. First Student's Safety programs have been found to be satisfactory. Score = 10.

II(B) ACCIDENTS

The evaluator will consider the number of accidents relative to the number of vehicles operated and total miles driven. The number of accidents involving injury shall be weighed more heavily than minor damage accidents. Scores may range from a high of 5 points to a low of 0 points.

After a review of loss run reports for First Student's Shoreham, NY yard and data from the DS3 (enclosed), contractor is performing at strong levels. Accident information provided does not reflect any abnormal incidents or reason for concern. Score = 5.

BUS COMPANY: First Student

II(C) DRIVING HISTORY OF EMPLOYEES

The evaluator will review the driving records of the employees of the proposer including their 19A records, accident records and length of service. Scores may range from a high of 5 points to a low of 0 points.

Veteran drivers with average greater than 13 years driving experience of buses/vans; beneficial to the District and community. Driving Records provided on flash drive are found to be satisfactory. Score = 5.

II(D) VEHICLE MAINTENANCE (see attached spreadsheet)

The New York State DOT BUSNET Reports for the proposer for ALL terminals in Region 10 (Nassau/Suffolk Counties, NY) for the periods of April 2018 - March 2019, April 2019 - March 2020 and from April 2020 - March 2021 will be utilized to calculate a BUSNET Rating. The proposer's BUSNET Rating shall equal one (1) minus the sum of the out of service vehicles for all terminals operated by the proposer in Region 10 during the time period divided by the sum of the total number of inspected vehicles for all terminals operated by the proposer in Region 10 during the time period. The proposer shall be credited with points in this section based the BUSNET Rating as follows:

100% for ALL terminals	10 points	95% for ALL terminals	5 points
99% for ALL terminals	9 points	94% for ALL terminals	4 points
98% for ALL terminals	8 points	93% for ALL terminals	3 points
97% for ALL terminals	7 points	92% for ALL terminals	2 points
96% for ALL terminals	6 points	91% for ALL terminals	1 point
		90% or LOWER for ALL terminals	0 points

**** See attached spreadsheet; District calculated 97.95%, rounded up to 98%. Score = 8.**

II(E) MAINTENANCE SCHEDULE OF VEHICLES

The evaluator will review the preventative maintenance of the proposer. Frequency of major repairs shall be noted as it relates to the age of the equipment and the down time of vehicles for repairs. Scores may range from a high of 10 points to a low of 0 points.

Preventative maintenance programs are strong and streamlined. Due to vehicle inspection history provided, a perfect score is not possible; however, First Student's maintenance schedules meet expectation. Score = 8.

III(A) FINANCIAL ANALYSIS

The evaluator will review the financial documents submitted to determine the financial strength of the proposer. Added value should be given to proposers submitting certified financial statements or in the case of publicly traded companies, their annual report. Scores may range from a high of 5 points to a low of 0 points.

Financials evaluated and it appears the overall business has lost profitability the past few years however an audit report from an Independent Auditing Firm provided by Contractor is positive. A perfect score in this category will not be granted based on the profitability observation. Score = 3.

BUS COMPANY: First Student

III(B) INSURANCE

The evaluator will review all information submitted to ascertain that the School District's requirements are fully met. Score may range from a high of 5 points for full compliance to a low of 0 points for non-compliance. Greater points may be awarded to proposers carrying insurance in excess of the required limits.

The District has evaluated proposed insurance coverages by First Student and has found them to meet requirements set forth in RFP. District's insurance carrier (NYSIR) has approved insurance coverages and limits. Score = 5.

IV(A) OVERALL COST **25**

The scores for total cost of the proposal will be scored as follows:

25 points for the lowest cost proposal

Points for overall cost will be awarded as based on a formula awarding 25 points to the lowest proposer and deducting the percentage difference between the lowest proposer and the other proposers. (i.e. if the total cost between the lowest proposer and the next lowest proposer is 10%, then proposer two will have 2.5 points deducted from the maximum score of 25. Proposers submitting innovative cost effective programs that provide material savings to the School District may receive additional points).

Due to First Student being the only proposer, they are awarded the full 25 points for each contract. Score = 25.

The District requires a score of 75 or greater for award.

Total Score = 92

BUS COMPANY: First Student

Scoring Information – RFP scoring committee:
Christopher Van Cott, Assistant Superintendent for Business



II(A) SAFETY PROGRAMS

The evaluator will rate the safety programs implemented by the proposer and compliance with all appropriate State Agencies. Evaluation of training programs, manuals, drug and alcohol testing, as well as mandated courses will be considered. Scores may range from a high of 10 points to a low of 0 points.

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96% for ALL terminals	6 points	91% for ALL terminals	1 point
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**** See attached spreadsheet; District calculated 97.95%, rounded up to 98%. Score = 8.**

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III(B) INSURANCE

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25 points for the lowest cost proposal

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The District requires a score of 75 or greater for award.

BUS COMPANY: First Student

Scoring Information – RFP scoring committee:
Debra Hoffman , Transportation & Purchasing Agent



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The evaluator will rate the proposers' previous experience in providing service to the School District, and other districts in Nassau and Suffolk Counties, New York, of comparable size. Priority will be given to the level of service provided to the School District. Safety, on time performance, problem solving, accessibility of management, and driver appearance are to be considered in evaluation of the proposer. Scores may range from a high of 15 points to a low of 0 points.

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The COVID-19 pandemic greatly impacted the performance of First Student the past 2.5 school years. These deficiencies are not only limited to transportation services but their office operation as well, such as untimely billing and personnel changes. First Student did work collaboratively with the District to arrange to/from transportation service for BOCES Occ. Ed. students while the District was operating a hybrid schedule. Score = 8.

BUS COMPANY: First Student

Scoring Information: RFP scoring committee:

Virginia Holloway, District Treasurer, CPA

VR

III(A) FINANCIAL ANALYSIS

The evaluator will review the financial documents submitted to determine the financial strength of the proposer. Added value should be given to proposers submitting certified financial statements or in the case of publicly traded companies, their annual report. Scores may range from a high of 5 points to a low of 0 points.

Financials evaluated and it appears the overall business has lost profitability the past few years however an audit report from an Independent Auditing Firm provided by Contractor is positive. A perfect score in this category will not be granted based on the profitability observation. Score = 3.

First Student

operator	ID	total # inspections	# OOS	% OOS	Pass %	OOS per Inspection	2018-19
First Student	4142	228	0	0	100		2018-19
First Student	4140	315	2	0.6	99.4		2018-19
First Student	23243	508	49	9.6	90.4		2018-19
First Student	23242	484	9	1.9	98.1		2018-19
		1535	60	3.909	96.091	25.58	1 bus fails every 25.5 inspections
operator	ID	total # inspections	# OOS	% OOS	Pass %	OOS per Inspection	2019-20
First Student	4142	498	3	0.60	99.40		2019-20
First Student	4140	327	0	0.00	100.00		2019-20
First Student	23243	486	15	3.09	96.91		2019-20
First Student	23242	472	17	3.60	96.40		2019-20
		1783	35	1.96	98.04	50.94	1 bus fails every 50.9 inspections
operator	ID	total # inspections	# OOS	% OOS	Pass %	OOS per Inspection	2020-21
First Student	4142	552	0	0.00	100.00		2020-21
First Student	4140	303	0	0.00	100.00		2020-21
First Student	23243	508	8	1.57	98.43		2020-21
First Student	23242	537	4	0.74	99.26		2020-21
		1900	12	0.63	99.37	158.33	1 bus fails every 158.3 inspections
First Student	3yr avg.	5218	107	2.05	97.95	48.77	1 bus fails every 48.7 inspections

8.0 points awarded for section IID

Accidents/Convictions
per 10,000 miles

miles by STS	accidents	convictions	YR	accidents per 10,000 miles	convictions per 10,000 miles
1,738,466.00	13	0	2021	0.07	0.00
1,248,336.00	6	0	2020	0.05	0.00
2,292,457.00	20	2	2019	0.09	0.01
5,279,259.00	39	2	3 yr avg.	0.07	0.00
<i>Divide accident and convictions into miles and compare companies' accidents by 10,000 miles to each other</i>					

**HOME TO SCHOOL TRANSPORTATION LARGE BUS 65-66 PASSENGER
WITH and WITHOUT FUEL FORM OF PROPOSAL
1A & 1B
2022-2023**

**TRANSPORTATION SERVICES
for the ROCKY POINT UFSD**

In strict accordance with the proposal documents:

No of Hours	Estimated Number of Buses	Contract 1A Cost with District Providing Fuel Per Bus Per Month	Contract 1A Total Cost District Providing Fuel Per Year	Contract 1B Cost with Contractor Providing Fuel Per Bus Per Month	Contract 1B Total Cost Contractor Providing Fuel Per Year
2	1	\$ 8,640.00 Per Bus	\$ Total Cost \$8,640.00	\$ 8910.00 Per Bus	\$ Total Cost \$8,910.00
4	7	\$ 8,640.00 Per Bus	\$ total cost \$60,480.00	\$8910.00 Per Bus	\$ Total Cost \$62,370.00
5	1	\$ 9,540.00 Per Bus	\$ total cost \$9,540.00	\$ 9810.00 Per Bus	\$ Total Cost \$9810.00
6	21	\$ 10,440.00 Per Bus	\$ total cost \$219,240.00	\$10,710.00 Per Bus	\$ Total Cost \$224,910.00
8	1	\$ 11,340.00 Per Bus	\$ total cost \$11,340.00	\$ 11,610.00 Per Bus	\$ Total Cost \$11,610.00
		Contract 1A TOTAL COST – Large bus	\$ 309,240.00	Contract 1B TOTAL COST – Large bus	\$ 317,610.00

Rocky Point UFSD

Request for Transportation Proposals –section 4 page - 3

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials:



**HOME TO SCHOOL TRANSPORTATION LARGE BUS 65-66 PASSENGER
WITH and WITHOUT FUEL FORM OF PROPOSAL
1A & 1B
2023-2023**

TRANSPORTATION SERVICES

for the ROCKY POINT UFSD

In strict accordance with the proposal documents:

No of Hours	Estimated Number of Buses	Contract 1A Cost with District Providing Fuel Per Bus Per Month	Contract 1A Total Cost District Providing Fuel Per Year	Contract 1B Cost with Contractor Providing Fuel Per Bus Per Month	Contract 1B Total Cost Contractor Providing Fuel Per Year
2	1	\$ 8,856.00 Per Bus	\$ Total Cost \$8,856.00	\$9,132.75 Per Bus	\$ Total Cost \$9,132.75
4	7	\$ 8,856.00 Per Bus	\$ total cost \$61,992.00	\$ 9,132.75Per Bus	\$ Total Cost \$63,929.25
5	1	\$ 9,778.50 Per Bus	\$ total cost \$9,778.50	\$ 10,055.25 Per Bus	\$ Total Cost \$10,055.25
6	21	\$ 10,701.00 Per Bus	\$ total cost \$224,721.00	\$ 10,977.75Per Bus	\$ Total Cost \$230,532.75
8	1	\$ 11,623.50 Per Bus	\$ total cost \$11,623.50	\$ 11,900.25 Per Bus	\$ Total Cost \$11,900.25
		Contract 1A TOTAL COST – Large bus	\$ 316,971.00	Contract 1B TOTAL COST – Large bus	\$ 325,550.25

Rocky Point UFSD

Request for Transportation Proposals –section 4 page - 4

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials:



**HOME TO SCHOOL TRANSPORTATION LARGE BUS 65-66 PASSENGER
WITH and WITHOUT FUEL FORM OF PROPOSAL
1A & 1B
2024-2025**

**TRANSPORTATION SERVICES
for the ROCKY POINT UFSD**

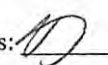
In strict accordance with the proposal documents:

No of Hours	Estimated Number of Buses	Contract 1A Cost with District Providing Fuel Per Bus Per Month	Contract 1A Total Cost District Providing Fuel Per Year	Contract 1B Cost with Contractor Providing Fuel Per Bus Per Month	Contract 1B Total Cost Contractor Providing Fuel Per Year
2	1	\$ 9,077.40 Per Bus	\$ Total Cost \$9,077.40	\$ 9,361.07 Per Bus	\$ Total Cost \$9,361.07
4	7	\$ 9,077.40 Per Bus	\$ total cost \$63,541.80	\$ 9,361.07 Per Bus	\$ Total Cost \$65,527.48
5	1	\$ 10,022.96 Per Bus	\$ total cost \$10,022.96	\$ 10,306.63 Per Bus	\$ Total Cost \$10,306.63
6	21	\$ 10,968.53 Bus	\$ total cost \$230,339.13	\$ 11,252.19 Per Bus	\$ Total Cost \$236,296.07
8	1	\$ 11,914.09 Per Bus	\$ total cost \$11,914.09	\$ 12,197.76 Per Bus	\$ Total Cost \$12,197.76
		Contract 1A TOTAL COST – Large bus	\$ 324,895.38	Contract 1B TOTAL COST – Large bus	\$ 333,689.01

Rocky Point UFSD

Request for Transportation Proposals –section 4 page - 5

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

**HOME TO SCHOOL TRANSPORTATION LARGE BUS 65-66 PASSENGER
WITH and WITHOUT FUEL FORM OF PROPOSAL
1A & 1B
2025-2026**

**TRANSPORTATION SERVICES
for the ROCKY POINT UFSD**


In strict accordance with the proposal documents:

No of Hours	Estimated Number of Buses	Contract 1A Cost with District Providing Fuel Per Bus Per Month	Contract 1A Total Cost District Providing Fuel Per Year	Contract 1B Cost with Contractor Providing Fuel Per Bus Per Month	Contract 1B Total Cost Contractor Providing Fuel Per Year
2	1	\$ 9,304.34 Per Bus	\$ Total Cost \$9,304.34	\$ 9,595.10 Per Bus	\$ Total Cost \$ 9,595.10
4	7	\$ 9,304.34 Per Bus	\$ total cost \$65,130.38	\$ 9,595.10 Per Bus	\$ Total Cost \$67,165.67
5	1	\$ 19,273.54 Per Bus	\$ total cost \$10,273.54	\$ 10,566.30 Per Bus	\$ Total Cost \$10,564.30
6	21	\$ 11,242.74 Per Bus	\$ total cost \$236,097.54	\$ 11,533.50 Per Bus	\$ Total Cost \$242,203.47
8	1	\$ 12,211.94 Per Bus	\$ total cost \$12,211.94	\$ 12,502.70 Per Bus	\$ Total Cost \$12,502.70
		Contract 1A TOTAL COST - Large bus	\$ <u>333,017.74</u>	Contract 1B TOTAL COST - Large bus	\$ <u>342,031.24</u>

Rocky Point UFSD

Request for Transportation Proposals -section 4 page - 6

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

**HOME TO SCHOOL TRANSPORTATION LARGE BUS 65-66 PASSENGER
WITH and WITHOUT FUEL FORM OF PROPOSAL
1A & 1B
2026-2027**

**TRANSPORTATION SERVICES
for the ROCKY POINT UFSD**


In strict accordance with the proposal documents:

No of Hours	Estimated Number of Buses	Contract 1A Cost with District Providing Fuel Per Bus Per Month	Contract 1A Total Cost District Providing Fuel Per Year	Contract 1B Cost with Contractor Providing Fuel Per Bus Per Month	Contract 1B Total Cost Contractor Providing Fuel Per Year
2	1	\$9,536.94 Per Bus	\$ Total Cost \$9,536.94	\$ 9,834.97 Per Bus	\$ Total Cost \$9,834.97
4	7	\$ 9,536.94 Per Bus	\$ total cost \$66,758.58	\$9,834.97 Per Bus	\$ Total Cost \$68,844.81
5	1	\$ 10,530.37 Per Bus	\$ total cost \$10,530.37	\$ 10,828.40 Per Bus	\$ Total Cost \$10,828.40
6	21	\$ 11,523.81 Per Bus	\$ total cost \$242,000.01	\$ 11,821.84 Per Bus	\$ Total Cost \$248,258.56
8	1	\$ 12,517.24 Per Bus	\$ total cost \$12,517.24	\$ 12,517.24 Per Bus	\$ Total Cost \$12,517.24
		Contract 1A TOTAL COST - Large bus	\$ 341,343.14	Contract 1B TOTAL COST - Large bus	\$ 350,582.01

Rocky Point UFSD

Request for Transportation Proposals -section 4 page - 7

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

Please calculate the GRAND TOTAL for each year of the Agreement.

PROPOSAL-1A WITH DISTRICT PROVIDING FUEL


2022-2023	
Grand Total for 2022-2023	\$ 3,092,400.00
2023-2024	
Grand Total for 2023-2024	\$ 3,169,710.00
2024-2025	
Grand Total for 2024-2025	\$ 3,248,953.80
2025-2026	
Grand Total for 2025-2026	\$ 3,330,177.40
2026-2027	
Grand Total for 2026-2027	\$3,413,431.40

TOTAL COST		
1 Year Aggregate Total	2022-2023	\$3,092,400.00
3 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025	\$9,511,063.80
5 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025, 2025-2026, 2026-2027	\$16,254,672.60

Rocky Point UFSD

Request for Transportation Proposals –section 4 page - 8

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

Please calculate the GRAND TOTAL for each year of the Agreement.

**PROPOSAL-1B WITH CONTRACTOR PROVIDING
FUEL**

2022-2023	
Grand Total for 2022-2023	\$ 3,176,100.00
2023-2024	
Grand Total for 2023-2024	\$ 3,255,502.50
2024-2025	
Grand Total for 2024-2025	\$ 3,336,890.10
2025-2026	
Grand Total for 2025-2026	\$ 3,420,312.40
2026-2027	
Grand Total for 2026-2027	\$ 3,505,820.10

TOTAL COST		
1 Year Aggregate Total	2022-2023	\$ 3,176,100.00
3 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025	\$ 9,768,492.60
5 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025, 2025-2026, 2026-2027	\$ 16,694,625.10

Rocky Point UFSD

Request for Transportation Proposals –section 4 page - 9

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: *D*

Proposer shall indicate its willingness to provide these services at these prices in the event that said Proposer is not awarded the:

a. Field Trip Transportation Contract:

Yes No

b. Athletic Trip Transportation Contract:

Yes No

c. Van Transportation Contract:

Yes No

d. Summer Transportation Contract:

Yes No

Alternates to Proposal No. 1

Alternate No. 1

The contractor shall state the complete monthly per bus amount to be added to the proposal cost to provide Air Conditioning for each Large Bus.

Add: (per bus) \$360⁰⁰

Alternate No. 2

The contractor shall state the complete monthly per bus amount to be added to the proposal cost to provide "Here Comes the Bus" parent APP (or equivalent)

Add: (per bus) NO CHARGE

Alternate No. 3

The contractor shall state the complete monthly per bus amount to be added to the proposal cost to provide a 3-camera digital video system for each Large Bus.

Add: (per bus) 45⁰⁰ per month

Rocky Point UFSD

Request for Transportation Proposals –section 4 page - 10

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: D

The Board of Education hereby reserves the right to accept or reject any item set forth individually in Paragraph Eighth above. In accordance with the proposal documents, the Board further reserves the right to add or decrease the number of students and/or the number of trips/routes and/or the number of attendants to meet the needs of the School District.

Ninth: Proposal/Bid Security

Each Proposer shall deposit with his/her proposal a bid bond in the amount of not less than ten percent (10%) of the proposal cost made payable to Board of Education, Rocky Point UFSD in the following amount \$ 3,176,100.00 AND agrees that such bond shall be a measure of liquidated damages should the Proposer fail in delivery of the agreement.

Tenth: Pursuant to these Specifications, Proposers must submit the last three (3) years of audited financial statements, proof of the ability to obtain a 100% performance bond, and the vehicle list of the Contractor must be included with the proposal on Appendix B.

Eleventh: Proposers should note that information about the current routes is available for review, and a good faith estimate of required services for the above-referenced school years has been provided. Changes in circumstances can occur due to, but not limited to, enrollment changes, school schedule changes, school district employee contract changes, traffic and construction demands, etc. The successful contractor guarantees that he will be able to accommodate a variety of changes over the life of the contract and provide additional vehicles as "adds," reduce vehicles as "deletes," or modify daily usage schedules, as needed according to the prices set forth in this proposal.



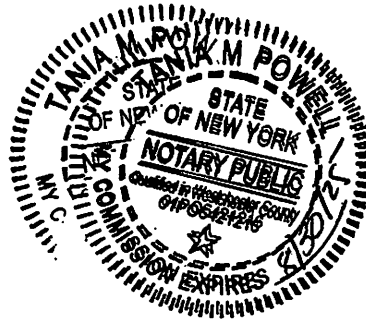
Print Name and Title:

Thomas P. McEvany AGM

Sworn to before me this 6 day of May, 2022



NOTARY PUBLIC



Rocky Point UFSD

Request for Transportation Proposals –section 4 page - 11

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials:



**HOME TO SCHOOL TRANSPORTATION VANS 20-30 PASSENGER
4 STATION W/C LIFT & DRIVER ATTENDANTS/MONITORS
WITH AND WITHOUT FUEL
FORM OF PROPOSAL-
#2A & 2B
BOARD OF EDUCATION
ROCKY POINT UFSD**

Name of Proposer: First Student
Business Address: 82 Route 25 A Sherman NY.
Telephone Number: (631) 744-2204
Date of Proposal: May 9th 2022

The Proposer mentioned above hereby declares and certifies:

That said Proposer has carefully examined the written specifications for furnishing transportation services for the Rocky Point UFSD, Rocky Point, New York, and that said Proposer has examined and fully comprehends all of the General Conditions, Specifications, Appendices and any and all documents incorporated or otherwise referenced therein for the transportation service for the amounts stated below pursuant to the terms and conditions described in the proposal documents:

First: That said Proposer is of lawful age and the only one interested in this proposal and that no one other than said Proposer has any interest herein.

Second: That this proposal is made without any previous understanding, agreement or connection with any other person, firm, or corporation making a proposal for the same purpose, and is in all respects fair and without collusion or fraud.

Third: That no member of the Board of Education of the Rocky Point UFSD, nor any officer or employee or person whose salary is payable as a whole or in part from the treasury of said Board of Education is directly or indirectly interested in this proposal or in the supplies, materials, equipment, work or services to which it relates, or in any portion of the profits thereof.

Fourth: That said Proposer has carefully examined all parts of the specifications, and all documents referenced therein, prepared under the direction of the Board of Education, and will, if successful in this proposal, furnish and deliver at the prices proposed and within the time stated, all materials, supplies, apparatus, goods, wares, services, or labor for which this proposal is made.

Fifth: That the prices quoted are exclusive of all federal, state, and municipal sales and excise taxes, unless otherwise required by law.

Rocky Point UFSD

Request for Transportation Proposals –section 5 page - 1

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

Sixth: The undersigned further declares that he/she has received and examined the following addenda:

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

FOR THE PROPOSAL TO BE VALID, ALL PAGES OF THE PROPOSAL FORM MUST BE DULY EXECUTED.

Seventh: The Proposer shall check here _____ if the proposal has been based upon equivalents in lieu of any kind, type, brand, or manufacturer of material other than those named in the specifications. If checked, the Proposer shall submit a list of said equivalents with a detailed description of same. This item in no way prohibits the Proposer from submitting equivalents after the award of the contract.

Eighth: The undersigned further understands and agrees that he/she is to furnish all labor, services, materials, and equipment, supplies, and other facilities and things necessary for the execution of the following transportation proposal forms.

-PROPOSAL FORM CONTINUED ON THE NEXT PAGE-

Rocky Point UFSD

Request for Transportation Proposals –section 5 page - 2

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: *D*

TRANSPORTATION SERVICES
for the ROCKY POINT UFSD
2022-2023

In strict accordance with the proposal documents:

20-30 PASSENGER VANS & 4 W/C LIFT & DRIVER ATTENDANTS/MONITORS

No. of Hours	Estimated Number of Vans	Contract 2A Cost with District Providing Fuel Per Van Per Month	Contract 2A Total Cost with District Providing Fuel Per Year	Contract 2B Cost with Contractor Providing Fuel Per Van Per Month	Contract 2B Total Cost with Contractor Providing Fuel Per Year
2	4 20-30 PASS	\$5,227.20 Per Van	\$ 20,908.80 Total Cost	\$5,605.20 Per Van	\$22,420.80 Total Cost
4	16 20-30 PASS	\$ 5,227.20 Per Van	\$83,635.20 Total Cost	\$5,605.20 Per Van	\$89,683.20 Total Cost
5	1 20-30 PASS	\$5,947.20 Per Van	\$5,947.20 Total Cost	\$6,325.20 Per Van	\$6,325.20 Total Cost
6	4 20-30 PASS	\$6,667.20 Per Van	\$26,668.80 Total Cost	\$7,045.20 Per Van	\$28,180.80 Total Cost
8	1 20-30 PASS	\$8,107.20 Per Van	\$8,107.20 Total Cost	\$8,485.20 Per Van	\$8,485.20 Total Cost
4	4 4-W/C	\$5,587.20 Per Van	\$22,348.80 Total Cost	\$5,695.20 Per Van	\$23,860.80 Total Cost
6	1 4-W/C	\$7027.20 Per Van	\$7027.20 Total Cost	\$7,405.20 Per Van	\$7,405.20 Total Cost
4	21 attendants/ monitors	\$2,871.00 Per Attendant	\$60,291.00 Total Cost	\$2,871.00 Per Attendant	\$60,291.00 Total Cost
6	4 attendants/ monitors	\$4,306.30 Per Attendant	\$17,226.00 Total Cost	\$4,306.50 Per Attendant	\$17,226.00 Total Cost
8	1 attendants/ monitors	\$5,167.80 Per Attendant	\$5,167.80 Total Cost	\$5,167.80 Per Attendant	\$5,167.80 Total Cost
		Contract 2A TOTAL COST VANS/Driver attendants/monitors	\$ 257,328.00	Contract 2B TOTAL COST VANS/Driver attendants/monitors	\$ 269,046.00

Shared Services:


The Rocky Point UFSD encourages the use of shared services to lower costs and improve transportation efficiency. If any vehicle for hire under this contract is shared with another customer or school district, then the contractor must provide a plan for revenue sharing to achieve cost efficiency. All shared rides **must be approved by the school district in advance of the start of such service.**

Note: Pricing reflects shared savings. Should a dedicated vehicle be requested, an additional 20% charge will be incurred.

Rocky Point UFSD

Request for Transportation Proposals –section 5 page - 3

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

TRANSPORTATION SERVICES
for the ROCKY POINT UFSD
2023-2024

In strict accordance with the proposal documents:

20-30 PASSENGER VANS & 4 W/C LIFT & DRIVER ATTENDANTS/MONITORS

No. of Hours	Estimated Number of Vans	Contract 2A Cost with District Providing Fuel Per Van Per Month	Contract 2A Total Cost with District Providing Fuel Per Year	Contract 2B Cost with Contractor Providing Fuel Per Van Per Month	Contract 2B Total Cost with Contractor Providing Fuel Per Year
2	4 20-30 PASS	\$5,357.88 Per Van	Total Cost \$21,431.52	\$5,745.33 Per Van	Total Cost \$22,981.32
4	16 20-30 PASS	\$5,357.88 Per Van	Total Cost \$85,726.08	\$5,745.33 Per Van	Total Cost \$91,925.28
5	1 20-30 PASS	\$6,095.88 Per Van	Total Cost \$6,095.88	\$6,483.33 Per Van	Total Cost \$6,483.33
6	4 20-30 PASS	\$6,833.88 Per Van	Total Cost \$27,335.52	\$7,221.33 Per Van	Total Cost \$28,885.32
8	1 20-30 PASS	\$8,309.88 Per Van	Total Cost \$8,309.88	Per Van \$8,697.33	Total Cost \$8,697.33
4	4 4-W/C	\$5,726.88 Per Van	Total Cost \$22,907.52	Per Van \$6,114.33	Total Cost \$24,457.32
6	1 4-W/C	\$7,202.88 Per Van	Total Cost \$7,202.88	\$7,590.33 Per Van	Total Cost \$7,590.33
4	21 attendants/ monitors	Per Attendant \$2,942.82	Total Cost \$61,799.22	Per Attendant \$2,942.82	Total Cost \$61,799.22
6	4 attendants/ monitors	Per Attendant \$4,414.14	Total Cost \$17,656.56	Per Attendant \$4,414.16	Total Cost \$17,656.56
8	1 attendants/ monitors	Per Attendant \$5,296.97	Total Cost \$5,296.97	Per Attendant \$5,296.97	Total Cost \$5,296.97
		Contract 2A TOTAL COST VANS/Driver attendants/monitors	\$ 263,762.03	Contract 2B TOTAL COST VANS/Driver attendants/monitors	\$ 275,772.98

Shared Services:

The Rocky Point UFSD encourages the use of shared services to lower costs and improve transportation efficiency. If any vehicle for hire under this contract is shared with another customer or school district, then the contractor must provide a plan for revenue sharing to achieve cost efficiency. All shared rides **must be approved by the school district in advance of the start of such service.**

Note: Pricing reflects shared savings. Should a dedicated vehicle be requested, an additional 20% charge will be incurred.

Rocky Point UFSD

Request for Transportation Proposals –section 5 page - 4

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials:



TRANSPORTATION SERVICES
for the ROCKY POINT UFSD
2024-2025

In strict accordance with the proposal documents:

20-30 PASSENGER VANS & 4 W/C LIFT & DRIVER ATTENDANTS/MONITORS

No. of Hours	Estimated Number of Vans	Contract 2A Cost with District Providing Fuel Per Van Per Month	Contract 2A Total Cost with District Providing Fuel Per Year	Contract 2B Cost with Contractor Providing Fuel Per Van Per Month	Contract 2B Total Cost with Contractor Providing Fuel Per Year
2	4 20-30 PASS	\$5,496.83 Per Van	Total Cost \$21,967.32	\$5,888.96 Per Van	Total Cost \$23,555.85
4	16 20-30 PASS	\$5,491.83 Per Van	Total Cost \$87,869.28	\$5,888.96 Per Van	Total Cost \$94,223.41
5	1 20-30 PASS	\$6,404.48 Per Van	Total Cost \$6,404.48	\$6,645.41 Per Van	Total Cost \$6,645.41
6	4 20-30 PASS	\$7,004.73 Per Van	Total Cost \$28,018.92	\$7,401.86 Per Van	Total Cost \$29,607.45
8	1 20-30 PASS	\$8,517.63 Per Van	Total Cost \$8,517.63	\$8,914.76 Per Van	Total Cost \$8,914.76
4	4 4-W/C	\$5,870.05 Per Van	Total Cost \$ 23,480.20	\$6,267.19 Per Van	Total Cost \$25,068.75
6	1 4-W/C	\$7,382.95 Per Van	Total Cost \$7,382.95	\$7,780.09 Per Van	Total Cost \$7,780.09
4	21 attendants/ monitors	Per Attendant \$3,016.26	Total Cost \$63,341.46	Per Attendant \$3,016.26	Total Cost \$63,341.46
6	4 attendants/ monitors	Per Attendant \$4,524.48	Total Cost \$18,097.92	Per Attendant \$4,524.48	Total Cost \$18,097.92
8	1 attendants/ monitors	Per Attendant \$5,429.38	Total Cost \$5,429.38	Per Attendant \$5,429.38	Total Cost \$5,429.38
		Contract 2A TOTAL COST VANS/Driver attendants/monitors	\$ 270,509.54	Contract 2B TOTAL COST VANS/Driver attendants/monitors	\$ 282,664.49

Shared Services:


The Rocky Point UFSD encourages the use of shared services to lower costs and improve transportation efficiency. If any vehicle for hire under this contract is shared with another customer or school district, then the contractor must provide a plan for revenue sharing to achieve cost efficiency. All shared rides **must be approved by the school district in advance of the start of such service.**

Note: Pricing reflects shared savings. Should a dedicated vehicle be requested, an additional 20% charge will be incurred.

Rocky Point UFSD

Request for Transportation Proposals –section 5 page - 5

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

TRANSPORTATION SERVICES
for the ROCKY POINT UFSD
2025-2026

In strict accordance with the proposal documents:

20-30 PASSENGER VANS & 4 W/C LIFT & DRIVER ATTENDANTS/MONITORS

No. of Hours	Estimated Number of Vans	Contract 2A Cost with District Providing Fuel Per Van Per Month	Contract 2A Total Cost with District Providing Fuel Per Year	Contract 2B Cost with Contractor Providing Fuel Per Van Per Month	Contract 2B Total Cost with Contractor Providing Fuel Per Year
2	4 20-30 PASS	\$ 5,629.12 Per Van	Total Cost \$27,516.48	\$6,036.19 Per Van	Total Cost \$24,144.75
4	16 20-30 PASS	\$5,629.12 Per Van	Total Cost \$90,065.96	\$6,036.19 Per Van	Total Cost \$96,579.00
5	1 20-30 PASS	\$6,404.48 Per Van	Total Cost \$6,404.48	\$6,811.55 Per Van	Total Cost \$6,811.55
6	4 20-30 PASS	\$7,179.85 Per Van	Total Cost \$28,719.40	\$7,586.91 Per Van	Total Cost \$30,347.64
8	1 20-30 PASS	\$8,730.57 Per Van	Total Cost \$8,730.57	\$9,137.63 Per Van	Total Cost \$9,137.63
4	4 4-W/C	\$6,016.80 Per Van	Total Cost \$24,067.20	\$6,423.87 Per Van	Total Cost \$25,695.48
6	1 4-W/C	\$7,567.53 Per Van	Total Cost \$7,567.53	\$7,974.59 Per Van	Total Cost \$7,974.59
4	21 attendants/ monitors	Per Attendant \$3,091.68	Total Cost \$64,925.28	Per Attendant \$3,091.68	Total Cost \$64,925.28
6	4 attendants/ monitors	Per Attendant \$4,635.90	Total Cost \$18,543.60	Per Attendant \$4,635.90	Total Cost \$18,543.60
8	1 attendants/ monitors	Per Attendant \$5,563.08	Total Cost \$5,563.08	Per Attendant \$5,563.08	Total Cost \$5,563.08
		Contract 2A TOTAL COST VANS/Driver attendants/monitors	\$ 277,103.58	Contract 2B TOTAL COST VANS/Driver attendants/monitors	\$ 289,722.59

Shared Services:


The Rocky Point UFSD encourages the use of shared services to lower costs and improve transportation efficiency. If any vehicle for hire under this contract is shared with another customer or school district, then the contractor must provide a plan for revenue sharing to achieve cost efficiency. All shared rides **must be approved by the school district in advance of the start of such service.**

Note: Pricing reflects shared savings. Should a dedicated vehicle be requested, an additional 20% charge will be incurred.

Rocky Point UFSD

Request for Transportation Proposals –section 5 page - 6

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

TRANSPORTATION SERVICES
for the ROCKY POINT UFSD
2026-2027

In strict accordance with the proposal documents:
20-30 PASSENGER VANS & 4 W/C LIFT & DRIVER ATTENDANTS/MONITORS

No. of Hours	Estimated Number of Vans	Contract 2A Cost with District Providing Fuel Per Van Per Month	Contract 2A Total Cost with District Providing Fuel Per Year	Contract 2B Cost with Contractor Providing Fuel Per Van Per Month	Contract 2B Total Cost with Contractor Providing Fuel Per Year
2	4 20-30 PASS	\$5,769.85 Per Van	Total Cost \$23,079.40	\$6,187.09 Per Van	Total Cost \$24,748.37
4	16 20-30 PASS	\$5,769.85 Per Van	Total Cost \$92,317.60	\$6,187.09 Per Van	Total Cost \$98,993.47
5	1 20-30 PASS	\$6,564.60 Per Van	Total Cost \$6,564.60	\$6,981.84 Per Van	Total Cost \$6,981.84
6	4 20-30 PASS	\$7,359.34 Per Van	Total Cost \$29,437.36	\$7,776.58 Per Van	Total Cost \$31,106.33
8	1 20-30 PASS	\$8,948.83 Per Van	Total Cost \$8,948.83	\$9,366.07 Per Van	Total Cost \$9,366.07
4	4 4-W/C	\$6,167.22 Per Van	Total Cost \$24,668.88	\$6,584.46 Per Van	Total Cost \$26,337.86
6	1 4-W/C	\$7,756.71 Per Van	Total Cost \$7,756.71	\$8,173.96 Per Van	Total Cost \$8,173.96
4	21 attendants/ monitors	Per Attendant \$3,169.08	Total Cost \$66,550.68	Per Attendant \$3,169.08	Total Cost \$66,550.68
6	4 attendants/ monitors	Per Attendant \$4,753.57	Total Cost \$19,014.28	Per Attendant \$4,753.57	Total Cost \$19,014.28
8	1 attendants/ monitors	Per Attendant \$5,704.28	Total Cost \$5,704.28	Per Attendant \$5,704.28	Total Cost \$5,704.28
		Contract 2A TOTAL COST VANS/Driver attendants/monitors	\$ 284,042.62	Contract 2B TOTAL COST VANS/Driver attendants/monitors	\$ 296,977.14

Shared Services:


The Rocky Point UFSD encourages the use of shared services to lower costs and improve transportation efficiency. If any vehicle for hire under this contract is shared with another customer or school district, then the contractor must provide a plan for revenue sharing to achieve cost efficiency. All shared rides **must be approved by the school district in advance of the start of such service.**

Note: Pricing reflects shared savings. Should a dedicated vehicle be requested, an additional 20% charge will be incurred.

Rocky Point UFSD

Request for Transportation Proposals –section 5 page - 7

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

Please calculate the GRAND TOTAL for each year of the Agreement.

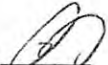
**PROPOSAL-2A WITH DISTRICT PROVIDING
FUEL**

2022-2023	
Grand Total for 2022-2023	\$2,573,280.00
2023-2024	
Grand Total for 2023-2024	\$2,637,620.30
2024-2025	
Grand Total for 2024-2025	\$2,705,095.40
2025-2026	
Grand Total for 2025-2026	\$2,771,035.80
2026-2027	
Grand Total for 2026-2027	\$2,840,426.20

TOTAL COST		
1 Year Aggregate Total	2022-2023	\$2,573,280.00
3 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025	\$7,915,995.70
5 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025, 2025-2026, 2026-2027	\$13,527,457.70

Rocky Point UFSD
Request for Transportation Proposals –section 5 page - 8

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

Please calculate the GRAND TOTAL for each year of the Agreement.

**PROPOSAL-2B WITH CONTRACTOR PROVIDING
FUEL**

2022-2023	
Grand Total for 2022-2023	\$2,690,460.00
2023-2024	
Grand Total for 2023-2024	\$2,757,729.80
2024-2025	
Grand Total for 2024-2025	\$2,806,644.90
2025-2026	
Grand Total for 2025-2026	\$2,897,225.90
2026-2027	
Grand Total for 2026-2027	\$2,969,771.40

TOTAL COST		
1 Year Aggregate Total	2022-2023	\$2,690,460.00
3 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025	\$8,254,834.70
5 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025, 2025-2026, 2026-2027	\$14,121,832.00

Rocky Point UFSD

Request for Transportation Proposals –section 5 page - 9

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: _____



Proposer shall indicate its willingness to provide these services at these prices in the event that said Proposer is not awarded the:

b. Field Trip Transportation Contract:

Yes No

b. Athletic Trip Transportation Contract:

Yes No

c. Large Bus Transportation Contract:

Yes No

d. Summer Transportation Contract:

Yes No

Alternates to Proposal No. 2

Alternate No. 1

The contractor shall state the complete monthly per bus amount to be added to the proposal cost to provide "Here Comes the Bus" parent APP (or equivalent)

Add: (per bus) NO CHARGE

Alternate No. 2

The contractor shall state the complete monthly per bus amount to be added to the proposal cost to provide a 2-camera digital video system for each Van.

Add: (per bus) 45⁰⁰ per month

The Board of Education hereby reserves the right to accept or reject any item set forth individually in Paragraph Eighth above. In accordance with the proposal documents, the Board further reserves the right to add or decrease the number of students and/or the number of trips/routes and/or the number of attendants to meet the needs of the District.

The Board of Education hereby reserves the right to accept or reject any item set forth individually in Paragraph Eighth above. In accordance with the proposal documents, the Board further reserves the right to add or decrease the number of students and/or the number of trips/routes and/or the number of attendants to meet the needs of the School District.

Rocky Point UFSD

Request for Transportation Proposals –section 5 page - 10

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: *BJ*

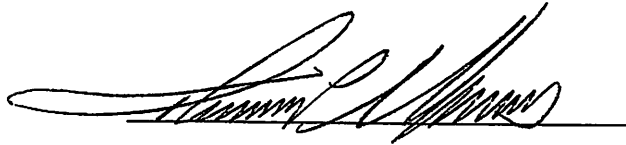
Ninth: Proposal/Bid Security

Each Proposer shall deposit with his/her proposal a bid bond in the amount of not less than ten percent (10%) of the proposal cost made payable to:

Board of Education, Rocky Point UFSD in the following amount \$ 2690460.00
AND agrees that such bond shall be a measure of liquidated damages should the Proposer fail in delivery of the agreement.

Tenth: Pursuant to these Specifications, Proposers must submit the last three (3) years of audited financial statements, proof of the ability to obtain a 100% performance bond, and the vehicle list of the Contractor must be included with the proposal on Appendix B.

Eleventh: Proposers should note that information about the current routes is available for review, and a good faith estimate of required services for the above-referenced school years has been provided. Changes in circumstances can occur due to, but not limited to, enrollment changes, school schedule changes, school district employee contract changes, traffic and construction demands, etc. The successful contractor guarantees that he will be able to accommodate a variety of changes over the life of the contract and provide additional vehicles as "adds," reduce vehicles as "deletes," or modify daily usage schedules, as needed according to the prices set forth in this proposal.



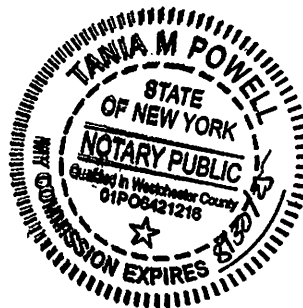
Print Name and Title:

Thomas P. McHenry AGM

Sworn to before me this 5 day of May, 2022



NOTARY PUBLIC



Rocky Point UFSD

Request for Transportation Proposals -section 5 page - 11

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials



FIELD TRIPS
WITH CONTRACTOR PROVIDING FUEL
FORM OF PROPOSAL -3
BOARD OF EDUCATION
ROCKY POINT UFSD

Name of Proposer: First Student
Business Address: 82 Route 25A Shoreham N.Y. 11786
Telephone Number: (631) 744-2204
Date of Proposal: May 9th 2022

The Proposer mentioned above hereby declares and certifies:

That said Proposer has carefully examined the written specifications for furnishing transportation services for the Rocky Point UFSD, Rocky Point, New York, and that said Proposer has examined and fully comprehends all of the General Conditions, Specifications, Appendices and any and all documents incorporated or otherwise referenced therein for the transportation service for the amounts stated below pursuant to the terms and conditions described in the proposal documents:

First: That said Proposer is of lawful age and the only one interested in this proposal and that no one other than said Proposer has any interest herein.

Second: That this proposal is made without any previous understanding, agreement or connection with any other person, firm, or corporation making a proposal for the same purpose, and is in all respects fair and without collusion or fraud.


Third: That no member of the Board of Education of the Rocky Point UFSD, nor any officer or employee or person whose salary is payable as a whole or in part from the treasury of said Board of Education is directly or indirectly interested in this proposal or in the supplies, materials, equipment, work or services to which it relates, or in any portion of the profits thereof.

Fourth: That said Proposer has carefully examined all parts of the specifications, and all documents referenced therein, prepared under the direction of the Board of Education, and will, if successful in this proposal, furnish and deliver at the prices proposed and within the time stated, all materials, supplies, apparatus, goods, wares, services, or labor for which this proposal is made.

Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 1

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

Fifth: That the prices quoted are exclusive of all federal, state, and municipal sales and excise taxes, unless otherwise required by law.

Sixth: The undersigned further declares that he/she has received and examined the following addenda:

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

**FOR THE PROPOSAL TO BE VALID, ALL PAGES OF THE PROPOSAL FORM
MUST BE DULY EXECUTED.**

Seventh: The Proposer shall check here _____ if the proposal has been based upon equivalents in lieu of any kind, type, brand, or manufacturer of material other than those named in the specifications. If checked, the Proposer shall submit a list of said equivalents with a detailed description of same. This item in no way prohibits the Proposer from submitting equivalents after the award of the contract.

Eighth: The undersigned further understands and agrees that he/she is to furnish all labor, services, materials, and equipment, supplies, and other facilities and things necessary for the execution of the following transportation proposal forms.

-PROPOSAL FORM CONTINUED ON THE NEXT PAGE-

Date of Opening: May 9, 2022
11:00 a.m.

Rocky Point UFSD
Request for Transportation Proposals –section 6 page - 2

Proposer's Initials: 

FIELD TRIP TRANSPORTATION SERVICES
for the ROCKY POINT UFSD
In strict accordance with the proposal documents:

2022-2023 School Year Field Trips			
Vehicle Type	Estimated Number of Trips	Driver Per Hour	Total Cost
65-66 Pass Bus	90	\$115.00 Per Hour	\$41,400.00 Total Cost
Overtime (30 Minutes) Per Bus		\$57.50	
20-30 Pass Van W/C Lift	10	\$100.00 Per Hour	\$4,000.00 Total Cost
Overtime (30 Minutes) Per Van		\$50.00	
Total Field Trip Cost Including Driving and Waiting Time for 2022-2023 Trips			\$45,400.00


*For purposes of calculation, assume 4 hours per trip. (1.5 hours driving, 2.5 hours waiting)

2023-2024 School Year Field Trips			
Vehicle Type	Estimated Number of Trips	Driver Per Hour	Total Cost
65-66 Pass Bus	90	\$118.00 Per Hour	\$42,480.00 Total Cost
Overtime (30 Minutes) Per Bus		\$59.00	
20-30 Pass Van W/C Lift	10	\$102.00 Per Hour	\$4,080.00 Total Cost
Overtime (30 Minutes) Per Van		\$51.00	
Total Field Trip Cost Including Driving and Waiting Time for 2023-2024 Trips			\$46,560.00

*For purposes of calculation, assume 4 hours per trip. (1.5 hours driving, 2.5 hours waiting)

Rocky Point UFSD
Request for Transportation Proposals –section 6 page - 3

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

2024-2025 School Year Field Trips			
Vehicle Type	Estimated Number of Trips	Driver Per Hour	Total Cost
65-66 Pass Bus	90	\$121.90 Per Hour	\$43,560.00 Total Cost
Overtime (30 Minutes) Per Bus		\$60.00	
20-30 Pass Van W/C Lift	10	\$105.00 Per Hour	\$4,200.00 Total Cost
Overtime (30 Minutes) Per Van		\$53.00	
Total Field Trip Cost Including Driving and Waiting Time for 2024-2025 Trips			\$47,760.00

*For purposes of calculation, assume 4 hours per trip. (1.5 hours driving, 2.5 hours waiting)


2025-2026 School Year Field Trips			
Vehicle Type	Estimated Number of Trips	Driver Per Hour	Total Cost
65-66 Pass Bus	90	\$124.00 Per Hour	\$44,640.00 Total Cost
Overtime (30 Minutes) Per Bus		\$62.00	
20-30 Pass Van W/C Lift	10	\$ 108.00Per Hour	\$4,320.00 Total Cost
Overtime (30 Minutes) Per Van		\$54.00	
Total Field Trip Cost Including Driving and Waiting Time for 2025-2026 Trips			\$48,960.00

*For purposes of calculation, assume 4 hours per trip. (1.5 hours driving, 2.5 hours waiting)

Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 4

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

2026-2027 School Year Field Trips			
Vehicle Type	Estimated Number of Trips	Driver Per Hour	Total Cost
65-66 Pass Bus	90	\$127.00 Per Hour	\$45,720.00 Total Cost
Overtime (30 Minutes) Per Bus		\$63.00	
20-30 Pass Van W/C Lift	10	\$108.00 Per Hour	\$4,320.00 Total Cost
Overtime (30 Minutes) Per Van		\$54.00	
Total Field Trip Cost Including Driving and Waiting Time for 2026-2027 Trips			\$ 50,040.00

*For purposes of calculation, assume 4 hours per trip. (1.5 hours driving, 2.5 hours waiting)

Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 5

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: *BD*

Please calculate the GRAND TOTAL for each year of the Agreement.

**PROPOSAL-3 WITH CONTRACTOR PROVIDING
FUEL**


2022-2023	
Grand Total for 2022-2023	\$45,400.00
2023-2024	
Grand Total for 2023-2024	\$46,560.00
2024-2025	
Grand Total for 2024-2025	\$47,760.00
2025-2026	
Grand Total for 2025-2026	\$48,960.00
2026-2027	
Grand Total for 2026-2027	\$50,040.00

TOTAL COST		
1 Year Aggregate Total	2022-2023	\$45,400.00
3 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025	\$139,720.00
5 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025, 2025-2026, 2026-2027	\$238,720.00

Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 6

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

Contractor will be guaranteed one (1) hour driving time per trip.

Proposer shall indicate its willingness to provide these services at these prices in the event that said Proposer is not awarded the:

a. Large Bus Transportation Contract:

Yes No

b. Van Transportation Contract

Yes No

c. Athletic Trip Contract

Yes No

d. Summer Transportation Contract:

Yes No

The Board of Education hereby reserves the right to accept or reject any item set forth individually in Paragraph Eighth above. In accordance with the proposal documents, the Board further reserves the right to add or decrease the number of students and/or the number of trips/routes and/or the number of attendants to meet the needs of the School District.

The Board of Education hereby reserves the right to accept or reject any item set forth individually in Paragraph Eighth above. In accordance with the proposal documents, the Board further reserves the right to add or decrease the number of students and/or the number of trips/routes and/or the number of attendants to meet the needs of the School District.

Ninth: Proposal/Bid Security

Each Proposer shall deposit with his/her proposal a bid bond in the amount of not less than ten percent (10%) of the proposal cost made payable to:

Board of Education, Rocky Point UFSD in the following amount \$ \$ 45,400.
AND agrees that such bond shall be a measure of liquidated damages should the Proposer fail in delivery of the agreement.

Tenth: Pursuant to these Specifications, Proposers must submit the last three (3) years of audited financial statements, proof of the ability to obtain a 100% performance bond, and the vehicle list of the Contractor must be included with the proposal on Appendix B.

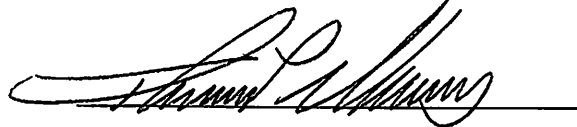
Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 7

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: JB

Eleventh: Proposers should note that information about the current routes is available for review, and a good faith estimate of required services for the above-referenced school years has been provided. Changes in circumstances can occur due to, but not limited to, enrollment changes, school schedule changes, school district employee contract changes, traffic and construction demands, etc. The successful contractor guarantees that he will be able to accommodate a variety of changes over the life of the contract and provide additional vehicles as “adds,” reduce vehicles as “deletes,” or modify daily usage schedules, as needed according to the prices set forth in this proposal.



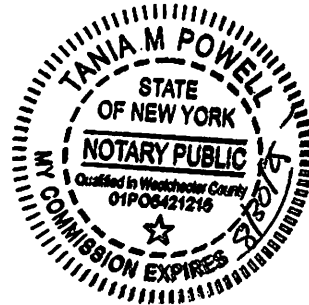
Print Name and Title:

Thomas P. McHenry AEM

Sworn to before me this 5 day of May, 2022



NOTARY PUBLIC

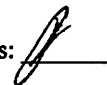


Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 8

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials:



**ROCKY POINT UFSD
ATHLETIC TRIP
TRANSPORTATION SERVICES
CONTRACTOR PROVIDES FUEL
FORM OF
PROPOSAL- 4
BOARD OF EDUCATION
ROCKY POINT UFSD**

Name of Proposer: FIRST Student
Business Address: 82 Route 25A Shorcham N.Y.
Telephone Number: (631) 744-2204
Date of Proposal: May 9th 2022

The Proposer mentioned above hereby declares and certifies:

That said Proposer has carefully examined the written specifications for furnishing transportation services for the Rocky Point UFSD, Rocky Point, New York, and that said Proposer has examined and fully comprehends all of the General Conditions, Specifications, Appendices and any and all documents incorporated or otherwise referenced therein for the transportation service for the amounts stated below pursuant to the terms and conditions described in the proposal documents:

First: That said Proposer is of lawful age and the only one interested in this proposal and that no one other than said Proposer has any interest herein.

Second: That this proposal is made without any previous understanding, agreement or connection with any other person, firm, or corporation making a proposal for the same purpose, and is in all respects fair and without collusion or fraud.

Third: That no member of the Board of Education of the Rocky Point UFSD, nor any officer or employee or person whose salary is payable as a whole or in part from the treasury of said Board of Education is directly or indirectly interested in this proposal or in the supplies, materials, equipment, work or services to which it relates, or in any portion of the profits thereof.

Fourth: That said Proposer has carefully examined all parts of the specifications, and all documents referenced therein, prepared under the direction of the Board of Education, and will, if successful in this proposal, furnish and deliver at the prices proposed and within the time stated, all materials, supplies, apparatus, goods, wares, services, or labor for which this proposal is made.

Rocky Point UFSD
Request for Transportation Proposals –section 6 page - 9

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: AD

Fifth: That the prices quoted are exclusive of all federal, state, and municipal sales and excise taxes, unless otherwise required by law.

Sixth: The undersigned further declares that he/she has received and examined the following addenda:

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

FOR THE PROPOSAL TO BE VALID, ALL PAGES OF THE PROPOSAL FORM MUST BE DULY EXECUTED.

Seventh: The Proposer shall check here _____ if the proposal has been based upon equivalents in lieu of any kind, type, brand, or manufacturer of material other than those named in the specifications. If checked, the Proposer shall submit a list of said equivalents with a detailed description of same. This item in no way prohibits the Proposer from submitting equivalents after the award of the contract.

Eighth: The undersigned further understands and agrees that he/she is to furnish all labor, services, materials, and equipment, supplies, and other facilities and things necessary for the execution of the following transportation proposal forms.

-PROPOSAL FORM CONTINUED ON THE NEXT PAGE-

Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 10

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: _____



ATHLETIC TRIPS TRANSPORTATION SERVICES
For the ROCKY POINT UFSD
In strict accordance with the proposal documents:

2022-2023 School Year Athletic Trips				
Vehicle	Estimated Trips	Driver Per Hour		Total Cost
65-66 Pass Bus	450	\$115.00 Per Hour		\$232,875.00 Total Cost
Overtime (30 Minutes) Per Bus		\$57.50		
20-30 Pass Van	10	\$100.00 Per Hour		\$4,500.00 Total Cost
Overtime (30 Minutes) Per Van		\$50.00		
Total Athletic Trip Cost Including Driving and Waiting Time for 2022-2023 Trips				<u>\$ 237,375.00</u>

*For purposes of calculation, assume 4.5 hours per trip. (1.5 hours driving, 3 hours waiting)

2023-2024 School Year Athletic Trips				
Vehicle	Estimated Trips	Driver Per Hour		Total Cost
65-66 Pass Bus	450	\$118.00 Per Hour		\$238,950.00 Total Cost
Overtime (30 Minutes) Per Bus		\$59.00		
20-30 Pass Van	10	\$102.00 Per Hour		\$4,590.00 Total Cost
Overtime (30 Minutes) Per Van		\$51.00		
Total Athletic Trip Cost Including Driving and Waiting Time for 2023-2024 Trips				<u>\$243,540.00</u>

*For purposes of calculation, assume 4.5 hours per trip. (1.5 hours driving, 3 hours waiting)

Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 11

Date of Opening: May 9, 2022
 11:00 a.m.

Proposer's Initials: *D*

2024-2025 School Year Athletic Trips			
Vehicle	Estimated Athletic Trips	Driver Per Hour	Total Cost Including
65-66 Pass Bus	450	\$121.00 Per Hour	\$245,025.00 Total Cost
Overtime (30 Minutes) Per Bus		\$60.00	
20-30 Pass Van	10	\$105.00 Per Hour	\$4,725.00 Total Cost
Overtime (30 Minutes) Per Van		\$53.00	
Total Athletic Trip Cost Including Driving and Waiting Time for 2024-2025 Trips			\$249,750.00

*For purposes of calculation, assume 4.5 hours per trip. (1.5 hours driving, 3 hours waiting)


2025-2026 School Year Athletic Trips			
Vehicle	Estimated Trips	Driver Per Hour	Total Cost
65-66 Pass Bus	450	\$124.00 Per Hour	\$251,100.00 Total Cost
Overtime (30 Minutes) Per Bus		\$62.00	
20-30 Pass Van	10	\$108.00 Per Hour	\$4,860.00 Total Cost
Overtime (30 Minutes) Per Van		\$54.00	
Total Athletic Trip Cost Including Driving and Waiting Time for 2025-2026 Trips			\$255,960.00

*For purposes of calculation, assume 4.5 hours per trip. (1.5 hours driving, 3 hours waiting)

Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 12

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

2026-2027 School Year Athletic Trips				
Vehicle	Estimated Trips	Driver Per Hour		Total Cost
65-66 Pass Bus	450	\$127.00 Per Hour		\$257,175.00 Total Cost
Overtime (30 Minutes) Per Bus				
20-30 Pass Van	10	\$108.00 Per Hour		\$4,860.00 Total Cost
Overtime (30 Minutes) Per Van				
Total Athletic Trip Cost Including Driving and Waiting Time for 2026-2027 Trips				<u>\$262,035.00</u>

*For purposes of calculation, assume 4.5 hours per trip. (1.5 hours driving, 3 hours waiting)

Rocky Point UFSD

Request for Transportation Proposals --section 6 page - 13

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials:

**PROPOSAL-4 ATHLETIC TRIPS
WITH CONTRACTOR PROVIDING FUEL**

2022-2023	
Grand Total for 2022-2023	\$237,375.00
2023-2024	
Grand Total for 2023-2024	\$243,540.00
2024-2025	
Grand Total for 2024-2025	\$249,750.00
2025-2026	
Grand Total for 2025-2026	\$255,960.00
2026-2027	
Grand Total for 2026-2027	\$262,035.00


TOTAL COST		
1 Year Aggregate Total	2022-2023	\$237,375.00
3 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025	\$730,665.00
5 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025, 2025-2026, 2026-2027	\$1,248,660.00

Contractor will be guaranteed one (1) hour driving time per trip.

Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 14

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

Proposer shall indicate its willingness to provide these services at these prices in the event that said Proposer is not awarded the:

that said Proposer is not awarded the:

a. Large Bus Transportation Contract:

Yes No

b. Van Transportation Contract

Yes No

c. Field Trip Transportation Contract:

Yes No

d. Summer Transportation Contract:

Yes No

The Board of Education hereby reserves the right to accept or reject any item set forth individually in Paragraph Eighth above. In accordance with the proposal documents, the Board further reserves the right to add or decrease the number of students and/or the number of trips/routes and/or the number of attendants to meet the needs of the District.

The Board of Education hereby reserves the right to accept or reject any item set forth individually in Paragraph Eighth above. In accordance with the proposal documents, the Board further reserves the right to add or decrease the number of students and/or the number of trips/routes and/or the number of attendants to meet the needs of the School District.

Ninth: Proposal/Bid Security

Each Proposer shall deposit with his/her proposal a bid bond in the amount of not less than ten percent (10%) of the proposal cost made payable to:

Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 15

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: BJ

Board of Education, Rocky Point UFSD in the following amount \$ 237,375.00
AND agrees that such bond shall be a measure of liquidated damages should the Proposer fail in delivery of the agreement.

Tenth: Pursuant to these Specifications, Proposers must submit the last three (3) years of audited financial statements, proof of the ability to obtain a 100% performance bond, and the vehicle list of the Contractor must be included with the proposal on Appendix B.

Eleventh: Proposers should note that information about the current routes is available for review, and a good faith estimate of required services for the above-referenced school years has been provided. Changes in circumstances can occur due to, but not limited to, enrollment changes, school schedule changes, school district employee contract changes, traffic and construction demands, etc. The successful contractor guarantees that he will be able to accommodate a variety of changes over the life of the contract and provide additional vehicles as "adds," reduce vehicles as "deletes," or modify daily usage schedules, as needed according to the prices set forth in this proposal.



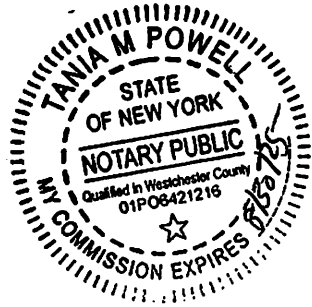
Print Name and Title:

Thomas P. McEnany AGM

Sworn to before me this 5 day of May, 2022

Howell

NOTARY PUBLIC



Rocky Point UFSD

Request for Transportation Proposals –section 6 page - 16

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: B

TRANSPORTATION SERVICES
for the ROCKY POINT UFSD

**In strict accordance with the proposal documents:
SUMMER SCHOOL WITH CONTRACTOR PROVIDING FUEL
FORM OF PROPOSAL -5
BOARD OF EDUCATION
ROCKY POINT UFSD**

Name of Proposer: First Student
Business Address: 82 Route 25A Sherborn N.Y.
Telephone Number: (631) 744-2204
Date of Proposal: May 9th 2022

The Proposer mentioned above hereby declares and certifies:

That said Proposer has carefully examined the written specifications for furnishing transportation services for the Rocky Point UFSD, Rocky Point, New York, and that said Proposer has examined and fully comprehends all of the General Conditions, Specifications, Appendices and any and all documents incorporated or otherwise referenced therein for the transportation service for the amounts stated below pursuant to the terms and conditions described in the proposal documents:

First: That said Proposer is of lawful age and the only one interested in this proposal and that no one other than said Proposer has any interest herein.

Second: That this proposal is made without any previous understanding, agreement or connection with any other person, firm, or corporation making a proposal for the same purpose, and is in all respects fair and without collusion or fraud.

Third: That no member of the Board of Education of the Rocky Point UFSD, nor any officer or employee or person whose salary is payable as a whole or in part from the treasury of said Board of Education is directly or indirectly interested in this proposal or in the supplies, materials, equipment, work or services to which it relates, or in any portion of the profits thereof.

Fourth: That said Proposer has carefully examined all parts of the specifications, and all documents referenced therein, prepared under the direction of the Board of Education, and will, if successful in this proposal, furnish and deliver at the prices proposed and within the time stated, all materials, supplies, apparatus, goods, wares, services, or labor for which this proposal is made.

Fifth: That the prices quoted are exclusive of all federal, state, and municipal sales and excise taxes, unless otherwise required by law.

Date of Opening: May 9, 2022
11:00 a.m.

Rocky Point UFSD
Request for Transportation Proposals –section 7 page - 1

Proposer's Initials: 

Sixth: The undersigned further declares that he/she has received and examined the following addenda:

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

FOR THE PROPOSAL TO BE VALID, ALL PAGES OF THE PROPOSAL FORM MUST BE DULY EXECUTED.

Seventh: The Proposer shall check here _____ if the proposal has been based upon equivalents in lieu of any kind, type, brand, or manufacturer of material other than those named in the specifications. If checked, the Proposer shall submit a list of said equivalents with a detailed description of same. This item in no way prohibits the Proposer from submitting equivalents after the award of the contract.

Eighth: The undersigned further understands and agrees that he/she is to furnish all labor, services, materials, and equipment, supplies, and other facilities and things necessary for the execution of the following transportation proposal forms.

-PROPOSAL FORM CONTINUED ON THE NEXT PAGE-

Date of Opening: May 9, 2022
11:00 a.m.

Rocky Point UFSD
Request for Transportation Proposals –section 7 page - 2

Proposer's Initials: 

**TRANSPORTATION SERVICES
for the ROCKY POINT UFSD**
In strict accordance with the proposal documents:
2022 SUMMER - All Vehicles Must Be Air Conditioned
20-30 Passenger A/C Van & 4 A/C W/C Van & 65 passenger A/C Field Trip Bus
Summer 2022 School Year Summer Transportation

No. of Hours	Estimated Number of Buses/Vans	Contract 5 Cost with Contractor Providing Fuel Per Bus Per Day	Contract 5 Total Cost Contractor Providing Fuel Per Year (30 days)
4	11 20 Pass van	\$389.25 Per Bus	\$128,452.50 Total Cost
4	3 4 pass W/C van	\$409.25 Per Bus	\$36,832.50 Total Cost
5	1 20 Pass van	\$439.25 Per Bus	\$13,177.50 Total Cost
5	1 4 pass W/C van	\$459.25 Per Bus	\$13,777.50 Total Cost
6	1 20 Pass van	\$489.25 Per Bus	\$14,667.50 Total Cost
1/2 Hour overtime (Van & w/c)		\$50.00	
4	14 Attendant/Monitor	\$159.50 Per Attendant	\$66,990.00 Total Cost
5	1 Attendant/Monitor	\$199.38 Per Attendant	\$5,981.40 Total Cost
6	1 Attendant/Monitor	\$239.25 Per Attendant	\$7,177.50 Total Cost
1/2 Hour overtime Attendant/Monitor		\$20.00	
4 Hour A/C 65 passenger	65 Pass A/C Bus	\$495.00 Per Day	
Per Hour Field Trip	65 Pass A/C Bus	\$115.00 Per Hr	
		Contract 5 TOTAL COST – Summer Vans/ Attendant/Monitor Field Trips	\$ 287,056.40


Shared Services:

The Rocky Point UFSD encourages the use of shared services to lower costs and improve transportation efficiency. If any vehicle for hire under this contract is shared with another customer or school district, then the contractor must provide a plan for revenue sharing to achieve cost efficiency. All shared rides **must be approved by the school district in advance of the start of such service.**

Rocky Point UFSD

Request for Transportation Proposals –section 7 page - 3

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

TRANSPORTATION SERVICES
for the ROCKY POINT UFSD
In strict accordance with the proposal documents:
2023 SUMMER - All Vehicles Must Be Air Conditioned
20-30 Passenger A/C Van & 4 A/C W/C Van & 65 passenger A/C Field Trip Bus
Summer 2023 School Year Summer Transportation

No. of Hours	Estimated Number of Buses/Vans	Contract 5 Cost with Contractor Providing Fuel Per Bus Per Day	Contract 5 Total Cost Contractor Providing Fuel Per Year (30 days)
4	11 20 Pass van	\$398.88 Per Bus	\$131,630.40 Total Cost
4	3 4 pass W/C van	\$419.48 Per Bus	\$37,753.20 Total Cost
5	1 20 Pass van	\$450.23 Per Bus	\$13,506.90 Total Cost
5	1 4 pass W/C van	\$470.73 Per Bus	\$14,121.90 Total Cost
6	1 20 Pass van	\$501.48 Per Bus	\$15,044.40 Total Cost
1/2 Hour overtime (Van & w/c)		\$51.25	
4	14 Attendant/Monitor	\$163.49 Per Attendant	\$68,665.80 Total Cost
5	1 Attendant/Monitor	\$204.36 Per Attendant	\$6,130.80 Total Cost
6	1 Attendant/Monitor	\$245.23 Per Attendant	\$7,356.90 Total Cost
1/2 Hour overtime Attendant/Monitor		\$20.50	
4 Hour A/C 65 passenger	65 Pass A/C Bus	\$507.38 Per Day	
Per Hour Field Trip	65 Pass A/C Bus	\$118.00 Per Hr	
		Contract 5 TOTAL COST – Summer Vans/ Attendant/Monitor Field Trips	\$ 294,210.30


Shared Services:

The Rocky Point UFSD encourages the use of shared services to lower costs and improve transportation efficiency. If any vehicle for hire under this contract is shared with another customer or school district, then the contractor must provide a plan for revenue sharing to achieve cost efficiency. All shared rides **must be approved by the school district in advance of the start of such service.**

Rocky Point UFSD

Request for Transportation Proposals –section 7 page - 4

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

TRANSPORTATION SERVICES
for the ROCKY POINT UFSD
In strict accordance with the proposal documents:
2024 SUMMER - All Vehicles Must Be Air Conditioned
20-30 Passenger A/C Van & 4 A/C W/C Van & 65 passenger A/C Field Trip Bus
Summer 2024 School Year Summer Transportation

No. of Hours	Estimated Number of Buses/Vans	Contract 5 Cost with Contractor Providing Fuel Per Bus Per Day	Contract 5 Total Cost Contractor Providing Fuel Per Year (30 days)
4	11 20 Pass van	\$408.96 Per Bus	\$134,956.80 Total Cost
4	3 4 pass W/C van	\$429.97 Per Bus	\$38,697.30 Total Cost
5	1 20 Pass van	\$461.49 Per Bus	\$13,844.70 Total Cost
5	1 4 pass W/C van	\$482.50 Per Bus	\$14,475.00 Total Cost
6	1 20 Pass van	\$514.02 Per Bus	\$15,420.60 Total Cost
1/2 Hour overtime (Van & w/c)		\$52.50	
4	14 Attendant/Monitor	\$167.57 Per Attendant	\$70,379.40 Total Cost
5	1 Attendant/Monitor	\$209.47 Per Attendant	\$6,284.10 Total Cost
6	1 Attendant/Monitor	\$251.36 Per Attendant	\$7,540.80 Total Cost
1/2 Hour overtime Attendant/Monitor		\$21.00	
4 Hour A/C 65 passenger	65 Pass A/C Bus	\$520.06 Per Day	
Per Hour Field Trip	65 Pass A/C Bus	\$121.90 Per Hr	
		Contract 5 TOTAL COST – Summer Vans/ Attendant/Monitor Field Trips	\$ 301,598.70


Shared Services:

The Rocky Point UFSD encourages the use of shared services to lower costs and improve transportation efficiency. If any vehicle for hire under this contract is shared with another customer or school district, then the contractor must provide a plan for revenue sharing to achieve cost efficiency. All shared rides **must be approved by the school district in advance of the start of such service.**

Rocky Point UFSD

Request for Transportation Proposals –section 7 page - 5

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

TRANSPORTATION SERVICES
for the ROCKY POINT UFSD
In strict accordance with the proposal documents:
2025 SUMMER - All Vehicles Must Be Air Conditioned
20-30 Passenger A/C Van & 4 A/C W/C Van & 65 passenger A/C Field Trip Bus
Summer 2025 School Year Summer Transportation

No. of Hours	Estimated Number of Buses/Vans	Contract 5 Cost with Contractor Providing Fuel Per Bus Per Day	Contract 5 Total Cost Contractor Providing Fuel Per Year (30 days)
4	11 20 Pass van	\$419.18 Per Bus	\$138,329.40 Total Cost
4	3 4 pass W/C van	\$440.72 Per Bus	\$39,664.80 Total Cost
5	1 20 Pass van	\$473.02 Per Bus	\$14,190.60 Total Cost
5	1 4 pass W/C van	\$494.56 Per Bus	\$14,836.80 Total Cost
6	1 20 Pass van	\$526.87 Per Bus	\$15,806.10 Total Cost
1/2 Hour overtime (Van & w/c)		\$54.00	
4	14 Attendant/Monitor	\$171.76 Per Attendant	\$72,139.20 Total Cost
5	1 Attendant/Monitor	\$214.71 Per Attendant	\$6,441.30 Total Cost
6	1 Attendant/Monitor	\$257.65 Per Attendant	\$7,729.50 Total Cost
1/2 Hour overtime Attendant/Monitor		\$21.50	
4 Hour A/C 65 passenger	65 Pass A/C Bus	\$533.06 Per Day	
Per Hour Field Trip	65 Pass A/C Bus	\$124.00 Per Hr	
		Contract 5 TOTAL COST – Summer Vans/ Attendant/Monitor Field Trips	\$ 309,137.70

Shared Services:

The Rocky Point UFSD encourages the use of shared services to lower costs and improve transportation efficiency. If any vehicle for hire under this contract is shared with another customer or school district, then the contractor must provide a plan for revenue sharing to achieve cost efficiency. All shared rides **must be approved by the school district in advance of the start of such service.**

Rocky Point UFSD

Request for Transportation Proposals –section 7 page - 6

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: *D*

TRANSPORTATION SERVICES
for the ROCKY POINT UFSD
In strict accordance with the proposal documents:
2026 SUMMER - All Vehicles Must Be Air Conditioned
20-30 Passenger A/C Van & 4 A/C W/C Van & 65 passenger A/C Field Trip Bus
Summer 2026 School Year Summer Transportation

No. of Hours	Estimated Number of Buses/Vans	Contract 5 Cost with Contractor Providing Fuel Per Bus Per Day	Contract 5 Total Cost Contractor Providing Fuel Per Year (30 days)
4	11 20 Pass van	\$429.66 Per Bus	\$141,787.80 Total Cost
4	3 4 pass W/C van	\$451.74 Per Bus	\$40,656.60 Total Cost
5	1 20 Pass van	\$484.85 Per Bus	\$14,545.50 Total Cost
5	1 4 pass W/C van	\$506.93 Per Bus	\$15,207.90 Total Cost
6	1 20 Pass van	\$540.04 Per Bus	\$16,201.20 Total Cost
1/2 Hour overtime (Van & w/c)		\$55.00	
4	14 Attendant/Monitor	\$176.06 Per Attendant	\$73,945.20 Total Cost
5	1 Attendant/Monitor	\$220.07 Per Attendant	\$6,602.10 Total Cost
6	1 Attendant/Monitor	\$264.09 Per Attendant	\$7,922.70 Total Cost
1/2 Hour overtime Attendant/Monitor		\$22.00	
4 Hour A/C 65 passenger	65 Pass A/C Bus	\$546.39 Per Day	
Per Hour Field Trip	65 Pass A/C Bus	\$127.00 Per Hr	
		Contract 5 TOTAL COST – Summer Vans/ Attendant/Monitor Field Trips	<u>\$ 316,869.00</u>

Shared Services:

The Rocky Point UFSD encourages the use of shared services to lower costs and improve transportation efficiency. If any vehicle for hire under this contract is shared with another customer or school district, then the contractor must provide a plan for revenue sharing to achieve cost efficiency. All shared rides **must be approved by the school district in advance of the start of such service.**

Rocky Point UFSD

Request for Transportation Proposals –section 7 page - 7

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: BR

Please calculate the GRAND TOTAL for each year of the Agreement.

**PROPOSAL 5 WITH CONTRACTOR PROVIDING
FUEL**

2022-2023	
Grand Total for 2022-2023	\$287,056.40
2023-2024	
Grand Total for 2023-2024	\$294,210.30
2024-2025	
Grand Total for 2024-2025	\$301,598.70
2025-2026	
Grand Total for 2025-2026	\$309,137.70
2026-2027	
Grand Total for 2026-2027	\$316,869.00

TOTAL COST		
1 Year Aggregate Total	2022-2023	\$287,056.40
3 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025	\$882,865.40
5 Year Aggregate Total	2022-2023, 2023-2024, 2024-2025, 2025-2026, 2026-2027	\$1,508,872.10

Rocky Point UFSD

Request for Transportation Proposals –section 7 page - 8

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: *D*

Proposer shall indicate its willingness to provide these services at these prices in the event that said Proposer is not awarded the:

a. Large Bus Transportation Contract:

Yes No

b. Van Transportation Contract

Yes No

c. Field Trip Transportation Contract:

Yes No

d. Athletic Trip Transportation Contract:

Yes No

Alternates to Proposal No. 5

Alternate No. 1

The contractor shall state the complete monthly per bus amount to be added to the proposal cost to provide "Here Comes the Bus" parent APP (or equivalent)

Add: (per bus/van) NO Change

Alternate No. 2

The contractor shall state the complete monthly per van amount to be added to the proposal cost to provide a 2-camera digital video system for each Van.

Add: (per van) 4500 Monthly

Alternate No. 3


The contractor shall state the complete monthly per bus amount to be added to the proposal cost to provide a 3-camera digital video system for each Large Bus.

Add: (per bus) 4500 Monthly

Rocky Point UFSD

Request for Transportation Proposals –section 7 page - 9

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 

The Board of Education hereby reserves the right to accept or reject any item set forth individually in Paragraph Eighth above. In accordance with the proposal documents, the Board further reserves the right to add or decrease the number of students and/or the number of trips/routes and/or the number of attendants to meet the needs of the District.

The Board of Education hereby reserves the right to accept or reject any item set forth individually in Paragraph Eighth above. In accordance with the proposal documents, the Board further reserves the right to add or decrease the number of students and/or the number of trips/routes and/or the number of attendants to meet the needs of the School District.

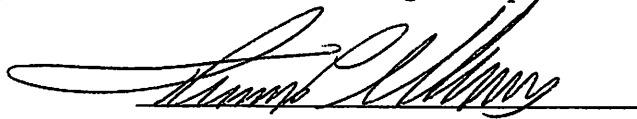
Ninth: Proposal/Bid Security

Each Proposer shall deposit with his/her proposal a bid bond in the amount of not less than ten percent (10%) of the proposal cost made payable to:

Board of Education, Rocky Point UFSD in the following amount \$ 287,056.40
AND agrees that such bond shall be a measure of liquidated damages should the Proposer fail in delivery of the agreement.

Tenth: Pursuant to these Specifications, Proposers must submit the last three (3) years of audited financial statements, proof of the ability to obtain a 100% performance bond, and the vehicle list of the Contractor must be included with the proposal on Appendix B.

Eleventh: Proposers should note that information about the current routes is available for review, and a good faith estimate of required services for the above-referenced school years has been provided. Changes in circumstances can occur due to, but not limited to, enrollment changes, school schedule changes, school district employee contract changes, traffic and construction demands, etc. The successful contractor guarantees that he will be able to accommodate a variety of changes over the life of the contract and provide additional vehicles as "adds," reduce vehicles as "deletes," or modify daily usage schedules, as needed according to the prices set forth in this proposal.



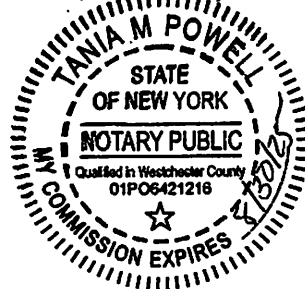
Print Name and Title:

Thomas P. McEnany AGM

Sworn to before me this 5 day of May, 2022



NOTARY PUBLIC



Rocky Point UFSD

Request for Transportation Proposals -section 7 page - 10

Date of Opening: May 9, 2022
11:00 a.m.

Proposer's Initials: 



JOHN A. GRILLO
ARCHITECT, P.C.
1213 MAIN STREET
PORT JEFFERSON, NY 11777

TEL: (631) 476-2161

FAX: (631) 476-9846

May 27, 2022

Mr. Christopher Van Cott
Assistant Superintendent for Business
Rocky Point UFSD
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778



RE: Rocky Point UFSD
2020 Fire Alarm Replacement
SED No.: 58-02-09-02-0-001-014 - Edgar ES
SED No.: 58-02-09-02-0-005-032 - HS/MS
SED No.: 58-02-09-02-0-006-019 - Carasiti ES
Contract No. 1 - Fire Alarm Replacement
Palace Electrical Contractors

Dear Mr. Van Cott:

Enclosed please find four (4) copies of Change Order No. 2, as respects the work of the referenced project. Please have all four (4) copies signed, including the SED required Change Order Certification (attached to the backs of the change orders), retain one (1) copy for your files and return the remainder, to our office, for processing.

If additional information is required, please don't hesitate to contact our office.

Very truly yours,

A handwritten signature in black ink, appearing to read 'John M. Grillo', written over a set of horizontal lines.

John M. Grillo
Architect

JMG:kw

Palace - CO 2 - Itr - 2SD

CHANGE ORDER

AIA DOCUMENT G701

OWNER

ARCHITECT
CONTRACTOR
FIELD
OTHER

Rocky Point HS/MS
58-02-09-02-0-005-032

PROJECT: Rocky Point UFSD
(name,address) 90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
CONTRACTOR: Palace Electrical Contractors
(name,address) 3558 Park Avenue
Wantagh, NY 11793

CHANGE ORDER NUMBER: 2
DATE: May 13, 2022
ARCHITECTS PROJECT NO.
CONTRACT DATE: 5/19/2020
CONTRACT FOR: Contract No. 1 - Fire Alarm Replacement

The Contract is changed as follows:

The contract documents shall be amended to reflect the following:

- 1. Credit back to the Owner for services required due to Fire Alarm not being completed on time (Fire Watch): Deduct: \$6,179.31
- 2. Credit back to the Owner for services required due to Fire Alarm not being competed on time (Suffolk Lock and Security) Deduct: \$14,388.72

Total amount of deduct change order: \$20,568.03

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (Guaranteed-Maximum-Cost) was.....	\$1,547,000.00
Net change by previously authorized Change Orders.....	\$45,000.00
The (Contract Sum) (Guaranteed-Maximum-Cost) prior to this Change Order was.....	\$1,502,000.00
The (Contract Sum) (Guaranteed-Maximum-Cost) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$20,568.03
The new (Contract Sum)(Guaranteed-Maximum-Cost) including this Change Order will be	\$1,481,431.97

The Contract Time will be (increased)(decreased)(unchanged) by (0) days

The Date of Substantial Completion as of the date of this Change Order therefore is

NOTE: The summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

John A. Grillo, P.C.

ARCHITECT
1213 Main Street
Address
Port Jefferson, NY 11777

BY 

DATE 5/13/2022

Palace Electrical Contractors

CONTRACTOR
3558 Park Avenue
Address
Wantagh, NY 11793

BY 

DATE 5/25/2022

Rocky Point UFSD

OWNER
90 Rocky Point-Yaphank Road
Address
Rocky Point, NY 11793

BY

DATE

AIA CAUTION: You should sign an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.



CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

FP-COC 02/02, rev 08/06,
rev. 04/10
Page One

THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / Albany, NY 12234
Office of Facilities Planning, Room 1080 Education Building Annex
Tel. (518) 474-3208 Fax (518) 488-5918
www.emsc.nysed.gov/facplan/

Instructions: This CERTIFICATION is required for all change orders submitted to SED
Fill out all three parts completely.

Change Order Number:
2

Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number

5	8	0	2	0	9	0	2	0	0	0	5	0	3	2
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

 ←

District SEDS Code Building Identification Number Project number

District & Building Name Rocky Point UFSD - Rocky Point HS/MS
Type of Project Reconstruction /Alteration Addition & Alteration New Building Other
Project Description Contract No. 1 - Fire Alarm Replacement

Architect / Engineer firm John A. Grillo, Architect, PC 1213 Main Street, Port Jefferson, NY
name address

Contact Person John M. Grillo, Architect 631-476-2161
name & title phone number & e-mail

Construction Manager firm _____
name address

Contact Person _____
name & title phone number & e-mail

District Contact Person Mr. Chris Van Cott Asst. Supt. For Business 631-849-7564
name & title phone number & e-mail

Part Two

Provide the following information for each individual item in the change order:
(Number each item if there is more than one and provide additional sheets as necessary.)

- A. Requested By (Who initiated the change request)
- B. Relationship to Project Scope (How is this change related to the original project scope)
- C. Basis of Need (Describe why the change is needed)
- D. Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

The contract documents shall be amended as follows:

1. Credit back to the Owner for services required due to Fire Alarm not being completed on time (Fire Watch): Deduct: \$6,179.31

2. Credit back to the Owner for services required due to Fire Alarm not being completed on time (Suffolk Lock and Security) Deduct: \$14,388.72

Total amount of deduct change order: \$20,568.03

Requested by: the Owner
Relationship to Project Scope: See above
Basis of Need: See above
Description of Work: See above

CHANGE ORDER CERTIFICATION

Part Three

1

Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

2

Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

_____ Date

_____ Signature and printed name of the School Superintendent or District Superintendent if a BOCES project

3

Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

5/13/2022

_____ Date

John A. Grillo, Architect, PC

_____ Architectural/Engineering Firm Name

John M. Grillo

_____ Signature and printed name of the Architect or Engineer



ROCKY POINT UNION FREE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
90 Rocky Point – Yaphank Road
Rocky Point, New York 11778

Telephone: (631) 744-1600

Fax: (631) 849-7558

Dr. Scott O'Brien
Superintendent of Schools

Christopher A. Van Cott
Assistant Superintendent for Business

April 25, 2022

Michael J. Lucas, Executive Director
JP Morgan Chase Bank, N.A.
10 S. Dearborn St., Floor 22
Chicago, IL 60603

Re: RFP-Equipment Municipal Lease Purchase Contract Extension-Year 2 for 2022-23

Dear Mr. Lucas,

The current 2021/22 contract between JP Morgan Chase Bank, N.A. and The Rocky Point UFSD, allows for the extension of said contract 30 days prior to expiration, upon mutual written agreement between the parties. It is the District's intent to offer the extension for the 2022-2023 school year at the rates, terms and conditions stated in your Proposal, subject to Board of Education approval.

Please sign your acknowledgement below and return to Debra Hoffman, Purchasing Agent, at the above address by May 27, 2022.

We look forward to working with you again for another year.

Sincerely,

Christopher A. Van Cott
Assistant Superintendent for Business

AGREEMENT

JP Morgan Chase Bank, N.A. agrees to extend the current Equipment Municipal Lease Purchase contract, at the rates, terms and conditions as per RFP-Year 2 period 7/1/22-6/30/23.

Mich Lucas
Representative- JP Morgan Chase Bank, N.A.

Date: 5/5/2022

JPMorgan Chase Bank, N.A. Summary of Terms & Conditions

Rocky Point Union Free School District
Tax-Exempt, Bank Qualified Master Lease Purchase Program
Summary of Terms and Conditions
January 22, 2021

J.P. Morgan is pleased to submit the following equipment financing proposal. This document is for discussion purposes only and is contingent upon the Lessee's compliance with the requirements of the Internal Revenue Code of 1986 ("Code"), as amended, and all applicable State laws related to Lessee's ability to enter into a tax-exempt lease-purchase financing for the intended purposes. The final terms and conditions are subject to credit approval and may be different from the terms and conditions outlined below.

TRANSACTION SUMMARY

Lessees:	Rocky Point Union Free School District
Lessor:	JPMorgan Chase Bank, N.A. or any affiliate of JPMorgan Chase Bank, N.A., its successors and/or assigns ("JPMorgan Chase"/"Lessor"/ or "Bank").
Transaction:	Fixed-rate, fully amortizing, tax-exempt lease-purchase agreement ("Agreement").
Use of Proceeds:	To finance various capital equipment, the legal title of which will vest with Lessee during the term of the Agreement. All equipment proposed for financing will be subject to final review and acceptance by Lessor prior to closing.
Financing Amount:	Up to approximately \$1,250,000 Master Line of Credit to be drawn in discreet schedules over a maximum period of three years, with two one-year renewals subject to mutual agreement. Minimum draws of \$250,000 will be required.
Bank Qualified:	This proposal assumes that Lessee will issue no more than \$10 million in tax-exempt obligations this calendar year and that the Lessee will not designate this lease as a "qualified" tax-exempt obligation.
Commencement Date:	On or around July 1, 2021

TRANSACTION DETAILS

Financing Term:	Up to 5 Years
Payment / Frequency:	Equal semi-annual payments of principal and interest in arrears. Please see attached amortization schedules.
Interest Rate:	3 Years: 2.00% 4 Years: 1.80% 5 Years: 1.74%
Adjustment to Rate:	The Interest Rate and Payment quoted herein are based on current market rates as indicated by the 2 and 3 Year Interest Rate Swap ("Index Rate"), as of January 20, 2021. For every change in the Index Rate, an adjustment will be made to the Interest Rate and Payment in order to maintain Lessor's economics. The final Interest Rate and Payment will be agreed to 3 days prior to closing.

Rate Calculation: (IR Swap * 79%) + Spread = All-In Rate

3 Years:

$$\text{2-Year Swap} = (0.207\% * 79\%) + 1.83647\% = 2.00\%$$

4 Years:

$$\text{2-Year Swap} = (0.207\% * 79\%) + 1.63647\% = 1.80\%$$

5 Years:

$$\text{3-Year Swap} = (0.273\% * 79\%) + 1.52433\% = 1.74\%$$

Lessor reserves the right to adjust the pricing proposed in order to maintain Lender's anticipated economic return as a result of material adverse change.

Currently, LIBOR is anticipated to eventually be replaced with a term SOFR which means Interest Rate Swaps will be discontinued. In the event of any switch, Lessor will work with Lessee to determine a new index, subject to mutual agreement

- Prepayment:** The Financing may be prepaid in whole, but not in part, prior to maturity on any payment date, with 30 days prior written notice. Payment may be subject to a fixed rate / "make whole" break funding charge.
- Disbursement of Proceeds** The transactions will be funded via an initial escrow deposit with a mutually agreed upon escrow agent, equal to the full Financing Amount from which disbursements will be made to vendors, or reimbursements to Lessee (in compliance with Treasury Reg. 1.150-2) as funds are required. Review of the terms and conditions of the escrow agreement also will be required. Lessor typically recommends Deutsche Bank and covers the one-time setup fee, if a different escrow agent is used all fees will be for Lessee's account.
- Security:** Lessee will grant Lessor a first priority security interest in the financed equipment. UCC I and UCCII filings will be completed as applicable.
- Appropriation:** This Agreement shall be subject to appropriation. The Agreement will require appropriation for payment for any and all equipment on a lease schedule. Appropriation for partial payment or for select assets within a schedule will not be permitted.
- Documentation:** The terms of this financing will be evidenced by agreements, instruments and documents ("Lease Documents") usual and customary for a Tax-Exempt Lease Purchase. The Lease Documents must be acceptable to Lessor and its counsel. Please see attached a sample of our documents.
Lessor does not anticipate any documentation costs or other expenses.
- Conditions Precedent:** Usual and customary conditions to issuance of the financing including acceptable legal documentation which will include an opinion of counsel that the financing is valid, binding and enforceable. Additionally, documentation will provide that interest earned by the Lessor in this transaction will be excluded from gross income for federal tax purposes.
- Representations and Warranties:** Usual representations and warranties for like situated Lessees and the Facility's type and tenor, including, without limitation, absence of material adverse change, absence of material litigation, absence of default or potential default and continued accuracy of representations.
Representations and warranties relating to Absence of Sovereign Immunity (or waiver of sovereign immunity, if applicable) will also be required for all governmental entities.
- Maintenance & Insurance:** All maintenance and insurance are the responsibility of Lessee. Lessee shall bear all risk of loss or damage of the Equipment and will be responsible for keeping the Equipment insured with companies satisfactory to Lessor. Lessor, its parent and/or affiliates, its successors and assigns must be named as loss payee and additional insured as applicable, on all insurance policies. Evidence of such insurance must be satisfactory to Lessor.

Tax Gross Up: If interest on the Lease is determined to be taxable for any reason the interest on the Lease will increase from the effective date of such taxability to the taxable equivalent rate per annum.

Waiver of Jury Trial: The Lessee and the Bank will waive, to the fullest extent permitted by applicable law, any right to have a jury participate in resolving any dispute in any way related to this term sheet, any related documentation or the transactions contemplated hereby or thereby.

Anti-Corruption Laws and Sanctions: The documentation shall contain representations and warranties that the Lessee has implemented and maintains in effect policies and procedures designed to ensure compliance by the Lessee, its subsidiaries and their respective directors, officers, employees and agents with Anti-Corruption Laws and applicable Sanctions, and the Lessee, its subsidiaries and their respective officers and employees and to the knowledge of the Lessee, its directors and agents, are in compliance with Anti-Corruption Laws and applicable Sanctions in all material respects. None of (a) the Lessee, any subsidiary or any of their respective directors, officers or employees, or (b) to the knowledge of the Lessee, any agent of the Lessee or any subsidiary that will act in any capacity in connection with or benefit from the credit facility established hereby, is a Sanctioned Person. No Borrowing or credit facility, use of proceeds or other transaction contemplated by this Agreement will violate any Anti-Corruption Law or applicable Sanctions.

Waiver of Immunity: Lessee hereby expressly and irrevocably waives any immunity (including sovereign, crown or similar immunity) and any defenses based thereon from any suit, action or proceeding or from any legal process in any forum with respect to Lease.

Governing Law: All aspects of the credit(s) being discussed including this Term Sheet and any Lease Documents would be governed by the laws of the State of New York.

Proposal Expiration: This proposal will expire if acceptance does not occur by March 15, 2021 (unless extended in writing by Lessor).

Confidentiality Statement: J.P. Morgan confirms that it will not use confidential information obtained from you by virtue of the potential transaction contemplated by this proposal or our other relationships with you in connection with the performance by J.P. Morgan of such services for other companies. You also acknowledge that J.P. Morgan will not use in connection with the potential transaction contemplated by this preliminary proposal, or furnish to you, confidential information obtained from other companies.

Municipal Advisor Disclosures and Disclaimers: The Lessee acknowledges and agrees that (i) the transaction contemplated herein is an arm's length commercial transaction between the Lessee and the Bank, (ii) in connection with such transaction, the Bank is acting solely as a principal and not as an advisor including, without limitation, a "Municipal Advisor" as such term is defined in Section 15B of the Securities and Exchange Act of 1934, as amended, and the related final rules (the "Municipal Advisor Rules"), agent or a fiduciary of the Lessee, (iii) the Bank is relying on the Bank exemption in the Municipal Advisor Rules, (iv) the Bank has not provided any advice or assumed any advisory or fiduciary responsibility in favor of the Lessee with respect to the transaction contemplated hereby and the discussions, undertakings and procedures leading thereto (whether or not the Bank, or any affiliate of the Bank, has provided other services or advised, or is currently providing other services or advising the Lessee on other matters), (v) the Bank has financial and other interests that differ from those of the Borrower, and (vi) the Lessee has consulted with its own financial, legal, accounting, tax, and other advisors, as applicable, to the extent it deemed appropriate.

Please feel free to contact me if you have any questions or would like to discuss this proposal in greater detail. Upon receipt of the accepted proposal, we will promptly begin the approval process so that we may be in a position to finalize this transaction with you. Thank you for allowing us to be of service!

Amortization Schedules

3 Year

Aggregate average life (lending) 1.679 years

Rate 2.00000000%

Date	starting balance	takedowns	debt service	interest	principal	remaining balance
7/1/2021	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 250,000.00
12/1/2021	\$ 250,000.00	\$ -	\$ 43,065.91	\$ 2,083.33	\$ 40,982.58	\$ 209,017.42
6/1/2022	\$ 209,017.42	\$ -	\$ 43,065.91	\$ 2,090.17	\$ 40,975.73	\$ 168,041.69
12/1/2022	\$ 168,041.69	\$ -	\$ 43,065.91	\$ 1,680.42	\$ 41,385.49	\$ 126,656.20
6/1/2023	\$ 126,656.20	\$ -	\$ 43,065.91	\$ 1,266.56	\$ 41,799.35	\$ 84,856.85
12/1/2023	\$ 84,856.85	\$ -	\$ 43,065.91	\$ 848.57	\$ 42,217.34	\$ 42,639.51
6/1/2024	\$ 42,639.51	\$ -	\$ 43,065.91	\$ 426.40	\$ 42,639.51	\$ -
Total		\$ 250,000.00	\$ 258,395.45	\$ 8,395.45	\$ 250,000.00	

4 Year

Aggregate average life (lending) 2.188 years

Rate 1.80000000%

Date	starting balance	takedowns	debt service	interest	principal	remaining balance
7/1/2021	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 250,000.00
12/1/2021	\$ 250,000.00	\$ -	\$ 32,480.50	\$ 1,875.00	\$ 30,605.50	\$ 219,394.50
6/1/2022	\$ 219,394.50	\$ -	\$ 32,480.50	\$ 1,974.55	\$ 30,505.94	\$ 188,888.56
12/1/2022	\$ 188,888.56	\$ -	\$ 32,480.50	\$ 1,700.00	\$ 30,780.50	\$ 158,108.06
6/1/2023	\$ 158,108.06	\$ -	\$ 32,480.50	\$ 1,422.97	\$ 31,057.52	\$ 127,050.54
12/1/2023	\$ 127,050.54	\$ -	\$ 32,480.50	\$ 1,143.45	\$ 31,337.04	\$ 95,713.50
6/1/2024	\$ 95,713.50	\$ -	\$ 32,480.50	\$ 861.42	\$ 31,619.07	\$ 64,094.42
12/1/2024	\$ 64,094.42	\$ -	\$ 32,480.50	\$ 576.85	\$ 31,903.65	\$ 32,190.78
6/1/2025	\$ 32,190.78	\$ -	\$ 32,480.50	\$ 289.72	\$ 32,190.78	\$ -
Total		\$ 250,000.00	\$ 259,843.96	\$ 9,843.96	\$ 250,000.00	



ROCKY POINT UNION FREE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
90 Rocky Point - Yaphank Road
Rocky Point, New York 11778

Telephone: (631) 744-1600

Fax: (631) 849-7558

Dr. Scott O'Brien
Superintendent of Schools

Christopher A. Van Cott
Assistant Superintendent for Business

April 25, 2022

Michael J. Lucas, Executive Director
JP Morgan Chase Bank, N.A.
10 S. Dearborn St., Floor 22
Chicago, IL 60603

Re: RFP-Equipment Municipal Lease Purchase Contract Extension-Year 2 for 2022-23

Dear Mr. Lucas,

The current 2021/22 contract between JP Morgan Chase Bank, N.A. and The Rocky Point UFSD, allows for the extension of said contract 30 days prior to expiration, upon mutual written agreement between the parties. It is the District's intent to offer the extension for the 2022-2023 school year at the rates, terms and conditions stated in your Proposal, subject to Board of Education approval.

Please sign your acknowledgement below and return to Debra Hoffman, Purchasing Agent, at the above address by May 27, 2022.

We look forward to working with you again for another year.

Sincerely

Christopher A. Van Cott
Assistant Superintendent for Business

AGREEMENT

JP Morgan Chase Bank, N.A. agrees to extend the current Equipment Municipal Lease Purchase contract, at the rates, terms and conditions as per RFP-Year 2 period 7/1/22-6/30/23.

Representative- JP Morgan Chase Bank, N.A.

Date: 5/5/2022

JPMorgan Chase Bank, N.A. Summary of Terms & Conditions

Rocky Point Union Free School District
Tax-Exempt, Bank Qualified Master Lease Purchase Program
Summary of Terms and Conditions
January 22, 2021

J.P. Morgan is pleased to submit the following equipment financing proposal. This document is for discussion purposes only and is contingent upon the Lessee's compliance with the requirements of the Internal Revenue Code of 1986 ("Code"), as amended, and all applicable State laws related to Lessee's ability to enter into a tax-exempt lease-purchase financing for the intended purposes. The final terms and conditions are subject to credit approval and may be different from the terms and conditions outlined below.

TRANSACTION SUMMARY

Lessees:	Rocky Point Union Free School District
Lessor:	JPMorgan Chase Bank, N.A. or any affiliate of JPMorgan Chase Bank, N.A., its successors and/or assigns ("JPMorgan Chase"/"Lessor"/ or "Bank").
Transaction:	Fixed-rate, fully amortizing, tax-exempt lease-purchase agreement ("Agreement").
Use of Proceeds:	To finance various capital equipment, the legal title of which will vest with Lessee during the term of the Agreement. All equipment proposed for financing will be subject to final review and acceptance by Lessor prior to closing.
Financing Amount:	Up to approximately \$1,250,000 Master Line of Credit to be drawn in discreet schedules over a maximum period of three years, with two one-year renewals subject to mutual agreement. Minimum draws of \$250,000 will be required.
Bank Qualified:	This proposal assumes that Lessee will issue no more than \$10 million in tax-exempt obligations this calendar year and that the Lessee will not designate this lease as a "qualified" tax-exempt obligation.
Commencement Date:	On or around July 1, 2021

TRANSACTION DETAILS

Financing Term:	Up to 5 Years
Payment / Frequency:	Equal semi-annual payments of principal and interest in arrears. Please see attached amortization schedules.
Interest Rate:	3 Years: 2.00% 4 Years: 1.80% 5 Years: 1.74%
Adjustment to Rate:	The Interest Rate and Payment quoted herein are based on current market rates as indicated by the 2 and 3 Year Interest Rate Swap ("Index Rate"), as of January 20, 2021. For every change in the Index Rate, an adjustment will be made to the Interest Rate and Payment in order to maintain Lessor's economics. The final Interest Rate and Payment will be agreed to 3 days prior to closing.

Rate Calculation: (IR Swap * 79%) + Spread = All-In Rate

3 Years:

$$\text{2-Year Swap} = (0.207\% * 79\%) + 1.83647\% = 2.00\%$$

4 Years:

$$\text{2-Year Swap} = (0.207\% * 79\%) + 1.63647\% = 1.80\%$$

5 Years:

$$\text{3-Year Swap} = (0.273\% * 79\%) + 1.52433\% = 1.74\%$$

Lessor reserves the right to adjust the pricing proposed in order to maintain Lender's anticipated economic return as a result of material adverse change.

Currently, LIBOR is anticipated to eventually be replaced with a term SOFR which means Interest Rate Swaps will be discontinued. In the event of any switch, Lessor will work with Lessee to determine a new index, subject to mutual agreement

Prepayment:

The Financing may be prepaid in whole, but not in part, prior to maturity on any payment date, with 30 days prior written notice. Payment may be subject to a fixed rate / "make whole" break funding charge.

Disbursement of Proceeds

The transactions will be funded via an initial escrow deposit with a mutually agreed upon escrow agent, equal to the full Financing Amount from which disbursements will be made to vendors, or reimbursements to Lessee (in compliance with Treasury Reg. 1.150-2) as funds are required. Review of the terms and conditions of the escrow agreement also will be required. Lessor typically recommends Deutsche Bank and covers the one-time setup fee, if a different escrow agent is used all fees will be for Lessee's account.

Security:

Lessee will grant Lessor a first priority security interest in the financed equipment. UCC I and UCCII filings will be completed as applicable.

Appropriation:

This Agreement shall be subject to appropriation. The Agreement will require appropriation for payment for any and all equipment on a lease schedule. Appropriation for partial payment or for select assets within a schedule will not be permitted.

Documentation:

The terms of this financing will be evidenced by agreements, instruments and documents ("Lease Documents") usual and customary for a Tax-Exempt Lease Purchase. The Lease Documents must be acceptable to Lessor and its counsel. Please see attached a sample of our documents.

Lessor does not anticipate any documentation costs or other expenses.

Conditions Precedent:

Usual and customary conditions to issuance of the financing including acceptable legal documentation which will include an opinion of counsel that the financing is valid, binding and enforceable. Additionally, documentation will provide that interest earned by the Lessor in this transaction will be excluded from gross income for federal tax purposes.

Representations and Warranties:

Usual representations and warranties for like situated Lessees and the Facility's type and tenor, including, without limitation, absence of material adverse change, absence of material litigation, absence of default or potential default and continued accuracy of representations.

Representations and warranties relating to Absence of Sovereign Immunity (or waiver of sovereign immunity, if applicable) will also be required for all governmental entities.

Maintenance & Insurance:

All maintenance and insurance are the responsibility of Lessee. Lessee shall bear all risk of loss or damage of the Equipment and will be responsible for keeping the Equipment insured with companies satisfactory to Lessor. Lessor, its parent and/or affiliates, its successors and assigns must be named as loss payee and additional insured as applicable, on all insurance policies. Evidence of such insurance must be satisfactory to Lessor.

Tax Gross Up: If interest on the Lease is determined to be taxable for any reason the interest on the Lease will increase from the effective date of such taxability to the taxable equivalent rate per annum.

Waiver of Jury Trial: The Lessee and the Bank will waive, to the fullest extent permitted by applicable law, any right to have a jury participate in resolving any dispute in any way related to this term sheet, any related documentation or the transactions contemplated hereby or thereby.

Anti-Corruption Laws and Sanctions: The documentation shall contain representations and warranties that the Lessee has implemented and maintains in effect policies and procedures designed to ensure compliance by the Lessee, its subsidiaries and their respective directors, officers, employees and agents with Anti-Corruption Laws and applicable Sanctions, and the Lessee, its subsidiaries and their respective officers and employees and to the knowledge of the Lessee, its directors and agents, are in compliance with Anti-Corruption Laws and applicable Sanctions in all material respects. None of (a) the Lessee, any subsidiary or any of their respective directors, officers or employees, or (b) to the knowledge of the Lessee, any agent of the Lessee or any subsidiary that will act in any capacity in connection with or benefit from the credit facility established hereby, is a Sanctioned Person. No Borrowing or credit facility, use of proceeds or other transaction contemplated by this Agreement will violate any Anti-Corruption Law or applicable Sanctions.

Waiver of Immunity: Lessee hereby expressly and irrevocably waives any immunity (including sovereign, crown or similar immunity) and any defenses based thereon from any suit, action or proceeding or from any legal process in any forum with respect to Lease.

Governing Law: All aspects of the credit(s) being discussed including this Term Sheet and any Lease Documents would be governed by the laws of the State of New York.

Proposal Expiration: This proposal will expire if acceptance does not occur by March 15, 2021 (unless extended in writing by Lessor).

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Municipal Advisor Disclosures and Disclaimers: The Lessee acknowledges and agrees that (i) the transaction contemplated herein is an arm's length commercial transaction between the Lessee and the Bank, (ii) in connection with such transaction, the Bank is acting solely as a principal and not as an advisor including, without limitation, a "Municipal Advisor" as such term is defined in Section 15B of the Securities and Exchange Act of 1934, as amended, and the related final rules (the "Municipal Advisor Rules"), agent or a fiduciary of the Lessee, (iii) the Bank is relying on the Bank exemption in the Municipal Advisor Rules, (iv) the Bank has not provided any advice or assumed any advisory or fiduciary responsibility in favor of the Lessee with respect to the transaction contemplated hereby and the discussions, undertakings and procedures leading thereto (whether or not the Bank, or any affiliate of the Bank, has provided other services or advised, or is currently providing other services or advising the Lessee on other matters), (v) the Bank has financial and other interests that differ from those of the Borrower, and (vi) the Lessee has consulted with its own financial, legal, accounting, tax, and other advisors, as applicable, to the extent it deemed appropriate.

Please feel free to contact me if you have any questions or would like to discuss this proposal in greater detail. Upon receipt of the accepted proposal, we will promptly begin the approval process so that we may be in a position to finalize this transaction with you. Thank you for allowing us to be of service!

Amortization Schedules

3 Year

Aggregate average life (lending) 1.679 years

Rate 2.00000000%

Date	starting balance	takedowns	debt service	Interest	principal	remaining balance
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6/1/2024	\$ 42,639.51	\$ -	\$ 43,065.91	\$ 426.40	\$ 42,639.51	\$ -
Total		\$ 250,000.00	\$ 258,395.45	\$ 8,395.45	\$ 250,000.00	

4 Year

Aggregate average life (lending) 2.188 years

Rate 1.80000000%

Date	starting balance	takedowns	debt service	Interest	principal	remaining balance
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12/1/2021	\$ 250,000.00	\$ -	\$ 32,480.50	\$ 1,875.00	\$ 30,605.50	\$ 219,394.50
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6/1/2025	\$ 32,190.78	\$ -	\$ 32,480.50	\$ 289.72	\$ 32,190.78	\$ -
Total		\$ 250,000.00	\$ 259,843.96	\$ 9,843.96	\$ 250,000.00	

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2022-23 school year.

WHEREAS, Rocky Point DISTRICT, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, Rocky Point DISTRICT, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the BOARD OF EDUCATION of _____
Rocky Point DISTRICT, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that Rocky Point DISTRICT'S Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that Rocky Point DISTRICT'S Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that Rocky Point DISTRICT'S Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

DATE: _____

AUTHORIZED SIGNATURE: _____

TITLE: _____
President of the Board of Education

SCHOOL DISTRICT: _____
Rocky Point

Long Island School Nutrition Directors Cooperative Bid ANNUAL MEMBER REQUIREMENTS

for participation in the Long Island School Nutrition Cooperative Bid. 2022-23 School Year

- ☞ This agreement is to be signed annually by all participating school districts and submitted with BOE resolution on or before September 1.
- ☞ Every District must be a member in good standing of the Long Island School Nutrition Directors Association and have a School Lunch Manager or Director operating their program. Membership is \$200.00 per year for the LISNDA.
- ☞ Districts participating in the bidding process must remit \$500.00 (350.00 for website, \$150.00 for cooperative advertising) by September 1, to the Cooperative Treasurer, for the bidding program that is used to organize and analyze our bids. This includes attorney fees and advertising fees. (Please remit when invoice is received, do not send prior to July 1, 2022)
- ☞ A member from each district **must** work on at least one bid, to assist the cooperative in meeting its goal of competitive and fair bidding. It is required that **all members contribute by taking** active roles in organizing, preparing, distributing, analyzing bids, **or any other tasks** as necessary.
- ☞ There are several **MANDATORY** meetings each year, which **must** be attended by a representative of the school district. If a district is not represented at these meetings, without prior acceptable notification to the Bid Chair, they will be unable to participate in the bid cycle for that period.
- ☞ Districts must provide yearly, by September 1, a Board approved Resolution, granting the district permission to participate in the cooperative and authority for the Coop to recommend bid awards to the Board. This resolution is passed at the reorganization meeting in school districts, however, **you** are responsible for getting it approved and submitted by September 1 of each year, to the Cooperative Secretary. If the resolution is not received, the district will not have access to bid prices for one year.
- ☞ Districts must provide the names and addresses of the Food Service Director and the Assistant Superintendent of their district. In addition, they must have email or the ability to access email, as much correspondence in the coop is done via email. If district's email or address changes, the district must notify the Cooperative Coordinator and Secretary.

- ☞ It is the district's responsibility to stay involved with other cooperative members to remain aware of dates, requirements, etc. This includes and is not limited to bid development, item specifications, district needs in terms of volumes, deliveries, etc. All established timelines must be met. **If timelines are not met and participation is determined to be lacking**, the district forfeits bid participation for that period and/or maybe assessed an additional fee up to \$2,000 for covering cost to complete tasks assigned and not done in a timely fashion. The fee will cover the cost of personnel and time to complete the original task.

- ☞ It is also the district's responsibility to submit the bids to their board of education for award and approval to conduct business with recommended vendors.

Rocky Point

Chris Van Cott

Assistant Superintendent for Business - Print Name Signature Date

Maureen Branagan

Director of P.S. School Lunch Mgr. - Print Name Signature Date

Maureen Branagan 5/20/22



2900 Veterans Memorial Highway • Bohemia, NY 11716
 P: (631) 585-0100
 F: (631) 585-0233
 Info@suffahrc.org
 www.ahrcsuffolk.org

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Serving Children and Adults with Intellectual and Other Developmental Disabilities for over 70 Years

PAUL H. TORRES
 Chief Executive Officer

April 29, 2022

JOHN MCGUIGAN
 Chief Operating Officer

CHRISTOPHER VEROS
 Chief Financial Officer

Ms. Andrea Moscatiello
 Director of Special Education
 Rocky Point Union Free School District
 99 Rocky Point – Yaphank Road
 Rocky Point, NY 11778

OFFICERS

JOHN SMITH
 President

DEBORAH PFLIEGER
 Treasurer

Dear Ms. Moscatiello:

Re: Rocky Point Union Free School District and NYSARC, Inc. – Suffolk Chapter 2022 – 2023 Service Agreement

DIRECTORS

Alden B. Kaplan
 James P. O'Connor
 Brian O'Reilly

Enclosed please find two packets which each include:

- Original Signed Service Agreement
- Certificate of Liability Insurance
- Workers Compensation Insurance Certificate
- Current W-9 form
- 2022 – 2023 Rate Sheet
- 2022 – 2023 School Calendar

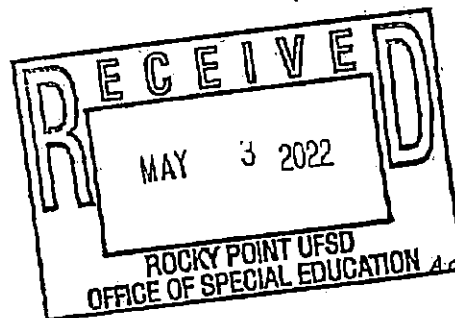
After signature by the President of the Board of Education, please forward a copy of the executed contract to me for our files.

Thank you in advance for your cooperation in this matter. If you need further information, please let me know.

Sincerely,

Dana E. Luther, MS
 Director of Pupil Personnel Services

Enclosure



SCHOOL SERVICE AGREEMENT

This AGREEMENT, made this 1st day of July, 2022 by and between Rocky Point School District, party of the first part, and NYSARC, Inc. Suffolk Chapter, party of the second part, and having its principle place of business for the purpose of this AGREEMENT at 2900 Veterans Memorial Highway, Bohemia, New York 11716-1193.

WITNESSETH

The School Board is authorized by law, under section 4408 for the period 7/1/2022 - 8/31/2022 and under Section 4402-2B for the period 9/1/2022 - 6/30/2023 to contract with institutions within the State of New York for instruction of students with disabilities in those situations where the Board is unable to provide for the education of students with disabilities in special classes in the public schools, and

WHEREAS, the NYSARC Inc. - Suffolk Chapter, is a nonprofit institution operating special classes for students with disabilities.

NOW, THEREFORE, the parties mutually agree as follows:

FIRST: As used herein, "School" means the NYSARC Inc. - Suffolk Chapter, located in Suffolk County, providing educational services to students with disabilities. "Board" means the Board of Education of Rocky Point School District or its designated representative. "School Year" means a 2 month program dated 7/1/2022 - 8/31/2022 and a 10 month program dated 9/1/2022 - 6/30/2023 and according to the School's calendar.

SECOND: The School will provide instruction and a facility during the school term for those students with disabilities listed in this AGREEMENT. Such education will be appropriate to the mental attainments

SCHOOL SERVICE AGREEMENT

and physical conditions of such students, and in accordance with the provisions relating to the eligibility of schools contained in the Regulations of the Commissioner.

THIRD: For the services to be rendered by the School to the Board under the terms of this AGREEMENT, the Board will pay the School the latest tuition rate approved by the State Education Department, Bureau of Special Program Review, for the education of each student for the 2 month program and the 10 month program of the 2022/2023 School Term. The School estimates that this rate for the 2 month program will be not less than the certified rate of \$8,299 and the rate for the 10 month program will be no less than certified rate of \$50,902. The total contract shall not exceed the approved rate x the number of students.

FOURTH: Payment under this AGREEMENT shall be accomplished by the School submitting invoices. The Board may request the School to use the District's own invoices if it supplies them with the signed contract. The School will bill monthly for tuition at the end of each month. Payment shall be made by the Board within 30 days of the invoice date.

FIFTH: All employees of the School shall be deemed employees of the School for all purposes and the School alone shall be responsible for their work, personal conduct, direction and compensation.

SIXTH: The Board reserves the right to add or delete a student from the list of students covered by the terms of the AGREEMENT at any time during the school term. Payment regarding such students will be pro-rated on the basis of the months or any portion of such final month of the school term completed.

SCHOOL SERVICE AGREEMENT

SEVENTH: The School shall maintain monthly attendance records which shall be submitted at the request of the Board. If a student has been absent for a period of five (5) or more consecutive days, the attendance record shall indicate the reasons for such absence.

EIGHTH: The School will obtain whatever releases or other legal documents are necessary in order that the School may render full and complete reports concerning the education and progress of the student or students covered by the terms of this AGREEMENT. The School will maintain yearly school progress reports to be submitted to the Board because of interest by the Board in the progress of the student or students covered by the terms of this AGREEMENT.

NINTH: This AGREEMENT shall take effect as of July 1, 2022 and terminate on June 30, 2023.

TENTH: The students for whom the School shall provide educational services for the 2022/2023 Term, and for whom all conditions of this AGREEMENT shall apply are as follows:

Last Name	First Name	Program Name	Address	Date of Birth	2 Month Program (7/4/22 - 8/12/22)	10 Month Program (9/1/21 - 6/23/23)
		School Aged 9000 // 1:1 Aide			yes	yes


SCHOOL SERVICE AGREEMENT

IN WITNESS THEREOF, the parties hereto have executed this AGREEMENT the day and year first
above written.

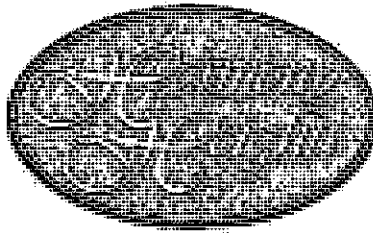
BOARD OF EDUCATION OF:

BY: _____ TITLE: _____

NYSARC, Inc. - Suffolk Chapter

BY:  _____ TITLE: Chief Executive Officer

4/26/2022



Harmony Heights Residential & Day School

Kathryn Nastri, LCSW
Executive Director

Dear Kristen,

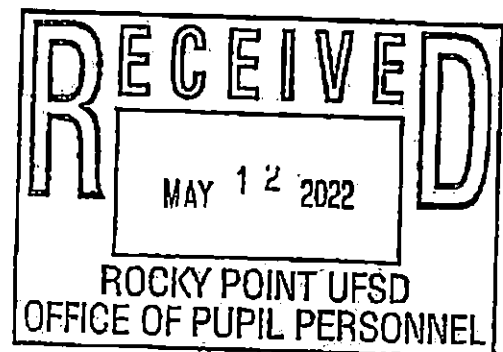
Kathy would like to thank you for the acknowledgement of her award. It was an amazing evening!

Enclosed is the signed Contract and Schedule A. If you have any additional questions please feel free to contact me.

Thank you,

A handwritten signature in cursive script that reads "Catherine DiPrima".

Catherine DiPrima
Accounts Receivable Manager
516-922-4060 x4



**Rocky Point Union Free School District
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778**

2021-2022

SPECIAL EDUCATION INSTRUCTIONAL SERVICES AGREEMENT

This Agreement is entered into this 13th day of June 2022, by and between the Board of Education of the Rocky Point Union Free School District (hereinafter "SENDING DISTRICT"), HAVING ITS PRINCIPAL PLACE OF BUSINESS FOR THE PURPOSES OF THIS Agreement at 90 Rocky Point-Yaphank Road, Rocky Point, NY 11778 and Harmony Heights (hereinafter "PRIVATE SCHOOL"), having its principal place of business for the purpose of this Agreement at 60 Walnut Avenue, East Norwich, NY 11732.

WITNESSETH

WHEREAS, the SENDING DISTRICT is authorized by New York Education Law Sections 4402 and 4408 as well as 8 NYCRR 200 *et. seq.* to contract with institutions within the State of New York for the instruction of students with disabilities in those situations where the SENDING DISTRICT is unable to provide for the education of students with disabilities in special classes in the SENDING DISTRICT; and

WHEREAS, the PRIVATE SCHOOL is a Ch. 853 NYS Education Corporation chartered by the New York State Board of Regents, operates a school approved by the New York State Education Department to provide special education and related services to students with disabilities, and

WHEREAS, the SENDING DISTRICT desires to contract with the PRIVATE SCHOOL to provide special education instruction to the student(s) identified in the attached Schedule A, incorporated by reference herein and made a part of this Agreement, for whom the SENDING DISTRICT has legal responsibility for providing a free, appropriate, public education.

NOW, THEREFORE, upon mutual consideration given, the parties herein agree as follows:

A. TERM

The term of this Agreement shall be from April 25, 2022 through June 30, 2022, inclusive, unless terminated early as provided for in this Agreement. It is understood that neither party is under any obligation to renew this Agreement upon its expiration.

B. CONDITIONS

In performing services specified in this Agreement, it is understood that:

2. **The PRIVATE SCHOOL agrees to defend, indemnify and hold harmless the SENDING DISTRICT, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorney's fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the PRIVATE SCHOOL, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.**
3. **The SENDING DISTRICT agrees to defend, indemnify and hold harmless the PRIVATE SCHOOL, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorney's fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the SENDING DISTRICT, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.**

C. SERVICES AND RESPONSIBILITIES

1. **The PRIVATE SCHOOL shall provide the services as set forth in each student's Individualized Education Program (IEP), to those students specified in the attached Schedule A.**
2. **The PRIVATE SCHOOL is responsible for all related services as set forth in the student's IEP. These related services are inclusive of the tuition rate.**
3. **Services provided pursuant to this Agreement shall be provided without regard to race, creed, color, sex, sexual orientation, gender, gender identity or expression, national origin, religion, age, disability or sponsorship.**
4. **The RECEIVING DISTRICT shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules and regulations as well as established policy guidance from the New York State Education Department including but not limited to the maintenance of the student's pendency rights, if and when such rights are properly asserted.**
5. **The PRIVATE SCHOOL shall maintain records, logs, and/or reports in accordance with all applicable laws, regulations, and requirements of the New York State Education Department of Health Department. The SENDING DISTRICT shall have the right to examine any or all records or accounts maintained and/or created by the PRIVATE SCHOOL in connection with this Agreement, and upon request shall be entitled to copies of the same.**
6. **The parties understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act**

of 1996 (HIPAA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said Regulations, as applicable.

7. The parties, and their respective employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and or/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for the applicable law, rule, or regulation including but not limited to the Family Educational Rights and Privacy Act (FERPA) and Education Law Section 2-d.
8. The PRIVATE SCHOOL agrees to report to the SENDING DISTRICT on the progress of the student as requested and as set forth in the student's IEP. The PRIVATE SCHOOL agrees to permit a representative or representatives of the Committee on Special Education of the SENDING DISTRICT to visit the program in which the student is enrolled upon reasonable prior written notice.
9. The SENDING DISTRICT shall obtain releases or other legal documents necessary for the PRIVATE SCHOOL to render full and complete reports concerning the education and progress of the student(s) covered by the terms of this Agreement. The PRIVATE SCHOOL will render such reports to the SENDING DISTRICT at the same time that such reports are made to the parent(s) of the student(s) covered by the terms of this Agreement.
10. The PRIVATE SCHOOL shall make qualified personnel available to participate in meetings of the SENDING DISTRICT's Committee on Special Education (CSE), where appropriate, upon reasonable prior notice to the PRIVATE SCHOOL of such meetings.
11. The PRIVATE SCHOOL shall comply with the provision of the Safe Schools Against Violence in Education (SAVE) Act including background checks and fingerprinting of all staff directly providing services to students.
12. In the event that the parent or person in parental relation to the student(s) receiving services pursuant to this Agreement files a request for an impartial hearing or administrative complaint or initiates litigation in connection with such services, the PRIVATE SCHOOL shall promptly give written notice of same to the SENDING DISTRICT.

D. COMPENSATION

1. The PRIVATE SCHOOL shall be entitled to recover tuition from the SENDING DISTRICT for each student receiving services pursuant to this Agreement. The tuition rate shall be determined in accordance with New York State Education tuition setting unit. In the event that the Commissioner's Tuition Rate is changed for the term of this Agreement, if applicable, the amount of tuition which the SENDING DISTRICT is required to pay shall be increased or decreased to reflect the adjusted tuition rate for the relevant period of each student's attendance.

a. Current Certified Tuition Rates for Harmony Heights School:

10-Month 2021-2022 Program \$30,764.00

2-Month 2021-2022 Program \$5,127.00

Rates are per student

2. Requests for payment by the PRIVATE SCHOOL shall be made by submission of a detailed written invoice to the SENDING DISTRICT which references the time period for which payment is being requested and a breakdown for the total amount due for the period specified.
3. The SENDING DISTRICT shall pay the PRIVATE SCHOOL within thirty (30) days of receipt of each invoice by the SENDING DISTRICT.

E. INSURANCE

1. The PRIVATE SCHOOL, at its sole expense, shall procure and maintain such policies of commercial general liability, malpractice, and other insurance as shall be necessary to insure the PRIVATE SCHOOL and the SENDING DISTRICT, including the Board of Education, employees, and volunteers, as additionally insured, against any claim for liability, bodily injury and personal injury, death and property damage occasioned directly or indirectly by the PRIVATE SCHOOL in connection with the performance of the PRIVATE SCHOOL'S responsibilities under this Agreement; each such policy shall provide a minimum coverage of One Million Dollars (\$1,000,000) per occurrence subject to an annual aggregate of Three Million Dollars (\$3,000,000).
2. The insurance is to be written by a licensed and/or admitted New York State insurer with a minimum Bests rating of A-minus.
3. In the event any of the aforementioned insurance policies are cancelled or not renewed, the PRIVATE SCHOOL shall notify the SENDING DISTRICT in writing within thirty (30) days of such cancellation or non-renewal.
4. Upon request, the PRIVATE SCHOOL shall supply the SENDING DISTRICT with a copy of said policy/policies.

F. TERMINATION

- 1. Either the SENDING DISTRICT or the PRIVATE SCHOOL may terminate this Agreement upon thirty (30) days prior written notice to the other party. Such notice shall be given in accordance with the requirements for all notices pursuant to this Agreement set forth below.**
- 2. The parties agree that either party's failure to comply with any terms or conditions of this Agreement will provide a basis for the other party to immediately terminate this Agreement without any further liability to the party that violated the Agreement.**
- 3. In the event the SENDING DISTRICT or the PRIVATE SCHOOL terminates this Agreement with or without cause, such termination of the Agreement shall not discharge the parties' existing obligations to each other as of the effective date of termination.**

G. NOTICES

- 1. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:**

To the SENDING DISTRICT: Rocky Point Union Free School District
90 Rocky Point-Yaphank Road
Rocky Point, New York 11955
Attn: Executive Director for PPS

To the PRIVATE SCHOOL: Harmony Heights
60 Walnut Avenue
East Norwich, New York 11732
Attn: Executive Director

H. MISCELLANEOUS

- 1. Assignment: It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.**
- 2. No Waiver: The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.**
- 3. Severability: Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.**

Confidential Schedule A

Student(s) to whom services shall be provided pursuant to this AGREEMENT

Name of Student(s)	Date of Birth



**THREE VILLAGE
CENTRAL SCHOOL DISTRICT**

The mission of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well-rounded individual who is an involved, responsible citizen.

May 5, 2022

Rocky Point UFSD
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

Re: 2021-2022 Health and Welfare Services Billing

Dear Sir/Madam:

Under the provisions of the Education Law, Section 912, the school district in which a non-public or parochial school is located is required to furnish health services for pupils attending those schools. Under the same law, the district whose children attend such schools is required to pay the costs of these services.

Accordingly, we are enclosing (2) copies of the 2021-2022 Health and Welfare Services Agreement for students residing in your district who are attending non-public schools within the Three Village Central School District. Please obtain the required signatures and return one fully executed copy along with your payment.

Also enclosed are the following:

- ◆ A list of students attending non-public schools located in the Three Village Central School District
- ◆ A computation of the cost
- ◆ An invoice for the total amount due

If you have any questions, please contact the Business Office at 631-730-4082.

Thank you in advance for your prompt attention.

Sincerely,

Heather Smith

Accounting Department

Cheryl Pedisich, Superintendent of Schools
Jeffrey Carlson, Deputy Superintendent
Gary Dabrnsky, Ed.D., Assistant Superintendent, Human Resources
Kevin Scanlon, Ed.D., Assistant Superintendent, Educational Services
100 Suffolk Avenue ■ Stony Brook, New York 11790 ■ Telephone: 631-730-4000 ■ Fax: 631-474-7784

HEALTH AND WELFARE SERVICES AGREEMENT

This Agreement is entered into this ____ day of May, 2022 by and between the Board of Education of the Three Village Central School District of Brookhaven & Smithtown (hereinafter "THREE VILLAGE"), having its principal place of business for the purpose of this Agreement at 100 Suffolk Avenue, Stony Brook, New York 11790, and the Board of Education of the **ROCKY POINT UNION FREE SCHOOL DISTRICT** (hereinafter "ROCKY POINT"), having its principal place of business for the purpose of this Agreement at 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778.

WITNESSETH

WHEREAS, ROCKY POINT is authorized pursuant to Section 912 of the Education Law, to enter into a contract with THREE VILLAGE for the purpose of having THREE VILLAGE provide health and welfare services to children residing in ROCKY POINT and attending a non-public school located in THREE VILLAGE.

WHEREAS, certain students who are residents of ROCKY POINT are attending non-public schools located in THREE VILLAGE,

WHEREAS, THREE VILLAGE has received a request(s) from said non-public schools for the provision of health and welfare services to the aforementioned students,

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby mutually agree as follows.

1. **The term of this Agreement shall be from September 7, 2021 through June 24, 2022 inclusive.**
2. **THREE VILLAGE warrants that the health and welfare services will be provided by licensed health care providers. THREE VILLAGE further represents that such services shall be performed by health care providers that are licensed under the laws of the State of New York, including New York State Department of Health and the State Education Department licensing requirements, if applicable. THREE VILLAGE further represents that such services will be in accordance with all applicable provisions of Federal, State, and local laws, rules, and regulations, including Section 912 of the Education Law, and the student's IEP, if applicable. THREE VILLAGE shall certify that all service providers possess documentation evidencing such license qualifications as required by Federal, State, and local laws, rules, regulations and orders.**
3. **THREE VILLAGE understands and agrees that it will comply and is responsible for complying with all applicable Federal, State, and local laws, rules and regulations with respect to the services provided pursuant to this Agreement.**
4. **The services provided by THREE VILLAGE shall be consistent with the services available to students attending public schools within the THREE VILLAGE School District; and may include, but are not limited to:**

- a. all services performed by a physician, physician assistant, dentist, dental hygienist, registered professional nurse, nurse practitioner, school psychologist, school social worker, or school speech therapist,
- b. dental prophylaxis,
- c. vision and hearing screening examinations,
- d. the taking of medical histories and the administration of health screening tests,
- e. the maintenance of cumulative health records, and
- f. the administration of emergency care programs for ill or injured students.

It is expressly understood and agreed between the parties that the services to be provided pursuant to this Agreement shall not include any teaching services.

5. In exchange for the provision of health and welfare services pursuant to this Agreement, ROCKY POINT agrees to pay THREE VILLAGE the sum of \$1,517.53 per eligible pupil for the 2021-2022 school year.
6. ROCKY POINT shall pay THREE VILLAGE within thirty (30) days of ROCKY POINT's receipt of a detailed written invoice from THREE VILLAGE. Said invoice shall specify the services provided, dates that the invoice covers, and the total amount due for the period specified.
7. If, during the term of this Agreement, a student becomes eligible to receive services pursuant to this Agreement, THREE VILLAGE shall undertake to provide services pursuant to this Agreement, and the amount of compensation owed by ROCKY POINT shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
8. If, during the term of this Agreement, a student ceases to be eligible to receive services pursuant to this Agreement, THREE VILLAGE shall no longer be responsible for providing services to that student pursuant to this Agreement, and the amount of compensation owed by ROCKY POINT shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
9. THREE VILLAGE shall furnish any supplies or equipment necessary to provide the services pursuant to this Agreement to the extent such items are not provided by the non-public school.
10. Both parties agree to provide the State access to all relevant records which the State requires to determine either THREE VILLAGE's or ROCKY POINT's compliance with applicable Federal, State, or local laws, rules, or regulations with respect to provision of services pursuant to this Agreement. Both parties agree to retain all materials and records relevant to the execution or performance of their obligations pursuant to this Agreement in accordance with the record retention requirements for such materials and records.
11. Both parties to this Agreement understand that they may receive and or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said Regulations, if applicable.

12. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).
13. Services provided pursuant to this Agreement shall be provided without regard to race, creed, color, sex, sexual orientation, national origin, religion, age, disability, or sponsorship.
14. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

ROCKY POINT UNION FREE SCHOOL DISTRICT
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

THREE VILLAGE CENTRAL SCHOOL DISTRICT
100 Suffolk Avenue
Stony Brook, New York 11790
15. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
16. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
17. Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
18. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations
19. This Agreement is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.

20. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by authorized representatives of both parties.
21. It is mutually agreed that this contract shall not become valid and binding upon either party until the contract is approved by the Superintendent of Schools for the Rocky Point Union Free School District.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year written above.

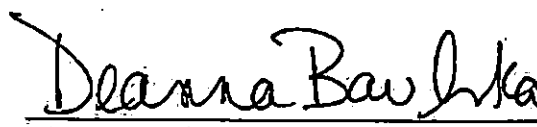
Rocky Point Union Free School District

Dr. Scott O'Brien
Superintendent of Schools

ROCKY POINT UFSD

Susan Sullivan
President, Board of Education

THREE VILLAGE CSD



Deanna Bavlnka
President, Board of Education

First	Last	D	O	B	Grade	Home Address	Home Town	Home State	Zip	School District
					2		Sound Beach	New York	11789	ROCKY POINT
					KN		Sound Beach	New York	11789	ROCKY POINT
					KN		Rocky Point	New York	11778	ROCKY POINT
					KN		Rocky Point	New York	11778	ROCKY POINT
					2		Sound Beach	New York	11789	ROCKY POINT
					7		Sound Beach	New York	11789	ROCKY POINT
					4		Sound Beach	New York	11789	ROCKY POINT

Issue Date
05/11/2022

Three Village Central School District
100 Suffolk Ave
Stony Brook, NY 11790

Invoice Number
218-22A



INVOICE

Issued To:
Rocky Point UFSD
90 Rocky Point-Yaphank Rd.
Rocky Point, NY 11778

009651

Item Number	Item Description	Amount						
HLTH SVC-HEALTH	<p align="center">Health & Welfare Services</p> <p>Health Services provided for teh 2021-2022 school year. Please see attached contracts.</p> <p>7.0000 @ 1,517.5300 per Student</p>	10,622.71						
<p>RECEIVED ACCOUNTS PAYABLE</p> <p>MAY 13 2022</p> <p>BUSINESS OFFICE ROCKY POINT UFSD</p>	<table border="1"> <tr> <td>Payment Approval Yes No</td> <td>Approved Amount \$ _____</td> </tr> <tr> <td>Print Name _____</td> <td>PO# _____</td> </tr> <tr> <td align="center">_____ Signature</td> <td></td> </tr> </table>	Payment Approval Yes No	Approved Amount \$ _____	Print Name _____	PO# _____	_____ Signature		
Payment Approval Yes No	Approved Amount \$ _____							
Print Name _____	PO# _____							
_____ Signature								
Invoice Total		10,622.71						

RIVERHEAD CENTRAL SCHOOL DISTRICT

700 Osborn Avenue
Riverhead, NY 11901-2996
FAX (631) 369-6816 · www.riverhead.net

Dr. Augustine E. Tomatore
Superintendent of Schools
(631) 369-6717



Faith Caglianone
Interim Assistant Superintendent of Finance & Operations
(631) 369-6711



Rocky Point Union Free School District
Christopher Van Cott, Asst. Supt. for Business
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

May 19, 2022

Subject: Health and Welfare Services Agreement and Invoice.

Dear Mr. Van Cott,

Under the provisions of the Education Law, Section 912, the school district in which a nonpublic or parochial school is located is required to furnish health services for pupils attending that school. Under the same law, the district whose children attend such schools is required to pay the costs.

In order to conform to Section 912, attached you will find invoice #223-22A and two (2) Health and Welfare Services Agreements for Health and Welfare Services for the students attending Riverhead Charter School and Saint John Paul II Regional School. After any necessary approval by your Board of Education, please have your designees sign and print their names on page 4 of the agreement and return a fully executed copy to our office. Please return the remittance copy with payment.

Thank you for your prompt attention to this matter.

If you have any further questions please feel free to contact Holly Goodale at 631-369-6823 or by e-mail at holly.goodale@riverhead.net.

Sincerely,

A handwritten signature in black ink, appearing to read "F. Caglianone".

Faith Caglianone
Interim Asst. Supt. of Finance & Operations

HEALTH AND WELFARE SERVICES AGREEMENT

This Agreement is entered into this 13th day of June, 2022 by and between the Board of Education of the Rocky Point Union Free School District (hereinafter "SENDER"), having its principal place of business for the purpose of this Agreement at 90 Rocky Point-Yaphank Road, Rocky Point, New York, 11778 and the Board of Education of the Riverhead Central School District (hereinafter "PROVIDER"), having its principal place of business for the purpose of this Agreement at 700 Osborn Avenue, Riverhead, New York 11901.

WITNESSETH

WHEREAS, SENDER is authorized pursuant to Section 912 of the Education Law, to enter into a contract with PROVIDER for the purpose of having PROVIDER provide health and welfare services to children residing in SENDER and attending a non-public school located in PROVIDER,

WHEREAS, certain students who are residents of SENDER are attending non-public schools located in PROVIDER,

WHEREAS, PROVIDER has received a request(s) from said non-public schools for the provision of health and welfare services to the aforementioned students,

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby mutually agree as follows.

1. The term of this Agreement shall be from July 1, 2021 through June 30, 2022 inclusive.
2. PROVIDER warrants that the health and welfare services will be provided by licensed health care providers. PROVIDER further represents that such services shall be performed by health care providers that are licensed under the laws of the State of New York, including New York State Department of Health and the State Education Department licensing requirements, if applicable. PROVIDER further represents that such services will be in accordance with all applicable provisions of Federal, State, and local laws, rules, and regulations, including Section 912 of the Education Law, and the student's IEP, if applicable. PROVIDER shall certify that all service providers possess documentation evidencing such license qualifications as required by Federal, State, and local laws, rules, regulations and orders.
3. PROVIDER understands and agrees that it will comply and is responsible for complying with all applicable Federal, State, and local laws, rules, and regulations with respect to the services provided pursuant to this Agreement.
4. The services provided by PROVIDER shall be consistent with the services available to students attending public schools within the PROVIDER School District; and may include, but are not limited to:

- a. all services performed by a physician, physician assistant, dentist, dental hygienist, registered professional nurse, nurse practitioner, school psychologist, school social worker, or school speech therapist,
- b. dental prophylaxis,
- c. vision and hearing screening examinations,
- d. the taking of medical histories and the administration of health screening tests,
- e. the maintenance of cumulative health records, and
- f. the administration of emergency care programs for ill or injured students.

It is expressly understood and agreed between the parties that the services to be provided pursuant to this Agreement shall not include any teaching services.

5. In exchange for the provision of health and welfare services pursuant to this Agreement, SENDER agrees to pay PROVIDER the sum of \$976.38 per eligible pupil for the 2021-2022 school year.
6. SENDER shall pay PROVIDER within thirty (30) days of SENDER's receipt of a detailed written invoice from PROVIDER. Said invoice shall specify the services provided, dates that the invoice covers, and the total amount due for the period specified.
7. If, during the term of this Agreement, a student becomes eligible to receive services pursuant to this Agreement, PROVIDER shall undertake to provide services pursuant to this Agreement, and the amount of compensation owed by SENDER shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
8. If, during the term of this Agreement, a student ceases to be eligible to receive services pursuant to this Agreement, PROVIDER shall no longer be responsible for providing services to that student pursuant to this Agreement, and the amount of compensation owed by SENDER shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
9. PROVIDER shall furnish any supplies or equipment necessary to provide the services pursuant to this Agreement to the extent such items are not provided by the non-public school.
10. Both parties agree to provide the State access to all relevant records which the State requires to determine either PROVIDER's or SENDER's compliance with applicable Federal, State, or local laws, rules, or regulations with respect to provision of services pursuant to this Agreement. Both parties agree to retain all materials and records relevant to the execution or performance of their obligations pursuant to this Agreement in accordance with the record retention requirements for such materials and records.
11. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said Regulations, if applicable.

12. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).
13. Services provided pursuant to this Agreement shall be provided without regard to race, creed, color, sex, sexual orientation, national origin, religion, age, disability, or sponsorship.
14. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

 SENDER: Christopher Van Cott, Asst. Supt. for Business
 90 Rocky Point-Yaphank Road
 Rocky Point, NY 11778

 PROVIDER: Faith Caglianone, Interim Asst. Supt. of Finance & Operations
 700 Osborn Avenue
 Riverhead, NY 11901
15. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
16. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
17. Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
18. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations

19. This Agreement is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.
20. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by authorized representatives of both parties.
21. It is mutually agreed that this contract shall not become valid and binding upon either party until the contract is approved by the Superintendent of Schools for the Rocky Point Union Free School District.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year written above.

Rocky Point Union Free School District,

Riverhead Central School District,

Superintendent of Schools



Superintendent of Schools

Rocky Point Union Free School District,

Riverhead Central School District,

President, Board of Education



President, Board of Education

**Riverhead Central School District
2021-2022 Health Services**

Last	First	Grade	D.O.B.	Street	City	Zip	Home District	School	Start Date	Exit Date	FTE	Cost
		1			Rocky Point	11778	Rocky Point UFSD	Riverhead Charter	9/1/2021	6/24/2022	1.000	976.38
		7			Rocky Point	11778	Rocky Point UFSD	Saint John Paul II	9/1/2021	6/23/2022	1.000	976.38
		7			Rocky Point	11778	Rocky Point UFSD	Saint John Paul II	9/1/2021	6/23/2022	1.000	976.38
											3.000	2,929.14

**RIVERHEAD CENTRAL SCHOOL DISTRICT
700 OSBORN AVENUE
RIVERHEAD, NEW YORK 11901**

**COMPUTATION OF CHARGES FOR HEALTH SERVICES
2021-2022 SCHOOL YEAR**

SALARIES	
CLERICAL	\$ 129,434.79
ADMINISTRATION 10%	\$ 33,469.32
NURSES	\$ 930,026.79
PSYCHOLOGISTS	\$ 980,936.08
SOCIAL WORKERS	\$ 1,369,376.10
SPEECH THERAPISTS	\$ 958,193.70
TOTAL SALARIES	\$ 4,401,436.78
EMPLOYEE BENEFITS	
RETIREMENT	\$ 481,366.68
SOCIAL SECURITY/MEDICARE/WORKERS COMP	\$ 389,836.27
DENTAL INSURANCE	\$ 73,288.97
HEALTH INSURANCE	\$ 759,647.64
TOTAL EMPLOYEE BENEFITS	\$ 1,704,139.56
TOTAL SALARIES ITEMS	\$ 6,105,576.34
MILEAGE	\$ 4,394.39
SUPPLIES	\$ 92,996.44
EQUIPMENT	\$ 7,500.00
REPAIRS	\$ 1,463.85
DOCTOR'S FEES	\$ 38,831.50
TOTAL NON SALARY	\$ 145,186.18
TOTAL COSTS	\$ 6,250,762.52
ENROLLMENT	
PUBLIC SCHOOL	5433
NONPUBLIC SCHOOLS	237
CHARTER SCHOOL	732
TOTAL ENROLLMENT	6402
PER CHILD CHARGE	\$ 976.38

**RIVERHEAD CENTRAL SCHOOL DISTRICT
700 OSBORN AVENUE
RIVERHEAD, NEW YORK 11901**

**COMPUTATION OF CHARGES FOR HEALTH SERVICES
2021-2022 SCHOOL YEAR**

SALARIES		
CLERICAL	\$	129,434.79
ADMINISTRATION 10%	\$	33,469.32
NURSES	\$	930,026.79
PSYCHOLOGISTS	\$	980,936.08
SOCIAL WORKERS	\$	1,369,376.10
SPEECH THERAPISTS	\$	958,193.70
TOTAL SALARIES	\$	4,401,436.78
EMPLOYEE BENEFITS		
RETIREMENT	\$	481,366.68
SOCIAL SECURITY/MEDICARE/WORKERS COMP	\$	389,836.27
DENTAL INSURANCE	\$	73,288.97
HEALTH INSURANCE	\$	759,647.64
TOTAL EMPLOYEE BENEFITS	\$	1,704,139.56
TOTAL SALARIES ITEMS	\$	6,105,576.34
MILEAGE	\$	4,394.39
SUPPLIES	\$	92,996.44
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PUBLIC SCHOOL		5433
NONPUBLIC SCHOOLS		237
CHARTER SCHOOL		732
TOTAL ENROLLMENT		6402
PER CHILD CHARGE	\$	976.38

Issue Date
05/19/2022

Riverhead Central School District
700 Osborn Avenue
Riverhead, NY 11901

Invoice Number
223-22A



INVOICE

Issued To:
ROCKY POINT PUBLIC SCHOOLS
90 ROCKY POINT - YAPHANK RD
ROCKY POINT, NY 11778

000077

Item Number	Item Description	Amount
	<p style="text-align: center;">Health Services</p> <p>2021-2022 Health Services for the students on the attached list attending Saint John Paul II Regional School and Riverhead Charter School.</p> <p>3.0000 @ 976.3800 per STUDENT</p>	2,929.14
Invoice Total		2,929.14

For questions regarding this invoice please contact Holly Goodale at 631-369-6823.

Payment due upon receipt.

ORIGINAL



ROCKY POINT UNION FREE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
90 Rocky Point – Yaphank Road
Rocky Point, New York 11778

Telephone: (631) 744-1600

Fax: (631) 849-7558

Dr. Scott O'Brien
Superintendent of Schools

Christopher A. Van Cott
Assistant Superintendent for Business

May 17, 2022

Mr. Dan Tesseyman, President
58 Greenleaf Road
Rocky Point, NY 11778

Re: Private Road Transportation
2022-2023 School Year

Dear Mr. Tesseyman:

It is necessary to renew the private road transportation agreement between the Rocky Point Union Free School District and the Terraces on the Sound Property Association for the School Year 2022-2023.

In order for us to continue to provide transportation, we must receive a current copy of the Certificate of Liability Insurance and your signature on the attached renewal agreement.

Please sign the attached two copies and return both to our office by June 2nd so that we may obtain Board of Education approval at the next meeting. We will then return a signed agreement to you.

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Van Cott".

Christopher A. Van Cott
Assistant Superintendent for Business

Rocky Point Union Free School District
Agreement to Provide Transportation on Private Roads

THIS AGREEMENT by and between the ROCKY POINT UNION FREE SCHOOL DISTRICT (hereinafter referred to as the "District") and THE TERRACES ON THE SOUND PROPERTY ASSOCIATION (hereinafter referred to as the "Owner") regarding District pupil transportation services on private roads owned and maintained by the Owner or located within the Owner's community, is constituted as follows:

1. That in consideration for the terms and conditions contained herein, the District will provide pupil transportation services, as deemed appropriate by the District and pursuant to law, for students residing within the Owner's community boundaries that are within the District for the school year 2022-23;
2. That the parties acknowledge and recognize that during the aforementioned school year, District and Transportation Contractor buses will be required to travel on private roads owned and/or maintained by the Owner, or which are located within the Owner's community boundaries, in order to pick up and drop off resident students. The Owner hereby gives the District and Transportation Contractor permission to operate buses on such private roads. The bus stop(s) shall be on the following roads (unless changed by the bus company in its discretion): Long View Avenue, Oakwood Road, Wildwood Road, Ferndale Road, Greenleaf Road, Spring Garden Road, Albion Road, Crestwood Road, Cedar Hill Road, Sylvan Road, Glenwood Road, and Chestnut Hill Road;
3. That the Owner acknowledges and agrees that such buses must be given unobstructed access to the aforementioned Owner community roads, which in some cases may be narrow and/or a single lane. The Owner, therefore, hereby guarantees such unobstructed access and that residents will be instructed, and such instruction shall be enforced by the Owner, to the effect that buses will not be required by oncoming traffic on such roads to be operated in reverse for any reason; and that such oncoming traffic will be directed by the Owner to yield the right of way to oncoming buses;
4. That the Owner shall have the responsibility for maintaining and/or repairing such roads and/or to remove any such obstructions to the travel of the aforementioned buses including but not limited to snow and ice removal;
5. That the Owner hereby indemnifies, holds harmless and will defend the District and the District designated transportation company from any claim of any kind including but not limited to claims of personal injuries and property damages proximately caused by the condition of the aforementioned roadways and appurtenances, and/or by obstructions or other conditions on or about the land existing and within the Owner's community, upon Owner owned property. In addition to the Owner's duty to defend the District, the Owner also agrees to pay any and all reasonable attorney's fees and court costs incurred by the District in connection with any such claims;
6. The Owner shall maintain general liability, premises liability, and automobile liability insurance coverage (and any other insurance coverage reasonably necessary to protect the

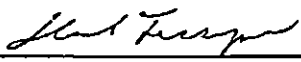
Rocky Point Union Free School District
Agreement to Provide Transportation on Private Roads

District against claims) with a carrier licensed in the State of New York with an A.M. Best rating of "A" or higher in amounts not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate, naming the District as an additional insured under such policies and providing that in the event of cancellation of the aforementioned policies, the District will receive sixty (60) days written notice in advance by certified mail, return receipt requested;

7. That the Owner affirms that it is the owner and/or at the very least responsible for maintaining and repairing the roads within the Owner's community boundaries;
8. The Owner affirms that this document was executed by its representative having full authority from the Owner's Board of Directors to bind the Owner to this agreement, its terms and conditions;
9. That the representative of the Owner who has executed this agreement affirms that he/she has read same, understood it and executed the document knowingly and voluntarily with the advice of counsel;
10. Nothing contained herein shall be construed as an agreement to provide transportation to students who are not residents of the District and under no circumstances shall the District be required to provide transportation to non-residents;
11. Nothing contained herein shall create a right to the transportation referred herein. Furthermore, this agreement and such transportation may be cancelled by the District for any reason upon twenty-four (24) hours notice;
12. This agreement and the transportation that is the subject thereof may be renewed upon written request of the Owner submitted to the District's office no later than April 1st of each school year. No District transportation shall be provided to the Owner or its residents without a renewed agreement.

Christopher A. Van Cott
Asst. Superintendent for Business
Rocky Point Union Free School District

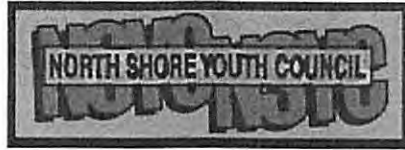
Date



Representative
Terraces on the Sound Property Association
Daniel Tesselman President.

Print Name and Title
5/19/2022

Date



**PROPOSAL FOR NSYC COUNSELING SERVICES
ROCKY POINT SCHOOL DISTRICT**

NORTH SHORE YOUTH COUNCIL
P.O. BOX 1286
ROCKY POINT, NY 11778

631.744.0207
WWW.NSYC.COM

PRESENTED TO:
DR. SCOTT T. O'BRIEN
SUPERINTENDENT OF SCHOOLS
ROCKY POINT SCHOOL DISTRICT

PREPARED BY:
NORTH SHORE YOUTH COUNCIL

INTRODUCTION

As the United States continues to recover from the COVID-19 pandemic, there have been growing concerns regarding its long-term effects on the mental health of our youth. The pandemic created a global atmosphere of fear and uncertainty, and uprooted stability in areas like employment, income, food, housing, and healthcare. This unfortunately left many individuals feeling anxious not just about the coronavirus itself, but the subsequent fallout and lingering effects on the future.

Children and teenagers in particular have been extremely vulnerable to these issues, beginning with school closures and the suspension of social and recreational activities. Youth quickly felt the effects of disruptions to peer socialization, extracurricular activities and athletics, teacher and mentor support, and intervention services. Their experiences in many cases were exacerbated by compounding factors related to stress felt by parents and guardians, as well as social, cultural, political, and economic tensions. For youth that were already struggling socially and academically prior to the pandemic, it is becoming increasingly critical to be proactive in developing pathways to build resiliency and consistency, and to set expectations for a healthy and positive return to school next year.

Mitigating mental health issues, breaking the stigma associated with mental health and prevention, and increasing access to services have always been a challenge. Now, the pandemic-related consequences that youth have been and are continuing to experience, bring mental health into renewed focus.

ABOUT NORTH SHORE YOUTH COUNCIL

NSYC is a not-for-profit community-based agency, dedicated to helping youth and families cope in today's changing world. NSYC offers comprehensive evidence-based enrichment, recreation, prevention, and counseling services to youth and families, as well as community education to individuals of the North Shore area. These services include: individual and family counseling (contemporary issues such as alcohol and substance abuse, divorce, peer pressure, dating, self-esteem, gender identity, mental health, social/family issues, etc.), youth job linkage services, school age child care, cross-age mentoring programs, middle school afternoon recreation, summer recreation, and evening teen recreation. Our programs, which are designed to help young people develop the life skills necessary to become responsible, successful adults, extend into the community through partnerships with the schools, local businesses, and a variety of projects and agencies.

PROPOSAL

Working in partnership within the mission of NSYC and the Rocky Point School District, NSYC seeks to provide the district with four (4) NSYC Counselors to deliver quality services and programs during the school day that support the mental health needs of students.

The goal is to identify and resolve issues that are significantly impacting youth's ability to succeed in the classroom and in a variety of social settings, build students' developmental assets and resiliency by supporting youth who may be struggling with various issues, provide a safe and confidential space for youth to communicate, and become a bridge between school and the home.

Services and responsibilities:

The responsibility of the Counselors shall include, but not be limited to, student counseling and other student support and intervention activities as deemed appropriate by the administration. The Counselors will work closely with NSYC staff, building principals, and guidance departments. Counselors will have strong educational backgrounds, with emphasis on crisis intervention and substance abuse prevention.

NSYC will provide the District with youth development programs during and beyond the school day, crisis intervention, intake and assessment referrals for family counseling, suicide prevention, drug and alcohol prevention, as well as any additional special programs requested by the Administration. NSYC will also offer opportunities that include positive alternatives for youth, mentoring programs, parent education and awareness workshops, enrichment programs, summer prevention programs, special events beyond the school day, and basic concrete services.

The Counselors provided to perform the services shall be free to exercise their own professional discretion as to the means and manner in which these services are to be performed in compliance with applicable regulations and pursuant to New York State law. However, such performance shall be in accordance with all Federal, State, Local and/or School District laws, rules, regulations and/or policies, as well as currently approved methods and practices of their profession.

NSYC shall be responsible for compliance with the requirements of Project SAVE and the SAFE SCHOOL ACTS with respect to the professionals providing the services. NSYC will verify the existence and validity of professional licenses and other required credentials. All individuals providing services by or through NSYC under an agreement with the District shall have received appropriate fingerprinting clearances as required by law.

NSYC shall procure and maintain the following insurance policies naming the School District as additional insured: (i) malpractice insurance covering all services performed pursuant to our agreement and having coverage limits of at least \$1,000,000 per incident and \$3,000,000 each occurrence and aggregate. Umbrella/Excess coverage shall be on a follow-form basis over the required General Liability and Professional Liability coverage; (ii) Comprehensive General Liability in the amount of \$1,000,000 per

occurrence/\$2,000,000 aggregate, with coverage for sexual misconduct. Sub-limits below the policy limits for sexual misconduct coverage are acceptable solely at the discretion of the District/BOCES. Upon the execution of an agreement, Council will supply the School District with a Certificate of Insurance evidencing same.

NSYC will agree to defend, indemnify and hold harmless the School District, its Board of Education, the Board's agents, officers, trustees, attorneys and employees, all in their individual and corporate capacities, from any and all causes of action, claims, liability, losses, costs, damages and expense, including but not limited to attorney's fees arising out of or resulting from the Council's performance of an agreement by the School District.

Compensation:

The cost to the District for the 2022-2023 school year will be \$70,837.20 for each full-time professional provided.

Student outcomes:

NSYC will work both independently, and with District staff and administration as necessary, to promote positive social-emotional development in youth and enhance their overall academic achievement and resiliency. NSYC counselors enhance and compliment the work of District staff during the school day.

Counselors will keep youth engaged and focused on good outcomes by developing mental health plans that better relate to the individual needs and perspectives of the people being serviced.

Counselors will provide guidance and practical application in learning how to cope with life's challenges in healthy ways and help youth develop a stronger sense of autonomy and identity.

NSYC's counseling mission contains an integrative component that combines skills in social-emotional wellness and inclusionary programming for youth of all abilities. Counselors can provide specific social skill learning groups and coordinate community programs and activities where those skills are reinforced.

Counselors will track statistical data to survey the number of individuals being serviced, identify increases or decreases in follow-up services with youth, make observations in trends, make changes to services as appropriate, and improve youth experiences overall.

Counselors will have the ability to create positive opportunities for youth through additional mentoring, enrichment, and recreation programs.

With the future dependent upon the contributions of competent, socially, and emotionally healthy individuals, counselors will work diligently to guide and encourage children to reach their full potential as lifelong learners.

Benefits to the District:

NSYC has a favorable longstanding partnership with the District through previous school-based counseling agreements and school age child care programs.

NSYC has a positive reputation and established credibility over the course of a 40-year legacy in the Rocky Point and North Shore communities.

NSYC counselors are a trusted on-hand resource capable of providing rapid response to emergencies or crises.

Counselors will work in collaboration with District administration, principals, guidance departments, and teachers to support student needs. Clear action plans will be developed with an interdisciplinary approach to maximize a student's short- and long-term goals.

Counselors will provide extended support for regular District staff and enable more students to have access to mental health services. Familiarity with NSYC counselors will help break the stigma of mental health.

NSYC will be able to provide additional mental health support and peer mentoring projects and programs that the District is otherwise unable to facilitate due to time and budget constraints.

Families can feel confident knowing that NSYC's holistic approach means there are other programs and services offered by the organization that they can be connected to. NSYC has access to a vast network of community resources, agencies, treatment and recovery programs, and can provide referrals as necessary.

CROSS CONTRACT REQUEST

School Year: 2022-2023

PART I - To be completed by the district requesting the cross contract

School District Requesting Service: Rocky Point Union Free School District

Address (Street, City, State, Zip): 90 rocky Point - Yaphank Road, Rocky Point, NY 11778

Service Requested: Education Elements will provide Strategic Planning Services to Rocky Point UFSD - 8/1/2022 - 12/23/2022

From (name of BOCES providing service): Erie 2-Chautauqua-Cattaraugus BOCES

NOTE: Signature indicates availability of funds in the district budget to pay for said request §1950 4d.

Estimated Cost \$ 96,075.00

Date: 4/26/2022

Superintendent of Schools Signature

FORWARD ALL COPIES TO YOUR LOCAL BOCES DISTRICT SUPERINTENDENT
ATTACH ALL NECESSARY ADDITIONAL INFORMATION -- i.e., numbers, names of participants, etc.)

PART II - To be completed by the LOCAL BOCES District Superintendent

It is hereby requested that cross-contract arrangements be made with the

Erie 2-Chautauqua-Cattaraugus BOCES to provide the service listed above.

Date:

Local BOCES District Superintendent's Signature

BOCES Name: Eastern Suffolk BOCES

FORWARD ALL COPIES TO THE
DISTRICT SUPERINTENDENT OF THE
PROVIDING BOCES

BOCES Address: 201 Sunrise Highway, Patchogue, NY 11757

PART III - To be completed by the District Superintendent of the BOCES providing the service

Co-Ser # 580

Activity 6212

Service Code (if applicable) 580.6212

Title of Service Statement of Work with Education Elements

Basis for charge (please check one)

%

FTE

RWADA

COMBINED RATE

PER PUPIL/UNIT: \$

Estimated Charge: \$ 96,075.00

Other:

Date:

District Superintendent's Signature of Providing BOCES

PLEASE PROCESS AS FOLLOWS: This form is designed to be utilized by Districts for requesting services from BOCES other than their local BOCES. When all appropriate information & signatures have been obtained, the providing BOCES shall distribute copies as follows: Providing BOCES Program Administrator / Requesting BOCES Business Administrator / Requesting Superintendent of Schools



Education Elements

101 Hickey Blvd., STE A #526

South San Francisco, CA 94080

Rocky Point Comprehensive Strategic Planning

4.5.2022

Our Understanding

- Rocky Point Union Free School District, located in Rocky Point, NY with 2,997 students across four schools.
- The district will develop a strategic plan so that they can have a document that is visually appealing, engages stakeholders and provides clarity of the district's mission, vision and values.
- Rocky Point Union Free School District is looking for an external partner as they write their next strategic plan. In particular, a partner that will help them design a strategic plan that will be organic, accessible to the community and really capture the voices, opinions and feedback reflective of the community.
- Education Elements is uniquely qualified to guide district leaders in this work. We are an education consulting firm that, since 2010, has worked with more than 200 districts and networks and 950 schools across the United States.

We are a team of passionate, mission-driven former educators -- teachers, coaches, principals, district administrators, data experts -- all of whom are committed to improving student outcomes.

Our Strategic Planning Approach

At Education Elements, we challenge our district partners to focus more on the planning process rather than a static plan as the end goal. We also look to empower the Rock Point Union Free School District team to engage directly with the community and incorporate their expertise into the process. By focusing the planning processes, districts are better able to:

- Deepen awareness of community needs, strengthening relationships and support
- Build coherence and alignment across district, school and departmental initiatives
- Build knowledge of leading strategic planning and implementation practices
- Prioritize efforts to maximize value for students, families and the community at large
- Design structures to look ahead and adapt plans when new information is known
- Define success metrics that communicate progress and build overall confidence in the plan's execution

Our methodology is straightforward, following the four-step process outlined below. Each step builds your team's confidence in the strategic planning process, expands their knowledge of planning tools and tactics, and provides them opportunities to define the future for students in your district. Our methodology is customized to meet your needs of where you are on the journey.



The proposal outlined below includes the **Plan & Align**, **Foundations**, **Design, Launch**, and **Monitor** phases. Project deliverables include:

- *Strategic Plan* that includes:

-
- Strategic Direction
 - Strategic Priorities and metrics for monitoring and growth
 - Short-term plan of action
 - Professionally-designed marketing collateral
 - *Final Presentation of Strategic Plan*
 - *Stakeholder Engagement Plan*
 - *Executive Summaries* to include regular briefs on the purpose, highlights, insights, and resources from onsite engagements and deliverables. Summaries will be updated and communicated to the project team after each phase of work and written so as to be turnkeyed to key stakeholder groups
 - *Project Overview Document* with roadmap and team members

While the scope includes strategies for how to **Monitor** progress made towards the district's strategic goals, it does not include Education Elements supporting the implementation of your strategic plan. Deliverables included in this proposal that will set the district up for successful progress monitoring include:

- *Internal planning documents / process to support progress monitoring* - Create and implement a process that tracks the district's performance against goals and enables the district to continue key actions, course correct as needed, and celebrate early wins and progress
- *Sprint Plan #1* - Model progress monitoring process, with the goal of enabling the district team to lead meetings on their own

Approach Overview

Phase	Plan and Align Kickoff	Plan & Align Stakeholder Engagement	Foundations Strategic Direction	Design Initiatives Creation	Launch Prioritization	Launch & Monitor Final Plan
Stage	Virtual	Trip 1 (1 day onsite) 1 day with steering team		Trip 2 (2 days onsite) 2 days of design with planning teams	Virtual	Virtual
Format	Virtual	Hybrid	Onsite	Onsite	Virtual	Virtual
Timing	1 month	2 months		2-3 months	1 month	1 month
Mile Marker	Team Set up	Stakeholder Synthesis	Strategic Directions Priorities	Initiatives	Prioritization	Designed Final Plan & Progress Monitoring Process

Detailed Approach

Plan + Align

Kickoff
2 months

Understand existing strategic planning beliefs and processes to align on goals, roles and structure.

EDUCATION ELEMENTS ACTIVITIES	DISTRICT ACTIVITIES	DELIVERABLES
<ul style="list-style-type: none"> Build knowledge of leading strategic planning practices with clear education examples Introduce a governance structure for creating and eventually monitoring strategic plan Design a process to communicate strategic plan development with community 	<ul style="list-style-type: none"> Identify previous plans, processes and beliefs on strategic planning Select team members and activate teams Prepare to execute on stakeholder engagement activities Identify and bring district data to discussion and workshops 	<ul style="list-style-type: none"> Project Overview Document with roadmap and team members Stakeholder Engagement Plan Executive Summaries to include regular briefs on the purpose, highlights, insights, and resources from onsite engagements and deliverables. Summaries will be updated and communicated to the project team after each phase of work and written so as to be turnkeyed to key stakeholder groups.
<p>TOUCHPOINTS</p> <ul style="list-style-type: none"> Support Calls: Regular support calls with project lead(s) to oversee, plan and support project implementation based on district needs and progress 	<p>TIMELINE:</p> <ul style="list-style-type: none"> 6 Bi-weekly calls (Project Team)- 	

- **Virtual Kickoff and Introduction to Stakeholder Engagement Webinar:** Education Elements will introduce the process for stakeholder engagement and develop an initial plan for engagement with the district team.

- 2 hr Virtual Session (Steering Team)

Foundations

Vision + Data Review
1 month

Engage with stakeholders to assess strengths and capabilities while identifying opportunities for growth

EDUCATION ELEMENTS ACTIVITIES

- Analyze Education Elements-led stakeholder engagement data and annual district data
- Review all stakeholder engagement data + model analysis and summarization for district
- Identify opportunities to target for further analysis
- Initiate visioning for the future of district for students and schools; highlight focus areas for community input

DISTRICT ACTIVITIES

- Execute on stakeholder engagement activities, including focus groups, interviews, surveys, and shadowing a student
- Analyze district-led stakeholder engagement and annual district data
- Socialize strategic directions with stakeholders

DELIVERABLES

- Strategic Direction [such as Mission, Vision, Values]
- Executive Summaries

TOUCHPOINTS

- **Support Calls:** Regular support calls with project lead(s) to oversee, plan and support project implementation based on district needs and progress
- **Stakeholder Engagement Events:** Education Elements will provide a general survey template to engage in broad feedback while also co-leading 4 stakeholder events in the form of focus groups, forums or empathy interviews as determined by the steering team.
- **In-person Kickoff and Stakeholder Engagement Feedback:** Education Elements will lead the Steering Team through a review of the stakeholder engagement data to determine trends + focus areas for further exploration and ideation
- **In-person Visioning Session:** Education Elements will lead the Steering team through a series of protocols to review the district's current mission, vision, and values to determine if they are aligned to the stakeholder engagement data. If not, we will help the team to

TIMELINE:

- 2- Bi-weekly calls
- 4x 2hr Virtual events to be determined by Steering Team
- ½ day In-person (Steering Team)
- ½ day In-person (Steering Team)



modify or recreate them

Design

2 months

Define a vision and set of initiatives that prioritizes what matters most to your community and create a plan to communicate.

EDUCATION ELEMENTS ACTIVITIES	DISTRICT ACTIVITIES	DELIVERABLES
<ul style="list-style-type: none"> Develop a concrete list of goals and initiatives Lead content creation and design process for professionally-designed marketing collateral Design external messaging for board of education and community 	<ul style="list-style-type: none"> Provide input on content and design for professionally-designed marketing collateral Engage community through design challenge or other means (identified during Plan + Align phase) Identify metrics for monitoring and growth Provide opportunities for community to provide feedback and update them on progress Communicate Strategic Plan 	<ul style="list-style-type: none"> Strategic Plan Outline that includes: <ul style="list-style-type: none"> Strategic Direction Strategic Priorities and metrics for monitoring and growth Short-term plan of action Executive Summaries
TOUCHPOINTS		TIMELINE:
<ul style="list-style-type: none"> Support Calls Regular support calls with project lead(s) to oversee, plan and support project implementation based on district needs and progress In-Person Design with planning teams to develop prototypes of initiatives aligned to areas of focus. The team will also determine success metrics for initiatives 		<ul style="list-style-type: none"> 8 Bi-weekly calls 2 days of design (Planning Teams-structure to be determined with Steering Team)

Launch

1 months

Define a vision and set of initiatives that prioritizes what matters most to your community and create a plan to communicate.
Prepare for implementation by establishing best practices for progress monitoring

EDUCATION ELEMENTS ACTIVITIES	DISTRICT ACTIVITIES	DELIVERABLES
<ul style="list-style-type: none"> Prioritize ideas and recommendations Develop a concrete list of goals and initiatives Design external messaging for board of education and community 	<ul style="list-style-type: none"> Identify metrics for monitoring and growth Provide opportunities for community to provide feedback and update them on progress Communicate Strategic Plan Assemble team and begin to lead 	<ul style="list-style-type: none"> Professionally-designed marketing collateral Final Presentation Internal planning documents / process to support progress monitoring Sprint Plan #1

- Create and implement a process that tracks the district's performance against goals and enables the district to continue key actions, course correct as needed, and celebrate early wins and progress.
- progress monitoring meetings
- Executive Summaries

TOUCHPOINTS

- **Support Calls** Regular support calls with project lead(s) to oversee, plan and support project implementation based on district needs and progress
- **Prepare to Monitor- Prioritization + Communication Planning:** The team will prioritize key initiatives and begin planning initiatives, assigning leads, and communication of the final plan to board.
- **Professionally-designed marketing collateral**
 - 2 cycles of design review (including written feedback)

TIMELINE:

- 2 Bi-weekly calls
- 2x 2 hr virtual session (Steering Team)
- 2x Virtual calls and design consultations to develop marketing document

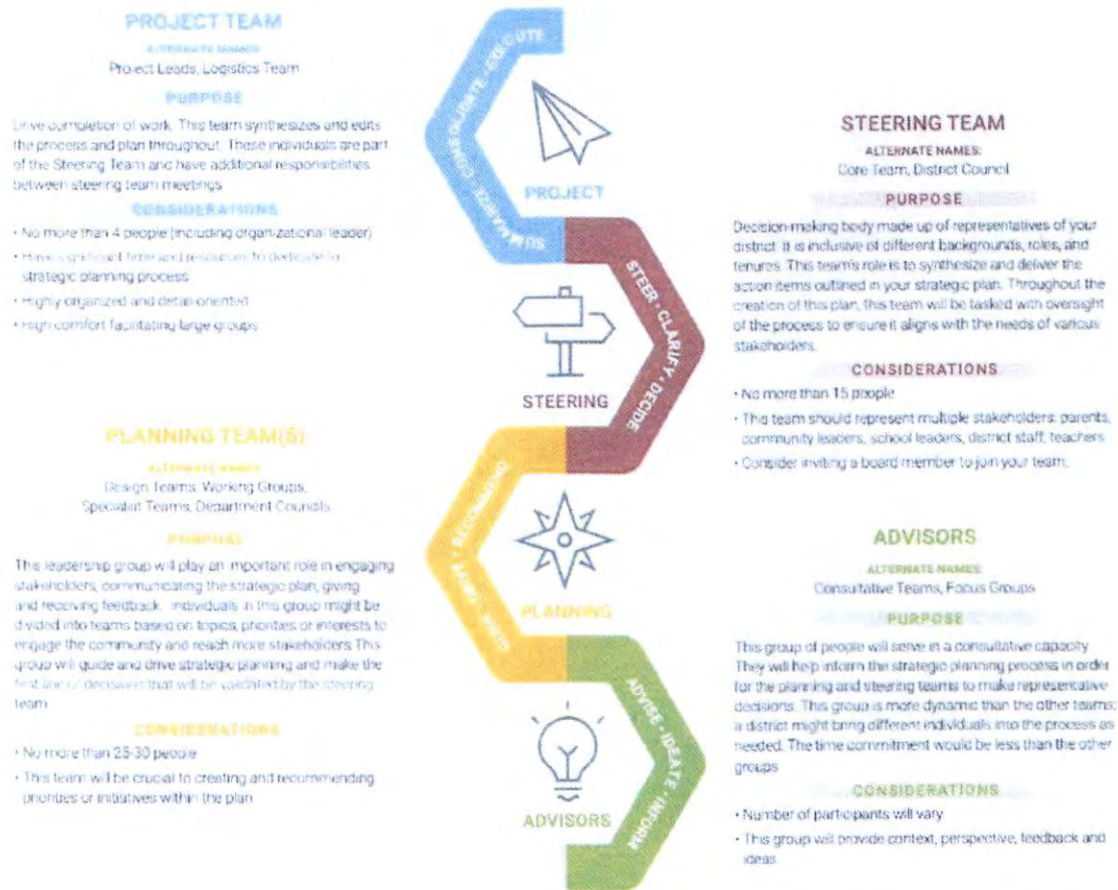
Project Governance

At Education Elements we believe who you engage and how you engage people says more about your values than your plan ever will. To develop a responsive plan, we recommend incorporating all stakeholders into a feedback loop. This feedback loop serves to generate ideas, present proposals and catalyze change. Teams engaged with this loop are also encouraged to collaborate actively and dynamically. As a result, we believe that the strategic planning process becomes a new way of operating within an organization versus a document that sits on a shelf.

Education Elements has created a governance structure for this project that ensures clear roles, diverse voices, deep collaboration, and strong project management. We recommend that the district identify team members to serve in the roles listed in the graphic below to ensure optimal engagement and effective communication.

- **Project Sponsor** - Approves project roadmap and goals, signs off on major deliverables, participates in Strategic Planning Steering Committee (1 District Leader).
- **Project Team** - Manages project planning, logistics, and communications, participates in the Strategic Planning Steering Committee (up to 4 District or School Leaders).
- **Steering Team** - Committee of district, school, student, family, and community representatives who design and refine major deliverables. (up to 15 people)
- **Planning Team** - Committee of district, school, student, family, and community representatives who support community engagement and provide recommendations to the Steering Team. (no more than 30 people)
- **Advisors** - Individuals who provide context, perspective, feedback and ideas. (number varies)

We believe these layers of the loop are important considerations but you may find your district has different needs. A small or medium-sized district might find that some layers are repetitive while larger districts may require additional layers to include more stakeholders. We will align on the appropriate teams for your district during our Plan + Align phase.





**ROCKY POINT UNION FREE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

90 Rocky Point – Yaphank Road
Rocky Point, New York 11778

Telephone: (631) 744-1600

Fax: (631) 849-7558

Dr. Scott O'Brien
Superintendent of Schools

Christopher A. Van Cott
Assistant Superintendent for Business

June 14, 2022

New York State Education Department
Office of Audit Services
89 Washington Avenue
Room 524 EB
Albany, NY 12234

To Whom It May Concern:

The Rocky Point Union Free School District hereby submits a **Corrective Action Plan for the annual Risk Assessment Report** ("Report") as required under Section 170.12 of the Regulations of the Commissioner of Education in response to matters identified in the 2021/22 Report provided to the District by Nawrocki Smith, LLC., internal auditors.

Upon review of twenty-one (21) Business Processes of the District, the auditors have identified two observations & recommendations. Please note the corrective actions below are intended to ensure the District properly accounts for the two findings contained in the report entitled *Rocky Point Union Free School District, Annual Risk Assessment Pertaining to the Internal Controls of District Operations, December 2021*.

Current Year Observations and Recommendations

Cybersecurity

Auditor Recommendation #1:

We noted that the District has a procedure to request deactivation of accounts for terminated employees. However, we noted that the deactivation request was not processed as applications contained active accounts for employees that were no longer with the District. We recommend that the District develop a procedure to review the status of deactivation requests to ensure that access to all applicable applications is revoked upon termination. This will prevent terminated employees from gaining access to District information.

District Corrective Action(s):

In addition to utilizing deactivation forms to initiate and track account deactivations, the district technology team will schedule additional monthly meetings for the sole purpose of reviewing and confirming deactivations.

Effective 7/1/2022.

Responsible Parties: Aaron Factor, Executive Director, in conjunction with the Human Resources Department.

Auditor Recommendation #2:

We noted that the District has not conducted a penetration test of its infrastructure. It should be noted that the District is in the process of reviewing vendors that could perform testing for the 2021/2022 school year. We recommend that the District conduct a penetration test of its infrastructure to identify vulnerabilities and manage threats. The penetration test will inform the District of any issues that need to be addressed to properly secure its data.

District Corrective Action(s):

The District has secured pricing for a variety of penetration tests (internal, external, vulnerability assessment and ransomware risk) and is currently scheduling with contracted vendor.

Testing is anticipated to be completed by 6/30/2022.

Responsible Parties: Aaron Factor, Executive Director and Christopher Van Cott, Assistant Superintendent for Business.

Status of Prior Year Recommendations

The December 2020 Report identified six findings. All corrective actions have been implemented.

Thank you very much for the opportunity to identify procedural changes & enhancements to continue to improve the District's strong internal controls and fiscal health.

Very truly yours,



Christopher A. Van Cott
Assistant Superintendent for Business

Cc: Dr. Scott O'Brien, Superintendent of Schools
Virginia Holloway, Treasurer



Rocky Point Union Free School District

**Annual Risk Assessment Update
Pertaining to the Internal Controls
of District Operations**

December 2021

**INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED UPON PROCEDURES**

The Board of Education
Rocky Point Union Free School District

We have performed the procedures enumerated below, which were agreed to by the Rocky Point Union Free School District (the "District"), solely to assist the District. This agreed upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

We have updated our December 2020 Risk Assessment by performing certain internal audit procedures pertaining to the time period starting January 1, 2021 through December 31, 2021. The updated Risk Assessment and related internal audit plan concentrates on the following key internal control areas:

- Governance and Planning
- Budget Development
- Accounting and Reporting
- Revenue and Cash Management
- Grants
- Payroll
- Human Resources
- Benefits
- Purchasing and Related Expenditures
- Facilities Maintenance
- Capital Projects
- Fixed Assets
- Food Service
- Extraclassroom Activity Fund
- Information Systems
- Cyber Security
- Student Data Management
- Pupil Personnel Services
- Transportation
- Security and Safety
- Insurance / Risk Management

Our engagement is limited in scope and will be confined to our agreed-upon procedures. We will not be conducting an audit or review of the district's financial statements and therefore we will not express an opinion or any other form of assurance on them.

At the end of our engagement, we will present the results of applying the agreed-upon procedures in the form of our findings in a report. Our accountants' report should be used only for the intent of the original users of this report and will include a statement indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. As such, using this report for anything other than the original intent of the agreed-upon procedures could mislead the readers. You must notify us immediately if the original users of the report change.

Very truly yours,

Nawrocki Smith LLP
March 2, 2022



Rocky Point Union Free School District

**Annual Risk Assessment Update
Pertaining to the Internal Controls
of District Operations**

December 2021

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Rocky Point Union Free School District
Annual Risk Assessment
December 2021

RISK ASSESSMENT OVERVIEW

This Risk Assessment report provides a presentation of our view of the school district's risk pertaining to its financial operations. It gives the District's administration the information necessary to help optimize its overall performance. The report identifies, expresses, and prioritizes the key program risks so that the District's administration can focus on those areas most critical to its success. This analysis is used to define the District's risk profile. It will provide an overview of the risks facing the District's operations.

In accordance with the laws of New York, 2005, Chapter 263, all school districts and BOCES were required to establish an internal audit function no later than July 1, 2006 and be in operation no later than December 31, 2006. This function should include, at a minimum, development of a risk assessment of district operations, including but not limited to:

- A review of financial policies, procedures, and practices.
- An annual review and update of such risk assessment.
- Annual testing and evaluation of one or more areas of the District's internal controls.
- Preparation of reports which analyze significant risk assessment findings.
- Recommended changes for strengthening controls and reducing identified risk; and specifying time frames for implementation of such recommendations.

Pursuant to Section 170.12 – Regulations of the Commissioner of Education – School District Financial Accountability, each school district must prepare a corrective action plan, approved by the Board of Education in response to findings to final reports issued by the internal auditor. This plan should include expected dates of implementation and should be filed with the New York State Education Department.

INTERNAL AUDIT OBJECTIVES

The objectives of our engagement are as follows:

- Develop an understanding of the critical business processes of the District within each functional area.
- Identify and qualify risks based on the understanding of the business processes and stated business rules.
- Identify stated controls that are currently in place to address those risks and ascertain if they are operating effectively.
- Recommend improvements in internal controls.

Rocky Point Union Free School District
Annual Risk Assessment
December 2021

SCOPE AND METHODOLOGY

The Board of Education has engaged Nawrocki Smith as the District's internal auditor. In compliance with New York State Laws, we have performed an annual update to the District risk assessment with respect to policies, procedures, and internal controls pertaining to District operations. The procedures applicable to the annual update of the District's risk assessment were performed during the fiscal year ending December 2021 and were carried out in order to determine an internal audit plan for 2022 and thereafter. This risk assessment will be updated annually to reflect any changes in the current control environment and the existing internal audit plan.

Our risk assessment consisted of the following methodology:

- Perform interviews of Administration and other appropriate personnel.
- Document procedures within key Functional Areas.
- Identify key controls and perform audit tests of those controls.
- Assess effectiveness of the key controls.
- Identification and review of organization structure.
- Analysis of risks that are a threat to the achievement of objectives.
- Create a risk profile and internal audit plan.

In addition to the above procedures, we have also evaluated and considered the following within our overall risk assessment:

- District policies and procedures.
- Recent focus of State Comptroller Audits.
- Board of Education/Audit Committee Meetings.
- Materiality to Financial Statements.
- Changes in management or key personnel.
- Financial reports provided to the Board.
- External auditor management letters.
- District corrective action plans.
- Organizational chart and job descriptions.

Rocky Point Union Free School District
Annual Risk Assessment
December 2021

INTERNAL AUDIT RISK ASSESSMENT UPDATE SUMMARY

We have analyzed twenty-one (21) Business Process areas within the District and have developed an internal audit plan based upon our assessment of each area. Each of the twenty-one (21) Business Processes contains multiple categories for which an extensive cycle analysis will be performed during the proposed time period noted within the risk rating and internal audit plan. The plan as presented will be revised each year based upon the annual risk assessment update and events/requests that occur during the year which impact the priority of future internal audit services.

The results of our initial risk assessment are summarized below and, in the tables, presented on pages 5 through 7. We have utilized a “Low,” “Moderate,” and “High” control risk rating assessment scale of the organization.

<u>CURRENT YEAR RATINGS</u>		<u>CHANGE FROM PRIOR YEAR</u>	
<u>Rating</u>	<u>Count</u>	<u>Category (*)</u>	<u>Count</u>
High	1 2.17%	“High” to “Low”	- 0.00%
Moderate	4 3.26%	“High” to “Moderate”	- 0.00%
Low	86 93.48%	“Moderate” to “Low”	- 0.00%
N/A	1 1.09%	“Low” to “Moderate”	- 0.00%
Total	92 100.00%	“N/A” to “Low”	9 100.00%
		Total	9 100.00%

Our December 2021 risk assessment update contains two (2) recommendations, as follows:

<u>Business Process</u>	<u>Ratings</u>				<u>Recommendation(s)</u>
	<u>Low</u>	<u>Moderate</u>	<u>High</u>	<u>Total</u>	
Cybersecurity	1	1	-	2	2
Total	1	1	-	2	2

The District has completed or taken action on the six (6) prior risk assessment report recommendations as follows:

<u>Recommendations</u>	<u>Complete</u>	<u>In-Process</u>	<u>Not Started</u>	<u>Total</u>
	6	-	-	6

We have summarized below areas we recommend the District consider for the selection of one (1) intensive cycle analyses to be performed during the fiscal year 2021/2022:

<u>Cycle Reviews:</u>	<u>Other 2021/2022 Planned Internal Audit Services:</u>	
Purchasing and Related Expenditures	<ul style="list-style-type: none"> • Cybersecurity Cycle Recommendations Follow-Up • External Audit Corrective Action Plan Monitoring 	<ul style="list-style-type: none"> • Annual Risk Assessment Update as of June 2022 • Other Internal Audit Services at the Request of the District/BOE

Rocky Point Union Free School District
Annual Risk Assessment
December 2021

Risk Rating and Internal Audit Plan

√ = Internal Audit Services Provided	X = Proposed Business Cycle Review
★ = Business Cycle Review Complete	T = Proposed Key Control Testing

	Business Process	Business Process Categories	RISK			YEAR OF SERVICE		
			Inherent	Control		Prior	21-22	Subsequent
				19-20	20-21			
1	Governance and Planning	1 Governance Environment	H	L	L	✓		X
		2 Control Environment / Policies & Proc.	H	L	L	✓		X
2	Budget Development	3 Budget Development	H	L	L			X
		4 Budget Monitoring & Reporting	H	L	L	✓		X
3	Accounting & Reporting	5 Financial Accounting and Reporting	H	L	L	✓		X
		6 External/Internal/Claims Auditing	H	L	L	✓		X
		7 Fund Balance Management	H	L	L	✓		X
4	Revenue and Cash Management	8 Real Property Tax	M	L	L	★		
		9 State Aid	H	L	L	★		
		10 Out of District Tuition/Reimb. Exp.	M	L	L	★		
		11 Use of Facilities	L	L	L	★		
		12 Donations	M	L	L	★		
		13 Vending Machines	H	L	L	★		
		14 Cash Receipts	H	L	L	★		
		15 Cash & Investment Management	H	L	L	★		
		16 Petty Cash	L	L	L	★		
		17 Bank Reconciliations	H	L	L	★		
		18 Online Banking	H	L	L	★		
19 Accounts Receivable	H	N/A	L	★				
5	Grants	20 General Processing	H	L	L	★		
		21 Grant Application	M	L	L	★		
		22 Allowable Costs & Expenditures	H	L	L	★		
		23 Monitoring	M	L	L	★		
		24 Reporting	H	L	L	★		
6	Payroll	25 Payroll Disbursements	H	L	L	★		
		26 Overtime Reporting	H	L	L	★		
		27 Payroll Accounting & Reporting	H	L	L	★		
		28 Payroll Tax Filings	H	L	L	★		
		29 Payroll Reconciliation	H	L	L	★		
7	Human Resources	30 Employment Requisition/Hiring	H	L	L	★		
		31 Personnel Evaluation	H	L	L	★		
		32 Termination	H	L	L	★		
		33 Employee Attendance	H	L	L	★		

Rocky Point Union Free School District
Annual Risk Assessment
December 2021

Risk Rating and Internal Audit Plan (Continued)

√ = Internal Audit Services Provided	X = Proposed Business Cycle Review
★ = Business Cycle Review Complete	T = Proposed Key Control Testing

	Business Process	Business Process Categories	RISK			YEAR OF SERVICE		
			Inherent	Control		Prior	21-22	Subsequent
				19-20	20-21			
8	Benefits	34 Eligibility	H	L	L	★		
		35 Benefit Calculations	H	L	L	★		
		36 Patient Protection & Affordable Care Act	H	L	L			
		37 Retiree Benefits	H	L	L	★		
		38 ERS/TRS	H	N/A	L			
9	Purchasing and Related Expenditures	39 PO System & Vendor Database	H	L	L	★	X	
		40 Purchasing Process	H	L	L	★	X	
		41 Payment Processing	H	L	L	★	X	
		42 Employee Reimbursements	H	L	L	★	X	
		43 Credit Cards	H	L	L	★	X	
10	Facilities Maintenance	44 Facilities Maintenance/Work Orders	H	L	L	★		
		45 Staff Supervision	M	N/A	L			
		46 Preventive Maintenance	M	N/A	L			
		47 Coordination with Outside Vendors	M	N/A	L			
11	Capital Projects	48 Construction Planning & Monitoring	M	L	L	★		
		49 Capital Project Funding & Payments	M	L	L	★		
		50 Recordkeeping & Reporting	H	L	L	★		
12	Fixed Assets	51 Inventory/ Capitalization Policy	H	L	L			X
		52 Acquisition and Disposal	H	L	L	√		X
		53 Inventory Process & Recordkeeping	H	L	L			X
13	Food Service	54 Sales Cycle and System	M	L	L	★		
		55 Inventory and Purchasing	M	M	M	★		
		56 Free & Reduced Meals	M	L	L	★		
		57 Federal and State Reimbursement	H	L	L	★		
		58 Financial Reporting & Monitoring	M	L	L	★		
14	Extraclassroom Activity Fund	59 General Controls	H	L	L	★		
		60 Revenue	H	L	L	★		
		61 Expenditures	M	L	L	★		
		62 Reporting	M	L	L	★		

Rocky Point Union Free School District
Annual Risk Assessment
December 2021

Risk Rating and Internal Audit Plan (Continued)

√ = Internal Audit Services Provided	X = Proposed Business Cycle Review
★ = Business Cycle Review Complete	T = Proposed Key Control Testing

	Business Process	Business Process Categories	RISK		YEAR OF SERVICE			
			Inherent	Control	Prior	21-22	Subsequent	
			19-20	20-21				
15	Information System	63 Governance	H	L	L	★		
		64 Inventory	H	L	L	★		
		65 Network Security	H	L	L	★		
		66 Application Security	H	L	L	★		
		67 Physical Security	H	L	L	★		
		68 Disaster Recovery	H	L	L	★		
16	Cybersecurity	69 General Controls	H	L	L	★		
		70 Information & Asset Security	H	M	M	★		
		71 Vulnerability Assessment	H	M	M	★		
		72 Incident Response & Recovery	H	L	L	★		
17	Student Data Management	73 Registration & Enrolment	H	L	L	★		
		74 Student Attendance	H	L	L	★		
		75 Student Performance	H	L	L	★		
		76 Student Eligibility	H	N/A	L			
18	Pupil Personnel Services	77 Budgeting and Planning	M	L	L	★		
		78 STAC Reimbursement	M	H	M	★		
		79 Medicaid Reimbursement	M	H	H	★		
		80 RFP and Contracts	H	L	L	★		
19	Transportation	81 Fleet Inventory and Maintenance	H	N/A	N/A			
		82 Bus Routing and Planning	H	L	L	★		
		83 Labor and Supervision	H	L	L	★		
		84 Contract Management	H	L	L	★		
		85 Federal and State Reimbursement	H	L	L	★		
20	Safety & Security	86 Plan Development & Strategy	H	L	L			X
		87 Building Access & Security System	H	L	L			X
		88 Compliance and Incident Reporting	H	L	L			X
		89 Safety & Security Monitoring	H	L	L			X
21	Insurance / Risk Management	90 General	H	N/A	L			X
		91 Policy Management	H	N/A	L			X
		92 Claims Reporting	H	N/A	L			X

Rocky Point Union Free School District
Annual Risk Assessment
December 2021

Inherent Risk - Inherent risk pertains to the overall school district industry. Inherent risk is the risk of a material misstatement may occur assuming the absence of internal controls.

Control Risk - Control risk pertains specifically to the Three Village Central School District. Control risk is the risk that a material misstatement will not be detected and corrected by Management’s internal controls on a timely basis.

RISK ASSESSMENT OBSERVATIONS AND RECOMMENDATIONS

Current Year Observations and Recommendations

Cybersecurity

1. We noted that the District has a procedure to request deactivation of accounts for terminated employees. However, we noted that the deactivation request was not processed as applications contained active accounts for employees that were no longer with the District.
 - *We recommend that the District develop a procedure to review the status of deactivation requests to ensure that access to all applicable applications is revoked upon termination. This will prevent terminated employees from gaining access to District information.*

2. We noted that the District has not conducted a penetration test of its infrastructure. It should be noted that the District is in the process of reviewing vendors that could perform testing for the 2021/2022 school year.
 - *We recommend that the District conduct a penetration test of its infrastructure to identify vulnerabilities and manage threats. The penetration test will inform the District of any issues that need to be addressed to properly secure its data.*

Status of Prior Year Recommendations

We have performed follow-up internal audit services applicable to our previously issued risk assessment update report dated December 2020. The services we performed included observing and evaluating the implementation status of the District’s action plan in respect to our prior risk assessment recommendations. The December 2020 risk assessment update identified six (6) recommendations within one (1) distinct area. The District has completed or taken action on the six (6) recommendations as follows:

<u>Business Process</u>	<u>Complete</u>	<u>In-Process</u>	<u>Not Started</u>	<u>Total</u>
Pupil Personnel Services	6	-	-	6
Total	6	-	-	6

Pupil Personnel Services

Recommendation from December 2020 Risk Assessment: We recommend that the District develop a procedure to reconcile sessions claimed to sessions paid and review denied claims to ensure the District receives all funds it is entitled to.

Status at December 2021: Complete. The District hired a Consultant who submits claims and reconciles to those paid and denied.

Rocky Point Union Free School District
Annual Risk Assessment
December 2021

Recommendation from December 2020 Risk Assessment: We recommend that the District request signed parental consent forms for all students who are eligible to be claimed and maintain these forms in the student's folder. The District should consider using a checklist to track receipt of required documentation.

Status at December 2021: Complete. The District created an excel worksheet to track receipt of required documentation. The District requests signed parental consent forms and uses the checklist to monitor responses.

Recommendation from December 2020 Risk Assessment: We recommend that the District maintain prescriptions and session notes for all services provided to Medicaid eligible students to ensure claims can be submitted on a timely basis.

Status at December 2021: Complete. Providers enter their session notes directly in IEP Direct or send hard copies to the District. Hard copies are maintained in individual student files to support the claims.

Recommendation from December 2020 Risk Assessment: We recommend that the Special Education Department maintain a file for each STAC eligible student with a copy of the student's IEP and all related services provider invoices applicable to that student for the school year. The folder should be sent to the Business Office to ensure the STAC calculation worksheet accurately reflects costs incurred for each student.

Status at December 2021: Complete. The District hired a consultant to process STAC reimbursements and provides invoices and other related information to the consultant. The Consultant maintains files to support the STAC reimbursement calculated for each student and shares with the District.

Recommendation from December 2020 Risk Assessment: We recommend that the District review the salaries used in each STAC calculation to ensure they agree to the student's class schedule and salary information in nVision.

Status at December 2021: Complete. The District hired a consultant to process STAC reimbursements. The consultant is provided a payroll report downloaded from the accounting software and reviewed by the Business Office to use to calculate the STAC reimbursements.

Recommendation from December 2020 Risk Assessment: We recommend that the District compare the charges on all provider invoices to contracted rates and session detail to the number of sessions charged to ensure all invoices submitted for payment are accurate.

Status at December 2021: Complete. Department heads are responsible for comparing charges on invoices to contracts and the session detail to the number of sessions charged prior to approving the invoice for payment.



Services Agreement Reinstatement

Name of Employer: Rocky Point UFSD

The Services Agreement for the fiscal year Jul 1, 2021 – Jun 30, 2022, entered into by your organization and U.S. OMNI & TSACG Compliance Services, Inc. (OMNI/TSA) is hereby reinstated and amended for the fiscal year Jul 1, 2022 - Jun 30, 2023, with the fee schedule set forth below. This Services Agreement Reinstatement will be effective on July 1, 2022, unless OMNI/TSA is notified in writing by your organization of non-renewal of the Services Agreement with below fee schedule prior to 7/1/22.

FEE SCHEDULE FOR 2022-2023 YEAR

<u>Description</u>	<u>No. of Accounts</u>	<u>Rate</u>	<u>Annual Amount</u>
<u>403(b) Accounts*</u>	320	\$35.00	\$11,200.00
<u>457(b) Accounts</u>	2	\$35.00	\$70.00
Total 2022-2023			\$11,270.00

**Includes 403(b) ROTH Accounts*

A handwritten signature in black ink, appearing to read 'Brad Hope', is written over a horizontal line.

By: Brad Hope, Managing Director

Date: May 26, 2022

NY-83



Current

2021-22

220 Alexander St.
Suite 400
Rochester, NY 14607

Services Agreement Reinstatement

Name of Employer: Rocky Point Union Free School District

The Services Agreement for the fiscal year Jul 1, 2020 – Jun 30, 2021 entered into by your organization and U.S. OMNI is hereby reinstated and amended for the fiscal year Jul 1, 2021 - Jun 30, 2022 with the following fee schedule below:

FEE SCHEDULE FOR 2021-2022 YEAR

<u>Description</u>	<u>No. of Accounts</u>	<u>Rate</u>	<u>Annual Amount</u>
403(b) Accounts*	288	35	\$ 10,080.00
457(b) Accounts	2	35	\$ 70.00
Vanguard Accounts	10	35	\$ 350.00
Great American Accounts	0	35	\$ 0.00
Total 2021-2022			\$ 10,500.00

*Includes 403(b) ROTH Accounts

EMPLOYER:

OMNI FINANCIAL GROUP, INC.

By: Susan Y. Sullivan
 Title: BOE President
 Date: June 14, 2021

Name: Brad Hope
 By: Brad Hope, Managing Director
 Date: May 14, 2021

PLEASE RETURN A SIGNED COPY BY JULY 1, 2021

NY-83

**AGREEMENT by and between the
BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT**

and

Maureen Branagan

AGREEMENT, made as of the 13th day of June 2022 and between the Board of Education of the Rocky Point Union Free School District, Suffolk County, New York, and Rocky Point Director of Child Nutrition Maureen Branagan.

WHEREAS, the amended Agreement entered into June 13, 2022 between the Board of Education of the Rocky Point Union Free School District, Suffolk County, New York, and Maureen Branagan allows for the execution of a separate Agreement providing for the retirement incentive upon retirement set forth therein to be made in the form of an employer non-elective contribution into a designated IRC Section 403(b) tax sheltered annuity **up to the statutory limit**. Said retirement incentive payment shall be deposited into unit member's designated IRC Section 403(b) account no later than November 10, 2022 for fifty percent (50%) payment for Accrued unused sick and personal days at 1/240 of her annual salary per day up to a maximum of 200 days at the time Ms. Branagan retires from her employment with the District.

WHEREAS, the parties wish to implement the provision of the March 16, 2020, Agreement;

NOW THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged, and intending to be legally bound thereby, the parties agree as follows:

Payment for accrued sick and personal leave as set forth herein shall be made as a Non-Elective Employer Contributions, up to the statutory limit in accordance with Internal Revenue Code § 403 (b). The payment (up to the 2022 statutory limit) will be made by November 10, 2022.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date and year first set forth above.

BOARD OF EDUCATION OF THE
ROCKY POINT U.F.S.D.

June 13, 2022

By: _____
Susan Sullivan, President

Maureen Branagan

AGREEMENT
Between the
BOARD OF EDUCATION OF THE
ROCKY POINT UNION FREE SCHOOL DISTRICT
and
ROCKY POINT TEACHERS' ASSOCIATION

THIS AGREEMENT is entered into by the Board of Education of the Rocky Point Union Free School District (the "District") and the Rocky Point Teachers' Association (the "Association"), collectively referred to as the "Parties."

Mrs. Karen Gambino is willingly making a one-time contribution of five sick days, from her accrued sick day balance account to Mrs. Elicia Katsapis on June 14, 2022. Mr. Robert Ciaccio is willingly making a one-time contribution of five sick days, from his accrued sick day balance account to Mrs. Elicia Katsapis on June 14, 2022. A total of 10 days will be placed into Mrs. Katsapis' sick day account.

This Agreement will automatically "sunset" effective July 1, 2022 and have no validity with respect to §209-a.1(e) of the Public Employees Fair Employment Act, unless extended in writing by the parties.

The Parties further agree that this Agreement shall not be precedent-setting nor binding upon the Parties in the future. Moreover, the Parties agree that this Agreement shall not be used and/or admitted into evidence in connection with any subsequent claim, litigation, arbitration, cause of action or proceeding of any kind and nature in any jurisdiction or forum.

BOARD OF EDUCATION OF THE ROCKY
POINT UNION FREE SCHOOL DISTRICT

ROCKY POINT
TEACHERS ASSOCIATION

Date: June 13, 2022

Date: June 13, 2022

By: _____
Susan Y. Sullivan, President

By: _____
Laurie Berretta, President

AGREEMENT
Between the
the Board of Education of the ROCKY POINT UNION FREE SCHOOL DISTRICT
and the
ROCKY POINT TEACHERS' ASSOCIATION

AGREEMENT made this 13th day of June 2022, by and between the Rocky Point Union Free School District ("District") and the Rocky Point Teachers' Association ("Association").

WHEREAS, the Association and the District are parties to a collective bargaining agreement covering the period July 1, 2020 – June 30, 2026; and

WHEREAS, the Association and the District wish to memorialize an agreement with respect to placement of certain Certified Teaching Assistants on the "Teacher Assistants" salary schedule.

NOW, THEREFORE, the parties agree as follows:

1. Effective July 1, 2022, Teaching Assistants currently employed by the District, who possess a teacher certification, shall be placed on their same step in the "Pre-Prof" column within the Teacher Assistants salary schedule, Appendix A.
2. Effective July 1, 2022, all Teaching Assistants possessing teacher certifications shall be placed in the "Pre-Prof" column within the Teacher Assistants salary schedule, Appendix A.
3. This Agreement may not be amended or modified orally; the Agreement can only be amended or modified by written agreement, signed by authorized representatives of both parties.

In WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

ROCKY POINT TEACHERS' ASSOCIATION

ROCKY POINT UNION FREE SCHOOL DISTRICT

By: _____
Laurie Berretta, President

By: _____
Scott O'Brien, Ed.D.
Superintendent of Schools

By: _____
Susan Y. Sullivan
President, Board of Education

AGREEMENT

Between the

BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT

And the

ROCKY POINT TEACHERS' ASSOCIATION

THIS AGREEMENT is entered into by the Board of Education of the Rocky Point Union Free School District (the "District") and the Rocky Point Teachers' Association (the "Association"), collectively referred to as the "Parties."

Teachers who attend the College Board approved Advanced Placement institute (the "Institutes") during the months of June, July and/or August, 2022, at the direction of the District, shall be paid in accordance with Appendix B, Section 14: Compensation for Additional Supervision rate. Said payment shall be calculated to reflect that eligible teachers will be paid for a maximum of 5 days at 7 hours per day, for a total not to exceed 35 hours. This Agreement excludes payment to a teacher or teachers that have not yet reached the M75 level and who choose to utilize the hours at the Institute toward lateral advancement.

In addition to the compensation set forth above, the District will pay tuition (registration) costs for the Institutes, as approved in advance at its sole discretion. Mileage shall be reimbursable in accordance with the rate approved by the Board of Education, said reimbursement shall not exceed 150 miles for each approved day of attendance. All other transportation and other costs related to approved attendance at the Institutes are excluded from this Agreement.

This Agreement shall not have any retroactive application for staff who attended any Institutes prior to the dates included in this Agreement.

This Agreement will automatically "sunset" upon written notice by either of the parties to the other party and have no validity with respect to §209-a.1(e) of the Public Employees Fair Employment Act, unless extended in writing by the parties.

The Parties further agree that this Agreement shall not be precedent-setting nor binding upon the Parties in the future. Moreover, the Parties agree that this Memorandum of Agreement shall not be used and/or admitted into evidence in connection with any subsequent claim, litigation, arbitration, cause of action or proceeding of any kind and nature in any jurisdiction or forum.

Dated: June 13, 2022

BOARD OF EDUCATION OF THE ROCKY POINT
UNION FREE SCHOOL DISTRICT

ROCKY POINT TEACHERS' ASSOCIATION

By: _____
Mrs. Susan Y. Sullivan, President
Rocky Point UFSD, Board of Education

By: _____
Laurie Berretta, President

REGULAR MONTHLY MEETINGS - REVISED

Rocky Point UFSD
Personnel Schedule for Board of Education Approval - 6/13/22

6/13/2022 Schedule-A Classified Staff

Last	First	Position	Building	Rate	BOE Date	Amount	Effective Date	Description/Comments
Pitcher	Andrea	Guard	DW	N/A	6/13/2022	N/A	5/19/2022	Unpaid leave of absence commencing 5/19/2022 through 6/24/2022
Pitcher	Andrea	Guard	DW	N/A	6/13/2022	N/A	8/29/2022	Resignation for the purpose of retirement
Branagan	Maureen	School Lunch Manager	HS	N/A	6/13/2022	N/A	9/29/2022	Resignation for the purpose of retirement
Carbone	Karen	Food Service Worker	DW	N/A	6/13/2022	N/A	5/20/2022	Resignation for personal reasons
Viscusi	Karen	Food Service Worker	DW	N/A	6/13/2022	N/A	6/3/2022	Resignation for personal reasons
Morales	Luis	Custodial Worker I	DW	N/A	6/13/2022	N/A	5/27/2022	Resignation for personal reasons
Quinlivan	Margaret	School Teacher Aide	DW	N/A	6/13/2022	N/A	6/30/2022	Resignation for personal reasons
DuBois	Barbara	School Teacher Aide	JAE	N/A	6/13/2022	N/A	6/1/2022	Continuation of unpaid FMLA leave of absence for medical reasons commencing 6/1/2022 through 6/24/2022
Klints	Chelsea	School Hall Monitor	HS	N/A	6/13/2022	N/A	6/13/2022	Resignation to accept office assistant position
Klints	Chelsea	Office Assistant	MS	Annual, Step 8	6/13/2022	28,434	6/14/2022	Full-time twelve-month probationary permanent appointment as per Civil Service rules and regulations. Replaces D. Shaughnessy. Salary pro-rated.
Rau	Janis	School Attendance Aide	HS	N/A	6/13/2022	N/A	6/13/2022	Resignation to accept school hall monitor position
Rau	Janis	School Hall Monitor	HS	Annual, Step 0	6/13/2022	21,000	6/14/2022	Full-time, ten-month contractual appointment. Replaces C. Klints. Salary pro-rated.
Gutierrez	Cassandra	School Hall Monitor	FJC	N/A	6/13/2022	N/A	6/13/2022	Resignation to accept office assistant position
Gutierrez	Cassandra	Office Assistant	HS	Annual, Step 7	6/13/2022	28,434	6/14/2022	Full-time twelve-month probationary permanent appointment as per Civil Service rules and regulations. Replaces J. Agresto. Salary pro-rated.
Butt	Aaliya	Food Service Worker	DW	Hourly - Step 0	6/13/2022	15.00	7/1/2022	Part-time (5 days per week, 4 hours per day) ten-month contractual appointment. Replaces K. Carbone
Giffone	Samantha	School Hall Monitor	HS	N/A	6/13/2022	N/A	6/14/2022	Resignation for personal reasons
Rappolt	David	Part-Time Guard	DW	N/A	6/13/2022	N/A	6/14/2022	Resignation to accept full-time position
Rappolt	David	Guard	DW	Annual - Step 0	6/13/2022	28,350	6/15/2022	Full-time, ten-month contractual appointment. New position. Salary pro-rated.

**Rocky Point UFSD
Personnel Schedule for Board of Education Approval - 6/13/22**

6/13/2022 Schedule-B Certified Staff

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Herbert	Courtney	Assistant Principal	MS	Annual	6/13/2022	176,289	7/1/2022	Change in assignment from JAE to Middle School
Dugan	Erica	Spanish Teacher	HS	Annual, B Step 1	6/13/2022	49,110	8/31/2022	Full-time, ten-month probationary appointment commencing 8/31/2022 through 8/30/2026. The probationary expiration date will depend on the individual's APPR ratings. To receive tenure, Ms. Dugan must have overall APPR ratings of effective or highly effective in at least three of four preceding years. If Ms. Dugan receives an ineffective composite or overall APPR rating in her final year of probation, she will not be eligible for tenure at that time. Replaces G. DiScala. Effective 8/31/2022
Donadoni	Christopher	Physical Education Teacher	MS	N/A	6/13/2022	N/A	8/31/2022	Unpaid one (1) full year leave of absence commencing 8/31/2022 through 6/30/2023 in accordance with Article XVIII, Section 1 of the Agreement between the Rocky Point UFSD and the Rocky Point Teacher's Association in the interest of profession growth.
Donadoni	Danielle	Elementary Education Teacher	MS	N/A	6/13/2022	N/A	8/31/2022	Unpaid one (1) full year leave of absence commencing 8/31/2022 through 6/30/2023 in accordance with Article XVIII, Section 1 of the Agreement between the Rocky Point UFSD and the Rocky Point Teacher's Association in the interest of profession growth.
Pletka	Nicole	Assistant Principal	FJC	Annual, Step 2	6/13/2022	112,855	7/1/2022	Full-time, twelve-month probationary appointment as Elementary Assistant Principal commencing 7/1/2022 and ending 6/30/2026. Replaces L. Greening.
Paquette	Benjamin	Assistant Principal	JAE	Annual, Step 2	6/13/2022	112,855	7/1/2022	Full-time, twelve-month probationary appointment as Elementary Assistant Principal commencing 7/1/2022 and ending 6/30/2026. New Position.

Verderosa	Lauren	FACS Teacher	MS	Annual, M Step 2	6/13/2022	60,658	8/31/2022	Full-time, ten-month probationary appointment commencing 8/31/2022 through 8/30/2026. The probationary expiration date will depend on the individual's APPR ratings. To receive tenure, Ms. Verderosa must have overall APPR ratings of effective or highly effective in at least three of four preceding years. If Ms. Verderosa receives an ineffective composite or overall APPR rating in her final year of probation, she will not be eligible for tenure at that time. Replaces A. Ntiri. Effective 8/31/2022
Jordan	Gabriela	ENL Teacher	HS	Annual, B Step 1	6/13/2022	49,110	8/31/2022	Regular substitute appointment from 8/31/22 through 6/30/2023. (Replaces E. Basaran)

Rocky Point UFSD
Personnel Schedule for Board of Education Approval - 6/13/22

6/13/2022 Schedule-C Non-Teaching Substitutes

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Butt	Aaliya	Substitute Teacher Aide/Monitor	DW	N/A	6/13/2022	N/A	6/24/2022	Inactivation of 2021-2022 appointment
Cipolla	Gavin	Custodial Worker I	DW	Hourly	6/13/2022	15.00	7/1/2022	2022-2023 school year
Graeff	Robert	Custodial Worker I	DW	Hourly	6/13/2022	15.00	7/1/2022	2022-2023 school year
Gregg	Stephen	Custodial Worker I	DW	Hourly	6/13/2022	15.00	7/1/2022	2022-2023 school year
Alfaro	Deny	Custodial Worker I	DW	Hourly	6/13/2022	15.00	7/1/2022	2022-2023 school year
Robinson	Keith	Custodial Worker I	DW	Hourly	6/13/2022	15.00	7/1/2022	2022-2023 school year
Holt	Alexander	Substitute Guard	DW	Hourly	6/13/2022	18.30	7/1/2022	2022-2023 school year
Vesloski	Chester	Substitute Guard	DW	Hourly	6/13/2022	18.30	7/1/2022	2022-2023 school year
Szeli	Linda	Substitute Nurse	DW	Hourly	6/13/2022	28.00	6/10/2022	2021-2022 school year
Pollard	Nancy	Substitute Clerical	DW	Hourly	6/13/2022	15.00	7/1/2022	7/1/2022 - 8/30/2022

Rocky Point UFSD
Personnel Schedule for Board of Education Approval - 6/13/22

6/13/2022 Schedule-D Teaching/Certified Substitutes

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Antici	Brittany	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	6/13/2022	125.00 non preferred; 150.00 preferred	6/14/2022	2021-2022 school year
Perillo	Christina	Per Diem Substitute Teacher/Teaching Assistant	DW	N/A	6/13/2022	N/A	5/25/2022	Resignation for personal reasons

Rocky Point UFSD
Personnel Schedule for Board of Education Approval - 6/13/22

6/13/2022 Schedule-E Co-Curricular Positions 2022/2023

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Williams	James	ENL/LOTE Chairperson Grades K-12	DW	Annual	6/13/2022	10,000	7/1/2022	2022-2023 school year
Poole	Matthew	School Counselor	HS	Daily	6/13/2022	672.55	7/1/2022	Not to exceed twenty-three (23) days during July/August 2022 and not to exceed four (4) days between 6/26/2023 and 6/30/2023
Jordan	James	School Counselor	HS	Daily	6/13/2022	599.14	7/1/2022	Not to exceed eleven (11) days during July/August 2022 and not to exceed four (4) days between 6/26/2023 and 6/30/2023
Conlon	Michael	School Counselor	HS	Daily	6/13/2022	571.15	7/1/2022	Not to exceed eleven (11) days during July/August 2022 and not to exceed four (4) days between 6/26/2023 and 6/30/2023
Rizzi	Holly	School Counselor	HS	Daily	6/13/2022	641.12	7/1/2022	Not to exceed eleven (11) days during July/August 2022 and not to exceed four (4) days between 6/26/2023 and 6/30/2023
MacPherson	Tammy	School Counselor	HS	Daily	6/13/2022	672.54	7/1/2022	Not to exceed thirteen (13) days during July/August 2022 and not to exceed four (4) days between 6/26/2023 and 6/30/2023
Panella	Patrick	School Counselor	MS	Daily	6/13/2022	627.13	7/1/2022	Not to exceed twenty-three (23) days during July/August 2022 and not to exceed four (4) days between 6/26/2023 and 6/30/2023
Quigley	Janine	School Counselor	MS	Daily	6/13/2022	633.40	7/1/2022	Not to exceed eleven (11) days during July/August 2022 and not to exceed four (4) days between 6/26/2023 and 6/30/2023
Bane-Honan	Courtney	School Counselor	MS	Daily	6/13/2022	585.16	7/1/2022	Not to exceed eleven (11) days during July/August 2022 and not to exceed four (4) days between 6/26/2023 and 6/30/2023
Barreca	Christine	School Nurse	DW	Hourly	6/13/2022	39.59	7/1/2022	Summer work during the period of July 1, 2022 through August 30, 2022. Not to exceed forty (40) hours.
Behrens	Clare	School Nurse	DW	Hourly	6/13/2022	32.83	7/1/2022	Summer work during the period of July 1, 2022 through August 30, 2022. Not to exceed forty (40) hours.
Collins	Jeanne	School Nurse	DW	Hourly	6/13/2022	35.70	7/1/2022	Summer work during the period of July 1, 2022 through August 30, 2022. Not to exceed forty (40) hours.
Firrello	Shannon	School Nurse	DW	Hourly	6/13/2022	30.60	7/1/2022	Summer work during the period of July 1, 2022 through August 30, 2022. Not to exceed forty (40) hours.
Frank-Ziegler	Leslie	School Nurse	DW	Hourly	6/13/2022	37.20	7/1/2022	Summer work during the period of July 1, 2022 through August 30, 2022. Not to exceed forty (40) hours.
King	Melissa	School Nurse	DW	Hourly	6/13/2022	30.60	7/1/2022	Summer work during the period of July 1, 2022 through August 30, 2022. Not to exceed forty (40) hours.

Nash	Raffaella	School Nurse	DW	Hourly	6/13/2022	56.55	7/1/2022	Summer work during the period of July 1, 2022 through August 30, 2022. Not to exceed forty (40) hours.
Bianco	Patrizia	Lead Food Service Worker	DW	Hourly	6/13/2022	23.72	7/1/2022	Summer employment 7/1/2022 through 8/30/2022. As needed.
Carbone	Katelyn	Lead Food Service Worker	DW	Hourly	6/13/2022	20.08	7/1/2022	Summer employment 7/1/2022 through 8/30/2022. As needed.
Dunstatter	Melissa	Lead Food Service Worker	DW	Hourly	6/13/2022	19.42	7/1/2022	Summer employment 7/1/2022 through 8/30/2022. As needed.
Hernandez	Miriam	Lead Food Service Worker	DW	Hourly	6/13/2022	22.22	7/1/2022	Summer employment 7/1/2022 through 8/30/2022. As needed.
McDonald	Jennifer	Assistant Cook	DW	Hourly	6/13/2022	26.97	7/1/2022	Summer employment 7/1/2022 through 8/30/2022. As needed.
Versheck	Erin	Food Service Worker	DW	Hourly	6/13/2022	15.80	7/1/2022	Summer employment 7/1/2022 through 8/30/2022. As needed.
Camarda	Joseph	Intramural Athletics	DW	Hourly	6/13/2022	24.00	7/1/2021	2021-2022 school year. Not to exceed 20 hours. Boys Soccer
Costa	Peter	Intramural Athletics	DW	Hourly	6/13/2022	24.00	7/1/2021	2021-2022 school year. Not to exceed 20 hours. Girls Soccer
Melella	Samantha	Varsity Head Cheerleading--Fall (Year 1)	DW	Annual	6/13/2022	5,950	7/1/2022	Coaching appointment 2022-2023 school year
Antici	Brittany	NOCTI Cosmetology Performance Evaluator	DW	N/A	6/13/2022	N/A	6/13/2022	Resignation of 2021-2022 apointment
Acritelli	Richard	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Connelly	Grant	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Eichler	Chester	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Tsavos	Jonathan	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Parker	James	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Engellau	Jennifer	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Capell	Daniel	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Nobre	Anthony	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Gennari	Steven	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Shanahan	Sherin	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Pina	Nancy	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Elcik	Deborah	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Muratore	Kristina	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Nardiello	Cynthia	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act

Serpico	Gabriella	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Domenchello	Melissa	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Rhinehart	Annika	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Kistner	Christine	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Dicpinigaitis	Daniel	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Matura	Kevin	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Trusnovac	Damien	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Curry	Amanda	High School Credit Recovery/Regents Test Prep Summer Program	HS	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Frank-Ziegler	Leslie	Summer Program Nurse	DW	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Nash	Raffaella	Summer Program Nurse	DW	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Firrello	Shannon	Summer Program Nurse	DW	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Fioto	Eileen	FJC/JAE Summer Program Teacher	JAE	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Nobre	Kimberly	FJC/JAE Summer Program Teacher	JAE	Hourly	6/13/2022	79.50	7/1/2022	July 2022-August 2022; Funded through the ARP Act
Armine	Gregory	Special Area Chairperson Grades K-12	DW	Annual	6/13/2022	6,517	7/1/2022	2022-2023 school year
Fasano	JoAnna	Special Education Facilitator Grades K-2	FJC	Annual	6/13/2022	5,667	7/1/2022	2022-2023 school year
Behringer	Jamie	Special Education Facilitator Grades 3-5	JAE	Annual	6/13/2022	5,667	7/1/2022	2022-2023 school year
Hoenig	Laura	Special Education Facilitator Grades 6-8	MS	Annual	6/13/2022	5,667	7/1/2022	2022-2023 school year
Messinetti	Margaret	Special Education Facilitator Grades 9-12	HS	Annual	6/13/2022	5,667	7/1/2022	2022-2023 school year
Ferraro	Emily	Math K-2 Chair	FJC	Annual	6/13/2022	5,667	7/1/2022	2022-2023 school year
Varbero	Suzanne	Math 3-5 Chair	JAE	Annual	6/13/2022	5,667	7/1/2022	2022-2023 school year
Stueber	Carrie	Science K-2 Chair	FJC	Annual	6/13/2022	5,667	7/1/2022	2022-2023 school year
Friscia	Michael	Science 3-5 Chair	JAE	Annual	6/13/2022	5,667	7/1/2022	2022-2023 school year
Gerbino	Jessica	Curriculum Writing	FJC	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMH Grade K. General Fund. Up to twenty-five (25) hours. Project completion by 10/31/2022.
Gallino	Nicole	Curriculum Writing	FJC	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMH Grade K. General Fund. Up to twenty-five (25) hours. Project completion by 10/31/2022.
Golding	Jennifer	Curriculum Writing	FJC	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMH Grade K. General Fund. Up to ten (10) hours. Project completion by 10/31/2022.
Meschi	Jennifer	Curriculum Writing	FJC	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMH Grade 1. General Fund. Up to seventeen (17) hours. Project completion by 10/31/2022.

Filippi	Elizabeth	Curriculum Writing	FJC	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 1. General Fund. Up to seventeen (17) hours. Project completion by 10/31/2022.
Casswell	Carrie	Curriculum Writing	FJC	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 1. General Fund. Up to seventeen (17) hours. Project completion by 10/31/2022.
Golding	Jennifer	Curriculum Writing	FJC	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 1. General Fund. Up to nine (9) hours. Project completion by 10/31/2022.
Schirtzer	Nichole	Curriculum Writing	FJC	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 2. General Fund. Up to twenty (20) hours. Project completion by 10/31/2022.
Williams	James	Curriculum Writing	FJC	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 2. General Fund. Up to twenty (20) hours. Project completion by 10/31/2022.
Golding	Jennifer	Curriculum Writing	FJC	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 2. General Fund. Up to twenty (20) hours. Project completion by 10/31/2022.
Oliveto	AnnMarie	Curriculum Writing	JAE	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 3. General Fund. Up to twenty (20) hours. Project completion by 10/31/2022.
Marte	Gina	Curriculum Writing	JAE	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 3. General Fund. Up to twenty (20) hours. Project completion by 10/31/2022.
Pagnotta	Rebecca	Curriculum Writing	JAE	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 3. General Fund. Up to twenty (20) hours. Project completion by 10/31/2022.
Ross-Licata	Allison	Curriculum Writing	JAE	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 4. General Fund. Up to twenty-five (25) hours. Project completion by 10/31/2022.
Jackson	Kristie	Curriculum Writing	JAE	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 4. General Fund. Up to twenty-five (25) hours. Project completion by 10/31/2022.
Oliveto	AnnMarie	Curriculum Writing	JAE	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 4. General Fund. Up to ten (10) hours. Project completion by 10/31/2022.
Oliveto	AnnMarie	Curriculum Writing	JAE	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 5. General Fund. Up to nine (9) hours. Project completion by 10/31/2022.
Falcone	David	Curriculum Writing	JAE	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 5. General Fund. Up to seventeen (17) hours. Project completion by 10/31/2022.
Frischia	Michael	Curriculum Writing	JAE	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 5. General Fund. Up to seventeen (17) hours. Project completion by 10/31/2022.
Arnesen	Jaimie	Curriculum Writing	JAE	Hourly	6/13/2022	49.00	7/1/2022	Writers Workshop HMM Grade 5. General Fund. Up to seventeen (17) hours. Project completion by 10/31/2022.
Russo	Adrienne	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Amalfitano	Jacqueline	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year

Apicella	Linda	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
DeLucia	Donna	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Giacalone	Eileen	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Giammarella	Lisa	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Iacona	Marlo	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Klints	Chelsea	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Krase	Dawn	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Monastero-Poveromo	Jean	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Mood	Melissa	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Strauch	Deborah	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Spadafina	Dawn	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Traube Grodotzke	Sheila	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
Trude	Lori	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year
White	Kelly	Chaperone	DW	Hourly	6/13/2022	See below*	7/1/2022	2022-2023 school year

*Up to two hours: \$57.00; in excess of two hours: \$85.00; Junior/Senior Prom: \$57.00 per hour 2022/2023 school year

Rocky Point UFSD
Personnel Schedule for Board of Education Approval - 6/13/22

6/23/2022 Schedule-F Community Education

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Jordan	James	Boys Basketball	DW	Hourly	6/13/2022	50.00	7/1/2022	2022-2023 school year
Lynch	Harrison	Boys Basketball	DW	Hourly	6/13/2022	25.00	7/1/2022	2022-2023 school year
Fertig	Tyler	Boys Basketball	DW	Hourly	6/13/2022	15.00	7/1/2022	2022-2023 school year
Brooks	Tesia	Girls Basketball	DW	Hourly	6/13/2022	50.00	7/1/2022	2022-2023 school year
Rhinehart	Annika	Girls Lacrosse	DW	Hourly	6/13/2022	50.00	7/1/2022	2022-2023 school year
Camarda	Joseph	Coed Soccer	DW	Hourly	6/13/2022	50.00	7/1/2022	2022-2023 school year
Costa	Peter	Coed Soccer	DW	Hourly	6/13/2022	50.00	7/1/2022	2022-2023 school year
Bittner	Katie	Volunteer - Field Hockey	DW	N/A	6/13/2022	N/A	7/1/2022	2022-2023 school year
Lynch	Reagan	Field Hockey	DW	Hourly	6/13/2022	50.00	7/1/2022	2022-2023 school year
Bryan	Kayla	Field Hockey	DW	Hourly	6/13/2022	25.00	7/1/2022	2022-2023 school year
White	Kelly	Driver Education Clerical	DW	Hourly	6/13/2022	38.52	7/1/2022	2022-2023 school year
Romano	Josephine	Driver Education Clerical	DW	Hourly	6/13/2022	20.00	7/1/2022	2022-2023 school year
Mood	Melissa	Sub. Driver Education Clerical	DW	Hourly	6/13/2022	48.98	7/1/2022	2022-2023 school year
O'Connor	Kimberly	Kids Yoga	DW	Hourly	6/13/2022	50.00	7/1/2022	2022-2023 school year
Mancuso	Frank	Driver Education Lecture	DW	Per Session	6/13/2022	2,220.00	7/1/2022	2022-2023 school year
Boyle	Natalie	Country Line Dancing	DW	Hourly	6/13/2022	50.00	7/1/2022	2022-2023 school year
Budd Walsh	Judith	TaiChi	DW	Hourly	6/13/2022	50.00	7/1/2022	2022-2023 school year
Fogal	Theresa	Painting/Crafts/Quilting	DW	Hourly	6/13/2022	50.00	7/1/2022	2022-2023 school year
LaMacchia	Joseph	Adult Basketball	DW	Hourly	6/13/2022	25.00	7/1/2022	2022-2023 school year
Kuhn	Alexa	Field Hockey/Girls Lacrosse/Girls Basketball	DW	Hourly	6/13/2022	15.00	7/1/2022	2022-2023 school year
Perrotte	Jennifer	Volleyball	DW	Hourly	6/13/2022	50.00	7/2/2022	2022-2023 school year
Kuhn	Alexa	Volleyball	DW	Hourly	6/13/2022	15.00	7/3/2022	2022-2023 school year
Fitzpatrick	Kelly	Softball	DW	Hourly	6/13/2022	50.00	7/4/2022	2022-2023 school year