

**AGENDA**  
**ROCKY POINT PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING**  
**March 18, 2013**

**I Meeting called to Order:**

Present: Michael Nofi, President  
Diane Burke, Vice President  
John Lessler, Trustee  
Kathleen Hegggers, Trustee  
Scott Reh, Trustee  
Michael F. Ring, Ed.D., Superintendent of Schools  
Deborah De Luca, Ed.D., Assistant Superintendent  
Gregory Hilton, School Business Official  
Susan Wilson, Executive Director for Educational Services  
Patricia Jones, District Clerk

Absent:

**Executive Session**

At \_\_\_\_\_ p.m. motion made and seconded to adjourn to Executive Session to discuss \_\_\_\_\_.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**The Board returned to Open Session at \_\_\_\_\_ p.m.**

**Pledge of Allegiance**

- **Superintendent's Report**

**II Minutes**

**BE IT RESOLVED**, that the Minutes of the following Board of Education Meeting be accepted as presented: **February 13, 2013.**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**III Treasurer's Reports**

**BE IT RESOLVED**, that the Board of Education accepts the Treasurer's Reports for the month of February 2013 as presented.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**IV Extra-Classroom Activity Account Treasurer Report**

**BE IT RESOLVED**, that the Board of Education accepts the Extra Classroom Activity Treasurer Report for the month of February 2013 as presented.

Motion\_\_\_\_\_2<sup>nd</sup>\_\_\_\_\_Vote\_\_\_\_\_

**V Financial Reports**

**BE IT RESOLVED**, that the Board of Education accepts the Financial Reports for the month of February 2013 as presented.

Motion\_\_\_\_\_2<sup>nd</sup>\_\_\_\_\_Vote\_\_\_\_\_

**VI Budget Transfer Summary – February 2013**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the February 2013 Budget Transfer Summary Report.

Motion\_\_\_\_\_2<sup>nd</sup>\_\_\_\_\_Vote\_\_\_\_\_

**VII Internal Claims Audit Report – February 2013**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the February 2013 Internal Claims Audit Report.

Motion\_\_\_\_\_2<sup>nd</sup>\_\_\_\_\_Vote\_\_\_\_\_

**VIII Limited Income Disability Tax Exemption-2013 Tax Year**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the change to the Limited Income Disability Tax Exemption according to the attached amended income schedule.

Motion\_\_\_\_\_2<sup>nd</sup>\_\_\_\_\_Vote\_\_\_\_\_

**IX Inactive Extra-Classroom Clubs**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following attached list of inactive extra-classroom clubs and the funds of those clubs be transferred to the Student Council account.

Motion\_\_\_\_\_2<sup>nd</sup>\_\_\_\_\_Vote\_\_\_\_\_

**X 2011/2012 Capital Improvement – Phase 3 Toilet Reconstruction – Bid Rejection**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rejects the bid opened on February 27, 2013 for Toilet Reconstruction (Rocky Point High School) as per the attached bid sheet.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XI                    2013-2014 BOCES Cooperative Bidding Services Purchasing Contracts**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Rocky Point Board of Education approves the resolution to participate in the BOCES Cooperative Bidding Services Purchasing Contracts for the 2013-2014 fiscal year on an “as needed” basis as per the attached Joint Municipal Cooperative Bidding Program Resolution.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XII                    Application for Career and Technical Education Program Approval – Cosmetology**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the application for Career and Technical Education Program – Cosmetology – and authorizes the President of the Board of Education to execute same on behalf of the Board of Education.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XIII                    Adoption of the Revised and Updated Next STEP Five Year Strategic Plan**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the revised and updated Next STEP Five Year Strategic Plan as heretofore submitted.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XIV                    Rocky Point PTA Donation – FJC Library Books**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the \$1,488.23 donation from the Rocky Point PTA.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$1,488.23 as a result of the donation from the Rocky Point PTA.

**BE IT FURTHER RESOLVED**, that the following budget code be adjusted to reflect said increase:

A 2610 485 01 0000

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XV George Reh Memorial Scholarship**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the establishment of the George Reh Memorial Scholarship as per the criteria defined on the attached and accepts the scholarship donations totaling \$8,554.00, as attached.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XVI Resolution to Present for Public Vote on May 21, 2013 the Creation of a Capital Reserve Fund Known as Capital Reserve Fund 2013**

**BE IT HEREBY RESOLVED**, that a new Capital Reserve Fund is hereby authorized to be established in accordance with the provisions of Education Law Section 3651, to be designated "Capital Reserve Fund 2013" (the Fund) for the purpose of providing moneys for future capital improvements, including but not limited to: construction, reconstruction, alteration and improvements to District facilities and the sites thereof; and the acquisition of vehicles, and other equipment, furnishings, machinery, apparatus for the District; the probable term of said Fund will not exceed ten (10) years from the date of its establishment; the ultimate principal amount therein to total \$10,000,000, plus interest earnings thereon; with such principal amount to be provided from unassigned fund balances in the District's General Fund in the current and future fiscal years, sufficient to fund said \$10,000,000 principal amount.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XVII Committees on Special Education/Preschool Special Education Recommendations**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 3-18-13-A and Schedule 3-18-13 B.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XVIII Memorandum of Agreement between the Board of Education and the Rocky Point Teachers' Association**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and the Rocky Point Teachers' Association for the purpose of granting sick bank days to a tenured teacher as set forth in Article XVII, Section 2 of the Collective Bargaining Agreement between the Rocky Point Union Free School District and the Rocky Point Teachers' Association and hereby agrees to waive the application and approval process set forth within, as per the attached.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XIX Settlement Agreement and Release between the Rocky Point Board of Education and Tamara Hicks-Llewellyn**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education enters into a Settlement Agreement and Release with Tamara Hicks-Llewellyn

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XX Appointment of Plant Facilities Administrator**

**BE IT RESOLVED** that the Board of education of the Rocky Point UFSD approves the employment agreement between the Board of education and Christopher Malone, Plant Facilities Administrator, from March 20, 2013 through June 30, 2013 and authorizes the President of the Board of Education to execute same on behalf of the Board of Education.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXI Personnel**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

At \_\_\_\_\_ P.M. motion made and seconded to go into executive session to discuss particular personnel matters.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**Adjournment**

I move that the Board of Education adjourns the meeting at \_\_\_\_\_ P.M.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**MINUTES**  
**ROCKY POINT PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING**  
**February 13, 2013**

Mr. Nofi called the meeting to order at 7:05 P.M. in the library of the Frank J. Carasiti Elementary School.

Present: Michael Nofi, President  
Diane Burke, Vice President  
Kathleen Heggors, Trustee  
Scott Reh, Trustee  
Michael F. Ring, Ed.D., Superintendent of Schools  
Gregory Hilton, School Business Official  
Susan Wilson, Executive Director for Educational Services  
Patricia Jones, District Clerk

Absent: John Lessler, Trustee  
Deborah De Luca, Ed.D., Assistant Superintendent

**Pledge of Allegiance**

Mr. Nofi invited Dr. Ring to begin with the Superintendent's Report.

**SUPERINTENDENT'S REPORT**

Referencing the intensity of the past weekend snowstorm, Dr. Ring extended his gratitude to Mr. Hilton, Mr. Drenckhahn and the custodial staff for the phenomenal efforts they put forth in order to clear away and clean up the unprecedented amount of snowfall.

Dr. Ring invited Mr. DeBenedetto to the microphone to begin the building principal reports.

**Mr. John DeBenedetto, Principal, Rocky Point High School**

- Second semester report cards have been posted to the parent portal.
- The annual Patriotic Concert was held on February 5<sup>th</sup>. The concert was hosted by the high school orchestra, 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grade bands and the high school chorus. Also performing at the concert was the 8<sup>th</sup> grade chorus and the 5<sup>th</sup> grade High Notes Select Chorus.
- Students will view an assembly program entitled "Stories of Substance." A series of vignettes will touch upon issues facing teenagers such as bullying, substance abuse and distracted driving.
- This year's musical production is "Guys and Dolls." The students will perform a special production for senior citizens on February 27<sup>th</sup>. General performances are scheduled for February 28<sup>th</sup> through March 1<sup>st</sup>.

- Inspired by their teacher's personal reflection essays regarding the Sandy Hook tragedy, students Sarah Whitworth and Rachel Dwyer created "Peace Week." Students and staff participated through writings on post-it notes reflecting ways to be more peaceful. The post-it notes were then displayed in the main lobby of the high school. The post-it notes were surrounded by paper snowflakes created by the student body in support for the Sandy Hook Elementary School.
- On February 1<sup>st</sup> the advanced level French students hosted a middle school French Day for sixth graders. Through a series of activities, sixth grade students were exposed to all things French, including French cuisine.
- The Wrestling team has been named League VI champions.
- The Junior Varsity Cheerleaders defended their title and won the LICCA Long Island Championship. The Varsity Cheerleading team just returned from the UCA Nationals held in Orlando. Mr. DeBenedetto voiced his pride for their hard work and dedication to the sport.
- The Girls Winter Track team competed in the small school County Championship and placed in the shot put and 4x200 relay.
- The Boys Varsity Basketball team made the playoffs scheduled for February 14, 2013.

**Dr. Scott O'Brien, Principal, Rocky Point Middle School**

- Report cards have been posted to the parent portal.
- Tryouts for this year's play, *The Little Mermaid, Jr.*, have been completed. Performances will begin in March.
- Dr. O'Brien thanked Mr. DeBenedetto and the high school students for hosting French Day. Special thanks to Ms. Daly and her students for participating in this event.
- The Rocky Point Middle School Robotics Club participated in the "9<sup>th</sup> Annual First Lego League Qualifier Tournament." Thirty-six teams competed at Central Islip High School during a two day tournament for a limited number of slots in the "Championship Tournament" to be held in March at Longwood High School. Each team designed a robot to complete multiple tasks on a predetermined field map and presented a solution to a panel of judges for difficulties affecting our senior citizens. Dr. O'Brien proudly announced that the Rocky Point "Radical Robotix" team took home the 2<sup>nd</sup> place "Champion Award." This award is the most prestigious award of the First Lego League.
- All 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students will participate in an assembly presentation by Detective Graziano of the Suffolk County Cyber Crimes Unit. Detective Graziano will speak to the students about internet safety and cyber bullying with the most up-to-date information about how to stay safe while using the internet.
- Due to this week's inclement weather, an abbreviated edition of Spirit Week was sponsored by the student government.
- Parent orientation for incoming sixth grade students is scheduled for March 7<sup>th</sup> at 6:30 PM in the high school auditorium. Current fifth graders will be visiting the middle school later this year for the student portion of the sixth grade orientation.

**Ms. Linda Towlen, Principal, Joseph A. Edgar School**

- JAE students participated in different PARP activities during the last week of January and the first week of February. Ms. Towlen thanked the PTA for organizing the event.
- The High Notes Select Chorus performed in the Patriotic Concert at the high school on February 5<sup>th</sup>. Ms. Towlen thanked Mr. Knapp and the singers for all their hard work and the wonderful performance.
- On February 7<sup>th</sup>, the annual Jump Rope for Heart fundraiser was held. The students raised \$9,065.76. Student Ken Massa was this year's top fund raiser. Ms. Towlen thanked Ms. Amoscato, Ms. Famighetti and Mr. Camarda for organizing the annual event.
- The Student Council collected 1,170 cans of soup for the first "Souper Bowl." Students in Mrs. Marte's class collected the most cans (158) and were acknowledged with a bagel breakfast. The soup was donated to a local charity.
- The Technology Club created videos for entry into "Next Vista's Mountains of Creativity" video contest. Fifth grader, Kayla Smith, has been named a finalist. Special thanks to Ms. Varriale for her work with the club.
- Ms. Towlen wished everyone a restful and enjoyable mid-winter recess and encouraged all to take the time to read a good book.

**Mrs. Virginia Kelly-Gibbons, Principal, Frank J. Carasiti Elementary School**

- The PARP program began during the month of February with the theme "Read Around the World." Each night the students read with a parent or special family member. Following daily announcements, team standings were announced.
- Author and illustrator, Peter Catalanotto, joined the students for two assemblies. The students enjoyed learning about his development of story ideas and his pointers on drawing like an illustrator.
- Story night was successful. Parents and children came to hear Mrs. Kelly-Gibbons and Dr. Herbert read fairy tales, followed by chocolate milk and cookies served in the kitchen by their teachers. Mrs. Kelly-Gibbons thanked the teachers for their participation in this event and offered a special thank you to the PTA for all its hard work making PARP so successful.
- Mrs. Kelly-Gibbons acknowledged Mrs. Adamski for her involvement with the KIN program for which \$650.00 was raised through "stickergrams."
- Mrs. Kelly-Gibbons encouraged her students to enjoy a good book during the mid-winter recess.

Mr. Nofi thanked the building principals for their reports.

Mr. Nofi opened the floor to questions and/or comments from meeting attendees.

- Justine Kotarski asked for clarification of the early dismissal information announcement that was made on Friday afternoon. Ms. Kotarski expressed her view that the announcement was misleading and as a result she was not at the bus stop when her child was being dropped off several minutes earlier than she expected. Dr. Ring responded that he was responsible for the early dismissal



message released to parents. Dr. Ring explained that the fifteen minute early dismissal pertained to the high school and middle school only in an effort to ensure the FJC and JAE buses would be on time and not unduly delayed. Following continued discussion between Ms. Kotarski and Dr. Ring concerning the matter, Dr. Ring cited the inability of administration to control the time it takes the buses to travel in inclement weather to the inclement bus stops that are utilized during these weather conditions and that in these instances busses may be earlier or later than times scheduled for regular bus stops.

- Donna Masterson addressed the board with her concerns regarding additional security in the buildings, particularly after normal school hours when the buildings are being used by community programs. Ms. Masterson asked the board what actions were being considered to obtain additional security in the schools. Mr. Nofi responded that the administration was presently reviewing current and augmented security measures and that the administration would present its findings to the board for further review. Mrs. Hegggers expressed her understanding of Ms. Masterson's security concerns and the after-school building usage protocols. Mrs. Burke offered that she was not of the opinion that one person seated at a front door was the answer. Mr. Nofi commented that it is the district's responsibility to secure the safety of the students during the school day and that it was the responsibility of the coaches to monitor security of the students after hours. Mr. Nofi reviewed options for the district, including not opening the buildings for community use after hours. Mr. Nofi remarked that the safety of the students is of the utmost importance to the board and administration. Mr. Nofi thanked Ms. Masterson for her well stated concerns.

There were no other questions or comments. Mr. Nofi reminded meeting attendees they would have another opportunity to speak at the end of the meeting.

#### **MINUTES**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that the Minutes of the following Board of Education Meeting be accepted as presented: **Regular Meeting, January 14, 2013.**

All in favor – Motion carried 4-0

#### **TREASURER'S REPORT**

Upon a motion made by Kathleen Hegggers and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the Treasurer's Report for the month of January 2013 as presented.

All in favor – Motion carried 4-0

#### **EXTRA-CLASSROOM ACTIVITY ACCOUNT TREASURER REPORT**

Upon a motion made by Diane Burke and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the Extra Classroom Activity Treasurer Report for the month of January 2013 as presented.

All in favor – Motion carried 4-0

#### **FINANCIAL REPORTS**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the Financial Reports for the month of January 2013 as presented.

All in favor – Motion carried 4-0

#### **BUDGET TRANSFER SUMMARY – JANUARY 2013**

Upon a motion made by Kathleen Hegggers and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the January 2013 Budget Transfer Summary Report.

All in favor – Motion carried 4-0

#### **INTERNAL CLAIMS AUDIT REPORT – JANUARY 2013**

Upon a motion made by Diane Burke and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the January 2013 Internal Claims Audit Report.

All in favor – Motion carried 4-0

#### **MEDICAID CONSULTANT SERVICES CONTRACT – SIVIC SOLUTIONS GROUP, LLC**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into an agreement with Sivic Solutions Group, LLC for Medicaid consultant services for the period of January 1, 2013 through June 30, 2013.

All in favor – Motion carried 4-0

#### **SURPLUS TEXTBOOKS**

Upon a motion made by Kathleen Hegggers and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of textbooks.

All in favor – Motion carried 4-0

**SURPLUS ITEMS**

Upon a motion made by Diane Burke and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of surplus equipment.

All in favor – Motion carried 4-0

**SALE OF 1995 FORD F-350 RACK TRUCK**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the sale of the 1995 Ford F-350 Rack Truck, VIN Number 1FDKF37H5SNB44 for \$2,550.00, the highest bid, through Auctions International, Inc.

All in favor – Motion carried 4-0

**SALE OF 1999 DODGE RAM 250 PICK-UP TRUCK (RE-BID)**

Upon a motion made by Kathleen Hegggers and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the sale of the 1999 Dodge Ram 250 Pick-Up Truck, VIN Number 3B7KF26Z4XM559664 for \$1,125.00, the highest bid, through Auctions International, Inc.

All in favor – Motion carried 4-0

**RESOLUTION TO APPROVE THE PROPERTY TAX CAP FORM**

Upon a motion made by Diane Burke and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Rocky Point Union Free School District Property Tax Cap Form, as attached.

All in favor – Motion carried 4-0

**DONATIONS FROM ROCKY POINT PTA AND ROCKY POINT ATHLETIC BOOSTER CLUB – “STORIES OF SUBSTANCE” PROGRAM**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the \$1,000.00 donation from the Rocky Point PTA and the \$200.00 donation from the Rocky Point Athletic Booster Club for the “Stories of Substance” Program.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$1,200.00 as a result of the donation from the Rocky Point PTA and the Rocky Point Athletic Booster Club.

**BE IT FURTHER RESOLVED**, that the following budget code be adjusted to reflect said increase:

A 2110 490 04 0000                      \$1,200.00

All in favor – Motion carried 4-0

Mr. Nofi thanked the PTA and the Booster Club for this generous donation.

**DONATION FROM ROCKY POINT ATHLETIC BOOSTER CLUB FOR CHALLENGE DAY**

Upon a motion made by Kathleen Hegggers and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the \$100.00 donation from the Rocky Point Athletic Booster Club for Challenge Day.

Motion carried – 4-0

Mr. Nofi thanked the Booster Club for the donation.

**DONATION FROM ROCKY POINT PTA – AUTHOR VISIT (FJC)**

Upon a motion made by Diane Burke and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the \$775.13 donation from the Rocky Point PTA for author Peter Catalanotto’s program, “Writing and Illustrating Books for Children, at the Frank J. Carasiti Elementary School.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$775.13 as a result of the donation from the Rocky Point PTA.

**BE IT FURTHER RESOLVED**, that the following budget code be adjusted to reflect said increase:

A 2110 490 04 0000                      \$775.13

All in favor – Motion carried 4-0

Mr. Nofi expressed his gratitude to the PTA for the donation.

**BUDGET VOTE AND TRUSTEE ELECTION**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Annual Budget Vote and Trustee Election in the Rocky Point School District, Town of Brookhaven, Suffolk County, New York be held on Tuesday, May 21, 2013 from 7:00 A.M. to 9:00 P.M., and further

**BE IT RESOLVED**, that pursuant to Section 2017 of the Education Law, a Public Hearing for the purpose of discussion of the expenditure of funds and the budgeting thereof be held at 5:30 PM on May 7, 2013 at the Frank J. Carasiti Elementary School, Rocky Point, New York and further

**BE IT RESOLVED**, that Legal Notice of the Public Hearing, as required by law, be published in the *LONG ISLAND BUSINESS NEWS*, on April 5, April 19, April 26, and May 3, and in *THE VILLAGE BEACON RECORD* on April 4, April 18, April 25, and May 2 and further

**BE IT RESOLVED**, the Legal Notice of the Annual Budget Vote and Trustee Election, as required by law, be published in the *LONG ISLAND BUSINESS NEWS* on April 5, April 19, April 26, and May 3 and in *THE VILLAGE BEACON RECORD* on April 4, April 18, April 25, and May 2 and further

**BE IT RESOLVED**, that the following school is hereby designated as polling place:

Polling and Registration Place:                      Rocky Point High School Gymnasium

**BE IT RESOLVED**, that the Board of Education, in addition to the legal publication in four editions of each of the two above-mentioned newspapers, will send a notice with all information relative to the date and time of election to all residents and taxpayers within the District, and further

**BE IT RESOLVED**, that the residents of the Rocky Point School District may register to vote for School District Elections at the office of the District Clerk between the hours of 9:00 AM and 3:00 PM on any day that the office is open, and in the evening on May 14, 2013 until 9:00 PM. However, such registration will not take place less than five (5) days preceding any School District Election, and further

**BE IT RESOLVED**, that the District Clerk be authorized to assign the necessary personnel to function as Election Inspectors, and further

**BE IT RESOLVED**, that the final tally of votes shall be held at the Rocky Point High School, 82 Rocky Point-Yaphank Road, Rocky Point, New York at 9:00 PM on the evening of the election as soon thereafter as the election inspectors can supply the necessary information.

All in favor – Motion carried 4-0

**APPOINTMENT OF CHAIRPERSON; BOARD OF REGISTRATION; CHIEF INSPECTOR; POLL CLERKS; TELLERS; SUBSTITUTE TELLERS AND SUBSTITUTE POLL CLERKS FOR ANNUAL SCHOOL BUDGET VOTE/ELECTION TO BE HELD ON MAY 21, 2013 AND APPOINTMENT OF BOARD OF REGISTRATION FOR SPECIAL VOTER REGISTRATION TO BE HELD ON MAY 14, 2013**

Upon a motion made by Kathleen Hegggers and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education appoints the Chairperson; Board of Registration; Chief Inspector; Poll Clerks; Tellers and Substitute Poll Clerks and Tellers at an hourly rate of \$10.00, as per the attached list.

All in favor – Motion carried 4-0

**APPOINTMENT OF THE 2012-2013 MEDICAID COMPLIANCE OFFICER**

Upon a motion made by Diane Burke and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, Dr. Deborah De Luca be appointed to serve as District Medicaid Compliance Officer during the 2012-2013 school year.

All in favor – Motion carried 4-0

**ROCKY POINT SCHOOLS DISTRICT-WIDE SAFETY PLAN – REVISED JANUARY 2013**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts the Rocky Point Schools District-Wide Safety Plan – Revised January 2013

All in favor – Motion carried 4-0

**COMMITTEES ON SPECIAL EDUCATION RECOMMENDATIONS**

Upon a motion made by Kathleen Heggens and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 2-13-13-A and 2-13-13-B.

All in favor – Motion carried 4-0

#### **PERSONNEL**

Upon a motion made by Diane Burke and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 4-0

#### **EXAMINATION OF A DISTRICT EMPLOYEE**

Upon a motion made by Scott Reh and seconded by Kathleen Heggens, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

**WHEREAS**, a certain employee made known to the Board of Education has recently exhibited behavior that has raised concerns with regard to the health, safety and welfare of students and others

and

**WHEREAS**, such behavior may impact this employee's capacity to perform his/her duties and responsibilities,

**NOW THEREFORE**, pursuant to Section 913 of the Education Law,

**IT IS HEREBY RESOLVED** that this employee is directed to report to the school district physician for a physical examination to determine his/her capacity to perform the duties required of such employee on or before Friday, March 1, 2013 or any adjourned date.

All in favor – Motion carried 4-0

Mr. Nofi opened the floor to questions and/or comments from meeting attendees.

- Mr. Reh shared that he was in attendance at the UCA National Cheerleading Competition in Orlando, Florida. Mr. Reh commended the members of the Varsity Girls Cheerleading team and their coaches, Mrs. Anna Spallina and Ms. Lenee Passiglia, for the professionalism and sportsmanship they displayed throughout the competition. In addition, Mr. Reh praised Amy Agnesini for her

enthusiastic and constant professional support of the team and its coaches. Mr. Reh also extended his gratitude to parents, Mrs. Johannesen and Mrs. Orlando, for their extraordinary contributions to the program and the athletes.

- Dr. Ring offered his congratulations to the team and coaches and announced that they would be publicly recognized at the March Board of Education meeting.

There were no further comments.

## **ADJOURNMENT**

At 7:35 p.m. a motion was made by Diane Burke and seconded by Kathleen Hegggers for the Board of Education to adjourn the meeting.

All in favor – Motion carried 4-0

Respectfully submitted,

Patricia Jones  
District Clerk



**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FINANCE REPORTS  
FOR THE MONTH ENDED FEBRUARY 2013**

**BOARD MEETING BOOK**

TREASURER'S REPORT  
EXTRA-CLASSROOM ACTIVITY TREASURER'S REPORT

**REPORTS FILED IN DISTRICT CLERKS OFFICE:**

**CASH REPORT**

**CASH FLOW REPORT**

**GENERAL FUND**

TRIAL BALANCE  
REVENUE STATUS REPORT  
APPR. BUDGET STATUS REPORT

**CAFETERIA FUND**

TRIAL BALANCE  
REVENUE STATUS REPORT  
APPR. BUDGET STATUS REPORT

**FEDERAL FUND**

TRIAL BALANCE  
REVENUE STATUS REPORT  
APPR. BUDGET STATUS REPORT

**CAPITAL FUND**

TRIAL BALANCE  
REVENUE STATUS REPORT  
APPR. BUDGET STATUS REPORT

**TRUST AND AGENCY FUND**

TRIAL BALANCE

**SCHOLARSHIP FUND**

TRIAL BALANCE

**DEBT SERVICE FUND**

TRIAL BALANCE  
REVENUE STATUS REPORT  
APPR. BUDGET STATUS REPORT

**STUDENT ACTIVITY**

TRIAL BALANCE

**Rocky Point Union Free School District  
Treasurer's Report  
For the Month Ended: February 28, 2013**

Rocky Point Union Free School District  
Treasurer's Report  
General Fund - Money Market A204  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013		103,051.76
Receipts:			
	Interest	<u>39.53</u>	39.53
Disbursements:		<u>0.00</u>	<u>0.00</u>
Total available balance per General Ledger as of:	2/28/2013		<u>103,091.29</u>
Bank Balance as of:	2/28/2013		<u>103,091.29</u> 0.00

Prepared by: Linda Beliski  
Date: 3/4/2013

Reviewed by: J. Hooley  
Date: 3/4/2013

Statement of Account



014730

ROCKY POINT UFSD  
 ROCKY POINT SCHOOL  
 90 ROCKY POINT-YAPHANK ROAD  
 ROCKY POINT NY 11778

February 28, 2013  
 Total days in statement period: 28  
 (0)  
 Page 1 of 1

Direct Inquiries to:  
 CALL CENTER  
 1-800-894-0300

Peoples United Bank  
 293 Route 25A  
 Rocky Point, NY 11778

**Summary of Account Balance**

<i>Account</i>	<i>Ending Balance</i>
Municipal Money Market	\$103,091.29

**Municipal Money Market**

Average balance \$103,051.76  
 Interest paid year to date \$83.29

Date	Description	Additions	Subtractions	Balance
01-31	Beginning balance			\$103,051.76
02-28	#Interest	39.53		103,091.29
02-28	<b>Ending totals</b>	<b>39.53</b>	<b>.00</b>	<b>\$103,091.29</b>

Annual percentage yield earned 0.50%  
 Interest-bearing days 28  
 Average balance for APY \$103,051.76  
 Interest earned \$39.53

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**DETAIL ACCOUNT TRANSACTIONS - A 204 MONEY MARKET-PEOPLES UNITED BANK - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	103,051.76
02/28/13	1021295			INTEREST REVENUE	CR-13	39.53	0.00	103,091.29
				<b>TOTALS</b>		<b>39.53</b>	<b>0.00</b>	<b>103,091.29</b>

Report Completed 8:49 AM

Rocky Point Union Free School District  
Treasurer's Report  
General Fund - Investment A2008  
As of February 28, 2013

Reconciled Balance as of: 1/31/2013 19,439,110.94

Receipts:

Tax Revenue	3,383,647.00	
Federal Cafeteria Revenue	39,670.00	
State Summer School Revenue	131,552.52	
Summer School HDCP Revenue	27,861.71	
State Aid for Cleary School	48,259.20	
Title I A&D Revenue	93,272.00	
IDEA 611 Revenue	177,629.00	
IDEA Discretionary Revenue	74,259.00	
VLT Lottery Grant	128,346.67	
Interest	<u>5,465.77</u>	
		4,109,962.87

Disbursements:

Funding Transfer:	Net Payroll	1,945,451.31	
Funding Transfer:	Payroll Deductions	1,282,941.04	
Funding Transfer:	AP Warrants	<u>1,009,212.08</u>	
			<u>(4,237,604.43)</u>

Total available balance per General Ledger as of: 2/28/2013 19,311,469.38

Bank Balance as of: 2/28/2013 19,311,469.38

Prepared by: Linda Bilski  
Date: 3/6/2013

Reviewed by: J. H. Murray  
Date: 3/6/2013

A2008

ExportData[6]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSO  
GENERAL FUND INVESTMENT ACCOUNT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

0 ENCLOSURES Page 1 of 2

Government Bking Cking w/i

Opening balance	02-01-13	19,439,110.94
+Deposits/Credits	8	4,104,497.10
-Checks/Debits	8	4,238,090.12
-Service charge		0.00
+Interest paid		5,951.46
Ending balance	02-28-13	19,311,469.38
Days in Statement Period	28	

INTEREST INFORMATION

Average Daily Balance	19,392,575.92
Days in Earnings Period	28
Interest Earned	5,951.46
Annual Percentage Yield Earned	0.40 %
Interest Paid this Year	10,386.50
Interest paid during 2012	60,387.93

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				19,439,110.94
02-01	ACH deposit			48,259.20	19,487,370.14
	NYS OSC ACH				
	020113 ROCKY POINT SCHOOL DIS AP0000307508				
02-04	ACH deposit			345,160.00	19,832,530.14
	NYS OSC ACH				
	020413 ROCKY POINT SCHOOL DIS AP0000309932				
02-07	ACH deposit			131,552.52	19,964,082.66
	NYS OSC ACH				
	020713 ROCKY POINT SCHOOL DIS AP0000313915				
02-07	Book transfer debit		159,197.66		19,804,885.00
02-08	ACH deposit			39,670.00	19,844,555.00
	NYS OSC ACH				
	020813 ROCKY POINT SCHOOL DIS AP0000315996				
02-08	Book transfer debit		1112,818.50		18,731,736.50
02-08	Book transfer debit		707,673.91		18,024,062.59
02-12	ACH deposit			27,861.71	18,051,924.30

**DETAIL ACCOUNT TRANSACTIONS - A 2008 CAPITAL ONE INVESTMENT - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	19,439,110.94
02/01/13	1021263			STATE AID REC'BLE FOR CLE	CR-13	48,259.20	0.00	19,487,370.14
02/04/13	1021260			IDEA 611 REVENUE '13	CR-13	177,629.00	0.00	19,664,999.14
02/04/13	1021257			TITLE I A&D REVENUE '13	CR-13	93,272.00	0.00	19,758,271.14
02/04/13	1021261			IDEA DISCRET. REVENUE & R	CR-13	74,259.00	0.00	19,832,530.14
02/07/13	1021255			FUNDING WARRANT #53	CR-13	0.00	159,197.66	19,673,332.48
02/07/13	1021262			SUMMER SCHOOL STATE RE	CR-13	131,552.52	0.00	19,804,885.00
02/08/13	1021266			TRUST & AGENCY DEDUCTIO	CR-13	0.00	707,673.91	19,097,211.09
02/08/13	1021267			FUNDING NET PAYROLL 2.15.	CR-13	0.00	1,112,818.50	17,984,392.59
02/08/13	1021268			FEDERAL BREAKFAST REVE	CR-13	5,212.00	0.00	17,989,604.59
02/08/13	1021269			FEDERAL LUNCH REVENUE J	CR-13	34,458.00	0.00	18,024,062.59
02/12/13	1021270			SUM. SCHL. HDCP REVENUE	CR-13	27,861.71	0.00	18,051,924.30
02/14/13	1021265			FUNDING WARRANT #54	CR-13	0.00	93,493.63	17,958,430.67
02/15/13	1021276			TAX WARRANT #5	CR-13	2,213,601.00	0.00	20,172,031.67
02/22/13	1021281			VLT LOTTERY GRANT REVEN	CR-13	128,346.67	0.00	20,300,378.34
02/22/13	1021277			TAX WARRANT #6	CR-13	1,170,046.00	0.00	21,470,424.34
02/27/13	1021279			TRUST & AGENCY DEDUCTIO	CR-13	0.00	575,267.13	20,895,157.21
02/27/13	1021280			FUNDING NET PAYROLL 3.1.1	CR-13	0.00	832,632.81	20,062,524.40
02/28/13	1021282			FUNDING WARRANT #56	CR-13	0.00	756,520.79	19,306,003.61
02/28/13	1021287			INTEREST REVENUE	CR-13	5,465.77	0.00	19,311,469.38
				<b>TOTALS</b>		<b>4,109,962.87</b>	<b>4,237,604.43</b>	<b>19,311,469.38</b>

Report Completed 12:59 PM



Rocky Point Union Free School District  
Treasurer's Report  
General Fund - Operating A2009  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013	2,000,000.00
Receipts:		0.00
Disbursements:		<u>0.00</u>
Total available balance per General Ledger as of:	2/28/2013	<u><u>2,000,000.00</u></u>
Bank Balance as of:	2/28/2013	<u><u>2,000,000.00</u></u> 0.00

Prepared by: Linda Belski  
Date: 3/1/2013

Reviewed by: J. Flanagan  
Date: 3/1/2013

A2009

ExportData[8]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
OPERATING ACCOUNT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

0 ENCLOSURES Page 1 of 1

Government Banking Checking

Opening balance	02-01-13	2,000,000.00
+Deposits/Credits	0	0.00
-Checks/Debits	0	0.00
-Service charge		0.00
Ending balance	02-28-13	2,000,000.00
Days in Statement Period	28	
END OF STATEMENT		

**DETAIL ACCOUNT TRANSACTIONS - A 2009 CAPITAL ONE OPERATING - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	2,000,000.00
					TOTALS	0.00	0.00	2,000,000.00

Report Completed 2:39 PM

Rocky Point Union Free School District  
Treasurer's Report  
General Fund - AP Checking A2010  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013		1,300,567.86
<b>Receipts:</b>			
	Medicare Reimbursement	31,482.71	
	Medicaid Reimbursement	1,370.56	
	Lost Book	15.00	
	Refund	199.32	
	Donation-PTA	2,263.36	
	Funding Transfer	1,009,212.08	
	Interest	<u>440.03</u>	
			1,044,983.06
<b>Disbursements:</b>			
	Cash Disbursements	<u>1,009,212.08</u>	<u>(1,009,212.08)</u>
Total available balance per General Ledger as of:			<u>1,336,338.84</u>
		2/28/2013	
Bank Balance as of:	2/28/2013		2,111,940.59
Less:	Outstanding Checks		(775,601.75)
Adjusted Bank Balance as of:			<u>1,336,338.84</u>
		2/28/2013	

Prepared by: Linda Bilski  
Date: 3/1/2013

Reviewed by: J. H. Henshaw  
Date: 3/1/2013

A2010

ExportData[7]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
GENERAL FUND CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

Special handle

136 ENCLOSURES Page 1 of 5

Government Bking Cking w/i

Opening balance	02-01-13	2,036,346.10
+Deposits/Credits	11	1,044,543.03
-Checks/Debits	136	969,388.57
-Service charge		0.00
+Interest paid		440.03
Ending balance	02-28-13	2,111,940.59
Days in Statement Period	28	

INTEREST INFORMATION

Average Daily Balance	1,433,826.09
Days in Earnings Period	28
Interest Earned	440.03
Annual Percentage Yield Earned	0.40 %
Interest Paid this Year	1,039.94
Interest paid during 2012	4,565.56

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				2,036,346.10
02-01	Customer deposit			989.45	2,037,335.55
02-01	Check withdrawal	93878	627,822.44		1,409,513.11
02-01	Check withdrawal	93838	8,433.00		1,401,080.11
02-01	Check withdrawal	93926	700.00		1,400,380.11
02-01	Check withdrawal	93830	513.00		1,399,867.11
02-01	Check withdrawal	93802	175.00		1,399,692.11
02-04	Check withdrawal	93915	12,745.00		1,386,947.11
02-04	Check withdrawal	93909	1,239.69		1,385,707.42
02-04	Check withdrawal	93906	954.44		1,384,752.98
02-04	Check withdrawal	93911	800.00		1,383,952.98
02-04	Check withdrawal	93919	273.73		1,383,679.25
02-04	Check withdrawal	932	263.94		1,383,415.31
02-04	Check withdrawal	93912	216.00		1,383,199.31
02-04	Check withdrawal	93897	176.71		1,383,022.60
02-04	Check withdrawal	93903	175.92		1,382,846.68
02-04	Check withdrawal	93930	154.41		1,382,692.27
02-04	Check withdrawal	93920	133.10		1,382,559.17
02-04	Check withdrawal	93904	85.00		1,382,474.17
02-05	Miscellaneous credit			11,827.46	1,394,301.63

**ROCKY POINT UFSD  
OUTSTANDING CHECK LIST  
AS OF FEBRUARY 28, 2013**

<b>CHECK#</b>	<b>CHECK DATE</b>	<b>CHECK AMOUNT</b>
90737	12/21/2011	\$75.00
92683	9/12/2012	\$11,987.61
93295	11/27/2012	\$175.00
93304	11/28/2012	\$40.00
93403	12/11/2012	\$70.00
93495	12/18/2012	\$599.40
93509	12/18/2012	\$599.40
93605	12/18/2012	\$599.40
93850	1/15/2013	\$65.00
93881	1/22/2013	\$4,285.15
93975	2/5/2013	\$270.00
94017	2/26/2013	\$400.00
94018	2/26/2013	\$50.00
94019	2/26/2013	\$461.76
94020	2/26/2013	\$63.28
94021	2/26/2013	\$482.00
94022	2/26/2013	\$33.68
94023	2/26/2013	\$23.13
94024	2/26/2013	\$318.43
94025	2/26/2013	\$458.91
94026	2/26/2013	\$146.74
94027	2/26/2013	\$440.00
94028	2/26/2013	\$229.00
94029	2/26/2013	\$755.16
94030	2/26/2013	\$1,217.52
94031	2/26/2013	\$11,416.48
94032	2/26/2013	\$135.00
94033	2/26/2013	\$36,703.28
94034	2/26/2013	\$299.20
94035	2/26/2013	\$28.37
94036	2/26/2013	\$175.00
94037	2/26/2013	\$3,149.90
94039	2/26/2013	\$16,246.15
94040	2/26/2013	\$275.95
94041	2/26/2013	\$60.54
94042	2/26/2013	\$1,873.80
94043	2/26/2013	\$105.24
94044	2/26/2013	\$216.00
94045	2/26/2013	\$494.98
94046	2/26/2013	\$300.00
94047	2/26/2013	\$74.52
94048	2/26/2013	\$166.59
94049	2/26/2013	\$140.00
94050	2/26/2013	\$55.00
94051	2/26/2013	\$58.79
94052	2/26/2013	\$49,594.36
94053	2/26/2013	\$962.50
94054	2/26/2013	\$616,250.64
94055	2/26/2013	\$2,400.00
94056	2/26/2013	\$68.04
94057	2/26/2013	\$1,848.68
94058	2/26/2013	\$585.82
94059	2/26/2013	\$330.00
94060	2/26/2013	\$1,244.67

94061	2/26/2013	\$460.00
94062	2/26/2013	\$164.43
94063	2/26/2013	\$15.00
94064	2/26/2013	\$540.00
94065	2/26/2013	\$40.60
94066	2/26/2013	\$69.09
94067	2/26/2013	\$199.00
94068	2/26/2013	\$1,348.83
94069	2/26/2013	\$275.00
94070	2/26/2013	\$699.00
94071	2/26/2013	\$133.50
94072	2/26/2013	\$36.31
94073	2/26/2013	\$1,016.82
94074	2/26/2013	\$33.33
94075	2/26/2013	\$1,465.77
		<u>\$775,601.75</u>

**DETAIL ACCOUNT TRANSACTIONS - A 2010 CAPITAL ONE AP CHECKING - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	1,300,567.86
02/01/13	1021250			DONATION - PTA	CR-13	775.13	0.00	1,301,342.99
02/01/13	1021251			REFUND - STERICYCLE	CR-13	199.32	0.00	1,301,542.31
02/01/13	1021252			LOST BOOK	CR-13	15.00	0.00	1,301,557.31
02/05/13	1021254			HEALTH, DENTAL, LIFE	CR-13	11,827.46	0.00	1,313,384.77
02/06/13				* SEE CASH DISBURSEMENT	CD-53	0.00	159,197.66	1,154,187.11
02/07/13	1021255			FUNDING WARRANT #53	CR-13	159,197.66	0.00	1,313,384.77
02/07/13	1021294			MEDICAID REIMBURSEMENT	CR-13	1,370.56	0.00	1,314,755.33
02/08/13	1021259			HEALTH, DENTAL, LIFE	CR-13	9,996.39	0.00	1,324,751.72
02/13/13				* SEE CASH DISBURSEMENT	CD-54	0.00	93,493.63	1,231,258.09
02/14/13	1021265			FUNDING WARRANT #54	CR-13	93,493.63	0.00	1,324,751.72
02/15/13	1021271			HEALTH, DENTAL	CR-13	5,776.62	0.00	1,330,528.34
02/15/13	1021272			DENTAL	CR-13	1,580.64	0.00	1,332,108.98
02/15/13	1021273			DONATION FROM RP PTA - F	CR-13	1,488.23	0.00	1,333,597.21
02/26/13	1021278			DENTAL	CR-13	2,301.60	0.00	1,335,898.81
02/27/13				* SEE CASH DISBURSEMENT	CD-56	0.00	756,520.79	579,378.02
02/28/13	1021282			FUNDING WARRANT #56	CR-13	756,520.79	0.00	1,335,898.81
02/28/13	1021291			INTEREST REVENUE	CR-13	440.03	0.00	1,336,338.84
				<b>TOTALS</b>		<b>1,044,983.06</b>	<b>1,009,212.08</b>	<b>1,336,338.84</b>

Report Completed 3:50 PM



Rocky Point Union Free School District  
Treasurer's Report  
General Fund - Investment A2011  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013	6,000,827.24
Receipts:		
	Interest	1,149.28
		1,149.28
Disbursements:		
		<u>0.00</u>
Total available balance per General Ledger as of:	2/28/2013	<u>6,001,976.52</u>
Bank Balance as of:	2/28/2013	<u>6,001,976.52</u>
		0.00

Prepared by: Linda Bolski  
Date: 3/1/2013

Reviewed by: K. Flanagan  
Date: 3/1/2013

A2011

# J.P.Morgan

Cash Reporting -- Summary View

Date Range: 02/01/2013 - 02/28/2013

\*\* Informational Purposes Only \*\*

Amount Range: All Amounts

Includes Credits and Debits for: All Transaction Types

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Bank: JPMorgan Chase Bank, N.A. (NY)

Currency: US Dollar

---

Account Name: GENERAL FUND MONEY MARKET

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## Balances

Opening Balance 02/04/2013 6,000,827.24

Closing Balance 02/28/2013 6,001,976.52

<u>Date</u>	<u>Your Ref Number</u>	<u>Bank Ref Number</u>	<u>Description</u>	<u>Credits</u>
02/28/2013			INTEREST PAYMENT	1,149.28

<u>Date</u>	<u>Your Ref Number</u>	<u>Bank Ref Number</u>	<u>Description</u>	<u>Debits</u>
NO DEBITS REPORTED				

**DETAIL ACCOUNT TRANSACTIONS - A 2011 CHASE GENERAL FUND MM - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	6,000,827.24
02/28/13	1021293			INTEREST REVENUE	CR-13	1,149.28	0.00	6,001,976.52
				TOTALS		1,149.28	0.00	6,001,976.52

Report Completed 3:54 PM

Rocky Point Union Free School District  
Treasurer's Report  
Cafeteria ACH - C205  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013		23,091.05
Receipts:			
	Café Sales	<u>14,322.00</u>	14,322.00
Disbursements:			<u>0.00</u>
Total available balance per General Ledger as of:	2/28/2013		<u><u>37,413.05</u></u>
Bank Balance as of:	2/28/2013		36,518.05
Add:	Deposits in Transit		895.00
Adjusted Bank Balance as of:	2/28/2013		<u><u>37,413.05</u></u>

Prepared by:  
Date:

Linda Bielcki  
3/7/2013

Reviewed by:  
Date:

J. Holloway  
3/7/2013

MultiDay Balance Report -- for Linda Bilski

Date range: Feb 01, 2013 thru Feb 28, 2013

Ge  
on  
05  
at  
08

Bank Name TD Bank  
Account Name: Cafeteria Fund ACH Revenue (USD)

Account Summary	Amount
Opening Ledger (as of 02/01/2013)	\$21,651.05
Total Credits	\$14,867.00
Total Debits	\$0.00
Closing Ledger (as of 02/28/2013)	\$36,518.05

*Jan DIT*  
 $1,440. - = 13,427. - + 895. - = 14,322. -$  ✓  
*Feb Dep on Mar. BS*  
 $20$

Detail Credit Transactions	Amount	Availability	Bank Ref.	Cust Ref.	Deposit Item Detail	Notes
02/01/2013 ACH Credit Received	\$375.00		050744148	0000000000		AC-MERCHANT BANKCD - DEPOSIT 362303167880
02/01/2013 ACH Credit Received	\$285.00		050944202	0000000000		AC-MERCHANT BANKCD - DEPOSIT 362303181881
02/01/2013 ACH Credit Received	\$280.00		050844175	0000000000		AC-MERCHANT BANKCD - DEPOSIT 362303172880
02/01/2013 ACH Credit Received	\$240.00		051044230	0000000000		AC-MERCHANT BANKCD - DEPOSIT 362303194884
02/04/2013 ACH Credit Received	\$465.00		759358405	0000000000		AC-MERCHANT BANKCD - DEPOSIT 362303181881
02/04/2013 ACH Credit Received	\$315.00		759158325	0000000000		AC-MERCHANT BANKCD - DEPOSIT 362303167880
02/04/2013 ACH Credit Received	\$290.00		759458445	0000000000		AC-MERCHANT BANKCD - DEPOSIT 362303194884
02/04/2013 ACH Credit Received	\$260.00		759058285	0000000000		AC-MERCHANT BANKCD - DEPOSIT 362303194884
02/04/2013 ACH Credit Received	\$210.00		759258365	0000000000		AC-MERCHANT BANKCD - DEPOSIT 362303172880
02/04/2013 ACH Credit Received	\$105.00		759558485	0000000000		AC-MERCHANT BANKCD - DEPOSIT 362303167880
02/04/2013 ACH Credit Received	\$100.00		758958245	0000000000		AC-MERCHANT BANKCD - DEPOSIT

DETAIL ACCOUNT TRANSACTIONS - C 205 TD-CAFETERIA ACH REVENUE - 02/01/13 - 02/28/13

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	23,091.05
02/28/13	1021301			FJC ACH	CR-13	5,242.00	0.00	28,333.05
02/28/13	1021302			JAЕ ACH	CR-13	2,880.00	0.00	31,213.05
02/28/13	1021303			RPHS ACH	CR-13	1,750.00	0.00	32,963.05
02/28/13	1021304			RPMS ACH	CR-13	4,450.00	0.00	37,413.05
				<b>TOTALS</b>		<b>14,322.00</b>	<b>0.00</b>	<b>37,413.05</b>

Report Completed 9:56 AM

Rocky Point Union Free School District  
Treasurer's Report  
Cafeteria Checking - C207  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013	517,463.32
Receipts:		
	Student Deposits	41,211.21
	Interest	162.41
		41,373.62
Disbursements:		
	Bank Adjustment	19.00
	NSF Checks	20.00
	Cash Disbursements	34,533.06
		(34,572.06)
Total available balance per General Ledger as of:	2/28/2013	524,264.88
Bank Balance as of:	2/28/2013	532,905.05
Less:	Outstanding Checks	(11,779.54)
Add:	Deposit in Transit	3,139.37
Adjusted Bank Balance as of :	2/28/2013	524,264.88

Prepared by: Linda Bilski  
Date: 3/5/2013

Reviewed by: J. Holloway  
Date: 3/5/2013

ExportData[9]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
CAFETERIA CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

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Government Bking Cking w/i

Opening balance	02-01-13	526,375.24
+Deposits/Credits	59	40,803.01
-Checks/Debits	29	34,435.61
-Service charge		0.00
+Interest paid		162.41
Ending balance	02-28-13	532,905.05
Days in Statement Period	28	

INTEREST INFORMATION

Average Daily Balance	529,213.98
Days in Earnings Period	28
Interest Earned	162.41
Annual Percentage Yield Earned	0.40 %
Interest Paid this Year	335.77
Interest paid during 2012	729.49

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				526,375.24
02-01	Customer deposit			660.23	527,035.47
02-01	Customer deposit			512.25	527,547.72
02-01	Customer deposit			281.89	527,829.61
02-01	Customer deposit			271.75	528,101.36
02-04	Customer deposit			1,690.03	529,791.39
02-04	Customer deposit			1,005.05	530,796.44
02-04	Customer deposit			869.70	531,666.14
02-04	Customer deposit			813.20	532,479.34
02-04	Customer deposit			311.20	532,790.54
02-04	Customer deposit			270.25	533,060.79
02-04	Check withdrawal	8977	1,193.84		531,866.95
02-04	Check withdrawal	8976	434.55		531,432.40
02-05	Customer deposit			1,150.52	532,582.92
02-05	Customer deposit			812.35	533,395.27
02-05	Customer deposit			526.44	533,921.71
02-05	Customer deposit			416.49	534,338.20
02-05	Customer deposit			363.70	534,701.90
02-06	Customer deposit			1,311.65	536,013.55
02-06	Customer deposit			764.10	536,777.65



Bank Reconciliation Outstanding Checks Listing as of 02/28/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT	CLEARED	CLEAR DATE
8734	10/02/12	ADLER, JUDY	0.15	N	
8744	10/02/12	BettyJean O'Connor	0.15	N	
8746	10/02/12	Brian Russell	0.05	N	
8749	10/02/12	CHERYL CASSAR	0.05	N	
8751	10/02/12	Daniel Francis Sullivan	0.05	N	
8753	10/02/12	Deborah Przybylinski	0.60	N	
8755	10/02/12	Dina Geraldine Rotondi	0.10	N	
8759	10/02/12	EDWARD LLOYD	0.21	N	
8767	10/02/12	John Lebens	0.30	N	
8770	10/02/12	Joseph Staudt	9.75	N	
8773	10/02/12	KENNETH WALKER	0.15	N	
8775	10/02/12	Louis Scicutella	0.30	N	
8778	10/02/12	Margaret Gohn	15.75	N	
8779	10/02/12	Margaret Jannace	0.10	N	
8781	10/02/12	MARION LEWIS	1.50	N	
8792	10/02/12	Robert Whyte	0.20	N	
8793	10/02/12	Ruth Spoleti	0.05	N	
8800	10/02/12	Theresa Stankiewicz	0.85	N	
8802	10/02/12	Vincent Ortolani	0.15	N	
8910	12/18/12	LONG ISLAND EQUIP SERVICE	1,185.05	N	
8933	01/08/13	LONG ISLAND EQUIP SERVICE	908.30	N	
8950	01/15/13	LONG ISLAND EQUIP SERVICE	215.00	N	
8985	02/05/13	DOMINOS PIZZA	9,035.00	N	
9003	02/26/13	MODERN ITALIAN BAKERY	405.73	N	
GRAND TOTAL			11,779.54		
TOTAL CHECKS			24		

Report Completed 3:56 PM

**DETAIL ACCOUNT TRANSACTIONS - C 207 CAPITAL ONE CHECKING - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	517,463.32
02/01/13	1021305			CAFT RECEIPTS	CR-8	1,690.03	0.00	519,153.35
02/01/13	1021305			CAFT RECEIPTS	CR-8	270.25	0.00	519,423.60
02/01/13	1021305			CAFT RECEIPTS	CR-8	869.70	0.00	520,293.30
02/01/13	1021305			CAFT RECEIPTS	CR-8	813.20	0.00	521,106.50
02/01/13	1021305			CAFT RECEIPTS	CR-8	311.20	0.00	521,417.70
02/04/13	1021306			CAFT RECEIPTS	CR-8	1,150.52	0.00	522,568.22
02/04/13	1021306			CAFT RECEIPTS	CR-8	363.70	0.00	522,931.92
02/04/13	1021306			CAFT RECEIPTS	CR-8	812.35	0.00	523,744.27
02/04/13	1021306			CAFT RECEIPTS	CR-8	416.49	0.00	524,160.76
02/04/13	1021306			CAFT RECEIPTS	CR-8	526.44	0.00	524,687.20
02/05/13	1021307			CAFT RECEIPTS	CR-8	1,311.65	0.00	525,998.85
02/05/13	1021307			CAFT RECEIPTS	CR-8	189.75	0.00	526,188.60
02/05/13	1021307			CAFT RECEIPTS	CR-8	764.10	0.00	526,952.70
02/05/13	1021307			CAFT RECEIPTS	CR-8	353.40	0.00	527,306.10
02/05/13	1021307			CAFT RECEIPTS	CR-8	292.17	0.00	527,598.27
02/06/13				* SEE CASH DISBURSEMENT	CD-28	0.00	34,127.33	493,470.94
02/06/13	1021308			CAFT RECEIPTS	CR-8	1,295.65	0.00	494,766.59
02/06/13	1021308			CAFT RECEIPTS	CR-8	759.30	0.00	495,525.89
02/06/13	1021308			CAFT RECEIPTS	CR-8	298.25	0.00	495,824.14
02/06/13	1021308			CAFT RECEIPTS	CR-8	303.59	0.00	496,127.73
02/06/13	1021308			CAFT RECEIPTS	CR-8	334.95	0.00	496,462.68
02/07/13	1021309			CAFT RECEIPTS	CR-8	1,364.40	0.00	497,827.08
02/07/13	1021309			CAFT RECEIPTS	CR-8	595.67	0.00	498,422.75
02/07/13	1021309			CAFT RECEIPTS	CR-8	267.50	0.00	498,690.25
02/07/13	1021309			CAFT RECEIPTS	CR-8	688.67	0.00	499,378.92
02/07/13	1021309			CAFT RECEIPTS	CR-8	411.30	0.00	499,790.22
02/08/13	1021310			CAFT RECEIPTS	CR-8	1,118.69	0.00	500,908.91
02/08/13	1021310			CAFT RECEIPTS	CR-8	0.00	19.00	500,889.91
02/08/13	1021310			CAFT RECEIPTS	CR-8	502.65	0.00	501,392.56
02/08/13	1021310			CAFT RECEIPTS	CR-8	314.88	0.00	501,707.44
02/08/13	1021310			CAFT RECEIPTS	CR-8	450.20	0.00	502,157.64
02/11/13	188			NSF CHECK-SACHSE-LUPPIN	JE-18	0.00	20.00	502,137.64
02/13/13	1021311			CAFT RECEIPTS	CR-8	1,120.35	0.00	503,257.99
02/13/13	1021311			CAFT RECEIPTS	CR-8	78.40	0.00	503,336.39
02/13/13	1021311			CAFT RECEIPTS	CR-8	1,499.95	0.00	504,836.34
02/13/13	1021311			CAFT RECEIPTS	CR-8	293.85	0.00	505,130.19
02/13/13	1021311			CAFT RECEIPTS	CR-8	305.10	0.00	505,435.29
02/14/13	1021312			CAFT RECEIPTS	CR-8	993.50	0.00	506,428.79
02/14/13	1021312			CAFT RECEIPTS	CR-8	691.80	0.00	507,120.59
02/14/13	1021312			CAFT RECEIPTS	CR-8	444.28	0.00	507,564.87
02/14/13	1021312			CAFT RECEIPTS	CR-8	268.40	0.00	507,833.27
02/15/13	1021313			CAFT RECEIPTS	CR-8	1,178.00	0.00	509,011.27

**DETAIL ACCOUNT TRANSACTIONS - C 207 CAPITAL ONE CHECKING - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/15/13	1021313			CAF'T RECEIPTS	CR-8	1,013.35	0.00	510,024.62
02/15/13	1021313			CAF'T RECEIPTS	CR-8	502.50	0.00	510,527.12
02/15/13	1021313			CAF'T RECEIPTS	CR-8	531.99	0.00	511,059.11
02/25/13	1021314			CAF'T RECEIPTS	CR-8	1,534.00	0.00	512,593.11
02/25/13	1021314			CAF'T RECEIPTS	CR-8	1,787.45	0.00	514,380.56
02/25/13	1021314			CAF'T RECEIPTS	CR-8	344.48	0.00	514,725.04
02/25/13	1021314			CAF'T RECEIPTS	CR-8	291.00	0.00	515,016.04
02/26/13	1021315			CAF'T RECEIPTS	CR-8	1,441.25	0.00	516,457.29
02/26/13	1021315			CAF'T RECEIPTS	CR-8	1,184.85	0.00	517,642.14
02/26/13	1021315			CAF'T RECEIPTS	CR-8	300.31	0.00	517,942.45
02/26/13	1021315			CAF'T RECEIPTS	CR-8	440.31	0.00	518,382.76
02/27/13				* SEE CASH DISBURSEMENT	CD-29	0.00	405.73	517,977.03
02/27/13	1021316			CAF'T RECEIPTS	CR-8	1,367.66	0.00	519,344.69
02/27/13	1021316			CAF'T RECEIPTS	CR-8	1,041.45	0.00	520,386.14
02/27/13	1021316			CAF'T RECEIPTS	CR-8	378.91	0.00	520,765.05
02/27/13	1021316			CAF'T RECEIPTS	CR-8	198.05	0.00	520,963.10
02/28/13	1021320			CAF'T RECEIPTS	CR-8	3,139.37	0.00	524,102.47
02/28/13	1021292			INTEREST REVENUE	CR-13	162.41	0.00	524,264.88
				<b>TOTALS</b>		<b>41,373.62</b>	<b>34,572.06</b>	<b>524,264.88</b>

DIT

Report Completed 3:41 PM

Rocky Point Union Free School District  
Treasurer's Report  
Cafeteria Fund ACH C208  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013		0.00
Receipts:		<u>1,120.00</u>	1,120.00
Disbursements:			<u>0.00</u>
Total available balance per General Ledger as of:	2/28/2013		<u><u>1,120.00</u></u>
Bank Balance as of:	2/28/2013		0.00
Add:	Deposit in Transit		<u>1,120.00</u>
Adjusted Bank Balance as of:	2/28/2013		<u><u>1,120.00</u></u> 0.00

Prepared by: Linda Bilski  
Date: 3/7/2013

Reviewed by: J. Holloway  
Date: 3/7/2013

# J.P.Morgan

Cash Reporting -- Summary View

Date Range: 02/01/2013 - 02/28/2013

**\*\* Informational Purposes Only \*\***

Amount Range: All Amounts

Includes Credits and Debits for: All Transaction Types

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Bank: JPMorgan Chase Bank, N.A. (NY)

Currency: US Dollar

---

Account Name: SCHOOL LUNCH ACH

---

**Balances**

Opening Balance 02/04/2013 0.00

Closing Balance 02/28/2013 0.00

<u>Date</u>	<u>Your Ref Number</u>	<u>Bank Ref Number</u>	<u>Description</u>	<u>Credits</u>
02/19/2013			SERVICE FEE REVERSAL	264.14
<u>Date</u>	<u>Your Ref Number</u>	<u>Bank Ref Number</u>	<u>Description</u>	<u>Debits</u>
02/15/2013			SERVICE FEE	264.14

DETAIL ACCOUNT TRANSACTIONS - C 208 CHASE ACH REVENUE - 02/01/13 - 02/28/13

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/28/13	1021303			RPHS ACH	CR-13	1,120.00	0.00	1,120.00
					TOTALS	1,120.00	0.00	1,120.00

Report Completed 9:57 AM

Rocky Point Union Free School District  
Treasurer's Report  
Federal Fund Checking - F205  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013		84,619.32
Receipts:			
	Interest	<u>24.15</u>	24.15
Disbursements:			
	Cash Disbursements	<u>24,893.12</u>	<u>(24,893.12)</u>
Total available balance per General Ledger as of:	2/28/2013		<u>59,750.35</u>
Bank Balance as of:	2/28/2013		60,081.20
Less:	Outstanding Checks		<u>(330.85)</u>
Adjusted Bank Balance as of :	2/28/2013		<u>59,750.35</u>

Prepared by:  
Date:

Linda Beliski  
3/4/2013

Reviewed by:  
Date:

J. Holloway  
3/4/2013

F205

ExportData[7]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
FEDERAL CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

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Government Bking Cking w/i

Opening balance	02-01-13	84,887.83
+Deposits/Credits	0	0.00
-Checks/Debits	11	24,830.78
-Service charge		0.00
+Interest paid		24.15
Ending balance	02-28-13	60,081.20
Days in Statement Period	28	

INTEREST INFORMATION

Average Daily Balance	78,706.80
Days in Earnings Period	28
Interest Earned	24.15
Annual Percentage Yield Earned	0.40 %
Interest Paid this Year	64.03
Interest paid during 2012	1,199.91

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				84,887.83
02-07	Check withdrawal	3842	150.00		84,737.83
02-15	Check withdrawal	3840	10.51		84,727.32
02-19	Check withdrawal	3850	7,020.00		77,707.32
02-20	Check withdrawal	3846	3,120.00		74,587.32
02-20	Check withdrawal	3844	1,344.21		73,243.11
02-20	Check withdrawal	3847	61.59		73,181.52
02-20	Check withdrawal	3845	14.36		73,167.16
02-21	Check withdrawal	3848	3,300.00		69,867.16
02-22	Check withdrawal	3849	673.26		69,193.90
02-25	Check withdrawal	3843	36.85		69,157.05
02-26	Check withdrawal	3851	9,100.00		60,057.05
02-28	Interest paid			24.15	60,081.20
	Ending balance				60,081.20

CHECKS PAID DURING STATEMENT PERIOD \* INDICATES CHECK OUT OF SEQUENCE

Date	Check No.	Amount	Date	Check No.	Amount
02-15	3840	10.51	02-07	3842*	150.00
02-25	3843	36.85	02-20	3844	1,344.21



**Bank Reconciliation Outstanding Checks Listing as of 02/28/13**

CHECK#	ISSUE DATE	PAYEE	AMOUNT	CLEARED	CLEAR DATE
3774	06/19/12	NORTHERN TERMINUS INC.	51.00	N	
3826	11/20/12	NORTHERN TERMINUS INC.	57.00	N	
3852	02/26/13	GABRINOWITZ, NICOLE	23.74	N	
3853	02/26/13	SCHOOLHOUSE OUTFITTERS LL -	199.11	N	
GRAND TOTAL			330.85		
TOTAL CHECKS			4		

Report Completed 8:35 AM

**DETAIL ACCOUNT TRANSACTIONS - F 205 CAPITAL ONE CHECKING - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	84,619.32
02/13/13				* SEE CASH DISBURSEMENT	CD-20	0.00	24,670.27	59,949.05
02/27/13				* SEE CASH DISBURSEMENT	CD-21	0.00	222.85	59,726.20
02/28/13	1021290			INTEREST REVENUE	CR-13	24.15	0.00	59,750.35
				<b>TOTALS</b>		<b>24.15</b>	<b>24,893.12</b>	<b>59,750.35</b>

Report Completed 8:31 AM

Rocky Point Union Free School District  
Treasurer's Report  
Capital Fund Checking - H205  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013		694,752.27
Receipts:			
	Interest	207.60	207.60
Disbursements:			
	Cash Disbursement	23,894.06	(23,894.06)
Total available balance per General Ledger as of:	2/28/2013		671,065.81
Bank Balance as of:	2/28/2013		673,685.81
Less:	Outstanding Checks		(2,620.00)
Bank Balance as of:	2/28/2013		671,065.81
			0.00

Prepared by: Linda Bilski  
Date: 3/4/2013

Reviewed by: J. Hollway  
Date: 3/4/2013

H205

ExportData[2]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
CAPITAL FUND CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

9 ENCLOSURES Page 1 of 1

Government Bking Cking w/i

Opening balance	02-01-13	694,752.27
+Deposits/Credits	0	0.00
-Checks/Debits	9	21,274.06
-Service charge		0.00
+Interest paid		207.60
Ending balance	02-28-13	673,685.81
Days in Statement Period	28	

INTEREST INFORMATION

Average Daily Balance	676,450.94
Days in Earnings Period	28
Interest Earned	207.60
Annual Percentage Yield Earned	0.40 %
Interest Paid this Year	445.79
Interest paid during 2012	3,489.82

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				694,752.27
02-04	Check withdrawal	10011	14,362.78		680,389.49
02-05	Check withdrawal	10010	4,289.95		676,099.54
02-06	Check withdrawal	10009	703.00		675,396.54
02-06	Check withdrawal	10007	530.77		674,865.77
02-06	Check withdrawal	10006	39.25		674,826.52
02-07	Check withdrawal	10008	677.42		674,149.10
02-15	Check withdrawal	10013	116.42		674,032.68
02-20	Check withdrawal	10014	357.50		673,675.18
02-22	Check withdrawal	10012	196.97		673,478.21
02-28	Interest paid			207.60	673,685.81
	Ending balance				673,685.81

CHECKS PAID DURING STATEMENT PERIOD

Date	Check No.	Amount	Date	Check No.	Amount
02-06	10006	39.25	02-06	10007	530.77
02-07	10008	677.42	02-06	10009	703.00
02-05	10010	4,289.95	02-04	10011	14,362.78
02-22	10012	196.97	02-15	10013	116.42

**Bank Reconciliation Outstanding Checks Listing as of 02/28/13**

CHECK#	ISSUE DATE	PAYEE	AMOUNT	CLEARED	CLEAR DATE
858	02/26/13	J. C. BRODERICK & ASSOC.	2,620.00	N	
GRAND TOTAL			2,620.00		
TOTAL CHECKS			1		

Report Completed 9:18 AM

**DETAIL ACCOUNT TRANSACTIONS - H 205 CAPITAL ONE CHECKING - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	694,752.27
02/01/13	189			RCLS. CHECK DISBURSEMEN	JE-18	0.00	21,274.06	673,478.21
02/27/13				* SEE CASH DISBURSEMENT	CD-12	0.00	2,620.00	670,858.21
02/28/13	1021286			INTEREST REVENUE	CR-13	207.60	0.00	671,065.81
				<b>TOTALS</b>		<b>207.60</b>	<b>23,894.06</b>	<b>671,065.81</b>

Report Completed 10:49 AM

Rocky Point Union Free School District  
Treasurer's Report  
Trust and Agency Checking - T204  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013	1,814,767.26
Receipts:		
	Refund	99.00
	Donation for Live Like Susie	50.00
	Reclass Check Disbursement	21,274.06
	Funding Transfers	1,282,941.04
	Interest Revenue	<u>471.33</u>
		1,304,835.43
Disbursements:		
	Release Interfund Receivable	
	TSA Contribution	55,353.14
	Cash Disbursements	<u>1,176,201.21</u>
		<u>(1,231,554.35)</u>
Total available balance per General Ledger as of:	2/28/2013	<u><u>1,888,048.34</u></u>
Bank Balance as of:	2/28/2013	1,900,174.25
Less:	Outstanding Checks	<u>(12,125.91)</u>
Adjusted Bank Balance as of :	2/28/2013	<u><u>1,888,048.34</u></u>

Prepared by: Linda Bilski  
Date: 3/5/2013

Reviewed by: J. Hawley  
Date: 3/5/2013

T204

ExportData[4]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
TRUST AND AGENCY ACCOUNT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

22 ENCLOSURES Page 1 of 3

Government Bking Cking w/i

Opening balance	02-01-13	1,837,245.02
+Deposits/Credits	4	1,283,090.04
-Checks/Debits	30	1,220,632.14
-Service charge		0.00
+Interest paid		471.33
Ending balance	02-28-13	1,900,174.25
Days in Statement Period	28	

INTEREST INFORMATION

Average Daily Balance	1,535,814.96
Days in Earnings Period	28
Interest Earned	471.33
Annual Percentage Yield Earned	0.40 %
Interest Paid this Year	944.35
Interest paid during 2012	3,554.24

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				1,837,245.02
02-01	Wire transfer withdrawal		55,361.07		1,781,883.95
	The OMNI Group				
	020113 130201055508H400				
02-01	ACH withdrawal		375,281.23		1,406,602.72
	IRS USATAXPYMT				
02-01	ACH withdrawal		63,101.37		1,343,501.35
	020113 ROCKY POINT SCHOOL DIS *****3776				
	New York State 1573803455				
	020113 ROCKY POINT UNION FREE NY13WT004069151				
02-04	Check withdrawal	10004	17,688.20		1,325,813.15
02-04	Check withdrawal	9989	27.00		1,325,786.15
02-04	Check withdrawal	9981	27.00		1,325,759.15
02-05	Check withdrawal	10005	307.16		1,325,451.99
02-05	Check withdrawal	9993	54.00		1,325,397.99
02-05	Check withdrawal	9984	27.00		1,325,370.99
02-06	Check withdrawal	10003	3,182.67		1,322,188.32
02-06	Check withdrawal	9967	190.73		1,321,997.59
02-07	Check withdrawal	9988	27.00		1,321,970.59
02-08	Book transfer credit			707,673.91	2,029,644.50



**Bank Reconciliation Outstanding Checks Listing as of 02/28/13**

CHECK#	ISSUE DATE	PAYEE	AMOUNT	CLEARED	CLEAR DATE
10019	02/13/13	ROCKY POINT ADMIN ASSOCIA	703.00	N	
10024	02/13/13	VOTE COPE	356.75	N	
10025	02/26/13	AFLAC	3,182.67	N	
10026	02/26/13	AXA EQUITABLE	297.83	N	
10027	02/26/13	J.J. STANIS AND COMPANY,	7,253.72	N	
10028	02/26/13	SECURITY MUTUAL LIFE INS.	331.94	N	
GRAND TOTAL			12,125.91		
TOTAL CHECKS			6		

Report Completed 11:40 AM

**DETAIL ACCOUNT TRANSACTIONS - T 204 CAPITAL ONE TRUST & AGENCY - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	1,814,767.26
02/01/13	189			RCLS. CHECK DISBURSEMEN	JE-18	21,274.06	0.00	1,836,041.32
02/06/13	168			NON ELECTIVE TSA CONTRIB	JE-18	0.00	13,833.74	1,822,207.58
02/08/13	1021258			LIVE LIKE SUSIE MEMORIAL	CR-7	50.00	0.00	1,822,257.58
02/08/13	1021266			TRUST & AGENCY DEDUCTIO	CR-13	707,673.91	0.00	2,529,931.49
02/13/13				* SEE CASH DISBURSEMENT	CD-39	0.00	816.02	2,529,115.47
02/15/13	1021274			MONTH EMPLR RPT REFUND	CR-7	99.00	0.00	2,529,214.47
02/27/13	1021279			TRUST & AGENCY DEDUCTIO	CR-13	575,267.13	0.00	3,104,481.60
02/27/13				* SEE CASH DISBURSEMENT	CD-41	0.00	11,066.16	3,093,415.44
02/28/13				**SEE OPEN CASH DISBURSE	CD-40	0.00	649,301.30	2,444,114.14
02/28/13				* SEE CASH DISBURSEMENT	CD-38	0.00	515,017.73	1,929,096.41
02/28/13	1021289			INTEREST REVENUE	CR-13	471.33	0.00	1,929,567.74
02/28/13	195			TSA CONTRIBUTIONS	JE-18	0.00	41,519.40	1,888,048.34
<b>TOTALS</b>						<b>1,304,835.43</b>	<b>1,231,554.35</b>	<b>1,888,048.34</b>

Report Completed 10:22 AM

Rocky Point Union Free School District  
Treasurer's Report  
Net Payroll Checking - T205  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013	873,319.52
Receipts:		
	Interest	139.31
	Funding Transfer	<u>1,960,805.55</u>
		1,960,944.86
Disbursements:		
	Disburse Net Payroll	<u>1,971,491.25</u>
		<u>(1,971,491.25)</u>
Total available balance per General Ledger as of:	2/28/2013	<u><u>862,773.13</u></u>
Bank Balance as of:	2/28/2013	907,267.36
Less:	Outstanding Checks,	<u>(44,494.23)</u>
Adjusted Bank Balance as of:	2/28/2013	<u><u>862,773.13</u></u>

Prepared by: Linda Bielcki  
Date: 3/5/2013

Reviewed by: J. Holloway  
Date: 3/5/2013

T205

ExportData[6]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
PAYROLL ACCOUNT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

247 ENCLOSURES Page 1 of 9

Government Bking Cking w/i

Opening balance	02-01-13	874,358.63
+Deposits/Credits	2	1,945,451.31
-Checks/Debits	249	1,912,681.89
-Service charge		0.00
+Interest paid		139.31
Ending balance	02-28-13	907,267.36
Days in Statement Period	28	

INTEREST INFORMATION

Average Daily Balance	453,937.68
Days in Earnings Period	28
Interest Earned	139.31
Annual Percentage Yield Earned	0.40 %
Interest Paid this Year	221.11
Interest paid during 2012	1,245.44

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				874,358.63
02-01	Check withdrawal	82992	989.24		873,369.39
02-01	Check withdrawal	83004	578.75		872,790.64
02-01	Check withdrawal	83013	576.39		872,214.25
02-01	Check withdrawal	9999	490.49		871,723.76
02-01	ACH withdrawal		779,256.35		92,467.41
	PAYROLL ROCKYPT REG SALARY				
	020113 PAYROLL ROCKYPT				
02-01	Check withdrawal	82990	1,100.68		91,366.73
02-04	Check withdrawal	82987	2,709.10		88,657.63
02-04	Check withdrawal	82981	2,158.28		86,499.35
02-04	Check withdrawal	82991	1,834.49		84,664.86
02-04	Check withdrawal	83005	1,115.22		83,549.64
02-04	Check withdrawal	82984	434.19		83,115.45
02-04	Check withdrawal	82998	3,449.09		79,666.36
02-04	Check withdrawal	82997	3,425.60		76,240.76
02-04	Check withdrawal	82989	3,011.88		73,228.88
02-04	Check withdrawal	82985	2,693.63		70,535.25
02-04	Check withdrawal	82996	2,634.93		67,900.32
02-04	Check withdrawal	82983	2,340.19		65,560.13

**ROCKY POINT UFSD  
OUTSTANDING CHECK LIST  
AS OF FEBRUARY 28, 2013**

<u>Check #</u>	<u>Check Date</u>	<u>Check Amt.</u>
81705	6/22/2012	\$342.70
82145	6/29/2012	\$254.14
82166	6/29/2012	\$260.07
82177	6/29/2012	\$90.85
82978	2/1/2013	\$3,017.09
82979	2/1/2013	\$3,243.27
83049	2/15/2013	\$1,589.71
83054	2/15/2013	\$529.48
83056	2/15/2013	\$1,589.71
83061	2/15/2013	\$1,531.71
83068	2/15/2013	\$1,426.00
83096	2/15/2013	\$3,303.55
83109	2/15/2013	\$153.92
83117	2/15/2013	\$1,426.00
83130	2/15/2013	\$1,936.17
83147	2/15/2013	\$1,307.78
83170	2/15/2013	\$835.64
83172	2/15/2013	\$2,819.57
83174	2/15/2013	\$4,434.98
83179	2/15/2013	\$4,681.38
83187	2/15/2013	\$3,283.43
83189	2/15/2013	\$2,974.08
83190	2/15/2013	\$2,695.24
83237	2/15/2013	\$524.19
83240	2/15/2013	\$243.57
		<u>\$44,494.23</u>

DETAIL ACCOUNT TRANSACTIONS - T 205 CAPITAL ONE NET PAYROLL - 02/01/13 - 02/28/13

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	873,319.52
02/01/13	151			FICA & MED & T&A DEDUCTI	JE-17	0.00	858,672.75	14,646.77
02/08/13	1021267			FUNDING NET PAYROLL 2.15.	CR-13	1,112,818.50	0.00	1,127,465.27
02/15/13	177			FICA & MED & T&A DEDUCTI	JE-17	0.00	1,112,818.50	14,646.77
02/27/13	1021280			FUNDING NET PAYROLL 3.1.1	CR-13	832,632.81	0.00	847,279.58
02/28/13	1021288			INTEREST REVENUE	CR-13	139.31	0.00	847,418.89
02/28/13	197			COACHING CHECK VOIDS	JE-18	15,354.24	0.00	862,773.13
				<b>TOTALS</b>		<b>1,960,944.86</b>	<b>1,971,491.25</b>	<b>862,773.13</b>

Report Completed 3:03 PM

Rocky Point Union Free School District  
Treasurer's Report  
Scholarship Fund Checking - U200  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013		5,800.13
Receipts:			
	Interest	<u>1.78</u>	1.78
Disbursements:			<u>0.00</u>
Total available balance per General Ledger as of:	2/28/2013		<u><u>5,801.91</u></u>
Bank Balance as of:	2/28/2013		<u><u>5,801.91</u></u> 0.00

Prepared by: Linda Beliski  
Date: 3/4/2013

Reviewed by: J. H. Conway  
Date: 3/4/2013

6200

ExportData[2]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
SCHOLARSHIP CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

0 ENCLOSURES Page 1 of 1

Government Bking Cking w/i

Opening balance	02-01-13	5,800.13
+Deposits/Credits	0	0.00
-Checks/Debits	0	0.00
-Service charge		0.00
+Interest paid		1.78
Ending balance	02-28-13	5,801.91
Days in Statement Period	28	
Interest Paid this Year		3.41
Interest paid during 2012		19.91

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				5,800.13
02-28	Interest paid			1.78	5,801.91
	Ending balance				5,801.91
	END OF STATEMENT				



**DETAIL ACCOUNT TRANSACTIONS - U 200 CASH IN CHECKING - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	5,800.13
02/28/13	1021283			INTEREST REVENUE	CR-13	1.78	0.00	5,801.91
				<b>TOTALS</b>		<b>1.78</b>	<b>0.00</b>	<b>5,801.91</b>

Report Completed 11:55 AM

Rocky Point Union Free School District  
Treasurer's Report  
Scholarship Fund - Money Market U201  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013		18,733.00
Receipts:			
	Interest	<u>5.75</u>	5.75
Disbursements:			<u>0.00</u>
Total available balance per General Ledger as of:	2/28/2013		<u><u>18,738.75</u></u>
Bank Balance as of:	2/28/2013		<u><u>18,738.75</u></u> 0.00

Prepared by: Linda Belski  
Date: 3/4/2013

Reviewed by: [Signature]  
Date: 3/4/2013

u201

ExportData[3]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
SCHOLARSHIP INVESTMENT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

0 ENCLOSURES Page 1 of 1

Government Bking Cking w/i

Opening balance	02-01-13	18,733.00
+Deposits/Credits	0	0.00
-Checks/Debits	0	0.00
-Service charge		0.00
+Interest paid		5.75
Ending balance	02-28-13	18,738.75
Days in Statement Period	28	

INTEREST INFORMATION

Average Daily Balance	18,733.00
Days in Earnings Period	28
Interest Earned	5.75
Annual Percentage Yield Earned	0.40 %
Interest Paid this Year	12.11
Interest paid during 2012	89.01

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				18,733.00
02-28	Interest paid			5.75	18,738.75
	Ending balance				18,738.75
	END OF STATEMENT				

**DETAIL ACCOUNT TRANSACTIONS - U 201 CASH IN MONEY MARKET - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	18,733.00
02/28/13	1021284			INTEREST REVENUE	CR-13	5.75	0.00	18,738.75
				TOTALS		5.75	0.00	18,738.75

Report Completed 11:55 AM

Rocky Point Union Free School District  
Treasurer's Report  
Debt Service Fund Checking - V200  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013		740,262.08
Receipts:			
	Interest	<u>227.18</u>	227.18
Disbursements:		<u>                    </u>	<u>0.00</u>
Total available balance per General Ledger as of:	2/28/2013		<u><u>740,489.26</u></u>
Bank Balance as of:	2/28/2013		<u><u>740,489.26</u></u> -

Prepared by: Linda Bilski  
Date: 3/4/2013

Reviewed by: J. H. Conway  
Date: 3/4/2013

√200

ExportData[5]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
DEBT SERVICE FUND  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

0 ENCLOSURES Page 1 of 1

Government Bking Cking w/i

Opening balance	02-01-13	740,262.08
+Deposits/Credits	0	0.00
-Checks/Debits	0	0.00
-Service charge		0.00
+Interest paid		227.18
Ending balance	02-28-13	740,489.26
Days in Statement Period	28	

INTEREST INFORMATION

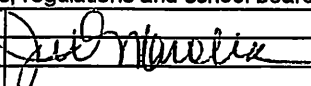
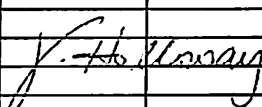
Average Daily Balance	740,262.08
Days in Earnings Period	28
Interest Earned	227.18
Annual Percentage Yield Earned	0.40 %
Interest Paid this Year	478.62
Interest paid during 2012	3,442.62

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				740,262.08
02-28	Interest paid			227.18	740,489.26
	Ending balance				740,489.26
	END OF STATEMENT				

**DETAIL ACCOUNT TRANSACTIONS - V 200 CASH - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	740,262.08
02/28/13	1021285			INTEREST REVENUE	CR-13	227.18	0.00	740,489.26
				<b>TOTALS</b>		<b>227.18</b>	<b>0.00</b>	<b>740,489.26</b>

Report Completed 11:56 AM

STUDENT ACTIVITY ACCOUNTS						
February-13						
FROM: 2/1/13						
TO: 2/28/13					JE	
ACCOUNT	NAME	2/1/2013 BEG. BAL.	RECEIPTS	DISB	OR TRANSFERS	2/28/2013 END BAL.
602	OTHER LIABILITY	\$0.00				\$0.00
600-2012	CLASS OF 2012	\$594.30				\$594.30
600-2013	CLASS OF 2013	\$1,055.23				\$1,055.23
600-2014	CLASS OF 2014	\$797.27				\$797.27
600-2015	CLASS OF 2015	\$0.00				\$0.00
600-2016	CLASS OF 2016	\$0.00				\$0.00
6252	FJC KINDERGARTEN	\$8.67				\$8.67
630-3	FASHION CLUB	\$978.63				\$978.63
630-6	HISTORY CLUB	\$105.01				\$105.01
630-7	LEADERS CLUB	\$1,148.08				\$1,148.08
630-8	MATH HONOR SOCIETY	\$51.56				\$51.56
630-9	VARSITY CLUB	\$2,780.45		\$777.00		\$2,003.45
6310	SCIENCE CLUB	\$514.00				\$514.00
6351	STUDENT COUNCIL-MS	\$7,909.66				\$7,909.66
635-3	MS/YEARBOOK	\$12,399.02				\$12,399.02
635-4	MS ART CLUB	\$0.00				\$0.00
640-1	HIGH SCHOOL STORE	\$2,322.22				\$2,322.22
640-2	MS SCHOOL STORE	\$257.30				\$257.30
645-2	NICER NEIGHBOR CLUB	\$1,357.03		\$81.47		\$1,275.56
64521	BANN-KIN	\$256.43				\$256.43
645-3	FBLA CLUB	\$1,560.20				\$1,560.20
645-4	COMMUNITY SERVICE	\$1,590.71				\$1,590.71
645-5	GERMAN CLUB	\$196.09				\$196.09
645-7	SKILLS USA	\$110.54	\$1,421.00	\$250.00		\$1,281.54
645-8	CAP	\$870.81				\$870.81
65010	S.A.D.D.	\$643.39				\$643.39
650-115	THESPIAN TROUPE	\$87.50				\$87.50
650-12	YEARBOOK CLUB	\$43,984.72				\$43,984.72
650-16	HS STUDENT COUNCIL	\$23,427.29	\$2,904.26	\$50.00		\$26,281.55
650-17	ART CLUB	\$1,349.14				\$1,349.14
65018	BUSINESS HONOR	\$1,700.64				\$1,700.64
650-25	JAE STUDENT COUNCIL	\$4,377.81		\$31.83		\$4,345.98
391	DUE FROM OTHER FUNDS	\$0.00				\$0.00
700	INTEREST	\$230.26			\$35.32	\$265.58
TOTALS		\$112,663.96	\$4,325.26	\$1,190.30	\$35.32	\$115,834.24
		2/1/2013			CASH	2/28/2013
		BEG. BAL.	RECEIPTS	DISB.	MOVE	END BAL.
201 - CHECKING ACCT - CAP ONE		\$112,663.96	\$4,325.26	\$1,190.30	\$35.32	\$115,834.24
391 DUE FROM GENERAL						\$0.00
						\$115,834.24
I certify that this financial report is correct, that all cash receipts have been recorded and deposited intact, that all disbursements were supported by the proper authorities and documentary evidence with state laws, regulations and school board regulations.						
Prepared by: 		Treasurer				



Rocky Point Union Free School District  
Treasurer's Report  
Extra Class Checking - X201  
As of February 28, 2013

Reconciled Balance as of:	1/31/2013		112,663.96
Receipts:			
	Beauty Show	914.00	
	IBS Reg. & Bus.	507.00	
	Donation	2,904.26	
	Interest	<u>35.32</u>	
			4,360.58
Disbursements:			
	Cash Disbursements	<u>1,190.30</u>	<u>(1,190.30)</u>
Total available balance per General Ledger as of:	2/28/2013		<u><u>115,834.24</u></u>
Bank Balance as of:	2/28/2013		116,247.54
Less:	Outstanding Checks		<u>(413.30)</u>
Adjusted Bank Balance as of:	2/28/2013		<u><u>115,834.24</u></u>

Prepared by: Linda Beliski  
Date: 3/5/2013

Reviewed by: J. Holony  
Date: 3/5/2013

X201

ExportData[5]

Direct inquiries to Customer Service  
(877) 694-9111

ROCKY POINT UFSD  
EXTRA CLASS CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

3 ENCLOSURES Page 1 of 1

Government Bking Cking w/i

Opening balance	02-01-13	113,668.58
+Deposits/Credits	3	4,325.26
-Checks/Debits	3	1,781.62
-Service charge		0.00
+Interest paid		35.32
Ending balance	02-28-13	116,247.54
Days in Statement Period	28	

INTEREST INFORMATION

Average Daily Balance	115,085.59
Days in Earnings Period	28
Interest Earned	35.32
Annual Percentage Yield Earned	0.40 %
Interest Paid this Year	73.14
Interest paid during 2012	460.47

DATE	DESCRIPTION	CHECK#	DEBITS	CREDITS	BALANCE
	Beginning Balance				113,668.58
02-04	Check withdrawal	10643	400.00		113,268.58
02-05	Customer deposit			2,904.26	116,172.84
02-05	Check withdrawal	10639	604.62		115,568.22
02-11	Check withdrawal	10645	777.00		114,791.22
02-15	Customer deposit			507.00	115,298.22
02-26	Customer deposit			914.00	116,212.22
02-28	Interest paid			35.32	116,247.54
	Ending balance				116,247.54

CHECKS PAID DURING STATEMENT PERIOD \* INDICATES CHECK OUT OF SEQUENCE

Date	Check No.	Amount	Date	Check No.	Amount
02-05	10639	604.62	02-04	10643*	400.00
02-11	10645*	777.00			

END OF STATEMENT

**Bank Reconciliation Outstanding Checks Listing as of 02/28/13**

CHECK#	ISSUE DATE	PAYEE	AMOUNT	CLEARED	CLEAR DATE
10646	02/26/13	CLASSIC COACH	250.00	N	
10647	02/26/13	PORT JEFFERSON SPORTING G	81.47	N	
10648	02/26/13	SUFFOLK COUNTY PRINCIPALS	50.00	N	
10649	02/26/13	YASHOWITZ, MARK	31.83	N	
GRAND TOTAL			413.30		
TOTAL CHECKS			4		

Report Completed 8:37 AM

**DETAIL ACCOUNT TRANSACTIONS - X 201 CAPITAL ONE CHECKING - 02/01/13 - 02/28/13**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
02/01/13				BALANCE 07/01/12 - 01/31/13		0.00	0.00	112,663.96
02/05/13	1021249			DONATION FROM DELMAR	CR-8	2,904.26	0.00	115,568.22
02/15/13	1021264			IBS REG AND BUS	CR-8	507.00	0.00	116,075.22
02/26/13	1021275			BEAUTY-SHOW REGISTRATI	CR-8	914.00	0.00	116,989.22
02/28/13				**SEE OPEN CASH DISBURSE	CD-8	0.00	1,190.30	115,798.92
02/28/13	191			INTEREST INCOME	JE-8	35.32	0.00	115,834.24
				<b>TOTALS</b>		<b>4,360.58</b>	<b>1,190.30</b>	<b>115,834.24</b>

Report Completed 11:56 AM

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED FEBRUARY 2013**

**GENERAL FUND**

**REVENUE BUDGET STATUS - FUNDS: A FOR PERIOD COVERED 07/01/12 - 02/28/13**

ACCOUNT	ACCOUNT NAME	BUDGET	ADJUSTMENTS	REVISED BUDGET	REVENUE EARNED	UNEARNED REVENUE
A 1001	REAL PROPERTY TAX	44,883,120.00	0.00	44,883,120.00	21,503,551.00	23,379,569.00
A 1085	STAR REIMBURSEMENT	0.00	0.00	0.00	6,129,102.62	(6,129,102.62)
A 1315	CONTINUING ED-SUMMER	0.00	0.00	0.00	27,434.00	(27,434.00)
A 1315..A	CONTINUING ED-FALL	31,000.00	0.00	31,000.00	1,525.00	29,475.00
A 1315..B	CONTINUING ED-SPRING	31,500.00	0.00	31,500.00	0.00	31,500.00
A 1316	DRIVER EDUCATION-SUMMER	6,000.00	0.00	6,000.00	57,000.00	(51,000.00)
A 1316..A	DRIVERS ED-FALL	40,000.00	0.00	40,000.00	1,800.00	38,200.00
A 1316..B	DRIVERS ED-SPRING	40,000.00	0.00	40,000.00	25,000.00	15,000.00
A 1489	OTHER CHARGES-PROM, YEARBO	35,000.00	0.00	35,000.00	775.00	34,225.00
A 2401	INTEREST AND EARNINGS	30,000.00	0.00	30,000.00	47,472.68	(17,472.68)
A 2655	MINOR SALES, OTHER	0.00	0.00	0.00	240.00	(240.00)
A 2690	FINES - LOST BOOKS	0.00	0.00	0.00	1,282.70	(1,282.70)
A 2700	REIMBURSEMENT OF MEDICARE	0.00	0.00	0.00	25,813.35	(25,813.35)
A 2701	REFUNDS FOR PRIOR YEARS'	0.00	0.00	0.00	107,563.77	(107,563.77)
A 2703	PRIOR YEAR REFUNDS-OTHER	50,000.00	0.00	50,000.00	240.09	49,759.91
A 2705	GIFTS AND DONATIONS	0.00	2,813.96	2,813.96	4,127.06	(1,313.10)
A 2770	OTHER UNCLASSIFIED	0.00	0.00	0.00	10,331.35	(10,331.35)
A 2772	E-RATE REVUENE	20,000.00	0.00	20,000.00	52,168.66	(32,168.66)
A 2801	INTERFUND REVENUE	0.00	0.00	0.00	151,498.00	(151,498.00)
A 3101	GROSS STATE AID - BASIC	19,442,724.00	0.00	19,442,724.00	3,371,341.44	16,071,382.56
A 3101.E	STATE AID EXCESS COST	1,609,461.00	0.00	1,609,461.00	1,403,891.16	205,569.84
A 3102	STATE AID LOTTERY	0.00	0.00	0.00	3,646,338.88	(3,646,338.88)
A 3103	STATE AID BOCES	1,049,457.00	0.00	1,049,457.00	0.00	1,049,457.00
A 3262	STATE AID COMPUTER SOFTWA	45,302.00	0.00	45,302.00	0.00	45,302.00
A 3263	STATE AID LIBRARY LOAN PR	273,950.00	0.00	273,950.00	0.00	273,950.00
A 3289	OTHER STATE AID	0.00	0.00	0.00	37,541.41	(37,541.41)
A 4285	MEDICAID MANAGEMENT REIMB	10,000.00	0.00	10,000.00	44,494.25	(34,494.25)
A 5999	FUND BALANCE APPLIED	0.00	1,990,000.00	1,990,000.00	0.00	1,990,000.00
<b>FUND A TOTAL</b>		<b>67,597,514.00</b>	<b>1,992,813.96</b>	<b>69,590,327.96</b>	<b>36,650,532.42</b>	<b>32,939,795.54</b>

Report Completed 11:30 AM

**APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 02/28/13 (Summary)**

ACCOUNT GROUPING	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 1010....BOARD OF EDUCATION *	9,850.00	0.00	9,850.00	4,331.87	836.86	4,681.27
A 1040....DISTRICT CLERK *	11,500.00	0.00	11,500.00	7,902.91	4,384.59	(787.50)
A 1060....DISTRICT MEETING *	6,410.00	3,500.00	9,910.00	3,718.60	590.95	5,600.45
A 1240....CHIEF SCHOOL ADMINISTRATOR *	332,724.00	0.00	332,724.00	203,839.65	111,760.60	17,123.75
A 1310....BUSINESS ADMINISTRATION *	556,729.00	(880.15)	555,848.85	342,389.74	180,868.15	32,590.96
A 1320....AUDITING *	135,000.00	21,000.00	156,000.00	46,145.03	49,310.05	60,544.92
A 1325....TREASURER *	10,000.00	0.00	10,000.00	5,215.00	0.00	4,785.00
A 1345....PURCHASING *	33,350.00	0.00	33,350.00	19,326.32	13,818.68	205.00
A 1380....FISCAL AGENT FEE *	8,000.00	1,000.00	9,000.00	6,500.00	2,500.00	0.00
A 1420....LEGAL *	200,000.00	0.00	200,000.00	74,782.97	75,217.03	50,000.00
A 1430....PERSONNEL *	294,369.00	0.00	294,369.00	205,305.01	138,290.67	(49,226.68)
A 1480....PUBLIC INFORMATION AND SERVICES *	39,858.00	0.00	39,858.00	11,005.20	28,852.80	0.00
A 1620....OPERATION OF PLANT *	3,295,482.00	316,823.33	3,612,305.33	1,859,053.15	1,382,985.13	370,267.05
A 1621....MAINTENANCE OF PLANT *	385,500.00	101,654.61	487,154.61	260,199.68	200,439.78	26,515.15
A 1670....CENTRAL PRINTING AND MAILING *	79,000.00	2,552.18	81,552.18	37,095.62	25,843.67	18,612.89
A 1680....CENTRAL DATA PROCESSING *	913,000.00	0.00	913,000.00	297,236.43	615,763.57	0.00
A 1910....UNALLOCATED INSURANCE *	529,725.00	0.00	529,725.00	389,578.00	12,325.00	127,822.00
A 1981....ADMINISTRATIVE CHARGE-BOCES *	331,479.00	0.00	331,479.00	126,772.90	204,706.10	0.00
A 2010....CURRICULUM DEVELOPMENT AND SUPE *	373,620.00	9,444.15	383,064.15	177,516.74	142,235.69	63,311.72
A 2020....SUPERVISION - ADMINISTRATION *	2,012,622.00	1,218.18	2,013,840.18	1,214,814.20	793,346.82	5,679.16
A 2060....RESEARCH, PLANNING AND EVALUATI *	52,500.07	0.00	52,500.07	14,229.50	7,500.07	30,770.50
A 2070....INSERVICE TRAINING - INSTRUCTIO *	8,925.00	0.00	8,925.00	1,067.35	2,625.00	5,232.65
A 2110....TEACHING - REGULAR SCHOOL *	20,893,300.24	29,457.49	20,922,757.73	9,709,482.94	8,784,109.78	2,429,165.01
A 2138....MUSIC & FINE ARTS *	60,546.00	3,285.46	63,831.46	29,871.24	8,830.76	25,129.46
A 2250....PROGRAMS FOR HANDICAPPED CHILDREN *	13,071,150.50	73,691.16	13,144,841.66	5,098,758.51	7,287,678.57	758,404.58
A 2280....OCCUPATIONAL EDUCATION *	958,082.50	0.00	958,082.50	422,921.54	533,643.99	1,516.97
A 2330....COMMUNITY EDUCATION *	618,571.00	0.00	618,571.00	217,586.07	340,872.42	60,112.51
A 2610....SCHOOL LIBRARY AND AUDIOVISUAL *	535,982.00	536.76	536,518.76	265,694.18	251,132.60	19,691.98
A 2620....EDUCATIONAL TELEVISION *	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
A 2630....COMPUTER ASSISTED INSTRUCTION *	340,306.09	52,998.26	393,304.35	229,888.64	65,623.88	97,791.83
A 2805....ATTENDANCE - REGULAR SCHOOL *	48,310.00	0.00	48,310.00	29,811.20	14,553.66	3,945.14
A 2810....GUIDANCE - REGULAR SCHOOL *	1,000,055.00	(344.57)	999,710.43	523,490.46	449,916.28	26,303.69
A 2815....HEALTH SERVICES - REGULAR SCHOOL *	381,338.00	13,930.00	395,268.00	153,060.05	184,022.65	58,185.30
A 2820....PSYCHOLOGICAL SERVICES - REGULAR *	277,535.00	0.00	277,535.00	112,791.84	120,828.16	43,915.00
A 2825....SOCIAL WORK SERVICES - REGULAR *	304,583.00	0.00	304,583.00	130,832.52	150,422.48	23,328.00
A 2850....CO-CURRICULAR ACTIVITIES - REG. *	291,475.00	285.00	291,760.00	136,741.67	5,611.41	149,406.92
A 2855....INTERSCHOLASTIC ATHLETICS - REG *	760,933.47	6,072.00	767,005.47	520,141.19	93,882.06	152,982.22
A 5510....DISTRICT TRANSPORTATION SERVICE *	66,292.00	0.00	66,292.00	43,130.29	24,999.21	(1,837.50)
A 5540....CONTRACT TRANSPORTATION *	4,463,708.00	0.00	4,463,708.00	1,798,473.52	2,602,299.24	62,935.24
A 9010....NYS EMPLOYEES RETIREMENT *	1,047,734.00	0.00	1,047,734.00	734,316.00	0.00	313,418.00

**APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 02/28/13 (Summary)**

ACCOUNT GROUPING		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 9020.....NYS TEACHERS RETIREMENT	*	3,404,202.00	0.00	3,404,202.00	58.79	0.00	3,404,143.21
A 9030.....SOCIAL SECURITY	*	2,538,756.00	0.00	2,538,756.00	1,202,520.18	0.00	1,336,235.82
A 9040.....WORKERS' COMPENSATION	*	150,000.00	1,570.00	151,570.00	117,517.89	32,677.66	1,374.45
A 9045.....LIFE INSURANCE	*	48,200.00	0.00	48,200.00	16,136.36	20,383.77	11,679.87
A 9050.....UNEMPLOYMENT INSURANCE	*	75,000.00	0.00	75,000.00	20,856.07	54,143.93	0.00
A 9060.....HEALTH INSURANCE	*	6,875,165.00	0.00	6,875,165.00	4,463,671.30	1,987,797.39	423,696.31
A 9760.....TAX ANTICIPATION NOTES	*	250,000.00	0.00	250,000.00	(36,602.00)	0.00	286,602.00
A 9901.....TRANSFER TO SPECIAL AID	*	3,485,144.00	0.00	3,485,144.00	462,571.88	0.00	3,022,572.12
A 9950.....CAPITAL IMPROVEMENTS	*	0.00	1,990,000.00	1,990,000.00	1,990,000.00	0.00	0.00
<b>GRAND TOTALS</b>		<b>71,574,011.87</b>	<b>2,627,793.86</b>	<b>74,201,805.73</b>	<b>33,701,748.20</b>	<b>27,007,631.11</b>	<b>13,492,426.42</b>

Report Completed 11:33 AM



**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED FEBRUARY 2013**

**CAFETERIA FUND**

## REVENUE BUDGET STATUS - FUNDS: C FOR PERIOD COVERED 07/01/12 - 02/28/13

ACCOUNT	ACCOUNT NAME	BUDGET	ADJUSTMENTS	REVISED BUDGET	REVENUE EARNED	UNEARNED REVENUE
C 1440	SALE OF TYPE A LUNCHES	406,439.69	0.00	406,439.69	191,483.59	214,956.10
C 1441	ADULT ALA CARTE	4,305.00	0.00	4,305.00	3,362.16	942.84
C 1445	OTHER CAFETERIA SALES	418,807.31	0.00	418,807.31	200,882.71	217,924.60
C 2401	INTEREST AND EARNINGS	1,050.00	0.00	1,050.00	717.56	332.44
C 2770	MISCELLANEOUS REVENUES	5,775.00	0.00	5,775.00	4,874.87	900.13
C 2771	REBATES	525.00	0.00	525.00	0.00	525.00
C 3190	GOVERNMENT REIMB-STATE	23,248.00	0.00	23,248.00	6,148.00	17,100.00
C 4109	SURPLUS FOOD	63,000.00	0.00	63,000.00	76,880.95	(13,880.95)
C 4191	GOVERNMENT REIMB-FEDERAL	326,550.00	0.00	326,550.00	158,589.00	167,961.00
<b>FUND C TOTAL</b>		<b>1,249,700.00</b>	<b>0.00</b>	<b>1,249,700.00</b>	<b>642,938.84</b>	<b>606,761.16</b>

Report Completed 12:18 PM

**APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 02/28/13 (Summary)**

ACCOUNT GROUPING		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
C 2860....	*	1,207,900.00	9,423.50	1,217,323.50	644,681.26	423,932.39	148,709.85
C 2....	***	1,207,900.00	9,423.50	1,217,323.50	644,681.26	423,932.39	148,709.85
C 9030....	*	41,800.00	0.00	41,800.00	23,028.23	0.00	18,771.77
C 9....	***	41,800.00	0.00	41,800.00	23,028.23	0.00	18,771.77
<b>GRAND TOTALS</b>		<b>1,249,700.00</b>	<b>9,423.50</b>	<b>1,259,123.50</b>	<b>667,709.49</b>	<b>423,932.39</b>	<b>167,481.62</b>

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**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED FEBRUARY 2013**

**FEDERAL FUND**

## REVENUE BUDGET STATUS - FUNDS: F FOR PERIOD COVERED 07/01/12 - 02/28/13

ACCOUNT	ACCOUNT NAME	BUDGET	ADJUSTMENTS	REVISED BUDGET	REVENUE EARNED	UNEARNED REVENUE
F 2110.12M.EN.T	MENTORING FJC	899.37	0.00	899.37	899.37	0.00
F 2110.12M.EN.TTCHR	MENTOR TEACHER/INT	14,584.00	0.00	14,584.00	3,646.00	10,938.00
F 2770.10H.EA.LTHY	NYS HEALTHY KIDS	(936.12)	0.00	(936.12)	0.00	(936.12)
F 3289	REVENUE-OTHER STATE AID	0.00	0.00	0.00	0.00	0.00
F 3289.SSH.12	REVENUE-SUMMER HCP 2012	0.00	0.00	0.00	0.00	0.00
F 3289.UPK.12	UPK REVENUE	537.68	0.00	537.68	0.00	537.68
F 3289.UPK.13	UPK REVENUE 2013	197,136.00	0.00	197,136.00	98,568.00	98,568.00
F 4126.TLI.11	REVENUE TITLE I	38,213.88	0.00	38,213.88	0.00	38,213.88
F 4126.TLI.12	REVENUE TITLE I	88,442.00	0.00	88,442.00	0.00	88,442.00
F 4126.TLI.13	REVENUE TITLE I	251,511.00	0.00	251,511.00	143,574.00	107,937.00
F 4129.DRG.11	REVENUE DRG 11	4,260.00	0.00	4,260.00	0.00	4,260.00
F 4256.11R.TI	REVENUE RTI	7,293.00	0.00	7,293.00	0.00	7,293.00
F 4256.12R.TI	REVENUE RTI	54,190.05	0.00	54,190.05	31,752.02	22,438.03
F 4256.PRE.12	REVENUE PRE	(672.00)	0.00	(672.00)	0.00	(672.00)
F 4256.PRE.13	REVENUE PRE	43,108.00	0.00	43,108.00	8,621.00	34,487.00
F 4256.PTB.12	REVENUE PTB	115,584.00	0.00	115,584.00	0.00	115,584.00
F 4256.PTB.13	REVENUE PTB	691,651.00	0.00	691,651.00	315,959.00	375,692.00
F 4289.IMM.11	REVENUE IMMIGRANT STUDENT	37,465.97	0.00	37,465.97	0.00	37,465.97
F 4289.LEP.11	REVENUE TLEP	5,522.90	0.00	5,522.90	0.00	5,522.90
F 4289.LEP.12	REVENUE TLEP	5,837.00	0.00	5,837.00	4,830.00	1,007.00
F 4289.LEP.13	REVENUE TLEP	12,072.00	0.00	12,072.00	2,414.00	9,658.00
F 4289.REM.S	REVENUE-REMS GRANT	1,138.67	0.00	1,138.67	15,422.59	(14,283.92)
F 4289.RTT.12	RACE TO THE TOP	37,541.00	0.00	37,541.00	0.00	37,541.00
F 4289.T1S.12	Title I SCHOOL IMPROVEMEN	29,418.30	0.00	29,418.30	29,362.36	55.94
F 4289.TII.11	REVENUE TITLE IIA	82,282.00	0.00	82,282.00	0.00	82,282.00
F 4289.TII.12	REVENUE TITLE IIA	55,956.46	0.00	55,956.46	52,324.46	3,632.00
F 4289.TII.13	REVENUE TITLE IIA	88,619.00	0.00	88,619.00	17,723.00	70,896.00
F 5031..12	INTERFUND TRANSFERS - TO	0.00	0.00	0.00	0.00	0.00
<b>FUND F TOTAL</b>		<b>1,861,655.16</b>	<b>0.00</b>	<b>1,861,655.16</b>	<b>725,095.80</b>	<b>1,136,559.36</b>

**APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 02/28/13 (Summary)**

ACCOUNT GROUPING		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
F 2070....	*	13.90	0.00	13.90	0.00	0.00	13.90
F 2110....	*	841,867.67	5,397.69	847,265.36	438,591.20	210,069.12	198,605.04
F 2250....	*	837,318.21	26,138.93	863,457.14	389,524.85	314,502.79	159,429.50
F 2....	***	1,679,199.78	31,536.62	1,710,736.40	828,116.05	524,571.91	358,048.44
F 5540....	*	0.00	0.00	0.00	0.00	0.00	0.00
F 5....	***	0.00	0.00	0.00	0.00	0.00	0.00
F 9030....	*	3,775.71	0.00	3,775.71	0.00	0.00	3,775.71
F 9060....	*	(13,035.25)	0.00	(13,035.25)	0.00	0.00	(13,035.25)
F 9....	***	(9,259.54)	0.00	(9,259.54)	0.00	0.00	(9,259.54)
<b>GRAND TOTALS</b>		<b>1,669,940.24</b>	<b>31,536.62</b>	<b>1,701,476.86</b>	<b>828,116.05</b>	<b>524,571.91</b>	<b>348,788.90</b>

Report Completed 12:25 PM

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED FEBRUARY 2013**

**CAPITAL FUND**

**REVENUE BUDGET STATUS - FUNDS: H FOR PERIOD COVERED 07/01/12 - 02/28/13**

ACCOUNT	ACCOUNT NAME	BUDGET	ADJUSTMENTS	REVISED BUDGET	REVENUE EARNED	UNEARNED REVENUE
H 5031	TRANFERS GENERAL FUND	2,468,961.65	125,052.00	2,594,013.65	1,990,000.00	604,013.65
H 5710	SERIAL BONDS	(130,814.50)	0.00	(130,814.50)	0.00	(130,814.50)
<b>FUND H TOTAL</b>		<b>2,338,147.15</b>	<b>125,052.00</b>	<b>2,463,199.15</b>	<b>1,990,000.00</b>	<b>473,199.15</b>

Report Completed 12:20 PM



**APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 02/28/13 (Summary)**

ACCOUNT GROUPING		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
H 1624....	*	4,362.30	0.00	4,362.30	0.00	0.00	4,362.30
H 1625....	*	2,446,501.95	155,011.20	2,601,513.15	478,110.72	111,069.48	2,012,332.95
H 1....	***	2,450,864.25	155,011.20	2,605,875.45	478,110.72	111,069.48	2,016,695.25
H 9999....	*	223,353.39	0.00	223,353.39	0.00	0.00	223,353.39
H 9....	***	223,353.39	0.00	223,353.39	0.00	0.00	223,353.39
<b>GRAND TOTALS</b>		<b>2,674,217.64</b>	<b>155,011.20</b>	<b>2,829,228.84</b>	<b>478,110.72</b>	<b>111,069.48</b>	<b>2,240,048.64</b>

Report Completed 12:25 PM

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED FEBRUARY 2013**

**DEBT SERVICE FUND**

REVENUE BUDGET STATUS - FUNDS: V FOR PERIOD COVERED 07/01/12 - 02/28/13

ACCOUNT	ACCOUNT NAME	BUDGET	ADJUSTMENTS	REVISED BUDGET	REVENUE EARNED	UNEARNED REVENUE
V 2401	INTEREST EARNINGS	3,000.00	0.00	3,000.00	3,846.77	(846.77)
V 5031	INTERFUND TRANSFERS	3,395,143.00	0.00	3,395,143.00	462,571.88	2,932,571.12
<b>FUND V TOTAL</b>		<b>3,398,143.00</b>	<b>0.00</b>	<b>3,398,143.00</b>	<b>466,418.65</b>	<b>2,931,724.35</b>

Report Completed 12:21 PM

**APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 02/28/13 (Summary)**

ACCOUNT GROUPING		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
V 9711....	*	3,395,143.00	0.00	3,395,143.00	462,571.88	0.00	2,932,571.12
V 9....	***	3,395,143.00	0.00	3,395,143.00	462,571.88	0.00	2,932,571.12
<b>GRAND TOTALS</b>		<b>3,395,143.00</b>	<b>0.00</b>	<b>3,395,143.00</b>	<b>462,571.88</b>	<b>0.00</b>	<b>2,932,571.12</b>

Report Completed 12:26 PM

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNTS  
FOR THE MONTH ENDED FEBRUARY 2013**





**John F. Dennehy**  
**Certified Public Accountant**

March 5, 2013

Board of Education  
Rocky Point School District  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

*Re: Internal Claims Audit Report for the period  
February 1, 2013 through February 28, 2013*

Board of Education:

I have completed my internal claims auditing services for the Rocky Point School District covering the period February 1, 2013 through February 28, 2013. The services I performed, as outlined within my proposal, include reviewing all claims against the District. The purpose of this report is to update the Board of Education on work performed to date, my findings, and recommendations.

For ease of reference I have categorized the remainder of this report as follow:

**Internal Claims Audit Services**

**Exhibits**

**INTERNAL CLAIMS AUDIT SERVICES**

The internal claims audit services performed on each claim against the District consisted of:

1. Verification of the accuracy of invoices and claim forms
2. Ensuring proper approval of all purchases; checking that purchases constitute legal expenses of the school district
3. Determining that purchase orders have been issued in accordance with Board of Education policy, and applicable state laws

Board of Education  
Rocky Point School District  
March 5, 2013  
Page 2

*Re: Internal Claims Audit Report for the time period of  
February 1, 2013 through February 28, 2013*

4. Comparison of invoices or claims with previously approved contracts
5. Reviewing price extensions, claiming of applicable discounts, inclusion of shipping and freight charges
6. Approving all charges that are presented for payment which are supported with documentary evidence indicating compliance with all pertinent laws, policies and regulations

Over the time period of February 1, 2013 through February 28, 2013 I have audited 246 claims against the District in the amount of **\$2,237,851.03**. (See attached Exhibit I) I made inquiries and/ or observations into 17 claims in the amount of **\$36,870.78**. I have summarized the inquiries and/or observations as well as the resolutions within Exhibit II. It should be noted that currently, there are 0 outstanding inquiries in regards to the audit of the claims made against the District for the period of February 1, 2013 through February 28, 2013. I have summarized all voided checks and notable exceptions in Exhibit III.

\*\*\*\*\*

I trust that the foregoing comments are clear. If you have any questions or you would like to discuss this matter further, please contact me at 631-928-5406.

Very truly yours,

*John F. Dennehy, Jr.*  
Certified Public Accountant



**Internal Claims Audit By Fund**

**Rocky Point School District**

**Exhibit I**

Warrant Date	Audit Date	Warrant #	Fund	# of Checks	\$ Value of Checks	# of Inquiries	\$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Check Sequence
2/6/2013	2/6/2013	53	A	57	159,197.66	5	11,095.60	5	-	93932-93988
2/13/2013	2/13/2013	54	A	28	93,493.63	2	7,504.59	2	-	93989-94016
2/27/2013	2/27/2013	56	A	61	756,520.79	2	11,556.48	2	-	94017-94075
2/6/2013	2/6/2013	28	C	25	34,127.33	6	4,094.11	6	-	8978-9002
2/27/2013	2/27/2013	29	C	1	405.73	-	-	-	-	9003
2/13/2013	2/13/2013	20	F	9	24,670.27	-	-	-	-	3843-3851
2/27/2013	2/27/2013	21	F	2	222.85	-	-	-	-	3852-3853
2/27/2013	2/27/2013	12	H	1	2,620.00	2	2,620.00	2	-	858
2/13/2013	2/13/2013	39	T	1	816.02	-	-	-	-	10015
2/13/2013	2/13/2013	40	T	26	649,301.30	-	-	-	-	10016-10024, 5112006-5112022
2/27/2013	2/27/2013	41	T	4	11,066.16	-	-	-	-	10025-10028
2/27/2013	2/27/2013	42	T	26	504,218.99	-	-	-	-	10029-10036, 5112023-5112040
2/27/2013	2/27/2013	8	X	5	1,190.30	-	-	-	-	10645-10649
<b>TOTAL</b>				<b>246</b>	<b>\$ 2,237,851.03</b>	<b>17</b>	<b>\$ 36,870.78</b>	<b>17</b>	<b>-</b>	

Legend:	
A - General	P (A) - Chase General
C - Cafeteria	T - Trust & Agency
F - Federal	HB - Bond 2003
H - Capital	CM- Misc Spec Revenue
HCP - Capital Projects	TE-Expendable Trust

John F. Dennehy, Jr.  
Certified Public Accountant, PC

**Rocky Point School District**  
**Claims Audit - Analysis by Number of Inquiries & Dollar Value**  
**Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims**  
**Exhibit II**

**2012 / 2013 YTD**

**Analysis by Number of Inquiries**

Reason For Inquiry	Resolution	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13
All invoices not reflected on check	Pay unpaid invoice(s) next warrant	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check amount not equal to invoices	Invoice not paid in full; bal next warrant	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check amount not equal to invoices	Void & reissue	1 0.24%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Current year expense paid prior year P.O.	P.O. Funds carried over	5 1.18%	1 0.41%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Hold for missing information	1 0.24%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Backup Provided	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Void check	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice date precedes PO date	Noted by Business Office	11 2.59%	9 3.66%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice over 90 days outstanding/undated	Verified no duplicate payment	12 2.83%	3 1.22%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice previously stamped by claims auditor	Original check confirmed void	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Missing employee/retiree endors. for reimburse	Received proper endorsements	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Missing administrator approval signature	Received proper authorization	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Missing receiving signature on invoice or PO	Verified receipt of goods/services	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
No Purchase Order encumbered	Void & reissue after P.O. encumbered	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Not an original invoice	Copy, fax or statement accepted	1 0.24%	1 0.41%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Paid sales tax	Amount immaterial (< \$5), claim paid	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
PO insufficient funds	PO funds increased post invoice	3 0.71%	2 0.81%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Prior year invoice paid current year funds	Noted by Business Office	- 0.00%	1 0.41%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Wrong/no remittance address	Address corrected/added	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Xtra Class club purchased gift cards for needy family	Utilizing recipient verification procedure through school social worker	1 0.24%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
<b>Total Number (#) of Inquiries</b>		<b>35 8.25%</b>	<b>17 6.91%</b>	<b>- #DIV/0!</b>	<b>- #DIV/0!</b>	<b>- #DIV/0!</b>	<b>- #DIV/0!</b>
<b>Total Claims Audited</b>		<b>424 100.00%</b>	<b>246 100.00%</b>	<b>- #DIV/0!</b>	<b>- #DIV/0!</b>	<b>- #DIV/0!</b>	<b>- #DIV/0!</b>
<b>Total Outstanding Inquiries</b>		<b>0 0.00%</b>	<b>0 0.00%</b>	<b>0 #DIV/0!</b>	<b>0 #DIV/0!</b>	<b>0 #DIV/0!</b>	<b>0 #DIV/0!</b>

**Rocky Point School District**  
**Claims Audit - Analysis by Number of Inquiries & Dollar Value**  
**Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims**  
**Exhibit II**

**2012 / 2013 YTD**

**Analysis by Dollar Value**

Reason For Inquiry	Resolution	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13
All invoices not reflected on check	Pay unpaid invoice(s) next warrant	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check amount not equal to invoices	Invoice not paid in full; bal next warrant	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check amount not equal to invoices	Void & reissue	339.94 0.01%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Current year expense paid prior year P.O.	Noted by Business Office	9,693.79 0.31%	6,109.60 0.27%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Hold for missing information	278.59 0.01%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Backup Provided	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Void check	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice date precedes PO date	Noted by Business Office	55,010.06 1.21%	23,767.07 1.06%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice over 90 days outstanding/undated	Verified no duplicate payment	50,516.32 1.11%	2,900.00 0.13%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice previously stamped by claims auditor	Original check confirmed void	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Missing employee/retiree endors. for reimburse	Received proper endorsements	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Missing administrator approval endorsement	Received proper authorization	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Missing receiving signature on invoice or PO	Verified receipt of goods/services	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
No Purchase Order encumbered	Void & reissue after P.O. encumbered	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Not an original invoice	Copy, fax or statement accepted	17,688.20 0.39%	689.54 0.03%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Paid sales tax	Amount immaterial (< \$5), claim paid	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
PO insufficient funds	P.O. funds increased post invoice	2,129.62 0.05%	1,089.03 0.05%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Prior year invoice paid current year funds	Noted by Business Office	- 0.00%	2,315.54 0.10%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Wrong/no remittance address	Address corrected/added	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
Xtra Class club purchased gift cards for needy family	Utilizing recipient verification procedure through school social worker	604.52 0.01%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
<b>Total Value (\$) of Inquiries</b>		<b>136,261.04 2.99%</b>	<b>36,870.78 1.65%</b>	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
<b>Total Claims Audited</b>		<b>4,556,663.92 100.00%</b>	<b>2,237,851.03 100.00%</b>	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!
<b>Total Outstanding Inquiries</b>		- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!	- #DIV/0!

**Rocky Point School District  
Internal Claim Audit  
Notable Exceptions  
Exhibit IV**

**Void Checks - February 2013**

Fund	Ck #	Amount \$	Vendor	Warrant		Reason For Inquiry	Resolution
				Warrant #	Date		
None		-					
<b>Total</b>	<b>0 Voids</b>	-					

**Other Notable Exceptions - February 2013**

Fund	Ck #	Amount \$	Vendor	Warrant		Reason For Inquiry	Resolution
				Warrant #	Date		
None		-					
<b>Total</b>	<b>0 Inquiries</b>	-					

*John F. Dennehy, Jr.*  
Certified Public Accountant, PC

**Rocky Point School District  
Internal Claims Audit  
Payroll Audit  
Exhibit III**

**Audited Payroll Checks - February 2012**

<b>Fund</b>	<b>Ck #</b>	<b>Amount \$</b>	<b>Employee</b>	<b>Payroll Date</b>	<b>Exceptions</b>
PR	83096	3303.55	Weeks, Stephanie L	2/13/2013	Note - Employee file archived; employee resigned 6/30/12; this check represents insurance buy-back.
PR	83128	2011.11	Rieger, Dana M	2/13/2013	None
PR	83184	2884.04	Collier, Donna	2/13/2013	None
PR	83187	3283.43	Ciolino, Anthony J	2/13/2013	None
PR	83180	4252.02	Lindsay, Scott	2/13/2013	None
		<b>15,734.15</b>			

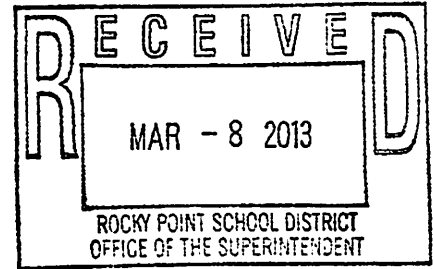
\*Please note all checks have been selected at random using a random number generator.

\*\*A result of no exceptions means that the the payroll check is accurate when compared against employee contracts and renewal letters.

**John F. Dennehy, Jr.  
Certified Public Accountant, PC**



Town of Brookhaven  
Long Island



Edward P Romaine, Supervisor

February 22, 2013

Rocky Point School District  
Dr Michael F Ring-Superintendent  
90 Rocky Point-Yaphank Rd  
Rocky Point, Ny 11778

**Attention: Dr Michael F Ring**


As of this date, we have not received a resolution increasing the income limits for the Limited Income Disability tax exemption to \$37,399. If it is the school board's intention to grant the exemptions in accordance with the schedule shown below, please forward a copy of a resolution so stating at your earliest convenience. Thank you for your anticipated cooperation.

**Proposed Change Effective for Tax Year 2013:**

<u>Annual Income</u>	<u>Percentage of Assessed Valuation Exempt From Taxation</u>
\$29,000 or less	50%
More than \$29,000, but less than \$30,000	45%
\$30,000 or more, but less than \$31,000	40%
\$31,000 or more, but less than \$32,000	35%
\$32,000 or more, but less than \$32,900	30%
\$32,900 or more, but less than \$33,800	25%
\$33,800 or more, but less than \$34,700	20%
\$34,700 or more, but less than \$35,600	15%
\$35,600 or more, but less than \$36,500	10%
\$36,500 or more, but less than \$37,400	5%

The proposed increase in income limits if passed by the board will become effective for the December 2013 tax bill.

Sincerely,

  
James Ryan  
Assessor

Department of the Assessor  
James Ryan, Assessor



# ROCKY POINT UNION FREE SCHOOL DISTRICT

90 Rocky Point – Yaphank Road  
Rocky Point, New York 11778

Telephone: (631) 744-1600

Fax: (631) 849-7558

X6252 – FJC Kindergarten – no activity since 6/22/04 - \$8.67

X6303 – Fashion Club – no activity since 6/17/05 - \$978.63

X6306 - History Club – no activity since 3/16/01 - \$105.01

X6401 – High School Store – no activity since 6/26/09 - \$2,322.22

X6453 – FBLA Club – no activity since 1/29/08 - \$1,560.20

X6455 – German Club – no activity since 3/16/07 - \$196.09

X6458 – CAP – no activity since 5/6/09 - \$870.81





School Year 2013-2014

**RESOLUTION (A)**

**JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM**

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Rocky Point Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Dated:

Rocky Point Union Free School District  
Name of Educational or Municipal Corporation

\_\_\_\_\_  
Name of Official

President, Board of Education  
Title

Greg Hilton  
Contact Person - Name

School Business Official  
Title

ghilton@rockypoint.k12.ny.us  
E-Mail Address

**Career and Technical Education  
New York State Education Department  
Approval Application for CTE Programs**

**INSTRUCTIONS**

1. A school district or BOCES seeking approval for a Career and Technical Education (CTE) program must complete the attached application. Guidance for completing each component of the application is available at [www.p12.nysed.gov/cte/ctepolicy/](http://www.p12.nysed.gov/cte/ctepolicy/).
2. A separate approval application must be filed for each CTE program seeking approval.
3. An approval application will not be processed unless all information is provided and the appropriate officials have signed it.
4. Successful approval is necessary in order to award the CTE endorsement on diplomas issued during the 2011-2012 school year and following.
5. Questions regarding the completion of the CTE program approval application may be directed by e-mail to [emscte@mail.nysed.gov](mailto:emscte@mail.nysed.gov) or by calling (518) 486-1547.
6. An original and one copy of the approval application should be submitted to:

CTE Program Approval  
New York State Education Department  
Career and Technical Education Team  
89 Washington Avenue, Room 315 EB  
Albany, New York 12234

# Career and Technical Education New York State Education Department Approval Application for CTE Programs

## A. Program Information

School district or BOCES: Rocky Point Union Free School District

Proposed school year start date: September 2013

Agency code: 580209020002

Program name: Cosmetology

CIP code: 120401

See [www.p12.nysed.gov/cte/ctepolicy/](http://www.p12.nysed.gov/cte/ctepolicy/)

Program site(s): Rocky Point High School

Contact name: Melinda Brooks

Contact information to be posted on SED's website (if different)

Contact address: 82 Rocky Point- Yaphank Road, Rocky Point NY

Contact name: John DeBenedetto

Contact phone: (631) 849-7529

Contact phone: (631) 744-1600

Contact fax: (631) 849-7585

Contact fax: (631) 591-0146

Contact e-mail address: MBrooks@rockypoint.k12.ny.us

Contact e-mail address: JDeBenedetto@rockypoint.k12.ny.us

## B. Achievements

What is the total projected enrollment?

1.

Grade 9

Grade 11 17

Grade 10

Grade 12 17

Cumulative Total 34

Of this total, what is the projected enrollment for students receiving special education services (including 504 plans and IEPs)?

2.

Grade 9

Grade 11 5

Grade 10

Grade 12 5

Cumulative Total 10

## C. Content

3. List CTE and academic courses included in this program. Cosmetology I&II, English Language Arts elective and Science Elective

4. How is the content of Career and Financial Management delivered?

This one-half unit of instruction remains a required component of all CTE programs.

Embedded

Stand-alone

5. Which **integrated** units of credit are you seeking approval for in this application?

English Language Arts

Mathematics

Science

Social Studies

6. Which **specialized** units of credit are you seeking approval for in this application?

English Language Arts

Mathematics

Science

Social Studies

7. How many units of credit will students earn for completing this program?

Integrated units

2

Specialized units

CTE units

6

Total units

6-8

8. For BOCES applicants: how have you communicated specialized units of credit to the component districts?

9. Has a learning standards curriculum crosswalk been completed for this program?

CDOS (3a and 3b – all levels)

Yes  No

Core Academic

Yes  No

National/State Skill

Yes  No

10. For BOCES applicants: attach the name, school and certification area of at least two academic teachers from at least two different component schools who reviewed the academic content for each integrated or specialized credit requested.

## D. Work-based Learning and Employability Profile

11. What types of work-based learning opportunities will be available to students in this program?

For clarification, see WBL manual at <http://www.p12.nysed.gov/cte/wbl/manual.html>

### New York State Registered Programs

Cooperative CTE Work Experience Program (CO-OP)

Career Exploration Internship Program (CEIP)

General Education Work Experience Program (GEWEP)

Work Experience and Career Exploration Program (WECEP)

### Other Work-based Learning Experiences

Worksite tours

Youth apprenticeships

Supervised licensed clinical experience (Health Occupations)

School-year/summer internships

Job shadowing

On-site projects

Community service/learning

Other (please explain)

12. Has an employability profile model been developed for this program?

Yes  No, explain

## Career and Technical Education New York State Education Department Approval Application for CTE Programs

### E. Technical Assessment

13. What is the name of the technical assessment used in this program? If all modules are not included in the program assessment, please list those that are used. Show test reference numbers where appropriate. NOCTI Job Ready Cosmetology assessment
- What was the rationale for the selection of the above assessments? The assessment contained the appropriate and specific competencies and skills required to prepare for New York State Board exams
14. Provide name of vendor, agency or consortium that developed each part of the technical assessment?
- Written examination(s)  
NOCTI formerly know as "National Occupational Competency Testing Institute"
- Student demonstration(s) of technical skills  
NOCTI exam
- Project(s)  
Practical assessments based on industry standards and the New York State Board examination
- Note: Consortium developed assessments are allowed only when no technical examination exists in a particular field; the assessment must include written examination(s) student project(s), and student demonstration(s) of technical skills. Students must pass all three parts.

### F. Articulation Agreements

15. Is a formal postsecondary articulation agreement in place?  Yes  No
16. With what two- or four-year postsecondary institution(s) do you have an articulation agreement? Douglas Education Center
17. Attach a copy of the signed and dated articulation agreement(s) showing that the agreement(s) is currently in effect and will be throughout the approval period.
18. What are the benefits to the student?
- |   |  |   |   |
|---|--|---|---|
| College credit<br><input checked="" type="checkbox"/> | Advanced standing<br><input checked="" type="checkbox"/> | Reduced tuition<br><input type="checkbox"/> | Other, please specify<br><input type="checkbox"/> |
|---|--|---|---|

### G. Faculty and External Review Committee

19. Attach a list of all teachers in this program and a copy of the New York State Education Department teacher certification(s), including extensions, held by each. Jeanne Stiasny
20. Are the CTE teachers highly qualified according to NCLB standards in the subject(s) for which academic credit may be given?
- Yes  No For clarification, see Field Memo NCLB NYS 03-2008 (June) at [www.p12.nysed.gov/nclb/guidance/memos/home.html](http://www.p12.nysed.gov/nclb/guidance/memos/home.html).
21. If no, is there a highly qualified core academic teacher on staff and on site who works collaboratively with the CTE teacher in the preparation, delivery, and evaluation of content for each subject?
- Yes  No For clarification, see Field Memo NCLB NYS 03-2008 (June) at [www.p12.nysed.gov/nclb/guidance/memos/home.html](http://www.p12.nysed.gov/nclb/guidance/memos/home.html).
- What date did the External Review Committee meet?
22. February 4, 2013
23. Have the members of the External Review Committee approved the academic and CTE content of this program for the number and distribution of credit listed in this application?
- Yes  No, explain
24. Attach a list showing title, position, affiliation and area of expertise for each External Review Committee member.

### H. Chief Administrator's and Board President's Certification

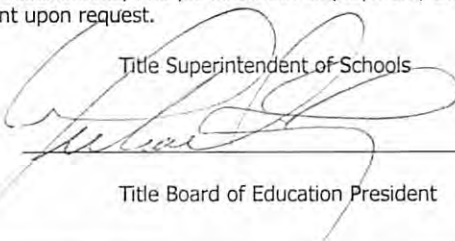
I hereby certify that all components of the Career and Technical Education Program reported herein are available to students upon approval of this application by the State Education Department. I certify that data on student progress and performance to evaluate student success on Regents examinations or approved alternatives, technical assessments, and placement in employment, the military or postsecondary education programs will be made available to the State Education Department upon request.

Name Michael Ring

Title Superintendent of Schools

Date

Signature of Chief Administrative Officer



2/25/13

Name Michael Nofi

Title Board of Education President

Date

Signature of Board President: \_\_\_\_\_

(1/12)

## COSMETOLOGY

### COSMETOLOGY 1

**No. of credits:** 4\*      **Grade level:** 11–12

**Prerequisites:** None

\*Students will earn Career and Financial Management credit during year one of the cosmetology program.

This introductory course to the beauty-culture field includes the study of anatomy and physiology related to beauty-culture operations. Emphasis is on personal grooming, professionalism, and basic skills within the field of cosmetology such as manicuring, skin care, hairstyling and haircutting. This course provides clock hours and knowledge, both theoretical and practical, toward qualifying for the New York State Licensing Examination. Students will be responsible for purchasing any kits and/or safety materials required to complete the two-year program.

### COSMETOLOGY 2

**No. of credits:** 3      **Grade level:** 12

**Prerequisites:** Successful completion of Cosmetology 1

This advanced course emphasizes creativity as well as artistic flair and trade skills with specialization in hair cutting, blow-drying, tinting, styling and permanent waving. It includes study of the fundamentals of applied cosmetology, the use of chemicals, and the study of materials used in the trade. It also includes two days a week of clinic which enables students to learn how to work in a beauty-salon atmosphere. This course provides clock hours toward qualifying for the New York State Licensing Examination.

*\*Interested students should see their guidance counselor as soon as possible; class size is limited to 25 students.*

## Section 3: External Review

*The external review committee is a committee formed to review, address, and approve the self-study report. Membership on the external review committee will vary according to the type of program and other needs of the school district/BOCES.*

*Membership shall include but not be limited to:*

Secondary educators,

both CTE educators and core academic subject educators (when academic credit is included in the approval process the external committee must include a minimum of

Two academic subject teachers from ELA

1. Cindy Nardiello, ELA and Special Education teacher
2. Tim Delaney, ELA teacher

Two different component schools who will review the academic content for each integrated and specialized credit requested)

Two academic subject area teachers from Science

1. Marianne Williams, School Administration, Biology and Chemistry teacher
2. Nancy Boehler, Earth science teacher

Business and industry—a minimum of two representatives from the business and industry of the career area under review

1. Teresa Rosa - Cosmetologist
2. Rosalie Retus- Cosmetologist

Postsecondary educators—a representative from postsecondary education in the career area under review

1. Tranquility owner/educator Leah Pelengaris



## Community representatives

Representative/advocate for students with disabilities: Dawn Krase

Parents: Lisa Hrysko

Workforce Investment Board member: Paul Mammina

Board of education representative; Diane Burke

School and program administrators: Melinda Brooks, John DeBenedetto

## Process

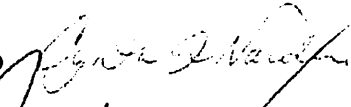
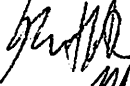

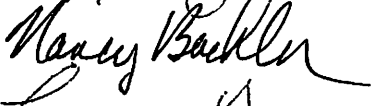
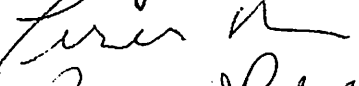



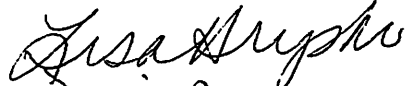




The external review committee will review the self-study report, identify deficiencies and needs of the program, and recommend improvements to the self-study team prior to submission to the superintendent of schools or the district superintendent for board of education action. The external committee may also recommend that the program is without deficiencies and should be directly forwarded to the superintendent of schools or the district superintendent for board of education action.

## Documentation

The external review committee met on February 4, 2013 to discuss the findings of the self study team. The group began by touring the facility and viewing the equipment and classroom that was to be used for the program. Two weeks prior to the meeting, each member was provided a copy of the self study report binder which included a full curriculum, articulation agreement, licensing, sample student questions for a technical skills assessment vendor, work based learning documents, student and teacher schedules, guidance report on student data, works skills employability profile, professional development plans, teacher certification, and student evaluation tools.

The team discussed each section of the report. Timothy Delany, an English Language Arts teacher, reported that the curriculum surpassed expectations for the incorporation of English Language Arts standards for an elective credit. Cindy Nardiello, a special education and ELA teacher reported that the course was appropriate and modeled to meet the needs of general and special education students. Marianne Williams, science coordinator, reported that the curriculum was deemed suitable and aligned with the New York State Core Curriculum. All members of the committee contributed and the report was deemed to be without deficiencies. It was the recommendation of the committee that the application process move forward and be submitted to the Superintendent of Schools and the Board of Education for Rocky Point Union Free School District.

COSMETOLOGY EXTERNAL REVIEW COMMITTEE  
February 4, 2013

1. Cindy Nardiello 
2. Tim Delaney 
3. Marianne Williams 
4. Nancy Boehler 
5. Teresa Rosa 
6. Rosalie Retus 
7. Leah Pelengaris 
8. Dawn Krase 
9. Lisa Hrysko 
10. Diane Burke 
11. Melinda Brooks 
12. John DeBenedetto 
13. Paul Mammone 

# ROCKY POINT HIGH SCHOOL

## COSMETOLOGY SELF STUDY REVIEW

### **Self Study Team:**

District administrator(s), building administrator(s): John DeBenedetto, Principal; Melinda Brooks, Coordinator

Guidance personnel: Matthew Poole, Facilitator of Guidance

Career and technical education teachers from the proposed program area: Jeanne Stiasny, Cosmetology teacher

Teachers of academic subject area(s) for which credit is to be offered: Andy Levine, ELA teacher; Donna Erickson, ELA Teacher; and Kent Tillinghast, Science Teacher

Representative/advocate for students with disabling conditions: Paul Walia, Special Education Coordinator

Business/industry/union representative(s) from the proposed program area: Frank Rosa, Cosmetologist

### **Report includes:**

**Curriculum review** – A 2 year curriculum has been written including 108 hours of ELA instruction and 108 hours of Science instruction mapped to the Common Core Learning Standards and the NYS Core Curriculum Standards for Science

**Benchmarks for student performance and student assessment-** Assessments have been created for each unit of study and are aligned with the content for Cosmetology as well as ELA and Science. The NOCTI exam will be used for Technical assessment.

**Teacher certification and highly-qualified status of instructional staff-** NYS Certification for teaching and NYS licensing information included.

**Work-based learning opportunities-** Internships, appointments and salon visits are available for students to gain experience.

**Teacher and student schedules-** Year 1 and Year 2 Cosmetology are in session for 3 periods a day equaling 126 minutes of instruction daily for each course. Cosmetology meets each day regular school is in session

**Resources, including staff, facilities, and equipment** – A fully equipped salon style room has been built in Rocky Point High school including sinks, work stations, a lecture area and chemical mixing room

**Accessibility for all students-** Guidance has reported that the class is open to all students who achieve a junior status in credits and have met the course graduation requirements needed for their grade level.

**Work skills employability profile-** A six month temporary license is available upon completion of the program.

**Professional development plans-** Rocky Point High School offers up to 6 periods a month of professional development.

**Projected number of students to be served-** 17 students per course per year are expected to be served through this program.

## A. Curriculum Review

*The curriculum review is a step in the self-study process. It is an opportunity for members of the self-study team to evaluate the proposed curriculum for completeness in terms of the knowledge, skills, and competencies required in the program field. The team reviews the curriculum to ensure that course content in the career and technical education program meets State Education Department regulations, contributes to achievement of state and industry standards, and prepares students for successful completion of a technical assessment. Approved curriculum content is nonduplicative, challenging, organized along a continuum of difficulty, and free of bias.*

*CTE program approval does not constitute Department approval or endorsement of proprietary curriculum or related curriculum products. Program approval indicates only that a school district or BOCES has provided the Department with assurances that the curriculum review has been completed.*

### Process

- The school district or BOCES identifies the faculty members and other individuals who will be involved in conducting the curriculum review
- The school district or BOCES determines the procedures used in completing the curriculum review
- Reviewers confirm that CTE program content aligns with state CDOS standards, relevant state academic standards, and related business and industry standards
- Reviewers confirm that CTE program content includes integrated or specialized units of credit
- Reviewers confirm that the CTE program meets unit of credit and other distributive requirements

### Documentation

Documentation of the curriculum review is maintained by the school district or BOCES and is updated whenever modifications are made to the approved CTE program. Recommendations from curricular review should be included in the self-study report and reviewed by the external committee.

New York State graduation requirements

<http://www.emsc.nysed.gov/part100/pages/1005.html>

The self study committee heard from Mr. Kent Tillinghast, a science teacher, on the review on the infused science curriculum. Mr. Tillinghast agreed the newly written curriculum not only meets but exceeds the requirements for a general science elective. The English language arts teachers echoed that response for the written ELA infused curriculum. Mr. Levine and Ms. Erickson both agreed that the course curriculum would satisfy the required hours of instruction for ELA standards. The cosmetology curriculum is aligned with and meets industry standards and was written by Ms. Stiastry as a two year program.

## **B. Teacher Certification**

*The self-study team reviews the teacher certification and training of the school or BOCES' instructional, paraprofessional, and support staff who deliver services within the CTE program seeking approval. New York State teacher certification review should include both CTE teachers and teachers of academic content within the proposed program.*

### Process

- Reviewers confirm that all CTE teachers hold appropriate New York State teacher certification for the program in which they will teach.
- Reviewers confirm that all teachers of academic content hold appropriate New York State teacher certification for the program in which they will teach.
- Reviewers confirm the appropriate NCLB highly-qualified status for the CTE teachers in programs offering academic credit.
- Reviewers confirm that staff delivering instruction in programs where certification, licensure, or registration by an external entity have acquired the necessary credentials.
- Reviewers confirm that professional development opportunities exist within the school district or BOCES for instructional, paraprofessional, and support staff to acquire and improve skills and knowledge related to instructional enhancement of the CTE program.

### Documentation

Recommendations from the review of teacher certification should be included in the self-study report and reviewed by the external committee. A list of all teachers for the program and the New York State teacher certification(s) held by each must be attached to the Application for Career and Technical Education Program Approval.

### **Resources**

New York State Office of Teaching Initiatives  
<http://www.highered.nysed.gov/tcert/certificate/certprocess.htm>

Ms. Stiasny provided the committee with copies of her New York State certifications for teaching and license to practice Cosmetology. The committee reviewed these documents and confirmed they were current and appropriate for the courses offered.

### C. Technical Assessments Based on Industry Standards

*The self-study team reviews the selection of a technical assessment for the program seeking approval. The selected technical assessment must be nationally-recognized and based on industry standards. It must be available to students enrolled in the approved program and must consist of three parts: written, student demonstration, and student project. Successful completion of the technical assessment is not a requirement for high school graduation, but is required for a student to earn a technical endorsement on the high school diploma*

*The New York State Education Department does not approve, endorse, or certify any technical assessment.*

#### Process

- The school district or BOCES selects an appropriate industry standard technical assessment to measure student proficiency in the technical field for the program. The school district or BOCES may select a New York State licensing examination as the technical assessment.
- The school district or BOCES determines the scheduling and administration of technical assessments. It is not required that the technical assessment be administered at the conclusion of the program. Parts may be administered throughout a student's learning experience.
- The school district or BOCES determines the number of times a student may take a particular technical assessment.
- The school district or BOCES must comply with existing laws and regulations related to administration of technical assessments to students with disabling conditions and provide appropriate testing modifications. Restrictions on student eligibility for testing are the responsibility of the test producer.
- In the absence of an appropriate nationally-recognized industry standard based assessment, a consortium of local, regional, state, business and industry representatives may be formed to produce such an instrument.
- Technical assessments must meet generally recognized psychometric criteria. Therefore, the consortium approach may be expensive because of the many steps required to insure assessment validity, reliability, and security.
- An existing CTE advisory committee or craft committee is not a technical assessment consortium. The school district or BOCES must ensure that the assessment consortium adequately represents current business and industry standards for the specific career area for the program.
- Where an appropriate technical assessment exists, but consists of only one or two parts, a consortium must be formed to develop the missing part(s).
- The school district or BOCES must develop a system to collect student-level and program-level data on performance on the technical assessment.

#### Documentation

Recommendations on the technical assessment selection should be included in the self-study report and reviewed by the external committee.

## Resources

New York State graduation requirements

<http://www.emsc.nysed.gov/part100/pages/1005.html>

The self study team reviewed the brochure from NOCTI and agreed it encompassed the required units of assessment for the course. The exam is offered as an industry based assessment of all standards required for a comprehensive cosmetology course that is intended to prepare students for a New York State license. Sample questions were provided by the vendor and deemed appropriate by Ms. Stiastry and Mr. Rosa.

## D. Postsecondary Articulation

*The self-study team reviews the postsecondary articulation agreement for the program seeking approval. Postsecondary articulation agreements help students prepare for the transition from high school to advanced study in a particular career area. Articulation agreements provide direct benefits to students such as dual credits, college credits, advanced standing, or reduced tuition at a postsecondary institution. Articulation agreements may include several school districts and/or BOCES and multiple postsecondary institutions. The school district or BOCES may enter into multiple articulation agreements for a program seeking approval.*

### Process

- Reviewers confirm that the postsecondary articulation agreement is designed to prepare students for the transition from high school study to postsecondary study in the career area of the program seeking approval.
- Reviewers confirm that a postsecondary articulation agreement has been obtained that offers direct benefits to students in the program seeking approval.
- Reviewers confirm that the postsecondary articulation agreement includes the
  - prerequisite skills, knowledge, or coursework required of students to participate in the agreement
  - roles and responsibilities of each institution
  - duration of the agreement
  - endorsement by officials of each institution
- Signed articulation agreements must be on file within the school district or BOCES.

### Documentation

Documentation of the postsecondary articulation agreement is maintained by the school district or BOCES and updated whenever modifications are made. Recommendations on the technical assessment selection should be included in the self-study report and reviewed by the external committee. A copy of the signed postsecondary articulation agreement must be attached to the Application for Career and Technical Education Program Approval.

Douglas Education center offers an associates degree in Master Cosmetology. We currently have on file an articulation agreement offering our students advanced standing upon completion of the Cosmetology curriculum and 450 hours of industry based learning.



## E. Work-based Learning

*Work-based learning (WBL) is the "umbrella" term used to identify activities which collaboratively engage employers and schools in providing structured learning experiences for students. These experiences focus on assisting students to develop broad, transferable skills for postsecondary education and the workplace. A quality WBL experience can make school-based learning more relevant by providing students with the opportunity to apply knowledge and skills learned in the classroom to real world situations.*

*Time requirements that students in an approved program may devote to work-based learning experiences are set by administrators of the approved program. This time should be an outcome of the self-study report and external review phases of the approval process. Work-based learning experiences must be sufficient in length and rigor to contribute to student achievement of the State learning standards as well as specific technical competencies.*

### Process

- The school district/BOCES and the employer cooperatively plan all work experiences.
- The school district/BOCES set up a formal procedure for the supervision/coordination of all work-based learning experiences and must ensure that work-based learning coordinators are appropriately certified.
- The school district/BOCES provide work-based learning experiences for students with disabilities
- The school district/BOCES and employer must ensure compliance with federal and state labor laws, and the State Department of Labor regulations and guidelines.
- The school district/BOCES must explore and develop work-based learning experiences in settings that are relevant to the program.
- The school district/BOCES must comply with Commissioner's Regulations and Department policy where credit towards graduation is being awarded.

### Documentation

Recommendations for work-based learning should be included in the self-study report and reviewed by the external committee.

### Resources

*New York State Education Department Work Experience Manual*  
**<http://www.emsc.nysed.gov/cte/wbl/>**

Ms. Stiasny reported to the committee that work based learning is offered to the students in the form of client appointments on site, salon visits and internships at salons. Students perform services on clients in the current Cosmetology room. Haircuts, permanent waves, color, facials, manicures and pedicures are some services offered. These services are in alignment with general salon practice.

## F. Employability Profile

*The employability profile is a record of student achievement. That may include documentation of the student's attainment of technical knowledge and work-related skills, endorsements, licenses, clinical experience, work experience, performance on core academic Regent's examinations, performance on industry based assessments, attendance, student leadership honors and achievements and other honors or accolades of student success.*

### Process

- An employability profile model is developed for the program
- A profile of student achievement is developed for each student in the program and is maintained in accordance with records and retention policies of the school district/BOCES.
- The profile of student achievement is reviewed and updated on a continuous basis by the student and the appropriate program/guidance personnel.
- The work skills to be mastered by students with disabilities should be aligned with the student's Individualized Education Program (IEP).

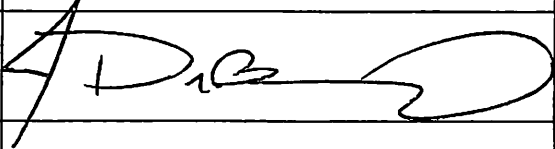


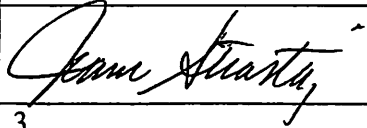
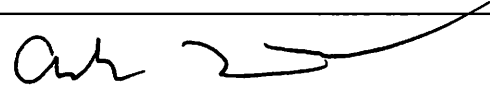

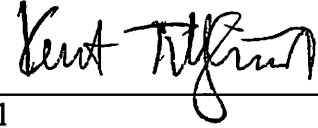
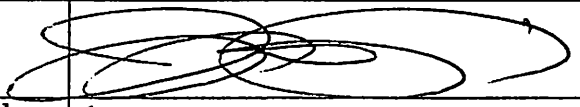

### Documentation

Recommendations for the employability profile model should be included in the self-study report and reviewed by the external committee.

Upon graduation from high school and completion of the program students may apply to work on a temporary license for up to six months. After the expiration of the temporary license, students will need to take the New York State Board Assessment. Students will be provided with a completion of course on their transcripts and the NOCTI vendor will provide an exam score for their use in obtaining employment.

# Cosmetology Self Study Sign in

## November 20, 2012

<u>District administrator(s), building administrator(s):</u>	2
John DeBenedetto, Principal	
Melinda Brooks, Coordinator	
<u>Guidance personnel:</u>	1
Matthew Poole, Facilitator of Guidance	
<u>Career and technical education teachers from the proposed program area:</u>	1
Jeanne Stiasny, Cosmetology teacher	
<u>Teachers of academic subject area(s) for which credit is to be offered:</u>	3
Andy Levine, ELA teacher	
Donna Erickson, ELA Teacher	
Kent Tillinghast, Science Teacher	
<u>Representative/advocate for students with disabling conditions:</u>	1
Paul Walia, Special Education Coordinator	
<u>Business/industry/union representative(s) from the proposed program area:</u>	1
Frank Rosa, Cosmetologist	

University of the  
Education



State of New York  
Department

**Public School Teacher Certificate**

*This certificate, valid for service in the public schools, is granted to the person named below who has satisfied the requirements prescribed by the State Education Department.*

**JEANNE M. STIASTNY**

Certification area: COSMETOLOGY OCCUPATIONS  
(COSMETOLOGY)

\*Form: PERMANENT  
(over)

Effective date: 09/01/02

Certificate number: 091342413

Control number: 188658021

Given under the authority of  
the State Education Department

*Charles C. Mackey, Jr.*  
Administrator, Teacher Certification

*Richard P. Mills*  
Commissioner of Education

UNIQUE ID NUMBER  
29ST0103369

*State of New York*  
*Department of State*

— DIVISION OF LICENSING SERVICES —

FOR OFFICE USE ONLY  
Control No. 437556  
12083-14

Pursuant to the provisions of

ARTICLE 27 OF THE GENERAL BUSINESS LAW

ATTACH  
PHOTO  
HERE

STIASTNY JEANNE M

EFFECTIVE DATE

MO.	DAY	YR.
03	12	2012

EXPIRATION DATE

MO.	DAY	YR.
03	12	2016

HAS BEEN DULY LICENSED TO PRACTICE  
COSMETOLOGY

In Witness Whereof, The Department of State has caused  
its official seal to be hereunto affixed.

CESAR A. PERALES  
SECRETARY OF STATE

October 29, 2012

Ms. Melinda Brooks  
Rocky Point Union Free School District  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

Dear Ms. Brooks:

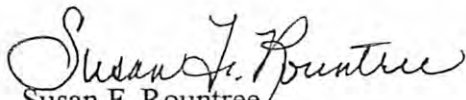
Enclosed please find the proposed Articulation Agreement for the Cosmetology program between Douglas Education Center and Rocky Point Union Free School District.

Students enrolled in this program at Rocky Point High School may receive Advanced Standing at Douglas Education Center provided they meet the terms set forth in the Articulation Agreement.

Please review the agreement carefully, and if acceptable, sign both original counterparts. Retain one of the agreements for your records and return the other to me in the enclosed self-addressed, postage-paid envelope.

Please do not hesitate to contact me should you have any questions. I look forward to a mutually beneficial working relationship between Douglas Education Center and Rocky Point High School.

Very truly yours,

  
Susan F. Rountree  
Director of Academic Progress

Enc.

Enclosures

**Articulation Agreement Between  
Douglas Education Center  
130 Seventh Street, Monessen, PA 15062**

And

**Rocky Point Union Free School District**  
(High School or Technical School)  
**82 Rocky Point – Yaphank Road, Rocky Point, NY  
11778**

(High School or Technical School Address)

**Purpose:**

In order to provide secondary school students with a continuation of education without unnecessary duplication of instruction and delay in attaining educational career objectives, Douglas Education Center and Rocky Point High School have entered into this articulation agreement for the programs and/or courses listed below.

**Awarding of Hours – Cosmetology Programs**

Before advanced standing can be awarded in Cosmetology Programs at Douglas Education Center, the following conditions must be met.

1. Applicants must have attained 450 reported hours to the State Board of Cosmetology and verification must be submitted to Douglas Education Center.
2. Applicants must meet all of Douglas Education Center's requirements for admission.
3. Students must have received a B (3.0) or higher to receive advanced standing.
4. Students will need a letter of recommendation from one instructor in their program of study.
5. Application for advanced standing must be made within two (2) years of graduation from Rocky Point High School. If more than two (2) years have lapsed, acceptance of credit will be at the discretion of Douglas Education Center.

6. Upon review of the student's proficiency levels on the attached form, the student **may** be given advanced standing for

Hours	Course
112.5	CCP706 Chemicals I
24.5	CCP708 Professional Practices/Salon Management I
28.0	CCP716 Science I
112.5	CCP801 Hair Design/Hair Sculpture I
60.0	CCP812 Nails & Skin
112.5	CCP102 Clinic Assistant I
<b>450</b>	<b>TOTAL HOURS ARTICULATED</b>

7. This agreement will commence upon the date of execution of this agreement and shall continue until such time as the agreement is terminated. This agreement may be terminated in whole or in part by either party serving the other with written notice one semester in advance.



8. **Curriculum:**

Curriculum, including competencies, is subject to review annually by \_\_\_\_\_ **Rocky Point High School** \_\_\_\_\_  
(Name of High School or Technical School)

and Douglas Education Center. Each school may determine it to be necessary to revise their curriculum to maintain up-to-date content.

**Signatures:**

  
\_\_\_\_\_  
Vice President of Academic Affairs, Douglas Education Center

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Melinda Brooks, Instructional Coordinator, Rocky Point

  
\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

# Douglas Education Center

Competency List for

CCP 706 Chemicals I

Please assess each competency by checking appropriate box, sign and date, then forward to:

The Admissions Office  
Douglas Education Center  
130 Seventh Street  
Monessen, PA 15062

---

Student Name

S/S Number

1. Not introduced
2. Knowledge
3. Application
4. Competency
5. Proficiency

Student must have reached proficiency level five (5) in each skill area to receive advanced standing for the course:

1	2	3	4	5	
					1. Possess the basic skills needed to prepare and understand the formulas and methods to formulate and/or understand hair color, relaxers, and chemical processes.
					2. Perform basic shampoo and conditioning treatments
					3. Understand the need for chemical services in the salon
					4. Perform basic perm wraps.
					5. Perform applications of basic hair color.
					6. Understand the importance of the PH scale and its relationship to all chemical processes.

---

Instructor

Date

Counselor/Administrator

Date

# Douglas Education Center

## Competency List for

<b>CCP 708 Professional Practices/Salon Management I</b>
--

Please assess each competency by checking appropriate box, sign and date, then forward to:

The Admissions Office  
Douglas Education Center  
130 Seventh Street  
Monessen, PA 15062

---

**Student Name**

**S/S Number**

1. Not introduced
2. Knowledge
3. Application
4. Competency
5. Proficiency

Student must have reached proficiency level five (5) in each skill area to receive advanced standing for the course:

1	2	3	4	5	
					1. Understand how to effectively manage his or her clientele in the salon.
					2. Act in a professional manner in the workplace and with clients.
					3. Handle all aspects of booking and maintaining clients.
					4 understand how your values, and your clients' values allow you to provide better service.
					5. Understand the service cycle.

---

**Instructor**

**Date**

**Counselor/Administrator**

**Date**

# Douglas Education Center

## Competency List for

### CCP 716 Science I

Please assess each competency by checking appropriate box, sign and date, then forward to:

The Admissions Office  
Douglas Education Center  
130 Seventh Street  
Monessen, PA 15062

---

Student Name

S/S Number

1. Student Not introduced
2. Knowledge
3. Application
4. Competency
5. Proficiency

Student must have reached proficiency level five (5) in each skill area to receive advanced standing for the course:

1	2	3	4	5	
					1. Possess the basic understanding in Microbiology.
					2. Identify bones, muscle, and nerves that pertain to cosmetology.
					3. Understand the reasoning behind the skills needed to perform cosmetology functions as applied to the human body.
					4. Know how chemicals used in cosmetology react and interact and what chemicals may be used in conjunction with other chemicals
					5. Recognize the structure and function of bacteria and viruses by their types.
					6. List simple safety and first aid applications for minor burns, cuts, choking, eye injury, and fainting procedures.
					7. Identify the procedures and precautions for infection control procedures used in schools and salons.
					8. Explain the relationship and function of cells, tissues, and primary organs within the human body.
					9. Identify the structure, function and primary cosmetological significance, where appropriate, of 8 major body systems.
					10. Define the 10 major terms used in electricity; describe the safety measures to be followed when using electrical appliances.

---

Instructor

Date

Counselor/Administrator

Date

# Douglas Education Center

## Competency List for

### CCP 801 Hair Design/Hair Sculpture I

Please assess each competency by checking appropriate box, sign and date, then forward to:

The Admissions Office  
Douglas Education Center  
130 Seventh Street  
Monessen, PA 15062

Student Name

S/S Number

1. Not introduced
2. Knowledge
3. Application
4. Competency
5. Proficiency

Student must have reached proficiency level five (5) in each skill area to receive advanced standing for the course:

1	2	3	4	5	
					1. Correctly identify and handle all types of hair shaping implements. ( shears, razor, clippers)
					2. Posses the skills necessary to execute basic haircuts and finishing designs.
					3. Understand the components of design and how to complete a client consultation.
					4. Understand the parts of a pincurl and their uses.
					5. Correct use of a marcel curling iron, and blow dryer.
					6. Understand the different types of rollers and their uses.
					7. Demonstrate proper applications of molding, scaling, and fingerwaving.
					8. Understand the four basic haircuts. (0°,90°,45°, 180°)
					9. Demonstrate proper cutting procedures with shears, razor or clippers.
					10. Demonstrate how to do a combout
					11. Understand different hair textures and how to execute a press and curl.

Instructor

Date

Counselor/Administrator

Date

# Douglas Education Center

## Competency List for

CCP 812 Nails and Skin

Please assess each competency by checking appropriate box, sign and date, then forward to:

The Admissions Office  
Douglas Education Center  
130 Seventh Street  
Monessen, PA 15062

---

Student Name

S/S Number

1. Not introduced
2. Knowledge
3. Application
4. Competency
5. Proficiency

Student must have reached proficiency level five (5) in each skill area to receive advanced standing for the course:

1	2	3	4	5	
					1. Understand the fundamentals of nail care
					2. Understand the fundamentals of skin care.
					3. Understand the functions of the skin.
					4. Understand the various skin types and proper maintenance of each skin type.
					5. Understand and successfully execute a basic manicure and pedicure.

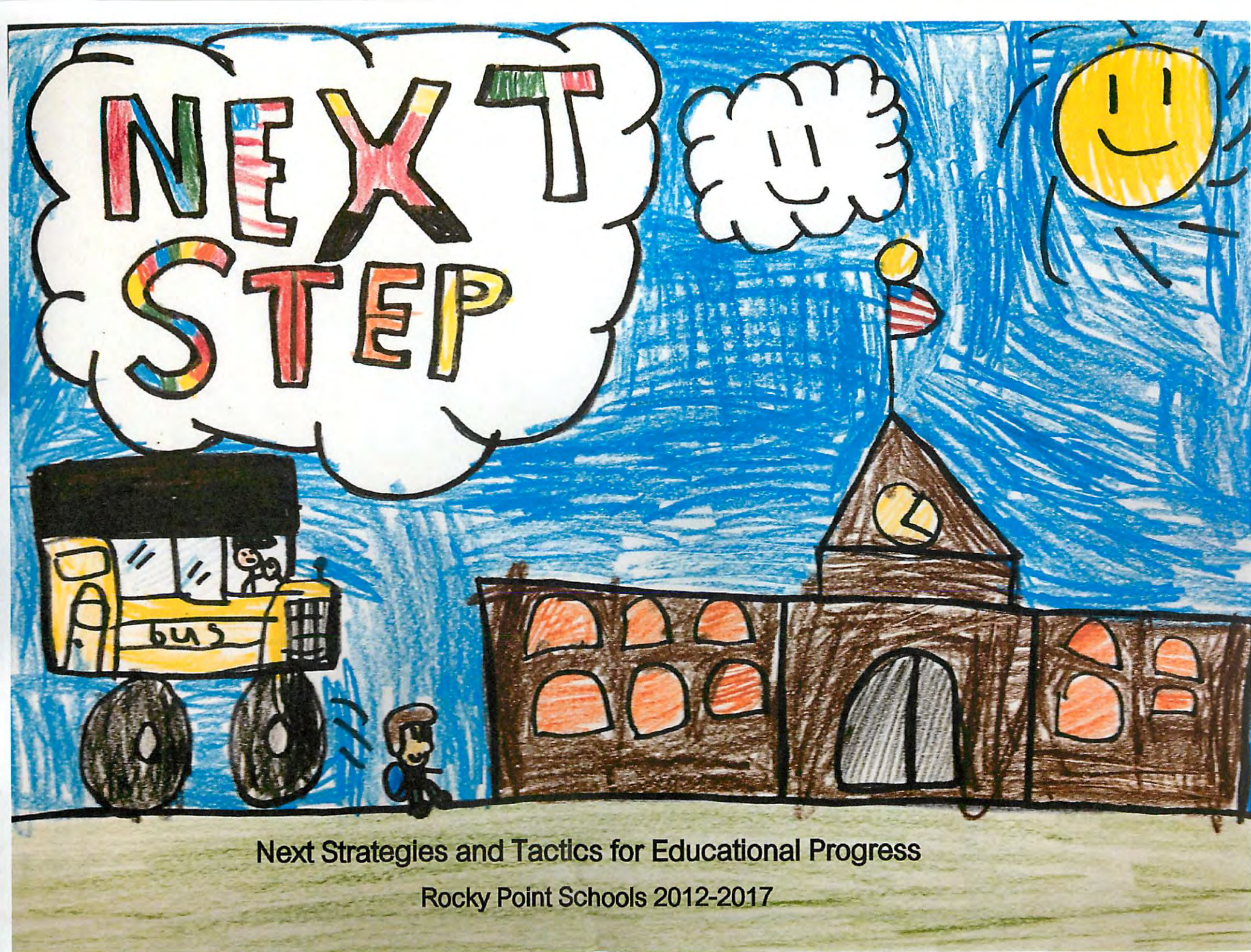
---

Instructor

Date

Counselor/Administrator

Date



Next Strategies and Tactics for Educational Progress

Rocky Point Schools 2012-2017

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## **Introduction**

The challenges facing American school systems are both unique to our time while also possessing many of the characteristics of the demands placed on the American educational system over the preceding half century. The public call for accountability, fiscal restraint, and, most importantly, continuously improving outcomes for all students are the factors that define our guiding mission.

The Rocky Point Union Free School District embraces the challenges and opportunities that exist to move our school system forward toward the overarching goal of improving outcomes for all students. Toward that end the Board of Education, administration, faculty, staff, and community have partnered to continue the process of articulating our vision for the future. Next S.T.E.P. is the product of this process.

Through the vision of the Board of Education, as defined in the district's guiding goals of academic excellence, organizational development, and fiscal sustainability, Next S.T.E.P. defines the actions necessary to achieve our goals and attain our vision for student success. Indeed, through the efforts of representatives from all of our stakeholder groups, this strategic plan embodies that which we have collectively identified as important to us, the school community, and how we propose to succeed in attaining our goals.

Our school system is an organization of people, working toward advancing the community. Each day hundreds of dedicated professionals come together with a single focus – working to improve outcomes for the thousands of students we are here to educate. These professionals, with the support of the community, are the engine that will drive the district to continued successful implementation of this plan.

Just as the people of our community are the critical element to our future success, the goals we set forth and the strategies to attain these goals must be realistic and attainable in the time allotted and with the resources provided, or success may be elusive. Thanks to the tireless work of the many stakeholders who produced this plan, the action steps, timelines, and resources required represent practical processes for accomplishing all we have set out to achieve.

The possibilities for our students and, indeed, our community are limited only by our vision of what we are capable of achieving. This plan is a testament to our commitment to sustain our mission, fulfill our goals, and dedicate ourselves to continuous improvement.

## **Mission Statement**

The mission of the Rocky Point Union Free School district is to develop each child's full potential in a nurturing and supportive student-centered environment that will promote a foundation for lifelong learning.

## Next S.T.E.P. 2012–2017: Guiding Goals

Goal Classification	Goal Narrative
(AE-1) Academic Excellence: Core Curriculum	The Rocky Point Union Free School District will develop and implement comprehensive curriculum guides and associated support materials for each academic discipline that are aligned with the Common Core State Standards, as adopted and modified by the New York State Board of Regents, from time to time. The District will ensure alignment of implementation of the various curricula within each course of study.
(AE-2) Academic Excellence: Increased Rigor	The Rocky Point Union Free School District will develop and implement programs offering increased opportunities for students to test and expand the limits of their intellectual boundaries including a comprehensive offering of Advanced Placement courses and opportunities for advanced studies in scientific research.
(AE-3) Academic Excellence: Academic Support	The Rocky Point Union Free School District will develop a comprehensive, multi-tiered approach to providing academic support to at-risk students including academic intervention services (AIS) and individual comprehensive academic response for excellence (ICARE) plans.
(AE-4) Academic Excellence: Instructional Technology	The Rocky Point Union Free School District will integrate appropriate technology into the delivery of instruction and instructional materials.
(AE-5) Academic Excellence: Academic Alignment	The Rocky Point Union Free School District will create alignment of assessments for each course of study through the development and implementation of collaboratively developed assessment instruments.
(OD-1) Organizational Development: Professional Development	The Rocky Point Union Free School District will promote excellence in delivery of instruction and support services through a comprehensive, targeted professional development program.
(OD-2) Organizational Development: Human Resources	The Rocky Point Union Free School District will recruit and retain a highly-qualified staff necessary to deliver improved academic outcomes for all students.
(OD-3) Organizational Development: Accountability	The Rocky Point Union Free School District will construct a comprehensive accountability system to measure and report on instructional efficacy.
(OD-4) Organizational Development: Data Analysis and Feedback	The Rocky Point Union Free School District will develop school-based and district-wide inquiry teams to collect and analyze instructional data and to provide feedback for professional reflection.
(FS-1) Fiscal Sustainability: Resource Allocation	The Rocky Point Union Free School District will identify the resources necessary to support the academic and organizational initiatives necessary to ensure improved outcomes for all students. In recognition of the limited nature of fiscal resources, the District will endeavor to support new initiatives through the reallocation of existing resources.
(FS-2) Fiscal Sustainability: New Funding Sources	The Rocky Point Union Free School District will endeavor to fund academic and organizational initiatives by seeking and acquiring new sources of funding such as private and public grants.

## Next S.T.E.P. 2012–2017: Academic Excellence Strategies

Goal Classification	Strategies
(AE-1) Academic Excellence: Core Curriculum	Strategy 1: Convert Common Core State Standards into Curriculum Guides
	Strategy 2: Implement new Curriculum Guides
	Strategy 3: Review and update Curriculum Guides
(AE-2) Academic Excellence: Increased Rigor	Strategy 1: Develop intellectually challenging courses and programs <ul style="list-style-type: none"> <li>A. Pre-Advanced Placement (Pre-AP): SpringBoard &amp; Vertical Teaming</li> <li>B. Advanced Placement Courses (The College Board) &amp; College Credit Courses: Syracuse University Project Advance (SUPA), Adelphi, Farmingdale, Suffolk County Community College (SCCC) Excelsior Program</li> <li>C. Scientific Research: Siemens, Intel, Westinghouse, Young Naturalists</li> <li>D. Enrichment Courses: Guided Academic Technology Enrichment Services (GATES), Brookhaven National Lab/Eastern Suffolk BOCES</li> <li>E. Career and Technical Education (CTE) Certification: 3 CTE Certified Courses: CTE Certified School/Professional Vocational Certification</li> </ul>
	Strategy 2: Implement the intellectually challenging courses and programs listed above
(AE-3) Academic Excellence: Academic Support	Strategy 1: Develop multi-tiered <ul style="list-style-type: none"> <li>A. Academic Intervention Services (AIS)/Response to Intervention (RtI) Program for students who have failed or are in jeopardy of failing courses and/or State assessments</li> <li>B. Individual Comprehensive Academic Response for Excellence (ICARE) Plans for at-risk students who have not made adequate yearly progress (AYP), failed or are in jeopardy of failing required courses and/or State assessments, and/or failed to graduate or are in jeopardy of not graduating from high school</li> <li>C. Positive Behavior Intervention Strategies (PBIS) &amp; Behavior Intervention Plans (BIPs) for students with discipline and/or attendance issues [Part of Rocky Point High School’s Quality Improvement Plan (QIP)]</li> <li>D. Substance Awareness, Prevention &amp; Intervention Program</li> </ul>
	Strategy 2: Implement multi-tiered AIS/RtI Program, ICARE Plans, PBIS, and BIPs
(AE-4) Academic Excellence: Instructional Technology	Strategy 1: Integrate technology into classroom instruction
	Strategy 2: Integrate technology into formative assessments
(AE-5) Academic Excellence: Academic Alignment	Strategy 1: Develop assessment instruments collaboratively (All formal, graded assessments including cumulative tests, quarterly exams, and final exams)
	Strategy 2: Implement collaboratively developed assessment instruments.

## Next S.T.E.P. 2012–2017: Organizational Development Strategies

Goal Classification	Strategies
(OD-1) Organizational Development: Professional Development	Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training
(OD-2) Organizational Development: Human Resources	Strategy 1: Recruit diverse, highly-qualified staff
	Strategy 2: Retain diverse, highly-qualified staff (tenure criteria: <i>ineffective</i> , <i>developing</i> , <i>effective</i> (indicator of retention), <i>highly effective</i> (indicator of retention))
(OD-3) Organizational Development: Accountability	Strategy 1: Measure instructional efficacy <ul style="list-style-type: none"> <li>a) 60% APPR (Composite Score of 100%)               <ul style="list-style-type: none"> <li>1. Content knowledge</li> <li>2. Preparation</li> <li>3. Instructional delivery</li> <li>4. Classroom management</li> <li>5. Student development</li> <li>6. Student assessment</li> <li>7. Collaboration</li> <li>8. Reflective and responsive practice</li> <li>9. Student growth (added 4/22/10 for 2011-2012 school year)</li> </ul> </li> <li>b) 20% NYSED assessments (will change to 25%)</li> <li>c) 20% Locally developed assessments (will change to 15%)</li> </ul>
	Strategy 2: Use instructional data to inform curriculum and assessment
	Strategy 3: Use instructional data to improve instructional practices
	Strategy 4: Use instructional data to inform professional development
	Strategy 5: Provide feedback for professional reflection
(OD-4) Organizational Development: Data Analysis & Feedback	Strategy 1: Develop building inquiry teams
	Strategy 2: Develop District inquiry team
	Strategy 3: Collect student assessment data
	Strategy 4: Analyze student assessment data
	Strategy 5: Provide feedback for professional reflection
	Strategy 6: Use data to inform curriculum, instruction, and assessment
	Strategy 7: Use data to inform professional development

**Next S.T.E.P. 2012–2017: Fiscal Sustainability Strategies**

<b>Goal Classification</b>	<b>Strategies</b>
(FS-1) Fiscal Sustainability: Resource Allocation	Strategy 1: Identify resources to support academic and organizational initiatives
	Strategy 2: Reallocate existing resources to support academic and organizational initiatives
(FS-2) Fiscal Sustainability: New Funding Sources	Strategy 1: Apply for public and private grants to support District academic (such as Response to Intervention Grant) and organizational (Readiness and Emergency Management for Schools Grant) initiatives

## Goal AE- 1 Academic Excellence: Core Curriculum - ACTION PLAN

Goal AE-1 Academic Excellence: Core Curriculum	<i>The Rocky Point Union Free School District will develop and implement comprehensive curriculum guides and associated support materials for each academic discipline that are aligned with the Common Core State Standards, as adopted and modified by the New York State Board of Regents, from time to time. The District will ensure alignment of implementation of the various curricula within each course of study.</i>
Sub-Goals:	(AE-2) Academic Excellence: Increased Rigor (AE-5) Academic Excellence: Academic Alignment (OD-1) Organizational Development: Professional Development (OD-4) Organizational Development: Data Analysis and Feedback (FS-1) Fiscal Sustainability: Resource Allocation

**Action Team Members:** *Anja Groth, Director of Instruction - Chairperson*

*Coordinators: Melinda Brooks, Marianne Williams, Christian Bowen, Michael Yannucci, Paul Walia*

*Principal: Dr. Scott O'Brien*

*Assistant Principal: Susann Crossan*

*Teachers: Nichole Schirtzer, Pat Alberti, Dawn Meyers, Corrine Salbu, Paul Mamma, Andy Levine*

*School Related Personnel/Parent: Marianne Barber*

Strategy 1: Convert Common Core State Standards into Curriculum Guides

Strategy 2: Implement new Curriculum Guides

Strategy 3: Review and update Curriculum Guides

Goal AE-1 Academic Excellence: Core Curriculum: Strategy 1: Convert Common Core State Standards into Curriculum Guides				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
STEP 1: Create Common Core State Standards Resource Binders			Completed: See Appendix of Completed Action Steps Page 2	
STEP 2: Post Common Core State Standards in Extranet folders by subject area and grade level			Completed: See Appendix of Completed Action Steps Page 2	
STEP 3: Inform all stakeholders about New York State's adoption of the Common Core State Standards			Completed: See Appendix of Completed Action Steps Page 2	
STEP 4: Review New York State Education Department implications calendar, memos, and updates regarding Common Core State Standards			Completed: See Appendix of Completed Action Steps Page 2	
STEP 5: Educate faculty and staff on Common Core State Standards			Completed: See Appendix of Completed Action Steps Page 2	
STEP 6: Review existing curriculum guides from the field (other districts, Eastern Suffolk BOCES, and commercially produced programs) to develop a template or framework to be used by curriculum writers			Completed: See Appendix of Completed Action Steps Page 2	
STEP 7: Review New York State Education Department implications calendar, memos, and updates regarding Common Core State Standards	P-Director of Instruction S-Coordinators Principals T-Teachers	Phase I: 5/11 On-Going	A. <i>Resources Available</i> 1. New York State Education Department Webpage <a href="http://www.nysed.org">www.nysed.org</a> 2. <a href="http://www.corestandards.org">www.corestandards.org</a> 3. United States Department of Education website <a href="http://www.usde.org">www.usde.org</a> 4. Department, grade level, and faculty meetings 5. FJC Curriculum Night 6. Newsletters B. <i>Resources Needed: None</i>	A. Monthly professional development calendars B. Department, grade level, and faculty meeting agendas and minutes C. District & Building Newsletters



Goal AE-1 Academic Excellence: Core Curriculum: Strategy 1: Convert Common Core State Standards into Curriculum Guides				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
STEP 8: Educate faculty and staff on Common Core State Standards	P-Principals Coordinators S-Teachers T-Director of Instruction Director of Special Education	Phase I: 6/12 On-Going	<i>A. Resources Available</i> 1. Common Core State Standards folders on Extranet 2. Department, grade level, and faculty meetings 3. Professional development periods 4. <a href="http://www.engageny.org">www.engageny.org</a> 5. NYSED Curriculum ELA & Math Modules 3-8 <i>A. Resources Needed: None</i>	A. Department, grade level, and faculty meeting minutes detailing conversations regarding Common Core State Standards (CCSS) as they relate to subject areas and grade levels A. Highlighted copy of Common Core State Standards (CCSS) identifying new expectations beyond the current 2005 New York State Standards posted on Extranet and used by staff
STEP 9: Review existing curriculum guides from the field (other districts, Eastern Suffolk BOCES, and commercially produced programs) to develop a template or framework to be used by curriculum writers	P-Coordiators Principals S-Teachers T-Director of Instruction	Phase I: 7/11 On-Going	<i>B. Resources Available</i> 1. Department, grade level, and faculty meetings 2. Copies of existing curriculum guides from the other districts, Eastern Suffolk BOCES, and commercially 3. 2012-13 New York State Education Department curriculum guide models 4. New NYSED Curriculum Modules in ELA & Math 3-8 <i>C. Resources Needed</i> 1. Funding for CCSS curriculum (ie. Lucy Calkins)	B. Agenda and minutes detailing review of copies of existing curriculum guides from the other districts, Eastern Suffolk BOCES, and commercially produced program (ie. SpringBoard, which is already mapped to the Common Core Curriculum Standards) C. Template/ framework for Rocky Point UFSD curriculum guides was created D. District adopted Rubicon ATLAS curriculum mapping software program E. K ELA and K Math CCLS curriculum documents written in Rocky Point UFSD template on Rubicon ATLAS.

Goal AE-1 Academic Excellence: Core Curriculum: Strategy 1: Convert Common Core State Standards into Curriculum Guides				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
STEP 10: Develop a curriculum project writing timeline and proposals for curriculum writing projects	P-Coordiators Principals S-Teachers T-Director of Instruction	Phase I: 6/12 On-Going	<i>A. Resources Available</i> 1. Rocky Point UFSD Curriculum Project Template 2. K-12 CCLS ELA Curricula in Atlas 3. K-8 Math CCLS Curricula in Atlas 4. 6-8 and 11/12 ELA AIS Curricula 5. 6-8 Math AIS Curricula 6. MS Library Curriculum 7. Cosmetology CCLS Year 1 and Cosmetology CCLS Year 2 Curricula in Atlas 8. Integrated Algebra CCLS Curriculum in Atlas 9. Geometry CCLS Curriculum in Atlas 10. System 44/READ 180 ELA CCLS 3-5 Curriculum in Atlas 11. System 44/READ 180 ELA CCLS 6-8 Curriculum in Atlas 12. Science 7 Honors Curriculum in Atlas 13. Chemistry Honors curriculum in Atlas <i>B. Resources Needed: None</i>	A. Curriculum writing project timeline Proposals for curriculum writing projects submitted
STEP 11: Post curriculum writing projects	P-Executive Director of Educational Services S-Director of Instruction T-Coordiators Principals	Phase I: 6/12 On-Going	<i>A. Resources Available</i> 1. District website <i>B. Resources Needed</i> Funding for curriculum writing projects	A. Curriculum writing projects included in approved Rocky Point UFSD budget B Curriculum writing projects posted

**Goal AE-1 Academic Excellence: Core Curriculum: Strategy 1: Convert Common Core State Standards into Curriculum Guides**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/  Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,  political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<b>STEP 12:</b> Recommend curriculum writers for Board of Education approval	P- Coordinators & Principals S- Director of Instruction Director of Special Education T- Executive Director for Educational Services	Phase I: 6/12 On-Going	<i>A. Resources Available</i> 1. Administrative meetings <i>B. Resources Needed: None</i>	A. Board of Education minutes detailing approved curriculum writers
<b>STEP 13:</b> Review curriculum mapping web-based programs and select one to implement		Completed: See Appendix of Completed Action Steps Page 3		
<b>STEP 14:</b> Begin curriculum writing projects Phase I: Group 1 Projects Phase II: Group 2 Projects Phase III: Group 3 Projects	P- Coordinators Teachers S- Principals T- Director of Instruction	Phase I: 8/12 Phase II: 8/13 Phase III: 8/14	<i>A. Resources Available</i> 1. Core Curriculum State Standards 2. New York State exemplars 3. New York State curriculum revisions 4. Partnership for Assessment of Readiness for College and Careers information 5. NYSED Curriculum Modules for ELA & Math 3-8 <i>B. Resources Needed: None</i>	A. Schedule of curriculum projects B. Rocky Point Union Free School District curriculum guides completed by grade and subject C. Curriculum projects written using Rubicon ATLAS curriculum mapping program
<b>STEP 15:</b> Begin curriculum writing projects Phase IV: Group 4 Projects Phase V: Group 5 Projects Phase VI: Group 6 Projects Phase VII: Group 7 Projects	P- Coordinators Teachers S- Principals T- Director of Instruction	Phase IV: 8/12 Phase V: 8/13 Phase VI: 8/14	<i>A. Resources Available</i> 1. Core Curriculum State Standards 2. New York State exemplars 3. New York State curriculum revisions 4. Partnership for Assessment of Readiness for College and Careers information 5. Rubicon ATLAS <i>B. Resources Needed: None</i>	A. Schedule of curriculum projects B. Rocky Point Union Free School District curriculum guides completed by grade and subject C. Curriculum projects written using Rubicon ATLAS curriculum mapping program

Goal AE-1 Academic Excellence: Core Curriculum: Strategy 2: Implement New Curriculum Guides				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
STEP 1: Distribute and review new curriculum guides with faculty	P-Teachers S- Coordinators Principals T-Director of Instruction Executive Director for Educational Services	Phase II: 6/12 On-Going	A. <i>Resources Available</i> 1. New curriculum guides in Atlas 2. Department, grade level, and faculty meetings 3. Professional development periods 4. K-12 ELA CCLS Curricula in Atlas 5. K-8 Math CCLS Curricula in Atlas 6. 6-8 and 11/12 ELA AIS Curricula 7. 6-8 Math AIS Curricula 8. MS Library Curriculum 9. Cosmetology Year 1 and Cosmetology CCLS Year 2 Curricula in Atlas 10. Integrated Algebra CCLS Curriculum in Atlas 11. Geometry CCLS Curriculum in Atlas 12. System 44/READ 180 ELA CCLS 3-5 Curriculum in Atlas 13. System 44/READ 180 ELA CCLS 6-8 Curriculum in Atlas 14. Science 7 Honors Curriculum in Atlas 15. Chemistry Honors Curriculum in Atlas B. <i>Resources Needed: None</i>	A. Evidence of Common Core State Standards alignment in formal/informal observations B. Evidence of Common Core State Standards alignment in teacher lesson plans C. Evidence of Common Core State Standards in assessments (beginning in September of 2012-2013 year)
STEP 2: Evaluate textbooks and other resources currently in use for alignment with Common Core State Standards and new curriculum guides by subject area and grade level	P-Teachers Coordinators S-Principals T-Director of Instruction	Phase III: 6/14 On-Going	A. <i>Resources Available</i> 1. New curriculum guides 2. Existing textbooks & materials 3. Department, grade level, and faculty meetings 4. Professional development periods 5. NYSED Curriculum Modules in ELA & Math 3-8 B. <i>Resources Needed: None</i>	A. Modifications of resources, documents or resource requests by content area B. Department & Grade Level Recommendations

**Goal AE-1 Academic Excellence: Core Curriculum: Strategy 2: Implement New Curriculum Guides**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> B. <i>Resources Available</i> C. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<b>STEP 3:</b> Convene textbook committees as needed by subject area and grade level	P-Coordinators Principals S-Teachers T-Director of Instruction	Phase III: 6/14 On-Going	A. <i>Resources Available</i> 1. Curriculum guides 2. State assessments 3. Publisher resources 4. Textbook committee meetings 5. Textbook committee B. <i>Resources Needed</i> 1. Funding for proposed textbook purchases	A. Textbook Committee recommendations B. New textbooks adopted C. New textbooks and resources purchased
<b>STEP 4:</b> Introduce new textbooks and resources to faculty	P-Coordinators Principals S-Teachers T-Director of Instruction	Phase IV: 9/14 On-Going	A. <i>Resources Available</i> 1. New curriculum guides 2. New textbooks and texts 3. New instructional resources 4. Department, grade level, and faculty meetings 5. Professional development periods B. <i>Resources Needed: None</i>	Department, grade level and faculty meeting agendas and minutes
<b>STEP 5:</b> Develop sample lessons and units aligned to the Common Core Curriculum Standards by subject areas and grade levels with faculty members	P-Teachers S-Coordinators T-Principals	Phase II: 6/13 On-Going	A. <i>Resources Available</i> 1. New York State Education Department curriculum models 2. Curriculum guides 3. State assessments 4. Published resources 5. Professional development periods 6. Superintendent’s Conference Day B. NYSED Curriculum Modules in ELA & Math 3-8 C. <i>Resources Needed: None</i>	A. Evidence of Common Core State Standards alignment in sample weekly lesson plans Evidence of Common Core State Standards alignment in sample lesson and unit plans

Goal AE-1 Academic Excellence: Core Curriculum: Strategy 2: Implement New Curriculum Guides

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
STEP 6: Develop lessons and units aligned to the Common Core Curriculum Standards by subject areas and grade levels with faculty members	P-Teachers S-Coordinators T-Principals	Phase III: 6/13 On-Going	A. <i>Resources Available</i> 1. New York State Education Department curriculum models 2. Common Core State Standards Interim Assessments 3. Curriculum guides 4. State assessments 5. Published resources 6. Professional development periods 7. Superintendent’s Conference Day B. <i>Resources Needed: None</i>	A. Evidence of Common Core State Standards documented in weekly lesson plans B. Evidence of Common Core State Standards in formal and informal observations Evidence of Common Core State Standards documented in formal written lesson plans
STEP 7: Convene Professional Development Committee to consider creating a standard weekly lesson plan template	P-Assistant Superintendent Executive Director for Educational Services S-Coordinators Principals T-Teachers	Phase III: 6/13	A. <i>Resources Available</i> 6. Professional Development Committee meetings B. <i>Resources Needed: None</i>	A. Professional Development Committee meeting agendas and minutes B. Standard weekly lesson plan template
STEP 8: Share curriculum guides with all stakeholders	P-Teachers S-Coordinators Principals T-Assistant Superintendent Executive Director for Educational Services Director of Instruction	Phase III: 6/17	A. <i>Resources Available</i> 1. Open House/Open School Night 2. Shared Decision Making meetings 3. District website 4. Teacher eBoards 5. Atlas B. <i>Resources Needed: None</i>	A. Open House/Open School Night agendas B. Shared Decision Making meeting agendas C. Curriculum guides posted on District website D. Curriculum guides posted on teacher eBoards E. Curriculum guides posted in Atlas F. Virtual Back Pack G. Newsletters

Goal AE-1 Academic Excellence: Core Curriculum: Strategy 3: Review and Update Curriculum Guides				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
STEP 1: Review New York State Education Department implementation calendar, memos, and updates regarding Common Core State Standards	P-Director of Instruction S-Coordinators Principals T-Teachers	Phase III: 6/14 On-Going	<i>A. Resources Available</i> 1. <a href="http://www.nysed.gov">www.nysed.gov</a> 2. New York State Education Department curriculum models 3. Common Core State Standards Interim Assessment <i>B. Resources Needed: None</i>	A. New York State Education Department implementation calendar, memos, and updates regarding Common Core State Standards posted on District website <a href="http://www.rockypointschools.org">www.rockypointschools.org</a> and Extranet
STEP 2: Update Rocky Point Union Free School District curriculum guides as per New York State Education Department and Partnership for Assessment of Readiness for College and Careers updates and changes	P-Coordinators Teachers S-Principals T-Director of Instruction	Phase IV: 6/16 On-Going	<i>A. Resources Available</i> 1. Current curriculum guides 2. Current textbooks and texts 3. Current resource materials 4. <a href="http://www.nysed.gov">www.nysed.gov</a> 5. <a href="http://www.engageny.org">www.engageny.org</a> <i>B. Resources Needed</i> 1. Funding for curriculum writing revisions	A. Revised curriculum guides B. Evidence revised curriculum guides in teacher lesson plans C. Evidence of revised curriculum guides in formal/informal observations

## Goal AE- 2 Academic Excellence: Increased Rigor - ACTION PLAN

(AE-2) Academic Excellence: Increased Rigor	<i>The Rocky Point Union Free School District will develop and implement programs offering increased opportunities for students to test and expand the limits of their intellectual boundaries including a comprehensive offering of Advanced Placement courses and opportunities for advanced studies in scientific research.</i>
Sub-Goals:	(AE-4) Academic Excellence: Instructional Technology (AE-5) Academic Excellence: Academic Alignment (OD-1) Organizational Development: Professional Development (OD-2) Organizational Development: Human Resources

**Action Team Members:** *Michael Gabriel, Assistant Principal – Chairperson*

*Coordinators: Melinda Brooks, Christian Bowen, Michael Yannucci, Marianne Williams*

*Teachers: Donna Trapani, Tricia Scott, Elicia Selvaggio, Jen Engellau, Christine Blume*

*Parent: Jenny Anderson*

Strategy 1: Develop intellectually challenging courses and programs

- A. Pre-Advanced Placement (Pre-AP): SpringBoard & Vertical Teaming
- B. Advanced Placement Courses (The College Board) & College Credit Courses: Syracuse University Project Advance (SUPA), Adelphi, Farmingdale, Suffolk County Community College (SCCC) Excelsior Program
- C. Scientific Research: Siemens, Intel, Westinghouse, Young Naturalists
- D. Enrichment Courses: Guided Academic Technology Enrichment Services (GATES), Brookhaven National Lab/Eastern Suffolk BOCES
- E. Career and Technical Education (CTE) Certification: 3 CTE Certified Courses: CTE Certified School/Professional Vocational Certification

Strategy 2: Implement the intellectually challenging courses and programs listed above



## Goal AE- 2A Academic Excellence: Increased Rigor-Pre-Advanced Placement - ACTION PLAN

(AE-2) Academic Excellence: Increased Rigor	<i>The Rocky Point Union Free School District will develop and implement programs offering increased opportunities for students to test and expand the limits of their intellectual boundaries including a comprehensive offering of Advanced Placement courses and opportunities for advanced studies in scientific research.</i>
Sub-Goals:	(AE-4) Academic Excellence: Instructional Technology (AE-5) Academic Excellence: Academic Alignment (OD-1) Organizational Development: Professional Development (OD-2) Organizational Development: Human Resources

### **Action Team Sub-Committee Members:**

*Coordinator: Michael Yannucci*

*Teacher: Tricia Scott*

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs:				
A) Pre-Advanced Placement: SpringBoard & Vertical Teaming				
Action Steps <i>What Will Be Done?</i>	Responsibilities <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	Timeline <i>(Implementation Phase/ Completion Date)</i>	Resources A. <i>Resources Available</i> B. <i>Resources Needed (financial, human, political &amp; other)</i>	Indicators of Success / Evaluation
Step 1: Evaluate other districts' honors courses for English 6 and 7, Math 6 and 7, Science 7, and Social Studies 7		Completed: See Appendix of Completed Action Steps Page 4		
Step 2: Revise and share middle school honors criteria with staff		Completed: See Appendix of Completed Action Steps Page 4		
Step 3: Develop schedule for bi-annual vertical articulation team meetings for honors content area and AP teachers	P- Coordinators S- Principals T- Director of Instruction	Phase III: 9/12 On-Going	A. <i>Resources Available</i> 1. District calendar 2. Faculty meeting schedule B. <i>Resources Needed: None</i>	A. Schedule of vertical articulation team meetings
Step 4: Share schedule of bi-annual vertical articulation team meeting schedule with teachers.	P- Coordinators S- Principals T- Director of Instruction	Phase III: 9/12 On-Going	A. <i>Resources Available</i> 1. Bi-annual vertical articulation team meeting schedule 2. Department meetings 3. Faculty meetings B. <i>Resources Needed: None</i>	A. Department and faculty meeting agendas and minutes. B. Memo to Staff

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs:

A) Pre-Advanced Placement: SpringBoard & Vertical Teaming

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step5: Develop honors course curricula for: A. Grade 8 English, which will integrate the College Board SpringBoard Program strategies and activities B. Grade 7 Science Honors/Accelerated	P-Teachers S-Coordinators Principals T-Director of Instruction	Phase IV: 8/13 On-Going	A. <i>Resources Available</i> 1. Current grades 6 – 8 curricula 2. Common Core State Standards 3. SpringBoard Levels 1-3, supporting materials, DVDs 4. Other districts’ M.S. honors course curricula 5. Listservs 6. Online surveys 7. Administrator meetings 8. 8H English curriculum document	A. Curriculum guide for English 8H B. Curriculum guide for Science Honors/Accelerated
Step 6: Share honors curriculum guides with the staff	P-Teachers S-Coordinators Principals T-Director of Instruction	Phase IV: 9/13	A. <i>Resources Available</i> 1. Honors curriculum guides 2. English 8 Honors Curriculum Guide B. <i>Resources Needed: None</i>	A. Department and faculty meeting agendas and minutes
Step 7: Develop schedule for vertical articulation for enrichment 6 and ELA 8H to guide creation of curriculum for ELA 7 Honors.	P-Coordinators S- Principals T-Director of Instruction	Phase V: 9/14	A. <i>Resources Available</i> 1. District calendar 2. Faculty meeting schedule B. <i>Resources Needed: None</i>	B. Schedule of vertical articulation team meetings
Step 8: Share schedule of vertical articulation team meeting with teachers.	P-Coordinators S-Principals T-Director of Instruction	Phase V: 9/14/ On-Going	A. <i>Resources Available</i> 1. Bi-annual vertical articulation team meeting schedule 2. Department meetings 3. Faculty meetings B. <i>Resources Needed: None</i>	A. Department and faculty meeting agendas and minutes. B. .Memo to Staff

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs:

A) Pre-Advanced Placement: SpringBoard & Vertical Teaming

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 9: Develop Honor course Curriculum for: A. Grade 7 English, which will integrate the College Board SpringBoard Program strategies and activities	P-Teachers S-Coordinators Principals T-Director of Instruction	Phase V: 6/15	<i>Resources Available</i> 1. Current grades 6 – 8 curricula 2. Common Core State Standards 3. SpringBoard Levels 1-3, supporting materials, DVDs 4. Other districts’ M.S. honors course curricula 5. Listservs 6. Online surveys 7. Administrator meetings 8. 8H English curriculum document <i>B. Resources Needed: None</i>	A. Curriculum guide for English 8H
Step 10: Share honors curriculum guides with the staff.	P-Teachers S-Coordinators Principals T-Director of Instruction	Phase VI: 9/15	<i>A.Resources Available</i> 1. Honors curriculum guides 2. English 8 Honors Curriculum Guide <i>B. Resources Needed: None</i>	A. Department and faculty meeting agendas and minutes
Step 11: Evaluate other district library skills courses for grades 6, 7, 8	P- Coordinators	Phase VII: 9/16	<i>A. Resources Available</i> 1. Current grades 6 – 8 curricula 2. Common Core State Standards (CCSS) 3. SpringBoard 4. Other district library skills course programs, criteria and curricula 5. Listservs 6. Online surveys 7. Administrative meetings <i>B. Resources Needed</i> 1. Conferences 2. Webinars 3. Site Visitations (travel costs)	A. Summary report of data from other districts’ programs, criteria, curricula and course descriptions in library skills courses.

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 2: Implement the intellectually challenging courses and programs:

A) Pre-Advanced Placement: SpringBoard & Vertical Teaming

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Implementation of honors curriculum guides and honors criteria in the middle school	P-Teachers S-Coordiators Principals T-Director of Instruction	Phase IV: 9/13 On-Going	A. <i>Resources Available</i> 1. Honors curriculum guides 2. Honors criteria 3. English 8 Honors Unit 1 curriculum guide B. <i>Resources Needed: None</i>	A. Implementation of honors curriculum guides and honors criteria B. Lesson plans, informal and formal observations, student research papers, essay, state and local assessment results
Step 2: Edit and revise middle school honors curriculum guides and courses to ensure alignment with Advanced Placement Program, Common Core State Standards, and Partnership for Assessment of Readiness for College and Career	P-Teachers S-Coordiators Principals T-Director of Instruction	Phase IV: 6/14 On-Going	A. <i>Resources Available</i> 1. Honors curriculum guides B. <i>Resources Needed</i> 1. Curriculum revision 15 hours	A. Updated honors curriculum guides B. Lesson plans, informal and formal observations, student research papers, essay, state and local assessment results

## Goal AE- 2B Academic Excellence: Increased Rigor –Advanced Placement & College Credit Courses-ACTION PLAN

(AE-2) Academic Excellence: Increased Rigor	<i>The Rocky Point Union Free School District will develop and implement programs offering increased opportunities for students to test and expand the limits of their intellectual boundaries including a comprehensive offering of Advanced Placement courses and opportunities for advanced studies in scientific research.</i>
Sub-Goals:	(AE-4) Academic Excellence: Instructional Technology (AE-5) Academic Excellence: Academic Alignment (OD-1) Organizational Development: Professional Development (OD-2) Organizational Development: Human Resources

### **Action Team Sub-Committee Members:**

*Coordinator: Christian Bowen*

*Teachers: Christine Blume & Jennifer Engellau*

Goal AE-2: Academic Excellence: Increased Rigor:				
Strategy 1: Develop intellectually challenging courses and programs:				
B) Advanced Placement & College Credit Courses (Syracuse University Project Advance (SUPA), Adelphi, Farmingdale, Suffolk County Community College (SCCC) Excelsior Program				
Strategy 2: Implement the intellectually challenging courses and programs listed above				
Action Steps <i>What Will Be Done?</i>	Responsibilities <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	Timeline <i>(Implementation Phase/ Completion Date)</i>	Resources <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	Indicators of Success / Evaluation
Step 1: Develop and implement teacher survey for discovery of new Advanced Placement and college credit courses and teacher preparation interest in teaching courses				Completed: See Appendix of Completed Action Steps Page 5
Step 2: Develop and implement student interest survey of potential Advanced Placement and college credit courses				Completed: See Appendix of Completed Action Steps Page 5
Step 3: Present Advanced Placement and college credit course information to students by grade level meetings				Completed: See Appendix of Completed Action Steps Page 5
Step 4: Select courses to propose to District Office				Completed: See Appendix of Completed Action Steps Page 5

**Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs:**  
**B) Advanced Placement & College Credit Courses (Syracuse University Project Advance (SUPA), Adelphi, Farmingdale, Suffolk County Community College (SCCC) Excelsior Program**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 5: Disseminate information to parents and students of approved Advanced Placement and college credit courses				Completed: See Appendix of Completed Action Steps Page 5
Step 6: Create and submit College Board Course Audit of approved new Advanced Placement courses				Completed: See Appendix of Completed Action Steps Page 5
Step 7: Register selected teachers of approved Advanced Placement courses for 5-Day Summer Institute the summer prior to completing Advanced Placement Course Audit				Completed: See Appendix of Completed Action Steps Page 6
Step 8: Schedule new Advanced Placement and College Credit Courses				Completed: See Appendix of Completed Action Steps Page 6
Step 9: Order textbooks and resource materials				Completed: See Appendix of Completed Action Steps Page 6
Step 10: Present Advanced Placement and college credit course information to students by grade level meetings	P-Principal Guidance Counselors S-Teachers T-Coordiators	Phase I: 2/11 On-Going	<i>A. Resources Available</i> 1. List of all possible new Advanced Placement and college credit classes 2. Classroom time 3. Grade level, department and faculty meetings 4. Availability of High School Auditorium 5. Survey and survey results <i>B. Resources Needed: None</i>	A. Student discussion in question and answer period B. Evaluation of data from students' survey
Step 11: Select courses to propose to District Office	P- Coordinators Principal S-Teachers T-Guidance Counselors	Phase I: 10/11 On-Going	<i>A. Resources Available</i> 1. Student survey 2. Parent input <i>B. Resources Needed: None</i>	A. Final list of proposed Advanced Placement and college credit courses
Step 12: Disseminate information to parents and students of approved Advanced Placement and college credit courses	P- Executive Director for Educational Services Teachers S-Coordiators & Principal T-Guidance Counselors	Phase I: 4/11 On-Going	<i>A. Resources Available</i> 1. <a href="http://www.rockypointschools.org">www.rockypointschools.org</a> 2. Connect Ed 3. Mailings to parents 4. Information Night 5. Class Time <i>B. Resources Needed: None</i>	A. Student enrollment B. Parent participation in the enrollment process

**Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs:**

**B) Advanced Placement & College Credit Courses (Syracuse University Project Advance (SUPA), Adelphi, Farmingdale, Suffolk County Community College (SCCC) Excelsior Program**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 13: Create and submit College Board Course Audit of approved new Advanced Placement courses	P-Teachers S-Coordinators Principal T-Director of Instruction	Phase I: 11/11  (Jan. 31, 2013 – Audit due to College Board for new courses on January 31 <sup>st</sup> each year)	A. <i>Resources Available</i> 1. Listservs 2. <a href="http://apcentral.collegeboard.com">http://apcentral.collegeboard.com</a> 3. University and high school curriculum guides 4. Teacher PD Time for Advanced Placement Course Audits B. <i>Resources Needed: None</i>	A. College Board and university approval  B. Evidence: 9/11 completed- AP Music Theory audit approved on College Board web page.
Step 14: Register selected teachers of approved Advanced Placement courses for 5-Day Summer Institute the summer prior to completing Advanced Placement Course Audit	P-Teachers S-Coordinators Principal T-Director of Instruction	Phases I: 5/11 On-Going	A. <i>Resources Available</i> 1. <a href="http://apcentral.collegeboard.com">http://apcentral.collegeboard.com</a> Registration information for 5-Day Advanced Placement Summer Institutes B. <i>Resources Needed</i> 1. Funds for 5-Day Advanced Placement Summer Institutes registration 2. Teacher travel expenses	A. Advanced Placement Summer Institute Conference Evaluation forms
Step 15: Schedule new Advanced Placement and College Credit Courses	P-Guidance Counselors Executive Director for Educational Services S-Coordinators T-Teachers	Phases I: 5/11 On-Going	A. <i>Resources Available</i> 1. Advanced Placement/Honors Policy B. <i>Resources Needed: None</i>	A. Student enrollment in new courses
Step 16: Order textbooks and resource materials	P-Teachers S-Coordinators & Principal T-Director of Instruction	Phases I: 8/11 On-Going	A. <i>Resources Available</i> 1. Recommendations from 5-Day Advanced Placement Summer Institutes 2. Listservs 3. <a href="http://apcentral.collegeboard.com">http://apcentral.collegeboard.com</a> B. <i>Resources Needed</i> 1. Cost of textbooks and resource materials	A. Approved budget B. Textbooks and materials ordered

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs:

B) Advanced Placement & College Credit Courses (Syracuse University Project Advance (SUPA), Adelphi, Farmingdale, Suffolk County Community College (SCCC) Excelsior Program

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 17: Review all current AP and College credit courses, materials and student interest. Offer additional college credit courses in content areas deficient with AP courses.	P-Teachers S- Coordinators & Principal T-Director of Instruction	Phases II: 8/12 On-Going	<i>A. Resources Available</i> 1. University and high school curriculum guides 2. <a href="http://apcentral.collegeboard.com">http://apcentral.collegeboard.com</a> <i>B. Resources Needed</i> 1. Cost of textbooks and resource materials	A. Approved budget B. Textbooks and materials ordered



**Goal AE-2: Academic Excellence: Increased Rigor: Strategy 2: Implement intellectually challenging courses and programs:**

**B) Advanced Placement & College Credit Courses (Syracuse University Project Advance (SUPA), Adelphi, Farmingdale, Suffolk County Community College (SCCC) Excelsior Program**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Implement new Advanced Placement and college credit classes	P-Teachers S-Coordinators T-Principal	Phases II: 9/12 On-Going	A. <i>Resources Available</i> 1. Material for courses 2. Professional development periods 3. Common planning time 4. Written curriculum B. <i>Resources Needed</i> 1. Textbook and classroom materials 2. Funds for One-Day Update Workshop for Advanced Placement teachers	A. Student achievement results in each class B. AP Music Theory implemented 9/11 C. Farmingdale College Accounting implemented 9/11 D. AP Mico/Macro Economics to be implemented 9/12 E. AP Comparative and US Government to be implemented 9/12 F. AP Statistics to be implemented 9/12 G. AP Italian Language and Culture 9/13 H. AP Spanish Language 9/13
Step 2: Evaluate and modify Advanced Placement Course Audits when necessary	P-Teachers S-Coordinators Principal T-Director of Instruction	Phases II: 3/13 On-Going	A. <i>Resources Available</i> 1. <a href="http://apcentral.collegeboard.com">http://apcentral.collegeboard.com</a> for updates on changes to Advanced Placement courses or tests 2. Professional development periods 3. Current lessons, units, and curriculum 4. Vertical teaming in needed subject areas B. <i>Resources Needed</i> 1. Funds for 5-Day Advanced Placement Summer Institutes registration 2. Funds for One-Day Advanced Placement Update Workshop 3. Teacher travel expenses	A. Continued enrollment of students in Advanced Placement/college credit courses in the coming school years B. Revised Advanced Placement Course Audits approved by College Board and Universities

## Goal AE- 2C Academic Excellence: Increased Rigor –Scientific Research- ACTION PLAN

(AE-2) Academic Excellence: Increased Rigor	<i>The Rocky Point Union Free School District will develop and implement programs offering increased opportunities for students to test and expand the limits of their intellectual boundaries including a comprehensive offering of Advanced Placement courses and opportunities for advanced studies in scientific research.</i>
Sub-Goals:	(AE-4) Academic Excellence: Instructional Technology (AE-5) Academic Excellence: Academic Alignment (OD-1) Organizational Development: Professional Development (OD-2) Organizational Development: Human Resources

### **Action Team Sub-Committee Members:**

*Michael Gabriel, Assistant Principal – Chairperson*

*Coordinator: Marianne Williams*

*Teacher: Elicia Selvaggio*

Strategy 1: Develop intellectually challenging courses and programs C) Scientific Research: Siemens, Intel, Westinghouse, Young Naturalists				
Strategy 2: Implement the intellectually challenging courses and programs listed above				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Evaluate other school districts scientific research programs in grades 7-12 Phase I: 7 <sup>th</sup> Grade Phase II: 8 <sup>th</sup> Grade Phase III: 9 <sup>th</sup> & 10 <sup>th</sup> Grades Phase IV: 11 <sup>th</sup> & 12 <sup>th</sup> Grades	P-Instructional Coordinator of Science S-Teachers T-Principals	Phase I: Completed 10/11 Phase II: Completed 6/12 Phase III: 6/13 Phase IV: 6/14	<i>A. Resources Available</i> 1. Course/curriculum catalogues 2. Listservs 3. Director/Coordinator/Principal meetings 4. Site visits 5. Online surveys <i>B. Resources Needed: None</i>	A. Data collected from other districts course catalogues and curriculum guides B. Listserv emails C. Data gleaned from online surveys D. Director/principal meetings E. Sharing with other teachers F. Conference evaluations forms G. None of the districts contacted offer science research in 7 <sup>th</sup> grade H. Due to the number of topics in 7 <sup>th</sup> Grade Honors Science, there is not enough time to integrate science research into the curriculum; however, the skills needed to perform science research in grade 8 will be addressed in 7 <sup>th</sup> Grade Honors Science.

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs

C) Scientific Research: Siemens, Intel, Westinghouse, Young Naturalists

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 2: Eliminated based on Step 1 Develop an overview of the type of scientific research to be incorporated into 7th grade science honors classes	P-Instructional Coordinator of Science S-Teachers T-Principals	Phase II: 12/11	A. <i>Resources Available</i> 1. <i>Course/curriculum catalogues</i> 2. <i>Listservs</i> 3. <i>Director/Coordinator/Principal meetings</i> 4. <i>Site visits</i> 5. <i>Online surveys</i> B. <i>Resources Needed: None</i>	A. Document indicating the overview of the type of scientific research program in 7th grade honors science classes
Step3: Develop an overview of the type of scientific research to be incorporated into grades 8-12 scientific research classes Phase III: 8 <sup>th</sup> Grade Phase III: 9 <sup>th</sup> Grade Phase IV: 10 <sup>th</sup> Grades Phase V: 11 <sup>th</sup> & 12 <sup>th</sup> Grades	P-Instructional Coordinator of Science S-Teachers T-Principals	Phase III: 1/13 Phase III: 1/13 Phase IV: 1/14 Phase V: 1/15	A. <i>Resources Available</i> 1. <i>Course/curriculum catalogues</i> 2. <i>Listservs</i> 3. <i>Director/Coordinator/Principal Meetings</i> 4. <i>Site Visits</i> 5. <i>Online Surveys</i> B. <i>Resources Needed: None</i>	A. Document indicating the overview of the type of scientific research program in grades 8-12 scientific research classes  B. Meeting agenda and minutes (Melissa Griffiths, Central Pine Barrens Association Education and Outreach Coordinator)  C. 8 <sup>th</sup> & 9 <sup>th</sup> Grade Scientific Research Projects
Step 4: Develop a scientific research program guide for scientific research classes in grades 8-12 Phase II: 7 <sup>th</sup> Grade Eliminated based on Step 1 Phase III: 8 <sup>th</sup> Grade Phase III: 9 <sup>th</sup> Grade Phase IV: 10 <sup>th</sup> Grades Phase V: 11 <sup>th</sup> & 12 <sup>th</sup> Grades	P-Teachers S-Instructional Coordinator of Science Principal T-Director of Instruction	Phase III: 8/13 Phase IV: 8/14 Phase V: 8/15	A. <i>Resources Available</i> 1. <i>Overview document of each honors level and scientific research program</i> 2. <i>Course/curriculum catalogues</i> 3. <i>Listserv surveys</i> 4. <i>National Science Teachers Association</i> 5. <i>Science Teachers Association of New York State</i> 6. <i>National Association of Biology Teachers</i> 7. <i>Long Island Science Education Fair</i> 8. <i>New York State Science Education Fair</i> B. <i>Resources Needed</i> 1. <i>Curriculum writing 45 hours per grade level 8 &amp; 9.</i>	A. Grade level specific scientific research guides

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs

C) Scientific Research: Siemens, Intel, Westinghouse, Young Naturalists

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>C. Resources Available</i> <i>D. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 5: Develop partnerships with associated laboratories and universities Phase II: 7 <sup>th</sup> Grade: Eliminated based on Step 1 Phase III: 8 <sup>th</sup> Grade: 8/13 Phase III: 9 <sup>th</sup> Grade: 8/13 Phase IV: 10 <sup>th</sup> & 11 <sup>th</sup> Grades: 8/14 Phase V: 12 <sup>th</sup> Grade: 8/15	P-Instructional Coordinator of Science S-Teachers T-Director of Instruction	Phase III: 8/13 Phase IV: 8/14 Phase V: 8/15	A. <i>Resources Available</i> 1. Each honors grade level scientific research program guide 2. Meetings with laboratory and university staff members B. <i>Resources Needed</i> 1. Travel costs: \$300 for open space Stewardship Program. 2. Release time	A. Meeting agendas and minutes B. Partnership agreement letters
Step 6: Share research program guides with scientific research teachers Phase II: 7 <sup>th</sup> Grade: Eliminated based on Step 1 Phase III: 8 <sup>th</sup> Grade: 9/13 Phase IV: 9 <sup>th</sup> & 10 <sup>th</sup> Grades: 9/14 Phase V: 11 <sup>th</sup> & 12 <sup>th</sup> Grades 9/15	P-Instructional Coordinator of Science S-Teachers T-Director of Instruction	Phase III: 9/13 Phase IV: 9/14 Phase V: 9/15	A. <i>Resources Available</i> 1. Scientific Research Program Guides 2. Department meetings 3. Professional development periods B. <i>Resources Needed: None</i>	A. Teachers' feedback about the research program guides
Step 7: Review and revise all current science research programs 8-12	P-Instructional Coordinator of Science S-Teachers T-Director of Instruction	Phase VI: 9/15 On-Going	A. <i>Resources Available</i> 1. Scientific Research Program Guides 2. Department meetings 3. Professional development periods B. <i>Resources Needed: None</i>	A. Teachers' feedback about the research program guides
Step 8: Design a Science Research Laboratory	P-District Office S-Science Coordinator Building Administrators T-Director of Instruction	Phase IV: 9/14	A. <i>Resources Available:</i> 1. <i>Program Guides</i> B. <i>Resources Needed:</i> 1. <i>Bond</i>	A. Completed Science Laboratory B. Purchased Equipment

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 2: Implement intellectually challenging courses and programs

C) Scientific Research: Siemens, Intel, Westinghouse, Young Naturalists

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step1: Implement Grade Specific Scientific Research Program Phase III: 8 <sup>th</sup> Grade Phase III: 9 <sup>th</sup> Grade Phase IV: 10 <sup>th</sup> & 11 <sup>th</sup> Grades Phase V: 12 <sup>th</sup> Grade	P-Teachers S-Instructional Coordinator of Science T-Principals	Phase III: 9/13 Phase IV: 9/14 Phase V: 9/15	<i>A. Resources Available</i> 1. Scientific Research Program Guides <i>B. Resources Needed</i> 1. Science research supplies and materials (Cost to be determined-approximately \$5,000-\$10,000 per grade level) 2. Competition Fees for Siemens, Intel, Westinghouse, Young Naturalists, Long Island Science and Engineering Fairs, New York State Science and Engineering Fairs, Dowling College Robert Noyce Symposium, Christopher Columbus Awards, Toshiba/NSTA ExploraVision, and various essay contests 3. Transportation costs (\$600 per bus)	A. Student presentations, papers, posters B. Placement in national and local competitions and contests C. Scholarship money for competition and contest winnings D. Informal observations and review of student science research projects, presentations, and posters

## Goal AE- 2D Academic Excellence: Increased Rigor – Enrichment Courses – ACTION PLAN

(AE-2) Academic Excellence: Increased Rigor	<i>The Rocky Point Union Free School District will develop and implement programs offering increased opportunities for students to test and expand the limits of their intellectual boundaries including a comprehensive offering of Advanced Placement courses and opportunities for advanced studies in scientific research.</i>
Sub-Goals:	(AE-4) Academic Excellence: Instructional Technology (AE-5) Academic Excellence: Academic Alignment (OD-1) Organizational Development: Professional Development (OD-2) Organizational Development: Human Resources

### **Action Team Sub-Committee Members:**

*Teacher: Donna Hurst-Hepburn*

Strategy 1: Develop intellectually challenging courses and programs

D) Enrichment Courses: Guided Academic Technology Enrichment Services (GATES), Brookhaven National Lab/Eastern Suffolk BOCES

Strategy 2: Implement the intellectually challenging courses and programs listed above

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs

D) Enrichment Courses: Guided Academic Technology Enrichment Services (GATES), Brookhaven National Lab/Eastern Suffolk BOCES

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Research current Joseph A. Edgar Intermediate School's Guided Academic Technology Enrichment Program; other districts' gifted & talented and enrichment programs; and project based models			Completed: See Appendix of Completed Action Steps Page 7	
Step 2: Identify gifted & talented or enrichment program model for Joseph A. Edgar Intermediate School	P-Principal S- Coordinators T- GATES teacher	Phase III: 1/13	A. <i>Resources Available</i> 1. Professional development periods 2. Grade level, department, and faculty meetings B. <i>Resources Needed: None</i>	A. Report detailing selected gifted & talented or enrichment program model for Joseph A. Edgar Intermediate School
Step 3: Submit proposal to adopt Joseph A. Edgar Intermediate School's GATES program model to District Office	P-Principal S- Coordinators T-Director of Instruction	Phase III: 6/13	A. <i>Resources Available</i> 1. Professional development periods 2. Grade level, department, and faculty meetings B. <i>Resources Needed: Substitute Cost 5 days</i>	A. Proposal B. Model approved and adopted by Rocky Point UFSD Board of Education
Step 4: Identify 2011-12 GATES teacher for Joseph A. Edgar Intermediate School			Completed: See Appendix of Completed Action Steps Page 7	
Step 5: Provide newly appointed Joseph A. Edgar Intermediate School GATES teacher with gifted and talented education professional development so that he/she is equipped to provide effective gifted and talented or enrichment program to students	P-Director of Instruction S-GATES Teacher T-Principal	Phase II: 5/14 On-Going	A. <i>Resources Available</i> 1. Professional development periods 2. Professional Growth Options (PGO) for tenured staff during professional development periods 3. Grade level and department meetings B. <i>Resources Needed</i> 1. Professional development courses in gifted and talented education at Hofstra University 2. Gifted and Talented Education Conference at Long Island University	A. Conference evaluation forms B. <a href="http://www.mylearningplan.com">www.mylearningplan.com</a> transcript or portfolio C. Hofstra Transcript

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs

D) Enrichment Courses: Guided Academic Technology Enrichment Services (GATES), Brookhaven National Lab/Eastern Suffolk BOCES

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 6: Review and identify selection instrument to be used by grade levels 3 – 5  Review and identify selection instrument for grade 2 group	P-School Psychologist S-Principal T-Coordinators	Phase III: 6/13	A. <i>Resources Available</i> 1. Current benchmark materials 2. Internet resources 3. Selection instruments used by other districts 4. Selection instruments recommended by professors at St. John’s University and Long Island University B. <i>Resources Needed</i> 1. Funding for selection instrument 2. Professional development training to administer new selection instrument	A. GATES selection instrument purchased B. GATES selection criteria established C. Selection instrument administered in grades 3-5
Step 7: Develop curriculum for GATES Program Grades 3-5	P-GATES teacher S-Coordinators & Principal T-District Office	Phase III: 8/13	A. <i>Resources Available</i> 1. Current Joseph A. Edgar Intermediate School GATES curriculum 2. Other districts curriculum guides 3. Internet resources B. <i>Resources Needed</i> Curriculum writing for new program (45 hours per grade level)	A. Formalized GATES curriculum, framework, and resources
Step 8: Assemble materials and resources necessary to implement selected model	P-GATES teacher S-Principal T-Coordinators	Phase III: 8/13 On-Going	A. <i>Resources Available</i> 1. Current Joseph A. Edgar Intermediate School Guided Academic Technology Enrichment Services Program materials B. <i>Resources Needed</i> Program materials	A. Materials purchased and distributed
Step 9: Schedule identified students into grade level clusters and GATES class into master schedule  Use data from Grade 2 group test so as to include grade 3 in cluster	P-Principal S-Assistant Principal T-GATES Teacher	Phase III: 8/13 On-Going	A. <i>Resources Available</i> 1. Selection testing results B. <i>Resources Needed: None</i>	A. GATES classes scheduled for September B. Cluster identified students into regular education classes 3-5



Goal AE-2: Academic Excellence: Strategy 2: Implement intellectually challenging courses and programs

D) Enrichment Courses: Guided Academic Technology Enrichment Services (GATES), Brookhaven National Lab/Eastern Suffolk BOCES

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Implement revised GATES Program	P-GATES teacher S-Coordinator T-Principal	Phase II: 9/13	A. <i>Resources Available</i> 1. Current GATES program materials and classroom resources 2. Math/Science/English/ Social Studies contests, guest speakers, field trips 3. Professional development periods 4. Professional Growth Options (PGO) for tenured staff during professional development periods 5. Grade level and department meetings B. <i>Resources Needed</i> 1. Professional Development workshops and conferences	A. Student work products, projects, and contest entries B. Professional Growth Option (PGO) end-of-year teacher summary report
Step 2: Evaluate success of revised GATES Program and alignment with Middle School Honors, Middle School GATES Program, and Middle School research programs	P-Principals S-Coordinators T-GATES teacher	Phase II: 6/14 On-Going	A. <i>Resources Available</i> 1. Approved GATES curriculum framework and resources 2. Professional development periods 3. Grade level and department meetings 4. Student and parent feedback B. <i>Resources Needed</i> 1. Release time for grades 2 – 6 teachers for vertical articulation and planning for following school year	A. Feeder students for grade 6 Honors B. Student generated student work products, projects, and contest entries C. Summary report of student and parent feedback

## Goal AE- 2E Academic Excellence: Increased Rigor-Career and Technical Education-ACTION PLAN

(AE-2) Academic Excellence: Increased Rigor	<i>The Rocky Point Union Free School District will develop and implement programs offering increased opportunities for students to test and expand the limits of their intellectual boundaries including a comprehensive offering of Advanced Placement courses and opportunities for advanced studies in scientific research.</i>
Sub-Goals:	(AE-4) Academic Excellence: Instructional Technology (AE-5) Academic Excellence: Academic Alignment (OD-1) Organizational Development: Professional Development (OD-2) Organizational Development: Human Resources

### **Action Team Sub-Committee Members:**

*Coordinator: Melinda Brooks*

Strategy 1: Develop intellectually challenging courses and programs

E) Career and Technical Education (CTE) Certification: 3 CTE Certified Courses: CTE Certified School/Professional Vocational Certification

Strategy 2: Implement the intellectually challenging courses and programs listed above

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs

E) Career and Technical Education (CTE) Certification: 3 CTE Certified Courses: CTE Certified School/Professional Vocational Certification

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase /</i> <i>Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,</i> <i>political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Research New York State Education Department requirements and regulations related to Career and Technical Education (CTE)		Completed: See Appendix of Completed Action Steps Page 8		
Step 2: Identify and create course proposals for possible Career and Technical Education programs that align with the needs of the Rocky Point UFSD and its students		Completed: See Appendix of Completed Action Steps Page 8		

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs

E) Career and Technical Education (CTE) Certification: 3 CTE Certified Courses: CTE Certified School/Professional Vocational Certification

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 3: Initiate a self-study, curriculum review, teacher certification review, and re-establishment of the Rocky Point UFSD school-business partnership—Career Advisory Program (CAP)—that will serve as the first steps in the career and technical education approval process</p> <p><i>Note: The self-study review is required for all existing programs and new programs seeking approval</i></p>	<p>P-Career and technical education teachers from the proposed program area                      Academic subject area teachers (of courses that credit is to be offered)                      Special Ed Coordinator                      S-Instructional Coordinator of Social Studies and Business Education                      Director of Special Ed                      Director of Instruction                      Executive Director for Educational Services                      High School Principal                      T-Guidance Counselors</p>	<p>Phase III: 1/13</p> <p><i>Note: The length of time needed to complete a self-study varies by school district or BOCES and by the type of Career and Technical Education program under review and is not prescribed in Commissioner’s Regulations or by SED policy</i></p>	<p>A. <i>Resources Available</i></p> <ol style="list-style-type: none"> <li><a href="http://www.p12.nysed.gov/Career and Technical Education (CTE)/">http://www.p12.nysed.gov/Career and Technical Education (CTE)/</a></li> <li>Professional development periods</li> <li>Department and faculty meetings</li> <li>District Career and Technical Education (CTE) self-study team meetings</li> <li>Rocky Point UFSD school-business partnership Career Advisory Program monthly meetings and annual workshops for students</li> </ol> <p>B. <i>Resources Needed</i></p> <ol style="list-style-type: none"> <li>Stipend for school-business partnership advisor for Career Advisory Program</li> <li>Funding for curriculum writing</li> <li>Long Island Works workshops and events fees</li> </ol>	<ol style="list-style-type: none"> <li>District Career and Technical Education self-study team agendas and minutes</li> <li>Curriculum projects submitted</li> <li>Report detailing teacher certification review</li> <li>Rocky Point UFSD school-business partnership Career Advisory Program meeting agendas and minutes</li> </ol>
<p>Step 4: Prepare required self-study report for external review committee</p>	<p>P-Secondary educators, both Career and Technical Education teachers and core academic subject area teachers                      S-Instructional Coordinators                      Coordinator of Special Ed                      High School Principal                      T-Guidance Counselors</p>	<p>Phase III: 8/13</p>	<p>A. <i>Resources Available</i></p> <ol style="list-style-type: none"> <li>New York State Education Website <a href="http://www.p12.nysed.gov/Career and Technical Education (CTE)/">http://www.p12.nysed.gov/Career and Technical Education (CTE)/</a></li> <li>Professional development periods</li> <li>Department and faculty meetings</li> <li>Meetings with Career and Technical Education educators from other schools</li> <li>School-Business Partnership</li> </ol> <p>B. <i>Resources Needed: None</i></p>	<p>A. Self-study report detailing completed curriculum and teacher certification review for all proposed Career and Technical Education courses approved by external review committee</p>

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs

E) Career and Technical Education (CTE) Certification: 3 CTE Certified Courses: CTE Certified School/Professional Vocational Certification

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 5: Complete New York State Education Department application for Career and Technical Education course approval</p>	<p>P-Executive Director for Educational Services S-High School Principal T-Instructional Coordinator</p>	<p>Phase IV: 8/14</p>	<p>A. <i>Resources Available</i> 1. New York State Education Website <a href="http://www.p12.nysed.gov/Career and Technical Education (CTE)/">http://www.p12.nysed.gov/Career and Technical Education (CTE)/</a> B. <i>Resources Needed: None</i></p>	<p>Completed application for Career and Technical Education course approval submitted to New York State Education Department</p>
<p>Step 6: A. Collect data to show numbers of students who: 1. completed three to five or more units of credit in the approved Career and Technical Education program at a BOCES facility 2. took and passed a technical assessment in an approved program 3. earned technical endorsements on their diplomas 4. entered postsecondary study B. Establish a system to have data reported to the Student Information Repository System (SIRS)</p>	<p>P-Executive Director for Educational Services Guidance Counselors S-Business Ed Teachers Family &amp; Consumer Science Chairperson T-High School Principal Instructional Coordinators Special Ed Coordinator Eastern Suffolk BOCES Shared Data Expert/ Staff Developer Director of Special Ed Director of Instruction</p>	<p>Phase IV: 8/14</p>	<p>A. <i>Resources Available</i> 1. New York State Education Website <a href="http://www.p12.nysed.gov/Career and Technical Education (CTE)/">http://www.p12.nysed.gov/Career and Technical Education (CTE)/</a> 2. Professional development periods 3. Department and faculty meetings B. <i>Resources Needed: None</i></p>	<p>A. Data submitted to NYSED detailing student progress and performance to evaluate success on Regent's examinations or approved alternatives, technical assessments and placement into employment or postsecondary education B. Hard copy of data reports submitted to NYSED</p>

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs

E) Career and Technical Education (CTE) Certification: 3 CTE Certified Courses: CTE Certified School/Professional Vocational Certification

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 7: Research possible CTE credit for new courses such as College Accounting	P-Executive Director for Educational Services S-High School Principal T-Instructional Coordinator	Phase IV: 8/14	<i>A.Resources Available</i> 1. New York State Education Website <a href="http://www.p12.nysed.gov/Career and Technical Education (CTE)/">http://www.p12.nysed.gov/Career and Technical Education (CTE)/</a> <i>B.Resources Needed: None</i>	A. Meeting minutes
Step 8: Write curriculum for chosen course infusing CTE requirements.	P-Executive Director for Educational Services S-High School Principal T-Instructional Coordinator	Phase V: 6/15	<i>A.Resources Available</i> 1.New York State Education Website <a href="http://www.p12.nysed.gov/Career and Technical Education (CTE)/">http://www.p12.nysed.gov/Career and Technical Education (CTE)/</a> <i>B.Resources Needed:</i> 1. Curriculum writing money	A. Written curriculum

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 2: Implement intellectually challenging courses and programs  
 E) Career and Technical Education (CTE) Certification: 3 CTE Certified Courses: CTE Certified School/Professional Vocational Certification

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> A. Resources Available B. Resources Needed (financial, human, political & other)	<b>Indicators of Success / Evaluation</b>
Step 1: Research administration of National Occupational Competency Testing Institute (NOCTI) Exam for CTE students		Completed: See Appendix of Completed Action Steps Page 9		
Step 2: Implementation of National Occupational Competency Testing Institute (NOCTI) exams for Cosmetology Students	P-Executive Director for Educational Services Guidance Counselors S-Business Ed Teachers Family & Consumer Science Chairperson T-High School Principal Instructional Coordinators Special Ed Coordinator Eastern Suffolk BOCES Shared Data Expert/ Staff Developer Director of Special Ed Director of Instruction	Phase IV: 5:15	A. Resources Available 1. NOCTI website <a href="http://www.nocti.org/glance.cfm">http://www.nocti.org/glance.cfm</a> B. Resources Needed 1. Funding for NOCTI Exam	A. NOCTI Exam administered for all Cosmetology students.

## Goal AE- 3 Academic Excellence: Academic Support - ACTION PLAN

(AE-3) Academic Excellence: Academic Support	The Rocky Point Union Free School District will develop a comprehensive, multi-tiered approach to providing academic support to at-risk students including academic intervention services (AIS) and individual comprehensive academic response for excellence (ICARE) plans.
Sub-Goals:	(AE-1) Academic Excellence: Core Curriculum (AE-4) Academic Excellence: Instructional Technology (OD-1) Organizational Development: Professional Development (OD-2) Organizational Development: Human Resources (OD-4) Organizational Development: Data Analysis and Feedback (FS-1) Fiscal Sustainability: Resource Allocation

*Action Team Members: Dr. D. De Luca, Assistant Superintendent – Chairperson*

*Director of Special Education: Andrea Moscatiello*

*Director of Instruction: Anja Groth*

*Coordinators: Christian Bowen, Michael Yannucci*

*Eastern Suffolk BOCES Shared Data Expert/Staff Developer: Dee Dee Hangartner*

*Principals: John DeBenedetto, Linda Towlen*

*Assistant Principal: Dr. Courtney Herbert*

*School Counselors: Wendy Zawolik, Patricia Coppola, Susan Lorenz*

*Teachers: Jen Burke, Cheryl Fusco, Peter Costa, Andy Cooper, Tim Delaney*

*School Related Personnel/Parent: Gina Brooks*

### Strategy 1: Develop multi-tiered

- A. Academic Intervention Services (AIS)/Response to Intervention (Rtl) Program for students who have failed or are in jeopardy of failing courses and/or State assessments
- B. Individual Comprehensive Academic Response for Excellence (ICARE) Plans for at-risk students who have not made adequate yearly progress (AYP), failed or are in jeopardy of failing required courses and/or State assessments, and/or failed to graduate or are in jeopardy of not graduating from high school
- C. Positive Behavior Intervention Strategies (PBIS) & Behavior Intervention Plans (BIPs) for students with discipline and/or attendance issues [Part of Rocky Point High School's Quality Improvement Plan (QIP)]
- D. Substance Awareness, Prevention & Intervention Program

### Strategy 2: Implement multi-tiered AIS/Rtl Program, ICARE Plans, PBIS, and BIPs

**AE-3 Academic Excellence: Academic Support: Strategy 1A: Develop multi-tiered Academic Intervention Services (AIS)/Response to Intervention (RtI) Program for students who have failed or are in jeopardy of failing courses and/or State assessments**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Review District and building attendance policies to develop Attendance Intervention Support Plan				Completed: See Appendix of Completed Action Steps Page 10
Step 2: Create a District Response to Intervention Team to develop consistent Response to Intervention processes and procedures for all buildings				Completed: See Appendix of Completed Action Steps Page 10
Step 3: Create consistent building level Response to Intervention teams to coordinate Response to Intervention processes and procedures				Completed: See Appendix of Completed Action Steps Page 10



AE-3 Academic Excellence: Academic Support: Strategy 1A: Develop multi-tiered Academic Intervention Services (AIS)/Response to Intervention (RtI) Program for students who have failed or are in jeopardy of failing courses and/or State assessments

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 4: Investigate additional formal and informal assessments for inclusions in the Response to Intervention Framework</p>	<p>P-Coordinators S-Teachers T-Principals</p>	<p>Phase II: 6/13 On-Going</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. Current assessment tools</li> <li>2. Behavior checklists</li> <li>3. Building based <i>Response to Intervention</i> student information sheets (Former Instructional Support Team-IST-student information sheets)</li> <li>4. Building Response to Intervention teams</li> <li>5. Response to Intervention Resources</li> <li>6. Department, grade level and faculty meetings</li> <li>7. Professional development periods</li> <li>8. Professional Growth Option (PGO) for tenured staff</li> </ol> <p><i>B. Resources Needed: None</i></p>	<p>A. Documentation of Response to Intervention Framework. B. Documentation of criteria for student placement into programs outlined in the RtI Framework</p>
<p>Step 5: Investigate &amp; develop criteria for student placement into programs outlined in the Response to Intervention Framework.</p>	<p>P-Coordinators S-Teachers T-Principals</p>	<p>Phase III: 6/14 On-Going</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. Current assessment tools</li> <li>2. Behavior checklists</li> <li>3. Building based <i>Response to Intervention</i> student information sheets (Former Instructional Support Team-IST-student information sheets)</li> <li>4. Building Response to Intervention teams</li> <li>5. Response to Intervention Resources</li> <li>6. Department, grade level and faculty meetings</li> </ol> <p><i>B. Resources Needed: None</i></p>	<p>A. Documentation of Response to Intervention Framework. B. Documentation of criteria for student placement into programs outlined in the RtI Framework</p>

AE-3 Academic Excellence: Academic Support: Strategy 1A: Develop multi-tiered Academic Intervention Services (AIS)/Response to Intervention (RtI) Program for students who have failed or are in jeopardy of failing courses and/or State assessments

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 6: Investigate and develop additional formal and informal assessments for probes/progress monitoring of student in current and future Response to Intervention programs outlined in the current and updated Response to Intervention Framework</p>	<p>P- Coordinators S- Response to Intervention Building Teams Response to Intervention District Team T- Teachers</p>	<p>Phase II: 6/13 On-Going</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. Response to Intervention Framework</li> <li>2. Current assessment practices</li> <li>3. Behavior checklists</li> <li>4. Building based Response to Intervention student information sheets (Former IST - student information sheets)</li> <li>5. Building Response to Intervention teams</li> <li>6. Response to Intervention Resources</li> <li>7. Department, grade level and faculty meetings</li> <li>8. Professional development periods</li> <li>9. Professional Growth Option (PGO) for tenured staff</li> </ol> <p><i>A. Resources Needed: None</i></p>	<p>A. Probes/progress monitoring and assessment timeline to gauge progress in the specific intervention a student is receiving</p>
<p>Step 7: Investigate and explore scientifically based research programs to integrate in the current updated Response to Intervention Framework</p>	<p>P- Director of Instruction Director of Special Ed Instructional Coordinators Coordinator of Special Ed S- Principals T- Teachers</p>	<p>Phase II: 6/13 On-Going</p>	<p><i>B. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. Department, grade level and faculty meetings</li> <li>2. Professional development periods</li> <li>3. Professional Growth Option (PGO) for tenured staff</li> <li>4. Meetings &amp; phone calls with publishers &amp; researchers to compile information &amp; samples of programs</li> </ol> <p><i>C. Resources Needed: None</i></p>	<p>B. Report detailing best practices to optimize interventions based on student needs</p> <p>C. Document detailing new programs &amp; interventions to be integrated into current Response to Intervention Framework</p>

AE-3 Academic Excellence: Academic Support: Strategy 1A: Develop multi-tiered Academic Intervention Services (AIS)/Response to Intervention (RtI) Program for students who have failed or are in jeopardy of failing courses and/or State assessments				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 8: Integrate new scientifically based Response to Intervention programs into the District three tier Response to Intervention Framework to meet the needs of all students Tier I-Core Program Tier II- Intervention Tier III-Intensive</p>	<p>P-Coordinators S-Teachers T-Principals</p>	<p>Phase II: 6/14 On-Going</p>	<p><i>A. Resources Available</i> 1. Current Response to Intervention Framework 2. Department, grade level and faculty meetings 3. Professional development periods <i>B. Resources Needed: None</i></p>	<p>A. List of new academic and behavioral interventions that meet the needs of students</p>
<p>Step 9: Develop curriculum and assessments for scheduled Academic Intervention Services/Response to Intervention Program classes</p>	<p>P-Teachers S-Instructional Coordinators Coordinator of Special Ed T-Director of Instruction Director of Special Ed</p>	<p>Phase II: 8/14 On-Going</p>	<p><i>A. Resources Available</i> 1. Current grade level course curricula and State assessments <i>B. Resources Needed</i> 1. Funds for grade level subject specific curriculum projects for scheduled 2. Academic Intervention Services Program</p>	<p>A. Master schedule B. List of scheduled Academic Intervention Services/Response to Intervention Program classes</p>
<p>Step 10: Develop an electronic assessment portfolio that can be shared among necessary personnel  Phase IV-Investigate assessments that can be scanned Phase V-Investigate technology to be utilized for scanning Phase VI-Begin compiling assessment data for electronic portfolio for Response to Intervention</p>	<p>P-District Response to Intervention Team Coordinators Director of Instruction Director of Special Ed Executive Director for Educational Services S-Building Response to Intervention Teams T-Teachers Support Staff</p>	<p>Phase IV-VI: 7/16 On-Going</p>	<p><i>A. Resources Available</i> 1. Student assessment data 2. <a href="http://rtimdirect.com">http://rtimdirect.com</a> 3. Eastern Suffolk BOCES Regional Information Center (RIC) Support 4. Eastern Suffolk BOCES Student Data Services 5. Department, grade level and faculty meetings 6. Professional development periods 7. Professional Growth Option (PGO) for tenured staff 8. Time to perform specific assessments <i>B. Resources Needed: TBD</i></p>	<p>A. Electronic portfolios accessed and used by Response to Intervention instructional staff</p>

**AE-3 Academic Excellence: Academic Support: Strategy 2A: Implement multi-tiered Academic Intervention Services (AIS)/Response to Intervention (RtI) Program for students who have failed or are in jeopardy of failing courses and/or State assessments**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Contact parents or students as soon as a pattern of absences occurs or when attendance letters are run			Completed: See Appendix of Completed Action Steps Page 11	
Step 2: Contact parents or students as soon as a pattern of absences occurs or when attendance letters are run	P-Principals S-Assistant Principals T-Guidance Counselors Psychologists Social Workers Nurses	Phase I: 3/11 On-Going	A. <i>Resources Available</i> 1. Attendance records in eSchool-student data management system 2. Building meetings 3. eSchool student management system B. <i>Resources Needed: None</i>	A. Attendance letters B. Documentation of calls and meetings between home and school regarding student attendance
Step 3: Implement Attendance Intervention Support Plan for identified students whose attendance impedes their ability to pass courses and State assessments	P-Instructional Coordinators Coordinator of Special Ed S-Principals T-Assistant Principals	Phase I: 9/12 On-Going	A. <i>Resources Available</i> 1. Attendance Intervention Support Plan 2. List of identified students B. <i>Resources Needed: None</i>	A. Attendance Intervention Support Team meeting agendas and minutes B. Student attendance records C. Documented meetings with students
Step 4: Implement District Response to Intervention Team to oversee consistent Response to Intervention processes & procedures within all buildings for student placement in interventions	P-Instructional Coordinators Coordinator of Special Ed S-Principals Assistant Principals T-Director of Instruction Director of Special Ed	Phase II: 9/12 On-Going	A. <i>Resources Available</i> 1. Department, grade level & faculty meetings 2. Professional development periods 3. Professional books 4. New York State Education Department's <i>Response to Intervention Guidance Document</i> 5. Response to Intervention Framework B. <i>Resources Needed: None</i>	A. District Response to Intervention Team meeting agendas and minutes detailing standard operating procedures compliant with New York State regulations for Response to Intervention
Step 5: Implement building Response to Intervention teams	P-Instructional Coordinators Coordinator of Special Ed Principals Assistant Principals S-Teachers Support Staff T-Director of Instruction Director of Special Ed	Phase II: 9/12 On-Going	A. <i>Resources Available</i> 1. Department, grade level & faculty meetings 2. Professional development periods 3. Professional books 4. New York State Education Department's <i>Response to Intervention Guidance Document</i> 5. Response to Intervention Framework 6. Building based Response to Intervention student information sheets (Former IST student information sheets) B. <i>Resources Needed: None</i>	A. District Response to Intervention Team meeting agendas and minutes detailing standard operating procedures compliant with New York State regulations for Response to Intervention

AE-3 Academic Excellence: Academic Support: Strategy 2A: Implement multi-tiered Academic Intervention Services (AIS)/Response to Intervention (RtI) Program for students who have failed or are in jeopardy of failing courses and/or State assessments

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 6: Implement the District's Three Tier Response to Intervention Framework Tier I-Core Program Tier II- Intervention Tier III-Intensive	P- Coordinators S-Teachers T-Building Administration	Phase II: 9/14 On-Going	<i>A. Resources Available</i> 1. Current Response to Intervention Framework 2. Revised Response to Intervention Framework 3. Department, grade level & faculty meetings 4. Professional development periods 5. Building based Response to Intervention student information sheets <i>B. Resources Needed: None</i>	A. Documented use of new academic and behavioral interventions to meet the needs of students
Step 7: Implement criteria for student selection information to prescribe an intervention plan	P-Response to Intervention Team S- Building Admin. T- Teachers	Phase III: 9/14 On-Going	<i>A. Resources Available</i> 1. eSchoolData student management system 2. Criteria document <i>C. Resources Needed: None</i>	A. Document that articulates standard K-12 assessment criteria for movement between tiers B. List of identified students with prescribed intervention plans
Step 8: Implement new curriculum and assessments for scheduled Academic Intervention Services/Response to Intervention Program classes	P-Teachers S-Instructional Coordinators Coordinator of Special Ed T-Director of Instruction Director of Special Ed	Phase IV: 6/15 On-Going	<i>A. Resources Available</i> 1. Current grade level course curricula and State assessments <i>B. Resources Needed</i> 1.Funds for grade level subject specific curriculum projects for scheduled Academic Intervention Services Program	A. Master schedule B. .List of scheduled Academic Intervention Services/Response to Intervention Program classes

**AE-3 Academic Excellence: Academic Support: Strategy 1B: Develop multi-tiered Individual Comprehensive Academic Response for Excellence (ICARE) Plans for at-risk students who have not made adequate yearly progress (AYP), failed or are in jeopardy of failing required courses and/or State assessments, and/or failed to graduate or are in jeopardy of not graduating from high school**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Develop procedure to identify “critical care” students who did not graduate last year or are in danger of not graduating from high school this year				Completed: See Appendix of Completed Action Steps Page 12
Step 2: Identify “critical care” students who did not graduate last year or are in danger of not graduating from high school this year				Completed: See Appendix of Completed Action Steps Page 12
Step 3: Identify “critical care” students who did not graduate last year or are in danger of not graduating from high school this year	P- Assistant Superintendent Director of Instruction S- Eastern Suffolk BOCES Shared Data Expert/ Staff Developer T- Guidance Counselors Principal	Phase I: 3/11 On-Going	A. <i>Resources Available</i> 1. Eastern Suffolk BOCES Regional Information Center data reports from BARS and ReportNet 2. eSchoolData student management system 3. Procedure to identify “critical care” students 4. Beacon Early Warning System B. <i>Resources Needed: None</i>	A. Chart of identified students with State assessment, transcript, and attendance data 1. 12 <sup>th</sup> grade students received ICARE services in 2011-2012 B. HS students serviced during Summer ICARE Program and 2011-12 school year
Step 4: Create comprehensive portfolio folder for each identified “critical care” student who did not graduate last year or is in danger of not graduating from high school this year	P-Coordinator of Reading & Compensatory Services S-Eastern Suffolk BOCES Shared Data Expert/ Staff Developer T-Director of Instruction Assistant Superintendent	Phase I: 3/11 On-Going	A. <i>Resources Available</i> 1. eSchoolData student management system 2. Student transcripts 3. Student schedules 4. Student attendance 5. Student report cards and progress reports B. <i>Resources Needed: None</i>	A. Chart of identified students with State assessment, transcript, and attendance data B. Comprehensive student portfolio folders for each “critical care” student

**AE-3 Academic Excellence: Academic Support: Strategy 1B: Develop multi-tiered Individual Comprehensive Academic Response for Excellence (ICARE) Plans for at-risk students who have not made adequate yearly progress (AYP), failed or are in jeopardy of failing required courses and/or State assessments, and/or failed to graduate or are in jeopardy of not graduating from high school**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>C. Resources Available</i> <i>D. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 5: Create an Individual Comprehensive Academic Response for Excellence (ICARE) plan for each identified “critical care” student</p>	<p>P-Instructional Coordinators Coordinator of Special Ed Guidance Counselors S-Principals T-Director of Instruction Director of Special Ed Assistant Superintendent</p>	<p>Phase I: 3/11 On-Going</p>	<p>A. <i>Resources Available</i> 1. Current Response to Intervention Framework 2. Comprehensive student portfolio folders for each “critical care” student B. <i>Resources Needed: None</i></p>	<p>A. Individual Comprehensive Academic Response for Excellence (ICARE) plans for identified at-risk students</p>
<p>Step 6: Develop checklist to monitor and track academic course credit to initiate immediate credit planning, monitoring and recovery when necessary</p>			<p>Completed: See Appendix of Completed Action Steps Page 12</p>	
<p>Step 7: Expand Individual Comprehensive Academic Response for Excellence (ICARE) program for critical needs students to also include additional academic and behavioral supports to Rocky Point Middle School, Joseph A. Edgar Intermediate School and Frank J. Carasiti Elementary School students to prevent academic failure</p>	<p>P-Principal Assistant Principal Instructional Coordinators Coordinator of Special Ed S-Teachers T-Director of Instruction Director of Special Ed Assistant Superintendent</p>	<p>Phase III: 6/13 On-Going</p>	<p>A. <i>Resources Available</i> 1. Response to Intervention Team Identification 2. eSchoolData Attendance 3. Report Cards 4. Tutoring 5. Counseling 6. Discipline &amp; Incident Reports 7. ES BOCES B. <i>Resources Needed: None</i></p>	<p>A. Documentation of expanded academic and behavioral supports to middle school students B. List of identified students</p>
<p>Step 8: Expand Individual Comprehensive Academic Response for Excellence (ICARE) program for critical needs students to also include additional academic and behavioral supports to Rocky Point Middle School, Joseph A. Edgar Intermediate School and Frank J. Carasiti Elementary School students to prevent academic failure</p>	<p>P-Principal Assistant Principal Instructional Coordinators Coordinator of Special Ed S-Teachers T-Director of Instruction Director of Special Ed Assistant Superintendent SHARP - BOCES</p>	<p>Phase III: 6/13 On-Going</p>	<p>A. <i>Resources Available</i> 1. Response to Intervention Team Identification 2. eSchoolData Attendance 3. Report Cards 4. Tutoring 5. Counseling 6. Discipline &amp; Incident Reports 7. ES BOCES B. <i>Resources Needed: None</i></p>	<p>A. Documentation of expanded academic and behavioral supports to elementary school students B. List of identified students</p>

AE-3 Academic Excellence: Academic Support: Strategy 1B: Develop multi-tiered Individual Comprehensive Academic Response for Excellence (ICARE) Plans for at-risk students who have not made adequate yearly progress (AYP), failed or are in jeopardy of failing required courses and/or State assessments, and/or failed to graduate or are in jeopardy of not graduating from high school

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 1: Identify “critical care” students who did not meet with success in Grades K-8</p>	<p>P-Director of Instruction Assistant Superintendent S -Principal Assistant Principal Guidance Counselors Literacy Collaborative Coordinators T-Eastern Suffolk BOCES Shared Data Expert/ Staff Developer</p>	<p>Phase II: 8/12 On-Going</p>	<p><i>A. Resources Available</i>                      1. Eastern Suffolk BOCES Regional Information Center data reports from BARS and ReportNet                      2. eSchoolData student management system                      3. Procedure to identify “critical care” students                      4. Beacon Early Warning System  <i>B. Resources Needed: None</i></p>	<p><i>A.</i> Chart of identified students with State assessment, transcript, and attendance data</p>
<p>Step 2: Create comprehensive portfolio folder for each identified “critical care” student</p>	<p>P- Principal Assistant Principal Guidance Counselors Literacy Collaborative Coordinators S-Eastern Suffolk BOCES Shared Data Expert/ Staff Developer T-Director of Instruction Director of Special Education Assistant Superintendent</p>	<p>Phase I: 11/12 On-Going</p>	<p><i>A. Resources Available</i>                      1. eSchoolData student management system                      2. Student transcripts                      3. Student schedules                      4. Student attendance                      5. Student report cards and progress reports  <i>B. Resources Needed: None</i></p>	<p><i>A.</i> Chart of identified students with State assessment, transcript, and attendance data  <i>B.</i> Comprehensive student portfolio folders for each “critical care” student</p>
<p>Step 3: Create an Individual Comprehensive Academic Response for Excellence (ICARE) plan for each identified “critical care” student</p>	<p>P- Principal Assistant Principal Guidance Counselors Literacy Collaborative Coordinators S-Eastern Suffolk BOCES Shared Data Expert/ Staff Developer T-Director of Instruction Director of Special Ed Assistant Superintendent</p>	<p>Phase I: 12/12 On-Going</p>	<p><i>A. Resources Available</i>                      1. Current Response to Intervention Framework                      2. Comprehensive student portfolio folders for each “critical care” student  <i>B. Resources Needed: None</i></p>	<p><i>B.</i> Individual Comprehensive Academic Response for Excellence (ICARE) plans for identified at-risk students</p>



AE-3 Academic Excellence: Academic Support: Strategy 2B: Implement multi-tiered Individual Comprehensive Academic Response for Excellence (ICARE) Plans for at-risk students who have not made adequate yearly progress (AYP), failed or are in jeopardy of failing required courses and/or State assessments, and/or failed to graduate or are in jeopardy of not graduating from high school

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Provide Academic Intervention Services tutoring and behavioral supports to students in jeopardy of not passing courses and State assessments due to poor attendance			Completed: See Appendix of Completed Action Steps Page 13	
Step 2: Match identified Individual Comprehensive Academic Response for Excellence (ICARE) students with available Academic Intervention Services tutors			Completed: See Appendix of Completed Action Steps Page 13	
Step 3: Implement Individual Comprehensive Academic Response for Excellence (ICARE) plans			Completed: See Appendix of Completed Action Steps Page 13	
Step 4: Review, evaluate and revise Individual Comprehensive Academic Response for Excellence plans			Completed: See Appendix of Completed Action Steps Page 13	
Step 5: Provide Academic Intervention Services tutoring and behavioral supports to students in jeopardy of not passing courses and State assessments due to poor attendance	P-Teachers Guidance Counselors Social Worker Psychologists S-Principals Assistant Principals Instructional Coordinators Coordinator of Special Ed T-Assistant Superintendent	Phase II: 9/11 On-Going	A. <i>Resources Available</i> 1. Current Response to Intervention Framework 2. Individual comprehensive academic response for excellence portfolio folders and plans for identified students 3. Academic Intervention Services Attendance Intervention Support Plans 4. Teachers' Extra Help sessions on Wednesdays and Thursdays 5. Learning lab periods in Middle School and High School master schedule 6. Alternative Learning Center option when available for students to make up work and get extra help 7. Alternative High School 8. Credit Recovery B. <i>Resources Needed: None</i>	A. List of identified students B. Schedule of Academic Intervention Services tutoring C. Student attendance for AIS Tutoring D. Academic Intervention Services teacher time sheets

AE-3 Academic Excellence: Academic Support: Strategy 2B: Implement multi-tiered Individual Comprehensive Academic Response for Excellence (ICARE) Plans for at-risk students who have not made adequate yearly progress (AYP), failed or are in jeopardy of failing required courses and/or State assessments, and/or failed to graduate or are in jeopardy of not graduating from high school

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 6: Match identified Individual Comprehensive Academic Response for Excellence (ICARE) students with available Academic Intervention Services tutors</p>	<p>P-Instructional Coordinators Coordinator of Special Ed S-Principals Assistant Principals T-Director of Instruction Director of Special Ed Assistant Superintendent</p>	<p>Phase I: 2/11 On-Going</p>	<p><i>A. Resources Available</i> 1. Current Response to Intervention Framework 2. Individual Comprehensive Academic Response for Excellence (ICARE) portfolio folders and plans for identified students <i>Resources Needed: None</i></p>	<p>A. Schedule of Academic Intervention Services</p>
<p>Step 7: Implement Individual Comprehensive Academic Response for Excellence (ICARE) plans</p>	<p>P-Teachers Guidance Counselors Social Worker Psychologists S-Principals Assistant Principals Instructional Coordinators Coordinator of Special Ed T-Director of Instruction Assistant Superintendent</p>	<p>Phase I: 4/11 On-Going</p>	<p><i>A. Resources Available</i> 1. Current Response to Intervention Framework 2. Individual Comprehensive Academic Response for Excellence (ICARE) portfolio folders and plans for identified students <i>B. Resources Needed</i> 1. Funding for Academic Intervention Services tutors for specific at risk students</p>	<p>A. Individual Comprehensive Academic Response for Excellence Plans</p>
<p>Step 8: Review, evaluate and revise Individual Comprehensive Academic Response for Excellence plans</p>	<p>P-Guidance Counselors S-Principals Assistant Principals Instructional Coordinators Coordinator of Special Ed T-Director of Instruction Assistant Superintendent</p>	<p>Phase II 12/11 On-Going</p>	<p><i>A. Resources Available</i> 1. Current Response to Intervention Framework 2. Individual Comprehensive Academic Response for Excellence (ICARE) portfolio folders and plans for identified students <i>B. Resources Needed: None</i></p>	<p>A. Revised Individual Comprehensive Academic Response for Excellence Planning Pages</p>

**AE-3 Academic Excellence: Academic Support: Strategy 1C: Positive Behavior Intervention Strategies (PBIS) & Behavior Intervention Plans (BIPs) for students with discipline and/or attendance issues [Part of Rocky Point High School's Quality Improvement Plan (QIP)]**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 1: Provide Response to Intervention behavioral programs into the District Three Tier Response to Intervention Framework to meet the social, emotional and behavioral needs of students Tier I-Core Program Tier II- Intervention Tier III-Intensive</p>	<p>P-Assistant Superintendent Coordinator of Special Ed Instructional Coordinators S-Guidance Counselors Social Workers Psychologists T-Principals Assistant Principals</p>	<p>Phases II: 6/15</p>	<p><i>A. Resources Available</i>                      1. Current Response to Intervention I Framework                      2. Department, grade level &amp; faculty meetings                      3. Professional development periods  <i>B. Resources Needed: None</i></p>	<p>A. Documented use of new behavioral interventions to meet the needs of students</p>
<p>Step 2: Develop an “at risk” profile for students with disabilities</p>	<p>P-Assistant Superintendent S-Coordinator of Special Ed Instructional Coordinators T-Principals</p>	<p>Phase III: 6/13 On-Going</p>	<p><i>A. Resources Available</i>                      1. eSchoolData grade books, report cards &amp; transcripts                      2. Department, grade level &amp; faculty meetings                      3. Professional development periods                      4. Weekly Special Ed. Meeting                      5. Weekly D. S. Reports  <i>B. Resources Needed: None</i></p>	<p>A. “At-risk” profile                      B. “At-risk” profile portfolio                      C. Checklist of documents to go in “at-risk” profile portfolios                      D. Fewer students considered at risk                      E. Increased graduation rate</p>
<p>Step 3: Form a team to review and create disciplinary guide for referrals and classroom interventions</p>	<p>P-Coordinator of Special Ed S-Principals Assistant Principals T-Guidance Counselors Social Workers Psychologists</p>	<p>Phase III: 6/14 On-Going</p>	<p><i>A. Resources Available</i>                      1. Department, grade level &amp; faculty meetings                      2. Professional development periods                      3. Detention &amp; Suspension data  <i>B. Resources Needed: None</i></p>	<p>A. Referral Review Team membership list                      B. <i>Disciplinary Guide for Referrals and Alternate Interventions</i>                      C. Disciplinary committee meeting agendas and minutes</p>
<p>Step 4: Develop alternative disciplinary strategies at the middle school and high school</p>	<p>P- Coordinator of Special Ed S- Principals Assistant Principals T-Teachers</p>	<p>Phase III: 6/14 On-Going</p>	<p><i>A. Resources Available</i>                      1. Department, grade level &amp; faculty meetings                      2. Professional development periods                      3. Disciplinary Committee meetings  <i>B. Resources Needed: None</i></p>	<p>A. Document detailing alternative disciplinary strategies                      B. Data reviewed and collected monthly by disciplinary committee</p>
<p>Step 5: Provide professional development on disciplinary strategies to 9<sup>th</sup> and 10<sup>th</sup> grade special education classroom teachers</p>	<p>P-Coordinator of Special Ed S- Principals T-Teachers</p>	<p>Phase II: 2/14 On-Going</p>	<p><i>A. Resources Available</i>                      1. Department, grade level &amp; faculty meetings                      2. Professional development periods  <i>B. Resources Needed: None</i></p>	<p>A. Workshop evaluations                      B. Informal/formal observations evidence embedded classroom activities for disciplinary issues</p>

AE-3 Academic Excellence: Academic Support: Strategy 1C: Positive Behavior Intervention Strategies (PBIS) & Behavior Intervention Plans (BIPs) for students with discipline and/or attendance issues [Part of Rocky Point High School's Quality Improvement Plan (QIP)]

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 6: Provide professional development to high school general education faculty on disciplinary strategies	P-Coordinator of Special Ed S- Principals T-Teachers	Phase IV: 6/15	<i>A. Resources Available</i> 1.Department, grade level, & faculty meetings 2.Professional Development Periods <i>B. Resources Needed: None</i>	A. Workshop evaluations B. Informal/formal observations evidence embedded in classroom activities for discipline issues
Step 7: Provide professional development to MS faculty on disciplinary strategies	P-Coordinator of Special Ed S- Principals T-Teachers	Phase II: 6/13 On-Going	<i>A. Resources Available</i> 1.Department, grade level, & faculty meetings 2.Professional Development Periods <i>B. Resources Needed</i> 1.ES BOCES support	A. Workshop evaluations B. Informal/formal observations evidence embedded in classroom activities for discipline issues
Step 8: Provide professional development to K-5 <sup>th</sup> grade faculty on disciplinary strategies	P-Coordinator of Special Ed S- Principals T-Teachers	Phase III: 6/14	<i>A. Resources Available</i> 1.Department, grade level, & faculty meetings 2.Professional Development Periods <i>B. Resources Needed</i> 1. ES BOCES support	A. Workshop evaluations B. Informal/formal observations evidence embedded in classroom activities for discipline issues
Step 9: Review, evaluate and revise the District Three Tier Response to Intervention Framework to meet the social, emotional and behavioral needs of students	P-Assistant Superintendent Coordinator of Special Ed Instructional Coordinator S- Guidance Counselors Social Workers Psychologists T-Principals Assistant Principals	Phase V: 6/16	<i>A. Resources Available</i> 1.Current Response to Intervention I Framework 2. Department, grade level, & faculty Meetings 3.Professional Development Periods <i>B. Resources Needed: None</i>	A. Documented use of new behavioral interventions to meet the needs of students

AE-3 Academic Excellence: Academic Support: Strategy 2C: Implement Positive Behavior Intervention Strategies (PBIS) & Behavior Intervention Plans (BIPs) for students with discipline and/or attendance issues [Part of Rocky Point High School's Quality Improvement Plan (QIP)]

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 1: Implement alternative disciplinary strategies at the middle school and high school</p>	<p>P-Teachers S-Principals Assistant Principals T-Coordinator of Special Ed</p>	<p>Phase III: 6/14</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. Department, grade level &amp; faculty meetings</li> <li>2. Professional development periods</li> <li>3. VADIR Reports</li> <li>4. ES BOCES</li> <li>5. Senior Model</li> <li>6. AHS</li> <li>7. PBIS</li> </ol> <p><i>B. Resources Needed: None</i></p>	<p>A. Document detailing alternative disciplinary strategies B. Data reviewed and collected monthly by disciplinary committee</p>
<p>Step 2: Review, update, and communicate alternative disciplinary strategies at the elementary and intermediate schools</p>	<p>P-Teachers S-Principals Assistant Principals T-Director of Special Ed Coordinator of Special Ed</p>	<p>Phase IV: 6/15 On-Going</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. Department, grade level &amp; faculty meetings</li> <li>2. Professional development periods</li> <li>3. VADIR Reports</li> </ol> <p><i>B. Resources Needed: None</i></p>	<p>A. Document detailing alternative disciplinary strategies</p>

AE-3 Academic Excellence: Academic Support: Strategy 1D: Substance Awareness, Prevention & Intervention Program				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A.Resources Available</i> <i>B.Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: To assign a North Shore Youth Counselor to oversee a substance awareness /prevention/intervention program K-12 in the Rocky Point School District	P- Assistant Superintendent S- Director of Education Services T- NSYC Youth Counselor	Phase III: 9/12	<i>A: Resources Available</i> 1. North Shore Youth Council <i>B: Resources Needed: None</i>	A. Personnel assigned to oversee program
Step 2: Identify current resources available for a substance awareness/prevention/intervention program	P- NSYC Youth Counselor S- Building Principals T- Assistant Superintendent	Phase III: 6/13	<i>A. Resources Available:</i> 1. Students assistance counselors in each building 2. Pederson-Krag substance abuse specialist in MS and HS 3. District website page with information and links to alcohol and drug website 4. District website with links to substance abuse programs 5. Health Smart curriculum program 6. In and out of school counseling available for at risk students and their families. <i>B. Resources needed: None</i>	A. Document that outlines current resources and programs
Step 3: Identify and create additional substance awareness/prevention/intervention programs including a community forum in collaboration with Suffolk Coalition to Prevent Alcohol and Drug Dependencies, Inc.	P- NSYC Youth Counselor S- Building Principals T- Assistant Superintendent	Phase III: 6/13	<i>A. Resources available:</i> 1. Suffolk Coalition to Prevent Alcohol and Drug Dependencies, Inc. ( Judy Cummings) 2. North Shore Youth Counselor 3. Pederson-Krag substance abuse specialist in MS and HS <i>B. Resources needed:</i> 1. Membership to Suffolk Coalition to Prevent Alcohol and Drug Dependencies, Inc. 2. Funding for Bach Harrison Survey grades 6-12	A. Community forum held in the Spring 2013. B. Additional K-12 programs implemented including a possible ICARE approach to address students' social and emotional deficiencies.
Step 4: Reconvene all stakeholders who participated in community forum to evaluate the success of the forum and to suggest any upgrades and improvements for following year.	P- NSYC Youth Counselor S- Building Principals T- Assistant Superintendent	Phase III: 6/13	<i>A. Resources available:</i> 1. Suffolk Coalition to Prevent Alcohol and Drug Dependencies, Inc. ( Judy Cummings) 2. North Shore Youth Counselor 3. Pederson-Krag substance abuse specialist in MS and HS 4. Community members who participated in forum <i>B. Resources Needed: None</i>	A. Plan for 2013-2014 school year

## Goal AE- 4 Academic Excellence: - Instructional Technology-ACTION PLAN

(AE-4) Academic Excellence: Instructional Technology	The Rocky Point Union Free School District will integrate appropriate technology into the delivery of instruction and instructional materials.
Sub-Goals:	(AE-1) Academic Excellence: Core Curriculum (OD-1) Organizational Development: Professional Development (FS-1) Fiscal Sustainability: Resource Allocation

**Action Team Members:** Susan Wilson, Executive Director of Educational Services- Chairperson

Director of Instruction: Anja Groth

Assistant Superintendent: Dr. Deborah De Luca

Coordinators: Christian Bowen

Principal: Virginia Gibbons

Assistant Principal: Jimmy Moeller

Teachers: Jennifer Meschi, Laurie Varriale, Kerri Thomas

Strategy 1: Integrate technology into classroom instruction

Strategy 2: Integrate technology into formative assessments

### AE-4: Academic Excellence: Instructional Technology: Strategy 1: Integrate technology into classroom instruction

Action Steps <i>What Will Be Done?</i>	Responsibilities <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	Timeline <i>(Implementation Phase /</i> <i>Completion Date)</i>	Resources <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,</i> <i>political &amp; other)</i>	Indicators of Success / Evaluation
Step 1: Complete interactive whiteboard/projector installation in all Kindergarten classrooms				Completed: See Appendix of Completed Action Steps Page 14
Step 2: Review and update of the District's 3-year technology plan, including research regarding the feasibility of entering into a new multi-year technology lease to ensure instructional technology is updated district-wide as recommended by the technology committee when the current lease expires in August 2013				Completed: See Appendix of Completed Action Steps Page 14

**AE-4: Academic Excellence: Instructional Technology: Strategy 1: Integrate technology into classroom instruction**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 3: Review and update of the District's 3-year technology plan, including research regarding the feasibility of entering into a new multi-year technology lease to ensure instructional technology is updated district-wide as recommended by the technology committee when the current lease expires in August 2013</p>	<p>P-Technology Committee S-Teachers T-District Office</p>	<p>Phase I: 5/11 On-Going</p>	<p><i>A. Resources Available</i>                      1. Technology plan                      2. Technology committee                      3. Meetings                      4. BOCES Regional Information Center Rocky Point UFSD 2011-2014 Technology Plan  <i>B. Resources Needed: None</i></p>	<p>A. Updated 3-year technology plan (2011-2014) that includes clear goals, realistic strategies, plans for telecommunications and information technology, reference to the Child Internet Protection Act CIPA, an updated Acceptable Use Policy</p>
<p>Step 4: Make available a Google Apps account for students and staff who request it.</p>	<p>P-Executive Director for Student Services S-Technology Integration Specialists Library Media Specialists T-Teachers</p>	<p>Phase I: 8/14 On-Going</p>	<p><i>A. Resources Available</i>                      1. Google Apps for Education Accounts Equipment  <i>B. Resources Needed: None</i></p>	<p>A. Successful completion of account creation for students, teachers and administrators                      B. Students, teachers and administrators successfully access and use Google Apps                      C. Technology Integration and Library Media Specialists presentation to student's handouts.</p>
<p>Step 5: Provide professional development in Google Apps to teachers and administrators (Cloud or similar Computing Environment)</p>	<p>P- Executive Director for Educational Services S-Technology Integration Specialists Library Media Specialists T-Teachers</p>	<p>Phase I: 6/13</p>	<p><i>A. Resources Available</i>                      1. Google Apps for Education Accounts                      2. Equipment                      3. PD periods for follow-up training  <i>B. Resources Needed: None</i></p>	<p>A. Workshop evaluations                      B. Use of Google Apps accounts for teachers and administrators                      C. Teachers integrate Google Apps into instruction</p>



AE-4: Academic Excellence: Instructional Technology: Strategy 1: Integrate technology into classroom instruction				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 6: Identify the skills and competencies needed to develop and implement a technology literacy curriculum including Internet safety, hardware, software, and web-based tools	P-Technology Committee S-Teachers T-Instructional Coordinators	Phase VI: 8/17	<i>A. Resources Available</i> 1. Technology committee 2. Subcommittee 3. Online resources 4. The International Society for Technology in Education (ISTE®) Standards 5. Professional development periods. 6. Faculty Meetings <i>B. Resources Needed</i> 1. Funding for release time for creation of assessments for students. 2. Curriculum writing	A. Successful development and implementation of technology literacy curriculum and related assessments B. Dissemination of information to all district stakeholders
Step 7: Research the feasibility of implementing a parent/business partnership to have outside individuals offer expert technology related learning opportunities for students K-12 to integrate state-of-the-art technology and skills in to the classroom	P-District Office Administration S-Instructional Coordinators T-Principals	Phase III: 6/13	<i>A. Resources Available</i> 1. Parents 2. Business partnerships 3. Government agencies 4. Robotics Club <i>B. Resources Needed:</i> 1. Robotics Club entry fees	A. Parents, business partners, and government officials visit classrooms and share expert technology lessons with students K-12
Step 8: Explore the possibility of wireless connectivity district wide to further the District's efforts to integrate technology into the curriculum	P- Executive Director for Educational Services S-Technology Integration Specialists Library Media Specialists T-Technology Staff	Phase I: 6/16 On-going	<i>A. Resources Available</i> 1. Google Apps 2. Personnel 3. Existing technology plan <i>B. Resources Needed</i> 1. Light Path Contact 2. Funding	A. List of all District resources

AE-4: Academic Excellence: Instructional Technology: Strategy 1: Integrate technology into classroom instruction				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase /</i> <i>Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,</i> <i>political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 9: Establish annual meeting dates for the technology committee to evaluate and update the technology plan and the technology action plan on an ongoing basis reviewing the successes/failures of integrating technology into the curriculum	P- Executive Director for Educational Services S-Technology Committee Technology Action Plan Team T-Teachers	Phase I: 6/16 On-Going	<i>A. Resources Available</i> 1. Technology Committee 2. Technology Action Plan Team <i>B. Resources Needed</i> 1. Funding for full day release time for professional development.	A. Establishment of a meeting calendar B. Successful evaluation and modification of technology plan and action plan.
Step 10: Research and develop a district-wide programming curriculum including, but not limited to Microsoft Office, Alice, Scratch, JAVA, C++, Visual Studio, Scholastic Keys and other emerging programming languages. Propose new courses and specials to be offered K-12	P- Coordinators S-Building Level Subcommittee Library Media Specialists T-Instructional Coordinator of Mathematics Teachers	Phase IV: 6/16 On-Going	<i>A. Resources Available</i> 1. Staff 2. Software programs 3. ISTE standards <i>B. Resources Needed</i> 1. Funding for additional software 2. Curriculum writing	A. Addition of programming courses or requirements district wide. B. Increased student achievement on core assessments. C. Better preparedness for college and career.
Step 11: Research distance or virtual learning opportunities allowing for student-centered, self-directed, self-paced learning for higher level learners district wide as well as opportunities for credit recovery for secondary students	P-Instructional Coordinators Teachers Guidance Counselors S-Administrators T- Executive Director for Educational Services	Phase I: 6/13	<i>A. Resources Available</i> 1. Staff 2. Professional Development Period 3. List of distance learning providers – Nove Net. (ES BOCES) <i>B. Resources Needed: None</i>	A. Researched NovaNET B. Report detailing state approved distance learning opportunities for higher level learners C. Summary Report detailing increased student achievement on assessments
Step 12: Research and implement electronic textbooks to support instruction	P-Instructional Coordinators Library Media Specialists Technology Integration Specialists S-Technology Committee T-Teachers	Phase III: 6/17 On-Going	<i>A. Resources Available</i> 1. Staff <i>B. Resources Needed</i> 1. Electronic Textbooks 2. Digital licensing 3. Digital equipment 4. Personal computing devices	A. Researched FlexBooks on <a href="http://www.cK12.org">www.cK12.org</a> (free online textbooks database) B. Utilization of electronic textbooks (using eReaders) to support instruction district wide

AE-4: Academic Excellence: Instructional Technology: Strategy 1: Integrate technology into classroom instruction				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 13: Conduct a comprehensive cost analysis comparing traditional teaching tools to emerging technological replacements	P-Executive Director for Educational Services S-Technology Committee T-Instructional Coordinators	Phase IV: 6/17	<i>A. Resources Available</i> 1. Staff 2. Research <i>B. Resources Needed</i>	A. The successful creation of a comprehensive cost analysis comparing traditional teaching tools to emerging technological replacements
Step 14: Provide professional development through access to professional learning communities, online courseware, and education portals with resources, best practices and lesson plans	P-Executive Director for Educational Services S-Instructional Coordinators T-Technology Integration Specialists Library Media Specialists Teachers	Phase IV: 8/17 On-Going	<i>A. Resources Available</i> 1. Rooms 2. Equipment <i>B. Resources Needed</i> 1. Funding for additional software	A. Teacher proficiency using existing and emerging technologies through anonymous pre- and post-assessments B. Increase in student achievement C. Workshop evaluations completed by all participants
Step 15: Complete interactive whiteboard/projector installation in all classrooms	P Executive Director S-Technology Staff Administrators T-Teachers	Phase II: 8/15	<i>A. Resources Available</i> 1. Funding <i>B. Resources Needed</i> 1. Equipment for FJC Room 174: Band Room 120, HS Math Room 110 Band Room 129, Tech Room 131, , MS Band Room 120, Library, Guidance Conf. Room & Large Conference Room	A. Completed installation
Step 16: Complete installation of new computers in all classrooms implementing Scholastic's System 44 and READ 180 Reading Intervention Programs	P-Executive Director for Educational Services S-Technology Staff Administrators T-Teachers	Phase III: 9/15 On-Going	<i>A. Resources Available</i> 1. Computers for JAE & MS 2. HS Room 227 already has drop 3. MS Room 121 <i>B. Resources Needed</i> 1. New computers for HS Room 227	A. Completed installation

AE-4: Academic Excellence: Instructional Technology: Strategy 2: Integrate technology into formative assessments				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>A. Indicators of Success / Evaluation</b>
Step 1: Research and implement online assessments programs in core subject areas, including applicable professional development	P-Instructional Coordinators Director of Instruction Executive Director for Educational Services S-Principals T-Teachers	Phase II: 6/16 On-Going	<i>A. Resources Available</i> 1. Staff 2. Equipment <i>B. Resources Needed</i> 1. Castle Learning (Online assessment program) – See AE 5	A. Successful implementation of online assessment program B. Increased rigor and increased student achievement in all disciplines C. Research ThinkLink Pre-K - 1
Step 2: Implement workshops and professional development opportunities helping teachers to maximize the use of existing and emerging technologies for formative assessments	P- Executive Director for Educational Services S-Technology Integration Specialists Library Media Specialists Turnkey Trainers Instructional Coordinators T-Technology Committee	Phase IV: On-Going 6/17 On-going	<i>A. Resources Available</i> 1. Staff 2. Technology equipment 3. Contracted vendors 4. Online resources 5. Meetings 6. Questionnaires for staff 7. Technology committee 8. PD Periods: ThinkLink PD Grade 2 <i>B. Resources Needed</i> 1. Online professional development subscription (See OD 1 – Step 35)	A. Teacher proficiency using existing and emerging technologies for formative assessments B. Increase in student achievement C. Workshop evaluations completed by all participants D. Anonymous pre- and post-assessment
Step 3: Research and develop a plan to implement the creation of electronic student portfolios K-12	P- Executive Director for Educational Services Instructional Coordinators S-Teachers Technology Integration Specialists T-Library Media Specialists	Phase IV: 6/17	<i>A. Resources Available</i> <i>B. Resources Needed</i> 1. Online electronic portfolio Program	A. Successful implementation of an electronic student portfolio program for K-12 students

AE-4: Academic Excellence: Instructional Technology: Strategy 2: Integrate technology into formative assessments				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase /</i> <i>Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,</i> <i>political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 4: Develop and execute a plan to administer the Partnership for the Assessment of Readiness for College and Careers Online Assessments	P- Executive Director for Educational Services Instructional Coordinators S-Principals T-Technology Staff	Phase IV: 6/16 On-Going	<i>A. Resources Available</i> 1. Computers 2. Professional development 3. Partnership for the Assessment of Readiness for College and Careers website 4. Technology support staff 5. New York State Education Department Updates <i>B. Resources Needed</i> 1. Additional computers to administer online assessments.	A. Partnership for the Assessment of Readiness for College and Careers Online Assessments administered
Step 5: Continue to integrate the use of hand-held clickers in classroom instruction so that teachers can conduct innovative (micro) formative assessments with students for the purpose of improving instruction and helping each student reach his/her highest potential	P-Teachers S-Instructional Coordinators T-Principals	Phase IV: 6/15 On-Going	<i>A. Resources Available</i> 1. Hand-held clickers 2. Software 3. Teachers 4. Trainers <i>B. Resources Needed</i> 1. Funding to purchase clickers	A. Integration of clickers into lessons and plans
Step 6: Provide the necessary resources so that every classroom has the infrastructure to support learning with technology, including formative assessments (including Partnership for the Assessment of Readiness for College and Careers Online Assessments) and virtual learning opportunities	P- Executive Director for Educational Services S-Technology Integration Specialists Library Media Specialists Turnkey Trainers Instructional Coordinators T-Technology Committee	Phase IV: 6/15 On-Going	<i>A. Resources Available</i> 1. Fiscal Team 2. Equipment 3. Contracted vendors 4. Online resources 5. Meetings <i>B. Resources Needed</i> 1. Funding for infrastructure	A. Infrastructure in place that supports learning with technology, including formative assessments (including Partnership for the Assessment of Readiness for College and Careers Online Assessments) and virtual learning opportunities

## Goal AE- 5 Academic Excellence: Academic Alignment - ACTION PLAN

(AE-5) Academic Excellence: Academic Alignment	The Rocky Point Union Free School District will create alignment of assessments for each course of study through the development and implementation of collaboratively developed assessment instruments.
Sub-Goals:	(AE-1) Academic Excellence: Core Curriculum (AE-2) Academic Excellence: Increased Rigor (AE-4) Academic Excellence: Instructional Technology (OD-1) Organizational Development: Professional Development (OD-3) Organizational Development: Accountability (OD-4) Organizational Development: Data Analysis and Feedback (FS-1) Fiscal Sustainability: Resource Allocation

*Action Team Members: Melinda Brooks, Social Studies/LOTE/Business Coordinator – Chairperson*

*Assistant Superintendent: Dr. Deborah Deluca*

*Coordinators: Christian Bowen, Michael Yannucci, Marianne Williams*

*Principal: Linda Towlen*

*Assistant Principal: Jimmy Moeller*

*Teachers: Erin Ladani, Tanya Meehan, Dawn Callahan, Shari Hull*

*Parent: Kim Picciotti*

Strategy 1: Develop assessment instruments collaboratively

(All formal, graded assessments including cumulative tests, quarterly exams, and final exams)

Strategy 2: Implement collaboratively developed assessment instruments

<b>AE-5: Academic Excellence: Academic Alignment Strategy 1: Develop assessment instruments collaboratively</b> (All formal, graded assessments including cumulative tests, quarterly exams, and final exams)				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<b>Step 1:</b> To improve student understanding, create K-12 common vocabulary & key terms assessments guide that will define assessment language and terminology	P-Teachers S-Instructional Coordinators T-Director of Instruction	Phase I: 9/13 On-Going	<i>A. Resources Available</i> 1. Previous New York State Assessments 2. <a href="http://www.nysed.gov">www.nysed.gov</a> 3. <a href="http://www.engageny.org">www.engageny.org</a> 4. <a href="http://www.commoncore.org">www.commoncore.org</a> 5. Jean Lapinski's Common Core Document 6. <a href="http://www.gatesfoundation.org">www.gatesfoundation.org</a> 7. ELL 8. CCSS Bloom's Taxonomy 9. WEBBS Depth of Knowledge <i>B. Resources Needed: None</i>	A. K-12 Common Vocabulary & Key Terms Assessments Guide
<b>Step 2:</b> Review current and past assessments to identify those questions which align with the Common Core State Standards	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	Phase I: 9/13	<i>A. Resources Available</i> 1. Current test creation software programs 2. Previous New York State Assessments 3. <a href="http://www.nysed.gov">www.nysed.gov</a> 4. ThinkLink 5. CARS 6. <a href="http://engageny.com">engageny.com</a> <i>B. Resource Needed: None</i>	A. Databank of questions aligned with Common Core State Standards & Strands B. Atlas written curriculum
<b>Step 3:</b> Review Vendor assessments and programs to identify alignment with the Common Core State Standards Test generators: 1. Examgen 2. Test Wizard 3. ExamView			Completed: See Appendix of Completed Action Steps Page 15	

AE-5: Academic Excellence: Academic Alignment Strategy 1: Develop assessment instruments collaboratively (All formal, graded assessments including cumulative tests, quarterly exams, and final exams)				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 4: Review and revise grading procedures by building, grade level & department	P-Teachers Instructional Coordinators S- Director of Instruction T- Principals	Phase II: 6/13 On-going	<i>A. Resources Available</i> 1. Department, grade level & faculty meetings 2. Professional development periods 3. Current grading procedures <i>B. Resources Needed:</i> 1. Professional books for teachers and administrators: Dr. Thomas R. Guskey, Robert J. Marzano, Rick Wormeli, Ken O'Connor, Debra Pickering, Doug Reeves	A. Documented Grading Procedures
Step 5: Develop timeline for assessment administration that parallels Interim & Common Core State Standards Partnership for Assessment of Readiness for College and Career Assessments	P-Instructional Coordinators S-Director of Instruction T-Teachers	Phase II: 1/13	<i>A. Resources Available</i> 1. Department, grade level & faculty meetings 2. Professional development periods 3. New York State Education Department Implications Calendar and Updates 4. <a href="http://www.corestandards.org">www.corestandards.org</a> 5. PARCC Assessments <i>B. Resources Needed: None</i>	A. Assessment Administration Timeline
Step 6: Develop end of year/ final exams			Completed: See Appendix of Completed Action Steps Page 15	
Step 7: Develop end of year/ final exams A. K-5: 3 <sup>rd</sup> trimester =final exam B. 6-12: 4 <sup>th</sup> quarter =final exam	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	A. Phase II: 4/13 On-Going  B. Phase II: 4/12 On-Going	<i>A. Resources Available</i> 1. Department, grade level & faculty meetings 2. Professional development periods 3. Common Core State Standards Curriculum Guides 4. Databank of questions aligned with Common Core State Standards & Strands 5. Atlas written curriculum <i>B. Resources Needed</i> 1. Funding for In-District & Off Campus Conference fees 2. Substitutes 3. Consultant(s) for: a. Grading Practices & Best Practices b. Assessment Design	A. End-of-Year/Final Exams



<b>AE-5: Academic Excellence: Academic Alignment Strategy 1: Develop assessment instruments collaboratively</b> (All formal, graded assessments including cumulative tests, quarterly exams, and final exams)				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 8: Develop trimester and quarterly assessments  A. K-5: two trimester assessments B. 6-12: three quarterly assessments	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	Phase III: 5/13 On-Going	<i>A. Resources Available</i> 1. Department, grade level & faculty meetings 2. Common Core State Standards Curriculum Guide 3. Databank of questions aligned with Common Core State Standards & Strands 4. Atlas written curriculum <i>B. Resources Needed:</i> 1. Funding for In-District & Off Campus Conference fees 2. Substitutes 3. Consultant(s) for: a. Grading Practices & Best Practices b. Assessment Design	A. Trimester and quarterly assessments
Step 9: Develop K-12 unit exams	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	Phase III: 6/14 On-Going	<i>A. Resources Available</i> 1. Department, grade level & faculty meetings 2. Common Core State Standards Curriculum Guide 3. Databank of questions aligned with Common Core State Standards & Strands 4. Atlas written curriculum <i>B. Resources Needed</i> 1. Funding for In-District & Off Campus Conference fees 2. Substitutes 3. Consultant(s) for: a. Grading Practices & Best Practices b. Assessment Design	A. K-12 unit assessments

<b>AE-5: Academic Excellence: Academic Alignment Strategy 1: Develop assessment instruments collaboratively</b> (All formal, graded assessments including cumulative tests, quarterly exams, and final exams)				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step10: Update, edit, and revise newly written end-of-year & final exams, trimester & quarterly assessments, and unit exams	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	Phase IV: 6/14 On-Going	<i>A. Resources Available</i> 1. Subject and grade level end-of-year & final exams, trimester & quarterly assessments, and unit exams 2. Released copies of Partnership for Assessment of Readiness for College and Career Assessments <i>B. Resources Needed: None</i>	A. Revised newly written end-of-year & final exams, trimester & quarterly assessments, and unit exams
Step 11: Create SLO assessments Grade K-12			Completed: See Appendix of Completed Action Steps Page 15	
Step 12 Update SLO assessments Grades K-12	P-Teachers S-Instructional Coordinators Principals T- Executive Director Director of Instruction	Phase IV: 12/16 On-Going	<i>A. Resources Available</i> 1. <i>NYSED.GOV</i> 2. <i>CCLS/engageny.org</i> 3. <i>Professional Development Periods</i> 4. <i>RPUFSD APPR Plan</i> <i>B. Resources Needed:</i> 1. <i>Funds for implementation</i>	A. Completed SLO exams & templates

AE-5: Academic Excellence: Academic Alignment Strategy 2: Implement assessment instruments collaboratively (All formal, graded assessments including cumulative tests, quarterly exams, and final exams)				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase / Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Implement end of year/ final exams A. K-5: 3 <sup>rd</sup> trimester =final exam B. 6-12: 4 <sup>th</sup> quarter =final exam- <u>Completed: See Appendix of Completed Action Steps Page 16</u>	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	A. Phase II: 4/13 On-Going B. Phase II: 4/12 On-Going	A. <i>Resources Available</i> 1. Previous New York State assessments 2. Teacher created classroom assessments B. <i>Resources Needed: None</i>	A. End of year/ final exams B. Student assessment results
Step 2: Implement trimester and quarterly assessments A. K-5: two trimester assessments B. 6-12: three quarterly assessments	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	Phase IV: 6/13 On-Going	A. <i>Resources Available</i> 1. Previous New York State assessments 2. Teacher created classroom assessments 3. Released copies of Interim Assessments 4. Think Link 5. AIMS Web B. <i>Resources Needed: None</i>	A. Trimester and quarterly assessments B. Student assessment results
Step 3: Implement K-12 unit exams	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	Phase IV: 6/14 On-Going	A. <i>Resources Available</i> 1. Previous New York State assessments 2. Teacher created classroom assessments 3. Released copies of Interim Assessments B. <i>Resources Needed: None</i>	A. K-12 unit exams B. Student assessment results
Step 4: Implement pre & post assessments	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	Phase VII: 6/17 On-Going	A. <i>Resources Available</i> 4. Previous New York State assessments 5. Teacher created classroom assessments 6. Released copies of Interim Assessments B. <i>Resources Needed: Materials &amp; Substitute coverage</i>	A. SLO exam scores
Step 5: Implement achievement assessments	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	Phase VII: 6/17 On-Going	A. <i>Resources Available</i> 7. Previous New York State assessments 8. Teacher created classroom assessments 9. Released copies of Interim Assessments B. <i>Resources Needed: Materials &amp; Substitute coverage</i>	A. Achievement exam scores

## Goal – OD 1 Organizational Development: Professional Development: - ACTION PLAN

(OD-1) Organizational Development: Professional Development	The Rocky Point Union Free School District will promote excellence in delivery of instruction and support services through a comprehensive, targeted professional development program
Sub-Goals:	(AE-1) Academic Excellence: Core Curriculum (AE-2) Academic Excellence: Increased Rigor (AE-3) Academic Excellence: Academic Support (AE-4) Academic Excellence: Instructional Technology (AE-5) Academic Excellence: Academic Alignment (OD-2) Organizational Development: Human Resources (FS-1) Fiscal Sustainability: Resource Allocation

*Action Team Members: Dr. Deborah Deluca, Assistant Superintendent - Chairperson*

*Anja Groth – Director of Instruction*

*Coordinators: Christian Bowen, Paul Walia*

*Principal: Virginia Gibbons*

*Teachers: Jessica Stalters, Audra Hallock, Laura Flanagan*

*School Related Personnel/Parent:*

Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training

**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<b>STEP 1: Inform all stakeholders about New York State’s adoption of the Common Core State Standards</b>			Completed: See Appendix of Completed Action Steps Page 17	
<b>STEP 2: AE-1</b> Provide professional development on the Common Core State Standards to Instructional Coordinators and Director of Instruction who will serve as turnkey trainers for the District	P-Director of Instruction S-Instructional Coordinators T-Assistant Superintendent	Phase I: 8/11 On-Going	<b>A. Resources Available</b> 1. Pearson Education Webinar: Common Core Math Standards-Transition and Next Steps 2. Pearson Education Webinar: English Language Arts Common Core State Standards with an Emphasis on Reading 3. <a href="http://www.clihome.com/Events/EventList.aspx?wn=0">http://www.clihome.com/Events/EventList.aspx?wn=0</a> 4. Collaborative Learning webinars 5. <a href="http://www.engage.ny">www.engage.ny</a> 6. ES BOCES RTTT, CCLS, workshops 7. Dr. M. Alock workshops <b>B. Resources Needed</b> Conference and travel costs	A. Conference evaluation forms B. Professional development calendar activities detailing turnkey training to administrators and teachers C. Department, grade level, and faculty meeting agendas and minutes detailing turnkey training D. Handouts from turnkey training sessions posted on Extranet
<b>STEP 3: AE-1</b> Provide teachers and administrators professional development on Common Core State Standards	P-Instructional Coordinators S-Director of Instruction T-Administrators Teachers	Phase I: 6/11 On-Going	<b>A. Resources Available</b> 1. Common Core State Standards folders on Extranet 2. Department, grade level, and faculty meetings 3. Professional development periods 4. Pearson Education Webinar: Common Core Math Standards-Transition and Next Steps 5. Pearson Education Webinar: English Language Arts Common Core State Standards with an Emphasis on Reading 6. <a href="http://www.clihome.com/Events/EventList.aspx?wn=0">http://www.clihome.com/Events/EventList.aspx?wn=0</a> Collaborative Learning webinars 7. <a href="http://www.engage.ny">www.engage.ny</a> 8. ES BOCES RTTT, CCLS, workshops 9. Dr. M. Alock workshops 10. L.L.I. Training <b>B. Resources Needed:</b> 1.L. C. training at Lesley University	A. Department, grade level, and faculty meeting minutes detailing conversations regarding Common Core State Standards as they relate to subject areas and grade levels B. Highlighted copy of Common Core State Standards identifying new expectations beyond the current 2005 New York State Learning Standards

**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>STEP 4: AE-1 Provide curriculum mapping training to teachers and administrators</p>	<p>P-Instructional Coordinators Director of Instruction S-Principals T-Teachers</p>	<p>Phase I: 6/12 On-Going</p>	<p><i>A. Resources Available</i>                      1. Various vendor products such as Curricuplan, Atlas, and Curriculum Mapper                      2. Atlas Training                      3. CMI2011 Conference July 2011  <i>B. Resources Needed</i>                      1. Funding for CMI July 2013 curriculum mapping conferences</p>	<p>A. Rubicon ATLAS selected and purchased                      B. Curriculum writers are trained on curriculum mapping software</p>
<p>Step 5: AE-1 Provide curriculum writing training</p>	<p>P-Instructional Coordinators Director of Instruction S-Principals T-Teachers</p>	<p>Phase I: 7/11 On-Going</p>	<p><i>A. Resources Available</i>                      1. Atlas Training                      2. Turnkey training                      3. CMI2011 Conference July 2011                      4. Jay McTighe ES BOCES Conference July 2011                      5. <a href="http://www.engage.ny.gov">www.engage.ny</a>                      6. ES BOCES RTTT, CCLS, workshops                      7. Dr. M. Alock workshops  <i>B. Resources Needed</i>                      1. Curriculum writing conferences</p>	<p>A. Curriculum writer training materials                      B. Curriculum projects written using Rubicon ATLAS mapping program</p>
<p>Step 6: AE-1 Provide Common Core State Standards curriculum guide implementation training</p>	<p>P-Instructional Coordinators Director of Instruction S-Principals T-Teachers</p>	<p>Phase II: 9/11 On-Going</p>	<p><i>A. Resources Available</i>                      1. New curriculum projects                      2. Department, grade level &amp; faculty meetings                      3. Professional development periods  <i>B. Resources Needed: None</i></p>	<p>A. Evidence of Common Core State Standards and use of new curriculum in formal and informal observations</p>

**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 7: AE-1 Provide new textbooks and resources training</p>	<p>P-Instructional Coordinators Director of Instruction S-Principals T-Teachers</p>	<p>Phase III: 9/13 On-Going</p>	<p>A. <i>Resources Available</i> 1. Vendor training B. <i>Resources Needed: None</i></p>	<p>A. New textbooks purchased B. Conference evaluation forms C. Faculty is trained on new textbooks and resources D. Use of new materials is evident in lesson planning.</p>
<p>Step 8: AE-1 Implement professional development on unit and lesson planning integrating new resources, textbooks and curriculum maps</p>	<p>P-Instructional Coordinators Director of Instruction S-Principals T-Teachers</p>	<p>Phase III: 9/13 On-Going</p>	<p>A. <i>Resources Available</i> 1. New curriculum guides 2. K-12 ELA CCLS Curricula in Atlas 3. K-8 Math CCLS Curricula in Atlas 4. 6-8 and 11/12 ELA AIS Curricula 5. 6-8 Math AIS Curricula 6. MS Library Curriculum 7. Cosmetology Year 1 and Cosmetology CCLS Year 2 Curricula in Atlas 8. Integrated Algebra CCLS Curriculum in Atlas 9. Geometry CCLS Curriculum in Atlas 10. System 44/READ 180 ELA CCLS 3-5 Curriculum in Atlas 11. System 44/READ 180 ELA CCLS 6-8 Curriculum in Atlas 12. Science 7 Honors Curriculum in Atlas 13. Chemistry Honors Curriculum in Atlas 14. Living Environment 8H Scope and Sequence 15. Earth Science 9H Scope and Sequence 16. Intro to Living Environment Self Contained 9 Scope and Sequence 17. Living Environment Self-Contained 10 Scope and Sequence 18. New textbooks and resources 19. Department, grade level &amp; faculty meetings 20. Professional development periods B. <i>Resources Needed: None</i></p>	<p>A. Conference evaluation forms B. Department, grade level &amp; faculty meeting agendas and minutes C. Professional development calendars</p>

Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 9: AE-1 Provide training on interim assessments as updates and guidance become available from the New York State Education Department	P-Instructional Coordinators Director of Instruction S-Principals T-Teachers	Phase III: 6/14 On-Going	<i>A. Resources Available</i> 1. <a href="http://www.nysed.gov">www.nysed.gov</a> 2. Interim Assessment information when released 3. Department, grade level & faculty meetings 4. Professional development periods <i>Resources Needed: None</i>	A. Interim assessment training materials Conference evaluation forms
Step 10: AE-1 Provide Partnership for Assessment of Readiness for College and Careers assessment training	P-Instructional Coordinators Director of Instruction S-Principals T-Teachers	Phase III: 6/15 On-Going	<i>A. Resources Available</i> 1. <a href="http://www.achieve.org/PARCC">http://www.achieve.org/PARCC</a> 2. <a href="http://www.achieve.org/files/PARCCOverview12-2-10.ppt">http://www.achieve.org/files/PARCCOverview12-2-10.ppt</a> 3. Department, grade level & faculty meetings 4. Professional development periods <i>Resources Needed: None</i>	A. Conference evaluation forms Partnership for Assessment of Readiness for College and Careers assessment training
Step 11: AE-1 Provide professional development on data analysis to inform instruction	P-Instructional Coordinators Eastern Suffolk BOCES Staff Developer/ Shared Data Expert Director of Instruction S-Principals T-Teachers	Phase I: 2016 On-Going	<i>A. Resources Available</i> 1. Eastern Suffolk BOCES Shared Data Services: BOCES Assessment Reporting System (BARS), ReportNet, NYSTART 2. <a href="http://www.datacentral.esboces.org">www.datacentral.esboces.org</a> 3. <a href="http://www.discoveryeducation.com/">http://www.discoveryeducation.com/</a> 4. Engageny website – <a href="http://www.engageny.org">www.engageny.org</a> 5. ES BOCES Inquiry Team training <i>B. Resources Needed: None</i>	A. Conference evaluation forms



**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>STEP 12: AE-1 Provide teachers and administrators with training on lesson and unit design integrating new resources, textbooks, instructional strategies, and curriculum maps</p>	<p>P-Instructional Coordinators S-Director of Instruction T-Administrators Teachers</p>	<p>Phase III: 6/13 On-Going</p>	<p>A. <i>Resources Available</i></p> <ol style="list-style-type: none"> <li>1. New York State curriculum models</li> <li>2. State assessments and Common Core State Standards Interim Assessments</li> <li>3. Partnership for Assessment of Readiness for College and Careers Assessments</li> <li>4. Curriculum guides</li> <li>5. Professional books on lesson/unit design</li> <li>6. SpringBoard materials and workbooks</li> <li>7. Professional development periods</li> <li>8. Vendor training for new textbooks, resources, and Rubicon ATLAS curriculum mapping software</li> <li>9. <a href="http://www.engageny.org">www.engageny.org</a></li> <li>10. ES BOCES RTTT, CCLS, workshops</li> <li>11. Dr. M. Alock workshops</li> </ol> <p>B. <i>Resources Needed: None</i></p>	<ol style="list-style-type: none"> <li>A. Conference evaluation forms</li> <li>B. Evidence of Common Core State Standards documented in weekly lesson plans</li> <li>C. Evidence of Common Core State Standards documented in formal written lesson plans</li> </ol> <p>Evidence of Common Core State Standards in formal and informal observations</p>
<p>Step 13: AE-2 Provide professional development for the integration of SpringBoard: A. 4-day mandated training to designated SpringBoard teachers and administrators B. 2-day mandated training to designated SpringBoard teachers and administrators ½ -Day training to administrators</p>	<p>P-Director of Instruction Instructional Coordinators S-Principals T-Teachers</p>	<p>Phase II: 9/12 On-Going</p>	<p>A. <i>Resources Available</i></p> <ol style="list-style-type: none"> <li>1. SpringBoard materials</li> <li>2. SpringBoard website, an online community.</li> </ol> <p>B. <i>Resources Needed</i></p> <ol style="list-style-type: none"> <li>1. College Board trainer, travel &amp; materials fees</li> <li>2. Travel costs for out-of-district training location</li> </ol>	<p>A. Conference evaluation forms</p>

Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 14: AE-2 Provide Advanced Placement teachers with opportunities to attend:</p> <p>A. 5-Day Advanced Placement Summer Institutes to new and prospective Advanced Placement teachers</p> <p>B. 5-Day Advanced Placement Summer Institutes to current AP teachers every 5 years</p> <p>C. 5-Day Advanced Placement Summer Institutes to current Advanced Placement teachers if there are changes in the Advanced Placement test</p> <p>One-Day Advanced Placement Update Workshops to all current Advanced Placement teachers each year</p>	<p>P-Director of Instruction Instructional Coordinator of Science and Advanced Placement Program</p> <p>S-Instructional Coordinators Principal</p> <p>T-Teachers</p>	<p>Phase I: 5/11 On-Going</p>	<p>A. <i>Resources Available</i> 1. <a href="http://apcentral.collegeboard.com">http://apcentral.collegeboard.com</a> for updates on changes to Advanced Placement courses or tests, workshops &amp; institutes</p> <p>B. <i>Resources Needed</i> 1. Funds for 5-Day Advanced Placement Summer Institutes registration AP Statistics, Spanish, Comparative Government, US History 2. Funds for One-Day Advanced Placement Update Workshops 3. Teacher travel expenses</p>	<p>A. Conference evaluation forms</p>
<p>Step 15: AE-2 Participate in professional development programs as required by colleges that sponsor college credit courses (Syracuse University Project Advance, Adelphi, Farmingdale, Suffolk Community College Excelsior)</p>			<p>Completed: See Appendix of Completed Action Steps Page 17</p>	
<p>Step 16: AE-2 Participate in professional development programs as required by colleges that sponsor college credit courses (Syracuse University Project Advance, Adelphi, Farmingdale, Suffolk Community College Excelsior)</p>	<p>P-Director of Instruction Instructional Coordinators</p> <p>S-Principal T-Teachers</p>	<p>Phase II: 1/12 On-Going</p>	<p>A. <i>Resources Available</i> 1. Teachers participating in college credit courses</p> <p>B. <i>Resources Needed</i> 1. Travel expenses to attend conferences</p> <p>C. Substitute teachers</p>	<p>A. Conference evaluation forms: College Accounting-Farmingdale</p>
<p>Step17: AE-2 Provide teachers teaching grades 8-12 scientific research classes with opportunities to attend conferences and workshops on scientific research</p>	<p>P-Instructional Coordinator of Science</p> <p>S-Director of Instruction T-Teachers</p>	<p>Phases II-V: On-Going:</p>	<p>A. <i>Resources Available</i> 1. Listservs 2. Director/Coordinator/Principal Meetings</p> <p>B. <i>Resources Needed</i> 1. Travel expenses to attend conferences 2. Conference fees</p> <p>C. Substitute teachers</p>	<p>A. Conference evaluation forms</p>

**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 18: AE-2 Provide newly appointed Joseph A. Edgar Intermediate School GATES teacher with gifted and talented education professional development so that he/she is equipped to provide effective gifted and talented or enrichment program to students in September 2014 for grade 3, September 2015 for grade 4, and September 2016 for grade 5	P-Director of Instruction S-Principal T-GATES Teacher	Phase II: 8/14 On-Going	<i>A. Resources Available</i> 1. Professional development periods 2. Professional Growth Options (PGO) for tenured staff during professional development periods 3. Grade level and department meeting time <i>B. Resources Needed</i> 1. Professional Development Courses in gifted and talented education at St. John's University (six courses) Gifted and talented education conference at Long Island University	A. Conference evaluation forms <a href="http://www.mylearningplan.com">www.mylearningplan.com</a> transcript or portfolio
Step 19: AE-2 Provide newly appointed Joseph A. Edgar Intermediate School GATES teacher with professional development in how to implement the new student selection instrument	P-Director of Instruction S-Principal T-GATES Teacher	Phase III: 8/14 On-Going	<i>A. Resources Available</i> 1. Professional development periods 2. Professional Growth Options (PGO) for tenured staff during professional development periods 3. Grade level and department meeting time 4. Student selection instrument & vendor identified <i>B. Resources Needed</i> 1. Professional development by vendor if needed	A. Conference evaluation forms Teacher and principal feedback regarding selection instrument's identification of students for gifted & talented or enrichment program
Step 20: AE-2 Provide professional development for creation of college articulated course curricula for Career and Technical Education courses	P-Executive Director of Educational Services Instructional Coordinator of Social Studies, LOTE & Business Education S-Instructional Coordinators Principal T-Teachers	Phase II: 6/12 On-Going	<i>A. Resources Available</i> 1. Department, grade level & faculty meetings 2. Professional development periods <i>B. Resources None</i>	A. Conference evaluation forms

Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 21: AE-2 Provide training to Career and Technical Education self-study team	P-Executive Director of Student Services Instructional Coordinator of Social Studies, LOTE & Business Education S-Instructional Coordinators Principal T-Teachers	Phase III: 9/13	<i>A. Resources Available</i> 1. Department, grade level & faculty meetings 2. Professional development periods 3. <a href="http://www.p12.nysed.gov/Career and Technical Education (CTE)/">http://www.p12.nysed.gov/Career and Technical Education (CTE)/</a> 4. Eastern Suffolk BOCES 5. Cosmo. (CTE Self-study Team) and CTE External Review Team <i>B. Resources Needed: None</i>	A. Career and Technical Education self-study training materials
Step 22: AE-3 Provide District Response to Intervention Team, Building Intervention Teams, faculty and staff with professional development in three tier Response to Intervention Framework to meet the needs of all students Tier I-Core Program Tier II- Intervention Tier III-Intensive	P-Director of Instruction Assistant Superintendent Instructional Coordinators Coordinator of Special Ed S-Principals Assistant Principals T-Psychologists Teachers Support Staff	Phase I: 6/13 On-Going	<i>A. Resources Available</i> 1. Department, grade level and faculty meetings 2. New York State Education Department's <i>Response to Intervention Guidance Document</i> 3. <i>Response to Intervention</i> research and professional resources 4. Building based <i>Response to Intervention</i> student information sheets (Former Instructional Support Team-IST-Student Information sheets) 5. Dr. Strong RTI Training Grades 3-5 <i>B. Resources Needed: None</i>	A. Written report detailing District Response to Intervention processes and procedures B. Response to Intervention District Team membership list (includes the chair of each building level Response to Intervention team)
Step 23: AE-3 Provide turnkey training in newly developed curriculum and assessments to staff teaching scheduled Academic Intervention Services/Response to Intervention Program classes	P-Teachers S-Instructional Coordinators Coordinator of Special Ed T-Director of Instruction	Phase II: 9/12 On-Going	<i>A. Resources Available</i> 1. Current grade level course curricula and State assessments 2. New curriculum 3. New materials and resources <i>B. Resources Needed: None</i>	A. Conference evaluation forms

**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>B. Resources Available</i> <i>C. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 24: AE-3 Provide professional development in electronic assessment portfolios, technology for scanning assessments	P-District Response to Intervention Team Instructional Coordinators Director of Instruction Executive Director for Educational Services S-Building Response to Intervention Teams T-Teachers Support Staff	Phase IV-VII: 6/17	A. <i>Resources Available</i> 1. Student assessment data 2. <a href="http://rtimdirect.com">http://rtimdirect.com</a> 3. Eastern Suffolk BOCES Student Data Services 4. Department, grade level and faculty meetings 5. Professional development periods 6. Professional Growth Option (PGO) for tenured staff 7. Time to perform specific assessments B. <i>Resources Needed: TBD</i>	A. Conference evaluations forms B. Electronic portfolios accessed and used by Response to Intervention instructional staff
Step 25: AE-3 Provide professional development to District Response to Intervention Team, building Response to Intervention teams administrators, teachers, and support staff on how to implement the District's three tier Response to Intervention Framework Tier I-Core Program Tier II- Intervention Tier III-Intensive	P-Instructional Coordinators Coordinator of Special Ed S-Director of Instruction T-Administrators Teachers	Phase III: 9/14	A. <i>Resources Available</i> 1. Current Response to Intervention Framework 2. Revised Response to Intervention Framework 3. Department, grade level & faculty meetings 4. Professional development periods 5. Building based Response to Intervention student information sheets 6. Criteria document B. <i>Resources Needed: None</i>	A. Conference evaluation forms B. Integration of new academic and behavioral interventions to meet the needs of students
Step 26: AE-3 Provide professional development to teachers and administrators on how to implement criteria for student selection information to prescribe intervention plan	P-Instructional Coordinators Coordinator of Special Ed S-Director of Instruction T-Administrators Teachers	Phase III: 9/14	A. <i>Resources Available</i> 1. Current Response to Intervention Framework 2. Revised Response to Intervention Framework 3. Department, grade level & faculty meetings 4. Professional development periods 5. Building based Response to Intervention student information sheets 6. Criteria document B. <i>Resources Needed: None</i>	A. Conference evaluation forms B. Integration of new academic and behavioral interventions to meet the needs of students

Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 27: AE-3 Provide professional development on new curriculum and assessments to teachers and administrators for scheduled Academic Intervention Services/Response to Intervention Program classes	P-Instructional Coordinators Coordinator of Special Ed Curriculum Writers S-Director of Instruction T-Administrators Teachers	Phase II: 9/13 On-Going	A. <i>Resources Available</i> 1. Current grade level course curricula and State assessments 3. New curriculum and assessments for scheduled Academic Intervention Services/Response to Intervention Program classes B. <i>Resources Needed</i> 1. Funds for grade level subject specific curriculum projects for scheduled Academic Intervention Services Program	A. Conference evaluation forms B. Student achievement data
Step 28: AE-3 Provide professional development in alternative disciplinary strategies and <i>Rocky Point UFSD Disciplinary Guide for Referrals and Alternate Interventions</i> to Referral Review Team, Disciplinary Committee and faculty	P-Coordinator of Special Ed S-Principals T-Guidance Counselors Social Workers Psychologists Teachers Teacher Aides	Phase III: 6/13	A. <i>Resources Available</i> 1. Department, grade level & faculty meetings 2. Professional development periods 3. Detention & Suspension data 4. <i>Rocky Point UFSD Disciplinary Guide for Referrals and Alternate Interventions</i> 5. VADIR Reports 6. <i>P.B.I.S.</i> 7. <i>C.P.I.</i> B. <i>Resources Needed: None</i>	A. Conference evaluation forms B. Informal/formal observations evidence embedded classroom activities for disciplinary issues
Step 29: AE-4 Provide professional development to teachers and administrators in interactive white boards	P-Executive Director for Educational Services Technology Integration Specialists Library Media Specialists Turnkey Trainers S-Instructional Coordinators T-Administrators Teachers	Phase I: 6/12 On-Going	A. <i>Resources Available</i> 1. Technology Integration Specialist 2. Executive Director-Camp Rocky Point 3. Professional Development periods <i>Resources Needed: None</i>	A. Conference evaluation forms B. Integration of white boards into classroom instruction

**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 30: AE-4 Provide professional development in how to use Google Apps	P-Executive Director for Educational Services Technology Integration Specialists Library Media Specialists Turnkey Trainers S-Instructional Coordinators T-Administrators Teachers	Phase I: 6/13 On-going	<i>A. Resources Available</i> 1. Google Apps Accounts for Education 2. Equipment <i>B. Resources Needed: None</i>	A. Conference evaluation forms B. Use of Google Apps accounts
Step 31: AE-4 Provide professional development in how to implement technology literacy curriculum including Internet safety, hardware, software, and web-based tools	P-Executive Director for Educational Services S-Technology Integration Specialists Library Media Specialists Turnkey Trainers T-Administrators Teachers	Phase II: 6/13	<i>A. Resources Available</i> 1. Technology committee 2. Subcommittee 3. Online resources 4. The International Society for Technology in Education (ISTE®) Standards <i>B. Resources Needed: None</i>	A. Conference evaluation forms B. Implementation of technology literacy curriculum and related assessments C. Student achievement data
Step 32: AE-4 Provide professional development to teachers implementing selected programming curriculum including, but not limited to Microsoft Office, Alice, Scratch, JAVA, C++, Visual Studio, and other emerging programming languages.	P-Executive Director for Educational Services Technology Integration Specialists Turnkey Trainers S-Instructional Coordinator of Mathematics Instructional Coordinator of Science and Advanced Placement Program T-Administrators Teachers	Phase I: 6/15 On-Going	<i>A. Resources Available</i> 1. Software programs 2. Addition of programming courses or requirements 3. The International Society for Technology in Education (ISTE®) Standards <i>B. Resources Needed</i> 1. Funding for additional software Curriculum writing	A. Conference evaluation forms B. Student achievement data

**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 33: AE-4 Provide professional development to teachers implementing distance or virtual learning programs	P-Executive Director for Educational Services Technology Integration Specialists Library Media Specialists Turnkey Trainers S-Instructional Coordinators T-Administrators Teachers	Phase II: 6/13	<i>A. Resources Available</i> 1. Report detailing state approved distance learning opportunities for higher level learners 2. Department, grade level & faculty meetings 3. Professional development periods 4. List of distance learning providers <i>B. Resources Needed: None</i>	A. Conference evaluation forms
Step 34: AE-4 Provide professional development through access to professional learning communities, online courseware, and education portals with resources, best practices and lesson plans.	P-Executive Director for Educational Services Technology Integration Specialists Library Media Specialists Turnkey Trainers S-Instructional Coordinators T-Administrators Teachers	Phase II: 6/15 On-Going	<i>A. Resources Available</i> 1. Equipment 2. Department, grade level & faculty meetings 3. Professional development periods <i>B. Resources Needed</i> 1. Funding for additional software 2. Funding for release time	A. Conference evaluation forms B. Teacher proficiency using existing and emerging technologies through anonymous pre- and post- assessments
Step 35: AE-4 Provide professional development to teachers and administrators in how to implement Castle Learning and other online assessment programs in core subject areas	P-Instructional Coordinators S-Director of Instruction Executive Director for Educational Services T-Teachers Administrators	Phase III: 6/15 On-Going	<i>A. Resources Available</i> 1. Equipment 2. Department, grade level & faculty meetings 3. Professional development periods <i>B. Resources Needed</i> Castle Learning (Online assessment program)	A. Conference evaluation forms Successful implementation of online assessment program



**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 36: AE-4 Implement professional development workshops to help teachers to maximize the use of existing and emerging technologies for formative assessments</p>	<p>P-Executive Director for Educational Services Technology Integration Specialists Library Media Specialists Turnkey Trainers S-Instructional Coordinators T-Administrators Teachers</p>	<p>Phase III: 6/15 On-Going</p>	<p><i>A. Resources Available</i>                      1. Turnkey trainers                      2. Technology equipment                      3. Contracted vendors                      4. Online resources                      5. Department, grade level &amp; faculty meetings                      6. Professional development periods                      7. Questionnaires for staff  <i>B. Resources Needed</i>                      1. Funding for substitute coverage                      2. Online professional development subscriptions                      3. Presenter fees</p>	<p>A. Conference evaluation forms                      B. Integration of existing and emerging technologies for formative assessments in classroom practice                      C. Anonymous pre- and post- assessment</p>
<p>Step 37: AE-4 Provide professional development to teachers in how implement electronic student portfolios K-12</p>	<p>P-Executive Director for Educational Services Technology Integration Specialists Library Media Specialists S-Instructional Coordinators T-Administrators Teachers</p>	<p>Phase IV: 6/17</p>	<p><i>A. Resources Available</i>                      1. Scanners                      2. Department, grade level &amp; faculty meetings                      3. Professional development periods  <i>B. Resources Needed</i>                      1. Online electronic portfolio vendors                      2. Online electronic portfolio</p>	<p>A. Conference evaluation forms                      B. Implementation of an electronic student portfolio program for K-12 students</p>
<p>Step 38: AE-4 Provide professional development to teachers in how to administer the Partnership for the Assessment of Readiness for College and Careers Online Assessments</p>	<p>P-Director of Instruction Instructional Coordinators S-Administrators T-Teachers</p>	<p>Phase IV: 6/15</p>	<p><i>A. Resources Available</i>                      1. Department, grade level &amp; faculty meetings                      2. Professional development periods                      3. Partnership for the Assessment of Readiness for College and Careers website                      4. Technology Support  <i>B. Resources Needed</i>                      1. Additional computers or clickers to administer online assessments                      2. Online assessment                      3. Funding for release time</p>	<p>A. Conference evaluation forms                      B. Feedback from teachers and administrators following administration of Partnership for the Assessment of Readiness for College and Careers Online Assessments</p>

**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 39: AE-4 Provide professional development to teachers and administrators in how to integrate the use of hand-held clickers in classroom instruction so that teachers can conduct innovative micro-assessments with students for the purpose of improving instruction and helping each student reach his/her highest potential</p>	<p>P-Executive Director for Educational Services S-Model Schools Trainers Technology Integration Specialists Turnkey Trainers T-Administrators Teachers</p>	<p>Phase I: 6/15 On-Going</p>	<p><i>A. Resources Available</i>                      1. Department, grade level &amp; faculty meetings                      2. Professional development periods                      3. Hand-held clickers                      4. Software                      5. Teachers                      6. Trainers  <i>B. Resources Needed</i>                      1. Funding for release time</p>	<p>A. Conference evaluation forms B. Integration of clickers into lessons and lesson plans</p>
<p>Step 40: AE-5 Provide professional development to teachers and administrators in development and use of the District's <i>K-12 Common Vocabulary &amp; Key Terms Assessments Guide</i></p>	<p>P-Director of Instruction Instructional Coordinators S-Coordinator of Special Ed Principals Assistant Principals T-Teachers</p>	<p>Phase IV: 9/15</p>	<p><i>A. Resources Available</i>                      1. Department, grade level &amp; faculty meetings                      2. Professional development periods                      3. Previous New York State assessments                      4. <a href="http://www.nysed.gov">www.nysed.gov</a>                      5. <i>K-12 Common Vocabulary &amp; Key Terms Assessments Guide</i>  <i>B. Resources Needed: None</i></p>	<p>A. Conference evaluation forms B. Integration of <i>Common Vocabulary &amp; Key Terms Assessments Guide</i> into lessons and lesson plans</p>
<p>Step 41: AE-5 Provide professional development to teachers and administrators in test generators: A. Examgen B. Test Wizard C. ExamView</p>	<p>P-Instructional Coordinators S-Teachers Administrators T-Director of Instruction</p>	<p>Phase II: 6/13 On-Going</p>	<p><i>A. Resources Available</i>                      1. Department, grade level &amp; faculty meetings                      2. Professional development periods                      3. Vendor assessments &amp; programs                      4. SpringBoard                      5. Selected test generators  <i>B. Resource Needed</i>                      1. Funding for updates from vendors assessment programs</p>	<p>A. Conference evaluation forms B. Integration of test generators into classroom instruction</p>

Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 42: AE-5 Provide professional development to teachers and administrators in latest research and best practices in grading	P-Director of Instruction Instructional Coordinators S-Coordinator of Special Ed Principals Director of Physical Education and Health Assistant Principals T-Teachers	Phase III: 6/15 On-Going	<i>A. Resources Available</i> 1. Department, grade level & faculty meetings 2. Professional development periods 3. Current grading procedures <i>B. Resources Needed</i> 1. Professional books for teachers and administrators: Dr. Thomas R. Guskey, Robert J. Marzano, Rick Wormeli, Ken O'Conner, Debra Pickering 2. Consultant for best practices in grading	A. Conference evaluation forms B. Documented Grading Procedures C. Integration of research and best practices in grading into classroom instruction and assessment practices
Step 43: AE-5 Provide professional development to K-12 teachers and administrator in how to design, implement, and evaluate data from A. end of year/ final exams B. trimester and quarterly assessments C. unit exams	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	Phase III: 8/14 On-Going	<i>A. Resources Available</i> 1. Department, grade level & faculty meetings 2. Professional development periods 3. Common Core State Standards Curriculum Guides 4. Databank of questions aligned with Common Core State Standards K-12 end-of-year/final exams 5. K-12 trimester/quarterly assessments 6. K-12 unit exams 7. <a href="http://www.engageny.org">www.engageny.org</a> 8. <a href="http://www.parcc.org">www.parcc.org</a> <i>B. Resources Needed</i> 1. Funding for In-District & Off Campus Conference fees 2. Substitutes Consultant(s) for assessment design	A. Conference evaluation forms
Step 44: OD-2 Provide professional development on new mentoring program for teachers	P-Executive Director for Educational Services S-Teacher Mentors T-Teacher Mentees	Phase IV: 6/14 On-Going	<i>A. Resources Available</i> 1. Updated Mentoring Program for Teachers 2. Department, grade level & faculty meetings 3. Professional development periods <i>B. Resources Needed</i> 1. Available Mentor Grants 2. Mentor/Mentee Training for Teachers	A. Mentee logs B. Surveys/feedback C. Continuation of probation Tenure

Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 45: OD-2 Provide professional development on mentoring program for new administrators	P-Executive Director for Educational Services S-Administrator Mentors T-Administrator Mentees	Phase IV: 6/14 On-Going	A. <i>Resources Available</i> 1. New Mentoring Program for administrators B. <i>Resources Needed</i> 1. Available Mentor Grants 2. Mentor/Mentee Training for administrators	A. Mentor training materials B. Mentee logs C. Surveys/feedback D. Continuation of probation Tenure
Step 46: OD-2 Provide professional development on mentoring program for new school related professionals	P-Executive Director for Student Services S-School Related Personnel Mentors T-School Related Personnel Mentees	Phase IV: 6/15 On-Going	A. <i>Resources Available</i> 1. Mentoring Program for school related professionals B. <i>Resources Needed</i> 1. Available Mentor Grants 2. Mentor/Mentee Training for school related personnel	A. Mentor training materials B. Mentee logs C. Surveys/feedback D. Continuation of probation Tenure
Step 47: OD-2 Provide professional development on My Learning Plan to track professional development including: A. 175-hours of required professional development B. In-service and graduate courses C. Workshops & Conferences Professional meetings	P-Executive Director for Educational Services Assistant Superintendent S-Directors Principals Coordinators T-Teachers	Phase II: 6/12 On-Going	A. <i>Resources Available</i> 1. <a href="http://www.MyLearningPlan.com">www.MyLearningPlan.com</a> training during New Teacher Orientation Program B. <i>Resources Needed</i> 1. 2-day My Learning Plan training	A. My Learning Plan reports, logs, and portfolios E. Conference evaluation forms
Step 48: OD-3 Provide Charlotte Danielson training for non-teacher members of the Rocky Point Teachers Association	P-Executive Director for Educational Services Assistant Superintendent Director of Instruction Director of Special Education S-Administrators T-Teachers	Phase III: 6/13	A. <i>Resources Available</i> 1. Professional Development Plan Committee 2. Charlotte Danielson's <i>Enhancing Professional Practice: A Framework for Teachers</i> , 2 <sup>nd</sup> Edition pages 109-167 B. <i>Resources Needed</i> Charlotte Danielson training	Observations and Annual Professional Performance Reviews (APPRs) reflect adopted Charlotte Danielson rubrics for specialists

**Goal OD-1 Organizational Development: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 49: OD-3 Provide professional development in new Charlotte Danielson observation and Annual Professional Performance Review (APPR) forms	P-Professional Development Plan Committee Chair S-Professional Development Plan Committee T-Administrators Teachers	Phase III: 6/14	A. <i>Resources Available</i> 1. Revised teacher observation and evaluation forms 2. Department, grade level & faculty meetings 3. Professional development periods 4. New Teacher Orientation Program 5. Rocky Point A.P.P.R. plan on Extranet B. <i>Resources Needed: None</i>	A. Conference evaluation forms
Step 50: OD-3 Create and implement targeted professional development on instructional practices to improve identified content deficiencies	P-Director of Instruction S-Instructional Coordinators Principals T-Teachers	Phase III: 6/14 On-Going	A. <i>Resources Available</i> 1. SpringBoard materials 2. Textbooks & resources 3. Literacy Collaborative resources 4. Aimsweb 5. L.L.I 6. READ 180/System 44 7. Thinklink 8. N.Y.S. Assessments – ELA & Math 9. <a href="http://www.ascd.com">www.ascd.com</a> 10. Department, grade level and faculty meetings 11. Professional development periods B. <i>Resources Needed:</i> 1. Literacy books. Send List to Anja Groth. 2. L.L.I Resources.	A. Professional development calendar activities B. Department, grade level & faculty meeting agendas and minutes C. Conference evaluation forms

## Goal – OD 2 Organizational Development: Human Resources: - ACTION PLAN

(OD-2) Organizational Development: Human Resources	The Rocky Point Union Free School District will recruit and retain a highly-qualified staff necessary to deliver improved academic outcomes for all students.
Sub-Goals:	(OD-1) Organizational Development: Professional Development (OD-3) Organizational Development: Accountability (OD-4) Organizational Development: Data Analysis and Feedback (FS-1) Fiscal Sustainability: Resource Allocation

*Action Team Members: Susan Wilson, Executive Director of Educational Services - Chairperson*

*Coordinators: Melinda Brooks, Michael Yannucci, Christian Bowen, Marianne Williams*

*Assistant Principal: Susann Crossan*

*Teachers: Cecilia Doolittle,*

*Parent: Debbie Donovan*

Strategy 1: Recruit diverse, highly-qualified staff

Strategy 2: Retain diverse, highly-qualified staff

(tenure criteria: ineffective, developing, *effective* (indicator of retention), *highly effective* (indicator of retention))

OD-2: Organizational Development: Human Resources: Strategy 1: Recruit diverse, highly-qualified staff				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Hire Instructional Leadership Team			Completed: See Appendix of Completed Action Steps Page 18	
Step 2: Create a <i>Hiring Practices Manual</i> for A. Teachers: Phase II B. Administrators: Phase III C. School Related Professionals: Phase IV	P-Executive Director for Educational Services S-Personnel Office Staff T-Teachers Administrators School Related Professionals Hiring Committees	Phase II: 7/13 On-Going Phase III: 7/14 On-Going Phase IV: 7/15 On-Going	A. <i>Resources Available</i> 1. <i>Eastern Suffolk BOCES' Hiring Manual</i> 2. <i>New Hiring Practices Manual</i> implementation training 3. Hiring committee training B. <i>Resources Needed: None</i>	A. <i>Hiring Practices Manual</i> B. <i>Hiring Practices Manual</i> training materials C. Hiring committee training materials
Step 3: Develop and/or expand affiliations with colleges, universities, and professional organizations to recruit staff	P-Executive Director for Educational Services S-Administrators T-Teachers School Related Professionals	Phase II: 7/14 On-Going	A. <i>Resources Available</i> 1. Professional Networks B. <i>Resources Needed</i> 1. Membership Fees	A. Affiliations with colleges, universities, and professional organizations to recruit staff
Step 4: Evaluate and revise current mentoring program for teachers	P-Executive Director for Educational Services S-Administrators T-Teachers	Phase III: 7/13 On-Going	B. <i>Resources Available</i> 1. Current Mentor Program 2. PDP Committee 3. Mentor programs from other districts B. <i>Resources Needed: None</i>	A. Updated mentoring plan B. Mentoring materials
Step 5: Compile and analyze personnel data to plan for future hiring needs	P-Executive Director for Educational Services S-Personnel Office T-Assistant Superintendent	Phase III: 6/17 On-Going	A. <i>Resources Available</i> 1. Tenure list 2. Seniority lists 3. Preferred Eligibility List (PEL) 4. SRP Recall List 5. Attendance Data 6. Student population trends 7. Personnel timelines B. <i>Resources Needed: None</i>	A. Personnel analysis report due annually in July
Step 6: Moved from OD-2 1 Step 2 Develop mentoring program for new administrators	P-Executive Director for Student Services S-Assistant Superintendent T-Administrators	Phase IV: 6/14	A. <i>Resources Available</i> 1. Updated Mentoring Program for Teachers 2. Mentoring programs for administrators from other school districts B. <i>Resources Needed: None</i>	A. Mentoring plan for administrators B. Mentoring program for administrators materials

**OD-2: Organizational Development: Human Resources: Strategy 1: Recruit diverse, highly-qualified staff**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 7: Moved from OD-2 1 Step 4 Develop mentoring program for new school related professionals	P-Executive Director for Educational Services S-Administrators T-School Related Personnel	Phase V: 6/15	<i>A. Resources Available</i> 1. Updated Mentoring Program for school related personnel 2. Mentoring programs for administrators from other school districts 3. Mentoring programs for school related professionals from other school districts <i>B. Resources Needed: None</i>	A. Mentoring plan for school related personnel B. Mentoring program for school related personnel materials
Step 8: Review and revise Hiring Practices Manual.	P-Executive Director for Educational Services S-Personnel Office Staff T-Teachers Administrators School Related Professionals Hiring Committees	Phase VI: 6/17	<i>A. Resources Available</i> 1. <i>Current Manual</i> 2. <i>NYSED updates</i> 3. <i>Hiring Committee Training</i> <i>B. Resources Needed: None</i>	A. Updated Manuals



**OD-2: Organizational Development: Human Resources: Strategy 2: Retain diverse, highly-qualified staff**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Implement revised mentoring program for teachers	P-Executive Director for Educational Services S-Teacher Mentors T-Teacher Mentees	Phase IV: 6/14 On-Going	<i>A. Resources Available</i> 4. Updated Mentoring Program for Teachers 5. Department, grade level & faculty meetings 6. Professional development periods <i>B. Resources Needed</i> 1. Available Mentor Grants 2. Mentor/Mentee Training for Teachers	A. Mentee logs B. Surveys/feedback C. Continuation of probation D. Tenure
Step 2: Implement mentoring program for new administrators	P-Executive Director for Educational Services S-Administrator Mentors T-Administrator Mentees	Phase V: 6/15 On-Going	<i>A. Resources Available</i> 1. New Mentoring Program for administrators <i>B. Resources Needed</i> 1. Available Mentor Grants 2. Mentor/Mentee Training for administrators	A. Mentor training materials B. Mentee logs C. Surveys/feedback D. Continuation of probation E. Tenure
Step 3: Moved to OD-2 1 Step 7 Develop mentoring program for new school related professionals	P-Executive Director for Educational Services S-Administrators T-School Related Personnel	Phase V: 6/15	<i>B. Resources Available</i> 1. Updated Mentoring Program for school related personnel 2. Mentoring programs for administrators from other school districts 3. Mentoring programs for school related professionals from other school districts <i>B. Resources Needed: None</i>	C. Mentoring plan for school related personnel D. Mentoring program for school related personnel materials

**OD-2: Organizational Development: Human Resources: Strategy 2: Retain diverse, highly-qualified staff**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 4: Implement mentoring program for new school related professionals	P-Executive Director for Educational Services S-School Related Personnel Mentors T-School Related Personnel Mentees	Phase VI: 6/16 On-Going	A. <i>Resources Available</i> 1. Mentoring Program for School Related Professionals B. <i>Resources Needed</i> 1. Available Mentor Grants 2. Mentor/Mentee Training for school related personnel	A. Mentor training materials B. Mentee logs C. Surveys/feedback D. Continuation of probation E. Tenure
Step 5: Develop and implement an online professional portfolio system for non-tenured teachers	P-Executive Director for Educational Services S-Administrators T-Teachers	Phase III: 6/14 On-Going	A. <i>Resources Available</i> 1. Secure web-based tool 2. Models from other districts 3. Teaching Standards B. <i>Resources Needed: None</i>	A. Professional portfolios B. Continuation of probation C. Tenure
Step 6: Expand the District’s new teacher induction program: A. 1-2 days in August Plus up to 7 two hour sessions yearly	P-Executive Director for Educational Services S-Administrators T-Teachers	Phase III: 8/12	A. <i>Resources Available</i> 1. Current New Teacher Orientation Program 2. Current New Teacher Orientation Program curriculum 3. Administrators-presenters 4. <a href="http://www.MyLearningPlan.com">www.MyLearningPlan.com</a> B. <i>Resources Needed: None</i>	A. Updated New Teacher Orientation Program
Step 7: Develop an administrator induction program			Completed: See Appendix of Completed Action Steps Page 19	
Step 8: Develop a school related professionals induction program	P-Executive Director for Educational Services S-Administrators T-School Related Professionals	Phase V: 6/15	A. <i>Resources Available</i> 1. Expanded New Teacher Induction Program 2. Induction Programs for Administrators 3. Induction Programs for school related professionals from other school districts B. <i>Resources Needed: None</i>	A. New School Related Professionals Orientation Program

OD-2: Organizational Development: Human Resources: Strategy 2: Retain diverse, highly-qualified staff				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 9: Expand use of My Learning Plan to track professional development including: A. 175-hours of required professional development- <u>Completed: See Appendix of Completed Action Steps Page 19</u> B. In-service and graduate courses C. Workshops & conferences D. Professional meetings	P-Executive Director for Educational Services Assistant Superintendent S-Directors Principals Coordinators T-Teachers	Phase III: 9/14 On-Going	A. <i>Resources Available</i> 1. <a href="http://www.MyLearningPlan.com">www.MyLearningPlan.com</a> training during New Teacher Orientation Program B. <i>Resources Needed: None</i>	A. My Learning Plan reports, logs, and portfolios B. Conference evaluation program
Step 10: Adopt New York State approved rubrics for all members of the Rocky Point Teachers Association			Completed: See Appendix of Completed Action Steps Page 19	
Step 11: Adopt New York State approved rubrics for all members of the Rocky Point Teachers Association			Completed: See Appendix of Completed Action Steps Page 19	
Step 12: Modify Charlotte Danielson rubrics, observations, and APPRs to reflect the new categories in NYSED regulations: ineffective, developing, effective, highly effective			Completed: See Appendix of Completed Action Steps Page 19	
Step 13: Adopt New York State approved rubrics for principals			Completed: See Appendix of Completed Action Steps Page 19	
Step 14: Implement New York State approved rubrics for principals			Completed: See Appendix of Completed Action Steps Page 19	
Step 15: Adopt New York State approved rubrics for assistant principals	P-Executive Director for Educational Services Assistant Superintendent S-Administrators	Phase IV: 6/14 As per negotiations	A. <i>Resources Available</i> 1. List of New York State approved rubrics for Principals B. <i>Resources Needed: None</i>	A. New York State approved rubrics posted on Extranet and <a href="http://www.rockypointschools.org">www.rockypointschools.org</a>
Step 16: Implement New York State approved rubrics for assistant principals	P-Executive Director for Educational Services Assistant Superintendent S-Principals T-Assistant Principals	Phase V: 6/15 As per negotiations	A. <i>Resources Available</i> 1. New York State approved rubrics adopted by Rocky Point UFSD B. <i>Resources Needed: None</i>	A. Annual Professional Performance Review (APPRs) reflect adopted New York State approved rubrics
Step 17: A. Implement the District's new Teacher Induction Program:  B. 1-2 days in August Plus up to 7 two hour sessions yearly	P-Executive Director for Educational Services S-Administrators T-Teachers	Phase IV: 6/14 On-Going	A. <i>Resources Available</i> 1. Current New Teacher Orientation Program 2. Current New Teacher Orientation Program curriculum 3. Administrators-presenters 4. <a href="http://www.MyLearningPlan.com">www.MyLearningPlan.com</a> B. <i>Resources Needed:</i> a. 15-hours after school hours	A. Attendance sign-in sheet B. New Teacher Orientation materials and handouts C. Conference evaluation forms D. Surveys/feedback

**OD-2: Organizational Development: Human Resources: Strategy 2: Retain diverse, highly-qualified staff**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>C. Resources Available</i> <i>Resources Needed (financial, human, political                      &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 18: Implement Administrator Induction Program	P-Executive Director for Educational Services S-Assistant Superintendent T-Administrators	Phase V: 6/15 On-Going	A. <i>Resources Available</i> 1. Induction Programs for Administrators from other school districts B. <i>Resources Needed: None</i>	A. Attendance sign-in sheet B. New Administrator Orientation materials and handouts C. Conference evaluation forms D. Surveys/feedback
Step 19: Implement School Related Professionals Induction Program	P-Executive Director for Educational Services S-Administrators T-School Related Professionals	Phase VI: 6/16 On-Going	A. <i>Resources Available</i> 1. Induction Program for School Related Professionals from other school districts B. <i>Resources Needed: None</i>	A. Attendance sign-in sheet B. New School Related Professionals Orientation materials and handouts C. Conference evaluation forms D. Surveys/feedback

## Goal – OD 3 Organizational Development: Accountability: - ACTION PLAN

(OD-3) Organizational Development: Accountability	The Rocky Point Union Free School District will construct a comprehensive accountability system to measure and report on instructional efficacy.
Sub-Goals:	(AE-5) Academic Excellence: Academic Alignment (OD-1) Organizational Development: Professional Development (OD-2) Organizational Development: Human Resources (OD-4) Organizational Development: Data Analysis and Feedback

**Action Team Members:** *Dr. Scott O'Brien, Principal - Chairperson*  
*Director: Amy Agnesini*  
*Coordinators: Melinda Brooks, Marianne Williams, Paul Walia*  
*Principals: Virginia Gibbons*  
*Assistant Principal: Joe Tapler*  
*Teachers: Sharon Ciliento, Michael Friscia, Sherin Shanahan*  
*Parent: Jill Setaro*

<p>Strategy 1: Measure instructional efficacy</p> <ul style="list-style-type: none"> <li>a) 60% APPR (Composite Score of 100%) <ul style="list-style-type: none"> <li>1. Content knowledge</li> <li>2. Preparation</li> <li>3. Instructional delivery</li> <li>4. Classroom management</li> <li>5. Student development</li> <li>6. Student assessment</li> <li>7. Collaboration</li> <li>8. Reflective and responsive practice</li> <li>9. Student growth (added 4/22/10 for 2011-2012 school year)</li> </ul> </li> <li>b) 20% NYSED assessments (will change to 25%)</li> <li>c) 20% Locally developed assessments (will change to 15%)</li> </ul> <p>Strategy 2: Use instructional data to inform curriculum and assessment</p> <p>Strategy 3: Use instructional data to improve instructional practices</p> <p>Strategy 4: Use instructional data to inform professional development</p>
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OD-3: Organizational Development: Accountability: Strategy 1: Measure instructional efficacy				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Define weighted distribution of supervision and evaluation components to determine a composite score of 100 that evaluates teacher effectiveness as per New York State Education Regulations				Completed: See Appendix of Completed Action Steps Page 20
Step 2: Communicate aligned components of domains 1-4 from current supervision and evaluation system based on Charlotte Danielson domains with eight New York State mandated requirement to teachers and administrators				Completed: See Appendix of Completed Action Steps Page 20
Step 3: Update and revise rubrics to align with NYSED regulations and information is distributed, specifically on value added student growth component				Completed: See Appendix of Completed Action Steps Page 20
Step 4: Communicate updated and revised rubrics to teachers and administrators				Completed: See Appendix of Completed Action Steps Page 20
Step 5: Convert Charlotte Danielson observation and Annual Professional Performance Review (APPR) forms from individual component designations to one overall holistic designation				Completed: See Appendix of Completed Action Steps Page 20
Step 6: Communicate New York State Education Department regulations on new APPR teacher evaluation regarding 20% New York State assessment data and 20% locally created assessment data to teachers and administrators				Completed: See Appendix of Completed Action Steps Page 21
Step 7: Provide professional development in new Charlotte Danielson observation and Annual Professional Performance Review (APPR) forms				Completed: See Appendix of Completed Action Steps Page 21
Step 8: Provide professional development in teachers evaluations and best practices.	P-Professional Development Plan Committee Chair S-Professional Development Plan Committee T-Administrators Teachers	Phase III: 1/13 On-Going	A. <i>Resources Available</i> 1. Revised teacher observation and evaluation forms 2. Department, grade level & faculty meetings 3. Professional development periods 4. New Teacher Orientation Program B. <i>Resources Needed:</i> 1. Teachers release time on Professional Development Plan Committee	A. Professional Development Plan Committee agenda/minutes B. Professional Development calendars

**OD-3: Organizational Development: Accountability: Strategy 2: Use instructional data to inform curriculum and assessment**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/</i> <i>Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,</i> <i>political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 1:                      Edit and revise current curriculum guides based upon student assessment data including New York State Education Department and locally developed assessments</p>	<p>P-Director for Instruction                      S-Instructional Coordinators                      Principals                      T-Teachers</p>	<p>Phase III: 6/14                      On-Going</p>	<p><i>A. Resources Available</i>                      1. State exams                      2. Interim exams                      3. PARCC assessments                      4. Locally developed assessments                      5. <a href="http://www.engageny.org">www.engageny.org</a>  <i>B. Resources Needed</i>                      1. Funds for curriculum writing</p>	<p>A. Updated curriculum guides</p>
<p>Step 2:                      Edit and revise current locally developed assessments based upon New York State Education Department and locally developed assessment student data</p>	<p>P-Director for Instruction                      S-Instructional Coordinators                      Principals                      T-Teachers</p>	<p>Phase III: 6/14                      On-Going</p>	<p><i>A. Resources Available</i>                      1. State exams                      2. Interim exams                      3. PARCC assessments                      4. Locally developed assessments                      5. Department, grade level and faculty meetings                      6. Professional development periods                      7. BARS (Eastern Suffolk BOCES Regional Information Center Data Warehouse)                      8. Standardized Tests: AIMsWeb, ThinkLink, READ 180, System 44                      9. <a href="http://www.engageny.org">www.engageny.org</a>  <i>B. Resources Needed: None</i></p>	<p>A. Updated locally developed assessments</p>

**OD-3: Organizational Development: Accountability: Strategy 3: Use instructional data to improve instructional practices**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/</i> <i>Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,</i> <i>political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 1: Evaluate trends in student data from New York State Education Department and locally developed assessments to identify content deficiencies</p>	<p>P-Director for Instruction S-Instructional Coordinators Principals T-Teachers</p>	<p>Phase III: 6/14 On-Going</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. New York State exams</li> <li>2. Common Core State Standards Interim Assessments</li> <li>3. Partnership for Assessment of Readiness for College and Careers Assessments</li> <li>4. Locally developed assessments</li> <li>5. Department, grade level and faculty meetings</li> <li>6. Professional development periods</li> <li>7. BARS (Eastern Suffolk BOCES Regional Information Center Data Warehouse)</li> <li>8. Standardized/vendor assessments: AIMsWeb, DIBELS, ThinkLink, READ 180, System 44</li> <li>9. <a href="http://www.engageny.org">www.engageny.org</a></li> <li>10. Inquiry teams members</li> </ol> <p><i>B. Resources Needed:</i></p> <ol style="list-style-type: none"> <li>1. Substitutes for teachers</li> </ol>	<p>A. Report detailing student assessment trend data B. Reports building based inquiry teams</p>
<p>Step 2: Research instructional practices to improve identified content deficiencies</p>	<p>P-Director for Instruction S-Instructional Coordinators Principals T-Teachers</p>	<p>Phase III: 6/14 On-Going</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. SpringBoard materials</li> <li>2. Textbooks &amp; resources</li> <li>3. Literacy Collaborative resources</li> <li>4. AIMsWeb, ThinkLink, READ 180, System 44 resources</li> <li>5. <a href="http://www.ascd.org">www.ascd.org</a></li> <li>6. Department, grade level and faculty meetings</li> <li>7. Professional development periods</li> <li>8. Webinars</li> <li>9. <a href="http://www.engageny.org">www.engageny.org</a></li> </ol> <p><i>B. Resources Needed</i></p> <ol style="list-style-type: none"> <li>1. Professional books and journals</li> <li>2. Conference fees and travel costs for administrators</li> <li>3. Substitutes for visits to successful schools &amp; districts.</li> </ol>	<p>A. Report detailing professional development needed to improve content deficiencies B. Reports from visits.</p>



**OD-3: Organizational Development: Accountability: Strategy 4: Use instructional data to inform professional development**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/</i> <i>Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,</i> <i>political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 1: Analyze trends and patterns in identified areas of weakness based on student data and Annual Professional Performance Reviews (APPRs) of teachers to inform targeted professional development</p>	<p>P- Executive Director for Educational Services Assistant Superintendent Director for Instruction S-Administrators T-Teachers</p>	<p>Phase IV: 6/14 On-Going</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. New York State assessment data</li> <li>2. Common Core State Standards Interim Assessment data</li> <li>3. Partnership for Assessment of Readiness for College and Careers Assessment data</li> <li>4. Locally developed assessment data</li> <li>5. Professional development periods Annual Professional Performance Reviews (APPRs) of teachers</li> <li>6. Grade level/department/faculty meetings</li> <li>7. <a href="http://www.engageny.org">www.engageny.org</a></li> </ol> <p><i>B. Resources Needed</i></p> <ol style="list-style-type: none"> <li>1. In-Service Course Provider Fee</li> <li>2. Conference Fees</li> <li>3. Consultant Fees</li> </ol>	<ol style="list-style-type: none"> <li>A. Professional development calendar activities</li> <li>B. In-service courses</li> <li>C. Conference evaluation forms</li> </ol>
<p>Step 2: Create and implement targeted professional development on instructional practices to improve identified content deficiencies</p>	<p>P-Director for Instruction S-Instructional Coordinators Principals T-Teachers</p>	<p>Phase IV: 6/14 On-Going</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. SpringBoard materials</li> <li>2. Textbooks &amp; resources</li> <li>3. Literacy Collaborative resources</li> <li>4. AIMsWeb, ThinkLink, READ 180, System 44 resources</li> <li>5. <a href="http://www.ascd.com">www.ascd.com</a></li> <li>6. Department, grade level and faculty meetings</li> <li>7. Professional development periods</li> <li>8. Webinars</li> <li>9. Conference materials</li> <li>10. Professional books</li> <li>11. <a href="http://www.engageny.org">www.engageny.org</a></li> </ol> <p><i>B. Resources Needed:</i></p> <ol style="list-style-type: none"> <li>1. Conference Fees</li> <li>2. Consultant Fees</li> </ol>	<ol style="list-style-type: none"> <li>A. Professional development calendar activities</li> <li>B. Department, grade level &amp; faculty meeting agendas and minutes</li> <li>C. Conference evaluation forms</li> </ol>

**OD-3: Organizational Development: Accountability: Strategy 4: Use instructional data to inform professional development**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 3: Implement targeted professional development on instructional practices to improve identified content deficiencies	P-Director for Instruction S-Instructional Coordinators Principals T-Teachers	Phase V: 6/15 On-Going	A. <i>Resources Available</i> 1. SpringBoard materials 2. Textbooks & resources 3. Literacy Collaborative resources 4. AIMsWeb, ThinkLink, READ 180, System 44 resources 5. <a href="http://www.ascd.com">www.ascd.com</a> 6. Department, grade level and faculty meetings 7. Professional development periods 8. Webinars 9. <a href="http://www.engageny.org">www.engageny.org</a> B. <i>Resources Needed:</i> 1. Professional books 2. In-service course presenter fees	A. Professional development calendar activities B. Department, grade level & faculty meeting agendas and minutes C. Conference evaluation forms

## Goal – OD-4 Organizational Development: Data Analysis & Feedback - ACTION PLAN

(OD-4) Organizational Development: Data Analysis & Feedback	The Rocky Point Union Free School District will Develop school based and district-wide inquiry teams to collect and analyze instructional data and to provide feedback for professional reflection.
Sub-Goals:	(AE-1) Academic Excellence: Core Curriculum (AE-2) Academic Excellence: Increased Rigor (AE-3) Academic Excellence: Academic Support (AE-4) Academic Excellence: Instructional Technology (OD-1) Organizational Development: Professional Development (OD-3) Organizational Development: Accountability

*Action Team Members: Dr. Courtney Herbert, Assistant Principal, Chairperson*

*Coordinators: Melinda Brooks, Marianne Williams, Michael Yannucci, Christian Bowen, Paul Walia*

*Eastern Suffolk BOCES Shared Data Expert/Staff Developer: Dee Dee Hangartner*

*Principal: John DeBenedetto*

*Teachers: Nancy Starke*

*School Related Professional: Mary Ann Jayne*

- Strategy 1: Develop building inquiry teams
- Strategy 2: Develop District inquiry team
- Strategy 3: Collect student assessment data
- Strategy 4: Analyze student assessment data
- Strategy 5: Provide feedback for professional reflection
- Strategy 6: Use data to inform curriculum, instruction, and assessment
- Strategy 7: Use data to inform professional development

**OD-4 Organizational Development: Data Analysis & Feedback: Strategy 1: Develop building inquiry teams**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Expand role of the proposed Building Response to Intervention Teams to also serve as Building Inquiry Team members to support AE-3	P-Principals S-Instructional Coordinators Coordinator of Special Ed T-Teachers	Phase II: 6/13	<i>A. Resources Available</i> 1. Response to Intervention Team members 2. New team member volunteers 3. Department, grade level & faculty meetings 4. Professional development periods 5. Race-to-the-Top (RTTT) Conference Materials 6. Race-to-the-Top (RTTT) Turnkey Training <i>B. Resources Needed:</i> <i>Funding for RTTT conferences</i>	A. Building Inquiry Team membership lists B. Identification of Building Inquiry Team meeting dates

OD-4 Organizational Development: Data Analysis & Feedback: Strategy 2: Develop District inquiry team				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Integrate members of the District Data Team with representatives from the Building Response to Intervention Inquiry Teams to serve as members of District Inquiry Team	P-Assistant Superintendent Director of Instruction Instructional Coordinators Coordinator of Special Ed S-Principals Assistant Principals T-Response to Intervention Team	Phase II: 6/13	<i>A. Resources Available</i> 1. District Data Team members 2. District Response to Intervention Team members 3. Department, grade level & faculty meetings 4. Professional development periods 5. Race-to-the-Top (RTTT) Conference Materials 6. Race-to-the-Top (RTTT) Turnkey Training <i>B. Resources Needed: None</i>	A. District Inquiry Team membership list
Step 2 Share information from Building Inquiry/Response to Intervention Teams with District Inquiry Team	P-Building Inquiry/Response to Intervention Team Principals Assistant Principals S-District Inquiry Team T-Assistant Superintendent Director of Instruction	Phase II: 10/13 On-Going	<i>A. Resources Available</i> 1. Building Inquiry Team reports on student data 2. Department, grade level & faculty meetings 3. Professional development periods 4. RTTT Conference Materials 5. RTTT Turnkey Training <i>B. Resources Needed: None</i>	A. District Inquiry Team meeting agendas and minutes

OD-4 Organizational Development: Data Analysis & Feedback: Strategy 3: Collect student assessment data				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Develop a list of core academic subject area data points for at-risk students preK-12	P- Assistant Superintendent Director of Instruction Instructional Coordinators Coordinator of Special Ed Eastern Suffolk BOCES Shared Data Expert/ Staff Developer S-Principals Assistant Principals Guidance Counselors T-Teachers	Phase II: 6/13	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. RTIm Direct</li> <li>2. AIMSweb</li> <li>3. IEP Direct</li> <li>4. BARS</li> <li>5. ReportNet</li> <li>6. NYSTART</li> <li>7. L2RPT</li> <li>8. <a href="https://reportcards.nysed.gov/">https://reportcards.nysed.gov/</a></li> <li>9. eSchool</li> <li>10. Individual Comprehensive Academic Response to Excellence (ICARE) Planning/Monitoring Forms</li> <li>11. Thinklink</li> <li>12. Striving for Higher Achievement in Rocky Point (SHARP) planning/monitoring forms</li> </ol> <p><i>B. Resources Needed</i></p> <ol style="list-style-type: none"> <li>1. Continued funding for Eastern Suffolk BOCES Shared Services for RtIm Direct IEP Direct, BARS, ReportNet, Data Mentor,</li> <li>2. Continued funding for AIMSweb &amp; Thinklink</li> </ol>	A. Data Points Document

OD-4 Organizational Development: Data Analysis & Feedback: Strategy 3: Collect student assessment data				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 2: Research methods for district data warehousing	P- Assistant Superintendent Director of Instruction (CIO) Instructional Coordinators Coordinator of Special Ed Eastern Suffolk BOCES Shared Data Expert/ Staff Developer S-Executive Director for Educational Services/ Chief Information Officer (CIO) T- Office Applications Specialist	Phase II: 6/14	<i>A. Resources Available</i> 1. RTIm Direct 2. AIMSweb 3. IEP Direct 4. BARS 5. ReportNet 6. NYSTART 7. L2RPT 8. <a href="https://reportcards.nysed.gov/">https://reportcards.nysed.gov/</a> 9. eSchool 10. <a href="http://www.linkit.com/">http://www.linkit.com/</a> <i>B. Resources Needed</i> 1. Continued funding for Eastern Suffolk BOCES Shared Services for RtIm Direct IEP Direct, BARS, ReportNet, Data Mentor 2. Continued funding for AIMSweb & ThinkLink 3. Consider funding for LinkIt	A. District warehousing method acquired

OD-4 Organizational Development: Data Analysis & Feedback: Strategy 4: Analyze student assessment data				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Create a calendar of Building Inquiry and District Inquiry Team meetings and update as needed	P- Assistant Superintendent Director of Instruction S- Principals T-Instructional Coordinators Coordinator of Special Ed	Phase II: 6/13 On-Going	<i>A. Resources Available</i> 1. List of building faculty meeting dates 2. PD Calendar 3. Department and grade level meeting dates 4. District calendar 5. Out-of-District meetings 6. On-site/off-site conferences/trainings 7. RtI Team meetings 8. Literacy team meetings <i>B. Resources Needed: None</i>	A. Calendar of Building Inquiry and District Inquiry Team meetings and tasks to be performed
Step 2: Analyze data provided by Building Inquiry Teams and Response to Intervention Teams	P-Instructional Coordinators Coordinator of Special Ed Principals S-Teachers T-Assistant Superintendent Director of Instruction	Phase II: 6/14 On-Going	<i>A. Resources Available</i> 1. RTIm Direct 2. AIMSweb K-6 3. ThinkLink 4. IEP Direct 5. BARS 6. ReportNet 7. NYSTART L2RPT 8. <a href="https://reportcards.nysed.gov/">https://reportcards.nysed.gov/</a> 9. eSchool 10. Collegial Conversations 11. Literacy Collaborative data form and spreadsheet 12. Department, grade level, and faculty meetings 13. Professional development periods <i>B. Resources needed: None</i>	A. Summary report of data analysis



OD-4 Organizational Development: Data Analysis & Feedback: Strategy 5: Provide feedback for professional reflection				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 1: Use data and reports from Building and District Response to Intervention and/or Inquiry Teams to inform staff of patterns, trends and gaps</p>	<p>P-Principals Assistant Principals S-Instructional Coordinators ES BOCES Staff Developer/ Shared Data Expert T-Teachers</p>	<p>Phase III: 6/17 On-Going</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. RTIm Direct</li> <li>2. AIMSweb K-6</li> <li>3. ThinkLink</li> <li>4. IEP Direct</li> <li>5. BARS</li> <li>6. NYSTART</li> <li>7. L2RPT</li> <li>8. <a href="https://reportcards.nysed.gov/">https://reportcards.nysed.gov/</a></li> <li>9. eSchool</li> <li>10. Collegial Conversations</li> <li>11. Literacy Collaborative Literacy Collaborative data form and spreadsheet</li> <li>12. Department, grade level, and faculty meetings</li> <li>13. Professional development periods</li> <li>14. 2014 PARCC Assessments and Data/New NYSED Assessments</li> </ol> <p><i>B. Resources needed: None</i></p>	<p>A. Teacher course program report detailing plans to drive instruction based on strengths and weaknesses patterns, trends and gaps</p>

**OD-4 Organizational Development: Data Analysis & Feedback: Strategy 6: Use data to inform curriculum, instruction and assessment**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
<p>Step 1: Revise curriculum, instruction and assessments based on data analysis</p>	<p>P-Director of Instruction                      Instructional Coordinators                      Coordinator of Special Ed                      S-Principals                      T-Teachers</p>	<p>Phase III: 6/17                      On-Going</p>	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. RTImDirect</li> <li>2. AIMSweb K-6</li> <li>3. ThinkLink</li> <li>4. IEP Direct</li> <li>5. BARS</li> <li>6. NYSTART</li> <li>7. L2RPT</li> <li>8. <a href="https://reportcards.nysed.gov/">https://reportcards.nysed.gov/</a></li> <li>9. eSchool</li> <li>10. Collegial Conversations</li> <li>11. Literacy Collaborative data form and spreadsheet</li> <li>12. Department, grade level, and faculty meetings</li> <li>13. Professional development periods</li> <li>14. 2014 PARCC Assessments and Data/New NYSED Assessments</li> <li>15. RUBICON Atlas curriculum maps and reports</li> <li>16. NovaNet</li> </ol> <p><i>B. Resources Needed</i></p> <ol style="list-style-type: none"> <li>1. Funding for curriculum revisions as needed</li> </ol>	<ol style="list-style-type: none"> <li>A. Revised RUBICON Atlas curriculum maps</li> <li>B. Revised written lesson plans and unit plans</li> <li>C. Revised assessments</li> <li>D. Revised lessons, units and assessments evident during formal and informal observations</li> </ol>

OD-4 Organizational Development: Data Analysis & Feedback: Strategy 7: Use data to inform professional development				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Use data to inform targeted, professional development based on identified gaps in areas in need of remediation	P-Director of Instruction S-Instructional Coordinators Coordinator of Special Ed T-Teachers	Phase VII: 6/17 On-Going	<i>A. Resources Available</i> <ol style="list-style-type: none"> <li>1. RTIm Direct</li> <li>2. AIMSweb</li> <li>3. ThinkLink</li> <li>4. IEP Direct</li> <li>5. BARS</li> <li>6. ReportNet</li> <li>7. Data Mentor</li> <li>8. L2RPT</li> <li>9. <a href="https://reportcards.nysed.gov/">https://reportcards.nysed.gov/</a></li> <li>10. eSchool</li> <li>11. Collegial Conversations</li> <li>12. Literacy Collaborative data form and spreadsheet</li> <li>13. Department, grade level, and faculty meetings</li> <li>14. Professional development periods</li> <li>15. 2014 PARCC Assessments and Data</li> <li>16. RUBICON Atlas curriculum maps and reports</li> </ol> <i>B. Resources Needed</i> <ol style="list-style-type: none"> <li>1. Funding for curriculum revisions as needed</li> </ol>	<ol style="list-style-type: none"> <li>A. Trend data charts and reports</li> <li>B. Formal and informal observation reports</li> <li>C. Conference evaluation forms</li> <li>D. Professional Development Calendar</li> <li>E. Department, grade level &amp; faculty meeting agendas and minutes</li> </ol>

OD-4 Organizational Development: Data Analysis & Feedback: Strategy 7: Use data to inform professional development				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 2: Use data to inform instruction on gains in mastery and advanced coursework for higher level performance.	P-Director of Instruction S-Instructional Coordinators Coordinator of Special Ed T-Teachers	Phase VII: 6/17 On-Going	<p><i>A. Resources Available</i></p> <ol style="list-style-type: none"> <li>1. A.P. Reports</li> <li>2. College Curriculums</li> <li>3. RTIm Direct</li> <li>4. AIMSweb</li> <li>5. ThinkLink</li> <li>6. IEP Direct</li> <li>7. BARS</li> <li>8. ReportNet</li> <li>9. Data Mentor</li> <li>10. L2RPT</li> <li>11. <a href="https://reportcards.nysed.gov/">https://reportcards.nysed.gov/</a></li> <li>12. eSchool</li> <li>13. Collegial Conversations</li> <li>14. Literacy Collaborative data form and spreadsheet</li> <li>15. Department, grade level, and faculty meetings</li> <li>16. Professional development periods</li> <li>17. 2014 PARCC Assessments and Data</li> <li>18. RUBICON Atlas curriculum maps and reports</li> </ol> <p><i>B. Resources Needed</i></p> <ol style="list-style-type: none"> <li>1. Funding for curriculum revisions as needed</li> <li>2. A.P. Institutes and updates</li> </ol>	<ol style="list-style-type: none"> <li>A. A. P. Reports</li> <li>B. Transcripts of students in college tie courses.</li> <li>C. Trend data charts and reports</li> <li>D. Formal and informal observation reports</li> <li>E. Conference evaluation forms</li> <li>F. Professional Development Calendar</li> <li>E. Department, grade level &amp; faculty meeting agendas and minutes</li> </ol>

## Goal – FS1 Fiscal Sustainability: Resource Allocation - ACTION PLAN

(FS-1) Fiscal Sustainability: Resource Allocation	The Rocky Point Union Free School District will identify the resources necessary to support the academic and organizational initiatives necessary to ensure improved outcomes for all students. In recognition of the limited nature of fiscal resources, the District will endeavor to support new initiatives through the reallocation of existing resources.
Sub-Goals:	(AE-1) Academic Excellence: Core Curriculum (AE-2) Academic Excellence: Increased Rigor (AE-3) Academic Excellence: Academic Support (AE-4) Academic Excellence: Instructional Technology (AE-5) Academic Excellence: Academic Alignment (OD-1) Organizational Development: Professional Development (OD-2) Organizational Development: Human Resources (OD-3) Organizational Development: Accountability (OD-4) Organizational Development: Data Analysis and Feedback

*Action Team Members: Anja Groth, Director of Instruction - Chairperson*

*School Business Official: Greg Hilton*

*Coordinators: Christian Bowen*

*Director: Amy Agnesini*

*Principal: John DeBenedetto*

*Assistant Principal: Susann Crossan*

*Teachers: Mike Friscia*

*School Related Personnel: Pat Scalone*

Strategy 1: Identify resources to support academic and organizational initiatives

Strategy 2: Reallocate existing resources to support academic and organizational initiatives

**Strategy 1: Identify resources to support academic and organizational initiatives**

**Strategy 2: Reallocate existing resources to support academic and organizational initiatives**

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/                      Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human,                      political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Create Excel spreadsheet to document existing funding from 2010-11 grants and the District's budget to support Next STEP academic and organizational initiatives				Completed: See Appendix of Completed Action Steps Page 22
Step 2: Update Excel spreadsheet to document projects and initiatives completed during the 2010-2011 school year				Completed: See Appendix of Completed Action Steps Page 22
Step 3: Update Excel spreadsheet to document changes in timeline and funding sources				Completed: See Appendix of Completed Action Steps Page 22
Step 4: Update Excel spreadsheet to document changes in timeline and funding sources	P-Director of Instruction S-Assistant Superintendent T-Business Official	Phase III: 11/12 On-Going	<i>A. Resources Available</i> 1. Updated FS 1 Spreadsheet detailing completed Phase II projects and initiatives  <i>B. Resources Needed: None</i>	A. Updated FS-1 Excel Spreadsheet

## Goal – FS2 Fiscal Sustainability: New Funding Sources - ACTION PLAN

(FS-2) Fiscal Sustainability: New Funding Sources	The Rocky Point Union Free School District will endeavor to fund academic and organizational initiatives by seeking and acquiring new sources of funding such as private and public grants.
Sub-Goals:	(AE-1) Academic Excellence: Core Curriculum (AE-2) Academic Excellence: Increased Rigor (AE-3) Academic Excellence: Academic Support (AE-4) Academic Excellence: Instructional Technology (AE-5) Academic Excellence: Academic Alignment (OD-1) Organizational Development: Professional Development (OD-2) Organizational Development: Human Resources (OD-3) Organizational Development: Accountability (OD-4) Organizational Development: Data Analysis and Feedback

*Action Team Members: Anja Groth, Director of Instruction - Chairperson*

*Assistant Principal: Dr. Courtney Herbert*

*Coordinator: Paul Walia*

*Teachers: Lauren Czajkowski, Cathy Richardson, Pat Panella*

*School Related Professional: Dorothy Tis*

Strategy 1: Apply for public and private grants to support District academic (such as Response to Intervention Grant) and organizational (Readiness and Emergency Management for Schools Grant) initiatives

FS-2 Fiscal Sustainability: New Funding Sources: Strategy 1: Apply for public and private grants to support District academic and organizational initiatives				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> A. <i>Resources Available</i> B. <i>Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 1: Create Next STEP Grant Opportunities Chart			Completed: See Appendix of Completed Action Steps Page 23	
Step 2: Initiate Grant Writing Team to research available grant opportunities that support Next STEP initiatives	P-Director of Instruction S-Administrators T-Teachers	Phase II: 6/13	A. <i>Resources Available</i> 1. <a href="http://www.nysed.gov">www.nysed.gov</a> 2. Next STEP Grant Opportunities Chart 3. Professional Development Periods B. <i>Resources Needed:</i> 1. Substitute coverage for 2 release days for team to meet Grant writing subscription: \$397 The School Funding Center (12 month subscription) and \$45 - <i>Write Successful Grants for Your School: A Step-by-Step Guide</i>	A. Grant Writing Team membership list B. Schedule of Grant Writing Team meetings C. Grant Writing Team meeting agendas and minutes D. List of grants to pursue
Step 3: District Grant Writing Team will establish procedures and protocols for grant review prior to submission	P-Director of Instruction S-District Grant Writing Team T-District Treasurer	Phase III: 4/13 On-Going	A. <i>Resources Available</i> 1. Grant applications 2. Professional development periods B. <i>Resources Needed:</i> 1. Substitute coverage for 1 release day for team to meet	A. Document detailing grant writing procedures and protocols
Step 4: Update Next STEP Grant Opportunities Chart during Step 2 and Step 3 release days	P-Director of Instruction S- District Grant Writing Team T-Office of Instruction Senior Clerk Typist	Phase III: 4/13 On-Going	A. <i>Resources Available</i> 1. <a href="http://www.2.ed.gov">www.2.ed.gov</a> 2. Professional development periods B. <i>Resources Needed:</i> None	A. Updated Next STEP Grant Opportunities Chart
Step 5: Create list of targeted grants during Step 2 and Step 3 release days	P-Director of Instruction S -District Grant Writing Team T-Office of Instruction Senior Clerk Typist	Phase III: 4/13 On-Going	A. <i>Resources Available</i> 1. <a href="http://www.2.ed.gov">www.2.ed.gov</a> 2. Professional development periods B. <i>Resources Needed:</i> None	A. List of targeted grants



FS-2 Fiscal Sustainability: New Funding Sources: Strategy 1: Apply for public and private grants to support District academic and organizational initiatives				
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Timeline</b> <i>(Implementation Phase/ Completion Date)</i>	<b>Resources</b> <i>A. Resources Available</i> <i>B. Resources Needed (financial, human, political &amp; other)</i>	<b>Indicators of Success / Evaluation</b>
Step 6: Work with outside organizations to write grants that support Next STEP initiatives	P-Director of Instruction S-District Grant Writing Team Designee T-Office of Instruction Senior Clerk Typist	Phase IV: 6/14 On-Going	<i>A. Resources Available</i> 1. <a href="http://www.2.ed.gov">www.2.ed.gov</a> 2. Shared Services Grant Writing Code to fund grant writing with NIA Solutions <i>B. Resources Needed: To be determined</i>	A. Completed grant applications
Step 7: Create Chart of grants written and received during the 2011-12 school year.	P-Director of Instruction S -District Grant Writing Team T-Office of Instruction Senior Clerk Typist	Phase III: 4/13	<i>A. Resources Available</i> 1. <u>Rocky</u> Point UFSD Board of Education Minutes 2. Professional Development periods <i>B. Resources Needed: None</i>	A. 2011-2012 Rocky Point UFSD Grant Chart
Step 8: Update chart of grants written and received each year.	P-Director of Instruction S -District Grant Writing Team T-Office of Instruction Senior Clerk Typist	Phase IV: 12/13 On-Going	<i>A. Resources Available</i> 1. 2011-12 Rocky Point UFSD Grant Chart 2. Rocky Point UFSD Board of Education Minutes 3. Building Newsletters 4. Professional Development periods <i>B. Resources Needed: None</i>	A Updated Rocky Point UFSD Grant Chart
Step 9: Invite teachers who have received grants to participate on District Grant Writing Team	P-Director of Instruction S -District Grant Writing Team T-Office of Instruction Senior Clerk Typist	Phase III: 10/14 On-Going	<i>A. Resources Available</i> 1. 2011-12 Rocky Point UFSD Grant Chart 2. Professional Development periods <i>B. Resources Needed: None</i>	A. Invitation letters to teachers

Rocky Point UFSD - FS1 - Next STEP

Goal	Strategy/ Step	Description	12-13	Funding Source	13-14	Funding Source	14-15	Funding Source	15-16	Funding Source	16-17	Funding Source	5 Year Total
AE1		AE1											
Curriculum Writing	1.8	ELA K Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	Math Grade K Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	ELA Grade 1 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	Math Grade 1 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	ELA Grade 2 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	Math Grade 2 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	ELA 3 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	Math Grade 3 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	ELA Grade 4 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	Math Grade 4 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	ELA Grade 5 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	Math Grade 5 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	ELA Grade 6 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	ELA Grade 7 Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	ELA Grade 8	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	ELA Grade 8 Honors Revisions	\$2,000	TIIA			\$3,000	TIIA			\$3,000	TIIA	\$8,000
Curriculum Writing	1.8	AIS English 6 Revisions	\$2,000	TIIA			\$2,000	TIIA			\$2,000	TIIA	\$6,000
Curriculum Writing	1.8	AIS English 7 Revisions	\$2,000	TIIA			\$2,000	TIIA			\$2,000	TIIA	\$6,000
Curriculum Writing	1.8	AIS English 8 Revisions	\$2,000	TIIA			\$2,000	TIIA			\$2,000	TIIA	\$6,000
Curriculum Writing	1.8	Math Learning Lab	\$3,000	TIIA									\$3,000
Curriculum Writing	1.8	Math Learning Lab Revision					\$2,000	TIIA			\$2,000	TIIA	\$4,000
Curriculum Writing	1.8	Math AIS 6 Revision	\$2,000	TIIA			\$1,500	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes	\$5,000
Curriculum Writing	1.8	Math AIS 7 Revision	\$2,000	TIIA			\$1,500	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes	\$5,000
Curriculum Writing	1.8	Math AIS 8 Revision	\$2,000	TIIA			\$1,500	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes	\$5,000
Curriculum Writing	1.8	Math Grade 6 Revisions	\$2,000	TIIA			\$3,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$7,000
Curriculum Writing	1.8	Math Grade 7 Revisions	\$2,000	TIIA			\$3,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$7,000
Curriculum Writing	1.8	Math Grade 7 Honors	\$3,000	TIIA									\$3,000
Curriculum Writing	1.8	Math Grade 7 Honors Revisions					\$3,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$5,000
Curriculum Writing	1.8	Math Grade 8 Revisions	\$2,000	TIIA Amendment			\$3,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$7,000
Curriculum Writing	1.8	English 9 Regents Revisions	\$2,000	TIIA Amendment			\$3,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$7,000
Curriculum Writing	1.8	English 9 Honors			\$6,000	TIIA							\$6,000
Curriculum Writing	1.8	English 9 Honors Revisions					\$3,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$5,000
Curriculum Writing	1.8	English 10 Regents							\$3,000	TIIA			\$3,000
Curriculum Writing	1.8	English 10 Regents Revisions	\$2,000	TIIA Amendment			\$3,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$7,000
Curriculum Writing	1.8	English 10 Honors			\$6,000	TIIA							\$6,000
Curriculum Writing	1.8	English 10 Honors Revisions							\$3,000	TIIA			\$3,000
Curriculum Writing	1.8	English 11 Regents Revisions	\$2,000	TIIA Amendment			\$3,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$7,000
Curriculum Writing	1.8	English 11 AP			\$2,000	TIIA							\$2,000
Curriculum Writing	1.8	English 11 AP Revisions									\$1,000	Curr./Instr. Codes	\$1,000
Curriculum Writing	1.8	English 12 Regents Revisions			\$3,000	TIIA					\$2,000	TIIA	\$5,000
Curriculum Writing	1.8	Critical Thinking	\$3,000	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes	\$6,000
Curriculum Writing	1.8	Film Study	\$3,000	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes	\$6,000
Curriculum Writing	1.8	Creative Writing	\$3,000	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes	\$6,000
Curriculum Writing	1.8	Drama			\$6,000	TIIA			\$3,000	Curr./Instr. Codes			\$9,000
Curriculum Writing	1.8	AIS English 9/10	\$3,000	Curr./Instr. Codes									\$3,000
Curriculum Writing	1.8	AIS English 9/10 Revision					\$2,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$4,000
Curriculum Writing	1.8	AIS English 11/12	\$3,000	Curr./Instr. Codes									\$3,000
Curriculum Writing	1.8	AIS English 11/12 Revision					\$2,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$4,000
Curriculum Writing	1.8	Math Algebra 1 Regents Revisions	\$2,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$6,000

Rocky Point UFSD - FS1 - Next STEP

Goal	Strategy/ Step	Description	12-13	Funding Source	13-14	Funding Source	14-15	Funding Source	15-16	Funding Source	16-17	Funding Source	5 Year Total
Curriculum Writing	1.8	Math 8 Algebra 1 Honors	\$3,000	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes	\$6,000
Curriculum Writing	1.8	Math 8 Algebra 1 Honors Revisions			\$1,500	TIIA			\$1,500	Curr./Instr. Codes			\$3,000
Curriculum Writing	1.8	Geometry Regents Revisions	\$2,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$6,000
Curriculum Writing	1.8	Geometry Honors	\$3,000	Curr./Instr. Codes									\$3,000
Curriculum Writing	1.8	Geometry Honors Revisions			\$1,500	TIIA			\$1,500	Curr./Instr. Codes			\$3,000
Curriculum Writing	1.8	Algebra II (Trigonometry) Regents			\$4,500	TIIA							\$4,500
Curriculum Writing	1.8	Algebra II (Trigonometry) Regents Revisions					\$2,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$4,000
Curriculum Writing	1.8	Algebra II (Trigonometry) Honors			\$3,000	TIIA							\$3,000
Curriculum Writing	1.8	Algebra II (Trigonometry) Honors Revisions					\$1,500	Curr./Instr. Codes			\$1,500	Curr./Instr. Codes	\$3,000
Curriculum Writing	1.8	Pre-Calculus Honors			\$6,000	TIIA							\$6,000
Curriculum Writing	1.8	Pre-Calculus Honors							\$3,000	Curr./Instr. Codes			\$3,000
Curriculum Writing	1.8	Pre-Calculus			\$6,000	TIIA							\$6,000
Curriculum Writing	1.8	Pre-Calculus Revisions							\$3,000	Curr./Instr. Codes			\$3,000
Curriculum Writing	1.8	Calculus			\$6,000	TIIA							\$6,000
Curriculum Writing	1.8	Calculus Revisions							\$3,000	Curr./Instr. Codes			\$3,000
Curriculum Writing	1.8	Comprehensive Math	\$3,000	Curr./Instr. Codes									\$3,000
Curriculum Writing	1.8	Comprehensive Math Revisions					\$2,000	Curr./Instr. Codes			\$2,000	Curr./Instr. Codes	\$4,000
Curriculum Writing	1.8	Science K-5 100 Hours x 6			\$30,000	Curr./Instr. Codes					\$15,000	Curr./Instr. Codes	\$45,000
Curriculum Writing	1.8	Science 6-8 100 Hours x 3			\$15,000	Curr./Instr. Codes					\$7,500	Curr./Instr. Codes	\$22,500
Curriculum Writing	1.8	Living Environment Honors					\$3,000	Curr./Instr. Codes					\$3,000
Curriculum Writing	1.8	Living Environment Regents					\$5,000	Curr./Instr. Codes					\$5,000
Curriculum Writing	1.8	Earth Science Honors					\$3,000	Curr./Instr. Codes					\$3,000
Curriculum Writing	1.8	Earth Science Regents					\$5,000	Curr./Instr. Codes					\$5,000
Curriculum Writing	1.8	Chemistry Honors					\$3,000	Curr./Instr. Codes					\$3,000
Curriculum Writing	1.8	Chemistry Regents					\$5,000	Curr./Instr. Codes					\$5,000
Curriculum Writing	1.8	Physics Regents					\$5,000	Curr./Instr. Codes					\$5,000
Curriculum Writing	1.8	Marine Science									\$5,000	Curr./Instr. Codes	\$5,000
Curriculum Writing	1.8	Forensics									\$5,000	Curr./Instr. Codes	\$5,000
Curriculum Writing	1.8	General Chemistry							\$3,000	Curr./Instr. Codes			\$3,000
Curriculum Writing	1.8	K-5 Social Studies							\$30,000	TIIA			\$30,000
Curriculum Writing	1.8	6-8 Social Studies							\$15,000	TIIA			\$15,000
Curriculum Writing	1.8	9th Grade Global							\$6,000	Curr./Instr. Codes			\$6,000
Curriculum Writing	1.8	10th Grade Global							\$6,000	Curr./Instr. Codes			\$6,000
Curriculum Writing	1.8	11th Grade US History							\$6,000	Curr./Instr. Codes			\$6,000
Curriculum Writing	1.8	Economics/Government	\$3,000	Curr./Instr. Codes					\$2,000	Curr./Instr. Codes			\$5,000
Curriculum Writing	1.8	Everyday Statistics	\$6,000	Curr./Instr. Codes					\$3,000	Curr./Instr. Codes			\$9,000
Curriculum Writing	1.8	College Accounting	\$6,000	Curr./Instr. Codes					\$3,000	Curr./Instr. Codes			\$9,000
AE2		AE2											
Curriculum Writing	1.4	8th Grade Science Research 45 Hours							\$1,500	Curr./Instr. Codes			\$1,500
Curriculum Writing	1.4	9th Grade Science Research 45 Hours							\$1,500	Curr./Instr. Codes			\$1,500
Curriculum Writing	1.4	10th Grade Science Research 30 Hours			\$1,500	Curr./Instr. Codes					\$1,500	Curr./Instr. Codes	\$3,000
Curriculum Writing	1.4	11th Grade Science Research 30 Hours					\$1,500	Curr./Instr. Codes					\$1,500
Curriculum Writing	1.4	12th Grade Science Research 30 Hours					\$1,500	Curr./Instr. Codes					\$1,500

Rocky Point UFSD - FS1 - Next STEP

Goal	Strategy/ Step	Description	12-13	Funding Source	13-14	Funding Source	14-15	Funding Source	15-16	Funding Source	16-17	Funding Source	5 Year Total
Curriculum Writing	2D.7	GATES Grade 3			\$3,000	TIIA							\$3,000
Curriculum Writing	2D.7	GATES Grade 4					\$3,000	Curr./Instr. Codes					\$3,000
Curriculum Writing	2D.7	GATES Grade 5							\$3,000	Curr./Instr. Codes			\$3,000
Curriculum Writing	2E.8	CTE	\$3,000	Curr./Instr. Codes	\$3,000	Curr./Instr. Codes	\$3,000	Curr./Instr. Codes					\$9,000
<b>AE4</b>		<b>AE4</b>											
Curriculum Writing	1.5	K-12 Technology Literacy Curriculum 120 Hours							\$6,000	Curr./Instr. Codes			\$6,000
Curriculum Writing	1.9	FJC Computer Programming 60 Hours							\$3,000	Curr./Instr. Codes			\$3,000
Curriculum Writing	1.9	JAE Computer Programming 90 Hours							\$4,500	Curr./Instr. Codes			\$4,500
Curriculum Writing	1.9	M.S. Computer Programming 120 Hours							\$6,000	Curr./Instr. Codes			\$6,000
Curriculum Writing	1.9	H.S. Computer Programming 120 Hours			\$6,000	TIIA							\$6,000
<b>OD3 &amp; OD4</b>		<b>OD3 &amp; OD4</b>											
Curriculum Writing	OD4 6.1	Curriculum Revision Based on NYSED & Locally Developed Student Assessment Data Add 20 hours per rewrite for ELA and Math K-12							\$31,000	Curr./Instr. Codes			\$31,000
<b>Total:</b>			<b>\$108,000</b>		<b>\$110,000</b>		<b>\$173,000</b>		<b>\$122,500</b>		<b>\$131,000</b>		<b>\$644,500</b>
												<b>Curriculum Writing Total</b>	<b>\$644,500</b>

Rocky Point UFSD - Next STEP - FS1

Goal	Strategy/ Step	Description	# of Teachers	12-13	Funding Source	# of Teachers	13-14	Funding Source	# of Teachers	14-15	Funding Source	# of Teachers	15-16	Funding Source	# of Teachers	16-17	Funding Source	5 Year Total
AE1		AE1																
Release Time for Scope & Sequence	1.8	Critical Thinking	2	\$200	Dist. Sub Code													\$200
Release Time for Scope & Sequence	1.8	Film Study	1	\$100	Dist. Sub Code													\$100
Release Time for Scope & Sequence	1.8	Creative Writing	1	\$100	Dist. Sub Code													\$100
Release Time for Scope & Sequence	1.8	Drama				1	\$100	Dist. Sub Code										\$100
Release Time for Scope & Sequence	1.8	Math Trigonometry Honors	2	\$200	Dist. Sub Code													\$200
Release Time for Scope & Sequence	1.8	Comprehensive Math	1	\$100	Dist. Sub Code													\$100
Release Time for Scope & Sequence	1.8	Pre-Calculus & Pre-Calculus Honors	2	\$200	Dist. Sub Code													\$200
Release Time for Scope & Sequence	1.8	Calculus	2	\$200	Dist. Sub Code													\$200
Release Time for Scope & Sequence	1.8	Science K-5 3 Teachers Per Grade Level	18	\$1,800	Dist. Sub Code													\$1,800
Release Time for Scope & Sequence	1.8	Science 6-8 3 Teachers Per Grade Level	9	\$900	Dist. Sub Code													\$900
Release Time for Scope & Sequence	1.8	Living Environment Regents & Honors				6	\$600	Dist. Sub Code										\$600
Release Time for Scope & Sequence	1.8	Earth Science Regents & Honors				4	\$400	Dist. Sub Code										\$400
Release Time for Scope & Sequence	1.8	Chemistry Regents & Honors				2	\$200	Dist. Sub Code										\$200
Release Time for Scope & Sequence	1.8	Physics Regents				2	\$200	Dist. Sub Code										\$200
Release Time for Scope & Sequence	1.8	Marine Science										2	\$200	Dist. Sub Code				\$200
Release Time for Scope & Sequence	1.8	Forensics										1	\$100	Dist. Sub Code				\$100
Release Time for Scope & Sequence	1.8	General Chemistry							1	\$100	Dist. Sub Code							\$100
Release Time for Scope & Sequence	1.8	SS K-5 3 Teachers Per Grade Level				18	\$1,800	Dist. Sub Code										\$1,800
Release Time for Scope & Sequence	1.8	SS 6-8 3 Teachers Per Grade Level				9	\$900	Dist. Sub Code										\$900
Release Time for Scope & Sequence	1.8	9th Grade Global				4	\$400	Dist. Sub Code										\$400
Release Time for Scope & Sequence	1.8	10th Grade Global				4	\$400	Dist. Sub Code										\$400
Release Time for Scope & Sequence	1.8	11th Grade U.S. History				4	\$400	Dist. Sub Code										\$400
Release Time for Scope & Sequence	1.8	12th Grade Economics/Government				3	\$300	Dist. Sub Code										\$300
AE2		AE2																
Release Time for Conferences	2D.2	G&T/Enrichment Program Conferences				1	\$100	Dist. Sub Code	1	\$100	Dist. Sub Code							\$200
Release Time for Vertical Articulation	2D.2	Grade 2, GATES, & Grade 6 Honors Teachers				3	\$300	Dist Sub Code	3	\$300	Dist Sub Code							\$600
Release Time for AP Teachers	2.1	AP 1-Day Update Workshops	17	\$1,700	Dist Sub Code	17	\$1,700	Dist Sub Code	18	\$1,800	Dist Sub Code	18	1800	Dist Sub Code	18	1800	Dist Sub Code	\$8,800
AE4		AE4																
Release Time for Technology Committ	8	Annual meetings	4	\$ 400	Dist Sub Code	4	\$ 400	Dist Sub Code	4	\$1,600	Dist Sub Code							\$2,400
Release Time for Google Apps Profes	1.4	Professional Development	10	\$1,000	Dist Sub Code	10	\$1,000	Dist Sub Code	10	\$1,000	Dist Sub Code	10	\$1,000	Dist Sub Code				\$4,000
Release Time for Creation of Assessm	1.5	K-12 Technology Literacy Curriculum				4	\$400	Dist Sub Code										\$400
AE5		AE5																
Substitutes	2.4 2.5	SLO Pre/Post-Test Administration & SLO Achievement Test Administration	20	\$2,000	Dist Sub Code													\$2,000
<b>Total:</b>				<b>\$8,900</b>			<b>\$5,400</b>			<b>\$9,100</b>			<b>\$3,100</b>			<b>\$1,800</b>		<b>\$28,300</b>
																	Release Time Total	<b>\$28,300</b>

Rocky Point UFSD - Next STEP - FS1

Goal	Strategy/ Step	Description	12-13	Funding Source	13-14	Funding Source	14-16	Funding Source	15-16	Funding Source	16-17	Funding Source	5 Year Total
<b>AE2</b>		<b>AE2</b>											
PD-Consultant	1A.5	SpringBoard English Honors Professional Development 6 Days			\$4,000	TIIA	\$4,000	TIIA					\$8,000
PD-Conference	1B.7 1B.8 2B.2	AP 5-Day Institutes each for 5 Teachers	\$5,000	TIIA	\$5,000	TIIA	\$5,000	TIIA					\$15,000
PD-Conference	1B.1 1B.2 2B.1	AP 1-Day Update Workshop \$175 each for 17 Teachers	\$3,000	HS Conf Code	\$3,500	HS Conference Code	\$3,500	HS Conference Code					\$10,000
PD-Conference	2B.1	SUPA, Adelphi	\$500	HS Conference Code	\$500	HS Conference Code	\$500	HS Conference Code					\$1,500
PD-Conference	1C.1	Scientific Research Conference	\$300	MS/HS Conf Code	\$300	TIIA	\$300	TIIA					\$900
PD-Conference	1C.3	Open Space Stewardship Program	\$300	MS Conf Code									\$300
PD-Conference	1D.1	Gifted & Talented Conference	\$200	TIIA	\$200	TIIA	\$200	TIIA					\$600
PD-Conference	1D.5	Gifted & Talented Online Courses at St John's University	\$6,600	TIIA									\$6,600
PD-Conference		PARCC Assessment Conferences/Workshops	\$2,000	TIA/TIIA	\$2,000	TIA/TIIA							\$4,000
PD-Conference		Locally Developed Assessment Item Writing Training	\$2,000	TIA/TIIA	\$2,000	TIA/TIIA							\$4,000
<b>AE5</b>		<b>AE5</b>											
PD-Consultant	1.6	Grading and Assessment Development Consultants	\$10,000	RTTT/TIIA	\$10,000	TIIA							\$20,000
<b>OD1</b>		<b>OD1</b>											
PD-Conference	1.2	Common Core Conferences for Director of Instruction and Coordinators	\$3,000	TIIA	\$3,000	TIA	\$3,000	TIA	\$3,000	TIA	\$3,000	TIA	\$15,000
PD-Conference	1.3	Common Core Training	\$2,000	TIA	\$2,000	TIA	\$3,400	TIA	\$2,000	TIA	\$2,000	TIA	\$11,400
PD-Conference	1.4	Curriculum Mapping Conference	\$2,000	TIA	\$2,000	TIA	\$2,000	TIA	\$2,000	TIA	\$2,000	TIA	\$10,000
PD-Conference	1.5	Curriculum Writing Conferences	\$2,000	TIA	\$2,000	TIA	\$2,000	TIA	\$2,000	TIA	\$2,000	TIA	\$10,000
<b>OD2</b>		<b>OD2</b>											
PD-Consultant	2.1	Mentor/Mentee Training for Teachers			\$1,000	Mentor Grant	\$1,000	Mentor Grant					\$2,000
PD-Consultant	2.2	Mentor/Mentee Training for Administrators			\$1,000	TIIA	\$1,000	TIIA					\$2,000
PD-Consultant	2.4	Mentor/Mentee Training for School Related Personnel					\$1,000	General Fund	\$1,000	General Fund			\$2,000
<b>OD3</b>		<b>OD3</b>											
PD-Conference	3.2	Instructional Practices to Improve Identified Content Deficiencies	\$2,000	TIIA/RTTT	\$1,000	TIA/TIIA	\$1,000	TIA/TIIA					\$4,000
PD-In-Service Course	4.2	Targeted Professional Development Focused on Identified Areas of Weakness from Student Data and APPRs			\$2,000	TIA/TIIA	\$2,000	TIA/TIIA	\$2,000	TIA/TIIA	\$2,000	TIA/TIIA	\$8,000
PD-Conference	4.2	Targeted Professional Development Focused on Identified Gaps in Areas in Need of Improvement			\$2,000	TIA/TIIA	\$2,000	TIA/TIIA	\$2,000	TIA/TIIA	\$2,000	TIA/TIIA	\$8,000
<b>Total:</b>			<b>\$40,900</b>		<b>\$43,500</b>		<b>\$31,900</b>		<b>\$14,000</b>		<b>\$13,000</b>		<b>\$143,300</b>
												<b>PD-Conferences Total</b>	<b>\$143,300</b>

Rocky Point UFSD - Next STEP - FS1

Goal	Strategy/Step	Description	12-13	Funding Source	13-14	Funding Source	14-15	Funding Source	15-16	Funding Source	16-17	Funding Source	5 Year Total
<b>AE2</b>		<b>AE2</b>											
Supplies		Supplies for New AP Courses Varied as Courses are approved	\$ 1,500	Dist. Supply Code									\$1,500
Supplies		GATES New Selection Instrument TBD											TBD
Supplies		GATES Supplies and Materials	\$ 3,000	Dist. Supply Code	\$ 5,000	Dist. Supply Code	\$ 7,500	Dist. Supply Code	\$ 5,000	Dist. Supply Code	\$ 5,000	Dist. Supply Code	\$25,500
Professional Books		Professional Books for Grading Policies (Guskey and Others)	\$ 2,000	TIIA									\$2,000
<b>AE2</b>		<b>AE2</b>											
Science Research Supplies & Materials	2C.1	8th Grade Science Research	\$5,000	Dist. Supply Code	\$5,000	Dist. Supply Code	\$1,200	Dist. Supply Code	\$1,200	Dist. Supply Code	\$1,200	Dist. Supply Code	\$13,600
Science Research Supplies & Materials	2C.1	9th Grade Science Research	\$5,000	Dist. Supply Code	\$6,000	Dist. Supply Code	\$800	Dist. Supply Code	\$600	Dist. Supply Code	\$600	Dist. Supply Code	\$13,000
Science Research Supplies & Materials	2C.1	10th Grade Science Research			\$6,000	Dist. Supply Code	\$800	Dist. Supply Code	\$600	Dist. Supply Code	\$600	Dist. Supply Code	\$8,000
Science Research Supplies & Materials	2C.1	11th Grade Science Research					\$800	Dist. Supply Code	\$600	Dist. Supply Code	\$600	Dist. Supply Code	\$2,000
Science Research Supplies & Materials	2C.1	12th Grade Science Research							\$600	Dist. Supply Code	\$600	Dist. Supply Code	\$1,200
CTE Exam	2E.2	NOCTI Exam for CTE Students			500	Dist. Supply Code	500	Dist. Supply Code	500	Dist. Supply Code	500	Dist. Supply Code	\$2,000
Gifted & Talented Teacher Certification	2D.5	St. John's Online Courses Professional Books	500	TIIA									\$500
<b>AE4</b>		<b>AE4</b>											
Robotics Club Supplies & Materials	1.6	Robotics Club	\$ 1,000	Dist. Supply Code	\$ 7,500	Dist. Supply Code	\$ 7,500	Dist. Supply Code	\$ 7,500	Dist. Supply Code	\$ 7,500	Dist. Supply Code	\$31,000
<b>AE5</b>		<b>AE5</b>											
Aligned Assessment Supplies	1.1	Scanners	\$4,000	RTTT/Dist. Supply Code	\$4,000	Dist. Supply Code	\$4,000	Dist. Supply Code	\$4,000	Dist. Supply Code	\$4,000	Dist. Supply Code	\$20,000
SLO Pre/Post-Test & Achievement Administration	1.10 1.11	Scantrons	\$3,000	RTTT	\$3,000	Dist. Supply Code	\$3,000	Dist. Supply Code	\$3,000	Dist. Supply Code	\$3,000	Dist. Supply Code	\$15,000
<b>OD3</b>		<b>OD3</b>											
Professional Books	4.3	Instructional Practices to Improve Identified Content Deficiencies	\$ 1,500	Dist. Supply Code	\$ 1,500	Dist. Supply Code	\$ 1,500	Dist. Supply Code	\$ 1,500	Dist. Supply Code	\$ 1,500	Dist. Supply Code	\$7,500
<b>Total:</b>			<b>\$ 26,500</b>		<b>\$ 38,500</b>		<b>\$ 27,600</b>		<b>\$ 25,100</b>		<b>\$ 25,100</b>		<b>\$142,800</b>
												<b>Supplies Total</b>	<b>\$142,800</b>

Rocky Point UFSD - Next STEP - FS1

Goal	Strategy/Step	Description	12-13	Funding Source	13-14	Funding Source	14-15	Funding Source	15-16	Funding Source	16-17	Funding Source	5 Year Total
<b>AE-2</b>													
Science Research Competitions/Science Fairs	2C.1	Science Research Bus Trips	\$1,200	General Fund	\$1,800	General Fund	\$1,800	General Fund	\$1,800	General Fund	\$1,800	General Fund	\$8,400
<b>AE4</b>		<b>AE4</b>											
Robotics Club Competitions	1.6	Robotics Club Bus Trips				General Fund	\$2,400	General Fund	\$2,400	General Fund	\$2,400	General Fund	\$7,200
<b>Total:</b>			<b>\$1,200</b>		<b>\$1,800</b>		<b>\$4,200</b>		<b>\$4,200</b>		<b>\$4,200</b>		<b>\$15,600</b>
<b>Transportation Total</b>												<b>\$15,600</b>	



Rocky Point UFSD - Next STEP - FS1

Goal	Strategy/ Step	Description	12-13	Funding Source	13-14	Funding Source	14-15	Funding Source	15-16	Funding Source	16-17	Funding Source	5 Year Total
AE2		AE2											
Textbooks	1B.9	Purchase Textbooks for New AP Spanish	8300	Dist. Textbook Code									8300
Textbooks	1B.9	Purchase Textbooks for New AP Italian	8300	Dist. Textbook Code									8300
Textbooks	1B.9	Purchase Textbooks for New AP Courses			\$ 8,500	Dist. Textbook Code	\$ 8,500	Dist. Textbook Code	\$ 8,500	Dist. Textbook Code			25500
Textbooks	1D.5	Purchase Textbooks for New GATES G&T or Enrichment Program			\$ 5,000	Dist. Textbook Code							5000
AE4		AE4											
Online Textbooks	1.11	Electronic format textbooks	\$25,000	Dist. Textbook Code	\$50,000	Dist. Textbook Code	\$ 75,000	Dist. Textbook Code	\$ 75,000	Dist. Textbook Code			225000
<b>Total:</b>			<b>\$41,600</b>		<b>\$ 63,500</b>		<b>\$ 83,500</b>		<b>\$ 83,500</b>		<b>\$ -</b>		<b>\$272,100</b>
												<b>Textbook Total</b>	<b>\$272,100</b>

Rocky Point UFSD - Next STEP - FS1

Goal	Strategy/ Step	Description	12-13	Funding Source	13-14	Funding Source	14-15	Funding Source	15-16	Funding Source	16-17	Funding Source	5 Year Total
<b>AE1</b>		<b>AE1</b>											
Curriculum Mapping Software		Atlas Curriculum Mapping	\$11,500	TIIA	\$11,500	TIIA	\$11,000	TIIA	\$11,000	TIIA	\$11,000	TIIA	56000
<b>AE4</b>		<b>AE4</b>											
WhiteBoard Software	1.14	Installation of SMART Boards in Classrooms	\$5,000	General Fund	\$5,000	General Fund	\$5,000	General Fund	\$5,000	General Fund			20000
Software		I-Safe Curriculum	\$300	Software Code	\$300	Software Code	\$300	Software Code	\$300	Software Code	\$300	Software Code	1500
Software		Programming Software for Software Programming Course					\$7,000	Software Code	\$7,000	Software Code			14000
Castle Learning	2.1	Online instruction and assessment program	\$17,000	TIA	\$12,000	TIA	\$12,000	TIA	\$12,000	TIA			53000
Clickers		Clickers for classroom instruction and assessment	\$11,600	Perkins Grant	\$11,600	Perkins Grant	\$11,600	Perkins Grant	\$11,600	Perkins Grant			46400
Computers/eReaders		New Lease 2013-2018 & eReaders for Textbooks	\$162,658	General Fund	\$162,658	General Fund	\$162,658	General Fund	\$162,658	General Fund	\$162,658	General Fund	\$813,288
Electronic Portfolios	2.3	Electronic Portfolios							\$350,000	General Fund			350000
Computer Lease	2.4	PARCC Assessments Administration	\$60,000	General Fund	\$60,000	General Fund	\$60,000	General Fund	\$60,000	General Fund	\$60,000	General Fund	300000
<b>AE5</b>		<b>AE5</b>											
Software		Assessment Software-AIMSweb	\$30,000	TIA/RII Grant	\$30,000	TIA/RII Grant	\$30,000	TIA/RII Grant	\$30,000	General Fund			120000
Software		Assessment Software-ThinkLink	\$12,000	BOCES Code	\$12,000	BOCES Code	\$12,000	BOCES Code	\$12,000	BOCES Code			48000
Software		Assessment Software-Examgen	\$1,000	Supplies	\$1,000	Supplies	\$1,000	Supplies	\$1,000	Supplies	\$10,000	Supplies	14000
Software		Assessment Software-Pearson AP Physics/Chem	\$1,200	Software Code	\$1,200	Software Code	\$1,200	Software Code	\$1,200	Software Code	\$1,200	Software Code	6000
<b>OD1</b>		<b>OD1</b>											
Software	1.13	EducationalImpact.com (Bob Mack)	\$12,500	RTTT/Mentor Grant	\$12,500	Mentor Grant	\$12,500	Mentor Grant	\$12,500	Mentor Grant	\$12,500	Mentor Grant	62500
Computers Software	1.15	System 44/READ 180 Classroom 5 Computers 227	\$13,000	TIIA	\$13,000	TIIA	\$13,000	TIIA					39000
Software	6	Test Wiz K-12	\$25,000	RTTT	\$11,000	TIIA	\$11,000	TIIA	11000	TIIA			58000
<b>Total:</b>			<b>\$362,758</b>		<b>\$343,758</b>		<b>\$350,258</b>		<b>\$687,258</b>		<b>\$257,658</b>		<b>\$2,001,688</b>
												<b>Technology Total</b>	<b>\$2,001,688</b>

Rocky Point UFSD - Next STEP - FS1

Goal	Strategy/ Step	Description	12-13	Funding Source	13-14	Funding Source	14-15	Funding Source	15-16	Funding Source	16-17	Funding Source	5 Year Total
AE3		AE3											
GATES Staff Member for JAE	1D.4	.5 or 1.0 FTE G&T or Enrichment Teacher	\$ 50,000	General Fund	\$ 52,500	General Fund	\$ 55,000	General Fund	\$ 57,000	General Fund	\$ 60,000	General Fund	274500
Tutoring Rate	2B.3	Tutoring for ICARE 6-12	\$ 90,000	General Fund	\$ 90,000	General Fund	\$ 90,000	General Fund	\$ 90,000	General Fund	\$ 90,000	General Fund	450000
Tutoring Rate	2B.3	Tutoring for ICARE 3-5	\$ 45,000	TIA	\$ 45,000	TIA	\$ 45,000	TIA	\$ 45,000	TIA	\$ 45,000	TIA	225000
Tutoring Rate	2B.3	Tutoring for ICARE K-2	\$ 45,000	TIA	\$ 45,000	TIA	\$ 45,000	TIA	\$ 45,000	TIA	\$ 45,000	TIA	225000
Tutoring Rate	2B.3	Tutoring for Summer ICARE (not including Credit Recovery)	\$ 50,000	General Fund	\$ 50,000	General Fund	\$ 50,000	General Fund	\$ 50,000	General Fund	\$50,000	General Fund	250000
AE4		AE4											
HS System 44/READ 180 Teacher	1.15	.2 FTE System 44/READ 180 Teacher	\$13,500	TIIA/General Fund	\$13,500	TIIA/General Fund	\$13,500	TIIA/General Fund	\$13,500	TIIA/General Fund	\$13,500	TIIA/General Fund	67500
<b>Total:</b>			<b>\$ 293,500</b>		<b>\$296,000</b>		<b>\$ 298,500</b>		<b>\$ 300,500</b>		<b>\$303,500</b>		<b>\$1,492,000</b>
												<b>Salaries Total</b>	<b>\$1,492,000</b>

Rocky Point UFSD - Next STEP - FS1

Goal	Strategy/ Step	Description	12-13	Funding Source	13-14	Funding Source	14-15	Funding Source	15-16	Funding Source	16-17	Funding Source	5 Year Total
AE2		AE2											
Student Entry Fees	2.1	Science Research Competition Fees			\$500	General Fund	\$500	General Fund	\$500	General Fund	\$500	General Fund	2000
AE4		AE4											
Entry Fees	1.6	Robotics Club Entry Fees	\$500	General Fund	\$1,000	General Fund	\$1,000	General Fund	\$1,000	General Fund	\$1,000	General Fund	4500
<b>Total:</b>			<b>\$ 500</b>		<b>\$ 1,500</b>		<b>\$ 1,500</b>		<b>\$ 1,500</b>		<b>\$ 1,500</b>		<b>\$6,500</b>
												<b>Entry Fees Total</b>	<b>\$6,500</b>

Rocky Point UFSD - Next STEP - FS1

Goal	Strategy/Step	Description	12-13	Funding Source	13-14	Funding Source	14-15	Funding Source	15-16	Funding Source	16-17	Funding Source	16-17	Funding Source	5 Year Total
OD2		OD2													
Membership		Membership Fees For Professional Affiliations (Directors, Coordinators)	\$ 1,000	Membership Code	\$ 1,000	Membership Code	\$ 1,000	Membership Code	\$ 1,000	Membership Code	\$ 1,000	Membership Code	\$ 1,000	Membership Code	5000
<b>Total:</b>			<b>\$ 1,000</b>		<b>\$ 1,000</b>		<b>\$ 1,000</b>		<b>\$ 1,000</b>		<b>\$ 1,000</b>		<b>\$ 1,000</b>		<b>\$5,000</b>
														<b>Membership Total</b>	<b>\$5,000</b>
<b>NEXT STEP 5 Year Total:</b>		<b>\$4,751,788</b>													

**Next S.T.E.P.  
Appendix of Completed Action Steps**

Goal AE-1 Academic Excellence: Core Curriculum: Strategy 1: Convert Common Core State Standards into Curriculum Guides			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Date Completed</b>	<b>Evidence</b>
STEP 1: Create Common Core State Standards Resource Binders	P-Director of Instruction S-Office of Instruction Senior Clerk Typist T-Office of Instruction Clerk Typist	12/10	A. Director of Instruction distributed and used CCSS Binders during turnkey training of Instruction Coordinators B. AE1 Action Planning Team received and used CCSS Binders during Action Planning Team sessions C. Instructional Coordinators used CCSS Binders to turnkey train teachers during the 2010-2011 school year
STEP 2: Post Common Core State Standards in Extranet folders by subject area and grade level	P-Executive Director for Educational Services S-Director of Instruction	12/10	A. CCSS posted on Extranet and used by staff
STEP 3: Inform all stakeholders about New York State's adoption of the Common Core State Standards	P-Principals Coordinators S-Teachers T-Director of Instruction Director of Special Education	5/11	A. All stakeholders were informed of CCSS B. NYS Implications calendar posted on website and Extranet, as well as distributed and used by staff
STEP 4: Review New York State Education Department implications calendar, memos, and updates regarding Common Core State Standards	P-Director of Instruction S-Coordinators Principals T-Teachers	5/11	A. Monthly professional development calendars B. Department, grade level, and faculty meeting agendas and minutes C. District & Building Newsletters
STEP 5: Educate faculty and staff on Common Core State Standards	P-Principals Coordinators S-Teachers T-Director of Instruction Director of Special Education	6/12	A. Department, grade level, and faculty meeting minutes detailing conversations regarding Common Core State Standards (CCSS) as they relate to subject areas and grade levels. B. Highlighted copy of Common Core State Standards (CCSS) identifying new expectations beyond the current 2005 New York State Standards posted on Extranet and used by staff
STEP 6: Review existing curriculum guides from the field (other districts, Eastern Suffolk BOCES, and commercially produced programs) to develop a template or framework to be used by curriculum writers	P-Coordinators Principals S-Teachers T-Director of Instruction	7/11	A. Agenda and minutes detailing review of copies of existing curriculum guides from the other districts, Eastern Suffolk BOCES, and commercially produced program (ie. SpringBoard, which is already mapped to the Common Core Curriculum Standards) B. Template/ framework for Rocky Point UFSD curriculum guides was created C. District adopted Rubicon ATLAS curriculum mapping software program. D. K ELA and K Math CCLS curriculum documents written in Rocky Point UFSD template on Rubicon ATLAS.

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

Goal AE-1 Academic Excellence: Core Curriculum: Strategy 1: Convert Common Core State Standards into Curriculum Guides

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Date Completed</b>	<b>Evidence</b>
STEP 13: Review curriculum mapping web-based programs	P-Coordiators S-Teachers Principals T-Director of Instruction	9/12	A. Director of Instruction and Instructional Coordinators participated in presentations of Curricuplan, Curriculum Mapper and Rubicon ATLAS in May 2011 B. Director of Instruction, MS Principal, FJC Assistant Principal, and three K-2 teachers participated in vendor presentations of Curriculum Mapper and Rubicon ATLAS July 2011 C. K-12 District Curriculum Mapping Committee of teachers and administrators participated in vendor presentations of Curricuplan, and Rubicon ATLAS in September 2011 D. K-12 District Curriculum Mapping Committee selected Rubicon Atlas in September 2011

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.



Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs:

A) Pre-Advanced Placement: SpringBoard & Vertical Teaming

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Date Completed</b>	<b>Evidence</b>
Step 1: Evaluate other districts' honors courses A. 6 <sup>th</sup> Grade English B. 6 <sup>th</sup> Grade Math C. 7 <sup>th</sup> Grade English D. 7 <sup>th</sup> Grade Math E. 7 <sup>th</sup> Grade Science F. 7 <sup>th</sup> Grade Social Studies	P-Coordiators S-Principals T-Director of Instruction Assistant Superintendent	10/11	A. Summary report of data from other districts' honors programs, criteria, curricula and course descriptions in 6 <sup>th</sup> grade English, 6 <sup>th</sup> grade math, and 7 <sup>th</sup> grade English, math, science, and social studies.
Step 2: Revise and share middle school honors criteria with staff	P-Teachers S-Coordiators Principals T-Director of Instruction Executive Director for Educational Services	5/11	A. Middle school honors criteria document B. Identification of students C. Honors class sections based on honors criteria

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs			
B) Advanced Placement & College Credit Courses			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Date Completed</b>	<b>Evidence</b>
Step 1: Develop and implement teacher survey for discovery of new Advanced Placement and college credit courses and teacher preparation interest in teaching courses	P- Coordinators Principal S- Teachers T- Executive Director for Student Services	2/11	A. Survey B. Report summarizing data from survey C. Final list of possible new classes
Step 2: Develop and implement student interest survey of potential Advanced Placement and college credit courses	P- Coordinators & Principal S- Teachers T- Executive Director for Educational Services	3/12	A. Student interest survey B. Report summarizing data from survey C. Final list of possible new classes
Step 3: Present Advanced Placement and college credit course information to students by grade level meetings	P- Principal Guidance Counselors S- Teachers T- Coordinators	2/11	A. Student discussion in question and answer period B. Evaluation of data from students' survey
Step 4: Select courses to propose to District Office	P- Coordinators Principal S- Teachers T- Guidance Counselors	10/11	A. Final list of proposed Advanced Placement and college credit courses
Step 5: Disseminate information to parents and students of approved Advanced Placement and college credit courses	P- Executive Director for Educational Services Teachers S- Coordinators & Principal T- Guidance Counselors	4/11	A. Student enrollment B. Parent participation in the enrollment process
Step 6: Create and submit College Board Course Audit of approved new Advanced Placement courses	P- Teachers S- Coordinators Principal T- Director of Instruction	11/11	A. College Board and university approval B. Evidence: 9/11 completed- AP Music Theory audit approved on College Board web page.

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs  
 B) Advanced Placement & College Credit Courses

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Date Completed</b>	<b>Evidence</b>
Step 7: Register selected teachers of approved Advanced Placement courses for 5-Day Summer Institute the summer prior to completing Advanced Placement Course Audit	P-Teachers S-Coordinators Principal T-Director of Instruction	5/11	A. Advanced Placement Summer Institute Conference Evaluation forms
Step 8: Schedule new Advanced Placement and College Credit Courses	P-Guidance Counselors Executive Director for Educational Services S-Coordinators T-Teachers	5/11	A. Student enrollment in new courses
Step 9: Order textbooks and resource materials	P-Teachers S-Coordinators & Principal T-Director of Instruction	8/11	A. Approved budget B. Textbooks and materials ordered

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs  
D) Enrichment Courses: Guided Academic Technology Enrichment Services (GATES), Brookhaven National Lab/Eastern Suffolk BOCES

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Date Completed</b>	<b>Evidence</b>
Step 1: Research current Joseph A. Edgar Intermediate School's Guided Academic Technology Enrichment Program; other districts' gifted & talented and enrichment programs; and project based models	P-Principal S-Coordinators T-GATES teacher	6/12	A. Data Collection B. Professional Growth Options (PGO) C. Information report shared with teachers, coordinators, principals, Director of Instruction, Assistant Superintendent D. Inventory report of current Joseph A. Edgar Intermediate School's Guided Academic Technology Enrichment Program materials
Step 4: Identify 2011-12 GATES teacher for Joseph A. Edgar Intermediate School	P-Principal S-Coordinators T-Director of Instruction Assistant Superintendent Executive Director for Educational Services	11/12	A. Joseph A. Edgar Intermediate School GATES teacher letter of intent B. Board of Education approval of GATES teacher

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 1: Develop intellectually challenging courses and programs E) Career and Technical Education (CTE) Certification: 3 CTE Certified Courses: CTE Certified School/Professional Vocational Certification			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
<p>Step 1: Research New York State Education Department requirements and regulations related to Career and Technical Education (CTE):</p> <ul style="list-style-type: none"> <li>A. Programs</li> <li>B. Certification</li> <li>C. Program approval process</li> <li>D. Related school-business partnerships</li> <li>E. Technical assessments</li> <li>F. Necessary articulation agreements to obtain Career and Technical Education (CTE) diploma endorsements</li> </ul>	<ul style="list-style-type: none"> <li>P-Special Ed Coordinator</li> <li>Instructional Coordinator of Social Studies and Business Education</li> <li>Business Ed Teachers</li> <li>Family &amp; Consumer Science Chairperson</li> <li>S-Assistant Superintendent</li> <li>Executive Director for Educational Services</li> <li>Director of Instruction</li> <li>Coordinator of Special Ed</li> <li>High School Principal</li> <li>Instructional Coordinators</li> <li>T-Guidance Counselors</li> </ul>	8/11	<ul style="list-style-type: none"> <li>A. Cosmetology identified as a course to apply for CTE accreditation</li> <li>B. Curriculum written for first year of a two year course as per CTE requirements</li> </ul>
<p>Step 2: Identify and create course proposals for possible Career and Technical Education programs that align with the needs of the Rocky Point UFSD and its students</p>	<ul style="list-style-type: none"> <li>P-Instructional Coordinators</li> <li>Family &amp; Consumer Science Chairperson</li> <li>Special Ed Coordinator</li> <li>Business Ed Teachers</li> <li>S-Executive Director for Educational Services</li> <li>Assistant Superintendent</li> <li>Coordinator of Special Ed</li> <li>Director of Instruction</li> <li>High School Principal</li> <li>T-Guidance Counselors</li> </ul>	9/11	<ul style="list-style-type: none"> <li>A. Cosmetology identified for ELA and science credit</li> <li>B. Curriculum written for first year of a two year course as per CTE requirements</li> </ul>

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

Goal AE-2: Academic Excellence: Increased Rigor: Strategy 2: Implement intellectually challenging courses and programs			
E) Career and Technical Education (CTE) Certification: 3 CTE Certified Courses: CTE Certified School/Professional Vocational Certification			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 1: Research administration of National Occupational Competency Testing Institute (NOCTI) Exam for CTE students	P-Executive Director for Educational Services Guidance Counselors S-Business Ed Teachers Family & Consumer Science Chairperson T-High School Principal Instructional Coordinators Special Ed Coordinator Eastern Suffolk BOCES Shared Data Expert/ Staff Developer Director of Special Ed Director of Instruction	10/11	A. Comprehensive guide to NOCTI Exams and administration for Cosmetology students.

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

AE-3 Academic Excellence: Academic Support: Strategy 1A: Develop multi-tiered Academic Intervention Services (AIS)/Response to Intervention (RtI) Program for students who have failed or are in jeopardy of failing courses and/or State assessments			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 1: Review District and building attendance policies to develop Attendance Intervention Support Plan	P-Principals S-Guidance Counselors Psychologists Social Workers Nurses T- Assistant Principals	6/12	A. District RtI Committee developed Attendance Intervention Support Plan to be implemented during 2012-2013 school year. B. District-wide monthly meeting agenda and minutes detail alignment and articulation
Step 2: Create a District Response to Intervention Team to develop consistent Response to Intervention processes and procedures for all buildings	P-Director of Instruction Director of Special Ed Assistant Superintendent Instructional Coordinators Coordinator of Special Ed S-Principals Assistant Principals T-Psychologists Teachers Support Staff	6/12	A. District RtI Committee Report detailing processes and procedures was written. B. District RtI Team membership list (including chair of each building level RtI team)
Step 3: Create consistent building level Response to Intervention teams to coordinate Response to Intervention processes and procedures	P-Principals Assistant Principals S-Teachers Support Staff T-Director of Instruction Director of Special Ed Assistant Superintendent Instructional Coordinators Coordinator of Special Ed	6/12	A. Written report detailing building Response to Intervention processes and procedures consistent across all buildings B. Response to Intervention building level team membership lists

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

AE-3 Academic Excellence: Academic Support: Strategy 2A: Implement multi-tiered Academic Intervention Services (AIS)/Response to Intervention (RtI) Program for students who have failed or are in jeopardy of failing courses and/or State assessments			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 1: Contact parents or students as soon as a pattern of absences occurs or when attendance letters are run	P-Principals S-Assistant Principals T-Guidance Counselors Psychologists Social Workers Nurses	Phase I: 3/11  Completed: Subject to Continuing Review	A. Attendance letters B. Documentation of calls and meetings between home and school regarding student attendance

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.



AE-3 Academic Excellence: Academic Support: Strategy 1B: Develop multi-tiered Individual Comprehensive Academic Response for Excellence (ICARE) Plans for at-risk students who have not made adequate yearly progress (AYP), failed or are in jeopardy of failing required courses and/or State assessments, and/or failed to graduate or are in jeopardy of not graduating from high school

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 1: Develop procedure to identify “critical care” students who did not graduate last year or are in danger of not graduating from high school this year	P-Director of Instruction S-Assistant Superintendent T-Superintendent	10/10	A. Meetings with Director of Instruction, Assistant Superintendent, and Superintendent were held B. Procedure followed during ICARE meetings during 2010-2011 and 2011-12 school years
Step 2: Identify “critical care” students who did not graduate last year or are in danger of not graduating from high school this year	P- Assistant Superintendent Director of Instruction S- Eastern Suffolk BOCES Shared Data Expert/ Staff Developer T- Guidance Counselors Principal	3/11	A. Chart of identified students with State assessment, transcript, and attendance data 1. 12 <sup>th</sup> grade students received ICARE services in 2011-2012 B. HS students serviced during Summer ICARE Program and 2011-12 school year
Step 6: Develop checklist to monitor and track academic course credit to initiate immediate credit planning, monitoring and recovery when necessary	P-Guidance Counselors S-Principals Assistant Principals T- Coordinators	4/11	A. ICARE Planning Page created B. ICARE Planning Page implemented

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

AE-3 Academic Excellence: Academic Support: Strategy 2B: Implement multi-tiered Individual Comprehensive Academic Response for Excellence (ICARE) Plans for at-risk students who have not made adequate yearly progress (AYP), failed or are in jeopardy of failing required courses and/or State assessments, and/or failed to graduate or are in jeopardy of not graduating from high school

<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
<p>Step 1: Provide Academic Intervention Services tutoring and behavioral supports to students in jeopardy of not passing courses and State assessments due to poor attendance</p>	<p>P-Teachers Guidance Counselors Social Worker Psychologists S-Principals Assistant Principals Instructional Coordinators Coordinator of Special Ed T-Assistant Superintendent</p>	<p>9/11</p>	<p>A. List of identified students B. Schedule of Academic Intervention Services tutoring C. Student attendance for AIS Tutoring D. Academic Intervention Services teacher time sheets</p>
<p>Step 2: Match identified Individual Comprehensive Academic Response for Excellence (ICARE) students with available Academic Intervention Services tutors</p>	<p>P-Instructional Coordinators Coordinator of Special Ed S-Principals Assistant Principals T-Director of Instruction Director of Special Ed Assistant Superintendent</p>	<p>2/11</p>	<p>A. Schedule of Academic Intervention Services</p>
<p>Step 3: Implement Individual Comprehensive Academic Response for Excellence (ICARE) plans</p>	<p>P-Teachers Guidance Counselors Social Worker Psychologists S-Principals Assistant Principals Instructional Coordinators Coordinator of Special Ed T-Director of Instruction Assistant Superintendent</p>	<p>4/11</p>	<p>A. Individual Comprehensive Academic Response for Excellence Plans</p>
<p>Step 4: Review, evaluate and revise Individual Comprehensive Academic Response for Excellence plans</p>	<p>P-Guidance Counselors S-Principals Assistant Principals Instructional Coordinators Coordinator of Special Ed T-Director of Instruction Assistant Superintendent</p>	<p>12/11</p>	<p>A. Revised Individual Comprehensive Academic Response for Excellence Planning Pages</p>

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

AE-4: Academic Excellence: Instructional Technology: Strategy 1: Integrate technology into classroom instruction			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 1: Complete interactive whiteboard/projector installation in all Kindergarten classrooms	P-Communications Coordinator S-Technology Staff Administrators T-Teachers	8/12	A. Installation completed
Step 2: Review and update of the District's 3-year technology plan, including research regarding the feasibility of entering into a new multi-year technology lease to ensure instructional technology is updated district-wide as recommended by the technology committee when the current lease expires in August 2013	P-Technology Committee S-Teachers T-District Office	5/11	A. Updated 3-year technology plan (2011-2014) that includes clear goals, realistic strategies, plans for telecommunications and information technology, reference to the Child Internet Protection Act CIPA, an updated Acceptable Use Policy

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

AE-5: Academic Excellence: Instructional Technology: Strategy 1: Develop assessment instruments collaboratively			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 3: Review Vendor assessments and programs to identify alignment with the Common Core State Standards Test generators: 1. Examgen 2. Test Wizard 3. ExamView	P-Teachers Instructional Coordinators S-Director of Instruction T-Principals	1/12	A. Selected and implemented the following test generators: 1. Examgen 2. Test Wizard 3. ExamView 4. CCLS Update
Step 6: Develop end of year/ final exams A. K-5: 3 <sup>rd</sup> trimester =final exam B. 6-12: 4 <sup>th</sup> quarter =final exam	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	A. Phase II: 4/13 B. Phase II: 4/12	A. End-of-Year/Final Exams
Step 11: Create SLO assessments Grade K-12	P-Teachers S-Instructional Coordinators Principals T- Executive Director Director of Instruction	12/12	A. Completed SLO exams & templates

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

AE-5: Academic Excellence: Instructional Technology: Strategy 2: Implement assessment instruments collaboratively			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 1: Implement end of year/ final exams B. 6-12: 4 <sup>th</sup> quarter =final exam	P-Teachers Instructional Coordinators S-Principals T-Director of Instruction	4/12	A. End of year/ final exams B. Student assessment results

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

OD 1: Professional Development: Strategy 1: Create and implement comprehensive, targeted professional development through turnkey training			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
STEP 1: AE-1 Inform all stakeholders about New York State's adoption of the Common Core State Standards	P-Director of Instruction S-Instructional Coordinators T-Administrators Teachers	2/11	A. All stakeholders were informed via e-mail and during department, grade level, and faculty meetings B. New York State Implications Calendar posted on Extranet and District website
Step 15: AE-2 Participate in professional development programs as required by colleges that sponsor college credit courses (Syracuse University Project Advance, Adelphi, Farmingdale, Suffolk Community College Excelsior)	P-Director of Instruction Instructional Coordinators S-Principal T-Teachers	1/12	A. Conference evaluation forms: College Accounting-Farmingdale

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

OD-2: Organizational Development: Human Resources: Strategy 1: Recruit diverse, highly-qualified staff			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 1: Hire Instructional Leadership Team	P-Executive Director for Educational Services S-Assistant Superintendent Director of Instruction T-Hiring Committees	11/10	A. Instructional Leadership Team in place B. BOE Meeting Minutes

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

OD-2: Organizational Development: Human Resources: Strategy 2: Retain diverse, highly-qualified staff			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> P=Primary S=Secondary T=Tertiary	<b>Completion Date</b>	<b>Evidence</b>
Step 7: Develop an administrator induction program	P-Executive Director for Educational Services S-Assistant Superintendent T-Administrators	8/12	A. New Administrator Orientation Program
Step 9: Expand use of My Learning Plan to track professional development including: A. 175-hours of required professional development	P-Executive Director for Educational Services Assistant Superintendent S-Directors Principals Coordinators T-Teachers	9/12	A. My Learning Plan reports, logs, and portfolios B. Conference evaluation program
Step 10: Adopt New York State approved rubrics for all members of the Rocky Point Teachers Association	P-Executive Director for Educational Services Assistant Superintendent S-Administrators T-Teachers	6/13	A. Adoption of the rubrics for non-teaching RPTA members B. Revised Observations and Annual Professional Performance Reviews (APPRs) posted on Extranet <a href="http://www.rockypointschools.org">www.rockypointschools.org</a>
Step 11: Adopt New York State approved rubrics for all members of the Rocky Point Teachers Association	P-Executive Director for Educational Services Assistant Superintendent S-Administrators T-Teachers	6/13	A. Observations and Annual Professional Performance Reviews (APPRs) reflect adopted New York State approved rubrics
Step 12: Modify Charlotte Danielson rubrics, observations, and APPRs to reflect the new categories in NYSED regulations: ineffective, developing, effective, highly effective	P-Executive Director for Educational Services Assistant Superintendent S-Administrators T-Teachers	7/11	A. Observations and Annual Professional Performance Reviews (APPRs) reflect new NYSED regulations
Step 13: Adopt New York State approved rubrics for principals	P-Executive Director for Educational Services Assistant Superintendent S-Administrators	1/12	A. New York State approved rubrics posted on Extranet and <a href="http://www.rockypointschools.org">www.rockypointschools.org</a>
Step 14: Implement New York State approved rubrics for principals	P-Executive Director for Educational Services Assistant Superintendent S-Principals	Phase III: 6/13 As per negotiations	A. Annual Professional Performance Review (APPRs) reflect adopted New York State approved rubrics

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.



OD-3: Organizational Development: Accountability: Strategy 1: Measure instructional efficacy			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 1: Define weighted distribution of supervision and evaluation components to determine a composite score of 100 that evaluates teacher effectiveness as per New York State Education Regulations	P-Rocky Point UFSD Negotiating Team Rocky Point Teachers' Association Negotiating Team S-Administrators T-Teachers	As per negotiations	A.Implementation of new Annual Professional Performance Review
Step 2: Communicate aligned components of domains 1-4 from current supervision and evaluation system based on Charlotte Danielson domains with eight New York State mandated requirement to teachers and administrators	P-Rocky Point UFSD Negotiating Team Rocky Point Teachers' Association Negotiating Team S-Administrators T-Teachers	As per negotiations	A.Stakeholders informed
Step 3: Update and revise rubrics to align with NYSED regulations and information is distributed, specifically on value added student growth component	P-Rocky Point UFSD Negotiating Team Rocky Point Teachers' Association Negotiating Team S-Administrators T-Teachers	As per NYSED release of information Spring 2011	A.Revised rubrics
Step 4: Communicate updated and revised rubrics to teachers and administrators	P-Executive Director for Educational Services Assistant Superintendent Director for Instruction S-Administrators T-Teachers	As per negotiations	A. Department, grade level, and faculty meeting agendas and minutes
Step 5: Convert Charlotte Danielson observation and Annual Professional Performance Review (APPR) forms from individual component designations to one overall holistic designation	P-Professional Development Plan Committee Chair S-Professional Development Plan Committee T-Administrators Teachers	As per negotiations	A. Revised teacher observation and evaluation forms

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

OD-3: Organizational Development: Accountability: Strategy 1: Measure instructional efficacy			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 6: Communicate New York State Education Department regulations on new APPR teacher evaluation regarding 20% New York State assessment data and 20% locally created assessment data to teachers and administrators	P- Executive Director for Educational Services Assistant Superintendent Director for Instruction S-Administrators T-Teachers	As per negotiations	A. Department, grade level, and faculty meeting agendas and minutes.
Step 7: Provide professional development in new Charlotte Danielson observation and Annual Professional Performance Review (APPR) forms	P-Professional Development Plan Committee Chair S-Professional Development Plan Committee T-Administrators Teachers	As per negotiations	A. Conference evaluation forms

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

FS-1 Fiscal Sustainability: Strategy 1: Identify resources to support academic and organizational initiatives			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 1: Create Excel spreadsheet to document existing funding from 2010-11 grants and the District's budget to support Next STEP academic and organizational initiatives	P-Director of Instruction S-Coordinator of Reading & Compensatory Services T-Business Official	1/11	A. FS-1 Excel Spreadsheet created
Step 2: Update Excel spreadsheet to document projects and initiatives completed during the 2010-2011 school year	P-Director of Instruction S-Assistant Superintendent T-Business Official	11/11	A. Updated FS-1 Excel Spreadsheet detailing completed Phase 1 projects and initiatives
Step 3: Update Excel spreadsheet to document changes in timeline and funding sources	P-Director of Instruction S-Assistant Superintendent T-Business Official	11/11	A. Updated FS-1 Excel Spreadsheet

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.

FS-2 Fiscal Sustainability: New Funding Sources: Strategy 1: Apply for public and private grants to support District academic and organizational initiatives			
<b>Action Steps</b> <i>What Will Be Done?</i>	<b>Responsibilities</b> <i>Who Will Do It?</i> <i>P=Primary</i> <i>S=Secondary</i> <i>T=Tertiary</i>	<b>Completion Date</b>	<b>Evidence</b>
Step 1: Create Next STEP Grant Opportunities Chart	P-Director of Instruction S-Teachers: Patrick Panella Cathy Richardson Mary Vuolo T-Office of Instruction Senior Clerk Typist	1/11	A. Next STEP Grant Opportunities Chart created

Excludes multi-phase action steps with phase one completion as of 7/1/12 and continuing actions in subsequent phases.



*everychild. one voice.®*

90 Rocky Point-Yaphank Road, Rocky Point, NY 11789

Email: rockypointnypta@yahoo.com

Nicole LaMacchia, *President*  
Jessica Ward, *VP FJC*  
Roseann Sobcsak and Lisa Buchler, *VP JAE*  
Betty Loughran, *VP Middle School*  
Kim Picciotti, *VP High School*  
Bettina Tripp, *Treasurer*  
Ann Castro-Crowell and Nicole Fernandez, *Secretary*

February 13, 2013

Deb Hoffman  
Rocky Point UFSD

Dear Ms. Hoffman—

We are attaching a check made payable to the District in the amount of \$1488.23 to be used as a donation to purchase books for the FJC Library. This amount was earned through the fall book fair held at the school. Can you please arrange for this item to be added to the next possible Board agenda for approval?

In the meantime, the library has a book order ready to be submitted to Follett, a district approved vendor. Please advise Bettina Tripp at the FJC library as to when and how she can submit that order.

Thanks you.

Rocky Point PTA

**Rocky Point**  
**PTA**  
*everychild. one voice.®*

50-859-214

1786

ROCKY POINT PTA UNIT 05-217P

ESSENTIAL<sup>SM</sup> Check Fraud  
Protection for Business

DATE 2/13/13

PAY TO THE  
ORDER OF

Rocky Point UFSI

\$ 1488<sup>23</sup>

one thousand four hundred eighty eight<sup>23</sup> DOLLARS

**People's United  
Bank**

peoples.com

MEMO

fig Bk fair profit

*[Handwritten Signature]*

BP

## George Reh Memorial Scholarship

<b>NAME</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Amount</b>
Frederick P. Holle	67 Ontario Avenue	Plainview	NY	11803	\$20.00
James J & Deborah M Vulpi	2166 Shadow Canyon Dr	Henderson	NV	89044-0169	\$20.00
William D Stone	3636 Bunker Ave	Wantagh	NY	11793	\$25.00
George A. & Linda A. Zimmer	310 Abrams Rd.	Berne	NY	12023	\$25.00
Maureen Cannon	13376 Fox Chapel Ct.	Ft. Myers	FL	33919-8109	\$25.00
Sandra A. Trapani	18 Valley Drive	Sound Beach	NY	11789	\$25.00
Frank J. & Karen C. Muzio					\$25.00
Edward A. & Carol A. Cinelli	154 South Fairview Avenue	Bayport	NY	11705	\$25.00
Regina M. & Thomas R. Hartin	10 Harcourt Ave.	Smithtown	NY	11787	\$25.00
Mr. Anthony F. Ciuffo, Jr.	105 Aron Place	North Bellmore	NY	11710	\$25.00
Grace M. & Robert DeRosa	190 Pine Neck Ave.	East Patchogue	NY	11772-5758	\$25.00
Michael Curcio	158 Dotson Dr.	Boone	NC	28607	\$25.00
William P. & Karen A. Tartaglia	794 Canal Rd.	Mt. Sinai	NY	11766-3316	\$25.00
Dawn M. & Timothy J. Horan	514 South Dyre Ave	West Islip	NY	11795	\$25.00
John Lacey	150 Laurance Ln.	Ridge	NY	11961-2002	\$25.00
Kristina Roman	6459 Birch Leaf Court	Burke	VA	22015	\$25.00
Thomas M. & Linda L. Eagan	155 N. 7th St.	New Hyde Park	NY	11040	\$25.00
Catherine Kashe	Box 551	Sound Beach	NY	11789	\$30.00
W. Bogatz					\$40.00
Rev., Mr. Joseph T. & Mildred Bartolotto	Seven Graycrest Ct.	Mt. Sinai	NY	11766	\$50.00
Dennis & Nancy Hutchinson	35 Chippendale Dr	Mt. Sinai	NY	11766	\$50.00
Stephen J. & Helen L. Herrschaft	29 Woodland Rd.	Miller Place	NY	11764	\$50.00
Nicholas Decillis Sr.	35 Huntingdale Way	Middle Island	NY	11953	\$50.00
Sharon H. Batt	2 Embassy Rd.	Selden	NY	11784	\$50.00
Edward G & Maureen E O'Donnell	1254 Daffodil Lane	Wantagh	NY	11793	\$50.00
Paul A. & Lynne Clough	67 Colonial Ln.	Bellport	NY	11713-2333	\$50.00
Margaret S Dean	11 Roosevelt St.	Babylon	NY	11702	\$50.00
Daniel & Linda Ingegno	158 River Rd.	Shirley	NY	11967	\$50.00
Myrka Gonzalez	2465 Kings Lake Blvd	Naples	FL	34112-5408	\$50.00
Richard A. & Kathy R. Mercurio	29 Imperial Dr.	Miller Place	NY	11764-3225	\$50.00
Lillian Albertina	193 Rustic Rd.	Lake Ronkonkoma	NY	11779	\$50.00
Kathleen M Heggars	8 Brentwood Road	Sound Beach	NY	11789	\$50.00
James Kevin Pierre-Glaude	650 Crown St. Apt 2E	Brooklyn	NY	11213-5343	\$50.00
Michael J. Croston,, Esq.	18 Crescent Dr.	Port Jefferson Station	NY	11776	\$50.00
Robin L. & Joseph A. Donadio					\$50.00
Michael P. & Christie M. Nofi	24 Westchester Drive	Rocky Point	NY	11778	\$50.00
John R & Joan Howell	401 Wynsum Avenue	Merrick	NY	11566	\$50.00
Karen N. & Donald Webster	2 Old Orchard Court	Rocky Point	NY	11778	\$50.00
Linda M. Nugent	7 Bunker St.	Rocky Point	NY	11778	\$50.00
David & Marcela Falcone	9 Archer Lane	Kings Park	NY	11754	\$50.00
John A. & Linda A. Schmidt	79 Mahogany Rd.	Rocky Point	NY	11778-9309	\$50.00
Robert F & Esther C Ketcham	203 River Ave	Patchogue	NY	11772	\$50.00
Dr. George Goldstein	107 Southgate Circle	Massapequa Park	NY	11762	\$54.00
S.C.A.D.A. Section XI	P.O. Box 3021	Bridgehampton	NY	11932	\$75.00
Roberta W. & James E. Meyer	21 Prince Lane	Westbury	NY	11590-6228	\$100.00

## George Reh Memorial Scholarship

<b>NAME</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Amount</b>
Florence M. & William C. Cummins	37 Timber Ln.	Hilton Head	SC	29926-1082	\$100.00
National Computerized Agencies Inc.	2201 Route 112	Coram	NY	11727-3063	\$100.00
Vito P. & Mildred M. Graziano	11 Lyon Cres.	Sayville	NY	11782-1425	\$100.00
Harry A. Rausch Jr or Frances C. Rausch-Dehayes	16 Apricot Rd	Rocky Point	NY	11778-9523	\$100.00
Michael T. & Marilyn Baran	316 Bermuda Ct	Venice	FL	34293-4464	\$100.00
Virginia & Paul Doherty	P.O. Box 470	Harrisville	NY	13648-0470	\$100.00
Stanley J Archacki Jr & Kathleen E Archacki	1 Mark Dr	Rocky Point	NY	11778-9437	\$100.00
Muriel & Daniel Dooley	1 Tomahawk Ct	Mount Sinai	NY	11766-2304	\$100.00
Stephen E & Linda C Mantone	PO Box 316	Mount Sinai	NY	11766-0316	\$100.00
Michael A Allocco	15 W Asheville St	Ocean Isle Beach	NC	28469-7520	\$100.00
Susan Y & Roger D Sullivan	17 Rockhall Ln.	Rocky Point	NY	11778-9307	\$100.00
Dwight & Karen J Lukasz	36 Islip Dr.	Sound Beach	NY	11789	\$100.00
Judith M. Prato Passiglia & Leonard J. Passiglia	15 East End Road	Rocky Point	NY	11778-9305	\$100.00
Jennifer L. Cavaliere	65 Grassland Cir.	Mount Sinai	NY	11766-1862	\$100.00
Patricia Anne Pidgeon	16 Upper Cross Way	Shoreham	NY	11786-1456	\$100.00
Suffolk Track Officials Inc					\$100.00
Gloria F Henn & Joseph H Benedict	140-18 Burden Cres Apt 511	Briarwood	NY	11435-2312	\$100.00
Michael F. & Susan M. Ring					\$100.00
William D. & Christine L. Staker	17 Washington Ave	Miller Place	NY	11764	\$100.00
Albert A & Sharon L Ellis	455 Long Island Ave.	Medford	NY	11763	\$100.00
John R & Taryn L Roman	1735 N Greenbrier St	Arlington	VA	22205	\$100.00
Colleen S & Benjamin J McKillop	448 Greenbelt Pkwy	Holtsville	NY	11742	\$200.00
Philip C. & Catherine Lindenauer					\$200.00
Nicholas J Lomanto	274 Radio Ave	Miller Place	NY	11764-3526	\$200.00
Mt. Sinai High School Booster Club	P.O. Box 13	Mount Sinai	NY	11766-0013	\$240.00
Stephanie M. Naylor	4 Bunker Street	Rocky Point	NY	11778	\$250.00
William L. Devine	248 Shore Rd.	Mt. Sinai	NY	11766	\$250.00
Timothy B. Wills	8230 Boone Blvd Suite 340	Vienna	VA	22182	\$250.00
Barbara & Justin Gubbins	41 Island Creek Rd.	Southampton	NY	11968	\$300.00
Arthur B. & Michelle M. Wolf	22 Settlers Landing Lane	East Hampton	NY	11937	\$300.00
Georgia D McCarthy	17 Griggs Drive	Greenlawn	NY	11740	\$400.00
Kevin P. & Donna M. Naylor	4 Bunker Street	Rocky Point	NY	11778-9228	\$1,000.00
Pete & Dick Enerprises, Inc. D/B/A Port Jefferson Sporting Goods	1395 Route 112	Port Jefferson Station	NY	11776	\$1,000.00
					\$8,554.00





# ROCKY POINT UNION FREE SCHOOL DISTRICT

90 Rocky Point – Yaphank Road  
Rocky Point, New York 11778

Telephone: (631) 744-1600

Fax: (631) 849-7558

**Scholarship Amount (annual award amount):**

\$2,000 (paid directly to the student).

**Award Presentation Date/Event :**

Annual Rocky Point Varsity Sports Banquet in June

**Donation Process:**

Checks should be made payable to Rocky Point UFSD and mailed to:

Rocky Point UFSD  
Central Office  
90 Rocky Point -Yaphank Rd.  
Rocky Point, NY 11778

The memo field on the check should read: "G. Reh Memorial Scholarship U9019"

**Intended Duration of Award:**

On-going

**Closing Procedure:** (after all awards have been issued)

When current funds are expended, the scholarship will continue with funding through the George Reh Memorial Foundation.

**Contact Information:**

In District: Jill Marolla (631) 849 - 7503

EXTRACT OF MINUTES

Meeting of the Board of Education of the  
Rocky Point Union Free School District, in the  
County of Suffolk, New York

March 18, 2013

\* \* \*

A regular meeting of the Board of Education of the Rocky Point Union Free School District, in the County of Suffolk, New York, was held at the Frank J. Carasiti, in said School District, on March 18, 2013, at \_\_:00 o'clock P.M. (Prevailing Time).

There were present: Michael P. Nofi, President of the Board of Education; and  
Board Members:

There were absent:

Also Present: Patricia Jones, District Clerk

\* \* \*

Board Member \_\_\_\_\_ offered the following resolution and  
moved its adoption:

**RESOLUTION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MARCH 18, 2013, DIRECTING SUBMISSION OF A PROPOSITION TO AUTHORIZE THE ESTABLISHMENT OF A CAPITAL RESERVE FUND OF THE DISTRICT, AT THE ANNUAL DISTRICT MEETING AND ELECTION OF THE QUALIFIED VOTERS OF SAID SCHOOL DISTRICT, TO BE HELD MAY 21, 2013, AND PRESCRIBING THE FORM OF SUCH PROPOSITION TO BE INSERTED IN THE NOTICE OF SUCH ANNUAL DISTRICT MEETING AND ELECTION**

RESOLVED BY THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK AS FOLLOWS:

Section 1. At the Annual District Meeting and Election of the qualified voters of the Rocky Point Union Free School District, in the County of Suffolk, New York (the "District"), to be held on May 21, 2013, a Proposition in substantially the form as hereinafter set forth shall be submitted to the qualified voters of said District. Said Proposition shall appear in the Notice of Annual District Meeting and Election to be held May 21, 2013, and the District Clerk is hereby authorized and directed to include such Proposition in said Notice by inserting therein substantially the following paragraphs:

NOTICE IS FURTHER GIVEN that a Proposition to authorize the establishment of a capital reserve fund of the District shall be presented to the qualified voters of the District at such Annual District Meeting and Election and shall appear on the ballot labels to be inserted in the voting machines in substantially the following form:

PROPOSITION

YES

NO

RESOLVED: that a new Capital Reserve Fund is hereby authorized to be established in accordance with the provisions of Education Law section 3651, to be designated "Capital Reserve Fund 2013" (the "Fund"), for the purpose of providing moneys for future capital improvements, including but not limited to: construction, reconstruction, alteration and improvements to District facilities and the sites thereof; and the acquisition of vehicles, and other equipment, furnishings, machinery, apparatus for the District; the probable term of said Fund will not exceed ten (10) years from the date of its establishment; the ultimate principal amount therein to total \$10,000,000, plus interest earnings thereon; with such principal amount to be provided from unassigned fund balances in the District's General Fund in the current and future fiscal years, sufficient to fund said \$10,000,000 principal amount.

Section 2. This resolution shall take effect immediately.

\* \* \*

The adoption of the foregoing resolution was seconded by Board Member

\_\_\_\_\_ and duly put to a vote on roll call which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

\*\*\*\*\*

CERTIFICATE

I, PATRICIA JONES, District Clerk of the Rocky Point Union Free School District, Suffolk County, State of New York, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of Education of said School District, duly called and held on March 18, 2013 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Board of Education and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said School District this \_\_\_ day of March, 2013.

(SEAL)

\_\_\_\_\_  
District Clerk

# *Interoffice Memorandum*

**TO:** *Dr. Michael Ring, Superintendent*

**FROM:** *Andrea Moscatiello, Director of Special Education*

**DATE:** *March 18, 2013*

**RE:** *Board Action Sheets*

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*Below please find the schedule to be approved at the 3/18/2013 Board of Education meeting:*

<b>SCHEDULE A 3/18/2013</b>		
<b>Year</b>	<b>Date</b>	<b>Location</b>
2012-2013	01/04/2013	RPMS Committee
2012-2013	01/07/2013	JAE Committee
2012-2013	01/11/2013	ES BOCES Bellport
2012-2013	01/18/2013	RPHS Committee
2012-2013	01/22/2013	FJC Committee
2012-2013	01/22/2013	RPMS Committee
2012-2013	01/24/2013	FJC Committee
2012-2013	01/24/2013	Manifestation
2013-2014	01/24/2013	RPMS Committee
2012-2013	01/29/2013	RPHS Committee
2012-2013	12/17/2012	JAE Committee
2012-2013	02/01/2013	ES BOCES
2013-2014	02/04/2013	RPHS Committee
2012-2013	02/05/2013	ES BOCES Sayville Learning Center
2012-2013	02/04/2013	JAE Committee
2013-2014	02/14/2013	RPHS Committee
2013-2014	02/25/2013	RPHS Committee
2013-2014	02/26/2013	RPHS Committee
2012-2013	December, January, February & March	District Wide Amendments without meetings

*Dr. Michael Ring - Board Action Sheets*  
AM/em

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> Ungraded	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>		
12/17/2012	02/11/2013	Subcommittee on Special Education / Reevaluation Review	Classified		Home Public School District(HPSD) / Joseph A. Edgar School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class	09/05/2012	06/21/2013	12:1+1	6	Daily	40min.	Classroom
Special Class	07/02/2012	08/10/2012	12:1+1	5	Weekly	2hr. 30min.	Classroom
Speech/Language Therapy	09/05/2012	06/21/2013	Individual	3	Weekly	30min.	Therapy Room or Classroom
Counseling-Social Skills Counseling	09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Counselor's Office/Classroom
Speech/Language Therapy	07/02/2012	08/10/2012	Small Group	2	Weekly	30min.	Classroom
Counseling	07/02/2012	08/10/2012	Small Group	1	Weekly	30min.	Classroom
Shared Aide	07/02/2012	06/21/2013		6	Daily	Throughout the School Day	Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

Student: Board of Education Copy		AltID:		DOB:		Grade: 08	
Meeting Date	BOE Date	Committee / Reason	Decision			Placement Recommendation / School	
01/04/2013	03/18/2013	Subcommittee on Special Education / Program Review	Classified			Home Public School District(HPSD) / Rocky Point Middle School	
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD Math)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Science)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD English)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Special Class (Learning Lab - ELA)	09/05/2012	06/21/2013	15:1	1	Every Other Day	42min.	Classroom
Special Class (Learning Lab - Math)	09/05/2012	06/21/2013	15:1	1	Every Other Day	42min.	Classroom
Speech/Language Therapy	09/05/2012	06/21/2013	Small Group	2	Weekly	42min.	Therapy Room or Classroom



**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

**Student:** Board of Education Copy      **AltID#:**      **DOB:**      **Grade:** 04

<u>Meeting Date</u>	<u>BOE Date</u>	<u>Committee / Reason</u>	<u>Decision</u>	<u>Placement Recommendation / School</u>			
01/07/2013	03/18/2013	Committee on Special Education / Initial Eligibility Determination Meeting	Classified	Home Public School District(HPSD) / Joseph A. Edgar School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class (Learning Lab - Math)	01/07/2013	06/21/2013	10:1	1	Every Other Day	40min.	Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

Student: Board of Education Copy		AltID#		DOB:		Grade: 12		
Meeting Date	BOE Date	Committee / Reason	Decision			Placement Recommendation / School		
01/11/2013	03/18/2013	Subcommittee on Special Education / Program Review	Classified			BOCES Class in a Public School(BOCES-PSD) / BOCES ES Bellport Academic Center-SE		
<u>Recommended Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class (Islip Career Center)		09/05/2012	06/21/2013	12:1+1	5	Weekly	3hr.	Classroom
Special Class (Bellport Academic Center-SE)		09/05/2012	06/21/2013	8:1+1	5	Weekly	3hr.	Classroom
Counseling - Psychological		09/05/2012	06/21/2013	Individual	3	Weekly	30min.	Counselor's Office and other therapeutic settings
Counseling - Psychological		09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Counselor's Office
Speech/Language Therapy		09/05/2012	06/21/2013	Small Group (3:1)	1	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy		09/05/2012	06/21/2013	Individual	1	Weekly	30min.	Therapy Room or Classroom

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student: Board of Education Copy</b>				
<b>AltID#:</b>		<b>DOB:</b>		<b>Grade: 11</b>
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>
01/18/2013	03/18/2013	Committee on Special Education / Initial Eligibility Determination Meeting	Ineligible	/ Rocky Point High School

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> Board of Education Copy		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> Kdg	
<b>Meeting Date</b> 01/22/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Reevaluation Review	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.		
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Consultant Teacher Services	09/05/2012	06/21/2013	Direct	4	Daily	40min.	Classroom
Speech/Language Therapy	01/22/2013	06/21/2013	Small Group	3	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy	01/22/2013	06/21/2013	Small Group	2	Weekly	30min.	Therapy Room or Classroom
Counseling - Psychological	01/22/2013	06/21/2013	Small Group	1	Weekly	30min.	Counselor's Office

<b>Student:</b> Board of Education Copy		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> 02	
<b>Meeting Date</b> 01/22/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Program Review	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.		
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Special Class	09/05/2012	06/21/2013	12:1+1	6	Daily	40min.	Classroom
Special Class	07/02/2012	08/10/2012	12:1+1	5	Weekly	2hr. 30min.	Classroom
Occupational Therapy	09/05/2012	06/21/2013	Individual	2	Weekly	30min.	Therapy Room or Classroom
Parent Counseling and Training	09/05/2012	06/21/2013	Individual	4	Yearly	30min.	Counselor's Office/Special Location
Speech/Language Therapy	09/05/2012	06/21/2013	Individual	5	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy	07/02/2012	08/10/2012	Individual	2	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy	07/02/2012	08/10/2012	Small Group	1	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy	07/02/2012	08/10/2012	Small Group	2	Weekly	30min.	Therapy Room or Classroom
Counseling	07/02/2012	08/10/2012	Small Group	1	Weekly	30min.	Counselor's Office/Special Location
Individual Aide	07/02/2012	06/21/2013		6	Daily	40 minutes	All School Locations

<b>Student:</b> Board of Education Copy		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b>	
<b>Meeting Date</b> 01/22/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Committee on Special Education / Initial Eligibility Determination Meeting	<b>Decision</b> Ineligible		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.		

<b>Student:</b> Board of Education Copy		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> Kdg	
<b>Meeting Date</b> 01/22/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Reevaluation Review	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.		

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class	09/05/2012	06/21/2013	12:1+1	6	Daily	40min.	Classroom
Occupational Therapy	09/05/2012	06/21/2013	Individual	2	Weekly	30min.	Therapy Room or Classroom
Counseling - Psychological	09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Therapy Room or Classroom
Parent Counseling and Training	09/05/2012	06/21/2013	Individual	4	Yearly	30min.	Conference Room
Speech/Language Therapy	01/22/2013	06/21/2013	Individual	2	Weekly	30min.	Therapy Room or Classroom

**Student:** Board of Education Copy      **AldID#:**      **DOB:**      **Grade:** 01

<u>Meeting Date</u>	<u>BOE Date</u>	<u>Committee / Reason</u>	<u>Decision</u>	<u>Placement Recommendation / School</u>
01/22/2013	03/18/2013	Subcommittee on Special Education / Reevaluation Review	Classified	Home Public School District (HPSD) / Frank J. Carasiti Elem.

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services	09/05/2012	06/21/2013	Direct	4	Daily	40min.	Classroom
Counseling - Psychological	09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Counselor's Office/Special Location

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

**Student:** 'Board of Education Copy'      **AltID#:**      **DOB:**      **Grade:** 06

<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>				
01/22/2013	03/18/2013	Subcommittee on Special Education / Reevaluation Review	Classified	Home Public School District(HPSD) / Rocky Point Middle School				
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Consultant Teacher Services		09/05/2012	06/21/2013	Direct	4	Daily	42min.	Classroom
Counseling - Psychological		09/05/2012	06/21/2013	Individual	1	Weekly	30min.	Counselor's Office/Classroom
Speech/Language Therapy		09/05/2012	06/21/2013	Small Group	2	Weekly	42min.	Therapy Room or Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 03		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>			<b>Placement Recommendation / School</b>		
01/24/2013	03/18/2013	Subcommittee on Special Education / Manifestation Determination	Classified			Home Public School District(HPSD) / Joseph A. Edgar School		
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class		09/05/2012	06/21/2013	15:1	6	Daily	40min.	Classroom
Counseling - Psychological		09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Counselor's Office/Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

Student: Board of Education Copy		AltID#	DOB	Grade: 07			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>			
01/24/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point Middle School			
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class - Language Arts	09/04/2013	06/20/2014	15:1	1	Daily	42min.	Classroom
Special Class - Reading	09/04/2013	06/20/2014	15:1	1	Daily	42min.	Classroom
Consultant Teacher Services	09/04/2013	06/20/2014	Direct	3	Daily	42min.	Classroom
Speech/Language Therapy	09/04/2013	06/20/2014	Small Group	2	Weekly	42min.	Therapy Room or Classroom



**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

**Student:** Board of Education Copy      **AltID#:**      **DOB:**      **Grade:** 06

<b>Meeting Date</b> 01/24/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Reevaluation/Annual Review	<b>Decision</b> Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Rocky Point Middle School
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<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class - Reading	01/28/2013	06/21/2013	15:1	1	Daily	42min.	Classroom
Special Class - English	01/28/2013	06/21/2013	15:1	1	Daily	42min.	Classroom
Special Class - Math	01/28/2013	06/21/2013	15:1	1	Daily	42min.	Classroom
Consultant Teacher Services	01/28/2013	06/21/2013	Direct	1	Daily	42min.	Classroom
Speech/Language Therapy	09/05/2012	06/21/2013	Small Group	2	Weekly	42min.	Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> 01	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>		
01/24/2013	03/18/2013	Subcommittee on Special Education / Reevaluation Review	Classified		Home Public School District(HPSD) / Frank J. Carasiti Elem.		
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Adapted Physical Education	09/05/2012	06/21/2013		2	Weekly	30min.	Special Location
Special Class	09/05/2012	06/21/2013	15:1	6	Daily	40min.	Classroom
Special Class	07/02/2012	08/10/2012	12:1+1	5	Weekly	2hr. 30min.	Classroom
Vision Services	09/05/2012	06/21/2013	Individual	2	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy	09/05/2012	06/21/2013	Individual	3	Weekly	30min.	Therapy Room or Classroom
Physical Therapy	09/05/2012	06/21/2013	Individual	4	Weekly	45min.	Therapy Room or Classroom
Speech/Language Therapy	09/05/2012	06/21/2013	Small Group	2	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy	07/02/2012	08/10/2012	Small Group	1	Weekly	30min.	Therapy Room or Classroom
Physical Therapy	07/02/2012	08/10/2012	Individual	3	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy	07/02/2012	08/10/2012	Small Group	2	Weekly	30min.	Therapy Room or Classroom
Individual Aide	07/02/2012	06/21/2013		6	Daily	40 minutes	school environment

<b>Student:</b> 'Board of Education Copy'		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> 01	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>		
01/24/2013	03/18/2013	Committee on Special Education / Initial Eligibility Determination Meeting	Classified		Home Public School District(HPSD) / Frank J. Carasiti Elem.		
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Resource Room Program	01/24/2013	06/21/2013	5:1	1	Daily	40min.	Classroom
Speech/Language Therapy	01/24/2013	06/21/2013	Small Group	3	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy	01/24/2013	06/21/2013	Small Group	1	Weekly	30min.	Therapy Room or Classroom
Physical Therapy	01/24/2013	06/21/2013	Individual	1	Weekly	30min.	Therapy Room or Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> 02	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>		
01/24/2013	03/18/2013	Subcommittee on Special Education / Program Review	Classified		Home Public School District(HPSD) / Frank J. Carasiti Elem.		
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Consultant Teacher Services	01/24/2013	06/21/2013	Direct	2	Daily	40min.	Classroom
Resource Room Program	01/24/2013	06/21/2013	5:1	2	Daily	40min.	Classroom
Counseling - Psychological	09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Therapy Room
Speech/Language Therapy	09/05/2012	06/21/2013	Small Group	3	Weekly	30min.	Therapy Room

<b>Student:</b> 'Board of Education Copy'		<b>AID#:</b> 58391		<b>DOB:</b>		<b>Grade:</b> 02	
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<b>Meeting Date</b> 01/24/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Committee on Special Education / Initial Eligibility Determination Meeting	<b>Decision</b> Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.				
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Resource Room Program		01/24/2013	06/21/2013	5:1	1	Daily	40min.	Classroom
Speech/Language Therapy		01/24/2013	06/21/2013	Small Group	2	Weekly	30min.	Therapy Room or Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AID#:</b>	<b>DOB:</b>	<b>Grade:</b> Kdg.				
<b>Meeting Date</b> 01/24/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Reevaluation Review	<b>Decision</b> Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.				
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Special Class		01/24/2013	06/21/2013	15:1	5	Daily	40min.	Classroom
Occupational Therapy		09/05/2012	06/21/2013	Small Group	3	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy		09/05/2012	06/21/2013	Individual	1	Weekly	30min.	Therapy Room or Classroom
Physical Therapy		09/05/2012	06/21/2013	Individual	2	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy		09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Therapy Room or Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AID#:</b>	<b>DOB:</b>	<b>Grade:</b> 01				
<b>Meeting Date</b> 01/24/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Reevaluation Review	<b>Decision</b> Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.				
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Consultant Teacher Services		09/05/2012	06/21/2013	Direct	4	Daily	40min.	Classroom
Occupational Therapy		09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Therapy Room
Speech/Language Therapy		09/05/2012	06/21/2013	Small Group	2	Weekly	30min.	Therapy Room or Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

Student: Board of Education Copy		AltID#	DOB	Grade: 11			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>			
01/29/2013	03/18/2013	Subcommittee on Special Education / Program Review	Classified	Home Public School District(HPSD) / Rocky Point High School			
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class	02/04/2013	06/21/2013	15:1	2	Daily	42min.	Special Classes
Consultant Teacher Services	02/04/2013	06/21/2013	Direct	1	Daily	42min.	Integrated
Special Class (Learning Lab - Study Skills)	02/04/2013	06/21/2013	15:1	1	Every Other Day	42min.	Special Classes
Counseling - Psychological	02/11/2013	06/21/2013	Individual	1	Weekly	30min.	Counselor's Office/Special Location

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

Student: Board of Education Copy		AltID#:		DOB:		Grade: 03	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>	
02/01/2013	03/18/2013	Committee on Special Education / Initial Eligibility Determination Meeting		Classified		BOCES Class in a Public School(BOCES-PSD) / BOCES ES	
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Counseling-Social Skills Counseling	09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Therapy Room
Parent Counseling and Training	09/05/2012	06/21/2013	Individual	3	Yearly	30min.	Counselor's Office/Classroom
Aide	01/08/2013	06/21/2013		6	Daily	6 hours 15 minutes	Throughout the school campus and on any off campus field trips

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 05		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>			
02/04/2013	03/18/2013	Committee on Special Education / New Entrant with IEP	Classified		Home Public School District(HPSD) / Joseph A. Edgar School			
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class		12/21/2012	06/21/2013	15:1	6	Daily	40min.	Classroom
Speech/Language Therapy		12/21/2012	06/21/2013	Small Group	3	Weekly	30min.	Therapy Room

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 05		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>			
02/04/2013	03/18/2013	Subcommittee on Special Education / New Entrant with IEP	Classified		Home Public School District(HPSD) / Joseph A. Edgar School			
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class		02/04/2013	06/21/2013	15:1	6	Daily	40min.	Classroom
Counseling-Social Skills Counseling		02/04/2013	06/21/2013	Small Group	1	Weekly	30min.	Counselor's Office/Special Location

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 10		
<b>Meeting Date</b> 02/04/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Reevaluation/Annual Review	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Class (Learning Lab - Math)	09/09/2013	06/26/2014	15:1	1	Every Other Day	42min.	Classroom	
Consultant Teacher Services (CTD English)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Math)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Science)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Social Studies)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom	

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 11		
<b>Meeting Date</b> 02/04/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Reevaluation/Annual Review	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Consultant Teacher Services (CTD English)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Social Studies)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Science)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Math)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom	

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 12		
<b>Meeting Date</b> 02/04/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Annual Review	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Consultant Teacher Services (CTD Social Studies)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom	

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 12		
<b>Meeting Date</b> 02/04/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Annual Review	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Consultant Teacher Services (CTD Social Studies)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom	
Special Class (Learning Lab - Study Skills)	09/09/2013	06/26/2014	15:1	1	Every Other Day	42min.	Classroom	

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 12		
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<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>				<b>Placement Recommendation / School</b>		
02/04/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified				Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>		
Consultant Teacher Services (CTD English)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom		
Consultant Teacher Services (CTD Social Studies)	09/09/2013	06/26/2014	Direct	1	Daily	42min.	Classroom		
Counseling - Social Worker	09/09/2013	06/26/2014	Individual	1	Weekly	30min.	Counselor's Office/Special Location		



**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

Student: 'Board of Education Copy'		AltID#:		DOB:		Grade: 01	
Meeting Date	BOE Date	Committee / Reason	Decision			Placement Recommendation / School	
02/05/2013	03/18/2013	Subcommittee on Special Education / Parent Request	Classified			BOCES Class(BOCES-SS) / BOCES ES-Sayville Learning Center	
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class (Sayville Academic Center)	09/05/2012	06/21/2013	6:1+1	5	Weekly	5hr. 30min.	Special Class
Special Class (Sayville Academic Center)	07/02/2012	08/10/2012	6:1+1	5	Weekly	5hr. 30min.	Classroom
Speech/Language Therapy	09/05/2012	06/21/2013	Individual	1	Weekly	30min.	Across All Educational Settings
Speech/Language Therapy	09/05/2012	06/21/2013	Small Group	2	Weekly	30min.	Across All Educational Settings
Occupational Therapy	09/05/2012	06/21/2013	Individual	2	Weekly	30min.	Across All Educational Settings
Counseling	09/05/2012	06/21/2013	Individual	2	Weekly	30min.	Across All Educational Settings
Counseling	09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Classroom
Speech/Language Therapy	07/02/2012	08/10/2012	Individual	1	Weekly	30min.	Across All Educational Settings
Occupational Therapy	07/02/2012	08/10/2012	Individual	1	Weekly	30min.	Across All Educational Settings
Counseling	07/02/2012	08/10/2012	Small Group	1	Weekly	30min.	Classroom
Counseling	07/02/2012	08/10/2012	Individual	1	Weekly	30min.	Counselor's Office
Speech/Language Therapy	07/02/2012	08/10/2012	Small Group	1	Weekly	30min.	Across All Educational Settings

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 09	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>			
02/14/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Math)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Science)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Parent Counseling and Training	09/04/2013	06/20/2014	Individual	4	Yearly	30min.	Special Location
Counseling-Social Skills Training	09/04/2013	06/20/2014	Small Group	1	Weekly	42min.	Therapy Room/ Counselors Office

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 09	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>			
02/14/2013	03/18/2013	Committee on Special Education / Reevaluation/Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Special Class - Math	09/04/2013	06/20/2014	15:1	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Science)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Special Class - Language Arts (Learning Lab - ELA)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Hearing Services	09/04/2013	06/20/2014	Individual	2	Weekly	30min.	Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 09	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>			
02/14/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class (Learning Lab - ELA)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Special Class (Learning Lab - Math)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 09	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>			
02/14/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School			

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class (Learning Lab - ELA)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Special Class - Math	09/04/2013	06/20/2014	15:1	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Science)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 09	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>			
02/14/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class (Learning Lab - ELA)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Special Class (Learning Lab - Math)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Counseling - Social Skills Training	09/04/2013	06/20/2014	Small Group (5:1)	1	Weekly	42min.	Therapy Room or Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 09	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>			
02/14/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class (Learning Lab - ELA)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Special Class (Learning Lab - Math)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Counseling - Social Skills Training	09/04/2013	06/20/2014	Small Group	1	Weekly	42min.	Therapy Room/ Counselors Office

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

Student: Board of Education Copy		AltID#:		DOB:		Grade: 09	
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School			
02/25/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Math)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Science)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom

Student: Board of Education Copy		AltID#:		DOB:		Grade: 09	
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School			
02/25/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Special Class - Math (Learning Lab - Math)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Special Class - English (Learning Lab - ELA)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Consultant Teacher Services (CTD Math)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Science)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom

Student: Board of Education Copy		AltID#:		DOB:		Grade: 09	
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School			
02/25/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Math)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Science)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom

Student: Board of Education Copy		AltID#:		DOB:		Grade: 09	
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School			
02/25/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD Science)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom

Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Special Class (Learning Lab - Math)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Special Class - English	09/04/2013	06/20/2014	15:1	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Math)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom

**Student:** Board of Education Copy      **AltID#:**      **DOB:**      **Grade:** 09

<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>				
02/25/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Consultant Teacher Services (CTD Math)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Science)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom	
Special Class - English	09/04/2013	06/20/2014	15:1	1	Daily	42min.	Classroom	
Special Class (Learning Lab - Math)	09/04/2013	06/20/2014	15:1	1	Daily	42min.	Classroom	

**Student:** Board of Education Copy      **AltID#:**      **DOB:**      **Grade:** 09

<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>				
02/25/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point High School				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Class - English (Learning Lab - ELA)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom	
Special Class - Math (Learning Lab - Math)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom	
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Math)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Science)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom	
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom	

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

Student: Board of Education Copy		AltID#:		DOB:		Grade: 11	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
02/26/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified		Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom

Student: Board of Education Copy		AltID#:		DOB:		Grade: 11	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
02/26/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified		Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Special Class (Learning Lab - Math)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom
Special Class (Learning Lab - ELA)	09/04/2013	06/20/2014	15:1	1	Every Other Day	42min.	Classroom

Student: Board of Education Copy		AltID#:		DOB:		Grade: 12	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
02/26/2013	03/18/2013	Subcommittee on Special Education / Annual Review	Classified		Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Parent Counseling and Training	09/04/2013	06/20/2014	Individual	4	Yearly	42min.	Special Location

Student: Board of Education Copy		AltID#:		DOB:		Grade: 11	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
02/26/2013	03/18/2013	Subcommittee on Special Education / Reevaluation/Annual Review	Classified		Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD English)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/04/2013	06/20/2014	Direct	1	Daily	42min.	Classroom

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 12		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>				
02/26/2013	03/18/2013	Subcommittee on Special Education / Graduating Senior	Classified	Home Public School District(HPSD) / Rocky Point High School				
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class (Learning Lab - Study Skills)		09/05/2012	06/21/2013	15:1	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD English)		09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)		09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 12		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>				
02/26/2013	03/18/2013	Subcommittee on Special Education / Graduating Senior	Classified	Home Public School District(HPSD) / Rocky Point High School				
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Consultant Teacher Services (CTD English)		09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)		09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

Student: 'Board of Education Copy'		AltID#:		DOB:		Grade: Ungraded	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
03/01/2013	03/18/2013	Subcommittee on Special Education / Amendment	Classified		Home Public School District(HPSD) / Joseph A. Edgar School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class	09/05/2012	06/21/2013	12:1+1	6	Daily	40min.	Classroom
Special Class	07/02/2012	08/10/2012	12:1+1	5	Weekly	2hr. 30min.	Classroom
Speech/Language Therapy	09/05/2012	06/21/2013	Individual	4	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy	09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy	07/02/2012	08/10/2012	Small Group	2	Weekly	30min.	Classroom
Individual Aide	09/05/2012	06/21/2013		6	Daily	40 minutes	class

Student: 'Board of Education Copy'		AltID#:		DOB:		Grade: 03	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
03/04/2013	03/18/2013	Subcommittee on Special Education / Amendment	Classified		Home Public School District(HPSD) / Joseph A. Edgar School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class	09/05/2012	06/21/2013	15:1	6	Daily	40min.	Classroom
Parent Counseling and Training	09/05/2012	06/21/2013	Individual	4	Yearly	30min.	Conference Room
Vision Services	09/05/2012	06/21/2013	Individual	5	Yearly	30min.	Therapy Room
Occupational Therapy	09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Therapy Room or Classroom
Shared Aide	09/05/2012	06/21/2013		6	Daily	40 minutes	school

Student: 'Board of Education Copy'		AltID#:		DOB:		Grade: 11	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
01/31/2013	03/18/2013	Subcommittee on Special Education / Amendment - Agreement No Meeting	Classified		Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD English)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Math)	01/31/2013	06/21/2013	Direct	1	Daily	42min.	Classroom



**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

Student: Board of Education Copy		AltID#:		DOB:		Grade: 11	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
01/23/2013	03/18/2013	Subcommittee on Special Education / Amendment - Agreement No Meeting	Classified		Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class - Science	01/23/2013	06/21/2013	15:1	1	Daily	42min.	Classroom
Special Class - Social Studies	09/05/2012	06/21/2013	15:1	1	Daily	42min.	Classroom
Special Class - English	09/05/2012	06/21/2013	15:1	1	Daily	42min.	Classroom

Student: Board of Education Copy		AltID#:		DOB:		Grade: 03	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
01/31/2013	03/18/2013	Subcommittee on Special Education / Amendment	Classified		Home Public School District(HPSD) / Joseph A. Edgar School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services	09/05/2012	06/21/2013	Direct	4	Daily	40min.	Classroom

Student: Board of Education Copy		AltID#:		DOB:		Grade: 06	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
01/04/2013	03/18/2013	Subcommittee on Special Education / Amendment - Agreement No Meeting	Classified		Home Public School District(HPSD) / Rocky Point Middle School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services	09/05/2012	06/21/2013	Direct	3	Daily	42min.	Classroom
Special Class	09/05/2012	06/21/2013	15:1	1	Daily	42min.	Classroom
Speech/Language Therapy	09/05/2012	06/21/2013	Small Group	2	Weekly	42min.	Therapy Room or Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

Student: Board of Education Copy		AltID#:		DOB:		Grade: 07		
Meeting Date	BOE Date	Committee / Reason	Decision			Placement Recommendation / School		
12/19/2012	03/18/2013	Subcommittee on Special Education / Amendment - Agreement No Meeting	Classified			Home Public School District(HPSD) / Rocky Point Middle School		
<u>Recommended Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services		09/05/2012	06/21/2013	Direct	4	Daily	42min.	Classroom
Special Class (Learning Lab - ELA)		09/05/2012	06/21/2013	15:1	1	Every Other Day	42min.	Classroom
Special Class (Learning Lab - Math)		09/05/2012	06/21/2013	15:1	1	Every Other Day	42min.	Classroom

Student: Board of Education Copy		AltID#:		DOB:		Grade: Ungraded		
Meeting Date	BOE Date	Committee / Reason	Decision			Placement Recommendation / School		
01/15/2013	03/18/2013	Subcommittee on Special Education / Amendment - Agreement No Meeting	Classified			BOCES Class in a Public School(BOCES-PSD) / BOCES ES-Westhampton Beach Learning Center		
<u>Recommended Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class (Westhampton Beach Learning Center)		09/05/2012	06/21/2013	8:1+1	5	Weekly	6hr.	All Academic Classes
Special Class (Westhampton Beach Learning Center)		07/03/2012	08/10/2012	8:1+1	5	Weekly	5hr.	Classroom
Physical Therapy		01/15/2013	06/21/2013	Individual	2	Weekly	30min.	Across All Educational Settings
Speech/Language Therapy		09/05/2012	06/21/2013	Individual	2	Weekly	30min.	Across All Educational Settings
Speech/Language Therapy		09/05/2012	06/21/2013	Small Group (5:1)	1	Weekly	30min.	Across All Educational Settings
Occupational Therapy		09/05/2012	06/21/2013	Individual	2	Weekly	30min.	Across All Educational Settings
Vision Services		09/05/2012	06/21/2013	Individual	1	Weekly	30min.	Across All Educational Settings
Psychological Counseling		09/05/2012	06/21/2013	Individual	1	Weekly	30min.	Counselor's Office and other therapeutic settings
Speech (Oral Motor)		09/01/2012	06/30/2013	Individual	3	Weekly	30min.	Home
Psychological Counseling Services		09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Counselor's Office and other therapeutic settings
Parent Counseling and Training		09/05/2012	06/21/2013	Individual	2	Monthly	1hr.	Home
Speech/Language Therapy		07/02/2012	08/10/2012	Individual	1	Weekly	30min.	Across All Educational Settings
Speech/Language Therapy		07/02/2012	08/10/2012	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom
Vision Services		07/02/2012	08/10/2012	Individual	1	Weekly	30min.	Across All Educational Settings
Physical Therapy		07/02/2012	08/10/2012	Individual	1	Weekly	30min.	Across All Educational Settings
Speech (Oral Motor)		07/01/2012	08/30/2012	Individual	3	Weekly	30min.	Home
Occupational Therapy		07/03/2012	08/10/2012	Individual	1	Weekly	30min.	Across All Educational Settings
Psychological Counseling Services		07/02/2012	08/10/2012	Small Group	1	Weekly	30min.	Across All Educational Settings
Aide Individual		09/05/2012	06/21/2013		5	Weekly	Throughout the School Day	Across All Educational Settings

Aide Individual	07/03/2012	08/10/2012	5	Weekly	Throughout the School Day	Across All Educational Settings
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**Student:** Board of Education Copy      **AltID#:**      **DOB:**      **Grade:** Ungraded

Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School				
01/18/2013	03/18/2013	Subcommittee on Special Education / Amendment - Agreement No Meeting	Classified	BOCES Class in a Public School(BOCES-PSD) / BOCES ES-East Moriches Learning Center				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Class (East Moriches Learning Center)	09/05/2012	06/21/2013	8:1+1	5	Weekly	6hr.	Classroom	
Special Class (Westhampton Beach Learning Center)	07/02/2012	08/10/2012	8:1+1	5	Weekly	2hr. 30min.	Classroom	
Speech/Language Therapy	09/05/2012	06/21/2013	Individual	2	Weekly	30min.	Therapy Room	
Counseling Services	09/05/2012	06/21/2013	Individual	1	Weekly	30min.	Across All Educational Settings	
Speech/Language Therapy	09/05/2012	06/21/2013	Small Group	2	Weekly	30min.	Classroom	
Counseling Services	09/05/2012	06/21/2013	Small Group	1	Weekly	30min.	Across All Educational Settings	
Speech/Language Therapy	07/02/2012	08/10/2012	Individual	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	07/02/2012	08/10/2012	Small Group (5:1)	1	Weekly	30min.	Therapy Room	
Counseling Services	07/02/2012	08/10/2012	Small Group (5:1)	1	Weekly	30min.	Across All Educational Settings	
Occupational Therapy Consultation	09/05/2012	06/21/2013		1	Alternate months	30 minutes	Across all academic settings	

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> Board of Education Copy		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 12	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>			<b>Placement Recommendation / School</b>	
01/22/2013	03/18/2013	Subcommittee on Special Education / Amendment	Classified			Home Public School District (HPSD) / Rocky Point High School	
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class - Science	09/05/2012	06/21/2013	15:1	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 04	
<b>Meeting Date</b> 02/04/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Amendment	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Joseph A. Edgar School		
<u>Recommended Program/Service</u> Consultant Teacher Services	<u>Start Date</u> 09/05/2012	<u>End Date</u> 06/21/2013	<u>Ratio</u> Direct	<u>Frequency</u> 4	<u>Period</u> Daily	<u>Duration</u> 40min.	<u>Location</u> Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 10	
<b>Meeting Date</b> 01/28/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Amendment - Agreement No Meeting	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u> Consultant Teacher Services (CTD Science)	<u>Start Date</u> 09/05/2012	<u>End Date</u> 06/21/2013	<u>Ratio</u> Direct	<u>Frequency</u> 1	<u>Period</u> Daily	<u>Duration</u> 42min.	<u>Location</u> Classroom
Consultant Teacher Services (CTD English)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (Learning Lab - Math)	09/05/2012	06/21/2013	Direct	1	Every Other Day	42min.	Classroom
Consultant Teacher Services (CTD Math Two Year Program)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Counseling - Psychological	09/05/2012	06/21/2013	Individual	1	Weekly	30min.	Counselor's Office

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 11	
<b>Meeting Date</b> 02/05/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Amendment - Agreement No Meeting	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u> Consultant Teacher Services (CTD English)	<u>Start Date</u> 09/05/2012	<u>End Date</u> 06/21/2013	<u>Ratio</u> Direct	<u>Frequency</u> 1	<u>Period</u> Daily	<u>Duration</u> 42min.	<u>Location</u> Classroom
Skilled Nursing Services	09/05/2012	06/21/2013	Individual	1	Daily	15min.	Nurse's Office
Individual Aide	09/05/2012	06/21/2013		7	Daily	42 minutes	Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 11	
<b>Meeting Date</b> 02/05/2013	<b>BOE Date</b> 03/18/2013	<b>Committee / Reason</b> Subcommittee on Special Education / Amendment - Agreement No Meeting	<b>Decision</b> Classified		<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u> Special Class (Learning Lab - ELA)	<u>Start Date</u> 09/05/2012	<u>End Date</u> 06/21/2013	<u>Ratio</u> 15:1	<u>Frequency</u> 1	<u>Period</u> Every Other Day	<u>Duration</u> 42min.	<u>Location</u> Classroom
Consultant Teacher Services (CTD English)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD Social Studies)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Special Class (Learning Lab - Study Skills)	09/05/2012	06/21/2013	15:1	1	Daily	42min.	Classroom

Counseling-Social Skills Counseling	09/05/2012	06/21/2013	Small Group	1	Weekly	42min.	Therapy Room or Classroom
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**Student:** Board of Education Copy      **AltID#:**      **DOB:**      **Grade:** 08

<u>Meeting Date</u>	<u>BOE Date</u>	<u>Committee / Reason</u>	<u>Decision</u>			<u>Placement Recommendation / School</u>		
05/11/2012	03/18/2013	Subcommittee on Special Education / Amendment - Agreement No Meeting	Classified			Home Public School District(HPSD) / Rocky Point Middle School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Parent Counseling and Training	09/05/2012	06/21/2013	Individual	4	Yearly	30min.	Special Location	
Counseling-Social Skills Training	09/05/2012	06/21/2013	Small Group	1	Weekly	42min.	Therapy Room/ Counselors Office	
Counseling - Psychological	09/05/2012	06/21/2013	Individual	1	Monthly	30min.	Counselor's Office/Special Location	

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>DOB:</b>		<b>Grade:</b> 12	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>		
01/23/2013	03/18/2013	Subcommittee on Special Education / Amendment - Agreement No Meeting	Classified		Home Public School District(HPSD) / Rocky Point High School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Consultant Teacher Services (CTD Social Studies)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Consultant Teacher Services (CTD English)	09/05/2012	06/21/2013	Direct	1	Daily	42min.	Classroom
Counseling - Psychological	09/05/2012	06/21/2013	Individual	2	Monthly	30min.	Counselor's Office/Special Location

# *Interoffice Memorandum*

**TO:** *Dr. Michael Ring, Superintendent*

**FROM:** *Dr. Deborah DeLuca, Assistant Superintendent*

**DATE:** *3/18/2013*

**RE:** *Board Action Sheets*

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*Below please find the schedule to be approved at the 3/18/2013 Board of Education meeting:*

<b><i>SCHEDULE- B 3/18/2013</i></b>	
<b><i>Date</i></b>	<b><i>Location</i></b>
<i>2/1/2013</i>	<i>CPSE Committee</i>

*Dr. Michael Ring-Board Action Sheets*  
*DD/kao*



**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> Board of Education Copy		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> Preschool		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>			
02/01/2013	03/18/2013	Committee on Preschool Special Education / Reevaluation Review	Classified Preschool		Preschool Itinerant Services Only (PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Occupational Therapy		02/05/2013	06/21/2013	Individual	2	Weekly	30min.	Therapy Room
Speech/Language Therapy		01/07/2013	06/21/2013	Individual	3	Weekly	30min.	Home/Community

<b>Student:</b> Board of Education Copy		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> Preschool		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>			
02/01/2013	03/18/2013	Committee on Preschool Special Education / Reevaluation Review	Classified Preschool		Preschool Itinerant Services Only (PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Special Class in an Integrated Setting		02/25/2013	06/21/2013	15:1:2	5	Weekly	2hr. 30min.	Classroom
Speech/Language Therapy		12/10/2012	06/21/2013	Individual	2	Weekly	30min.	Therapy Room
Occupational Therapy		12/10/2012	06/21/2013	Individual	2	Weekly	30min.	Therapy Room

<b>Student:</b> Board of Education Copy		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> Preschool		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>			
02/01/2013	03/18/2013	Committee on Preschool Special Education / Initial Eligibility Determination Meeting	Classified Preschool		Approved Preschool Special Education Program (APSEP) / Alternatives For Children			
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Special Class in an Integrated Setting		02/25/2013	06/21/2013	15:1:2	5	Weekly	2hr. 30min.	Classroom
Parent Counseling and Training		02/25/2013	06/21/2013	Individual	1	Monthly	1hr.	Special Location
Occupational Therapy		02/25/2013	06/21/2013	Individual	2	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy		02/25/2013	06/21/2013	Individual	2	Weekly	30min.	Therapy Room or Classroom

<b>Student:</b> Board of Education Copy		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> Preschool		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>			
02/01/2013	03/18/2013	Committee on Preschool Special Education / Reevaluation Review	Classified Preschool		Preschool Itinerant Services Only (PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Occupational Therapy		02/11/2013	06/21/2013	Individual	2	Weekly	30min.	Home

<b>Student:</b> Board of Education Copy		<b>AID#:</b>		<b>DOB:</b>		<b>Grade:</b> Preschool		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>		<b>Placement Recommendation / School</b>			

02/01/2013	03/18/2013	Committee on Preschool Special Education / Reevaluation Review	Classified Preschool	Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Speech/Language Therapy	09/05/2012	06/21/2013	Individual	4	Weekly	30min.	Home/Community	
Physical Therapy	02/11/2013	06/21/2013	Individual	2	Weekly	30min.	Therapy Room	
Speech/Language Therapy	07/02/2012	08/10/2012	Individual	3	Weekly	30min.	Home/Community	

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**Schedule 03-18-13-A Classified Staff**

Name	Position	Bldg.	Salary		Effective Date	Description/Comments	
			Rate	Amount			
Kontarinis	Effie	School Lunch Monitor	FJC	Hourly- Step 0	9.76*	3/20/13	Part-time (five days per week, three hours per day) ten-month conditional appointment. Replaces G. Vagle.
Ventura	Vincent	Groundskeeper I	DW	Annual - Step 0	31,190*	3/4/13	Full-time twelve-month conditional appointment. Replaces G. Econs. Salary pro-rated. Amended appointment to include salary step information.
Malone	Christopher	Plant Facilities Administrator	DW	Annual	117,500	3/20/13	Full-time twelve-month provisional appointment per Civil Service rules and regulations. Replaces P. Wagenhauser. Salary pro-rated.
Bittner	Bonnie	School Monitor	FJC	N/A	N/A	3/4/13	Unpaid leave of absence for personal reasons from 3/4/13 through 6/30/13.
Doyle	Carolyn	Lead Food Service Worker	MS	N/A	N/A	3/6/13	Unpaid family medical leave of absence from 3/6/13 (1/2 day) through 5/19/13.
McAdams	Grace	Food Service Worker	HS	Hourly- Step 0	9.76*	3/19/13	Part-time 3.5 hours daily contractual leave replacement contingent appointment (M. DiMaggio) from 3/19/13 through 6/30/13. Per Civil Service rules and regulations. Salary pro-rated.
Honeycutt	Nancy	Food Service Worker	FJC	Hourly- Step 0	9.76*	3/19/13	Part-time 3 hours daily contractual leave replacement contingent appointment (A. Dragonetti) from 3/19/13 through 6/30/13. Per Civil Service rules and regulations. Salary pro-rated.
McDonald	Kimberly	Teacher Aide	JAE	N/A	N/A	3/4/13	Resignation for personal reasons
*Pending contract negotiations							

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**Schedule 03-18-13-B Certified Staff**

Name		Position	Bldg.	Salary		Effective Date	Description/Comments
				Rate	Amount		
Costa	Peter	Remedial Reading Teacher	JAE	N/A	N/A	04/22/13	Tenure
Ericson	Donna	English Teacher	HS	N/A	N/A	6/30/13 EOB	Resignation for the purpose of retirement
Kjaerbye	Barbara	Elementary Education Teacher	MS	N/A	N/A	6/25/13 EOB	Resignation for the purpose of retirement
Hicks-Llewellyn	Tamara	Special Education Teacher	JAE	N/A	N/A	6/30/13 EOB	Resignation for the purpose of retirement
Smith	Patricia	Physical Education Teacher	FJC	N/A	N/A	6/25/13 EOB	Resignation for the purpose of retirement
Caniglia	Jennie	English Teacher	HS	N/A	N/A	2/15/13	Unpaid leave of absence from 2/15/13 through 6/30/13.
*Pending contract negotiations							

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**Schedule 03-18-13-C Non-Teaching Substitutes**

Name		Position	Bldg.	Salary		Effective Date	Description/Comments
				Rate	Amount		
Crandell	Lisa	School Monitor	DW	Hourly	9.76	3/20/13	2012-2013 school year. Conditional appointment.
McDonald	Kimberly	Teacher Aide/Monitor	DW	Hourly	9.76	3/19/13	2012-2013 school year
Kontarinis	Effie	Teacher Aide/Clerical	DW	Hourly	9.76	3/20/13	2012-2013 school year

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**Schedule 03-18-13-D Teaching Substitutes**

Name	Position	Bldg.	Salary		Effective Date	Description/Comments	
			Rate	Amount			
Kocka	Brieanne	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
Lombardi	Tami	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
Moran	Ashley	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
Mulligan	Mary	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
DePasquale	Jayme	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
Kircher	Sonia	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
Gelo	Stefanie	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
Accardi	Gaetano	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
McKenna	Thomas	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
Salvator	Stephanie	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
Kravitz	Chelsea	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year
Hennigan	Elizabeth	Per Diem Substitute	DW	Daily	100.00	3/20/13	2012-2013 school year

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**Schedule 03-18-13-E Co-Curricular Positions 2012/2013**

Name		Position	Bldg.	Salary		Effective Date	Description/Comments
				Rate	Amount		
Salvator	Stephanie	Mathematics Teacher	DW	Per Session	48.00*	3/20/13	AIS Services - ICARE Program 2012-2013 school year
Glover	Stacy	Special Education Teacher	DW	Per Session	48.00*	9/1/12	AIS Services - ICARE Program 2012-2013 school year
Aschettino	Karen	Special Education Teacher	DW	Per Session	48.00*	9/1/12	AIS Services - ICARE Program 2012-2013 school year
Cox	Jessica	English Teacher	DW	Per Session	48.00*	9/1/12	AIS Services - ICARE Program 2012-2013 school year
Burke	Jennifer	ESL Teacher	DW	Per Session	48.00*	9/1/12	AIS Services - ICARE Program 2012-2013 school year
Boehler	Nancy	Science Teacher	DW	Per Session	48.00*	9/1/12	AIS Services - ICARE Program 2012-2013 school year
Castro-Crowell	Anne	Reading Teacher	DW	Per Session	48.00*	9/1/12	AIS Services - SHARP Program 2012-2013 school year
Mittler	Cheryl	Pit Orchestra	DW	Per Performance	60.00	2/14/13	Total payment of \$480.00 for five dress rehearsals and three performances of <i>Guys and Dolls</i> from 2/14/13 through 3/2/13.
Butcher	Nicholas	Pit Orchestra	DW	Per Performance	60.00	2/14/13	Total payment of \$480.00 for five dress rehearsals and three performances of <i>Guys and Dolls</i> from 2/14/13 through 3/2/13.
Ragona	Vincent	Pit Orchestra	DW	Per Performance	60.00	2/14/13	Total payment of \$480.00 for five dress rehearsals and three performances of <i>Guys and Dolls</i> from 2/14/13 through 3/2/13.
Burke	Jennifer	ESL Teacher	MS	Hourly	67.74*	2/21/13	Attendance at mandatory NYSESLAT Turnkey Scoring training session. Not to exceed five hours.
DiCristo	Mark	MS Boys Lacrosse	DW	Annual	3,651*	4/1/13	2012-2013 school year.

Fernandes	James	JV Girls Lacrosse	DW	Annual	4,304*	3/19/13	2012-2013 school year. Replaces D. Baker
*Pending contract negotiations							
***Up to two hours: \$52.00; in excess of two hours: \$78.00; Junior/Senior Prom: \$52.00 per hour.							



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**Schedule 03-18-13-F Community Education**

Name	Position	Bldg.	Salary		Effective Date	Description/Comments
			Rate	Amount		
None						