

# Technology Committee Meeting

## Meeting Minutes

**Date:** April 26, 2023 **Time:** 3:00 p.m. – 4:00 p.m.

**Place:** Virtual Zoom Meeting



**Type of Meeting:** Technology Committee Meeting

**Meeting Facilitator:** Aaron Factor, Executive Director of Curriculum, Technology, & Innovation

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### School Committee Members

Laurie Berretta, JAE Teacher/TIS  
Susann Crossan, Assistant Superintendent  
Jenessa Eilers, HS Teacher  
Jachan Watkis, MST Director  
Bettina Tripp, FJC LMS **abs.**  
Erin Glennon, FJC Teacher **abs.**  
Michael Gabriel, HS Assistant Principal  
Dr. Courtney Herbert, JAE AP  
Christine Kistner, HS Teacher **abs.**  
Katerina Kyriakakis, HS Teacher **abs.**  
Jason Westerlund, FJC Principal  
Dawn Meyers, MS Assistant Principal  
Anthony Nobre, HS Teacher **abs.**  
Cathy O'Connell, MS LMS  
Patrick Panella, MS Counselor **abs.**  
Jessica Sciarrone, HS LMS **abs.**

John Schumacher, HS

Monica DiGiovanni, JAE LMS **abs.**  
Christopher Van Cott, Asst. Sup.  
Stacy Iberger, FJC Teacher/TIS & RPTA President **abs.**  
Dorothy Burns, HS Teacher/TIS

### Student Members

TBD

### IT/Model Schools Staff

Scott Warmbrand, IT Network Admin.  
Christine Barrington, Acct Mgr.  
Jasdeep Boyal, IT Support **abs.**  
Cyle Yambo, IT Support **abs.**  
Kerri Herbst, Model Schools TIS **abs.**

### BOE Members/Community/Parent

Michael Lisa, BOE Vice President  
Susan Sullivan, BOE Trustee  
Mr. Feingold, Parent **abs.**  
Mr. Nixdorf, Parent **abs.**  
Mr. Weik, Parent **abs.**  
Mrs. Gremillion-Burdge

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- **Review and Approval of September 2022 and January 2023 Minutes** - Minutes were review and approved
  - **Phone Upgrade**
    - The phone system was successfully installed in February 2023.
    - Smooth transition to phone use.
    - Mr. Factor and Mr. Warmbrand reported out status of phone implementation
  - **SMART Board Upgrades/Replacements**
    - Outfitting of remaining district-wide classrooms with SMART Boards
    - HS, MS, JAE installs March 2023
    - FJC installs scheduled for July 2023.
    - Mr. Factor provided update on projected SMART Board installs
  - **Computer-Based Testing (CBT)**
    - ELA testing April 2023.
    - Math testing May 2023.
    - Brief discussion of first year of CBT testing; MS/JAE attendees agreed testing went smoothly
  - **Expansion of Software Resources**
    - Intent is to steadily offer additional, targeted resource options for instructional staff
    - Ad-hoc committee(s) focusing on one type of support resource at a time
      - Identification of resources that can be utilized district-wide
      - Streamline RP use of resources
      - Maintain Ed. Law 2D compliance
      - Current committee focused on digital presentation and fluency tools
        - Nearpod pilot review meeting May 2023.
      - 2023-2024 educator/parent/community member communication platform (stemming from strategic planning process).
    - Mr. Factor provided an update regarding timeline for Nearpod recommendation; roll-out planned for Fall 2023.

- **STEAM Celebration/STEAM Exposition**

- Mr. Factor and Mr. Watkis shared out information regarding the March 2023 STEAM Celebration, and upcoming 2023-2024 STEAM events.

- **ChatGPT**

- The committee discussed the use of ChatGPT, possible benefits of AI software tools, and concerns related to adoption of the new technology (notably, plagiarism).

Committee technology staff members shared that ChatGPT is currently blocked in-district, as most other schools have done.

The committee review several ChatGPT prompts in real-time, including the creation of academic problems and creation of a recipe.

Several committee members shared concerns about plagiarism, and how to detect it. The committee agreed that AI would create new ways to circumvent plagiarism detection, but also create new ways to detect plagiarism. The committee discussed how AI might change instruction and assessment.

The committee agreed that AI is not going anywhere, and that we would continue conversations to determine how best to address the technology.

- **Tentative Meeting Dates/Times for 2023-2024**

- **November 15, 2023**
- **January 17, 2024**
- **April 17, 2024**

The committee agreed the above dates were acceptable for 2023-2024 meetings.

- **New Business**

- **Adjournment**