

**Unified School District #404
Riverton School Board Regular Meeting
Riverton High School Library
Thursday, July 9, 2020
6:30 P.M.**

The reorganizational meeting of the Board of Education, Unified School District #404, was held on July 9, 2020 at 6:30 P.M. in the Riverton High School Library.

Susie Nowlin, Clerk of the Board, called the meeting to order. Members present: Mr. Tim Wilson, Mr. Danny Anderson, Mrs. Judy Adams, Mrs. Kristin Greer, Mr. Chade Parker (via telephone) and Mr. Gary Neal. Members absent: Mr. Mike Hatfield. A seven-member board.

The clerk opened nominations for President of the Board of Education for the 2020-21 school year. Mr. Danny Anderson nominated Mr. Tim Wilson.

Mr. Tim Wilson, was unanimously elected President of the Board of Education. The clerk then declared Mr. Tim Wilson as the elected President of the Board for the 2020-21 school year.

The clerk opened the nominations for Vice-President of the board for the 2020-21 school year. Mr. Tim Wilson nominated Mr. Danny Anderson. Vote carried unanimously for Mr. Danny Anderson. The clerk then declared Mr. Danny Anderson as the elected Vice-President of the Board for the 2020-21 school year.

Mr. Tim Wilson, President, presided over the remainder of the board meeting.

Mrs. Judy Adams moved to approve the following consent agenda:

Approved and paid bills totaling \$ (June) \$ 98,388.02
\$ (July) \$ 92,876.87

Approved the minutes of the June 11, 2020 regular board meeting.

Set meeting dates for the 2020-21 school year as follows with optional meeting dates denoted by an *:

July 9, 2020	August 13, 2020	September 10, 2020
July 16, 2020*	August 20, 2020*	September 17, 2020*
October 8, 2020	November 12, 2020	December 10, 2020
October 15, 2020*	November 19, 2020*	December 17, 2020*
January 14, 2021	February 11, 2021	March 11, 2021
January 21, 2021*	February 18, 2021*	March 18, 2021*
April 8, 2021	May 13, 2021	June 10, 2021
April 15, 2021*	May 20, 2021*	June 17, 2021*
July 8, 2021		

All meetings will begin at 6:30 P.M. and will be held in the Board of Education Office.

Appointed Susie Nowlin as Clerk, Judy Price as Assistant Clerk, Royce Donaldson as Treasurer, and Bill Wachter as board attorney.

Designated the Galena Sentinel-Times as the official newspaper.

Designated American Bank as the official depository for the district.

Designated all banks in Cherokee County Banks as investment holders.

Adopted the resolution 07092020 to waive the Annual Requirements of Generally Accepted Accounting Principles and Fixed Assets Accounting for the period of July 1, 2020 to June 30, 2021.

Adopted the 1,116-hour calendar for the 2020-21 school year.

Appointed the building principals as truancy officers: Chad Harper and Shelly Livingston-High School, Zach Martin-Middle School, and Adam Thomasson and Linda Wassom -Elementary School.

Appointed Todd Berry as hearing officer for free and reduced meal application appeals.

Appointed Susie Nowlin as KPERS representative.

Appointed Todd Berry and/or Susie Nowlin as insurance representatives.

Appointed Todd Berry as Title IX and Section 504 coordinator.

Set mileage reimbursement rate at state rate.

Approved U.S.D. #404 to participate in all Federal Programs for the 2020-21 school year with Todd Berry as Director of Federal Programs.

Appointed Todd Berry as the Authorized Representative for Food Service.

Appointed Todd Berry and/or Susie Nowlin as Authorized Signers and Hearing Officials for Food Service.

Approved early-payment-of-bills policy.

Adopted Petty Cash Resolution 07092020 and set fund limit at \$1000.00.

Adopted Activity Account Resolution 07092020 and established additional guidelines for activity funds and gate receipts:

1. All activity fund monies will be counted by two bonded personnel and deposited on a weekly basis.
2. All requisitions for activity fund monies must have appropriate paperwork filled out with sponsors and principal's signature.
3. All activity fund checks will be signed by the Board Clerk and Superintendent.

Set food service petty cash limit at \$300.00.

Adopted Home Rule Resolution 07092020.

Mr. Gary Neal seconded; carried unanimously.

2020-21 PROPOSED BUDGET

Mrs. Judy Adams moved to set the publication date for the proposed 2020-21 budget for July 29th and the hearing date and time will be held August 13th at 6:30 p.m. Mrs. Kristin Greer seconded; carried unanimously.

APPOINTMENTS

Mr. Danny Anderson moved to designate Judy Price as Freedom of Information Officer as required by the Kansas Open Records Act. Mr. Gary Neal seconded; carried unanimously.

Mrs. Judy Adams moved to appoint the following Custodians of Records per the Kansas Open Records Act:

Susie Nowlin-custodian of records about the school district

Chad Harper, Shelly Livingston, Zach Martin, Adam Thomasson and Linda Wassom-custodian of records about the students in his/her building

Bart Dugan-custodian of records about transportation

Mr. Gary Neal seconded; carried unanimously.

CURRENT WRITTEN POLICIES AND MANUALS

Mr. Danny Anderson moved to adopt all current written policies and manuals of the school district. Mrs. Kristin Greer seconded; carried unanimously.

REGIONAL SERVICE CENTER AT GREENBUSH APPOINTMENT

Mrs. Judy Adams moved to appoint Danny Anderson to serve as the board representative to the SEK Regional Service Center. Mr. Gary Neal seconded; carried unanimously.

SEK INTERLOCAL #637 APPOINTMENT

The board tabled the appointment of the board representative to the SEK Interlocal #637 board.

RIVERTON COMMUNITY CENTER BOARD APPOINTMENT

Mr. Tim Wilson moved to appoint Judy Adams to serve as the board representative to the Riverton Community Center Board. Mr. Danny Anderson seconded; carried unanimously.

SUPERINTENDENT'S REPORT

Mr. Todd Berry, Superintendent, gave the board information on the district health insurance renewal for 2020-21 school year.

Mr. Todd Berry, Superintendent, gave the board a legislative update.

Mr. Todd Berry, Superintendent, gave the board information on summer maintenance projects.

Mr. Chade Parker left the meeting at 7:10 p.m.

EXECUTIVE SESSION

Mr. Danny Anderson moved to go into executive session to discuss employment status of classified staff pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom in ten (10) minutes at 7:26 p.m. Mrs. Judy Adams seconded; carried unanimously. The board retained Mr. Todd Berry and Mrs. Susie Nowlin.

ADJOURNMENT

Mr. Gary Neal moved to adjourn the meeting at 7:26 p.m. Mrs. Judy Adams seconded; carried unanimously.

The next regularly scheduled board meeting will be August 13, 2020 at 6:30 p.m. in the Board of Education Office.

Tim Wilson
President

Susie Nowlin
Board Clerk