

**Unified School District #404
Riverton School Board Regular Meeting
Board of Education Office
Thursday, July 12, 2018
6:30 P.M.**

The reorganizational meeting of the Board of Education, Unified School District #404, was held on July 12, 2018 at 6:30 P.M. in the Board of Education Office.

Susie Nowlin, Clerk of the Board, called the meeting to order. Members present: Mr. Tim Wilson, Mr. Danny Anderson, Mr. Greg Walker, Mrs. Judy Adams, Mrs. Kristin Greer, Ms. Amy French and Mr. Gary Neal. A seven-member board.

The clerk opened nominations for President of the Board of Education for the 2018-19 school year. Mr. Danny Anderson nominated Mr. Tim Wilson. Mrs. Judy Adams nominated Mr. Gary Neal.

Mr. Tim Wilson, was elected President of the Board of Education with 4 yes, 2 no's (Judy Adams & Gary Neal). The clerk then declared Mr. Tim Wilson as the elected President of the Board for the 2018-19 school year.

The clerk opened the nominations for Vice-President of the board for the 2018-19 school year. Mr. Tim Wilson nominated Mr. Danny Anderson. Vote carried unanimously for Mr. Danny Anderson. The clerk then declared Mr. Danny Anderson as the elected Vice-President of the Board for the 2018-19 school year.

Mr. Tim Wilson, President, presided over the remainder of the board meeting.

Ms. Amy French moved to approve the following consent agenda:

Approved and paid bills totaling \$ (June) \$ 45,800.37
\$ (July) \$ 279,738.50

Approved the minutes of the June 14, 2018 regular board meeting.

Set meeting dates for the 2018-19 school year as follows with optional meeting dates denoted by an *:

July 12, 2018	August 9, 2018	September 13, 2018
July 19, 2018*	August 16, 2018*	September 20, 2018*
October 11, 2018	November 8, 2018	December 6, 2018
October 18, 2018*	November 15, 2018*	December 20, 2018*
January 10, 2019	February 14, 2019	March 7, 2019
January 17, 2019*	February 21, 2019*	March 21, 2019*
April 11, 2019	May 16, 2019	June 13, 2019
April 18, 2019*	May 23, 2019*	June 20, 2019*
July 11, 2019		

All meetings will begin at 6:30 P.M. and will be held in the Board of Education Office.

Appointed Susie Nowlin as Clerk, Judy Price as Assistant Clerk, Royce Donaldson as Treasurer, and Bill Wachter as board attorney.

Designated the Galena Sentinel-Times as the official newspaper.

Designated American Bank as the official depository for the district.

Designated all banks in Cherokee County Banks as investment holders.

Adopted the resolution to waive the Annual Requirements of Generally Accepted Accounting Principles and Fixed Assets Accounting for the period of July 1, 2018 to June 30, 2019.

Adopted the 1,116-hour calendar for the 2018-19 school year.

Appointed the building principals as truancy officers: Chad Harper and Shelly Livingston-High School, Zach Martin-Middle School, and Adam Thomasson and Linda Wassom -Elementary School.

Appointed Todd Berry as hearing officer for free and reduced meal application appeals.

Appointed Susie Nowlin as KPERS representative.

Appointed Todd Berry and/or Susie Nowlin as insurance representatives.

Appointed Todd Berry as Title IX and Section 504 coordinator.

Set mileage reimbursement rate at state rate.

Approved U.S.D. #404 to participate in all Federal Programs for the 2018-19 school year with Todd Berry as Director of Federal Programs.

Appointed Todd Berry as the Authorized Representative for Food Service.

Appointed Todd Berry and/or Susie Nowlin as Authorized Signers and Hearing Officials for Food Service.

Approved early-payment-of-bills policy.

Adopted Petty Cash Resolution 07122018 and set fund limit at \$1000.00.

Adopted Activity Account Resolution 07122018 and established additional guidelines for activity funds and gate receipts:

1. All activity fund monies will be counted by two bonded personnel and deposited on a weekly basis.
2. All requisitions for activity fund monies must have appropriate paperwork filled out with sponsors and principal's signature.
3. All activity fund checks will be signed by the Board Clerk and Superintendent.

Set food service petty cash limit at \$300.00.

Mr. Danny Anderson seconded; carried unanimously.

2018-19 PROPOSED BUDGET

Mr. Danny Anderson move to set the publication date for the proposed 2018-19 budget for August 1st and the hearing date and time will be held August 16th at 6:30 p.m. Mrs. Judy Adams seconded; carried unanimously.

APPOINTMENTS

Mrs. Judy Adams moved to designate Judy Price as Freedom of Information Officer as required by the Kansas Open Records Act. Mrs. Kristin Greer seconded; carried unanimously.

Mrs. Judy Adams moved to appoint the following Custodians of Records per the Kansas Open Records Act:

Susie Nowlin-custodian of records about the school district

Chad Harper, Shelly Livingston, Zach Martin, Adam Thomasson and Linda Wassom-custodian of records about the students in his/her building

Bart Dugan-custodian of records about transportation

Mr. Danny Anderson seconded; carried unanimously.

CURRENT WRITTEN POLICIES AND MANUALS

Mrs. Judy Adams moved to adopt all current written policies and manuals of the school district. Mr. Gary Neal seconded; carried unanimously.

HOME RULE

Mrs. Judy Adams moved to pass a resolution to establish home rule. Ms. Amy French seconded; carried unanimously.

REGIONAL SERVICE CENTER AT GREENBUSH APPOINTMENT

Mr. Tim Wilson moved to appoint Danny Anderson to serve as the board representative to the SEK Regional Service Center. Mrs. Judy Adams seconded; carried unanimously.

SEK INTERLOCAL #637 APPOINTMENT

Mr. Tim Wilson moved to appoint Greg Walker to serve as the board representative to the SEK Interlocal #637. Mrs. Judy Adams seconded; carried unanimously.

RIVERTON COMMUNITY CENTER BOARD APPOINTMENT

Mr. Tim Wilson moved to appoint Judy Adams to serve as the board representative to the Riverton Community Center Board. Mr. Greg Walker seconded; carried unanimously.

SUPERINTENDENT'S REPORT

Mr. Todd Berry, Superintendent, gave the board information on the district health insurance renewal for 2018-19 school year.

Mr. Todd Berry, Superintendent, gave the board a legislative update.

Mr. Todd Berry, Superintendent, gave the board a construction update.

EXECUTIVE SESSION

Mrs. Judy Adams moved that the board go into executive session to consider employment recommendations pursuant to the non-elected personnel exception under KOMA for fifteen (15) minutes and the board will return to the open meeting at 7:25 p.m. Mr. Gary Neal seconded; carried unanimously. The board retained Mr. Adam Thomasson, Mrs. Linda Wassom and Mr. Todd Berry

The board returned to the open meeting at 7:25 p.m.

Mrs. Judy Adams moved that the board go into executive session to discuss the board's intent to negotiate pursuant to the exception for employer-employee negotiations under KOMA for ten (10) minutes and the board will return to the open meeting at 7:40 p.m. Mr. Gary Neal seconded; carried unanimously. The board retained Mr. Todd Berry.

The board returned to the open meeting at 7:40 p.m.

VACANCIES

Mr. Danny Anderson moved to hire the following:

Daniel Golden- 5th Grade Instructor
Victoria West- Pre-K Para-Professional
Nikki Hartin-Kindergarten Para-Professional
Shelby Asbill-KRR After School Tutor
Kyndra Lunderman-Mentor teacher for Daniel Golden
Kitten Gilmore-Assistant Cheer Sponsor

Mr. Gary Neal seconded; carried unanimously.

ADJOURNMENT

Mr. Tim Wilson moved to adjourn the meeting at 7:45 p.m. Mr. Greg Walker seconded; carried unanimously.

The next regularly scheduled board meeting will be August 9, 2018 at 6:30 p.m. in the Board of Education Office.

Tim Wilson
President

Susie Nowlin
Board Clerk