

**Unified School District #404
Riverton School Board Regular Meeting
Riverton Board of Education Office
Thursday, July 8, 2021
6:30 P.M.**

The reorganizational meeting of the Board of Education, Unified School District #404, was held on July 8, 2021 at 6:30 P.M. in the Riverton Board of Education Office.

Susie Nowlin, Clerk of the Board, called the meeting to order. Members present: Tim Wilson, Danny Anderson, Kristin Greer, Chade Parker (arrived at 6:58 pm) and Gary Neal. Members absent: Judy Adams and Mike Hatfield. A seven-member board.

The clerk opened nominations for President of the Board of Education for the 2021-22 school year. Danny Anderson nominated Tim Wilson.

Tim Wilson was unanimously elected President of the Board of Education. The clerk then declared Tim Wilson as the elected President of the Board for the 2021-22 school year.

The clerk opened the nominations for Vice-President of the board for the 2021-22 school year. Tim Wilson nominated Danny Anderson. Vote carried unanimously for Danny Anderson. The clerk then declared Danny Anderson as the elected Vice-President of the Board for the 2021-22 school year.

Tim Wilson, President, presided over the remainder of the board meeting.

Kristin Greer moved to approve the following consent agenda:

Approved and paid bills totaling \$ (June) \$ 92,247.73
\$ (July) \$ 181,168.42

Approved the minutes of the June 10, 2021 regular board meeting.

Set meeting dates for the 2021-22 school year as follows with optional meeting dates denoted by an *:

July 8, 2021	August 12, 2021	September 9, 2021
July 15, 2021*	August 19, 2021*	September 16, 2021*
October 14, 2021	November 11, 2021	December 9, 2021
October 21, 2021*	November 18, 2021*	December 16, 2021*
January 13, 2022	February 10, 2022	March 10, 2022
January 20, 2022*	February 17, 2022*	March 24, 2022*
April 14, 2022	May 12, 2022	June 9, 2022
April 21, 2022*	May 19, 2022*	June 16, 2022*
July 14, 2022		

All meetings will begin at 6:30 P.M. and will be held in the Board of Education Office.

Appointed Susie Nowlin as Clerk, Judy Price as Assistant Clerk, Royce Donaldson as Treasurer, and Bill Wachter as board attorney.

Designated the Galena Sentinel-Times as the official newspaper.

Designated American Bank as the official depository for the district.

Designated all banks in Cherokee County Banks as investment holders.

Adopted the resolution 07082021(B) to waive the Annual Requirements of Generally Accepted Accounting Principles and Fixed Assets Accounting for the period of July 1, 2021 to June 30, 2022.

Adopted the 1,116-hour calendar for the 2021-22 school year.

Appointed the building principals as truancy officers: Chad Harper and Shelly Livingston-High School, Zach Martin-Middle School, and Adam Thomasson and Linda Wassom -Elementary School.

Appointed Todd Berry as hearing officer for free and reduced meal application appeals.

Appointed Susie Nowlin as KPERS representative.

Appointed Todd Berry and/or Susie Nowlin as insurance representatives.

Appointed Todd Berry as Title IX and Section 504 coordinator.

Set mileage reimbursement rate at state rate.

Approved U.S.D. #404 to participate in all Federal Programs for the 2021-22 school year with Todd Berry as Director of Federal Programs.

Appointed Todd Berry as the Authorized Representative for Food Service.

Appointed Todd Berry and/or Susie Nowlin as Authorized Signers and Hearing Officials for Food Service.

Approved early-payment-of-bills policy.

Adopted Petty Cash Resolution 07082021(C) and set fund limit at \$1000.00.

Adopted Activity Account Resolution 07082021(D) and established additional guidelines for activity funds and gate receipts:

1. All activity fund monies will be counted by two bonded personnel and deposited on a weekly basis.
2. All requisitions for activity fund monies must have appropriate paperwork filled out with sponsors and principal's signature.
3. All activity fund checks will be signed by the Board Clerk and Superintendent.

Set food service petty cash limit at \$300.00.

Adopted Home Rule Resolution 070820201(E).

Designated Judy Price as Freedom of Information Officer as required by the Kansas Open Records Act.

Appointed the following Custodians of Records per the Kansas Open Records Act:

Susie Nowlin-custodian of records about the school district

Chad Harper, Shelly Livingston, Zach Martin, Adam Thomasson and Linda Wassom-custodian of records about the students in his/her building

Jon Bruce-custodian of records about transportation

Adopted Local Option Budget Percentage Resolution 07082021(F)

Gary Neal seconded; carried unanimously.

2021-22 PROPOSED BUDGET

Danny Anderson moved to set the publication date for the proposed 2021-22 budget for August 25th and the hearing date and time will be held September 9th at 6:30 p.m. Gary Neal seconded; carried unanimously.

CURRENT WRITTEN POLICIES AND MANUALS

Kristin Greer moved to adopt all current written policies and manuals of the school district. Gary Neal seconded; carried unanimously.

REGIONAL SERVICE CENTER AT GREENBUSH APPOINTMENT

Tim Wilson moved to appoint Danny Anderson to serve as the board representative to the SEK Regional Service Center. Gary Neal seconded; carried unanimously.

SEK INTERLOCAL #637 APPOINTMENT

Tim Wilson moved to appoint Gary Neal to serve as the board representative to the SEK Interlocal #637. Danny Anderson seconded; carried unanimously.

RIVERTON COMMUNITY CENTER BOARD APPOINTMENT

Tim Wilson moved to appoint Judy Adams to serve as the board representative to the Riverton Community Center Board. Danny Anderson seconded; carried unanimously.

SUBSTITUTE RATE OF PAY

Tim Wilson moved to establish the daily rate pay for substitute teachers at \$105 for the 2021-22 school year. Gary Neal seconded; carried unanimously.

SUPERINTENDENT'S REPORT

Todd Berry, Superintendent, gave the board information on the district health, dental and vision insurance renewals for 2021-22 school year.

Todd Berry, Superintendent, reported on the following:

- privacy wall in girls locker room has been constructed
- pump house repairs have been completed
- repair of load panels at baseball field should begin hopefully next week
- parking lot repaving is still scheduled to be completed by the end of July
- several HVAC units in the Elementary have quit working and new units have been ordered; however, there are currently manufacturer delays with several of the units.

Todd Berry, Superintendent, reviewed the proposed mandatory COVID-19 Exposure Mitigation and Reopening Guidelines.

Todd Berry, Superintendent, explained the new Revenue Neutral Rate timelines and requirements due to SB 13 and Senate Sub for HB 2104 as signed by the Governor.

COVID 19 EXPOSURE MITIGATION & REOPENING GUIDELINES

Chade Parker moved to approve the COVID-19 Exposure Mitigation and Reopening Guidelines as presented. Kristin Greer seconded; carried unanimously.

REVENUE NEUTRAL RATE

Danny Anderson moved to approve that the District will exceed the Revenue Neutral Rate for the fiscal year 2022. Tim Wilson seconded; carried unanimously.

EXECUTIVE SESSION

Tim Wilson moved to go into executive session to discuss employment recommendations pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the board room in twenty (20) minutes at 7:32 p.m. Gary Neal seconded; carried unanimously. The board retained Todd Berry.

The board returned to the open meeting at 7:32 p.m.

Tim Wilson moved to go into executive session to discuss employment recommendations pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the board room in five(05) minutes at 7:38 p.m. Gary Neal seconded; carried unanimously. The board retained Todd Berry and Susie Nowlin.

The board returned to the open meeting at 7:38 p.m.

RESIGNATION

Tim Wilson moved to accept the resignation of Laura Rawlins as Middle School Mathematics Teacher as well as Middle School Cheerleading Sponsor. The Early Termination of Contract/Breach of Contract will be imposed as well. The board expressed their appreciation to Ms. Rawlins for her service and dedication to the District. Danny Anderson seconded; carried unanimously.

VACANCY

Chade Parker moved to approve the employment of Chandice Mertens as custodian/bus driver. Kristin Greer seconded; carried unanimously.

ADJOURNMENT

Tim Wilson moved to adjourn the meeting at 7:40 p.m. Gary Neal seconded; carried unanimously.

The next regularly scheduled board meeting will be August 12, 2021 at 6:30 p.m. in the Board of Education Office.

Tim Wilson
President

Susie Nowlin
Board Clerk