

**Unified School District #404
Riverton School Board Regular Meeting
Board of Education Office
Thursday, July 11, 2019
6:30 P.M.**

The reorganizational meeting of the Board of Education, Unified School District #404, was held on July 11, 2019 at 6:30 P.M. in the Board of Education Office.

Susie Nowlin, Clerk of the Board, called the meeting to order. Members present: Mr. Tim Wilson, Mr. Danny Anderson, Mr. Greg Walker, Mrs. Kristin Greer and Mr. Gary Neal. Members absent: Mrs. Judy Adams and Ms. Amy French. A seven-member board.

The clerk opened nominations for President of the Board of Education for the 2019-20 school year. Mr. Danny Anderson nominated Mr. Tim Wilson.

Mr. Tim Wilson, was unanimously elected President of the Board of Education. The clerk then declared Mr. Tim Wilson as the elected President of the Board for the 2019-20 school year.

The clerk opened the nominations for Vice-President of the board for the 2019-20 school year. Mr. Tim Wilson nominated Mr. Danny Anderson. Vote carried unanimously for Mr. Danny Anderson. The clerk then declared Mr. Danny Anderson as the elected Vice-President of the Board for the 2019-20 school year.

Mr. Tim Wilson, President, presided over the remainder of the board meeting.

Mr. Greg Walker moved to approve the following consent agenda:

Approved and paid bills totaling \$ (June) \$ 202,508.26
\$ (July) \$ 61,381.94

Approved the minutes of the June 13, 2019 regular board meeting.

Set meeting dates for the 2019-20 school year as follows with optional meeting dates denoted by an *:

July 11, 2019	August 8, 2019	September 12, 2019
July 18, 2019*	August 15, 2019*	September 19, 2019*
October 10, 2019	November 14, 2019	December 12, 2019
October 17, 2019*	November 21, 2019*	December 19, 2019*
January 9, 2020	February 13, 2020	March 12, 2020
January 16, 2020*	February 20, 2020*	March 19, 2020*
April 9, 2020	May 14, 2020	June 11, 2020
April 16, 2020*	May 21, 2019*	June 18, 2020*
July 9, 2020		

All meetings will begin at 6:30 P.M. and will be held in the Board of Education Office.

Appointed Susie Nowlin as Clerk, Judy Price as Assistant Clerk, Royce Donaldson as Treasurer, and Bill Wachter as board attorney.

Designated the Galena Sentinel-Times as the official newspaper.

Designated American Bank as the official depository for the district.

Designated all banks in Cherokee County Banks as investment holders.

Adopted the resolution to waive the Annual Requirements of Generally Accepted Accounting Principles and Fixed Assets Accounting for the period of July 1, 2019 to June 30, 2020.

Adopted the 1,116-hour calendar for the 2019-20 school year.

Appointed the building principals as truancy officers: Chad Harper and Shelly Livingston-High School, Zach Martin-Middle School, and Adam Thomasson and Linda Wassom -Elementary School.

Appointed Todd Berry as hearing officer for free and reduced meal application appeals.

Appointed Susie Nowlin as KPERS representative.

Appointed Todd Berry and/or Susie Nowlin as insurance representatives.

Appointed Todd Berry as Title IX and Section 504 coordinator.

Set mileage reimbursement rate at state rate.

Approved U.S.D. #404 to participate in all Federal Programs for the 2019-20 school year with Todd Berry as Director of Federal Programs.

Appointed Todd Berry as the Authorized Representative for Food Service.

Appointed Todd Berry and/or Susie Nowlin as Authorized Signers and Hearing Officials for Food Service.

Approved early-payment-of-bills policy.

Adopted Petty Cash Resolution 07112019 and set fund limit at \$1000.00.

Adopted Activity Account Resolution 07112019 and established additional guidelines for activity funds and gate receipts:

1. All activity fund monies will be counted by two bonded personnel and deposited on a weekly basis.
2. All requisitions for activity fund monies must have appropriate paperwork filled out with sponsors and principal's signature.
3. All activity fund checks will be signed by the Board Clerk and Superintendent.

Set food service petty cash limit at \$300.00.

Mr. Gary Neal seconded; carried unanimously.

2019-20 PROPOSED BUDGET

Mrs. Kristin Greer moved to set the publication date for the proposed 2019-20 budget for July 24th and the hearing date and time will be held August 8th at 6:30 p.m. Mr. Gary Neal seconded; carried unanimously.

APPOINTMENTS

Mr. Greg Walker moved to designate Judy Price as Freedom of Information Officer as required by the Kansas Open Records Act. Mr. Danny Anderson seconded; carried unanimously.

Mr. Danny Anderson moved to appoint the following Custodians of Records per the Kansas Open Records Act:

Susie Nowlin-custodian of records about the school district

Chad Harper, Shelly Livingston, Zach Martin, Adam Thomasson and Linda Wassom-custodian of records about the students in his/her building

Bart Dugan-custodian of records about transportation

Mr. Gary Neal seconded; carried unanimously.

UNPAID MEAL AND CHARGES POLICY UPDATE

Mrs. Kristin Greer moved to approve the recommended updates to the unpaid meal and charges policy. Mr. Gary Neal seconded; carried unanimously.

BEGINNING WAGE COMPENSATION FOR NON-CERTIFIED EMPLOYEES

Mr. Gary Neal moved to approve the recommended changes to the beginning wage compensation of non-certified staff for employees hired after July 1, 2019. Mr. Danny Anderson seconded; carried unanimously.

CURRENT WRITTEN POLICIES AND MANUALS

Mr. Danny Anderson moved to adopt all current written policies and manuals of the school district. Mrs. Kristin Greer seconded; carried unanimously.

HOME RULE

Mr. Greg Walker moved to pass a resolution to establish home rule. Mr. Gary Neal seconded; carried unanimously.

REGIONAL SERVICE CENTER AT GREENBUSH APPOINTMENT

Mr. Tim Wilson moved to appoint Danny Anderson to serve as the board representative to the SEK Regional Service Center. Mr. Greg Walker seconded; carried unanimously.

SEK INTERLOCAL #637 APPOINTMENT

Mr. Danny Anderson moved to appoint Greg Walker to serve as the board representative to the SEK Interlocal #637. Mr. Gary Neal seconded; carried unanimously.

RIVERTON COMMUNITY CENTER BOARD APPOINTMENT

Mr. Tim Wilson moved to appoint Judy Adams to serve as the board representative to the Riverton Community Center Board. Mrs. Kristin Greer seconded; carried unanimously.

SUPERINTENDENT'S REPORT

Mr. Todd Berry, Superintendent, gave the board information on the district health insurance renewal for 2019-20 school year.

Mr. Todd Berry, Superintendent, gave the board a legislative update.

Mr. Todd Berry, Superintendent, reported that the auditorium seating is scheduled to be installed beginning July 22nd.

Mr. Todd Berry, Superintendent, reported that the track maintenance has been completed.

DUAL SPORT PARTICIPATION

The board will continue the discussion of dual sport participation at the upcoming August board meeting.

RESIGNATION

Mr. Tim Wilson moved to accept the resignation of Dylan Weaver as Middle School Girls Basketball Coach. Mr. Danny Anderson seconded; carried unanimously.

SUPPLEMENTAL CONTRACT

Mr. Danny Anderson moved to approve the following supplemental contract:

Michelle Sellars-Mentor teacher for Amelia Markley

Mr. Gary Neal seconded; carried unanimously.

ADJOURNMENT

Mr. Tim Wilson moved to adjourn the meeting at 7:10 p.m. Mr. Gary Neal seconded; carried unanimously.

The next regularly scheduled board meeting will be August 8, 2019 at 6:30 p.m. in the Board of Education Office.

Tim Wilson
President

Susie Nowlin
Board Clerk