



SCHOOL

DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

**REGULAR
BOARD MEETING**

February 21, 2024

**Rio School District
1800 Solar Drive
Oxnard, CA 93030**

**JOHN D. PUGLISI, Ph. D.
Superintendent**

**Board of Education
Eleanor Torres, President
Alesia Martin, Clerk
Felix Eisenhauer, D.M.A
Kristine Anderson, Esq.
Rosa Balderrama**

2.0



**Wednesday, February 21, 2024
RSD Regular Board Meeting**

**Rio School District
1800 Solar Drive
Oxnard, CA 93030**

1. Open Session 5:00 p.m.

- 1.1 Call to Order
- 1.2 Pledge of Allegiance-Rio del Valle Student
- 1.3 Roll Call

2. Approval of the Agenda

- 2.1 Agenda Correction, Additions, Modifications
- 2.2 Approval of the Agenda

3. Public Comment-Closed Session

3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. Individuals in attendance are allowed to have one additional person donate their time. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

4. Closed Session

- 4.1 Student Discipline-Expulsion [Education Code 48918] Student No. 2324/7305
- 4.2 Public Employee Discipline/Dismissal/Release [Government Code 54957]

5. Reconvene Open Session 6:00 p.m.

- 5.1 Report of Closed Session

6. Recognitions/Presentations

- 6.1 Rio del Valle ASB
- 6.2 Recognitions on the River

7. Communications

- 7.1 Acknowledgement of Correspondence to the Board
- 7.2 Board Member Reports
- 7.3 Organizational Reports-RTA/CSEA/Other
- 7.4 Superintendent Report

7.5 Public Comment-Board meetings are meetings of the Governing Board held in public and will be held in a civil, orderly and respectful manner. Persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. A

member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. Individuals in attendance are allowed to have one additional person donate their time. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes per speaker, or a total of twenty minutes

8. Information

8.1 Business Services Report

8.2 Educational Services Update

8.3 Annual Update-LCAP and the LCFF Budget Overview for Parents

9. Action/Discussion

9.1 Approval of Resolution 2023/2024-06 Reduction or Discontinuance of Particular Kinds of Service

9.2 Approval of Resolution 2023/2024-07 Layoff and Reduction in Work Year of Classified Personnel

10. Consent

10.1 Approval of the Consent Agenda

10.2 Approval of the Minutes of the Special Board Meeting of January 10, 2024

10.3 Approval of the Minutes of the Special Board Meeting of January 22, 2024

10.4 Approval of the Minutes of the Regular Board Meeting of January 17, 2024

10.5 Approval of Personnel Report-February 2024

10.6 Ratification of the Commercial Warrant for January 4, 2024 through February 8, 2024

10.7 Annual Report of the Measure L Citizen's Bond Oversight Committee Fiscal Year Ending June 30, 2023

10.8 Approval of the 23/24 School Safety Plans for all School Sites and Addendum for the 23/24 School Plans

10.9 Approval of the Proposed Rio Vista Middle School Channel Islands Field Trip

10.10 Approval for out of state travel for 2 middle school teachers to attend College Boards Prepare Conference in Austin, Texas April 24-26, 2024

10.11 Approval of the Contract with Pioneer Healthcare Services

10.12 Contract with PrimeCare Therapy

10.13 Approval of the Contract with STAR of California, LLR

10.14 Approval of Change Order #1 from Taft Electric for Project #23-01L, Rio Del Valle Middle School Switchgear Electrical Upgrade

10.15 Approval of agreement with Sage Realty Group/Lisa Kaplan, Attorney at Law, to prepare a new School Facilities Needs Analysis/Developer Fee Justification Study

10.16 Approval of the Agreement between Rio School District and California State University Channel Islands, Nursing Education Affiliation

11. Organizational Business

11.1 Future Items for Discussion

11.2 Future Meeting Dates: March 13, 2024

12. Adjournment

12.1 Adjournment



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	4. Closed Session
Subject	4.1 Student Discipline-Expulsion [Education Code 48918] Student No. 2324/7305
Access	Public
Type	Discussion

Public Content

Speaker: John Puglisi, Ph.D., Superintendent

Rationale:

Staff will discuss student discipline outcomes.

Administrative Content

Executive Content



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	4. Closed Session
Subject	4.2 Public Employee Discipline/Dismissal/Release [Government Code 54957]
Access	Public
Type	Discussion

Public Content

Speaker: John Puglisi, Ph.D., Superintendent

Rationale:

Staff will update and discuss with the Governing Board.

Administrative Content

Executive Content



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	7. Communications
Subject	7.4 Superintendent Report
Access	Public
Type	Procedural

Public Content

Speaker: Superintendent Puglisi

Rationale:

- Superintendent Puglisi will update the Governing Board on the following:
- Interim Assessment Update
 - Parent Volunteer Recognition Dinner-May 1, 2024

Administrative Content

Executive Content



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	8. Information
Subject	8.1 Business Services Report
Access	Public
Type	Information

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale:

Mr. Saleh will provide an update on the following:

- Facilities Update

Administrative Content

Executive Content



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	8. Information
Subject	8.2 Educational Services Update
Access	Public
Type	Information

Public Content

Speaker: Oscar Hernandez, Assistant Superintendent, Educational Services

Rationale:

Mr. Hernandez will provide an update on:

- Summer School Update

Administrative Content

Executive Content



EDUCATING LEARNERS FOR THE 21ST CENTURY

Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	8. Information
Subject	8.3 Annual Update-LCAP and the LCFF Budget Overview for Parents
Access	Public
Type	Information

Public Content

Speaker: Veronica Rauschenberger, Executive Director

Rationale:

This information item is a requirement.

Administrative Content

Executive Content



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	9. Action/Discussion
Subject	9.1 Approval of Resolution 2023/2024-06 Reduction or Discontinuance of Particular Kinds of Service
Access	Public
Type	Action
Recommended Action	Staff recommends approval of Resolution 2023/2024-06 Reduction or Discontinuance of Particular Kinds of Service

Public Content

Speaker: Tiffany Morse, Assistant Superintendent, School and Systems Improvement

Rationale:

This resolution allows for the notification of certificated personnel in particular kinds of services who must be released prior to the March 15, 2024 deadline according to Education Code Sections 44949, 44954 and 44955.

Administrative Content

Executive Content

**BEFORE THE BOARD OF TRUSTEES OF THE
RIO SCHOOL DISTRICT
COUNTY OF VENTURA, STATE OF CALIFORNIA**

RESOLUTION NO. 23/24-06

REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

WHEREAS, Education Code sections 44949 and 44955 require action by the Board of Trustees (“Board”) to reduce or eliminate services and permit the layoff of certificated employees; and

WHEREAS, the Superintendent of the Rio School District (“District”) has recommended to the Board that particular kinds of services be reduced or eliminated no later than the end of the 2023-2024 school year; and

WHEREAS, the Board has determined that a reduction or elimination of particular kinds of services is needed no later than the end of the 2023-2024 school year; and

WHEREAS, it will be necessary to reduce the number of certificated employees of the District as a result of the reduction or elimination of particular kinds of services for the 2024-2025 school year pursuant to Education Code section 44955; and

WHEREAS, the District currently employs permanent, probationary, temporary/categorical, and substitute certificated employees; and

WHEREAS, the Board is authorized by Education Code section 44955 to deviate from terminating certificated employees in order of seniority where the District demonstrates a specific need for personnel to teach a specific course or course of study; and

WHEREAS, the Board has considered all positively assured attrition which has occurred to date, that is, all deaths, resignations, retirements, and other permanent vacancies, in reducing these services and, in addition to the attrition already assured, finds it necessary to reduce additional particular kinds of services; and

WHEREAS, any additional attrition will be taken into account by the Administration to determine whether the number of permanent and probationary employees affected by the reduction or elimination of particular kinds of services may be mitigated.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Rio School District:

1. That it is the opinion of this Board and the Board hereby determines to reduce or eliminate the particular kinds of services in the full-time equivalents (FTE) set forth below commencing in the 2024-2025 school year:

K-5 Multiple Subjects Instruction	9.0	F.T.E.
Middle School Elective Instruction [8 sections]	2.0	F.T.E.

MESA, Art, Student Leadership, Spanish, Minecraft, Computer applications		
Middle School Social Science Instruction	1.6	F.T.E.
Middle School Science Instruction	1.2	F.T.E.
Middle School Physical Education Instruction	1.2	F.T.E.
Middle School Math Instruction	0.4	F.T.E.
Middle School English Instruction	1.8	F.T.E.
Teacher on Special Assignment	1.0	F.T.E.
Counselor Services	2.0	F.T.E.
Director of District Programs	1.0	F.T.E.
TOTAL CERTIFICATED POSITIONS:	21.2	F.T.E.

2. That due to the discontinuance of particular kinds of services listed above, the corresponding number of certificated employees of the District shall be terminated at the end of the 2023-2024 school year, pursuant to Education Code section 44955.
3. That in identifying the particular kinds of services listed above for reduction or elimination, the Board confirms that all programs and services performed by certificated employees of the District that are not so identified shall be maintained and staffed with individuals who are both competent and credentialed to perform such services. The Board reserves the right to identify additional services for reduction or elimination.
4. That the reduction of certificated staff be achieved by the termination of regular employees and not be terminating temporary and substitute employees.
5. That “competency” as described in Education Code section 44955(b) for the purposes of bumping shall necessarily include: (1) possession of a valid clear or preliminary credential in the subject(s) or grade level to which the employee will be assigned at the beginning of the 2024-2025 school year; (2) has previously taught in the District for one complete school year within the last five (5) years under the credential(s) required for the entire assignment to which the employee will be assigned at the beginning of the 2024-2025 school year; (3) possession of appropriate full (not emergency) EL authorization (if required by the position); (4) in the case of displacing junior employees teaching in a departmentalized setting, single subject credential(s) or subject matter authorization in that subject area; and (5) any training and experience necessary to meet the job requirements of specialized positions (such as Dual Immersion Teachers).
6. That due to the specific need of the District to hire and retain teachers who possess special training and experience to teach classes in the Dual Immersion program and the Superintendent or designee is authorized to deviate from terminating certificated employees in order of seniority in instances where the less senior employee possesses special training and experience to teach classes in the Dual Immersion and will be assigned to do so in the 2024-2025 school year.

7. That bumping shall be allowed only in cases where the senior employee is both competent and credentialed to assume the whole assignment of the more junior employee.
8. That, as between certificated employees with the same seniority date, the order of termination shall be determined solely by the criteria listed and described in **Attachment 1**, which is attached hereto and incorporated herein by this reference, and such criteria are based solely on the needs of the District and the students thereof.
9. That in selecting those probationary and permanent certificated employees who shall receive notice of termination pursuant to this Resolution, Education Code section 44955 allows the Board to deviate from terminating a certificated employee in order of seniority by virtue of their competence, credential(s), assignment, and the specific needs of the District and its students.
10. That the criteria, which shall be established by testimony and other evidence, applied to deviate from terminating certificated employees who may otherwise be terminated by order of seniority, are based on the needs of the students of the District, and will ensure that, unless permitted by law, no employee will be terminated while a less senior employee is retained to render service, that the more senior employee is both certificated and competent to render.
11. That the Superintendent or designee is directed to initiate layoff procedures and give appropriate notice pursuant to Education Code Sections 44949 and 44955, as applicable.
12. That the Superintendent or designee is directed to send appropriate notices to all probationary and permanent employees possibly affected by the reduction and elimination of particular kinds of service. The notices shall state it has been recommended that each of their services will not be required for the 2024-2025 school year, pursuant to Education Code sections 44949 and 44955.
13. That the Superintendent or designee is delegated authority to take all actions necessary and appropriate to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of the Rio School District on the 21st day of February, 2024, by the following roll call vote:

AYES: _____

NOES: _____

ABSENT: _____

 Eleanor Torres, President
 Board of Trustees of the Rio School District

I, Alesia Martin, Clerk of the Board of Trustees of the Rio School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Trustees at its regular meeting held on February 21, 2024.

Alesia Martin, Clerk
Board of Trustees of the Rio School District

Rio School District

Attachment 1 To Resolution No. - # 23/24-06

CRITERIA TO BE APPLIED TO DETERMINE ORDER OF LAYOFF FOR THOSE CERTIFICATED EMPLOYEES WITH THE SAME DATE OF FIRST PAID PROBATIONARY SERVICE

The following criteria will be applied in the priority order indicated to determine which certificated employees meet the particular needs of the District in the event that all certificated employees with the same seniority date are not terminated. To establish the order of seniority, each criterion in the order specified shall be used only if application of the preceding criteria does not resolve all ties between employees having the same seniority date.

The following criteria, listed in priority order, shall be applied based on information on file as of Friday, March 1, 2024, one step at a time, to resolve ties in seniority between certificated employees.

As between teachers with the same seniority date, these criteria meet the particular needs of the District at the present time:

1. Credential status in the area of the current assignment, in order of priority:
 - a. Clear standard, life, or general teaching credential;
 - b. Preliminary credential;
 - c. Intern credential;
 - d. Short-term staff permit (STSP), provisional internship credential (PIP);
 - e. One-year nonrenewable credential;
 - f. Waiver;
2. Possession of a clear or preliminary authorization to teach English Language Learners, in order of priority:
 - a. Bilingual Cross Cultural Language and Academic Development (BCLAD), Bilingual Certificated of Competence (BCC), or Bilingual Specialist Credential (BCS) certification;
 - b. Any other certification/authorization to teach English Language Learners (e.g., Cross Cultural Language and Academic Development (CLAD), SB 1969 or SB 395 Certificate, Language Development Specialist Certificate, Supplemental Authorization for English as a Second Language, Specially Designated Academic Instruction in English (SDAIE)).

3. Breadth of clear and preliminary credentials and authorizations, permitting assignment in the widest range of teaching or service areas, in order of priority:
 - a. Multiple credentials, with the employee possessing the greatest number having greater seniority;
 - b. A single credential with specific subject matter authorization(s), with the employee possessing the greatest number having greater seniority;
 - c. A single credential with introductory subject matter authorization(s), with the employee possessing the greatest number having greater seniority;
 - d. A single credential with specific supplemental authorization(s), with the employee possessing the greatest number having greater seniority;
 - e. A single credential with introductory supplemental authorization(s), with the employee possessing the greatest number having greater seniority;
 - f. A single credential.
4. Possession of a clear or preliminary credential or authorization to teach or serve in the following areas, in order of priority:
 - a. Speech and Language
 - b. Special Education with mild to moderate and moderate to severe authorizations
 - c. Special Education with mild to moderate authorization
 - d. Special Education with moderate to severe authorization
 - e. Mathematics
 - f. Science
 - g. English
 - h. Fine Arts
 - i. Social Sciences/Social Studies
 - j. History
 - k. Computer Education
 - l. Multiple Subjects
 - m. Physical Education

- n. Pupil Personnel Services – Counseling
 - o. Early Childhood Education Specialist
 - p. Pupil Personnel Services, Nursing
5. Number of verified years of certificated employee experience as determined by actual step placement on the Rio School District’s Certificated Salary Schedule(s), with the employee possessing the greatest number of years having greater seniority.
 6. Academic degrees from an accredited institution of higher education, in order of priority:
 - a. Possession of a Doctorate Degree, earliest date prevails;
 - b. Possession of a Master’s Degree, earliest date prevails;
 - c. Two Bachelor’s Degrees, earliest date prevails;
 - d. A Bachelor’s Degree and an Associate Degree, earliest date prevails;
 - e. A single Bachelor’s Degree, earliest date prevails.
 7. Number of undergraduate majors and minors, as indicated on employees’ transcripts from accredited institutions of higher education, in order of priority:
 - a. Double majors;
 - b. Single major and two minors;
 - c. Single major and single minor;
 - d. Single major.
 8. Number of total semester credits earned at an accredited institution of higher education, with the employee possessing the greatest number of credits having greater seniority.
 9. Number of total semester credits earned at an accredited institution of higher education after earning a Bachelor’s Degree, with the employee possessing the greatest number of credits having greater seniority.
 10. Undergraduate majors in the following subject matter areas, in order of priority:
 - a. Speech and Language
 - b. Special Education with mild to moderate and moderate to severe authorizations
 - c. Special Education with mild to moderate authorization
 - d. Special Education with moderate to severe authorization

- e. Mathematics
- f. Chemistry
- g. Physics
- h. Geosciences
- i. Biological sciences
- j. English
- k. Social Sciences/Social Studies
- l. History
- m. Fine Arts
- n. Foreign Language
- o. Business/Computer Education
- p. Multiple Subjects
- q. Physical Education
- r. Pupil Personnel Services – Counseling
- s. Early Childhood Education Specialist
- t. Pupil Personnel Services, Nursing

11. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the tie will be broken by drawing of lots with the employee drawing the highest number being regarded as most senior.

The foregoing criteria reflect the current needs of the district and the students thereof and shall be applied to rank the order of individuals for purposes of layoff at the end of the 2023-2024 school year, and reemployment thereafter pursuant to Education Code sections 44956 or 44957, subject to exceptions allowed by law.



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	9. Action/Discussion
Subject	9.2 Approval of Resolution 2023/2024 Layoff and Reduction in Work Year of Classified Personnel
Access	Public
Type	Action
Recommended Action	Staff recommends approval of Approval of Resolution 2023/2024 Layoff and Reduction in Work Year of Classified Personnel

Public Content

Speaker: Tiffany Morse, Assistant Superintendent, School and Systems Improvement

Rationale:

This resolution allows for the notification of classified personnel who must be released prior to the March 15, 2024 deadline according to Education Sections 45117 and 45308.

Administrative Content

Executive Content

**BEFORE THE BOARD OF TRUSTEES OF THE
RIO SCHOOL DISTRICT
COUNTY OF VENTURA, STATE OF CALIFORNIA**

RESOLUTION NO. 23/24-07

REGARDING LAYOFF AND REDUCTION IN WORK YEAR OF CLASSIFIED PERSONNEL

BE IT RESOLVED, that the Board of Trustees of the Rio School District (“District”) hereby determines that the following classified positions be eliminated or reduced in work year due to lack of work and/or lack of funds pursuant to Education Code sections 45117 and 45308:

Position	Work Year	Hours/Day
One (1) Human Resource Assistant	12 mos.	8.0
One (1) Clerk Typist II/ Bilingual Biliterate	11 mos.	8.0
One (1) Clerk Typist II	12 mos.	8.0
One (1) Student Data Systems Specialist	12 mos.	8.0

BE IT FURTHER RESOLVED by the Board of Trustees as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code section 45308.
2. That the Superintendent or designee is directed to give notice of layoff or reduction in work year to the affected classified employees pursuant to law.
3. That the Superintendent or designee consider all positively assured attrition which has occurred to date, that is, all deaths, resignations, retirements, and other permanent vacancies, in reducing these services and, in addition to the attrition already assured, in determining the appropriate number of notices to be issued.

3. That layoff proceedings shall be conducted in accordance with Education Code section 45117.
4. That the layoff shall become effective at the conclusion of the 2023-2024 school year.
5. That employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 45298, and Article 15 of the Collective Bargaining Agreement between the District and Rio CSEA Chapter #329, if applicable.
6. That the Superintendent or designee is delegated authority to take all actions necessary and appropriate to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Trustees of the Rio School District on the 21st day of February, 2024, by the following roll call vote:

AYES: _____

NOES: _____

ABSENT: _____

Eleanor Torres, President
Board of Trustees of the Rio School District

I, Alesia Martin, Clerk of the Board of Trustees of the Rio School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Trustees at its regular meeting held on February 21, 2024.

Alesia Martin, Clerk
Board of Trustees of the Rio School District



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.2 Approval of the Minutes of the Special Board Meeting of January 10, 2024
Access	Public
Type	Action (Consent)
Recommended Action	Staff recommends approval of the Minutes of the Special Board Meeting January 10, 2024

Public Content

Speaker: John Puglisi, Ph.D., Superintendent

Rationale:

Staff recommends approval of the Minutes of the Special Board Meeting of January 10, 2024.

[MinSpec011024.pdf \(30 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



**Rio School District
Minutes
Special Board Meeting
January 10, 2024
Rio School District
1800 Solar Drive
Oxnard, CA 93030
Open Session: 5:00 p.m.**

Members present

Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, and Rosa Balderrama

1. Preliminary Business

1.1 Call to Order-5:00 p.m.

President Torres called the meeting to order at 5:02 p.m.

1.2 Pledge of Allegiance

President Torres led the flag salute.

1.3 Roll Call

Trustee Martin called the roll. All present. Wael Saleh, Assistant Superintendent, Business Services, assisted President Torres.

2. Approval of the Agenda

2.1 Agenda corrections, additions, and modifications.

There were no corrections, additions and/or modifications.

2.2 Approval of the Agenda

Staff recommended approval of the agenda, as presented.

Motion by Felix Eisenhauer, second by Rosa Balderrama.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama

3. Public Comment/ Open Session

3.1 Public Comment Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. 1. Special Board Meeting - A member of the public may address the Governing Board on any item(s) on the agenda. (Each person speaking may not exceed a total of three minutes on each item). The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

There were no public comments.

4. Information/Action

4.1 Site Master Plans and Facilities Finance Plan For Rio Real and Rio Plaza School Program Construction Improvement Projects

Wael Saleh, Assistant Superintendent, Business Services, began by reminding the Governing Board the approval of Measure H a few years ago. The total amount of Measure H was 72,000,000.00. The Governing Board put priorities in place to include safety measures at the sites and the improvements at Rio Real and Rio Plaza Schools.

Joel Kirschenstein, Consultant, Olivia Graf-Doyle, Enrico Giori and Jennifer Dubon from A4E were also present. Ms. Graf-Doyle began with a presentation describing funding and plans.

Discussion followed.

President Torres motioned to authorize District Architect to move forward per terms and conditions of Architects Contract for both Rio Real and Rio Plaza and that during the design process architect shall evaluate the following options: alternatives for student shelter, enhance Parking including the MPR, continued use of existing buildings for existing programs. **Trustee Eisenhauer seconded, no vote, motion fails.**

President Torres amended the first motion to authorize District Architect to move forward per terms and conditions of Architects Contract for both Rio Real and Rio Plaza and That during the design process architect shall evaluate the following options: alternatives for student shelter, enhance Parking including the MPR, continued use of existing buildings for existing programs. Rio Plaza shall be focused on Architects Option #2. The above items shall also continue to be shared with the site principals.

Motion by Eleanor Torres, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama

5. Adjournment

5.1 Future Meeting Dates: January 17, 2023

5.2 Adjournment

President Torres adjourned the meeting at 6:46 p.m.

Approved on this 21st day of February, 2024.

John Puglisi, Ph.D., Secretary

Date

Alesia Martin, Clerk of the Board

Date

10.3



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.3 Approval of the Minutes of the Special Board Meeting of January 22, 2024
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Staff recommends approval of the minutes of the Special Board Meeting of January 22, 2024.
Minutes	View Minutes for Jan 22, 2024 - Rio School District Special Board Meeting

Public Content

Speaker: John Puglisi, Ph.D., Superintendent

Rationale:

Staff recommends approval.

[MinSpec012224.pdf \(30 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



**Rio School District
Minutes
Special Board Meeting
January 22, 2024
Rio School District
1800 Solar Drive
Oxnard, CA 93030
Open Session: 5:00 p.m.**

Members present

Eleanor Torres, Kristine Anderson, Alesia Martin, Rosa Balderrama

1. Preliminary Business

1.1 Call to Order

President Torres called the meeting to order at 5:00 p.m.

1.2 Pledge of Allegiance

President Torres led the flag salute.

Procedural: 1.3 Roll Call

Trustee Eisenhower was absent.

2. Approval of the Agenda

2.1 Agenda corrections, additions, and modifications.

There were no corrections, additions or modifications.

2.2 Approval of the Agenda

Staff recommends approval of the agenda as presented.

Motion by Kristine Anderson, second by Rosa Balderrama.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Kristine Anderson, Alesia Martin, Rosa Balderrama

3. Public Comment-Closed Session

3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

There were no public comments.

President Torres adjourned the meeting into closed session at 5:02 p.m.

4. Closed Session

4.1 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employees Association and Rio Teachers' Association

5. Open Session

5.1 Reconvene Open Session/Report of Closed Session
President Torres reconvened the meeting at 5:53 p.m.

President Torres reported no action was taken during closed session.

6. Adjournment

6.1 Future Meeting Dates: February 21, 2024

6.2 Adjournment
President Torres adjourned the meeting at 5:54 p.m.

Approved on this 21st day of February, 2024.

John Puglisi, Ph.D., Secretary Date

Alesia Martin, Clerk of the Board Date

10.4



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.4 Approval of the Minutes of the Regular Board Meeting of January 17, 2024
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Staff recommends approval of the
Minutes	View Minutes for Jan 17, 2024 - RSD Regular Board Meeting

Public Content

Speaker: John Puglisi, Ph.D., Superintendent

Rationale:

Staff recommends approval of the Minutes of the Regular Board Meeting of January 17, 2024.

[Min011724.pdf \(39 KB\)](#)

Administrative Content

Executive Content

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**Rio School District
Minutes
Regular Board Meeting
January 17, 2024
Rio School District
1800 Solar Drive
Oxnard, CA 93030**

Members present

Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama

1. Open Session 5:00 p.m.

1.1 Call to Order

President Torres called the meeting to order at 5:00 p.m.

1.2 Pledge of Allegiance-Rio del Valle Student

Students Joselyn Santos, Carlos Santos and Ken Tomimitsu, CADET Teacher, from Rio del Valle led the flag salute.

1.3 Roll Call

Trustee Eisenhauer called the roll, all present.

2. Approval of the Agenda

2.1 Agenda Correction, Additions, Modifications

There were no corrections, additions or modifications to the agenda.

2.2 Approval of the Agenda

Staff recommends approval as presented.

Motion by Felix Eisenhauer, second by Kristine Anderson.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama

3. Public Comment-Closed Session

3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. Individuals in attendance are allowed to have one additional person donate their time. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

There were no comments on closed session.

President Torres adjourned the meeting into closed session at 5:08 p.m.

4. Closed Session

4.1 Conference Legal Counsel Re Pending Litigation: OAH Case No. 2023060994

4.2 Public Employee Appointment [Government Code 54957] Title: Assistant Superintendent of School and Systems Improvement

4.3 Student Discipline-Expulsion [Education Code 48918] Student No. 0520

4.4 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2023/2024 and Superintendent's Mid-Year Evaluation

5. Reconvene Open Session 6:00 p.m.

5.1 Report of Closed Session

President Torres reconvened the meeting at 6:39 p.m.

President Torres reported the following action took place during closed session:

By a vote of 5-0 the Governing Board took action to approve a settlement agreement regarding OAH Case No. 2023060994.

Trustee Anderson and second by Trustee Eisenhour voted unanimously to appoint Tiffany Morse, Ph.D. as the new Assistant Superintendent of School and Systems Improvement,

By a vote of 5-0 the board took action to expel student #6010520.

6. Recognitions/Presentations

6.1 Rio del Valle ASB and Cadet Program Updates

Oscar Hernandez, Assistant Superintendent, Educational Services, presented Mr. Ken Tomimitsu, Teacher at Rio del Valle Middle School. Mr. Tomimitsu presented the CADETS and an update on the program.

7. Communications

7.1 Acknowledgement of Correspondence to the Board

There was no correspondence to the board.

7.2 Board Member Reports

There were no board member reports.

7.3 Organizational Reports-RTA/CSEA/Other

Organizational reports were heard from Marisela Valdez, RTA and Sarah Vasquez, CSEA rep.

7.4 Superintendent Report

Superintendent Puglisi recognized the passing of two employees. Veronica Rauschenberger shared Celia Navarro a campus supervisor at Rio Real and Carol Schlesinger, a longtime sub in the district also passed away. Our most sincere condolences go out to the families.

8. Information

8.1 UCLA History-Geography Project in Center X-Rio School District

Veronica Rauschenberger, Executive Director of Academic Excellence and Innovations described the UCLA History-Geography Project in Center X and the offerings.

Discussion followed.

9. Discussion/Action

9.1 Approval of the Prop 28: Arts and Music in Schools Plan

Staff recommends approval of the Prop. 28 Arts and Music in Schools Plan

Motion by Felix Eisenhauer, second by Rosa Balderrama.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama

9.2 Approval of Acceptance of the Independent Auditor's Annual Financial Reports as of June 30, 2023.

It is recommended that the Independent Auditors Annual Financial Reports as of June 30, 2023 be approved.

Motion by Kristine Anderson, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama

10. Consent

10.1 Approval of the Consent Agenda

Staff recommends approval of the Consent Agenda, as presented.

Motion by Felix Eisenhauer, second by Kristine Anderson.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama

10.2 Approval of the Minutes of the Annual Organization Meeting of December 13, 2023.

Resolution: Staff recommends approval of the minutes of Annual Organization Meeting of December 13, 2023.

10.3 Ratification of the Commercial Warrant for November 30, 2023 through January 3, 2024.

10.4 Approval of the January 2024 Personnel Report

10.5 Williams Quarterly Complaint Report

10.6 Approval of Rio Real 8th Grade Trip to Camp Brandeis Bardin, Simi Valley, CA (parent organization - Wilderness Outdoor Leadership Foundation, Moorpark, CA

10.7 Ratification of the Memorandum of Understanding between Rio School District and Aspirent to provide Special Education Mental Health Services

10.8 Approval of Independent Contracts to Provide School Psychologist Services

10.9 Approval of Proposal from Standard Demolition for the removal of dugouts, fencing, backstop, bleachers, paving, announcer booths and all other miscellaneous structures and foundations associated with the (2) abandoned baseball fields on the east side of Rio Del Valle Middle School.

11. Organizational Business

11.1 Future Items for Discussion

Trustees requested updates on Assessments and the Afterschool Program.

11.2 Future Meeting Dates: February 21, 2024

12. Adjournment

12.1 Adjournment

President Torres adjourned the meeting at 7:30 p.m.

Approved on this 21st of February 2024.

John Puglisi, Ph.D., Secretary

Date

Clerk of the Board

Date

10.5



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.5 Approval of Personnel Report-February 2024
Access	Public
Type	Action (Consent)

Public Content

Speaker: Tiffany Morse, Assistant Superintendent, School and Systems Improvement

Rationale:

Staff recommends approval.

[February 21, 2024.pdf \(60 KB\)](#)

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RIO SCHOOL DISTRICT
February 21, 2024

Certificated Personnel Report

Certificated Ratification of Employment:

Morse, Tiffany, Assistant Superintendent School and Systems Improvement, District, 1.0 FTE, Effective 02/01/2024

Classified Personnel Report

Classified 39 Month Rehire List:

Ybarra, Angela, Library Clerk-Elementary, 8 hours, Rio Del Mar, effective 2/6/24

Classified Leave of Absence:

Macias, Lillian, Campus Supervision Assistant, 4.17 hours, Rio Plaza, effective 1/16/24 - 3/1/24

Revez, Linda, Instructional Assistant/Sped, 5.75 hours, Rio Lindo, effective 2/24/24 - 6/13/24

Classified Management Leave of Absence:

Echele, Alise, Farm to School Coordinator, 8 hours, effective, 2/26/24 - 6/30/24

Classified Ratification of Employment:

Castorena, Citlalli, Instructional Assistant, 5.25 hours, Rio Real, effective 2/6/24

Espinoza, Crystal, Campus Supervision Assistant, 3.25 hours, Rio Del Mar, effective 2/8/24

Gonzalez, Julieta, Campus Supervision Assistant, 3.25 hours, Rio Del Mar, effective 2/13/24

McMann, Candyce, Campus Supervision Assistant, 4.5 hours, Rio Del Mar, effective 1/29/24

Rodriguez, Mariela, Instructional Assistant/Sped, 5.75 hours, Rio Rosales, effective 2/7/24

Classified Resignation:

Romero, Serena, Food Service Worker I, Rio Del Sol, 2 hours, effective 1/31/24

Romero, Serena, Food Service Worker I, Rio Del Sol, 3 hours, effective 1/31/24

10.6



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.6 Ratification of the Commercial Warrant for January 4, 2024 through February 8, 2024
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	4,004,073.37
Budgeted	Yes
Budget Source	Various Funds as listed below.
Recommended Action	It is recommended that the Commercial Warrant be approved for the period January 4, 2024 through February 8, 2024.

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:

The District processed payments to vendors since the last meeting of the Governing Board for a total amount of \$4,004,051.28 which includes processing payments for all funds of the District in the following amounts for the period January 4, 2024 through February 8, 2024.

Fund 010	General Fund	\$3,252,403.21
Fund 130	Cafeteria Fund	\$338,136.89
Fund 212	Building Fund Measure L	\$180,774.24
Fund 251	Capital Facilities – Residential	\$67,015.99
Fund 252	Capital Facilities – Commercial	\$154,446.38
Fund 490	Capital Projects Fund for Blen	\$11,296.66
Less Unpaid Tax Liability		\$22.09
Total		\$4,004,051.28

[Monthly Check Report Jan 4 - Feb 8.pdf \(1,827 KB\)](#)

Administrative Content

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Checks Dated 01/04/2024 through 02/08/2024					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
4009093559	01/31/2024	Isabel Martinez	Cancelled		2,159.24 *
ACH-10094030	01/31/2024	Jacqueline Meyer	Cancelled		1,252.63 *
5009053067	01/04/2024	Maria Benitez	Reissued		2,619.00 *
Cancel	2	3,411.87			
Reissue	1	2,619.00			
Total Number of Checks			3	.00	
5009053058	01/04/2024	AMAZON CAPITAL SERVICES	010-4200	819.37	
5009053070	01/04/2024	CT Book Holdings 1 Lincoln Center	010-4200	183.16	
5009053215	01/11/2024	AMAZON CAPITAL SERVICES	010-4200	54.95	
5009053250	01/11/2024	PERMA BOUND	010-4200	472.17	
5009053319	01/18/2024	PERMA BOUND	010-4200	896.30	
5009053407	01/22/2024	Ventura County Office of Education Business	010-4200	969.25	
5009053412	01/25/2024	AMAZON CAPITAL SERVICES	010-4200	1,742.53	
5009053454	01/25/2024	MOEMS EXECUTIVE SECRETARY	010-4200	1,000.00	
5009053458	01/25/2024	PERMA BOUND	010-4200	692.61	
5009053507	01/30/2024	College Store Enterprises Legal Book Distributing	010-4200	107.27	
5009053511	01/30/2024	PERMA BOUND	010-4200	8,529.86	
5009053058	01/04/2024	AMAZON CAPITAL SERVICES	010-4300	6,952.18	
5009053061	01/04/2024	Aswell Trophy	010-4300	111.33	
5009053069	01/04/2024	Bethany Vega	010-4300	196.65	
5009053072	01/04/2024	CA Business Centers & Office Design, Inc.	010-4300	393.30	
5009053074	01/04/2024	Carnitas El Brother Inc.	010-4300	342.56	
5009053134	01/04/2024	ODP Business Solutions	010-4300	1,397.52	
5009053146	01/04/2024	SC FUELS	010-4300	348.70	
5009053167	01/09/2024	Advance Auto Parts	010-4300	442.63	
5009053168	01/09/2024	Airgas	010-4300	119.50	
5009053171	01/09/2024	Aswell Trophy	010-4300	696.58	
5009053173	01/09/2024	CA Business Centers & Office Design, Inc.	010-4300	753.83	
5009053183	01/09/2024	FERGUSON ENTERPRISES # 1350	010-4300	4,220.64	
5009053187	01/09/2024	JOHNSTONE SUPPLY	010-4300	39.91	
5009053189	01/09/2024	Lawson Products	010-4300	1,536.41	
5009053190	01/09/2024	Linde Gas & Equipment Inc.	010-4300	129.17	
5009053194	01/09/2024	SANTA MARIA TIRE	010-4300	645.40	
5009053195	01/09/2024	SC FUELS	010-4300	337.23	
5009053207	01/09/2024	Velocity Truck Center	010-4300	60.10	
5009053208	01/09/2024	Ventris Learning LLC	010-4300	451.50	
5009053215	01/11/2024	AMAZON CAPITAL SERVICES	010-4300	2,531.29	
5009053218	01/11/2024	Carnitas El Brother Inc.	010-4300	5,298.63	
5009053220	01/11/2024	Cengage Learning	010-4300	4,509.35	
5009053232	01/11/2024	FERGUSON ENTERPRISES # 1350	010-4300	2,126.02	
5009053234	01/11/2024	Grainger	010-4300	11,538.33	
5009053235	01/11/2024	Green Thumb Nursery	010-4300	903.33	
5009053241	01/11/2024	Laguna Clay Company	010-4300	2,112.97	
5009053242	01/11/2024	Lakeshore Learning Materials	010-4300	272.09	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053245	01/11/2024	Learning Without Tears	010-4300	5,217.65	
5009053248	01/11/2024	ODP Business Solutions	010-4300	952.89	
5009053249	01/11/2024	Pacific Equipment	010-4300	568.44	
5009053257	01/11/2024	Sam's Club Direct	010-4300	287.04	
5009053258	01/11/2024	SCHOOL NURSE SUPPLY, INC.	010-4300	163.84	
5009053261	01/11/2024	Southwest School & Office	010-4300	47.36	
5009053271	01/11/2024	Traffic Technologies, LLC	010-4300	142.03	
5009053274	01/11/2024	USI Education & Government Sales	010-4300	398.80	
5009053275	01/11/2024	Villa. VC Embroidery	010-4300	464.31	
5009053278	01/18/2024	Montoya, Vivian E	010-4300	4,762.46	
5009053281	01/18/2024	AMAZON CAPITAL SERVICES	010-4300	15,385.95	
5009053289	01/18/2024	CDTF	010-4300	176.00	
5009053292	01/18/2024	Custom Sports Photography	010-4300	17.49	
5009053300	01/18/2024	FERGUSON ENTERPRISES # 1350	010-4300	103.56	
5009053309	01/18/2024	JONES SCHOOL SUPPLY CO., INC.	010-4300	667.65	
5009053310	01/18/2024	Lawson Products	010-4300	1,415.97	
5009053313	01/18/2024	MONTGOMERY HARDWARE CO.	010-4300	51.05	
5009053315	01/18/2024	Eazel Enterprises Inc. Napalm	010-4300	1,616.90	
5009053316	01/18/2024	ODP Business Solutions	010-4300	4,015.33	
5009053317	01/18/2024	Omar Maya Ventura Soccer Stop	010-4300	1,705.28	
5009053324	01/18/2024	SC FUELS	010-4300	2,765.97	
5009053331	01/18/2024	Varsity Brands Holding Co.	010-4300	21,970.19	
5009053332	01/18/2024	Vex Robotics, Inc.	010-4300	3,562.21	
5009053333	01/18/2024	WARDS	010-4300	280.67	
5009053338	01/22/2024	Airgas	010-4300	105.46	
5009053341	01/22/2024	Aswell Trophy	010-4300	90.24	
5009053344	01/22/2024	Bertrand's Music	010-4300	90.90	
5009053346	01/22/2024	C D W GOVERNMENT, INC.	010-4300	37,224.75	
5009053351	01/22/2024	Clay Planet	010-4300	287.98	
5009053359	01/22/2024	Federacion of Clubs of Guanajuato	010-4300	2,284.00	
5009053370	01/22/2024	HOME DEPOT CREDIT SERVICES	010-4300	9,280.45	
5009053398	01/22/2024	Lyle Sarmiento Streets of Call Clothing	010-4300	2,262.75	
5009053402	01/22/2024	THE BERRY MAN, INC.	010-4300	702.75	
5009053406	01/22/2024	Ventris Learning LLC	010-4300	451.50	
5009053412	01/25/2024	AMAZON CAPITAL SERVICES	010-4300	4,063.93	
5009053414	01/25/2024	Auto Tech & Smog	010-4300	195.00	
5009053415	01/25/2024	BARON INDUSTRIES	010-4300	350.71	
5009053427	01/25/2024	Clay Planet	010-4300	1,141.60	
5009053428	01/25/2024	COGGS TIRE SERVICE	010-4300	19.74	
5009053430	01/25/2024	ContinuEd.com LLC	010-4300	198.00	
5009053434	01/25/2024	Ewing Irrigation Products Inc	010-4300	59.45	
5009053436	01/25/2024	FERGUSON ENTERPRISES # 1350	010-4300	2,435.22-	
5009053440	01/25/2024	Grainger	010-4300	643.88	
5009053445	01/25/2024	Kimball Midwest	010-4300	189.88	
5009053447	01/25/2024	Laguna Clay Company	010-4300	101.19	

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Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053448	01/25/2024	Lakeshore Learning Materials	010-4300	260.84	
5009053450	01/25/2024	Learning Without Tears	010-4300	374.30	
5009053453	01/25/2024	Mark It Place	010-4300	675.68	
5009053456	01/25/2024	O'Reilly Auto Parts	010-4300	476.90	
5009053457	01/25/2024	ODP Business Solutions	010-4300	6,141.65	
5009053464	01/25/2024	SC FUELS	010-4300	2,326.34	
5009053474	01/25/2024	THE BERRY MAN, INC.	010-4300	1,063.60	
5009053476	01/25/2024	U.S. Bank Corporate Payment Systems	010-4300	11,548.37	
5009053480	01/25/2024	Winsor Learning, Inc	010-4300	1,344.95	
5009053484	01/30/2024	CARQUEST Auto Parts	010-4300	86.66	
5009053501	01/30/2024	Green Thumb Nursery	010-4300	147.73	
5009053510	01/30/2024	Eazel Enterprises Inc. Napalm	010-4300	1,092.60	
5009053513	01/30/2024	PRINTECH	010-4300	893.58	
5009053516	01/30/2024	Rainbow Symphony, Inc.	010-4300	1,630.36	
5009053525	01/30/2024	SUPER DUPER PUBLICATIONS	010-4300	141.97	
5009053529	01/30/2024	Teacher Synergy, LLC	010-4300	262.96	
5009053530	01/30/2024	Traffic Technologies, LLC	010-4300	323.38	
5009053533	02/01/2024	Advance Auto Parts	010-4300	104.69	
5009053537	02/01/2024	BARON INDUSTRIES	010-4300	10.70	
5009053539	02/01/2024	DEMCO BIN 88623	010-4300	95.29	
5009053543	02/01/2024	FERGUSON ENTERPRISES # 1350	010-4300	149.62	
5009053546	02/01/2024	GOPHER SPORTS	010-4300	1,834.11	
5009053547	02/01/2024	Grainger	010-4300	535.05	
5009053548	02/01/2024	House Sanitary Supply	010-4300	361.18	
5009053552	02/01/2024	Lawson Products	010-4300	1,057.71	
5009053554	02/01/2024	Linde Gas & Equipment Inc.	010-4300	133.47	
5009053562	02/01/2024	SC FUELS	010-4300	3,016.99	
5009053563	02/01/2024	Scholastic Inc.	010-4300	242.63	
5009053565	02/01/2024	Smith Pipe & Supply	010-4300	98.64	
5009053568	02/01/2024	THE BERRY MAN, INC.	010-4300	672.50	
5009053578	02/05/2024	Preciado, Sheryl	010-4300	43.42	
5009053580	02/05/2024	Cerda Rodriguez, Antonio	010-4300	87.51	
5009053581	02/05/2024	Aswell Trophy	010-4300	52.44	
5009053582	02/05/2024	Bethany Vega	010-4300	80.44	
5009053587	02/05/2024	Cloud 9 Sports, LLC	010-4300	5,887.86	
5009053602	02/05/2024	JONES SCHOOL SUPPLY CO., INC.	010-4300	12.60	
5009053608	02/05/2024	O'Reilly Auto Parts	010-4300	200.27	
5009053609	02/05/2024	Omar Maya Ventura Soccer Stop	010-4300	1,705.27	
5009053614	02/05/2024	Print Cycle LLC	010-4300	1,020.60	
5009053618	02/05/2024	SC FUELS	010-4300	1,302.42	
5009053621	02/05/2024	Southwest School & Office	010-4300	7,348.89	
5009053636	02/08/2024	Advance Auto Parts	010-4300	621.16	
5009053637	02/08/2024	AMAZON CAPITAL SERVICES	010-4300	10,995.89	
5009053639	02/08/2024	Aswell Trophy	010-4300	52.44	
5009053641	02/08/2024	BARON INDUSTRIES	010-4300	622.16	

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Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053656	02/08/2024	F.I.R.S.T	010-4300	1,794.33	
5009053657	02/08/2024	Fence Factory Rentals	010-4300	49.16	
5009053661	02/08/2024	GIBBS INTERNATIONAL	010-4300	1,030.09	
5009053664	02/08/2024	House Sanitary Supply	010-4300	14.93	
5009053666	02/08/2024	JOHNSTONE SUPPLY	010-4300	402.37	
5009053668	02/08/2024	Lakeshore Learning Materials	010-4300	619.79	
5009053671	02/08/2024	ODP Business Solutions	010-4300	4,817.11	
5009053676	02/08/2024	SC FUELS	010-4300	902.46	
5009053681	02/08/2024	Luis Sarmiento Streets of Cali Clothing	010-4300	1,045.00	
5009053686	02/08/2024	Villa. VC Embroidery	010-4300	671.89	
5009053690	02/08/2024	Winsor Learning, Inc	010-4300	15,230.04	
VCH090000360	01/12/2024	Rimental, Leslie T	010-4300	753.98	
VCH090000351	01/12/2024	Arceo, Lucila	010-4300	109.04	
VCH090000352	01/12/2024	Araiza, Ruth	010-4300	49.24	
VCH090000353	01/12/2024	Zaritsky, Deborah H	010-4300	32.45	
VCH090000356	01/12/2024	Vazquez, Sarah E	010-4300	431.13	
VCH090000359	01/12/2024	Mendoza III, Ignacio	010-4300	16.82	
5009053112	01/04/2024	House Sanitary Supply	010-4325	342.88	
5009053261	01/11/2024	Southwest School & Office	010-4325	702.96	
5009053304	01/18/2024	House Sanitary Supply	010-4325	1,588.88	
5009053371	01/22/2024	House Sanitary Supply	010-4325	4,993.92	
5009053381	01/22/2024	Pioneer Chemical Co	010-4325	6,185.99	
5009053502	01/30/2024	House Sanitary Supply	010-4325	801.35	
5009053512	01/30/2024	Pioneer Chemical Co	010-4325	4,370.00	
5009053548	02/01/2024	House Sanitary Supply	010-4325	418.83	
5009053557	02/01/2024	Pioneer Chemical Co	010-4325	1,866.31	
5009053597	02/05/2024	House Sanitary Supply	010-4325	8,664.32	
5009053621	02/05/2024	Southwest School & Office	010-4325	74.04	
5009053664	02/08/2024	House Sanitary Supply	010-4325	349.85	
5009053313	01/18/2024	MONTGOMERY HARDWARE CO.	010-4335	57.00	
5009053146	01/04/2024	SC FUELS	010-4360	52.52	
5009053195	01/09/2024	SC FUELS	010-4360	50.79	
5009053210	01/09/2024	YAMA LAWNMOWER REPAIR	010-4360	105.38	
5009053249	01/11/2024	Pacific Equipment	010-4360	167.36	
5009053297	01/18/2024	Ewing Irigation Products Inc	010-4360	648.64	
5009053324	01/18/2024	SC FUELS	010-4360	416.56	
5009053357	01/22/2024	Ewing Irigation Products Inc	010-4360	698.52	
5009053370	01/22/2024	HOME DEPOT CREDIT SERVICES	010-4360	801.92	
5009053440	01/25/2024	Grainger	010-4360	121.45	
5009053464	01/25/2024	SC FUELS	010-4360	350.35	
5009053562	02/01/2024	SC FUELS	010-4360	454.37	
5009053565	02/01/2024	Smith Pipe & Supply	010-4360	469.96	
5009053618	02/05/2024	SC FUELS	010-4360	196.15	
5009053634	02/05/2024	YAMA LAWNMOWER REPAIR	010-4360	137.37	
5009053655	02/08/2024	Ewing Irigation Products Inc	010-4360	250.89	

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Board Report

Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053676	02/08/2024	SC FUELS	010-4360	135.91	
5009053691	02/08/2024	YAMA LAWNMOWER REPAIR	010-4360	606.32	
5009053171	01/09/2024	Aswell Trophy	010-4400	1,533.87	
5009053427	01/25/2024	Clay Planet	010-4400	99.38	
5009053448	01/25/2024	Lakeshore Learning Materials	010-4400	1,710.92	
5009053476	01/25/2024	U.S. Bank Corporate Payment Systems	010-4400	1,607.68	
5009053556	02/01/2024	Medicaleshop Inc.	010-4400	2,472.94	
5009053588	02/05/2024	Conference Microphones	010-4400	2,284.00	
5009053621	02/05/2024	Southwest School & Office	010-4400	3,871.25	
5009053212	01/11/2024	360 Degree Customer Inc.	010-5100	43,562.92	
5009053219	01/11/2024	Catalyst Family Inc.	010-5100	26,807.38	
5009053230	01/11/2024	EverDriven Technologies	010-5100	107.47	
5009053246	01/11/2024	Maxim Healthcare Staffing	010-5100	12,341.87	
5009053269	01/11/2024	Alliance One, LLC The Genesis Group	010-5100	3,674.07	
5009053270	01/11/2024	Therapy Travelers LLC	010-5100	2,901.48	
5009053284	01/18/2024	APA Speech Therapy Inc.	010-5100	10,541.15	
5009053291	01/18/2024	Catalyst Family Inc.	010-5100	23,222.23	
5009053340	01/22/2024	APA Speech Therapy Inc.	010-5100	8,425.84	
5009053343	01/22/2024	Tammy Van Fleet, PHD, BCBAD	010-5100	400.37	
5009053345	01/22/2024	BOYS & GIRLS CLUBS OF GREATER OXNARD & PORT HUENEME	010-5100	466,760.91	
5009053356	01/22/2024	EverDriven Technologies	010-5100	215.05	
5009053376	01/22/2024	Maxim Healthcare Staffing	010-5100	5,736.18	
5009053382	01/22/2024	Pioneer Healthcare Services	010-5100	19,232.43	
5009053390	01/22/2024	Ventura County SELPA	010-5100	6,490.15	
5009053393	01/22/2024	Ventura County SELPA	010-5100	27,845.47	
5009053403	01/22/2024	Alliance One, LLC The Genesis Group	010-5100	3,674.08	
5009053404	01/22/2024	Therapy Travelers LLC	010-5100	3,297.13	
5009053411	01/25/2024	360 Degree Customer Inc.	010-5100	29,189.37	
5009053416	01/25/2024	Tammy Van Fleet, PHD, BCBAD	010-5100	291.18	
5009053417	01/25/2024	Karen Horde	010-5100	10,340.00	
5009053459	01/25/2024	Pioneer Healthcare Services	010-5100	21,468.61	
5009053475	01/25/2024	Alliance One, LLC The Genesis Group	010-5100	2,939.26	
5009053481	01/25/2024	Wonder Media, LLC	010-5100	4,450.00	
5009053485	01/30/2024	APA Speech Therapy Inc.	010-5100	10,541.15	
5009053558	02/01/2024	Pioneer Healthcare Services	010-5100	5,504.00	
5009053616	02/05/2024	Rebecca R. Simonson	010-5100	4,040.00	
5009053627	02/05/2024	Ventura County Office of Education Business	010-5100	5,604.83	
5009053630	02/05/2024	Ventura County Office of Education Business	010-5100	883.52	
5009053631	02/05/2024	Ventura County Office of Education Business	010-5100	7,156.51	

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Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053632	02/05/2024	Ventura County Office of Education Business	010-5100	19,879.20	
5009053147	01/04/2024	School Services Of California	010-5200	275.00	
5009053217	01/11/2024	Californians Dedicated to Education	010-5200	2,594.69	
5009053362	01/22/2024	Found. for CA Comm. Colleges CAN Symposium	010-5200	175.00	
5009053405	01/22/2024	VCSBA Attn: Calvin Peterson	010-5200	125.00	
5009053476	01/25/2024	U.S. Bank Corporate Payment Systems	010-5200	9,829.24	
5009053498	01/30/2024	Franklin Covey	010-5200	1,876.00	
5009053572	02/01/2024	Ventura County Office of Education Business	010-5200	100.00	
5009053573	02/01/2024	Ventura County Office of Education Business	010-5200	300.00	
VCH090000349	01/12/2024	Carrillo, Josefina	010-5200	158.36	
VCH090000350	01/12/2024	Pimentel, Leslie T	010-5200	102.18	
VCH090000354	01/12/2024	Maria, Julie E	010-5200	217.14	
VCH090000355	01/12/2024	Rosales, Rosie	010-5200	26.20	
VCH090000357	01/12/2024	Torres, Eleanor	010-5200	92.70	
VCH090000358	01/12/2024	Amparan-Henschel, Naomi A	010-5200	163.16	
VCH090000361	01/12/2024	Gomez-Lopez, Abigail J	010-5200	21.49	
VCH090000362	01/12/2024	Copon, Ma Jenica A	010-5200	4.33	
VCH090000363	01/12/2024	Torres, John A	010-5200	183.40	
5009053363	01/22/2024	Franklin Covey	010-5300	8,877.75	
5009053476	01/25/2024	U.S. Bank Corporate Payment Systems	010-5300	599.99	
5009053658	02/08/2024	Franklin Covey	010-5300	3,325.00	
5009053689	02/08/2024	West Ventura County Business Alliance	010-5300	925.00	
5009053312	01/18/2024	MWG MESTMAKER & ASSOCIATES	010-5450	195.00	
5009053198	01/09/2024	SOUTHERN CALIF. EDISON	010-5520	33,057.80	
5009053325	01/18/2024	SOUTHERN CALIF. EDISON	010-5520	5,399.25	
5009053395	01/22/2024	SOUTHERN CALIF. EDISON	010-5520	25,075.11	
5009053566	02/01/2024	SOUTHERN CALIF. EDISON	010-5520	8,897.32	
5009053620	02/05/2024	SOUTHERN CALIF. EDISON	010-5520	17,702.17	
5009053677	02/08/2024	SOUTHERN CALIF. EDISON	010-5520	4,724.30	
5009053233	01/11/2024	THE GAS COMPANY	010-5530	1,013.00	
5009053365	01/22/2024	THE GAS COMPANY	010-5530	6,571.26	
5009053438	01/25/2024	THE GAS COMPANY	010-5530	458.87	
5009053660	02/08/2024	THE GAS COMPANY	010-5530	1,095.50	
5009053083	01/04/2024	CULLIGAN WATER	010-5540	43.86	
5009053084	01/04/2024	CULLIGAN WATER	010-5540	30.35	
5009053085	01/04/2024	CULLIGAN WATER	010-5540	39.20	
5009053086	01/04/2024	CULLIGAN WATER	010-5540	43.86	
5009053087	01/04/2024	CULLIGAN WATER	010-5540	69.71	
5009053088	01/04/2024	CULLIGAN WATER	010-5540	85.76	
5009053089	01/04/2024	CULLIGAN WATER	010-5540	35.00	

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Board Report

Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund: Object	Expensed Amount	Check Amount
5009053205	01/09/2024	UNITED WATER CONSERVATION DIST	010-5540	23.01	
5009053216	01/11/2024	California American Water	010-5540	17,095.33	
5009053222	01/11/2024	CITY OF OXNARD	010-5540	23,993.21	
5009053284	01/11/2024	SWRCB ACCOUNTING OFFICE ATTN: WATER QUALITY FEES	010-5540	2,738.80	
5009053265	01/11/2024	SWRCB ACCOUNTING OFFICE ATTN: WATER QUALITY FEES	010-5540	1,837.00	
5009053273	01/11/2024	UNITED WATER CONSERVATION DIST	010-5540	1,471.70	
5009053285	01/18/2024	APPLIED BACKFLOW TECHNOLOGIES	010-5540	210.00	
5009053384	01/22/2024	PUBLIC WORKS AGENCY COUNTY OF VENTURA	010-5540	10,080.00	
5009053470	01/25/2024	SWRCB ACCOUNTING OFFICE ATTN: WATER QUALITY FEES	010-5540	2,859.34	
5009053471	01/25/2024	SWRCB ACCOUNTING OFFICE ATTN: WATER QUALITY FEES	010-5540	1,917.85	
5009053487	01/30/2024	California American Water	010-5540	8,125.04	
5009053571	02/01/2024	UNITED WATER CONSERVATION DIST	010-5540	505.14	
5009053643	02/08/2024	CITY OF OXNARD	010-5540	19,474.57	
5009053644	02/08/2024	CULLIGAN WATER	010-5540	43.86	
5009053645	02/08/2024	CULLIGAN WATER	010-5540	30.35	
5009053646	02/08/2024	CULLIGAN WATER	010-5540	28.45	
5009053647	02/08/2024	CULLIGAN WATER	010-5540	43.86	
5009053648	02/08/2024	CULLIGAN WATER	010-5540	69.71	
5009053649	02/08/2024	CULLIGAN WATER	010-5540	119.01	
5009053650	02/08/2024	CULLIGAN WATER	010-5540	60.25	
5009053684	02/08/2024	UNITED WATER CONSERVATION DIST	010-5540	3,236.78	
5009053355	01/22/2024	E J Harrison & Sons	010-5560	61.28	
5009053433	01/25/2024	E J Harrison & Sons	010-5560	12,248.25	
5009053178	01/09/2024	City Of Oxnard-City Treasurer	010-5561	200.21	
5009053431	01/25/2024	City Of Oxnard-City Treasurer	010-5561	184.91	
5009053165	01/04/2024	XEROX CORPORATION	010-5600	279.54	
5009053225	01/11/2024	De Lage Landen Financial Servi ces, Inc.	010-5600	206.49	
5009053335	01/18/2024	Wireless CCTV LLC	010-5600	6,555.00	
5009053369	01/22/2024	Raul Ramirez Flores DBA Hersi Party Services	010-5600	2,520.00	
5009053389	01/22/2024	Security Self Storage	010-5600	489.80	
5009053399	01/22/2024	Sunbelt Rentals	010-5600	5,603.14	
5009053478	01/25/2024	U.S. Bank Corporate Payment Systems	010-5600	1,715.51	
5009053577	02/01/2024	XEROX CORPORATION	010-5600	279.54	
5009053651	02/08/2024	De Lage Landen Financial Servi ces, Inc.	010-5600	206.49	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053170	01/09/2024	AMERICAN BUILDING COMFORT	010-5610	1,917.73	
5009053210	01/09/2024	YAMA LAWNMOWER REPAIR	010-5610	105.39	
5009053249	01/11/2024	Pacific Equipment	010-5610	223.69	
5009053282	01/18/2024	AMERICAN BUILDING COMFORT	010-5610	2,285.82	
5009053305	01/18/2024	Howards Rug Co. of Ventura	010-5610	7,269.00	
5009053311	01/18/2024	M/M Mechanical Inc.	010-5610	3,544.39	
5009053428	01/25/2024	COGGS TIRE SERVICE	010-5610	19.92	
5009053436	01/25/2024	FERGUSON ENTERPRISES # 1350	010-5610	3,081.13	
5009053452	01/25/2024	M/M Mechanical Inc.	010-5610	5,806.78	
5009053500	01/30/2024	GREATAMERICA FINANCIAL SVCS	010-5610	282.96	
5009053542	02/01/2024	Fence Factory Rentals	010-5610	3,930.90	
5009053634	02/05/2024	YAMA LAWNMOWER REPAIR	010-5610	137.37	
5009053670	02/08/2024	Mobile Diesel Smoke Testing Services	010-5610	400.00	
5009053691	02/08/2024	YAMA LAWNMOWER REPAIR	010-5610	606.32	
VCH090000360	01/12/2024	Stewart, Joseph	010-5610	65.00	
5009053117	01/04/2024	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	010-5612	656.22	
5009053175	01/09/2024	Canon Solutions America, Inc	010-5612	6,887.64	
5009053239	01/11/2024	KONICA MINOLTA PREMIER FINANCE	010-5612	1,919.87	
5009053422	01/25/2024	Canon Solutions America, Inc	010-5612	4,665.21	
5009053423	01/25/2024	Canon Financial Services, Inc	010-5612	5,855.77	
5009053550	02/01/2024	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	010-5612	737.49	
5009053551	02/01/2024	KONICA MINOLTA PREMIER FINANCE	010-5612	2,077.80	
5009053207	01/09/2024	Velocity Truck Center	010-5620	173.80	
5009053255	01/11/2024	SCHINDLER ELEVATOR CORPORATION	010-5620	435.05	
5009053418	01/25/2024	Burons Pretelled Pumping	010-5620	2,890.00	
5009053495	01/30/2024	DURBIANO FIRE EQUIPMENT, INC.	010-5620	2,415.56	
5009053549	02/01/2024	Integrated Fire and Safety	010-5620	1,496.59	
5009053201	01/09/2024	Sunbelt Rentals	010-5630	2,209.66	
5009053206	01/09/2024	United Site Services	010-5630	4,146.36	
5009053326	01/18/2024	Sunbelt Rentals	010-5630	1,712.78	
5009053073	01/04/2024	Carlos Dimas	010-5800	280.00	
5009053121	01/04/2024	Learning Priority, Inc	010-5800	4,850.00	
5009053125	01/04/2024	Luis Gerardo Guillen	010-5800	2,000.00	
5009053132	01/04/2024	Lisa Kelly dba Murals by Lisa Kelly	010-5800	6,021.85	
5009053139	01/04/2024	NCS PEARSON INC. DBA PEARSON ASSESSMENTS	010-5800	7,800.00	
5009053140	01/04/2024	PERFORMANCES TO GROW ON	010-5800	1,800.00	
5009053148	01/04/2024	Security Self Storage	010-5800	271.00	
5009053155	01/04/2024	Steve Sunnarborg	010-5800	1,295.00	
5009053157	01/04/2024	T-Mobile	010-5800	175.14	
5009053166	01/09/2024	Cervantes, Juan P	010-5800	90.00	

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5009053169	01/09/2024	All Languages Interpreting	010-5800	700.00	
5009053174	01/09/2024	California Lutheran University CRLP	010-5800	19,800.00	
5009053180	01/09/2024	Durham Transportation	010-5800	608.10	
5009053184	01/09/2024	FGL Environmental	010-5800	134.00	
5009053191	01/09/2024	Luis Gerardo Guillen	010-5800	500.00	
5009053196	01/09/2024	SERVICE PRO-FIRE PROTECTION	010-5800	1,670.00	
5009053199	01/09/2024	Lisa Tabb Starhouse Media	010-5800	6,200.00	
5009053200	01/09/2024	Stephanie Rae Towner	010-5800	5,124.00	
5009053203	01/09/2024	Tech-Wall	010-5800	10,639.00	
5009053209	01/09/2024	STEVE ZOLOTAS DBA WEST OAKS PEST CONTROL	010-5800	2,350.00	
5009053212	01/11/2024	360 Degree Customer Inc.	010-5800	2,219.88	
5009053214	01/11/2024	Coastal Occupational Med. Grp.	010-5800	75.00	
5009053219	01/11/2024	Catalyst Family Inc.	010-5800	1,897.63	
5009053221	01/11/2024	Charles Dillon	010-5800	300.00	
5009053224	01/11/2024	Corwyn Lewis	010-5800	100.00	
5009053226	01/11/2024	DMTI, Inc.	010-5800	109,770.00	
5009053229	01/11/2024	Ericka D. Waskewics	010-5800	6,116.50	
5009053230	01/11/2024	EverDriven Technologies	010-5800	792.53	
5009053236	01/11/2024	Horalia Rodriguez dba HR Entertainment	010-5800	1,600.00	
5009053237	01/11/2024	IXL Learning	010-5800	4,101.00	
5009053244	01/11/2024	Lawrence A. Wolf	010-5800	10,531.50	
5009053246	01/11/2024	Maxim Healthcare Staffing	010-5800	2,974.06	
5009053247	01/11/2024	MobyMAX	010-5800	1,055.00	
5009053256	01/11/2024	Salus Campus Solutions	010-5800	1,400.00	
5009053260	01/11/2024	SERVICE PRO-FIRE PROTECTION	010-5800	4,604.00	
5009053262	01/11/2024	Sprigo, Inc.	010-5800	3,915.00	
5009053263	01/11/2024	Steve Peters	010-5800	300.00	
5009053266	01/11/2024	SWRCB ACCOUNTING OFFICE ATTN: WATER QUALITY FEES	010-5800	1,651.00	
5009053269	01/11/2024	Alliance One, LLC The Genesis Group	010-5800	925.93	
5009053270	01/11/2024	Therapy Travelers LLC	010-5800	563.52	
5009053277	01/11/2024	STEVE ZOLOTAS DBA WEST OAKS PEST CONTROL	010-5800	672.00	
5009053279	01/18/2024	Abundance Internet Inc.	010-5800	3,000.00	
5009053283	01/18/2024	Pacific Northwest Publishing dba Ancora Publishing	010-5800	6,000.00	
5009053284	01/18/2024	APA Speech Therapy Inc.	010-5800	633.85	
5009053289	01/18/2024	CDTF	010-5800	55.00	
5009053290	01/18/2024	Carlos Dimas	010-5800	580.00	
5009053291	01/18/2024	Catalyst Family Inc.	010-5800	1,643.85	
5009053296	01/18/2024	Durham Transportation	010-5800	5,508.00	
5009053301	01/18/2024	Food Safety Systems	010-5800	1,780.00	
5009053302	01/18/2024	Geraldine Mae Garcia Cabanban	010-5800	210.00	
5009053307	01/18/2024	Infinity Comm Consulting Inc.	010-5800	3,000.00	

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5009053308	01/18/2024	Intelitek, Inc.	010-5800	2,640.00	
5009053314	01/18/2024	Most Excellent Enterprises	010-5800	1,400.00	
5009053318	01/18/2024	Pegasus, Transit inc	010-5800	1,649.23	
5009053320	01/18/2024	New Direction Solutions LLC Pro Care Therapy	010-5800	1,246.00	
5009053323	01/18/2024	Restaurant Success Center	010-5800	1,469.00	
5009053327	01/18/2024	Steve Sunnarborg	010-5800	1,330.00	
5009053336	01/18/2024	ZWAAG Termite Control, Inc	010-5800	2,100.00	
5009053339	01/22/2024	Coastal Occupational Med. Grp.	010-5800	260.00	
5009053340	01/22/2024	APA Speech Therapy Inc.	010-5800	506.66	
5009053343	01/22/2024	Tammy Van Fleet, PHD, BCBAD	010-5800	1,112.13	
5009053347	01/22/2024	Charles Dillon	010-5800	200.00	
5009053348	01/22/2024	CITY OF OXNARD RECREATION SERVICES	010-5800	270.00	
5009053349	01/22/2024	CITY OF OXNARD RECREATION SERVICES	010-5800	180.00	
5009053350	01/22/2024	CITY OF OXNARD RECREATION SERVICES	010-5800	270.00	
5009053352	01/22/2024	Corwyn Lewis	010-5800	100.00	
5009053356	01/22/2024	EverDriven Technologies	010-5800	1,585.85	
5009053366	01/22/2024	Geraldine Mae Garcia Cabanban	010-5800	210.00	
5009053367	01/22/2024	Gray Step Software, Inc. Attn. User Conference	010-5800	899.00	
5009053368	01/22/2024	Heldi Peel	010-5800	200.00	
5009053372	01/22/2024	Horalia Rodriguez dba HR Entertainment	010-5800	8,500.00	
5009053373	01/22/2024	Stephen E. McMahon Intervention Support Serv.	010-5800	13,000.00	
5009053375	01/22/2024	Live Scan Ventura	010-5800	364.00	
5009053376	01/22/2024	Maxim Healthcare Staffing	010-5800	1,343.64	
5009053377	01/22/2024	MXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT	010-5800	12,376.57	
5009053378	01/22/2024	Lisa Kelly dba Murals by Lisa Kelly	010-5800	1,019.90	
5009053379	01/22/2024	OC Tech Innovations Corp	010-5800	1,050.00	
5009053380	01/22/2024	PARADIGM HEALTHCARE SERVICES	010-5800	1,358.23	
5009053382	01/22/2024	Pioneer Healthcare Services	010-5800	2,404.57	
5009053383	01/22/2024	New Direction Solutions LLC Pro Care Therapy	010-5800	3,164.63	
5009053388	01/22/2024	Salus Campus Solutions	010-5800	400.00	
5009053390	01/22/2024	Ventura County SELPA	010-5800	7,467.85	
5009053391	01/22/2024	Ventura County SELPA	010-5800	4,994.00	
5009053392	01/22/2024	Ventura County SELPA	010-5800	1,405.00	
5009053393	01/22/2024	Ventura County SELPA	010-5800	14,064.53	
5009053394	01/22/2024	Ventura County SELPA	010-5800	2,907.00	
5009053396	01/22/2024	Steve Peters	010-5800	200.00	
5009053403	01/22/2024	Alliance One, LLC The Genesis Group	010-5800	925.92	
5009053404	01/22/2024	Therapy Travelers LLC	010-5800	640.37	

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Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053411	01/25/2024	360 Degree Customer Inc.	010-5800	1,487.43	
5009053413	01/25/2024	Aspiranet	010-5800	18,630.36	
5009053414	01/25/2024	Auto Tech & Smog	010-5800	1,654.18	
5009053416	01/25/2024	Tammy Van Fleet, PHD, BCBAD	010-5800	808.82	
5009053424	01/25/2024	Carlos Dimas	010-5800	665.00	
5009053425	01/25/2024	CITY OF OXNARD RECREATION SERVICES	010-5800	180.00	
5009053426	01/25/2024	CITY OF OXNARD RECREATION SERVICES	010-5800	90.00	
5009053442	01/25/2024	James Thomas Schulfer	010-5800	3,710.00	
5009053451	01/25/2024	Luis Gerardo Guillen	010-5800	500.00	
5009053454	01/25/2024	MOEMS EXECUTIVE SECRETARY	010-5800	600.00	
5009053455	01/25/2024	Most Excellent Enterprises	010-5800	2,380.00	
5009053459	01/25/2024	Pioneer Healthcare Services	010-5800	783.39	
5009053461	01/25/2024	Rain Master Irigation Systems	010-5800	14.95	
5009053463	01/25/2024	Ray DeLaurentis, Inc.	010-5800	580.00	
5009053465	01/25/2024	Security Self Storage	010-5800	311.65	
5009053469	01/25/2024	Steve Sunnarborg	010-5800	1,400.00	
5009053475	01/25/2024	Alliance One, LLC The Genesis Group	010-5800	740.74	
5009053476	01/25/2024	U.S. Bank Corporate Payment Systems	010-5800	4,384.48	
5009053477	01/25/2024	Ventura County Office of Education Business	010-5800	49,500.00	
5009053480	01/25/2024	Winsor Learning, Inc	010-5800	165.05	
5009053481	01/25/2024	Wonder Media, LLC	010-5800	25,000.00	
5009053483	01/30/2024	Adam Burton	010-5800	3,380.00	
5009053485	01/30/2024	APA Speech Therapy Inc.	010-5800	633.85	
5009053486	01/30/2024	Bertrand's Music	010-5800	219.63	
5009053488	01/30/2024	Charles Dillon	010-5800	300.00	
5009053489	01/30/2024	CITY OF OXNARD RECREATION SERVICES	010-5800	180.00	
5009053490	01/30/2024	CITY OF OXNARD Fire Department	010-5800	150.00	
5009053491	01/30/2024	Corwyn Lewis	010-5800	100.00	
5009053494	01/30/2024	John Lacques Drumtime	010-5800	750.00	
5009053497	01/30/2024	FOLLETT SCHOOL SOLUTIONS, INC.	010-5800	545.01	
5009053503	01/30/2024	IXL Learning	010-5800	1,638.00	
5009053508	01/30/2024	Most Excellent Enterprises	010-5800	1,540.00	
5009053517	01/30/2024	Ray DeLaurentis, Inc.	010-5800	420.00	
5009053518	01/30/2024	Robert W. Martinez	010-5800	100.00	
5009053519	01/30/2024	Salus Campus Solutions	010-5800	400.00	
5009053520	01/30/2024	SCHOLASTIC	010-5800	1,788.00	
5009053522	01/30/2024	Steve Peters	010-5800	300.00	
5009053523	01/30/2024	Studles Weekly	010-5800	2,654.23	
5009053524	01/30/2024	Steve Sunnarborg	010-5800	984.16	
5009053527	01/30/2024	T-Mobile	010-5800	175.14	

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Checks Dated 01/04/2024 through 02/08/2024					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053538	02/01/2024	Carlos Dimas	010-5800	700.00	
5009053541	02/01/2024	EverDriven Technologies	010-5800	1,473.60	
5009053545	02/01/2024	Geraldine Mae Garcia Cabanban	010-5800	350.00	
5009053553	02/01/2024	Learning Priority, Inc	010-5800	4,950.00	
5009053555	02/01/2024	Maxim Healthcare Staffing	010-5800	7,617.50	
5009053558	02/01/2024	Pioneer Healthcare Services	010-5800	3,360.00	
5009053559	02/01/2024	Platinum Tow & Transport	010-5800	350.00	
5009053560	02/01/2024	New Direction Solutions LLC Pro Care Therapy	010-5800	1,879.66	
5009053561	02/01/2024	Santa Barbara AirBus	010-5800	3,850.00	
5009053564	02/01/2024	SERVICE PRO-FIRE PROTECTION	010-5800	4,653.00	
5009053567	02/01/2024	TAFT ELECTRIC	010-5800	928.00	
5009053569	02/01/2024	Therapy Travelers LLC	010-5800	3,937.50	
5009053575	02/01/2024	STEVE ZOLOTAS DBA WEST OAKS PEST CONTROL	010-5800	672.00	
5009053583	02/05/2024	Bertrand's Music	010-5800	225.71	
5009053584	02/05/2024	Charles Dillon	010-5800	100.00	
5009053585	02/05/2024	Citizens Schools, Inc	010-5800	4,781.26	
5009053586	02/05/2024	CITY OF OXNARD RECREATION SERVICES	010-5800	90.00	
5009053591	02/05/2024	Durham Transportation	010-5800	1,302.44	
5009053592	02/05/2024	Educ. Prof. of Central CA	010-5800	4,900.00	
5009053593	02/05/2024	Edward Lee Layman	010-5800	3,290.00	
5009053594	02/05/2024	Geraldine Mae Garcia Cabanban	010-5800	420.00	
5009053596	02/05/2024	GOLF N STUFF	010-5800	540.00	
5009053598	02/05/2024	Horalla Rodriguez dba HR Entertainment	010-5800	2,400.00	
5009053600	02/05/2024	Jacqueline Vanessa Flores	010-5800	4,300.00	
5009053601	02/05/2024	James Thomas Schulfer	010-5800	3,675.00	
5009053605	02/05/2024	Maria Laura Hendrix	010-5800	2,637.50	
5009053606	02/05/2024	MHP Laundry LLC dba Wash Wizard	010-5800	697.21	
5009053607	02/05/2024	Most Excellent Enterprises	010-5800	1,050.00	
5009053610	02/05/2024	Parker Anderson Enrichment	010-5800	24,000.00	
5009053611	02/05/2024	PASSAGEWAY, INC.	010-5800	10,024.10	
5009053616	02/05/2024	Rebecca R. Simonson	010-5800	3,880.00	
5009053617	02/05/2024	Santa Barbara Botanic Garden	010-5800	3,714.00	
5009053619	02/05/2024	Shelter Care Resources	010-5800	2,120.00	
5009053622	02/05/2024	Stephanie Rae Towner	010-5800	6,195.00	
5009053623	02/05/2024	Steve Peters	010-5800	100.00	
5009053624	02/05/2024	Steve Sunnarborg	010-5800	1,295.00	
5009053628	02/05/2024	Ventura County Office of Education Business	010-5800	9,304.57	
5009053629	02/05/2024	Ventura County Office of Education Business	010-5800	4,293.91	
5009053635	02/05/2024	Dr. Elizabeth Yeager	010-5800	10,168.50	
5009053638	02/08/2024	APA Speech Therapy Inc.	010-5800	11,175.00	
5009053642	02/08/2024	Charles Dillon	010-5800	110.00	

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ReqPay12a

Board Report

Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053662	02/08/2024	GOLF N STUFF	010-5800	460.00	
5009053663	02/08/2024	Hanalei Lumley Hana Speech Therapy	010-5800	1,500.00	
5009053675	02/08/2024	Rodolfo Sandoval	010-5800	900.04	
5009053678	02/08/2024	Sown To Grow, Inc.	010-5800	4,000.00	
5009053679	02/08/2024	Spriego, Inc.	010-5800	800.00	
5009053685	02/08/2024	Moorpark College America's Teaching Zoo	010-5800	345.00	
5009053690	02/08/2024	Winsor Learning, Inc	010-5800	1,755.73	
5009053083	01/04/2024	Atkinson, Andelson, Loya, Ruud & Romo	010-5802	36,823.04	
5009053536	02/01/2024	Atkinson, Andelson, Loya, Ruud & Romo	010-5802	20,743.07	
5009053640	02/08/2024	Atkinson, Andelson, Loya, Ruud & Romo	010-5802	10,000.00	
5009053375	01/22/2024	Live Scan Ventura	010-5804	52.00	
5009053082	01/04/2024	AT&T	010-5900	78.63	
5009053101	01/04/2024	Frontier Communications	010-5900	262.70	
5009053172	01/09/2024	AT&T	010-5900	216.56	
5009053185	01/09/2024	Frontier Communications	010-5900	62.86	
5009053298	01/18/2024	FEDEX	010-5900	49.09	
5009053342	01/22/2024	AT&T	010-5900	2,580.43	
5009053360	01/22/2024	FEDEX	010-5900	35.32	
5009053364	01/22/2024	Frontier Communications	010-5900	585.41	
5009053437	01/25/2024	Frontier Communications	010-5900	247.62	
5009053479	01/25/2024	Windstream	010-5900	8,366.03	
5009053534	02/01/2024	AT&T	010-5900	78.77	
5009053535	02/01/2024	AT&T	010-5900	217.52	
5009053544	02/01/2024	Frontier Communications	010-5900	263.32	
5009053659	02/08/2024	Frontier Communications	010-5900	63.08	
5009053231	01/11/2024	FEDEX	010-5910	258.48	
5009053499	01/30/2024	GOLDEN STATE COPIER & MAILING	010-5910	165.04	
5009053409	01/22/2024	VERIZON WIRELESS	010-5920	315.76	
5009053492	01/30/2024	DCH (OXNARD) INC.	010-6400	34,378.98	
5009053337	01/22/2024	Mendez, Candelaria	010-8699	883.45	
5009053303	01/18/2024	GigaKom	010-9510	713.28	
VCH090000348	01/12/2024	SISC FINANCE	010-9516	7,142.79	
5009053531	01/30/2024	United of Omaha Life Ins. Co.	010-9534	822.48	
VCH090000348	01/12/2024	SISC FINANCE	010-9534	734,383.05	
			010-9537	19,819.61	
5009053528	01/30/2024	Tax Deferred Services Corporate Office Suite 209	010-9539	96,413.18	
5009053053	01/04/2024	Gilbert Acosta	010-9540	2,619.00	
5009053054	01/04/2024	Maria Acosta	010-9540	2,619.00	
5009053055	01/04/2024	Marylou Almilli	010-9540	2,659.89	
5009053056	01/04/2024	SALLY ALVARADO	010-9540	2,619.00	
5009053057	01/04/2024	BARBARA ALVIDREZ	010-9540	2,619.00	

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Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053059	01/04/2024	Maria Angeles	010-9540	2,619.00	
5009053060	01/04/2024	Anthony Urban	010-9540	2,619.00	
5009053065	01/04/2024	REBECCA BARBETTI	010-9540	2,659.89	
5009053066	01/04/2024	Sharon Bellman	010-9540	2,659.89	
5009053068	01/04/2024	Belinda Betancourt	010-9540	2,619.00	
5009053071	01/04/2024	Julie Burchmore	010-9540	2,659.89	
5009053075	01/04/2024	Melinda Carrillo	010-9540	2,659.89	
5009053076	01/04/2024	Carmen Carrillo	010-9540	2,619.00	
5009053077	01/04/2024	Jonathan Castillo	010-9540	2,619.00	
5009053078	01/04/2024	GAYLE COLEMAN	010-9540	2,659.89	
5009053079	01/04/2024	Teresa Blanche Contreras	010-9540	2,619.00	
5009053080	01/04/2024	John Cort	010-9540	2,659.89	
5009053081	01/04/2024	Aria B Crane	010-9540	2,659.89	
5009053082	01/04/2024	Kathleen Crowe	010-9540	2,659.89	
5009053090	01/04/2024	David Herman Siebler	010-9540	2,659.89	
5009053091	01/04/2024	David Davidson	010-9540	2,659.89	
5009053092	01/04/2024	Doug Norvell	010-9540	2,619.00	
5009053094	01/04/2024	Joanne Espinoza-Law	010-9540	2,659.89	
5009053095	01/04/2024	Catherine Espinoza	010-9540	2,619.00	
5009053096	01/04/2024	Carolee Felch	010-9540	2,618.00	
5009053097	01/04/2024	Jeanne Foster	010-9540	2,619.00	
5009053098	01/04/2024	KATHLEEN FRANKLIN	010-9540	2,659.89	
5009053099	01/04/2024	Susanne Frank	010-9540	2,659.89	
5009053100	01/04/2024	Ruth Fraser	010-9540	2,659.89	
5009053102	01/04/2024	JARREL FULLER	010-9540	2,659.89	
5009053103	01/04/2024	Claudene Garmon	010-9540	2,659.89	
5009053104	01/04/2024	Gena L. Mathwin	010-9540	2,659.89	
5009053105	01/04/2024	Geoff Godfrey	010-9540	2,659.89	
5009053106	01/04/2024	Maria L. Godinez	010-9540	2,659.89	
5009053107	01/04/2024	Helene Goltub	010-9540	2,659.89	
5009053108	01/04/2024	CAROLYN GRACE	010-9540	2,659.89	
5009053109	01/04/2024	Susan Hamada	010-9540	2,659.89	
5009053110	01/04/2024	Milton R. Harrion	010-9540	2,659.89	
5009053111	01/04/2024	HARRY BARNACK	010-9540	2,619.00	
5009053114	01/04/2024	Karen M. Mattson	010-9540	2,659.89	
5009053115	01/04/2024	Harold Kennedy	010-9540	2,659.89	
5009053116	01/04/2024	Jo Ann Kennedy	010-9540	2,659.89	
5009053118	01/04/2024	LAURA KRALL	010-9540	2,659.89	
5009053119	01/04/2024	Meredith Kruger	010-9540	2,659.89	
5009053122	01/04/2024	Christina Leonard	010-9540	2,619.00	
5009053123	01/04/2024	BEN LUCE	010-9540	2,659.89	
5009053124	01/04/2024	Luis Aguilera	010-9540	2,619.00	
5009053126	01/04/2024	Marcla Marino	010-9540	2,659.89	
5009053127	01/04/2024	Joan Mayeda	010-9540	2,659.89	
5009053128	01/04/2024	APRIL MCCARTHY	010-9540	2,659.89	
5009053129	01/04/2024	Shirley McCafferty	010-9540	2,659.89	

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5009053130	01/04/2024	Gail Nakamura-Meagher	010-9540	2,659.89	
5009053133	01/04/2024	Virginia Nedelev	010-9540	2,659.89	
5009053135	01/04/2024	Debbie Crocco	010-9540	2,659.89	
5009053138	01/04/2024	Phil Otero	010-9540	2,659.89	
5009053137	01/04/2024	RUDY PALAZUELOS	010-9540	2,619.00	
5009053138	01/04/2024	Pattis R. Thompson	010-9540	2,659.89	
5009053142	01/04/2024	YVONNE RAILEY	010-9540	2,659.89	
5009053144	01/04/2024	Jose Rodriguez	010-9540	2,619.00	
5009053145	01/04/2024	SALLIE SANCHEZ	010-9540	2,659.89	
5009053149	01/04/2024	Linda Shaffer	010-9540	2,659.89	
5009053150	01/04/2024	Andrea Shaub	010-9540	2,659.89	
5009053151	01/04/2024	LYNN SILVIERA	010-9540	2,619.00	
5009053152	01/04/2024	CAROL SPRACKLEN	010-9540	2,659.89	
5009053153	01/04/2024	BEVERLY STARK	010-9540	2,659.89	
5009053156	01/04/2024	Eleanor Syrett	010-9540	2,659.89	
5009053159	01/04/2024	Gwen Thomas	010-9540	2,659.89	
5009053160	01/04/2024	HELEN TORRES	010-9540	2,619.00	
5009053161	01/04/2024	Jayne Tucker	010-9540	2,659.89	
5009053162	01/04/2024	Christina Valdivia	010-9540	2,619.00	
5009053163	01/04/2024	Lenora Weinerth	010-9540	2,659.89	
5009053164	01/04/2024	Sharlene Wilson	010-9540	2,659.89	
5009053287	01/18/2024	Maria Benitez	010-9540	2,619.00	
5009053419	01/25/2024	CDTF	010-9552	.80	
5009053251	01/11/2024	Ventura County Watershed Protection District	Cancelled		4,800.00 *
5009053466	01/25/2024	Sonitrol	Cancelled		200.27 *
5009053532	01/30/2024	Ventura Co. Community College District	Cancelled		345.00 *
Cancel	3	5,345.27	Total Number of Checks	530	3,252,403.21
5009053154	01/04/2024	STEVENSON'S RESTAURANT EQUIP.	130-4300	267.73	
5009053215	01/11/2024	AMAZON CAPITAL SERVICES	130-4300	583.12	
5009053257	01/11/2024	Sam's Club Direct	130-4300	923.38	
5009053272	01/11/2024	ULINE	130-4300	988.72	
5009053316	01/18/2024	ODP Business Solutions	130-4300	174.78	
5009053370	01/22/2024	HOME DEPOT CREDIT SERVICES	130-4300	241.59	
5009053397	01/22/2024	STEVENSON'S RESTAURANT EQUIP.	130-4300	1,719.47	
5009053412	01/25/2024	AMAZON CAPITAL SERVICES	130-4300	317.82	
5009053457	01/25/2024	ODP Business Solutions	130-4300	316.80	
5009053467	01/25/2024	STEVENSON'S RESTAURANT EQUIP.	130-4300	170.89	
5009053476	01/25/2024	U.S. Bank Corporate Payment Systems	130-4300	1,380.24	
5009053570	02/01/2024	ULINE	130-4300	2,469.71	
5009053579	02/05/2024	Espinoza, Edgar	130-4300	132.00	

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Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053637	02/08/2024	AMAZON CAPITAL SERVICES	130-4300	180.70	
5009053671	02/08/2024	ODP Business Solutions	130-4300	163.04	
5009053680	02/08/2024	STEVENSON'S RESTAURANT EQUIP.	130-4300	761.58	
5009053476	01/25/2024	U.S. Bank Corporate Payment Systems	130-4400	9,619.87	
5009053120	01/04/2024	La Central Bakery	130-4710	989.10	
5009053143	01/04/2024	Ramiro Avina	130-4710	532.00	
5009053158	01/04/2024	THE BERRY MAN, INC.	130-4710	7,076.10	
5009053179	01/09/2024	Home Country Pizza	130-4710	190.00	
5009053202	01/09/2024	SYSCO VENTURA, INC.	130-4710	3,840.62	
5009053227	01/11/2024	Home Country Pizza	130-4710	190.00	
5009053228	01/11/2024	Driftwood Dairy, Inc.	130-4710	2,960.38	
5009053240	01/11/2024	La Central Bakery	130-4710	415.60	
5009053243	01/11/2024	Laubacher Farms, inc	130-4710	216.00	
5009053253	01/11/2024	Tri County Bread Service	130-4710	458.48	
5009053254	01/11/2024	Ramiro Avina	130-4710	380.00	
5009053267	01/11/2024	SYSCO VENTURA, INC.	130-4710	3,672.28	
5009053268	01/11/2024	THE BERRY MAN, INC.	130-4710	5,190.43	
5009053295	01/18/2024	Driftwood Dairy, Inc.	130-4710	5,808.39	
5009053322	01/18/2024	Tri County Bread Service	130-4710	2,168.75	
5009053328	01/18/2024	SYSCO VENTURA, INC.	130-4710	21,347.17	
5009053330	01/18/2024	THE BERRY MAN, INC.	130-4710	10,027.98	
5009053334	01/18/2024	J,S & W Cattle Ranch GP Watkins Cattle Company	130-4710	413.00	
5009053354	01/22/2024	Driftwood Dairy, Inc.	130-4710	352.95	
5009053358	01/22/2024	EPMOV INC. Farm Cart Organics	130-4710	744.80	
5009053374	01/22/2024	La Central Bakery	130-4710	102.00	
5009053386	01/22/2024	Tri County Bread Service	130-4710	510.30	
5009053387	01/22/2024	Ramiro Avina	130-4710	374.50	
5009053400	01/22/2024	SYSCO VENTURA, INC.	130-4710	11,564.24	
5009053402	01/22/2024	THE BERRY MAN, INC.	130-4710	3,219.95	
5009053410	01/22/2024	J,S & W Cattle Ranch GP Watkins Cattle Company	130-4710	206.50	
5009053432	01/25/2024	Driftwood Dairy, Inc.	130-4710	4,832.27	
5009053435	01/25/2024	EPMOV INC. Farm Cart Organics	130-4710	711.20	
5009053439	01/25/2024	Get Hooked Seafood, LLC	130-4710	4,272.00	
5009053446	01/25/2024	La Central Bakery	130-4710	98.40	
5009053449	01/25/2024	Laubacher Farms, inc	130-4710	374.00	
5009053460	01/25/2024	Tri County Bread Service	130-4710	1,786.38	
5009053462	01/25/2024	Ramiro Avina	130-4710	321.00	
5009053472	01/25/2024	SYSCO VENTURA, INC.	130-4710	13,523.72	
5009053474	01/25/2024	THE BERRY MAN, INC.	130-4710	10,140.25	
5009053478	01/25/2024	J,S & W Cattle Ranch GP Watkins Cattle Company	130-4710	413.00	
5009053493	01/30/2024	Driftwood Dairy, Inc.	130-4710	187.69	
5009053505	01/30/2024	La Central Bakery	130-4710	690.00	

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Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053506	01/30/2024	Laubacher Farms, Inc	130-4710	528.00	
5009053515	01/30/2024	Tri County Bread Service	130-4710	475.14	
5009053526	01/30/2024	SYSCO VENTURA, INC.	130-4710	17,031.97	
5009053540	02/01/2024	Driftwood Dalry, Inc.	130-4710	1,880.37	
5009053568	02/01/2024	THE BERRY MAN, INC.	130-4710	4,431.80	
5009053574	02/01/2024	J,S & W Cattle Ranch GP Watkins Cattle Company	130-4710	1,652.00	
5009053590	02/05/2024	Driftwood Dairy, Inc.	130-4710	3,875.05	
5009053595	02/05/2024	Get Hooked Seafood, LLC	130-4710	4,400.16	
5009053603	02/05/2024	La Central Bakery	130-4710	741.20	
5009053604	02/05/2024	Laubacher Farms, inc	130-4710	759.00	
5009053615	02/05/2024	Tri County Bread Service	130-4710	1,030.30	
5009053625	02/05/2024	SYSCO VENTURA, INC.	130-4710	16,149.00	
5009053626	02/05/2024	THE BERRY MAN, INC.	130-4710	10,323.45	
5009053633	02/05/2024	J,S & W Cattle Ranch GP Watkins Cattle Company	130-4710	330.40	
5009053652	02/08/2024	Home Country Pizza	130-4710	40.00	
5009053653	02/08/2024	Driftwood Dairy, Inc.	130-4710	8,271.13	
5009053667	02/08/2024	La Central Bakery	130-4710	425.00	
5009053669	02/08/2024	Laubacher Farms, inc	130-4710	1,087.00	
5009053673	02/08/2024	Tri County Bread Service	130-4710	858.79	
5009053674	02/08/2024	Ramiro Avina	130-4710	2,040.00	
5009053682	02/08/2024	SYSCO VENTURA, INC.	130-4710	36,156.75	
5009053683	02/08/2024	THE BERRY MAN, INC.	130-4710	15,493.38	
5009053688	02/08/2024	J,S & W Cattle Ranch GP Watkins Cattle Company	130-4710	1,280.30	
5009053141	01/04/2024	Puretec Industrial Water	130-5600	341.02	
5009053192	01/09/2024	Puretec Industrial Water	130-5600	104.98	
5009053252	01/11/2024	Puretec Industrial Water	130-5600	266.02	
5009053321	01/18/2024	Puretec Industrial Water	130-5600	266.02	
5009053385	01/22/2024	Puretec Industrial Water	130-5600	341.02	
5009053514	01/30/2024	Puretec Industrial Water	130-5600	266.02	
5009053672	02/08/2024	Puretec Industrial Water	130-5600	266.02	
5009053131	01/04/2024	MHP Laundry LLC dba Wash Wizard	130-5800	250.75	
5009053181	01/09/2024	Edgar Espinoza	130-5800	7,680.00	
5009053213	01/11/2024	Acom Appliance Service	130-5800	801.75	
5009053301	01/18/2024	Food Safety Systems	130-5800	2,670.00	
5009053482	01/30/2024	Acom Appliance Service	130-5800	1,002.35	
5009053613	02/05/2024	POWER MACHINERY CENTER	130-5800	158.74	
5009053654	02/08/2024	Edgar Espinoza	130-5800	8,448.00	
5009053342	01/22/2024	AT&T	130-5900	19.71	
5009053113	01/04/2024	Imperial Dade	130-9320	12,067.92	
5009053176	01/09/2024	CDE/CASHIER'S OFFICE	130-9320	1,148.55	
5009053306	01/18/2024	Imperial Dade	130-9320	1,614.00	
5009053441	01/25/2024	Imperial Dade	130-9320	1,215.00	
5009053476	01/25/2024	U.S. Bank Corporate Payment Systems	130-9320	6,467.43	

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Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053599	02/05/2024	Imperial Dade	130-9320	21,310.03	
5009053420	01/25/2024	CDTF	130-9552	192.59	
5009053421	01/25/2024	CDTF	130-9552	3,265.91	
Total Number of Checks			99	338,136.89	
5009053468	01/25/2024	Sunbelt Rentals	212-5630	4,032.86	
5009053177	01/09/2024	Colbi Technologies, Inc	212-5800	345.00	
5009053286	01/18/2024	A4E	212-5800	7,478.75	
5009053293	01/18/2024	Cyber Copy	212-5800	25.32	
5009053408	01/22/2024	VENTURA REFRIGERATION SALES & SERVICE	212-5800	1,624.89	
5009053496	01/30/2024	Fence Factory Rentals	212-5800	6,250.00	
5009053521	01/30/2024	Standard Demolition, Inc.	212-5800	47,546.00	
5009053298	01/18/2024	FEDEX	212-5900	35.87	
5009053380	01/22/2024	FEDEX	212-5900	1.39	
5009053238	01/11/2024	KBZ Architects	212-6101	7,270.00	
5009053186	01/09/2024	Got Shade	212-6102	22,115.00	
5009053182	01/09/2024	Environmental Testing Assoc.	212-6135	509.00	
5009053288	01/18/2024	Bon Air, Inc	212-6202	38,100.00	
5009053473	01/25/2024	TAFT ELECTRIC	212-6202	4,750.00	
5009053444	01/25/2024	KBZ Architects	212-6219	7,186.16	
5009053188	01/09/2024	KENCO CONSTRUCTION SERVICES	212-6245	1,680.00	
5009053084	01/04/2024	BALFOUR BEATTY CONSTRUCTION	212-6272	33,824.00	
Total Number of Checks			17	180,774.24	
5009053576	02/01/2024	WORTHINGTON DIRECT, INC.	251-4300	21,930.75	
5009053223	01/11/2024	Container Alliance	251-4400	3,508.59	
5009053259	01/11/2024	School Outfitters	251-4400	3,239.31	
5009053429	01/25/2024	Container Alliance	251-4400	4,744.86	
5009053589	02/05/2024	Container Alliance	251-4400	9,216.98	
5009053280	01/18/2024	JOHN HUNTER AFFORDABLE TABLES & CHAIRS	251-5600	3,300.00	
5009053299	01/18/2024	Fence Factory Rentals	251-5600	552.40	
5009053361	01/22/2024	Fence Factory Rentals	251-5600	512.40	
5009053193	01/09/2024	Sage Realty Group	251-5800	19,000.00	
5009053197	01/09/2024	Signarama	251-5800	1,011.00	
Total Number of Checks			10	67,015.99	
5009053276	01/11/2024	Vineyard Real Estate, LLC	252-5600	12,600.00	
5009053687	02/08/2024	Vineyard Real Estate, LLC	252-5600	12,600.00	
5009053204	01/09/2024	Tetra Tech Divisions	252-5800	53,686.76	
5009053294	01/18/2024	Department Of Toxic Substance Control Accounting Unit	252-5800	4,532.32	
5009053612	02/05/2024	Post/Hazelline Associates	252-5800	4,480.00	
5009053509	01/30/2024	Myers, Widders, Gibson, Jones	252-5802	8,994.86	
5009053401	01/22/2024	TAFT ELECTRIC	252-6102	15,380.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/04/2024 through 02/08/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009053443	01/25/2024	JENSEN DESIGN & SURVEY	252-6135	18,388.75	
5009053504	01/30/2024	JENSEN DESIGN & SURVEY	252-6135	2,902.50	
5009053204	01/09/2024	Tetra Tech Divisions	252-6235	840.00	
5009053353	01/22/2024	CULVER-NEWLIN, INC.	252-6400	20,041.19	
Total Number of Checks			10	154,446.38	
5009053665	02/08/2024	IncStores, LLC	490-4400	3,668.62	
5009053093	01/04/2024	DTA	490-5800	343.04	
5009053211	01/09/2024	ZIONS BANK CORPORATE TRUST DIVISION	490-5800	1,850.00	
5009053329	01/16/2024	TAFT ELECTRIC	490-9510	5,435.00	
Total Number of Checks			4	11,296.66	

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	527	3,252,403.21
130	Cafeteria Fund	99	338,136.89
212	Building Fund Measure L	17	180,774.24
251	CAPITAL FACILITIES - RESIDENTI	10	67,015.99
252	CAPITAL FACILITIES COMMERCIAL	10	154,446.38
490	Capital Projects Fund for Blen	4	11,296.66
Total Number of Checks		652	4,004,073.37
Less Unpaid Tax Liability			22.09-
Net (Check Amount)			4,004,051.28

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

10.7



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.7 Annual Report of the Measure L Citizen's Bond Oversight Committee Fiscal Year Ending June 30, 2023
Access	Public
Type	Action
Recommended Action	Staff recommends approval of the Annual Report for Measure L Citizen's Bond Oversight Committee Fiscal Year ending June 30, 2023.
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale: Each year, the Citizen's Oversight Committee Oversees the Annual Report for the Prior Fiscal Year's Expenditures related to the Measure L Bond. On January 31, 2024, the Committee met and voted to allow the President, Ms. Martha Mata to review the Report and execute it on behalf of the committee. The Report reviews the proceeds from the bond that were used for the purpose set forth in the Measure L Bond Language; No Bond proceeds were used for any teacher or administrative salaries or other operating expenses; and The District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.

[COC Report for Measure L.pdf \(2,012 KB\)](#)

Administrative Content

Executive Content

RIO SCHOOL DISTRICT

ANNUAL REPORT OF THE MEASURE L
CITIZEN'S BOND OVERSIGHT COMMITTEE
FISCAL YEAR ENDING JUNE 30, 2023

TO THE BOARD OF EDUCATION

FEBRUARY 21, 2024

**MEASURE L CITIZEN'S BOND OVERSIGHT COMMITTEE REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**Board of Trustees (the "Board")
Rio School District (the "District")
Oxnard, California**

Dear Members of the Board:

The Measure L Citizens' Bond Oversight Committee (the "*Measure L Committee*" or the "*Committee*") respectfully submits its annual report to the Board, for the fiscal year ended June 30, 2023:

- I. **The Establishment and Operation of the Committee:** The Measure L Committee was established by the Board, on February 20, 2019.
- II. **Purposes of Committee and Limitations of Report:** As stated in its Bylaws, the Measure L Committee was established by the Board to satisfy the accountability requirements of Prop 39 with regard to the Measure L Bonds, approved at the election conducted November 6, 2018, (the "*Measure L*"), of up to \$59,500.00 (the "*Bond Proceeds*"). This report is limited by various material restrictions on the Committee's legal capacity and activities, as stated in its Bylaws, as follows:
 - A. The Measure L Committee does not have independent legal capacity from the District;
 - B. May only receive copies of reports and documents which have been previously presented to the Board and which are public records; and
 - C. Only has duties and can only engage in activities that are confined specifically to the Bond Proceeds generated under Measure L, (and as otherwise provided for in its Bylaws), *and this report is so limited.*
- III. **Summary of Measure L Committee's Proceedings and Activities for the Preceding Year:**
 - A. **All Required Meetings Held:** The Committee hereby reports that it has met all of the requirements contained in its Bylaws to hold regular public meetings and that all of its business and member votes (including, but not limited to, with regard to the approval and adoption of this report), were taken with the required quorum of a majority of the Committee members. All of the following meetings were open to the public and held within the boundaries of the District and, on information and belief, were duly noticed by the District and in accordance with the *Ralph M. Brown Act*, Government Code Section 54590 *et seq*:

<u>Date</u>	<u>Place</u>
September 6, 2023	Rio School District Office
January 31, 2024	Rio School District Office

Summary of Authorized Activities of the Committee: Attached hereto as **Exhibit “1”** and incorporated herein by this reference are true and correct copies of the minutes of the meetings of the Committee (*the “Minutes”*). The Minutes provide some of the details of the actions and activities of the Committee during the past year. With regard to any reference to any reports and documents received and reviewed by the Committee, the District has indicated that all such documents were provided by the District, with an indication that they had been presented to the Board and were a public record. In accordance with the Committee’s Bylaws, the following is a summary of these activities, all of which were conducted at the Committee’s public meetings:

1. Receiving, reviewing, discussing and making inquiries with regard to the audit of Bond Proceeds expenditures entitled “Measure L Building Fund, Financial and Performance Audit Report of Rio School District,” for the fiscal year ended June 30, 2023, prepared for the Board by Christie White, Certified Public Accountants, (*the “Auditor”*) constituting the District’s annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution (*the “2023 Audit Report”*);
2. On an ongoing basis, from time to time, receiving, reviewing, discussing and making inquiries with regard to various reports, documents and other public records relating to the expenditure of Bond Proceeds, including, but not limited to, various line item expenditure reports;
3. Inspecting and/or receiving progress and status reports on projects and school facilities and grounds for which Bond Proceeds have been or will be expended;

4. Reviewing efforts by the District to maximize Bond Proceeds by implementing various cost-saving measures;
5. Reviewing Bylaws and responsibilities of the Committee;
6. Reviewing project lists and details; priorities lists; campus and proposed plans; interim financial and Bond Proceeds expenditure reports; and County data reports on expenditures;
7. Receiving briefings from the District, at public meetings, on current Measure L projects, and plans and expenditures;
8. Receiving confirmation and assurances from the District, at public meetings, that the District had satisfactorily addressed certain issues raised by the Committee with regard to various expenditures of Bond Proceeds;
9. Advertising and holding public meetings, in a continuing effort to inform the public.

IV. **Report on Duties of Committee:** Under its Bylaws, in addition to reporting on the activities it engaged in during the year, the Measure L Committee has the duty to report, and does hereby report, to the Board, on the following:

- A. **Informing the Public:** The Measure L Committee hereby reports that it has discharged its duty to inform the public concerning the District's Bylaws, by, among other things, giving the required notice of its meetings and holding them in public; by preparing and providing this report to the Board, at a meeting held in public, and by posting this report to the District website, along with a copy of the 2023 Audit Report from the Audit Accountant; and by engaging in the Activities described above and immediately below; and
- B. **Committee's Report on its Review of Expenditures:** As a result of holding its required meetings; of preparing and providing this report; and as a result of engaging in the Activities described above (and in reliance on the 2023 Audit Report and the other expenditure documents, reports, information and confirmations provided by the district):

The Measure L Committee hereby reports that, to the best of its knowledge, information and belief, through June 30, 2023:

- (1) **The Bond Proceeds were expended only for the purposes set forth in the Measure L;**

- (2) No Bond Proceeds were used for any teacher or administrative salaries or other operating expenses; and
- (3) The District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.

Respectfully submitted,

MEASURE L CITIZEN'S OVERSIGHT COMMITTEE

By: 

Martha Mata, Citizen's Oversight Committee President
January 31, 2024



**SCHOOL
DISTRICT**

EDUCATING LEARNERS FOR THE 21ST CENTURY

Board of Trustees

Eleanor Torres, President
Kristine Anderson
Elisa Martin
Rosa Balderrama
Felix Eisenhauer

John D. Puglisi, Ph.D., Superintendent

**CITIZENS' OVERSIGHT COMMITTEE MEETING
MEASURE L BOND**

**September 6, 2023
5:30 p.m.–6:15 p.m.**

Committee Members:

Sean Husband
Cristina Mackey
Martha Mata, Chair
Terri Samudio
Larry Wolf

- 1. Welcome and Introductions**
- 2. Selection of new Vice Chair**
- 3. Review Measure L Independent Audit Report**
- 4. Review of Measure L Projects and Expenses To Date
(See Revenue/Expenditure Summary)**
- 5. Next Meeting Date**

Sign In Sheet

name

email

1. LARRY WOLF (M) LARRYWOLF66@YAHOO.COM

2. Martha Mata (M) amapolaasulciel073424@yahoo

3) KEITH HENDERSON (M) KHEANDERSON@BALFOUR
BEATTY US.COM

4) Sarah Varquez svazquez@rioschools.org

5) Proxie Rosales rosales@rioschools.org

6. LINDA Bekeny lbekeny@rioschools.org

7. Terri Samudio (M) terrisamudio@gmail.com

8. Christie Henggeler chenggeler@rioschools.org

9. Mary Orleans

10. Wail Saleh

(online) 11. Christie Mackey (M)

Measure L Revenue/Expenditure Summary
as of August 31, 2023

Revenue	Authorized	ISSUANCE		TOTAL PROJECTED NET	Actuals to date		
		Cost/Premium	PROCEEDS	PROCEEDS			
Proceeds from 2018 Series A FY 18/19	23,000,000	-	\$23,000,000.00			23,014,696	
Proceeds from 2018 Series B FY 18/19 COPS	1,510,000	43,863	\$1,466,137			1,466,137	
Proceeds from 2018 Series C FY 19/20	13,922,236	175,975	\$13,746,261			13,750,848	
Proceeds from 2018 Series D FY 19/20 COPS	3,087,423	64,901	\$3,022,522			3,022,522	
Proceeds from 2018 Series E FY 21/22	13,818,453	180,000	\$13,638,453			13,638,453	
Proceeds from 2018 Series F FY 21/22 COPS	1,000,000	65,716	\$934,284			934,284	
Proceeds from 2018 Series G FY 23/24	2,860,000	72,500	2,787,500			2,787,500	
ESSER III Plan for Shade Structures			1,000,000			729,904	
EST State Matching Funds			15,000,000			12,731,564	
Reimbursement from CFD (Mello Roos)			8,245,521			6,611,705	
Interest Earned - FY18/19			172,714			172,714	
Interest Earned - FY19/20			373,548			373,548	
Interest Earned - FY20/21			73,428			73,428	
Interest Earned - FY21/22			61,705			39,737	
Interest Earned - FY22/23			389,381			389,381	
Adjustment for FMV			(279,376)			(279,376)	
Est Interest - Future Fiscal Years			100,000			-	
Total Available Funds			\$83,732,078			79,457,043	

Expenditures	TOTAL PROJECTED PROJECTS			Expenditures To Date	Committed/Encumbered	Total	% Complete	Comment
General Projects Administration set aside	2,896,719			2,096,622.83	\$800,096.21	2,896,719	100.00%	
2016 COPS Repayment	7,065,043.00			1,466,137.00	\$3,956,806.00	5,422,943	76.76%	
HVAC PROJECTS								
Rio Lindo	1,684,843			1,268,259.02	\$416,583.83	1,684,843	75.27%	Retention architect/DSA
Rio Plaza	2,573,346			2,457,302.22	\$122,043.47	2,573,346	95.26%	
Rio Real	1,819,367			1,728,622.17	\$90,744.70	1,819,367	95.01%	
Rio del Valle	4,240,000			318,015.46	\$1,921,984.54	445,496	7.50%	
Rio del Valle Switch gear electrical project	645,700			9,201.00	\$636,499.00	645,700	1.42%	
Vista Gym	1,421,229			1,421,228.98	\$0.00	1,421,229	100.00%	
del Norte	1,668,110			1,668,110.02	\$0.00	1,668,110	100.00%	
del Norte Classroom Ceiling Project	1,439,750			1,439,750.10	\$0.00	1,439,750	100.00%	
Subtotal	15,492,345			10,304,488.97	1,393,351.18	11,697,840		
Roofing - District wide Rejuvenation	100,000			48,547.00	\$0.00	48,547	48.55%	as needed
Rio Lindo	183,242			183,242.00	\$0.00	183,242	100.00%	
Rio Del Valle	34,146			34,146.00	\$0.00	34,146	100.00%	
Subtotal	317,388			265,935.00	0.00	265,935		
Shade Structures	2,802,944			933,892.88	\$61,051.37	994,944	93.86%	Plaza Retention
Covid -19 Other costs	1,324,974			1,324,974.00	\$0.00	1,324,974	100.00%	
Safety Improvement	32,000			31,075.94	\$0.00	31,076	100.00%	
Technology for Classrooms Districtwide				3,303,626.72	\$0.00	3,303,627		
Technology Infrastructure Districtwide				473,300.05	\$0.00	473,300		
Technology Infrastructure/Classroom Upgrades- 7 yr Plan	4,076,927			3,776,926.77	0.00	3,776,927	92.64%	
Rio Del Sol New K-8 STEAM School - Phase 2	16,646,339			16,646,338.12	\$0.00	16,646,338	100.00%	
Rio del sol Playground	880,844			880,844.02	\$0.00	880,844	100.00%	
Subtotal	17,527,183			17,527,182	-	17,527,182		
Rio Lindo ES								
Rio Lindo Bldg A	4,535,795			4,552,670.08	\$0.00	4,552,670	100.00%	
Rio Lindo Fire Alarm Replacement	231,538			231,537.53	\$0.00	231,538	100.00%	
Rio Lindo Parking Lot	561,734			561,733.75	\$0.00	561,734	100.00%	
Rio Lindo Special Needs Restroom	683,146			71,565.90	\$61,580.00	133,146	10.48%	Architect
Subtotal	6,012,212			5,417,507.26	61,580.00	5,479,087		
Rio Plaza ES								
Rio Plaza Hood Replacement	209,040			209,039.74	\$0.00	209,040	100.00%	
Rio Plaza Fire Alarm Replacement	365,851			365,580.64	\$0.00	365,581	100.00%	
Rio Plaza Emergency Repair Water	578,071			578,070.56	\$0.00	578,071	100.00%	
Subtotal	1,152,961			1,152,690.94	0.00	1,152,691		
Rio Real ES								
Rio Real Fire Alarm Replacement	382,000			354,964.98	\$0.00	354,965	100.00%	
Rio Real Track & Sport Improvement	255,055			255,054.88	\$0.00	255,055	100.00%	
Rio Real Office/Breakroom Remodel	108,888			108,888.44	\$0.00	108,888	100.00%	
Rio Real Kiln Enclosure/Setup	8,300			34,888.57	\$0.00	34,889	100.00%	
Subtotal	754,243			753,796.87	0.00	753,797		
Rio del Valle MS								
Rio del Valle Sports Fields Master Plan Phase I	6,207,920			6,185,999.98	\$21,920.00	6,207,920	100.00%	Plus Architect/Inspection

** Tentative Projects - Need Board Approval

Expenditures	TOTAL PROJECTED PROJECTS	Expenditures To Date	Committed/Encumbered	Total	% Complete	Comment
Rio del Valle Sports Fields Master Plan Phase II	4,800,000	107,017.87	\$0.00	107,018	0.00%	Architect fees
Rio del Valle Kitchen Remodel **	500,000	242,615.37	\$0.00	242,615		Architect fees
Rio del Valle Kitchen/MPR Remodel **	6,100,000	0.00	\$0.00	-	0.00%	Architect fees
Rio del Valle Admin Office redo **	7,720	7,720.00	\$0.00	7,720	100.00%	
Rio del Valle Portable relocate/refresh	654,130	654,129.61	\$0.00	654,130	98.23%	Plus Architect/Inspector
Rio del Valle Fire Alarm	520,478	511,247.41	\$9,231.00	520,478	100.00%	
Rio del Valle Restroom Remodel	8,910	8,910.16	\$0.00	8,910	100.00%	
Rio del Valle Gym Acoustics & Sound Project **	54,862	54,861.98	\$0.00	54,862		
Subtotal	18,854,020	7,772,502.38	31,151.00	7,803,653		
Rio Del Norte E5	8,917	8,916.66	\$0.00	8,917		
Rio Del Norte - Kitchen Update	8,798	8,797.50	\$0.00	8,798		
Rio del Norte Fire Alarm	17,714	17,714.16	0.00	17,714		
Subtotal						
Rio Rosales E5		0.00	\$0.00			
Rio del Mar						
Rio del Mar Lighting Project	31,123	31,122.55	\$0.00	31,123		
Rio Vista Middle School					0.00%	new project
Rio Vista MPR Lighting Project	137,722	137,721.59	\$0.00	137,722		
Rio Vista Modernization- Greenhouse	5,650	5,650.00	\$0.00	5,650		
Rio Vista Acoustical Wall	49,775	49,775.00	\$0.00	49,775		
Subtotal	193,146.59	193,146.59	0.00	193,147		
Facilities Modernization TBD	2,681,135					
Program Contingencies set aside	2,500,000					
Total Expenditures to Date		53,065,716.28	6,304,035.76	59,369,752		
Net Ending Balance as of August 31, 2023				20,087,291		
TOTAL PROJECTED BOND PROJECTS	83,732,078					

Projects currently in construction
Projects Completed

Henderson, Keith

From: Henderson, Keith
Sent: Tuesday, September 5, 2023 1:51 PM
To: Wael Saleh, CPA,MBA
Cc: John Puglisi; morleans@rioschools.org; Sonia Cervantez
Subject: RE: Leadership Meeting today

Here you go Wael, Update on current Rio Projects:

- 1) Rio Lindo:
 - a) **HVAC of Classrooms**- now complete and in close out for October 2023.
 - b) **Special Needs Restroom Building**: Plan Submission to DSA October 2023. DSA Approval in January 2024. Bid/Award in February-March 2024. Start Construction May 2024.
 - c) **Shade Structure Outdoor Classroom**: DSA Approval in September 2023. Bid/Award/Construct. TBD
 - d) **New Site Perimeter Fencing**: DSA Approval in November 2023, Bid/Award December 2023, Construct in January 2024.

- 2) Rio Real:
 - a) **New Site Perimeter Fencing**: DSA Approval in November 2023, Bid/Award December 2023, Construct in January 2024.
 - b) **Planning of Campus Wide Modernization & Classroom Replacements**: Underway & Ongoing. †
 - c) **Ceramics Program Set Up**: Ongoing

- 3) Rio Plaza:
 - a) **New Site Perimeter Fencing**: DSA Approval in November 2023, Bid/Award December 2023, Construct in January 2024. *Measure †*
 - b) **Planning of Campus Wide Modernization & Classroom Replacements**: Underway & Ongoing. †
 - c) **Upgrade Kindergarten Play Area**: Plans completed, awaiting priority

- 4) Rio Del Valle:
 - a) **New Gym HVAC**: Bid September 2023, Award October 2023, Construction to begin March 2024.
 - b) **New Classroom & Admin Building HVAC**: Bid September 2023, Award October 2023, Construction to begin March of 2024.
 - c) **Kitchen MPR Remodel at RDV**: DSA Approval in January 2024, Bid/Award March of 2024, Construction start April 2024.
 - d) **RDV Phase #2 Sports field Complex Project**: Bid/Award November 2023, Start Construction December 2023.
 - e) **Electrical Switchgear Replacement at RDV**: Under Construction-Complete in April 2024.
 - f) **New Site Perimeter Fencing**: DSA Approval in November 2023, Bid/Award December 2023, Construct in January 2024. †

- 5) Rio Vista: No Work Scheduled at this time.

- 6) Rio Del Mar:
 - a) **Install Shade Structure at Amphitheatre**: In discussion, awaiting priority.

- 7) Rio Del Norte:
 - a) **New Site Perimeter Fencing**: DSA Approval in November 2023, Bid/Award December 2023, Construct in January 2024.
 - b) **Shade Structure Outdoor Classroom**: DSA Approval in September 2023. Bid/Award/Construct. TBD

- 8) Rio Del Sol K-8 STEAM School: No Work Scheduled at this time. (Small Projects related to new Ceramics Classes are occurring with Erika.)
- 9) Rio Rosales:
 - a) **New Site Perimeter Fencing:** DSA Approval in November 2023, Bid/Award December 2023, Construct in January 2024.

Just a FYI Wael & John. Some of the fencing projects may move up if DSA Approval comes earlier. Same goes for other projects going into and coming out of DSA.

Let me know if you have any questions.
Thank you

Keith Henderson

Senior Project Mgr | Balfour Beatty
O: (858) 385-8200 | C: (805) 616-8552
E: khenderson@balfourbeattyus.com | www.balfourbeattyus.com
300 E. Esplanade Drive, #1120, Oxnard, CA 93036

Balfour Beatty



From: Wael Saleh, CPA, MBA <wsaleh@rioschools.org>
Sent: Tuesday, September 5, 2023 10:38 AM
To: Henderson, Keith <KHenderson@Balfourbeattyus.com>
Subject: Leadership Meeting today

External Email

Hi, Keith!
John wants to update the principals today on projects coming to their sites soon..

For example:
What is the ETA for the fences project?
What projects are bidding soon? and when will construction take place?

Please send me any updates by 2 pm..

Thanks!

--
Wael Saleh, CPA, MBA
Assistant Superintendent, Chief Business Official
Rio School District
805-485-3111



EDUCATING LEARNERS FOR THE 21ST CENTURY

Board of Trustees

Eleanor Torres, President
Kristine Anderson
Elisa Martin
Rosa Balderrama
Felix Eisenhauer

John D. Puglisi, Ph.D., Superintendent

**MINUTES OF THE CITIZENS' OVERSIGHT
COMMITTEE MEETING
MEASURE L BOND**

**September 6, 2023
5:30 p.m.**

Member Attendance:

Cristina Mackey
Martha Mata
Terri Samudio
Larry Wolf

Attendees:

Wael Saleh
Keith Henderson
Mary Orleans
Christie Henggeler
Linda Bekeny
Rosie Rosales
Sonia Vazquez

The meeting came to order at 5:29 p.m.

- There were no public comments.
- Everyone was welcomed and handouts were distributed.
- A new vice chair was selected for the Measure L Committee. Larry Wolf was nominated and a vote was taken. It was unanimous that Larry Wolf was elected as Vice Chair.

**Rio School District | Educating Students for the 21st Century,
1800 Solar Drive, 3rd Floor, Oxnard, CA 93030**



Board of Trustees

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John D. Puglisi, Ph.D., Superintendent

**CITIZENS' OVERSIGHT COMMITTEE MEETING
MEASURE L BOND**

**January 31, 2024
5:30 p.m.**

Committee Members:

Sean Husband
Cristina Mackey
Martha Mata
Terri Samudio
Larry Wolf

- 1. Welcome**
- 2. Review Measure L Independent Audit Report**
- 3. Review of Measure L Projects and Expenses To Date
(See Revenue/Expenditure Summary)**
- 4. Review and Approval/Authorization of Annual Measure L Report for 2022-2023**
- 4. Next Meeting Date**

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1800 Solar Drive, 3rd Floor, Oxnard, CA 93030**



**SCHOOL
DISTRICT**

EDUCATING LEARNERS FOR THE 21ST CENTURY









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Kristine Anderson
Elisa Martin
Rosa Balderrama
Felix Eisenhauer

John D. Puglisi, Ph.D., Superintendent

Sign-In Sheet

Citizen's Oversight Committee Meeting (Measure L)

Wednesday, January 31, 2024

NAME	SIGNATURE
Martha Mata	
KEITH HENDERSON ☺	
Christie Henggeler	
LINDA BEKOVY	
Terri Samudio	
Cristina Mackey	
LARRY WOLF	
Sean Husband (via google meet)	

Measure L Revenue/Expenditure Summary
as of December 31, 2023

Revenue	Issuance		TOTAL PROJECTED NET	Actuals to date	
	Authorized	Cost/Premium	PROCEEDS		
Proceeds from 2018 Series A FY 18/19	23,000,000	-	23,000,000	23,014,696	
Proceeds from 2018 Series B FY 18/19 COPS	1,510,000	43,863	\$1,466,137	1,466,137	
Proceeds from 2018 Series C FY 19/20	13,922,236	175,975	\$13,746,261	13,750,848	
Proceeds from 2018 Series D FY 19/20 COPS	3,087,423	64,901	\$3,022,522	3,022,522	
Proceeds from 2018 Series E FY 21/22	13,818,453	180,000	\$13,638,453	13,638,453	
Proceeds from 2018 Series F FY 21/22 COPS	1,000,000	65,716	\$934,284	934,284	
Proceeds from 2018 Series G FY 23/24	2,860,000	72,500	2,787,500	2,787,500	
ESSER III Plan for Shade Structures			771,209	703,024	
EST State Matching Funds			15,000,000	12,731,564	
Reimbursement from CFD (Mello Roos)			8,245,521	6,547,668	
Interest Earned - FY18/19			172,714	172,714	
Interest Earned - FY19/20			373,548	373,548	
Interest Earned - FY20/21			73,428	73,428	
Interest Earned - FY21/22			61,705	39,737	
Interest Earned - FY22/23			389,381	389,381	
Interest Earned - FY23/24			110,946	110,946	
Adjustment for FMV			(279,376)	(279,376)	
Est Interest - Future Fiscal Years			200,000	-	
Total Available Funds			\$83,714,233	79,477,073	

Expenditures	TOTAL PROJECTED	Expenditures To Date	Committed/Encumbered	Total	% Complete	Comment
	PROJECTS					
General Projects Administration set aside	2,900,044	2,249,235.92	\$650,808.50	2,900,044	100.00%	
2016 COPS Repayment	5,422,943.00	1,466,137.00	\$3,956,806.00	5,422,943	100.00%	
HVAC PROJECTS						
Rio Lindo	5,084,300	1,640,891.15	\$3,443,409.00	5,084,300	32.27%	
Rio Plaza	2,584,239	2,578,079.20	\$6,159.69	2,584,239	99.76%	Misc
Rio Real	1,837,094	1,831,120.54	\$5,973.01	1,837,094	99.67%	Misc
Rio del Valle	4,240,000	360,207.94	\$145,147.77	505,356	8.50%	architect/DSA
Rio del Valle Switch gear electrical project	645,700	0.00	\$719,454.77	719,455	0.00%	
Vista Gym	1,357,482	1,357,481.98	\$0.00	1,357,482	100.00%	
Rio del Norte	1,668,110	1,668,110.02	\$0.00	1,668,110	100.00%	
Rio del Norte Classroom Ceiling Project	1,439,750	1,439,750.10	\$0.00	1,439,750	100.00%	
Subtotal	18,856,675	10,875,640.93	4,320,144.24	15,195,785		
Roofing - District wide Rejuvenation	48,547	48,547.00	\$0.00	48,547	100.00%	as needed
Rio Lindo	183,242	183,242.00	\$0.00	183,242	100.00%	
Rio Del Valle	34,146	34,146.00	\$0.00	34,146	100.00%	
subtotal	265,935	265,935.00	0.00	265,935		
Shade Structures	3,026,489	1,002,669.78	\$23,819.37	1,026,489		Plaza Completed
Covid -19 Other costs	1,324,974	1,324,974.00	\$0.00	1,324,974	100.00%	
Safety Improvement	32,000	31,075.94	\$0.00	31,076	100.00%	
Technology Infrastructure/Classroom Upgrades- 7 yr Plan	3,776,927	3,776,926.77	0.00	3,776,927	100.00%	
Rio Del Sol New K-8 STEAM School - Phase 2	16,646,339	16,646,338.12	\$0.00	16,646,338	100.00%	
Rio del sol Playground	880,554	880,554.02	\$0.00	880,554	100.00%	
Subtotal	17,526,893	17,526,892	-	17,526,892		
Rio Lindo ES	4,535,795	4,552,670.08	\$0.00	4,552,670	100.00%	
Rio Lindo Bldg A	231,538	231,537.53	\$0.00	231,538	100.00%	
Rio Lindo Fire Alarm Replacement	561,734	561,733.75	\$0.00	561,734	100.00%	
Rio Lindo Parking Lot	950,000	119,153.90	\$58,642.00	177,796	12.54%	Architect
Rio Lindo Special Needs Restroom	6,279,066	5,465,095.26	\$8,642.00	5,523,737		
Subtotal	6,279,066	5,465,095.26	\$8,642.00	5,523,737		
Rio Plaza ES	209,040	209,039.74	\$0.00	209,040	100.00%	
Rio Plaza Hood Replacement	365,851	365,580.64	\$0.00	365,581	100.00%	
Rio Plaza Fire Alarm Replacement	578,071	578,070.56	\$0.00	578,071	100.00%	
Rio Plaza Emergency Repair Water	1,152,961	1,152,690.94	0.00	1,152,691		
Subtotal	1,152,961	1,152,690.94	0.00	1,152,691		
Rio Real ES	382,000	354,964.98	\$0.00	354,965	100.00%	
Rio Real Fire Alarm Replacement	255,055	255,054.88	\$0.00	255,055	100.00%	
Rio Real Track & Sport Improvement	108,888	108,888.44	\$0.00	108,888	100.00%	
Rio Real Office/Breakroom Remodel	8,300	34,888.57	\$0.00	34,889	100.00%	
Rio Real Kln Enclosure/Setup	754,243	753,796.87	0.00	753,797		
Subtotal	754,243	753,796.87	0.00	753,797		
Rio del Valle MS	6,207,920	6,207,919.98	\$0.00	6,207,920	100.00%	Plus Architect/Inspect
Rio del Valle Sports Fields Master Plan Phase I	4,800,000	178,192.80	\$5,069.59	183,262	4%	Architect fees
Rio del Valle Sports Fields Master Plan Phase II						

** Tentative Projects - Need Board Approval

Expenditures	TOTAL PROJECTED PROJECTS	Expenditures To Date	Committed/Encumbered	Total	% Complete	Comment
Rio del Valle Kitchen Remodel **	500,000	262,166.69	\$76,637.47	338,804	67.76%	Architect fees
For Full Kitchen/MPR Remodel**	6,100,000	0.00	\$0.00			
Rio del Valle Admin Office redo **	7,720	7,720.00	\$0.00	7,720	100.00%	
Rio del Valle Portable relocate/refresh	654,130	654,129.61	\$0.00	654,130	100.00%	
Rio del Valle Fire Alarm	520,478	511,247.41	\$9,231.00	520,478	100.00%	
Rio del Valle Restroom Remodel	8,910	8,910.16	\$0.00	8,910	100.00%	
Rio del Valle Gym Acoustics & Sound Project **	54,862	54,861.98	\$0.00	54,862	100.00%	
Subtotal	18,854,020	7,885,148.63	90,938.06	7,976,087		
Rio Del Norte ES						
Rio Del Norte Kitchen Update	8,917	8,916.66	\$0.00	8,917	100.00%	
Rio del Norte Fire Alarm	8,798	8,797.50	\$0.00	8,798	100.00%	
Subtotal	17,714	17,714.16	0.00	17,714		
Rio Rosales ES		0.00	\$0.00			
Rio del Mar						
Rio del Mar Lighting Project	31,123	31,122.55	\$0.00	31,123	100.00%	
Rio Vista Middle School						
Rio vista MPR Lighting Project	137,722	137,721.59	\$0.00	137,722	100.00%	
Rio Vista Modernization- Greenhouse	5,650	5,650.00	\$0.00	5,650	100.00%	
Rio vista Acoustical Wall	49,775	49,775.00	\$0.00	49,775	100.00%	
Subtotal	193,146.59	193,146.59	0.00	193,147		
Facilities Modernization TBD	799,078					
Program Contingencies set aside	2,500,000					
Total Expenditures to Date		54,018,202.48	9,101,158.17	63,119,361		
Net Ending Balance as of December 31, 2023				16,357,712		
TOTAL PROJECTED BOND PROJECTS	83,714,233					

Projects currently in construction

Projects Completed



Board of Trustees

Eleanor Torres, President
Kristine Anderson
Elisa Martin
Rosa Balderrama
Felix Eisenhauer

John D. Puglisi, Ph.D., Superintendent

**CITIZENS' OVERSIGHT COMMITTEE
MEETING MINUTES
MEASURE L BOND**

**January 31, 2024
5:30 p.m.**

Committee Members:

Sean Husband
Cristina Mackey
Martha Mata
Terri Samudio
Larry Wolf

The Meeting came to order at 5:32 p.m.

All members of the Citizen's Oversight Committee attended the meeting.

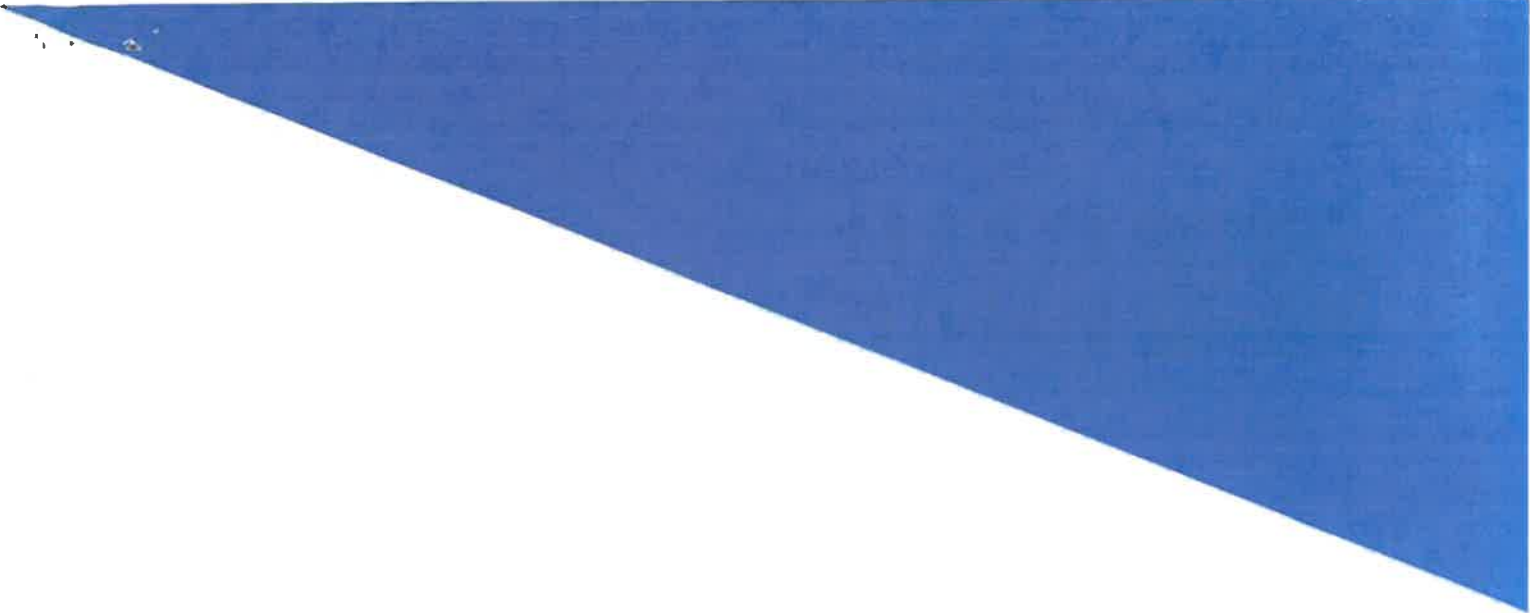
The Independent Audit Report prepared by the Accounting Office of Christie White, CPA was reviewed and showed there were no findings for the time period ending June 30, 2023 for Measure L. The report has been attached to the Citizen's Oversight Committee Yearly Report.

A review of all projects and expenses using Measure L funds was explained by Linda Bekeny. Ms. Bekeny showed the Committee how to navigate through the spreadsheet. Each project was listed that is in progress and the amount paid or to be paid until completed. The section under Revenue reflected the amount of interest received from the bond funds.

The Committee reviewed and approved the yearly Report and consented to have Martha Mata, President, sign the report on the Committee's behalf. Ms. Mata will also present the finalized Committee report to the governing board at the February 21, 2024 Board meeting.

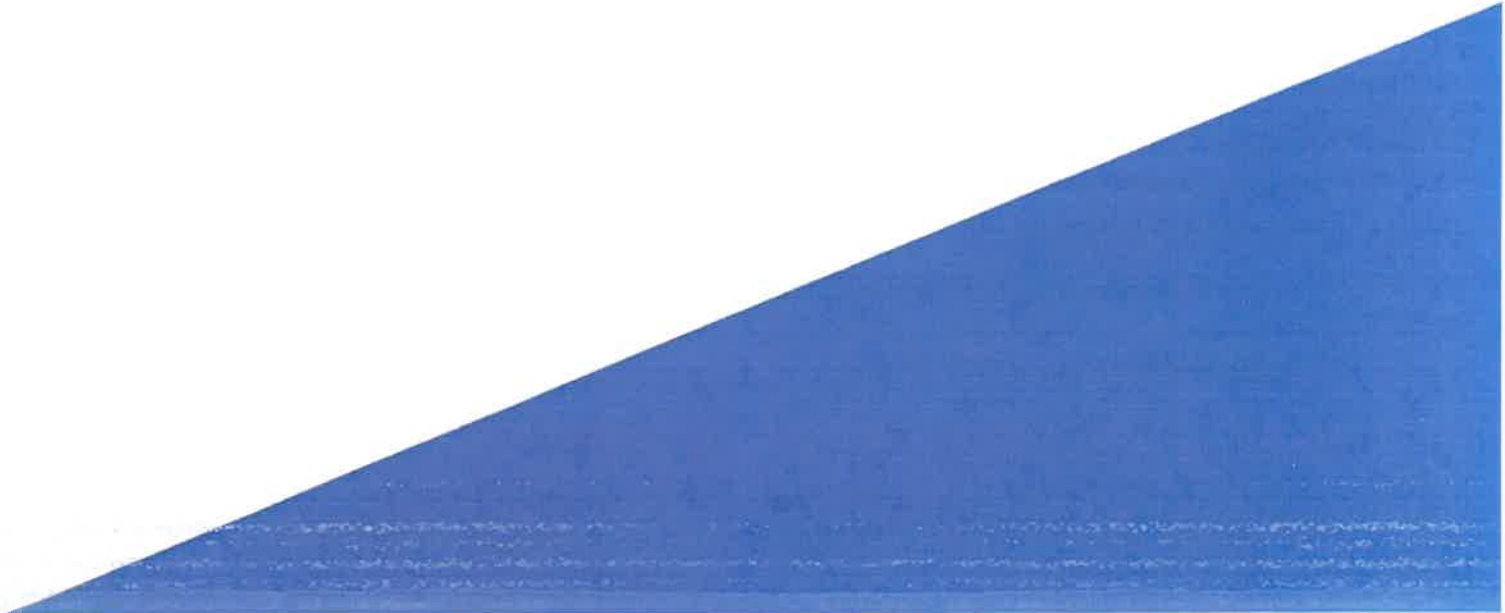
The next Committee meeting will take place in late May or early June, 2024.

The Meeting was adjourned at 5:55 p.m.



RIO SCHOOL DISTRICT
MEASURE L BOND BUILDING FUND
FINANCIAL AND PERFORMANCE AUDITS

FOR THE YEAR ENDED
JUNE 30, 2023



**RIO SCHOOL DISTRICT
MEASURE L BOND BUILDING FUND
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JUNE 30, 2023**

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**RIO SCHOOL DISTRICT
MEASURE L BOND BUILDING FUND
INTRODUCTION
JUNE 30, 2023**

The Rio School District was established in 1885 and is comprised of an area of approximately 40 square miles located in Ventura County. There were no changes in the boundaries of the District during the current year. The District operates five elementary schools, two K - 8 schools, and two middle schools.

In an election held on November 6, 2018, the voters authorized the District to issue and sell not more than \$59,200,000 principal amount of general obligation bonds. These bonds were issued to finance specific construction and renovation projects of the District.

On February 28, 2019, the Rio Elementary School District issued the 2018 General Obligation Bonds, Series A, in the amount of \$23,000,000. The Series A represents the first of a series of bonds not to exceed \$59,200,000 to be issued under the measure as approved by the voters. The bonds have a final maturity to occur on August 1, 2048, with interest rates ranging from 4.00 to 5.00%.

On February 28, 2019, the Rio Elementary School District issued the 2018 General Obligation Bonds, Series B, in the amount of \$1,510,000. The Series B represents the second of a series of bonds not to exceed \$59,200,000 to be issued under the measure as approved by the voters. The bonds had a final maturity date of August 1, 2021, with interest rates ranging from 2.800 to 2.875%. At June 30, 2022, the 2018 General Obligation Bonds, Series B had been fully retired.

On April 15, 2020, the Rio Elementary School District issued the 2018 General Obligation Bonds, Series C, in the amount of \$13,922,236. The Series C represents the third of a series of bonds not to exceed \$59,200,000 to be issued under the measure as approved by the voters. The Series C bonds were issued as current interest bonds in the amount of \$5,640,000, and capital appreciation bonds in the amount of \$8,232,236, accreting to \$16,040,000. The bonds have a final maturity to occur on August 1, 2043, with interest rates ranging from 3.25 to 5.00%.

On April 15, 2020, the Rio Elementary School District issued the 2018 General Obligation Bonds, Series D, in the amount of \$3,087,423. The Series D represents the fourth of a series of bonds not to exceed \$59,200,000 to be issued under the measure as approved by the voters. The Series D bonds were issued as capital appreciation bonds in the amount of \$3,087,423, accreting to \$3,852,938. The bonds have a final maturity to occur on August 1, 2028, with interest rates ranging from 3.65 to 4.00%.

On September 3, 2020, the District issued the 2020 General Obligation Refunding Bonds in the amount of \$20,425,000. The 2020 General Obligation Refunding Bonds were issued as current interest bonds. The bonds have a final maturity to occur on August 1, 2046, with interest rates ranging from 0.323% to 2.966%. Proceeds from the sale of the bonds were used to advance refund a portion of the 2018 General Obligation Bonds, Series A, and to pay the costs of issuance of the refunding bonds.

On February 23, 2022, the Rio Elementary School District issued the 2018 General Obligation Bonds, Series E, in the amount of \$13,818,454. The Series E represents the fifth of a series of bonds not to exceed \$59,200,000 to be issued under the measure as approved by the voters. The Series E bonds were issued as current interest bonds in the amount of \$2,670,000, and capital appreciation bonds in the amount of \$11,148,454, accreting to \$20,678,144. The bonds have a final maturity to occur on August 1, 2027, with interest rates ranging from 2.94 to 6.00%.

On February 23, 2022, the Rio Elementary School District issued the 2018 General Obligation Bonds, Series F, in the amount of \$1,000,000. The Series F represents the sixth of a series of bonds not to exceed \$59,200,000 to be issued under the measure as approved by the voters. The Series F bonds were issued as current interest bonds. The bonds have a final maturity to occur on August 1, 2029, with interest rates ranging from 2.55 to 2.82%.



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Schools throughout California

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Independent Auditors' Report

Measure L Citizens' Oversight Committee and
Governing Board
Rio School District
Oxnard, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Measure L Bond Building Fund of Rio School District (the "District"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure L Bond Building Fund of Rio School District, as of June 30, 2023, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1A, the financial statements present only the Measure L Bond Building Fund and do not purport to, and do not present fairly the financial position of the Rio School District, as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

348 Olive Street
San Diego, CA
92103

O: 619-270-8222
F: 619-260-9085
christywhite.com

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2023 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters specific to the Measure L Bond Building Fund. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance specific to the Measure L Bond Building Fund.

Report of Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have issued our performance audit dated December 19, 2023 on our consideration of the District's compliance with the requirements of Proposition 39 as it directly relates to the Measure L Bond Building Fund. That report is an integral part of our audit of the Measure L Bond Building Fund of Rio School District, as of and for the year ended June 30, 2023, and should be considered in assessing the results of our financial audit.

Christy White, Inc.

San Diego, California
December 19, 2023

FINANCIAL SECTION

**RIO SCHOOL DISTRICT
MEASURE L BOND BUILDING FUND
BALANCE SHEET
JUNE 30, 2023**

ASSETS

Cash and investments	\$	21,323,335
Accounts receivable		<u>276,351</u>
Total Assets	\$	<u>21,599,686</u>

LIABILITIES

Accrued liabilities	\$	<u>644,419</u>
Total Liabilities		<u>644,419</u>

FUND BALANCES

Restricted for Measure L Projects		<u>20,955,267</u>
Total Fund Balances		<u>20,955,267</u>
Total Liabilities and Fund Balances	\$	<u>21,599,686</u>

The accompanying notes to financial statements are an integral part of this statement.

**RIO SCHOOL DISTRICT
 MEASURE L BOND BUILDING FUND
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE YEAR ENDED JUNE 30, 2023**

REVENUES	
Interest income	\$ 588,805
Net increase (decrease) in the fair value of investments	234,033
Total Revenues	<u>822,838</u>
 EXPENDITURES	
Current	
Facilities acquisition and construction	5,354,993
Total Expenditures	<u>5,354,993</u>
 NET CHANGE IN FUND BALANCE	 (4,532,155)
Fund Balance - Beginning	<u>25,487,422</u>
Fund Balance - Ending	<u>\$ 20,955,267</u>

The accompanying notes to financial statements are an integral part of this statement.

**RIO SCHOOL DISTRICT
MEASURE L BOND BUILDING FUND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Rio School District (the “District”) accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

An oversight committee to the District's Governing Board and Superintendent, called the Citizens' Oversight Committee (COC), was established pursuant to the requirements of state law and the provisions of the Measure L bond. The COC is required by state law to actively review and report on the proper expenditure of taxpayers' money for school construction. The COC provides oversight and advises the public whether the District is spending the Measure L bond funds for school capital improvements within the scope of projects outlined in the Measure L bond project list. In fulfilling its duties, the COC reviews, among other things, the District's annual performance and financial audits of Measure L activity.

The statements presented are for the individual Measure L Bond Building Fund of the District, consisting of the net construction proceeds of Measure L general obligation bonds, as issued by the District, through the County of Ventura, and are not intended to be a complete presentation of the District's financial position or results of operations. There are no related parties or component units included in this financial statement presentation.

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. “Available” means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

C. Cash and Cash Equivalents

The District's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the statement of cash flows.

D. Interfund Balances

Receivables and payables resulting from short-term interfund loans are classified as “Due from other funds/Due to other funds.”

E. Accrued Liabilities

In general, payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the fund.

**RIO SCHOOL DISTRICT
 MEASURE L BOND BUILDING FUND
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2023**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Fund Balance

Under GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balance in Measure L is considered restricted.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

G. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

H. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

I. Budgetary Data

The budgetary process is prescribed by provisions of the California Education Code and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

NOTE 2 – CASH AND INVESTMENTS

Cash and investments as of June 30, 2023 consisted of the following:

Investment in county treasury	\$ 21,522,259
Fair value adjustment	<u>(198,924)</u>
Total	<u>\$ 21,323,335</u>

A. Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the state; U.S. Treasury instruments; registered state warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; collateralized mortgage obligations; and the County Investment Pool.

**RIO SCHOOL DISTRICT
MEASURE L BOND BUILDING FUND
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023**

NOTE 2 – CASH AND INVESTMENTS (continued)

A. Policies and Practices (continued)

Investment in County Treasury – The District maintains substantially all of its cash in the County Treasury in accordance with *Education Code Section 41001*. The Ventura County Treasurer's pooled investments are managed by the County Treasurer who reports on a monthly basis to the board of supervisors. In addition, the function of the County Treasury Oversight Committee is to review and monitor the County's investment policy. The committee membership includes the Treasurer and Tax Collector, the Auditor-Controller, Chief Administrative Officer, Superintendent of Schools Representative, and a public member. The fair value of the District's investment in the pool is based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

B. General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest District funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table below identifies the investment types permitted by California Government Code.

<u>Authorized Investment Type</u>	<u>Maximum Remaining Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

C. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains a pooled investment with the County Treasury with a fair value of \$21,323,335. The average weighted maturity for this pool is 249 days.

**RIO SCHOOL DISTRICT
 MEASURE L BOND BUILDING FUND
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2023**

NOTE 2 – CASH AND INVESTMENTS (continued)

D. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investments in the County Treasury are not required to be rated.

E. Fair Value

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, either directly or indirectly.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonable available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Ventura County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District's fair value measurements at June 30, 2023 were as follows:

	<u>Uncategorized</u>
Investment in county treasury	<u>\$ 21,323,335</u>
Total	<u>\$ 21,323,335</u>

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable as of June 30, 2023 consists of \$276,351 in interest earned on investments in the Ventura County Treasury.

**RIO SCHOOL DISTRICT
MEASURE L BOND BUILDING FUND
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023**

NOTE 4 – ACCRUED LIABILITIES

Accrued liabilities at June 30, 2023 consisted of the following:

Payroll	\$	1,572
Construction		642,847
Total	\$	644,419

NOTE 5 – COMMITMENTS AND CONTINGENCIES

A. Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2023.

B. Construction Commitments

As of June 30, 2023, the District had commitments with respect to unfinished capital projects of \$18,280,637.

NOTE 6 – SUBSEQUENT EVENTS

General Obligation Bonds

On July 13, 2023, the District issued \$2,860,000 of General Obligation Election 2018, Series G Bonds to finance the acquisition and improvement of various capital facilities of the District.

OTHER INDEPENDENT AUDITORS' REPORTS



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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

Measure L Citizens' Oversight Committee and
Governing Board
Rio School District
Oxnard, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure L Bond Building Fund of Rio School District (the "District"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Rio School District's basic financial statements of the Measure L Bond Building Fund, and have issued our report thereon dated December 19, 2023.

Emphasis of Matter

As discussed in Note 1, the financial statements of the Measure L Bond Building Fund of Rio School District are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of the District as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements of the Measure L Bond Building Fund of Rio School District, we considered Rio School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements of the Measure L Bond Building Fund, but not for the purpose of expressing an opinion on the effectiveness of Rio School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Rio School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

348 Olive Street
San Diego, CA
92103

O: 619-270-8222
F: 619-260-9085
christywhite.com

Report on Internal Control over Financial Reporting (continued)

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements of the Measure L Bond Building Fund are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christy White, Inc.

San Diego, California
December 19, 2023



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Schools throughout California

REPORT ON PERFORMANCE

Independent Auditors' Report

Measure L Citizens' Oversight Committee and
Governing Board
Rio School District
Oxnard, California

We were engaged to conduct a performance audit of the Measure L Bond Building Fund of Rio School District (the "District") for the year ended June 30, 2023.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution and Appendix A contained in the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by the California Education Audit Appeals Panel. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The results of our tests indicated that the District, in all significant respects, expended Measure L Bond Building Fund only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. The procedures performed and the related results are further described in the accompanying audit procedures and results section.

This report is intended solely for the information and use of the District, and is not intended to be and should not be used by anyone other than this specified party.

Christy White, Inc.

San Diego, California
December 19, 2023

348 Olive Street
San Diego, CA
92103

O: 619-270-8222
F: 619-260-9085
christywhite.com

AUDIT PROCEDURES AND RESULTS SECTION

**RIO SCHOOL DISTRICT
MEASURE L BOND BUILDING FUND
AUDIT PROCEDURES AND RESULTS
FOR THE YEAR ENDED JUNE 30, 2023**

SECTION I – FINANCIAL AUDIT PROCEDURES AND RESULTS

Financial Statements

As mentioned in the Report on Financial Statements, we have issued an unmodified opinion over the financial statements of the Measure L Bond Building Fund as of and for the year ended June 30, 2023.

Internal Control Evaluation

We tested internal controls over financial reporting and compliance with laws, regulations, or provisions of contracts or agreements and have determined through our inquiry of management and our evaluation of District processes that no significant deficiencies were noted.

SECTION II – PERFORMANCE AUDIT PROCEDURES AND RESULTS

Facility Project Expenditures

We selected a representative sample of expenditures charged to the Measure L Bond Building Fund and reviewed supporting documentation to ensure funds were properly expended on specific project(s) listed in the text of the Measure L ballot.

We tested approximately \$1.3 million of non-personnel expenditures or 26% of current year Measure L Bond Building Fund expenditures for validity, allowability, and accuracy and concluded that the sampled expenditures were in compliance with the terms of Measure L ballot language, the District approved facilities plan, and applicable state laws and regulations.

Personnel Expenditures

We reviewed salaries and benefits charged to the Measure L Bond Building Fund to verify that the personnel expenditures were allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General, which concluded that “a school district may use Proposition 39 school bond proceeds to pay the salaries of district employees to the extent they perform administrative oversight work on construction projects authorized by a voter approved bond measure.”

We reviewed a listing of all employees charged to the Measure L Bond Building Fund and found that all employees held positions applicable to the local school construction bond. Further, we selected a sample of employees charged to review personnel files and personnel action reports for proper allocation of salaries and benefits. Based on our testing, salary transactions were not used for general administration operations. Personnel costs charged to the Measure L Bond Building Fund appeared allowable.

Contract Bidding Procedures

We reviewed a listing of contracts awarded during the fiscal year ended June 30, 2023 and selected a sample to ensure that contracts for public projects followed appropriate bidding procedures per applicable Public Contract Code. Additionally, we reviewed overall expenditures by vendor in order to determine if multiple projects under the applicable bidding threshold were identified to suggest any possible bid-splitting.

We tested two (2) projects sent out to bid during the year ended June 30, 2023. We noted that applicable bidding procedures were followed and the contracts were appropriately awarded to the lowest responsible bidder.

Based on our review of overall expenditures and projects by vendor, no instances or possible indications of bid-splitting were identified. The District appears to be properly reviewing projects and applying appropriate procedures over contract and bidding procedures.

The previous Report on Performance is an integral part of the above performance audit results.

**RIO SCHOOL DISTRICT
MEASURE L BOND BUILDING FUND
AUDIT PROCEDURES AND RESULTS, continued
FOR THE YEAR ENDED JUNE 30, 2023**

SECTION II – PERFORMANCE AUDIT PROCEDURES AND RESULTS (continued)

Contract Change Order Procedures

We reviewed a listing of contracts and change orders during the fiscal year ended June 30, 2023 and selected a sample to ensure that change orders were properly approved and in accordance with District policies. Additionally, cumulative change orders for any given contract were reviewed to ensure that total change orders did not exceed ten percent of the total original contract.

We reviewed a total of four (4) change orders and verified that the total of the change orders did not exceed ten percent of the total contract. All change orders were properly reviewed and approved by management and the governing board in accordance with District policy.

FINDINGS AND RECOMMENDATIONS SECTION

**RIO SCHOOL DISTRICT
MEASURE L BOND BUILDING FUND
SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 2023**

PART I – FINANCIAL STATEMENT FINDINGS

There were no financial statement findings for the year ended June 30, 2023.

PART II – PERFORMANCE AUDIT FINDINGS

There were no findings or recommendations related to the Measure L Bond Building Fund for the year ended June 30, 2023.

PART III – PRIOR AUDIT FINDINGS

FINDING #2022-001: INTERNAL CONTROL – 30000

Criteria: Management is responsible for the design, implementation, and maintenance of internal controls to ensure the financial statements are free from material misstatement, whether due to error or fraud. Such internal controls should include a review of the yearend closing entries required to ensure the financial statements are fairly stated. Accordingly, management should ensure that all applicable accounting principles are adhered to when preparing the financial statements.

Condition: During the course of our engagement, we identified material misstatements of the fair market value of the cash in county treasury and receivables in the Building Fund (Measure L) as reported in the 2021-2022 unaudited actuals financial report. Through review of supporting records, we noted that the fair market value of the cash in country treasury was overstated by \$68,711 and receivables were understated by \$46,743 in the Building Fund.

Questioned Costs: There were no questioned costs associated with the identified condition.

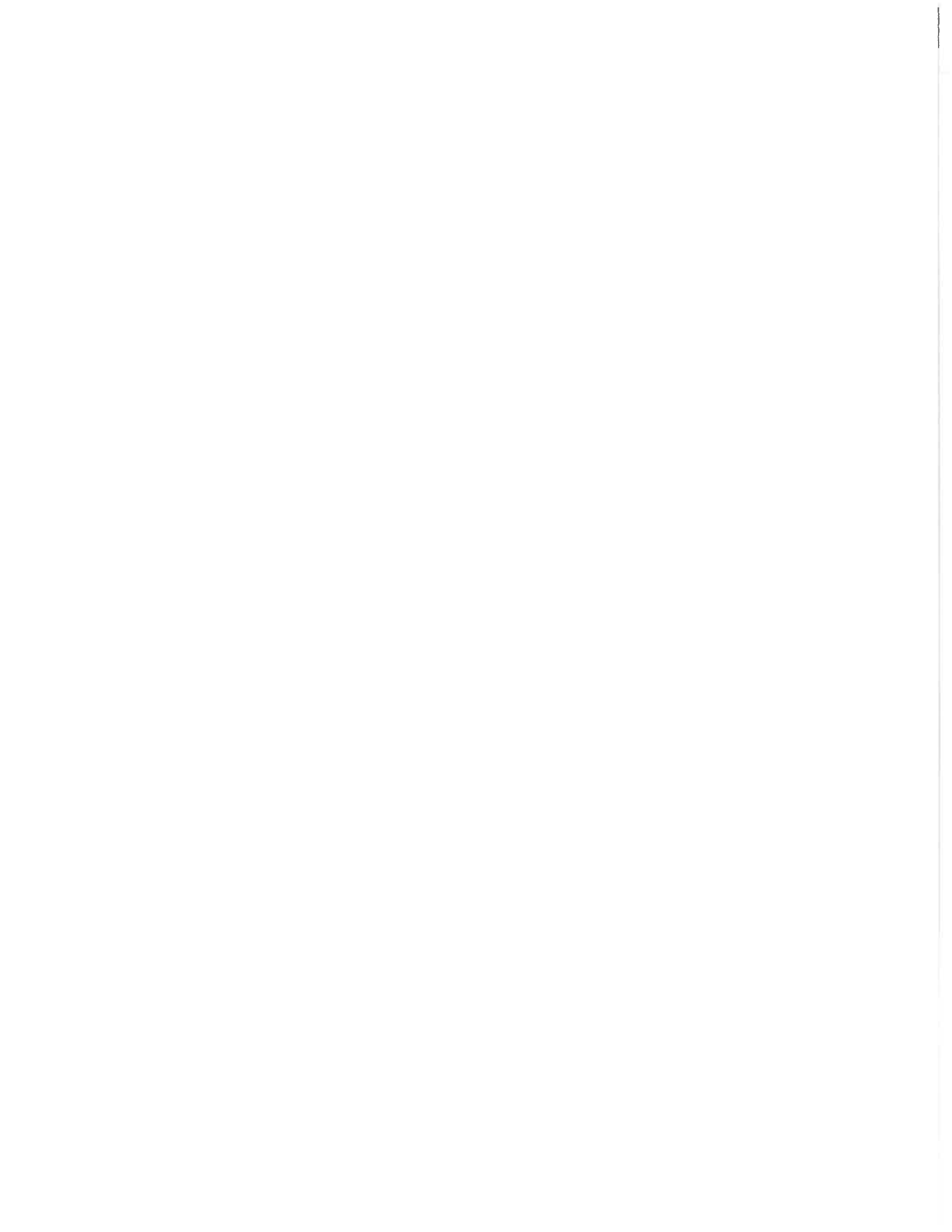
Cause: The District's internal control and review system was not able to detect the misstatements to the financial statements.

Effect: Due to the conditions identified, the District's fund balance was overstated by \$21,968 in the Building Fund (Measure L).

Recommendation: A thorough review of the District's financial statements, including all adjusting entries, reclassifying entries, and conversion entries should take place before the financial statements are finalized by the District's business department.

District Response: We researched the reasons for this finding and identified that human errors are the cause. The majority of the staff members involved in this finding are no longer associated with Rio School District. However, as a corrective action, we will provide more training to the staff involved in these types of transactions and we will provide multiple layers of management oversight at year-end closing.

Current Status: Implemented.



10.8



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.8 Approval of the 23/24 School Safety Plans for all School Sites and Addendum for the 23/24 School Plans
Access	Public
Type	Action (Consent)
Recommended Action	Staff recommends approval of the School Safety Plans for 2023/2024 and Addendum 1 to each safety plan.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p>

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale:

Education Code 32280-32288 requires all school districts with enrollment over 2501 to develop Safe School Plans.

Once approved, a copy of each school plan will be available at each school site, the district office and the website. Please see Addendum 1 to the School Safety Plans.

- [Addendum to Safety Plan.docx \(14 KB\)](#)
- [RDN 23_24 Comprehensive School Safety Plan .pdf \(391 KB\)](#)
- [RDS Safety Plan 2023-2024 \(1\).pdf \(1,100 KB\)](#)
- [_RRO CSSP 23 - 24 \(6\).pdf \(610 KB\)](#)
- [REAL CSSP FOR 23-24.Rev \(1\).pdf \(546 KB\)](#)
- [Rio Vista CSSP 23-24 .pdf \(1,374 KB\)](#)
- [RDV Safety Plan.pdf \(2,182 KB\)](#)
- [Rio Del Mar Safety Plan.pdf \(2,284 KB\)](#)
- [Rio Lindo Safety Plan.pdf \(1,694 KB\)](#)
- [Rio Plaza Safety Plan.pdf \(2,293 KB\)](#)

Administrative Content**Executive Content**

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.9 Approval of the Proposed Rio Vista Middle School Channel Islands Field Trip
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	10,000.00
Budgeted	Yes
Budget Source	Site LCAP Funds
Recommended Action	Staff recommends board approval of the Rio Vista Channel Islands field trip.

Public Content

Speaker: Robert Guynn, Rio Vista Principal

Rationale:

This letter seeks approval for a field trip to Santa Cruz Island with our 6th-grade Science students at Rio Vista Middle School. This excursion to our very own Channel Islands would not only be an excellent educational experience for our students, but it would be an emotionally enriching opportunity as well. The trip would enhance student learning across multiple subjects and be remembered for their lifetime.

The Channel Islands' landscape is host to many learning opportunities that align with our integrated model of science curriculum, disciplinary core ideas, as well as other subjects. Our overarching focus for science is on the Human Impact on Earth and inspiring our students to become global citizens.

This trip would be a way to solidify the student learning that occurs in our classrooms. Our textbook, "Island Visions", is centered around the Channel Islands. Students learn about the **history** of the local indigenous inhabitants, the local **geography**, the **science** of the human impact in our area, heredity, biodiversity, ecosystems, the engineering design process, **math** and data, **language arts** writing, **art** expressing, and **ELD** cause and effect, compare and contrast, sequencing, asking questions and more.

While on the island, students will have a unique opportunity that most people in the world will never have and that is to see the Island Fox up-close. This gregarious animal is endemic to 6 of the 8 Channel Islands and students can observe them in their natural habitat. Scientists from around the world come here to study the Channel Islands. Why

shouldn't our students?

Below is a partial list of standards we teach that are supported through studying the Channel Islands.

Thank you for considering the approval of this exceptional opportunity for our students.

This is a one-day trip during the school day as follows:

- Tuesday, April 15, 2024, 68 combined staff/students (1:7 ratio) with Mr. Lewis-Abriol
- Wednesday, April 16, 2024, 68 combined staff/students (1:7 ratio) with Mrs. Chavez
- Thursday, April 17, 2024, 68 combined staff/students (1:7 ratio) with Mrs. Plomteaux

Fiscal impact: \$9588.00 maximum for transportation for 204 staff and students (1:7 ratio).

[Invoices for Vista Island packer field trip.pdf \(204 KB\)](#)

Administrative Content

Executive Content

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Since 1968

1691 Spinnaker Drive, Suite 105B, Ventura, CA 93001

Phone 805-642-1393 Fax 805-642-6573
 accounting3@islandpackers.com

Invoice Date
 1/23/2024

INVOICE

Booking # R1130284

Please indicate booking number on all correspondence or payment.

Account # 107209

Rio Vista Middle School

Phone (805) 981-1507 x

Daryll Lewis- Abriol

Fax

3050 Thames River Drive

E-mail rvprincipal@rioschools.org

Oxnard

CA 93036

Destination **Santa Cruz Island - Scorpion Cove**

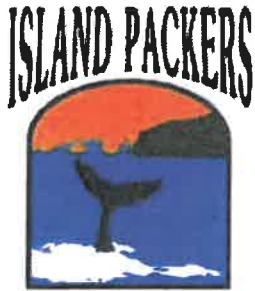
Date of Trip **4/15/2024**

Description of Service Provided	Cost Each	Quantity	Total Cost
Floating Classroom	\$47.00	68	\$3,196.00

Total of all Charges **\$3,196.00**

Balance Due to Island Packers **\$3,196.00**

Comments:



Since 1968

1691 Spinnaker Drive, Suite 105B, Ventura, CA 93001

Phone 805-642-1393 Fax 805-642-6573
 accounting3@islandpackers.com

Invoice Date
 1/23/2024

INVOICE

Booking # R1130285 Please indicate booking number on all correspondence or payment. Account # 107209

Rio Vista Middle School

Phone (805) 981-1507 x

Ronda Plomteaux

Fax

3050 Thames River Drive

E-mail rvprincipal@rioschools.org

Oxnard CA 93036

Destination **Santa Cruz Island - Scorpion Cove** Date of Trip **4/17/2024**

Description of Service Provided	Cost Each	Quantity	Total Cost
Floating Classroom	\$47.00	68	\$3,196.00

Total of all Charges \$3,196.00

Balance Due to Island Packers \$3,196.00

Comments:

ISLAND PACKERS



Since 1968

1691 Spinnaker Drive, Suite 105B, Ventura, CA 93001

Phone 805-642-1393 Fax 805-642-6573
 accounting3@islandpackers.com

Invoice Date
 1/23/2024

INVOICE

Booking # R1130271

Please indicate booking number on
 all correspondence or payment.

Account # 107209

Rio Vista Middle School

Phone (805) 981-1507 x

Mireya Chavez

Fax

3050 Thames River Drive

E-mail rvprincipal@rioschools.org

Oxnard

CA 93036

Destination **Santa Cruz Island - Scorpion Cove**

Date of Trip **4/16/2024**

Description of Service Provided	Cost Each	Quantity	Total Cost
Floating Classroom	\$47.00	68	\$3,196.00

Total of all Charges

\$3,196.00

Balance Due to Island Packers

\$3,196.00

Comments:

10.10



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.10 Approval for out of state travel for 2 middle school teachers to attend College Boards Prepárate Conference in Austin, Texas April 24-26, 2024
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	4,000.00
Budgeted	Yes
Budget Source	Title I Site Funds
Recommended Action	It is recommended that the Governing Board approves this professional development for 2 of Río Real's middle school teachers on April 24-26 to the College Boards Prepárate™ conference in Austin, Texas. The purpose of this activity is to prepare our students for rigorous writing at the college level as demonstrated by their participation in the Advanced Placement Exam in Spanish Language and Cultures, which 8th grade students take in the spring of each year.

Public Content

Speaker: Oscar Hernandez, Assistant Superintendent Educational Services

Rationale:

As part of the district's support for professional development of our K-8 Dual Immersion Academy and professional development for teachers, we are requesting approval to send 2 teachers from Rio Real Middle School to the College Boards Prepárate™: Educating Latinos for the Future of America Conference from April 24-26, 2024 with 1 travel days before as necessary. The Prepárate conference is sponsored by the College Board and highlights national models that are successfully preparing Latino students for college success. Our interest in the conference is to increase and advance the level of writing in Spanish for 5th - 8th grade students and demonstrate their learning through increased, successful participation on the Advanced Placement exam. The Prepárate conference provides a platform for educators to learn strategies that address the unique cultural and ethnic needs of this important group of students.

This is the College Boards first in person convening since 2020 and a rare opportunity for our teachers to learn skills that are rigorous and culturally relevant to our population of students. Rio Real has teachers that are highly dedicated and effective and in the last 3-5 years dual language training opportunities at this level of rigor, have been minimal.

Fiscal Impact: \$3912 (Airfare, Hotel, Registration, Mileage, Ground Transport, Meals for 2 people)

Administrative Content**Executive Content**

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10.11



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.11 Approval of the Contract with Pioneer Healthcare Services
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	66,300.00
Budgeted	Yes
Budget Source	Special Education Funds
Recommended Action	Staff recommends board approval of the Pioneer Healthcare Services contract.

Public Content

Speaker: Erika Johnson, Director of Pupil Personnel Services

Rationale:

Due to the continued shortage of qualified, Occupational Therapists applying directly for district-employed positions and to meet the needs determined by students' Individualized Education Plans (IEPs), the Pupil Personnel Services Department has found it necessary and is requesting board approval to fund the current full-time Occupational Therapist for the remainder of the 2023-2024 school year with Pioneer Healthcare Services. This Occupational Therapist will continue to provide occupational therapy services to students full-time and in-person schedule or until a qualified district-hired Occupational Therapist is available to execute these services.

The contracted Occupational Therapist from Pioneer Healthcare Services will be held to the same standard as district employees and will conduct appropriate assessments, provide direct and indirect services to students, write legally compliant reports, write and hold effective IEPs, and meet the needs of students' IEPs. The contracted Occupational Therapist will be invited to attend regular district meetings and professional development training to build rapport within the department and strengthen district special education services/programs.

[Renewal Pioneer O.T. Contract \(1\).pdf \(655 KB\)](#)

Administrative Content

Executive Content

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CLIENT STAFFING AGREEMENT

This CLIENT Staffing Agreement ("Agreement") is entered into this **5/31/23**, by and between **Rio School District**, with a location at **1800 Solar Dr, Oxnard, CA 93030**, referred to in this Agreement as "CLIENT," and **Pioneer Healthcare Services LLC**, a California limited liability company, with an office located at **6215 Ferris Square, Suite 120, San Diego, CA 92121** referred to in this Agreement as "PIONEER."

RECITALS

WHEREAS, PIONEER operates a supplemental staffing agency and employs licensed health care personnel to provide healthcare services to CLIENT and Client desires to engage PIONEER to provide personnel to supplement CLIENT's staff.

THEREFORE, in consideration of the above promises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, and intending to be legally bound, CLIENT and PIONEER hereby agree to the following terms and conditions.

ARTICLE 1. TERM OF AGREEMENT

Section 1.01 Term and Termination. This Agreement will be in effect for one (1) year and will be automatically renewed at the end of the first year and each subsequent year unless terminated pursuant to the terms of this Agreement. Either party may terminate this Agreement at any time, with or without cause, by providing at least thirty (30) days' advance written notice of the termination date to the other party. Such termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination of this Agreement.

ARTICLE 2. RESPONSIBILITIES OF PIONEER

Section 2.01 Services. PIONEER will, upon request by CLIENT, provide licensed health care providers (i.e. RTs, SLPs, PTs OTs, PTAs, COTAs, RNs and LPNs) as specified by CLIENT (collectively, "Personnel") for supplemental staffing services, subject to availability of qualified Personnel.

Section 2.02 Personnel. PIONEER will supply CLIENT with Personnel who meet the following criteria:

- A. Possess current state license/registration and/or certification, as applicable and appropriate for the services provided to CLIENT, and possess CPR certification, if required by applicable laws, regulations, or accreditation standards, to be presented to CLIENT administrator upon request.
- B. Meet PIONEER and CLIENT conditions of employment regarding health clearance (to include proof of pre-employment physical and TB skin testing), provision of professional references, background checks, and any other applicable hiring criteria, documentation of which will be kept in the PIONEER employee file.
- C. Shall, preferably have at least one (1) year of relevant professional experience and one (1) year of specialty experience, which shall be documented by references and kept on file.

Section 2.03 Insurance. PIONEER will maintain (at its sole expense), or require the individuals it provides under this Agreement to maintain, a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence and \$3,000,000 in aggregate covering sole negligent acts or omissions which may give rise to liability for services under this Agreement. PIONEER will provide a certificate of insurance evidencing such coverage upon request by CLIENT.

Section 2.04 Employer Obligations. PIONEER, or its subcontractor(s), will maintain direct responsibility as employer for payment of wages, and federal, state, and local income taxes, social security taxes, worker's compensation, and unemployment insurance. PIONEER agrees to maintain documentation on all Personnel provided by PIONEER in an employee file.

Section 2.05 Record Access. In instances where CLIENT is Medicare and/or Medicaid certified, PIONEER agrees that in accordance with Section 952 of the Omnibus Budget Reconciliation Act of 1980, its facilities, books, documents and records will be made available to the Comptroller General of the Government Accounting Office of the United States, the United States Department of Health and Human Services and their duly authorized representatives ("USDHHS") until the expiration of four (4) years after services are furnished under this Agreement.

ARTICLE 3. RESPONSIBILITIES OF CLIENT

Section 3.01 Requests for Personnel. CLIENT will use its best efforts to request Personnel at least twenty-four (24) hours prior to reporting time in order to assure prompt arrival of assigned Personnel. All information regarding reporting time and assignment will be provided by CLIENT at the time of the initial call.

Section 3.02 Short-notice Requests. PIONEER will bill CLIENT for the entire shift if an order for staff is made less than two (2) hours prior to the start of the shift, as long as the individual reports for work within a reasonable prompt period of time under existing conditions after receiving notice of the assignment.

Section 3.03 Staff Order Cancellation. Staffing requests are scheduled as either four (4) hour, ("half-day"), or six (6) to eight (8) hour, ("full-day") assignments. A six (6) to eight (8) hour assignment may be changed ("downsized") to a four (4) hour assignment up to twenty-four (24) hours before the assignment starts. All assignments (excluding travelers) may be canceled up to twenty-four (24) hours before that assignment starts. Late cancellations or changes made less than twenty-four (24) hours before an assignment starts will be billed the applicable minimum charge of either four (4) hours or six (6) hours (determined by the original length of the confirmed assignment). All cancellations and changes may only be made on business days. Monday morning shifts must be canceled no later than 8:00 AM on the previous Friday. Personnel available for travel are available in all disciplines for thirteen (13) week, twenty-six (26) week, or non-traditional assignments. Cancellation of a travel assignment requires a thirty (30) day written notice. A travel assignment cannot be canceled prior to 30 days after the start of the assignment. Late cancellation or early termination of a travel assignment will result in a charge to CLIENT of eighty (80) hours, plus the cost(s) of any fees or penalties that occur as a result of the late cancellation or early termination (i.e., apartment or furniture leases, security deposits, etc.)

Section 3.04 Responsibility for Patient Care. CLIENT retains full authority and responsibility for professional and medical management of care for each of its patients and for ensuring that services provided by Personnel under this agreement are furnished in a safe and effective manner and in accordance with applicable standards and laws. CLIENT is responsible for supervision and instruction of Personnel regarding policies, procedures, and CLIENT operation, specifically including, but not limited to, all necessary CLIENT safety procedures, equipment handling, and services to be rendered. CLIENT shall remain solely liable for the safe working conditions and supervision of those entrusted to operate equipment and provide services hereunder.

Section 3.05 Non-Solicitation. For a period of twelve (12) months following the date on which a Personnel member last worked a shift at CLIENT, CLIENT agrees that it will take no steps to recruit or hire as its own employees or as a contractor those Personnel provided by PIONEER during the term of this Agreement. CLIENT understands PIONEER is not an employment agency and that Personnel are assigned to the CLIENT to render temporary service(s) and are not assigned to become employed by CLIENT. The CLIENT further acknowledges and agrees that the substantial investment in business related costs incurred by PIONEER in recruiting, training and employing Personnel, to include advertisement, recruitment, interviewing, evaluation, reference checks, training, and supervising Personnel. In the event that CLIENT, or any affiliate, subsidiary, department, or division of CLIENT hires, employs or solicits Personnel, CLIENT will be in breach of this Agreement and CLIENT agrees that damages would be too difficult to calculate. Accordingly, CLIENT agrees that if CLIENT recruits or hires Personnel who has been introduced to CLIENT through this Agreement, CLIENT agrees to pay PIONEER

liquidated damages equal to the sum of twenty-five percent (25%) of the Personnel's annualized salary for 1 year.

Section 3.06 Non-performance. If CLIENT concludes, in its sole discretion, that any Personnel provided by PIONEER have engaged in misconduct, or have been grossly negligent, CLIENT may require the individual to leave the premises and will notify PIONEER immediately in writing, providing in reasonable detail the reason(s) for such dismissal and provide PIONEER with a right to cure such situation, in PIONEER's sole discretion. CLIENT's obligation to compensate PIONEER for such individual's services will be limited to the number of hours actually worked. PIONEER will not reassign the individual to CLIENT without prior approval of the CLIENT. If PIONEER requests feedback, CLIENT shall provide feedback in a timely manner.

Section 3.07 Right to Dismiss. CLIENT may request the dismissal of any Personnel for any reason; provided, however, that PIONEER shall have the right to cure such dismissal, in PIONEER'S sole discretion. CLIENT agrees to notify PIONEER of any such action immediately in writing, providing in reasonable detail the reason(s) for such dismissal. CLIENT shall be obligated to compensate PIONEER for such individual's services limited to the number of hours actually worked.

Section 3.08 Insurance. CLIENT will maintain at its sole expense a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence and \$3,000,000 in aggregate covering acts or omissions which may give rise to liability in connection with services under this Agreement. CLIENT will name PIONEER as additional insured on such policy and forward a copy of its professional liability insurance certificate to PIONEER prior to execution of this Agreement. CLIENT will give PIONEER prompt written notice of any material change in CLIENT coverage. CLIENT will provide evidence of such insurance to PIONEER upon PIONEER'S request.

Section 3.09 Compliance with Regulatory Standards. In all instances where Personnel are supervised by CLIENT, CLIENT shall be required to document and develop an incident report of any injury, illness, or ailment experienced by Personnel at the CLIENT workplace in accordance with applicable federal, state and local laws, rules and regulations.

ARTICLE 4. MUTUAL RESPONSIBILITIES

Section 4.01 Orientation. PIONEER will cooperate with CLIENT to promptly provide Personnel with an orientation to CLIENT. PIONEER shall review instructions regarding confidentiality (including patient and employee), and orient Personnel to the specific Exposure Control Plan of the CLIENT as it pertains to OSHA requirements for bloodborne pathogens, as well as any of the CLIENT's specific policies and procedures provided to PIONEER for such purpose.

Section 4.02 Non-discrimination. Neither PIONEER nor CLIENT will discriminate on the basis of age, race, color, national origin, religion, sex, disability, being a qualified disabled veteran, being a qualified veteran of the Vietnam era, or any other category protected by law.

Section 4.03 Timesheets. Personnel will comply with Client's timekeeping process. Personnel will obtain Client supervisory approval on a weekly basis for hours worked on assignment.

ARTICLE 5. COMPENSATION

Section 5.01 Rates. PIONEER will supply Personnel under this Agreement at the rates listed in Attachment A.

Section 5.02 Billing. PIONEER will submit invoices to CLIENT every week for Personnel provided to CLIENT during the preceding week. Invoices are to be sent to the following CLIENT address:

**Rio School District
1800 Solar Dr, Oxnard, CA 93030**

Section 5.03 Payment. All amounts due to PIONEER are due and payable within thirty (30) days from date of invoice. Pioneer shall offer CLIENT a 2% discount if invoice is paid and delivered to PIONEER within seven (7) days from date of invoice. Discount will only apply if PIONEER receives the funds by check or ACH no later than the seventh (7th) day after the date of invoice. If funds arrive at the Pioneer office or are deposited by ACH after the seventh (7th) day from date of invoice, CLIENT will be responsible for the full 100% total amount of the invoice and will need to send another check or ACH for the remaining 2% that was not paid. CLIENT will send all payments to the following address:

**Pioneer Healthcare Services, LLC
6215 Ferris Square, Suite 120
San Diego, CA 92121**

Section 5.04 Mileage Reimbursement. CLIENT agrees to pay PIONEER for any mileage required during the regular course of business as needed by the facility or school district. PIONEER shall submit mileage to client through an invoice and the payment shall be as detailed in section 5.03. CLIENT agrees to pay mileage at the current standard IRS rate.

Section 5.05 Late Payment. Invoices not paid within thirty (30) days from issue date will accumulate interest, until paid, at the rate of one and one-half percent (1 & 1/2%) per month on the unpaid balance, equating to an annual percentage rate of eighteen percent (18%) or the maximum rate permitted by applicable law, whichever is less.

Section 5.06 Rate Change. PIONEER will give CLIENT at least thirty (30) days advance, written notice of any change in rates.

ARTICLE 6. GENERAL TERMS

Section 6.01 Independent Contractors. PIONEER and CLIENT are independent legal entities. Nothing contained in this Agreement will be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither PIONEER nor CLIENT nor any of their respective agents or employees shall control or have any right to control the activities of the other party in carrying out the terms of this Agreement.

Section 6.02 Assignment. Neither party may assign this Agreement without the prior written consent of the other party, and such consent will not be unreasonably withheld. No such consent will be required for assignment to an entity owned by or under common control with assignor or in connection with any acquisition of all of the assets or more than 51% of the capital stock of a party; provided however, the assigning party will provide notice of such transaction to the other party and remain fully responsible for compliance with all of the terms of this Agreement.

Section 6.03 Indemnification. PIONEER agrees to indemnify and hold harmless CLIENT, its directors, officers, employees, and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties in connection with the sole gross negligent performance of PIONEER, its directors, officers, employees, or agents under this Agreement only. CLIENT agrees to indemnify and hold harmless PIONEER, its directors, officers, shareholders, employees, and agents from and against any and all losses, damages, claims, actions, or liabilities, and expenses connected therewith (including reasonable attorney's fees) which may be asserted against them by third parties arising out of any act or inaction of CLIENT, its directors, officers, employees, or agents under this Agreement.

Section 6.04 Notices. Any notice or demand required under this Agreement will be in writing; will be personally served or sent by certified mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt; and will be sent to the addresses below. Either party may change the address to which notices are sent by sending written notice of such change of address to the other party.

Rio School District
1800 Solar Dr
Oxnard, CA 93030

Pioneer Healthcare Services, LLC
6215 Ferris Square, Suite 120
San Diego, CA 92121

- Section 6.05** **Headings.** The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.
- Section 6.06** **Entire Agreement; Counterparts.** This Agreement constitutes the entire agreement between CLIENT and PIONEER regarding the services to be provided hereunder. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document. No amendments to this Agreement will be effective unless made in writing and signed by both parties.
- Section 6.07** **Availability of Personnel.** The parties agree that PIONEER's duty to supply Personnel on request of CLIENT is subject to the availability of qualified Personnel. The failure of PIONEER to provide Personnel or the failure of CLIENT to request Personnel results in no penalty to CLIENT or any party claiming by or through it and shall not constitute a breach of this Agreement.
- Section 6.08** **Compliance with Laws.** PIONEER and CLIENT agree that all services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state, or local rules and regulations.
- Section 6.09** **Severability.** In the event that one or more provisions of this Agreement is deemed invalid, unlawful and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.
- Section 6.10** **Governing Law.** This Agreement will be governed by and construed in accordance with the laws of the State to be determined at the sole discretion of PIONEER, without regard to its principles of conflict of laws.
- Section 6.11** **Confidentiality.** The parties agree to keep the terms and conditions of this Agreement, and any information exchanged or obtained hereunder strictly confidential, and not to disclose such information and materials to any third party, except pursuant to a court order or applicable law, rule or regulation.
- Section 6.12** **Limitation of Liability.** Neither PIONEER nor CLIENT will be responsible for special, indirect, incidental, consequential, or other similar damages, including but not limited to lost profits, that the other party may incur or experience in connection with this Agreement or the services provided, however caused, even if such party has been advised of the possibility of such damages. In no event shall PIONEER be liable to CLIENT in an amount that exceeds the fees paid to PIONEER by CLIENT pursuant to the terms of this Agreement.
- Section 6.13** **Amendment.** No Amendment, modification or discharge of this Agreement, and no waiver hereunder, shall be valid or binding unless set forth in writing and duly executed by the party against whom enforcement of the amendment, modification, discharge or waiver is sought.
- Section 6.14** **Legislative Changes.** In the event Medicare, Medicaid or any third party payor, or any other Federal, State or Local law, rules regulations, or interpretations at any time change the method of reimbursement or payment of services under this Agreement, then the parties agree to negotiate in good faith to amend this Agreement. If this Agreement is not amended prior to the effective date of such rule, regulation, or interpretation, this Agreement shall terminate as of such effective date.
- Section 6.15** **Arbitration.** All disputes relating to this Agreement shall be resolved exclusively by binding arbitration in accordance with the provisions of the Commercial Arbitration Rules of the American Arbitration Association within 90 days in a location to be determined at

the sole discretion of PIONEER. There shall be one arbitrator. If the parties fail to select a mutually acceptable arbitrator within ten days after the demand for arbitration is mailed, a single arbitrator shall be selected in accordance with the Commercial Arbitration Rules. In all actions, at law or in equity, arising out of this Agreement, the prevailing party shall be entitled to an award of its reasonable attorneys' fees and costs.

ARTICLE 7. CONFIDENTIALITY OF PROTECTED HEALTH INFORMATION

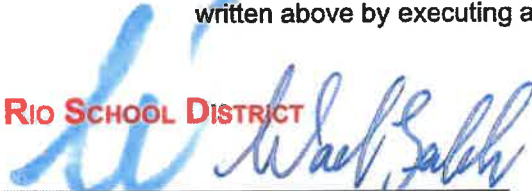
Section 7.01 HIPAA Compliance. In instances where PIONEER receives Protected Health Information, herein referred to as "PHI" in connection with the Services provided to CLIENT, PIONEER and CLIENT agree that they shall each:


- 1) Comply with the applicable provisions of the Administrative simplification section of the Health Insurance Portability and Accountability Act of 1986, as codified at 42 U.S.C. §1320d through d-8 ("HIPAA"), and;
- 2) Adhere to all requirements of any regulation promulgated thereunder.
- 3) Not use or further disclose any PHI concerning a patient other than as permitted by this Agreement, the requirements of HIPAA and/or applicable federal regulations. PIONEER shall implement appropriate safeguards to prevent the use or disclosure of a patient's PHI other than provided for by this Agreement.
- 4) Promptly report any violations, use and/or disclosure of a client/patient's PHI not provided for by this Agreement as soon as practicable, upon becoming aware of the improper violation(s), use and/or disclosure.

Section 7.02 Breach of Confidentiality. In the event that either party is in breach of any provision(s) of this Article and Section 6.12 of this Agreement, it shall immediately advise the opposite party and take steps to remedy such breach, including, but not limited to protecting against the consequences of any disclosure or use of PHI in violation of this Agreement. Both parties acknowledge that use or disclosure of the PHI, in any manner inconsistent with this Agreement, may result in irreparable and continuing damage and that the party damaged by the disclosure shall have the right to seek legal and equitable relief, including injunctive relief, without the necessity of posting bond or other security necessary to protect against any such breach or threatened breach, including, without limitation, injunctive relief.

(Signatures to follow on the next page)


CLIENT and PIONEER have acknowledged their understanding of and agreement to the mutual promises written above by executing and delivering this Agreement as of the date set forth above.

RIO SCHOOL DISTRICT


Signature


Printed Name & Title
6-29-23

Date

PIONEER HEALTHCARE SERVICES LLC:


Signature
Sarah Paul Account Manager

Printed Name & Title
06 / 09 / 2023

Date



Statement of Understanding

Pioneer Healthcare Services (PIONEER) is committed to providing the highest standard of service and to the delivery of safe, caring, quality patient care. We support and uphold the Joint Commission's Health Staffing Services Standards and Elements of Performance. PIONEER has thus informed our clients of the following:

Subcontractors – PIONEER will not engage subcontractors to provide assigned employees unless agreed to in advance by the client.

Floating – PIONEER employees may only be placed in assignments that match the job description and clinical skills for which PIONEER assigns them. If an employee is asked to float to another department, the department should be like a department or unit. The floated employee must have demonstrated previous competency, have appropriate certifications or credentials for that department/unit and receive orientation. PIONEER employees should only be floated to areas of comparable clinical acuity.

Competency Review – PIONEER conducts extensive pre-employment screening and clinical assessments of its employees to establish profession competence. The client should cooperate in providing a review or evaluation of each assigned employee based upon the ability to perform the job functions and responsibilities expected by the facility. At a minimum these should be provided upon completion of the first shift worked. The absence of feedback will be assumed that our employee(s) are meeting performance expectations.

Orientation of Employees – PIONEER will provide all new employees with an orientation to PIONEER policies, procedures and practices. It is the responsibility of the client to orient PIONEER employees to the facility, its rules, and to acquaint them with the specific facility policies and procedures where assigned. This includes equipment and the ability to properly, competently use the equipment as well as access and training on the electronic medical record documentation system.

Employees of Independent Contractors – As the provider of staffing services, PIONEER is the employer of assigned employees.

Incident/Error Tracking System – Upon notification of incidents and/or errors, PIONEER shall document and track all incidents, errors, and sentinel events related to the care and

services provided within 24 hours. Information is to be shared and reported appropriately to regulatory bodies and the Joint Commission is required

Communicating Occupation Safety Hazards/Events – It is the responsibility of the client to notify PIONEER within 24 hours of any competency issues and/or incidents related to the assigned employee. Client agrees to communicate with PIONEER whenever an accident/injury report related to an assigned employee is completed.

Requirements of Staff Specified – The requirements of staff sent to the client by PIONEER are to be determined by the customer. It is PIONEER's obligation to comply with the client requirements by supplying staff that have the documented competencies and credentials to satisfy the requirements specified by the client in order to deliver safe care to the patients.

Staff Matching Requirements – PIONEER will verify the assigned employee's licensure, certification, education and work experience to assure they are competent and possess the skills and experience that match requirements for the assignment and those of the clients.

Conflict of Interest – PIONEER discourages any conflict of interest as defined by what occurs when an interested person has a financial interest individually or as it relates to a family member which is disclosed as or found to a) impair the individual's objectivity or b) create an unfair competitive advantage for any person or organization other than PIONEER. Conflict of Interest means more than individual bias. There must be a financial interest that could directly affect the work or services of personnel to be considered a conflict. PIONEER reviews and evaluates this on an annual basis

For complaints or concerns, please call Pioneer Healthcare Services at 800-683-1209.



Client Confirmation of Assignment

This serves as a confirmation of the assignment scheduled between **Pioneer Healthcare Services LLC** and **Rio School District**. (Client)

Amelia McDowell - Occupational Therapist (Pioneer Healthcare Employee) is scheduled to work at **Rio School District (2500 E Vineyard Ave Suite #100, Oxnard, CA 93036)** at a bill rate of **\$82** per hour. Holiday and OT will be billed at 1.5x the bill rate if pre-approved.

Amelia McDowell - OT (Employee) is scheduled to work on the following days: **2023-2024 School Year for the following dates of 01/08/2024 - 6/14/2024.**

Amelia McDowell - OT - (Employee) is requesting the following days off: **None**

Amelia McDowell - OT - (Employee) is scheduled to work **40** hours per week.

Scheduled workdays cannot be canceled by the client, and any changes to this confirmation must be agreed upon in writing and signed by **Pioneer Healthcare** and (Client). **30 days notice is required.**

All language in the current Staffing Agreement between **Pioneer Healthcare** and **Rio School District** (Client) still applies.

Pioneer Healthcare Services LLC

Client: Rio School District

Signature: _____

Signature: _____

Print Name: Anthony Rivera

Print Name:

Title: Account Manager

Title:

Date: Dec 22, 2023

Date:



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.12 Contract with PrimeCare Therapy
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	57,000.00
Budgeted	Yes
Budget Source	Special Education Funds
Recommended Action	Staff recommends board approval of the PrimeCare Therapy contract.

Public Content

Speaker: Erika Johnson, Director of Pupil Personnel Services

Rationale:

Due to a shortage of qualified and experienced Instructional Assistants implementing behavioral strategies to meet the social emotional/behavioral needs of our students, the Pupil Personnel Services Department has found it necessary to contract with PrimeCare Therapy for qualified and experienced Behavior Technicians for 6 hours per day until the vacancy is filled.

The contracted Behavior Technician will be held to the same standard as district employees and will be provided training and supervision to ensure that they can meet the needs of students. The contracted Behavior Technician will attend regular district meetings and trainings to build rapport within the department and strengthen district special education programs.

[Contract_Primecare RIO 2024-2025.doc \(1\).pdf \(137 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

PROFESSIONAL SERVICES AGREEMENT

By this agreement made and entered into on February 08, 2024 between RIO School District located at 1800 Solar Drive, 3rd Floor, Oxnard, CA 93030 (hereinafter referred to as RSD) and Primecare Health Solutions Inc (hereinafter referred to as Consultant) located at 3736 Selvante St., Pleasanton, CA 94566, in consideration of their mutual covenants, the parties hereto agree as follows:

A. DUTIES OF CONSULTANT The Consultant shall provide the following Professional services, studies and/or reports.

Help students cope with personal and psychological issues that affect their school performance, behavior and socialization in consultation with director, principals, teacher/school staff and parents. Continuous service unless contractor gives 30 day notice or superintendent gives 30 day notice to terminate or amend.

REPORTS TO: Executive and/or Assistant Director of Special Education and Program Administrator .

B. CONTRACT PERIOD: The Consultant's work as specified in this agreement shall commence on **Date as specified in Addendum A**

C. COMPENSATION For the full performance of this agreement, the RSD shall pay the Consultant as follows: Consultant's Fee:

a. For Consultant : Name of the Consultant and Rate as Specified in Addendum A

b. Consultant work day is for 6/7 hours per day. Consultant will receive a 30 minute duty lunch period daily. In the event that Consultant is asked to work extended hours before or after the normal work day, the consultant will be compensated at the regular hourly rate as decided per hour in one half-hour increments.

Payment to be made as follows: Payments to be made every month within 30 days of receipt of invoice.

D. GENERAL TERMS AND CONDITIONS

1. INDEMNIFICATION:

a.) Except with regard to professional negligence, as provided in paragraph (b) below, the Consultant shall indemnify, hold harmless and defend the (RSD) and each of its, officers, officials, employees, volunteers and agents from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by RSD , the Consultant or any other person and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation

expense), arising or alleged to have arisen directly or indirectly out of the active or passive negligence or willful or wanton misconduct of the Consultant or any of its employees or agents in the performance of this contract. The Consultant's obligations under the preceding sentence shall apply regardless of whether the RSD or any of its officers, officials, employees, volunteers or agents are actively or passively negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the active negligence or by the willful misconduct of the RSD .

- b.) Specifically regarding professional negligent errors or omissions, the Consultant shall indemnify, hold harmless, and defend the RSD , its officers, officials, employees, volunteers or agents, from any and all loss, liability, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by the RSD , the Consultant or any other person, and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expenses) incurred by RSD, the Consultant, or any other person, to the proportionate extent that it arises out of or in connection with the professional negligent errors or omissions of the Consultant in the performance of this contract.
- c.) If the Consultant should subcontract all or any portion of the work to be performed under this agreement, the Consultant shall require each Sub-Consultant to indemnify, hold harmless and defend the RSD, its officers, officials, employees and agents in accordance with the terms of the preceding paragraphs.

2. **NON-DISCRIMINATION** *No discrimination shall be made in the employment of persons under this agreement because of the race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.*
3. **CONFLICT OF INTEREST** *Before executing this agreement, the Consultant shall disclose to the RSD the identities of any board member, officer, or employee of the RSD, or relatives thereof, who the Consultant knows of should know will have any financial interest resulting from this agreement.*
4. **LICENSE AND AUTHORITY** *The Consultant will maintain all necessary licenses during the term of this agreement. If other than a natural person, Consultant is duly authorized to enter into this agreement by its governing or controlling body. Evidence or copies of all necessary licenses must accompany this agreement.*
5. **EQUIPMENT AND FACILITIES** *RSD and The Consultant will agree on all necessary equipment and facilities to render services pursuant to this agreement.*
6. **ASSIGNMENT** *Without the prior written consent of the RSD, this agreement is not assignable by the Consultant.*
7. **NON-SOLICITATION OF EMPLOYEES:** *RSD agrees to not solicit for hire employees of Contractor for a period of not less than 1 (One) Year following the last date of that employee's services to RSD. After completion of 1 full billable year, RSD may hire the said employee after paying a referral fee to contractor. This fee will be agreed between RSD and the contractor.*

8. **SUCCESSORS AND ASSIGNS.** *This agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective parties.*
9. **TIME.** *Time is the essence of this agreement.*
10. **GOVERNING LAW.** *The validity of this agreement and any of its terms or provisions as well as the rights and duties of the parties hereunder shall be governed by the laws of the state of California.*
11. **WITHHOLDING.** *The RSD shall not withhold or set aside any money on behalf of the Consultant for Federal Income Tax, State Income Tax, Social Security Tax, Unemployment Insurance, Disability Insurance, or any other federal or state fund whatsoever.*
12. **CHANGES OR ALTERATIONS.** *No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of the RSD.*
13. **HEADINGS.** *All section headings contained herein are for clarification and convenience of reference only and are not intended to limit the scope of any provision of the agreement.*
14. **TERMINATION.** *The RSD may terminate this agreement and be relieved of the payment of any consideration to the Consultant should the Consultant fail to perform under this agreement. Either party may also terminate this agreement upon 30 days written notice to other party with or without cause. In the event of elective termination (without cause), RSD agrees to pay Consultant for work completed to date of termination.*
15. **AMBIGUITY.** *The language herein shall be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity.*
16. **COPYRIGHT.** *Any written or electronic media product produced as a result of this contract shall be a work for hire and shall be the property of the RSD.*
17. **HIPAA.** *The confidentiality of staff and/or student records shall be maintained at all times by Primecare Health Solutions Inc. and staff working in school. Unless otherwise permitted by applicable law, each party to this Agreement will not use or disclose certain confidential information. The parties agree to comply with all applicable federal and state laws and regulations relating to the maintenance, uses and disclosures of protected health information, including without limitation the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C.*
18. **FINGERPRINT.** *Contractor shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including but not limited to obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereafter referred to as "FBI") for contractor's employees and volunteers, unless CONTRACTOR determine that the volunteer will have no direct contact with RSD students, prior to service with any RSD student until CDOJ and FBI clearance are ascertained.*
19. **INSURANCE.** *Contractor shall procure and maintain for the duration of the Master Contract Insurance against claims for injuries to persons or damages to property, which may arise from or in connection with performance under this Master Contract by CONTRACTOR , its agents,*

representatives or employees. If at any time said policies of insurance lapse or become cancelled, this Contract will become void. Insurance coverage shall be at least broad as :

- Insurance Services Office Commercial Liability coverage
- Insurance Services Office covering Automobile Liability
- Workers Compensation insurance as required by the state

E. VENDOR IS A CONSULTANT AND NOT AN EMPLOYEE

This agreement is not a contract of employment. At all times the Consultant shall be deemed to be an independent contractor and is not authorized to bind the RSD to any contracts or other obligations, or to state or imply that he or she is an employee or authorized representative of the RSD, or to utilize the RSD's letterhead or logo without the prior consent of the RSD. Each of the following factors, in addition to other provisions of this Agreement, confirms the Consultant's status as an independent Consultant and not an employee. Except as otherwise set forth herein or agreed to by the parties in writing, the Consultant and RSD agree to comply with each of the following factors as is necessary to maintain independent Consultant status, each of which shall form a part of this Agreement:

<i>Withholding</i>	<i>All tax withholding shall be performed by Consultant</i>
INSTRUCTIONS	<i>The RSD shall provide job specifications and instructions.</i>
TRAINING	<i>The RSD shall provide training for workers.</i>
RIGHT TO HIRE OTHERS	<i>The Consultant has the right to hire others to do the actual work with approval of RSD.</i>
WORK NOT ESSENTIAL TO RSD	<i>The RSD's success or continuation does not depend on the services of the Consultant.</i>
TIME TO PURSUE OTHER WORK	<i>The Consultant may pursue other work during term of agreement.</i>
JOB LOCATION	<i>RSD controls the job location.</i>
BASIS OF PAYMENT	<i>Payment shall be by the time expended.</i>
WORK FOR MULTIPLE FIRMS	<i>The Consultant may work for multiple firms simultaneously.</i>
TOOLS & EQUIPMENT	<i>Tools and equipment for the job shall be provided by RSD.</i>
SERVICES AVAILABLE TO PUBLIC	<i>The Consultant's services are available to the general public.</i>
RIGHT TO TERMINATE	<i>The Consultant may not be terminated except as allowed for under the agreement.</i>
PROGRESS REPORTS	<i>The Consultant will require making progress report.</i>

UNDERSTANDING AND ACCEPTANCE OF THE PARTIES: This Agreement constitutes the entire understanding of the parties. The Contract Initiator's and Consultant's signatures below signify both an understanding and acceptance of the contract provisions.

G. CONTRACT INITIATOR (RSD Representative)

Signature:

Date Signed:

Branch / Dept.:

Address (or Mail Code):

Phone / Fax:Ph:

E-Mail Address:

CONSULTANT

Signature:

Date Signed:

Title: Director

Company Name & Address: Primecare Health Solutions Inc

3736 Selvante St, Pleasanton, CA 94566

Phone: 925-951-8300

E-Mail Address: taresh@iprimecare.com

ADDENDUM – A

Name of the Paraprofessional: **Amanda Pascual**

Title: **Behavior Technician**

Rate for Behavior Technician: **\$51.00 Per Hour**

Contract Term: **“2024-25 – school Year”**

Hours per week: **30 Hours Per week**

Start Date: **TBD**

ADDENDUM – B

Name of the Paraprofessional: **Yesenia Melena**

Title: **Behavior Technician**

Rate for Behavior Technician: **\$51.00 Per Hour**

Contract Term: **“2024-25 – school Year”**

Hours per week: **30 Hours Per week**

Start Date: **TBD**

ADDENDUM – C

Name of the Paraprofessional: **Mayra Vieyra**

Title: **RBT**

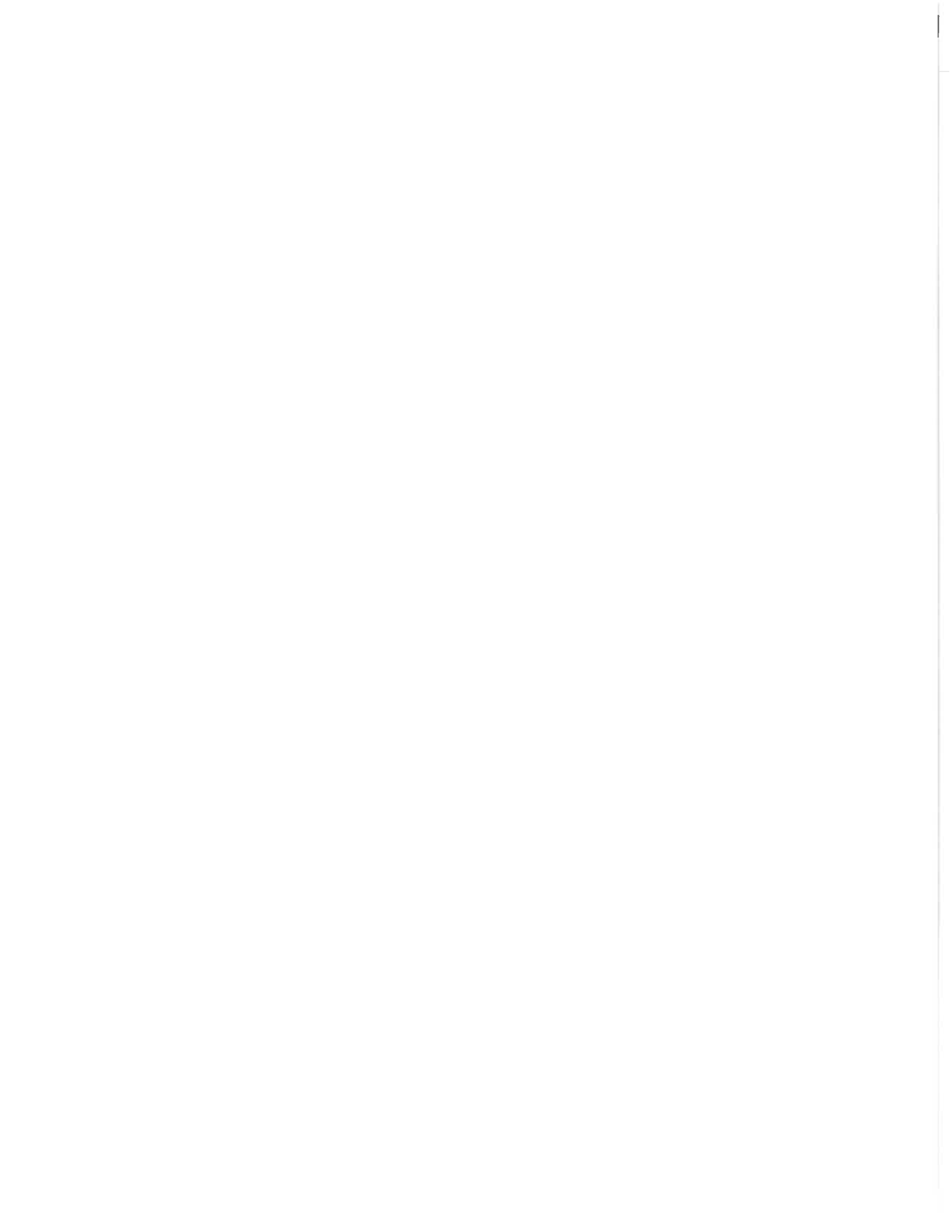
Rate for Behavior Technician: **\$55.00 Per Hour**

Contract Term: **“2024-25 – school Year”**

Hours per week: **30 Hours Per week**

Start Date: **TBD**

10.13





Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.13 Approval of the Contract with STAR of California, LLR
Access	Public
Type	Action (Consent)
Dollar Amount	44,300.00
Budget Source	Special Ed Funds
Recommended Action	Staff recommends approval of the contract with STAR of California, LLR.

Public Content

Speaker: Erika Johnson, Director of Pupil Personnel

Rationale:

Due to a shortage of qualified and experienced Instructional Assistants implementing behavioral strategies to meet the social emotional/behavioral needs of our students, the Pupil Personnel Services Department has found it necessary to contract with Star of CA for qualified and experienced Behavior Technician for 6 hours per day until the vacancy is filled.

The contracted Behavior Technician will be held to the same standard as district employees and will be provided training and supervision to ensure that they can meet the needs of students. The contracted Behavior Technician will attend regular district meetings and trainings to build rapport within the department and strengthen district special education programs.

Administrative Content

Executive Content

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SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this February 9, 2024 by and between Rio School District (hereinafter referred to as "District") and Star for CA LLR (hereinafter referred to as "Provider.")

Star of CA, LLR
Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

steppingstonescertrequest@lockton.com
E-mail Address

Tax Identification or Social Security Number

Business License Number (if applicable)

SERVICES

BID:2Hrs/Wk. BII:360 Min/daily for: student 1 and student 2
November 4,2023-February 3,2024 (S1)

February 6, 2024-June 13, 2024 (S2) BID:2Hrs/WK. BII:360min/Daily Rio del Mar/Rio Del Norte
Date(s) of service Hour(s) of Service Location

FEES

Compensation for Services	\$ 44,300.00
Other Ancillary Cost, as applicable/supervision	<u>\$ 0.00</u>
Total not to Exceed	\$44,300.00
• W-9 received	

PAYMENT. District will pay Provider after receipt of an invoice, net 30 days.

CONDITIONS. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor.

AUTHORITY. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

BINDING EFFECT. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

TERMINATION OR AMENDMENT. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

GOVERNING LAW AND VENUES. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

ARBITRATION. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

ATTORNEYS FEES. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney's fees and costs incurred in connection with such actions or proceeding.

INDEMNIFICATION. Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall

also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

INSURANCE. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

- **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles: \$500,000.00 combined single limit or
 \$100,000.00 per person / \$300,000.00 per accident

Commercial vehicles: \$1,000,000.00 combined single limit

- **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Certificates of Insurance. Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider sub-contractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

ACKNOWLEDGEMENT AND AGREEMENT

I have read this agreement and agree to its terms

Provider signature

Date

SITE AGREEMENT

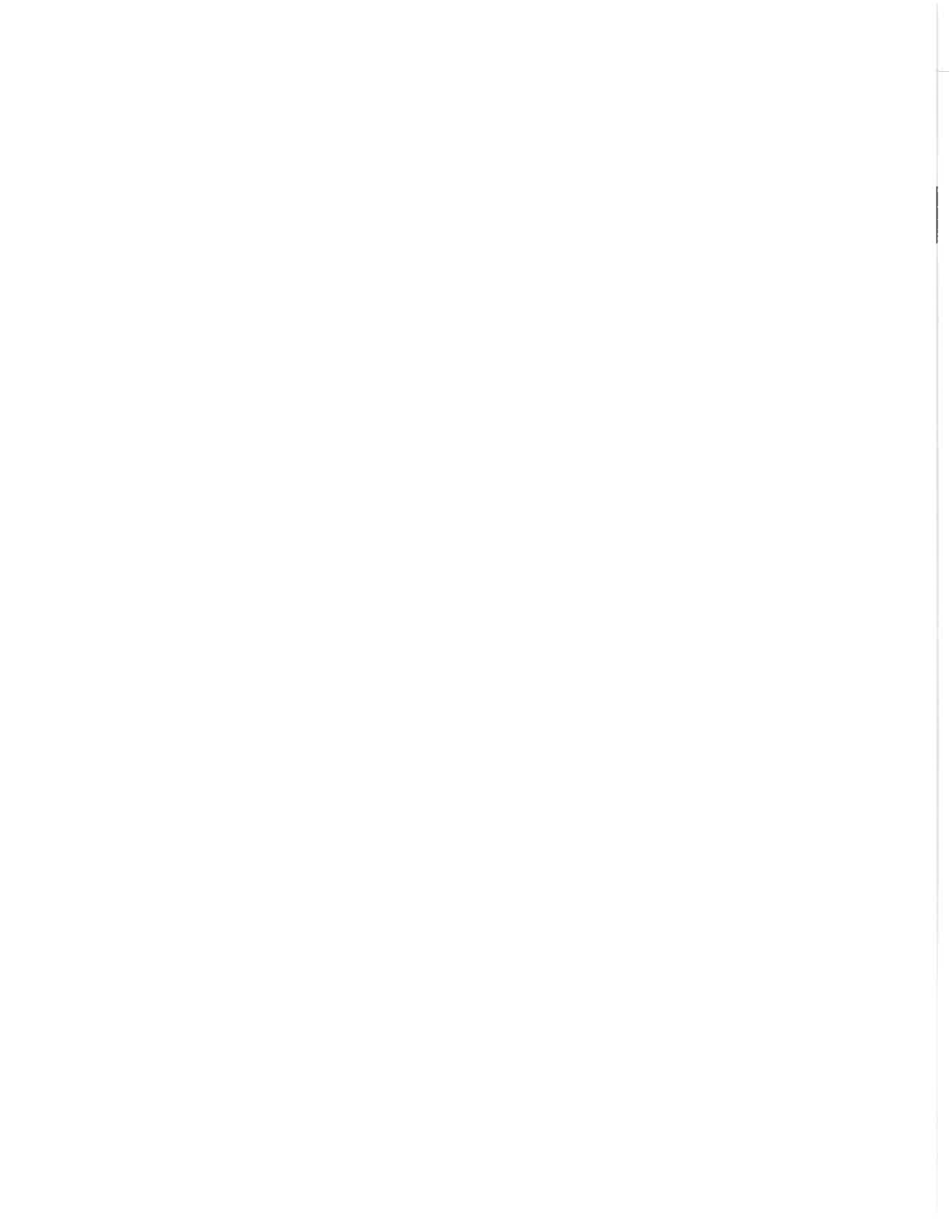
Site Administrator Signature

Date

DISTRICT APPROVAL

District Administrator Signature

Date





Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.14 Approval of Change Order #1 from Taft Electric for Project #23-01L, Rio Del Valle Middle School Switchgear Electrical Upgrade
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	16,745.00
Budgeted	Yes
Budget Source	Measure H funds
Recommended Action	It is recommended that the Board approve Change Order #1 for Project 23-01L, Switchgear Electrical Upgrade, at Rio Del Valle by Taft Electric Company

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:

In a meeting with SCE, it was determined that the District did not need to replace the Transformer Slab box. The existing slab box can remain creating a credit to the contract and District. While having the onsite meeting to review the location of the new switchgear and all other projects where the power source would be connected to this equipment, it was determined that there was a need for a connection point or underground pull box for all new air conditioning electrical circuits that need to go to the new switchgear for ease of connection after installation due to this project being completed first. The new pull boxes and underground conduits would give a clean connection point to the switchgear from various electrical circuits coming from various other projects on campus, being constructed much later.

Additional labor for the installation of underground pull box (\$31,980.00)
Credit for the deletion of the slab and labor to install (CREDIT \$15,235.00)

Net Increase to project: \$16,745.00

[23-01L RDV Switchgear COR#1 FINAL TAFT for Feb 2024 Board Meeting 2 7 24.pdf \(1,028 KB\)](#)

Administrative Content

Executive Content

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Balfour Beatty Construction

Rio School District
1800 Solar, 3rd Floor
Oxnard, CA 93030

January 26, 2024

Attn; Dr. Puglisi

Subject: Rio Del Valle Middle School
Rio School District
Oxnard, CA

Re: Project 23-01L Rio Del Valle Middle School Switchgear Electrical Upgrade,
Taft Electric Company
Recommendation to Approve CO #1 to Taft Electric Company

Dear Dr. Puglisi,
Please accept this letter as a recommendation to request approval for CO #1 for Taft Electric Company for **Added** & Deleted scope of work items at the above Project, and as amendment to their contract. The scope change to the project is as follows.

PCO No. 1 Taft Electric Company:

Delete SCE Slab Box & Related Labor. Install additional Underground Pull Boxes and Underground Conduit Pathways to New Switchgear for Future Electrical Services Related to Classroom/Gym Air Conditioning & Sports Field Power Needs.

PCO No.1 Total Cost: \$ 16,745.00

Total CO #1	\$ 16,745.00
Previous Approved CO's	\$ 0
Original Contract	\$ 645,700.00
Revised Contract	\$ 662,445.00

Should you have any questions, please contact me at any time.

Respectfully,



Keith Henderson
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District
Dennis Kuykendall, Balfour Beatty
Jesus Muguerza Ibarra

Original Contract \$ 645,700.00

PCO No.	GC No.	Description	Reason	Cost/Credit
1	Taft Electric	Delete SCE Slab Box and Related Slab Box Work, Not Required. Install additional underground conduits and Pull Boxes as a Point of Connection and Pathway for the Electrical Circuits to the New Switchgear from the New Gym & Classroom HVAC Projects at RDV.	After having an onsite meeting at RDV with the Contractor (TAFT) and SCE to review the new transformer & switchgear being installed, SCE determined that District did not need to replace the Transformer Slab box. The existing slab box can remain creating a credit to the contract & District. While having the onsite meeting to review the location of the new switchgear and all other projects where there power source would be connected to this equipment, it was determined that there was a need for a connection point or underground pull box for all new airconditioning electrical circuits that need to go to the new switchgear for ease of connection after installation due to this project being completed first. The new pull boxes and underground conduits would give a clean connection point to the switchgear from various electrical circuits coming from various other projects on campus, being constructed much later.,	\$ 16,745.00

Total CO #1	\$ 16,745.00
Previous Approved CO's	\$ -
Original Contract	\$ 645,700.00
Revised Contract	\$ 662,445.00

**Rio School District
1800 Solar, 3rd Floor.
Oxnard, Ca 93030**

**CO 1
01-26-2024**

PROJECT NO: RSD 23-01L

CO NO: 1

PROJECT NAME: Rio Del Valle Middle School Switchgear Electrical Upgrade

CONTRACTOR: Taft Electric Company

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 645,700.00
Previous Approved Change Orders	\$ 0.00
This Change Order	\$ 16,745.00
Adjusted Contract Amount	\$ 662,445.00

TIME:

Original Contract Completion Date	March 2024
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	60
Adjusted Contract Completion Date	May 2024

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

RIO SCHOOL DISTRICT

Contractor: Taft Electric Company

By _____

By _____

Date _____

Date _____

District Architect; KBZ

District PM/CM: Balfour Beatty Construction

By _____

By _____

Date _____

Date 1/26/24

23-01L
COR#1
TAFT

**RIO SCHOOL DISTRICT, "SWITCHGEAR REPLACEMENT PROJECT" COR#1",
"ITEMS ADDED ON PLAN SHEET E200"**

SCOPE OF WORK:

Install additional key note items 1, 7, 15, 17, 18 & 19 from plan sheet E200 dated 12/13

LABOR FOR INSTALLATION OF:

Install additional key note items 1, 7, 15, 17, 18 & 19 from plan sheet E200 dated 12/13

\$31,980

DELETION OF:

SCE slab and labor to install:

* -\$15,235 CREDIT

* Our quoted price for the referenced change stated above: \$16,745 ADDED WORK

This change proposal is based on the usual cost elements such as materials, and markup and does not include any amount for impacts such as interference, trade stacking, disruptions, rescheduling, changes in the sequence of work, delays, and/or associated acceleration. We expressly reserve our right to submit our request for any of these items should we be faced with performing work under any of these conditions.

This cost proposal supersedes all previously submitted cost proposals relating to this same work. The work of other trades which may be required to complete this change order is not part of this proposal.

This quote is valid for 30 calendar days from the above date. We reserve our right to re-quote this change proposal should the approval take longer than 30 days.

EXCLUSIONS:

1. Any weather proofing or sealing of exterior penetrations for water intrusion.
2. Any fire proofing or sealing complete.
3. Any shift work, holiday work, or overtime labor, all work is to be performed during normal working hours Monday-Friday between 7AM & 3:30PM
4. Any and all parts and labor not specifically listed above or within.
5. Any abatement including asbestos removal or containment.
6. Any permits or fees.
7. Any costs associated with the design, engineering (including wet stamps), or approval process.
8. Any access panels.

Your acceptance of this Change Order is confirmed by signing below.

RIO SCHOOL DISTRICT

TAFT ELECTRIC COMPANY

BY: _____

BY: _____

DATE: _____

DATE: _____

TAFT ELÉCTRIC CHANGE ORDER REQUEST

23-011 COLTA
TAFT

PROJECT: RIO DEL VALLE SW GEAR REP JOB# 25-3000

TEC COR#: 1

CUST RFP#: 1

COR DESCRIPTION: ADDITION OF WORK AS PER UPDATED PLANS

DATE: 2/6/2024

TAKE OFF		
DESCRIPTION	MATERIAL	HOURS
NOTE 17	\$3,245.00	0.00
EMT AND FITTINGS for conduit run in closet	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
NOTE 19	\$1,415.00	0.00
ADDITION OF 4" PVC AND TRENCHING	\$0.00	0.00
	\$0.00	0.00
NOTE 7	\$3,648.00	0.00
ADDITION OF 4" PVC AND TRENCHING AND PULL BOX	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
TOTAL	\$8,308.00	0.00

LABOR EXPENSES			
TYPE	HOURS	RATE	AMOUNT
STRAIGHT TIME RATE	112.50	\$92.50	\$10,406.25
OVER TIME	0.00	\$0.00	\$0.00
DOUBLE TIME	0.00	\$0.00	\$0.00
SHIFT WORK	0.00	\$0.00	\$0.00
GRAVEYARD	0.00	\$0.00	\$0.00
OTHER	0.00	\$0.00	\$0.00
SUBTOTAL LABOR			\$10,406.25
0.00%			\$0.00
0.00%			\$0.00
0.00%			\$0.00
0.00%			\$0.00
0.00%			\$0.00
0.00%			\$0.00
0.00%			\$0.00
SUBTOTAL LABOR			\$10,406.25
15.00%		OVERHEAD & PROFIT	\$1,560.94
TOTAL LABOR			\$11,967.19

TAKEOFF MATERIAL		
%	DESCRIPTION	AMOUNT
0.00%	CONSUMABLES	\$0.00
9.75%	SALES TAX	\$810.03
0.00%	MATERIAL HANDLING	\$0.00
0.00%		\$0.00
SUBTOTAL MATERIAL		\$9,118.03
10.00%	OVERHEAD & PROFIT	\$911.80
TOTAL TAKEOFF MATERIAL		\$10,029.83

DIRECT JOB EXPENSES		
%	DESCRIPTION	AMOUNT
3.00%	SUPERVISION	\$843.06
1.00%	MOVE ON	\$281.02
0.00%		\$0.00
1.00%	TELEPHONE	\$281.02
3.00%	TOOLS AND EQUIPMENT	\$843.06
2.00%	TRUCKS	\$562.04
1.00%	FUEL	\$281.02
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
1.00%	WARRANTY	\$281.02
0.00%		\$0.00
SUBTOTAL DJE		\$3,372.24
15.00%	OVERHEAD & PROFIT	\$505.84
TOTAL DJE		\$3,878.08

QUOTED MATERIAL		
VENDOR	DESCRIPTION	AMOUNT
		\$0.00
		\$0.00
SUBTOTAL QUOTES		\$0.00
8.25%	SALES TAX	\$0.00
3.00%	MATERIAL HANDLING	\$0.00
0.00%		\$0.00
0.00%		\$0.00
SUBTOTAL QUOTES		\$0.00
15.00%	OVERHEAD & PROFIT	\$0.00
TOTAL QUOTES		\$0.00

SUBCONTRACTORS		
VENDOR	DESCRIPTION	AMOUNT
TEC	SAWCUT	\$1,500.00
TEC	DIRT REMOVAL	\$1,000.00
TEC	TRENCH PLATING	\$1,050.00
TEC	CONCRETE, SLURRY & ASPHALT	\$2,000.00
		\$0.00
SUBTOTAL SUBCONTRACTS		\$5,550.00
10.00%	OVERHEAD & PROFIT	\$555.00
TOTAL SUBCONTRACTS		\$6,105.00

CHANGE REQUEST SUMMARY		
TAKEOFF MATERIAL	\$10,029.83	
QUOTED MATERIAL	\$0.00	
SUBCONTRACTORS	\$6,105.00	
LABOR EXPENSES	\$11,967.19	
DIRECT JOB EXPENSES	\$3,878.08	
SUBTOTAL CHANGE REQUEST		\$31,980.10
0.00%	\$0.00	
0.00% (NEW WORK)	\$0.00	
BOND COSTS	\$0.00	
CHANGE PROPOSAL TOTAL		\$31,980

FOR THE TOTAL COST OF NEW WORK WITH CREDIT

TAFT ELECTRIC CHANGE ORDER REQUEST INCLUDED.

23-014 COR #1
TAFT

PROJECT: RIO DEL VALLE SW GEAR REP JOB# 25-3000

TEC COR#: 1

COR DESCRIPTION: ADDITION OF WORK AS PER UPDTATED PLANS

CUST RFP#: 1

DATE: 2/6/2024

DESCRIPTION	TAKE OFF MATERIAL	HOURS
NOTE 17	\$3,245.00	0.00
EMT AND FITTINGS for conduit run in closet	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
NOTE 19	\$1,415.00	0.00
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	\$0.00	0.00
NOTE 7	\$3,648.00	0.00
ADDITION OF 4" PVC AND TRENCHING AND PULL BOX	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
	\$0.00	0.00
TOTAL	\$8,308.00	0.00

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GRAVEYARD	0.00	\$0.00	\$0.00
OTHER	0.00	\$0.00	\$0.00
SUBTOTAL LABOR			\$10,406.25
0.00%			\$0.00
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0.00%			\$0.00
0.00%			\$0.00
0.00%			\$0.00
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0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
0.00%		\$0.00
1.00%	WARRANTY	\$281.02
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TOTAL DJE		\$3,878.08

VENDOR	QUOTED MATERIAL DESCRIPTION	AMOUNT
		\$0.00
		\$0.00
	SUBTOTAL QUOTES	\$0.00
8.25%	SALES TAX	\$0.00
3.00%	MATERIAL HANDLING	\$0.00
0.00%		\$0.00
0.00%		\$0.00
	SUBTOTAL QUOTES	\$0.00
15.00%	OVERHEAD & PROFIT	\$0.00
TOTAL QUOTES		\$0.00

VENDOR	SUBCONTRACTORS DESCRIPTION	AMOUNT
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TEC	DIRT REMOVAL	\$1,000.00
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TEC	CONCRETE, SLURRY & ASPHALT	\$2,000.00
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	SUBTOTAL SUBCONTRACTS	\$5,550.00
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TOTAL SUBCONTRACTS		\$6,105.00

CHANGE REQUEST SUMMARY		
TAKEOFF MATERIAL	\$10,029.83	
QUOTED MATERIAL	\$0.00	
SUBCONTRACTORS	\$6,105.00	
LABOR EXPENSES	\$11,967.19	
DIRECT JOB EXPENSES	\$3,878.08	
SUBTOTAL CHANGE REQUEST		\$31,980.10
ITEMS FROM SCOPE DELETED	\$15,235.00	
0.00% <i>(EQUAL COST)</i> BOND COSTS	\$0.00	
0.00%	\$0.00	
CHANGE PROPOSAL TOTAL		\$16,745

Henderson, Keith

From: Mark Tovias <mtovias@taftelectric.com>
Sent: Tuesday, January 9, 2024 11:07 AM
To: Henderson, Keith
Cc: Thomas Vint
Subject: RIO DEL VALLE, SWITCHGEAR REPLACEMENT PROJECT, COR #1
Attachments: RIO SCHOOL DISTRICT, COR #1 .pdf

External Email

Keith,

If you need each item broken down into individual COR's please let me know. I put the deletion of items tally and then subtracted it from the additional items tally and came to the number you see in green.

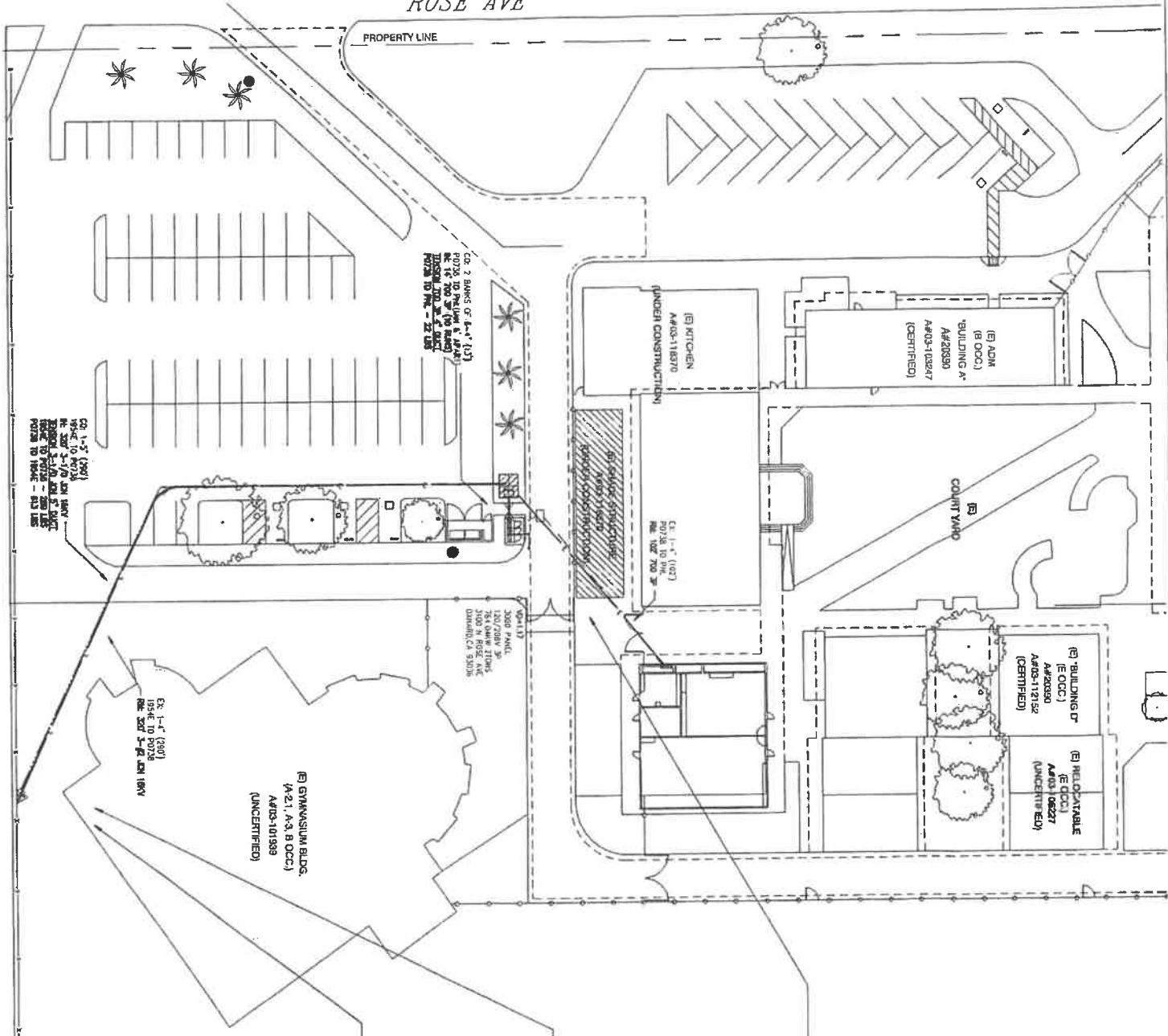
I can create 1 to be the deletion of scope and then another with the additions if you need 2 COR's to be submitted.

Please review and let me know if you have any questions, thank you



Mark Tovias | Service Manager
TAFT ELECTRIC COMPANY
805-654-7925 - Direct
805-207-1163 - Cell
Serving all of California

PROPERTY LINE



FINAL DESIGN

APPROVED FOR CONSTRUCTION

- SCHEDULED CHECKPOINTS:**
- GOOD TRUCK ACCESS TO ALL PRIVATE PROPERTY
 - POLE LOCATED IN THE PAYMENT LOT NEXT TO GYM BUILDING
 - WORK WITH THE UTILITY COMPANY TO UPGRADE PIPES ON BUILDING
- OWNER NOTES:**
- COORDINATE WITH STEEL LING FOR DUCT INSPECTION SEE RECORD BOOK ON PAGE 1

UD2009478
 EX: P5470738
 SLAB BOX 1
 CONCRETE
 8'x10'

UD2009478
 RM: 3001954E
 POLE 2
 CLASS 5
 40'

UD2009478
 IN: 3001954E
 POLE 3
 CLASS 3
 45'

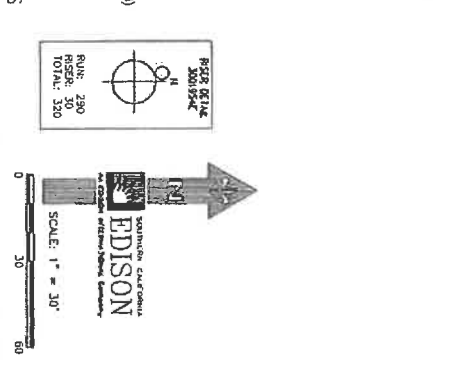
BUCKAROO 16KV O/O GONZALES

CLASS 3

1 - POLE 45' CLASS 3 WOOD FULL TREAT
 1 - 1/4" DIA. HD COPPER 10' W/BRT (FUSE ARM)
 1 - 1/4" DIA. HD COPPER 10'
 1 - FE FE SHDZD 1" 200A 16KV 3P
 1 - FE FE SHDZD 1" 200A 16KV 3P
 1 - PH CS 10' 1/4" 16KV 3P 3-1/0
 1 - SA POLY W/HD NO PH-N 16KV 3P
 1 - RSR 5' TO 4' EXTENSION
 1 - CBL 1/0 AL 3-1/0 CTRV C/P P1 (595E TO P0728)
 1 - NS POLY DE 16KV HOT SHOE #4 & 1/0 ACSR

CLASS 5

1 - POLE 40' CLASS 5 WOOD FULL TREAT
 1 - 1/4" DIA. HD COPPER 10' W/BRT (FUSE ARM)
 1 - PH CS 10' 1/4" 16KV 3P 3-#2
 1 - RSR 4' TO 5' EXTENSION
 1 - CBL 1/0 AL 3-1/0 CTRV C/P P1 (595E TO P0728)
 1 - NS CLASS DE 16KV W/1-GIAR0 1/0



DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION
5/1/23	AKM	FIELD	7/30/21	AKM	FIELD
5/1/23	AKM	FIELD	7/30/21	AKM	FIELD
5/1/23	AKM	FIELD	7/30/21	AKM	FIELD

PROJECT NO.	202005013	PROJECT NAME	BUCKAROO 16KV O/O GONZALES
DATE	02/23/23	PROJECT TYPE	UTILITY
PROJECT NO.	202005013	PROJECT NAME	BUCKAROO 16KV O/O GONZALES
DATE	02/23/23	PROJECT TYPE	UTILITY

PROJECT NO.	202005013	PROJECT NAME	BUCKAROO 16KV O/O GONZALES
DATE	02/23/23	PROJECT TYPE	UTILITY
PROJECT NO.	202005013	PROJECT NAME	BUCKAROO 16KV O/O GONZALES
DATE	02/23/23	PROJECT TYPE	UTILITY

PROJECT REQUIREMENTS (Y/N)

DESIGN ESSENTIAL REQUIRED	<input checked="" type="checkbox"/>
PHD 88 REQUIRED	<input checked="" type="checkbox"/>
UC CIVIL ONLY WORK ORDER	<input checked="" type="checkbox"/>
PERMIT REQUIRED	<input checked="" type="checkbox"/>
PERMIT TYPE:	<input checked="" type="checkbox"/>
OUTAGE REQUIRED	<input checked="" type="checkbox"/>
TRAFFIC CONTROL REQUIRED	<input checked="" type="checkbox"/>
PEDESTRIAN CONTROL REQUIRED	<input checked="" type="checkbox"/>
CONTRACTOR LETTER REQ'D	<input checked="" type="checkbox"/>
ENVIRONMENTAL REQUIREMENTS DOCUMENT (EFD) REQUIRED	<input checked="" type="checkbox"/>
CSO 140 (1/4) REQ'D	<input checked="" type="checkbox"/>
DC ALERT APP	<input checked="" type="checkbox"/>
WEIGHTED ACONE AND CORRIDOR USE TICKETS	<input checked="" type="checkbox"/>
UNLDOCKET NOTED	<input checked="" type="checkbox"/>

STANDARD REFERENCE: 3820 / 2022.1

DATE: 5/1/23

T.M. DATA: 5470738

SIZE	KVA	CS1	4.100
EXIST	225	150.6	67%
PROP	1000	892.88	99.88%
VOL TARGE DRP	117.5%		
FUSION FACTOR	---		
PH CIRCUIT	BUCKAROO 16KV		

CONSTRUCTION NOTES:

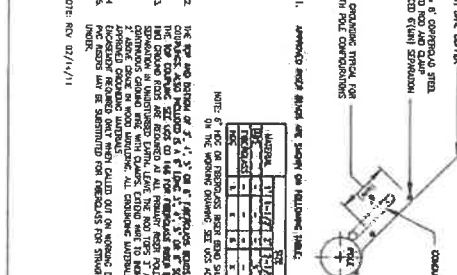
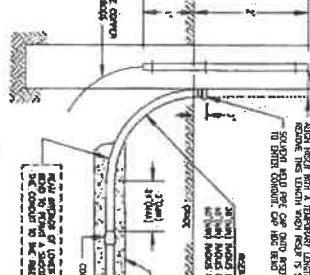
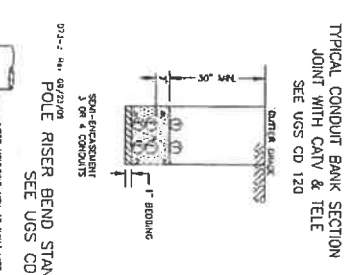
1. All work shall be done in accordance with the California Electrical Code, the National Electrical Code, and all applicable local codes and ordinances.
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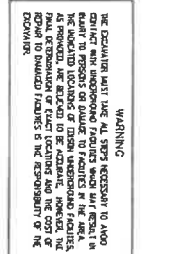
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UNDERGROUND SERVICE ALERT
 Contact USA
 DIAL 811 or 800-422-4139
 www.digalert.org/california
 For Underground Locating
 Two Working Days Before You Dig
 See Also 49 CFR 192.40

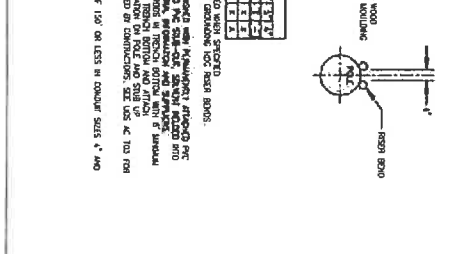
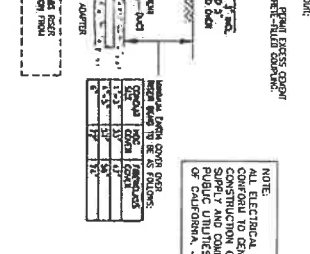
WARNING
 THE CONTRACTOR SHALL BE RESPONSIBLE TO MAKE SURE THAT ALL WORK IS DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE, THE CALIFORNIA ELECTRICAL CODE, AND ALL APPLICABLE LOCAL CODES AND ORDINANCES. THE CONTRACTOR SHALL BE RESPONSIBLE TO MAKE SURE THAT ALL WORK IS DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE, THE CALIFORNIA ELECTRICAL CODE, AND ALL APPLICABLE LOCAL CODES AND ORDINANCES.



CONNECTING TO EXISTING SCE STRUCTURES
 Per SCE requirements, customers are not allowed to alter, disconnect, or tamper with SCE facilities, including SCE structures, equipment, multi-conductor cables, and conductors. These facilities may be equipped and the customer is responsible for the safety of the customer's equipment. The customer is responsible for the safety of the customer's equipment. The customer is responsible for the safety of the customer's equipment.

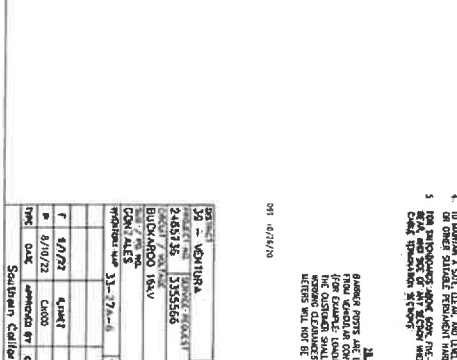
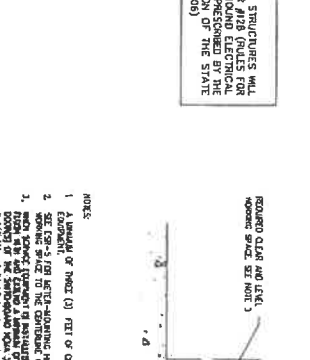
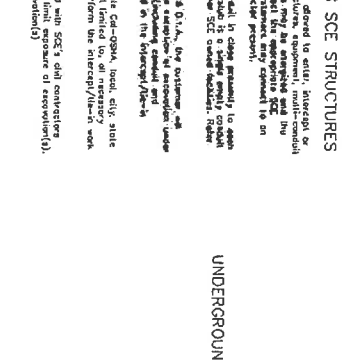


PANEL CLEARANCE
 UNDERGROUND SERVICE CONNECTIONS 0-600 VOLTS
 SEE ESR 3-16



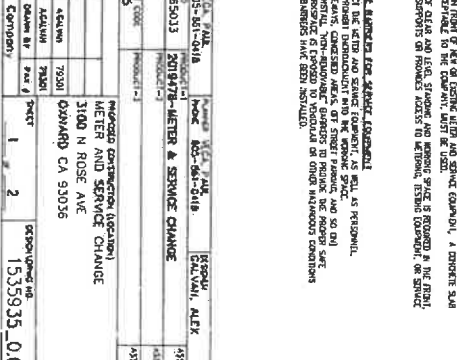
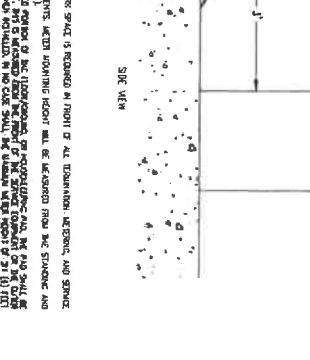
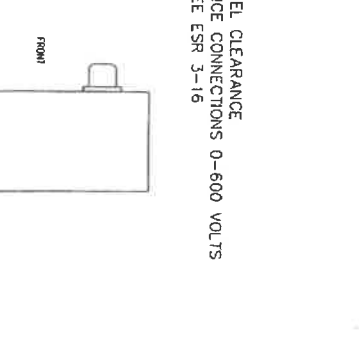
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 See Also 49 CFR 192.40

WARNING
 THE CONTRACTOR SHALL BE RESPONSIBLE TO MAKE SURE THAT ALL WORK IS DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE, THE CALIFORNIA ELECTRICAL CODE, AND ALL APPLICABLE LOCAL CODES AND ORDINANCES. THE CONTRACTOR SHALL BE RESPONSIBLE TO MAKE SURE THAT ALL WORK IS DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE, THE CALIFORNIA ELECTRICAL CODE, AND ALL APPLICABLE LOCAL CODES AND ORDINANCES.



Henderson, Keith

From: Todd Jespersen <toddj@kbzarch.com>
Sent: Wednesday, January 24, 2024 3:09 PM
To: Henderson, Keith
Subject: FW: 23-01L FW: RIO DEL VALLE, SWITCHGEAR REPLACEMENT PROJECT, COR #1
Attachments: RIO SCHOOL DISTRICT, COR #1 .pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi Keith – please see Craig’s review comments below, which I agree with.

I would add that, in my opinion, the additional cost does not seem unreasonable.

Thank you,

Todd A Jespersen AIA, LEED AP BD+C
Kruger Bensen Ziemer Architects, Inc.

From: Craig Hood <craig@hoodassociates.com>
Sent: Wednesday, January 24, 2024 3:05 PM
To: Todd Jespersen <toddj@kbzarch.com>
Subject: FW: 23-01L FW: RIO DEL VALLE, SWITCHGEAR REPLACEMENT PROJECT, COR #1

Hi Todd,

I agree that as requested we removed underground conduit scope from GYM and Classroom projects. That scope was added to Taft’s switchgear project. In theory, however unlikely, we should also see a credit from the GYM and Classroom contractors for their underground scope reduction. I do believe Taft is entitled to a change. However, Taft has not provided a breakdown for review. Thus I have no comment on the cost values. In general I suggest moving forward with the board for approval.

Best regards,

Craig Hood, P.E. LEED AP
Principal

C. Hood & Associates, Inc.
Consulting Electrical Engineers
858 E. Front Street
Ventura, CA 93001
(805) 641-4012 - Phone
(805) 641-0450 - Fax
Craig@hoodassociates.com - email

BREAKDOWN PROVIDED AND ADDED
AS SUPPORT OF COR. #1
BAC
2/6/24
OIC

NOTICE: This communication may contain information that is legally privileged, confidential or exempt from disclosure. If you are not the intended recipient, please note that any dissemination, distribution, or copying of this communication is strictly prohibited. Anyone who receives this message in error should notify the sender immediately by telephone or by return e-mail and delete it from his or her computer. Thank you!

From: Todd Jespersen [<mailto:toddi@kbzarch.com>]
Sent: Tuesday, January 23, 2024 5:15 PM
To: Craig Hood (craig@choodassociates.com)
Subject: FW: 23-01L FW: RIO DEL VALLE, SWITCHGEAR REPLACEMENT PROJECT, COR #1

Hi Craig – any thoughts on this one?

Thank you,

Todd A Jespersen AIA, LEED AP BD+C
Kruger Bensen Ziemer Architects, Inc.

From: Henderson, Keith <KHenderson@Balfourbeattyus.com>
Sent: Friday, January 19, 2024 10:25 AM
To: Todd Jespersen <toddi@kbzarch.com>; Craig Hood (craig@choodassociates.com) <craig@choodassociates.com>
Subject: RE: 23-01L FW: RIO DEL VALLE, SWITCHGEAR REPLACEMENT PROJECT, COR #1

Good morning Todd & Craig
Following up on the Taft Change order.
Please review and advise if acceptable to the team. I would like to get it on the next months board agenda for approval.
Thank you

Keith Henderson

Senior Project Mgr | Balfour Beatty
O: (858) 385-8200 | C: (805) 616-8552
E: khenderson@balfourbeattyus.com | www.balfourbeattyus.com
300 E. Esplanade Drive, #1120, Oxnard, CA 93036

Balfour Beatty



From: Henderson, Keith
Sent: Tuesday, January 9, 2024 1:03 PM
To: Todd Jespersen <toddi@kbzarch.com>; Craig Hood (craig@choodassociates.com) <craig@choodassociates.com>
Subject: RE: 23-01L FW: RIO DEL VALLE, SWITCHGEAR REPLACEMENT PROJECT, COR #1

Hi Todd & Craig
Just a FYI, in Taft's SOV for their AFP they have roughly \$12-13K for the underground vault & etc that is a part of this credit/cost proposal.
Thanks so much

Keith Henderson

Senior Project Mgr | Balfour Beatty
O: (858) 385-8200 | C: (805) 616-8552
E: khenderson@balfourbeattyus.com | www.balfourbeattyus.com
300 E. Esplanade Drive, #1120, Oxnard, CA 93036



From: Todd Jespersen <toddi@kbzarch.com>
Sent: Tuesday, January 9, 2024 12:42 PM
To: Craig Hood (craig@hoodassociates.com) <craig@hoodassociates.com>
Cc: Henderson, Keith <KHenderson@Balfourbeattyus.com>
Subject: FW: 23-01L FW: RIO DEL VALLE, SWITCHGEAR REPLACEMENT PROJECT, COR #1

Hi Craig – Taft just submitted their PCO for the site electrical changes (attached). Please take a look and respond with any comments.

Thank you,

Todd A Jespersen AIA, LEED AP BD+C
Kruger Bensen Ziemer Architects, Inc.

From: Henderson, Keith <KHenderson@Balfourbeattyus.com>
Sent: Tuesday, January 9, 2024 12:35 PM
To: Todd Jespersen <toddi@kbzarch.com>
Cc: Mark Tovias <mtovias@taftelectric.com>
Subject: 23-01L FW: RIO DEL VALLE, SWITCHGEAR REPLACEMENT PROJECT, COR #1

Good afternoon Todd
The Rio School District received the attached COR from Taft Electric for RSD Project #23-01L RDV Switchgear & Electrical Upgrade Project.
The COR is related to the adds and deducts provided on the addendum #1 drawings to Taft.
Please take a look at the proposal and advise of any questions. No separate breakdown sheet was provided, just the cost per the addendum drawings.
Anyways take a look and fire away with questions.
Thanks so much

Keith Henderson
Senior Project Mgr | Balfour Beatty
O: (858) 385-8200 | C: (805) 616-8552
E: khenderson@balfourbeattyus.com | www.balfourbeattyus.com
300 E. Esplanade Drive, #1120, Oxnard, CA 93036



From: Mark Tovias <mtovias@taftelectric.com>
Sent: Tuesday, January 9, 2024 11:07 AM
To: Henderson, Keith <KHenderson@Balfourbeattyus.com>
Cc: Thomas Vint <tvint@taftelectric.com>
Subject: RIO DEL VALLE, SWITCHGEAR REPLACEMENT PROJECT, COR #1

External Email

Keith,

If you need each item broken down into individual COR's please let me know. I put the deletion of items tally and then subtracted it from the additional items tally and came to the number you see in green.

I can create 1 to be the deletion of scope and then another with the additions if you need 2 COR's to be submitted.

Please review and let me know if you have any questions, thank you



Mark Tovias | Service Manager
TAFT ELECTRIC COMPANY
805-654-7925 - Direct
805-207-1163 - Cell
Serving all of California



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.15 Approval of agreement with Sage Realty Group/Lisa Kaplan, Attorney at Law, to prepare a new School Facilities Needs Analysis/Developer Fee Justification Study
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	8,500.00
Budgeted	Yes
Budget Source	Developer Fees
Recommended Action	It is recommended that the Board approve the agreement with Sage Realty Group/Lisa Kaplan, to prepare a new School Facilities Needs Analysis/Developer Fee Justification Study.

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:

California School Districts may impose fees on new residential or remodeling projects, commercial and industrial construction. These fees are intended to provide funds for the construction or reconstruction of school facilities to accommodate increasing enrollment within school district boundaries resulting from new development. This study is required by the State in order to continue collecting developing fees for residential and commercial construction. State law specifies the purpose and restrictions for the fees and has procedures for their implementation, accounting and use. Ms. Lisa Kaplan, under the umbrella of Sage Realty Group prepared the prior School Facilities Needs Analysis/;Developer Fee Justification Study in August of 2022. Her high quality report brought positive results to the Rio School District and therefore, we are contracting with Ms. Kaplan for the new and updated School Facilities Needs Analysis/Developer Fee Justification study and report.

GC Section 53060 authorizes the district to contract for special services for advice in financial, economic, legal, or administrative matters, if said contractor is specially trained, experienced and competent to render the special consultant services.

The district received a proposal from Sage Realty Group, Inc. for Lisa Kaplan, Attorney at Law, to prepare the Developer Fee Justification Studies (Justification of Level I Fees) and the School Facilities Need Analysis for Level II Fees to establish residential and commercial/industrial development fees for the District's need for facilities improvements, pursuant to the provisions of Sections 17620 of the Education Code and Sections 65995 and 66001 of the Government Code.

[SRGI Scope_RioESD_DFJS_Jan 2024 \(1\).pdf \(569 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

SCOPE OF WORK / AUTHORIZATION OF COSTS

Services Provided for:
 Rio School District (District)
 1800 Solar Drive
 Oxnard, CA 93030

Authorized Representative:
 John D. Puglisi, Ph.D.
 District Superintendent
 Phone #: (805) 485-3111

Services Provided by:
 SRGI (Consultant)
 2945 Townsgate Rd #200
 Westlake Village, CA 91361

Principal Consultant:
 Dr. Joel Kirschenstein, President
 Phone #: (805) 497-8557 x223
 joel@sagerealtygroup.com

Project Duration: January 2024 – July 2024

Scope of Work: Developer Fee Justification Study (DFJS) / School Facilities Needs Analysis (SFNA)

- A) Update per revised rules and regulations as related to District available capacity, projected development, projected enrollments, construction costs, and yield rates, as applicable, in accordance with developer fee guidelines.
- B) Determination of Commercial/Industrial Fees.
- C) Preparation of updated Developer Fee Justification Study (DFJS)/School Facility Needs Analysis (SFNA) to determine justification for District collection of Statutory Developer Fees on residential and commercial/ industrial development and Level 2 fees on residential.
- D) Preparation of District Board Resolutions for adoption of DFJS and related fees.
- E) Prepare Public Notice for DFJS/SFNA and related updated developer fees based on all new potential entitlement maps (in progress).

* The Developer Fee Justification Study is required in order for the District to implement Statutory Developer Fees to be adopted by the State Allocation Board for district state funding applications applicable to all local district planning jurisdictions.

AGREED BUDGET / COMPENSATION AMOUNT:

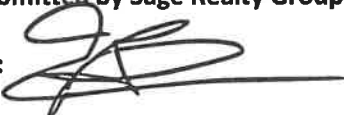
SRGI Employee	Rate/hour	Estimated Fee*
Flat rate	Flat rate	Total Fee: \$8,500.00 (to be invoiced upon completion)

*Note: Reimbursements for Direct Costs shall be invoiced in addition to the Estimated Fee.

Submitted by Sage Realty Group Inc.

Agreed and Accepted by Client:

By:



By:

Print Name: Dr. Joel Kirschenstein

Print Name: John D. Puglisi

Title: President

Title: Superintendent

Date: 2/12/2024

Date:

10.16



Agenda Item Details

Meeting	Feb 21, 2024 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.16 Approval of the Agreement between Rio School District and California State University Channel Islands, Nursing Education Affiliation
Access	Public
Type	Action (Consent)
Recommended Action	Staff recommends approval of the Agreement between Rio School District and California State University Channel Islands, Nursing Education Affiliation

Public Content

Speaker: Tiffany Morse, Assistant Superintendent, School and Systems Improvement

Rationale:

We are proposing to partner with CSU Channel Islands to take 2-3 students in the Spring of 2024 for Community Health Nursing placements. Students will work up to 90 hours over 13 weeks.

[CSUCI and Rio School District Affiliation Agreement template \(2\) \(004\).pdf \(383 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

**NURSING EDUCATION AFFILIATION
AGREEMENT**

This Agreement is made between **California State University Channel Islands**, hereinafter referred to as “UNIVERSITY” and **Rio School District**, hereinafter referred to as “AGENCY”.

This Agreement shall commence on **January 22, 2024** and shall continue in to effect for a three (3) year period, terminating on **January 21, 2027**. The Agreement, following a review by the UNIVERSITY, is subject to renewal with the consent of both UNIVERSITY and AGENCY.

RECITALS

WHEREAS the Trustees have approved a Baccalaureate Nursing Program, a Master of Science in Nursing, and Post-Master Certificate programs (hereinafter referred to as “Program”) which requires clinical nursing experiences; and medical-surgical, maternity, pediatric, psychiatric, emergency clinical experience, home health clinical and public health experience; and

WHEREAS the California State Board of Registered Nursing has accredited the Institution as a Nursing program under the California Nurse Practice Act; and

WHEREAS it is of the mutual benefit of the of the parties that students of the UNIVERSITY’s Nursing Program use the clinical facilities of the AGENCY for their clinical experiences; and

WHEREAS AGENCY has the facilities which are suitable for providing the clinical experiences; and medical-surgical, maternity, pediatric, psychiatric, emergency clinical experience, home health clinical and public health experience; and

WHEREAS it is essential for students in the Program at the UNIVERSITY to acquire such clinical experience during their learning process; and

WHEREAS it is beneficial to AGENCY to contribute to the education of the future supply of Baccalaureate Nursing graduates;

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, the parties hereto do hereby agree as follows:

1. GENERAL RESPONSIBILITIES OF UNIVERSITY

- A. UNIVERSITY shall supervise all instruction and clinical experience for the Program.
- B. UNIVERSITY will designate students from those enrolled in their Baccalaureate of Science Nursing for assignment to AGENCY for clinical experience.

- C. UNIVERSITY shall require an examination for each student for physical fitness and provide certification of physical fitness, drug screening, and immunization/immune status as follows. The examination must include a drug screen with all non-negative results being reviewed by a Medical Review Officer. The examination is to include proof of immunity for tetanus, diphtheria, pertussis, measles, mumps, rubella, and varicella by immune titers. Should any titer show non-immunity, the student must be vaccinated prior to arrival for course of instruction unless the student declines in writing. Students who are non-immune to the common communicable diseases may be at risk for transmission and in the case of an outbreak or a single patient with an identified communicable disease the student may be unable to participate in clinical activities at AGENCY, at AGENCY'S discretion as per Infection Control Policies. Hepatitis B Surface Antibody testing or proof of Hepatitis B injection series shall be required and is strongly advised unless the student elects to decline in writing. A current TB blood test is required. Students who have a positive TB test, or who have a history of positive TB tests; must have a current Chest x-ray (within 12 months prior) and then every 2 years.
- D. UNIVERSITY shall require that each student possess a current BLS certificate.
- E. UNIVERSITY shall follow guidelines of Joint Commission on Accreditation of Healthcare Organizations (JCAHO) requiring criminal background checks and drug screening of students in keeping with the AGENCY'S employment screening policies.
- F. UNIVERSITY may prescribe the type of uniforms to be worn by students in keeping with the requirements of AGENCY.
- G. UNIVERSITY requires all students to wear the Agency name badges while on Clinical Rotation. The associated fee is the responsibility of the student.
- H. UNIVERSITY shall provide for orientation for its instructors and students to familiarize them with AGENCY policies, practices, and facilities before assigning them to duties at the AGENCY.
- I. UNIVERSITY shall prepare the necessary schedules, directives, and the memoranda for the clinical course of instruction at AGENCY.
- J. UNIVERSITY shall furnish to the AGENCY Director of Nursing Education or designee, a pre-semester schedule of dates, locations for clinical rotations, number and names of students expected no later than one month prior to the assignment of such to AGENCY.
- K. UNIVERSITY shall require that any change in the student's enrollment health status will be evaluated on an individual basis.
- L. UNIVERSITY warrants that each of its UNIVERSITY instructors supervising,

or participating in clinical instruction at AGENCY will be duly licensed and/or certificated in California, and will meet the UNIVERSITY educational qualifications. Assignment of the instructors shall be subject to approval by AGENCY.

- M. UNIVERSITY shall be responsible for the assignment, instruction, evaluation and clinical supervision of students enrolled in the Program. UNIVERSITY shall notify each student that the student is responsible to notify UNIVERSITY and AGENCY immediately whenever absence from the Clinical Facilities becomes necessary.
- N. UNIVERSITY shall certify to AGENCY that each student, employee, and instructor reporting to the Clinical Facilities has received the training required by the OSHA Bloodborne pathogens standard, Section 5193 of Title 8 of *California Code of Regulations*.
- O. UNIVERSITY shall ensure that each student, UNIVERSITY instructors and UNIVERSITY employees in the Program comply with federal, state, and local occupational health and safety, environmental statutes and regulations regarding OSHA Bloodborne pathogens standard, Section 5193 of Title 8 of *California Code of Regulations* by instructing students in OSHA standards for Blood Borne Pathogens.
- P. UNIVERSITY shall, at the first opportunity following receipt of notice, transfer students or instructors who are unable to properly perform their clinical assignments.
- Q. UNIVERSITY shall report to the AGENCY all changes in faculty including changes in teaching areas, prior to employment of or within 30 days after termination of employment of a faculty member. Such changes shall be reported on forms provided by the UNIVERSITY. Faculty members shall possess qualifications as set forth in Section 1425 of Title 16 of *California Code of Regulations*, and incorporated herein by this reference.
- R. UNIVERSITY shall have students execute a statement of student responsibilities, a confidentiality statement, a waiver of liability, and if required, a student hepatitis B vaccine declination, in the forms attached hereto, marked as Exhibits "A", "B", "C", and "D" respectively, and are incorporated into this Agreement by this reference.
- S. UNIVERSITY shall notify each student that the student will be responsible for payment to AGENCY for any Emergency Room Services provided to the student.

2. GENERAL RESPONSIBILITIES OF AGENCY

- A. AGENCY shall provide clinical experience and observation opportunities of educational value appropriate for the learning experience for students designated by UNIVERSITY. When available, these experiences shall be in psychiatric, medical-surgical, pediatric, obstetrics, geriatric, emergency and

public health.

- B. AGENCY shall accept an appropriate number of students as agreed upon by both parties for clinical experience, to assure maximum learning experience in each clinical area.
- C. AGENCY shall provide a contact person, acceptable to the UNIVERSITY, who shall assist the UNIVERSITY in coordinating the Program, and shall serve as the principal liaison for communication between the AGENCY and UNIVERSITY regarding the Program. When needed, the AGENCY'S contact person shall coordinate the arrangements of classrooms, the use of visual aids, and if requested by the UNIVERSITY instructor, shall obtain AGENCY staff members as resource people.
- D. AGENCY shall provide, to the extent needed and available, suitable classroom facilities, storage space for teaching materials, and suitable lockers for student possessions.
- E. AGENCY shall provide orientation for UNIVERSITY instructors prior to initial assignment at the AGENCY and a bi-yearly update on new policies and procedures.
- F. AGENCY shall provide students access to library and medical records only when necessary in the regular course of the program.
- G. AGENCY recognizes that UNIVERSITY is responsible for the learning experiences of students, but reserves the right in all problem situations requiring immediate solution to resolve the situation in the favor of the patient, placing the student in the position of observer, with subsequent clarification to follow between the instructor and AGENCY.
- H. AGENCY reserves the right to terminate, with cause, at any time, the clinical experience of any student, and agrees to notify the UNIVERSITY, in writing, of the AGENCY'S intent to exercise such right.
- I. AGENCY shall provide qualified nursing personnel adequate in number, in each area where students are receiving clinical experience in order to ensure safe continuous health care services to the patients.
- J. AGENCY shall not decrease their customary number of staff as a result of the assignment of students in the Program.
- K. The AGENCY retains full administrative and clinical responsibility for the care of its patients assigned to the Program. Students and faculty, as participants in this education program, will not replace AGENCY staff and agree to follow any decision rendered by the proper AGENCY staff.
- L. AGENCY shall, at any time when a student or faculty is participating in the clinical experience at AGENCY, provide to students and faculty necessary

emergency health care or first aid for accidents or illness occurring in its facilities.

- M. AGENCY shall provide a Registered Nurse/ Nurse Preceptor to each student to teach, supervise, and evaluate in consultation with faculty liaison.
- N. AGENCY agrees that the Registered Nurse/ Nurse Preceptor are not paid by UNIVERSITY.
- O. AGENCY is aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as "COVID-19". AGENCY is familiar with and informed about the Centers for Disease Control and Prevention (CDC) current guidelines regarding COVID-19 as well as applicable federal, state and local governmental directives regarding COVID-19. AGENCY, to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines or applicable government directives are modified, changed or updated, AGENCY will take steps to comply with the modified, changed or updated guidelines or directives. If at any time AGENCY becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will notify UNIVERSITY of that fact.”

3. NURSING PRELICENSURE CLINICAL INTERNSHIP

- A. UNIVERSITY shall participate in conjunction with an AGENCY employed Registered Nurse Preceptor, who satisfies the requirements of Section 1426.1 of Title 16 of California Code of Regulations, in the supervision of the instruction and clinical experience of the student nurse.
- B. UNIVERSITY shall:
 - 1. Manage the Program and is responsible for the instruction of students enrolled in the Program.
 - 2. Schedule the students’ clinical hours to match the AGENCY assigned work schedule of the Registered Nurse Preceptor, including days, evenings or night shifts. Faculty liaison will be available and on call during that time.
 - 3. Provide a six-(6) hour workshop to Registered Nurse Preceptors concerning the Preceptor role.
- C. AGENCY shall:
 - 1. Provide a Registered Nurse Preceptor for each student to teach, supervise and evaluate the student in consultation with faculty liaison.
 - 2. Agree that the Registered Nurse Preceptor is not paid by the UNIVERSITY, but receives recognition by the UNIVERSITY.

4. **UNIVERSITY AND AGENCY FURTHER AGREE THAT**

- A. Students assigned to the Agency shall be subject to the rules and regulations of both UNIVERSITY and AGENCY.
- B. UNIVERSITY and AGENCY shall mutually agree upon the dates and hours for the clinical experience assignments.
- C. Students shall receive no salary or stipend for the service they may give in the course of the clinical experience.
- D. Neither UNIVERSITY nor AGENCY will furnish any uniform, transportation or laundry service for students.
- E. AGENCY's space, patient population, appropriate supervisory staff, and other considerations reasonably related to the furnishing of quality care by the AGENCY to its patients, shall be considered in the determination of the appropriate number of students agreed upon for participation in the program contemplated by this Agreement.
- F. The ratio of instructor to students shall comply with Section 1424(k) of Title 16 of the *California Code of Regulations*, incorporated into this Agreement by reference, and not exceed one instructor to twelve students with any exceptions to be approved by AGENCY and UNIVERSITY prior to placing any students in the clinical areas.
- G. UNIVERSITY and AGENCY shall maintain the standards of the Baccalaureate Degree Nursing Program at a level equal to or exceeding the standards set forth by the State Board of Registered Nursing, and Article 3, Section 1420, et seq. of Title 16 of the *California Code of Regulations*.
- H. The academic personnel of UNIVERSITY shall share with AGENCY in the supervision of students in clinical activities at AGENCY. The person to whom the student is required to report and who is not an academic personnel of UNIVERSITY shall possess a valid certificate or license to practice a healing art in California, pursuant to Section 58055 of Title 5 of the *California Code of Regulations*.

5. **INSURANCE**

- A. UNIVERSITY warrants that it maintains student professional liability insurance covering UNIVERSITY and nursing students with a reputable insurance company (ies) which insure the perils of personal injury, medical professional liability and educators errors and omissions liability (excluding premises coverage), with limits of at least one million (\$1,000,000) each occurrence with at least three million (\$3,000,000) annual aggregate. Agency is named as an additional insured provided that a written

agreement exists between University and Agency.

- B. UNIVERSITY has elected to be self-insured for its general liability, workers' compensation and property exposures. Under this form of insurance, the UNIVERSITY and its employees are insured for any tort liability resulting from carrying out official activities, including UNIVERSITY operations on non- UNIVERSITY owned property. The University warrants that it carries general liability insurance covering the University, insuring perils of bodily injury, personal injury, errors and omissions, and medical malpractice, with limits of at least two million (\$2,000,000) each occurrence and ten million (\$10,000,000) aggregate.
- C. UNIVERSITY shall supply to AGENCY upon request, certificates of insurance which evidence coverage in amounts of hazards as herein described. UNIVERSITY utilizes a Program of self-insurance as described above.
- D. UNIVERSITY agrees to maintain workers' compensation insurance covering all UNIVERSITY personnel employed to perform services pursuant to this Agreement in accordance with all applicable workers' compensation laws. Students, however, are not employees of the University.
- E. Students, while participating in the Program, and receiving college credit, pursuant to this Agreement, shall not be considered employees of AGENCY. AGENCY does not assume any liability under law relating to workers' compensation, on account of any act of any student performing, receiving experience and training (clinical or not), or traveling pursuant to the Agreement.
- F. The Agency shall procure and maintain General Liability Insurance, comprehensive or commercial form, with \$1,000,000 minimum limit for each Occurrence and a minimum limit of \$2,000,000 General Aggregate.

6. **NONDISCRIMINATION**

Neither AGENCY nor UNIVERSITY will discriminate against any person because of race, color, religion, ancestry, national origin, disability, marital status, age, sexual orientation, gender or any basis that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the *Penal Code*.

7. **RELATIONSHIP**

The relationship of AGENCY and UNIVERSITY shall be that of independent contractor. Neither party shall be considered the agent or employee of the other. Neither shall exercise control or direction over the other while performing their respective obligations under this Agreement. Neither party intends to create a partnership or joint venture by entering into this Agreement.

8. **WAIVER OF BREACH**

The waiver by either party of a breach or violation of any provision of this Agreement will not be deemed a waiver of any subsequent breach of the same or a different provision.

9. TERMINATION OF AGREEMENT

This Agreement shall be effective as of the date of execution, and shall continue for three years, subject to cancellation. Either party may terminate this Agreement by giving ninety (90) days written notice. Said notice shall be sent by certified mail, return receipt requested, and ninety (90) days shall begin on the date of receipt thereof. Such termination shall have no effect upon those students then enrolled in the Program at AGENCY.

10. MODIFICATION

No modification, amendment, supplement to this Agreement, or waiver of any provision of this Agreement shall be binding upon the parties unless made in writing and duly signed by all parties hereto.

11. SURVIVING SECTIONS

All obligations under this Agreement which are continuing in nature, shall survive the termination or conclusion of this Agreement.

12. ASSIGNMENT

Neither UNIVERSITY nor AGENCY may assign this Agreement without the express written consent of the other.

13. RULES OF CONSTRUCTION

The language in all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either UNIVERSITY or AGENCY. Section headings in this Agreement are for convenience only and are not to be construed as a part of this Agreement or in any way limiting or amplifying the provisions hereof. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neutral, singular, or plural, as the identifications of the person or persons, entity or entities, may require.

14. ENTIRE AGREEMENT

This Agreement contains the final, complete, and exclusive agreement between the parties hereto. Any prior agreements, promises, negotiations, or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. Any party executes this Agreement without reliance upon any promise, warranty, or representation or any representative of any party other than those expressly contained herein. Each party hereto has carefully read this Agreement and signs the same of its own free will.

15. GOVERNING LAW

This Agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced, and governed by and under the laws of the State of California.

16. COUNTERPARTS

This Agreement may be executed in counterparts, and all such counterparts together shall constitute the entire agreement of the parties hereto.

17. SEVERABILITY

The provisions of this Agreement are specifically made severable. If any clause, provision, right, and/or remedy provided herein are unenforceable or inoperative, the remainder of this Agreement shall be enforced as if such clause, provision, right, and/or remedy were not contained herein.

18. INDEMNIFICATION:

- A. The Agency shall indemnify, defend, and hold harmless the State of California, Board of Trustees of the California State University, the California State University, their respective officers, agents and employees from any and all claims and losses accruing or resulting to any other person, firm or corporation furnishing or supplying work, service, materials or supplies in connection with the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation related to, arising out of or resulting from AGENCY's performance of this agreement.
- B. The UNIVERSITY shall indemnify, defend, and hold harmless the AGENCY, its respective officers, agents and employees from any and all claims and losses accruing or resulting to any other person, firm or corporation furnishing or supplying work, service, materials or supplies in connection with the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation related to, arising out of or resulting from UNIVERSITY's performance of this agreement.

19. STATE AND FEDERAL REGULATIONS

Notwithstanding any language to the contrary in this Agreement, and as required by Section 70713 of Title 22 of the California Code of Regulations, AGENCY shall retain professional and administrative responsibilities for the services rendered.

In addition to all other sections of this Agreement, UNIVERSITY agrees to abide by the Accreditation Standards of the Joint Commission on Accreditation of Healthcare Organizations as they are noted in the Consolidated Accreditation Manual for Hospitals.

20. **AUTHORIZATION**

The undersigned individuals represent that they are fully authorized to execute this Agreement on behalf of the named parties.

**CALIFORNIA STATE UNIVERSITY
CHANNEL ISLANDS
1 UNIVERSITY DRIVE
CAMARILLO CA 93012**

Signature Date
Procurement & Contract
Services

Signature Date

Print Name

Print Name

Title

Title

EXHIBIT A

STATEMENT OF STUDENT RESPONSIBILITIES

The undersigned student hereby agrees to:

1. Provide proof of immunization or documented immunity against tetanus, diphtheria, rubella, rubeola, a varicella titer, and a current PPD or tuberculosis evaluation. A hepatitis B surface antibody test shall be submitted to unless proof of a hepatitis B vaccine series can be demonstrated.
2. Provide proof of Criminal Background check and drug screen.
3. Provide proof of a current CPR for Healthcare Providers certificate or its equivalent.
4. Notify both the instructor and the agency immediately whenever absence from the clinical agency becomes necessary
5. Comply with the federal, state and local occupational health and safety, environmental statutes and regulations regarding OSHA Bloodborne pathogens standard, Section 5193 of Title 8 of the *California Code of Regulations*, by completion of instruction in OSHA Standards for Bloodborne Pathogens.
6. Assume responsibility for payment to AGENCY for an Emergency Room Services provided to the student.
7. Receive no salary or stipend for the service they may give in the course of the clinical experience assignments.
8. Assume responsibility for furnishing their own uniforms, transportation and laundry service.
9. Adhere to the policy that the AGENCY reserves the right in all problem situations requiring immediate solutions to resolve the situation in favor of the patient, placing the student in the position of observer, with subsequent clarification to follow between the instructor and the AGENCY.
10. Adhere to the policy that the AGENCY reserves the right to terminate, with cause, at any time, the clinical experiences of any student, and agrees to notify the UNIVERSITY in writing of the Agency's intent to exercise such a right.
11. Conform to all applicable AGENCY policies, procedures, and regulations, and such other requirements and restrictions as may be mutually agreed upon by AGENCY and UNIVERSITY.
12. Comply with UNIVERSITY rules and regulations related to the Program, and also with the following additional rules and regulations:

Signature

Date

Printed Name

EXHIBIT B

STUDENT WAIVER OF LIABILITY

1. In consideration of the educational opportunity afforded to me by AGENCY, I hereby waive any claim for damages against AGENCY, its employees, and/or agents alleged to have resulted from any tortuous acts or omissions of AGENCY, its employees, and/or agents.

Signed: _____

Date: _____

Print Name: _____

2. In consideration of the educational opportunity afforded to me by UNIVERSITY, I hereby waive any claim for damages against UNIVERSITY, its employees and/or agents alleged to have resulted from any tortuous acts or omissions of UNIVERSITY, its employees and/or agents.

Signed: _____

Date: _____

Print Name: _____

EXHIBIT C

**STUDENT ACKNOWLEDGEMENT OF PATIENT
CONFIDENTIALITY**

The undersigned hereby recognizes that medical records, patient care information, personnel information, reports to regulatory agencies, and conversations between or among any health care professionals regarding patient matters are considered confidential, and should be treated with utmost confidentiality. If it is determined that a breach of confidentiality has occurred as a result of my actions, I can be liable for damages that result from such a breach, and possible termination from the Program.

Signed: _____

Date: _____

Print Name: _____

EXHIBIT D

HEPATITIS B VACCINE DECLINATION (WAIVER)

I HAVE BEEN INFORMED AND UNDERSTAND THAT DUE TO MY PARTICIPATION IN THIS COURSE EXPOSURE TO BLOOD AND/OR OTHER POTENTIALLY INFECTIOUS MATERIALS, THAT I MAY BE AT RISK OF ACQUIRING HEPATITIS B VIRUS (HBV) INFECTION. I HAVE BEEN ADVISED, AND GIVEN THE OPPORTUNITY TO BE VACCINATED FOR A FEE WITH HEPATITIS B VACCINATION.

STUDENTS MUST CHECK ONE OF THE BOXES:

I DECLINE THE HEPATITIS B VACCINATION, AND UNDERSTAND THAT BY DECLINING THIS VACCINE, I CONTINUE TO BE AT RISK OF ACQUIRING HEPATITIS B, A SERIOUS DISEASE.

I HAVE FULLY COMPLETED THE HEPATITIS B VACCINATION SERIES, AND THEREFORE I DECLINE THIS OPPORTUNITY TO BE VACCINATED WITH THE HEPATITIS B VACCINATION.

I HAVE BEGUN THE HEPATITIS B VACCINATION SERIES AND UNDERSTAND THAT I CONTINUE TO BE AT RISK OF ACQUIRING HEPATITIS B, A SERIOUS DISEASE, AND WILL CONTINUE TO COMPLETE THE ENTIRE SERIES OF VACCINATION.

Print Name: _____

Signature: _____

Date: _____

