

RIO SCHOOL DISTRICT

ANNUAL REPORT OF THE MEASURE L
CITIZEN'S BOND OVERSIGHT COMMITTEE
FISCAL YEAR ENDING JUNE 30, 2019

TO THE BOARD OF EDUCATION
FEBRUARY 19, 2020

**MEASURE L CITIZEN'S BOND OVERSIGHT COMMITTEE REPORT
FEBRUARY 19, 2020
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

**Board of Trustees (the "Board")
Rio School District (the "District")
Oxnard, California**

Dear Members of the Board:

The Measure L Citizens' Bond Oversight Committee (*the "Measure L Committee" or the "Committee"*) respectfully submits its annual report to the Board, for the fiscal year ended June 30, 2019:

- I. **The Establishment and Operation of the Committee:** The Measure L Committee was established by the Board, on February 20, 2019.
- II. **Purposes of Committee and Limitations of Report:** As stated in its Bylaws, the Measure L Committee was established by the Board to satisfy the accountability requirements of Prop 39 with regard to the Measure L Bonds, approved at the election conducted November 6, 2018, (*the "Measure L"*), of up to \$59,500,000.00 (*the "Bond Proceeds"*). This report is limited by various material restrictions on the Committee's legal capacity and activities, as stated in its Bylaws, as follows:
 - A. The Measure L Committee does not have independent legal capacity from the District;
 - B. May only receive copies of reports and documents which have been previously presented to the Board and which are public records; and
 - C. Only has duties and can only engage in activities that are confined specifically to the Bond Proceeds generated under Measure L, (and as otherwise provided for in its Bylaws), *and this report is so limited.*
- III. **Summary of Measure L Committee's Proceedings and Activities for the Preceding Year:**
 - A. **All Required Meetings Held:** The Committee hereby reports that it has met all of the requirements contained in its Bylaws to hold regular public meetings and that all of its business and member votes (including, but not limited to, with regard to the approval and adoption of this report), were taken with the required quorum of a majority of the Committee members. All of the following meetings were open to the public and held within the boundaries of the District and, on information and belief, were duly noticed by the District and in accordance with the *Ralph M. Brown Act*, Government Code Section 54590 *et seq*:

<u>Date</u>	<u>Place</u>
April 3, 2019	Rio School District Office
October 9, 2019	Rio School District Office
January 29, 2020	Rio School District Office

Summary of Authorized Activities of the Committee: Attached hereto as **Exhibit “1”** and incorporated herein by this reference are true and correct copies of the minutes of the meetings of the Committee (*the “Minutes”*). The Minutes provide some of the details of the actions and activities of the Committee during the past year. With regard to any reference to any reports and documents received and reviewed by the Committee, the District has indicated that all such documents were provided by the District, with an indication that they had been presented to the Board and were a public record.

Attached hereto as **Exhibit “2” and “3”** and incorporated herein by this reference are true and correct copies of the Measure L Revenue/Expenditure Summary as of June 30, 2019 and January 23, 2020 respectively. In accordance with the Committee’s Bylaws, the following is a summary of these activities, all of which were conducted at the Committee’s public meetings:

1. Receiving, reviewing, discussing and making inquiries with regard to the audit of Bond Proceeds expenditures entitled “Measure L Building Fund, Financial and Performance Audit Report of Rio School District,” for the fiscal year ended June 30, 2019, prepared for the Board by EideBailly, Certified Public Accountants, (*the “Auditor”*) constituting the District’s annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution (*the “2019 Audit Report”*);
2. On an ongoing basis, from time to time, receiving, reviewing, discussing and making inquiries with regard to various reports, documents and other public records relating to the expenditure of Bond Proceeds, including, but not limited to, various line item expenditure reports;
3. Inspecting and/or receiving progress and status reports on projects and school facilities and grounds for which Bond Proceeds have been or will be expended;

4. Reviewing efforts by the District to maximize Bond Proceeds by implementing various cost-saving measures;
5. Reviewing Bylaws and responsibilities of the Committee;
6. Reviewing project lists and details; priorities lists; campus and proposed plans; interim financial and Bond Proceeds expenditure reports; and County data reports on expenditures;
7. Receiving briefings from the District, at public meetings, on current Measure L projects, and plans and expenditures;
8. Receiving confirmation and assurances from the District, at public meetings, that the District had satisfactorily addressed certain issues raised by the Committee with regard to various expenditures of Bond Proceeds;
9. Advertising and holding public meetings, in a continuing effort to inform the public.

IV. **Report on Duties of Committee:** Under its Bylaws, in addition to reporting on the activities it engaged in during the year, the Measure L Committee has the duty to report, and does hereby report, to the Board, on the following:

- A. **Informing the Public:** The Measure L Committee hereby reports that it has discharged its duty to inform the public concerning the District's Bylaws, by, among other things, giving the required notice of its meetings and holding them in public; by preparing and providing this report to the Board, at a meeting held in public, and by posting this report to the District website, along with a copy of the 2019 Audit Report from the Audit Accountant; and by engaging in the Activities described above and immediately below; and
- B. **Committee's Report on its Review of Expenditures:** As a result of holding its required meetings; of preparing and providing this report; and as a result of engaging in the Activities described above (and in reliance on the 2019 Audit Report and the other expenditure documents, reports, information and confirmations provided by the district):

The Measure L Committee hereby reports that, to the best of its knowledge, information and belief, through June 30, 2019:

- (1) **The Bond Proceeds were expended only for the purposes set forth in the Measure L;**

- (2) No Bond Proceeds were used for any teacher or administrative salaries or other operating expenses; and**
- (3) The District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.**

Respectfully submitted,

MEASURE L CITIZEN'S OVERSIGHT COMMITTEE

By: 
Rosa Balderrama, Citizen's Oversight Committee President
January 29, 2020

**Exhibit 1 to Annual Report of the Measure L
Citizen's Bond Oversight Committee Report**

**"Meeting Minutes for April 3, 2019, October
9, 2019, and January 29, 2020"**



Board of Trustees

Linda Aguilar, President
Eleanor Torres, Clerk
Joe Esquivel
Felix Eisenhower
Edith Martinez Cortes

John D. Puglisi, Ph.D., Superintendent

Measure L

**Citizen's Oversight Committee Meeting Minutes
January 29, 2020, 5:30 p.m.**

Attendees:

Rosa Balderama, Secretary
Christina Delgado
Fernando Torres
Larry Wolf
Eleanor Torres
Wael Saleh
Mary Orleans
Kevin Olson
Linda Bekeny

The meeting came to order at 6:30 p.m. and was led by President Rosa Balderama.

Introductions were made amongst the attendees. Eleanor Torres, Current Board Member, spoke stating there is a special Board Meeting on February 12, 2020 and a regular Board Meeting on February 19th. She thought it would be a good idea for the President and/or Secretary attend and go over the two Revenue/Expenditure Summaries.

Ms. Balderama next reviewed the audit report for Measure L. Wael went through the pertinent parts of the report, prepared by EideBailey, CPA's and read the conclusion that there were no findings.

Wael Saleh led the discussion reviewing the Revenue/Expenditure Summaries dated June 30, 2019 and January 23, 2020. There were a few comments about the new format of the Summary. The Committee

agreed that it was easier to follow and concluded that it should continue to be in the new format. There were various questions about the Summary from the Committee and Wael Saleh answered each one individually and explained where the numbers were generated from and what the columns exhibited.

Rosa Balderama next began the discussion about the "Annual Report of the Measure L Citizen's Bond Oversight Committee for Fiscal Year ending June 30, 2019". The Report will be revised by adding in the Expenditure Reports at the end as Exhibits 2 and 3. The Committee voted to Authorize President Rosa Balderama to have the final review and sign on behalf of the committee after the Exhibits were added. With a 4 in favor and 0 against and the motion passed.

The next COC Meeting for Measure L will be April 29th at 4:00 p.m. at Rio Del Sol located at 3001 N. Ventura Road, Oxnard. A short tour will be given at the start of the meeting.

The meeting was adjourned at 7:18 p.m.

Citizen's Oversight Committee Meeting Notes
For Measure L
October 9, 2019

Attendees:

Wael Saleh, Asst. Supt.
Rosa Balderrama, Acting Pres.
Christina Delgado, Secretary
Larry Wolf, Member
Fernando Torres, Member
Eleanor Torres, RSD Board Member
Linda Bekeny, Retired Asst. Supt.
Kevin Olsen, Director of Fiscal Services
Christie Barnes, Teacher

Measure L

1. Introductions
2. Public Comment - None
3. Review of Measure L Expenses to Date
 - a. Information will be presented in a different way. Project estimates AND Expenditures/Encumbrance will both be shown.
 - b. \$24 million in proceeds have already been issued. Additional \$35 million may be issued in the future depending on assessed value.
 - c. Mitigation based on occupancy of Wagon Wheel. Anticipate \$6.7 million
 - d. Total available funds anticipated \$82 million
 - e. All \$24 million of proceeds are already committed
 - f. Actual dollar amounts will change based on changes, board approval, etc.
 - g. The roof report will be sent to the attendees.

Next meeting should be in Feb or March (after audit returned). Wed nights seem to work for everyone.

The meeting was adjourned at 6:20 p.m.

Board of Trustees

Joe Esquivel, President
Linda Aguilar, Clerk
Felix Eisenhauer
Edith Martinez Cortes
Eleanor Torres

John D. Puglisi, Ph.D., Superintendent

**CITIZENS' OVERSIGHT COMMITTEE MEETING MINUTES
MEASURE L**

**April 3, 2019
5:30 p.m.**

Committee Members:

Rosa Balderrama, Secretary
Christina Delgado
Han Matas
Magdalena Solorzano
Fernando Torres
Larry Wolf

Guests:

Christie Barnes, RTA Rep.

The Measure L Citizen's Oversight Committee still needs two members:

- Member who is in the boundaries who is actively involved in the business of agriculture
- Member who is in the boundaries who is active in a bonafide taxpayers' association

Selection of Officers

- Rosa Balderrama was nominated/confirmed as Chair of the committee
- Christina Delgado was nominated/confirmed as Secretary

Public

- No comments

Discussion/PPT presentation regarding Role and Responsibility of Members

- PPT was not reviewed publically as all members had a copy in their binder
- Wael Saleh explained the role of the committee is to make sure the district is spending Measure L money in conjunction with the Ballot language. Language is usually broad to allow board some discretion.
- Ms. Delgado asked if they can see what priorities the staff at each site requested. Mary will send to all committee members.
- Mr. Wolf: We want to make sure older schools get the care they need. Is it right they did not get everything they needed from G?
Mr. Saleh: What didn't happen with Measure G will happen with Measure L. The focus for now is on the four oldest schools – Lindo, Plaza, Real, Del Valle.

Measure L Priorities:

- Board has already approved some Tech purchases which are in process
- Discussion has already been had about Lindo kitchen and RDV field. Architects will review field. Plans are already approved for the kitchen.

Expenses to Date

- COP Loan for Rosales. \$1.5 mill from first issuance of Measure L is set aside to pay two years of loan payments.
 - Mr. Wolf asked a question about whether the loan repayment language is in the ballot measure
- Both Series A and B have been issued for a total of \$24 million.
- See Revenue/Expenditure Summary
- At this time, RSD anticipates \$10-12 million from Measure L to Del Sol construction

Agenda for Future Meetings

- Board priorities list
- Next meeting: Mid-late Sept

- 1. WELCOME/INTRODUCTIONS**
- 2. PUBLIC COMMENT**
- 3. DISCUSSION/POWERPOINT PRESENTATION**
 - A. PowerPoint Presentation: The Role and Responsibilities of an Independent Citizens' Oversight Committee**
 - B. Questions and Comments**
- 4. SELECTION OF OFFICERS**
 - A. Selection of Officers and Appointment**
- 5. MEASURE L PRIORITIES: DISCUSSION/PROCESS**
- 6. EXPENSES TO DATE**
- 7. AGENDA ITEMS FOR FUTURE MEETING**
- 8. NEXT MEETING DATE AND ADJOURNMENT**

**Exhibit 2 to Annual Report of the Measure L
Citizen's Bond Oversight Committee Report**

**“Measure L Revenue/Expenditure Summary
as of June 30, 2019”**

Rio School District

Measure L Revenue/Expenditure Summary
as of June 30, 2019

Revenue			
Proceeds from 2018 Series A			\$23,000,000.00
Proceeds from 2018 Series B			\$1,466,137.25
Total Bond Proceeds			\$24,466,137.25
Interest Earned - FY18/19 to date		<u>\$172,173.80</u>	
Subtotal - Measure G Available Funds as of June 30, 2019			\$24,638,311.05
Expenditures			
	Expenditures	Encumbrances	
General Projects Administration	<u>(29,724.88)</u>	\$0.00	
Subtotal - General Projects Administration	(29,724.88)	\$0.00	(\$29,724.88)
2016 COPS Repayment	(399,450.00)	(\$1,066,687.25)	
Districtwide Site Planning	0.00	\$0.00	
Districtwide MPR Audio/Visual	0.00	\$0.00	
HVAC	0.00	\$0.00	
Safety Improvement	(31,075.94)	\$0.00	
Security Systems	0.00	\$0.00	
Technology for Classrooms	<u>(748,899.46)</u>	\$0.00	
	(1,179,425.40)	(1,066,687.25)	(\$2,246,112.65)
Rio Del Sol New K-8 STEAM School - Phase 2	(107,947.19)	\$0.00	(\$107,947.19)
Rio Lindo ES			
Rio Lindo Tech Infrastructure	0.00	\$0.00	
Rio Lindo Bldg A	(2,762.68)	\$0.00	
	(2,762.68)	0.00	(\$2,762.68)
Rio Plaza ES			
Rio Plaza Tech Infrastructure	0.00	\$0.00	
Rio Plaza Kitchen Remodel	0.00	\$0.00	
Rio del Valle MS			
Rio del Valle Modernization	(20,754.11)	\$0.00	
Rio del Valle Kitchen Remodel	(3,530.00)	\$0.00	
	(24,284.11)		(\$24,284.11)
Rio Del Norte ES			
Rio Rosales ES			
Rio del Mar			

Rio School District

Rio Vista Middle School			
Rio Vista Tech Infrastructure	(23,520.00)	\$0.00	
Rio Vista Devices	(3,599.97)	\$0.00	
	(27,119.97)		(\$27,119.97)
Tecgnology - District Office 020	(4,024.20)	\$0.00	(\$4,024.20)
Total Expenditures to Date			<u>(\$2,441,975.68)</u>
Net Projected Cash Balance as of June 30, 2019			\$22,196,335.37

**Exhibit 3 to Annual Report of the Measure L
Citizen's Bond Oversight Committee Report**

**"Measure L Revenue/Expenditure Summary
as of January 23, 2020"**

**Measure L Revenue/Expenditure Summary
as of January 23, 2020**

TOTAL PROJECTED PROCEEDS		Actuals to date		
Revenue				
Proceeds from 2018 Series A FY 18/19	\$23,000,000.00			\$23,014,696.00
Proceeds from 2018 Series B FY 18/19	\$1,466,137			\$1,466,137.25
Authorizations				
Series C 2020	17,000,000			
Series D 2021	4,500,000			
Series E 2026 -2028	13,500,000			
Total Future Issuances	35,000,000			
EST State Matching Funds	13,000,000			
Reimbursement from CFD (Mello Roos)	5,599,704			
Interest Earned - FY18/19	172,714			\$172,713.80
Est Interest - Future Fiscal Years	500,000			\$66,090.00
Mitigation Agreements(ie: Wagon Wheel)/Developer Fees	6,731,478			
Total Available Funds	\$85,470,033			\$ 24,719,637.05
TOTAL PROJECTED PROJECTS		Expenditures To Date	Current Bond Issue A & B Encumbrances/ Approved	Total
General Projects Administration set aside	6,000,000	200,933.81	\$40,456.00	\$ 241,389.81
2016 COPS Repayment	7,000,000	399,450.00	\$1,066,687.25	\$1,466,137.25
HVAC - Districtwide **	13,300,000	0.00	\$0.00	\$0.00
Roofing - District wide **	8,000,000	5,647.00	\$94,353.00	\$100,000.00
Safety Improvement	50,000	31,075.94	\$0.00	\$31,075.94
Technology for Classrooms Districtwide		1,102,364.30	\$99,618.81	\$1,201,983.11
Technology Infrastructure Districtwide		55,016.27	\$38,296.45	\$93,312.72
Technology Infrastructure/ Classroom Upgrades- 7 yr Plan	7,000,000	1,157,380.57	137,915.26	1,295,295.83
Rio Del Sol New K-8 STEAM School - Phase 2	15,700,220	4,339,654.45	\$11,360,564.98	\$15,700,219.43
Rio Lindo ES				
Rio Lindo Bldg A	5,000,000	2,007,503.24	\$2,220,654.56	\$4,228,157.80
Rio Lindo Fire Alarm Replacement	500,000	15,624.83	\$17,405.17	\$33,030.00
Rio Lindo Parking Lot	800,000	0.00	\$79,980.00	\$79,980.00
Rio Lindo Refresh/Renovate Classrooms **	1,500,000			
Rio Lindo New PA System **	200,000			
Rio Lindo Water Stations/Drinking Fountan Upgrades **	100,000			
Rio Plaza ES				
Rio Plaza Hood Replacement	150,000	28,274.78	\$17,037.72	\$45,312.50
Rio Plaza New Modular MPR/Library Bldg. **	1,500,000			
Rio Plaza Main Campus Electrical Upgrades **	350,000			
Rio Real ES				
Rio Real Track & Sport Improvement	350,000	2,300.00	\$0.00	\$2,300.00
Rio Real Water Stations/Drinking Fountan Upgrades **	100,000			
Rio del Valle MS				
Rio del Valle Sports Fields Master Plan Phase I & II	8,000,000	128,728.00	\$406,134.11	\$534,862.11
Rio del Valle Kitchen Remodel **	3,500,000	17,650.00	\$32,075.00	\$49,725.00
Rio del Valle Portable relocate/refresh	300,000	2,475.00	\$42,500.00	\$44,975.00
Rio del Valle Fire Alarm	500,000	0.00	\$19,395.00	\$19,395.00
Rio del Valle Water Stations/Drinking Fountan Upgrades **	50,000			

** Tentative Projects - Need Board Approval

Expenditures	TOTAL PROJECTED PROJECTS	Current Bond Issue A & B		
		Expenditures To Date	Encumbrances/ Approved	Total
Rio del Valle Gym Acoustics & Sound Project **	150,000			
Rio Del Norte ES				
Rio del Norte Classroom Ceiling Review Project **	750,000	0.00	\$9,315.00	\$9,315.00
Rio del Norte Water Stations/Drinking Fountain Upgrades **	100,000			
Rio del Norte Outdoor Field/Shade & Playground Structure **	800,000			
Rio del Mar				
Rio del Mar Lighting Project	31,000	956.55	\$29,209.45	\$30,166.00
Rio Vista Middle School				
Rio Vista MPR Lighting Project	42,000	29,021.59	\$12,000.00	\$41,021.59
Rio Vista Modernization- Greenhouse	5,625	0.00	\$5,625.00	\$5,625.00
Facilities Modernization TBD	540,648			
Program Contingencies set aside	3,000,000			
Total Expenditures to Date		8,366,675.76	15,591,307.50	23,957,983.26
Net Projected Balance as of January 23, 2020				\$761,653.79
TOTAL PROJECTED BOND PROJECTS	85,469,493			

** Tentative Projects - Need Board Approval

