



# Field Trip

## Sack Meal Request Form

Regardless if field trip meals are needed, schools must notify Child Nutrition Services when students go on a field trip. This is to ensure the cafeteria is aware of fewer students on campus, and to decrease the number of meals produced on the field trip date.

- Sack Meals must be offered to all students
- Please contact your cafeteria manager at least 1 week prior to the field trip and provide the following information.  
(Request not made at least 1 week ahead of the trip will not be honored.)

Date Needed: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Total # Breakfasts: \_\_\_\_\_

Total # Lunches: \_\_\_\_\_

**Please indicate if any student that has an allergy or special needs.**

On the day of the field trip, you will be provided with a class roster. You will be responsible for marking each student who receives a lunch. The roster must be returned along with the cooler when you arrive back to your school site.

Teacher signature: \_\_\_\_\_

Principal signature: \_\_\_\_\_

Lunch and Breakfast must be made available to ALL students on ALL school days, even when they are on a field trip. All students may participate (Ed Code # 49550)

