



**SCHOOL**  

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**DISTRICT**

**EDUCATING LEARNERS FOR THE 21ST CENTURY**

## **REGULAR BOARD MEETING**

**November 17, 2021**

Rio School District  
Conference Room  
1800 Solar Drive  
Oxnard, CA 93030

John Puglisi, Ph.D.  
Superintendent

### **Board of Education**

Cassandra Bautista, President  
Eleanor Torres, Clerk  
Linda Armas  
Edith Martinez-Cortes  
Kristine Anderson



2.0





**Wednesday, November 17, 2021  
RSD Regular Board Meeting**

**Rio School District  
1800 Solar Drive  
Oxnard, CA 93030**

**1. Open Session 5:00 p.m.**

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- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

**2. Approval of the Agenda**

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- 2.1 Agenda Correction, Additions, Modifications
- 2.2 Approval of the Agenda

**3. Public Comment-Closed Session**

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3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

**4. Closed Session**

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- 4.1 Conference with Legal Counsel – Potential Litigation; Significant exposure to litigation pursuant to subdivision (d)(2) and (e) of section 54956.9; One potential case.
- 4.2 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2021/2022 and Superintendent Mid Year Evaluation
- 4.3 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

**5. Reconvene Open Session 6:00 p.m.**

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- 5.1 Report of Closed Session

**6. In Memoriam**

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- 6.1 Rio Lindo School-Certificated Staff Member

**7. Communications**

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- 7.1 Acknowledgement of Correspondence to the Board
- 7.2 Board Member Reports
- 7.3 Organizational Reports-RTA/CSEA/Other
- 7.4 Superintendent Report

7.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

## **8. Information**

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8.1 Business Services Report

8.2 Educational Services Report

8.3 Human Resources Updates

## **9. Discussion/Action**

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9.1 District Goals 2021/2022 Adoption

9.2 Approval of Leader in Me Contract for Rio Real School and District-wide Membership

## **10. Consent**

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10.1 Approval of the Consent Agenda

10.2 Approval of the Minutes of the Regular Board Meeting of October 20, 2021

10.3 Ratification of the Commercial Warrant for October 6, 2021 through November 4, 2021

10.4 Approval of October Personnel Report

10.5 Approval of November Personnel Report

10.6 Contract with Kern County Superintendent of Schools

10.7 Approval of the Memorandum of Understanding between the Rio School District and California Partnership for Achieving Student Success (CAL-PASS Plus)

10.8 Approval of Resolution No. 21/22-08 for the Notice of Completion of Project #21-10L, Campus Wide Fire Alarm at Rio Plaza Elementary School by Venco Electric.

10.9 Approval of Change Order #1 from Venco Electric Project #20-09L for the Campus Wide Fire Alarm at Rio Real for added work

10.10 Approval of Change Order #1 from Los Angeles Engineering, Inc. for added work to the Rio Del Valle Sports Field as amendment to their contract.

10.11 Approval of Change #2 from Venco Electric for the added work on Project 21-10L, Campus Wide Fire Alarm at Rio Plaza

10.12 Approval of Change Order #1 from NV5 West for the Classroom Ceilings at Rio Del Norte, Project 21-11L

## **11. Organizational Business**

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11.1 Future Items for Discussion

11.2 Future Meeting Dates: Annual Organizational Meeting, December 15, 2021

## **12. Adjournment**

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## 12.1 Adjournment





4.1





**Agenda Item Details**

Meeting Nov 17, 2021 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.1 Conference with Legal Counsel – Potential Litigation; Significant exposure to litigation pursuant to subdivision (d)(2) and (e) of section 54956.9; One potential case.

Access Public

Type

**Public Content**

Speaker: John Puglisi, Ph.D., Superintendent

Rationale:

The Governing Board will discuss Conference with Legal Counsel – Anticipated Litigation; Significant exposure to litigation pursuant to subdivision (d)(2) and (e) of section 54956.9; One potential case.

**Administrative Content**

**Executive Content**









**Agenda Item Details**

Meeting Nov 17, 2021 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.2 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2021/2022 and Superintendent Mid Year Evaluation

Access Public

Type Discussion

**Public Content**

Speaker:

Rationale:

**Administrative Content**

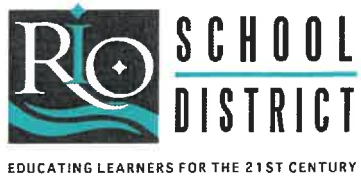
**Executive Content**











**Agenda Item Details**

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	4. Closed Session
Subject	4.3 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association
Access	Public
Type	Discussion

**Public Content**

Speaker: John Puglisi, Ph.D., Superintendent

**Rationale:**

The Governing Board will discuss Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association.

**Administrative Content**

**Executive Content**



6.1





**Agenda Item Details**

Meeting Nov 17, 2021 - RSD Regular Board Meeting  
Category 6. In Memoriam  
Subject 6.1 Rio Lindo School-Certificated Staff Member  
Access Public  
Type

**Public Content**

Speaker:

Rationale:

**Administrative Content**

**Executive Content**





7.4





### **Agenda Item Details**

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	7. Communications
Subject	7.4 Superintendent Report
Access	Public
Type	Procedural

### **Public Content**

Speaker: Superintendent Puglisi

Rationale:

Superintendent Puglisi will update the Governing Board on the following:

- 2021/2022 District Goals

### **Administrative Content**

### **Executive Content**



8.1





### **Agenda Item Details**

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	8. Information
Subject	8.1 Business Services Report
Access	Public
Type	Information
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school Goal 1-Improved student achievement at every school and every grade in all content areas

### **Public Content**

Speaker: Wael Saleh, Assistant Superintendent of Business Services

Rationale: Mr. Saleh will update the Governing Board on the following topics:

- District Vehicle Relocation
- RSD Boundaries
- Facilities Construction Update

### **Administrative Content**

### **Executive Content**





8.2





### **Agenda Item Details**

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	8. Information
Subject	8.2 Educational Services Report
Access	Public
Type	Information
Goals	Goal 1-Improved student achievement at every school and every grade in all content areas Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.

### **Public Content**

Speaker: Oscar Hernandez, Assistant Superintendent of Educational Services

Rationale: Educational Staff will provide the Governing Board with the following updates:

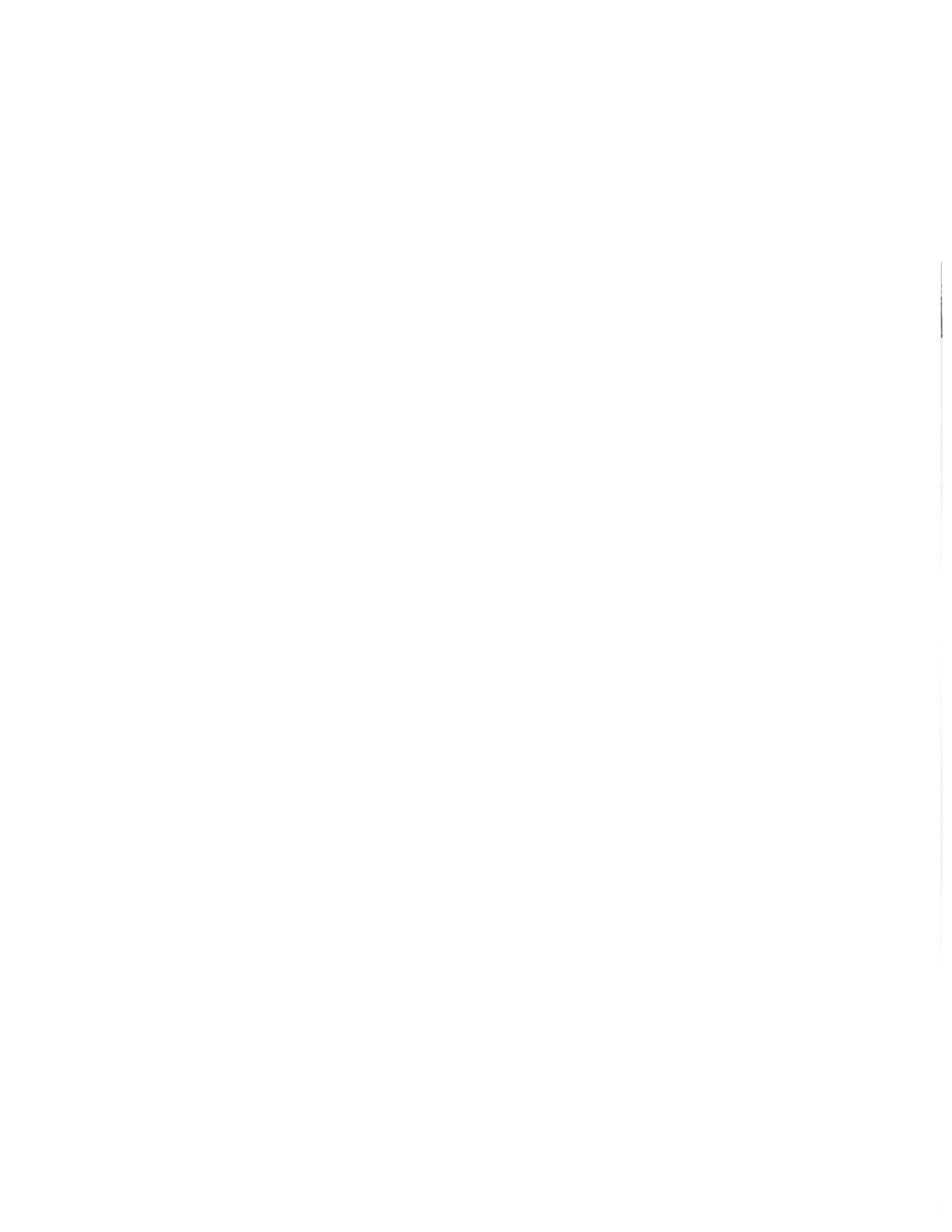
- ELPAC Results
- After School Program Enrollment Update
- GATE Survey Results

### **Administrative Content**

### **Executive Content**



8.3





**Agenda Item Details**

Meeting Nov 17, 2021 - RSD Regular Board Meeting  
Category 8. Information  
Subject 8.3 Human Resources Updates  
Access Public  
Type Information

**Public Content**

Speaker: Rebecca Rocha, Director of Human Resources

Rationale:

Ms. Rocha will provide updates on the following:

- COVID Update

**Administrative Content**

**Executive Content**





9.1





**Agenda Item Details**

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.1 District Goals 2021/2022 Adoption
Access	Public
Type	Action
Recommended Action	Staff recommends approval of the RSD District Goals.
Goals	<p>Goal 1-Improved student achievement at every school and every grade in all content areas</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.</p>

**Public Content**

Speaker: John Puglisi, Ph.D., Superintendent

**Rationale:**

Following multiple iterations of input from all levels of the organization and community "educational partners", the District administration recommends the adoption of the these SMART goals.

[Rio School District Annual Goals and Measurement Tools 2021\\_22.pdf \(49 KB\)](#)

**Administrative Content**

**Executive Content**



**Rio School District Annual Goals and Measurement Tools 2021/22**

<b>Theme</b>	<b>Sub Themes</b>	<b>Goals</b>	<b>Measurement Instruments</b>
<b>Student Wellbeing</b>	Socio-Emotional	Improvement in wellbeing metrics on youth truth surveys compared to 2021	Youth Truth Surveys
	Physical	Improvement in state mandated physical fitness assessments compared to last measurement	State Physical Fitness Assessment Results
	Nutritional	Return to precovid Scratch cooking menus, and Increase Garden to Table programs District wide	Menu analysis, trimesters
	Academic	Increase % of students meeting standards on CAASPP ELA and Math compared to 2021	CAASPP Math & ELA (Grades 3-8)
<b>Learning Excellence</b>	Academic	Decrease % of Fs in grades 6-8 compared to 2021	Trimester Grades in grades 6-8
		Increase % of students meeting standards on CAASPP ELA and Math compared to 2020/21	CAASPP Math & ELA (Grades 3-8)
		Decrease % of Fs in grades 6-8 compared to 2020/21	Trimester Grades in grades 6-8
*	Communication	majority of students proficient on 21st century standards	Teachers, Parent, Child Assessment Rubrics
*	Collaboration	majority of students proficient on 21st century standards	Teachers, Parent, Child Assessment Rubrics
*	Critical Thinking	majority of students proficient on 21st century standards	Teachers, Parent, Child Assessment Rubrics
*	Creativity	majority of students proficient on 21st century standards	Teachers, Parent, Child Assessment Rubrics
*	Caring	majority of students proficient on 21st century standards	Teachers, Parent, Child Assessment Rubrics

\* These goals will be measured with pilot groups of classes that employ 21st century rubrics











### Agenda Item Details

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.2 Approval of Leader in Me Contract for Rio Real School and District-wide Membership
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	122,561.54
Budgeted	Yes
Budget Source	LCAP Funds
Recommended Action	Staff recommends board approval of the Leader in Me Contract and memberships.

### Public Content

Speaker: Oscar Hernandez, Assistant Superintendent of Educational Services

#### Rationale:

Rio School District will contract with Franklin-Covey a multi-year contract to receive pricing and avoid future increases. The district will pay yearly amounts. Here is the pricing breakdown by year:

<b><u>District-wide 4 year membership - \$32, 300.00</u></b>	<b><u>Rio Real 4 year contract total - \$90,261.54</u></b>
Year 1 - \$8075.00	Year 1 - \$27,901.75
Year 2 - \$8075.00	Year 2 - \$23,210.33
Year 3 - \$8075.00	Year 3 - \$23,210.33
Year 4 - \$8075.00	Year 4 - \$15,939.13

Leader in Me is a research-validated comprehensive process designed to address social emotional needs, college and career readiness, and the development of a strong educational and student leadership culture. Our world-class FranklinCovey coaches support implementation excellence, leadership, and professional development essential for sustained academic achievement. Through award-winning leadership training for students and staff, Leader in Me exclusively incorporates some of the world's most respected leadership content. FranklinCovey is the world leader in helping organizations from all industries achieve a dramatic change in culture with award-winning content, tools, methodology, training, coaching, and best-selling books—all based on a foundation of timeless principles and proven practices.

The SEL curriculum by Leader in Me focuses on the personal and interpersonal leadership capacity of students, staff, and families. A heightened focus on SEL programs in school helps students understand the complexities facing the globally interconnected world. As teachers implement the Leader in Me's CASEL-endorsed SEL curriculum, these programs will help students develop competency in Self-Awareness, Self-Management, Social Awareness, Relationship Skills, and Responsible Decision-Making.



These social-emotional strategies will more directly impact how "People acquire and apply the knowledge, attitudes, and skills to Understand and manage emotions, Set and achieve positive goals, Feel and show empathy for others, and Establish and maintain positive relationships.

The Leader in Me experience begins with a whole new paradigm for education. Educators rediscover their passion through Leader in Me as it redirects their focus back to a deeper understanding of student achievement. The Framework provides a unique approach to integrating highly effective practices throughout a school's culture. Instead of focusing on academic measures alone, Leader in Me embodies a holistic approach to education, redefining how schools measure success. This approach empowers educators with effective practices and tools to teach LEADERSHIP to every student, create a CULTURE of student empowerment, and align systems to drive results in ACADEMICS.

Ongoing empirical research from over 30 institutions reveal evidence of the significant impact Leader in Me can have in schools, creating the conditions to drive results in the areas of Leadership, Culture, and Academics showing an improvement in Student Behavior, Staff and Student Attendance, Reading Proficiency, Staff Social/Emotional and Teaching Readiness, Supportive School Environment, Math Proficiency, Student Leadership, Student Engagement, Teaching Efficacy, Family Engagement, Staff Satisfaction, and Student-Led Learning.

Río Real Dual Immersion Academy is the Río School Districts first K-8 school. Río Real's goal is to provide an environment where children experience higher levels of self-esteem, feel safer, with less discipline and behavior problems threatening their education and have a positive attitude toward school with higher levels of academic achievement as well as attend school with a diverse student population. Río Real has developed the REAL Guidelines for Success (REAL- Respectful, Enthusiastic, Accepting, Leaders). In alignment and support of the district's goals of student well being and learning excellence, 21<sup>st</sup> Century Learning Skills, the Educational Services department proposes implementing the Leader in Me program at Río Real to more fully adequately prepare students for tomorrow's world.

### **The Leader in Me**

The Leader in Me is Franklin Covey's **whole school transformation process**. It teaches 21st century leadership and life skills to students and creates a culture of student empowerment based on the idea that every child can be a leader.

Content from The 7 Habits of Highly Effective People is a key component of the overall The Leader in Me process. The 7 Habits is a synthesis of universal, timeless principles of personal and interpersonal effectiveness, such as responsibility, vision, integrity, teamwork, collaboration and renewal, which are common to all people and cultures.

Instead of seeing children through the lens of a normal distribution curve, some kids are naturally smart and others are not, The Leader in Me paradigm sees that every child is capable, every child is a leader.

Río Real is proud to promote The Leader in Me process for transforming and preparing all of our students into the bilingual/bicultural, global leaders of tomorrow.

[Rio District Investment Summary 5.2.pdf \(81 KB\)](#)

[Rio Real K-8 multiyear and district discount IS detail v5.02 \(9\).pdf \(56 KB\)](#)

### **Administrative Content**

### **Executive Content**





## Rio Unified School District

Investment Summary Detail

### Investment Summary

Year 1	\$8,075.00
Year 2	\$8,075.00
Year 3	\$8,075.00
Year 4	\$8,075.00
<b>Total</b>	<b>\$32,300.00</b>

### YEAR 1

**\$8,075.00**

Promotion	DESCRIPTION	PRICE	QUANTITY	TOTAL
				(\$425.00)
	Multi-Year Discount <sup>(2)</sup>	(\$425.00)	1	(\$425.00)

Annual Membership	DESCRIPTION	PRICE	QUANTITY	TOTAL
				\$1,500.00
	District Membership	\$1,500.00	1	\$1,500.00
<i>Includes 3 Coaching Sessions, Principal Development Track, Lighthouse Coordinator Development Track, Online Professional Learning, Student and Classroom Content, and Measurable Results Assessment (MRA).</i>		<i>5% discount has been applied based on volume of memberships purchased.</i>		
<i>11 School has received the Small school discount.</i>				

District Coaching	DESCRIPTION	PRICE	QUANTITY	TOTAL
				\$7,000.00
	District Membership Implementation Coaching	\$3,500.00	1	\$3,500.00
	District Membership Six 1-Hour Coaching Sessions	\$3,500.00	1	\$3,500.00

### YEAR 2

**\$8,075.00**

Promotion	DESCRIPTION	PRICE	QUANTITY	TOTAL
				(\$425.00)
	Multi-Year Discount <sup>(2)</sup>	(\$425.00)	1	(\$425.00)

Annual Membership	DESCRIPTION	PRICE	QUANTITY	TOTAL
				\$1,500.00
	District Membership	\$1,500.00	1	\$1,500.00
<i>Includes 3 Coaching Sessions, Principal Development Track, Lighthouse Coordinator Development Track, Online Professional Learning, Student and Classroom Content, and Measurable Results Assessment (MRA).</i>		<i>5% discount has been applied based on volume of memberships purchased.</i>		

District Coaching	DESCRIPTION	PRICE	QUANTITY	TOTAL
				\$7,000.00
	District Membership Implementation Coaching	\$3,500.00	1	\$3,500.00
	District Membership Six 1-Hour Coaching Sessions	\$3,500.00	1	\$3,500.00

### YEAR 3

**\$8,075.00**

Promotion	DESCRIPTION	PRICE	QUANTITY	TOTAL
				(\$425.00)
	Multi-Year Discount <sup>(2)</sup>	(\$425.00)	1	(\$425.00)

Annual Membership	DESCRIPTION	PRICE	QUANTITY	TOTAL
				\$1,500.00

DESCRIPTION	PRICE	QUANTITY	TOTAL
District Membership <i>Includes 3 Coaching Sessions, Principal Development Track, Lighthouse Coordinator Development Track, Online Professional Learning, Student and Classroom Content, and Measurable Results Assessment (MRA).</i>	\$1,500.00	1	\$1,500.00
			<i>5% discount has been applied based on volume of memberships purchased.</i>

District Coaching			\$7,000.00
DESCRIPTION	PRICE	QUANTITY	TOTAL
District Membership Implementation Coaching	\$3,500.00	1	\$3,500.00
District Membership Six 1-Hour Coaching Sessions	\$3,500.00	1	\$3,500.00

**YEAR 4** **\$8,075.00**

Promotion			(\$425.00)
DESCRIPTION	PRICE	QUANTITY	TOTAL
Multi-Year Discount <sup>[2]</sup>	(\$425.00)	1	(\$425.00)

Annual Membership			\$1,500.00
DESCRIPTION	PRICE	QUANTITY	TOTAL
District Membership <i>Includes 3 Coaching Sessions, Principal Development Track, Lighthouse Coordinator Development Track, Online Professional Learning, Student and Classroom Content, and Measurable Results Assessment (MRA).</i>	\$1,500.00	1	\$1,500.00
			<i>5% discount has been applied based on volume of memberships purchased.</i>

District Coaching			\$7,000.00
DESCRIPTION	PRICE	QUANTITY	TOTAL
District Membership Implementation Coaching	\$3,500.00	1	\$3,500.00
District Membership Six 1-Hour Coaching Sessions	\$3,500.00	1	\$3,500.00

**Rio Real**  
Investment Summary Detail

**YEAR 1**

**\$27,901.75**

<b>Promotion</b>				<b>(\$1,431.85)</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	<i>Multi-Year Discount<sup>(2)</sup></i>	(\$1,431.85)	1	(\$1,431.85)

<b>Annual Membership</b>				<b>\$4,345.00</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	<b>Annual Membership</b>	\$4,345.00	1	\$4,345.00
<i>Includes 3 Coaching Sessions, Principal Development Track, Lighthouse Coordinator Development Track, Online Professional Learning, Student and Classroom Content, and Measurable Results Assessment (MRA).</i>				

<b>Leader in Me Core 1</b>				<b>\$15,876.80</b>
<b>Lighthouse Team Workshop: Core 1</b>				<b>\$3,712.04</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	Onsite Workshop delivered by Coach	\$3,300.00	1	\$3,300.00
	Lighthouse Team 1, 2, 3 Participant Guide	\$30.00	12	\$360.00
	Shipping Estimate (Actual Invoiced)			\$52.04
<b>All Staff Workshop: 7 Habits Signature / Core 1</b>				<b>\$8,864.76</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	Onsite Workshop delivered by Coach or Consultant	\$3,300.00	2	\$6,600.00
	Core 1 Participant Guide	\$30.00	70	\$2,100.00
	Shipping Estimate (Actual Invoiced)			\$164.76
<b>Coaching</b>				<b>\$3,300.00</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	Core 1 On Demand Six 1-Hour Coaching Sessions	\$3,300.00	1	\$3,300.00

<b>Materials and Enhancements</b>				<b>\$9,111.80</b>
<b>Student / Staff Materials</b>				<b>\$9,111.80</b>
	<b>STUDENT LEADERSHIP GUIDES</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	LIM Student Leadership Guides (Elementary Grades)	\$5.75	530	\$3,047.50
	Teacher Editions: LIM Student Leadership Guides	\$36.00	21	\$756.00
	LEAD Student Journals (Middle School Grades)	\$7.00	170	\$1,190.00
	Teacher Editions: LEAD Student Journals	\$34.00	10	\$340.00
	<b>BOOKS</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	The Leader in Me Book (2nd Edition)	\$10.25	70	\$717.50
	The 7 Habits of Happy Kids Book	\$10.00	25	\$250.00
	The 7 Habits of Highly Effective Teens Book	\$9.00	15	\$135.00
	<b>CLASSROOM SUPPORT MATERIALS</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	The 7 Habits Teens Poster Set	\$70.00	15	\$1,050.00
	The 7 Habits of Happy Kids Poster Set	\$30.00	25	\$750.00
	The 7 Habits of Happy Kids Tree Poster	\$11.50	25	\$287.50
	The 7 Habits of Happy Kids Puppet Set	\$108.50	1	\$108.50
	Shipping Estimate (Actual Invoiced)			\$479.80

**YEAR 2**

**\$23,210.33**

<b>Promotion</b>				<b>(\$1,198.63)</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	<i>Multi-Year Discount<sup>(2)</sup></i>	(\$1,198.63)	1	(\$1,198.63)

<b>Annual Membership</b>				<b>\$4,345.00</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	<b>Annual Membership</b>	\$4,345.00	1	\$4,345.00
<i>Includes 3 Coaching Sessions, Principal Development Track, Lighthouse Coordinator Development Track, Online Professional Learning, Student and Classroom Content, and Measurable Results Assessment (MRA).</i>				

<b>Leader in Me Core 2</b>				<b>\$15,580.78</b>
<b>Lighthouse Team Workshop: Core 2</b>				<b>\$3,416.02</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	Onsite Workshop delivered by Coach	\$3,300.00	1	\$3,300.00
	Lighthouse Team 1, 2, 3 Participant Guide	\$30.00	3	\$90.00
	Shipping Estimate (Actual Invoiced)			\$26.02
<b>All Staff Workshop: Core 2</b>				<b>\$5,564.76</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
	Onsite Workshop delivered by Coach or Consultant	\$3,300.00	1	\$3,300.00
	Core 2 Participant Guide	\$30.00	70	\$2,100.00

Shipping Estimate (Actual Invoiced)			\$164.76
Coaching			\$6,600.00
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>
	Core 2 Implementation Coaching Subscription (Bundled with Standard Core)	\$3,300.00	2
			\$6,600.00
Core 3 On Demand Six 1-Hour Coaching Sessions		\$3,500.00	0
<b>Materials and Enhancements</b>			<b>\$4,483.18</b>
Student / Staff Materials			\$4,483.18
	<b>STUDENT LEADERSHIP GUIDES</b>	<b>PRICE</b>	<b>QUANTITY</b>
	LIM Student Leadership Guides (Elementary Grades)	\$5.75	530
	LEAD Student Journals (Middle School Grades)	\$7.00	170
			\$3,047.50
			\$1,190.00
Shipping Estimate (Actual Invoiced)			\$245.68

**YEAR 3** **\$23,210.33**

Promotion			<b>(\$1,198.63)</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>
	Multi-Year Discount <sup>[2]</sup>	<b>(\$1,198.63)</b>	1
			<b>(\$1,198.63)</b>

Annual Membership			\$4,345.00
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>
	Annual Membership	\$4,345.00	1
			\$4,345.00
<i>Includes 3 Coaching Sessions, Principal Development Track, Lighthouse Coordinator Development Track, Online Professional Learning, Student and Classroom Content, and Measurable Results Assessment (MRA).</i>			

Leader in Me Core 3			\$15,580.78
Lighthouse Team Workshop: Core 3			\$3,416.02
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>
	Onsite Workshop delivered by Coach	\$3,300.00	1
	Lighthouse Team 1, 2, 3 Participant Guide	\$30.00	3
	Shipping Estimate (Actual Invoiced)		\$90.00
			\$26.02
All Staff Workshop: Core 3			\$5,564.76
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>
	Onsite Workshop delivered by Coach or Consultant	\$3,300.00	1
	Core 3 Participant Guide	\$30.00	70
	Shipping Estimate (Actual Invoiced)		\$2,100.00
			\$164.76
Coaching			\$6,600.00
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>
	Core 3 Implementation Coaching Subscription (Bundled with Standard Core)	\$3,300.00	2
			\$6,600.00

Materials and Enhancements			\$4,483.18
Student / Staff Materials			\$4,483.18
	<b>STUDENT LEADERSHIP GUIDES</b>	<b>PRICE</b>	<b>QUANTITY</b>
	LIM Student Leadership Guides (Elementary Grades)	\$5.75	530
	LEAD Student Journals (Middle School Grades)	\$7.00	170
			\$3,047.50
			\$1,190.00
Shipping Estimate (Actual Invoiced)			\$245.68

**YEAR 4** **\$15,939.13**

Promotion			<b>(\$819.13)</b>
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>
	Multi-Year Discount <sup>[2]</sup>	<b>(\$819.13)</b>	1
			<b>(\$819.13)</b>

Annual Membership			\$4,345.00
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>
	Annual Membership	\$4,345.00	1
			\$4,345.00
<i>Includes 3 Coaching Sessions, Principal Development Track, Lighthouse Coordinator Development Track, Online Professional Learning, Student and Classroom Content, and Measurable Results Assessment (MRA).</i>			

Impact Journey			\$7,930.08
Academics 1: Closing Our School's Proficiency Gap Impact Journey			\$7,930.08
	<b>DESCRIPTION</b>	<b>PRICE</b>	<b>QUANTITY</b>
	Onsite Workshop delivered by Coach or Consultant	\$3,300.00	1
	Academics 1 Implementation Coaching Subscription (Bundled with Impact Journey)	\$3,300.00	1
	Academics 1 Participant Guide	\$30.00	40
			\$1,200.00



Shipping Estimate (Actual Invoiced)

\$130.08

**Materials and Enhancements**

**\$4,483.18**

**Student / Staff Materials**

**\$4,483.18**

	<b>STUDENT LEADERSHIP GUIDES</b>	<b>PRICE</b>	<b>QUANTITY</b>	<b>TOTAL</b>
LIM Student Leadership Guides (Elementary Grades)		\$5.75	530	\$3,047.50
LEAD Student Journals (Middle School Grades)		\$7.00	170	\$1,190.00
Shipping Estimate (Actual Invoiced)				\$245.68

[2] Multi-Year Discount only applies if contracting for multiple years. Multi-Year Discount amount may change based on quantity of materials shipped.



10.1





**Agenda Item Details**

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.1 Approval of the Consent Agenda
Access	Public
Type	Action (Consent)

**Public Content**

Speaker:

Rationale:

**Administrative Content**

**Executive Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



10.2







### Agenda Item Details

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.2 Approval of the Minutes of the Regular Board Meeting of October 20, 2021
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Staff recommends approval of the Minutes of the Regular Board Meeting of October 20, 2021.
Minutes	<a href="#">View Minutes for Oct 20, 2021 - RSD Regular Board Meeting</a>

### Public Content

Speaker: John Puglisi, Ph.D., Superintendent

#### Rationale:

Staff recommends the approval of the Minutes of the Regular Board Meeting of October 20, 2021.

[Min10202021.pdf \(63 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*





**Rio School District  
Minutes  
Regular Board Meeting  
October 20, 2021  
Rio School District  
1800 Solar Drive  
Oxnard, CA 93030  
Closed Session: 5:00 p.m.  
Open Session: 6:00 p.m.**

**Members present**

Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

**1. Open Session 5:00 p.m.**

1.1 Call to Order

Trustee Torres led the meeting for President Bautista. Trustee Torres opened the meeting at 5:03 p.m.

1.2 Pledge of Allegiance

Trustee Torres led the flag salute.

1.3 Roll Call

Trustee Torres called the roll, all present.

**2. Approval of the Agenda**

2.1 Agenda Correction, Additions, Modifications

Trustee Torres tabled item 10.4 Approval of the October Personnel Report.

2.2 Approval of the Agenda

Staff recommends approval as amended.

Motion by Linda Armas, second by Kristine Anderson.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Linda Armas, Cassandra Bautista, Kristine Anderson

Not Present at Vote: Edith Martinez-Cortes

**3. Public Comment-Closed Session**

3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

There were no public comments for closed session items.

Trustee Torres adjourned the meeting into closed session at 5:07 p.m.

#### **4. Closed Session**

Report:

4.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS Property: Portion of 3410 N. Rose Avenue, Oxnard, CA (APN: 144-0-11-225) Agency Negotiator: Dr. John Puglisi, Superintendent; Joel Kirschenstein, Sage Realty Group; Jeff Hoskinson, AALRR Negotiating Parties: Reiter Brothers, Inc. (Existing Tenant) Under Negotiation: Lease Payment and Terms

4.2 Consideration of Student Discipline- Expulsion [Education Code 48918] 6007007

4.3 Conference with Legal Counsel – Potential Litigation; Significant exposure to litigation pursuant to subdivision (d)(2) and (e) of section 54956.9; One potential case.

4.4 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

4.5 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2021/22

#### **5. Reconvene Open Session 6:00 p.m.**

5.1 Report of Closed Session

Trustee Torres reconvened the meeting at 6:54 p.m.

Trustee Torres stated the following action took place during closed session:

The Governing Board voted unanimously approved the Expulsion of Student 6007007; The Board met in Closed Session relative to Item 4.1, real property negotiations relative to the lease of Rose Avenue Property. As part of that discussion, the Board voted unanimously to approve the lease of the agricultural property to Reiter Brothers, Inc., through March 30, 2022, for \$2,666.66 per month, subject to the terms and conditions set forth in a Lease the details of which will be made available upon request once approved by the Lessee.

Trustee Torres stated they will return to closed session at the end of the meeting.

#### **6. Public Hearing**

6.1 Public Hearing on Resolution of the Board of Trustees of the Rio Elementary School District Authorizing the Submittal of a Request to the State Board of Education to Waive the District's Statutory Bonding Limit

Trustee Torres opened the public hearing at 6:56 p.m. As there were no comments, Trustee Torres closed the public hearing at 6:56 p.m.

6.2 Public Hearing on Resolution 2122/07 Certification of Sufficiency of Instructional Materials

Trustee Torres opened the public hearing at 6:56 p.m. As there were no comments, Trustee Torres closed the public hearing at 6:57 p.m.

## **7. Communications**

### **7.1 Acknowledgement of Correspondence to the Board**

Trustee Armas reported that she had received some emails that others may have received but she will forward as well.

### **7.2 Board Member Reports**

Board Member reports were heard from Trustee Armas, Anderson and Bautista.

### **7.3 Organizational Reports-RTA/CSEA/Other**

Organizational reports were heard from Marisela Valdez, RTA, and Rosie Rosales, CSEA.

### **7.4 Superintendent Report**

Superintendent Puglisi provided a brief COVID cases update along with information regarding the district goals development.

Superintendent Puglisi invited Mr. Robert Guynn, Principal at Rio del Mar, who presented a slideshow.

**7.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes. Public comments were heard from Mary Walzer, Elizabeth Clayton-Bennett, Lorene Bacon and Heather Parks.**

## **8. Information**

### **8.1 Business Services Report**

Wael Saleh, Assistant Superintendent of Business Services, provided a budget and HVAC project update.

### **8.2 Educational Services Report**

Oscar Hernandez, Assistant Superintendent of Educational Services, provided reports on the After School Programs and Gate. He also introduced Ms. Adeline Mendez, Principal of Rio Lindo, who shared the Leader in Me program.

### 8.3 School and Systems Improvement Updates

Rebecca Rocha, Director of Human Resources, provided update on enrollment and COVID.

## **9. Discussion/Action**

### 9.1 Ratification Facilities Naming Committee Members

Staff recommends the ratification of the Facilities Naming Committee Members.

Motion by Eleanor Torres, second by Linda Armas.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

### 9.2 Resolution No. 21/22-06; Resolution of the Board of Trustees of the Rio Elementary School District Authorizing the Submittal of a Request to the State Board of Education to Waive the District's Statutory Bonding Limit

Staff recommends approval and adoption of Resolution 21/22-06 Authorizing the Submittal of a Request to the State Board of Education to Waive the District's Statutory Bonding Limit.

Motion by Eleanor Torres, second by Edith Martinez-Cortes.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Casandra Bautista, Kristine Anderson

### 9.3 Second and Final Reading of CSBA Policy Revisions

Staff recommends approval of the second and final reading of the California School Boards recommendation of revised board policies.

Motion by Linda Armas, second by Eleanor Torres.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

### 9.4 Approval of the Reclassification of Confidential Employees

Staff recommends approval of the reclassification of three confidential positions.

Motion by Linda Armas, second by Edith Martinez-Cortes.

Final Resolution: Motion Fails

Yes: Edith Martinez-Cortes, Linda Armas

No: Eleanor Torres

Abstain: Cassandra Bautista, Kristine Anderson

9.5 Approval of Job Description for Counselor on Special Assignment  
District staff recommends approval of this job description.

Motion by Edith Martinez-Cortes, second by Kristine Anderson.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

9.6 Approval of Board Authorizations for Teacher Assignments- Provisional Internship Permit (PIP)

District staff recommends approval of the board authorizations.

Motion by Kristine Anderson, second by Eleanor Torres.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

9.7 Approval of ESSR III Expenditure Plan

Staff recommends approval of the ESSR III Expenditure Plan.

Motion by Linda Armas, second by Eleanor Torres.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

9.8 Emergency Connectivity Funds II application, technology

Staff recommends targeting the ECF II application at Gr 1-2 Chromebook repair and replacement as well as at device cases and chargers.

Motion by Eleanor Torres, second by Linda Armas.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Casandra Bautista, Kristine Anderson

## **10. Consent**

10.1 Approval of the Consent Agenda

Staff recommends approval of the Consent Agenda, as presented.

Motion by Eleanor Torres, second by Linda Armas.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

10.2 Approval of the Minutes of the Regular Board Meeting of September 15, 2021

10.3 Ratification of the Commercial Warrant for September 2, 2021 through October 5, 2021

10.4 Approval of October Personnel Report

10.5 Approval of 2021-2022 Retired Administrators Contracts

10.6 Approval of California Lutheran University MOU

10.7 Williams Quarterly Complaint Report for October 2021

10.8 Adoption and Certification of Resolution# 2122/07 Sufficiency of Instructional Materials

10.9 Approval of Contract with Developing Mathematical Thinking Institute (DMTI) for Rio Plaza and Rio Lindo Schools

10.10 Approval of the Ventura County SELPA Agreement for Socio/Emotional Services

10.11 Approval of the Services with the Assistance League School

10.12 Approval of Services with Passageway School

10.13 Approval of the Proposal with PacificCom-Rio Real PA, Clocks and Bells Upgrade

10.14 Approval of Proposal from Kenco Construction Services, Inc. for DSA Inspection of the Phase 1 Rio Del Valle Sports Complex

10.15 Approval of Change Order No. 1 from Venco Electric for the Campus Wide Fire Alarm at Rio Plaza

10.16 Approval of Change Order #2 from EJS Construction, Inc. for a scope change to the Rio Del Norte Classroom Ceilings project.

## **11. Organizational Business**

11.1 Future Items for Discussion

Trustee Anderson requested a report on COVID one time monies, GATE Survey results and ASP waitlist data.

11.2 Future Meeting Dates: November 17, 2021

## **12. Adjournment**

12.1 Adjournment

Trustee Torres adjourned the Governing Board into closed session at 10:01 p.m.

Trustee Torres reconvened the meeting into open session at 10:33 p.m. Trustee Torres no action took place and adjourned the meeting at 10:33 p.m.



**Approved on this 17th day of November, 2021.**

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John Puglisi, Ph.D., Secretary

Date

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Eleanor Torres, Clerk of the Board

Date



10.3





**Agenda Item Details**

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.3 Ratification of the Commercial Warrant for October 6, 2021 through November 4, 2021
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	3,915,764.27
Budgeted	Yes
Budget Source	Various Funds as listed below.
Recommended Action	It is recommended that the Ratification of the Commercial Warrant be approved for the period October 6, 2021 through November 4, 2021

**Public Content**

Speaker:  
Wael Saleh, Assistant Superintendent, Business Services

Rationale:

The District processed payments to vendors since the last meeting of the Governing Board for a total amount of \$3,915,764.27 which includes processing payments for all funds of the District in the following amounts for the period October 6, 2021 through November 4, 2021.

Fund 010	General Fund	\$3,001,907.01
Fund 130	Cafeteria Fund	\$329,746.05
Fund 212	Building Fund Measure L	\$440,989.56
Fund 251	CAPITAL FACILITIES - RESIDENTIAL	\$25,574.00
Fund 252	CAPITAL FACILITIES COMMERCIAL	\$56,056.89
Fund 490	Capital Projects Fund for Blen	<u>\$61,490.76</u>
Total		\$3,915,764.27
Less Unpaid Tax Liability		<u>-\$0-</u>
Total:		\$3,915,764.27

[Commercial Warrant.pdf \(127 KB\)](#)

**Administrative Content**

## **Executive Content**

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## Checks Dated 10/06/2021 through 11/04/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009042400	10/07/2021	Diverse Education	010-4140	31,585.27	
5009042605	10/21/2021	Savvas Learning Company	010-4140	5,201.32	
5009042628	10/26/2021	AMAZON CAPITAL SERVICES	010-4140	92.76-	
5009042739	11/03/2021	Savvas Learning Company	010-4140	5,213.97	
5009042419	10/07/2021	PERMA BOUND	010-4200	1,845.29	
5009042480	10/14/2021	AMAZON CAPITAL SERVICES	010-4200	1,341.52	
5009042533	10/18/2021	FOLLETT SCHOOL SOLUTIONS, INC.	010-4200	345.50	
5009042566	10/18/2021	Vista Higher Learning, Inc	010-4200	366.05	
5009042600	10/21/2021	PERMA BOUND	010-4200	2,194.90	
5009042628	10/26/2021	AMAZON CAPITAL SERVICES	010-4200	543.20	
5009042656	10/26/2021	PERMA BOUND	010-4200	1,088.84	
5009042708	10/29/2021	Zaner-Bloser Ed. Publishers	010-4200	2,072.04	
5009042717	11/03/2021	Barnes & Noble Inc.	010-4200	1,039.36	
5009042759	11/04/2021	AMAZON CAPITAL SERVICES	010-4200	1,466.26	
5009042731	11/03/2021	LEGAL BOOKS DISTRIBUTING	010-4210	178.70	
5009042384	10/07/2021	Rosas Mendoza, Maria	010-4300	308.87	
5009042389	10/07/2021	Aswell Trophy	010-4300	196.78	
5009042392	10/07/2021	Boot Barn	010-4300	421.21	
5009042393	10/07/2021	Bus West	010-4300	3,363.34	
5009042396	10/07/2021	CCP Industries Inc.	010-4300	1,134.24	
5009042397	10/07/2021	C D W GOVERNMENT, INC.	010-4300	692.13	
5009042398	10/07/2021	COASTAL-PIPCO	010-4300	146.96	
5009042403	10/07/2021	Robert Guynn	010-4300	1,736.21	
5009042404	10/07/2021	Heinemann Publishing	010-4300	16,950.68	
5009042406	10/07/2021	House Sanitary Supply	010-4300	734.60	
5009042408	10/07/2021	LAKESHORE	010-4300	1,103.27	
5009042411	10/07/2021	Mark It Place	010-4300	471.90	
5009042413	10/07/2021	ADELINE MENDEZ	010-4300	515.00	
5009042416	10/07/2021	Pacific Equipment	010-4300	100.00	
5009042417	10/07/2021	Painting & Decor, Inc.	010-4300	5,597.57	
5009042418	10/07/2021	PEARSON	010-4300	101.23	
5009042421	10/07/2021	REALLY GOOD STUFF LLC	010-4300	162.98	
5009042423	10/07/2021	SC FUELS	010-4300	2,626.68	
5009042424	10/07/2021	SCHOLASTIC	010-4300	931.81	
5009042427	10/07/2021	Skechers USA Inc.	010-4300	269.55	
5009042431	10/07/2021	Surfside Prints	010-4300	867.02	
5009042432	10/07/2021	TELCOM, INC	010-4300	1,674.79	
5009042433	10/07/2021	THE LIBRARY STORE	010-4300	60.00	
5009042439	10/11/2021	Mendoza III, Ignacio	010-4300	366.59	
5009042441	10/11/2021	AAA Propane Service	010-4300	282.63	
5009042444	10/11/2021	Barnes & Noble Inc.	010-4300	2,166.38	
5009042445	10/11/2021	BARON INDUSTRIES	010-4300	50.84	
5009042446	10/11/2021	Bertrands Music (Pedersens)	010-4300	72.72	
5009042447	10/11/2021	Crisis Prevention Institute	010-4300	1,999.50	
5009042459	10/11/2021	OFFICE DEPOT	010-4300	50,396.17	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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## Checks Dated 10/06/2021 through 11/04/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009042462	10/11/2021	U.S. Bank Corporate Payment Systems	010-4300	11,205.92	
5009042468	10/12/2021	Kimball Midwest	010-4300	5,394.37	
5009042470	10/12/2021	LAKESHORE	010-4300	39.75	
5009042471	10/12/2021	MARFER INK, LLC	010-4300	1,006.19	
5009042480	10/14/2021	AMAZON CAPITAL SERVICES	010-4300	7,270.49	
5009042482	10/14/2021	Bertrands Music (Pedersens)	010-4300	264.78	
5009042488	10/14/2021	National School Forms Inc.	010-4300	67.33	
5009042489	10/14/2021	ROCHESTER 100 INC. NICKY'S COMMUNICATOR	010-4300	135.00	
5009042490	10/14/2021	O'Reilly Auto Parts	010-4300	210.91	
5009042497	10/14/2021	Rubber Neck Signs	010-4300	614.53	
5009042498	10/14/2021	S & S WORLDWIDE	010-4300	1,093.24	
5009042499	10/14/2021	SC FUELS	010-4300	1,650.67	
5009042500	10/14/2021	SCHOOL NURSE SUPPLY, INC.	010-4300	299.33	
5009042501	10/14/2021	School Service Inc	010-4300	206.99	
5009042504	10/14/2021	Southwest School & Office Supply	010-4300	990.69	
5009042505	10/14/2021	School Specialty, LLC	010-4300	1,225.61	
5009042508	10/14/2021	Sweetwater	010-4300	8,684.84	
5009042510	10/14/2021	VC Metals Inc	010-4300	127.92	
5009042511	10/14/2021	WINZER	010-4300	983.14	
5009042512	10/14/2021	Western Psychological Services	010-4300	79.33	
5009042516	10/18/2021	Schuster, Lauren T	010-4300	68.64	
5009042518	10/18/2021	Slidders, Lynne M	010-4300	100.88	
5009042520	10/18/2021	Claudia De Jesus, DBA Amicolor	010-4300	841.53	
5009042525	10/18/2021	B & H Foto Electronics Corp	010-4300	326.66	
5009042536	10/18/2021	GOPHER SPORTS	010-4300	458.88	
5009042537	10/18/2021	Grainger	010-4300	151.41	
5009042538	10/18/2021	GUITAR CENTER	010-4300	1,838.68	
5009042539	10/18/2021	ETA Hand2mind	010-4300	444.64	
5009042541	10/18/2021	Image Source	010-4300	514.82	
5009042543	10/18/2021	LAKESHORE	010-4300	645.09	
5009042544	10/18/2021	Lawson Products	010-4300	1,224.70	
5009042545	10/18/2021	Learning Without Tears	010-4300	9,047.31	
5009042547	10/18/2021	Mark It Place	010-4300	2,534.85	
5009042553	10/18/2021	O'Reilly Auto Parts	010-4300	821.69	
5009042558	10/18/2021	Skechers USA Inc.	010-4300	250.57	
5009042559	10/18/2021	Southwest School & Office Supply	010-4300	4.93	
5009042561	10/18/2021	THE MASTER TEACHER	010-4300	950.00	
5009042568	10/21/2021	Auerbach, Katherine A	010-4300	131.85	
5009042570	10/21/2021	AssetGenie, Inc	010-4300	559.00	
5009042571	10/21/2021	BARON INDUSTRIES	010-4300	68.25	
5009042577	10/21/2021	Explore Learning	010-4300	3,295.00	
5009042578	10/21/2021	FERGUSON ENTERPRISES # 1350	010-4300	96.94	
5009042581	10/21/2021	GOPHER SPORTS	010-4300	1,590.33	
5009042582	10/21/2021	Grainger	010-4300	1,526.76	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 10/06/2021 through 11/04/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009042584	10/21/2021	Home Science Tools	010-4300	1,565.22	
5009042586	10/21/2021	Kimball Midwest	010-4300	3,043.59	
5009042587	10/21/2021	LEARNING PLUS ASSOCIATES	010-4300	7,440.00	
5009042588	10/21/2021	Mark It Place	010-4300	15,968.31	
5009042592	10/21/2021	MJP COMPUTERS	010-4300	1,748.00	
5009042593	10/21/2021	MONTGOMERY HARDWARE CO.	010-4300	4,915.96	
5009042595	10/21/2021	O'Reilly Auto Parts	010-4300	52.37	
5009042598	10/21/2021	PAR Inc	010-4300	880.00	
5009042599	10/21/2021	PEARSON	010-4300	1,780.93	
5009042602	10/21/2021	REALLY GOOD STUFF LLC	010-4300	162.98	
5009042603	10/21/2021	RENAISSANCE LEARNING INC.	010-4300	2,407.50	
5009042606	10/21/2021	SC FUELS	010-4300	2,155.63	
5009042608	10/21/2021	SCHOOL NURSE SUPPLY, INC.	010-4300	257.57	
5009042609	10/21/2021	Schoolhouse Educational Srvc	010-4300	150.00	
5009042612	10/21/2021	Sweetwater	010-4300	2,293.87	
5009042615	10/21/2021	ULINE	010-4300	550.33	
5009042616	10/21/2021	VC Metals Inc	010-4300	30.71	
5009042622	10/21/2021	WINZER	010-4300	271.86	
5009042625	10/21/2021	Western Psychological Services	010-4300	70.90	
5009042628	10/26/2021	AMAZON CAPITAL SERVICES	010-4300	4,713.93	
5009042629	10/26/2021	Aswell Trophy	010-4300	1,024.77	
5009042631	10/26/2021	Bertrands Music (Pedersens)	010-4300	5,736.59	
5009042634	10/26/2021	CCP Industries Inc.	010-4300	235.77	
5009042638	10/26/2021	Demco	010-4300	422.69	
5009042641	10/26/2021	FERGUSON ENTERPRISES # 1350	010-4300	328.91	
5009042648	10/26/2021	Mark It Place	010-4300	207.53	
5009042653	10/26/2021	OFFICE DEPOT	010-4300	2,251.31	
5009042655	10/26/2021	PEARSON	010-4300	471.80	
5009042659	10/26/2021	Sargent-Welch	010-4300	228.72	
5009042661	10/26/2021	SERVICE PRO-FIRE PROTECTION	010-4300	81.94	
5009042663	10/26/2021	School Specialty, LLC	010-4300	338.70	
5009042675	10/29/2021	BARON INDUSTRIES	010-4300	228.00	
5009042677	10/29/2021	Blick Art Materials	010-4300	144.83	
5009042682	10/29/2021	GOPHER SPORTS	010-4300	174.26	
5009042683	10/29/2021	Grainger	010-4300	396.71	
5009042687	10/29/2021	JW Pepper & Son, Inc.	010-4300	17.96	
5009042690	10/29/2021	Mcgrath Pumkin Patch	010-4300	19,250.00	
5009042691	10/29/2021	Mindwingconcepts	010-4300	214.95	
5009042692	10/29/2021	MJP COMPUTERS	010-4300	1,794.00	
5009042695	10/29/2021	O'Reilly Auto Parts	010-4300	988.69	
5009042703	10/29/2021	Sam's Club Direct	010-4300	497.91	
5009042704	10/29/2021	SC FUELS	010-4300	2,641.93	
5009042710	11/03/2021	Folino, Michela A	010-4300	79.17	
5009042714	11/03/2021	AMAZON CAPITAL SERVICES	010-4300	3,626.11	
5009042715	11/03/2021	Aswell Trophy	010-4300	21.85	
5009042718	11/03/2021	CCP Industries Inc.	010-4300	52.49	

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## Checks Dated 10/06/2021 through 11/04/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009042719	11/03/2021	Center Glass Co	010-4300	733.00	
5009042720	11/03/2021	SCHOOL SPECIALTY, LLC	010-4300	174.17	
5009042722	11/03/2021	CREATIVE BUS SALES	010-4300	568.75	
5009042727	11/03/2021	Fence Factory	010-4300	915.29	
5009042729	11/03/2021	JW Pepper & Son, Inc.	010-4300	151.86	
5009042732	11/03/2021	Linde Gas & Equipment Inc.	010-4300	108.86	
5009042734	11/03/2021	OFFICE DEPOT	010-4300	12,197.34	
5009042735	11/03/2021	OTC BRANDS, INC.	010-4300	120.10	
5009042740	11/03/2021	SCHOOL NURSE SUPPLY, INC.	010-4300	3,247.27	
5009042742	11/03/2021	Skechers USA Inc.	010-4300	75.93	
5009042745	11/03/2021	SCHOOL SPECIALTY, LLC	010-4300	177.42	
5009042747	11/03/2021	SUPER DUPER PUBLICATIONS	010-4300	275.31	
5009042748	11/03/2021	ULINE	010-4300	173.62	
5009042749	11/03/2021	USI Education & Government Sales	010-4300	370.53	
5009042754	11/03/2021	Winsor Learning, Inc	010-4300	5,678.27	
5009042755	11/03/2021	Western Psychological Services	010-4300	90.14	
5009042759	11/04/2021	AMAZON CAPITAL SERVICES	010-4300	25,089.54	
5009042763	11/04/2021	C D W GOVERNMENT, INC.	010-4300	925.56	
5009042765	11/04/2021	LAKESHORE	010-4300	496.90	
5009042769	11/04/2021	Marissa Rogers	010-4300	648.92	
5009042770	11/04/2021	OFFICE DEPOT	010-4300	2,948.31	
5009042773	11/04/2021	SC FUELS	010-4300	2,475.10	
5009042774	11/04/2021	School Datebooks, Inc.	010-4300	2,405.15	
5009042775	11/04/2021	Southwest School & Office Supply	010-4300	294.33	
5009042406	10/07/2021	House Sanitary Supply	010-4325	256.34	
5009042456	10/11/2021	Grainger	010-4325	59.13	
5009042466	10/12/2021	House Sanitary Supply	010-4325	107.36	
5009042484	10/14/2021	House Sanitary Supply	010-4325	2,429.37	
5009042537	10/18/2021	Grainger	010-4325	818.54	
5009042540	10/18/2021	House Sanitary Supply	010-4325	14.69	
5009042643	10/26/2021	House Sanitary Supply	010-4325	1,604.36	
5009042662	10/26/2021	Southwest School & Office Supply	010-4325	1,032.16	
5009042683	10/29/2021	Grainger	010-4325	702.50	
5009042685	10/29/2021	House Sanitary Supply	010-4325	632.30	
5009042699	10/29/2021	Pioneer Chemical Co	010-4325	2,087.88	
5009042728	11/03/2021	House Sanitary Supply	010-4325	341.41	
5009042737	11/03/2021	Pioneer Chemical Co	010-4325	1,958.31	
5009042772	11/04/2021	Pioneer Chemical Co	010-4325	2,309.38	
5009042423	10/07/2021	SC FUELS	010-4360	99.25	
5009042452	10/11/2021	Ewing Irrigation Products Inc	010-4360	502.55	
5009042499	10/14/2021	SC FUELS	010-4360	405.38	
5009042514	10/14/2021	YAMA LAWNMOWER REPAIR	010-4360	1,318.49	
5009042571	10/21/2021	BARON INDUSTRIES	010-4360	7.02	
5009042576	10/21/2021	Ewing Irrigation Products Inc	010-4360	158.25	
5009042583	10/21/2021	Green Thumb Nursery	010-4360	92.67	
5009042681	10/29/2021	Ewing Irrigation Products Inc	010-4360	85.99	

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## Checks Dated 10/06/2021 through 11/04/2021

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5009042704	10/29/2021	SC FUELS	010-4360	378.22	
5009042705	10/29/2021	Smith Pipe & Supply	010-4360	1,062.56	
5009042712	11/03/2021	Agromim Premium Soil Products	010-4360	139.08	
5009042724	11/03/2021	Ewing Irrigation Products Inc	010-4360	12.16	
5009042756	11/03/2021	YAMA LAWNMOWER REPAIR	010-4360	99.67	
5009042773	11/04/2021	SC FUELS	010-4360	323.81	
5009042397	10/07/2021	C D W GOVERNMENT, INC.	010-4400	5,686.29	
5009042459	10/11/2021	OFFICE DEPOT	010-4400	18.34	
5009042463	10/12/2021	Airgas	010-4400	53.53	
5009042475	10/12/2021	MJP COMPUTERS	010-4400	10,683.78	
5009042480	10/14/2021	AMAZON CAPITAL SERVICES	010-4400	38,543.40	
5009042482	10/14/2021	Bertrands Music (Pedersens)	010-4400	470.28	
5009042551	10/18/2021	NW5364	010-4400	4,203.00	
5009042578	10/21/2021	FERGUSON ENTERPRISES # 1350	010-4400	11,651.51	
5009042581	10/21/2021	GOPHER SPORTS	010-4400	1,418.75	
5009042678	10/29/2021	DELL MARKETING L.P. C/O DELL USA LP	010-4400	1,513.21	
5009042687	10/29/2021	JW Pepper & Son, Inc.	010-4400	21.35	
5009042692	10/29/2021	MJP COMPUTERS	010-4400	16,307.75	
5009042694	10/29/2021	NICK RAIL MUSIC	010-4400	10,602.71	
5009042763	11/04/2021	C D W GOVERNMENT, INC.	010-4400	2,032.09	
5009042770	11/04/2021	OFFICE DEPOT	010-4400	130.27	
5009042519	10/18/2021	360 Degree Customer Inc.	010-5100	8,215.60	
5009042573	10/21/2021	BOYS & GIRLS CLUBS OF GREATER OXNARD & PORT HUENEME	010-5100	239,876.75	
5009042617	10/21/2021	Ventura County Office of Education Business	010-5100	8,401.88	
5009042381	10/07/2021	Spencer, Darin C	010-5200	56.36	
5009042382	10/07/2021	Strasswyk, Christina I	010-5200	24.70	
5009042383	10/07/2021	Tan, Charlene A	010-5200	19.26	
5009042385	10/07/2021	Minnis, Krista J	010-5200	29.34	
5009042394	10/07/2021	Tulare County Office of Education-Jim Vidak	010-5200	35.00	
5009042429	10/07/2021	School Services Of California	010-5200	275.00	
5009042440	10/11/2021	Velez, Angel	010-5200	15.12	
5009042462	10/11/2021	U.S. Bank Corporate Payment Systems	010-5200	1,199.00	
5009042479	10/14/2021	Tenorio, Jovana	010-5200	60.93	
5009042496	10/14/2021	REBECCA ROCHA	010-5200	947.30	
5009042515	10/18/2021	Paz, Sammy J	010-5200	14.95	
5009042517	10/18/2021	Ponce, Nayada S	010-5200	18.82	
5009042549	10/18/2021	Meagan Guenther	010-5200	637.50	
5009042569	10/21/2021	Mendoza Hernandez, Karla K	010-5200	158.00	
5009042604	10/21/2021	SAN DIEGO COUNTY SUPT. OF SCHOOLS	010-5200	95.00	
5009042618	10/21/2021	Ventura County Office of Education Business	010-5200	320.00	

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## Checks Dated 10/06/2021 through 11/04/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009042619	10/21/2021	Ventura County Office of Education Business	010-5200	480.00	
5009042620	10/21/2021	Ventura County Office of Education Business	010-5200	720.00	
5009042626	10/26/2021	Maria, Julie E	010-5200	316.12	
5009042711	11/03/2021	Adam Erickson	010-5200	609.80	
5009042751	11/03/2021	Ventura County Office of Education Business	010-5200	250.00	
5009042758	11/04/2021	Limon, Alma H	010-5200	85.12	
5009042414	10/07/2021	ORANGE COUNTY DEPARTMENT OF EDUCATION-PROJECT GLAD	010-5300	800.00	
5009042462	10/11/2021	U.S. Bank Corporate Payment Systems	010-5300	149.00	
5009042680	10/29/2021	Education Week	010-5300	40.00	
5009042759	11/04/2021	AMAZON CAPITAL SERVICES	010-5300	851.06	
5009042550	10/18/2021	MWG MESTMAKER & ASSOCIATES	010-5450	160.00	
5009042531	10/18/2021	SOUTHERN CALIF. EDISON	010-5520	47,542.50	
5009042640	10/26/2021	SOUTHERN CALIF. EDISON	010-5520	30,749.16	
5009042723	11/03/2021	SOUTHERN CALIF. EDISON	010-5520	10,574.35	
5009042535	10/18/2021	THE GAS COMPANY	010-5530	1,789.06	
5009042669	10/29/2021	THE GAS COMPANY	010-5530	2,172.23	
5009042464	10/12/2021	APPLIED BACKFLOW TECHNOLOGIES	010-5540	402.00	
5009042527	10/18/2021	California American Water	010-5540	308.51	
5009042528	10/18/2021	CITY OF OXNARD	010-5540	10,692.36	
5009042563	10/18/2021	UNITED WATER CONSERVATION DIST	010-5540	201.90	
5009042575	10/21/2021	CULLIGAN WATER	010-5540	426.75	
5009042636	10/26/2021	CITY OF OXNARD	010-5540	8,366.24	
5009042666	10/26/2021	UNITED WATER CONSERVATION DIST	010-5540	2,595.92	
5009042530	10/18/2021	E J Harrison & Sons	010-5560	8,287.04	
5009042639	10/26/2021	E J Harrison & Sons	010-5560	9,545.01	
5009042437	10/07/2021	XEROX CORPORATION	010-5600	279.54	
5009042448	10/11/2021	De Lage Landen Financial Services, Inc.	010-5600	206.48	
5009042462	10/11/2021	U.S. Bank Corporate Payment Systems	010-5600	979.00	
5009042502	10/14/2021	Security Self Storage	010-5600	232.00	
5009042623	10/21/2021	Wireless CCTV LLC	010-5600	3,000.00	
5009042780	11/04/2021	XEROX CORPORATION	010-5600	279.54	
5009042425	10/07/2021	SERVICE PRO-FIRE PROTECTION	010-5610	4,051.50	
5009042432	10/07/2021	TELCOM, INC	010-5610	945.00	
5009042493	10/14/2021	PARKHOUSE TIRE, INC.	010-5610	1,173.63	
5009042526	10/18/2021	C & M AUTO TRUCK ELECTRIC	010-5610	2,795.03	
5009042554	10/18/2021	PARADISE CHEVROLET	010-5610	1,306.21	
5009042676	10/29/2021	BC Rincon Construction	010-5610	107,490.00	
5009042684	10/29/2021	GREATAMERICA FINANCIAL SVCS	010-5610	282.96	

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## Checks Dated 10/06/2021 through 11/04/2021

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5009042736	11/03/2021	PACIFIC COAST SOUND AND COMMUNICATIONS, INC	010-5610	582.50	
5009042779	11/04/2021	TELCOM, INC	010-5610	405.00	
5009042469	10/12/2021	KONICA MINOLTA PREMIER FINANCE	010-5612	1,919.87	
5009042513	10/14/2021	XEROX CORPORATION	010-5612	10,680.36	
5009042689	10/29/2021	KONICA MINOLTA PREMIER FINANCE	010-5612	5,406.76	
5009042491	10/14/2021	Overhead Door	010-5620	975.00	
5009042650	10/26/2021	Marlene A. Jones DBA Mobile Opacity Testing	010-5620	1,050.00	
5009042658	10/26/2021	SCHINDLER ELEVATOR CORPORATION	010-5620	636.00	
5009042700	10/29/2021	SCHINDLER ELEVATOR CORPORATION	010-5620	397.63	
5009042506	10/14/2021	Sunbelt Rentals	010-5630	4,317.27	
5009042386	10/07/2021	All Languages Interpreting	010-5800	1,400.00	
5009042387	10/07/2021	ARC	010-5800	817.22	
5009042388	10/07/2021	Assistance League School	010-5800	5,750.00	
5009042390	10/07/2021	Bertrands Music (Pedersens)	010-5800	3,674.73	
5009042399	10/07/2021	Diane DeLaurantis	010-5800	950.00	
5009042405	10/07/2021	William Venegas Hip Hop Mindset	010-5800	3,640.00	
5009042409	10/07/2021	Lawrence A. Wolf	010-5800	7,344.00	
5009042410	10/07/2021	Blue Duck Education, LTD	010-5800	4,310.00	
5009042412	10/07/2021	McCARTY & SON'S TOWING	010-5800	607.50	
5009042422	10/07/2021	Remind101, Inc	010-5800	1,500.00	
5009042425	10/07/2021	SERVICE PRO-FIRE PROTECTION	010-5800	4,098.25	
5009042428	10/07/2021	Sonitrol	010-5800	185.00	
5009042430	10/07/2021	STAR of CA, LLC	010-5800	4,354.81	
5009042434	10/07/2021	VCOE Technology Services	010-5800	56,058.00	
5009042435	10/07/2021	Ventura County Office of Education Business	010-5800	150.00	
5009042436	10/07/2021	STEVE ZOLOTAS DBA WEST OAKS PEST CONTROL	010-5800	612.00	
5009042442	10/11/2021	App-Garden, LLC	010-5800	8,451.00	
5009042443	10/11/2021	Assistance League School	010-5800	4,600.00	
5009042449	10/11/2021	Diane DeLaurantis	010-5800	1,000.00	
5009042450	10/11/2021	Desmos, Inc.	010-5800	9,962.00	
5009042455	10/11/2021	Franklin Covey	010-5800	7,500.00	
5009042462	10/11/2021	U.S. Bank Corporate Payment Systems	010-5800	1,887.11	
5009042465	10/12/2021	FGL Environmental	010-5800	84.00	
5009042472	10/12/2021	MAXIM STAFFING SOLUTIONS	010-5800	14,067.32	
5009042473	10/12/2021	MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT	010-5800	19,403.66	
5009042474	10/12/2021	Mind Research Institute	010-5800	12,000.00	
5009042482	10/14/2021	Bertrands Music (Pedersens)	010-5800	3,845.32	
5009042485	10/14/2021	Learning Priority, Inc	010-5800	4,950.00	

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## Checks Dated 10/06/2021 through 11/04/2021

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5009042486	10/14/2021	Lynne M Slidders	010-5800	425.00	
5009042494	10/14/2021	Pear Deck, Inc	010-5800	10,698.93	
5009042503	10/14/2021	SERVICE PRO-FIRE PROTECTION	010-5800	1,111.25	
5009042507	10/14/2021	Steve Sunnarborg	010-5800	1,195.82	
5009042529	10/18/2021	Diane DeLaurantis	010-5800	2,000.00	
5009042546	10/18/2021	Live Scan Ventura	010-5800	1,456.00	
5009042548	10/18/2021	MAXIM STAFFING SOLUTIONS	010-5800	4,021.87	
5009042552	10/18/2021	Nee Quaison Sackey	010-5800	2,300.00	
5009042557	10/18/2021	Rain Master Irrigation Systems	010-5800	89.70	
5009042562	10/18/2021	The Stepping stones Group, LLC	010-5800	1,508.00	
5009042574	10/21/2021	CDTF	010-5800	48.00	
5009042579	10/21/2021	FGL Environmental	010-5800	308.75	
5009042580	10/21/2021	FOLLETT SCHOOL SOLUTIONS, INC.	010-5800	17,662.69	
5009042589	10/21/2021	MAXIM STAFFING SOLUTIONS	010-5800	3,528.00	
5009042590	10/21/2021	McCARTY & SON'S TOWING	010-5800	135.00	
5009042591	10/21/2021	Mind Research Institute	010-5800	8,000.00	
5009042597	10/21/2021	PARADIGM HEALTHCARE SERVICES	010-5800	377.33	
5009042601	10/21/2021	PRO-ED, INC	010-5800	224.15	
5009042607	10/21/2021	SCHOLASTIC	010-5800	608.69	
5009042610	10/21/2021	Sonitrol	010-5800	23,285.43	
5009042611	10/21/2021	Steve Sunnarborg	010-5800	1,075.00	
5009042613	10/21/2021	SWRCB ACCOUNTING OFFICE ATTN WATER QUALITY FEES	010-5800	817.00	
5009042614	10/21/2021	The Stepping stones Group, LLC	010-5800	5,789.16	
5009042621	10/21/2021	WEVideo Inc.	010-5800	950.00	
5009042632	10/26/2021	California Lutheran University CRLP	010-5800	1,200.00	
5009042633	10/26/2021	Carlo Godoy	010-5800	718.04	
5009042637	10/26/2021	Diane DeLaurantis	010-5800	1,750.00	
5009042644	10/26/2021	Jonathan Brendefur DBA DMTA	010-5800	34,200.00	
5009042647	10/26/2021	Michael Lorimer	010-5800	1,821.63	
5009042649	10/26/2021	MAXIM STAFFING SOLUTIONS	010-5800	8,286.66	
5009042654	10/26/2021	ParentSquare Inc.	010-5800	26,610.00	
5009042660	10/26/2021	SCRIPPS NATIONAL SPELLING BEE	010-5800	164.50	
5009042664	10/26/2021	SSP	010-5800	300.00	
5009042665	10/26/2021	Steve Sunnarborg	010-5800	775.00	
5009042667	10/29/2021	All Languages Interpreting	010-5800	1,550.00	
5009042679	10/29/2021	Document Tracking Service,	010-5800	250.00	
5009042686	10/29/2021	IDENT-A-KID	010-5800	690.00	
5009042693	10/29/2021	Nee Quaison Sackey	010-5800	2,400.00	
5009042698	10/29/2021	Pegasus, Transit inc	010-5800	1,156.40	
5009042701	10/29/2021	Rio School District	010-5800	844.60	
5009042702	10/29/2021	SAFETY-KLEEN, INC.	010-5800	430.64	
5009042713	11/03/2021	All Languages Interpreting	010-5800	700.00	
5009042721	11/03/2021	COASTAL OCCUPATIONAL MEDICAL GROUP	010-5800	225.00	
5009042733	11/03/2021	MAXIM STAFFING SOLUTIONS	010-5800	6,560.34	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 10/06/2021 through 11/04/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009042743	11/03/2021	Sonitrol	010-5800	178.00	
5009042746	11/03/2021	Steve Sunnarborg	010-5800	875.00	
5009042750	11/03/2021	Ventura County Office of Education Business	010-5800	1,827.00	
5009042753	11/03/2021	STEVE ZOLOTAS DBA WEST OAKS PEST CONTROL	010-5800	2,762.00	
5009042757	11/03/2021	Dr. Elizabeth Yeager	010-5800	2,755.50	
5009042767	11/04/2021	Learning Priority, Inc	010-5800	4,950.00	
5009042768	11/04/2021	Live Scan Ventura	010-5800	624.00	
5009042771	11/04/2021	Oxnard Union High School Distr ict	010-5800	11,333.68	
5009042777	11/04/2021	T-Mobile	010-5800	698.76	
5009042673	10/29/2021	Atkinson, Andelson, Loya, Ruud & Romo	010-5802	26,448.09	
5009042402	10/07/2021	FEDEX	010-5900	43.02	
5009042522	10/18/2021	AT&T	010-5900	4,323.40	
5009042523	10/18/2021	AT&T	010-5900	68.46	
5009042524	10/18/2021	AT&T	010-5900	227.08	
5009042532	10/18/2021	FEDEX	010-5900	44.80	
5009042534	10/18/2021	Frontier Communications	010-5900	408.59	
5009042567	10/18/2021	Windstream	010-5900	17,370.12	
5009042642	10/26/2021	Frontier Communications	010-5900	1,198.13	
5009042668	10/29/2021	Frontier Communications	010-5900	336.95	
5009042671	10/29/2021	Windstream	010-5900	7,917.55	
5009042672	10/29/2021	AT&T	010-5900	2,231.61	
5009042716	11/03/2021	AT&T	010-5900	233.06	
5009042726	11/03/2021	FEDEX	010-5900	29.55	
5009042760	11/04/2021	AT&T	010-5900	4,323.20	
5009042462	10/11/2021	U.S. Bank Corporate Payment Systems	010-5915	1,035.00	
5009042565	10/18/2021	VERIZON WIRELESS	010-5920	416.43	
5009042478	10/12/2021	Santander Bank	010-6400	74,915.00	
5009042395	10/07/2021	Californians Together	010-9510	220.89	
5009042426	10/07/2021	SISC FINANCE	010-9516	5,897.09	
5009042741	11/03/2021	SISC FINANCE	010-9516	7,202.59	
5009042426	10/07/2021	SISC FINANCE	010-9534	635,706.00	
5009042476	10/12/2021	United of Omaha Life Ins. Co.	010-9534	787.98	
5009042741	11/03/2021	SISC FINANCE	010-9534	626,361.60	
5009042426	10/07/2021	SISC FINANCE	010-9537	28,013.81	
5009042741	11/03/2021	SISC FINANCE	010-9537	28,825.81	
5009042651	10/26/2021	Mutual of Omaha Policyholder Services	010-9539	62.40	
5009042670	10/29/2021	Tax Deferred Services Corporate Office Suite 209	010-9539	98,328.88	
<b>Total Number of Checks</b>			<b>343</b>	<b>3,001,907.01</b>	
5009042415	10/07/2021	P & R Paper Supply Co., Inc.	130-4300	13,312.83	
5009042423	10/07/2021	SC FUELS	130-4300	37.02	

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## Checks Dated 10/06/2021 through 11/04/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009042457	10/11/2021	Green Thumb Nursery	130-4300	25.19	
5009042459	10/11/2021	OFFICE DEPOT	130-4300	144.62	
5009042462	10/11/2021	U.S. Bank Corporate Payment Systems	130-4300	11,496.68	
5009042499	10/14/2021	SC FUELS	130-4300	168.11	
5009042572	10/21/2021	Best Equipment Repair Service	130-4300	314.50	
5009042606	10/21/2021	SC FUELS	130-4300	170.59	
5009042696	10/29/2021	P & R Paper Supply Co., Inc.	130-4300	5,574.38	
5009042704	10/29/2021	SC FUELS	130-4300	40.94	
5009042706	10/29/2021	STEVENSON'S RESTAURANT EQUIP.	130-4300	2,751.61	
5009042734	11/03/2021	OFFICE DEPOT	130-4300	1,605.73	
5009042759	11/04/2021	AMAZON CAPITAL SERVICES	130-4300	326.37	
5009042773	11/04/2021	SC FUELS	130-4300	71.85	
5009042451	10/11/2021	Driftwood Dairy, Inc.	130-4710	22,671.28	
5009042453	10/11/2021	Farmivore Inc	130-4710	1,430.00	
5009042458	10/11/2021	Laubacher Farms, inc	130-4710	3,629.00	
5009042460	10/11/2021	SYSCO VENTURA, INC.	130-4710	85,423.40	
5009042461	10/11/2021	THE BERRY MAN, INC.	130-4710	49,593.76	
5009042556	10/18/2021	Tri County Bread Service	130-4710	7,986.10	
5009042709	11/03/2021	Gutierrez, Rosaizela M	130-4710	121.25	
5009042764	11/04/2021	Dominos Pizza	130-4710	1,710.99	
5009042766	11/04/2021	Laubacher Farms, inc	130-4710	1,260.00	
5009042776	11/04/2021	SYSCO VENTURA, INC.	130-4710	92,405.92	
5009042477	10/12/2021	Restaurant Success Center	130-5200	2,380.00	
5009042420	10/07/2021	Puretec Industrial Water	130-5600	291.00	
5009042495	10/14/2021	Puretec Industrial Water	130-5600	201.00	
5009042555	10/18/2021	Puretec Industrial Water	130-5600	201.00	
5009042657	10/26/2021	Puretec Industrial Water	130-5600	201.00	
5009042738	11/03/2021	Puretec Industrial Water	130-5600	201.00	
5009042752	11/03/2021	VENTURA REFRIGERATION SALES & SERVICE	130-5600	758.08	
5009042762	11/04/2021	Best Equipment Repair Service	130-5600	49.50	
5009042513	10/14/2021	XEROX CORPORATION	130-5612	158.41	
5009042521	10/18/2021	Anna Jackson	130-5800	7,000.00	
5009042546	10/18/2021	Live Scan Ventura	130-5800	52.00	
5009042768	11/04/2021	Live Scan Ventura	130-5800	156.00	
5009042672	10/29/2021	AT&T	130-5900	17.17	
5009042716	11/03/2021	AT&T	130-5900	3.17	
5009042645	10/26/2021	Jordano's	130-6400	10,953.90	
5009042635	10/26/2021	CDE/CASHIER'S OFFICE	130-9320	4,850.70	
<b>Total Number of Checks</b>			<b>40</b>	<b>329,746.05</b>	
5009042480	10/14/2021	AMAZON CAPITAL SERVICES	212-4300	49.11	
5009042714	11/03/2021	AMAZON CAPITAL SERVICES	212-4300	174.75	
5009042594	10/21/2021	N/V/5 West, Inc.	212-5800	668.50	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 10/06/2021 through 11/04/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009042624	10/21/2021	Worldwide Moving & Storage	212-5800	2,754.25	
5009042627	10/26/2021	Abundance Internet Inc.	212-5800	2,920.00	
5009042652	10/26/2021	NV/5 West, Inc.	212-5800	1,209.50	
5009042646	10/26/2021	KBZ Architects	212-6101	1,349.00	
5009042454	10/11/2021	Finish Line Paving	212-6102	20,500.00	
5009042483	10/14/2021	Fence Factory	212-6102	6,650.20	
5009042730	11/03/2021	KENCO CONSTRUCTION SERVICES	212-6145	3,780.00	
5009042401	10/07/2021	EJS Construction, Inc	212-6202	169,628.93	
5009042481	10/14/2021	BC Rincon Construction	212-6202	2,616.86	
5009042560	10/18/2021	TAFT ELECTRIC	212-6202	10,743.03	
5009042564	10/18/2021	Venco Electric	212-6202	54,482.50	
5009042596	10/21/2021	PACIFIC COAST SOUND AND COMMUNICATIONS, INC	212-6202	6,545.00	
5009042630	10/26/2021	BC Rincon Construction	212-6202	14,589.39	
5009042697	10/29/2021	PACIFIC COAST SOUND AND COMMUNICATIONS, INC	212-6202	10,200.00	
5009042725	11/03/2021	FASTSIGNS	212-6202	322.30	
5009042467	10/12/2021	KBZ Architects	212-6219	2,662.50	
5009042646	10/26/2021	KBZ Architects	212-6219	8,744.74	
5009042688	10/29/2021	KBZ Architects	212-6219	1,469.00	
5009042730	11/03/2021	KENCO CONSTRUCTION SERVICES	212-6220	11,340.00	
			212-6245	7,560.00	
5009042674	10/29/2021	BALFOUR BEATTY CONSTRUCTION	212-6272	46,822.00	
5009042761	11/04/2021	BALFOUR BEATTY CONSTRUCTION	212-6272	37,548.00	
5009042407	10/07/2021	KENCO CONSTRUCTION SERVICES	212-6290	8,100.00	
5009042730	11/03/2021	KENCO CONSTRUCTION SERVICES	212-6290	7,560.00	
		<b>Total Number of Checks</b>	<b>23</b>	<b>440,989.56</b>	
5009042509	10/14/2021	Tetra Tech Divisions	251-5800	14,074.00	
5009042778	11/04/2021	TAFT ELECTRIC	251-6202	11,500.00	
		<b>Total Number of Checks</b>	<b>2</b>	<b>25,574.00</b>	
5009042559	10/18/2021	Southwest School & Office Supply	252-4300	187.70	
5009042744	11/03/2021	Southwest School & Office Supply	252-4300	863.38	
5009042559	10/18/2021	Southwest School & Office Supply	252-4400	77.12	
5009042744	11/03/2021	Southwest School & Office Supply	252-4400	354.76	
5009042542	10/18/2021	JENSEN DESIGN & SURVEY	252-5800	5,240.23	
5009042585	10/21/2021	JENSEN DESIGN & SURVEY	252-5800	9,202.50	
5009042725	11/03/2021	FASTSIGNS	252-5800	263.48	
5009042487	10/14/2021	M/M Mechanical Inc.	252-6202	20,188.15	
5009042707	10/29/2021	Tetra Tech Divisions	252-6235	19,679.57	
		<b>Total Number of Checks</b>	<b>7</b>	<b>56,056.89</b>	
5009042492	10/14/2021	Pacific West Communities, Inc	490-5600	7,500.00	
5009042438	10/07/2021	ZIONS BANK CORPORATE TRUST DIVISION	490-5800	1,800.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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**Checks Dated 10/06/2021 through 11/04/2021**

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009042391	10/07/2021	BEST Contracting Service, Inc	490-6201	52,190.76	
<b>Total Number of Checks</b>			<b>3</b>	<b>61,490.76</b>	

**Fund Recap**

Fund	Description	Check Count	Expensed Amount
010	General Fund	343	3,001,907.01
130	Cafeteria Fund	40	329,746.05
212	Building Fund Measure L	23	440,989.56
251	CAPITAL FACILITIES - RESIDENTI	2	25,574.00
252	CAPITAL FACILITIES COMMERCIAL	7	56,056.89
490	Capital Projects Fund for Blen	3	61,490.76
Total Number of Checks		<b>400</b>	<b>3,915,764.27</b>
Less Unpaid Tax Liability			<b>.00</b>
<b>Net (Check Amount)</b>			<b>3,915,764.27</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

10.4



### **Agenda Item Details**

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.4 Approval of October Personnel Report
Access	Public
Type	Action (Consent)
Preferred Date	Nov 17, 2021
Absolute Date	Nov 17, 2021
Recommended Action	District Staff recommends approval of the October personnel report.

### **Public Content**

Speaker: Rebecca Rocha, Director of Human Resources

Rationale:

[PERS Report - October 20, 2021.pdf \(11 KB\)](#)

### **Administrative Content**

### **Executive Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



**RIO SCHOOL DISTRICT**  
**October 20, 2021**

**Certificated Personnel Report**

**Certificated Resignation:**

Peralta, Adrienne, Principal, Rio del Valle, (1.0 FTE) effective 10/01/2021

**Certificated Ratification of Employment:**

Terpenney, Allison, Middle school 6th grade Teacher, Rio del Valle, (1.0 FTE), effective 10/05/2021

Spencer, Darian, Independent Studies Teacher, District, (1.0 FTE), effective 08/20/2021

**Classified Personnel Report**

**Classified Involuntary Transfer:**

Mendez, Gregory, from Instructional Assistant/SPED, (5.75)hrs, Rio Plaza to Instructional Assistant/SPED, (5.75)hrs, Rio Del Sol, & Rio Real, effective 9/27/21

Ponce, Nayada, from Instructional Assistant/SPED, (5.75)hrs, Rio Del Sol to Instructional Assistant/SPED, (5.75)hrs, Rio Del Norte, effective 9/27/21

**Classified Leave of Absence:**

Del Toro, Adriana, Campus Supervision Assistant, (5.75) hours, Rio Del Sol, effective 9/30/21 - 10/30/21

Raigoza, Savannah, Campus Supervision Assistant, (5.75) hours, Rio Del Sol, effective 10/8/21 - 1/2/2022

**Classified Promotion:**

Castellanos, Brenda, from SFSS, (5) hours, Rio Plaza to Instructional Specialist - Behaviour , (5.75) hours, PPS, effective 9/29/21

Mendoza, Brenda, from Campus Supervision Assistant, (3.25)hrs, Rio Del Mar to Food Service Worker I, (4)hrs, Rio Plaza, effective 10/11/21

Moreno, Guadalupe, from Food Service Worker I, (4) hrs, Rio Rosales, to Day Custodian, (8) hrs, Rio Del Mar, effective 9/24/21

**Classified Ratification of Employment:**

Aleman, Julissa, Campus Supervision Assistant, (4.5) hours, Rio Del Valle, effective 10/4/21

Cano, Nelly, Instructional Assistant/SPED, (5.75) hours, Rio Del Valle, effective 10/4/21

Ceron, Jocelin, Instructional Assistant/SPED, (5.75) hours, Rio Rosales, effective 8/25/21

Garcia Astorga, Estela, Account Clerk II, (.50) fte, District Office, effective 10/6/21

Manzano, Brianna, Campus Supervision Assistant, (4.5) hours, Rio Del Valle, effective 10/4/21

Partida, Erica, Instructional Assistant/SPED, (5.75) hours, Rio Del Sol , effective 10/4/21

Ramos, Jillian, Clerk Typist II, (8) hours, District office, effective 9/9/21

**Classified Resignation:**

Perez, Krystal. from Student & Family Support Specialist, (5) hours, Rio Real, effective 10/11/21

**Confidential Ratification of Employment:**

Guynn, Jane, Human Resources Assistant, (8) hours, District office, effective 7/1/2015

**Classified Saturday Language Academy Employment:**

Amezcuca, Martha, Campus Supervision Assistant, (3.5) hours, Rio Plaza, effective 10/16/21 - 5/7/22

Barroso, Marlaena, Instructional Assistant (5) hours, Rio Plaza, effective 10/9/21 - 5/7/22

Bedia, Areli, Campus Supervision Assistant, (3.5) hours, Rio Plaza, effective 10/16/21 - 5/7/22

Cano, Nelly, Instructional Assistant (5) hours, Rio Plaza, effective 10/9/21 - 5/7/22

Castellanos, Brenda, Clerk Typist II Bilingual/Biliterate, (6) hours, Rio Plaza, effective 10/9/21 - 5/7/22

Chavez, Maria, Instructional Assistant (5) hours, Rio Plaza, effective 10/9/21 - 5/7/22

Garibay, Maria, Instructional Assistant (5) hours, Rio Plaza, effective 10/9/21 - 5/7/22

Lopez, Areli, Instructional Assistant (5) hours, Rio Plaza, effective 10/9/21 - 5/7/22  
Macias, Graciela, Campus Supervision Assistant, (3.5) hours, Rio Plaza, effective 10/16/21 - 5/7/22  
Pazos, Leonor, LST, (5) hours, Rio Plaza, effective 10/9/21 - 5/7/22  
Pena, Hilda, Instructional Assistant (5) hours, Rio Plaza, effective 10/9/21 - 5/7/22  
Ramos, Teresa, Campus Supervision Assistant, (3.5) hours, Rio Plaza, effective 10/16/21 - 5/7/22  
Rodriguez, Adrian, LST, (5) hours, Rio Plaza, effective 10/9/21 - 5/7/22  
Vargas, Martin, Instructional Assistant (5) hours, Rio Plaza, effective 10/9/21 - 5/7/22  
Poleshek, Elenita, Instructional Assistant (5) hours, Rio Plaza, effective 10/9/21 - 5/7/22



10.5





### Agenda Item Details

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.5 Approval of November Personnel Report
Access	Public
Type	Action (Consent)
Preferred Date	Nov 17, 2021
Absolute Date	Nov 17, 2021
Recommended Action	District Staff Recommends approval of the November personnel report.

### Public Content

Speaker: Rebecca Rocha, Director of Human Resources

Rationale:

[PERS Report - November 17, 2021.pdf \(57 KB\)](#)

### Administrative Content

### Executive Content

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**RIO SCHOOL DISTRICT**  
**November 17, 2021**

**Certificated Personnel Report**

**Certificated Resignation:**

Marte, José, DI Teacher, Rio Real, (1.0 FTE) effective 01/03/2022

**Classified Personnel Report**

**Classified Involuntary Transfer:**

Eidolon, Anti, from Instructional Assistant/SPED, (5.75) hrs, Rio Rosales, to Instructional Assistant/SPED, (5.75) hrs, Rio Plaza, effective 10/18/21

Revelez, Linda, from Instructional Assistant/SPED, (5.75)hrs, Rio Del Norte to Instructional Assistant/SPED, (5.75)hrs, Rio Plaza, effective 10/5/21

**Classified Leave of Absence:**

Del Toro, Adriana, Campus Supervision Assistant, (5.75) hours, Rio Del Sol, effective 11/2/21 - 6/17/22

Espinoza , Sylvia, Campus Supervision Assistant, (5.42) hours, Rio Lindo, effective 11/2/21 - 11/5/21

**Classified Promotion:**

Andrade, Tania, from Library Clerk, (4) hours, Rio Del Sol, to Library Clerk, (8) hours, Rio Del Sol, effective 11/9/21

Torres, Laura Norma, from Student & Family Support Specialist, (5) hours, Rio Del Norte to Instructional Assistant/Sped, (5.75) hours, Rio Plaza, effective 11/5/21.



10.6







**Agenda Item Details**

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.6 Contract with Kern County Superintendent of Schools
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Budget Source	Not applicable
Recommended Action	Staff recommends approval.

**Public Content**

Speaker: Nadia Villapudua, Director of Pupil Personnel Services

**Rationale:**

Kern County Superintendent of Schools has been designated as the Local Education Consortium responsible for administering the Medi-Cal Administrative Activities (MAA) claiming process for all participating LEA's in Service Region 8. Kern County Superintendent of Schools has made updates to the current MAA Claiming Agreement from February 17, 2015 which would supersede any previous agreement signed.

The two updates to the districts MAA Claiming Agreement include: 1) Updates to Section 9 which include a delineation of First occurrence and Second Occurrence actions to be taken for less than an 85% compliance rate and 2) the new Agreement for Disclosure and Use of Medi-Cal Data (Exhibit A) which requires that the district identify the Custodian of Files and comply with various privacy and security safeguards and regulations.

[Kern County - MediCal Signed.pdf \(813 KB\)](#)

**Administrative Content**

**Executive Content**

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*subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**OFFICE OF MARY C. BARLOW**  
**KERN COUNTY SUPERINTENDENT OF SCHOOLS**  
*Advocates for Children*

**MEDI-CAL ADMINISTRATIVE ACTIVITIES**  
**CLAIMING AGREEMENT**

This Agreement is made effective this 1st day of July, 2021, by and between the **KERN COUNTY SUPERINTENDENT OF SCHOOLS** ("KCSOS"), a constitutional officer with jurisdiction over a political subdivision of the State of California, Tax I.D. No. 95-6000941, located at 1300 17<sup>th</sup> Street, Bakersfield, California, 93301-4533, hereinafter referred to as the Local Educational Consortium ("LEC"); and **Rio Elementary School District**, a political subdivision of the State of California, Tax I.D. No. 95-6002550, located at 1800 Solar Drive 3<sup>rd</sup> Floor, Oxnard, CA 93030, hereinafter referred to as the Local Educational Agency ("LEA").

**I. RECITALS**

- A. The LEC and the LEA desire to establish a means of claiming reimbursement from the Department of Health Care Services ("DHCS") for costs necessary for the proper and efficient administration of the Medi-Cal Program as set forth in Welfare and Institutions Code section 14132.47.
- B. The LEC has been designated as the Local Educational Consortium responsible for administering the Medi-Cal Administrative Activities ("MAA") claiming process for all participating LEA's in Service Region 8.

**II. AGREEMENT**

- A. Term and Termination. This Agreement shall remain in effect until terminated. This Agreement may be terminated without cause at the end of any quarter by either party on written notice, which notice shall be given at least 60 days prior to the start of the quarter after which participation will terminate.

**B. LEC Responsibilities:**

- 1. As mandated by the DHCS, provide a software platform (also referred to from time to time as the "System" or "System Service") through a third party administrator, through which the LEA shall utilize the random moment time study (RMTS) process. Although the LEC will make every reasonable effort to facilitate use of the software platform, the LEC is not responsible for problems resulting from software platform or system errors;
- 2. Perform desk and site reviews on a rotating basis as prescribed by DHCS to monitor compliance with all federal and state program requirements;
- 3. Act as liaison between DHCS and LEA;
- 4. Prepare and submit quarterly invoices to DHCS;

5. Receive and distribute all of LEA's MAA reimbursements as set forth below in section F of this agreement;
6. Maintain a file of documents pursuant to program retention requirements;
7. Attend statewide and regional MAA training sessions, receive and review MAA-related correspondence from state and federal agencies, distribute new information to the LEA's MAA Coordinator, and actively participate in policy and problem resolution discussions with regional, state and federal entities.

C. LEA Responsibilities:

1. Appoint a MAA coordinator and alternate LEA contact for all MAA activities of the LEA and provide the LEC with contact information. In addition, the LEA agrees to provide the LEC contact information for fiscal staff involved, including those responsible for pulling data and signing invoices. Failure to provide the LEC with current contact information may result in lost revenue to the LEA;
2. Ensure attendance by the MAA Coordinator and other LEA staff at MAA training sessions;
3. Submit all information requested by the LEC necessary for administration and oversight of the MAA Program in a manner and at a time prescribed by LEC, including without limitation a quarterly roster of all LEA MAA staff participants;
4. Oversee timely completion of time study information by LEA staff;
5. Submit invoices to the LEC in a manner and at a time prescribed by LEC. The LEA is responsible for the accuracy of the financial information. It is critical that this information is thoroughly reviewed by the LEA prior to submission to the LEC. The LEC is NOT responsible for auditing or otherwise determining the accuracy of the financial information used for the preparation of the LEA's invoices;
6. Submit accurate information. If the LEC has a reasonable basis for believing that the LEA did not comply with the rules and regulations concerning time surveying or provided inaccurate or incomplete financial information, the LEC shall have the right to (1) delay processing invoices until accurate information is provided by the LEA, or (2) if circumstances warrant, decline to submit invoices for any quarters that would be affected by any incomplete or inaccurate information. If it comes to LEC's attention that errors were committed by the LEA after an invoice has been submitted to DHCS, the LEC will revise the invoice to correct those errors;
7. Execute and comply with the "Agreement for Disclosure and Use of Medi-Cal Data" attached to this agreement as Exhibit A. Execute and comply with the procedures related to the LEA Medi-Cal tape match.
8. The RMTS software platform may be accessed only by employees of the LEA who have a need to access for RMTS purposes. The LEA is a permissive user of the RMTS software platform and agrees to comply with the confidentiality and other requirements associated with use of the RMTS software platform, including but not limited to the following:
  - a. The LEA and its officers, agents, and employees are permissive users of a nonexclusive, nontransferable right and license to access via the Internet

and use the RMTS System Service and any provided documents (the "Documentation") to the extent reasonably necessary. This includes incorporating any provided Documentation, in whole or in part, into other written materials prepared by or for the LEA with respect to the System Service solely for the LEA's internal use, and reproducing and distributing modified and original versions of provided Documentation, in hard copy or online format, as part of the LEA's Documentation for the System Service, and, if the Documentation is in an online format, allowing authorized LEA users to make print copies of the same solely for internal use.

- b. The System may be accessed only by 1) LEA employees who have a need to access the System Service for appropriate MAA Program purposes; or 2) LEA subcontractors and their employees, subject to prior written notification to and approval by the LEC and the LEC's third party administrator. Those users may be referred to herein as "Agency Users." Such approval may include requirements for subcontractors and their employees to execute appropriate confidentiality and non-use agreements at any time before or after being approved for access. Agency Users may access the System solely for MAA Program purposes and shall be required to maintain the System Service and provided Documentation as confidential and proprietary to the LEC's third party administrator. The LEA shall not use or grant to any person or entity other than authorized Agency Users the right to use the System Service. The LEA and Agency Users shall not distribute, market, or sublicense the System Service. The LEC and the LEC's third party administrator may restrict access or require the LEA to restrict access to the System Service by any Agency User who violates the confidentiality or proprietary rights in the System Service.
- c. The LEA shall ensure that appropriate proprietary notices indicating the third party administrator's Intellectual property rights in the System Service and related Documentation are placed on all copies of written materials distributed by the LEA. Examples of such documentation include training materials and manuals.
- d. The LEA shall not distribute or knowingly permit distribution of System Documentation or intellectual property to any individual or organization not authorized as an Agency User.
- e. The LEA shall not transfer or permit access to the System Service to any third party or permit any Agency User to transfer or allow access to the System Service to any unauthorized person except as may be required by lawful court order or as a requirement by direction of state person, except as may be required by lawful court order or as a requirement by direction of state or federal authorities having jurisdiction over the reporting of time by Agency and Agency Users.
- f. The LEA shall not decompile, disassemble, or otherwise attempt to reverse engineer the System Service or any portion of it and shall not permit any Agency User to decompile, disassemble, or otherwise attempt to reverse engineer the System Service or any portion thereof.
- g. The LEA will take reasonable steps to protect the System Service from unauthorized access, copying, dissemination, and disclosure, and from other unauthorized use, and will report promptly to the LEC and its third



After one quarter of non-participation, the LEA will be conditionally reinstated. If during this conditional quarter, the LEA meets 85% compliance they will be reinstated. If the LEA does not meet 85% compliance in the conditional quarter, the claiming unit is suspended for an additional quarter.

10. The LEA will timely notify the LEC of any errors and/or omissions in information sent to the LEC so the LEC can process a claim adjustment for submission to DHCS.
11. The LEA will establish and maintain an audit file containing documents specified by DHCS pursuant to program retention requirements.
12. Upon request, the LEA shall make available to the LEC and state and federal auditing agencies all work, records, and procedures related to this Agreement and/or a Medi-Cal reimbursement request.
13. The LEA shall reply in a timely manner to any request for information or to audit exceptions by the LEC or state and/or federal audit agencies that relate to MAA or RMTS services under this Agreement.
14. The LEA will hold all statistical, financial, and other data relating to the MAA Program and the identity of Medi-Cal students in strict confidence.
15. The LEA's failure to perform its duties and responsibilities may result in delayed and/or disallowed reimbursements.

D. Subcontracting:

1. The LEA agrees that the LEC may, in its sole discretion perform duties under this Agreement through an independent contractor to be selected by LEC.
2. Should the LEA contract with a vendor to provide services or perform its obligations under this Agreement, the LEA remains responsible for the accuracy and completeness of information submitted and is also responsible for notifying the vendor of all deadlines. Payment of vendor fees or costs is the sole responsibility of the LEA, and the LEA understands that services provided by a vendor are considered duplicative and are not allowed as a claimable expense on any invoice.

E. Mutual Indemnification.

1. Each party agrees to defend, hold harmless, and indemnify the other party (and its officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses (including reasonable attorney fees), losses, penalties, fines, costs, and liability whether in contract, tort, or strict liability (including but not limited to personal injury, death at any time, and property damage) arising out of or made necessary by the indemnifying party's breach of the terms of this Agreement.
2. In the event that any action or proceeding is brought against a party by reason of any claim or demand discussed in this section, upon notice from the party, the indemnifying party shall defend the action or proceeding at the indemnifying party's expense, through counsel reasonably satisfactory to the other party. The obligations to indemnify set forth in this section shall include reasonable attorney

fees and investigation costs and all other reasonable costs, expenses, and liabilities from the time of giving the first notice of any claim or demand.

3. The indemnifying party's obligations under this section shall apply regardless of whether the other party (or any of its officers, employees, trustees, or agents) are actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage caused solely by the active negligence or willful misconduct of the other party.

**F. Consideration.**

1. The LEA agrees that all of the LEA's MAA reimbursements made under this Agreement are to be payable to the LEC.
2. The LEC agrees to process all of the LEA's MAA reimbursements due to the LEA under this Agreement within 30 calendar days of the LEC's receipt of the MAA reimbursement.
3. The LEA agrees that as full compensation to the LEC for its services specified herein, the LEC may withhold from payments made on each invoice submitted to DHCS \$80 per quarter per time survey participant, not to exceed 15% of the total invoice.

**G. Invoice Revisions.** If a quarterly invoice is revised, subsequent to payment by the LEC to the LEA of the initial amount, to decrease the invoiced amount, the LEC shall recoup from the LEA the difference between the amount paid to the LEA and the amount reflected in any revised invoice. The LEA hereby authorizes the LEC to recoup the amount of the overpayment by electronic transfer of funds when feasible and, when not feasible, by direct billing or deduction of the overpayment from future payments otherwise due to the LEA. When the amount is directly billed, the invoice shall be paid by the LEA within 30 calendar days of receipt of the invoice. If the revision to the invoice is due to an error on the part of the LEA, the LEC will retain the administrative fee charged upon payment of the initial invoice.

**H. Audit Disallowance.**

1. The LEA shall bear the burden of any federal audit disallowance, interest, or penalty to the extent that any disallowance, interest, or penalty results from a claim or claims for which the LEA has received reimbursement. The LEC shall recoup from the LEA amounts equal to the amount of any disallowance, interest, or penalty, less any amounts already remitted by the LEA to DHCS for the disallowed claim. The LEA hereby authorizes the LEC to recoup the amount of the disallowance, interest, or penalty by electronic transfer of funds when feasible and, if not feasible, by direct billing or deduction of the amount due from future payments otherwise due to the LEA. When the amount is directly billed, the invoice shall be paid by the LEA within 30 calendar days of receipt of the invoice.
2. In the event of a possible disallowance, reimbursement of all subsequent claims may be held in abeyance by the LEC with no payment made to the LEA until the disallowance issue is resolved. The LEC shall retain its administrative fee for all claims processed for the LEA, even if all or a portion of a claim is later disallowed as a result of an audit, if any disallowance was due to erroneous information being provided to the LEC by the LEA. The LEA may appeal the results of an audit;



however, the LEA is responsible to reimburse the LEC the amount of payment due to DHCS within 30 days of notification by the LEC. If the appeal results in an outcome favorable to the LEA, any funds reimbursed by DHCS will be paid to the LEA within 30 days.

- 3 In the event that Region 8 reimbursements are held or disallowed by DHCS so that full reimbursement of all invoices submitted by Region 8 LEAs is not possible, the LEAs which have unfunded reimbursements due will be reimbursed on a pro rata basis until the disallowance is resolved.
- I. Modifications. This document contains the entire agreement between the parties and may be modified only in writing and signed by both parties.
- J. Compliance with Law. In the performance of this Agreement, the parties shall observe and comply with all applicable local, county, state, and federal laws, rules, and regulations.
- K. Compliance with State Contract. In the performance of this Agreement, the parties shall comply with all terms and conditions of the pertinent MAA contracts between DHCS and KCSOS which are attached hereto as Exhibit B and incorporated herein by reference.
- L. Attorney Fees. If any action is initiated to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney fees in addition to any other relief to which that party may be entitled.
- M. Choice of Law/Venue. The rights and obligations of the parties and the interpretation and performance of this Agreement shall be governed by the laws of California, excluding any laws which direct application of the laws of another jurisdiction. The parties agree that the venue of any action relating to this Agreement shall be Kern County.
- N. Covenant to Sign Documents. Each party will sign all documents and writings reasonably necessary or expedient to carry out the terms of this Agreement, with acknowledgment or affidavit if required.
- O. Federal Contract Funds. This Agreement is valid and enforceable only if sufficient funds are made available to the state by the United States government for the purposes of the MAA program. In addition, this Agreement is subject to any restrictions, limitations, or conditions under any applicable federal or state statute or regulation. It is mutually agreed that if sufficient funds are not appropriated for the MAA Program, each party has the option to terminate the contract. If neither party elects to terminate the Agreement, the Agreement shall be amended to reflect any reduction in funds.
- P. Assignment. The LEA shall not assign or transfer this Agreement, its obligations under this Agreement, or any part of this Agreement. The LEA shall not assign any monies due or which become due to the LEA under this Agreement without the prior written approval of the LEC.
- Q. Authority to Bind. It is understood that in the LEA's performance of any and all duties under this Agreement, the LEA has no authority to bind the LEC to any agreements or undertakings.
- R. Certification. The LEA shall certify the non-federal match from the LEA's general fund, or from any other funds allowed under federal law and regulations, to Title XIX funds claimed for MAA performed pursuant to Welfare and Institutions Code Section 14132.47.

- S. Provisions Required by Law Deemed Inserted. Each and every provision of law and clause required by law to be inserted into this Agreement shall be deemed to be inserted, and this Agreement shall read and be enforced as though it were included. If through mistake or otherwise any provision is not inserted or is not correctly inserted, upon application of either party, the Agreement may be amended to make the insertion or correction. All references to statutes and regulations shall include all amendments, replacements, and enactments on the subject which are in effect as of the date of this Agreement, and any later changes which do not materially and substantially alter the positions of the parties.
- T. Signature Authority. Each person signing this Agreement represents that he or she has been authorized and empowered to enter into this Agreement by the party on whose behalf the signature is made.

**LEA:**  
**Rio Elementary School District**

**LEC**  
**KERN COUNTY**  
**SUPERINTENDENT OF SCHOOLS**

By: Rebecca Rocha

By: Tina Foster

Name: Rebecca Rocha

Name: Tina Foster

Title: Director of Human Resources

Title: Chief Financial Operations Officer

Dated: 11/4/21

Dated: 9-14-21

**EXHIBIT A**  
**SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES (SMAA)**  
**AGREEMENT FOR DISCLOSURE AND USE OF MEDI-CAL DATA**

LEA and LEC agree to secure data and documents that reside in the California Department of Health Care Services (DHCS) Medi-Cal systems of records, or with its agents, to ensure the integrity, security, and confidentiality of such data and documents, and to permit only appropriate disclosure and use as may be permitted by law.

LEA and LEC mutually agree that the following named individual is designated as "Custodian of the Files" on behalf of the LEA and shall be responsible for the observance of all conditions of use and for establishment and maintenance of security to prevent unauthorized acquisition, access, use or disclosure. The LEA agrees to notify LEC of any change to the custodianship information. LEA and LEC mutually agree, that these related data file(s) will be used solely for the following purpose: to allow the LEC to verify the Medi-Cal eligibility of beneficiaries in order to establish the Medi-Cal Eligibility Ratio (MER) to submit claims for the School-Based Medi-Cal Administrative Activities (SMAA) program. Local Educational Agencies (LEAs) within the LEC region must first determine their MER.

LEA and LEC mutually agree that the creation, receipt, maintenance, transmittal and disclosure of data from DHCS containing PHI or PI shall be subject to the provisions of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 (HITECH Act) and their implementing privacy and security regulations, which include the final Omnibus Rule, at 45 Code of Federal Regulations parts 160 and 164 (HIPAA regulations), the provisions of the California Information Practices Act (IPA) at Civil Code section 1798 et. seq., Confidentiality of Substance Use Disorder Patient Records at 42 Code of Federal Regulations part 2, and the provisions of other applicable federal and state laws. LEA agrees they will not use such data for any purpose other than that stated in the above paragraph of this Agreement. LEA agrees that access to the data covered by this Agreement shall be limited to the minimum number of individuals necessary to achieve the purpose stated above.

LEA agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the data and to prevent unauthorized use or access to it. The

safeguards shall provide a level and scope of security that is not less than the level and scope of security established in HIPAA, the HITECH Act, and the HIPPA Regulations, Final Omnibus Rule as set forth in 45 CFR, parts 160, 162 and 164 of the HIPAA Privacy and Security Regulations. LEA also agrees to ensure that any agents, including a subcontractor to whom they provide DHCS data, agrees to the same requirements for privacy and security safeguards for confidential data that apply to the LEA.

LEA acknowledges that penalties under 45 Code of Federal Regulations, parts 160, 162 and 164 of the HIPAA regulations, and Welfare and Institutions Code section 14100.2, including possible fines and imprisonment, may apply with respect to any disclosure of information in the file(s) that is inconsistent with the terms of this Agreement. LEA further acknowledges that criminal penalties under the Confidentiality of Medical Information Act (Civ. Code § 56) may apply if it is determined that LEA, or any individual employed or affiliated therewith, knowingly and willfully obtained any data under false pretenses.

On behalf of LEA, the undersigned individual hereby attests that he or she is authorized to enter into this Agreement and agrees to all of the terms specified herein.

Rebecca Rocha, Director of Human Resources  
Name and Title of Custodian of Files

Rio School District  
LEA Name

1800 Solar Dr. Oxnard CA 93036  
LEA Address

(805)485-3111 rrocha@rioschools.org  
Custodian's Phone Number / Email Address

Rebecca Rocha  
Custodian's Signature

11/5/21  
Date

10.7





**Agenda Item Details**

Meeting: Nov 17, 2021 - RSD Regular Board Meeting; Category: 10. Consent; Subject: 10.7 Approval of the Memorandum of Understanding between the Rio School District and California Partnership for Achieving Student Success (CAL-PASS Plus); Access: Public; Type: Action (Consent); Fiscal Impact: No; Budgeted: No; Budget Source: Not applicable; Recommended Action: It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding between the Rio School District and California Partnership for Achieving Student Success (Cal-PASSPlus) , as presented.

**Public Content**

Speaker: Oscar Hernandez, Assistant Superintendent of Educational Services

Rationale:

The Rio School District is a recipient of the 2019-20 Strong Workforce Program Grant and will be required to sign an MOU with Cal-PASS Plus to facilitate the sharing of data to meet the end-of-the-year data submission requirements to the California Department of Education.

Cal-PASS Plus is a program conducted by Education Results Partnership, Inc, a California nonprofit public benefit corporation together with San Joaquin Delta College and the California Community Colleges Chancellor’s Office. Cal-PASS Plus collects, analyzes, and shares student data with educational institutions who have agreed to become part of Cal-PASS Plus by entering into a memorandum of understanding(“Cal-PASS Plus Members”) . Cal-PASS Plus collects, analyzes, and shares student data among Cal-PASS Members in order to track performance and improve student outcomes from pre-K through 12th grade, and through college and the workplace. Cal-PASS Plus will coordinate the process of Cal-PASS Plus Members, sharing academic performance data concerning students who have attended or who are attending their institutions by facilitating the transfer of data between Cal-PASS Plus Members in a manner consistent with FERPA, other applicable federal and California state laws and regulations, local regulations and best practices and guidelines.

Rio SD.CalPass MOU.pdf (139 KB)

**Administrative Content**

## **Executive Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*





**CALIFORNIA PARTNERSHIP FOR ACHIEVING STUDENT SUCCESS**  
**MEMBER INSTITUTION MEMORANDUM OF UNDERSTANDING**

In signing this Memorandum of Understanding (“MOU”), Rio School District] \_\_\_\_\_ (“Institution”) agrees become a member institution of the California Partnership for Achieving Student Success (“Cal Pass Plus”) and to be bound by all terms and conditions of this MOU.

RECITAL

A. Cal-PASS Plus is a program conducted by Education Results Partnership, Inc., a California nonprofit public benefit corporation (“ERP”) together with San Joaquin Delta College (“SJDC”) and the California Community Colleges Chancellor’s Office (“CCCCO”). Cal-PASS Plus collects, analyzes, and shares student data with educational institutions who have agreed to become part of Cal-PASS Plus by entering into a memorandum of understanding (“Cal-PASS Plus Members”). Cal-PASS Plus collects, analyzes and shares student data among Cal-PASS Plus Members in order to track performance and improve student outcomes from pre-K through 12<sup>th</sup> grade, and through college and the workplace. Cal-PASS Plus services are provided without fees or cost to Cal-PASS Plus Members. Data sharing also assist educational institutions to meet compliance reporting requirements and to assist organizations with the research necessary to increase knowledge and collaboration among educational institutions. To that end, Cal-PASS Plus will coordinate the process of Cal-PASS Plus Members sharing academic performance data concerning students who have attended or who are attending their institutions by facilitating the transfer of data between Cal-PASS Plus Members in a manner consistent with FERPA, other applicable federal and California state laws and regulations, local regulations, and best practices and guidelines.

B. Cal-PASS Plus is designed to improve transitions and success across educational segments. Cal-PASS Plus Members may use data provided by Cal-PASS Plus to develop, implement, and assess interventions to improve instruction, and also to identify higher performing institutions and programs to support collaboration and peer-to-peer sharing of best practices. Institution-based, multi-segmental work groups (also known as Regional Learning Councils, or RLC’s) are the preferred venues for Cal-PASS Plus participation.

C. In entering into this MOU, Institution accepts and agrees to abide by all MOU terms and conditions, elects to become a Cal-PASS Plus Member, and to actively engage in data sharing with Cal-PASS Plus and the other Cal-PASS Plus Members.

THEREFORE, the Institution agrees to the following terms of this MOU:

## ARTICLE 1. DEFINITIONS

As used in this Agreement, the following terms have the meanings as specified below:

“**Cal-PASS Plus Parties**” shall have the meaning assigned to such term in Article 2. “**Cal-PASS Plus**” shall have the meaning assigned to such term in the first paragraph of this MOU.

“**Cal-PASS Plus Data**” means the data elements that are defined in the Data Element Dictionary as may be amended by Cal-PASS Plus from time to time and which data elements have been provided to Cal-PASS Plus.

“**Cal-PASS Plus Members**” shall have the meaning assigned to such term in Recital

A. “**CCCCO**” shall have the meaning assigned to such term in Recital A.

“**ERP**” shall have the meaning assigned to such term in Recital A.

“**FERPA**” shall mean the Family Education Rights and Privacy Act of 1974. “**Institution**”

shall have the meaning assigned to such term in the first paragraph of this MOU. “**MOU**”

shall have the meaning assigned to such term in the first paragraph of this MOU. “**MOU**

**Addenda**” shall have the meaning assigned to such term in Section 2. “**Partner**

**Organizations**” shall mean ERP, SJDC and CCCCCO.

“**SJDC**” shall have the meaning assigned to such term in Recital A.

“**Termination Event**” shall mean (a) a material breach of this MOU by Institution; (b) any act by Institution exposing the Cal-PASS Plus, any Partner Organization or any other Cal-PASS Plus Party to liability for personal injury or property damage; or (c) Institution confirms its insolvency or is adjudged a bankrupt, or assumes negative fiscal status; Institution makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Institution’s insolvency.

## ARTICLE 2. PURPOSE OF CAL-PASS PLUS AND MOU

It is the role of Cal-PASS Plus to create the mechanisms and procedures by which CAL-PASS Plus Members, ERP, SJDC and CCCCCO (collectively, “**Cal-PASS Plus**”) share, store, compare, analyse and disseminate academic performance data and research obtained through the analysis

of such data, concerning students who have attended or who are attending Cal-PASS Plus Member institutions by facilitating the transfer of data between Cal-PASS Plus Parties in a manner

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**MOU Cal-PASS Plus Page: 2 of 9**

consistent with all federal, state and local laws and regulations including, without limitation, FERPA, and best practices and guidelines within this industry.

The purpose of this MOU is to provide the terms and conditions by which Cal-PASS Plus Parties agree to share and use such data. The Cal-PASS Plus Parties may enter into one or more addenda or amendment outlining additional terms, conditions, roles or obligations with respect to the operation of Cal-PASS Plus (“MOU Addenda”). Each MOU Addenda shall be binding on the Cal-PASS Plus Member upon its execution of the MOU Addenda and shall, upon such execution, form a part of this Agreement and its terms shall be fully incorporated herein as though fully set forth in this Agreement.

Institution acknowledges that performance of its obligations under this MOU may require frequent and timely exchanges of information between one or more of the Cal-PASS Plus Parties. Cal PASS Plus’ ability to execute the Cal-PASS Plus program is conditioned upon timely receipt of necessary information from Institution, provided that Cal-PASS Plus provides Institution with reasonable advance notice of the need for such information and the date by which such information is required.

**ARTICLE 3. DATA SHARING**

Institution shall provide to Cal-PASS Plus the Cal-PASS Plus Data as required of Institution by the Cal-PASS Plus administrator. Said Cal-PASS Plus Data shall be provided in the manner and form as specified by the administrators of Cal-PASS Plus. Cal-PASS Plus Data shall be used by Cal-PASS Plus Parties consistent with the terms and conditions of this MOU.

Occasionally, requests may be made from researchers or research institutions for data aggregated in a particular manner. Cal-PASS Plus may, from time to time at its discretion, provide aggregated and anonymous data based on the data received from Cal-PASS Plus Parties to researchers or research institutions for analysis and research concerning the improvement of academic instruction and student outcomes. Cal-PASS Plus agrees to share the data in a manner consistent with the FERPA guidelines, ensuring the confidentiality of records.

Institution understands that, in order to conduct the Cal-PASS Plus Program, it may be necessary for Cal-PASS Plus and/or its Partner Organizations to share Cal-PASS Plus Data with such third parties as it deems necessary or appropriate to conduct Cal-PASS Plus provided, however, that the third party has agreed in writing to maintain the confidentiality obligations, including compliance with FERPA, as each of the Cal-PASS Plus Parties are required to do under this MOU.

In addition, Cal-PASS Plus shall have the ability to display summary-level reports of Cal-PASS

Plus Data on the publicly accessible Cal-PASS website.

### **A. Confidentiality and Security of Data**

**MOU Cal-PASS Plus Rev 5/1/2019 Page: 3 of 9**

All Cal-PASS Plus Parties shall maintain the confidentiality of any and all student data exchanged by each as a part of this MOU and Cal-PASS Plus. In accepting, maintaining and sharing Cal PASS Plus Data, all Cal-PASS Plus Parties shall comply with all federal, state and local laws and regulations including, without limitation, FERPA. The requirements under this paragraph shall survive the termination or expiration of this MOU or any subsequent agreement intended to supersede this MOU.

To ensure the continued confidentiality and security of the student data processed, stored, or transmitted under this MOU, each Cal-PASS Plus Party shall establish a system of safeguards that will, in all respects, comply with all federal, state and local laws and regulations including, without limitation, FERPA and other privacy protection laws and regulations. Specifically:

1. Institution, to the extent it is an education institution collecting educational records of its students, understands that it may not disclose educational records without written consent from the parent or eligible student, except to the following parties under the following conditions: school officials with legitimate educational interest; other schools to which a student is transferring; specified officials for audit or evaluation purposes; appropriate parties in connection with financial aid to a student; organizations conducting research or studies for or on behalf of the school; accrediting organizations; to comply with a judicial order or lawfully issued subpoena; appropriate officials in cases of health and safety emergencies; and state and local authorities, within a juvenile justice system, pursuant to specific State law.
2. For the purposes of this MOU, Institution acknowledges and agrees that Cal-PASS Plus is considered an organization conducting research and other services on behalf of Institution.
3. Institution will not use Cal-PASS Plus Data received through Cal-PASS Plus for any purpose other than that specifically allowed under the terms of this MOU.
4. This MOU does not allow Institution (or its subcontractors) to disclose Cal-PASS Plus Data to any other third parties except as set forth under this MOU or in limited circumstances permitted under FERPA.
5. To ensure the continued confidentiality and security of the Cal-PASS Plus Data, stored, or transmitted under this MOU, Institution shall assume responsibility of data received and will employ industry best practices, both technically and procedurally, to protect data from unauthorized physical and electronic access.

6. To ensure the continued confidentiality and security of the student data processed, stored, or transmitted under this MOU, Institution shall establish, implement, and maintain policies, procedures, and systems that ensure all Cal-PASS Plus Data is kept in secured facilities and access to such records is limited to personnel who are authorized to have access to said data.

7. All staff of Institution involved in the handling, transmittal, and/or processing of Cal PASS Plus Data provided under this MOU will be required to execute a confidentiality

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**MOU Cal-PASS Plus Page: 4 of 9**

agreement requiring said personnel to maintain the confidentiality of all student related personally identifiable information.

8. To ensure the continued confidentiality and security of Cal-PASS Plus Data, stored, or transmitted under this MOU, Institution shall establish, implement, and maintain policies, procedures, and systems shall require the use of appropriate safeguards, including secure passwords to access databases used to process, store, or transmit Cal-PASS Plus Data provided under this MOU.

9. Institution will establish, implement, and maintain internal procedures, systems, and safeguards: to maintain the integrity of their systems and secure databases used to process, store, or transmit Cal-PASS Plus Data provided under this MOU, and to maintain the Cal PASS Plus Data in a secure manner that prevents the interception, diversion, or other unauthorized access to said data.

10. Institution shall ensure that any and all disclosures of Cal-PASS Plus Data comply with all provisions of FERPA and other applicable federal and California state laws and regulations relating to the privacy rights of students, such as but not limited to, the Information Practices Act and the California Public Records Act.

11. Institution shall immediately notify Cal-PASS Plus in the event the security, confidentiality, or integrity of the Cal-PASS Plus Data exchanged is, or is reasonably believed to have been, compromised. Notification will take place within 24 hours of discovery.

12. Exchange of data between Cal-PASS Plus Parties and/or third party contractors is subject to the requirements outlined in this MOU. Cal-PASS Plus Parties may subcontract to assist in performing the Roles and Responsibilities hereunder.

**B. Method of Transfer**

Cal-PASS Plus will employ industry best practices, both technically and procedurally to protect the data from unauthorized physical and electronic access during transfer. Typical secure methods of transfer include Secure File Transfer Protocol (SFTP), Secure HTTPS transfer or via encrypted physical media. Any other transfer methods employed and the procedures utilized by Institution to protect the data provided under this agreement are the

responsibility of the Institution but are subject to review and approval by the administrators of Cal-PASS Plus.

### **C. Disposition of Data**

Any Cal-PASS Plus Data received pursuant to this Agreement shall be one way encrypted, stripped of personally identifiable information and the primary source data will be archived securely, detached from all Internet connected devices, and only accessible to the administrators of Cal-PASS Plus authorized staff.

## **ARTICLE 4. INDEMNIFICATION**

Institution shall defend, indemnify, and hold harmless each of the other Cal-PASS Plus Parties and their affiliates, respective officers, directors, shareholders, members, employees, agents, attorneys, representatives and their respective successors and permitted assigns from and against all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs or expenses of whatever kind (including reasonable attorneys' fees and costs) arising out of or resulting from: (a) any misrepresentations made or factually incorrect information provided willfully or negligently by Institution to another Cal-PASS Plus Party; (b) Institutions' noncompliance with any federal, state or local law, statute, rule, or regulation; (c) Institution's breach of any term or condition of this MOU; or (d) the negligent or intentional acts or omissions of Institution.

## **ARTICLE 5. ENTIRE AGREEMENT**

This MOU states the entire agreement between the Cal-PASS Plus Parties with respect to its subject matter and supersedes any previous and contemporaneous or oral representations, statements, negotiations, or agreements.

## **ARTICLE 6. REPRESENTATIONS AND WARRANTIES**

Institution represents and warrants that:

- 1) The person signing this MOU on behalf of Institution represents and warrants that he or she has authority to sign on behalf and to bind such party.
- 2) Institution represents that it has the right and power to authorize participation in Cal-PASS Plus and to undertake its obligations as set forth in this Agreement.

- 3) The execution of this MOU by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary actions.
- 4) In performing its obligations under this MOU, Institution will comply with all applicable federal, state and local, laws, rules and regulations.
- 5) Institution shall not knowingly provide to Cal-PASS Plus, Cal-PASS Plus Data that is false or inaccurate.

#### **ARTICLE 7. ASSIGNMENT**

Institution may not assign their rights, duties, or obligations under this MOU, either in whole or in part, without the prior written consent of Cal-PASS Plus.

{00027970.6}

MOU Cal-PASS Plus Page: 6 of 9

#### **ARTICLE 8. SEVERABILITY**

Each term or provision of this MOU shall be valid and enforced as written to the full extent permitted by law. If any provision of this MOU is held to be illegal, invalid, or unenforceable under present or future laws effective during the term of this MOU, such provision shall be fully severable. This MOU shall remain in full force and effect, unaffected by such severance, provided that the severed provision(s) are not material to the overall purpose and operation of this MOU.

#### **ARTICLE 9. WAIVER**

Waiver by any signatory to this MOU of any breach of any provision of this MOU or warranty of representation set forth herein shall not be construed as a waiver of any subsequent breach of the same or any other provision. The failure to exercise any right under this MOU shall not operate as a waiver of such right. All rights and remedies provided for in this MOU are cumulative.

#### **ARTICLE 10. MODIFICATION AND AMENDMENTS**

Except for the Data Element Dictionary, this MOU may only be amended, modified or supplemented by an agreement in writing signed by authorized representatives of the Institution. The Data Element Dictionary may be amended by Cal-PASS Program from time to time by providing Institution with thirty (30) days prior written notice of any such amendment.

#### **ARTICLE 11. TERM**

This MOU shall be in effect with respect to Institution upon its execution of this MOU and will remain in effect until terminated in accordance with Article 12.

#### **ARTICLE 12. TERMINATION**

Institution, may terminate this MOU and, as a result, its participation in Cal-PASS Plus, by providing Cal-PASS Plus thirty (30) days' written notice. Notice shall be deemed given upon Cal PASS Plus' actual receipt of the written notice. However, termination of Institution will have no

force or effect on the rights and responsibilities as to the remaining Cal-PASS Plus Parties.

A Partner Organization will notify in writing Cal-PASS Plus in the event it decides to terminate its participation in Cal-PASS Plus. This MOU shall also immediately terminate in the event of the termination or cancellation of Cal-PASS Plus as a program.

The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to Cal-PASS Plus at law or equity. Written notice by Cal-PASS Plus shall be deemed given when received by Institution.

### **ARTICLE 13. JOINDER OF OTHER CAL-PASS PLUS PARTIES**

Cal-PASS Plus Parties agree that any school district, county office of education, community college district, WASC accredited public or private four-year college or university located in California or other educational organization whose purpose is to improve student success, may

**MOU Cal-PASS Plus Rev 5/1/2019 Page: 7 of 9**

become a party to this MOU by executing a counterpart of this MOU in form substantially similar hereto.

### **ARTICLE 14. EXECUTION AND DELIVERY OF MOU**

A signed copy of this MOU delivered by facsimile, e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this MOU. In executing and returning a signed copy of this MOU, the "Authorized Officer" represents and warrants that he or she has all requisite power and authority to execute and deliver this MOU, all necessary approvals for the execution and delivery of this MOU on behalf of the Institution has been obtained.

**Authorized Officer Signature:**

**Date:**

**Institution Name:**

**Print Name:**

**Title:**

**Phone: Email:**

#### **MOU Submission**

This MOU may be signed and completed via Echosign by visiting this URL [<https://www.calpassplus.org/CalPASS/Join/NewMou.aspx>], by e-mail to [[outreach@edresults.org](mailto:outreach@edresults.org)] or by US Mail addressed as follows:



Educational Results Partnership  
Attn: Cal-PASS Plus  
428 J Street, Suite 320  
Sacramento, CA 95814

*If you choose to limit the institutions with which you share data, contact Cal-PASS Plus for assistance.*

{00027970.6}

MOU Cal-PASS Plus Page: 8 of 9

### Designation of Contacts for Cal-PASS Plus

**Name of Institution/District:**

**Primary Contact:** This person is responsible for coordinating the Cal-PASS Plus process at your institution. This is also the person who will receive a primary User ID and Password, which are required to access data and performance reports on the web site. The primary contact will be notified when a new user from your institution has been given login credentials. If login credentials are to be revoked, it is the responsibility of the primary Contact to notify Cal-PASS Plus in writing. It is the responsibility of the Institution to notify Cal-PASS Plus, in writing, when the Primary Contact role moves to another employee.

**Name:**

**Title:**

**Phone Number:**

**Email Address:**

**Data Submission Contact:** This person is responsible for generating and submitting the data files. It is the responsibility of the Institution to notify Cal-PASS Plus, in writing, when the

Data Submission Contact role moves to another employee.

**Name:**

**Title:**

**Phone Number:**

**Email Address:**

10.8





### Agenda Item Details

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.8 Approval of Resolution No. 21/22-08 for the Notice of Completion of Project #21-10L, Campus Wide Fire Alarm at Rio Plaza Elementary School by Venco Electric.
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended that the Board approves Resolution No. 21/22-08 for the Campus Wide Fire Alarm at Rio Plaza Elementary School by Venco Electric, Project #21-10L.

### Public Content

Speaker:  
Wael Saleh, Assistant Superintendent, Business Services

#### Rationale:

This Notice of Completion is for work related to Rio School District's Project #21-10L for the campus-wide fire alarms at Rio Plaza by Venco Electric. All contract installation requirements have been satisfied by Venco Electric on November 5, 2021 by Balfour Beatty.

[NOC Venco RP Fire Alarm.pdf \(23 KB\)](#)

[Resolution for NOC VENCO 21-10L.pdf \(421 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



# Balfour Beatty

Construction

Rio School District  
1800 Solar, 3<sup>rd</sup> Floor  
Oxnard, CA 93030  
Attn: Dr. Puglisi

November 05, 2021

**Subject:** Measure L Projects  
Rio School District  
Oxnard, CA

**Re:** Project #21-10L Campus Wide Fire Alarm at Rio Plaza Elementary School.  
Recommendation to Request Board approval for issuance of Notice of Completion  
For Venco Electric.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to RSD Project #21-10L Campus Wide Fire Alarm at Rio Plaza Elementary School. All contract installation requirements have been satisfied by Venco Electric for Bid #21-10L. The final contract amount is as follows.

Venco Electric	Base Agreement	\$ 213,000.00
Venco Electric	Total Change Order Amount	\$ 23,274.22
<b>FINAL Cost</b>		<b>\$ 236,274.22</b>

Should you have any questions, please contact me at any time.

Respectfully,



Keith Henderson  
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District  
Dennis Kuykendall, Balfour Beatty





**RIO SCHOOL DISTRICT**

**RESOLUTION NO. 21/22-08**

**NOTICE OF COMPLETION OF PROJECT #21-10L FOR THE CAMPUS WIDE FIRE ALARM AT RIO PLAZA ELEMENTARY SCHOOL BY VENCO ELECTRIC**

**WHEREAS**, pursuant to RSD Project No.21-10L, the Rio School District ("District") contracted with Venco Electric. for services related to the Campus Wide Fire Alarm at Rio Plaza Elementary School; and

**WHEREAS**, Contractor subsequently commenced the work on Project No.21-10L; and

**WHEREAS**, on November 5, 2021, the project construction manager confirmed that the work for Project No. 21/22-08 has been closed and certified the job was complete in accordance with the plans and specifications; and

**WHEREAS**, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

**NOW, THEREFORE**, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for Project No. 21-10L.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

**PASSED AND ADOPTED** by the Board of Education at a regular meeting held on the 17th day of November, 2021 by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Cassandra Bautista, President of the  
Board of Trustees



10.9





### Agenda Item Details

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.9 Approval of Change Order #1 from Venco Electric Project #20-09L for the Campus Wide Fire Alarm at Rio Real for added work
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	7,415.87
Budgeted	Yes
Budget Source	Measure L Funds
Recommended Action	It is recommended that the Board Approve Change Order #1 from Venco Electric for the Campus Wide Fire Alarm at Rio Real, Project #20-09L.

### Public Content

Speaker:  
Wael Saleh, Assistant Superintendent, Business Services

#### Rationale:

This change order is for an additional cost for the deletion and additional scope of work of the Fire Alarm System Devices at Rio Real. During the installation of the new fire alarm system, it was discovered that certain areas/locations in various buildings do not require a fire alarm device for fire alarm system coverage so a credit was provided. It was also discovered in other Buildings at certain areas/locations were found it was determined that a need existed for added fire alarm devices for Fire Prevention Coverage which added costs.

Venco change order 1.pdf (564 KB)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board*

*subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

# Balfour Beatty

## Construction

Rio School District  
1800 Solar, 3<sup>rd</sup> Floor  
Oxnard, CA 93030

November 05, 2021

Attn: Dr. Puglisi

**Subject:** Rio Plaza Elementary School  
Rio School District  
Oxnard, CA

**Re:** Project 21-09L Campus Wide Fire Alarm at Rio Real Elementary School  
Venco Electric  
Recommendation to Approve CO #1 to Venco Electric

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #1 to Venco Electric for Added & Deleted scope of work items at the above Project, and as amendment to their contract. Scope change to the project is as follows.

- 1) Venco C/O Proposal #1  
Cost/Credit Change Order for the Deletion and Addition of Fire Alarm System Devices at Rio Real.  
\$7,415.87

Total CO #1	\$ 7,415.87
Previous Approved CO's	\$ 0
Original Contract	\$ 270,000.00
Revised Contract	\$ 277,415.87

Should you have any questions, please contact me at any time.

Respectfully,



Keith Henderson  
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District  
Dennis Kuykendall, Balfour Beatty

**Rio School District  
1800 Solar, 3<sup>rd</sup> Floor  
Oxnard, Ca 93030**

**CO 1  
11-05-2021**

PROJECT NO: RSD 21-09L

CO NO: 1

PROJECT NAME: Campus Wide Fire Alarm at Rio Real Elementary School

CONTRACTOR: Venco Electric

SCOPE OF WORK: SEE ATTACHED

**COST:**

Original Contract Amount	\$ 270,000.00
Previously Approved Change Orders	\$ 0
This Change Order	\$ 7,415.87
Adjusted Contract Amount	\$ 277,415.87

**TIME:**

Original Contract Completion Date	August 2021
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	90
Adjusted Contract Completion Date	November 2021

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

**RIO SCHOOL DISTRICT**

**Contractor: Venco Electric**

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**District Architect; KBZ Architects**

**District PM/CM; Balfour Beatty Construction**

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date 11/5/21



Rio School District  
 Project No RSD 21-09L  
 Campus Wide FA at Rio Real Elementary School

CO #1  
 11/5/2021

Original Contract \$ 270,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
1	Venco	Deletion and Addition of Fire Alarm Devices at Various Locations around the Campus at Rio Real	During the Installation of the New Fire Alarm System, it was discovered that certain areas/locations in various buildings do not require a fire alarm device for fire alarm system coverage so a credit was provided. It was also discovered in other Buildings at certain areas/locations were found it was determined that a need existed for added fire alarm devices for Fire Prevention Coverage which added costs.	\$ 7,415.87

Total CO #1	\$ 7,415.87
Previous Approved CO's	\$ -
Original Contract	\$ 270,000.00
Revised Contract	\$ 277,415.87

**VENCO ELECTRIC, INC.**

Lic #446770 C-10  
2360 Sturgis Road, Ste #D  
Oxnard, CA 93030  
Phone (805) 278-1922  
Fax (805) 278-1959  
Email: [vencoelectric@verizon.net](mailto:vencoelectric@verizon.net)  
[dpatrick@msotech.com](mailto:dpatrick@msotech.com)

**C/O Proposal #1**

Page No. 1 of 5 Pages  
Job Name: RIO REAL FA  
Location: Oxnard, CA

ATTN: Keith

Date: 11/04/2021

To: Balfour Beatty

We hereby submit specifications and estimates for:

**CCD # RFI on RIO Real FA add & delete.**

<b>Add</b>	-	<b>\$14,454.21</b>
<b>Credit</b>	-	<b>\$7,038.34</b>
<b>Total</b>	-	<b>\$7,415.87</b>

WE PROPOSE hereby to furnish material and labor – complete in accordance with these specifications, for the sum of **\$7,415.87**

as follows:

\_\_\_\_\_ material is guaranteed to be as specified.  
\_\_\_\_\_ work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are covered by Workman's Compensation Insurance.

**Authorized Signature** \_\_\_\_\_ *Roy Martin*

NOTE: This proposal may be withdrawn by us if not accepted within 30 days. ACCEPTANCE OF PROPOSAL – The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

C/O # 1

# JOB ESTIMATE

JOB Kio Real

WORK C1021

ESTIMATED BY

PRICED BY

EXTENDED BY

CHECKED BY

DATE

MATERIAL	QUANTITY	EXTENDED BY			CHECKED BY		DATE	
		MATERIAL LIST PRICE	PER	DISC	EXTENSION	LABOR PER UNIT	PER	EXTENSION
ADD								
Signage RF 229						15465		
spkr RF 241						67185		
SD ADD RF 215						51391		
Signage RF 229						126484		
phone lines						108005		
3. ... RF 247	7					4455		
						6326		
						<u>144517</u>		
credit								
head ...	31	70701				70311		

RFI #5,6,7,10,14

# JOB ESTIMATE

JOB BIO REAL

WORK CREDIT FOR HEAT VERIFICATION

ESTIMATED BY	PRICED BY	EXTENDED BY			CHECKED BY	DATE		
MATERIAL	QUANTITY	MATERIAL LIST PRICE	PER	DISC	EXTENSION	LABOR PER UNIT	PER	EXTENSION
WIRE DETECTOR	1	1060						
WIRE	1	112						
WIRE	1				248			
WIRE	1	28000	C		560		12	
STAIRS					11728	107-06	77	7947
WIRE					1114			
WIRE					12342			
WIRE					7859			
WIRE CREDIT					25751			

RFI #9

# JOB ESTIMATE

JOB R12 REAL F/A

WORK 6x6 sign

ESTIMATED BY		PRICED BY		EXTENDED BY			CHECKED BY			DATE	
MATERIAL	QUANTITY	MATERIAL LIST PRICE	PER	DISC	EXTENSION	LABOR PER UNIT	PER	EXTENSION			
6x6 sign	3	15.50	c		46.50	25	c	0.75			
total					46.50			0.75			
tax					4.30						
labor					99.00						
sub					132.98						
O&P					14.06						
total		(154.65)			(154.65)						

RFI #11

JOB ESTIMATE

JOB 1210 REAL FIA WORK ADD FOR SPIRIT

ESTIMATED BY \_\_\_\_\_ PRICED BY \_\_\_\_\_ EXTENDED BY \_\_\_\_\_ CHECKED BY \_\_\_\_\_ DATE \_\_\_\_\_

MATERIAL	QUANTITY	EXTENDED BY			CHECKED BY			DATE	
		MATERIAL LIST PRICE	PER	DISC	EXTENSION	LABOR PER UNIT	PER	EXTENSION	
SPRINT	1	10300	EA		10300				
1-SD BOX	1	520	EA		520			.7	
P-RING	1	240	EA		240			.3	
4 EMT	20'	17700	C		3440			/	
11 SCANN'S	2	20000	C		560			.7	
11 COUPS	2	39500	C		710			.12	
11 SUPPORT	4	12500	C		500			.12	
EST PENN AQ 294	44'	65000	M		2360			.24	
12 2COND CABLE	44'	57000	M		2500			.22	
1A TEST	1	1500	EA		1500			.22	
TOTALS					23646			2.62	
TAX					2246				
LABOR					25892				
					31367				
					572.51				
					32119.51				
					32119.51				

(62119.51)

RFZ #15

# JOB ESTIMATE

JOB RIO PLAZA F/A

WORK ADD Smoke Detector

ESTIMATED BY

PRICED BY

EXTENDED BY

CHECKED BY

DATE

MATERIAL	QUANTITY	MATERIAL LIST PRICE	PER	DISC	EXTENSION	LABOR PER UNIT	PER	EXTENSION
DEMO TILE & SUPPORT	1							
FIRE DETECTION W/BASE	1	1000					.75	
4-50 80"	1				480		.55	
" " P-RINGS	1	520	EA		520		.3	
3/4" EMT	10'	248	EA		248			
" " CONDUIT	10'	17200	C		17200		.35	
" " CONDUIT	5'	28000	C		5600		.12	
WEST PENN A-9225	2	12500	C		2500		.12	
F/A PROGRAM ST TEST	12'	50000	M		6000		.06	
TOTAL					20398		2.65	
TAX					1676			
GRAND TOTAL					22074			
OH & P					305.13			
TOTAL					22379.13			

513.00

513.00

*VF-101*

# JOB ESTIMATE

JOB Low Roof FH

WORK Stamping / Ad. materials

ESTIMATED BY

PRICED BY

EXTENDED BY

CHECKED BY

DATE

MATERIAL	QUANTITY	MATERIAL LIST PRICE	PER	DISC	EXTENSION	LABOR PER UNIT	PER	EXTENSION
2" P-rod	15	17.45	<		216.75	25	<	3.75
1/2" Hex rod	15	2.98	<		44.70	15	<	2.25
Wire mesh	2 sheets	11.99	<		23.98			1.00
					765.41			7.00
								X
								119.72
								436.04
material	245.41							
labor	26.40							
mesh	23.98							
rod	1149.85							
rod	114.99							
rod	1264.14							



# JOB ESTIMATE

JOB W. S. [unclear]

WORK ADD ? Phone 1715

ESTIMATED BY

PRICED BY

EXTENDED BY

CHECKED BY

DATE

MATERIAL	QUANTITY	MATERIAL LIST PRICE	PER	DISC	EXTENSION	LABOR PER UNIT	PER	EXTENSION
ground wire - aluminum					210.00			
3/4" LB	10'	200.40	/			4.00	/	40
3/4" LB	1	15.43	c		15.43	3.00	c	30
3/4" brass nipples	1	16.11	c		16.11	0.10	c	10
supplies	2	183.30	c		366.60	0.00	c	0
PB	1	64.26	/		64.26	0.00	c	0
run phone in from FWP to panel								16
install to P16								"
3/4" int. con	1	813.57	c		813.57	1.00		10
					<u>250.52</u>			10
								5-13
materials -	260.52							<u>617.97</u>
tax	24.10							
labor	617.97							
sol	612.54							
over	44.26							
total	<u>1080.45</u>							

RT: 1000

# JOB ESTIMATE

JOB Rio Real FH

Part 34, 34, 34, 34, 34, 40, 11

WORK 24v to 120v Slow bells

ESTIMATED BY \_\_\_\_\_ PRICED BY \_\_\_\_\_ EXTENDED BY \_\_\_\_\_ CHECKED BY \_\_\_\_\_ DATE \_\_\_\_\_

MATERIAL	QUANTITY	MATERIAL LIST PRICE	PER	DISC	CHECKED BY		DATE	
					EXTENSION	LABOR PER UNIT	PER	EXTENSION
120v Slow bells	7	65.00	e					
24v bells	7				595.00	1	e	7.00
1/2 Seal tight	35'	207.10	e		7277	11.0	e	250
1/2 5T 40v	71	564.64	i		11462	12	e	154
1/2 5T 60'	7	915.71	i		6622	14	e	172
3/4 40v	120'	200.40	e		20040	15	e	400
40v	14	813.57	e		11810	09	e	126
40v	5	813.57	e		5061	08	e	101
40v	20	9575	e		19197	07	e	140
120v hardware	500'	258.31	m		12916	550	m	225
hardware	7	21.00	e		14700	20	e	117
1/2 40v	7	15.14	e		10548	15	e	126
1/2 40v	40'	11.10	e		4508	375	e	150
1/2 40v	14	723.08	e		10123	08	e	112
1/2 40v	14	21.50	e		3980	06	e	144
1/2 40v	11'	76.22	e		1067	07	e	96
hardware	1000'				350			
					105715			3131
								3710
materials		1457.15						
tax		111.00						
labor		3748.55						
total		5777.37						
OH		577.74						
total		6355.11						

Rio REAL Project 21-91

RFI	Description	Addition	Subtraction	Changes/ Comments
1	Fire Alarm Conduit & wire schedule calls for 1/2 inch-Note calls for 3/4 surface raceway calls out to be 2300 wiremold			confirming 1/2 inch ivory or white color
2	E404 detail 5- Calls for addressable module mounted HD Building O, restrooms- show a HD above each room. TOTAL 6			Install an Addressable HD only
3	H101, I101-show attic HD		5	Delete 5 HDs
4	Portable H31 had HD above small office		2	Delete Attic HD above restrooms
5	Please provide phone number for FACP		1	Delete HD above
6	FA 100 Calls for signage-ICR requires door signage on all doors leading to it			
7	Building O, restrooms and storage area don't have attics			
8	<i>ADD 215 FR</i>			
9	<i>B102 &amp; E102</i>			
10	<i>ADD 215 FR</i>			
11	Protectors have flow switch. These monitors are susceptible to dring			
12	Building A hard-ld are has an open attic and does not need HD		10	Delete 5 HD in B and 5 HD in C
13	E400 has fire alarm input-ICR asking for clarification on Microphone key			
14	Building A show 10 attic HD but not enough room to install due to limited room between ceiling and roof			
15	Does an additional access panel need other installed at the immediate location-Walk in freezer			
16	Building A 18 ceiling devices and MPR with 3 layers of drywall requiring extra plaster rings			
17	Sheet E400 fire Alarm input and out the CO detector has conflicting alarm and supervisory			
18	Attic space entrance to small			
19	<i>ADD 215 FR</i>			
20	<i>ADD 215 FR</i>			
21	<i>ADD 215 FR</i>			
22	<i>ADD 215 FR</i>			
23	<i>ADD 215 FR</i>			
24	<i>ADD 215 FR</i>			
25	<i>ADD 215 FR</i>			
26	<i>ADD 215 FR</i>			
27	<i>ADD 215 FR</i>			
28	<i>ADD 215 FR</i>			
29	<i>ADD 215 FR</i>			
30	<i>ADD 215 FR</i>			
31	<i>ADD 215 FR</i>			
32	<i>ADD 215 FR</i>			
33	<i>ADD 215 FR</i>			
34	<i>ADD 215 FR</i>			

34 861225 HD

# Draper Contractors, Inc.

PO Box 751  
Somis CA 93066

Ph: (818) 535-0026

CA Lic 1033059  
A,B,C8  
DIR # 1000063347

RFI # 12+21

## ESTIMATE/PROPOSAL

November 2, 2021

Company: Venco Electric  
Attn: Roy Martin  
Phone:

Fax:

City:  
Zip:

Job Name: Rio Real ES Access Doors  
Address: Kenney St  
Plans: None  
Estimator: Rob

City: Oxnard  
Specs:  
Email: rob@draperconstruction.co  
Cell: (818) 535-0026

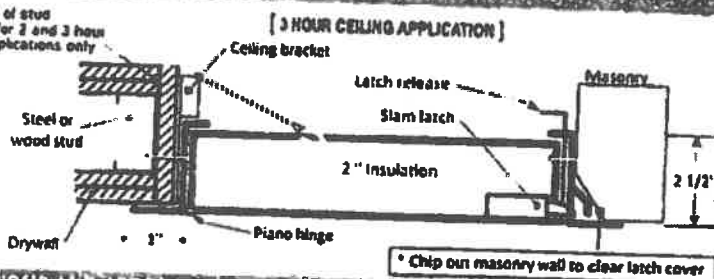
Zip:

Bid Date:		Acceptance		Start Date:		Completion Date:	
ITEM No.	DESCRIPTION	QTY	U/M	U/C	TOTAL		
	<ul style="list-style-type: none"> <li>Provide labor &amp; materials to install (3) fire rated ceiling access doors (14"x24") to wood framing.</li> </ul> <p><b>Includes:</b></p> <p><b>Exclusions:</b> Electrical, plumbing, HVAC, sprinklers, permits, inspections.</p> <p><b>General Conditions:</b> Prevailing wage included. Any alteration to plans &amp; specifications involving additional costs will be executed with a written change order.</p> <p>Submitted by: Rob Draper Draper Contractors, Inc.</p> <p>Accepted by: _____</p> <p>Company: _____</p> <p>Date</p>	3	EA	1,485	4,455.00		
					<b>TOTAL</b>	<b>\$4,455.00</b>	

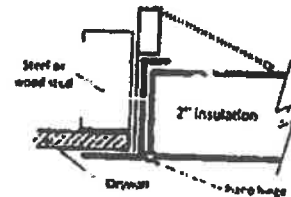
### FIRE RATED INSULATED ACCESS DOOR FOR ALL SURFACE TYPES

#### INSTALLATION: WALLS AND CEILING

Wrapping of stud required for 2 and 3 hour ceiling applications only



#### [ 1 HOUR CEILING APPLICATION ]

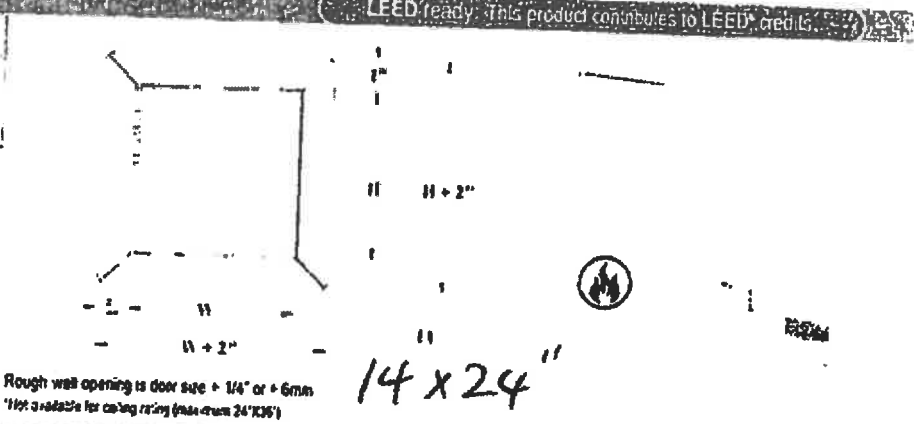


Multiple frames fitting into one (RAM) should be consulted in all cases as to the correct requirements concerning the installation of fire rated access doors.

\* Chip out masonry wall to clear latch cover

#### DIMENSIONS AND APPEARANCE

DOOR SIZE W x H inches (MM)	NUMBER OF LOCKS	WEIGHT LBS	KG
8 x 8 (203 x 203)	1	7	3.2
10 x 10 (254 x 254)	1	8	3.6
12 x 12 (304 x 304)	1	10	4.5
14 x 14 (354 x 354)	1	12	5.4
16 x 16 (406 x 406)	1	14	6.4
18 x 18 (457 x 457)	1	17	7.7
22 x 22 (558 x 558)	1	20	9.1
22 x 30 (558 x 762)	1	30	13.6
22 x 36 (558 x 914)	2	34	15.5
24 x 24 (609 x 609)	1	26	12.7
24 x 36 (609 x 914)	2	36	16.4
24 x 48 (609 x 1219)	2	48	21.8
30 x 30 (762 x 762)	1	40	18.1
32 x 32 (812 x 812)	2	43	19.5
36 x 36 (914 x 914)	2	50	22.7
48 x 48 (1219 x 1219)	2	83	37.7



LEED ready: This product contributes to LEED credits

**FIRE RATING:** For installation in vertical wall assemblies:  
 CERTIFIED TO STANDARDS: UBC 7-2 (1997), UL 10B (1997),  
 UL 10B (2009), NFPA 252 (2003), NFPA 252 (2008), NFPA 252 (2012), CAN-ULC S104  
 (1985), CAN-ULC S104 (2010).  
**RATING ACHIEVED:** 3 hours, neutral/negative pressure  
**MAXIMUM SIZE:** 48" wide x 48" high (1219 mm x 1219 mm) Maximum area of 2304 in<sup>2</sup>  
 Tolerances on height and width limitations are ± 3" (76 mm)  
 as long as the area does not exceed 2304 in<sup>2</sup>  
**TEMPERATURE RISE:** 250°F (121°C) after 30 min 450°F (232°C) after 60 min

**FIRE RATING:** For installation in horizontal ceiling assemblies:  
 CERTIFIED TO STANDARDS: ASTM E119 (2012) CAN-ULC S101 (2007)  
**RATING ACHIEVED:** 3 hours in non-combustible construction  
 1 hour in combustible construction  
**MAXIMUM SIZE:** 24" x 36" (heights & latch on 36" long sides) (610 mm x 914 mm)  
 Tolerances on dimension limitations are ± 3" (76 mm)  
 as long as the area does not exceed 864 in<sup>2</sup>  
**TEMPERATURE RISE:** Not applicable.

- Material:** 16 gauge cold rolled steel frame and 20 gauge galvanized steel door
- Insulation:** mineral wool
- Hinge:** continuous piano hinge
- Lock / latch:** self latching tool-key operated slam latch and/or ring operated slam latch, both included
- Inside panel release:** standard on all doors over 12" x 12"
- Automatic panel closer:** standard on all doors
- Finish:** high quality white powder coat primer
- Packaging:** individually wrapped, 1 per box
- POPULAR OPTIONS**
- Material:** For complete list of options go to: [www.AccessDoorsAndPanels.com](http://www.AccessDoorsAndPanels.com)
- Lock / latch:** stainless steel #4 (brushed finish) handle operated slam latch, mortise preparation for cylinder (cylinder optional), hex head slam latch.
- Masonry anchor:** available on all sizes



#### PROJECT DATA

PROJECT NAME: K10 Real ES

ARCHITECT:

DEALER:

CONTRACTOR:

LOCATION: Kennay St, Orland

DATE:

TAGGING INSTRUCTIONS:

QTY: 3 W: 14 H: 24 OPTIONS: Standard Latch

SPECIAL INSTRUCTIONS:

SUBMITTAL APPROVAL (signature or stamp)

Email: [info@accessdoorsandpanels.com](mailto:info@accessdoorsandpanels.com)

Phone: 1-800-609-2917  
 Fax: 1-888-626-2907

Address:

# PacifiCom

# INVOICE 21086

**Pacific Coast Sound and Communications**  
330 N. Wood Rd., Suite L · Camarillo, CA 93010  
(805) 987-1351 · (805) 647-2823 · Fax (805) 987-1353  
www.pacificomusa.com  
License #529914 (C7/C10), DIR# 1000002383

**Venco Electric**  
2360 Sturgis Road, Suite D  
Oxnard CA 93030

TERMS: Payment upon receipt. Service charge 1-1/2% per month on unpaid balance after 30 days. (18% per annum).

1/02/2021 Install phone line for fire alarm panel.

Repair Ticket Number: 16787

Purchase Order #:

Work Order:

Job Location: Rio Real Elementary School - Phone Line  
1140 Kenny Street  
Oxnard

<b>MATERIALS:</b>	<b>\$0.00</b>
<b>TAX:</b>	<b>\$0.00</b>
<b>LABOR:</b>	<b>\$210.00</b>
<b>FREIGHT:</b>	<b>\$0.00</b>

**INVOICE TOTAL: \$210.00**



Low Voltage Solutions Inc  
PO Box 25310  
Ventura CA 93002  
Ph 805 218 1756  
Email: [james@lowvoltagesolutions.net](mailto:james@lowvoltagesolutions.net)

Credit Statement

LVS project #2021-26

November 2, 2021

Customer: Venco Electric  
2360 Sturgis Rd. Suite D  
Oxnard, CA 93030

Project: Rio Real

Section-A	
1. Parts	
(34) Heat Detectors w/ base at \$104.00/ea.	
Total parts include shipping and tax	<u>\$-3,536.00</u>
	\$-3,536.00
2. Labor	
(-)	
Total Labor	<u>\$00.00</u>
	\$00.00
3. Engineering	
(-)	
Total Engineering	<u>\$00.00</u>
	\$00.00
4. Total service amount	
	<u>\$-3,536.00</u>
Credit for (34) deleted Heat Detectors	

Please have this change order approved in writing so we can move forward.

Thank you,  
James Borrelli  
Low Voltage Solutions, Inc.





10.10



### Agenda Item Details

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.10 Approval of Change Order #1 from Los Angeles Engineering, Inc. for added work to the Rio Del Valle Sports Field as amendment to their contract.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	14,573.35
Budgeted	Yes
Budget Source	Measure L Funds
Recommended Action	It is recommended that the Board approve Change Order #1 from Los Angeles Engineering, Inc. for added work to the Rio Del Valle Sports Field as an amendment to their contract.

### Public Content

Speaker:  
Wael Saleh, Assistant Superintendent, Business Services

#### Rationale:

This change order has five parts to it:

1. Remove buried unforeseen concrete curb at baseball field.  
\$356.63
2. Remove buried unforeseen asphalt paving at baseball field.  
\$577.72
3. Install and maintain safety evacuation route thru construction area for student evacuation in an emergency.  
\$2,224.22
4. Re-use handball court area lighting for field lighting and use for after school activities.  
\$1,710.19
5. Install additional storm drain catch basin and lower storm drain line.  
\$9,704.59

Total Cost: \$14,573.35

[LA Engineering Change Order.pdf \(85 KB\)](#)

## **Administrative Content**

## **Executive Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

# Balfour Beatty

Construction

Rio School District  
1800 Solar, 3<sup>rd</sup> Floor  
Oxnard, CA 93030

November 08, 2021

Attn: Dr. Puglisi

Subject: Rio Del Valle Middle School  
Rio School District  
Oxnard, CA

Re: Project 21-12L RDV Phase 1 Sports Field  
Los Angeles Engineering, Inc.  
Recommendation to Approve CO #1 to Los Angeles Engineering, Inc.

Dear Dr. Puglisi,  
Please accept this letter as recommendation to request approval for CO #1 to Los Angeles Engineering, Inc. for **Added & Deleted** scope of work items at the above Project, and as amendment to their contract. Scope change to the project is as follows.

**PCO No. 1 Los Angeles Engineering, Inc:**

- a) RCO#2: Remove Buried Unforeseen Concrete Curb at Baseball Field.  
**Cost: \$356.63**
- b) RCO#3: Remove Buried Unforeseen Asphalt Paving at Baseball Field.  
**Cost: \$577.72**
- c) RCO#4: Install and Maintain Safety Evacuation Route thru Construction Area for Student Evacuation in an Emergency.  
**Cost: \$2,224.22**
- d) RCO#5: Re-Use Handball Court Area Lighting for Field Lighting and Use for After School Activities.  
**Cost: \$1,710.19**
- e) RCO# 6: Install Additional Storm Drain Catch basin and Lower Storm Drain Line.  
**Cost: \$9,704.59**

**PCO No.1 Total Cost: \$14,573.35**

Total CO #1	\$ 14,573.35
Previous Approved CO's	\$ 0
Original Contract	\$ 4,816,000.00
Revised Contract	\$ 4,830,573.35

Should you have any questions, please contact me at any time.

Respectfully,



Keith Henderson  
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District  
Dennis Kuykendall, Balfour Bea

**Rio School District  
1800 Solar, 3<sup>rd</sup> Floor  
Oxnard, Ca 93030**

**CO 1  
11-08-2021**

PROJECT NO: RSD 21-12L

CO NO: 1

PROJECT NAME: RDV Phase 1 Sports Field

CONTRACTOR: Los Angeles Engineering, Inc.

SCOPE OF WORK: SEE ATTACHED

**COST:**

Original Contract Amount	\$ 4,816,000.00
Previously Approved Change Orders	\$ 0
This Change Order	\$ 14,573.35
Adjusted Contract Amount	\$ 4,830,573.35

**TIME:**

Original Contract Completion Date	February 2022
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	February 2022

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

**RIO SCHOOL DISTRICT**

By \_\_\_\_\_

Date \_\_\_\_\_

**District Architect; KBZ**

By \_\_\_\_\_

Date \_\_\_\_\_

**Contractor: Los Angeles Engineering, Inc.**

By \_\_\_\_\_

Date \_\_\_\_\_

**District PM/CM; Balfour Beatty Construction**

By  \_\_\_\_\_

Date 11/8/21 \_\_\_\_\_

PCO to Contract  
Rio Bid RSD #21-02L

Original Contract

\$ 4,816,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
2	LAENG	Remove Buried Unforeseen Concrete Curb at Base Ball field	During Site Demolition of the North Baseball Field, Buried concrete curbs were found not identified on the project plans.	\$ 356.63
3	LAENG	Remove Buried Unforeseen Asphalt Paving at Base Ball Field	During Site Demolition of the North Baseball Field, Buried Asphalt Paving was discovered that was found not to be identified on the project plans.	\$ 577.72
4	LAENG	Install And Maintain Safety Evacuation Route thru Construction Area for Student Evacuation in an Emergency	Upon Starting the new RDV Ph1 Sports Field Project it was discovered that there is a need for Multiple Emergency Evacuation Routes thru the Construction Zone so 2 Safety Corridor pathways were set up and established and will be maintained thru the duration for the project.	\$ 2,224.22
5	LAENG	Re-Use Handball Court Area Lighting for Field Lighting and Use for After School Activities	Upon starting the demolition of the old hand ball courts on the east side of the MPR at RDV, the contract called out to remove the area lighting. The District concluded that the lighting should be kept and rotated to be used for area and field lighting for night time activities	\$ 1,710.19
6	LAENG	Install Additional Storm Drain Catch Basin and Lower Storm Drain Line	During Installation of the New Storm Drain Systems for the RDV Sportsfield, It was discovered that an added storm drain catch basin was going to be required for proper Storm water Run Off. In addition it was determined that the storm drain line was going to need to be lowered for proper discharge of storm water.	\$ 9,704.59

Total CO #1	\$ 14,573.35
Previous Approved CO's	\$ -
Original Contract	\$ 4,816,000.00
Revised Contract	<u>\$ 4,830,573.35</u>





10.11



### Agenda Item Details

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.11 Approval of Change #2 from Venco Electric for the added work on Project 21-10L, Campus Wide Fire Alarm at Rio Plaza
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	7,372.58
Budgeted	Yes
Budget Source	Measure L Funds
Recommended Action	It is recommended that Change #2 from Venco Electric be approved for the Campus Wide Fire Alarm, Project 21-10L at Rio Plaza.

### Public Content

Speaker:  
Wael Saleh, Assistant Superintendent, Business Services

Rationale:  
There are two parts to this change order:

The first one is a cost change to perform multiple Fire Alarm Tests at Rio Plaza due to a faulty phone line connection.  
\$4,553.03

The second part is a cost change to perform a "FINAL" retest on 10% of the Entire Newly Installed Fire Alarm System at Rio Plaza due to a faulty hardwired Frontier Phone Line Connection continuously failing. It could not be fixed. Rio had to therefore, install a Wireless Phone Device then retest 10% of the new fire alarm system to assure a connection to the FA Monitoring Company.  
\$2,819.55

For a total of \$7,372.58

[Venco change order 2.pdf \(278 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

# Balfour Beatty Construction

Rio School District  
1800 Solar, 3<sup>rd</sup> Floor  
Oxnard, CA 93030

November 05, 2021

Attn: Dr. Puglisi

**Subject:** Rio Plaza Elementary School  
Rio School District  
Oxnard, CA

**Re:** Project 21-10L Campus Wide Fire Alarm at Rio Plaza Elementary School  
Venco Electric  
Recommendation to Approve CO #2 to Venco Electric

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #2 to Venco Electric for Added & Deleted scope of work items at the above Project, and as amendment to their contract. Scope change to the project is as follows.

- 1) Venco C/O Proposal #2  
Cost Change Order to Perform Multiple Fire Alarm Tests at Rio Plaza Due to a Faulty Phone Line Connection. \$4,553.03
- 2) Venco C/O Proposal #3  
Cost Change Order to Perform a "FINAL" Retest on 10% of the Entire Newly Installed Fire Alarm System at Rio Plaza Due to Faulty Hard Wired Frontier Phone Line Connection Continuously Failing. Could Not be Fixed so Rio had to Install a Wireless Phone Device than Retest 10% of the new fire alarm system to assure a connection to the FA Monitoring Company.

Total CO #2	\$ 7,372.58
Previous Approved CO's	\$ 15,901.64
Original Contract	\$ 213,000.00
Revised Contract	\$ 236,274.22

Should you have any questions, please contact me at any time.

Respectfully,



Keith Henderson  
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District  
Dennis Kuykendall, Balfour Beatty

**Rio School District  
1800 Solar, 3<sup>rd</sup> Floor  
Oxnard, Ca 93030**

**CO 2  
11-05-2021**

PROJECT NO: RSD 21-10L

CO NO: 2

PROJECT NAME: Campus Wide Fire Alarm at Rio Plaza Elementary School

CONTRACTOR: Venco Electric

SCOPE OF WORK: SEE ATTACHED

**COST:**

Original Contract Amount	\$ 213,000.00
Previously Approved Change Orders	\$ 15,901.64
This Change Order	\$ 7,372.58
Adjusted Contract Amount	\$ 236,274.22

**TIME:**

Original Contract Completion Date	August 2021
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	90
Adjusted Contract Completion Date	November 2021

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

**RIO SCHOOL DISTRICT**

**Contractor: Venco Electric**

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**District Architect; KBZ Architects**

**District PM/CM; Balfour Beatty Construction**

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date 11/5/21

Rio School District  
 Project No RSD 21-10L  
 Campus Wide FA at Rio Plaza Elementary School

CO #2  
 11/5/2021

Original Contract \$ 213,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
2	Venco	Re-Test Fire Alarm System Due to Bad Phone Line Connection	During Final Testing of the Fire Alarm System, the Hardwired Copper Frontier Phone Line Connection kept failing between Rio Plaza and the FA Monitoring Company This required multiple FA tests to be performed.	\$ 4,553.03
3	Venco	Re-Test 10% of New Fire Alarm System after Wireless Phone Line Installation	After Completing the Fire Alarm testing, it was determined the Frontier Phone Line connecting the Fire Alarm System to the call Center is not dependable. We had to install a Wireless Phone Connection and Re-Test 10% of the New Fire Alarm for DSA Compliance.	\$2,819.55

Total CO #2	\$ 7,372.58
Previous Approved CO's	\$ 15,901.64
Original Contract	\$ 213,000.00
Revised Contract	\$ 236,274.22

**VENCO ELECTRIC, INC.**

**C/O Proposal #2**

Lic #446770 C-10  
2360 Sturgis Road, Ste #D  
Oxnard, CA 93030  
Phone (805) 278-1922  
Fax (805) 278-1959  
Email: [vencoelectric@verizon.net](mailto:vencoelectric@verizon.net)

Page No. 1 of 5 Pages  
Job Name: RIO PLAZA F/A  
Location: Oxnard, CA

ATTN: Keith Henderson  
To: Balfour Beatty

Date: 10/19/2021

We hereby submit specifications and estimates for:

**RIO Plaza complete re-test of Fire Alarm.**

<b>Labor</b>	-	<b>\$1,439.12</b>
<b>LVS</b>	-	<b>\$2,700.00</b>
<b>SUB</b>	-	<b>\$4,139.12</b>
<b>OH&amp;P</b>	-	<b>\$413.91</b>
<b>Total</b>	-	<b>\$4,553.03</b>

I PROPOSE hereby to furnish material and labor complete in accordance with these specifications, for the sum of **\$4,553.03**

able as follows: \_\_\_\_\_

Material is guaranteed to be as specified.  
All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature    Roy Martin

NOTE This proposal may be withdrawn by us if not accepted within 30 days. ACCEPTANCE OF PROPOSAL - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_







Low Voltage Solutions Inc.  
PO Box 25310  
Ventura CA 93002  
Ph 805-218-1756  
Email [james@lowvoltagesolutions.net](mailto:james@lowvoltagesolutions.net)

Request for Change Order-4

LVS project #2021-26

October 18, 2021

Customer: Venco Electric  
2360 Sturgis Rd. Suite D  
Oxnard, CA 93030

Project: Rio Plaza

<b>Section-A</b>	
<b>1. Parts</b>	
(-)	<u>\$00.00</u>
Total parts include shipping and tax	\$00.00
<b>2. Labor</b>	
(12) Hours labor at \$225.00/hr.	<u>\$2,700.00</u>
Total Labor	\$2,700.00
<b>3. Engineering</b>	
(-)	<u>\$00.00</u>
Total Engineering	\$00.00
<b>4. Total service amount</b>	<b>\$2,700.00</b>

Cost for (2) fire alarm technicians at 6 hours/ea.

**Includes:**

- includes testing the fire alarm system a second time with the IOR
- Includes swing shift rates.
- includes (2) nights of testing with the IOR

**Excludes:**

- Overtime rates
- additional nights of testing not noted above.

Please have this change order approved in writing so we can move forward.

Thank you!

Low Voltage Solutions Inc.

# VENCO ELECTRIC, INC.

Lic #446770 C-10  
2360 Sturgis Road, Ste #D  
Oxnard, CA 93030  
Phone (805) 278-1922  
Fax (805) 278-1959  
Email: [vencoelectric@verizon.net](mailto:vencoelectric@verizon.net)  
[dpatrick@msotech.com](mailto:dpatrick@msotech.com)

# C/O Proposal #3

Page No. 1 of 5 Pages  
Job Name: RIO PLAZA FA  
Location: Oxnard, CA

ATTN: Keith

Date: 11/04/2021

To: Balfour Beatty

We hereby submit specifications and estimates for:

**Additional 10% acceptance testing for new wireless router and phone lines.**

<b>Material</b>	-	<b>\$50.52</b>
<b>Tax</b>	-	<b>\$4.67</b>
<b>Labor</b>	-	<b>\$1,093.04</b>
<b><u>Sub-Contractor</u></b>	-	<b><u>\$1,415.00</u></b>
<b>Subtotal</b>	-	<b>\$2,563.23</b>
<b><u>OH&amp;P</u></b>	-	<b><u>\$256.32</u></b>
<b>Total</b>	-	<b>\$2,819.55</b>

WE PROPOSE hereby to furnish material and labor – complete in accordance with these specifications, for the sum of: **\$2,819.55**

payable as follows:

1) All material is guaranteed to be as specified.

2) All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature Ray Martin

NOTE: This proposal may be withdrawn by us if not accepted within 30 days. ACCEPTANCE OF PROPOSAL - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

2/10/73

# JOB ESTIMATE

JOB 2. Plaza FA

WORK Phone lines/wireless 10% credit

ESTIMATED BY

PRICED BY

EXTENDED BY

CHECKED BY

DATE

MATERIAL	QUANTITY	EXTENDED BY			CHECKED BY			DATE	
		MATERIAL LIST PRICE	PER	DISC	EXTENSION	LABOR PER UNIT	PER	EXTENSION	
Wireless									
3/4" wire	10	200.00	1		200.00	4.00	1		40
LB	1	15.00	1		15.00	30.00	1		30
Con	1	443.57	1		443.57	10.00	1		10
Cross wires	1	161.11	1		161.11	9.00	1		9
Wiring	1	66.79			66.79	1.00	1		1
Wire		143.36	1		143.36	8.00	1		8
					<u>7052</u>				113
10% Percentage	1								

10030

# PacifiCom

# INVOICE 21052

**Pacific Coast Sound and Communications**  
330 N. Wood Rd., Suite L · Camarillo, CA 93010  
(805) 987-1351 · (805) 647-2823 · Fax (805) 987-1353  
www.pacificomusa.com  
License #529914 (C7/C10), DIR# 1000002383

Venco Electric  
2360 Sturgis Road, Suite D  
Oxnard CA 93030

TERMS: Payment upon receipt. Service charge 1-1/2% per month on unpaid balance after 30 days. (18% per annum).

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10/14/2021 Connect phone line to fire alarm.

Repair Ticket Number: 16786

Purchase Order #:

Work Order:

Job Location: Rio Plaza Elementary School - phone  
800 Simon Way  
Oxnard

<b>MATERIALS:</b>	<b>\$0.00</b>
<b>TAX:</b>	<b>\$0.00</b>
<b>LABOR:</b>	<b>\$165.00</b>
<b>FREIGHT:</b>	<b>\$0.00</b>

**INVOICE TOTAL: \$165.00**



LOW VOLTAGE SOLUTIONS, INC.

PO Box 25310

Mentana CA 93007

[james@lowvoltage.com](mailto:james@lowvoltage.com)

Request for Change Order-5

LVS project #2021 26

November 4, 2021

Customer: **Venco Electric**  
2360 Sturgis Rd. Suite D  
Oxnard, CA 93030

Project: **Rio Plaza**

<b>Section-A</b>	
<b>1. Parts</b>	
(-)	
Total parts include shipping and tax	<u>\$00.00</u> \$00.00
<b>2. Labor</b>	
(1) 10% Reacceptance testing fee at \$1,250.00	<u>\$1,250.00</u>
Total Labor	\$1,250.00
<b>3. Engineering</b>	
(-)	
Total Engineering	<u>\$00.00</u> \$00.00
<b>4. Total service amount</b>	<u>\$1,250.00</u>

Cost for 10% Re-acceptance testing

Includes:

- includes Swing Shift Rate
- includes (1) night of testing with the IOR

Excludes:

- Overtime rates
- additional nights of testing not noted above.

Please have this change order approved in writing so we can move forward.

Thank you!  
Low Voltage Solutions, Inc.

10.12





### Agenda Item Details

Meeting	Nov 17, 2021 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.12 Approval of Change Order #1 from NV5 West for the Classroom Ceilings at Rio Del Norte, Project 21-11L
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	3,301.00
Budgeted	Yes
Budget Source	Measure L Funds
Recommended Action	It is recommended that the Board approve Change Order #1 from NV5 West for the classroom ceilings at Rio Del Norte, Project 21-11L.

### Public Content

Speaker:  
Wael Saleh, Assistant Superintendent, Business Services

Rationale:  
This change order is for added scope of work items at Rio Del Norte for the Classroom Ceilings project. NV5 performed additional ceiling wire pull testing and inspections at the Direction of the DSA Inspector. That resulted in additional close out documentation for DSA submission.

[NV5.pdf \(103 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



# Balfour Beatty Construction

Rio School District  
1800 Solar, 3<sup>rd</sup> Floor  
Oxnard, CA 93030

November 03, 2021

Attn; Dr. Puglisi

Subject: Rio Del Norte Elementary School  
Rio School District  
Oxnard, CA

Re: Project 21-11L Rio Del Norte Classroom Ceilings  
NV5 West, Inc.  
Recommendation to Approve CO #1 to NV5 West, Inc.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #1 to NV5 West, Inc. for Added & Deleted scope of work items at the above Project, and as amendment to their contract. Scope change to the project is as follows.

- 1) Change Order No. 1: Perform Additional Ceiling Wire Pull Testing & Inspections at Direction of DSA Inspector. Provide Additional Close Out Documentation for DSA Submission.  
**\$3,301.00**

Total CO #1	<b>\$ 3,301.00</b>
Previous Approved CO's	<b>\$ 0</b>
Original Contract	<b>\$ 1,697.00</b>
<b>Revised Contract</b>	<b>\$ 4,998.00</b>

Should you have any questions, please contact me at any time.

Respectfully,



Keith Henderson  
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District  
Dennis Kuykendall, Balfour Beatty

Attachment: Change Order #1 from NV5 West, Inc.

# Change Order No. 01

Date: September 3, 2021  
DSA App. No.: 03-117635  
Job No. 114521-0002781

## CLIENT

Rio School District c/o Balfour Beatty  
300 E. Esplanade Drive # 1120  
Oxnard, CA 93036

## NV5 OFFICE

NV5 West, Inc.  
1868 Palma Drive, Suite A  
Ventura, CA 93003

## JOB DESCRIPTION AND LOCATION

Project: Rio Del Norte E.S. – Classroom Ceilings  
Address: 2500 Lobelia Drive, Oxnard, CA 93036  
P.O. #: L22-00013

Attn: Keith Henderson

L22-00013

## Change in Contract Amount for Testing and Inspection Services:

NV5 is currently providing Testing and Inspection Services on the referenced project. Our currently authorized budget of \$1,697.00 has been exceeded, and to date, we have expended \$4,353.00. After discussing remaining items to be completed with the Project Inspector George Choychangthong, it was agreed that NV5 should proceed with close out. NV5 is requesting a change in contract to include what has been exceeded along with close out costs to complete the project totaling \$3,301.00.

NV5 appreciates the opportunity to provide consulting, inspection and testing services for the Rio School District. If you have any questions or there is any further information that we can provide for you, please contact our office.

## Fee For Additional Services Described Above:

Current Contract Amount.	\$ 1,697.00 - PAY NOW
<b>Total amount this Change Order</b>	<b>\$ 3,301.00 To Go to Board in Nov</b>
<b>Revised Total Contract/Proposal Amount:</b>	<b>\$ 4,998.00</b>

Respectfully Submitted,  
NV5 WEST, INC.

BY: \_\_\_\_\_  
CAROL HARRISON, CLIENT SERVICE MANAGER

Reviewed & Approved  
*[Signature]*  
10/20/21  
Date

ADDED COST IS  
FOR CEILING WORK  
PUN TESTS IN ALL  
CLASSROOMS.  
O.K. TO PAY  
9/7/21  
21-111

# Change Order No. 01

Date: September 3, 2021  
DSA App. No.: 03-117635  
Job No. 114521-0002781

**CLIENT**  
Rio School District c/o Balfour Beatty  
300 E. Esplanade Drive # 1120  
Oxnard, CA 93036

**NV5 OFFICE**  
NV5 West, Inc.  
1868 Palma Drive, Suite A  
Ventura, CA 93003

## JOB DESCRIPTION AND LOCATION

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## Fee For Additional Services Described Above:

Current Contract Amount.	\$ 1,697.00
<b>Total amount this Change Order</b>	<b>\$ 3,301.00</b> -For Board Agenda - Nov.
<b>Revised Total Contract/Proposal Amount:</b>	<b>\$ 4,998.00</b>

Respectfully Submitted,  
NV5 WEST, INC.

BY: \_\_\_\_\_  
CAROL HARRISON, CLIENT SERVICE MANAGER

ADDED COST IS  
FOR CEILING WIRE  
RUN TESTING IN ALL  
BUILDINGS.  
OK TO PAY  
BBC  
9/7/21  
21-111

