



SCHOOL

DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

REGULAR BOARD MEETING

February 19, 2020

**Rio School District
Conference Room
1800 Solar Drive
Oxnard, CA 93030**

**JOHN D. PUGLISI, Ph. D.
Superintendent**

**Board of Education
Linda Aguilar, President
Eleanor Torres, Clerk
Joe Esquivel
Felix Eisenhauer, DMA
Edith Martinez-Cortes**

2.0



Wednesday, February 19, 2020
RSD Regular Board Meeting

Rio School District
1800 Solar Drive
Oxnard, CA 93030

1. Open Session 5:00 p.m.

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. Approval of the Agenda

- 2.1 Agenda Correction, Additions, Modifications
- 2.2 Approval of the Agenda

3. Public Comment-Closed Session

3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

4. Closed Session

- 4.1 Conference with legal counsel – anticipated litigation. Significant exposure to litigation, pursuant to Gov. Code Section 54946.9(d)(2). Number of cases: 1.
- 4.2 Conference with legal counsel – anticipated litigation. Initiation of litigation, pursuant to Gov. Code Section 54956.9(d)(4). Number of cases: 1.
- 4.3 Conference with legal counsel – anticipated litigation. Initiation of litigation, pursuant to Gov. Code Section 54956.9(d)(4). Number of cases: 1.
- 4.4 Conference with Real Property Negotiators, pursuant to Government Code 54956.8 Property: Property adjacent to Rio del Valle Middle School Oxnard, CA 93030 (APNs 144-0-110-225, 144-0-110-055, and 144-0-110-590 Agency Negotiators: Dr. John Puglisi, Superintendent, and Joel Kirschenstein, Sage Realty Group Negotiating Parties: Rio School District Under negotiation: Price and terms of payment.
- 4.5 Consideration of Student Discipline- Expulsion [Education Code 48918] Stipulated Expulsion of Students 6008720
- 4.6 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2019/20 and 2020/2021
- 4.7 Public Employee Discipline/Dismissal/Release [Gov. Code 54947]
- 4.8 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

5. Reconvene Open Session 6:00 p.m.

- 5.1 Report of Closed Session

6. Presentations/Recognitions

6.1 2019 Board President Recognition

7. Communications

7.1 Acknowledgement of Correspondence to the Board

7.2 Board Member Reports

7.3 Organizational Reports-RTA/CSEA/Other

7.4 Superintendent Report

7.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

8. Information

8.1 Business Services Report

8.2 Educational Services Report

8.3 Draft Resolution for Issuance of Election 2018, Series C and D Bonds and Refunding Bonds

9. Discussion/Action

9.1 Approval of Single Plan for Student Achievement for all Nine Rio Schools

9.2 Approval of the Rio Plaza Dual Immersion Recommendations

9.3 Rio School District and Rio Teachers' Association Retirement Incentives

9.4 Approval of the 19/20 School Safety Plans

9.5 Annual Report of the Measure G Citizen's Bond oversight Committee Fiscal Year Ending June 30, 2018

9.6 Annual Report of the Measure L Citizen's Bond oversight Committee Fiscal Year Ending June 30, 2019

10. Consent

10.1 Approval of the Consent Agenda

10.2 Approval of the Minutes of the Regular Board Meeting of January 15, 2020

10.3 Approval of the Donation Report

10.4 Ratification of the Commercial Warrant

10.5 Approval of the Personnel Report for February 2020

10.6 Approval of Contract for Auditing with Eide Bailly (formally Vavrinek, Trine & Day, CPA's) and preparing financial reports

10.7 Approval to attend AVID Summer Excel Institute

10.8 Approval of Overnight Rio Real 8th Grade Trip to Camp Brandeis Bardin, Simi Valley, CA (parent organization - Wilderness Outdoor Leadership Foundation, Moorpark, CA).

10.9 MOU Between Ventura County Office of Education and Rio School District for Mental Health Services Grant

10.10 Approval of Contract with County for Para Educator Support

10.11 Approval of Change Order from RND Construction

10.12 Approval of Change Order from Monet Construction regarding Rio Lindo Renovation

11. Organizational Business

11.1 Future Items for Discussion

11.2 Future Meeting Dates: March 19, 2020

12. Adjournment

12.1 Adjournment

4.1



Agenda Item Details

Meeting Feb 19, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.1 Conference with legal counsel – anticipated litigation. Significant exposure to litigation, pursuant to Gov. Code Section 54946.9(d)(2). Number of cases: 1.

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content



Agenda Item Details

Meeting Feb 19, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.2 Conference with legal counsel – anticipated litigation. Initiation of litigation, pursuant to Gov. Code Section 54956.9(d)(4). Number of cases: 1.

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content



Agenda Item Details

Meeting Feb 19, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.3 Conference with legal counsel – anticipated litigation. Initiation of litigation, pursuant to Gov. Code Section 54956.9(d)(4). Number of cases: 1.

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

4.4

**Agenda Item Details**

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	4. Closed Session
Subject	4.4 Conference with Real Property Negotiators, pursuant to Government Code 54956.8 Property: Property adjacent to Rio del Valle Middle School Oxnard, CA 93030 (APNs 144-0-110-225, 144-0-110-055, and 144-0-110-590 Agency Negotiators: Dr. John Puglisi, Superintendent, and Joel Kirschenstein, Sage Realty Group Negotiating Parties: Rio School District Under negotiation: Price and terms of payment.
Access	Public
Type	Discussion

Public Content

Speaker:

Rationale:

Administrative Content**Executive Content**

4.5



Agenda Item Details

Meeting Feb 19, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.5 Consideration of Student Discipline- Expulsion [Education Code 48918] Stipulated Expulsion of Students 6008720

Access Public

Type Report

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

4.6



Agenda Item Details

Meeting Feb 19, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.6 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2019/20 and 2020/2021

Access Public

Type Discussion

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

4.7



Agenda Item Details

Meeting Feb 19, 2020 - RSD Regular Board Meeting
Category 4. Closed Session
Subject 4.7 Public Employee Discipline/Dismissal/Release [Gov. Code 54947]
Access Public
Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content



Agenda Item Details

Meeting Feb 19, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.8 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

7.4



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	7. Communications
Subject	7.4 Superintendent Report
Access	Public
Type	Procedural

Public Content

Speaker: Superintendent Puglisi

Rationale:

Superintendent Puglisi will update the Governing Board on the following:

- Trimester One Results

Administrative Content

Executive Content

8.1



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	8. Information
Subject	8.1 Business Services Report
Access	Public
Type	Information
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content

Speaker: Wael Saleh, Assistant Superintendent of Business Services

Rationale: Mr. Saleh will update the Governing Board on the following topics:

- Transportation Update

Administrative Content

Executive Content

8.2

**Agenda Item Details**

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	8. Information
Subject	8.2 Educational Services Report
Access	Public
Type	Information
Goals	<p>Goal 1-Improved student achievement at every school and every grade in all content areas</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p>

Public Content

Speaker: Educational Services Staff

Rationale: Educational Staff will provide the Governing Board with the following updates:

- Math NIC Update
- Literacy Reports
- Attendance Data
- EL Data Follow Up

Administrative Content**Executive Content**



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	8. Information
Subject	8.3 Draft Resolution for Issuance of Election 2018, Series C and D Bonds and Refunding Bonds
Access	Public
Type	Information

Public Content

Speaker: Superintendent Puglisi

Rationale:

The purpose of this agenda item is to present to the Board a draft resolution authorizing the sale and issuance of the third and fourth series of bonds from the District's 2018 Measure L election (the "Series C Bonds" and "Series D Bonds," respectively) and general obligation refunding bonds (the "Refunding Bonds," and together with the Series C Bonds and the Series D Bonds, the "Bonds"), refunding the District's Election of 2014, Series A bond maturing on August 1, 2040, and its Election of 2018, Series A bond maturing on August 1, 2046 (the "Refunded Prior Bonds"). The sale of the Series C Bonds and the Series D Bonds may include both current interest bonds and capital appreciation bonds. Additionally, the Board will be presented with information concerning the structure and sale of the Bonds.

Description

The Board called a general obligation bond election, known as Measure L, pursuant to its Resolution No. 1718/32, held on November 6, 2018, asking voters to authorize the District to issue up to \$59,200,000 in general obligation bonds. The Registrar of Voters of Ventura County (the "Registrar") certified that at least 55 percent of the votes cast on Measure L were in favor of issuing bonds. The results of the Measure L election were entered on the minutes of the December 12, 2018 Board meeting.

The District issued its first and second series of bonds authorized by Measure L on March 13, 2019, in the respective amounts of \$23,000,000 and \$1,510,000. The first and second series of bonds consisted only of current interest bonds.

Current interest bonds (CIBs) pay interest and principal to bond owners on a semiannual or annual basis. Capital appreciation bonds (CABs) are bonds that allow for the compounding of interest and pay bond owners such compounded interest and principal at the end of the bond term. In 2013, in response to problems encountered by some school districts in connection with the issuance of CABs, particularly in Southern California, the State Legislature adopted AB 182 to impose certain additional requirements and safeguards when school districts intend to issue CABs.

In particular, AB 182 (see Education Code section 15146) requires two readings of a resolution authorizing the issuance of CABs. The first reading is for information only, and the second reading is for the Board's consideration and action.

Additionally, AB 182 requires that Board be presented with the following information:

1. An analysis containing the total overall cost of the CABs.
2. A comparison to the overall cost of CIBs.
3. The reason CABs are being recommended.
4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board.

This item consists of the draft resolution, along with appendices prepared by Raymond James & Associates, Inc. setting forth the information required in 1 and 2 above. In satisfaction of 3 above, the reason CABs are being recommended is as follows: Based on current bond interest rates, the tax rate currently being levied for repayment of bonds issued under the 2018 bond authorization, and the maximum legal tax rate, the District can only access the necessary funds to continue its projects at this time by including a combination of both current interest bonds and capital appreciation bonds in the bond structure. The G-17 disclosure (see 4 above) has been provided separately to the District by the underwriter, Raymond James & Associates, Inc. and is included as an appendix to the draft resolution.

The Refunding Bonds will refund the Refunded Prior Bonds, on an advance basis, so long as the total net interest cost to maturity plus the principal amount of the Refunding Bonds (plus any costs of issuance not funded from proceeds of the Refunding Bonds) will not exceed the total net interest cost to maturity plus the principal amount of the Refunded Prior Bonds.

At the March 18, 2020 Board meeting, the Board will have an opportunity to take action on the Bonds, including both CIBs and CABs, and to review other draft financing documents in substantially final form (including a preliminary official statement).

[Rio SD Resolution Authorizing 2020 General Obligation Bonds \(1\).DOCX \(3,316 KB\)](#)

Administrative Content

Executive Content

RESOLUTION NO. 19/20-38

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
RIO ELEMENTARY SCHOOL DISTRICT
PRESCRIBING THE TERMS AND AUTHORIZING THE ISSUANCE OF BONDS OF
THE DISTRICT; APPROVING FORMS OF AND AUTHORIZING EXECUTION AND
DELIVERY OF PAYING AGENT AGREEMENTS, AN ESCROW AGREEMENT,
BOND PURCHASE AGREEMENTS, A CONTINUING DISCLOSURE CERTIFICATE,
AND AN OFFICIAL STATEMENT; AUTHORIZING DISTRIBUTION OF THE
OFFICIAL STATEMENT AND SALE DOCUMENTS; AND AUTHORIZING
EXECUTION OF NECESSARY CERTIFICATES AND RELATED ACTIONS**

WHEREAS, a duly called school bond election was held in the Rio Elementary School District (the “District”), Ventura County (the “County”), State of California, on November 6, 2018 (the “2018 Election”);

WHEREAS, at the 2018 Election there was submitted to the qualified electors of the District a question as to the issuance and sale of general obligation bonds of the District for the various purposes set forth in the ballot measure submitted to the voters, in the maximum amount not to exceed \$59,200,000, payable from the levy of an *ad valorem* tax against the taxable property in the District;

WHEREAS, the returns of the election were thereafter canvassed pursuant to law and the Certificate of Election received from the Registrar of Voters of Ventura County authenticated that more than 55% (the amount required for passage) of the votes cast were in favor of issuing the general obligation bonds (the “Bonds”);

WHEREAS, on March 13, 2019 the District issued the first and second series of the Bonds authorized by the electors, designated as the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series A (Tax-Exempt)” (the “2018 Series A Bonds”), in an aggregate principal amount of \$23,000,000, and the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series B (Taxable),” in an aggregate principal amount of \$1,510,000;

WHEREAS, the Board has determined that it is now necessary and desirable to issue a third and fourth series of the Bonds authorized by the electors in an aggregate principal amount not to exceed \$20,000,000 to be designated as the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series C (Tax-Exempt)” (the “Series C Bonds”) to finance the acquisition, construction, and improvement of school facilities, and in an aggregate principal amount not to exceed \$3,000,000 to be designated as the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series D (Taxable)” (the “Series D Bonds”) to fund regularly scheduled lease payments in connection with the District’s 2016 Refunding Certificates of Participation, according to the terms and in the manner hereinafter set forth;

WHEREAS, it is contemplated that the Series C Bonds and the Series D Bonds may be comprised of current interest bonds and capital appreciation bonds;

WHEREAS, this Resolution was publicly and properly noticed on the agenda as an information item for the Board of Trustee's (the "Board") February 19, 2020 meeting, as required by Section 53508.5 of the California Government Code and Section 15146(b)(2) and (c) of the California Education Code, since it is anticipated that a portion of the Series C Bonds and the Series D Bonds may be issued as bonds that allow for the compounding of interest (i.e., capital appreciation bonds);

WHEREAS, in satisfaction of the requirements of the Government Code and the Education Code, the information presented to the Board at its February 19, 2020 meeting included:

- an analysis containing the total overall cost of the Series C Bonds and the Series D Bonds that allow for the compounding of interest (see Appendix 1, attached hereto),
- a comparison to the overall cost of issuing only current interest bonds (see Appendix 1, attached hereto),
- the reason bonds that allow for the compounding of interest are being recommended (see Appendix 2, attached hereto); and
- a copy of the disclosure made by the Underwriter (as defined herein) in compliance with Rule G-17 adopted the Municipal Securities Rulemaking Board of the Securities and Exchange Commission (see Appendix 3, attached hereto).

WHEREAS, in satisfaction of Education Code 15146(b)(2), this Resolution is being presented at this March 18, 2020 meeting of the Board, such meeting being the next consecutive meeting thereof following such February 19, 2020 meeting;

WHEREAS, the District has heretofore issued its Rio Elementary School District General Obligation Bonds, Election of 2014, Series A (the "2014 Series A Bonds"), in the aggregate principal amount of \$20,000,000, dated as of June 4, 2015;

WHEREAS, prudent management of the fiscal affairs of the District requires that the District now issue refunding bonds under the provisions of Article 9 (Sections 53550 and following) and Article 11 (Sections 53580 and following) of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code (the "Refunding Bonds") to advance refund the 2014 Series A Bonds, maturing on August 1, 2040 and the 2018 Series A Bonds, maturing on August 1, 2046, or such other bonds as the District may designate (the "Refunded Prior Bonds"), provided that a sufficient level of present value savings may be achieved by doing so;

WHEREAS, it appears to the Board of the District that the total net interest cost to maturity plus the principal amount of the Refunding Bonds (plus any costs of issuance not funded from proceeds of the Refunding Bonds) will not exceed the total net interest cost to maturity plus the principal amount of the Refunded Prior Bonds, which, pursuant to California Government Code Section 53552 and 53556, will permit the Board to issue the Refunding Bonds without another vote of the electorate;

WHEREAS, the Tax Cuts and Jobs Act (H.R. 1), enacted December 22, 2017, eliminated advance refundings of municipal bonds on a tax exempt basis, and as a result, interest on the Series D Bonds and the Refunding Bonds will be federally taxable;

WHEREAS, all acts, conditions and things required by law to be done or performed have been done and performed in strict conformity with the laws authorizing the issuance of the Series C Bonds, the Series D Bonds, and the Refunding Bonds of the District; and

WHEREAS, the indebtedness of the District, including the proposed issuance of the Series C Bonds, the Series D Bonds, and the Refunding Bonds, is within all limits prescribed by law.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Rio Elementary School District, as follows:

Section 1. Recitals. The Board hereby finds and determines that the foregoing recitals are true and correct.

Section 2. Series C Bonds; Issue Authorized. The Board hereby authorizes the issuance of the Series C Bonds as Current Interest Bonds and Capital Appreciation Bonds (as such terms are defined in the Paying Agent Agreement described below) in an aggregate principal amount not to exceed \$20,000,000. The costs of issuance of the Series C Bonds (including estimates of compensation for the underwriter and premium for bond insurance) are estimated to be \$307,000. The District is issuing the Series C Bonds pursuant to the terms of Article 4.5, Chapter 3, Part 1, Division 1, Title 1 of the California Government Code (commencing with Section 53506). Other terms and conditions of the Series C Bonds and their execution, issuance, and sale, not prescribed by Article 4.5 referred to above, shall be governed by the relevant provisions of the Government Code and Education Code.

The term of the Series C Bonds issued as Current Interest Bonds shall be no longer than 40 years, and specifically, no longer than 25 years for Capital Appreciation Bonds. For Current Interest Bonds that mature more than 30 years from their date of issuance, the useful life of the facilities financed with the proceeds of such Current Interest Bonds shall equal or exceed the maturity dates of such Current Interest Bonds. The estimated financing term of the Series C Bonds shall be less than 28 years and the estimated final maturity of the Series C Bonds shall be August 1, 2047. The estimated repayment ratio for the Series C Bonds is expected to be 1.75 to 1.00. It is estimated that over the term of the Series C Bonds total assessed value of taxable property within the District is expected to increase by 4.50% annually over the term of the Series C Bonds.

Section 3. Series D Bonds; Issue Authorized. The Board hereby authorizes the issuance of the Series D Bonds as Current Interest Bonds and Capital Appreciation Bonds (as such term is defined in the Paying Agent Agreement described below) in an aggregate principal amount not to exceed \$3,000,000. The costs of issuance of the Series D Bonds (including estimates of compensation for the underwriter and premium for bond insurance) are estimated to be \$46,000. The District is issuing the Series D Bonds pursuant to the terms of Article 4.5, Chapter 3, Part 1, Division 1, Title 1 of the California Government Code (commencing with

Section 53506). Other terms and conditions of the Series D Bonds and their execution, issuance, and sale, not prescribed by Article 4.5 referred to above, shall be governed by the relevant provisions of the Government Code and Education Code.

The term of the Series D Bonds shall be no longer than 30 years, and specifically, no longer than 25 years for Capital Appreciation Bonds. The estimated financing term of the Series D Bonds shall be less than 8 years and the estimated final maturity of the Series D Bonds shall be August 1, 2027. The estimated repayment ratio for the Series D Bonds is expected to be 1.25 to 1.00. It is estimated that over the term of the Series D Bonds total assessed value of taxable property within the District is expected to increase by 4.50% annually over the term of the Series D Bonds.

Section 4. Refunding Bonds; Issue Authorized. The Board hereby authorizes the issuance of the Refunding Bonds in an aggregate principal amount not to exceed \$20,000,000; provided that the total net interest cost to maturity plus the principal amount of the Refunding Bonds (plus any costs of issuance not funded from proceeds of the Refunding Bonds) does not exceed the total net interest cost to maturity plus the principal amount of the Refunded Prior Bonds and further provided that the District's Superintendent or the Assistant Superintendent of Business Services has determined that the refunding of the Refunded Prior Bonds produces net present value savings of at least 3.0% of the par amount of the Refunded Prior Bonds (or such higher amount of savings as they may require). Interest on the Refunding Bonds will be federally taxable. The Board finds and determines that the Refunded Prior Bonds shall be redeemed on their first available optional redemption date of August 1, 2025. The costs of issuing the Refunding Bonds authorized to be paid from the proceeds thereof shall include all of the authorized costs of issuance set forth in Government Code Section 53550(e) and (f) and Section 53587. Pursuant to Government Code Section 53587, in determining the amount of Refunding Bonds to be issued, the Board hereby determines that any capitalized interest from proceeds of the Refunding Bonds shall be reasonably required.

Section 5. Approval of Paying Agent Agreements. The Board hereby approves the form of the First Supplemental Paying Agent Agreement (the "First Supplemental Paying Agent Agreement") between the District and U.S. Bank National Association (the "Paying Agent"), supplementing the Paying Agent Agreement dated March 1, 2019 between the District and the Paying Agent (together with the First Supplemental Paying Agent Agreement, the "Paying Agent Agreement"), as presented to this meeting and on file with the Secretary of the Board, in connection with the Series C Bonds and the Series D Bonds. The President, Clerk, and Secretary of the Board, the Superintendent, and the Assistant Superintendent of Business Services (the "Designated Officers"), or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to execute and deliver to the Paying Agent, the First Supplemental Paying Agent Agreement in substantially that form, with such changes therein as the Designated Officer or Officers executing the First Supplemental Paying Agent Agreement, with the advice of Parker & Covert LLP ("Bond Counsel"), may require or approve. The execution of the First Supplemental Paying Agent Agreement by a Designated Officer or Officers shall constitute conclusive evidence of such officer's or officers' and the Board's approval of such changes. The date, respective principal amounts of each maturity, the interest rates, interest payment dates, denominations, form, registration privileges, place or places of

payment, terms of redemption, and other terms of the Series C Bonds and the Series D Bonds shall be as provided in the First Supplemental Paying Agent Agreement, as finally executed.

The Board hereby approves the form of the Refunding Bonds Paying Agent Agreement (the “Refunding Bonds Paying Agent Agreement”) between the District and the Paying Agent, as presented to this meeting and on file with the Secretary of the Board, in connection with the Refunding Bonds. The Designated Officers, or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to execute and deliver to the Paying Agent, the Refunding Bonds Paying Agent Agreement in substantially that form, with such changes therein as the Designated Officer or Officers executing the Refunding Bonds Paying Agent Agreement, with the advice of Bond Counsel, may require or approve. The execution of the Refunding Bonds Paying Agent Agreement by a Designated Officer or Officers shall constitute conclusive evidence of such officer’s or officers’ and the Board’s approval of such changes. The date, respective principal amounts of each maturity, the interest rates, interest payment dates, denominations, form, registration privileges, place or places of payment, terms of redemption, and other terms of the Refunding Bonds shall be as provided in the Refunding Bonds Paying Agent Agreement, as finally executed.

Section 6. Escrow Agreement. The Board hereby approves the form of the Escrow Agreement (the “Escrow Agreement”) between the District and U.S. Bank National Association, as escrow agent (the “Escrow Agent”), that provides for the deposit of funds sufficient to pay principal and interest components of regularly scheduled lease payments in connection with the District’s 2016 Certificates of Participation and to refund the Refunded Prior Bonds, as presented to this meeting and on file with the Secretary of the Board. The Designated Officers, or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to execute and deliver to the other parties thereto, the Escrow Agreement in substantially that form, with such changes therein as the Designated Officer or Officers executing the Escrow Agreement, with the advice of Bond Counsel, may require or approve. The execution of the Escrow Agreement by a Designated Officer or Officers shall constitute conclusive evidence of such officer’s or officers’ and the Board’s approval of such changes.

Section 7. Approval of Method of Sale and Bond Purchase Agreements. The Series C Bonds, the Series D Bonds, and the Refunding Bonds shall be sold upon the direction of a Designated Officer, and pursuant to the terms of Bond Purchase Agreements (defined herein). The Board hereby authorizes the sale of the Series C Bonds, the Series D Bonds, and the Refunding Bonds by way of a negotiated sale, which is determined to provide more flexibility in the timing of the sale, an ability to implement the sale in a shorter time period, an increased ability to structure the Series C Bonds, the Series D Bonds, and the Refunding Bonds to fit the needs of particular purchasers, and a greater opportunity for the Underwriter (as defined below) to pre-market the Series C Bonds, the Series D Bonds, and the Refunding Bonds to potential purchasers prior to the sale, all of which will contribute to the District’s goal of achieving the lowest overall cost of the financing. The Board hereby further authorizes the sale of the Series C Bonds, the Series D Bonds, and the Refunding Bonds provided that the maximum interest rate on the Series C Bonds, the Series D Bonds, and the Refunding Bonds shall not exceed the maximum interest rate permitted by law, and the underwriter’s discount, net of the cost of bond insurance, if any, shall not exceed 0.600% of the principal amount of the Series C Bonds, the Series D Bonds, and the Refunding Bonds.

The Board hereby further approves the form of the Bond Purchase Agreements relating to the Series C Bonds, the Series D Bonds, and the Refunding Bonds (collectively, the “Bond Purchase Agreements”) between the District and Raymond James & Associates, Inc. (the “Underwriter”), in the form as presented to this meeting, and on file with the Secretary of the Board. The Designated Officers, or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to negotiate the final terms of the sale of the Series C Bonds, the Series D Bonds, and the Refunding Bonds with the Underwriter, upon the recommendation of Isom Advisors, a Division of Urban Futures, Inc., the District’s municipal advisor (the “Municipal Advisor”). Further, the Designated Officers, or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to execute and deliver to the Underwriter, the Bond Purchase Agreement in substantially those forms, with such changes therein as the Designated Officer or Officers executing the Bond Purchase Agreements, with the advice of Bond Counsel, may require or approve. The execution of the Bond Purchase Agreement by a Designated Officer or Officers shall constitute conclusive evidence of such officer’s or officers’ and the Board’s approval of such changes.

Section 8. Approval of Continuing Disclosure Certificate. The Board hereby approves the form of the Continuing Disclosure Certificate relating to the Series C Bonds, the Series D Bonds, and the Refunding Bonds (the “Continuing Disclosure Certificate”), as presented to this meeting and on file with the Secretary of the Board. The Designated Officers, or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to execute and deliver to the other parties thereto, the Continuing Disclosure Certificate in substantially that form, with such changes therein as the Designated Officer or Officers executing the Continuing Disclosure Certificate, with the advice of Bond Counsel, may require or approve. The execution of the Continuing Disclosure Certificate by a Designated Officer or Officers shall constitute conclusive evidence of such officer’s or officers’ and the Board’s approval of such changes.

Section 9. Official Statement. The Board hereby approves the form of the Preliminary Official Statement relating to the Series C Bonds, the Series D Bonds, and the Refunding Bonds (the “Preliminary Official Statement”), with such additions, changes, and deletions as permitted hereunder and under applicable law (the “Official Statement”), presented to this meeting and on file with the Secretary of the Board. The Designated Officers, or their designees, and each of them individually, are hereby authorized and directed to execute the Official Statement in substantially that form, with such changes as the Designated Officer or Officers, upon the advice of the Municipal Advisor or Bond Counsel, may require or approve. The execution of the Official Statement by a Designated Officer or Officers shall constitute conclusive evidence of such officer’s or officers’ and the Board’s approval of such changes. The Board hereby authorizes and directs the Underwriter to distribute copies of the Preliminary Official Statement to persons who may be interested in the purchase of the Series C Bonds, the Series D Bonds, and the Refunding Bonds, and authorizes and directs the Underwriter to deliver copies of the final Official Statement to all purchasers of the Series C Bonds, the Series D Bonds, and the Refunding Bonds. The Board hereby authorizes and directs the Designated Officer or Officers to deliver to the Underwriter certification to the effect that the Board deems the Preliminary Official Statement, with such changes approved by the Designated Officer or Officers, to be final and complete as of its date, except for certain final pricing and related

information that may be omitted pursuant to Rule 15c2-12 of the Securities and Exchange Commission.

Section 10. Valid Obligations. The Board hereby determines that all acts and conditions necessary to be performed by the District or to have been met precedent to and in the issuing of the Series C Bonds, the Series D Bonds, and the Refunding Bonds in order to make them legal, valid, and binding general obligations of the District have been performed and have been met, or will at the time of delivery of the Series C Bonds, the Series D Bonds, and the Refunding Bonds have been performed and have been met, in regular and due form as required by law, including compliance with the required disclosures set forth in Government Code section 5852.1 (see attached Exhibit A); and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Series C Bonds, the Series D Bonds, and the Refunding Bonds.

Section 11. Request to Levy Tax. The Board of Supervisors of the County and officers of the County are obligated by statute to provide for the levy and collection of *ad valorem* taxes in each year sufficient to pay debt service coming due in each year for the Series C Bonds, the Series D Bonds, and the Refunding Bonds. The Board hereby requests the Board of Supervisors of the County to annually levy a tax upon all taxable property in the District in an amount sufficient to pay debt service coming due in each year for the Series C Bonds, the Series D Bonds, and the Refunding Bonds. The Board hereby finds and determines that such *ad valorem* taxes shall be levied specifically to pay the Series C Bonds, Series D Bonds and Refunding Bonds being issued to finance and refinance specific projects authorized by the District's voters.

Section 12. Paying Agent's Fees. In accordance with Education Code section 15232, the District hereby requests the Board of Supervisors of the County to include within the annual tax levy for the Series C Bonds, the Series D Bonds, and the Refunding Bonds the fees and expenses payable to the Paying Agent.

Section 13. Building Fund and Tax Collection Fund. (A) **Building Fund.** The District shall establish and create and/or maintain the "Rio Elementary School District, Building Fund" (the "Building Fund"), and keep the fund separate and distinct from all other District and County funds. The District shall deposit the proceeds of the sale of the Series C Bonds and the Series D Bonds (except any premium or accrued interest received from the sale) into the Building Fund for use by the District to pay the costs of the school facilities described in the bond measure approved by the voters of the District, and to pay costs of issuance of the Series C Bonds and the Series D Bonds not otherwise paid from the Costs of Issuance Fund established by the First Supplemental Paying Agent Agreement.

(B) **Tax Collection Fund.** The District hereby requests that the Ventura County Treasurer-Tax Collector (the "Treasurer") establish and create and/or maintain the "Rio Elementary School District, General Obligation Bonds, Tax Collection Fund (the "Tax Collection Fund"), and keep the fund separate and distinct from all other District and County funds. The District hereby further requests that the Treasurer deposit any premium received from the sale of the Series C Bonds, the Series D Bonds, and the Refunding Bonds into the Tax Collection Fund. The District hereby further requests that the Treasurer withdraw from the Tax

Collection Fund and transfer to the Paying Agent at the times requested by the District the amounts required to pay debt service on the Series C Bonds, the Series D Bonds, and the Refunding Bonds, and to pay the fees and expenses of the Paying Agent.

Section 14. Identification of Professionals Involved. The Board hereby approves the firm of Isom Advisors, a Division of Urban Futures, Inc. to act as Municipal Advisor; U.S. Bank National Association to act as Paying Agent; and the firm of Parker & Covert LLP, to act as bond counsel and disclosure counsel to the District, with respect to the sale and delivery of the Series C Bonds, the Series D Bonds, and the Refunding Bonds.

Section 15. Official Intent. The District intends to undertake the construction, repair and acquisition of school facilities and equipment, described in the bond measure, to serve the District (the “Improvements”). The District intends to use the proceeds of its Series C Bonds and the Series D Bonds described in this Resolution to finance the Improvements. The District expects to pay certain capital expenditures (the “Reimbursement Expenditures”) in connection with the Improvements prior to the issuance by it of the indebtedness for the purpose of financing the costs of the Improvements on a long-term basis. The District reasonably expects that the Series C Bonds and the Series D Bonds debt obligations will be issued by it for the purpose of financing the cost of the Improvements on a long-term basis, and that certain of the proceeds of such debt obligations will be used to reimburse the District for the Reimbursement Expenditures.

The Board hereby declares the District’s official intent to use a portion of the proceeds of the proposed indebtedness to reimburse the District for the Reimbursement Expenditures. The foregoing statement is a declaration of official intent that is made under and only for the purpose of establishing compliance with the requirements of Treasury Regulations section 1.150-2 and Section 54A(d)(2)(D) of the Internal Revenue Code of 1986, as amended.

Section 16. Authorization of Officers to Execute Documents. The Board hereby authorizes and directs the Designated Officers or their respective designees, and each of them individually, to do any and all things, to take any and all actions, and to execute and deliver any and all documents that they may deem necessary or advisable, in order to complete the sale, issuance, and delivery of the Series C Bonds, the Series D Bonds, and the Refunding Bonds, and otherwise to carry out, give effect to, and comply with the terms and intent of this Resolution. All actions heretofore taken by such officers and staff that are in conformity with the purposes and intent of this Resolution are hereby ratified, confirmed, and approved in all respects.

Section 17. Effective Date. This resolution shall take effect immediately upon its passage.

[Signature Page Follows]

APPROVED, PASSED, AND ADOPTED on March __, 2020, by the Rio Elementary School District Board of Trustees, by the following vote:

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

RIO ELEMENTARY SCHOOL DISTRICT

By: _____
Joe Esquivel
President of the Board of Trustees

ATTEST:

By: _____
John D. Puglisi, Ph.D.
Secretary of the Board of Trustees

EXHIBIT A

GOVERNMENT CODE SECTION 5852.1 DISCLOSURE

The following information consists of good faith estimates provided by the Underwriter and the Municipal Advisor:

Series C Bonds⁽¹⁾

1. True interest cost of the Series C Bonds: 3.00%
2. Finance charges of the Series C Bonds (sum of all costs of issuance and fees/charges paid to third parties): \$306,990.33.
3. Net proceeds to be received (net of finance charges, reserves, and capitalized interest, if any): \$18,357,872.47.
4. Total payment amount through final maturity of the Series C Bonds, net of estimated capitalized interest of \$521,000: \$31,346,100.00.

Series D Bonds⁽¹⁾

1. True interest cost of the Series D Bonds: 2.55%
2. Finance charges of the Series D Bonds (sum of all costs of issuance and fees/charges paid to third parties): \$45,929.41.
3. Net proceeds to be received (net of finance charges, reserves, and capitalized interest, if any): \$2,933,551.92.
4. Total payment amount through final maturity of the Series D Bonds: \$3,365,000.00.

Refunding Bonds⁽¹⁾

1. True interest cost of the Refunding Bonds: 3.27%
2. Finance charges of the Refunding Bonds (sum of all costs of issuance and fees/charges paid to third parties): \$230,000.00.
3. Net proceeds to be received (net of finance charges, reserves, and capitalized interest, if any): \$19,498,054.92.
4. Total payment amount through final maturity of the Refunding Bonds: \$32,365,325.84.

⁽¹⁾ Based upon estimated par amounts as follows:

- (a) \$18,508,518.15 for Series C Bonds
- (b) \$2,982,550.45 for Series D Bonds
- (c) \$19,730,000 for Refunding Bonds

APPENDIX 1
AB 182
CAPITAL APPRECIATION BONDS ANALYSIS

[see attached]

Rio Elementary School District
2020 General Obligation Bonds
AB 162 Information
(estimated; subject to change)

Date	Option 1 - CABs & CIBs			Option 2 - CIBs		
	Principal	Current Interest	Compounded Interest	Principal	Current Interest	Total Debt Service
8/1/2021	\$663,571	\$0	\$6,429	\$270,000	\$800,000	\$969,000
8/1/2022	\$281,840	\$19,300	\$13,160	\$314,300	\$800,000	\$1,114,300
8/1/2023	\$79,303	\$231,600	\$5,697	\$316,600	\$800,000	\$1,136,600
8/1/2024	\$403,722	\$231,600	\$41,278	\$376,600	\$800,000	\$1,197,600
8/1/2025	\$898,901	\$231,600	\$121,099	\$380,000	\$800,000	\$1,240,000
8/1/2026	\$942,057	\$231,600	\$167,943	\$495,000	\$844,800	\$1,339,800
8/1/2027	\$574,747	\$231,600	\$80,253	\$75,000	\$825,000	\$900,000
8/1/2028	\$623,434	\$231,600	\$91,506	\$120,000	\$822,000	\$942,000
8/1/2029	\$639,900	\$231,600	\$115,100	\$170,000	\$817,200	\$987,200
8/1/2030	\$657,320	\$231,600	\$142,680	\$220,000	\$810,400	\$1,030,400
8/1/2031	\$689,105	\$231,600	\$175,895	\$275,000	\$801,600	\$1,076,600
8/1/2032	\$682,491	\$231,600	\$212,509	\$340,000	\$790,600	\$1,130,600
8/1/2033	\$692,081	\$231,600	\$252,939	\$400,000	\$777,000	\$1,177,000
8/1/2034	\$700,390	\$231,600	\$299,610	\$470,000	\$761,000	\$1,231,000
8/1/2035	\$709,852	\$231,600	\$345,946	\$545,000	\$742,200	\$1,287,200
8/1/2036	\$720,658	\$231,600	\$394,342	\$625,000	\$720,400	\$1,345,400
8/1/2037	\$728,124	\$231,600	\$446,676	\$710,000	\$695,400	\$1,405,400
8/1/2038	\$742,090	\$231,600	\$497,910	\$800,000	\$667,000	\$1,467,000
8/1/2039	\$753,651	\$231,600	\$551,349	\$900,000	\$635,000	\$1,535,000
8/1/2040	\$764,433	\$231,600	\$605,567	\$1,005,000	\$599,000	\$1,604,000
8/1/2041	\$776,537	\$231,600	\$666,463	\$1,120,000	\$558,600	\$1,678,600
8/1/2042	\$790,324	\$231,600	\$729,676	\$1,235,000	\$519,000	\$1,749,000
8/1/2043	\$802,352	\$231,600	\$797,648	\$1,365,000	\$484,600	\$1,829,600
8/1/2044	\$812,045	\$231,600	\$867,955	\$1,505,000	\$410,000	\$1,915,000
8/1/2045	\$1,765,000	\$231,600	\$0	\$1,650,000	\$349,600	\$1,999,600
8/1/2046	\$1,925,000	\$161,000	\$0	\$1,805,000	\$283,600	\$2,088,600
8/1/2047	\$2,100,000	\$84,000	\$0	\$1,970,000	\$211,600	\$2,181,600
8/1/2048		\$0	\$0	\$2,150,000	\$132,800	\$2,282,800
8/1/2049		\$0	\$0	\$1,170,000	\$45,500	\$1,215,500
8/1/2050		\$0	\$0			\$0
Total	\$21,491,058	\$5,591,100	\$7,628,931	\$34,711,100	\$18,589,600	\$49,000,700
					Difference (Option 2 less Option 1)	\$5,069,700

Notes

1. Exceeds tax rate limit (\$30/\$100,000 of AV) in certain years

By Raymond James & Associates, Inc.

APPENDIX 2

AB 182 REASON FOR CAPITAL APPRECIATION BONDS

Based on current bond interest rates, the tax rate currently being levied for repayment of Bonds issued under the authorization approved by voters at the 2018 Election, and the maximum legal tax rate, the District can only access the necessary funds to continue its Measure L projects at this time by including a combination of both current interest bonds and capital appreciation bonds in the bond structure.

APPENDIX 3

**AB 182
RULE G-17 DISCLOSURE**

[see attached]

Stacy Toledo

From: John Baracy <John.Baracy@RaymondJames.com>
Sent: Monday, October 28, 2019 4:23 PM
To: Wael Saleh (wsaleh@rioschools.org)
Cc: Jon Isom; Jeff R. Pickett (jeff@isomadvisors.com); Mary Orleans; John Nguyen; Leslie Bloom; Laurie Miller; Allen Yin; Addison Covert; Joel Kirschenstein (joel@sagerealtygroup.com)
Subject: Re: Rio SD G17/LOI for GO Bonds and Potential GO Refunding Bonds
Attachments: LOI, G-17 & Fixed Rate Structure.pdf

Hi Wael:

Attached is our paperwork to get executed prior to providing the analysis requested to the District. There is also a potential GO Refunding that we would like to review with Isom and present to the District at an appropriate time. Taxable interest rates have been very volatile recently and the savings on these financings have changed dramatically week to week.

Attached is Raymond James' G-17 Disclosures letter related to our role as Sole Managing Underwriter for the District's upcoming General Obligation Bonds, Election of 2018, Series C and D and 2019 General Obligation Refunding Bonds (Federally Taxable) transaction.

As part of our required compliance as an underwriter we are required to:

- (i) Confirm that Raymond James & Associates, Inc. ("Raymond James") has been engaged to serve as underwriter, and not as a financial advisor or municipal advisor, pursuant to the Securities and Exchange Commission's ("SEC") Municipal Advisor Rule in connection with the issuance of the above referenced Bonds, and;
- (ii) Provide certain underwriting disclosures as required by Municipal Securities Rulemaking Board ("MSRB") Rule G-17 as set forth in MSRB Notice 2012-25 (May 7, 2012) (the "G-17 Notice").

The attached letter covers our Firm's compliance requirements relating to both the SEC Municipal Advisor Rule and the G-17 Notice requirements regarding our underwriting responsibilities; therefore, to ensure Raymond James is in compliance with both of these Rules we are required to confirm our role as underwriter, and also seek the District's acknowledgement that it has received our G-17 Disclosures. **Accordingly, you can respond to this email "Confirmed and Acknowledged" on behalf of the District that the District has received the attached underwriting disclosures. Or if you prefer, you may sign and date the attached letter and return it to us via email as a PDF attachment.**

Thank you so much for your help with these regulatory required matters. Let me know if you have any questions or if you need additional information. I appreciate the opportunity to continue to serve as underwriter for the District and look forward to a successful pricing and completion of the transaction.

Best regards,

John

JOHN R. BARACY
Managing Director

T 424.303.6406 // C 310.303.9871 // F 855.307.8825
10250 Constellation Boulevard, Suite 850
Los Angeles, CA 90067
john.baracy@raymondjames.com
www.RJCASchoolBonds.com

RAYMOND JAMES®

September 9, 2019

Mr. Wael Saleh
Assistant Superintendent, Business Services
Rio Elementary School District
2500 E. Vineyard Ave., Suite #100
Oxnard, CA 93036

Re: Disclosures by Underwriter/Senior Managing Underwriter
Pursuant to MSRB Rule G-17
Election of 2018, Series C & D (Federally Taxable) and
2019 General Obligation Refunding Bonds (Federally Taxable)

Dear Wael:

We are writing to provide you, as Assistant Superintendent, Business Services of Rio Elementary School District (the "Issuer"), and an official of the Issuer with the authority to bind the Issuer by contract, with certain disclosures relating to the captioned bond issue (the "Bonds") to:

- i. Confirm and engage Raymond James & Associates, Inc. ("RJA"), to serve as underwriter, and not as a financial advisor or municipal advisor, pursuant to the Securities and Exchange Commission's Municipal Advisor Rule in connection with the issuance of the Bonds, and;
- ii. Provide certain underwriting disclosures as required by Municipal Securities Rulemaking Board (MSRB) Rule G-17 as set forth in MSRB Notice 2012-25 (May 7, 2012)¹.

As part of our services as underwriter, RJA may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Bonds.

I. Disclosures Concerning the Underwriter's Role:

(i) MSRB Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors.

(ii) The primary role of the underwriter is to purchase the Bonds with a view to distribution in an arm's-length commercial transaction with the Issuer. The underwriter has financial and other interests that differ from those of the Issuer.

(iii) Unlike a municipal advisor, the underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and are, therefore, not required by federal law to act in the best interests of the Issuer without regard to their own financial or other interests.

¹ Interpretive Notice Concerning the Application of MSRB Rule G-17 to Underwriter of Municipal Securities (effective August 2, 2012).

10250 Constellation Blvd., Suite 650 // Los Angeles, CA 90067
209 Avenida Del Mar, Suite 207 // San Clemente, CA 92672
One Embarcadero Center, Suite 650 // San Francisco, CA 94111
Raymond James & Associates, Inc., a member firm of RJA Securities, Inc.

(iv) The underwriter has a duty to purchase the Bonds from the Issuer at a fair and reasonable price, but must balance that duty with their duty to sell the Bonds to investors at prices that are fair and reasonable.

(v) The underwriter will review the official statement for the Bonds in accordance with, and as part of, their respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction².

II. Disclosures Concerning the Underwriter's Compensation:

The underwriter will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the underwriter may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

III. Additional Conflicts and Business Relationships Disclosures:

In the ordinary course of its various business activities, RJA and its affiliates, officers, directors, and employees may purchase, sell or hold a broad array of investments and may actively trade securities, derivatives, loans, commodities, currencies, credit default swaps, and other financial instruments for their own account and for the accounts of customers. Such investment and trading activities may involve or relate to assets, securities and/or instruments of the Issuer (whether directly, as collateral securing other obligations or otherwise) and/or persons and entities with relationships with the Issuer. RJA and its affiliates also may communicate independent investment recommendations, market advice or trading ideas and/or publish or express independent research views in respect of such assets, securities or instruments and at any time may hold, or recommend to clients that they should acquire, long and/or short positions in such assets, securities and instruments.

Additionally, Raymond James has contributed \$250 towards The Rio Schools Foundation Casino Night Fundraiser.

IV. Disclosures Concerning Structure of Municipal Securities Financing:

Since RJA has recommended to the Issuer a financing structure that may be considered a "complex municipal securities financing" for purposes of MSRB Rule G-17, attached is a description of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to the underwriter and reasonably foreseeable at this time.

In accordance with the requirements of MSRB Rule G-17, if RJA recommends a "complex municipal securities financing" to the Issuer that is not otherwise described herein, this letter will be supplemented to provide disclosure of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to the underwriter and reasonably foreseeable at that time.

If you or any other Issuer official has any questions or concerns about these disclosures, then please make those questions or concerns known immediately to the undersigned. In addition, the Issuer should consult

² Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriter is solely for purposes of satisfying the underwriter's obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

with its own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent it deems appropriate.

It is our understanding that you have the authority to bind the Issuer by contract with us, and that you are not a party to any conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately.

Under SEC and MSRB Rules, we are required to confirm our role as underwriter, and also seek your acknowledgement that you have received this letter. Accordingly, please send me an email to that effect or sign and return a copy of this letter to me via email as a PDF attachment. Depending on the structure of the transaction that the Issuer decides to pursue, or if additional potential or actual material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.

We look forward to working with you and the Issuer in connection with the issuance of the Bonds. We appreciate your business.

Sincerely,

RAYMOND JAMES & ASSOCIATES, INC.

By: 
John R. Baracy, Managing Director

Confirmation and acknowledgement:

Name: Wael Saleh
Title: Assistant Superintendent, Business Services
Date: _____

Fixed Rate Structure Disclosure

The following is a general description of the financial characteristics and security structures of fixed rate municipal bonds ("Fixed Rate Bonds"), as well as a general description of certain financial risks that you should consider before deciding whether to issue Fixed Rate Bonds. If you decide that you would like to pursue this financing alternative, we may provide you with additional information more specific to your particular issue.

Financial Characteristics

Maturity and Interest. Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period of time, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Bonds

"General obligation bonds" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. Ad valorem taxes necessary to pay debt service on general obligation bonds may not be subject to state constitutional property tax millage limits (an unlimited tax general obligation bond). The term "limited" tax is used when such limits exist.

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

Revenue Bonds

“Revenue bonds” are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

The description above regarding “Security” is only a brief summary of certain possible security provisions for the bonds and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the bonds.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following:

Issuer Default Risk

You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the bonds, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds, you may be required to take steps to increase the available revenues that are pledged as security for the bonds. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

This description is only a brief summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

Redemption Risk

Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional

redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk

If your financing plan contemplates refinancing some or all of the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict your ability to refund the bonds to take advantage of lower interest rates.

Reinvestment Risk

You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as "negative arbitrage".

Tax Compliance Risk

The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the bonds.

Stacy Toledo

From: Wael Saleh <wsaleh@rioschools.org>
Sent: Monday, October 28, 2019 4:38 PM
To: John Baracy
Subject: Re: Rio SD G17/LOI for GO Bonds and Potential GO Refunding Bonds
Attachments: image001.jpg

"Confirmed and Acknowledged"

On Mon, Oct 28, 2019, 4:22 PM John Baracy <John.Baracy@raymondjames.com> wrote:

Hi Wael:

Attached is our paperwork to get executed prior to providing the analysis requested to the District. There is also a potential GO Refunding that we would like to review with Isom and present to the District at an appropriate time. Taxable interest rates have been very volatile recently and the savings on these financings have changed dramatically week to week.

Attached is Raymond James' G-17 Disclosures letter related to our role as Sole Managing Underwriter for the District's upcoming General Obligation Bonds, Election of 2018, Series C and D and 2019 General Obligation Refunding Bonds (Federally Taxable) transaction.

As part of our required compliance as an underwriter we are required to:

- (i) Confirm that Raymond James & Associates, Inc. ("Raymond James") has been engaged to serve as underwriter, and not as a financial advisor or municipal advisor, pursuant to the Securities and Exchange Commission's ("SEC") Municipal Advisor Rule in connection with the issuance of the above referenced Bonds, **and;**
- (ii) Provide certain underwriting disclosures as required by Municipal Securities Rulemaking Board ("MSRB") Rule G-17 as set forth in MSRB Notice 2012-25 (May 7, 2012) (the "G-17 Notice").

The attached letter covers our Firm's compliance requirements relating to both the SEC Municipal Advisor Rule and the G-17 Notice requirements regarding our underwriting responsibilities; therefore, to ensure Raymond James is in compliance with both of these Rules we are required to confirm our role as underwriter, and also seek the District's acknowledgement that it has received our G-17 Disclosures. **Accordingly, you can respond to this email "Confirmed and Acknowledged" on behalf of the District that the District has received the attached underwriting disclosures. Or if you prefer, you may sign and date the attached letter and return it to us via email as a PDF attachment.**

Thank you so much for your help with these regulatory required matters. Let me know if you have any questions or if you need additional information. I appreciate the opportunity to continue to serve as underwriter for the District and look forward to a successful pricing and completion of the transaction.

Best regards,

John

JOHN R. BARACY
Managing Director

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Los Angeles, CA 90067
john.baracy@raymondjames.com
www.RJCSchoolBonds.com



Raymond James & Associates, Inc. The information contained herein is solely intended to suggest/discuss potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive. Investors, borrowers, or other market participants should not rely upon this information in making their investment/financing decisions. The information set forth herein was gathered from sources which we believe, but do not guarantee, to be accurate.

9.1



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.1 Approval of Single Plan for Student Achievement for all Nine Rio Schools
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Federal and State Categorical Funding
Recommended Action	Educational Services recommends Board approval of all nine Single Plan for Student Achievement (SPSAs). For fiscal impact, please see individual school's budget in their Single Plan for Student Achievement.

Public Content

Speaker: Oscar Hernandez

Rationale:

A Single Plan for Student Achievement (SPSA) must be written and implemented at all schools to raise students' academic performance, improve the educational program, and create a cycle of continuous improvement for schools. It requires collection and analysis of student performance data, setting priorities for program improvement, rigorous use of effective solution strategies, and ongoing monitoring of results.

The legislation established the following five requirements for Single Plan for Student Achievement:

1. School districts must assure that school site councils have assisted with the development and approval of the plan, known as the Single Plan for Student Achievement. EC Section 64001(f)
2. The content of the plan must be aligned with school goals for improving student achievement. EC Section 64001(f)
3. School goals must be based upon "an analysis of verifiable state data, including the Academic Performance Index...and the English Language Development test...and may include any data voluntarily developed by districts to measure student achievement... EC Section 64001(d)
4. The plan must be "reviewed annually and updated, including proposed expenditures of funds allocated to the school ..." EC Section 64001(g)
5. Plans must be reviewed and approved by the governing board of the local educational agency. EC Section 64001(d)

The Single Plan for Student Achievement also includes the following required components of a school-wide p

1. The plan must include a comprehensive needs assessment.
2. The plan must include school-wide reform strategies.
3. The plan must demonstrate instruction is delivered by Highly Qualified Teachers.
4. The plan must offer high-quality, ongoing professional development.
5. The plan must include strategies to increase parent involvement.

6. The plan must assist re-school student's transition from early childhood program to kindergarten.
7. The plan must include teachers in decisions regarding the use of academic assessments.
8. The plan must ensure assistance for students not meeting the standards.
9. The plan must include the coordination and integration of federal, state, and local programs and services.

Educational Services will provide an overview of the Single Plan for Student Achievement/School- wide plan process. A binder of completed Single Plan for Student Achievement plans are available at the District office for viewing.

[RDM SPSA 1920 Final \(1\).pdf \(44,568 KB\)](#)

[RDV SPSA 2019-2020.pdf \(66 KB\)](#)

[Rio Del Sol SPSA 1919-2020 \(1\).pdf \(780 KB\)](#)

[Rio Plaza 2019_2020 SPSA .pdf \(2,976 KB\)](#)

[RRO_ SPSA 2019-2020 \(1\).pdf \(1,429 KB\)](#)

[SPSA Lindo With Signatures_2019_20.pdf \(732 KB\)](#)

[spsa Real 2019-2020.pdf \(1,769 KB\)](#)

[Vista SPSA.pdf \(2,711 KB\)](#)

[SPSA Rio del Norte.pdf \(1,783 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.2 Approval of the Rio Plaza Dual Immersion Recommendations
Access	Public
Type	Action
Recommended Action	Staff is requesting the Governing Board to recommend one of the options presented to be implemented for the 2020/2021 school year.

Public Content

Speaker: Dr. Carolyln Bernal

Rationale:

The Dual Immersion task force has completed its initial work and brings forth the following recommendations for approval for Dual Immersion programming at Rio Plaza School:

Recommendation 1	It is recommended that Rio Plaza School be designated as a Dual Immersion School and offer a high-quality program beginning in the Fall of 2020 (See pages 2 and 3)
Recommendation 2	It is recommended that the school adopt the 90/10 two-way immersion model. After examination of existing research and school visits, the task force is confident that this model will best support the Rio Plaza learners and result in higher success rates of bilingualism, biliteracy and multiculturalism. (See page 5)
Recommendation 3	It is recommended that the program begin its implementation in grades TK and K. Each subsequent year, the program will roll up until full implementation is achieved, schoolwide. (See page 6)
Recommendation 4	It is recommended that the program be established initially as a K-5 model with future plans to add grades 6-8 and establish as a K-8 model and school. (See page 6)
Recommendation 5	It is recommended that Rio Plaza School be established as a School of Choice. Neighborhood students enrolling in kindergarten, fall 2020, who opt out of Dual Immersion will go to Rio del Mar School. Transportation will be provided. Rio Plaza will continue to enroll neighborhood students in grades 1 - 5, space permitting. (See page 7)

Attached is a completed report that supports the recommendations.

[RP Dual Immersion Report \(with recommendations\).pdf \(1,054 KB\)](#)

Administrative Content

Executive Content

**Rio School District
Recommendations for DI Programming at Rio Plaza School
February 19, 2020**

The following recommendations are being brought forth for approval. These recommendations are based on the work of the Dual Immersion Task Force (see attached report):

Recommendation 1	It is recommended that Rio Plaza School be designated as a Dual Immersion School and offer a high-quality program beginning in the Fall of 2020 (See pages 2 and 3)
Recommendation 2	It is recommended that the school adopt the 90/10 two-way immersion model. After examination of existing research and school visits, the task force is confident that this model will best support the Rio Plaza learners and result in higher success rates of bilingualism, biliteracy and multiculturalism. (See page 5)
Recommendation 3	It is recommended that the program begin its implementation in grades TK and K. Each subsequent year, the program will roll up until full implementation is achieved, schoolwide. (See page 6)
Recommendation 4	It is recommended that the program be established initially as a K-5 model with future plans to add grades 6-8 and establish as a K-8 model and school. (See page 6)
Recommendation 5	It is recommended that Rio Plaza School be established as a School of Choice. Neighborhood students enrolling in kindergarten, fall 2020, who opt out of Dual Immersion will go to Rio del Mar School. Transportation will be provided. Rio Plaza will continue to enroll neighborhood students in grades 1 - 5, space permitting. (See page 7)



EDUCATING LEARNERS FOR THE 21ST CENTURY

Rio Plaza Dual Immersion Report and Supporting Documentation

February 19, 2020

Prepared by

Dr. Carolyn Bernal

Assistant Superintendent, School and Systems Improvement

Oscar Hernandez

Assistant Superintendent, Educational Services

Brenda Bravo

Rio Plaza Principal



What do high quality, well-implemented Dual Immersion Programs consist of?

Strategic planning is a systematic and comprehensive process focused on the long term success of a program and involves gathering information, including families and communities, conducting school visits, participating in professional development, and creating a plan of action. The graphic below highlights some of the main components that go into the development of a plan of action that leads to a high quality, well-implemented, successful Dual Immersion program.



1. **Program Structure:** A high quality, well-implemented DI program includes a needs assessment to provide a solid basis for informed decision-making about program development and instructional issues that support successful student outcomes. Selection and design for a bilingual program should be consistent with the characteristics of the English Learner population. The model should be planned out prior to implementing, rather than trying things out as they go and making major changes. It includes systematic reviews of the literature on effective dual immersion education models to build a knowledge base and to establish a rationale for decisions about choosing a model and other program choices that need to be made.
2. **Effective Leadership:** A high quality, well-implemented DI program has an effective leader who advocates for the program, collaborates with their leadership team to plan, develop, implement, and evaluate the model at the school site. In addition, they work to develop a high degree of staff cohesion, collaboration, and collegiality.

3. **Curriculum, Instruction and Assessment:**

- **Curriculum** should include alignment with standards, assessment, and the vision of bilingualism and biliteracy. It should include thematic or cross-disciplinary approaches, alignment and articulation, promotion of multiculturalism, linguistic diversity, and equity, and finally the inclusion of technology.
- **Instruction** should include high levels of language and literacy development including strategies for language input and oral language development. Language of instruction and separation of languages should be clearly identified. Strategies and best practices for grouping should also be addressed.
- **Assessment** should include assessment measures that are aligned with the school's vision and goals and with appropriate curriculum and related standards. It requires the use of multiple measures in both languages to assess student's progress toward meeting bilingualism and biliteracy goals as well as curricular and content related goals.

4. **Targeted, sustainable follow up:** To ensure continued success, considerations for staff quality, staff recruitment, availability of bilingual teachers, credentialing and certifications, and professional development of both current staff and new staff are all factors that must be addressed both initially, throughout and beyond in order to build a sustainable and successful model.

5. **Stakeholder Input and Support:** To build and sustain stakeholder support, high quality, well-implemented DI programs will incorporate a variety of home-school collaboration activities designed to build relationships and address barriers preventing stakeholder participation. The support a program receives in funding, staffing, materials, teacher training, program model, planning, and parent engagement will link directly to its' success and ultimately student achievement.

Dual Immersion Task Force

A Dual Immersion Task Force was created in order to do the work of creating recommendations for a new high quality, well-implemented program for Rio Plaza School.

The members of the task force included: Dr. Bernal, Assistant Superintendent, School and Systems Improvement, Mr. Hernandez, Assistant Superintendent, Educational Services, Ms. Bravo, Principal, Rio Plaza School, Dr. Hernandez, Principal, Rio Real School, Veronica Rauschenberger, Director, School and Systems Improvement, Ms. Mosqueda, TOSA, English Learners, Ms. Juarez, Kindergarten teacher, Rio Plaza, Mr. Castillo, fifth grade teacher, Rio Plaza, Mr. O'Leary, Fifth grade teacher, Rio Plaza, Ms. Ramos, fourth grade teacher and RTA representative, Rio Plaza, and Ms. Valdez, RTA representative. The group was fluid and anyone was invited to attend meetings and provide their input throughout the process.

The work of the task force began in December 2019 with the goal of bringing forward recommendations for approval to the board in February 2020.

The following pages are representative of the work the Dual Immersion Task Force engaged in collaboratively throughout the process.

Program Model

The DI task force worked collaboratively together to identify the best model to implement at Rio Plaza School as well as determine whether the model should be a strand within the school or part of a school wide system. Selecting the most suitable program required careful consideration of components most compatible with the school's existing organization, demographics, and philosophy.

The DI task force selected the 90/10 Two-Way Immersion program for Rio Plaza School. Thomas and Collier are two famous researchers who have studied the effectiveness of one-way and two-way dual language programs in closing the achievement gap for ELLs in English achievement for many years. The task force utilized much of their literature and research to support the decision for the model selected.

Below is a graphic that represents some of the research done around the effectiveness of the different program models:

Figure 5
Achievement Gap Closure For English Learners in Dual Language Programs—What Can We Expect?

Program Type	Annual Gap Closure	Annual Effect Size	% of Gap Closed by Grade 5
One-way 90:10	3 - 5 NCEs	0.14 - 0.24*	70% - 100% +
One-way 50:50	3 NCEs	0.14	70%
Two-way 90:10	4 - 6 NCEs	0.19 - .29*	95%- 100% +
Two-way 50:50	3.5 - 5 NCEs	0.14 - 0.24*	70% - 100% +

As can be seen in Figure 5, two-way 90:10 programs reach the highest levels of achievement in the shortest amount of time, and one-way 50:50 programs need continuation of the program throughout the middle school years to completely close the achievement gap in English. (from Collier & Thomas/*The Astounding Effectiveness of Dual Language Education for All*)

Implementation Plan

The DI Task Force is recommending the 90/10 Two Way Dual Immersion Program open in the Fall of 2020 at Rio Plaza School and begin the implementation of the program in grades TK and K. Each subsequent year, the program will roll up one grade level until full implementation is achieved schoolwide in TK - 5 and/or TK - 8 (pending facility availability).

The table below represents the recommended implementation phases:

Year	Grade Level	Considerations
2020/2021	TK and K	
2021/2022	TK - 1	
2022/2023	TK - 2	
2023/2024	TK - 3	
2024/2025	TK - 4	
2025/2026	TK - 5	
2026/2027	TK - 6	**Pending facility availability
2027/2028	TK - 7	**Pending facility availability
2028/2029	TK - 8	**Pending facility availability

Existing Rio Plaza students who will be entering grades first through fifth beginning with the 2020/2021 school year will be able to complete their schooling at Rio Plaza School through fifth grade and then will move on to their designated middle school. They will continue to receive their instruction in their current programming, Structured English Immersion (English Only Instruction).

The initial recommendation is to establish Rio Plaza as a TK - 5 Dual Immersion School. If new facilities are added, then the recommendation is to continue the DI students through 8th grade at Rio Plaza and establish it as a TK - 8 Dual Immersion School.

If facilities will not be available when the students are ready to enter sixth grade, the DI task force recommends the students complete their Dual Immersion programming at Rio Real School (space permitting). If Rio Real is not available, then programming and a Dual Immersion strand would be created collaboratively with one of our middle schools in order for Rio Plaza Dual Immersion students to continue their Dual Immersion programming through eighth grade.

School of Choice

The DI Task Force recommends that Rio Plaza School be designated a School of Choice beginning with the 2020/2021 school year. Neighborhood families enrolling their children in grades TK and K will have a choice to enroll in the Dual Immersion Program. If the family opts out of Dual Immersion programming at Rio Plaza School, their child will attend Rio del Mar School and transportation will be provided.

For the 2020/2021 school year, Rio Plaza will continue to enroll new neighborhood students in grades 1 - 5 into their existing Structured English Immersion programming as space permits. As the Dual Immersion program rolls up to the next grade level each year, if a neighborhood student new to Rio Plaza School is ineligible for the Dual Immersion program, they will attend Rio del Mar School and transportation will be provided.

The remaining pages of this report represent additional work completed by the DI task force and support the above recommendations being brought forward for consideration and approval. This is information that was already provided to the board during previous board meetings between September 2019 to present.

Historical Data and Support for Additional Programming

Rio School District currently has one Dual Immersion program that is successful and thriving. Each year, Rio Real turns away families who wish to enroll their kindergarten students in their DI program. The data below represents historically the number of families who are turned away and placed on waiting lists:

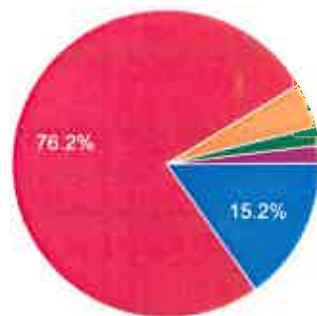
Year of application	# Students Wait list	How many were Plaza students?
2019-2020	28	10
2018-2019	24	10
2017-2018	11	1
2016-2017	44	4
2015-2016	7	9
2014-2015	23	1
2013-2014	15	N/A

Family and Community

Families and the community contribute in significant ways to shaping and building sustainable dual language programs. For families to develop informed opinions and provide constructive input about dual language education in general and the school’s program in particular, it is essential that they are invited to be part of the decision-making from the start. Ongoing information sessions give families opportunities to share their views and contribute through face-to-face conversations. To that end, the DI task force engaged parents in multiple information sessions to ensure the dissemination of the research and rationale for Dual Language programming and to receive their input as well as answer any questions. The task force developed a parent and community interest survey to collect and measure interest levels. Parent/community information sessions were held in order to collect data and receive immediate feedback. The following is representative of the data collected during those meetings and provides further evidence in support of additional Dual Immersion programming in the district and at Rio Plaza School.

My child is: Mi hijo/a:

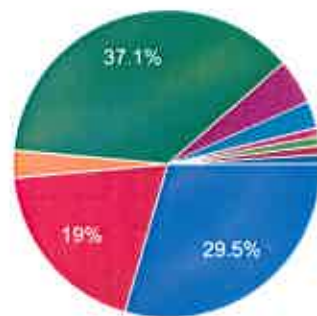
105 responses



- Currently in TK (Actualmente en TK)
- Currently in Kinder (Actualmente en Kinder)
- Incoming TK (Estará en TK el proximo año)
- Incoming Kinder (Estará en Kinder el proximo año)
- Preschool

What is your childs primary Language? ¿Cuál es el idioma natal del su hijo/a?

105 responses

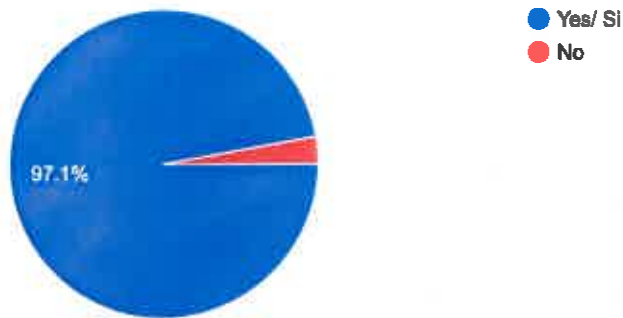


- Spanish/Español
- English/Inglés
- Mixteco
- Bilingual- English/Spanish Bilingue-...
- Spanish and Mixteco
- Spanish, English and Mixteco
- English, Spanish and Mixteco
- English, Spanish. Mixteco

▲ 1/2 ▼

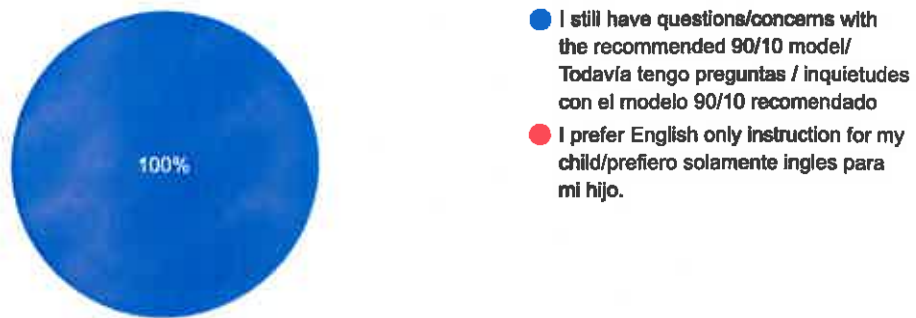
Are you interested in enrolling your child in the Rio Plaza Dual Immersion Program for the Fall of 2020/ ¿Esta int...n en Rio Plaza para el otoño del 2020?

105 responses



If you are not interested, please let us know why: Si no está interesado, infórmenos por qué:

2 responses



Questions, comments, concerns...Preguntas, comentarios, inquietudes ...19 responses

Me gustaria que pudieramos implementar este programa a beneficio de los ninos./I would like to implement this program to benefit the children.

Estoy muy interesada/I am very interested

Me interesa que mi hijo este en el programa de Inmersion dual por que es una gran oportunidad para los ninos cual Idioma natal es el espanol./I am interested in this program for my child because it is a great opportunity for children whose first language is Spanish.

Estoy muy interesada porque el lenguaje nativo es espanol, y mi hijo tiene problemas para entender un lenguaje que no es el suyo. De antemano muchas gracias por abrir esta oportunidad. Tengo 2 hijos, uno en preescolar y otro en kinder, estara en TK./I am very interested because Spanish is my native language and my child has problems understanding it. Thank you for opening up this opportunity. I have two children, one in preschool and one in Kindergarten.

Gracias por tomar esta decision ha sido la mejor, me voy muy feliz... Espero y empiezen este nuevo ano 2020, Mil Gracias!/Thank you for making this decision, it is the best and I am very happy. I hope they begin this new program in 2020.

Yo estoy de acuerdo con este programa para nosotros como padres ayudarlos mejor para su tarea./I agree with this program for us as parents because we can better support our children with their homework.

Que no es justo no poder inscribir en el programa a los ninos que no tienen hermanos en la escuela./It isn't fair to not be able to enroll children that don't have siblings at the school.

I would love for my daughter to know her primary language to her fullest.

Estoy agradecida por que mi hijo esta en la lista de espera en Rio Real, gracias./I am very happy because my child is currently on the waitlist for the program at Rio Real, thank you.

Estoy muy interesada muchas gracias y muchas gracias al distrito./I am very interested, thank you and thank you to the district.

I think it is a good chance for my daughter to learn my language.

I am very interested in this program.

No familiar con el programa./I am not familiar with this program.

Spanish classes for parents.

Muy Interesada/Very interested

Super excited for my child to learn Spanish!

Si me gustaria que mis hijos aprendan dos idiomas les ayuda mucho./Yes I would like for my children to learn in two languages, it will help them a lot.

Me gustaria muchisimo que mi hijo estuviera en el programa./I would very much like for my child to be in this program.

Good opportunity!

If the recommendations are approved by the board on February 19, 2020, informational sessions, orientations and enrollment meetings will begin in order to establish the first TK and K classes that will start in Fall 2020.

Program Visits

School visits should include both well-established and newer dual language programs. In newer programs, teachers and school leaders can offer ideas and perspectives about their experiences, all of which are still fresh in their minds, like how they involved families and the community, how they responded to teacher doubts and concerns, and where they found or how they developed curriculum for the program. Visiting established programs can offer a good sense of specific program elements, how the school has adjusted to the needs of changing local and state mandates, and how the program has evolved during its time of implementation. The DI task force was able to visit three separate programs: Nestor Academy in Chula Vista (90/10 TK - 8 Two Way schoolwide program), Montalvo School in Ventura (90/10 K - 5 Two Way strand within a school program) and Rio Real in Oxnard (90/10 K - 8 Two Way schoolwide program). The DI task force appreciated the opportunity to visit all three programs and were able to see how bringing DI programming to Rio Plaza school will benefit the student population greatly in a variety of educational areas.

Professional Development

Participation in professional development sets the groundwork for making well-informed decisions and creating high-quality, sustainable programs. Beyond traditional workshops, opportunities for professional development can include conferences, university coursework, book studies, professional learning communities, peer observations, and networking with other dual language schools. Professional development should not be limited to only those involved in the dual language program. In addition to the DI task force participating in many of the professional development opportunities throughout the process, these same opportunities are open to anyone interested in wanting to learn more or interested in becoming part of the dual language program.

If the recommendations are approved by the board on February 19, 2020, professional development will commence on a variety of levels and with a variety of stakeholders.

Short and Long-Term Planning

In order to ensure the success of a high-quality, well implemented Dual Language program, it is essential that both short term and long-term plans of action are developed. The graphics below describe the work that will be completed in order to ensure the success of Rio Plaza’s newly implemented dual language program. (If the recommendations are approved by the board on February 19, 2020, this work will commence promptly.)

<p>Short-Term Plan of Action <i>Planning Year and Year 1</i></p> <ul style="list-style-type: none"> • Select DI Model • Establish timetable • Develop guidelines • Create DI handbook • Include program in school/District website • Identify staffing • Build schoolwide buy-in • Plan/participate in professional development (PD) • Identify and develop curriculum • Identify/purchase materials • Create evaluation plan • Conduct parent information sessions • Create student recruitment plan 	<p>Long Term Plan of Action <i>Year 2 and beyond</i></p> <ul style="list-style-type: none"> • Review guidelines and scheduling • Update DI handbook and website • Evaluate program • Hire new staffing • Provide new teacher support • Maintain school buy-in • Check for cohesion and consistency • Continue PD/PLC opportunities • Create biliteracy pathway recognitions • Create an expansion plan (K-8, K-12) • Present program at conferences
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Plan of Action Implementation Timeline

Task	Target Dates for Completion
DI Task Force Meetings	December 2, 2019, 9:00 - 3:00 December 9, 2019, 9:00 - 3:00 February 10, 2020, 8:30 - 2:30
Parent/Community Informational Meetings	Informational Meetings - several informational opportunities were held during the weeks of December 2, 2019 and December 9, 2019.
School Visits	January 23, 2020 - Nestor Academy School Visit - Chula Vista February 7, 2020 - Montalvo Elementary School Visit - Ventura February 10, 2020 - Rio Real School Visit - Oxnard
Curriculum Planning	March - August 2020
Staffing	Late February - March 2020
Information/Enrollment Meetings	Late February - August 2020
Professional Development	La Cosecha Conference, Albuquerque, NM - November 12 - 16, 2019 CABE Administrative Leadership Success Series for Dual Language Immersion Programs - San Diego, CA, October 21, 22 2019, January 21, 22 2020 Advocacy Day for Dual Immersion Programs, Sacramento, CA, Dates TBD CABE 2020 Conference, San Francisco, CA - April 8 - 11, 2020 May - August 2020 (TBD)

Resources

There were a variety of resources available and utilized throughout both the planning and implementation stages. Below are links to some of the resources the DI task force utilized to guide our process:

<http://www.cal.org/resource-center/publications-products/guiding-principles-3>

<https://www.teachingforbiliteracy.com/>

<https://www.thomasandcollier.com/>

<https://www.heinemann.com/products/e07813.aspx>

<https://www.dlenm.org/>

<http://www.cal.org/ndlf/background/ndlc/>

<https://atdle.org/>

<http://carla.umn.edu/immersion/>

<http://www.cal.org/>

<http://irc2.thecenterweb.org/site/>

9.3



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.3 Rio School District and Rio Teachers' Association Retirement Incentives
Access	Public
Type	Action
Recommended Action	Staff recommends approval.

Public Content

Speaker: Dr. Carolyn Bernal

Rationale:

The RSD and RTA negotiating teams have engaged to discuss and negotiate a retirement incentive plan to offer to eligible certificated employees who submit early notification of their intent to retire effective June 30, 2020.

To be eligible, the certificated employee must have served ten (10) or more years as employees of the District, are at least age fifty five (55) at age of retirement, and eligible to retire under the State Teachers Retirement System or the Public Employees Retirement System, with an effective retirement/resignation date on or before June 30, 2020.

If eight (8) or more eligible employees meet minimum requirements and submit their early notification, they will receive a payment of \$40,000 and may choose to receive the payment in one installment or two (Option A).

If less than eight (8) employees who meet minimum requirements submit their early notification, they will receive a payment of \$25,000 and may choose to receive the payment in one installment or two (Option B).

The early notification deadline. is February 28, 2020 by 4:30 pm.

The details of the 2019 PLAN Agreement is attached.

[Rio - RTA - RSD 1920 PLAN for Early Retirement \(board agenda version\).pdf \(82 KB\)](#)

Administrative Content

Executive Content

Retirement Incentive Agreement between

The Rio School District (District)

And Rio Teachers Association (RTA)

1. The Rio School District (District) and the Rio Teachers Association (RTA) agree to an early retirement incentive program for certificated employees as set forth below. This 2019 early retirement incentive plan (2019 PLAN) is designed to make a contribution to help offset the cost for certificated employees electing to remain employed beyond their eligible retirement date because of the cost of health benefits imposed on them until reaching age 65, the current age for Medicare eligibility. The 2019 PLAN will be made available pursuant to an Internal Revenue Code § 403(b) based Special Pay Plan.
2. This program is a voluntary early retirement incentive plan (2019 PLAN) available to all certificated employees who have served ten (10) or more years as employees of the District, are at least age fifty five (55) at age of retirement, and eligible to retire under the State Teachers Retirement System or the Public Employees Retirement System, with an effective retirement/resignation date on or before June 30, 2020. The certificated employee electing the 2019 PLAN must terminate employment with the District effective no later than June 30 of the retirement year. This 2019 PLAN is designed to allow an employee to plan their retirement with some assurance that funding for health benefits will be available.
3. The District agrees to provide to those who qualify pursuant to this plan one of the following options:

Option A (A minimum of eight (8) eligible employees is required to execute Option A):

- a. The District agrees to provide to those who qualify pursuant to the 2019 PLAN and who give early notification of their intent to retire (no later than 4:30 pm February 28, 2020) a payment of forty thousand dollars (\$40,000) as set out in Government Code §§ 22892 et seq., or as otherwise collectively bargained by RTA and the District.
- b. The certificated employee may elect to receive the forty thousand dollar (\$40,000) payment as follows:
 1. One installment of forty thousand dollars (\$40,000) shall be made to the Retiree's 403(b) Special Pay Plan on or before July 31, 2020, or
 2. Two equal installments of twenty thousand dollars (\$20,000): Installment Payment One, in the amount of \$20,000, shall be made to the Retiree's 403(b) Special Pay Plan on or before July 31, 2020. Installment Payment Two, in the amount of \$20,000, shall be made to the Retiree's 403(b) Special Pay Plan on or before July 31, 2021.

- c. In order to receive the forty thousand dollar (\$40,000) retirement incentive, the certificated employee must qualify pursuant to the 2019 PLAN and must submit completed paperwork including a letter of intent to retire effective June 30, 2020 no later than February 28, 2020 by 4:30 pm to the Human Resources Department.
- d. Notwithstanding the other provisions of this Agreement, eight (8) eligible employees must retire, effective on or before June 30, 2020 and have given the district early notification (No later than February 28th, 2020 by 4:30 pm) and submitted the completed paperwork, as a prerequisite to Option A being granted to any employee.
- e. Should a minimum of eight (8) eligible employees, not participate in the 2019 PLAN, this plan will default to Option B for those eligible employees who have submitted the required paperwork according to the early notification deadline (February 28, 2020 by 4:30 pm to the Human Resources Department).

Option B (If less than the eight (8) eligible employee threshold is met):

- a. The District agrees to provide to those who qualify pursuant to the 2019 PLAN and who give early notification of their intent to retire (no later than 4:30 pm February 28, 2020) a payment of twenty five thousand dollars (\$25,000) as set out in Government Code §§ 22892 et seq., or as otherwise collectively bargained by RTA and the District.
- b. A certificated employee may elect to receive the twenty five thousand dollar (\$25,000) payment as follows:
 - 1. One installment of twenty five thousand dollars (\$25,000) shall be made to the Retiree's 403(b) Special Pay Plan on or before July 31, 2020. Or
 - 2. Two equal installments of twelve thousand five hundred dollars (\$12,500): Installment Payment One, in the amount of \$12,500, shall be made to the Retiree's 403(b) Special Pay Plan on or before July 31, 2020. Installment Payment Two, in the amount of \$12,500, shall be made to the Retiree's 403(b) Special Pay Plan on or before July 31, 2021.
- f. In order to receive the twenty five thousand dollar (\$25,000) retirement incentive, the certificated employee must qualify pursuant to the 2019 PLAN and must submit completed paperwork including a letter of intent to retire effective June 30, 2020 no later than February 28, 2020 by 4:30 pm to the Human Resources Department.
- g. The District will notify RTA no later than March 6, 2020 to confirm whether the number of eligible employees who exercised their intent to retire and participate in the 2019 PLAN satisfies the minimum eight (8) employees threshold, and upon notification that this requirement has been satisfied, the District will implement Option A of the early retirement incentive plan (2019 PLAN). If less than eight (8)

eligible employees have elected to participate in the 2019 PLAN, the District will implement Option B.

- h. Additionally, in compliance with the Older Workers Benefit Protection Act, each certificated employee who elects to submit his/her retirement/resignation pursuant to this Agreement has the opportunity to withdraw his/her intent to retire/resign on or before March 20, 2020. The revocation must be in writing and received no later than 4:30 pm on March 20, 2020. After that date, the agreement to retire/resign and receive the plan is final and irrevocable.
4. The dates in this Agreement are firm; and time is of the essence. The District and RTA agree to distribute information immediately upon ratification of this Agreement by both the Board and RTA to allow eligible employees to consider the 2019 PLAN.
5. The District and RTA specifically agree that the District has not made any representations or given any advice as to the tax or retirement consequences of the 2019 PLAN to any individual certificated employee, that the District is not responsible for or liable for any such tax or retirement consequences to certificated employees, and recommends that members consult their own tax preparation professional, retirement counselor, or other legal advisor with respect to the effect(s), if any, of the 2019 PLAN on their individual tax responsibility or the retirement implications for long term income.
6. This 2019 PLAN is offered only for eligible certificated employees on a one-time basis through June 30, 2020. It is a pilot program that will automatically cease on that date. It will be evaluated for its continuation on the basis of its potential cost savings. To continue it will require an affirmative agreement between the District and RTA. The parties to this Agreement stipulate that neither the fact of this Agreement nor its contents in whole or in part or the District's action in furtherance of its obligations under this Agreement shall be construed to be or used by RTA or its unit members as evidence of any precedent or practice on the part of the District, and that this Agreement shall not be admitted in any tribunal as evidence of any of the above except if RTA contends that the District violated this Agreement.
7. A certificated employee who chooses to retire/resign pursuant to this 2019 PLAN represents and agrees that he/she has carefully read and fully understands all of the provisions of this Agreement, that he/she has been given the opportunity to fully discuss the contents of this Agreement with an independent representative or attorney of his/her choice and has done so, and that he/she is voluntarily entering into this Agreement without coercion, duress, or undue influence. The certificated employee is required to set up a Special Pay 403(b) account through the District to receive the payments. To assure timely payment, the account must be set up no later than May 1 of the year of retirement.
8. The District and RTA have cooperated in the drafting and preparation of this Agreement. In any construction to be made of this Agreement, the same shall not be construed against the District or RTA.

9. This Agreement constitutes the entire understanding between the parties pertaining to the subject matter hereof, and is the final, complete and exclusive expression of the terms and conditions of their Agreement. Any and all prior agreements, representations, negotiations and understandings made by the parties, oral and written, express or implied, are hereby superseded and merged herein.
10. This Agreement is entered into and shall be construed and interpreted in accordance with the laws of the State of California and the United States of America. Any dispute about its application is subject to the arbitration process in the collective bargaining agreement between RTA and the District.

For the District For RTA

DRAFT

**Intent to Retire/Resign Pursuant to the Terms Agreed to by the Rio
Teachers Association (RTA) and the Rio School District
(DISTRICT)**

I have read and understand the terms and conditions of the 2019 early retirement incentive plan (2019 PLAN) between the RTA and the DISTRICT which Agreement is incorporated here as if fully set out.

I am qualified to participate in the 2019 PLAN according to that Agreement, and I hereby submit my intent to retire/resign during the 2019-2020 school year in accordance with the terms of the 2019 PLAN Agreement. Based upon my choice of date for the retirement/resignation, I will comply with the midyear or end of year notice and revocation dates set forth in the 2019 PLAN.

I have been provided at least 21 days to consider this retirement/resignation under the 2019 PLAN Agreement and have agreed to sign it sooner and hereby waive the 21-day period. I have been provided at least 7 days to revoke it. I understand that revocation must be in writing provided to the Assistant Superintendent, School and Systems Improvement. I therefore waive any and all actions which I may have for age discrimination as set out in the Age Discrimination in Employment Act and/or alternatively the Older Workers Benefit Protection Act.

I agree to execute all related documents to effectuate this agreement.

Date Agreement Terms Received _____ Initials _____

Date of Retirement/Resignation _____ Initials _____

Acknowledgement of right to revoke as set out in Agreement _____ Initials _____

Acknowledgement that I am Responsible for my Future Tax Implications, if any, upon Withdrawing Funds from the 403(b)

Special Plan set up with the District _____ Initials _____

Employee Signature _____ Date _____

Employee (print name here)

District Signature/Acceptance _____ Date _____

9.4



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.4 Approval of the 19/20 School Safety Plans
Access	Public
Type	Action
Recommended Action	Staff recommends approval of the Safe School Plans.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p>

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale:

Education Code 32280-32288 requires all school districts with enrollment over 2501 to develop Safe School Plans.

Once approved, a copy of each school plan will be available at each school site, the district office and the website.

Administrative Content

Executive Content

9.5



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.5 Annual Report of the Measure G Citizen's Bond oversight Committee Fiscal Year Ending June 30, 2018
Access	Public
Type	Action
Recommended Action	Staff recommends approval of the Annual Report for Measure G Citizen's Bond Oversight Committee Fiscal Year ending June 30, 2019.
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale: Each year, the Citizen's Oversight Committee Oversees the Annual Report for the Prior Fiscal Year's Expenditures related to the Measure G Bond. On January 29, 2020, the Committee met and reviewed the Report and the Report was approved. The Report reviews the proceeds from the bond that were used for the purpose set forth in the Measure G; No Bond proceeds were used for any teacher or administrative salaries or other operating expenses; and The District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.

[Measure G COC Annual Report.pdf \(469 KB\)](#)

Administrative Content

Executive Content

RIO SCHOOL DISTRICT

ANNUAL REPORT OF THE MEASURE G
CITIZEN'S BOND OVERSIGHT COMMITTEE
FISCAL YEAR ENDING JUNE 30, 2019

TO THE BOARD OF EDUCATION
FEBRUARY 19, 2020

**MEASURE G CITIZEN'S BOND OVERSIGHT COMMITTEE REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

**Board of Trustees (the "Board")
Rio School District (the "District")
Oxnard, California**

Dear Members of the Board:

The Measure G Citizens' Bond Oversight Committee (the "*Measure G Committee*" or the "*Committee*") respectfully submits its annual report to the Board, for the fiscal year ended June 30, 2019:

- I. **The Establishment and Operation of the Committee:** The Measure G Committee was established by the Board, on May 14, 2015.
- II. **Purposes of Committee and Limitations of Report:** As stated in its Bylaws, the Measure G Committee was established by the Board to satisfy the accountability requirements of Prop 39 with regard to the Measure G. Bonds, approved at the election conducted January 21, 2015, (the "*Measure G*"), of up to \$38,500,000.00 (the "*Bond Proceeds*"). This report is limited by various material restrictions on the Committee's legal capacity and activities, as stated in its Bylaws, as follows:
 - A. The Measure G Committee does not have independent legal capacity from the District;
 - B. May only receive copies of reports and documents which have been previously presented to the Board and which are public records; and
 - C. Only has duties and can only engage in activities that are confined specifically to the Bond Proceeds generated under Measure G, (and as otherwise provided for in its Bylaws), *and this report is so limited.*
- III. **Summary of Measure G Committee's Proceedings and Activities for the Preceding Year:**
 - A. **All Required Meetings Held:** The Committee hereby reports that it has met all of the requirements contained in its Bylaws to hold regular public meetings and that all of its business and member votes (including, but not limited to, with regard to the approval and adoption of this report), were taken with the required quorum of a majority of the Committee members. All of the following meetings were open to the public and held within the boundaries of the District and, on information and belief, were duly noticed by the District and in accordance with the *Ralph M. Brown Act*, Government Code Section 54590 *et seq*:

Measure G Committee Report

Presented February 19, 2020

Fiscal Year Ending June 30, 2019 and past year-end up to January 23, 2020

Page 2 of 4

<u>Date</u>	<u>Place</u>
October 10, 2018	Rio School District Office
November 27, 2018	Rio School District Office
April 3, 2019	Rio School District Office
October 9, 2019	Rio School District Office
January 29, 2020	Rio School District Office

- B. Summary of Authorized Activities of the Committee:** Attached hereto as **Exhibit “1”** and incorporated herein by this reference are true and correct copies of the minutes of the meetings of the Committee (*the “Minutes”*). The Minutes provide some of the details of the actions and activities of the Committee during the past year. With regard to any reference to any reports and documents received and reviewed by the Committee, the District has indicated that all such documents were provided by the District, with an indication that they had been presented to the Board and were a public record.

Attached hereto as **Exhibit “2” and “3”** and incorporated herein by this reference are true and correct copies of the Measure G Revenue/Expenditure Summary as of June 30, 2019 and January 23, 2020 respectively. In accordance with the Committee’s Bylaws, the following is a summary of these activities, all of which were conducted at the Committee’s public meetings:

1. Receiving, reviewing, discussing and making inquiries with regard to the audit of Bond Proceeds expenditures entitled “Measure G Building Fund, Financial and Performance Audit Report of Rio School District,” for the fiscal year ended June 30, 2019, prepared for the Board by EideBaily, CPA’s and Business Advisors., (*the “Auditor”*) constituting the District’s annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution (*the “2019 Audit Report”*);
2. On an ongoing basis, from time to time, receiving, reviewing, discussing and making inquiries with regard to various reports, documents and other public records relating to the expenditure of Bond Proceeds, including, but not limited to, various line item expenditure reports;
3. Inspecting and/or receiving progress and status reports on projects and school facilities and grounds for which Bond Proceeds have been or will be expended;

Measure G Committee Report

Presented February 19, 2020

Fiscal Year Ending June 30, 2019 and past year-end up to January 23, 2020

Page 3 of 4

4. Reviewing efforts by the District to maximize Bond Proceeds by implementing various cost-saving measures;
5. Reviewing Bylaws and responsibilities of the Committee;
6. Reviewing project lists and details; priorities lists; campus and proposed plans; interim financial and Bond Proceeds expenditure reports; and County data reports on expenditures;
7. Receiving briefings from the District, at public meetings, on current Measure G projects, and plans and expenditures;
8. Receiving confirmation and assurances from the District, at public meetings, that the District had satisfactorily addressed certain issues raised by the Committee with regard to various expenditures of Bond Proceeds;
9. Advertising and holding public meetings, in a continuing effort to inform the public.

IV. **Report on Duties of Committee:** Under its Bylaws, in addition to reporting on the activities it engaged in during the year, the Measure G Committee has the duty to report, and does hereby report, to the Board, on the following:

V.

- A. **Informing the Public:** The Measure G Committee hereby reports that it has discharged its duty to inform the public concerning the District's Bylaws, by, among other things, giving the required notice of its meetings and holding them in public; by preparing and providing this report to the Board, at a meeting held in public, and by posting this report to the District website, along with a copy of the 2019 Audit Report from the Audit Accountant; and by engaging in the Activities described above and immediately below; and
- B. **Committee's Report on its Review of Expenditures:** As a result of holding its required meetings; of preparing and providing this report; and as a result of engaging in the Activities described above (and in reliance on the 2019 Audit Report and the other expenditure documents, reports, information and confirmations provided by the district):

The Measure G Committee hereby reports that, to the best of its knowledge, information and belief, through June 30, 2019:

- (1) The Bond Proceeds were expended only for the purposes set forth in the Measure G;

Measure G Committee Report

Presented February 19, 2020

Fiscal Year Ending June 30, 2019 and past year-end up to January 23, 2020

Page 4 of 4

- (2) No Bond Proceeds were used for any teacher or administrative salaries or other operating expenses; and**
- (3) The District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.**

Respectfully submitted,

MEASURE G CITIZEN'S OVERSIGHT COMMITTEE

By: 
Rosa Balderrama, Citizen's Oversight Committee
Secretary/Acting President
January 29, 2020

**Exhibit 1 to Annual Report of the Measure G
Citizen's Bond Oversight Committee Report**

**"Meeting Minutes for October 10, 2018,
November 27, 2018, April 3, 2019, October
9, 2019, and January 29, 2020"**

Citizen's Oversight Committee Meeting

October 10, 2018

5:30 – 6:50 p.m.

Attendees:

**Linda Aguilar, President
Rosa Balderama, Secretary
Fernando Torres, Member**

**Wael Saleh, Asst. Supt. Business Services
Mary Orleans, Admin. Asst.
Cathie Higa, Director, Fiscal Services
Kristen Hingler, RTA Representative***
Joel Kirschenstein, Sage Institute
Dennis Kuykendall, Balfour Beatty**

The meeting officially began at 5:48. Since we did not have a quorum, this meeting is informational only.

Items 1 and 2: The meeting commenced at 5:48 p.m. with introductions of all attendees. There were no members of the public in attendance.

Item 3. Attached to the Agenda were several handouts. The first set of attachments were pictures of Rio Del Sol (from beginning to today). Dennis Kuykendall of Balfour Beatty, gave the Measure G Construction Update and identified the completed building at Rio Del Sol.

Item Nos. 4 and 5 on the Agenda was a Measure G Revenue/Expenditure Summary presented by Wael Saleh. Attached was a spreadsheet Summary of the expenditures and revenue. There were a few questions from the committee members about the Summary and the Measure G Priority List.

- **Q. Do we have the money to do the projects at ALL the schools?**
- **A. We will get \$13 million in matching funds from the State once the Governor releases it.**
- **Q. Are all of the sites getting hydration stations?**
- **A. A few were installed over the summer and the rest have fountains.**
- **A. Once the matching funds come in, we will be able to complete the list of updates to the other schools sites. We applied for eligibility for the matching funds and it is sitting in a stack in the Governor's Office. We are eligible though.**
- **A. We are hoping to get \$2 million in advance from the Wagon Wheel owners and another \$2 million next year. The agreement was to pay us when the units are built on the property but we are working with the owners to get it in advance of the construction.**
- **Q. What sites received the HVAC and Phone System upgrades? It says "District wide".**
- **A. RSD needed a new phone system throughout the schools and district offices. The HVAC work has been an ongoing job at all of the schools and district office. (Per Joel, the charges are consistent with the language on the ballot).**
- **Q. Did we borrow the money for the new STEAM site?**

- **A. We had to borrow some funds from the money set aside for upgrades. The projects were leveraged and will be paid back with the matching funds and Wagon Wheel debt.**

***The Measure G Priority List was summarized in a power point dated February 2018 and a copy was given to all attendees. It listed all of the completed projects to date, as well as the projects in progress for each school site.**

Item No. 6, the "Annual Report of the Measure G Citizen's Bond Oversight Committee Fiscal Year Ending June 30, 2018" was not signed because there were not enough members of the Committee present to have a quorum. This report will need to go to the Board of Education once it is signed by the President of the Citizen's Oversight Committee.

The meeting was adjourned at 6:50 p.m.



Measure G Citizen's Bond Oversight Committee Minutes

November 27, 2018

5:30 p.m.

Attendees:

Christine Delgado

Rosa Balderama

Fernando Torres

Larry Wolf

Felipe Betencourt

Linda Aguillar, President of the COC, submitted her resignation. She is now on the Board of Education and cannot serve on both committees.

The Measure G Revenue/Expenditure Summary was discussed and Wael Saleh answered all questions that the Committee inquired about.

The Annual Report of the Measure G Citizen's Bond Oversight Committee for Fiscal Year Ending June 30, 2018 was reviewed. The Committee voted on the approval of the Report and the motion passed. Ms. Balderama signed the Report on behalf of the Committee and in place of Linda Aguillar, former President.

Citizen's Oversight Committee Meeting Notes

For Measure G

April 3, 2019

Attendees:

**Rosa Balderrama
Christine Delgado
Job Matas
Magdalena Solorzano
Fernando Torres
Larry Wolf**

Measure G

- 1. Introductions of new President and Secretary**
- 2. Public Comment – None**
- 3. Review of Measure G**
 - a. Bond proceeds received**
 - b. Measure G is winding down**
 - c. Plan to tour Rio Del Sol**
- 4. Next meeting will be in October.**

**Citizen's Oversight Committee Meeting Notes
For Measure G
October 9, 2019**

Attendees:

**Wael Saleh, Asst. Supt.
Rosa Balderrama, Acting Pres.
Christina Delgado, Secretary
Larry Wolf, Member
Fernando Torres, Member
Eleanor Torres, RSD Board Member
Linda Bekeny, Retired Asst. Supt.
Kevin Olsen, Director of Fiscal Services
Christie Barnes, Teacher**

Measure G

- 1. Introductions**
- 2. Public Comment - None**
- 3. Review of Measure G**
 - a. All bond proceeds received**
 - b. Reimbursement from CFD--Some balance of this category may be transferred to Measure L**
 - c. Encumbrances will be moving to expenditures in the next 5-6 weeks as Measure G is winding down**
- 4. A group tour will be planned to visit Rio Del Sol.**
- 5. Next meeting will be held after audit**



Board of Trustees

**Linda Aguilar, President
Eleanor Torres, Clerk
Joe Esquivel
Felix Eisenhauer
Edith Martinez Cortes**

John D. Puglisi, Ph.D., Superintendent

Measure G

Citizen's Oversight Committee Meeting Minutes

January 29, 2020, 5:30 p.m.

Attendees:

**Rosa Balderama, Secretary
Christina Delgado
Fernando Torres
Larry Wolf
Eleanor Torres
Wael Saleh
Mary Orleans
Kevin Olson
Linda Bekeny**

The meeting began at 5:45 and was led by Acting President/Secretary Rosa Balderama.

Introductions were made amongst the attendees. Eleanor Torres, Current Board Member, spoke stating there is a special Board Meeting on February 12, 2020 and a regular Board Meeting on February 19th. She thought it would be a good idea for the Acting Chair of Measure G COC to attend and go over the two Revenue/Expenditure Summaries and close out Measure G.

Ms. Balderama next reviewed the audit report for Measure G. Wael went through the pertinent parts of the report, prepared by EldeBailey, CPA's and read the conclusion that there were no findings.

Wael Saleh led the discussion reviewing the Revenue/Expenditure Summaries dated June 30, 2019 and January 23, 2020. There were a few comments about the new format of the Summary. The Committee

agreed that it was easier to follow and concluded that it should continue to be in the new format. There were various questions about the Summary from the Committee and Wael Saleh answered each one individually and explained where the numbers were generated from and what the columns exhibited.

Rosa Balderama next began the discussion about the "Annual Report of the Measure G Citizen's Bond Oversight Committee for Fiscal Year ending June 30, 2019". The Report will be revised by adding in the Expenditure Reports at the end as Exhibits 2 and 3. The Committee voted to Authorize Acting President Rosa Balderama to have the final review and sign on behalf of the committee after the Exhibits were added. With a 4 in favor and 0 no, the motion passed.

The meeting was adjourned at 6:25 p.m.

**Exhibit 2 to Annual Report of the Measure G
Citizen's Bond Oversight Committee Report**

**"Measure L Revenue/Expenditure Summary
as of June 30, 2019"**

Rio School District

Measure G Revenue/Expenditure Summary
as of June 30, 2019

Revenue		
Proceeds from first bond sale		\$19,770,000.00
Proceeds from second bond sale		\$18,355,241.01
Total Bond Proceeds		\$38,125,241.01
Transfer to Bond (2007 COP project fund)	\$702,626.24	
DTSC Fee Refund from Prior Year Project	\$5,655.66	
Reimbursement from CFDs ¹	\$15,428,550.90	
Wagon Wheel Developer Fees		
EST State Matching Funds - Base Grants Only ⁴	\$0.00	
Interest Earned - FY14/15	\$93.36	
Interest Earned - FY15/16	\$98,213.58	
Interest Earned - FY16/17	\$225,204.68	
Interest Earned - FY17/18	\$201,548.00	
Interest Earned - FY18/19 to date	\$127,781.56	
Total Other Revenues		\$16,789,673.98
Subtotal - Measure G Available Funds as of June 30, 2019		\$54,914,914.99
Expenditures		
	Expenditures	Encumbrances
General Projects Administration	(1,977,544.37)	\$0.00
Subtotal - General Projects Administration	(1,977,544.37)	\$0.00
		(\$1,977,544.37)
Districtwide Site Planning	(384,238.15)	\$0.00
Districtwide MPR Audio/Visual	(10,738.75)	\$0.00
HVAC	(2,070.00)	\$0.00
Phone System	(8,291.43)	\$0.00
Security Systems	(45,675.24)	\$0.00
Tech Classroom Upgrades	(34,277.38)	\$0.00
	(485,290.95)	\$0.00
		(\$485,290.95)
New School Project		
New K-8 STEAM School ²	(43,784,737.52)	\$0.00
	(43,784,737.52)	\$0.00
		(\$43,784,737.52)
Rio del Mar ES		
Rio del Mar Fire Alarm Repairs	(1,406.70)	\$0.00
Rio del Mar HVAC	(630.00)	\$0.00
Rio del Mar Marquee Signs	(33,495.07)	\$0.00
Rio del Mar Modernization	(50,120.45)	\$0.00

Rio School District

Rio del Mar MPR Audio/Visual	(62,678.27)	\$0.00	
Rio del Mar Phone System	(5,004.45)	\$0.00	
Rio del Mar Priority One Projects	(2,978.75)	\$0.00	
Rio del Mar Security Systems	(50,407.13)	\$0.00	
Rio del Mar Tech Classroom Upgrades	(129,589.46)	\$0.00	
	<u>(336,310.28)</u>	\$0.00	
			(\$336,310.28)
Rio del Norte ES			
Rio del Norte Building B Remodel	(42,100.00)	\$0.00	
Rio del Norte Doors and Hardware	(972.00)	\$0.00	
Rio del Norte HVAC Pilot Systems	(284,178.68)	\$0.00	
Rio del Norte Modernization	(38,896.25)	\$0.00	
Rio del Norte MPR Audio/Visual	(74,295.82)	\$0.00	
Rio del Norte Paving	0.00	\$0.00	
Rio del Norte Phone System	(6,277.90)	\$0.00	
Rio del Norte Priority One Projects	(5,205.00)	\$0.00	
Rio del Norte Security Systems	(83,631.32)	\$0.00	
Rio del Norte Summer '15 Portables	(338,956.14)	\$0.00	
Rio del Norte Tech Classroom Upgrades	(330,561.74)	\$0.00	
Rio del Norte Tech Infrastructure	(14,980.00)	\$0.00	
	<u>(1,220,054.85)</u>	\$0.00	
			(\$1,220,054.85)
Rio del Valle Building B			
Rio del Valle Building B	(12,712.50)	\$0.00	
Rio del Valle Doors and Hardware	(3,100.03)	\$0.00	
Rio del Valle Fire Alarm Repairs	(3,250.00)	\$0.00	
Rio del Valle Modernization	(873,726.15)	\$0.00	
Rio del Valle MPR Audio/Visual	(2,570.00)	\$0.00	
Rio del Valle Phone System	(7,380.87)	\$0.00	
Rio del Valle Parking Lot	0.00	\$0.00	
Rio del Valle Priority One Projects	(18,709.52)	\$0.00	
Rio del Valle Security Systems	(92,080.33)	\$0.00	
Rio del Valle Tech Classroom Upgrades	(277,803.97)	\$0.00	
	<u>(1,291,333.37)</u>	\$0.00	
			(\$1,291,333.37)
Rio del Valle ES			
Rio Lindo ES			
Rio Lindo Bldg A Remodel ³	(155,851.48)	\$0.00	
Rio Lindo Doors and Hardware	(5,572.15)	\$0.00	
Rio Lindo Fire Alarm Repairs	(42,012.86)	\$0.00	
Rio Lindo HVAC Pilot Systems	(2,547.00)	\$0.00	
Rio Lindo Modernization	(67,915.41)	\$0.00	
Rio Lindo MPR Audio/Visual	(2,570.00)	\$0.00	
Rio Lindo Painting	(134,942.95)	\$0.00	
Rio Lindo Paving	0.00	\$0.00	
Rio Lindo Phone System	(4,200.33)	\$0.00	
Rio Lindo Priority One Projects	(33,029.50)	\$0.00	
Rio Lindo Security Systems	(44,012.80)	\$0.00	
Rio Lindo Summer '15 Portables	(641,263.07)	\$0.00	
Rio Lindo Tech Classroom Upgrades	(128,420.52)	\$0.00	

Rio School District

Rio Lindo Tech Infrastructure	(14,980.00)	\$0.00	
Rio Lindo Transformer & Switchgear	(111,287.50)	\$0.00	
	<u>(1,388,605.57)</u>	<u>\$0.00</u>	(\$1,388,605.57)
Rio Plaza ES			
Rio Plaza Doors and Hardware	(2,937.60)	\$0.00	
Rio Plaza HVAC	(720.00)	\$0.00	
Rio Plaza Lighting	(333.00)	\$0.00	
Rio Plaza Marquee Signs	(70,036.37)	\$0.00	
Rio Plaza Modernization	(251,637.67)	\$0.00	
Rio Plaza MPR Audio/Visual	(92,098.54)	\$0.00	
Rio Plaza Painting	(116,400.00)	\$0.00	
Rio Plaza Phone System	(5,974.94)	\$0.00	
Rio Plaza Priority One Projects	(48,329.67)	\$0.00	
Rio Plaza Security Systems	(58,385.32)	\$0.00	
Rio Plaza Site Improvements	(7,000.00)	\$0.00	
Rio Plaza Summer '15 Portables	(347,798.09)	\$0.00	
Rio Plaza Tech Classroom Upgrades	(128,169.68)	\$0.00	
Rio Plaza Tech Infrastructure	(5,248.80)	\$0.00	
	<u>(1,135,069.68)</u>	<u>\$0.00</u>	(\$1,135,069.68)
Rio Real ES			
Rio Real Doors and Hardware	(5,054.40)	\$0.00	
Rio Real Fire Alarm Repairs	(1,680.00)	\$0.00	
Rio Real HVAC Pilot Systems	(363,563.08)	\$0.00	
Rio Real Marquee Signs	(83,111.00)	\$0.00	
Rio Real Modernization	(173,906.35)	\$0.00	
Rio Real MPR Audio/Visual	(63,688.49)	\$0.00	
Rio Real Painting	(102,000.00)	\$0.00	
Rio Real Phone System	(5,770.57)	\$0.00	
Rio Real Priority One Projects	(41,498.22)	\$0.00	
Rio Real Security Systems	(32,088.28)	\$0.00	
Rio Real Site Improvements	(19,500.00)	\$0.00	
Rio Real Summer '15 Portables	(649,784.04)	\$0.00	
Rio Real Tech Classroom Upgrades	(319,590.19)	\$0.00	
Rio Real Tech Infrastructure	(2,624.40)	\$0.00	
Rio Real Transformer & Switchgear	(6,148.50)	\$0.00	
	<u>(1,870,007.52)</u>	<u>\$0.00</u>	(\$1,870,007.52)
Rio Rosales ES			
Rio Rosales Building B Remodel	(6,698.00)	\$0.00	
Rio Rosales Doors and Hardware	(10,989.22)	\$0.00	
Rio Rosales HVAC	(960.00)	\$0.00	
Rio Rosales Marquee Signs	(63,777.02)	\$0.00	
Rio Rosales Modernization	(164,381.55)	\$0.00	
Rio Rosales MPR Audio/Visual	(63,183.37)	\$0.00	
Rio Rosales Painting	0.00	\$0.00	
Rio Rosales Phone System	(5,429.61)	\$0.00	
Rio Rosales Priority One Projects	(11,054.50)	\$0.00	

Rio School District

Rio Rosales Security Systems	(64,621.44)	\$0.00	
Rio Rosales Site Improvements	(9,015.00)	\$0.00	
Rio Rosales Tech Classroom Upgrades	(227,165.12)	\$0.00	
Rio Rosales Tech Infrastructure	(2,624.40)	\$0.00	
	(629,899.23)	\$0.00	(\$629,899.23)
Rio Vista ES			
Rio Vista HVAC	(840.00)	\$0.00	
Rio Vista Marquee Signs	(32,935.85)	\$0.00	
Rio Vista Modernization	(188,635.47)	\$0.00	
Rio Vista MPR Audio/Visual	(66,214.05)	\$0.00	
Rio Vista Phone System	(6,744.14)	\$0.00	
Rio Vista Priority One Projects	(20,824.56)	\$0.00	
Rio Vista Security Systems	(61,270.03)	\$0.00	
Rio Vista Site Improvements	0.00	\$0.00	
Rio Vista Tech Classroom Upgrades	(207,740.28)	\$0.00	
	(585,204.38)	\$0.00	(\$585,204.38)
Total Expenditures to Date			(\$54,704,057.72)
	encumbrances	\$0.00	
Net Projected Cash Balance as of June 30, 2019			\$210,857.27

**Exhibit 3 to Annual Report of the Measure G
Citizen's Bond Oversight Committee Report**

**"Measure G Revenue/Expenditure
Summary as of January 23, 2020"**

Rio School District

**Measure G Revenue/Expenditure Summary
as of January 23, 2020**

Revenue		
Proceeds from first bond sale		\$19,770,000.00
Proceeds from second bond sale		\$18,355,241.01
Total Bond Proceeds		\$38,125,241.01
Transfer to Bond (2007 COP project fund)	\$702,626.24	
Reimbursement from CFD to date	\$15,428,550.90	
Fy 19/20 Projected Reimbursement from CFD	\$579,206.81	
Interest Earned - FY14/15	\$93.36	
Interest Earned - FY15/16	\$98,213.58	
Interest Earned - FY16/17	\$225,204.68	
Interest Earned - FY17/18	\$201,548.00	
Interest Earned - FY18/19	\$127,861.56	
Interest Earned - FY19/20	\$14,003.00	
Total Other Revenues	<u>\$17,377,308.13</u>	
Subtotal - Measure G Available Funds as of January 23, 2020		\$55,502,549.14
Expenditures		
	Expenditures	Encumbrances
General Projects Administration	(1,988,041.37)	(\$13,242.52)
Subtotal - General Projects Administration	<u>(1,988,041.37)</u>	<u>(\$13,242.52)</u>
		(\$2,001,283.89)
Districtwide Site Planning	(384,238.15)	\$0.00
Districtwide MPR Audio/Visual	(10,738.75)	\$0.00
HVAC	(2,070.00)	\$0.00
Phone System	(8,291.43)	\$0.00
Security Systems	(45,675.24)	\$0.00
Tech Classroom Upgrades	(34,277.38)	\$0.00
	<u>(485,290.95)</u>	<u>\$0.00</u>
		(\$485,290.95)
New School Project		
New K-8 STEAM School	(44,388,717.39)	(\$170,772.03)
	<u>(44,388,717.39)</u>	<u>(\$170,772.03)</u>
		(\$44,559,489.42)
Rio del Mar ES		
Rio del Mar Fire Alarm Repairs	(1,406.70)	\$0.00
Rio del Mar HVAC	(630.00)	\$0.00
Rio del Mar Marquee Signs	(33,495.07)	\$0.00
Rio del Mar Modernization	(50,120.45)	\$0.00
Rio del Mar MPR Audio/Visual	(62,678.27)	\$0.00
Rio del Mar Phone System	(5,004.45)	\$0.00

Rio School District

Rio del Mar Priority One Projects	(2,978.75)	\$0.00	
Rio del Mar Security Systems	(50,407.13)	\$0.00	
Rio del Mar Tech Classroom Upgrades	(129,589.46)	\$0.00	
	<u>(336,310.28)</u>	\$0.00	
			(\$336,310.28)
Rio del Norte ES			
Rio del Norte Building B Remodel	(42,100.00)	\$0.00	
Rio del Norte Doors and Hardware	(972.00)	\$0.00	
Rio del Norte HVAC Pilot Systems	(284,178.68)	\$0.00	
Rio del Norte Modernization	(38,896.25)	\$0.00	
Rio del Norte MPR Audio/Visual	(74,295.82)	\$0.00	
Rio del Norte Paving	0.00	\$0.00	
Rio del Norte Phone System	(6,277.90)	\$0.00	
Rio del Norte Priority One Projects	(5,205.00)	\$0.00	
Rio del Norte Security Systems	(83,631.32)	\$0.00	
Rio del Norte Summer '15 Portables	(338,956.14)	\$0.00	
Rio del Norte Tech Classroom Upgrades	(330,561.74)	\$0.00	
Rio del Norte Tech Infrastructure	(14,980.00)	\$0.00	
	<u>(1,220,054.85)</u>	\$0.00	
			(\$1,220,054.85)
Rio del Valle ES			
Rio del Valle Building B	(12,712.50)	\$0.00	
Rio del Valle Doors and Hardware	(3,100.03)	\$0.00	
Rio del Valle Fire Alarm Repairs	(3,250.00)	\$0.00	
Rio del Valle Modernization	(873,726.15)	\$0.00	
Rio del Valle MPR Audio/Visual	(2,570.00)	\$0.00	
Rio del Valle Phone System	(7,380.87)	\$0.00	
Rio del Valle Parking Lot	0.00	\$0.00	
Rio del Valle Priority One Projects	(18,709.52)	\$0.00	
Rio del Valle Security Systems	(92,080.33)	\$0.00	
Rio del Valle Tech Classroom Upgrades	(277,803.97)	\$0.00	
	<u>(1,291,333.37)</u>	\$0.00	
			(\$1,291,333.37)
Rio Lindo ES			
Rio Lindo Bldg A Remodel	(155,851.48)	\$0.00	
Rio Lindo Doors and Hardware	(5,572.15)	\$0.00	
Rio Lindo Fire Alarm Repairs	(42,012.86)	\$0.00	
Rio Lindo HVAC Pilot Systems	(2,547.00)	\$0.00	
Rio Lindo Modernization	(67,915.41)	\$0.00	
Rio Lindo MPR Audio/Visual	(2,570.00)	\$0.00	
Rio Lindo Painting	(134,942.95)	\$0.00	
Rio Lindo Paving	0.00	\$0.00	
Rio Lindo Phone System	(4,200.33)	\$0.00	
Rio Lindo Priority One Projects	(33,029.50)	\$0.00	
Rio Lindo Security Systems	(44,012.80)	\$0.00	
Rio Lindo Summer '15 Portables	(641,263.07)	\$0.00	
Rio Lindo Tech Classroom Upgrades	(128,420.52)	\$0.00	
Rio Lindo Tech Infrastructure	(14,980.00)	\$0.00	
Rio Lindo Transformer & Switchgear	(111,287.50)	\$0.00	

Rio School District

	(1,388,605.57)	\$0.00	
			(\$1,388,605.57)
Rio Plaza ES			
Rio Plaza Doors and Hardware	(2,937.60)	\$0.00	
Rio Plaza HVAC	(720.00)	\$0.00	
Rio Plaza Lighting	(333.00)	\$0.00	
Rio Plaza Marquee Signs	(70,036.37)	\$0.00	
Rio Plaza Modernization	(251,637.67)	\$0.00	
Rio Plaza MPR Audio/Visual	(92,098.54)	\$0.00	
Rio Plaza Painting	(116,400.00)	\$0.00	
Rio Plaza Phone System	(5,974.94)	\$0.00	
Rio Plaza Priority One Projects	(48,329.67)	\$0.00	
Rio Plaza Security Systems	(58,385.32)	\$0.00	
Rio Plaza Site Improvements	(7,000.00)	\$0.00	
Rio Plaza Summer '15 Portables	(347,798.09)	\$0.00	
Rio Plaza Tech Classroom Upgrades	(128,169.68)	\$0.00	
Rio Plaza Tech Infrastructure	(5,248.80)	\$0.00	
	<u>(1,135,069.68)</u>	<u>\$0.00</u>	
			(\$1,135,069.68)
Rio Real ES			
Rio Real Doors and Hardware	(5,054.40)	\$0.00	
Rio Real Fire Alarm Repairs	(1,680.00)	\$0.00	
Rio Real HVAC Pilot Systems	(363,563.08)	\$0.00	
Rio Real Marquee Signs	(83,111.00)	\$0.00	
Rio Real Modernization	(173,906.35)	\$0.00	
Rio Real MPR Audio/Visual	(63,688.49)	\$0.00	
Rio Real Painting	(102,000.00)	\$0.00	
Rio Real Phone System	(5,770.57)	\$0.00	
Rio Real Priority One Projects	(41,498.22)	\$0.00	
Rio Real Security Systems	(32,088.28)	\$0.00	
Rio Real Site Improvements	(19,500.00)	\$0.00	
Rio Real Summer '15 Portables	(649,784.04)	\$0.00	
Rio Real Tech Classroom Upgrades	(319,590.19)	\$0.00	
Rio Real Tech Infrastructure	(2,624.40)	\$0.00	
Rio Real Transformer & Switchgear	(6,148.50)	\$0.00	
	<u>(1,870,007.52)</u>	<u>\$0.00</u>	
			(\$1,870,007.52)
Rio Rosales ES			
Rio Rosales Building B Remodel	(6,698.00)	\$0.00	
Rio Rosales Doors and Hardware	(10,989.22)	\$0.00	
Rio Rosales HVAC	(960.00)	\$0.00	
Rio Rosales Marquee Signs	(63,777.02)	\$0.00	
Rio Rosales Modernization	(164,381.55)	\$0.00	
Rio Rosales MPR Audio/Visual	(63,183.37)	\$0.00	
Rio Rosales Painting	0.00	\$0.00	
Rio Rosales Phone System	(5,429.61)	\$0.00	
Rio Rosales Priority One Projects	(11,054.50)	\$0.00	
Rio Rosales Security Systems	(64,621.44)	\$0.00	
Rio Rosales Site Improvements	(9,015.00)	\$0.00	

Rio School District

Rio Rosales Tech Classroom Upgrades	(227,165.12)	\$0.00	
Rio Rosales Tech Infrastructure	(2,624.40)	\$0.00	
	<u>(629,899.23)</u>	<u>\$0.00</u>	(\$629,899.23)
Rio Vista ES			
Rio Vista HVAC	(840.00)	\$0.00	
Rio Vista Marquee Signs	(32,935.85)	\$0.00	
Rio Vista Modernization	(188,635.47)	\$0.00	
Rio Vista MPR Audio/Visual	(66,214.05)	\$0.00	
Rio Vista Phone System	(6,744.14)	\$0.00	
Rio Vista Priority One Projects	(20,824.56)	\$0.00	
Rio Vista Security Systems	(61,270.03)	\$0.00	
Rio Vista Site Improvements	0.00	\$0.00	
Rio Vista Tech Classroom Upgrades	(207,740.28)	\$0.00	
	<u>(585,204.38)</u>	<u>\$0.00</u>	(\$585,204.38)
Total Expenditures to Date			<u><u>(\$55,502,549.14)</u></u>
Net Projected Balance as of January 23, 2020			\$0.00

9.6



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.6 Annual Report of the Measure L Citizen's Bond oversight Committee Fiscal Year Ending June 30, 2019
Access	Public
Type	Action
Recommended Action	Staff recommends approval of the Annual Report for Measure L Citizen's Bond Oversight Committee Fiscal Year ending June 30, 2019.
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale: Each year, the Citizen's Oversight Committee Oversees the Annual Report for the Prior Fiscal Year's Expenditures related to the Measure L Bond. On January 29, 2020, the Committee met and reviewed the Report and the Report was approved. The Report reviews the proceeds from the bond that were used for the purpose set forth in the Measure L; No Bond proceeds were used for any teacher or administrative salaries or other operating expenses; and The District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.

[Measure L COC Annual Report.pdf \(322 KB\)](#)

Administrative Content

Executive Content

RIO SCHOOL DISTRICT

ANNUAL REPORT OF THE MEASURE L
CITIZEN'S BOND OVERSIGHT COMMITTEE
FISCAL YEAR ENDING JUNE 30, 2019

TO THE BOARD OF EDUCATION

FEBRUARY 19, 2020

MEASURE L CITIZEN'S BOND OVERSIGHT COMMITTEE REPORT
FEBRUARY 19, 2020
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Board of Trustees (the "Board")
Rio School District (the "District")
Oxnard, California

Dear Members of the Board:

The Measure L Citizens' Bond Oversight Committee (the "*Measure L Committee*" or the "*Committee*") respectfully submits its annual report to the Board, for the fiscal year ended June 30, 2019:

- I. **The Establishment and Operation of the Committee:** The Measure L Committee was established by the Board, on February 20, 2019.
- II. **Purposes of Committee and Limitations of Report:** As stated in its Bylaws, the Measure L Committee was established by the Board to satisfy the accountability requirements of Prop 39 with regard to the Measure L Bonds, approved at the election conducted November 6, 2018, (the "*Measure L*"), of up to \$59,500,000.00 (the "*Bond Proceeds*"). This report is limited by various material restrictions on the Committee's legal capacity and activities, as stated in its Bylaws, as follows:
 - A. The Measure L Committee does not have independent legal capacity from the District;
 - B. May only receive copies of reports and documents which have been previously presented to the Board and which are public records; and
 - C. Only has duties and can only engage in activities that are confined specifically to the Bond Proceeds generated under Measure L, (and as otherwise provided for in its Bylaws), *and this report is so limited.*
- III. **Summary of Measure L Committee's Proceedings and Activities for the Preceding Year:**
 - A. **All Required Meetings Held:** The Committee hereby reports that it has met all of the requirements contained in its Bylaws to hold regular public meetings and that all of its business and member votes (including, but not limited to, with regard to the approval and adoption of this report), were taken with the required quorum of a majority of the Committee members. All of the following meetings were open to the public and held within the boundaries of the District and, on information and belief, were duly noticed by the District and in accordance with the *Ralph M. Brown Act*, Government Code Section 54590 *et seq*:

<u>Date</u>	<u>Place</u>
April 3, 2019	Rio School District Office
October 9, 2019	Rio School District Office
January 29, 2020	Rio School District Office

Summary of Authorized Activities of the Committee: Attached hereto as **Exhibit “1”** and incorporated herein by this reference are true and correct copies of the minutes of the meetings of the Committee (*the “Minutes”*). The Minutes provide some of the details of the actions and activities of the Committee during the past year. With regard to any reference to any reports and documents received and reviewed by the Committee, the District has indicated that all such documents were provided by the District, with an indication that they had been presented to the Board and were a public record.

Attached hereto as **Exhibit “2” and “3”** and incorporated herein by this reference are true and correct copies of the Measure L Revenue/Expenditure Summary as of June 30, 2019 and January 23, 2020 respectively. In accordance with the Committee’s Bylaws, the following is a summary of these activities, all of which were conducted at the Committee’s public meetings:

1. Receiving, reviewing, discussing and making inquiries with regard to the audit of Bond Proceeds expenditures entitled “Measure L Building Fund, Financial and Performance Audit Report of Rio School District,” for the fiscal year ended June 30, 2019, prepared for the Board by EideBailly, Certified Public Accountants, (*the “Auditor”*) constituting the District’s annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution (*the “2019 Audit Report”*);
2. On an ongoing basis, from time to time, receiving, reviewing, discussing and making inquiries with regard to various reports, documents and other public records relating to the expenditure of Bond Proceeds, including, but not limited to, various line item expenditure reports;
3. Inspecting and/or receiving progress and status reports on projects and school facilities and grounds for which Bond Proceeds have been or will be expended;

4. Reviewing efforts by the District to maximize Bond Proceeds by implementing various cost-saving measures;
5. Reviewing Bylaws and responsibilities of the Committee;
6. Reviewing project lists and details; priorities lists; campus and proposed plans; interim financial and Bond Proceeds expenditure reports; and County data reports on expenditures;
7. Receiving briefings from the District, at public meetings, on current Measure L projects, and plans and expenditures;
8. Receiving confirmation and assurances from the District, at public meetings, that the District had satisfactorily addressed certain issues raised by the Committee with regard to various expenditures of Bond Proceeds;
9. Advertising and holding public meetings, in a continuing effort to inform the public.

IV. **Report on Duties of Committee:** Under its Bylaws, in addition to reporting on the activities it engaged in during the year, the Measure L Committee has the duty to report, and does hereby report, to the Board, on the following:

- A. **Informing the Public:** The Measure L Committee hereby reports that it has discharged its duty to inform the public concerning the District's Bylaws, by, among other things, giving the required notice of its meetings and holding them in public; by preparing and providing this report to the Board, at a meeting held in public, and by posting this report to the District website, along with a copy of the 2019 Audit Report from the Audit Accountant; and by engaging in the Activities described above and immediately below; and
- B. **Committee's Report on its Review of Expenditures:** As a result of holding its required meetings; of preparing and providing this report; and as a result of engaging in the Activities described above (and in reliance on the 2019 Audit Report and the other expenditure documents, reports, information and confirmations provided by the district):

The Measure L Committee hereby reports that, to the best of its knowledge, information and belief, through June 30, 2019:

- (1) **The Bond Proceeds were expended only for the purposes set forth in the Measure L;**

Measure L Committee Report
Presented February 19, 2020
Fiscal Year Ending June 30, 2019
Page 4 of 4

- (2) No Bond Proceeds were used for any teacher or administrative salaries or other operating expenses; and
- (3) The District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.

Respectfully submitted,

MEASURE L CITIZEN'S OVERSIGHT COMMITTEE

By: 

Rosa Balderrama, Citizen's Oversight Committee President
January 29, 2020

**Exhibit 1 to Annual Report of the Measure L
Citizen's Bond Oversight Committee Report**

**"Meeting Minutes for April 3, 2019, October
9, 2019, and January 29, 2020"**



**SCHOOL
DISTRICT**

EDUCATING LEARNERS FOR THE 21ST CENTURY

Board of Trustees

Linda Aguilar, President
Eleanor Torres, Clerk
Joe Esquivel
Felix Eisenhauer
Edith Martinez Cortes

John D. Puglisi, Ph.D., Superintendent

Measure L

**Citizen's Oversight Committee Meeting Minutes
January 29, 2020, 5:30 p.m.**

Attendees:

Rosa Balderama, Secretary
Christina Delgado
Fernando Torres
Larry Wolf
Eleanor Torres
Wael Saleh
Mary Orleans
Kevin Olson
Linda Bekeny

The meeting came to order at 6:30 p.m. and was led by President Rosa Balderama.

Introductions were made amongst the attendees. Eleanor Torres, Current Board Member, spoke stating there is a special Board Meeting on February 12, 2020 and a regular Board Meeting on February 19th. She thought it would be a good idea for the President and/or Secretary attend and go over the two Revenue/Expenditure Summaries.

Ms. Balderama next reviewed the audit report for Measure L. Wael went through the pertinent parts of the report, prepared by EideBailey, CPA's and read the conclusion that there were no findings.

Wael Saleh led the discussion reviewing the Revenue/Expenditure Summaries dated June 30, 2019 and January 23, 2020. There were a few comments about the new format of the Summary. The Committee

agreed that it was easier to follow and concluded that it should continue to be in the new format. There were various questions about the Summary from the Committee and Wael Saleh answered each one individually and explained where the numbers were generated from and what the columns exhibited.

Rosa Balderama next began the discussion about the “Annual Report of the Measure L Citizen’s Bond Oversight Committee for Fiscal Year ending June 30, 2019”. The Report will be revised by adding in the Expenditure Reports at the end as Exhibits 2 and 3. The Committee voted to Authorize President Rosa Balderama to have the final review and sign on behalf of the committee after the Exhibits were added. With a 4 in favor and 0 against and the motion passed.

The next COC Meeting for Measure L will be April 29th at 4:00 p.m. at Rio Del Sol located at 3001 N. Ventura Road, Oxnard. A short tour will be given at the start of the meeting.

The meeting was adjourned at 7:18 p.m.

**Citizen's Oversight Committee Meeting Notes
For Measure L
October 9, 2019**

Attendees:

**Wael Saleh, Asst. Supt.
Rosa Balderrama, Acting Pres.
Christina Delgado, Secretary
Larry Wolf, Member
Fernando Torres, Member
Eleanor Torres, RSD Board Member
Linda Bekeny, Retired Asst. Supt.
Kevin Olsen, Director of Fiscal Services
Christie Barnes, Teacher**

Measure L

- 1. Introductions**
- 2. Public Comment - None**
- 3. Review of Measure L Expenses to Date**
 - a. Information will be presented in a different way. Project estimates AND Expenditures/Encumbrance will both be shown.**
 - b. \$24 million in proceeds have already been issued. Additional \$35 million may be issued in the future depending on assessed value.**
 - c. Mitigation based on occupancy of Wagon Wheel. Anticipate \$6.7 million**
 - d. Total available funds anticipated \$82 million**
 - e. All \$24 million of proceeds are already committed**
 - f. Actual dollar amounts will change based on changes, board approval, etc.**
 - g. The roof report will be sent to the attendees.**

Next meeting should be in Feb or March (after audit returned). Wed nights seem to work for everyone.

The meeting was adjourned at 6:20 p.m.



**SCHOOL
DISTRICT**

EDUCATING LEARNERS FOR THE 21ST CENTURY

Board of Trustees

Joe Esquivel, President
Linda Aguilar, Clerk
Felix Eisenhower
Edith Martinez Cortes
Eleanor Torres

John D. Puglisi, Ph.D., Superintendent

**CITIZENS' OVERSIGHT COMMITTEE MEETING MINUTES
MEASURE L**

**April 3, 2019
5:30 p.m.**

Committee Members:

Rosa Balderrama, Secretary
Christina Delgado
Han Matas
Magdalena Solorzano
Fernando Torres
Larry Wolf

Guests:

Christie Barnes, RTA Rep.

The Measure L Citizen's Oversight Committee still needs two members:

- Member who is in the boundaries who is actively involved in the business of agriculture
- Member who is in the boundaries who is active in a bonafide taxpayers' association

Selection of Officers

- Rosa Balderrama was nominated/confirmed as Chair of the committee
- Christina Delgado was nominated/confirmed as Secretary

Public

- No comments

Discussion/PPT presentation regarding Role and Responsibility of Members

- PPT was not reviewed publically as all members had a copy in their binder
- Wael Saleh explained the role of the committee is to make sure the district is spending Measure L money in conjunction with the Ballot language. Language is usually broad to allow board some discretion.
- Ms. Delgado asked if they can see what priorities the staff at each site requested. Mary will send to all committee members.
- Mr. Wolf: We want to make sure older schools get the care they need. Is it right they did not get everything they needed from G?
Mr. Saleh: What didn't happen with Measure G will happen with Measure L. The focus for now is on the four oldest schools – Lindo, Plaza, Real, Del Valle.

Measure L Priorities:

- Board has already approved some Tech purchases which are in process
- Discussion has already been had about Lindo kitchen and RDV field. Architects will review field. Plans are already approved for the kitchen.

Expenses to Date

- COP Loan for Rosales. \$1.5 mill from first issuance of Measure L is set aside to pay two years of loan payments.
 - Mr. Wolf asked a question about whether the loan repayment language is in the ballot measure
- Both Series A and B have been issued for a total of \$24 million.
- See Revenue/Expenditure Summary
- At this time, RSD anticipates \$10-12 million from Measure L to Del Sol construction

Agenda for Future Meetings

- Board priorities list
- Next meeting: Mid-late Sept

1. **WELCOME/INTRODUCTIONS**
2. **PUBLIC COMMENT**
3. **DISCUSSION/POWERPOINT PRESENTATION**
 - A. **PowerPoint Presentation: The Role and Responsibilities of an Independent Citizens' Oversight Committee**
 - B. **Questions and Comments**
4. **SELECTION OF OFFICERS**
 - A. **Selection of Officers and Appointment**
5. **MEASURE L PRIORITIES: DISCUSSION/PROCESS**
6. **EXPENSES TO DATE**
7. **AGENDA ITEMS FOR FUTURE MEETING**
8. **NEXT MEETING DATE AND ADJOURNMENT**

**Exhibit 2 to Annual Report of the Measure L
Citizen's Bond Oversight Committee Report**

**"Measure L Revenue/Expenditure Summary
as of June 30, 2019"**

Rio School District

**Measure L Revenue/Expenditure Summary
as of June 30, 2019**

Revenue			
Proceeds from 2018 Series A		\$23,000,000.00	
Proceeds from 2018 Series B		\$1,466,137.25	
Total Bond Proceeds		\$24,466,137.25	
Interest Earned - FY18/19 to date	<u>\$172,173.80</u>		
Subtotal - Measure G Available Funds as of June 30, 2019		\$24,638,311.05	
Expenditures			
	Expenditures	Encumbrances	
General Projects Administration	<u>(29,724.88)</u>	\$0.00	
Subtotal - General Projects Administration	(29,724.88)	\$0.00	(\$29,724.88)
2016 COPS Repayment	(399,450.00)	(\$1,066,687.25)	
Districtwide Site Planning	0.00	\$0.00	
Districtwide MPR Audio/Visual	0.00	\$0.00	
HVAC	0.00	\$0.00	
Safety Improvement	(31,075.94)	\$0.00	
Security Systems	0.00	\$0.00	
Technology for Classrooms	<u>(748,899.46)</u>	\$0.00	
	(1,179,425.40)	(1,066,687.25)	(\$2,246,112.65)
Rio Del Sol New K-8 STEAM School - Phase 2	(107,947.19)	\$0.00	(\$107,947.19)
Rio Lindo ES			
Rio Lindo Tech Infrastructure	0.00	\$0.00	
Rio Lindo Bldg A	(2,762.68)	\$0.00	
	(2,762.68)	0.00	(\$2,762.68)
Rio Plaza ES			
Rio Plaza Tech Infrastructure	0.00	\$0.00	
Rio Plaza Kitchen Remodel	0.00	\$0.00	
Rio del Valle MS			
Rio del Valle Modernization	(20,754.11)	\$0.00	
Rio del Valle Kitchen Remodel	(3,530.00)	\$0.00	
	(24,284.11)		(\$24,284.11)
Rio Del Norte ES			
Rio Rosales ES			
Rio del Mar			

Rio School District

Rio Vista Middle School			
Rio Vista Tech Infrastructure	(23,520.00)	\$0.00	
Rio Vista Devices	(3,599.97)	\$0.00	
	(27,119.97)		(\$27,119.97)
Tecgnology - District Office 020	(4,024.20)	\$0.00	(\$4,024.20)
Total Expenditures to Date			(\$2,441,975.68)
Net Projected Cash Balance as of June 30, 2019			\$22,196,335.37

**Exhibit 3 to Annual Report of the Measure L
Citizen's Bond Oversight Committee Report**

**"Measure L Revenue/Expenditure Summary
as of January 23, 2020"**

**Measure L Revenue/Expenditure Summary
as of January 23, 2020**

Revenue		TOTAL PROJECTED PROCEEDS	Actuals to date		
Proceeds from 2018 Series A FY 18/19		\$23,000,000.00			\$23,014,696.00
Proceeds from 2018 Series B FY 18/19		\$1,466,137			\$1,466,137.25
Authorizations					
Series C 2020		17,000,000			
Series D 2021		4,500,000			
Series E 2026 -2028		13,500,000			
Total Future Issuances		<u>35,000,000</u>			
EST State Matching Funds		13,000,000			
Reimbursement from CFD (Mello Roos)		5,599,704			
Interest Earned - FY18/19		172,714			\$172,713.80
Est Interest - Future Fiscal Years		500,000			\$66,090.00
Mitigation Agreements(i.e: Wagon Wheel)/Developer Fees		6,731,478			
Total Available Funds		<u>\$85,470,033</u>			<u>\$ 24,719,637.05</u>
Expenditures		TOTAL PROJECTED PROJECTS	Expenditures To Date	Current Bond Issue A & B Encumbrances/ Approved	Total
General Projects Administration set aside		6,000,000	200,933.81	\$40,456.00	\$ 241,389.81
2016 COPS Repayment		7,000,000	399,450.00	\$1,066,687.25	\$1,466,137.25
HVAC - Districtwide **		13,300,000	0.00	\$0.00	\$0.00
Roofing - District wide **		8,000,000	5,647.00	\$94,353.00	\$100,000.00
Safety Improvement		50,000	31,075.94	\$0.00	\$31,075.94
Technology for Classrooms Districtwide			1,102,364.30	\$99,618.81	\$1,201,983.11
Technology Infrastructure Districtwide			55,016.27	\$38,296.45	\$93,312.72
Technology Infrastructure/Classroom Upgrades- 7 yr Plan		7,000,000	1,157,380.57	137,915.26	1,295,295.83
Rio Del Sol New K-8 STEAM School - Phase 2		15,700,220	4,339,654.45	\$11,360,564.98	\$15,700,219.43
Rio Lindo ES					
Rio Lindo Bldg A		5,000,000	2,007,503.24	\$2,220,654.56	\$4,228,157.80
Rio Lindo Fire Alarm Replacement		500,000	15,624.83	\$17,405.17	\$33,030.00
Rio Lindo Parking Lot		800,000	0.00	\$79,980.00	\$79,980.00
Rio Lindo Refresh/Renovate Classrooms **		1,500,000			
Rio Lindo New PA System **		200,000			
Rio Lindo Water Stations/Drinking Fountain Upgrades **		100,000			
Rio Plaza ES					
Rio Plaza Hood Replacement		150,000	28,274.78	\$17,037.72	\$45,312.50
Rio Plaza New Modular MPR/Library Bldg. **		1,500,000			
Rio Plaza Main Campus Electrical Upgrades **		350,000			
Rio Real ES					
Rio Real Track & Sport Improvement		350,000	2,300.00	\$0.00	\$2,300.00
Rio Real Water Stations/Drinking Fountain Upgrades **		100,000			
Rio del Valle MS					
Rio del Valle Sports Fields Master Plan Phase I & II		8,000,000	128,728.00	\$406,134.11	\$534,862.11
Rio del Valle Kitchen Remodel **		3,500,000	17,650.00	\$32,075.00	\$49,725.00
Rio del Valle Portable relocate/refresh		300,000	2,475.00	\$42,500.00	\$44,975.00
Rio del Valle Fire Alarm		500,000	0.00	\$19,395.00	\$19,395.00
Rio del Valle Water Stations/Drinking Fountain Upgrades **		50,000			

** Tentative Projects - Need Board Approval

Expenditures	TOTAL PROJECTED PROJECTS	Current Bond Issue A & B		
		Expenditures To Date	Encumbrances/ Approved	Total
Rio del Valle Gym Acoustics & Sound Project **	150,000			
Rio Del Norte ES				
Rio del Norte Classroom Ceiling Review Project **	750,000	0.00	\$9,315.00	\$9,315.00
Rio del Norte Water Stations/Drinking Fountain Upgrades **	100,000			
Rio del Norte Outdoor Field/Shade & Playground Structure **	800,000			
Rio del Mar				
Rio del Mar Lighting Project	31,000	956.55	\$29,209.45	\$30,166.00
Rio Vista Middle School				
Rio Vista MPR Lighting Project	42,000	29,021.59	\$12,000.00	\$41,021.59
Rio Vista Modernization- Greenhouse	5,625	0.00	\$5,625.00	\$5,625.00
Facilities Modernization TBD	540,648			
Program Contingencies set aside	3,000,000			
Total Expenditures to Date		8,366,675.76	15,591,307.50	23,957,983.26
Net Projected Balance as of January 23, 2020				\$761,653.79
TOTAL PROJECTED BOND PROJECTS	85,469,493			

** Tentative Projects - Need Board Approval

10.2

**Agenda Item Details**

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.2 Approval of the Minutes of the Regular Board Meeting of January 15, 2020
Access	Public
Type	Action (Consent), Minutes
Minutes	View Minutes for Jan 15, 2020 - RSD Regular Board Meeting

Public Content

Speaker:

Rationale:

Administrative Content**Executive Content**

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



**Rio School District
Minutes
Regular Board Meeting
January 15, 2020
Rio School District
1800 Solar Drive
Oxnard, CA 93030
Closed Session: 5:00 p.m.
Open Session: 6:00 p.m.**

Members present

Eleanor Torres, Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

1. Open Session 5:00 p.m.

1.1 Call to Order

President Aguilar opened the meeting at 5:03 p.m.

1.2 Pledge of Allegiance

President Aguilar led the flag salute.

1.3 Roll Call

Trustee Torres called the roll, all present.

2. Approval of the Agenda

2.1 Agenda Correction, Additions, Modifications

President Aguilar pulled the following items from the agenda: Item 4.5 Public Discipline/Dismissal/Release and Item 10.1 Classified Job Descriptions-New, Reclassification and Title Change.

Trustee Esquivel pulled the following Approval of the Quote from Tech Wall to Install Acoustical Wall Treatment at Rio del Valle Middle School and 11.8 Approval of the Proposed with Pacificom for Rio del Valle Gym Sound Station for discussion and separate action.

2.2 Approval of the Agenda

Motion by Joe Esquivel, second by Felix Eisenhauer

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

3. Public Comment-Closed Session

3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

There were no public comments regarding closed session.

4. Closed Session

4.1 Conference with legal counsel – anticipated litigation. Significant exposure to litigation, pursuant to Gov. Code Section 54946.9(d)(2). Number of cases: 1.

4.2 Conference with legal counsel – anticipated litigation. Initiation of litigation, pursuant to Gov. Code Section 54956.9(d)(4). Number of cases: 1.

4.3 Consideration of Student Discipline- Expulsion [Education Code 48918] Stipulated Expulsion of Students 6005587, 6013327, 6005629, and 6004533

4.4 Conference with Real Property Negotiators, pursuant to Government Code 54956.8
Property: Property adjacent to Rio del Valle Middle School Oxnard, CA 93030 (APNs 144-0-110-225, 144-0-110-055, and 144-0-110-590 Agency Negotiators: Dr. John Puglisi, Superintendent, and Joel Kirschenstein, Sage Realty Group Negotiating Parties: Rio School District Under negotiation: Price and terms of payment.

4.5 Public Employee Discipline/Dismissal/Release [Government Code 54957]

4.6 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

4.7 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2019/2020 and 2020/2021

5. Reconvene Open Session 6:00 p.m.

5.1 Report of Closed Session

President Aguilar reconvened the meeting at 6:27 p.m.

The following action took place during closed session:

By a vote of 5-0 the Governing Board unanimously voted to approve the Stipulated Expulsions of Student No. 6005587, 6013327, 6005629 and 6004533.

6. Public Hearing

6.1 19/20 RSD to RTA Sunshine Proposals for a successor agreement
President Aguilar opened the public hearing regarding 19/20 RSD to RTA Sunshine Proposals for a Successor Agreement at 6:29 p.m.

As there were no public comment, President Aguilar closed the public hearing at 6:29 p.m.

7. Presentations/Recognitions

8. Communications

8.1 Acknowledgement of Correspondence to the Board

There was no correspondence to the board.

8.2 Board Member Reports

Board member reports were heard from Trustee Torres.

8.3 Organizational Reports-RTA/CSEA/Other

Organizational reports were heard from Marisela Valdez, RTA and Henry Carreon, CSEA.

8.4 Superintendent Report

Superintendent Puglisi provided the Governing Board with a Master Plan Update.

8.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

There were no public comments.

9. Information

9.1 Business Services Report

Wael Saleh, Assistant Superintendent of Business Services, presented a Facilities Update.

Areas discussed were roofing updates and recognitions of staff for Solar Drive.

9.2 Educational Services Report

Oscar Hernandez, Assistant Superintendent of Educational Services providing information regarding English Language Learners and CFA Formative Assessments for Trimester One.

9.3 Dual Immersion Report

Carolyn Bernal, Assistant Superintendent of School and Systems Improvement, presented an update along with a schedule of visits that the committee will be taking.

10. Discussion/Action

10.1 Classified Job Descriptions - New, Reclassification, Title Change

This item was tabled.

10.2 Approval of Acceptance of the Independent Auditor's Annual Financial Reports as of June 30, 2019.

It is recommended that the Independent Auditors Annual Financial Reports be approved.

Motion by Joe Esquivel, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

10.3 19/20 RSD to RTA Sunshine Proposals for a Successor Agreement

It is recommended the board take action and approve the RSD to RTA sunshine proposals as presented.

Motion by Joe Esquivel, second by Eleanor Torres.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11. Consent

11.1 Approval of the Consent Agenda

Motion by Joe Esquivel, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11.2 Approval of the Minutes of the Annual Organization Meeting of December 16, 2019 (not specified)

11.3 Approval of the Donation Report

11.4 January 2020 Personnel Report

11.5 Ratification of the Commercial Warrant

11.6 2020/2021 Open Enrollment Window

11.7 Approval of the Quote from Tech Wall to Install Acoustical Wall Treatment at Rio del Valle Middle School

Motion by Joe Esquivel, second by Felix Eisenhower to table both 11.7 and 11.8 to the next regularly scheduled meeting.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Felix Eisenhower, Linda Aguilar, Joe Esquivel

11.8 Approval of the Proposal with Pacificom for Rio del Valle Middle Gym Sound System

Motion by Joe Esquivel, second by Felix Eisenhower to table both 11.7 and 11.8 to the next regularly scheduled meeting.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Felix Eisenhower, Linda Aguilar, Joe Esquivel

11.9 Approval of Out-of-State Travel: Rio del Valle and Rio Vista's 8th Grade Washington/East Coast Trip

11.10 RSD and CSUCI Nursing Education Affiliation Agreement - Renewal of Term

11.11 Approval of Change Order from Monet Construction for Roof Replacement at Rio Lindo

12. Organizational Business

12.1 Future Items for Discussion

12.2 Future Meeting Dates: February 19, 2020

13. Adjournment

13.1 Adjournment

President Aguilar adjourned the meeting at 8:47 p.m.

Approved on this 19th day of February, 2020.

John Puglisi, Ph.D., Secretary

Date

Eleanor Torres, Clerk of the Board

Date

10.3



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.3 Approval of the Donation Report
Access	Public
Type	Action (Consent)

Public Content

Speaker: Superintendent Puglisi

Rationale:

It is recommended the Governing Board accepts the following donations:

Site	Donor	Use of Donation	Amount
RV	Coca Cola	Teacher Incentives	20.76
RRE	Your Cause	Teacher Incentives	60.00
RRE	Your Cause	Teacher Incentives	60.00
RDN	Coca Cola	Teacher Incentives	11.77
RDN	Coca Cola	Teacher Incentives	44.00
RL	Downtown Oxnard	Teacher Incentives	300.00
RDN	Life Touch	Teacher Incentives	314.00
RL	Wells Fargo	Teacher Incentives	150.00
RDV	Wells Fargo	Teacher Incentives	134.00
RL	Your Cause	Teacher Incentives	150.00
RRO	Life Touch	Teacher Incentives	114.00
RDV	Life Touch	Teacher Incentives	198.00
RV	United Way of VC	Teacher Incentives	105.20
RV	Coca Cola	Teacher Incentives	39.02

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10.4



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.4 Ratification of the Commercial Warrant
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	4,737,707.33
Budgeted	Yes
Budget Source	Various Funds as listed below.
Recommended Action	It is recommended that the Commercial Warrant be approved for the period January 8, 2020, through February 10, 2020.

Public Content

Speaker:

Wael Saleh, Assistant Superintendent

Rationale:

The District processed payments to vendors since the last meeting of the Governing Board for a total amount of \$4,737,707.33 which includes processing payments for all funds of the District in the following amounts for the period January 8, 2020 through February 10, 2020:

Fund 010	General Fund	\$1,745,398.11
Fund 130	Cafeteria Fund	\$195,159.21
Fund 211	Building Fund	\$810,330.26
Fufnd 212	Building Fund Measure L	\$1,119,752.57
Fund 350	County School Facilities Fund	.16
Fund 402	Special Reserve for Capital Outlay	\$779,214.82
Fund 490	Capital Projects Fund for Blen	\$88,376.43
Less Unpaid Tax Liability		<u>-\$524.23</u>
Total:		\$4,737,707.33

[Commercial Warrant for February.pdf \(291 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

ReqPay12a

Board Report

Checks Dated 01/08/2020 through 02/10/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036276	01/09/2020	Howatt, Ryan M	010	275.60	
5009036277	01/09/2020	360 Degree Customer Inc.	010	83,206.88	
5009036278	01/09/2020	Airgas West	010	792.08	
5009036279	01/09/2020	AIRPORT AUTO TECH	010	943.63	
5009036280	01/09/2020	APPLIED BACKFLOW TECHNOLOGIES	010	1,112.00	
5009036281	01/09/2020	BARON INDUSTRIES	010	268.21	
5009036282	01/09/2020	Bus West	010	2,753.84	
5009036283	01/09/2020	CITY OF OXNARD RECREATION SERVICES	010	300.00	
5009036284	01/09/2020	COGGS TIRE SERVICE	010	98.24	
5009036285	01/09/2020	Elde Bailly LLP	010	2,000.00	
5009036286	01/09/2020	Footworks Youth Ballet	010	312.00	
5009036287	01/09/2020	HAROLD'S FAST ROOTER & PLUMBING	010	1,945.00	
5009036288	01/09/2020	MONTGOMERY HARDWARE CO.	010	532.30	
5009036289	01/09/2020	N2Y, LLC	010	186.42	
5009036290	01/09/2020	Nason's Lock & Safe Inc DBA Nasons Lock & Security	010	21.01	
5009036291	01/09/2020	O'Reilly Auto Parts	010	31.32	
5009036292	01/09/2020	PACIFIC COAST SOUND AND COMMUNICATIONS, INC	010	1,231.53	
5009036293	01/09/2020	PARKHOUSE TIRE, INC.	010	2,534.70	
5009036294	01/09/2020	Auto Plus Auto Parts	010	3,159.65	
5009036295	01/09/2020	Pioneer Chemical Co	010	23,382.77	
5009036296	01/09/2020	Pioneer Healthcare Services	010	9,013.05	
5009036297	01/09/2020	PRAXAIR DISTRIBUTION INC	010	426.63	
5009036298	01/09/2020	REPUBLIC ELEVATOR COMPNAV	010	385.00	
5009036299	01/13/2020	Saleh, Wasl A	010	34.76	
5009036300	01/13/2020	360 Degree Customer Inc.	010	92,412.00	
5009036301	01/13/2020	Aswell Trophy	010	1,780.67	
5009036303	01/13/2020	CA. ASSOC. OF SCHOOL BUSINESS OFFICIALS	010	255.00	
5009036304	01/13/2020	Ralph D' Oliveira	010	109.34	
5009036305	01/13/2020	Devon Hubert	010	1,000.00	
5009036306	01/13/2020	Ewing Irrigation Products Inc	010	333.16	
5009036307	01/13/2020	Fence Factory	010	523.98	
5009036308	01/13/2020	FGL Environmental	010	168.00	
5009036309	01/13/2020	FRANKLIN TRUCK PARTS, INC.	010	45.02	
5009036310	01/13/2020	Fun and Function	010	174.65	
5009036311	01/13/2020	GAS CONTROL TECHNOLOGIES	010	33,710.00	
5009036312	01/13/2020	Luis Gerardo Guillen	010	641.37	
5009036313	01/13/2020	Global Equity Communications	010	1,875.00	
5009036314	01/13/2020	Carlo Andre Godoy dba Godoy Studios	010	13,875.00	
5009036315	01/13/2020	Grainger	010	1,308.08	
5009036316	01/13/2020	Homero Chavez	010	1,408.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 9

Checks Dated 01/08/2020 through 02/10/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036317	01/13/2020	Michael Lorimer	010	909.02	
5009036318	01/13/2020	Ox Blue	010	1,198.00	
5009036319	01/13/2020	PARADIGM HEALTHCARE SERVICES	010	1,884.26	
5009036320	01/13/2020	POSITIVE PROMOTIONS	010	443.55	
5009036322	01/13/2020	REPUBLIC ELEVATOR COMPNAY	010	1,279.21	
5009036323	01/13/2020	Sam's Club Direct	010	986.02	
5009036324	01/13/2020	Samz School of Music	010	1,000.00	
5009036325	01/13/2020	SERVICE PRO-FIRE PROTECTION	010	110.00	
5009036326	01/13/2020	Storerite	010	150.00	
5009036328	01/13/2020	U.S. Bank Corporate Payment Systems	010	5,229.56	
5009036329	01/13/2020	Varsity Spirit Fashions and Supplies ,LLC	010	1,827.78	
5009036330	01/14/2020	ARC	010	30.64	
5009036332	01/14/2020	COASTAL OCCUPATIONAL MEDICAL GROUP	010	110.00	
5009036333	01/14/2020	Footworks Youth Ballet	010	219.00	
5009036334	01/14/2020	GIBBS INTERNATIONAL	010	15,209.27	
5009036336	01/14/2020	Pegasus, Transit inc	010	770.40	
5009036337	01/14/2020	PERFORMANCES TO GROW ON	010	2,400.00	
5009036338	01/14/2020	PUBLIC WORKS AGENCY COUNTY OF VENTURA	010	89.57	
5009036339	01/14/2020	Pulse Team Wear Inc.	010	2,425.29	
5009036340	01/14/2020	Studypad, INC DBA Splash Math	010	2,000.00	
5009036342	01/14/2020	TAFT ELECTRIC	010	194.30	
5009036343	01/14/2020	U.S. Bank Corporate Payment Systems	010	8,308.89	
5009036345	01/16/2020	Mendez, Adeline	010	162.15	
5009036346	01/16/2020	Murillo, Ignacio	010	125.00	
5009036347	01/16/2020	Preclado, Sheryl	010	152.77	
5009036348	01/16/2020	Amparan, Naomi A	010	23.66	
5009036349	01/16/2020	Trammell, Lori	010	34.68	
5009036350	01/16/2020	Minnis, Krista J	010	22.04	
5009036351	01/16/2020	ALL-PHASE ELECTRIC SUPPLY	010	3,026.64	
5009036352	01/16/2020	ALLIED STORAGE CONTAINERS	010	4,773.33	
5009036353	01/16/2020	AMAZON.COM CORPORATE CREDIT	010	4,272.51	
5009036354	01/16/2020	AMERICAN BUILDING COMFORT	010	8,389.96	
5009036355	01/16/2020	APPLIED BACKFLOW TECHNOLOGIES	010	449.00	
5009036356	01/16/2020	Atkinson, Andelson, Loya, Ruud & Ramo	010	10,632.50	
5009036357	01/16/2020	BARON INDUSTRIES	010	155.22	
5009036358	01/16/2020	Yolanda M. Benitez	010	12,192.59	
5009036359	01/16/2020	Bus West	010	656.48	
5009036360	01/16/2020	CITY OF OXNARD	010	14,286.55	
5009036361	01/16/2020	COASTAL OCCUPATIONAL MEDICAL GROUP	010	440.00	

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ESCAPE **ONLINE**
Page 2 of 9

ReqPay12a

Board Report

Checks Dated 01/08/2020 through 02/10/2020					
Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036362	01/16/2020	Ralph D' Oliveira	010	2,950.00	
5009036363	01/16/2020	Demco	010	614.52	
5009036364	01/16/2020	DURBIANO FIRE EQUIPMENT, INC.	010	1,942.04	
5009036365	01/16/2020	FERGUSON FACILITIES SUPPLY	010	2,387.41	
5009036366	01/16/2020	Fry's Electronics customer #70893	010	3,392.68	
5009036367	01/16/2020	THE GAS COMPANY	010	4,937.47	
5009036368	01/16/2020	GOPHER SPORTS	010	289.38	
5009036369	01/16/2020	HAROLD'S FAST ROOTER & PLUMBING	010	1,190.00	
5009036370	01/16/2020	Kimball Midwest	010	3,843.82	
5009036371	01/16/2020	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	010	397.84	
5009036372	01/16/2020	McCARTY & SON'S TOWING	010	425.00	
5009036373	01/16/2020	MWG MESTMAKER & ASSOCIATES	010	160.00	
5009036374	01/16/2020	MJP COMPUTERS	010	1,137.44	
5009036375	01/16/2020	Lisa Kelly dba Murals by Lisa Kelly	010	4,100.00	
5009036376	01/16/2020	Myers, Widders, Gibson, Jones	010	971.50	
5009036377	01/16/2020	OFFICE DEPOT	010	3,943.08	
5009036378	01/16/2020	PARKHOUSE TIRE, INC.	010	3,546.23	
5009036379	01/16/2020	REPUBLIC ELEVATOR COMPNAY	010	385.00	
5009036380	01/16/2020	Steve Sunnarborg	010	508.15	
5009036381	01/16/2020	The Shopper	010	4,924.92	
5009036382	01/16/2020	Traffic Technologies, LLC	010	976.97	
5009036383	01/16/2020	WINZER	010	188.79	
5009036384	01/16/2020	YAMA LAWNMOWER REPAIR	010	890.41	
5009036385	01/16/2020	Dr. Elizabeth Yeager	010	3,512.25	
5009036386	01/21/2020	Vasan, Padmini	010	68.74	
5009036387	01/21/2020	Gonzales, Katherine M	010	9.03	
5009036388	01/21/2020	LaCroix, Melissa	010	3.46	
5009036390	01/21/2020	AMAZON.COM CORPORATE CREDIT	010	1,803.50	
5009036394	01/21/2020	C & M AUTO TRUCK ELECTRIC	010	580.00	
5009036395	01/21/2020	Diane DeLaurantis	010	1,600.00	
5009036396	01/21/2020	Demco	010	1,068.36	
5009036398	01/21/2020	Durham School Services	010	2,330.17	
5009036399	01/21/2020	ID WHOLESALER	010	15.42	
5009036403	01/21/2020	Blaine Kutin	010	624.40	
5009036404	01/21/2020	Blaine Kutin	010	618.30	
5009036405	01/21/2020	Laura Walter	010	700.00	
5009036406	01/21/2020	MAXIM STAFFING SOLUTIONS	010	2,042.14	
5009036407	01/21/2020	Mind Research Institute	010	38,334.00	
5009036415	01/21/2020	ULINE	010	3,251.76	
5009036416	01/23/2020	Ramirez, Jaela	010	60.32	
5009036417	01/23/2020	Duckett, Michelle	010	193.98	
5009036418	01/23/2020	Rosales, Rosie	010	53.36	
5009036421	01/23/2020	Vico, Ashley	010	299.00	
5009036422	01/23/2020	Salcedo Arias, Juan Pablo	010	37.58	

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ESCAPE ONLINE

Page 3 of 9

Checks Dated 01/08/2020 through 02/10/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036423	01/23/2020	AT&T	010	4,046.42	
5009036424	01/23/2020	AT&T	010	234.33	
5009036425	01/23/2020	C & M AUTO TRUCK ELECTRIC	010	356.17	
5009036426	01/23/2020	Ca. Dept. of Tax & Fee Admin	010	56.74	
5009036427	01/23/2020	Ca. Dept. of Tax & Fee Admin	010	3.57	
5009036428	01/23/2020	California American Water	010	2,691.85	
5009036429	01/23/2020	E J Harrison & Sons	010	19,561.43	
5009036430	01/23/2020	SOUTHERN CALIF. EDISON	010	37,517.75	
5009036431	01/23/2020	Frontier Communications	010	309.24	
5009036432	01/23/2020	GLOBAL EQUIPMENT COMPANY	010	1,260.94	
5009036433	01/23/2020	HARRIS WATER CONDITIONING	010	320.88	
5009036434	01/23/2020	Justin Hansch	010	3,089.90	
5009036435	01/23/2020	MJP COMPUTERS	010	2,583.31	
5009036436	01/23/2020	Rio School District	010	5,225.00	
5009036437	01/23/2020	SISC FINANCE	010	822,853.35	
5009036439	01/23/2020	UNITED WATER CONSERVATION DIST.	010	5,427.16	
5009036440	01/23/2020	VERIZON WIRELESS	010	771.69	
5009036441	01/23/2020	Broadview Networks	010	8,003.22	
5009036443	01/27/2020	Lewis, Brandon C	010	30.00	
5009036444	01/27/2020	Guzik, Leann M	010	33.59	
5009036445	01/27/2020	Esquivel, Jose M	010	303.87	
5009036447	01/27/2020	Assistance League School	010	11,500.00	
5009036448	01/27/2020	Atkinson, Andelson, Loya, Ruud & Romo	010	10,128.70	
5009036449	01/27/2020	Dave Bang Associates, Inc of CA	010	1,425.51	
5009036451	01/27/2020	COGGS TIRE SERVICE	010	26.43	
5009036452	01/27/2020	Diane DeLaurantis	010	1,675.00	
5009036453	01/27/2020	FGL Environmental	010	1,130.00	
5009036454	01/27/2020	Luis Gerardo Guillen	010	1,615.00	
5009036455	01/27/2020	Global Equity Communications	010	2,662.50	
5009036456	01/27/2020	Golden State Alarms, Inc.	010	10,446.03	
5009036457	01/27/2020	HAROLD'S FAST ROOTER & PLUMBING	010	675.00	
5009036458	01/27/2020	SCKC, Inc.	010	728.00	
5009036460	01/27/2020	MONTGOMERY HARDWARE CO.	010	511.46	
5009036461	01/27/2020	Nason's Lock & Safe Inc DBA Nasons Lock & Security	010	119.55	
5009036462	01/27/2020	O'Reilly Auto Parts	010	492.72	
5009036464	01/27/2020	PARADIGM HEALTHCARE SERVICES	010	2,075.51	
5009036465	01/27/2020	PARKHOUSE TIRE, INC.	010	2,611.51	
5009036466	01/27/2020	Auto Plus Auto Parts	010	643.19	
5009036467	01/27/2020	Pleasant Valley School District Accounts Payable	010	43,471.00	
5009036468	01/27/2020	Schaeffer's Spec. Lubricants	010	677.51	
5009036469	01/27/2020	TELCOM, INC	010	8,962.10	
5009036470	01/27/2020	VC Metals Inc	010	599.13	

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ESCAPE ONLINE

Page 4 of 9

ReqPay12a

Board Report

Checks Dated 01/08/2020 through 02/10/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036471	01/27/2020	Velocity Truck Center	010	38.07	
5009036472	01/27/2020	Ventura County Office of Education	010	26,414.39	
5009036474	01/28/2020	Olson, Kevin J	010	110.98	
5009036475	01/28/2020	AMERICAN BUILDING COMFORT	010	18,886.82	
5009036478	01/28/2020	CDTF	010	7,383.18	
5009036479	01/28/2020	Employment Dev Dept	010	929.16	
5009036481	01/28/2020	Frontier Communications	010	250.05	
5009036483	01/28/2020	Music & Arts	010	4,354.98	
5009036484	01/28/2020	QEP, Inc Professional Books	010	2,150.69	
5009036486	01/28/2020	Ventura County Office of Education	010	43,819.82	
5009036487	01/30/2020	Tax Deferred Services Corporate Office Suite 208	010	89,200.00	
5009036488	01/30/2020	Mathwin, Gena	010	669.52	
5009036489	01/30/2020	Valdez, Marisela	010	280.45	
5009036490	01/30/2020	Hernandez, Maria M	010	21.00	
5009036491	01/30/2020	Zaritsky, Deborah H	010	30.16	
5009036492	01/30/2020	Steiner, Kristen A	010	304.44	
5009036493	01/30/2020	Martinez, Hernan G	010	39.78	
5009036494	01/30/2020	Steiner, Josh	010	37.36	
5009036495	01/30/2020	Amparan, Naomi A	010	346.94	
5009036496	01/30/2020	Velez, Angel	010	328.45	
5009036497	01/30/2020	Morales Bravo, Brenda	010	302.02	
5009036498	01/30/2020	Central Drug Scan, Inc.	010	1,683.00	
5009036499	01/30/2020	Criterion Environmental Inc.	010	2,195.00	
5009036502	01/30/2020	FERGUSON FACILITIES SUPPLY	010	34.38	
5009036503	01/30/2020	Grainger	010	1,028.72	
5009036504	01/30/2020	PRO-ED, INC	010	1,967.73	
5009036506	01/30/2020	Ventura County SELPA	010	73,221.25	
5009036507	01/30/2020	Southwest School & Office Supply	010	1,798.91	
5009036508	01/30/2020	Stage Right	010	6,276.35	
5009036511	01/30/2020	Ventura County Office of Education	010	28,000.74	
5009036514	02/05/2020	Anaya, Victor	010	310.16	
5009036515	02/05/2020	Orleans, Mary F	010	40.00	
5009036517	02/05/2020	Aswell Trophy	010	26.87	
5009036519	02/05/2020	COASTAL OCCUPATIONAL MEDICAL GROUP	010	495.00	
5009036520	02/05/2020	Environmental Testing Assoc.	010	2,470.00	
5009036521	02/05/2020	GOLDEN STATE SYSTEMS	010	850.38	
5009036522	02/05/2020	Knox Rapid Entry System	010	3,808.45	
5009036524	02/05/2020	Overhead Door	010	415.00	
5009036526	02/05/2020	Pinpoint Leak detection	010	265.00	
5009036527	02/05/2020	Sonitrol	010	1,057.82	
5009036528	02/05/2020	SWRCB ACCOUNTING OFFICE ATTN WATER QUALITY FEES	010	1,400.00	
5009036529	02/05/2020	ULINE	010	1,798.99	
5009036530	02/05/2020	UNITED WATER CONSERVATION DIST.	010	5,900.20	

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ESCAPE ONLINE

Page 5 of 9

Checks Dated 01/08/2020 through 02/10/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036531	02/05/2020	U.S. Bank Corporate Payment Systems	010	3,032.35	
5009036532	02/05/2020	Ventura County Office of Education	010	265.00	
5009036533	02/06/2020	O'Leary, Denis	010	96.90	
5009036534	02/06/2020	Lund, Jeanette	010	201.15	
5009036535	02/06/2020	Ramirez, Elena D	010	86.67	
5009036536	02/06/2020	Bruski, Amanda J	010	147.65	
5009036537	02/06/2020	Castillo, Ruben P	010	301.90	
5009036538	02/06/2020	Anaya, Victor	010	75.00	
5009036539	02/06/2020	Walker, Heather	010	785.11	
5009036540	02/06/2020	Erickson, Adam L	010	121.94	
5009036541	02/06/2020	Hernandez, Lillian	010	50.00	
5009036542	02/06/2020	Gibson, Brian D	010	40.92	
5009036543	02/06/2020	Guzik, Leann M	010	105.91	
5009036544	02/06/2020	Young, Katy	010	30.16	
5009036545	02/06/2020	Amparan, Naomi A	010	79.35	
5009036546	02/06/2020	Downing, Courtney A	010	17.61	
5009036547	02/06/2020	Guenther, Meagan	010	50.00	
5009036548	02/06/2020	Howatt, Ryan M	010	280.12	
5009036549	02/06/2020	Cordova, Ralph	010	142.68	
5009036550	02/06/2020	Morales Bravo, Brenda	010	392.32	
5009036551	02/06/2020	Pollard, Andrea	010	9.74	
5009036552	02/06/2020	CITY OF OXNARD RECREATION SERVICES	010	90.00	
5009036553	02/06/2020	CALIFORNIA SCHOOL MANAGEMENT	010	3,150.00	
5009036554	02/06/2020	Diane DeLaurantis	010	2,800.00	
5009036555	02/06/2020	Global Equity Communications	010	3,562.50	
5009036556	02/06/2020	Golden State Alarms, Inc.	010	6,765.32	
5009036557	02/06/2020	GovConnection, Inc.	010	1,202.15	
5009036558	02/06/2020	HAROLD'S FAST ROOTER & PLUMBING	010	1,380.00	
5009036559	02/06/2020	Heinemann Publishing	010	503.73	
5009036560	02/06/2020	Imagine Learning, Inc.	010	24,000.00	
5009036561	02/06/2020	KONICA MINOLTA PREMIER FINANCE	010	743.65	
5009036562	02/06/2020	Learning Priority, Inc	010	4,950.00	
5009036563	02/06/2020	Marcus Lopez	010	475.00	
5009036564	02/06/2020	MAXIM STAFFING SOLUTIONS	010	3,586.37	
5009036565	02/06/2020	Nee Qualson Sackey	010	2,500.00	
5009036567	02/06/2020	PARADIGM HEALTHCARE SERVICES	010	2,947.15	
5009036569	02/06/2020	Hekar Rivera	010	4,200.00	
5009036570	02/06/2020	SC FUELS	010	9,616.71	
5009036571	02/06/2020	Steve Sunnarborg	010	4,950.00	
5009036573	02/06/2020	Typing Agent	010	4,600.00	
5009036574	02/06/2020	U.S. Bank Corporate Payment Systems	010	7,290.05	

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ESCAPE ONLINE

Page 6 of 9

ReqPay12a

Board Report

Checks Dated 01/08/2020 through 02/10/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036575	02/08/2020	Ventura County Office of Education	010	80.00	
5009036576	02/06/2020	XEROX CORPORATION	010	8,996.24	
5009036577	02/08/2020	Dr. Elizabeth Yeager	010	2,512.50	
Total Number of Checks			252	1,745,388.11	
5009036323	01/13/2020	Sam's Club Direct	130	168.65	
5009036328	01/13/2020	U.S. Bank Corporate Payment Systems	130	420.12	
5009036335	01/14/2020	P & R Paper Supply Co., Inc.	130	8,738.25	
5009036341	01/14/2020	SYSCO VENTURA, INC.	130	59,533.80	
5009036344	01/16/2020	Ventura Co. Schools SFA c/o Athens Administrators	130	128.38	
5009036419	01/23/2020	Alfaro, Maria	130	54.81	
5009036420	01/23/2020	Martinez, Veronica	130	15.78	
5009036423	01/23/2020	AT&T	130	80.09	
5009036442	01/27/2020	NANCY ESCALA	130	86.50	
5009036446	01/27/2020	State of California Accounting Office	130	480.00	
5009036450	01/27/2020	CDE/CASHIER'S OFFICE	130	2,302.80	
5009036473	01/27/2020	VENTURA REFRIGERATION SALES & SERVICE	130	667.36	
5009036478	01/28/2020	CDTF	130	1,784.88	
5009036505	01/30/2020	Sage Realty Group	130	1,217.00	
5009036512	01/31/2020	Driftwood Dairy, Inc.	130	16,135.10	
5009036513	01/31/2020	THE BERRY MAN, INC.	130	30,986.84	
5009036568	02/08/2020	Tri County Bread Service	130	5,894.37	
5009036570	02/08/2020	SC FUELS	130	499.39	
5009036572	02/06/2020	SYSCO VENTURA, INC.	130	65,819.32	
5009036576	02/08/2020	XEROX CORPORATION	130	157.77	
Total Number of Checks			20	195,159.21	
5009036302	01/13/2020	BALFOUR BEATTY CONSTRUCTION	211	2,878.53	
5009036376	01/16/2020	Myers, Widders, Gibson, Jones	211	1,017.50	
5009036391	01/21/2020	American Integrated Resources	211	112,714.13	
5009036392	01/21/2020	Anderson Systems	211	4,450.91	
5009036397	01/21/2020	DeVries Construction	211	186,806.27	
5009036401	01/21/2020	Junior Steel Co.	211	167,047.48	
5009036414	01/21/2020	TAFT ELECTRIC	211	230,430.62	
5009036476	01/28/2020	A4E	211	3,265.08	
5009036478	01/28/2020	CDTF	211	328.60	
5009036518	02/05/2020	Center Glass Co	211	76,986.30	
5009036525	02/05/2020	Painting & Decor, Inc.	211	24,404.84	
Total Number of Checks			11	810,330.26	
5009036302	01/13/2020	BALFOUR BEATTY CONSTRUCTION	212	2,878.53	
5009036321	01/13/2020	ProComputing Corp.	212	2,895.45	
5009036327	01/13/2020	United Site Services	212	3,180.99	

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ESCAPE ⁹ONLINE

Page 7 of 9

ReqPay12a

Board Report

Checks Dated 01/08/2020 through 02/10/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036331	01/14/2020	Channel Islands Roofing, Inc.	212	5,847.00	
5009036389	01/21/2020	ACH Mechanical Contractors	212	34,214.25	
5009036393	01/21/2020	BEST Contracting Service, Inc	212	10,667.50	
5009036396	01/21/2020	Demco	212	12,727.38	
5009036400	01/21/2020	JPI Development Group Inc.	212	6,650.00	
5009036402	01/21/2020	KBZ Architects	212	115,735.00	
5009036408	01/21/2020	MJP COMPUTERS	212	34,173.58	
5009036409	01/21/2020	NV/5 West, Inc.	212	3,647.50	
5009036412	01/21/2020	RND Contractors, INC	212	200,877.50	
5009036413	01/21/2020	Standard Drywall, Inc.	212	109,052.78	
5009036414	01/21/2020	TAFT ELECTRIC	212	29,796.54	
5009036436	01/23/2020	Rio School District	212	1,566.83	
5009036438	01/23/2020	TAFT ELECTRIC	212	6,292.20	
5009036476	01/28/2020	A4E	212	82,571.54	
5009036477	01/28/2020	BALFOUR BEATTY CONSTRUCTION	212	118,018.00	
5009036478	01/28/2020	CDTF	212	409.18	
5009036480	01/28/2020	Environmental Testing Assoc.	212	15,824.38	
5009036482	01/28/2020	KBZ Architects	212	57,225.11	
5009036485	01/28/2020	TAFT ELECTRIC	212	23,966.00	
5009036500	01/30/2020	DSA-LA Regional Office	212	13,150.00	
5009036501	01/30/2020	Environmental Assessment Spec.	212	2,470.00	
5009036516	02/05/2020	ACH Mechanical Contractors	212	30,073.20	
5009036523	02/05/2020	MVC Enterprises, Inc	212	188,812.50	
5009036566	02/06/2020	PACIFIC COAST SOUND AND COMMUNICATIONS, INC	212	7,111.83	
Total Number of Checks			27	1,119,752.57	
5009036478	01/28/2020	CDTF	350	.16	
Total Number of Checks			1	.16	
5009036377	01/16/2020	OFFICE DEPOT	402	1,005.73	
5009036410	01/21/2020	P&K Architecture, Inc.	402	20,914.28	
5009036411	01/21/2020	Parker Brown Inc.	402	678,361.50	
5009036415	01/21/2020	ULINE	402	7,812.97	
5009036459	01/27/2020	MJP COMPUTERS	402	62,402.12	
5009036509	01/30/2020	TAFT ELECTRIC	402	1,449.40	
5009036510	01/30/2020	Tri-County Office Furniture	402	6,850.00	
5009036529	02/05/2020	ULINE	402	418.82	
Total Number of Checks			8	779,214.82	
5009036463	01/27/2020	Pacific West Communities, Inc	490	7,500.00	
5009036525	02/05/2020	Painting & Decor, Inc.	490	80,876.43	
Total Number of Checks			2	88,376.43	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 8 of 9

Checks Dated 01/08/2020 through 02/10/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	252	1,745,398.11
130	Cafeteria Fund	20	195,159.21
211	Building Fund	11	810,330.28
212	Building Fund Measure L	27	1,119,752.57
350	County School Facilities Fund	1	.18
402	Special Reserve For Capital Ou	8	779,214.82
490	Capital Projects Fund for Blen	2	88,376.43
Total Number of Checks		302	4,738,231.56
Less Unpaid Tax Liability			524.23-
Net (Check Amount)			4,737,707.33

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 9 of 9

10.5

**Agenda Item Details**

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.5 Approval of the Personnel Report for February 2020
Access	Public
Type	Action (Consent)
Recommended Action	Staff recommends approval.

Public Content

Speaker: Dr. Carolyn Bernal

Rationale:

The January 2020 personnel report is presented for approval.

[February 2020 PERS Report .pdf \(53 KB\)](#)

Administrative Content**Executive Content**

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

RIO SCHOOL DISTRICT

February 19, 2020

Certificated Personnel Report

Certificated Resignation:

Miller, Nicole, Elementary Teacher, Rio Plaza, (1.0) FTE, effective 6/14/2019

Parisi, Amanda, Middle School Teacher, Rio Vista, (1.0) FTE, effective 6/14/2019

Classified Personnel Report

Classified Ratification of Employment:

Franco, Celia, from Campus Supervision Assistant, Rio Real, (3.5) hrs to Campus Supervision Assistant, Rio Real, (3.75) hrs

Classified Ratification of Employment:

Caudillo, Maria, Custodian, Rio Vista, (5) hours, effective, 2/12/20

Gonzalez, Valeria, Instructional Assistant/SPED, Rio Plaza, (5.75) hours, effective 2/11/20

Magana, Alice, Instructional Assistant/SPED, Rio Del Mar, (5.75) hours, effective 2/17/20

Mendez, Gregory, Instructional Assistant/SPED, Rio Del Mar, (4.75) hours, effective 2/11/20

Perez, Krystal, Student & Family Support Specialist, Rio Real, (5.75) hours, effective 2/11/20

Poleshek, Elenita, Instructional Assistant/SPED, Rio Rosales, (5.75) hours, effective 2/17/20

Ramos, Chloe, Instructional Assistant/SPED, Rio Del Mar, (5.75) hours, effective 2/17/20

Vega, Nestor, Campus Supervision Assistant, Rio Del Sol, (5.75) hours, effective 1/13/20

Classified Retirement:

Mendez-Montanez, Clara, Instructional Assistant/SPED, Rio Rosales, (5.75) hours, effective 2/12/20

10.6



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.6 Approval of Contract for Auditing with Eide Bailly (formally Vavrinek, Trine & Day, CPA's) and preparing financial reports
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	93,000.00
Budgeted	Yes
Budget Source	General Fund
Recommended Action	It is recommended that the Board approve the three year contract with EideBailly, CPA's and Business Advisors

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:

EideBailly will audit the District's financial statements and related notes for a three year period beginning July 1, 2019 and ending June 30, 2022. The cost for each year is as follows:

2019/2020 - \$30,000

2020/2021 - \$31,000

2021/2022 - \$32,000

Total: \$93,000

[CPA contract \(2\).pdf \(379 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



CONTRACT FOR AUDITING

This agreement made and entered into this ____ of _____, 2020, between the Governing Board of the Rio Elementary School District, of Ventura County, State of California, hereafter referred to as "District" and EIDE BAILLY, LLP, hereafter referred to as "Auditors".

We understand the services we are to provide the District for the years ended June 30, 2020, June 30, 2021, and June 30, 2022. We will audit the financial statements, including the related notes to the financial statements, which collectively comprise the basic financial statements, financial statements of the District, as of and for the 3-year period beginning July 1, 2019 and ending June 30, 2022. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A) to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules
3. Schedule of Other Postemployment Benefits (OPEB) Funding Progress
4. Schedule of the District's Proportionate Share of the Net Pension Liability
5. Schedule of District Contributions
6. Any other RSI, as applicable

Supplementary information other than RSI, also accompanies District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal Awards.
2. Schedules required by the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by the Education Audit Appeals Panel.
3. Combining Statements - Non-Major Governmental Funds

AUDIT OBJECTIVES

The objective of our audit is the expression of an opinion as to whether your basic financial statements are fairly presented, in all material respects, in conformity with United States generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements taken as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with Federal statutes, regulations, and the terms and conditions of Federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and compliance will each include a paragraph that states that that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with United States generally accepted auditing standards; the standards outlined in the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. If our opinion on the financial statements or the Single Audit compliance opinion is other than unmodified, we will fully discuss the reasons with you in advance. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the single audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

MANAGEMENT RESPONSIBILITIES

Management is responsible for the basic financial statements, Schedule of Expenditures of Federal Awards, and all accompanying information as well as all representations contained therein.

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations (3) and ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with Federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings: promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review a week prior to the report date.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the Schedule of Expenditures of Federal Awards in any document that contains and indicates that we have reported on the Schedule of Expenditures of Federal Awards. You also agree to include the audited financial statements with any presentation of the Schedule of Expenditures of Federal Awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the Schedule of Expenditures of Federal Awards in accordance with Uniform Guidance; (2) that you believe the Schedule of Expenditures of Federal Awards, including its form and content, is fairly presented in accordance with Uniform Guidance; (3) that the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the Schedule of Expenditures of Federal Awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

OTHER SERVICES

We will also assist in preparing the financial statements, Schedule of Expenditures of Federal Awards, and related notes of Rio Elementary School District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you on an as needed basis. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and Schedule of Expenditures of Federal Awards and that you have reviewed and approved the financial statements, Schedule of Expenditures of Federal Awards, and related notes prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities for any non-audit services we provide; oversee the services by designating an individual, preferably from upper management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

AUDIT PROCEDURES - INTERNAL CONTROLS

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements Schedule of Expenditures of Federal Awards; federal award programs, compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weakness. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under professional standards, Government Auditing Standards, and Uniform Guidance.

AUDIT PROCEDURES - COMPLIANCE

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable Federal statutes, regulations and the terms and conditions of Federal awards applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of those procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

AUDIT ADMINISTRATION AND ACCESS TO WORKPAPERS

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide the appropriate number of copies of our reports to the District; however, it is management's responsibility to submit the reporting package (including financial statements, Schedule of Expenditures of Federal Awards, summary schedule of prior audit findings, auditor's reports, and a corrective action plan) along with the Data Collection Form to the designated Federal Clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits. At the conclusion of the engagement, we will assist management in submitting the reporting packages.

The audit documentation for this engagement is the property of the auditors and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the appropriate Cognizant or Oversight Agency for Audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of the auditor. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release or for any additional period requested. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Andrew S. Park is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

AUDIT FEES

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The fee listed below is based on anticipated cooperation from your personnel, the assumption that unexpected circumstances will not be encountered during the audit, no significant changes in reporting format and/or audit requirements or significant changes in the operations of the District.

If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

The maximum annual fee for auditing services under the terms of this contract shall not exceed \$30,000 for the year ended June 30, 2020, \$31,000 for the year ended June 30, 2021, and \$32,000 for the year ended June 30, 2022 for which the terms of this contract is valid, with the exception that any additional auditing services provided for (1) any changes in District reporting format, i.e., GASB requirements and/or audit requirements, issued by the Education Audit Appeals Panel, Federal Agencies, American Institute of Certified Public Accountants, or Governmental Accounting Standards Board, (2) any changes in the number of funds or accounts maintained by the District during the period under this contract, and (3) any Federal Program and State Special Projects/compliance issues shall be in addition to the above maximum fee for personal services. Additionally, the maximum annual fees for Measure G and Measure L bond auditing services under the terms of this contract shall not exceed \$4,000 and \$6,000, respectively, for each year for which the terms of this contract is valid.

The final installment will represent the 10% withheld amount pursuant to *Education Code* 14505 and will be presented for payment upon certification by the Controller that the audit report conforms to the reporting provisions of the Audit Guide. All billings for additional audit fees or services will be billed as these services are provided. In accordance with *Education Code* Section 14505 (b), the District shall withhold fifty percent (50%) of the audit fee for any subsequent year of multi-year contract if the prior year's audit report was not certified as conforming to reporting provisions of the audit guide. This contract shall be null and void if a firm or individual is declared ineligible pursuant to subdivision (c) of Section 41020.5. The withheld amount shall not be payable unless payment is ordered by the State Board of Accountancy or the audit report for that subsequent year is certified by the controller as conforming to reporting provisions of the audit guide.

In addition to such payment for personal services, Auditors shall be reimbursed for mileage computed at the approved Internal Revenue Service rate per mile.

If a dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to litigation. The costs of any mediation proceedings shall be shared equally by all parties. The District and Auditors both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the rules of the American Arbitration Association. Such arbitration will be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF DISPUTE OVER FEES, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

ANNUAL REPORT - FORM AND CONTENT, DELIVERY

The form and content of the annual audit shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State of California under Section 41020 of the *Education Code*, including the required compliance audit provisions of Uniform Guidance, *Audits of State of Local Governments*, issued by the U.S. Office of Management and Budget, as issued pursuant to the Single Audit Act Amendments of 1996 and Title 2 U.S CFR Part 200, Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The audit shall be completed and the audit report shall be delivered in accordance with time requirements as specified in the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by Educational Audit Appeals Panel, unless delayed by circumstances beyond the control of the Auditors. Ten (10) bound copies of the audit report may be rendered to the District, in addition to the copies required to be filed with the applicable governmental units. Copies in excess of the contract amount may be billed for an additional fee.

Government Auditing Standards require that we provide you with a copy of our most recent quality control review report.

We appreciate the opportunity to be of service to Rio Elementary School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. This contract will continue in effect until cancelled by either party.

WORKERS' COMPENSATION

EIDE BAILLY, LLP is aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code. EIDE BAILLY, LLP is in compliance with such provisions.

NON LICENSEE OWNERS

EIDE BAILLY, LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business and Professions Code. It may be anticipated that the non-licensee owners will be performing limited audit services for the agency.

GOVERNING BOARD OF
RIO ELEMENTARY SCHOOL DISTRICT

EIDE BAILLY, LLP

By

District

By



Partner

Andrew S. Park

Federal Identification Number: _____

10.7



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.7 Approval to attend AVID Summer Excel Institute
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	20,200.00
Budgeted	Yes
Budget Source	Title I and Title III
Recommended Action	Staff recommends board approval of conference registration and travel request.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.</p>

Public Content

Speaker: Oscar Hernandez

Rationale:

One of RDV's programs is AVID/AVID Excel - Advancement Via Individual Determination. We are under contract with AVID and this is a request for approval to attend the summer institute at the end of July 2020 in Downtown San Diego. We are requesting approval to register and secure lodging at this time. We will be sending: 1 administrator, 1 counselor, 4 AVID teachers, and 4 AVID Excel teachers.

Attendance at this institute will provide our teachers with continued training on skills that are crucial for our students to continue progressing. Our AVID and AVID Excel students are continuing to outperform students not in the AVID program.

A total of 10 RDV staff members will attend. This request is for your approval for registration at \$795.00 per person and lodging for 3 nights/per person at approximately \$275.00 per night. Registration opens in February and will sell out quickly, we would like to take advantage of any early bird rates they may have.

AVID Summer Institute registration: $\$795 \times 10 = \$7,950.00$

Lodging at Downtown Hyatt: $\$275$ per night for (3 nights per staff member) $\times 10 = \$8,250.00$ plus taxes and hotel fees. Approximately an additional \$400 will be needed for food and transportation for a total of $\$400 \times 9 = \$4,000$.

Administrative Content

Executive Content

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10.8



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.8 Approval of Overnight Rio Real 8th Grade Trip to Camp Brandeis Bardin, Simi Valley, CA (parent organization - Wilderness Outdoor Leadership Foundation, Moorpark, CA).
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	12,685.00
Budgeted	Yes
Budget Source	LCFF funding (50% site and 50% district office)
Recommended Action	Staff recommends board approval of overnight field trip for Rio Real 8th grade students.

Public Content

Speaker: Oscar Hernandez and Maria Hernandez

Rationale:

Pursuant to Governing Board Policy, No. 6153 (Instruction – Field Trips) regarding field trips outside of the regular school day and/or out of Ventura

County, we are requesting approval of Rio Real's field trip to Camp Brandeis Bardin, Simi Valley, California, a part of the Wilderness Outdoor Leadership Foundation program on April 20-22, 2020.

In all, 41 students and 4 adult chaperones will be part of the trip. The three-day trip includes 2 nights and 3 days at Camp Brandeis which provides 3 meals and 2 snacks per day. Transportation to and from the camp will be provided by Rio School District buses.

The program offered while at the camp will involve science curriculum standards and focus on 21st Century skills with a focus on the 5 C's. Certified course leaders at the camp will challenge students to assess and apply what they are learning through firsthand experience as they maximize gains in team and community building, leadership and gain confidence as leaders and collaborators as a result of their participation in the program. Committed to helping teachers teach and helping students learn, Camp Ramah offers a variety of programs for student groups.

It is recommended that the Governing Board approves this field trip on April 20-22, 2020 to Camp Brandeis Bardin, Simi Valley, California. The purpose of this activity is to "Enrich Students' Lives" by extending education into the worldwide classroom and provide an opportunity for learning through seeing, experiencing, and interacting.

Fiscal Impact: \$295 per student (41) + 4 staff 147.50/p x = \$12,685 + \$200 transportation = \$12,885

[WOLF agreement.pdf \(135 KB\)](#)

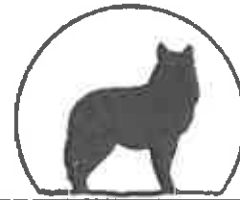
Administrative Content

Executive Content

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WOLF

WILDERNESS OUTDOOR LEADERSHIP FOUNDATION



OUTDOOR EDUCATION AGREEMENT

This agreement, made and entered into this day by the Chief executive officer, Wilderness Outdoor Leadership Foundation, W.O.L.F., and Río Real Dual Immersion School (hereinafter referred to as CLIENT), under which W.O.L.F., for the purpose of providing the CLIENT with programs and classes in experiential education and adventure recreation, mutually agree with respect to the following:

1. **Guaranteed minimum attendance.** CLIENT will enroll a guaranteed minimum number of participants in the WOLF program as follows:

Name of Client	Minimum Number Participants	Scheduled Attendance	Location
Río Real Dual Immersion School	40	April 20-22, 2020	Brandeis Bardin

2. **Guaranteed attendance.** Guarantees payment for the larger of the following number of participants:
- 2.1 The number participants actually attending the WOLF program, or
 - 2.2 The guaranteed minimum number of participants attending each session as written in item 1.
3. **Overbooking.** Attendance above the minimum number must have WOLF approval 14 days before program start date.
4. **Cancellation.** WOLF reserves the right to cancel scheduled session under conditions that would make operation of the program unsafe. Under such condition, WOLF will reschedule session that meets CLIENTS approval.
5. **Withdrawal.** After both parties have signed this contract, CLIENT may withdrawal under the following terms:
- | | |
|---|---------------------------------------|
| Withdrawal 90 or more days before program start date- | 30% of deposit not refunded |
| Withdrawal 30 - 89 days before program start date- | None of deposit refunded |
| Withdrawal 5 - 29 days before program start date- | 60% of total estimated cost refunded |
| Withdrawal 0 - 14 days before program start date- | None of total estimated cost refunded |
- CLIENT IS RESPONSIBLE FOR ALL UNPAID BALANCES TO FULFILL THIS RESPONSIBILITY!**
6. **Costs - Participants.** For each scheduled session of attendance, CLIENT will pay WOLF \$295.00 per participant. The payment includes rental of the camp, services of naturalists and instructors, and program supplies and equipment. **Total Estimated Cost: \$11,800.00.**
7. **Costs - Client Staff.** CLIENT will be charged \$147.50 per person for CLIENT STAFF and supervisory personnel utilized by the CLIENT in any capacity including, but not limited to high school students serving as overnight supervisors.
8. **Booking fee/Deposit.** Both parties understand that a deposit of 20% of the estimated total based on the guaranteed minimum number of participants (item 1). **This amount shall be \$2,360.00** Refund of deposit/booking fee shall be given as stated in item 4 and item 5.
9. **Payment of the remainder of the total estimated cost accrued under this agreement (total estimated cost less deposit paid) shall be made to WOLF, 301 Science Drive, Ste. 142, Moorpark, CA 93021 14 days prior to arrival at the WOLF program site This amount shall be \$9,440.00** CLIENT will receive a final invoice for additional costs including extra participants and all CLIENT personnel upon departure, net due in 10 days.
10. **Late charges of 5% per month on the unpaid invoice balance will be charged to the CLIENT beginning on the first day after the payment deadline.**
11. **Insurance** The participating district and WOLF shall each obtain and maintain in force, at their own expense, the following insurance coverage:
- A. Commercial General Liability policy including Bodily Injury, property damage, personal injury, contractual liability, and products/completed operations liability coverage with a minimum one million dollars (\$1,000,000) per occurrence limit.
 - B. Commercial auto Liability policy covering use of all owned, non-owned, and hired automobiles with a minimum combined single limit of one million dollars (\$1,000,000) per occurrence for bodily injury and property damage limit.
 - C. Workers compensation policy covering the respective employees of the participating district and WOLF, with minimum limits as prescribed by law and one million (\$1,000,000) employers liability for bodily injury or disease.

11.1 **Proof of Insurance** The participating district and WOLF shall each provide a certificate of insurance confirming all policies in force and subject to this agreement. The certificate of the participating district shall include an additionally insured endorsement naming W.O.L.F., 301 Science Drive suite 142, Moorpark, CA, 93021, Moorpark, CA, 93021 its directors, officers, employees and agents as named additionally insured under the commercial general liability policy. The certificate of WOLF shall include an additional insured endorsement naming the participating district, its directors, officers, employees and agents as named additionally insured under the commercial general liability policy. It is expressly understood that the directors, officers, employees, and agents of each of the parties hereto are not the directors, officers, employees, and agents of any other parties hereto.

11.2 The participating district and WOLF shall each indemnify and hold the other, its directors, officers, employees, and agents harmless from any and all claims, demands, damages, or other liability, including costs and attorney fees, for bodily injury or property damage arising from this agreement or performance hereunder; or the wrongful acts or omissions of the indemnifying party and its directors, officers, employees and agents in connection herewith; or the ownership, design, dominion or control; or the supervision, control, or transportation of students by directors, officers, employees and agents of the indemnifying party; or any related matter thereto or arising therefrom.

12 Client will provide certificated personnel who will assist in the instruction and supervision at the WOLF program, minimum ratio 1:15.

12.1 At least one certificated person shall remain on the WOLF program at all times during the period of attendance.

12.2 DISTRICT shall retain responsibility for its participants from time of departure from the home location until time of return to home location.

13 **Supervision.** CLIENT will provide cabin leaders/chaperones in a ratio of at least 1:15 for participants under the age of 18. CLIENT is responsible for the recruitment, supervision, and discipline of cabin leaders/chaperones. Cabin leaders/chaperones will be considered as CLIENT personnel for the purpose of this contract.

14 **Damages.** CLIENT will be responsible for any and all damages to WOLF property and property of the hosting camp, which may be reasonably attributed to the action of the attending CLIENT.

15 **Rules and regulations.** CLIENT will abide by rules and regulations established by WOLF as indicated in the Faculty Guidelines and Student Behavior Contract. CLIENT also agrees to abide by all rules and regulations established by the host camp.

This contract is invalid if not signed and returned with the appropriate deposit within 30 days. Terms of this agreement may only be modified at any time, in writing, by mutual agreement of both parties.

Return the original document along with the required paperwork and deposit to:

**W.O.L.F.
301 Science Drive, Ste. 142
Moorpark, CA, 93021**

APPROVED FOR _____

BY: _____

TITLE _____

DATE _____

APPROVED FOR WOLF

Michael J. Woodruff

MICHAEL J. WOODRUFF

DIRECTOR

WOLF

DATE 11/26/19

W.O.L.F.

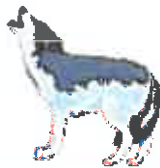
WILDERNESS OUTDOOR LEADERSHIP FOUNDATION

301 Science Drive, Ste.142 Moorpark, CA 93021

(818) 991-6707

Please send deposit with signed contract to WOLF.

W.O.L.F.
 301 Science Drive, Suite #142
 Moorpark, CA 93021



Invoice No. **042020D**

DEPOSIT INVOICE

Customer
 Name **Rio Real Dual Immersion School**
 Address **1140 Kenney Street**
 City **Oxnard** State **CA** ZIP **93036**
 Phone **(805) 485-3117**

Date **11/26/19**
 Order No.
 Rep
 FOB

Qty	Description	Unit Price	TOTAL
1	Deposit for Brandeis Bardin Trip April 20-22, 2020	\$2,360.00	\$2,360.00
	Thank you!		
		SubTotal	\$2,360.00
		Shipping & Handling	\$0.00
		Taxes	
		TOTAL	\$2,360.00

Payment Details
 Cash
 Check Num. _____ \$
 Credit Card
 Name _____
 CC # _____
 Expires _____

Office Use Only

A 20% deposit is required at time of booking with balance due two weeks prior to program schedule date. Any additional charges and fees are net 30.

Thank you for sharing your outdoor wilderness adventures with W.O.L.F.

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Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.9 MOU Between Ventura County Office of Education and Rio School District for Mental Health Services Grant
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Budget Source	Mental Health Service Grant
Recommended Action	Staff recommends board approval of mental health service grant.
Goals	Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.

Public Content

Speaker: Oscar Hernandez and Rebecca Rocha

Rationale:

The Ventura County Office of Education has received funds to provide grants to Ventura County School Districts to help improve mental health awareness and outreach. In the spring of 2019, the pupil services department applied for and received the grant which is equal to \$52,190 to complete a variety of activities to support parents and the community in increasing mental health awareness and ensure that students get the mental health care that the need.

Included in the grant are the following activities to support the families in the Rio School District: early identification, access, and linkage to mental health services of vulnerable and high-risk mental health populations, provide education and training for students and school personnel (teachers, counselors, specialists, administrators, and classified support staff) to increase mental health awareness and to reduce stigma and discrimination for those with mental illness or seeking mental health services, provide early intervention services through direct service of timely access to linkage of services, provide multi-generational family engagement and trainings that focus around mental health awareness and reducing stigma and discrimination for those with mental illness or seeking mental health services. Grant will be monitored through quarterly data collection, progress monitoring, and reporting.

[Mental Health Grant MOU.pdf \(2,234 KB\)](#)

Administrative Content

Executive Content

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MEMORANDUM OF UNDERSTANDING BETWEEN VENTURA COUNTY OFFICE OF EDUCATION AND RIO SCHOOL DISTRICT

This Memorandum of Understanding (Agreement) is made and entered into by and between Ventura County Office of Education (hereinafter referred to as VCOE) and Rio School District (hereinafter referred to as District)

PROJECT TITLE: Incorporating Multi-Tiered System of Support (MTSS) for Social-Emotional Learning with Mental Health Services in Schools

Agreement term: This contract will be in effect from July 1, 2019 to June 30, 2022, subject to all the terms and conditions set forth herein.

VCOE agrees to provide District training, coaching, and the coordination of integrated services between District, Ventura County Behavioral Health, and community-based agencies. VCOE will provide District ongoing technical assistance for project implementation. This shall include collaborative meetings, instruction on coordinated use of integrated student information system, evaluation and data collection, data analysis, and quarterly program monitoring.

District agrees to fund personnel to perform the duties of a District Mental Health Services Project Coordinator(s) for the implementation of the mental health services project at their school(s) as part of a Ventura County Office of Education (VCOE) Mental Health Services Partnership.

The District Mental Health Services Project Coordinator, or a designated alternate, will attend all quarterly Partnership meetings and will disseminate provided information to all participating District staff. In the event of a missed meeting, the Mental Health Services Project Coordinator will contact the VCOE Mental Health Services Coordinator to schedule time to discuss project progress and to coordinate participation in an alternative professional learning opportunity.

The District Mental Health Services Project Coordinator will ensure the District fulfills the following activities:

Activity 1. Perform early identification, access, and linkage to mental health services of vulnerable and high-risk mental health populations. District has identified students designated as Latino, African American, Homeless, Foster Youth, LGBTQ, Transitional-aged youth (TAY), Low socio-economic status, Chronically Absent and Expelled Youth as their vulnerable and high-risk population. Target location for project services will be Rio del Valle, Rio Vista, Rio Plaza, Rio Rosales and Rio Lindo in grades 3rd-8th. Early identification will be done through District Pulse, staff training, teacher referrals, parent referrals and any screening available through the adopted social emotional curriculum. Staff will be able to distinguish risk factors between students with mental health needs and or those requiring more social-emotional adaptive learning behaviors. Students identified "at-risk" and/or displaying social emotional risk factors and/or mental health needs will be referred to the school counselor for further screening and linkage to mental health services or direct social-emotional intervention based on needs. Access and linkage of services will be done through dissemination of

mental health referral resources and direct one-to-one calls to coordinate mental health services. Follow-up on referrals will be done by referring staff to confirm linkage to services.

Activity 2. Provide education and training for students and school personnel (teachers, counselors, specialists, administrators, and classified support staff) to increase mental health awareness and to reduce stigma and discrimination for those with mental illness or seeking mental health services. District Mental Health Services Project Coordinator will identify and the District agrees to train in the areas of mental health resources and referral process, social-emotional curriculum, suicide awareness and prevention, trauma-informed practices, mental health awareness training. Evaluations will be completed and submitted to VCOE.

Activity 3. Provide early intervention services through direct service or timely access to linkage of services. District has selected targeted prevention and early intervention services to include group and individual counseling and SEL curriculum.

Activity 4. Provide multi-generational family engagement and trainings that focus around mental health awareness and reducing stigma and discrimination for those with mental illness or seeking mental health services. All District multi-generational mental health trainings must address access and linkage to mental health services and information on how to recognize the early signs of potentially severe and disabling mental illness, including suicide. District will provide at least two (2) educational outreach activities to parents/families on mental illness and suicide prevention.

Activity 5. Participate in quarterly data collection and progress monitoring and reporting. The District Mental Health Services Project Coordinator will identify and train participating staff in the collection and entry of select data. The District Mental Health Services Project Coordinator will submit selected data to VCOE Mental Health Services Coordinator and participate in progress monitoring. VCOE Mental Health Service Coordinator will consult with District Coordinator to identify tracking mechanism for data collection and reporting on progress towards completion of activities. Exhibit 1. Logic Model will serve as a guide for implementation and data collection.

Submission of data is due:

- **January 30th**
- **April 30th**
- **June 10th**

The following data to be collected and submitted includes:

- Number of staff trained
- Number of students provided curriculum
- Number of parents trained
- Number of students screened
- Number of student referred to school services
- Number of students/families referred to community services

- Number of students/families linked to services
- School attendance rates
- Suspension and expulsion rates
- Number of discipline/diversion referrals
- Pre and Post course evaluations, as applicable
- Successes and challenges- qualitative data
- Sustainability of project and/or measures towards sustainability- qualitative data

Addenda

VCOE or District may require changes in the scope of services required herein based on progress monitoring and determination of need. Such changes, which are mutually agreed upon by and between District and VCOE and will be effective when incorporated in written amendments to the Agreement.

Fiscal Requirement:

District will receive \$ 52,190 annually for services rendered as outlined in this MOU.

District will invoice VCOE for work performed twice a year in January and June.

Payments are distributed and due as follows:

1. January 30th - District will invoice for fifty percent (50%) of monies after satisfactorily addressing project stipulations and submitting them for approval to VCOE Mental Health Services Coordinator.
2. June 10th - District will invoice for final payment of monies after satisfactorily addressing project stipulations and submitting them for approval to VCOE Mental Health Services Coordinator.

Payment of invoice will be made after work is verified and approved by VCOE Mental Health Services Coordinator. District must submit data and participate in Partnership meetings, as outlined within the MOU to receive payment. Invoices submitted after June 30, 2022 will not be paid.

District may individually contract or create agreements with outside agencies or community-based organizations to provide part of the entirety of the project to complete their activities. District is responsible for project implementation, data collection, and outcome measures.

Termination

Both parties may terminate this Agreement at any time for any reason by providing 30 days written notice to either party. In the event of termination under this paragraph, District will be paid for all work provided to the date of termination, as long as such work meets the terms and conditions of this Agreement.

Rio School District
July 1, 2019 – June 30, 2022

Project Implementation by Activity

ACTIVITIES	ACTIONS	Annual Target # of participants	Measurement tool	Outcome Measures	Person Responsible
<p>Activity One: Early Identification, access, and linkage: Early identification will be done through District Pulse data, staff training, teacher referrals, parent referrals and screening available through the adopted social emotional curriculum. Staff will be able to distinguish risk factors between students with mental health needs and or those requiring more social-emotional adaptive learning behaviors. Students identified "at-risk" and/or displaying social emotional risk factors and/or mental health needs will be referred to the school counselor for further screening and linkage to mental health services or direct social-emotional intervention based on needs.</p>	<ul style="list-style-type: none"> • Students screened through District Pulse • Students identified as displaying risk factors • Students referred to school counselor • Students screened by counselor • Students referred to community or mental health services • Students linked to community or mental health services 	<ul style="list-style-type: none"> • 2288 • 228 • 228 • 228 • 114 • 114 	<ul style="list-style-type: none"> • Student Information System (SIS) • District Pulse 	<ul style="list-style-type: none"> • Number of students screened • Number students identified as displaying risk factors • Number students referred to school counselor • Number of students screened by school counselor • Number students/families referred to community-based intervention services. • Number of students/families linked to community-based intervention services • Suspension and expulsion rates • Number discipline/diversion referrals • Attendance rates • Demographic data • Number of students screened for suicide • Number of students screened for threat assessment • Number of calls to VCBH Crisis Team 	<p>Assistant Superintendent of Educational Services, School Nurse, and School Counselors</p>

ACTIVITIES	ACTIONS	Annual Target # of participants	Measurement tool	Outcome Measures	Person Responsible
<p>Activity Two: Education and training for students and school personnel to increase mental health awareness and to reduce stigma and discrimination for those with mental illness or seeking mental health services.</p>	<p><u>Trainings:</u></p> <ul style="list-style-type: none"> • Mental health resources and referral process • SEL Curriculum • Suicide awareness and prevention/ • Trauma-informed practices 	<ul style="list-style-type: none"> • 2288 • 2288 • 125 • 75 	<ul style="list-style-type: none"> • Pre and Post training evaluations • HR records 	<ul style="list-style-type: none"> • Number of staff trained in each topic • Number of students trained in each topic 	<p>Mr. Vasquez and Mrs. Villa (School Counselors)</p>
<p>Activity Three: Early intervention services through direct service or timely access to linkage of services. Social-Emotional Learning (SEL) curriculum and individual and group counseling.</p>	<ul style="list-style-type: none"> • SEL Curriculum • Individual counseling • Group counseling 	<ul style="list-style-type: none"> • 2288 • 114 • 114 	<ul style="list-style-type: none"> • SIS • District Pulse • Counselor collected data 	<p><u>Additional Data</u></p> <ul style="list-style-type: none"> • Number of students participated in SEL curriculum • Number of students received school-based individual counseling • Number of students received group counseling 	<p>Assistant Superintendent of Student Services, Director of Pupil Personnel Services, and School Counselors</p>

ACTIVITIES	ACTIONS	Annual Target # of participants	Measurement tool	Outcome Measures	Person Responsible
<p>Activity Four: Multi-generational family engagement and trainings that focus around mental health awareness and reducing stigma and discrimination for those with mental illness or seeking mental health services</p>	<ul style="list-style-type: none"> Outreach and/or trainings to families Provide at least 2 Mental Health Awareness and Suicide Prevention Trainings 	<ul style="list-style-type: none"> 50 50 	<ul style="list-style-type: none"> Pre and Post Training Evaluation as agreed upon by VCOE and District Demographics of families served 	<ul style="list-style-type: none"> Number of family members trained Description and dates of training/outreach 	School Counselors
<p>Activity Five: Participate in quarterly data collection and progress monitoring and reporting</p>	<p>Submit data by requested timeline</p>	N/A	<ul style="list-style-type: none"> Data provided as outlined in MOU 	<ul style="list-style-type: none"> Submitted outcome measures 	<p>Director of Pupil Personnel Services and Janelle Jester, School Counselor</p>

10.10



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.10 Approval of Contract with County for Para Educator Support
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	44,315.70
Budgeted	Yes
Budget Source	Special Education Funding
Recommended Action	Staff recommends board approval of contract for para-educator support.

Public Content

Speaker: Oscar Hernandez and Rebecca Rocha

Rationale:

Students currently receiving special education services through VCOE often need additional supports within the classroom setting that the home district is required to pay as part of ongoing services.

The attached contract is a renewal of those services deemed necessary for each individual student's free and appropriate public education. These services are reviewed at each student's IEP meeting annually to determine ongoing need and whether or not the services can be reduced or removed to meet students' needs in the least restrictive environment.

[VCOE Para Educator Service Agreement.pdf \(808 KB\)](#)

Administrative Content

Executive Content

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members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective January 11, 2020 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Rio Elementary School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, Samantha Moreno, DOB: 3/26/2010, a Special Education pupil who is a resident of DISTRICT and currently attends, Douglas Penfield School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.


Authorized exceptional service(s) shall consist of Paraeducator performing special circumstances educational support through out the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.


4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 1/18/2020 (IEP date-1/8/2020) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u> <u>1/18/2020-6/9/2020</u> (ESY: <u>6/15/2020-6/30/2020</u>)	UPCOMING: <u>2020-2021</u> (ESY: <u>7/1/2020-7/10/2020</u>) <u>8/20/2020-1/8/2021</u>
ESTIMATED COSTS:	\$ <u>24,238.50</u>	\$ <u>20,077.20</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

RIO ELEMENTARY SCHOOL DISTRICT

 Signature _____
 Title: Ass. Sup. of Business
 Date: 1/22/20

VENTURA COUNTY OFFICE OF EDUCATION
 Accepted By: 
 Special Education Authorized Representative
 Approved By: _____
 Business Services Authorized Representative
 Date: _____

Estimated Cost \$ 44,315.70

Rate Calculator

Month	Days	Hours	Total Hours	Rate	Total Rate Monthly
January	9	5.500	49.50	\$42.90	\$2,123.55
February	18	5.500	99.00	\$42.90	\$4,247.10
March	22	5.500	121.00	\$42.90	\$5,190.90
April	17	5.500	93.50	\$42.90	\$4,011.15
May	20	5.500	110.00	\$42.90	\$4,719.00
June	8	5.500	44.00	\$42.90	\$1,887.80
June ESY	12	4.000	48.00	\$42.90	\$2,059.20

Estimated Total for 2019-2020	\$24,238.50
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Month	Days	Hours	Total Hours	Rate	Total Rate Monthly
July ESY	7	4.000	28.00	\$42.90	\$1,201.20
August	8	5.500	44.00	\$42.90	\$1,867.60
September	20	5.500	110.00	\$42.90	\$4,719.00
October	19	5.500	104.50	\$42.90	\$4,483.05
November	14	5.500	77.00	\$42.90	\$3,303.30
December	15	5.500	82.50	\$42.90	\$3,539.25
January	4	5.500	22.00	\$42.90	\$943.80

Estimated Total for 2020-2021	\$20,077.20
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Grand Estimated Total of Contract	\$44,315.70
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If minutes in IEP are listed DAILY:

Daily Minutes	Converted to HOURS
330	5.500

ESY:

Daily Minutes	Converted to HOURS
240	4.000

10.11



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.11 Approval of Change Order from RND Construction
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	532.64
Budgeted	Yes
Budget Source	Measure L
Recommended Action	It is recommended that the Change Order from RND be approved.

Public Content

Speaker:
Wael Saieh, Assistant Superintendent, Business Services

Rationale:
This change order is for an additional cost to add 5/16" fillet weld on plate beam web on beam-to-column connection grids at Rio Del Sol, Building C.

[RND Contractors Change Order.pdf \(27 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Balfour Beatty Construction

Rio School District
1800 Solar Drive
Oxnard, CA 93036

February 7, 2020

Attn: Dr. Puglisi

Subject: Rio Del Sol, STEAM Academy, Building C
Rio School District
Oxnard, CA

Re: Project 19-0068-015 Rio Del Sol, STEAM Academy, Building C
BP #3 Structural Steel
Recommendation to Approve CO #3.1 to RND Contractors, Inc.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #3.1 to RND Contractors, Inc. for added scope items at the above Project, and as amendment to their contract. Scope change to the project is as follows:

PCO No.	GC No.	Description	Reason	Cost/Credit
3.2	2R1	Added Welding for Beam to Column	Additional cost to add 5/16" fillet weld on plate to beam web on beam-to-column connection at grids CD-CE between C7-C8 to reduce eccentricity, per CCD-020	\$ 532.64
Total CO #3.1				\$ 532.64
Previous Approved CO's				\$ -
Original Contract				\$ 2,249,000.00
Revised Contract				\$ 2,249,532.64

Should you have any questions, please contact me at any time.

Respectfully,



Jesus Muguerra Ibarra
Assistant Project Manager, Balfour Beatty

cc. Wael Saleh (RSD)
Dennis Kuykendall, Balfour Beatty

10.12



Agenda Item Details

Meeting	Feb 19, 2020 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.12 Approval of Change Order from Monet Construction regarding Rio Lindo Renovation
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	18,757.61
Budgeted	Yes
Budget Source	Measure L Funds
Recommended Action	It is recommended that the Change Order from Monet Construction be approved.

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale:

This change order with Monet Construction regarding the Rio Lindo Renovation project has eight components:

- Change door frame opening widths at Admin Restrooms for ADA compliance
\$1,508.92
- Replace water damaged roof sheathing over kitchen area
\$3,270.31
- Infill lower exterior window recessions for case work installation
\$679.56
- Fur out wall in Room 117A for plumbing and electrical chase
\$1,164.96
- Correct existing electrical circuits and add ground fault circuitry in kitchen
\$3,205.68
- Fur out and insulate lower storefront window sections/impressions in MPR and Teachers Work Room
\$4,014.33
- Install Drain and pressure gauge on fire sprinkler backflow preventer
\$636.30
- Install concrete curb and remove and replace non-ADA compliant sidewalk
\$4,277.55

Total:

\$18,757.61

[Monet Change Order.pdf \(70 KB\)](#)

Administrative Content**Executive Content**

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Balfour Beatty Construction

Rio School District
2500 E Vineyard Ave
Oxnard, CA 93036

February 10, 2020

Attn: Dr. Puglisi

Subject: Rio Lindo Elementary School
Rio School District
Oxnard, CA

Re: Project 50-002 Building A Renovation at Rio Lindo Elementary School
Monet Construction
Recommendation to Approve CO #4 to Monet Construction

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO#4 to Monet Construction, Inc. for Added & Deleted scope of work items at the above Project, and as amendment to their contract. Scope change to the project is as follows;

PCO No.	GC No.	Description	Reason	Cost/Credit
31	Monet	Change Door Frame Opening Widths at Admin Restrooms	Door Frames Needed to be changed from 32" to 36" for ADA Access Compliance	\$ 1,508.92
33	Monet	Replace Water Damaged Roof Sheathing over Kitchen Area	During Roofing Tear Off of old Roof System, Water Damaged Roof Plywood Sheathing was encountered	\$ 3,270.31
34	Monet	Infill Lower Exterior Window Recessions for Case Work Installation	It was discovered during case work field measurement confirmation that the lower exterior window recession would need to be filled in for Proper case work fit up to the exterior wall at these locations	\$ 679.56
35	Monet	Fur Out Wall in Room 117A for plumbing & electrical chase	We discovered during shear wall replacement in room 117A that an additional wall would need to be framed for plumbing and electrical installation due to a lack of space.	\$ 1,164.96
36	Monet	Correct existing Electrical Circuits and add Ground Fault Circuitry in Kitchen	While re-wiring the kitchen it was discovered that some of the existing electrical circuits to be re-used did not have code compliant ground fault circuit interruptions per code. Needed to be installed to be code compliant and for proper kitchen equipment function	\$ 3,205.68
37	Monet	Fur Out & Insulate Lower Storefront Window Sections/ Impressions in MPR and Teachers Work Room	Due to no wall insulation in existing exterior walls & Storefront Window Systems thru out Building A, it was determined that the lower sections of all existing storefront window systems should be insulated for sound and energy savings.	\$ 4,014.33

38	Monet	Install Drain & Pressure Gauge on Fire Sprinkler Backflow Preventer	After installation of the new fire sprinkler backflow assembly it was determined that a system drain & pressure gauge would be needed for maintenance and monitoring of the New Fire Sprinkler System	\$ 636.30
39	Monet	Install Concrete curb and Remove and Replace Non-ADA Compliant sidewalk.	During concrete formwork for new walkway at northside of Bldg A it was discovered that the existing grade was higher than the adjacent new sidewalk requiring a curb to be installed to compensate for the grade break. Also a section of sidewalk was cracked and non-ADA compliant requiring replacement.	\$ 4,277.55

Total CO #4	\$ 18,757.61
Previous Approved CO's #1-3	\$ 201,587.10
Original Contract	\$ 3,798,000.00
Revised Contract	\$ 4,018,344.71

Should you have any questions, please contact me at any time.

Respectfully,



Keith Henderson
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District
Dennis Kuykendall, Balfour Beatty
Jesus Muguerra Ibarra

