



SCHOOL

DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

REGULAR BOARD MEETING

January 15, 2020

**Rio School District
Conference Room
1800 Solar Drive
Oxnard, CA 93030**

**JOHN D. PUGLISI, Ph. D.
Superintendent**

**Board of Education
Linda Aguilar, President
Eleanor Torres, Clerk
Joe Esquivel
Felix Eisenhauer, DMA
Edith Martinez-Cortes**

2.0



Wednesday, January 15, 2020
RSD Regular Board Meeting

Rio School District
1800 Solar Drive
Oxnard, CA 93030

1. Open Session 5:00 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

2. Approval of the Agenda

2.1 Agenda Correction, Additions, Modifications

2.2 Approval of the Agenda

3. Public Comment-Closed Session

3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

4. Closed Session

4.1 Conference with legal counsel – anticipated litigation. Significant exposure to litigation, pursuant to Gov. Code Section 54946.9(d)(2). Number of cases: 1.

4.2 Conference with legal counsel – anticipated litigation. Initiation of litigation, pursuant to Gov. Code Section 54956.9(d)(4). Number of cases: 1.

4.3 Consideration of Student Discipline- Expulsion [Education Code 48918] Stipulated Expulsion of Students 6005587, 6013327, 6005629, and 6004533

4.4 Conference with Real Property Negotiators, pursuant to Government Code 54956.8 Property: Property adjacent to Rio del Valle Middle School Oxnard, CA 93030 (APNs 144-0-110-225, 144-0-110-055, and 144-0-110-590 Agency Negotiators: Dr. John Puglisi, Superintendent, and Joel Kirschenstein, Sage Realty Group Negotiating Parties: Rio School District Under negotiation: Price and terms of payment.

4.5 Public Employee Discipline/Dismissal/Release [Government Code 54957]

4.6 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

4.7 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2019/2020 and 2020/2021

5. Reconvene Open Session 6:00 p.m.

5.1 Report of Closed Session

6. Public Hearing

6.1 19/20 RSD to RTA Sunshine Proposals for a successor agreement**7. Presentations/Recognitions**

8. Communications

8.1 Acknowledgement of Correspondence to the Board**8.2 Board Member Reports****8.3 Organizational Reports-RTA/CSEA/Other****8.4 Superintendent Report**

8.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

9. Information

9.1 Business Services Report**9.2 Educational Services Report****9.3 Dual Immersion Report****10. Discussion/Action**

10.1 Classified Job Descriptions - New, Reclassification, Title Change**10.2 Approval of Acceptance of the Independent Auditor's Annual Financial Reports as of June 30, 2019.****10.3 19/20 RSD to RTA Sunshine Proposals for a Successor Agreement****11. Consent**

11.1 Approval of the Consent Agenda**11.2 Approval of the Minutes of the Annual Organization Meeting of December 16, 2019****11.3 Approval of the Donation Report****11.4 January 2020 Personnel Report****11.5 Ratification of the Commercial Warrant****11.6 2020/2021 Open Enrollment Window****11.7 Approval of the Quote from Tech Wall to Install Acoustical Wall Treatment at Rio del Valle Middle School****11.8 Approval of the Proposal with Pacificom for Rio del Valle Middle Gym Sound System****11.9 Approval of Out-of-State Travel: Rio del Valle and Rio Vista's 8th Grade Washington/East Coast Trip****11.10 RSD and CSUCI Nursing Education Affiliation Agreement - Renewal of Term**

11.11 Approval of Change Order from Monet Construction for Roof Replacement at Rio Lindo

12. Organizational Business

12.1 Future Items for Discussion

12.2 Future Meeting Dates: February 19, 2020

13. Adjournment

13.1 Adjournment

4.1



Agenda Item Details

Meeting Jan 15, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.1 Conference with legal counsel – anticipated litigation. Significant exposure to litigation, pursuant to Gov. Code Section 54946.9(d)(2). Number of cases: 1.

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

4.2



Agenda Item Details

Meeting Jan 15, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.2 Conference with legal counsel – anticipated litigation. Initiation of litigation, pursuant to Gov. Code Section 54956.9(d)(4). Number of cases: 1.

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content



Agenda Item Details

Meeting Jan 15, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.3 Consideration of Student Discipline- Expulsion [Education Code 48918] Stipulated Expulsion of Students 6005587, 6013327, 6005629, and 6004533

Access Public

Type Report

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

4.4

**Agenda Item Details**

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	4. Closed Session
Subject	4.4 Conference with Real Property Negotiators, pursuant to Government Code 54956.8 Property: Property adjacent to Rio del Valle Middle School Oxnard, CA 93030 (APNs 144-0-110-225, 144-0-110-055, and 144-0-110-590 Agency Negotiators: Dr. John Puglisi, Superintendent, and Joel Kirschenstein, Sage Realty Group Negotiating Parties: Rio School District Under negotiation: Price and terms of payment.
Access	Public
Type	Discussion

Public Content

Speaker:

Rationale:

Administrative Content**Executive Content**

4.5



Agenda Item Details

Meeting Jan 15, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.5 Public Employee Discipline/Dismissal/Release [Government Code 54957]

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

4.6



Agenda Item Details

Meeting Jan 15, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.6 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

4.7



Agenda Item Details

Meeting Jan 15, 2020 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.7 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2019/2020 and 2020/2021

Access Public

Type Discussion

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

6.1



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	6. Public Hearing
Subject	6.1 19/20 RSD to RTA Sunshine Proposals for a successor agreement
Access	Public
Type	Procedural
Goals	<p>Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.</p> <p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Carolyn Bernal

Rationale: Pursuant to the provision of Government Code Section 3547, the Governing Board must formally inform the public through a Board Meeting and conduct a public hearing to receive input from the community prior to the initiation of negotiations.

Accordingly, a public hearing is scheduled for the Governing Board meeting to be held on January 15, 2020, at 1800 Solar Drive, Oxnard, CA 93036 beginning at 6:30 pm. Copies of the initial proposals have been distributed to and are available at:

Rio School District, 1800 Solar Drive, Oxnard, CA 93036 and all Rio School District School Sites.

PH011520.pdf (12 KB)

Administrative Content

Executive Content

PLEASE POST JANUARY 8, 2020

RIO SCHOOL DISTRICT
2500 VINEYARD AVENUE
OXNARD, CALIFORNIA

**NOTICE OF
PUBLIC HEARING**

**PUBLIC HEARING ON THE RIO SCHOOL
DISTRICT'S
PROPOSAL FOR A SUCCESSOR AGREEMENT FOR
THE 2019-2020 SCHOOL YEAR WITH THE RIO
TEACHERS ASSOCIATION**

Pursuant to the provision of Government Code Section 3547, the Governing Board must formally inform the public through a Board Meeting and conduct a public hearing to receive input from the community prior to the initiation of negotiations.

Accordingly, a public hearing is scheduled for the Governing Board meeting to be held on January 15, 2020, at the Rio School District, 1800 Solar Drive, Oxnard, CA 93036 beginning at 6:00 p.m. Copies of the initial proposals have been distributed to and are available at:

Rio School District, 1800 Solar Drive, Oxnard, CA 93036
All Rio School District School Sites

PLEASE POST JANUARY 8, 2020

8.4

**Agenda Item Details**

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	8. Communications
Subject	8.4 Superintendent Report
Access	Public
Type	Procedural

Public Content

Speaker: Superintendent Puglisi

Rationale:

Superintendent Puglisi will update the Governing Board on the following:

- Master Plan Update
- Trimester One Local Assessment Updates

Administrative Content**Executive Content**

9.1

**Agenda Item Details**

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	9. Information
Subject	9.1 Business Services Report
Access	Public
Type	Information
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content

Speaker: Wael Saleh, Assistant Superintendent of Business Services

Rationale: Mr. Saleh will update the Governing Board on the following topics:

- Facilities Update

Administrative Content**Executive Content**



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	9. Information
Subject	9.2 Educational Services Report
Access	Public
Type	Information
Goals	<p>Goal 1-Improved student achievement at every school and every grade in all content areas</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p>

Public Content

Speaker: Educational Services Staff

Rationale: Educational Staff will provide the Governing Board with the following updates:

- CFA Trimester Update
- ELL/ ELPAC Update

Administrative Content

Executive Content



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	9. Information
Subject	9.3 Dual Immersion Report
Access	Public
Type	Information

Public Content

Speaker: Carolyn Bernal, Assistant Superintendent of School and Systems Improvement and Oscarr Hernandez, Assistant Superintendent of Educational Services

Rationale:

An update will be provided regarding the developing Dual Immersion Program at Rio Plaza School.

Administrative Content

Executive Content

10.1



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	10. Discussion/Action
Subject	10.1 Classified Job Descriptions - New, Reclassification, Title Change
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	13,600.00
Budgeted	Yes
Budget Source	General Fund
Recommended Action	It is recommended the board take action and approve the CSEA job descriptions as presented.
Goals	Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Public Content

Speaker: Carolyn Bernal

Rationale: There are three job descriptions the district is seeking approval for:

Senior Accounting Specialist: This is a new job description but will replace an old job description. The Risk Manager job description is outdated and the position has recently become vacated. When a position becomes vacated, it is an opportunity to reassess the work and determine if a new job description with updated duties is necessary. In this case, the business department has a need for a more specialized position that continues the work of risk management but also increases the level of expertise in accounting. This job description will support those needs and serve to attract a highly qualified pool of candidates. The increased cost for this position is approximately \$7,677 and is budgeted.

Senior Student Information Systems Specialist: This is a job reclassification. It is proposed the Technology Administrative Secretary incumbent be reclassified to Senior Student Information Systems Specialist. This position will continue to support the technology department but in addition has been performing a set of higher level duties related to our student information systems which are also consistent with and merits a higher salary. This job description captures these higher level duties that the incumbent has already been performing. The reclassification cost is approximately \$5,920 and is budgeted. The incumbent has already been receiving the additional compensation per the CSEA contract in out of class pay.

Department Manager: This is a change in title only from Administrative Secretary to Department Manager. Secretary is an outdated term and the district aims to be reflective of 21st century learning practices and titles consistent with that. In addition, Department Manager becomes a more consistent title with some of our other existing titles such as Office Manager and Food Service Manager. There is no salary increase associated with this change as it is a change in title only.

CSEA will vote on these job descriptions January 15, 2020. It is recommended the board approve the new job descriptions as presented pending CSEA ratification.

CSEA New Job Descriptions.pdf (4,095 KB)

Administrative Content

Executive Content

MEMORANDUM OF UNDERSTANDING

BETWEEN

RIO SCHOOL DISTRICT

AND

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS RIO CHAPTER #329

The California School Employees Association and its Rio Chapter #329 (CSEA) and Rio School District (the District) agree to the following revised job description as attached:

- 1) Department Manager
- 2) Senior Accounting Specialist
- 3) Senior Student Information Systems Specialist

For Rio School District:

Pariza Bernal

For CSEA:

HENRY (CARREN)
[Signature]

Date: 12/10/19

Date: 12/10/19

12/5/19 12-5-19 *Carolyn Bernal, RSD*
[Signature] CSEA 329
12/5/19 *Henry Correa* CSEA 329

JOB DESCRIPTION

SENIOR ACCOUNTING SPECIALIST (12) Months (8) Hours/Range 43

JOB SUMMARY:

Under the direction of the Director of Fiscal Services, perform a variety of complex technical work in the area of Workers' Compensation, liability claims, accounting, and perform a variety of specialized duties in support of the District's insurance benefits programs and other benefit plans for district employees and dependents; provide information to and answer questions for district employees, other agencies, and the public as needed.

DISTINGUISHED CHARACTERISTICS:

This job class is distinguished from other positions within the Fiscal Services Division due to the specific knowledge required of employee benefits packages, workers' compensation, and a working knowledge of procedures for record keeping and general accounting.

REPRESENTATIVE DUTIES:

1. Perform a variety of complex technical work in the area of Workers' Compensation; assure compliance with applicable laws, codes, rules and regulations; maintain current knowledge of current legislation regarding Workers' Compensation issues.
2. Monitor and coordinate Workers' Compensation claims; administer the daily operations of the Workers' Compensation program for employees, volunteers and student workers who suffer on-the-job injuries and illnesses.
3. Answer telephones and provide information and assistance to employees and District staff; interpret, apply and explain laws, codes, rules and regulations; coordinate and schedule doctor appointments for employees; provide technical guidance and advice to supervisors, managers and site representatives regarding Workers' Compensation issues.
4. Assists with circumstances of claims, injury records and medical evaluations; document injuries; assure prompt delivery of medical and financial services and the return of injured workers to safe and productive employment as soon as possible.
5. Assist site representatives and supervisors in the preparation of accident reporting; receive and review claims reports from sites; contact administrators, supervisors and employees to obtain needed information.
6. Communicate with a variety of District personnel, third-party providers, insurance carriers, rehabilitation counselors, claims examiners, attorneys, investigators, medical personnel and other outside agencies to establish effective working relationships, exchange information, resolve issues or concerns and coordinate activities.
7. Perform a variety of specialized duties in support of the District's insurance benefits programs and related services; assure compliance with applicable laws, codes, rules and regulations.
8. Meet with individual and groups of new hires and employees to discuss and clarify District health and welfare benefits; enroll employees and dependents into District health plans; mail enrollment forms to carriers and mail verification letters and benefit summaries to employees.
9. Provide information and assistance to employees in the process of changing existing health benefits as employees experience a change in dependent eligibility; make appropriate changes in codes; mail changes to the carriers and verification letters and reports to employees.

REPRESENTATIVE DUTIES CONTINUED:

10. Serve as a liaison between employees and insurance company representatives and agents; remain current on vendor and legislature policy changes; organize and maintain information, procedures and forms regarding insurance benefit programs provided by the District for employees; distribute insurance brochures to employees.
11. Coordinate District-wide open enrollments; compose related communications; organize publication and distribution of insurance packets; attend insurance meetings; forward enrollment forms to insurance carriers; provide code/premium updates and forward verification letters to employees.
12. Establish and maintain a variety of records, files and reports related to Workers' Compensation and insurance benefit information and employees.
13. Operate a variety of office equipment including a computer and assigned software.
14. Attend a variety of meetings, conferences and workshops as assigned.
15. Assist in maintaining position control.
16. Assists in the budget and expenditure control process cash flow, and attendance accounting processes.
17. Performs reconciliation functions pertaining to the cash account, general ledger accounts and various revenue and expenditure items and accounts.
18. Performs a variety of financial record keeping functions related to District accounting and budget control operations.
19. Prepares account and fund analyses.
20. Performs responsible and technical accounting task related to the preparation and management of accounts receivable, accounts payable and Federal and State funded programs, including State and Federal reporting.
21. Prepares a wide variety of statistical and research data gathering activities.
22. Performs other related duties

KNOWLEDGE AND ABILITIES:

Knowledge of:

1. Accounting principles, practice and procedures.
2. Workers' Compensation benefits systems.
3. Applicable laws, codes, rules and regulations.
4. District policies and procedures relating to processing Workers' Compensation claims.
5. Legal and medical terminology related to Workers' Compensation and federal regulations.
6. District policies and procedures relating to bargaining unit agreements.
7. Applicable laws, codes, rules and regulations including COBRA regulations.
8. Various health and life insurance plans, coverage and exclusions.
9. Record-keeping and report preparation techniques.
10. Modern office practices, procedures and equipment.
11. Operation of a computer and assigned software.
12. Interpersonal skills using tact, patience and courtesy.
13. Oral and written communication skills.
14. Correct English usage, grammar, spelling, punctuation and vocabulary.
15. Health and safety regulations.
16. Telephone techniques and etiquette.

ABILITY TO:

1. Interpret, apply and explain Workers' Compensation coverage and benefits to employees.
2. Establish and maintain comprehensive records and prepare reports.
3. Interpret, apply and explain applicable laws, codes, rules and regulations.
4. Analyze facts, information and data.
5. Maintain records and files and prepare reports.
6. Participate in the investigation of accidents.
7. Interview employees and management personnel to determine relevant facts.
8. Perform specialized duties related to various employee benefits programs.
9. Coordinate the health and welfare program for employees, retirees, and COBRA participants.
10. Explain health plan coverage to employees.
11. Coordinate open enrollments.

ABILITY TO CONTINUED:

12. Maintain confidentiality of sensitive and privileged information.
13. Compose written correspondence independently.
14. Answer telephones and greet the public courteously.
15. Communicate effectively both orally and in writing.
16. Establish and maintain cooperative and effective working relationships with others.
17. Meet schedules and timelines.
18. Plan and organize work.
19. Type or input data at an acceptable rate of speed.
20. Determine appropriate action within clearly defined guidelines.
21. Work independently with little direction.

EDUCATION AND EXPERIENCE:

Any combination equivalent to:

Bachelor's Degree preferably in Business and/or related field or (3 – 5) years of experience in a related field, preferably in a school district and (2) years of college courses in Business.

WORKING CONDITIONS:

1. **District office environment.**
2. **Subject to many demands on time and constant interruptions.**
3. **Subject to sitting, bending or stooping, lifting and walking.**
4. **Subject to working in a school environment and exposure to sunlight and other outside conditions.**

PHYSICAL ABILITIES:

1. **Seeing to inspect documents and to read fine print.**
2. **Depth perception to file.**
3. **Hearing and speaking to communicate with others in a normal voice in person and on telephone.**
4. **Speak clearly to communicate with parents; staff and others.**
5. **Sitting or standing alternately for extended periods of time.**
6. **Climbing stairs; dexterity of hands and fingers to operate office equipment.**
7. **Write legibly.**

**RIO SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.
RIO SCHOOL DISTRICT PROVIDES A TOBACCO FREE ENVIRONMENT.**



**SCHOOL
DISTRICT**

EDUCATING LEARNERS FOR THE 21ST CENTURY

12/5/19
12-5-19
R/5/19
Caron Bernal, RSD
604-329
Henry Chen, CSEA 329

2500 Vineyard Avenue, Oxnard, CA 93036 ~ Telephone: (805) 485-3111 ~ Fax Number (805) 604-7825 ~ www.rioschools.org

JOB DESCRIPTION

SENIOR STUDENT INFORMATION SYSTEMS SPECIALIST **(12) Months RANGE 40**

JOB SUMMARY:

Under the direction of the Director of Technology, assists with daily operations of the Technology department. Use student information systems for complex data collection, analysis and reporting. Provide oversight, establish timelines, and coordinate meetings, for the purposes of conveying information to assist with establishing safeguards to ensure accuracy with annual state reports. Relieves the Director of Technology of administrative and clerical duties; including providing computer assistance, trouble shooting network inquiries, and technical support services to District employees; performs other related duties.

DISTINGUISHING CHARACTERISTICS:

The Senior Student Information Systems Specialist classification is the lead classification of the series. Incumbents perform complex usability of student data information systems. Data Specialists have specialized knowledge to respond to inquiries from a variety of sources (e.g. staff, administrators, school site personnel, outside vendors and service providers). The Senior Student Information Systems Specialist serves as lead Specialist for annual state reporting, course requests, troubleshooting and problem solving with activities related to student information systems. Incumbents in the Data Specialists classification perform a variety of data management services involving regular collection, organizing, and entry of data to support student information. Data Analyst classification is assigned clerical duties supporting parents with district programs, providing information and referral services to parents.

REPRESENTATIVE DUTIES:

1. **Extracts and formats data to facilitate further analysis of assessment outcomes. Participates in data organization, and reporting.**
2. **Assists with maintaining technology resources appropriate for classroom use.**
3. **Creates technology related instructional material as directed.**
4. **Provides information, training and assistance to department personnel regarding new or revised procedures or resources such as computer programs and equipment.**
5. **Respond to technology inquires and concerns in a timely manner.**
6. **Support the efforts, activities, and duties of the Systems and Network support Team.**
7. **Assists with trouble shooting phone calls and emails regarding computer assistance, network inquiries and telephone issues.**
8. **Assists with ongoing technology integration of information systems and technical resources as directed.**
9. **Provides oversight, establish timelines, and coordinate meetings, for the purposes of conveying information to assist with establishing safeguards and ensure accuracy with annual state reporting.**
10. **Organizes and manages the day-to-day activities of a department office ensuring efficiency of the office operations; coordinates communications; relieves the administrator of administrative detail.**

REPRESENTATIVE DUTIES CONTINUED:

11. Performs duties and responsibilities that are varied, complex, and/or technical in nature and require initiative and independence as well as knowledge of the policies and procedures of departmental and district-wide functions and operations.
12. Greets office visitors and answers telephones; responds to questions and provide information related to department policies and functions and applicable District rules, regulations and policies, takes messages or refers callers to appropriate personnel.
13. Checks reports, records and other data for accuracy, completeness and compliance with established standards.
14. Establishes and maintains a variety of records, confidential reports, logs and files related to office activities and departmental operations.
15. Compiles and interprets information from various sources and prepares reports related to departmental functions as required; performs research and special projects as assigned.
16. Takes and transcribes dictation of letters and memoranda, including material of a confidential nature, if position requires; composes correspondence independently or from oral instructions; composes correspondence dealing with matters not involved in policy questions.
17. May make minor decisions in accordance with District and department regulations, policies and guidelines and apply them to problem situations.
18. Maintains calendar for administrator; schedules and arranges appointments, meetings, conferences and travel accommodations as necessary.
19. Processes and responds to routine telephone and mail inquiries, receives and routes mail.
20. Orders, receives, inventories; stores and distributes office supplies and forms.
21. Processes personnel related documents; extra work reports; monitors budget expenditures as assigned.
22. Assists in the budget planning and expenditure control procedures of the assigned department.
23. Arranges for and sends out notices of meetings; prepares agenda items and materials; attends meetings; takes and transcribes minutes and distributes to appropriate personnel.
24. Trains, assigns and provides work direction to clerical personnel as assigned. .
25. Operates a variety of office equipment including, but not limited to, computer terminal, typewriter, calculator, telephone, fax, adding machine and copiers.
26. Performs related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge Of:

1. Basic school district organization, operations and objectives.
2. Basic principles and practices of training and providing work direction.
3. Modern office practices, procedures and operations of equipment.
4. Telephone technique and etiquette.
5. Record-keeping and filing techniques.
6. Correct English language usage; vocabulary, spelling, grammar and punctuation.
7. Effective reading, oral and writing communication skills.
8. Operation of standard business equipment and a computer terminal.
9. Interpersonal skills using patience and courtesy.
10. Research techniques.
11. Translation of written material from English into a designated second language and from that second language into English is desirable.
12. Translation of conversations or interpretive services for non-English speaking individuals and others is desirable.

ABILITY TO:

1. Perform a variety of complex secretarial and clerical duties.
2. Plan, organize and coordinate office activities.
3. Work independently with little direction.
4. Type fifty-five (55) words per minute from clear copy.
5. Analyze situations accurately and adopt an effective course of action.
6. Understand and follow oral and written directions.
7. Compose independently or from oral instructions correspondence, memoranda or other materials.

ABILITY TO CONTINUED:

8. Establish and maintain effective working relationships with others.
9. Read, interpret and follow rules, regulations, policies and procedures.
10. Operate a variety of office equipment such as, but not limited to, computer terminal, typewriter, calculator, telephone, fax, adding machine and copiers.
11. Make arrangements for and attend meetings, workshops and conferences.
12. Establish and maintain accurate records and prepare reports.
13. Maintain a variety of filing systems.
14. Make arithmetic calculations with speed and accuracy.
15. Meet schedules and timelines.
16. Effectively speak, read and write English.
17. Performs duties effectively with many demands on time and constant interruptions.
18. Maintain confidentiality of school and student information.

EDUCATION AND EXPERIENCE:

1. Associate of Arts or higher degree in public administration, organizational management or public relations and two (2) years general clerical and/or typing experience.
2. or High school diploma or equivalent and four (4) years general clerical and typing experience or any combination equivalent to sufficient training and experience to demonstrate the knowledge and abilities listed above.

LICENSES AND OTHER REQUIREMENTS:

1. Must provide a certified certificate demonstrating the ability to type fifty-five (55) words per minute.
2. Valid California drivers' license is desirable.

WORKING CONDITIONS:

1. District Office environment.
2. Subject to many demands on time and constant interruptions.
3. Subject to sitting, bending or stooping, lifting and walking.
4. Subject to working in school environment and exposure to sunlight and other outside conditions.
5. Subject to working at computer video work station(s), operating computer keyboards, looking at computer video screens.

PHYSICAL ABILITIES:

1. Seeing to inspect documents and to read fine print.
2. Depth perception to file.
3. Hearing and speaking to communicate with others in a normal voice in person and on telephone; speak clearly to communicate with parents, staff and others.
4. Sitting or standing alternately for extended periods of time.
5. Climbing stairs.
6. Dexterity of hands and fingers to operate office equipment; write legibly; bending and stooping; reaching overhead and above shoulders; lifting, carrying, pushing, or pulling objects weighing up to twenty-five (25) pounds.

RIO SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER RIO PROVIDES A TOBACCO FREE ENVIRONMENT

Adopted by the Rio School District Governing Board on April 23, 1997

12/5/19

12-5-19

12/5/19

Caron Bernal, RSI

 CSEA 329

Henry Green CSEA 329

JOB DESCRIPTION

DEPARTMENT MANAGER

JOB SUMMARY:

Under the direction of an assigned supervisor/administrator, provides varied and complex secretarial and clerical support services; relieves the administrator of administrative and clerical duties; organizes office activities and coordinates the flow of communications for the administrator of the assigned department; performs other related duties as required.

REPRESENTATIVE DUTIES:

1. Organizes and manages the day-to-day activities of a department office assuring efficiency of the office operations; coordinates communications; relieves the administrator of administrative detail.
2. Serves as a secretary and administrative aide to an assigned administrator, which may include performing research and data extraction pertaining to legislation, court decisions, County Counsel opinions and legal provisions that may affect the District operational process.
3. Performs duties and responsibilities that are varied, complex, and/or technical in nature and require initiative and independence as well as a knowledge of the policies and procedures of departmental and district-wide functions and operations.
4. Prepares and types a variety of items including forms, correspondence, reports, special requisitions, memoranda and other materials.
5. Greets office visitors and answers telephones; responds to questions and provide information related to department policies and functions and applicable District rules, regulations and policies, takes messages or refers callers to appropriate personnel.
6. Checks reports, records and other data for accuracy, completeness and compliance with established standards.
7. Establishes and maintains a variety of records, confidential reports, logs and files related to office activities and departmental operations.
8. Compiles and interprets information from various sources and prepares reports related to departmental functions as required; performs research and special projects as assigned.
9. Takes and transcribes dictation of letters and memoranda, including material of a confidential nature, if position requires; composes correspondence independently or from oral instructions; composes correspondence dealing with matters not involved in policy questions.
10. May make minor decisions in accordance with District and department regulations, policies and guidelines and apply them to problem situations.
11. Maintains calendar for administrator; schedules and arranges appointments, meetings, conferences and travel accommodations as necessary.
12. Processes and responds to routine telephone and mail inquiries.
13. Orders, receives, inventories; stores and distributes office supplies and forms.
14. Provides information, training and assistance to department personnel regarding new or revised procedures or resources such as computer programs and equipment.
15. Processes personnel related documents; extra work reports; monitors budget expenditures as assigned.

REPRESENTATIVE DUTIES CONTINUED:

16. Assists in the budget planning and expenditure control procedures of the assigned department.
17. Arranges for and sends out notices of meetings; prepares agenda items and materials; attends meetings; takes and transcribes minutes and distributes to appropriate personnel.
18. Trains, assigns and provides work direction to clerical personnel as assigned.
19. Receives, sorts and routes mail.
20. Operates a variety of office equipment including, but not limited to, computer terminal, typewriter, calculator, telephone, fax, adding machine and copiers.
21. Performs related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge Of:

1. Basic school district organization, operations and objectives.
2. Basic principles and practices of training and providing work direction.
3. Modern office practices, procedures and operations of equipment.
4. Telephone technique and etiquette.
5. Record-keeping and filing techniques.
6. Correct English language usage; vocabulary, spelling, grammar and punctuation.
7. Effective reading, oral and writing communication skills.
8. Operation of standard business equipment and a computer terminal.
9. Interpersonal skills using patience and courtesy.
10. Research techniques.
11. Translation of written material from English into a designated second language and from that second language into English is desirable.
12. Translation of conversations or interpretive services for non-English speaking individuals and others is desirable.

ABILITY TO:

1. Perform a variety of complex secretarial and clerical duties.
2. Plan, organize and coordinate office activities.
3. Work independently with little direction.
4. Type fifty-five (55) words per minute from clear copy.
5. Analyze situations accurately and adopt an effective course of action.
6. Understand and follow oral and written directions.
7. Compose independently or from oral instructions correspondence, memoranda or other materials.
8. Establish and maintain effective working relationships with others.
9. Read, interpret and follow rules, regulations, policies and procedures.
10. Operate a variety of office equipment such as, but not limited to, computer terminal, typewriter, calculator, telephone, fax, adding machine and copiers.
11. Make arrangements for and attend meetings, workshops and conferences.
12. Establish and maintain accurate records and prepare reports.
13. Maintain a variety of filing systems.
14. Make arithmetic calculations with speed and accuracy.
15. Meet schedules and timelines.
16. Effectively speak, read and write English.
17. Performs duties effectively with many demands on time and constant interruptions.
18. Maintain confidentiality of school and student information.

EDUCATION AND EXPERIENCE:

1. Associate of Arts or higher degree in public administration, organizational management or public relations and two (2) years general clerical and/or typing experience.
2. or High school diploma or equivalent and four (4) years general clerical and typing experience or any combination equivalent to sufficient training and experience to demonstrate the knowledge and abilities listed above.

LICENSES AND OTHER REQUIREMENTS:

1. Must provide a certified certificate demonstrating the ability to type fifty-five (55) words per minute.
2. Valid California drivers' license is desirable.

WORKING CONDITIONS:

1. District Office environment.
2. Subject to many demands on time and constant interruptions.
3. Subject to sitting, bending or stooping, lifting and walking.
4. Subject to working in school environment and exposure to sunlight and other outside conditions.
5. Subject to working at computer video work station(s), operating computer keyboards, looking at computer video screens.

PHYSICAL ABILITIES:

1. Seeing to inspect documents and to read fine print.
2. Depth perception to file.
3. Hearing and speaking to communicate with others in a normal voice in person and on telephone; speak clearly to communicate with parents, staff and others.
4. Sitting or standing alternately for extended periods of time.
5. Climbing stairs.
6. Dexterity of hands and fingers to operate office equipment; write legibly; bending and stooping; reaching overhead and above shoulders; lifting, carrying, pushing, or pulling objects weighing up to twenty-five (25) pounds.

RIO SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER
RIO PROVIDES A TOBACCO FREE ENVIRONMENT

Adopted by the Rio School District Governing Board on April 23, 1997

10.2



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	10. Discussion/Action
Subject	10.2 Approval of Acceptance of the Independent Auditor's Annual Financial Reports as of June 30, 2019.
Access	Public
Type	Action
Recommended Action	It is recommended that the Independent Auditors Annual Financial Reports be approved.

Public Content

Speaker:
Wael Saleh, Assistant Superintendent

Rationale: As required by Education Code 41020, the District undergoes independent financial and compliance audits annually. An audit of the district as a whole is performed as well as a separate audit of the Measure G and Measure L bond funds. The audits serve a variety of purposes, including ensuring the fiscal integrity of the District and identifying areas for improvement.

The audit firm of EideBailly has submitted their findings to the Board of Education. A representative of the firm will be present to provide an overview of their findings and respond to any questions the Board may have. Copies of the reports have been sent to the Board under separate cover.

The audits comply with all state standards for school district audits and fulfill the District's obligation for outside oversight per state law.

[RioESDRpt19.pdf \(1,392 KB\)](#)

[RioMsrGRpt19.pdf \(958 KB\)](#)

[RioMsrLRpt19.pdf \(1,961 KB\)](#)

Administrative Content

Executive Content

10.3



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	10. Discussion/Action
Subject	10.3 19/20 RSD to RTA Sunshine Proposals for a Successor Agreement
Access	Public
Type	Action
Recommended Action	It is recommended the board take action and approve the RSD to RTA sunshine proposals as presented.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Carolyn Bernal

Rationale: Pursuant to the provisions of Government Code Section 3547, the Governing Board must formally inform the public, through notice of and by conducting a Public Meeting, to receive input from the community prior to the initiation of negotiations.

Accordingly, the Rio School District's sunshine proposal for negotiations to commence the 19/20 negotiations cycle is recommended for adoption after a Public Meeting is held at a regular meeting of the Governing Board on January 15, 2020.

[1920 RSD to RTA Sunshine Proposals for a Successor Agreement.docx \(12 KB\)](#)

Administrative Content

Executive Content

Rio School District
Sunshine Proposals for a Successor Agreement with the Rio Teacher's Association

The following constitutes the initial proposals of the Rio School District and the 2019/2020 contract negotiations for a successor agreement with the Rio Teacher's Association:

- ARTICLE VI: Unit Member Work Day/Work Year/Work Conditions
- ARTICLE VIII: Class Size
- ARTICLE XVII: Transfers/Reassignment/Relocation/Open and Closure of Schools
- ARTICLE XVIII: Evaluation Procedures for the Teaching Services
- ARTICLE XIX: Compensation
- ARTICLE XX: Employee Benefits

We look forward to initiating a good faith bargaining effort with the Rio Teacher's Association.

Sincerely,

Dr. Carolyn Bernal
RSD Chief Negotiator
Assistant Superintendent, School and Systems Improvement

11.2

**Agenda Item Details**

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.2 Approval of the Minutes of the Annual Organization Meeting of December 16, 2019
Access	Public
Type	Action (Consent)

Public Content

Speaker:

Rationale:

Administrative Content**Executive Content**

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



EDUCATING LEARNERS FOR THE 21ST CENTURY

**Rio School District
Minutes
Annual Organization Meeting
December 16, 2019
Office of Student and Family Services
3300 Cortez Street
Oxnard, CA 93036
Closed Session: 5:30 p.m.
Open Session: 6:30 p.m.**

Members present

Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

1. Open Session 5:30 p.m.

1.1 Call to Order

President Esquivel called the meeting to order at 5:33 p.m.

1.2 Pledge of Allegiance

President Esquivel led the Pledge of Allegiance.

1.3 Roll Call

Trustee Aguilar called the roll.

Trustee Martinez-Cortes is absent.

2. Approval of the Agenda

2.1 Agenda Correction, Additions, Modifications

There were no corrections to the agenda.

2.2 Approval of the Agenda

Staff recommends approval as presented

Motion by Felix Eisenhauer, second by Eleanor Torres.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

3. Public Comment-Closed Session

There were no comments regarding closed session.

4. Closed Session

4.1 Conference with legal counsel -- anticipated litigation. Significant exposure to litigation, pursuant to Gov. Code Section 54946.9(d)(2). Number of cases: 1.

4.2 Conference with Real Property Negotiators, pursuant to Government Code 54956.8
Property: Property adjacent to Rio del Valle Middle School Oxnard, CA 93030 (APNs 144-0-110-225, 144-0-110-055, and 144-0-110-590 Agency Negotiators: Dr. John Puglisi, Superintendent, and Joel Kirschenstein, Sage Realty Group Negotiating Parties: Rio School District Under negotiation: Price and terms of payment.

4.3 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

4.4 Public Employee Discipline/Dismissal/Release [Government Code 54957]

4.5 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2019/2020 and 2020/2021

5. Reconvene Open Session 6:30 p.m.

5.1 Reconvene Open Session and Closed Session Report

President Esquivel reconvened the meeting at 7:03 p.m.

President Esquivel reported there was no action taken during closed session.

6. Public Hearing

6.1 19/20 RTA to RSD Sunshine Proposals

President Esquivel opened the Public Hearing regarding the 2019/2020 RTA to RSD Sunshine Proposals.

As there were no public comments, the public hearing was closed at 7:03 p.m.

7. Annual Organization

7.1 Election of Board President

President Eisenhower nominated Trustee Aguilar to serve as Board President for 2020.

Motion by Joe Esquivel, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

7.2 Election of Clerk of the Board

Trustee Esquivel nominated Trustee Torres to serve as Clerk of the Board

Motion by Joe Esquivel, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

President Aguilar nominated Trustee Esquivel to serve as Clerk of the board

Motion dies as there were no seconds.

Motion by Linda Aguilar, second NONE.

7.3 Certification of Signatures

Staff recommends the approval of the Certification of Signatures

Motion by Linda Aguilar, second by Eleanor Torres.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

7.4 Election of the School Board Representative to Vote in the Election of Members for the County Committee on School District Organization

Trustee Eisenhauer nominated Trustee Torres to serve as the representative to vote in the election of Members for the County Committee on School District Organization.

Motion by Felix Eisenhauer, second by Joe Esquivel.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

7.5 Approval of the Board Calendar of Regular Board Meeting for 2020 and revised Board Bylaw 9320 Meetings and Notices

Staff recommends approval of the Board Calendar of Regular Board Meeting for 2020 and revision of Board Bylaw 9320 to reflect the time change for the start of the meetings to begin at 5:00 p.m. and take place at the new district office at 1800 Solar Drive.

Motion by Felix Eisenhauer, second by Joe Esquivel.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

8. Communications

8.1 Acknowledgement of Correspondence to the Board

There were no written acknowledgements to the board.

8.2 Board Member Reports

Board member reports were heard from President Linda Aguilar and Trustee Esquivel.

8.3 Organizational Reports-RTA/CSEA/Other

Organizational reports were heard from Abbey Shaw-Linder and Anne Stehly from RTA and Henry Carreon from CSEA.

8.4 Superintendent Report

Superintendent Puglisi updated the Governing Board on the following:
Instructional Leadership Trimester One Common Formative Data
Master Plan Update

8.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To

assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

There were no public comments.

9. Information

9.1 Educational Services Report

Oscar Hernandez, Assistant Superintendent of Educational Services, provided the Governing Board with updates on the following:

Technology Update

ASES Update

9.2 Business Services Report

Wael Saleh, Assistant Superintendent of Business Services, provided the Governing Board with a Roofing update.

9.3 Dual Immersion Report

Carolyn Bernal, Assistant Superintendent of School and Systems Improvement, provided the Governing Board with a Dual Immersion Update.

9.4 Annual Developer Fee Report FY 2018/2019

Wael Salah, Assistant Superintendent of Business Services, provided the Annual Developer Fee Report for 2018/2019. This is an annual requirement.

10. Discussion/Action

10.1 2019/2020 RTA to RSD Sunshine Proposals for Successor Agreement

It is recommended the board take action and approve the 19/20 RTA to RSD Sunshine Proposals for a successor agreement as presented.

Motion by Joe Esquivel, second by Eleanor Torres.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

10.2 Approval of the First Interim Budget

Approve the First Interim Budget

Motion by Eleanor Torres, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11. Consent

11.1 Approval of the Consent Agenda

Staff recommends approval of the Consent Agenda as presented.

Motion by Joe Esquivel, second by Eleanor Torres.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

**11.2 Approval of the Minutes of the Regular Board Meeting of November 20, 2019
(not specified)**

11.3 Approval of the Donation Report

11.4 Ratification of the Commercial Warrant

11.5 Approval of December 2019 Personnel Report

11.6 2019-2020 1st Quarter Williams Ventura County Office of Education Activity Report

11.7 Contract with Ventura County of Education for Para Educator Support

**11.8 Approval to Attend the National Elementary and Secondary Education Act (ESEA)
Conference at Atlanta, GA on February 4 - February 7, 2020**

**11.9 Approval to Attend the NCTR (National Center for Teacher Residencies) Professional
Development Module IV - Chicago, Illinois**

**11.10 Approval for Angel Velez to Attend the The Midwest Clinic International Band,
Orchestra and Music Conference in Chicago, IL, December 17-20, 2019**

11.11 Take-home internet access via Kajeet for 250 students (2-year contract)

11.12 Approval of Out of State Travel for Fawn Nguyen to Attend Math Conferences

11.13 Approval of Tackable Wall Surface Finishes at Rio Del Sol's MPR.

**11.14 Ratification of purchase from Southwest Office Supplies Inc. and Tri-Counties Office
Furniture for the office furniture for the new District Office at Solar Drive**

11.15 Approval of Change Order from Monet Construction for work at Rio Lindo.

12. Organizational Business

12.1 Future Meeting Dates:

The next regularly scheduled meeting is January 15, 2020 at the Rio School District, 1800 Solar Drive, Oxnard at 5:00 p.m.

12.2 Future Items for Discussion

13. Adjournment

13.1 President Aguilar adjourned the meeting at 9:06 p.m.

Approved on this 15th day of January, 2020.

John Puglisi, Ph.D., Secretary

Date

Eleanor Torres, Clerk of the Board

Date

11.3



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.3 Approval of the Donation Report
Access	Public
Type	Action (Consent)

Public Content

Speaker: Superintendent Puglisi

Rationale:

It is recommended the Governing Board accept the following donations:

Site Donor	Use of Donation	Amount	
RV Coca Cola	Teacher Incentives	20.76	
RRE Your Cause	Teacher Incentives	60.00	
RRE Your Cause	Teacher Incentives	60.00	
RDN Coca Cola	Teacher Incentives	11.77	
RDN Coca Cola	Teacher Incentives	44.00	Administrative Content
RL Downtown Oxnard	Teacher Incentives	300.00	
RDN Life Touch	Teacher Incentives	314.00	
RL Wells Fargo	Teacher Incentives	150.00	
RDV Wells Fargo	Teacher Incentives	134.00	
RL Your Cause	Teacher Incentives	150.00	Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.3 Approval of the Donation Report
Access	Public
Type	Action (Consent)

Public Content

Speaker: Superintendent Puglisi

Rationale:

It is recommended the Governing Board accepts the following donations:

Site Donor	Use of Donation	Amount	
RV Coca Cola	Teacher Incentives	20.76	
RRE Your Cause	Teacher Incentives	60.00	
RRE Your Cause	Teacher Incentives	60.00	
RDN Coca Cola	Teacher Incentives	11.77	
RDN Coca Cola	Teacher Incentives	44.00	Administrative Content
RL Downtown Oxnard	Teacher Incentives	300.00	
RDN Life Touch	Teacher Incentives	314.00	
RL Wells Fargo	Teacher Incentives	150.00	
RDV Wells Fargo	Teacher Incentives	134.00	
RL Your Cause	Teacher Incentives	150.00	Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

11.4



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.4 January 2020 Personnel Report
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended the board take action and approve the January 2020 report as presented.
Goals	Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Public Content

Speaker: Carolyn Bernal

Rationale: The January 2020 personnel report is presented for approval.

[January PERS Report - January 15, 2020.pdf \(52 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

RIO SCHOOL DISTRICT

January 15, 2020

Classified Personnel Report

Classified Ratification of Employment:

Garcia, Astorga, Estela, Clerk Typist I, (4) hours, PPS, effective 12/20/19

Nunez Jr., Oscar, Campus Supervision Assistant, (3.25) hours, Rio Del Mar, effective 12/20/19

Vega, Nestor, Campus Supervision Assistant, (5.75) hours, Rio Del Sol, effective 12/20/19

Classified Involuntary Transfer:

Adame Jr. Robert, from Day Custodian, (8) hours, Rio Del Mar to Night Custodian,, (8) hours, Rio Del Mar, effective 1/6/20

Lopez, Robert, from Night Custodian, (8) hours, Rio Del Mar, to Day Custodian, (8) hours, Rio Plaza, effective 1/6/20

Martinez, Oscar, from Day Custodian, (8) hours, Rio Plaza to Day Custodian, (8) hours, Rio Del Mar, effective 1/6/20

11.5



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.5 Ratification of the Commercial Warrant
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	3,601,035.72
Budgeted	Yes
Budget Source	Various Funds as listed below.
Recommended Action	It is recommended that the Commercial Warrant be approved for the period December 3, 2019 through January 7, 2020.

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:

The District processed payments to vendors since the last meeting of the Governing Board for a total amount of \$3,601,035.72 which include processing payments for all funds of the District in the following amounts:

Fund 010 General Fund	\$1,509,461.85
Fund 130 Cafeteria Fund	\$221,816.00
Fund 211 Building Fund	\$200,351.09
Fund 212 Building Fund, Measure L	\$1,553,263.02
Fund 251 Capital Facilities - Residential	\$62,500.00
Fund 402 Special Reserve for Capital Outlay	\$46,143.76
Fund 490 Capital Projects Fund for Blen	\$7,500.00
Less Unpaid Tax Liability	- -0-
Total:	\$3,601,035.72

[commercial warrant \(1\).pdf \(589 KB\)](#)

Administrative Content

Executive Content

ReqPay12a

Board Report

Checks Dated 12/03/2019 through 01/07/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
4009084870	12/10/2019	Sara A. Davis	Cancelled		51.81 *
Cancel	1	51.81			
Total Number of Checks			1	.00	
5009035953	12/05/2019	Vasan, Padmini	010	523.78	
5009035954	12/05/2019	Mauricio, Maria	010	70.47	
5009035955	12/05/2019	Guzik, Leann M	010	30.18	
5009035956	12/05/2019	Salazar, Ruth A	010	9.18	
5009035957	12/05/2019	Hudson, Leslie	010	90.00	
5009035958	12/05/2019	Accurate Label Designs	010	81.95	
5009035961	12/05/2019	Aswell Trophy	010	1,040.99	
5009035962	12/05/2019	CETPA	010	1,200.00	
5009035963	12/05/2019	COASTAL OCCUPATIONAL MEDICAL GROUP	010	1,255.00	
5009035964	12/05/2019	Diane DeLaurantis	010	1,500.00	
5009035965	12/05/2019	DHCZI Conference Stanford Univ. Adolescent Med	010	375.00	
5009035967	12/05/2019	Encore Data Products	010	1,438.46	
5009035968	12/05/2019	Footworks Youth Ballet	010	219.00	
5009035969	12/05/2019	GOPHER SPORTS	010	13,235.50	
5009035970	12/05/2019	Grainger	010	477.34	
5009035971	12/05/2019	HOME DEPOT CREDIT SERVICES	010	13,249.30	
5009035972	12/05/2019	Inkjets.com	010	35.29	
5009035973	12/05/2019	Justin Hansch	010	1,925.93	
5009035975	12/05/2019	KONICA MINOLTA PREMIER FINANCE	010	743.85	
5009035976	12/05/2019	Michael Lorimer	010	2,878.55	
5009035977	12/05/2019	MAXIM STAFFING SOLUTIONS	010	2,207.45	
5009035978	12/05/2019	MJP COMPUTERS	010	2,054.38	
5009035979	12/05/2019	OFFICE DEPOT	010	122.82	
5009035982	12/05/2019	Treasurer, ZNUG	010	530.00	
5009035983	12/05/2019	Hekar Rivera	010	4,550.00	
5009035984	12/05/2019	Rotary Club	010	359.00	
5009035985	12/05/2019	Scholastic Classroom Magazine	010	266.39	
5009035986	12/05/2019	Tabbara Corporation	010	2,500.00	
5009035987	12/05/2019	Ventura County Office of Education	010	15,666.00	
5009035988	12/05/2019	Broadview Networks	010	7,882.61	
5009035991	12/12/2019	Mendez, Adeline	010	155.29	
5009035992	12/12/2019	Zarate, Cynthia	010	90.00	
5009035993	12/12/2019	Minnis, Krista J	010	31.44	
5009035996	12/12/2019	C & M AUTO TRUCK ELECTRIC	010	397.67	
5009035997	12/12/2019	Center Glass Co	010	1,335.00	
5009035998	12/12/2019	Diane DeLaurantis	010	1,650.00	
5009036000	12/12/2019	Luis Gerardo Guillen	010	1,452.50	
5009036001	12/12/2019	GREATAMERICA FINANCIAL SVCS	010	288.57	
5009036002	12/12/2019	Jonathan Brendefur DBA DMTA	010	16,000.00	
5009036004	12/12/2019	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	010	575.07	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 8

Checks Dated 12/03/2019 through 01/07/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036005	12/12/2019	KONICA MINOLTA PREMIER FINANCE	010	986.10	
5009036006	12/12/2019	Nee Quaison Sackey	010	2,386.52	
5009036007	12/12/2019	OFFICE DEPOT	010	398.74	
5009036008	12/12/2019	Pioneer Healthcare Services	010	5,400.00	
5009036010	12/12/2019	Ransom Edu Consulting	010	3,240.00	
5009036012	12/12/2019	Seon System Sales Inc	010	15,141.03	
5009036013	12/12/2019	Steve Sunnarborg	010	1,225.00	
5009036017	12/16/2019	Assistance League School	010	23,000.00	
5009036018	12/16/2019	CITY OF OXNARD	010	10,482.12	
5009036019	12/16/2019	Diane DeLaurantis	010	1,550.00	
5009036020	12/16/2019	SOUTHERN CALIF. EDISON	010	31,733.91	
5009036021	12/16/2019	Emerald Solutions	010	12,000.00	
5009036022	12/16/2019	Frontier Communications	010	65.38	
5009036023	12/16/2019	William Venegas Hip Hop Mindset	010	4,200.00	
5009036024	12/16/2019	GREEN TREE CARE	010	600.00	
5009036025	12/16/2019	Marcus Lopez	010	1,450.00	
5009036026	12/16/2019	MWG MESTMAKER & ASSOCIATES	010	160.00	
5009036027	12/16/2019	MJP COMPUTERS	010	2,094.87	
5009036029	12/16/2019	Lisa Kelly dba Murals by Lisa Kelly	010	2,050.00	
5009036030	12/16/2019	OFFICE DEPOT	010	9,349.81	
5009036031	12/16/2019	Pegasus, Transit Inc	010	770.40	
5009036032	12/16/2019	Steve Peters	010	1,010.00	
5009036033	12/16/2019	Universal Printing	010	2,436.48	
5009036034	12/16/2019	U.S. Bank Corporate Payment Systems	010	21,989.96	
5009036035	12/16/2019	XEROX CORPORATION	010	21,474.11	
5009036036	12/17/2019	Duckett, Michelle	010	195.47	
5009036037	12/17/2019	Accelerate learning Inc	010	13,345.98	
5009036038	12/17/2019	ALVAS BFM	010	1,088.06	
5009036039	12/17/2019	Apple Inc.	010	3,670.53	
5009036040	12/17/2019	Aswell Trophy	010	116.37	
5009036041	12/17/2019	AXIOM, INC.	010	2,997.00	
5009036044	12/17/2019	Blick Art Materials	010	1,528.07	
5009036045	12/17/2019	ESGI	010	920.00	
5009036046	12/17/2019	eSPECIAL NEEDS	010	604.77	
5009036047	12/17/2019	Explore Learning	010	6,590.00	
5009036048	12/17/2019	Golden State Alarms, Inc.	010	11,555.53	
5009036049	12/17/2019	Lakeshore	010	911.93	
5009036050	12/17/2019	Myers, Widders, Gibson, Jones	010	1,317.41	
5009036051	12/17/2019	Nee Quaison Sackey	010	3,300.00	
5009036053	12/17/2019	OFFICE DEPOT	010	1,342.34	
5009036054	12/17/2019	Accelerate Learning Inc.	010	8,050.35	
5009036055	12/17/2019	U.S. Bank Corporate Payment Systems	010	18,000.90	
5009036057	12/17/2019	XEROX CORPORATION	010	634.29	
5009036060	12/19/2019	Garcia, Lisette	010	319.91	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 8

ReqPay12a

Board Report

Checks Dated 12/03/2019 through 01/07/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036061	12/19/2019	Kelly, Wanda	010	169.54	
5009036062	12/19/2019	Ramirez, Jisela	010	56.84	
5009036063	12/19/2019	Arellano, Leticia	010	237.88	
5009036064	12/19/2019	Del Rio, Juan	010	94.95	
5009036066	12/19/2019	Puglisi, John D	010	79.03	
5009036067	12/19/2019	Waltmann, Pamela	010	7.66	
5009036068	12/19/2019	Rivera, Cynthia	010	93.09	
5009036069	12/19/2019	Amparan, Naomi	010	79.35	
5009036070	12/19/2019	Cruz, Areli G	010	29.23	
5009036071	12/19/2019	Gonzales, Katherine M	010	23.14	
5009036072	12/19/2019	Salazar, Ruth A	010	5.68	
5009036073	12/19/2019	Trammell, Lori	010	28.07	
5009036074	12/19/2019	Gonzalez, Christopher A	010	26.10	
5009036077	12/19/2019	AlpenSpruce Software, Inc	010	24,270.00	
5009036078	12/19/2019	Aswell Trophy	010	52.53	
5009036079	12/19/2019	Bertrands Music (Pedersens)	010	948.64	
5009036081	12/19/2019	California American Water	010	5,937.19	
5009036083	12/19/2019	THE GAS COMPANY	010	2,219.64	
5009036084	12/19/2019	HARRIS WATER CONDITIONING	010	140.09	
5009036085	12/19/2019	JONES SCHOOL SUPPLY CO., INC.	010	291.90	
5009036087	12/19/2019	Gail Nakamura-Meagher	010	2,985.49	
5009036088	12/19/2019	MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT	010	14,998.20	
5009036090	12/19/2019	United of Omaha Life Ins. Co.	010	1,433.82	
5009036091	12/19/2019	NATIONAL NOTARY ASSOCIATION	010	749.25	
5009036096	12/19/2019	SCKC, INC.	010	1,584.00	
5009036097	12/19/2019	SISC FINANCE	010	615,528.36	
5009036099	12/19/2019	U.S. Bank Corporate Payment Systems	010	4,957.17	
5009036101	12/19/2019	Wonder Media, LLC	010	14,750.00	
5009036102	12/30/2019	Aguilera, Luis	010	48.00	
5009036103	12/30/2019	Hernandez, Maria M	010	352.17	
5009036104	12/30/2019	Castillo, Ruben P	010	180.12	
5009036105	12/30/2019	Martinez, Herman G	010	19.45	
5009036106	12/30/2019	Lewis, Brandon C	010	127.08	
5009036107	12/30/2019	Erickson, Adam L	010	265.50	
5009036108	12/30/2019	Guzik, Leann M	010	36.30	
5009036109	12/30/2019	Lam, Phaedra	010	100.00	
5009036111	12/30/2019	Downing, Courtney A	010	32.25	
5009036112	12/30/2019	Salcedo Arias, Juan Pablo	010	40.60	
5009036113	12/30/2019	Pollard, Andrea	010	14.33	
5009036114	12/30/2019	VanConas, Andrew G	010	125.40	
5009036115	12/30/2019	AT&T	010	64.59	
5009036116	12/30/2019	AT&T	010	475.53	
5009036117	12/30/2019	Dave Bang Associates, Inc of CA	010	148.26	
5009036118	12/30/2019	Ca. County Superintendents	010	250.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 3 of 8

Checks Dated 12/03/2019 through 01/07/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036120	12/30/2019	CITY OF OXNARD	010	10,129.39	
5009036121	12/30/2019	SCHOOL SPECIALTY	010	532.76	
5009036122	12/30/2019	CALIFORNIA SCHOOL MANAGEMENT	010	3,150.00	
5009036124	12/30/2019	E J Harrison & Sons	010	8,843.69	
5009036125	12/30/2019	SOUTHERN CALIF. EDISON	010	2,162.18	
5009036126	12/30/2019	Fence Factory	010	1,047.96	
5009036127	12/30/2019	FGL Environmental	010	1,764.00	
5009036128	12/30/2019	Footworks Youth Ballet	010	80.00	
5009036129	12/30/2019	HAROLD'S FAST ROOTER & PLUMBING	010	675.00	
5009036130	12/30/2019	Blaine Kutin	010	824.40	
5009036131	12/30/2019	MAXIM STAFFING SOLUTIONS	010	11,119.58	
5009036134	12/30/2019	SC FUELS	010	7,548.24	
5009036135	12/30/2019	Schaeffer's Spec. Lubricants	010	195.67	
5009036136	12/30/2019	Scholastic Classroom Magazine	010	202.40	
5009036137	12/30/2019	SCHOLASTIC BOOK CLUBS, INC.	010	1,590.00	
5009036138	12/30/2019	Scholastic Inc.	010	4,043.13	
5009036139	12/30/2019	SCHOOL NURSE SUPPLY, INC.	010	217.13	
5009036140	12/30/2019	School Outfitters	010	1,103.49	
5009036141	12/30/2019	Smith Pipe & Supply	010	1,720.26	
5009036142	12/30/2019	Solution Tree	010	316.30	
5009036143	12/30/2019	SOS Survival Products	010	1,153.24	
5009036144	12/30/2019	SPEED STACKS, INC.	010	692.63	
5009036145	12/30/2019	SCHOOL SPECIALTY	010	1,927.07	
5009036146	12/30/2019	STENHOUSE PUBLISHERS	010	344.80	
5009036147	12/30/2019	Storerite	010	180.00	
5009036148	12/30/2019	SUPER DUPER PUBLICATIONS	010	172.40	
5009036149	12/30/2019	Sweetwater	010	6,287.82	
5009036150	12/30/2019	Tax Deferred Services Corporate Office Suite 209	010	88,800.00	
5009036152	12/30/2019	The Shopper	010	2,515.71	
5009036153	12/30/2019	Timara Link	010	137.33	
5009036154	12/30/2019	UNITED WATER CONSERVATION DIST.	010	2,700.78	
5009036155	12/30/2019	U.S. Bank Corporate Payment Systems	010	8,443.02	
5009036156	12/30/2019	Ventura County Office of Education	010	60.00	
5009036157	12/30/2019	Wonder Media, LLC	010	17,250.00	
5009036159	01/06/2020	Romano, David R	010	117.97	
5009036160	01/06/2020	ANTONIO L. MONTES DBA 101 AUTO UPHOLSTERY	010	435.00	
5009036161	01/06/2020	Gilbert Acosta	010	2,261.49	
5009036162	01/06/2020	Maria Acosta	010	2,261.49	
5009036163	01/06/2020	Marylou Almilli	010	2,261.49	
5009036164	01/06/2020	SALLY ALVARADO	010	2,261.49	
5009036165	01/06/2020	BARBARA ALVIDREZ	010	2,261.49	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 4 of 8

ReqPay12a

Board Report

Checks Dated 12/01/2019 through 01/07/2020					
Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036166	01/06/2020	Amplified IT	010	750.00	
5009036167	01/06/2020	Maria Angeles	010	2,261.49	
5009036168	01/06/2020	Anthony Urban	010	2,261.49	
5009036169	01/06/2020	Wayne Antrobus	010	2,261.49	
5009036170	01/06/2020	Sharon Bellman	010	2,261.49	
5009036171	01/06/2020	Maria Benitez	010	2,261.49	
5009036172	01/06/2020	Belinda Betancourt	010	2,261.49	
5009036173	01/06/2020	SHIRLEY BROWN	010	2,261.49	
5009036174	01/06/2020	Julia Burchmore	010	2,261.49	
5009036175	01/06/2020	Carmen Carrillo	010	2,261.49	
5009036176	01/06/2020	Jonathan Castillo	010	2,261.49	
5009036177	01/06/2020	GAYLE COLEMAN	010	2,261.49	
5009036178	01/06/2020	Teresa Blanche Contreras	010	2,261.49	
5009036179	01/06/2020	John Cort	010	2,261.49	
5009036180	01/06/2020	Aria B Crane	010	2,261.49	
5009036181	01/06/2020	Kathleen Crowe	010	2,261.49	
5009036182	01/06/2020	Ralph D' Oliveira	010	2,950.00	
5009036183	01/06/2020	David Davidson	010	2,261.49	
5009036184	01/06/2020	Diane DeLaurantis	010	1,700.00	
5009036186	01/06/2020	LaVerne Edgar	010	2,261.49	
5009036187	01/06/2020	Catherine Espinoza	010	2,261.49	
5009036188	01/06/2020	Carolee Felth	010	2,261.49	
5009036189	01/06/2020	Jeanne Foster	010	2,261.49	
5009036190	01/06/2020	KATHLEEN FRANKLIN	010	2,261.49	
5009036191	01/06/2020	Susanne Frank	010	2,261.49	
5009036192	01/06/2020	Ruth Fraser	010	2,261.49	
5009036193	01/06/2020	JARREL FULLER	010	2,261.49	
5009036194	01/06/2020	Claudene Garmon	010	2,261.49	
5009036195	01/06/2020	Luis Gerardo Guillen	010	1,560.00	
5009036198	01/06/2020	Geoff Godfrey	010	2,261.49	
5009036197	01/06/2020	Maria L. Godinez	010	2,261.49	
5009036198	01/06/2020	Helene Gollub	010	2,261.49	
5009036199	01/06/2020	GOPHER SPORTS	010	983.33	
5009036200	01/06/2020	CAROLYN GRACE	010	2,261.49	
5009036201	01/06/2020	Susan Hamada	010	2,261.49	
5009036202	01/06/2020	Milton R. Harlon	010	2,261.49	
5009036203	01/06/2020	William Venegas Hip Hop Mindset	010	3,570.00	
5009036204	01/06/2020	HOME DEPOT CREDIT SERVICES	010	9,454.94	
5009036207	01/06/2020	Harold Kennedy	010	2,261.49	
5009036208	01/06/2020	Jo Ann Kerinedy	010	2,261.49	
5009036209	01/06/2020	Georgia Kerns	010	2,261.49	
5009036210	01/06/2020	KONICA MINOLTA PREMIER FINANCE	010	743.65	
5009036211	01/06/2020	LAURA KRALL	010	2,261.49	
5009036212	01/06/2020	Meredith Kruger	010	2,261.49	
5009036213	01/06/2020	RENEE LANE	010	2,261.49	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 5 of 8

Checks Dated 12/03/2019 through 01/07/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009036214	01/06/2020	Lawrence A. Wolf	010	4,590.00	
5009036215	01/06/2020	Learning Priority, Inc	010	4,950.00	
5009036216	01/06/2020	Christina Leonard	010	2,261.49	
5009036217	01/06/2020	CONNIE LOMELI	010	2,261.49	
5009036218	01/06/2020	BEN LUCE	010	2,261.49	
5009036219	01/06/2020	Marcia Marino	010	2,261.49	
5009036220	01/06/2020	Joan Mayeda	010	2,261.49	
5009036221	01/06/2020	Shirley McCafferty	010	2,261.49	
5009036222	01/06/2020	Gail Nakamura-Meagher	010	2,261.49	
5009036223	01/06/2020	Mystery Scienc	010	37,059.98	
5009036224	01/06/2020	Virginia Nedelev	010	2,261.49	
5009036225	01/06/2020	Phil Otero	010	2,261.49	
5009036226	01/06/2020	RUDY PALAZUELOS	010	2,261.49	
5009036227	01/06/2020	Pattis R. Thompson	010	2,261.49	
5009036228	01/06/2020	PDAP of Ventura County	010	375.00	
5009036229	01/06/2020	YVONNE RAILLEY	010	2,261.49	
5009036230	01/06/2020	Hekar Rivera	010	3,000.00	
5009036231	01/06/2020	Jose Rodriguez	010	2,261.49	
5009036232	01/06/2020	S & S WORLDWIDE, INC.	010	334.40	
5009036233	01/06/2020	SAFETY-KLEEN, INC.	010	762.75	
5009036234	01/06/2020	SALLIE SANCHEZ	010	2,261.49	
5009036235	01/06/2020	SCRIPPS NATIONAL SPELLING BEE	010	165.00	
5009036236	01/06/2020	Darlene Serros	010	2,261.49	
5009036237	01/06/2020	SERVICE PRO-FIRE PROTECTION	010	9,725.00	
5009036238	01/06/2020	Linda Shaffer	010	2,261.49	
5009036239	01/06/2020	Andrea Shaub	010	2,261.49	
5009036240	01/06/2020	John Sherk	010	2,985.39	
5009036241	01/06/2020	LYNN SILVIERA	010	2,261.49	
5009036242	01/06/2020	Sonitrol	010	108.00	
5009036243	01/06/2020	Southwest School & Office Supply	010	13,612.01	
5009036244	01/06/2020	CAROL SPRACKLEN	010	2,261.49	
5009036245	01/06/2020	BEVERLY STARK	010	2,261.49	
5009036246	01/06/2020	Sunbelt Rentals	010	3,418.12	
5009036247	01/06/2020	Steve Sunnarborg	010	3,500.00	
5009036248	01/06/2020	Virginia Swickard	010	2,261.49	
5009036249	01/06/2020	SWRCB ACCOUNTING OFFICE ATTN WATER QUALITY FEES	010	1,804.00	
5009036250	01/06/2020	SWRCB ACCOUNTING OFFICE ATTN WATER QUALITY FEES	010	1,210.00	
5009036251	01/06/2020	Eleanor Syrett	010	2,261.49	
5009036252	01/06/2020	Gwen Thomas	010	2,261.49	
5009036253	01/06/2020	HELEN TORRES	010	2,261.49	
5009036254	01/06/2020	U.S. Bank Corporate Payment Systems	010	3,742.62	
5009036255	01/06/2020	Christina Valdivia	010	2,261.49	
5009036256	01/06/2020	VERIZON WIRELESS	010	762.52	
5009036257	01/06/2020	Vocabulary Spelling City, Inc.	010	216.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 6 of 8

ReqPay12a

Board Report

Checks Dated 12/03/2019 through 01/07/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009038258	01/08/2020	Lenora Weinerth	010	2,261.49	
5009038259	01/08/2020	Darylene Williams	010	2,261.49	
5009038260	01/08/2020	Shiela Williams	010	2,261.49	
5009038261	01/08/2020	Sharlene Wilson	010	2,261.49	
5009038262	01/08/2020	Mike Wittlin	010	2,261.49	
Total Number of Checks			263	1,509,461.85	
5009035952	12/05/2019	Sandra Medina	130	14.00	
5009035959	12/05/2019	Acom Appliance Service	130	270.00	
5009035986	12/05/2019	Driftwood Dairy, Inc.	130	22,634.18	
5009035981	12/05/2019	Tri County Bread Service	130	8,298.13	
5009035989	12/12/2019	Josefina Valadez	130	30.00	
5009035990	12/12/2019	Nancy Marquez	130	30.00	
5009036009	12/12/2019	Tri County Bread Service	130	5,348.09	
5009036014	12/12/2019	SYSKO VENTURA, INC.	130	110,517.45	
5009036015	12/12/2019	THE BERRY MAN, INC.	130	24,828.82	
5009036016	12/12/2019	VENTURA REFRIGERATION SALES & SERVICE	130	533.22	
5009036028	12/16/2019	Ford Credit Dept 67-434	130	11.64	
5009036034	12/16/2019	U.S. Bank Corporate Payment Systems	130	4,414.20	
5009036035	12/16/2019	XEROX CORPORATION	130	332.87	
5009036058	12/19/2019	MONICA HEREDIA	130	221.00	
5009036059	12/19/2019	Buckenberger, Jenise A	130	158.94	
5009036065	12/19/2019	Mendez, Candelaria	130	19.49	
5009036110	12/30/2019	Martinez, Veronica	130	19.49	
5009036119	12/30/2019	CDE/CASHIER'S OFFICE	130	2,100.45	
5009036123	12/30/2019	Driftwood Dairy, Inc.	130	13,407.55	
5009036134	12/30/2019	SC FUELS	130	50.96	
5009036151	12/30/2019	THE BERRY MAN, INC.	130	28,575.52	
Total Number of Checks			21	221,816.00	
5009035960	12/05/2019	American Integrated Resources	211	14,395.35	
5009036042	12/17/2019	Channel Islands Roofing, Inc.	211	48,813.02	
5009036043	12/17/2019	DeVries Construction	211	38,753.20	
5009036050	12/17/2019	Myers, Widders, Gibson, Jones	211	2,127.50	
5009036052	12/17/2019	NuWay, Inc.	211	4,125.65	
5009036056	12/17/2019	Valencia Sheet Metal, inc.	211	1,577.51	
5009036075	12/19/2019	Abdellaif Enterprises	211	48,083.14	
5009036092	12/19/2019	NuWay, Inc.	211	28,466.72	
5009036100	12/19/2019	Valencia Sheet Metal, inc.	211	14,029.00	
Total Number of Checks			9	200,331.09	
5009035978	12/06/2019	MJP COMPUTERS	212	16,765.33	
5009035994	12/12/2019	BALFOUR BEATTY CONSTRUCTION	212	87,000.00	
5009035995	12/12/2019	Benner and Carpenter Inc.	212	2,300.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 7 of 8

Checks Dated 12/03/2019 through 01/07/2020

Check Number	Check Date	Pay to the Order of	Fund	Expensed Amount	Check Amount
5009035999	12/12/2019	Earth Systems Consultants	212	16,660.00	
5009036003	12/12/2019	KENCO CONSTRUCTION SERVICES	212	27,360.00	
5009036011	12/12/2019	RND Contractors, INC	212	20,733.75	
5009036076	12/19/2019	ACH Mechanical Contractors	212	13,813.50	
5009036080	12/19/2019	BEST Contracting Service, Inc	212	44,650.00	
5009036082	12/19/2019	Floored Tile & Stone, Inc	212	736.25	
5009036086	12/19/2019	JPI Development Group Inc.	212	27,726.70	
5009036089	12/19/2019	Monet Cosntruction, Inc.	212	812,260.00	
5009036094	12/19/2019	RND Contractors, INC	212	380,498.75	
5009036098	12/19/2019	Standard Drywall, Inc.	212	39,841.13	
5009036185	01/06/2020	Earth Systems Consultants	212	12,468.00	
5009036205	01/06/2020	KBZ Architects	212	28,059.61	
5009036206	01/06/2020	KENCO CONSTRUCTION SERVICES	212	23,580.00	
Total Number of Checks			16	1,553,263.02	
5009036085	12/19/2019	Sage Realty Group	251	34,000.00	
5009036133	12/30/2019	Sage Realty Group	251	28,500.00	
Total Number of Checks			2	62,500.00	
5009036974	12/05/2019	KENCO CONSTRUCTION SERVICES	402	3,240.00	
5009035980	12/05/2019	P&K Architecture, Inc.	402	1,245.00	
5009036050	12/17/2019	Myers, Widders, Gibson, Jones	402	37.00	
5009036093	12/19/2019	P&K Architecture, Inc.	402	3,915.00	
5009036158	12/30/2019	Worldwide Moving & Storage	402	26,859.00	
5009036208	01/06/2020	KENCO CONSTRUCTION SERVICES	402	6,840.00	
5009036243	01/06/2020	Southwest School & Office Supply	402	4,007.76	
Total Number of Checks			7	46,143.76	
5009036132	12/30/2019	Pacific West Communities, Inc	490	7,500.00	
Total Number of Checks			1	7,500.00	

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	283	1,509,461.85
130	Cafeteria Fund	21	221,816.00
211	Building Fund	9	200,351.09
212	Building Fund Measure L	16	1,553,263.02
251	CAPITAL FACILITIES - RESIDENTI	2	62,500.00
402	Special Reserve For Capital Ou	7	46,143.76
490	Capital Projects Fund for Blen	1	7,500.00
Total Number of Checks		311	3,801,035.72
Less Unpaid Tax Liability			.00
Net (Check Amount)			3,801,035.72

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

11.6



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.6 2020/2021 Open Enrollment Window
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	It is recommended the board take action and approve the 2020/2021 open enrollment dates as presented.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Veronica Rauschenberger

Rationale: The Educational Services and School and Systems Improvement (HR) Departments are providing the board with the 2020/2021 Open Enrollment dates. Families will be able to request intra-district transfers during this open enrollment window. A copy of the procedures and application for enrollment are attached for review.

[Intra District Application 2020-2021 english and spanish.pdf \(214 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board

subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



Rio School District
Intra-district Transfer Request
For the 2020-2021 School Year

PLEASE NOTE: If you wish your child to attend your neighborhood school of residence, you do not need to complete this form.

PLEASE PRINT

Date: _____ Date of Birth: _____
Name of Student: _____ Grade in 2020-2021: _____
Parent/Guardian Name: _____ Home Phone: _____
Home Address: _____ Work Phone: _____
Current School of Attendance: _____

I would like my student to continue the current Intra-district Transfer placement at _____

Reason for New Request:

Requested School: _____ School of Residence: _____
(School you wish your child to attend) (Neighborhood School)

- o New Application
o I moved and want to continue at _____ School for the remainder of the year.
o Parent/Guardian is assigned to requested school as primary place of employment.
o Dual Immersion
o Approved DI program
o Denied DI program (Principal authorization for Dual Immersion Program)

Signature of Parent/Guardian

Date

PLEASE NOTE: All students who submit applications to the District Office no later than 4:30 p.m. on April 3, 2020 shall be considered for enrollment to their school of request the following school year under Rio School District's Open Enrollment Policy. Applications received after the deadline may be denied.

OFFICE USE ONLY

Status of Request: Approved _____ Denied _____ Waiting List _____ Waiting List No. _____

Approved by: _____ Date: _____

Rio School District
Intra-district Transfer Procedures
2020-2021

Open Enrollment/Intra-district

1. No student currently residing within a school's attendance area shall be displaced by an Intra-district transfer student (EC 35160.5)
2. **All students making a first request for an Intra-district transfer must first enroll at their school of residence.** Once enrolled, parent/legal guardian may apply for an Intra-district transfer. Parents/legal guardians are required to fill out an application form to indicate that they wish to transfer their student to another school and return the form to the District Office located at 1800 Solar Drive 3rd Floor, Oxnard before 4:30 p.m. on Friday, April 3rd, 2020. Continuing Intra-district transfer students will be considered before new applicants.
3. **Rio Real's Dual Immersion program will accept transfer request based on acceptance into the Dual Immersion program. Applicants should contact the site administrator for program specifics at (805) 485-3117.**
4. Priority will be given to students whose parent/legal guardian is assigned to that school as his or her primary place of employment.
5. **All students who submit applications to the District no later than 4:30 p.m. on Friday, April 3rd, 2020 shall be considered** for admission to their school of request the following school year under the District's Open Enrollment/Intra-district Policy. Applications received after the deadline may be considered if further openings exist.
6. If the Intra-district transfer applicant pool exceeds available space in a school of choice, approval shall be determined by lottery from the eligible applicant pools, and a waiting list shall be established to indicate the order in which students may be accepted. Late applicants may be added to the waiting list in the order in which they apply.
7. Applicants will be informed by mail as to whether their applications have been approved, denied or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
8. Applicants that are approved are approved with the condition that the Intra-district transfer student may be displaced to their school of residence if an incoming resident student enrolls and no space is available.
9. Except as required by 20 USC 6316, for transfers out of Title I program improvement schools, the District shall not be obligated to provide transportation for students who attend outside their attendance area. However, upon request, the Superintendent or designee may authorize transportation contingent upon available space and funds. Priority for any such transportation shall be based on demonstrated financial need.
10. An Intra-district transfer may be revoked at any time by the district for the following reasons: 1.) Student is excessively tardy or absent from school, or student is brought to school excessively tardy or picked-up excessively early, 2.) Student fails to uphold appropriate behavior standards, 3.) student fails to make appropriate academic efforts, 4.) False or misleading information was provided on the Intra-district transfer and/or accompanying documentation, and 5.) Other conditions that occur that would render continuance inadvisable.

Rio del Sol (K-8) Rio del Mar (K-5) Rio Del Norte (K-5) Rio Lindo (K-5) Rio Rosales (K-5)	Rio School District	Rio de Valle Middle School (6-8) Rio Vista Middle School (6-8) Rio Real (K-8 D.I. Only) Rio Plaza (K-5)
---	---------------------	--



Distrito Escolar Rio
Petición de Transferencia Dentro del Distrito
Para el Año Escolar 2020-2021

POR FAVOR NOTE: Si desea que su hijo/a asista a la escuela de su residencia, no necesita completar esta forma.

POR FAVOR IMPRIMIR

Fecha: _____ Fecha de Nacimiento: _____
Nombre del Estudiante: _____ Grado en 2020-2021: _____
Nombre del Padre/Tutor: _____ # de Teléfono de casa: _____
Domicilio: _____ #de Teléfono del trabajo: _____
Escuela de Asistencia Actual: _____

Me gustaría que mi estudiante continúe con la colocación actual de transferencia dentro del distrito en la escuela _____.

Razón para su nueva petición:

Escuela que Solicita: _____ Escuela de Residencia: _____
(Escuela a la que quiere su hijo/a asista) (Escuela de su vecindario)

- o Nueva Aplicación
- o El Acta de Inscripción Abierta
- o Padre/Guardián está asignado a la escuela seleccionada por parte del lugar Empleo.
- o Inmersión Dual
 - o Aprobado al programa DI _____
 - o No fue Aprobado al programa DI (autorización del director(a) para Dual Immersion Program)

Firma del Padre/Tutor

Fecha

POR FAVOR NOTE: Todas las aplicaciones entregadas en la Oficina de Servicios para Familias y Estudiantes a las 4:30 p.m. del 03 de Abril, 2020 serán ser consideradas para matriculación en la escuela de su elección para el siguiente año escolar bajo la Póliza de Matriculación Abierta del Distrito Escolar Rio. Las aplicaciones recibidas después de la fecha de plazo pueden ser negadas.

Únicamente para la Oficina

Información de las Solicitud: Aprobada _____ Negada _____ Lista de Espera _____

Aprobado por: _____ Fecha: _____

Distrito Escolar Río
Petición de Transferencia Dentro del Distrito
Para el Año Escolar 2020-2021

Inscripción abierta / Intra-distrito

1. Ningún estudiante que reside actualmente en el área de asistencia de una escuela será desplazado por un estudiante transferido dentro del distrito (EC 35160.5).
2. **Todo el estudiante que realicen una primera solicitud de transferencia dentro el distrito debe primero inscribirse en su escuela de residencia.** Una vez inscrito, el padre/tutor legal puede solicitar una transferencia dentro del distrito. Los padres/tutores legales deben completar un formulario de solicitud para indicar que desean transferir a su estudiante a otra escuela y devolver el formulario a la Oficina del Distrito ubicada en 1800 Solar Drive 3rd piso, Oxnard antes de las 4:30 p.m. el viernes 3 de abril de 2020. Los estudiantes de transferencia continua dentro del distrito serán considerados antes que los nuevos solicitantes.
3. El programa de doble inmersión de Rio Real aceptara la solicitud de transferencia según la aceptación en el programa de doble inmersión. Los solicitantes deben comunicarse con el administrador del sitio para obtener información específica del programa al 805-485-3117.
4. Se les dará prioridad a los estudiantes cuyos padres/tutores están asignados a esa escuela como su lugar principal de empleo.
5. Todos los estudiantes que entreguen sus aplicaciones en el distrito antes de las 4:30 p.m. del 03 de abril, 2020 **deberán ser consideradas** para su ingreso a su escuela de solicitud para el siguiente año escolar bajo la Póliza del Distrito de Matriculación/Dentro del Distrito. Las aplicaciones recibidas después de la fecha especificada pueden ser negadas. No hay un proceso de apelación para las decisiones de Matriculación/Dentro del Distrito.
6. If the Intra-district transfer applicant pool exceeds available space in a school of choice, approval shall be determined by lottery from the eligible applicant pools, and a waiting list shall be established to indicate the order in which students may be accepted. Late applicants may be added to the waiting list in the order in which they apply.
7. Si el grupo de solicitantes de transferencia dentro del distrito excede el espacio disponible en una escuela de elección, la aprobación se determinará por sorteo de los grupos de solicitantes elegibles, y se establecerá una lista de espera para indicar el orden en que los estudiantes pueden ser aceptados.
8. A los solicitantes se les informará por correo si su aplicación ha sido aprobada, negada o colocada en lista de espera. Si la aplicación es negada, las razones por la negación deberán ser explicadas.
9. Los solicitantes aprobados son aprobados con la condición de que un estudiante con transferencia dentro del distrito puede ser desplazado a su escuela de residencia si un estudiante residente se matricula y no hay espacio disponible.
10. Excepto como es requerido por 20 USC 6316, para transferencias fuera de las escuelas con Programa de Mejoramiento Escolar Título I, el Distrito no estará obligado a proporcionar transportación a estudiantes que asisten fuera de su área de residencia. Sin embargo, sobre petición, la Superintendente o su designado pueden autorizar transportación considerando el espacio y los fondos disponibles. La prioridad para tal transportación deberá ser basada en demostrar necesidad financiera.
11. Una transferencia dentro del distrito puede ser revocada en cualquier momento por el distrito por las siguientes razones: El estudiante llega demasiado tarde o está ausente de la escuela, o el estudiante es llevado a la escuela demasiado tarde o recogido excesivamente temprano, 2.) El estudiante no cumple con los estándares de comportamiento apropiados, 3.) el estudiante no hace los esfuerzos académicos apropiados, 4.) Falso o se proporcionó información engañosa en la transferencia dentro del distrito y / o la documentación adjunta, y 5.) Otras condiciones que ocurran que harían desaconsejable la continuación.

Rio del Sol (K-8)	Distrito Escolar Río	Rio de Valle Middle School (6-8)
Rio del Mar (K-5)		Rio Vista Middle School (6-8)
Rio Del Norte (K-5)		Rio Real (K-8 D.I. Only)
Rio Lindo (K-5)		Rio Plaza (K-5)
Rio Rosales (K-5)		

11.7



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.7 Approval of the Quote from Tech Wall to Install Acoustical Wall Treatment at Rio del Valle Middle School
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	70,988.00
Budgeted	Yes
Budget Source	Measure L
Recommended Action	Staff recommends approval of the quote with Tech Wall for Accoustical Wall Treatment at Rio del Valle Middle School.

Public Content

Speaker: Superintendent Puglisi

Rationale:

Staff recommends approval. Tech Wall wall treatment will cover surfaces in the Rio del Valle Gym in order to improve sound.

[TechWallRdV.pdf \(793 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



*Acoustical / Tackable
SPECIALISTS
Since 1989*

Date January 2nd, 2020

TECH-WALL proposes to furnish the necessary labor and materials on the following project:

Rio Del Valle Gymnasium

Site-Fabricated Acoustical Wall Treatment

Bid: \$ 70,988

Scope of work: Provide Fabric-Covered Acoustical Wall Treatment over CMU surfaces from above door height to the ceiling*. As comparison this represents 7,100 sq. ft. coverage at Rio Del Valle - There was 3,900 sq. ft. coverage at Rio Del Sol.

Supply & Install Acoustical Panels in 1" thickness covered in Guilford "FR701" selected color Silver Papier.

Notes: * Not all surfaces can be covered in some areas such as where wall surfaces are inaccessible due to HVAC and some conduit mountings. We will cover as much area as possible to make it visibly appealing and consistent.

*We recommend that the Tackable Wall Coverage discussed earlier from door jamb height down *not be done*. Since the panels are covered in fabric they might be confused as Gym Pads and could potentially cause student injury if run into. That scope of work is not included in this Bid.

We are a UNION company

Small Business Certified #36116 License # 599057
Addendum's noted Alternates affecting this bid - None
Bid price good for 30 days Plan Revision TW Job #

We are Small Business Certified

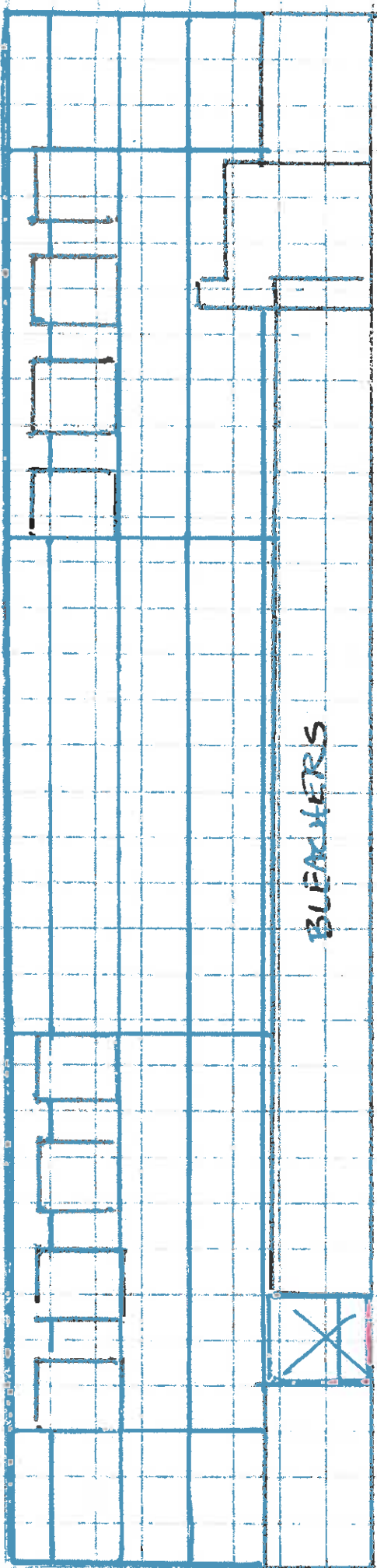
DIR # 1000004150
For bond add 2% to bid
TW Job #

This bid sheet is to be included in the contract

www.tech-wall.com

4564 Telephone Rd Suite 802 Ventura, CA 93003 (805) 642-7600 FAX (805) 642-0330

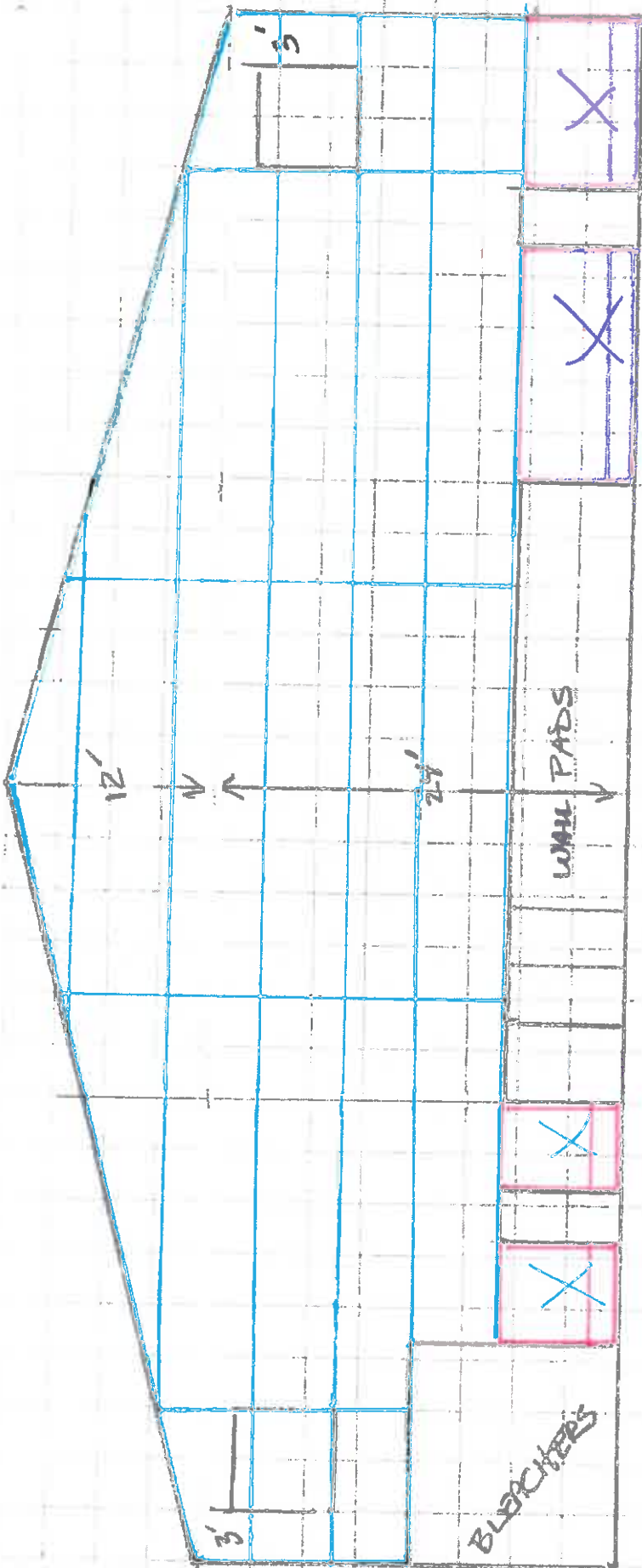




BLEACHERS

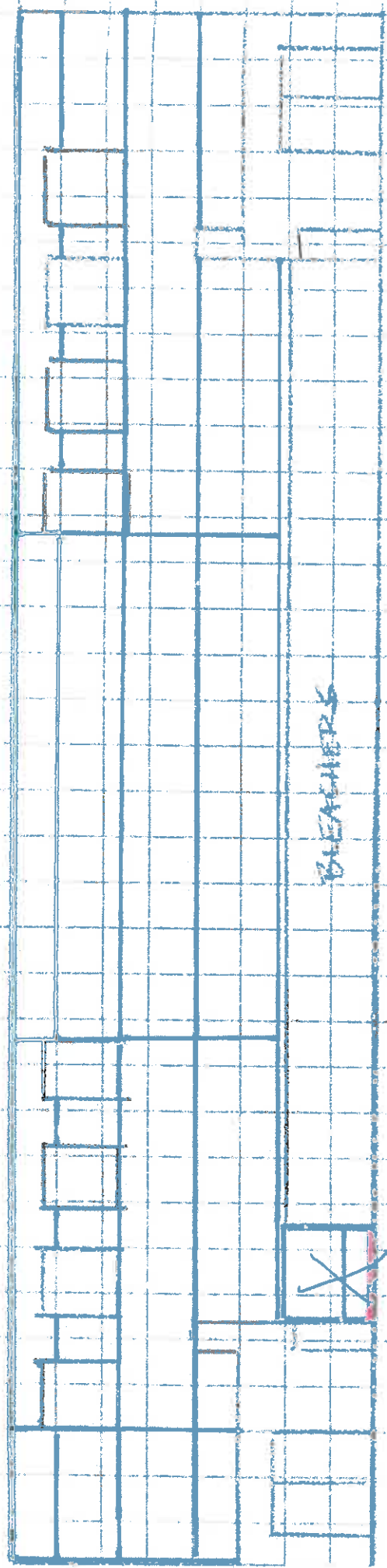
WE DO NOT RECOMMEND THIS AS IT
MAY BE CAUSED WITH GYM PAD PROTECTION





B

WE DO NOT RECOMMEND THE LOWER TRACK
 PANELS AS IT MAY BE CONFUSED WITH
 GYM FLOOR PROTECTION



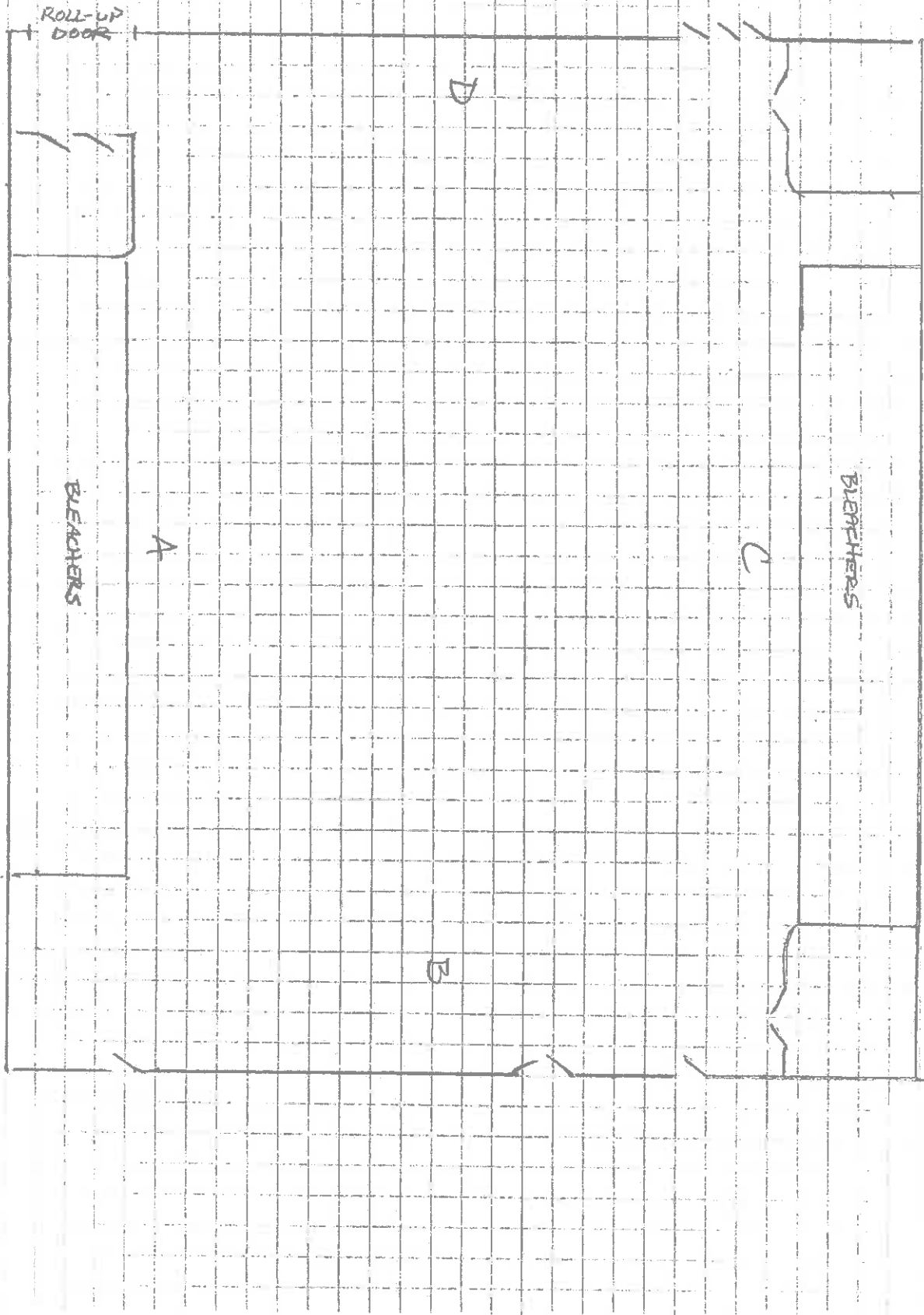
BLEACHERS



WE DO NOT RECOMMEND THIS AS IT
MAY BE CONFUSED WITH GYM PAD PROTECTION C



WE DO NOT RECOMMEND THE LOWER TRACK
 PANELS AS IT MAY BE CONFUSED WITH
 GYM PAD PROTECTION



11.8



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.8 Approval of the Proposal with Pacificom for Rio del Valle Middle Gym Sound System
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	44,900.00
Budgeted	Yes
Budget Source	Measure L
Recommended Action	Staff recommends approval of the Proposal with Pacificom for installation of a sound system at Rio del Valle Gym.

Public Content

Speaker: Superintendent Puglisi

Rationale:

Pacificom will install a sound system in the Rio del Vall Gymnasium to improve the accoustical sound.

[Pacificom RdV.pdf \(64 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

PacifiCom

Pacific Coast Sound and Communications
 330 N. Wood Rd., Suite L, Camarillo, CA 93010
 (805) 987-1351 • (805) 647-2823 • Fax (805) 987-1353
 License #529914, DIR# 1000002383

Page No. 1 of 2 Pages

PROPOSAL

No. 95834

PROPOSAL SUBMITTED TO:	DESCRIPTION OF JOB
Rio School District	Rio Del Valle Elementary School
2500 E. Vineyard Avenue	Gym Sound System
Oxnard, CA 93036	

ATTN: Keith Henderson	PHONE:	FAX/EMAIL:	DATE: January 7, 2020
-----------------------	--------	------------	-----------------------

We Hereby Submit specifications and estimates for providing and install a sound system in the gym. We will install two premium wall mount speakers on each side of the gym aimed at the audience area. We will provide a microphone input plate on each side of the gym. The two amplifiers, signal processor, media player, hearing impaired system and two wireless microphone systems will be installed in an equipment rack in the custodial room. All wire will be installed in EMT conduit.

Our price includes equipment, cable, conduit, installation labor, lift rental, programming, testing and sales tax. AC power wiring provided by others.

QTY	MANUFACTURER	MODEL	DESCRIPTION
1	QSC	CMX500VA	Amplifier
1	QSC	Core110F	Signal Processor
2	QSC	TSC7W	Touch Screen Panel
2	Electrovoice	EVF1122D-96	Wall Mount Speaker
2	Shure	SM58LC	Handheld Microphone
2	Shure	ULXS4-G3	Wireless Microphone Receiver
1	Shure	ULX2/SM58-G3	Handheld Microphone System
1	Shure	ULX1-G3	Bodypack Transmitter
1	Shure	WL185	Lavalier Microphone
1	Shure	UA506	Rack Mount Kit
1	D Link	DGS1210-10P	Switch
a/r	West Penn Wire	25225	Speaker Cable
a/r	West Penn Wire	25291	Microphone Cable
1	Listen Technologies	LT800-72	Hearing Assistance Transmitter
1	Listen Technologies	LA122	Antenna
1	Listen Technologies	LA326	Rack Mount Kit
10	Listen Technologies	LA5200-72	Receiver
10	Listen Technologies	LA430	Neck Loop
10	Listen Technologies	LA401	Ear Speaker
10	Listen Technologies	LA402	Headphones
10	Listen Technologies	LA365	Battery
1	Listen Technologies	LA380	Charger
1	Listen Technologies	LA304	ADA Kit
2	Polar Focus	WMV-2226-250-X	Wall Bracket
2	Polar Focus	ZBH-15-300-X	Pan Control
2	Polar Focus	TCK-X-250	Tilt Kit
4	HOSA	HMIC-050	Microphone Cable, 50 ft.
1	Middle Atlantic	UPS2200R-8-IP	UPS
1	Middle Atlantic	BGR-38SA-27	Rack
1	Middle Atlantic	D2LK	Drawer
2	Middle Atlantic	D3LK	Drawer
1	Middle Atlantic	D4LK	Drawer

1	Middle Atlantic	D5LK	Drawer
4	Middle Atlantic	FI-X	Drawer Inserts
1	Middle Atlantic	VARIOUS SIZES	Blanks
1	Middle Atlantic	MPRSEQ	Power Sequencer
4	Middle Atlantic	RLM15A	Power Outlet
1	Middle Atlantic	MPR-3A	Raceway
1	Middle Atlantic	RLM20A	Switched Outlet

BREAK OUT PRICE			We Hereby Propose to furnish labor, materials, freight, and sales tax to complete in accordance with the above specifications for the of total of the project,
LABOR		\$12,467.25	
MATERIALS		\$30,100.00	With payment to be made as follows:
7.75% SALES TAX		\$2,332.75	
FREIGHT			X Progress billing, based on percentage of completion, Net 30 days.
TOTAL		\$44,900.00	

All material is guaranteed to be as specified. Work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements to completion time are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, flood and other necessary insurance. Our workers are fully covered by workers compensation insurance.

AUTHORIZED SIGNATURE:

Paul Vacca

Acceptance of Proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted . You are authorized to do the work as specified. Payment will be made as outlined above.

Signature:

Title: _____ Date: _____



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.9 Approval of Out-of-State Travel: Rio del Valle and Rio Vista's 8th Grade Washington/East Coast Trip
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Budget Source	Not Applicable
Recommended Action	It is recommended that the Governing Board approves this course for the upcoming school year. This will allow RDV and other middle schools within our district to reflect the student's commitment and distinct physical education preparation on their transcripts.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Oscar Hernandez

Rationale:

Pursuant to Governing Board Policy, No. 6153 (Instruction – Field Trips) regarding field trips outside the regular school day and/or outside of Ventura County, we are requesting approval of Rio del Valle's and Rio Vista's field trip to Washington D.C. and Gettysburg, PA on April 6-11, 2020. Approximately 65 students and 7 adult chaperones will be part of the trip. Final confirmation of attendees will be done 1 month prior to departure.

The five-day trip includes Washington D.C. and Gettysburg which provides all-inclusive trip transportation to and from airports, round trip airfare, hotel, three meals per day, tour guides in both sites. Students will visit sites such as the White House, Smithsonian Museums, The Capitol, and many others.

The program is based on national curriculum standards and promotes higher order thinking. Certified course leaders challenge students to assess and apply what they are learning through first-hand experience, so they take away the most from the program. Committed to helping teachers teach and helping students learn, WorldStrides offers a variety of programs for students.

Accreditation recognizes educational institutions for performance, integrity, and quality that entitle them to the confidence of the educational community and the public. WorldStrides was accredited the Northwest Association of Accredited Schools using high standards similar to those used to accredit a school before it opens.

The expenses for this trip will be paid for entirely by the students and their parents. Many students have organized fundraising activities to raise part or all of the funds to pay for their trip. Transportation will be provided by a commercial airline carrier and is organized by WorldStrides.

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

11.10



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.10 RSD and CSUCI Nursing Education Affiliation Agreement - Renewal of Term
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	It is recommended the board take action and approve the renewal term for the RSD and CSUCI Nursing Education Affiliation Agreement.
Goals	<p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.</p>

Public Content

Speaker: Carolyn Bernal

Rationale: CSUCI is one of Rio's many education partners. CSUCI has one of the strongest nursing programs available in the state of California. This agreement is a three-year renewal for services to place future nursing students with our district nurse to practice curriculum associated with coursework and to provide hands on experience. Each year we receive 1-3 candidates throughout the year under this agreement. This agreement is also a natural pathway to potential future hires in the area of school nursing services, one that is currently at an extreme shortage statewide.

2020-Rio School Distric Agreement (1).pdf (706 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board

members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

NURSING EDUCATION AFFILIATION AGREEMENT

This Agreement is made between **California State University Channel Islands**, hereinafter referred to as **"UNIVERSITY"** and **Rio School District**, hereinafter referred to as **"AGENCY"**.

This Agreement shall commence on **March 1, 2020** and shall continue in to effect for a three (3) year period, terminating on **February 28, 2023**. The Agreement, following a review by the UNIVERSITY, is subject to renewal with the consent of both UNIVERSITY and AGENCY.

RECITALS

WHEREAS the Trustees have approved a Baccalaureate Nursing Program (hereinafter referred to as "Program") which requires clinical nursing experiences; and medical-surgical, maternity, pediatric, psychiatric, emergency clinical experience, home health clinical and public health experience; and

WHEREAS the California State Board of Registered Nursing has accredited the Institution as a Nursing program under the California Nurse Practice Act; and

WHEREAS it is of the mutual benefit of the of the parties that students of the UNIVRSITY's Nursing Program use the clinical facilities of the AGENCY for their clinical experiences; and

WHEREAS AGENCY has the facilities which are suitable for providing the clinical experiences; and medical-surgical, maternity, pediatric, psychiatric, emergency clinical experience, home health clinical and public health experience; and

WHEREAS it is essential for students in the Program at the UNIVERSITY to acquire such clinical experience during their learning process; and

WHEREAS it is beneficial to AGENCY to contribute to the education of the future supply of Baccalaureate Nursing graduates;

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, the parties hereto do hereby agree as follows:

1. GENERAL RESPONSIBILITIES OF UNIVERSITY

- A. UNIVERSITY shall supervise all instruction and clinical experience for the Program.
- B. UNIVERSITY will designate students from those enrolled in their Baccalaureate of Science Nursing for assignment to AGENCY for clinical experience.
- C. UNIVERSITY shall require an examination for each student for physical fitness and provide certification of physical fitness, drug screening, and immunization/immune status as follows. The examination must include a drug screen with all non-negative results being reviewed by a Medical Review Officer. The examination is to include proof of immunity for tetanus, diphtheria, pertussis, measles, mumps, rubella, and varicella by immune titers. Should any titer show non-

immunity, the student must be vaccinated prior to arrival for course of instruction unless the student declines in writing. Students who are non-immune to the common communicable diseases may be at risk for transmission and in the case of an outbreak or a single patient with an identified communicable disease the student may be unable to participate in clinical activities at AGENCY, at AGENCY'S discretion as per Infection Control Policies. Hepatitis B Surface Antibody testing or proof of Hepatitis B injection series shall be required and is strongly advised unless the student elects to decline in writing. A current TB blood test is required. Students who have a positive TB test, or who have a history of positive TB tests; must have a current Chest x-ray (within 12 months prior) and then every 2 years.

- D. UNIVERSITY shall require that each student possess a current BLS certificate.
- E. UNIVERSITY shall follow guidelines of Joint Commission on Accreditation of Healthcare Organizations (JCAHO) requiring criminal background checks and drug screening of students in keeping with the AGENCY'S employment screening policies.
- F. UNIVERSITY may prescribe the type of uniforms to be worn by students in keeping with the requirements of AGENCY.
- G. UNIVERSITY requires all students to wear the Agency name badges while on Clinical Rotation. The associated fee is the responsibility of the student.
- H. UNIVERSITY shall provide for orientation for its instructors and students to familiarize them with AGENCY policies, practices, and facilities before assigning them to duties at the AGENCY.
- I. UNIVERSITY shall prepare the necessary schedules, directives, and the memoranda for the clinical course of instruction at AGENCY.
- J. UNIVERSITY shall furnish to the AGENCY Director of Nursing Education or designee, a pre-semester schedule of dates, locations for clinical rotations, number and names of students expected no later than one month prior to the assignment of such to AGENCY.
- K. UNIVERSITY shall require that any change in the student's enrollment health status will be evaluated on an individual basis.
- L. UNIVERSITY warrants that each of its UNIVERSITY instructors supervising, or participating in clinical instruction at AGENCY will be duly licensed and/or certificated in California, and will meet the UNIVERSITY educational qualifications. Assignment of the instructors shall be subject to approval by AGENCY.
- M. UNIVERSITY shall be responsible for the assignment, instruction, evaluation and clinical supervision of students enrolled in the Program. UNIVERSITY shall notify each student that the student is responsible to notify UNIVERSITY and AGENCY immediately whenever absence from the Clinical Facilities becomes necessary.
- N. UNIVERSITY shall certify to AGENCY that each student, employee, and instructor reporting to the Clinical Facilities has received the training required by the OSHA

Bloodborne pathogens standard, Section 5193 of Title 8 of *California Code of Regulations*.

- O. UNIVERSITY shall ensure that each student, UNIVERSITY instructors and UNIVERSITY employees in the Program comply with federal, state, and local occupational health and safety, environmental statutes and regulations regarding OSHA Bloodborne pathogens standard, Section 5193 of Title 8 of *California Code of Regulations* by instructing students in OSHA standards for Blood Borne Pathogens.
- P. UNIVERSITY shall, at the first opportunity following receipt of notice, transfer students or instructors who are unable to properly perform their clinical assignments.
- Q. UNIVERSITY shall report to the AGENCY all changes in faculty including changes in teaching areas, prior to employment of or within 30 days after termination of employment of a faculty member. Such changes shall be reported on forms provided by the UNIVERSITY. Faculty members shall possess qualifications as set forth in Section 1425 of Title 16 of *California Code of Regulations*, and incorporated herein by this reference.
- R. UNIVERSITY shall have students execute a statement of student responsibilities, a confidentiality statement, a waiver of liability, and if required, a student hepatitis B vaccine declination, in the forms attached hereto, marked as Exhibits "A", "B", "C", and "D" respectively, and are incorporated into this Agreement by this reference.
- S. UNIVERSITY shall notify each student that the student will be responsible for payment to AGENCY for any Emergency Room Services provided to the student.

2. GENERAL RESPONSIBILITIES OF AGENCY

- A. AGENCY shall provide clinical experience and observation opportunities of educational value appropriate for the learning experience for students designated by UNIVERSITY. When available, these experiences shall be in psychiatric, medical-surgical, pediatric, obstetrics, geriatric, emergency and public health.
- B. AGENCY shall accept an appropriate number of students as agreed upon by both parties for clinical experience, to assure maximum learning experience in each clinical area.
- C. AGENCY shall provide a contact person, acceptable to the UNIVERSITY, who shall assist the UNIVERSITY in coordinating the Program, and shall serve as the principal liaison for communication between the AGENCY and UNIVERSITY regarding the Program. When needed, the AGENCY'S contact person shall coordinate the arrangements of classrooms, the use of visual aids, and if requested by the UNIVERSITY instructor, shall obtain AGENCY staff members as resource people.
- D. AGENCY shall provide, to the extent needed and available, suitable classroom facilities, storage space for teaching materials, and suitable lockers for student possessions.
- E. AGENCY shall provide orientation for UNIVERSITY instructors prior to initial assignment at the AGENCY and a bi-yearly update on new policies and

procedures.

- F. AGENCY shall provide students access to library and medical records only when necessary in the regular course of the program.
- G. AGENCY recognizes that UNIVERSITY is responsible for the learning experiences of students, but reserves the right in all problem situations requiring immediate solution to resolve the situation in the favor of the patient, placing the student in the position of observer, with subsequent clarification to follow between the instructor and AGENCY.
- H. AGENCY reserves the right to terminate, with cause, at any time, the clinical experience of any student, and agrees to notify the UNIVERSITY, in writing, of the AGENCY's intent to exercise such right.
- I. AGENCY shall provide qualified nursing personnel adequate in number, in each area where students are receiving clinical experience in order to ensure safe continuous health care services to the patients.
- J. AGENCY shall not decrease their customary number of staff as a result of the assignment of students in the Program.
- K. The AGENCY retains full administrative and clinical responsibility for the care of its patients assigned to the Program. Students and faculty, as participants in this education program, will not replace AGENCY staff and agree to follow any decision rendered by the proper AGENCY staff.
- L. AGENCY shall, at any time when a student or faculty is participating in the clinical experience at AGENCY, provide to students and faculty necessary emergency health care or first aid for accidents or illness occurring in its facilities.
- M. AGENCY shall provide a Registered Nurse/ Nurse Preceptor to each student to teach, supervise, and evaluate in consultation with faculty liaison.
- N. AGENCY agrees that the Registered Nurse/ Nurse Preceptor are not paid by UNIVERSITY.

3. **NURSING PRELICENSURE CLINICAL INTERNSHIP**

- A. UNIVERSITY shall participate in conjunction with an AGENCY employed Registered Nurse Preceptor, who satisfies the requirements of Section 1426.1 of Title 16 of California Code of Regulations, in the supervision of the instruction and clinical experience of the student nurse.
- B. UNIVERSITY shall:
 - 1. Manage the Program and is responsible for the instruction of students enrolled in the Program.
 - 2. Schedule the students' clinical hours to match the AGENCY assigned work

schedule of the Registered Nurse Preceptor, including days, evenings or night shifts. Faculty liaison will be available and on call during that time.

3. Provide a six-(6) hour workshop to Registered Nurse Preceptors concerning the Preceptor role.

C. AGENCY shall:

1. Provide a Registered Nurse Preceptor for each student to teach, supervise and evaluate the student in consultation with faculty liaison.
2. Agree that the Registered Nurse Preceptor is not paid by the UNIVERSITY, but receives recognition by the UNIVERSITY.

4. **UNIVERSITY AND AGENCY FURTHER AGREE THAT**

- A. Students assigned to the Agency shall be subject to the rules and regulations of both UNIVERSITY and AGENCY.
- B. UNIVERSITY and AGENCY shall mutually agree upon the dates and hours for the clinical experience assignments.
- C. Students shall receive no salary or stipend for the service they may give in the course of the clinical experience.
- D. Neither UNIVERSITY nor AGENCY will furnish any uniform, transportation or laundry service for students.
- E. AGENCY's space, patient population, appropriate supervisory staff, and other considerations reasonably related to the furnishing of quality care by the AGENCY to its patients, shall be considered in the determination of the appropriate number of students agreed upon for participation in the program contemplated by this Agreement.
- F. The ratio of instructor to students shall comply with Section 1424(k) of Title 16 of the *California Code of Regulations*, incorporated into this Agreement by reference, and not exceed one instructor to twelve students with any exceptions to be approved by AGENCY and UNIVERSITY prior to placing any students in the clinical areas.
- G. UNIVERSITY and AGENCY shall maintain the standards of the Baccalaureate Degree Nursing Program at a level equal to or exceeding the standards set forth by the State Board of Registered Nursing, and Article 3, Section 1420, et seq. of Title 16 of the *California Code of Regulations*.
- H. The academic personnel of UNIVERSITY shall share with AGENCY in the supervision of students in clinical activities at AGENCY. The person to whom the student is required to report and who is not an academic personnel of UNIVERSITY shall possess a valid certificate or license to practice a healing art in California, pursuant to Section 58055 of Title 5 of the *California Code of Regulations*.

5. **INSURANCE**

- A. UNIVERSITY warrants that it maintains student professional liability insurance covering UNIVERSITY and nursing students with a reputable insurance company (ies) which insure the perils of personal injury, medical professional liability and educators errors and omissions liability (excluding premises coverage), with limits of at least one million (\$1,000,000) each occurrence with at least three million (\$3,000,000) annual aggregate. Agency is named as an additional insured provided that a written agreement exists between University and Agency.
- B. UNIVERSITY has elected to be self-insured for its general liability, workers' compensation and property exposures. Under this form of insurance, the UNIVERSITY and its employees are insured for any tort liability resulting from carrying out official activities, including UNIVERSITY operations on non- UNIVERSITY owned property. The University warrants that it carries general liability insurance covering the University, insuring perils of bodily injury, personal injury, errors and omissions, and medical malpractice, with limits of at least two million (\$2,000,000) each occurrence and ten million (\$10,000,000) aggregate.
- C. UNIVERSITY shall supply to AGENCY upon request, certificates of insurance which evidence coverage in amounts of hazards as herein described. UNIVERSITY utilizes a Program of self-insurance as described above.
- D. UNIVERSITY agrees to maintain workers' compensation insurance covering all UNIVERSITY personnel employed to perform services pursuant to this Agreement in accordance with all applicable workers' compensation laws. Students, however, are not employees of the University.
- E. Students, while participating in the Program, and receiving college credit, pursuant to this Agreement, shall not be considered employees of AGENCY. AGENCY does not assume any liability under law relating to workers' compensation, on account of any act of any student performing, receiving experience and training (clinical or not), or traveling pursuant to the Agreement.
- F. The Agency shall procure and maintain General Liability Insurance, comprehensive or commercial form, with \$1,000,000 minimum limit for each Occurrence and a minimum limit of \$2,000,000 General Aggregate.

6. **NONDISCRIMINATION**

Neither AGENCY nor UNIVERSITY will discriminate against any person because of race, color, religion, ancestry, national origin, disability, marital status, age, sexual orientation, gender or any basis that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the *Penal Code*.

7. **RELATIONSHIP**

The relationship of AGENCY and UNIVERSITY shall be that of independent contractor. Neither party shall be considered the agent or employee of the other. Neither shall exercise control or direction over the other while performing their respective obligations under this

Agreement. Neither party intends to create a partnership or joint venture by entering into this Agreement.

8. **WAIVER OF BREACH**

The waiver by either party of a breach or violation of any provision of this Agreement will not be deemed a waiver of any subsequent breach of the same or a different provision.

9. **TERMINATION OF AGREEMENT**

This Agreement shall be effective as of the date of execution, and shall continue for three years, subject to cancellation. Either party may terminate this Agreement by giving ninety (90) days written notice. Said notice shall be sent by certified mail, return receipt requested, and ninety (90) days shall begin on the date of receipt thereof. Such termination shall have no effect upon those students then enrolled in the Program at AGENCY.

10. **MODIFICATION**

No modification, amendment, supplement to this Agreement, or waiver of any provision of this Agreement shall be binding upon the parties unless made in writing and duly signed by all parties hereto.

11. **SURVIVING SECTIONS**

All obligations under this Agreement which are continuing in nature, shall survive the termination or conclusion of this Agreement.

12. **ASSIGNMENT**

Neither UNIVERSITY nor AGENCY may assign this Agreement without the express written consent of the other.

13. **RULES OF CONSTRUCTION**

The language in all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either UNIVERSITY or AGENCY. Section headings in this Agreement are for convenience only and are not to be construed as a part of this Agreement or in any way limiting or amplifying the provisions hereof. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neutral, singular, or plural, as the identifications of the person or persons, entity or entities, may require.

14. **ENTIRE AGREEMENT**

This Agreement contains the final, complete, and exclusive agreement between the parties hereto. Any prior agreements, promises, negotiations, or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. Any party executes this Agreement without reliance upon any promise, warranty, or

representation or any representative of any party other than those expressly contained herein. Each party hereto has carefully read this Agreement and signs the same of its own free will.

15. GOVERNING LAW

This Agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced, and governed by and under the laws of the State of California.

16. COUNTERPARTS

This Agreement may be executed in counterparts, and all such counterparts together shall constitute the entire agreement of the parties hereto.

17. SEVERABILITY

The provisions of this Agreement are specifically made severable. If any clause, provision, right, and/or remedy provided herein are unenforceable or inoperative, the remainder of this Agreement shall be enforced as if such clause, provision, right, and/or remedy were not contained herein.

18. INDEMNIFICATION:

A. The Agency shall indemnify, defend, and hold harmless the State of California, Board of Trustees of the California State University, the California State University, their respective officers, agents and employees from any and all claims and losses accruing or resulting to any other person, firm or corporation furnishing or supplying work, service, materials or supplies in connection with the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation related to, arising out of or resulting from AGENCY's performance of this agreement.

B. The UNIVERSITY shall indemnify, defend, and hold harmless the AGENCY, its respective officers, agents and employees from any and all claims and losses accruing or resulting to any other person, firm or corporation furnishing or supplying work, service, materials or supplies in connection with the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation related to, arising out of or resulting from UNIVERSITY's performance of this agreement.

19. STATE AND FEDERAL REGULATIONS

Notwithstanding any language to the contrary in this Agreement, and as required by Section 70713 of Title 22 of the California Code of Regulations, AGENCY shall retain professional and administrative responsibilities for the services rendered.

In addition to all other sections of this Agreement, UNIVERSITY agrees to abide by the Accreditation Standards of the Joint Commission on Accreditation of Healthcare Organizations as they are noted in the Consolidated Accreditation Manual for Hospitals.

20. AUTHORIZATION

The undersigned individuals represent that they are fully authorized to execute this Agreement on behalf of the named parties.

**CALIFORNIA STATE UNIVERSITY
CHANNEL ISLANDS
1 UNIVERSITY DRIVE
CAMARILLO CA 93012**

**Rio School District _____
2500 E Vineyard Ave Ste 100
Oxnard, CA 93036**

Signature Date
Procurement & Contract Services

Print Name

Title

Signature Date

Print Name

Title

EXHIBIT B

STUDENT WAIVER OF LIABILITY

1. In consideration of the educational opportunity afforded to me by AGENCY, I hereby waive any claim for damages against AGENCY, its employees, and/or agents alleged to have resulted from any tortuous acts or omissions of AGENCY, its employees, and/or agents.

Signed: _____

Date: _____

Print Name: _____

2. In consideration of the educational opportunity afforded to me by UNIVERSITY, I hereby waive any claim for damages against UNIVERSITY, its employees and/or agents alleged to have resulted from any tortuous acts or omissions of UNIVERSITY, its employees and/or agents.

Signed: _____

Date: _____

Print Name: _____

EXHIBIT C

STUDENT ACKNOWLEDGEMENT OF PATIENT CONFIDENTIALITY

The undersigned hereby recognizes that medical records, patient care information, personnel information, reports to regulatory agencies, and conversations between or among any health care professionals regarding patient matters are considered confidential, and should be treated with utmost confidentiality. If it is determined that a breach of confidentiality has occurred as a result of my actions, I can be liable for damages that result from such a breach, and possible termination from the Program.

Signed: _____

Date: _____

Print Name: _____

EXHIBIT D

HEPATITIS B VACCINE DECLINATION (WAIVER)

I HAVE BEEN INFORMED AND UNDERSTAND THAT DUE TO MY PARTICIPATION IN THIS COURSE EXPOSURE TO BLOOD AND/OR OTHER POTENTIALLY INFECTIOUS MATERIALS, THAT I MAY BE AT RISK OF ACQUIRING HEPATITIS B VIRUS (HBV) INFECTION. I HAVE BEEN ADVISED, AND GIVEN THE OPPORTUNITY TO BE VACCINATED FOR A FEE WITH HEPATITIS B VACCINATION.

STUDENTS MUST CHECK ONE OF THE BOXES:

- I DECLINE THE HEPATITIS B VACCINATION, AND UNDERSTAND THAT BY DECLINING THIS VACCINE, I CONTINUE TO BE AT RISK OF ACQUIRING HEPATITIS B, A SERIOUS DISEASE.
- I HAVE FULLY COMPLETED THE HEPATITIS B VACCINATION SERIES, AND THEREFORE I DECLINE THIS OPPORTUNITY TO BE VACCINATED WITH THE HEPATITIS B VACCINATION.
- I HAVE BEGUN THE HEPATITIS B VACCINATION SERIES AND UNDERSTAND THAT I CONTINUE TO BE AT RISK OF ACQUIRING HEPATITIS B, A SERIOUS DISEASE, AND WILL CONTINUE TO COMPLETE THE ENTIRE SERIES OF VACCINATION.

Print Name: _____

Signature: _____

Date: _____

11.11



Agenda Item Details

Meeting	Jan 15, 2020 - RSD Regular Board Meeting
Category	11. Consent
Subject	11.11 Approval of Change Order from Monet Construction for Roof Replacement at Rio Lindo
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	42,515.95
Budgeted	Yes
Budget Source	Measure L
Recommended Action	It is recommended that the Board approve the Change Order from Monet Construction

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:

This change order is for the removal and replacement of an additional 1,200 square feet of roofing and related sheet metal flashing materials as required. In addition, replacement of a new Tremco Cold Applied roof system at the roof sections located over the north and south areas of Building A at the kitchen, bathrooms, and offices where the existing roof was called out to remain but was determined to need replacement due to age and the inability to tie the old roof system into the new system being installed.

[Monet Construction Change Order 1.pdf \(71 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Monet Construction Inc.

7610 Day Street

Tujunga, CA 91042

(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

TITLE:	Replace the existing Roof at North & South Deck	PROPOSED CHANGE ORDER NO.	32
PROJECT:	Rio Lindo Elementary Building A Renovation	DATE:	12/13/2019
		JOB:	15016
TO:	Attn: Keith Henderson Balfour Beatty 300 E. Esplanade Drive, #1120 Oxnard, CA 93036 Phone:858-385-8200	SUBMITTED:	
		COMPLETED:	
		REQUIRED:	

DESCRIPTION

The following are the cost associated to replace the existing roof at North & South Deck. Further I have attached Stone roofing proposal for review.the North and South deck. Please note that I did not include any rigid insulation
Additional days required due the proposed change order will be (3 days) if the change order approved by early next week.

Num Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	Replace Existing Roof @ N & S Deck (See attached Stone roofing proposal)		1.000	LS	37,000.00	37,000.00
2	Overhead and profit @ 5% on Subcontractor work		0.050		37,000.00	1,850.00
3	Demo rest of existing Roof		1,100.000	Sq. Ft.	2.00	2,200.00
4	Hauling demoed roof material (750\$ per load)		1.000	Each	750.00	750.00
6	Overhead and profit @ 10% on General Work		0.100		2,950.00	295.00
7	Bond @ 1%		0.010		42,095.00	420.95
				Total:		\$42,515.95

APPROVALBy: Sam Naguib
Sam Naguib

By: _____

Date: 12/13/2019

Date: _____

CHANGE ORDER REQUEST BREAKDOWN SHEET

Rio Lindo ES

JOB NO.: 4437

SUBCONTRACTOR: Stone Roofing Co, Inc.

DATE: 12/10/2019

SUB COR NO.: 001

DOCUMENT REFERENCE: _____

Change Description:		Provide and install roofing and sheet metal at North and South roof decks.									
Row No.	Description of Work Activity	Qty	Unit	Direct Labor		Direct Material		Direct Equipment		Total Cost	
				Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount		
DIRECT LABOR											
1	Coverboard	18	HRS	\$ 87.39	\$ 1,573.02					\$ 1,573.02	
2	Composite Ply	12	HRS	\$ 87.39	\$ 1,048.68					\$ 1,048.68	
3	28# Ply Sheet	28	HRS	\$ 87.39	\$ 2,446.92					\$ 2,446.92	
4	TPA Membrane Walls and Curbs	18	HRS	\$ 87.39	\$ 1,598.24					\$ 1,598.24	
5	Heat Weld TPA Walls and Curbs	8	HRS	\$ 87.39	\$ 699.12					\$ 699.12	
6	3 Course TPA Walls and Curbs	6	HRS	\$ 87.39	\$ 524.34					\$ 524.34	
7	White Marble	24	HRS	\$ 87.39	\$ 2,097.36					\$ 2,097.36	
8	TF Tape	4	HRS	\$ 87.39	\$ 349.56					\$ 349.56	
9	Teribar	6	HRS	\$ 87.39	\$ 524.34					\$ 524.34	
10	Edge Metal	10	HRS	\$ 87.39	\$ 873.90					\$ 873.90	
11	Coping	18	HRS	\$ 87.39	\$ 1,598.24					\$ 1,598.24	
12	Loading	8	HRS	\$ 87.39	\$ 699.12					\$ 699.12	
13			HRS		\$ -					\$ -	
14			HRS		\$ -					\$ -	
15			HRS		\$ -					\$ -	
16			HRS		\$ -					\$ -	
17			HRS		\$ -					\$ -	
18			HRS		\$ -					\$ -	
19	Spud	-8	HRS	\$ 87.39	\$ (699.12)					\$ (699.12)	
20	3 Course Tie In	-4	HRS	\$ 87.39	\$ (349.56)					\$ (349.56)	
DIRECT MATERIAL											
1	Coverboard	12	SQS		\$ 65.00	\$ 780.00				\$ 780.00	
2	Insulation Fasteners	1	Box		\$ 259.00	\$ 259.00				\$ 259.00	
3	Insulation Adhesive	3	KR		\$ 364.25	\$ 1,062.75				\$ 1,062.75	
4	Cold Adhesive	165	Gals		\$ 25.26	\$ 3,915.30				\$ 3,915.30	
5	Bonding Adhesive	5	Gals		\$ 88.91	\$ 431.55				\$ 431.55	
6	Rock It Adhesive	67	Gals		\$ 56.20	\$ 3,765.40				\$ 3,765.40	
7	Composite Ply	8	Rolls		\$ 137.66	\$ 1,101.44				\$ 1,101.44	
8	28# Ply Sheet	13	Rolls		\$ 69.93	\$ 792.09				\$ 792.09	
9	TPA Membrane	1	Rolls		\$ 3,380.24	\$ 3,380.24				\$ 3,380.24	
10	White Marble	108	Bags		\$ 6.01	\$ 649.08				\$ 649.08	
11	Burmesh	1	Rolls		\$ 81.08	\$ 81.08				\$ 81.08	
12	ELS Mastic	1	Can		\$ 104.29	\$ 104.29				\$ 104.29	
13	TF Tape	1	Case		\$ 506.71	\$ 506.71				\$ 506.71	
14	Teribar	200	LF		\$ 2.23	\$ 446.00				\$ 446.00	
15	Fasteners	1	Box		\$ 65.00	\$ 65.00				\$ 65.00	
16	Edge Metal	60	LF		\$ 5.50	\$ 330.00				\$ 330.00	
17	Coping	145	LF		\$ 12.00	\$ 1,740.00				\$ 1,740.00	
18	ELS Mastic	-1	Can		\$ 104.29	\$ (104.29)				\$ (104.29)	
19	Burmesh	-1	Rolls		\$ 81.08	\$ (81.08)				\$ (81.08)	
20	Tax	9.75%				\$ 1,874.39				\$ 1,874.39	
DIRECT EQUIPMENT											
1	Lift	1	EA		\$ 882.94	\$ 882.94				\$ 882.94	
2					\$ -	\$ -				\$ -	
3					\$ -	\$ -				\$ -	
4					\$ -	\$ -				\$ -	
5					\$ -	\$ -				\$ -	
6					\$ -	\$ -				\$ -	
7					\$ -	\$ -				\$ -	
SUB-TIER CONTRACTORS											
1		0	EA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
					TOTAL DIRECT COSTS:	\$ 12,409.38	\$ 21,098.95	\$ 882.94	\$ 34,391.27		
					DIRLP: 10%	\$ 1,240.94	\$ 2,109.90	\$ 88.29	\$ 3,439.13		
					TOTAL SUB-TIER COSTS:	\$ -	\$ -	\$ -	\$ -		
					SUB MAJ ON SUB-TIER: 5%	\$ -	\$ -	\$ -	\$ -		
					SUB-TOTALS:	\$ 13,650.32	\$ 23,208.85	\$ 971.23	\$ 37,830.40		
					BOND:	0%	\$ -	\$ -	\$ -		
					TOTAL CHANGE ORDER REQUEST:	\$ -	\$ -	\$ -	\$ 37,830.40		
Comments/Qualifications/Exclusions:											
Excludes: Roof Removal, Carpentry/Nailers and Rigid Insulation											

Negotiated to 37K

13.1



EDUCATING LEARNERS FOR THE 21ST CENTURY

Agenda Item Details

Meeting Jan 15, 2020 - RSD Regular Board Meeting
Category 13. Adjournment
Subject 13.1 Adjournment
Access Public
Type Information

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

